



STAFF REPORT

Report To: Liquor and Entertainment Board **Meeting Date:** February 6, 2020

Staff Contact: Hope Sullivan, Planning Manager

Agenda Title: For Discussion Only: Presentation regarding the Liquor Hearings Officer's annual report for 2019. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: Pursuant to Carson City Municipal Code (CCMC) Chapter 4.13, the Liquor Board is authorized to appoint a hearings officer who has authority to review, approve, approve with conditions or disapprove liquor license applications. CCMC 4.13.150 requires the hearings officer to prepare and present an annual activity report to the Liquor Board. The report must include the disciplinary actions and penalties resulting from the hearings officer's decisions as well as the Administrative Citation process. This item includes a report on liquor licenses approved in 2019.

Agenda Action: Other / Presentation **Time Requested:** 5 Minutes

Proposed Motion

No action required.

Board's Strategic Goal

Safety

Previous Action

N/A

Background/Issues & Analysis

The Liquor Board granted liquor license approval authority to a Liquor Hearings Officer in 2017. The Liquor Hearings Officer schedules and conducts an administrative hearing when the Business License Division of the Community Development Department receives a liquor license application. Liquor license administrative hearings are regularly scheduled for the last Wednesday of each month, but special meetings are scheduled as needed to accommodate applicants. Community Development Director Lee Plemel and Planning Manager Hope Sullivan are appointed Liquor Hearings Officers.

Hearings Officer Annual Report:

In 2019, the Hearings Officer held 9 meetings in which 13 liquor licenses were approved. Licenses were approved for the following businesses:

1. Costco Wholesale Corporation - 700 Old Clear Creek Road - Approval of a change of liquor manager
2. Hampton Inn & suites - 10 Hospitality Way - Packaged Liquor License
3. Maria's Mexican Restaurant - 1939 North Carson Street - Dining room with Hard Liquor
4. National's Café - 1701 North Carson Street – Relocation of Dining Room with Beer and Wine
5. Aloha Liquor - 4555 South Carson Street - Combination Packaged and On-Premise Liquor
6. Extra Mile #169 - 1102 North Carson Street - Packaged Liquor License

7. Grocery Outlet of Carson City - 1831 North Carson Street - Combination Packaged & On-Premise Liquor
8. The Lighthouse Bar - 4750 East Highway 50, Suite 1 – Tavern/Bar
9. Applebee's Neighborhood Grill & Bar - 330 South Carson Street - Change of liquor manager
10. Cucina Lupo - 308 North Curry Street - Change of liquor manager
11. Holiday Inn Express & Suites - 4055 North Carson Street - Approve a liquor license / manager
12. Oishi Sushi - 111 East Telegraph Street - Dining Room with Beer and Wine
13. The Basil - 311 North Carson Street - Dining Room with Beer and Wine Only

The Hearings Office did not conduct any hearings related to revocation.

Alcohol Server Compliance Checks:

Alcohol server compliance checks were conducted in June and October 2019. Three citations were issued to :

- Arco AMPM #82341 - 4190 South Carson Street
- Bless Up, LLC - 2707 Highway 50 East
- Y-Not Saloon- 152 East Long Street

For comparison, there were a total of four first offense citations issued during two compliance checks in 2018. In addition to a misdemeanor citation for the violating server, a \$100 fine is imposed on the business for a first offense administrative citation, and a \$500 fine is imposed for a second offense citation. Third offenses result in a \$1,000 fine for the business and an administrative hearing, at which time the Administrative Hearings Officer may also suspend or revoke a license and/or impose additional conditions of approval.

Applicable Statute, Code, Policy, Rule or Regulation

CCMC Chapter 4.13

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

N/A

Attachments:

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)