

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the February 20, 2020 Meeting**  
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**DRAFT**

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, February 20, 2020 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:**

Mayor Robert Crowell  
Supervisor Stacey Giomi, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor Lori Bagwell, Ward 3  
Supervisor John Barrette, Ward 4

**STAFF:**

Nancy Paulson, City Manager  
Aubrey Rowlatt, Clerk - Recorder  
Stephanie Hicks, Deputy City Manager  
Dan Yu, Assistant District Attorney  
Tamar Warren, Senior Public Meetings Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours. All meeting minutes and audio recordings are available for review at: <https://www.carson.org/minutes>.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**

(8:31:36) – Mayor Crowell called the meeting to order at 8:31 a.m. Ms. Rowlatt called roll and a quorum was present. First Christian Church of Carson City Pastor Dr. Ken Haskins provided the invocation. At Mayor Crowell's request, Judge James Wilson led the Pledge of Allegiance.

**5. PUBLIC COMMENT**

(8:33:44) – Mayor Crowell entertained public comments; however, none were forthcoming.

**6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – JANUARY 16, 2020**

(8:34:58) – Mayor Crowell introduced the item and entertained a motion. **Supervisor Bagwell moved to approve the minutes of the January 16, 2020 meeting with minor typographical corrections, previously submitted. The motion was seconded by Supervisor Giomi. Motion carried 5-0-0.**

**7. FOR POSSIBLE ACTION: ADOPTION OF AGENDA**

(8:34:08) – Ms. Paulson recommended presenting the Length of Service Certificates (agenda item 8.B) before hearing agenda item 8A. There were no objections; therefore, Mayor Crowell considered the agenda adopted with the suggested change.

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**8. SPECIAL PRESENTATIONS**

**8.A FOR DISCUSSION ONLY: INTRODUCTION AND WELCOME OF THE NEW DISTRICT RANGER, MATTHEW ZUMSTEIN, OF THE CARSON RANGER DISTRICT OF THE HUMBOLDT-TOIYABE NATIONAL FOREST.**

(8:45:58) – Mayor Crowell introduced the item and invited District Ranger Matthew Zumstein to review his background and his focus for the future of the Carson Ranger District which spans seven counties. Mr. Zumstein focused on his goal of collaboration with local and state agencies to provide clean air and clean water, and stressed the importance of “managed recreation”, and the prevention and mitigation of wildfires. He gave examples of his experience in Salt Lake City and believed that most of the residents moving to the area are looking for outdoor recreation. Mr. Zumstein also invited the Board to join him on his trips in the field. Mayor Crowell welcomed Mr. Zumstein to the area and encouraged him to call the City Manager’s Office should he believe the Board members will be interested in a particular field trip or activity.

**8.B PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES.**

(8:35:42) – Mayor Crowell introduced the item and presented Longevity Certificates to Linda Lawlor, Deputy Chief Juvenile Probation for 20 years of service; Lisa Davis, Prevention Program Coordinator for 15 years of service; Patrick Calvan, IT Systems Technician for 10 years of service; Steven Mason, Skilled Trades Technician, Kimberly Okezie, Juvenile Special Master, Beth Anne Rowland, Senior Legal Assistant, and Bretta Inman, Department Business Manager for their five years of service. Human Resourced Director Melanie Bruketta invited the families, coworkers, and friends of the honorees to join the Board in a group photograph.

**CONSENT AGENDA**

(8:54:28) – Mayor Crowell introduced the Consent Agenda and entertained requests to hear items separately. When no requests were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve the consent agenda as published. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bonkowski
<b>SECONDER:</b>	Supervisor Barrette
<b>AYES:</b>	Supervisors Bonkowski, Barrette, Bagwell, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**9. CITY MANAGER**

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**9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON RATIFYING THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF JANUARY 4, 2020 THROUGH FEBRUARY 7, 2020.**

**10. FINANCE**

**10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH FEBRUARY 7, 2020, PER NRS 251.030 AND NRS 354.290.**

**11. PUBLIC WORKS**

**11.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A GRANT OF EASEMENT FROM CARSON CITY TO DANNY COUSTE, OWNER OF 94 PAUL WAY, FOR THE INSTALLATION OF A SEWER LATERAL IN SUPPORT OF THE CONSTRUCTION OF A NEW SINGLE-FAMILY RESIDENCE ON APN 008-045-04.**

**12. PURCHASING AND CONTRACTS**

**12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AMENDMENT NO. 2 TO CONTRACT NO. 1718-127 FOR FEDERAL LOBBYING SERVICES WITH PORTER GROUP, LLC, TO EXTEND THE CONTRACT TERM FOR AN ADDITIONAL YEAR THROUGH FEBRUARY 20, 2021 AND FOR A NOT TO EXCEED ADDITIONAL AMOUNT OF \$49,800.00.**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**13. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME.**

No items were pulled from the consent agenda.

**14. HEALTH AND HUMAN SERVICES**

**14. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION FOR CARSON CITY HEALTH AND HUMAN SERVICES (CCHHS) TO ACCEPT A GRANT IN THE AMOUNT OF \$120,655.00 FROM THE STATE OF NEVADA, DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF PUBLIC AND BEHAVIORAL HEALTH (DPBH), WHICH WILL BE USED OVER A PERIOD OF 17 MONTHS TO IMPLEMENT EDUCATION AND OUTREACH PROGRAMS TO DECREASE TOBACCO, E-CIGARETTE AND VAPING USE AMONG CARSON CITY'S YOUTH.**

(8:55:00) – Mayor Crowell introduced the item and requested a status update from Carson City Health and Human Services (CCHHS) Director Nicki Aaker on the City's Coronavirus efforts. Ms. Aaker explained that CCHHS

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was “getting notification of individuals that are coming into our area. We don’t have any persons under investigation right now, but our disease investigators are following up with individuals and making sure that they are being monitored at some level.”

(8:56:46) – Ms. Aaker referenced the Staff Report and its accompanying documents, explaining the grant budget and timelines. She also noted that temporary and contract employees will be hired, since the State legislature had appropriated the funds through June 2021. She also responded to clarifying questions by the Board and made several corrections to the grant application. Mayor Crowell entertained public comments and when none were forthcoming, a motion.

**(9:00:41) – Supervisor Bagwell moved to authorize acceptance of the grant as discussed on the record, with the corrections changing the federal references to State. Supervisor Giomi seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for the vote.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Bagwell, Giomi, Barrette, Bonkowski, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**15. CITY MANAGER**

**15.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF ONE MEMBER TO THE CARSON CITY PLANNING COMMISSION FOR A FOUR-YEAR TERM SET TO EXPIRE IN JANUARY, 2024.**

(9:01:00) – Mayor Crowell introduced the item. Ms. Paulson explained that the appointment was to fill a vacancy on the Planning Commission and introduced the first Candidate, Maxine Nietz. Mayor Crowell explained the interview process, noting that the Supervisors will ask the same questions to all the candidates. Ms. Nietz confirmed that she had served on the Planning Commission from 1991 until 1996. She also responded to the Board’s questions by noting that Planning Commission members were obliged to follow the law; however, she also believed that citizens had a right to input on ordinances, the Master Plan, and the specific development plans. Ms. Nietz believed that a Special Use Permit (SUP) must meet the Carson City Municipal Code (CCMC) 17 and that the application should be complete and error-free in addition to seeing “what the community thinks of the SUP. Supervisor Bonkowski wished to expand on the term “error-free” application, noting the changes that may be implemented during the project review process, where plans get revised. Ms. Nietz cited an example where the number of homes in a traffic study did not correspond to homes in the development.

(9:07:38) – Ms. Nietz cited her qualifications, stating that she held a Bachelor’s degree in civil engineering, had worked in public and private sectors in manufacturing, had been a business owner for over 25 years, and had

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participated in the Leadership Training offered by the Carson City Chamber of Commerce. Mayor Crowell thanked Ms. Nietz for her participation in the Community.

(9:15:33) – Mayor Crowell explained the interview process to applicant Richard Perry who thanked the Board for the interview and read a written statement about his qualifications, which included serving on the Planning Commission in Elko, Nevada and his upcoming retirement as an administrator of the Nevada Division of Minerals. He cited his skills in understanding Nevada water rights and law, and reading blueprints. The Supervisors asked the same questions to Mr. Perry who believed in being consistent with the Master Plan, which he considered a guiding document, and the City ordinances. He was also in favor of “tweaks” and map updates at least every 10 years. He believed that appointed Planning Commission members should be unbiased, adding that he backed his decisions with science, and stated his experience in floodplains and water rights. Mayor Crowell thanked Mr. Perry.

(9:31:39) – Mayor Crowell thanked Lorraine Entner for applying and explained the interview process. Ms. Entner introduced herself as a local real estate agent who believed that serving on the Commission would give her “a lot of experience and a lot more knowledge, and to help people in the community as well.” Ms. Entner responded to the questions by the Board and acknowledged the Master Plan, the zoning laws, and noted that the Master Plan would be used to protect the zoning laws, the interest of the applicant, the neighbors, and the entire community. She also believed that research was key in her decision for or against SUPs. Ms. Entner was in favor of putting resources first, then infrastructure. She was also in favor of having a Master Plan “and we need to stick to it” and believed it could be “tweaked”, adding that her skill of learning and researching things, and being open-minded would be useful on the Commission. Mayor Crowell thanked Ms. Entner again and explained the decision-making process.

(9:38:02) – Mayor Crowell explained that all the applicants had “a good background and will do well on the Planning Commission.” He noted that Ms. Nietz had already served on the Planning Commission and had “an extensive background.” He also stated that he was impressed by Mr. Perry’s answers and would recommend him. Supervisor Barrette was in agreement with the Mayor’s recommendation, citing Mr. Perry’s background. Supervisor Bonkowski also agreed that Mr. Perry had “the most knowledge and understanding of the process.” Mayor Crowell entertained a motion.

**(9:40:52) – Supervisor Bagwell moved to appoint Richard Perry to the Carson City Planning Commission for a term set to expire in January, 2024. Supervisor Giomi seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for the vote.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Bagwell, Giomi, Barrette, Bonkowski, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

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**16. COMMUNITY DEVELOPMENT - PLANNING**

**16.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A TENTATIVE SUBDIVISION MAP KNOWN AS THE EMERSON COTTAGES TO CREATE 37 SINGLE FAMILY LOTS ON A 5.5 ACRE PARCEL ZONED NEIGHBORHOOD BUSINESS (NB), ON PROPERTY LOCATED ON EMERSON DRIVE, NORTH OF COLLEGE PARKWAY.**

(9:41:50) – Mayor Crowell introduced the item. Associate Planner Heather Ferris presented the subject property and the Staff Report with the accompanying documentation. She also acknowledged the presence of applicant representative John Krmpotic and both he and Ms. Ferris responded to clarifying questions. Supervisor Bagwell recommended changing Condition of Approval #9 to reflect a 9 a.m. construction start time on weekends. Mr. Krmpotic was amenable to the change. He also informed Mayor Crowell that they have received a lot of interest in the homes due to their affordability (in the \$300,000 range). Mayor Crowell entertained public comments.

(9:55:28) – Deni French explained that the \$300,000 home price was not considered “entry-level for most of us.” He believed that the purchasers would most likely be Silicon Valley employees who can work remotely, or retirees who are downsizing. When asked by Mayor Crowell about approaches to affordable housing, Mr. French recommended prefabricated homes over high-density, congested homes. He recommended thinking “outside the box” and avoiding high-rise homes in certain places.

(10:01:15) – Mr. Krmpotic requested an amendment to Condition #26.a which requires internal streets to be owned and maintained by the homeowners’ association (HOA), and wished to see the street become public instead. In response to a question by Supervisor Bagwell, City Engineer Dan Stucky explained that there had been “a lot of discussion” about the street which would only serve this specific development, and added that this has been the approach taken by Staff in the past six months and that a firm policy was being developed for use by developers. Supervisor Bagwell wished to hear the Planning Commission discussion about the topic and Mr. Krmpotic stated that the Commission “went with the Staff recommendation.” Mayor Crowell expressed concern that should the HOA not maintain the street, the residents would request maintenance by the City. Mr. Krmpotic clarified that the street would be built to City standards and would provide parking on both sides of the street. Supervisor Bonkowski expressed concern that the HOA fees would be high for an entry level home; however, he explained that the City lacked funds to maintain the streets, adding that if a street does not have through traffic, it would be considered private. Supervisor Giomi believed it was “a struggle” to have the City maintain a street that would only serve 37 homes. Supervisor Barrette called the development “well put together” and believed that cars will be parked on both sides of the street due to the tandem parking garages and was in agreement with Supervisors Bonkowski and Giomi.

(10:12:02) – Supervisor Bagwell inquired about the compliance component of streets maintained by HOAs and Mr. Krmpotic believed that it would be a burden because of the small size of the developments and the infill nature of the street. Supervisor Bonkowski believed snow removal would be expensive for the private street and inquired about the amount of snow that would trigger its removal and the trigger for road maintenance. Mr. Stucky noted there were no standards defined in the CCMC for snow removal on private streets. Discussion ensued regarding developer compliance. Public Works Engineering Project Manager Steven Pottéy believed that the bar the HOA should meet is keeping the road “safe and functional. Mayor Crowell recommended clear

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CC&Rs regarding who is funding the street maintenance and cited Mallory Way as an example of a poorly maintained private road. Ms. Ferris suggested the following modification to condition 26.a:

*“Internal streets must be privately owned and maintained, and the maintenance must be described in the CC&Rs. The City will not perform maintenance on this road. The roads must have public access easements for residents and public utility easements for sewer, water, and storm drain improvements.”*

(10:22:48) – Mayor Crowell was in favor of the modification. Michael Vicks of Monte Vista Consulting, a representative of the applicant, recommended having the developer demonstrate a positive cash flow to the City through the fiscal analysis and through property taxes to allow the street to become public. Supervisor Bonkowski believed that if the City owned the road (as public) being discussed, it will most likely not be plowed or snow will not be removed. Mayor Crowell entertained further public comments.

(10:30:54) – Mr. French explained that he had been researching alternatives to asphalt and cited a study in the Philippines that used recycled plastic, inquiring how the City can utilize such new materials. Mayor Crowell explained that the city had code standards which should be followed until codes change.

(10:33:34) – Ron Branch introduced himself as a resident who lived on a dirt road and recommended that the road in question should be asphalt and public, to benefit the community. He believed that the residents on a private road would not want to maintain the street past their homes. Mayor Crowell clarified for Mr. Branch that the road maintenance is funded by gasoline taxes and not property taxes. Mr. Krmptotic pointed out that the developer will be “completing the full street improvements on Emerson [Drive] as a condition [of approval].”

(10:39:30) – Ms. Ferris clarified for Supervisor Bonkowski that there were no internal trails in the development; however, “it will connect to the trail to the north” utilizing the sidewalks on Emerson Drive. Mr. Krmptotic explained to Mayor Crowell that the HOA would be responsible for the common areas. Mayor Crowell entertained public comments and when none were forthcoming, a motion.

**(10:43:03) – Supervisor Bonkowski moved to approve the Tentative Subdivision Map, based on the ability to make the required findings in the affirmative and subject to the conditions of approval recommended by the Planning Commission, with a revision to condition #26.a to read “Internal streets must be privately owned and maintained, and the maintenance must be described in the CC&Rs. The City will not perform maintenance on this road. The roads must have public access easements for residents and public utility easements for sewer, water, and storm drain improvements.” He added a revision to condition #9 to change the hours of construction on Saturday and Sunday to 9:00 a.m. to 5:00 p.m. and added condition #28 to state “the required internal setback shall be a front setback of 10 feet to the house and 20 feet to the garage, side setback of zero feet on one side and five feet on the other side, and a rear setback of five feet. Lots 14 to 22 shall have a rear yard setback of no less than 20 feet. These setbacks shall be stated on the final map as well as the CC&Rs.” Supervisor Bagwell seconded the motion.** Supervisor Bagwell requested clarification on condition 26.b and Supervisor Bonkowski believed that condition 26.b had to do with landscaping, adding that generally, “the developer provides the CC&Rs and they’re checked and approved by the District Attorney’s Office just for legal issues” such as discrimination issues. Mr. Yu explained that the CC&R review by the District Attorney’s office “is really more of a formality” and to look for “blatant discriminatory practices that are clearly unlawful.” Supervisor Barrette believed that the development was good; however, he believed it would encourage

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other developers to request more [based on the approval of tandem parking], thus he would “have trouble voting for this.” Supervisor Bonkowski did not believe that “you vote against a project that you would otherwise approve based on a potential ordinance change.” Supervisor Barrette indicated he was “trying to force an issue.” Supervisor Bagwell received confirmation that the Community Development Director’s and the District Attorney’s Offices are not reviewing the CC&Rs for compliance.” Mayor Crowell called for the vote.

<b>RESULT:</b>	<b>APPROVED (4-1-0)</b>
<b>MOVER:</b>	Supervisor Bonkowski
<b>SECONDER:</b>	Supervisor Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Giomi, and Mayor Crowell
<b>NAYS:</b>	Supervisor Barrette
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

(10:51:27) – Mayor Crowell recessed the meeting.

(10:05:10) – Mayor Crowell reconvened the meeting; a quorum was still present.

**6.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION TO INITIATE THE PROCESS FOR DECLARING A MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF PLANNING APPLICATIONS OR OTHER APPLICATIONS FOR HEMP CULTIVATION OR HEMP PRODUCT MANUFACTURING.**

(10:05:19) – Mayor Crowell introduced the item. Community Development Director Lee Plemel introduced Deputy District Attorney Ben Johnson and Senior Natural Resource Specialist Lindsey Boyer who had worked on the resolution. He also noted that the purpose of the proposed moratorium was to develop regulations for the cultivation and product manufacturing of hemp. Mr. Plemel invited Audrey Blondfield, Nevada Department of Agriculture Hemp Program Coordinator and Meghan Brown, Nevada Department of Agriculture Plant Industry Division deputy administrator to provide a presentation defining hemp, its uses, and its regulatory evolution. They also responded to clarifying questions.

(11:15:56) – Mayor Crowell was informed that the data were not yet available on whether hemp required more water than other agricultural products or not. Ms. Blondfield explained to Supervisor Giomi that they sample every variety of hemp from every grower, and outlined the compliance process. She also noted that the odor complaints were not regulated. Mayor Crowell was informed that the smell of hemp and marijuana were similar. Ms. Blondfield also explained that there had been occurrences of hemp theft; however, she confirmed that the plants would not contain enough THC to generate a high. Mr. Plemel noted that a discussion about regulations was planned during the Board retreat on February 27, 2020. Mayor Crowell thanked Ms. Brown and Ms. Blondfield and entertained Board discussion. Supervisor Bonkowski received confirmation that the process to consider industrial hemp would follow the same steps as the medical and recreation marijuana before it. Mayor Crowell entertained public comments.



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(11:23:48) – Mr. French expressed concern about the odors generated during processing and Mayor Crowell explained that the current item was agendaized for the moratorium.

(11:25:45) – Will Adler, Silver State Government Relations, introduced himself as “representing Sierra Cannabis Coalition today” and believed that the location of hemp crops near marijuana cultivation facilities had “become a problem” as some cross-pollination had occurred. He was in support of standards, noting the odor issue. Mr. Adler believed that hemp handlers were required to have business licenses, providing the City with better control, adding that some operated in the City already. Supervisor Bonkowski was informed by Mr. Adler that indoor cultivation, like marijuana, was possible to mitigate odor. Mr. Plemel clarified that without the proposed moratorium, hemp may be grown in any agricultural zoning. Mr. Johnson explained to Supervisor Bonkowski that local jurisdiction standards were not in the NRS at this time, which was confirmed by Ms. Blondfield, stating that now the decisions were being made by the counties. She also explained that hemp seed was consumable, but hemp oil was not, as it was not FDA-approved. Mayor Crowell was informed that hemp seed should not contain any THC. Mr. Adler explained that the hemp industry is not regulated, and that hemp should not contain more than 3/10 of one percent THC, adding that CBD was labeled as a drug which can be sold with a cosmetics license. There were no additional comments. Mayor Crowell entertained a motion.

**(11:40:46) – Supervisor Giomi moved to adopt Resolution 2020-R-3. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion. Supervisors Bonkowski and Bagwell spoke in favor of the resolution. Mayor Crowell called for a vote.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Bagwell
<b>AYES:</b>	Supervisors Giomi, Bagwell, Barrette, Bonkowski, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

(11:42:23) – Mayor Crowell recessed the meeting for a closed non-meeting.

**CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES OR COUNSEL.**

(12:46:14) – Mayor Crowell called the meeting back to order. A quorum was still present.

**17. FIRE**

**17.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CARSON CITY EMPLOYEES ASSOCIATION (CCEA), THE CARSON CITY FIRE FIGHTERS ASSOCIATION, INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS LOCAL 2251 (LOCAL 2251), AND CARSON CITY TRANSFERRING THE PATIENT CARE TECHNICIAN POSITIONS AT THE FIRE DEPARTMENT**

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**FROM THE BARGAINING UNIT REPRESENTED BY CCEA TO THE NON-SUPERVISORY BARGAINING UNIT REPRESENTED BY LOCAL 2251.**

(12:46:50) – Mayor Crowell introduced the item. Deputy District Attorney Todd Reese presented the Staff Report, incorporated into the record, and explained that the memorandum of understanding (MOU) will transfer the patient care technician positions from CCEA to Local 2251. Mr. Reese also explained to Mayor Crowell that the transfer would be “revenue neutral”. Carson City Fire Chief Sean Slamon noted that transferring the positions would offset overtime issues as it allows them to cover other shifts. There were no public comments; therefore, Mayor Crowell entertained a motion.

(12:49:38) – **Supervisor Bagwell moved to approve the memorandum of understanding. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion. Supervisors Bonkowski and Bagwell spoke in favor of the resolution. Mayor Crowell called for a vote.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Bonkowski
<b>AYES:</b>	Supervisors Bagwell, Bonkowski, Barrette, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**18. CITY MANAGER**

**18.A FOR DISCUSSION ONLY: PRESENTATION AND DISCUSSION REGARDING THE CITY MANAGER UPDATE ON CURRENT CITY PROJECTS, ACTIVITIES AND OTHER ITEMS OF INTEREST TO THE BOARD OF SUPERVISORS AND THE COMMUNITY.**

(12:49:50) – Mayor Crowell referenced Ms. Paulson’s report, incorporated into the record, and entertained comments and questions; however, none were forthcoming.

**19. BOARD OF SUPERVISORS – NON-ACTION ITEMS**

(12:15:22) – Mayor Crowell introduced the item. Supervisor Bonkowski reported that he, along with Supervisor Giomi, had attended the Carson Water Subconservancy Meeting and stated that “year-to-date precipitation is trending towards one of the worst water years on record” adding that the City had “plenty of water in storage to get us through this year.” Supervisor Giomi informed the Board that “as of yesterday, the Carson River was 69 percent of normal; Walker River [at] 52 percent; Truckee [River at] 61 percent; Tahoe Basin [at] 60 percent.” Supervisor Barrette explained that the Carson City Airport Authority had discussed changing the Airport name to Carson Tahoe Airport, but it was voted down with Supervisor Barrette as “the swing vote” and with a second vote the Airport was named Carson City Airport. Supervisor Bonkowski announced a grant which was awarded to the Carson City Airport for Approximately \$560,000 by the State of Nevada. Ms. Paulson reminded the Board that the retreat would take place on February 27, 2020, 8:00 a.m. until 5:00 p.m. Supervisor Bagwell announced the

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new “Partner with Your Parks” event on July 15, 2020 by the Carson City Parks Foundation to highlight the City’s parks and to generate support. She also noted that interested parties can have names of friends and loved ones engraved on the memorial wall at the Marv Teixeira Pavilion.

**FUTURE AGENDA ITEMS**

N/A

**STATUS REVIEW OF PROJECTS**

N/A

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

N/A

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

N/A

**STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD**

N/A

**STAFF COMMENTS AND STATUS REPORT**

N/A

(12:54:41) – Mayor Crowell recessed the meeting until 6:00 p.m. for the Board’s joint meeting with the Carson City School Board.

The Minutes of the February 20, 2020 Carson City Board of Supervisors meeting are so approved this 19<sup>th</sup> day of March, 2020.

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ROBERT L. CROWELL, Mayor

ATTEST:

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AUBREY ROWLATT, Clerk - Recorder