

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2020 Meeting

Page 1

DRAFT

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, February 6, 2020 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT:

Mayor Robert Crowell
Supervisor Stacey Giomi, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor Lori Bagwell, Ward 3
Supervisor John Barrette, Ward 4

STAFF:

Nancy Paulson, City Manager
Aubrey Rowlatt, Clerk - Recorder
Stephanie Hicks, Deputy City Manager
Dan Yu, Assistant District Attorney
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours. All meeting minutes are available for review at: <https://www.carson.org/minutes>.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:30:10) – Mayor Crowell called the meeting to order at 8:30 a.m. Ms. Rowlatt called roll and a quorum was present. First Christian Church of Carson City Pastor Dr. Ken Haskins provided the invocation. At Mayor Crowell's request, Deni French led the Pledge of Allegiance.

5. PUBLIC COMMENT

(8:32:20) – Deni French introduced himself and wished to expressed concern over a new 5G cellular communications tower that had been approved by the Planning Commission. Mayor Crowell informed Mr. French that per one of the laws passed in the last legislative session, the local governments did not have any control over “where they go, or how they go.” Mr. French believed that the side effects of 5G have not yet been determined and wished to see that they are not placed close to children. He also provided input on the Andersen Ranch and Lompa Ranch, stating that they were not “fit for consideration of development” and referenced an Article in the *Reno Gazette Journal* which had reported that the City of Reno received a “binding self responsibility contract freeing the City of potential liabilities.”

(8:35:57) – Reid and Joanna Kaiser spoke in reference to a letter they had sent to the Board of Supervisors, which was acknowledged by Mayor Crowell. Mr. Kaiser explained that the noticing he had received from the City was incorrect and explained that the water line being placed was too close to their fence line. He also commented on FEMA's approval process of floodplain maps. Ms. Kaiser explained that she was a schoolteacher and noted that

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2020 Meeting

Page 2

DRAFT

an excavator was their “original notification,” adding that the structure would bring their home value down. Mayor Crowell instructed the District Attorney’s Office to take a look at that public noticing process.

(8:46:52) – Judy Lucas wished to comment on item 23.B. Planning Manager Hope Sullivan explained that Tahoe Western Asphalt had appealed the Planning Commission’s decision; however, during an appeal, the Board of Supervisors “must restrict themselves to the record that was created at the Planning Commission.” She added that Staff had received new information since the last Planning Commission meeting which the Board could not consider at this time; therefore, Staff had requested the item referred to the February Planning Commission meeting for deliberation with the new information.

(8:48:04) – Ms. Lucas stated that “the asphalt is killing a lot of people in our track”. She acknowledged that the smell issue was being mitigated; however, she was not aware of any remedy for the falling ashes. Ms. Sullivan suggested taking public comment during item 23.B. She also offered to speak to those interested in the hallway. Mayor Crowell instructed all those present to speak on item 23.B that it will be heard shortly.

6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – JANUARY 2, 2020

(8:49:54) – Mayor Crowell introduced the item. **Supervisor Bonkowski moved to approve the January 2, 2020 with a date correction in the header. The motion was seconded by Supervisor Bagwell. Motion carried 5-0-0.**

7. FOR POSSIBLE ACTION: ADOPTION OF AGENDA

(8:50:34) – Mayor Crowell recommended addressing agenda item 23.B immediately after the Consent Agenda. There were no objections; therefore, Mayor Crowell considered the agenda adopted.

CONSENT AGENDA

(8:51:03) – Mayor Crowell introduced the Consent Agenda and entertained a motion. **Supervisor Bagwell moved to approve the consent agenda as published. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell, Barrette, Bonkowski, Giomi, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2020 Meeting

Page 3

DRAFT

8. FINANCE

8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH JANUARY 24, 2020, PER NRS 251.030 AND NRS 354.290.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

9. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME.

No items were pulled from the consent agenda.

10. CITY MANAGER

10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF TWO MEMBERS TO THE ADVISORY BOARD TO MANAGE WILDLIFE, ONE TO FILL A POSITION RESERVED FOR A HUNTER, TRAPPER OR ANGLER OR A PERSON ENGAGED IN RANCHING OR FARMING IN CARSON CITY, FOR A PARTIAL TERM THAT WILL EXPIRE IN JULY 2021, AND ONE TO FILL AN AT-LARGE POSITION TO REPRESENT THE GENERAL PUBLIC OF THE CITY, FOR A TERM THAT WILL EXPIRE IN JULY 2022.

(9:20:52) – Mayor Crowell introduced the item and noted that Martin “Gene” Green had reapplied as a member-at-large and Corbett Fleming had submitted a new application.

(9:24:32) – Supervisor Bonkowski moved to appoint Martin “Gene” Green to the Advisory Board to Manage Wildlife for a term that will expire in July 2022. Supervisor Giomi seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bonkowski
SECONDER:	Supervisor Giomi
AYES:	Supervisors Bonkowski, Giomi, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(9:25:42) – Mr. Green clarified for Supervisor Bagwell that one of the positions was to fill a vacancy due to a Board member being hired by the City. He also thanked the Board for the opportunity to serve on the Advisory Board to Manage Wildlife, noting that this would be a busy year due to more reporting of wildlife by residents who acquire video doorbells or cameras. Mayor Crowell thanked Mr. Green for his service on the Board.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2020 Meeting

Page 4

DRAFT

(9:27:55) – Mayor Crowell invited Mr. Fleming to the public comments table and wished to hear “a little about yourself”. Mr. Fleming considered himself a long-term Nevadan with a Chemical Engineering degree from the University of Nevada Reno (UNR) and wanted to “bring my enthusiasm for wildlife and the outdoors to a formal level.” There were no further questions for Mr. Fleming; therefore, Mayor Crowell entertained a motion.

(9:29:34) – Supervisor Giomi moved to appoint Corbett Fleming to the Advisory Board to Manage Wildlife for a term that will expire in July 2021. Supervisor Bagwell seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Giomi, Bagwell, Barrette, Bonkowski, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

11. FIRE

11.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A GRANT APPLICATION TO THE UNITED STATES FOREST SERVICE (USFS) THROUGH THE NEVADA DIVISION OF FORESTRY FOR THE HAZARDOUS FUELS-COMMUNITY PROTECTION GRANT FOR THE AMOUNT OF APPROXIMATELY \$233,712.50, WHICH INCLUDES A 10 PERCENT CASH MATCH BY THE CITY WHICH IS EXPECTED TO BE PROVIDED BY THIRD PARTIES.

(9:30:00) – Mayor Crowell introduced the item. Carson City Fire Marshal Dave Ruben presented the Staff Report, incorporated into the record, and recommended approval of the grant application submission. He stated that the estimated project cost is \$233,712.50; however, the approximately \$23,371.25 cash grant match will be funded by the property owners and at no cost to the City. He also clarified for Mayor Crowell that the grant will be managed by the City and the funds will be collected up front from the property owners. Mayor Crowell recommended looking up the area on Google Maps. He also entertained public comments and when none were forthcoming, a motion.

(9:37:32) – Supervisor Giomi moved to approve the submission of the grant application. Supervisor Bagwell seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Giomi, Bagwell, Barrette, Bonkowski, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

CARSON CITY BOARD OF SUPERVISORS
Minutes of the February 6, 2020 Meeting
Page 5

DRAFT

12. PURCHASING AND CONTRACTS

12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 1718-083A SOUTH CARSON COMPLETE STREET PROJECT - CONSTRUCTION MANAGER AT RISK (CMAR) CONSTRUCTION SERVICES, WITH SIERRA NEVADA CONSTRUCTION, INC. FOR A TOTAL NOT TO EXCEED AMOUNT OF \$20,033,758.51, TO BE FUNDED FROM THE INFRASTRUCTURE TAX, REDEVELOPMENT REVOLVING, REGIONAL TRANSPORTATION, WATER, WASTEWATER, AND STORMWATER FUNDS.

(9:37:54) – Mayor Crowell introduced the item. Purchasing and Contracts Administrator Carol Akers presented the contract and its funding sources. Additionally, she noted several corrections including “updating the compensation section to address the contingency savings” such as adding the savings and removing the CMAR from the percentage split of the contingency in Section 5 of the contract. Ms. Akers also explained that in Section 10, the attorney fees would be reduced to \$125 per hour.

(9:40:19) – City Engineer Dan Stucky introduced Sierra Nevada Construction (SNC) Vice President Dan LeBlanc and Project Manager Emma Crossman. He also reviewed the CMAR process and its benefits to large projects, and gave background on the public meetings and the evolution of the project. Mr. Stucky explained that the project will not take away from the City’s road budget and that the funds noted in the Staff Report are strictly allocated for this project.

(9:45:38) – Supervisor Giomi inquired about the final 100 percent design approval and Mr. Stucky outlined the review process, noting that the Regional Transportation Commission (RTC) was the final technical review board. He also clarified for Supervisor Giomi that one lane will stay open in each direction [of Carson Street] South of Fairview Drive, with a center turn lane, throughout the project. He outlined a primary and a secondary detour between Fairview Drive and Fifth Street and reassured the Board that it was very important to make the landscaping happen; however, planting might occur in the spring timeframe, after the Nevada Day Parade.

(9:51:35) – Supervisor Bonkowski received confirmation that with the CMAR process, the contingency fees are lower since the expectations have already been set, and the risks addressed. Supervisor Barrette was informed that that the City has for years “tried to leverage local funds as best we can to fund this project [and that] 70 percent of the funds have originated from non-local sources.” Supervisor Bonkowski addressed the comments regarding narrowing of the lanes, noting for the record that “the traffic counts at this point in time on East William Street, West of [Highway] 580 and South Carson Street are almost identical.” He believed that driving on that section of William Street will give Carson City residents an idea of what South Carson Street will look like when completed. Mayor Crowell was informed that the construction will be completed by the Nevada Day Parade. Mr. Stucky informed the Board that a grant application is in the works by Art and Culture Coordinator Mark Salinas for the art at the new roundabout.

(9:59:32) – Supervisor Bagwell wished to hear the benefits to the area residents and Mr. Stucky outlined the “significant investment” made towards the stormwater infrastructure which included pipes to alleviate flooding in the area, adding that it had been part of the Master Plan all along. He also discussed the fiberoptic infrastructure, part of the TIGER Grant, calling it “really key for our whole City.” Supervisor Bagwell commended the

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2020 Meeting

Page 6

DRAFT

efficiency provided by the project which had addressed infrastructure prior to building the roads in order not to tear them up in the future. Supervisor Giomi noted that “a fair amount of bicycle and pedestrian safety components” were incorporated into the project.

(10:04:16) – Mr. LeBlanc expressed their excitement to work on the project and noted that they were engaging their best teams on it. He also looked forward to completing the project by Nevada Day and to being members of this community. Mayor Crowell stressed the importance of maintaining good communications with the businesses in the project area. He also instructed SNC to respond to complaints within hours or on the same day. Mr. LeBlanc indicated that they are a flexible team and noted their desire to be good partners. Mayor Crowell requested Mr. Leblanc and Ms. Crossman’s cell phone and email contacts to be given to the Board members. Ms. Crossman thanked the Board and believed the corridor will be great when completed. Supervisor Bonkowski suggested having the heavy equipment accessible to the children on groundbreaking day, as it had been done in the past. Mayor Crowell entertained public comments.

(10:08:32) – Julie Lindstrom was informed by Mr. Stucky that the speed limit north of Stewart Street will be reduced to 25 miles-per-hour and between Stewart Street and Clearview Drive will be reduced to 35 miles-per-hour. Public Works Project Manager Tom Grundy stated that the speed limit south of Clearview Drive will be 50 miles-per-hour. Ms. Lindstrom wished to see the speed limit “a little higher” and reduce it later if needed. Supervisor Giomi also agreed that “it was five miles too slow.” Supervisor Bonkowski reminded the Board that two pedestrian crossings will be added on the South Carson Street Corridor; therefore, the speed limit would be reduced for drivers to react in time at crossings. Supervisor Bagwell noted that the item is not set in stone and could be revisited. Supervisor Barrette disagreed with Supervisor Giomi noting that “I think we’re in a city and we should actually slow down.” Mayor Crowell believed that complete streets provide people with the ability to easily get off the street to access a business. He also invited Ms. Lindstrom to return anytime so the Board can hear from her. There were no additional comments; therefore, Mayor Crowell entertained a motion.

(10:14:54) – Supervisor Bonkowski moved to award the contract as amended. Supervisor Giomi seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bonkowski
SECONDER:	Supervisor Giomi
AYES:	Supervisors Bonkowski, Giomi, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(10:15:11) – Mayor Crowell recessed the meeting.

(10:31:11) – Mayor Crowell reconvened the Board of Supervisors meeting. A quorum was still present.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2020 Meeting

Page 7

DRAFT

12.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 1819-240, SOUTH CARSON COMPLETE STREETS PROJECT MATERIAL TESTING AND CONSTRUCTION INSPECTION SERVICES WITH CONSTRUCTION MATERIALS ENGINEERS, INC. (CME), FOR A TOTAL NOT TO EXCEED AMOUNT OF \$232,940 THROUGH JUNE 30, 2021.

(10:31:15) – Mayor Crowell introduced the item. Ms. Akers noted a typographical correction to Section 5.1 of the contract. Mr. Stucky presented the Staff report which is incorporated into the record and responded to clarifying questions. He also noted that the contract was for time and materials only, except for the Inspections line item, which may or may not be executed but was a placeholder, if needed to supplement City Staff. Mayor Crowell entertained public comments.

(10:34:27) – Mr. French inquired whether the soil used as backfill for the project was included in the material testing, and Mr. Stucky stated it did. He also clarified that all the materials would be specified in the construction documents. Mr. French also expressed concern over sinking or shifting of homes.

(10:37:28) – Supervisor Bagwell moved to approve the contract as amended. Supervisor Barrette seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell, Barrette, Bonkowski, Giomi, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

12.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT A&K EARTH MOVERS INC., IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NRS CHAPTER 338 AND WHETHER TO AWARD CONTRACT NO. 19300092, AIRPORT ROAD RECONSTRUCTION AND UTILITY REPLACEMENT PROJECT, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$2,196,700.

(10:37:45) – Mayor Crowell introduced the item. Ms. Akers explained that the item was budgeted. Mr. Stucky presented the Staff Report, incorporated into the record, and noted that this item was a good example of how infrastructure and roadway reconstruction have been combined for added savings. There were no public comments. Mayor Crowell entertained a motion.

(10:39:13) – Supervisor Giomi moved to approve contract NO. 19300092 as presented. Supervisor Bagwell seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2020 Meeting

DRAFT

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Giomi, Bagwell, Barrette, Bonkowski, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

13. PUBLIC WORKS

13.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A GRANT OF EASEMENT FROM CARSON CITY TO NV ENERGY FOR THE INSTALLATION OF ELECTRICAL FACILITIES TO SUPPORT THE ORMSBY BOOSTER PUMP STATION LOCATED ON APN 007-392-39.

(10:39:32) – Mayor Crowell introduced the item. Carson City Real Property Manager Cory Kleine presented the Staff Report and responded to clarifying questions by the Board. Mr. Kleine confirmed for Supervisor Bonkowski that “if we approve this [item] now that we don’t have to come back and correct it later because of any potential future issues on the booster pump.” Supervisor Giomi noted that he had spoken to Parks and Recreation Director Jennifer Budge and was informed that “she’s comfortable with the language, the way it’s written. Any future work that NV Energy does relative to this easement, there’s enough protection here that we won’t run into [an issue like one in the past].” Mayor Crowell entertained public comments and when none were forthcoming, a motion.

(10:44:17) – Supervisor Bagwell moved to approve the easement and authorize the City Engineer to sign the initial and revised grants of easement. Supervisor Giomi seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Giomi
AYES:	Supervisors Bagwell, Giomi, Barrette, Bonkowski, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

13.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A WATER EXCHANGE AGREEMENT BETWEEN CARSON CITY AND ANDERSEN-COLARD RANCH ENTERPRISES, LLC CONCERNING KINGS CANYON CREEK, ASH CANYON CREEK, AND MUNICIPAL WATER USE WHEREIN THE PARTIES' WATER USE WILL BE OFFSET AND CARSON CITY WILL PAY 75 CENTS PER THOUSAND GALLONS IF IT USES MORE WATER AND

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2020 Meeting

DRAFT

ANDERSEN-COLARD RANCH ENTERPRISES, LLC WILL PAY THEN EXISTING MUNICIPAL WATER RATES IF IT USES MORE WATER.

(10:44:31) – Mayor Crowell introduced the item. Public Works Director Darren Schulz reviewed the information incorporated into the Staff Report. He, along with Water Utility Manager Eddie Quaglieri, responded to clarifying questions by the Supervisors. Supervisor Bagwell noted for the record two typographical errors in sections 5.d and 5.e. Mayor Crowell entertained public comments.

(10:49:58) – In response to an inquiry by Mr. French, Mayor Crowell gave background on an analysis done by an outside consultant who had determined that “we have more than enough [water] to meet buildout.” Mr. Quaglieri explained the changes in the water throughout the season and stated that the City owned 65 percent of the Kings Canyon Creek water and the balance was owned mostly by the Andersens with other owners. No further public comment was available; therefore, Mayor Crowell entertained a motion.

(10:52:37) – Supervisor Bagwell moved to approve the agreement as amended. Supervisor Barrette seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell, Barrette, Bonkowski, Giomi, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

13.C FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION REGARDING THE ONE TAHOE INITIATIVE BY THE TAHOE TRANSPORTATION DISTRICT.

(10:52:57) – Mayor Crowell introduced the item. Transportation Manager Lucia Maloney gave background on the ONE TAHOE initiative and introduced Derek Morse, Principal, Morse Associates LLC. Mr. Morse provided a slide presentation, incorporated into the record, on the ONE TAHOE Transportation and Funding Initiative, along with its challenges, and proposed solutions. He also responded to clarifying questions by the Board. Mayor Crowell entertained public comments; however, none were forthcoming. He also thanked Mr. Morse for the presentation.

14. SHERIFF

14.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A VEHICLE DONATION AGREEMENT BETWEEN THE CARSON CITY SHERIFF'S SEARCH AND RESCUE UNIT, A NOT-FOR-PROFIT ORGANIZATION, AND CARSON CITY FOR THE DONATION TO THE CITY OF THREE MOTOR VEHICLES AND ASSOCIATED PERSONAL

CARSON CITY BOARD OF SUPERVISORS
Minutes of the February 6, 2020 Meeting
Page 10

DRAFT

PROPERTY FOR THE PERFORMANCE OF SEARCH AND RESCUE FUNCTIONS, WITH A TOTAL APPROXIMATE VALUE OF \$180,000.

(11:40:09) – Mayor Crowell introduced the item. Carson City Sheriff Ken Furlong gave background and presented the information which is incorporated into Staff Report. He noted that the donated vehicles would replace the older ones currently in the fleet. Supervisor Bonkowski noted a discrepancy in the agreement regarding the vehicle ownership. Carson City Search and Rescue (CCSAR) commander David Spencer explained that the equipment redistribution clause was based on the organization’s bylaws. Mr. Yu clarified that there would be an added step to the agreement and that his office would coordinate it with the Sheriff’s Office. He also stated that “the crux of this provision is to make sure that Search and Rescue would be the responsible party for the cost associated with the reconveyance.” He also discussed the end-of-life process for the vehicles. Supervisor Bagwell acknowledged the bylaws clause which she believed was part of all non-profit bylaws stating that should they cease to exist; all their assets are transferred to another non-profit. She recommended removing the clause altogether. Supervisor Giomi thanked CCSAR for the donation; however, he believed the assets belonged to the City. Mayor Crowell entertained public comments; and when none were forthcoming, a motion although he believed “the contract needs some more work.”

(11:48:45) – Supervisor Bonkowski moved to approve the agreement and direct the District Attorney’s Office to come up with some clarifying language on Section 3, on page 2, to clarify that the assets are owned by the City and will not be re-conveyed by CCSAR. Supervisor Bagwell seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bonkowski
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Barrette, Giomi, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(11:49:28) – Mr. Spencer clarified that the funds were provided to CCSAR by a donor via a trust fund. Supervisor Giomi requested that Mr. Spencer thank the donor on behalf of the City and the Board for their “incredibly generous donation.” Supervisor Bagwell believed that CCSAR deserved the credit since the donor believed their organization was trusted to handle the assets, and thanked CCSAR for all they do.

15. RECESS AS THE BOARD OF SUPERVISORS

(11:50:33) – Mayor Crowell recessed the Board of Supervisors meeting.

LIQUOR AND ENTERTAINMENT BOARD

16. CALL TO ORDER & ROLL CALL - LIQUOR AND ENTERTAINMENT BOARD

CARSON CITY BOARD OF SUPERVISORS
Minutes of the February 6, 2020 Meeting
Page 11

DRAFT

(11:50:38) – Chairperson Crowell called the Liquor and Entertainment Board meeting to order at 11:50 a.m. and noted that all Board members (the Supervisors and Sheriff Furlong) were present.

17. PUBLIC COMMENT

(11:51:00) – Chairperson Crowell entertained public comments; however, none were forthcoming.

18. FOR POSSIBLE ACTION: APPROVAL OF MINUTES - FEBRUARY 1, 2018

(11:51:07) – Chairperson Crowell introduced the item. **Member Bonkowski moved to approve the minutes of the February 1, 2018 Liquor and Entertainment Board meetings. The motion was seconded by Member Bagwell. Motion carried 6-0-0.**

19. COMMUNITY DEVELOPMENT - BUSINESS LICENSE

19.A FOR DISCUSSION ONLY: PRESENTATION REGARDING THE LIQUOR HEARINGS OFFICER'S ANNUAL REPORT FOR 2019.

(11:51:25) – Chairperson Crowell introduced the item. Planning Manager/Liquor Hearings Officer Hope Sullivan presented the Staff Report, which is incorporated into the record. She noted that the Liquor Hearings Officer has been reviewing the liquor license applications and revocations for the past two years, and that “it’s going really well.” She also explained for Member Bonkowski that two of the three violations in the report were for first offenses and one was for a second offense. Chairperson Crowell believed it would be beneficial to send emails to the Board members to inform them of the activities in the community. Ms. Sullivan also clarified that they received many compliments on the efficiency of the hearing process and how accommodating Staff has been. There were no public comments.

20. PUBLIC COMMENT

(11:54:02) – Chairperson Crowell entertained final public comments; however, none were forthcoming.

21. FOR POSSIBLE ACTION: TO ADJOURN AS THE LIQUOR AND ENTERTAINMENT BOARD

(11:54:08) – Chairperson Crowell adjourned the Liquor and Entertainment Board meeting at 11:54 a.m.

22. RECONVENE AS THE BOARD OF SUPERVISORS

(11:54:10) – Mayor Crowell reconvened the Board of Supervisors meeting. A quorum was still present.

23. COMMUNITY DEVELOPMENT - PLANNING

23.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE HISTORIC RESOURCES COMMISSION ANNUAL REPORT FOR 2019.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2020 Meeting

DRAFT

(11:54:12) – Mayor Crowell introduced the item. Ms. Sullivan presented the Annual Report, which is incorporated into the record, and responded to clarifying questions. Supervisor Giomi inquired about the V&T Roundhouse items and suggested using some of them for the Fairview Drive roundabout artwork. Mayor Crowell thanked Ms. Sullivan and the Commission for a job well done and entertained a motion.

(11:56:55) – Supervisor Bagwell moved to accept the Annual Report. Supervisor Barrette seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell, Barrette, Bonkowski, Giomi, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

23.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPEAL OF THE PLANNING COMMISSION’S DECISION TO AMEND A SPECIAL USE PERMIT FOR AN ASPHALT PLANT AND AGGREGATE CRUSHING FACILITY KNOWN AS TAHOE WESTERN ASPHALT ZONED GENERAL INDUSTRIAL, LOCATED AT 8013 HIGHWAY 50 EAST, APN 008-611-35.

(8:51:22) – Mayor Crowell introduced the item. Ms. Sullivan gave background on the item and presented the Staff Report, incorporated into the record, with the recommendation to refer the matter back to the Planning Commission based on new information that had become available since the Planning Commission’s action on November 19, 2019. She also clarified that “this by no means diminishes the comments that we’ve received, or the action of the Planning Commission,” and acknowledged the concerns by the residents of Mound House, assuring them that the item will be discussed in the February 26, 2020 Planning Commission meeting. Mayor Crowell entertained public comments.

(8:53:54) – Jeremy Clarke, Esq. introduced himself as a representative of Tahoe Western Asphalt (TWA) and noted his client’s agreement with Ms. Sullivan’s recommendation. He also explained that TWA is “very aware of the complaints and is taking steps to mitigate the odors, and wants to really live in harmony with the community members, with its neighbors.” Mr. Clarke believed that they needed time to implement the necessary remedies. Mayor Crowell entertained a motion after which public comments would be heard.

(8:55:12) – Supervisor Bonkowski moved to refer this matter back to the Planning Commission based on new information that has become available since the Planning Commission’s action on November 19, 2019. Supervisor Bagwell seconded the motion for discussion. Mayor Crowell entertained public comments.

(5:55:47) – Bob Lucas introduced himself as “one of the Mound House residents” and believed that Tahoe Western Asphalt had not done anything yet. He gave the example of having ashes rain on them during a barbeque

CARSON CITY BOARD OF SUPERVISORS
Minutes of the February 6, 2020 Meeting
Page 13

DRAFT

and that “we’re tired of it...he doesn’t care.” Mr. Lucas also suggested revoking TWA’s Special Use Permit (SUP).

(8:59:44) – Cindy Jones was informed by Ms. Sullivan that TWA may operate while the appeal is pending, and added that she had visited several plants to get to the “the right answer” while TWA was having conversations with the Nevada Department of Environmental Protection (NDEP).

(9:02:24) – Matthew Wilkie introduced himself as a new resident to the area and noted that he could not “delay barbeques in my backyard, I can’t delay letting my dog out every morning...I can’t delay living my life.” Mr. Wilkie believed that “[per] the vibe in our community it seems like the [Planning] Commission is against the community...Mound House is an invisible line. We’re all part of the same community.” He called the delays disheartening. Mayor Crowell explained to another member of the audience that he couldn’t speculate the outcome of the Planning Commission meeting; however, he stated “if it comes back here, we’ll hear it,” noting “we’re one community here”.

(9:04:54) – Melissa Fraker stated “I’ve helped build that [Mound House] community...I was a construction worker for 20-some years.” Ms. Fraker gave background on the plant and stated that TWA had not complied to the Special Use Permit conditions, including burning on Sundays and at nights. She also noted that her grandchildren have to cover their faces when going to the [school] bus stop. Mayor Crowell cautioned Mr. Clarke to have his client follow through with what was promised and that “this is something that’s going to get fixed.”

(9:07:40) – Mr. Clarke explained that the “new equipment [will] funnel the odors and the fumes back into the equipment and burn them up so they’re not being spewed out into the community, but what we can’t do is implement that equipment before the NDEP approves it.” Ms. Sullivan explained that this discussion will take place in the Planning Commission and the Commissioners have taken this issue “very seriously” with the first step of the SUP revocation process, including revisions to the operating hours.

(9:09:34) – Supervisor Bonkowski inquired about the proposed new equipment. Ms. Sullivan explained that through her visit to the Fernley plant, she had been aware that the Regenerative Thermal Oxidizer (RTO) was not appropriate for this type of operation and that a carbon filter would most likely be more appropriate. In addition, she had been made aware that enclosing the “asphalt drops” into the trucks would benefit in mitigating the odor. Ms. Sullivan believed that in speaking with “outside experts” she was gathering information to provide to the Planning Commission for a better-informed decision. She noted that she was having a dialogue with NDEP as well.

(9:12:30) – Supervisor Giomi inquired about the NDEP timeline and Ms. Sullivan clarified that the business is currently in compliance with NDEP; however, they have been responsive to Staff. She also noted that the compliance issues are SUP-related. Supervisor Barrette was concerned that TWA had not followed the conditions of the SUP and Ms. Sullivan clarified that Staff “is blind to the boundary” and have addressed the concerns of operating “consistent with the findings of fact” for the SUP. She also noted that the Code Enforcement officers had been to the site when called and that the Planning Commission had already modified the hours of operation. Ms. Sullivan stated that the Planning Commission had already started the permit revocation process.

CARSON CITY BOARD OF SUPERVISORS
Minutes of the February 6, 2020 Meeting
Page 14

DRAFT

(9:18:06) – Ms. Lucas explained that there had been a fire which had barely avoided a major explosion. She also was concerned that TWA did not care about the residents. Mr. Wilkie indicated that TWA was still polluting because “he’s allowed to still operate while this is all being figured out.” He was also concerned that the City was following “1970s laws”.

(9:22:12) – Ms. Fraker inquired about the hours of operation and Ms. Sullivan noted that she would find that information and relay it to her. Mayor Crowell entertained additional comments and when none were forthcoming, he called for the vote. Supervisor Barrette requested that Mr. Clarke convey to his client “that the law be followed.”

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bonkowski
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Barrette, Giomi, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

23.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST FOR A HISTORICAL TAX DEFERMENT ON PROPERTY LOCATED WITHIN THE HISTORIC DISTRICT ON PROPERTY ZONED SINGLE FAMILY 6000, LOCATED AT 602 WEST SPEAR, APN 003-243-04.

(11:57:15) – Mayor Crowell introduced the item. Ms. Sullivan presented the Staff Report, incorporated into the record, and recommended approving the tax deferral for the primary building and the land only, but not the garage. There were no public comments; therefore, Mayor Crowell entertained a motion.

(11:58:33) – Supervisor Giomi moved to approve the request for the historical tax deferral on the primary building and land associated with APN 003-243-04. Supervisor Barrette seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Barrette
AYES:	Supervisors Giomi, Barrette, Bagwell, Bonkowski, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

23.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST FOR A HISTORICAL TAX DEFERMENT ON PROPERTY LOCATED WITHIN THE

CARSON CITY BOARD OF SUPERVISORS
Minutes of the February 6, 2020 Meeting
Page 15

DRAFT

HISTORIC DISTRICT ON PROPERTY ZONED RESIDENTIAL OFFICE, LOCATED AT 311 WEST THIRD STREET, APN 003-124-01.

(11:58:52) – Mayor Crowell introduced the item. Ms. Sullivan presented the Staff Report, incorporated into the record, and recommended the approval of the tax deferment for the primary building and land. There were no public comments; therefore, Mayor Crowell entertained a motion.

(11:59:29) – Supervisor Bonkowski moved to approve the request for the historic tax deferment for the primary building and land at APN 003-124-01. Supervisor Bagwell seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bonkowski
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Giomi, Barrette, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

23.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST FOR A HISTORICAL TAX DEFERMENT ON PROPERTY LOCATED WITHIN THE HISTORIC DISTRICT ON PROPERTY ZONED DOWNTOWN MIXED USE, LOCATED AT 112 NORTH CURRY STREET, APN 003-215-02.

(11:59:50) – Mayor Crowell introduced the item. Ms. Sullivan presented the Staff Report, incorporated into the record, and recommended the approval of the tax deferment for the entire property excluding the garage. There were no public comments; therefore, Mayor Crowell entertained a motion. Supervisor Giomi gave anecdotal information regarding the property and the neighboring fire station. Supervisor Bonkowski inquired about the encroachments on all four property lines and Ms. Sullivan offered to flag the item when communicating the Board’s decision to the Carson City Assessor or delay action while she speaks to the Assessor. Supervisor Bonkowski wished to wait for the Assessor’s response. Community Development Director Lee Plemel clarified that “you can’t rely on our GIS. It’s not geo-matched to match buildings and aerials precisely to property lines.” Supervisor Bonkowski wished to be certain of the encroachments. Supervisor Giomi recommended tabling the item for discussion after lunch, and Mayor Crowell was in agreement.

(2:34:14) – Ms. Sullivan updated the Board on her meeting with the Assessor’s Office to review the records. She explained that “although the building may straddle a property line...the subject property is paying the entire cost for the entire building.” Mayor Crowell entertained public comments; however, none were forthcoming. He then entertained a motion.

(2:35:05) – Supervisor Giomi moved to approve the request for a Historical Tax Deferment on the entire property excluding the modern garage for APN 003-215-02. Supervisor Barrette seconded the motion. Mayor Crowell called for a vote.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2020 Meeting

DRAFT

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Barrette
AYES:	Supervisors Giomi, Barrette, Bagwell, Bonkowski, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

23.F FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION PROVIDING FOR THE TRANSFER OF CARSON CITY’S 2020 PRIVATE ACTIVITY BOND VOLUME CAP, ESTIMATED TO BE APPROXIMATELY \$3,000,000, TO THE DIRECTOR OF THE NEVADA DEPARTMENT OF BUSINESS AND INDUSTRY FOR IMPROVEMENTS TO THE PARKWAY PLAZA APARTMENTS LOCATED AT 20 WEST COLLEGE PARKWAY, AND ACKNOWLEDGEMENT OF AN APPLICATION FOR THE USE OF “HOME” FUNDS AS PART OF THE FINANCING FOR THE PROJECT AND THAT THE HOME FUNDS PARTICIPATION WILL TRIGGER A PROPERTY TAX EXEMPTION.

(12:03:18) – Mayor Crowell introduced the item. Mr. Plemel presented the Staff Report and responded to clarifying questions. He also informed Mayor Crowell that they had not seen any applications for this year’s Bond Volume Cap; however, the request was to allocate all of it.

(12:06:25) – Eric Novak, Founder of Praxis Consulting Group, LLC, introduced himself and explained that the total bonds used on the project were for \$28.8 million. He also believed that the Housing Division was looking for the endorsement of the local governments by allocating a portion of their Volume Cap. Discussion ensued regarding jurisdictions and Mr. Novak wished to ensure the Governor that the project was being endorsed by the local government. Supervisor Bonkowski was informed that there was no current tax exemption on the property. Discussion ensued regarding compliance and Mr. Plemel stated that the State kept track of the exemptions. Mayor Crowell entertained a motion either to write a letter of support or to adopt the resolution.

(12:18:02) – Supervisor Giomi moved to adopt Resolution No. 2020-1. Supervisor Bagwell seconded the motion. Mayor Crowell entertained public comments and/or discussion on the motion.

(12:18:30) – Supervisor Bagwell expressed concern over the recently-raised Fair Market Rents and not accommodating the \$100 vouchers for utilities. Supervisor Bonkowski explained that he would support the resolution; however, there had been some issues in the past. He also indicated that he understood the need of affordable housing; however, he had reservations regarding supporting the project as it was a significant “hit” to the property tax revenue, even though he understood that the project was an investment for the City. There were no additional comments. Mayor Crowell called for a vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bonkowski
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Giomi, Barrette, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

CARSON CITY BOARD OF SUPERVISORS
Minutes of the February 6, 2020 Meeting
Page 17

DRAFT

24. BOARD OF SUPERVISORS

NON-ACTION ITEMS

(2:52:52) – Ms. Paulson stated that the City had been approached by the Tahoe Regional Planning Agency (TRPA) to consider issuing conduit debt (between \$8,000,000 and \$9,000,000) to refund bonds. She noted that per the TRPA, the action would not affect the City’s bond rating; however, it required Staff time and the TRPA had offered to reimburse incurred costs. Mayor Crowell recommended speaking to Ms. Paulson after the meeting, should the Supervisors have any questions.

FUTURE AGENDA ITEMS

N/A

STATUS REVIEW OF PROJECTS

N/A

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

N/A

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

N/A

STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD

N/A

STAFF COMMENTS AND STATUS REPORT

N/A

CLOSED NON-MEETING TO CONFER WITH COUNSEL

(12:23:05) – Mayor Crowell announced a closed session to confer the District Attorney’s Office.

-- LUNCH BREAK - RETURN 1:30 P.M. --

(1:31:35) – Mayor Crowell reconvened the meeting at 1:31p.m.

CARSON CITY BOARD OF SUPERVISORS
Minutes of the February 6, 2020 Meeting
Page 18

DRAFT

25. FINANCE

25.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION TO REMOVE \$481,747.22 IN UNCOLLECTIBLE ACCOUNTS RECEIVABLE FROM THE RECORDS OF THE AMBULANCE FUND.

(1:31:45) – Mayor Crowell introduced the item. Chief Financial Officer Sheri Russell presented the Staff Report with an attachment containing the list of uncollectible accounts receivable from the ambulance fund and recommended their removal from the City’s records, per the Nevada Revised Statute (NRS). Supervisor Bonkowski pointed out that since engaging Wittman Enterprises for emergency medical billing, the City’s collectible debt has decreased. Supervisor Giomi was also in agreement. Mayor Crowell entertained public comments and when none were forthcoming, a motion.

(1:34:50) – Supervisor Bonkowski moved to approve the application. Supervisor Barrette seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bonkowski
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bonkowski, Barrette, Bagwell, Giomi, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE CARSON CITY COST ALLOCATION PLAN FOR THE FISCAL YEAR ENDED JUNE 30, 2019.

(1:34:53) – Mayor Crowell introduced the item. Ms. Russell presented the agenda materials, incorporated, into the record and responded to clarifying questions. Mayor Crowell entertained public comments and when none were forthcoming, a motion.

(1:42:30) – Supervisor Bagwell moved to accept the Cost Allocation Plan for the Fiscal Year that ended on June 30, 2019, and for use in preparing the Fiscal Year 2021 Carson City Budget. Supervisor Giomi seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Giomi
AYES:	Supervisors Bagwell, Giomi, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2020 Meeting

DRAFT

25.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING ASSUMPTIONS FOR STAFF TO USE IN PREPARATION OF CARSON CITY’S BUDGET FOR FISCAL YEAR 2021.

(1:42:53) – Mayor Crowell introduced the item. Ms. Russell gave background on the process and noted the projections she was about to present were “very preliminary”. She presented the Carson City FY 21 Budget Projections, incorporated into the record, reviewed the budgeting timeline on the attached calendar, and recommended that the property taxes remain the same. Ms. Russell also responded to clarifying questions.

(1:55:08) – Supervisor Bonkowski proposed having “a discussion about transferring two cents of the property tax per year, for five years, over to extraordinary maintenance,” calling it “one step towards coming up with permanent funding for the asset maintenance program.” Supervisor Bagwell noted that the Parks and Recreation Commission was evaluating the existing fee structure and was considering the allocation of 10 percent of the fees “to the asset management [budget] line.” Discussion ensued regarding restricting funds for maintenance and operational expenses. Supervisor Barrette wished to consider earmarking funds for road maintenance as well. Supervisor Bagwell was in favor of “an actual big picture” relating to roads and Mayor Crowell recommended designing a program that included developer involvement. Supervisor Giomi noted that the transportation funding gap agendized for the upcoming Board retreat should include “who maintains ownership” of roads. He was also in favor of funding the Asset Management Program in general. Ms. Russell confirmed that the five-cent property tax would be spent on long-term capital items. She also indicated that earmarks would still be included in the General Fund because they are not outside revenue sources. Further discussion ensued regarding roads and Supervisor Bonkowski reviewed the “incremental steps to try to help fund roads;” however, he believed “it’s an insurmountable issue in our current reality.” There were no public comments. Mayor Crowell entertained a motion.

(2:30:36) – Supervisor Bonkowski moved to direct Staff to use \$3.57 as the property tax rate in preparing the FY 2021 Carson City Budget as well as incorporating the items from today’s discussion into the planning. The motion was seconded by Supervisor Bagwell. Supervisor Giomi requested further clarification.

(2:31:07) – Supervisor Bonkowski restated his motion to direct Staff to use \$3.57 per \$100 as the property tax rate in preparing the FY 2021 Carson City Budget as well as incorporating a transfer of two cents net of the property tax into the extraordinary maintenance fund each year, annually, for the next five years. Supervisor Bagwell agreed to the amendment as the seconder. Discussion ensued regarding the direction provided to Ms. Russell to build a tentative budget. Mayor Crowell called for a vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bonkowski
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Giomi, Barrette, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

CARSON CITY BOARD OF SUPERVISORS
Minutes of the February 6, 2020 Meeting
Page 20

DRAFT

(2:34:07) Mayor Crowell announced that the Board would now revisit item 23.E.

25.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RESOLUTION TO AUGMENT AND AMEND THE CARSON CITY FY 2019-20 BUDGET IN THE AMOUNT OF \$61,927,090.

(2:35:24) – Mayor Crowell introduced the item. Ms. Russell presented the agenda materials which are incorporated into the record and clarified that the augmentation was a “roll forward of unspent funds in FY 2019” which were being moved into the FY 2020 budget, adding that several of the funds were already spent in the current year. She reviewed the funds, incorporated into the record, and responded to clarifying questions.

(2:43:16) – Mayor Crowell recessed the meeting.

(2:49:32) – Mayor Crowell reconvened the meeting. All Supervisors were still present.

(2:51:24) – There were no public comments. Mayor Crowell entertained a motion.

(2:51:33) – Supervisor Bagwell moved to adopt Resolution No. 2020-R-2. The motion was seconded by Supervisor Barrette. There were no public comments. Mayor Crowell called for a vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bonkowski, Bagwell, Giomi, Barrette, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

26. PUBLIC COMMENT

(2:54:42) – Mayor Crowell entertained final public comments; however, none were forthcoming

27. FOR POSSIBLE ACTION: TO ADJOURN AS THE BOARD OF SUPERVISORS

(2:54:53) – Mayor Crowell adjourned the Board of Supervisors meeting at 2:54 p.m.

REDEVELOPMENT AUTHORITY

28. CALL TO ORDER & ROLL CALL - REDEVELOPMENT AUTHORITY

(2:55:01) – Chairperson Bagwell called the Redevelopment Authority meeting to order at 2:55 p.m. and noted for the record that all members were present.

CARSON CITY BOARD OF SUPERVISORS
Minutes of the February 6, 2020 Meeting
Page 21

DRAFT

29. PUBLIC COMMENT

(2:55:11) – There were no public comments.

30. FOR POSSIBLE ACTION: APPROVAL OF MINUTES - JANUARY 2, 2020

(2:55:21) – Member Bonkowski moved to approve the minutes of the January 2, 2020 Redevelopment Authority meeting. Member Barrette seconded the motion which carried unanimously.

31. FINANCE

31.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RESOLUTION TO AUGMENT AND AMEND THE CARSON CITY REDEVELOPMENT AUTHORITY FY 2019-20 BUDGET IN THE AMOUNT OF \$751,444.

(2:55:38) – Chairperson Bagwell introduced the item and Ms. Russell presented the Staff Report and the supporting documentation, which are incorporated into the record. She also responded to clarifying questions by the Authority members. There were no public comments. Chairperson Bagwell entertained a motion.

(2:57:16) – Member Crowell moved to adopt Resolution No. 2020-RA-R-1. The motion was seconded by Vice Chair Giomi. There were no public comments. Chairperson Bagwell called for a vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Member Crowell
SECONDER:	Member Giomi
AYES:	Members Crowell, Barrette, Bonkowski, Vice Chair Giomi, and Chair Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

32. PUBLIC COMMENT

(2:57:43) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

33. FOR POSSIBLE ACTION: TO ADJOURN AS THE REDEVELOPMENT AUTHORITY

(2:57:48) – Chairperson Bagwell adjourned the redevelopment Authority meeting at 2:57 p.m.

CARSON CITY BOARD OF SUPERVISORS
Minutes of the February 6, 2020 Meeting
Page 22

DRAFT

The Minutes of the February 6, 2020 Carson City Board of Supervisors meeting are so approved this 5th day of March, 2020.

ROBERT L. CROWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk - Recorder