



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** February 20, 2020

Staff Contact: Carol Akers, Purchasing & Contracts Administrator and Nancy Paulson, City Manager

Agenda Title: For Possible Action: Discussion and possible action regarding Amendment No. 2 to Contract No. 1718-127 for Federal Lobbying Services with Porter Group, LLC, to extend the contract term for an additional year through February 20, 2021 and for a not to exceed additional amount of \$49,800.00. (Carol Akers, CAkers@carson.org and Nancy Paulson, NPaulson@carson.org)

Staff Summary: The original contract term was effective February 20, 2018 to February 20, 2019 with two one-year options. Amendment 1 expires February 20, 2020.

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to approve Amendment No. 2 to Contract 1718-127.

Board's Strategic Goal

Efficient Government

Previous Action

Amendment 1 was approved by the Board of Supervisors on February 7, 2019.

Background/Issues & Analysis

A formal Request for Proposal was released on January 2, 2018. Six proposals were received and the evaluation committee selected Porter Group, LLC.

The Porter Group is currently working with the City on appropriations requests, Water Resources Development Act Reauthorization, potential grant opportunities, and Lands Bill updates.

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapter 332

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: General Fund / City Manager Professional Services 1010600 500309

Is it currently budgeted? Yes

Explanation of Fiscal Impact: In FY20, account 1010600 500309 will be reduced by \$16,600; the available budget is \$49,125. The remaining contract amount of \$33,200 for expenses from July 1, 2020 through February

20, 2021 will be included in the FY21 Budget. \$49,800 is budgeted each fiscal year for federal lobbying services.

Alternatives

Do not approve amendment and provide other direction.

Attachments:

[1718-127 Amendment 2.pdf](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

AMENDMENT FOR CONTRACT

Contract #: # 1718-127
Title: Federal Lobbying Services
Amendment # 2

If Consideration will be amended, please indicate amount: \$49,800.00

Reason for amendment: Extend term of contract for additional year – February 20, 2020 through February 20, 2021 for a not to exceed amount of \$49,800.00.

It is also agreed, that all unaffected conditions, requirements, and restrictions of the Original Contract document remain in full force and effect for the duration of the Contract term.

Amendment will become effective when signed by Purchasing and Contracts.

Approved by:

(1) City Department: City Manager's Office

Name/Title: Nancy Paulson, City Manager

Signature: _____ Date: _____

(2) District Attorney's Office:

Name/Title: J. Dan Yu, District Attorney

Signature: _____ Date: _____

(3) Carson City Purchasing and Contracts:

Name/Title: Carol Akers, Purchasing and Contracts Administrator

Signature: _____ Date: _____

(4) Porter Group, LLC:

Name/Title: Jon C. Porter, President/CEO

Signature: _____ Date: _____