



## STAFF REPORT

**Report To:** Board of Supervisors      **Meeting Date:** April 16, 2020

**Staff Contact:** Hope Sullivan, AICP, Planning Manager

**Agenda Title:** For Possible Action: Discussion and possible action to adopt on second reading, Bill No. 103, an ordinance changing the zoning from Conservation Reserve to Single Family One Acre, on property located on the south side of Kelvin Road and on Cachet Court, Corrinne Court, Gabrielle Court, and Danielle Drive, APNs 008-816-07 through 008-816-35 and 008-814-05 through 008-814-13. (Hope Sullivan, [hsullivan@carson.org](mailto:hsullivan@carson.org))

**Staff Summary:** The subject request was included in the 2019 Annual Master Plan Report as a land use mapping correction. The subject lots were created in 1993 and are approximately one acre each. The subject properties are zoned for a 20-acre minimum lot size. Based on a use permit issued in 1979 and early 1980, these lots have been subject to the standards of the Single Family One Acre zoning district. The proposed map amendment will make the zoning consistent with the regulations being applied. The Board of Supervisors is authorized to amend the zoning map.

**Agenda Action:** Ordinance - Second Reading      **Time Requested:** 5 Minutes

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### **Proposed Motion**

I move to adopt Bill No. 103, on second reading, Ordinance No. \_\_\_\_\_.

### **Board's Strategic Goal**

Quality of Life

### **Previous Action**

March 19, 2020: The Board of Supervisors introduced the ordinance by a vote of 5 – 0.

February 26, 2020: The Planning Commission recommended approval by a vote of 7 - 0.

December 19, 2019: The Board of Supervisors accepted the 2019 Master Plan Report from the Planning Commission and included the subject request as a Land Use Mapping Correction.

### **Background/Issues & Analysis**

At its meeting of March 19, 2020, the Board considered the proposed Ordinance as recommended by the Planning Commission and introduced the ordinance as recommended.

Attachments:

- Draft Ordinance
- February 26, 2020 staff report to the Planning Commission without attachments

### **Applicable Statute, Code, Policy, Rule or Regulation**

CCMC 18.02.075 (Zoning Map Amendments and Zoning Code Amendments); NRS Chapter 244; Article 2 of the Carson City Charter.

**Financial Information**

**Is there a fiscal impact?** No

**If yes, account name/number:**

**Is it currently budgeted?** No

**Explanation of Fiscal Impact:**

**Alternatives**

Do not adopt the Ordinance.

**Attachments:**

[ZA-2020-0002 S of Kelvin.doc](#)

[ZA-2020-0002 2-26-20 PC SR.pdf](#)

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

SUMMARY – An ordinance amending the Carson City zoning map.

BILL NO. \_\_\_\_  
ORDINANCE NO. 2020-\_\_

AN ORDINANCE TO CHANGE THE ZONING FROM CONSERVATION RESERVE (CR) TO SINGLE FAMILY 1 ACRE (SF1A) ON PROPERTY CREATED AS PART OF THE NORTH CANYON ESTATES AND LOCATED ON THE SOUTHSIDE OF KELVIN ROAD, AND ON CACHET COURT, CORRINNE COURT, GABRIELLE COURT, AND DANIELLE DRIVE, APNS 008-816-07 through 008-816-35 and 008-814-05 through 008-814-13.

The Board of Supervisors of Carson City do ordain:

SECTION I:

An application for a Zoning Map Amendment on Assessor's Parcel Numbers 008-816-07 through 008-816-35 and 008-814-05 through 008-814-13 on property created as part of the North Canyon Estate and located on the southside of Kelvin Road, and on Cachet Court, Corrinne Court, Gabrielle Court, and Danielle Drive and further described in Attachment B, was duly submitted by the Carson City Planning Division in accordance with Section 18.02.075, et seq. of the Carson City Municipal Code (CCMC). The request will result in the zoning designation of the subject parcels changing from Conservation Reserve to Single Family 1 Acre. After proper noticing pursuant to NRS 278 and CCMC Title 18, on February 26, 2020, the Planning Commission, during a public hearing, reviewed the Planning Division staff report, took public comment and voted 7 ayes, 0 nays to recommend to the Board of Supervisors approval of the Zoning Map Amendment.

SECTION II:

Based on the findings that the Zoning Map Amendment would be in substantial compliance with the goals, policies and action programs of the Master Plan, that the Amendment will provide for land uses compatible with existing adjacent land uses and will not have detrimental impacts to other properties in the vicinity; that the Amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare; and that the request satisfied all other requirements for findings of fact enumerated in CCMC Section 18.02.075(5), the zoning map of Carson City is amended changing the zoning of APNs 0008-816-07 through 008-816-35 and 008-814-05 through 008-814-13 as further described in Attachment B from Conservation Reserve to Single Family 1 Acre as shown on Attachment A.

PROPOSED this \_\_\_\_ day of \_\_\_\_\_, 2020.

PROPOSED BY Supervisor \_\_\_\_\_

PASSED on the \_\_\_\_ day of \_\_\_\_\_, 2020.

VOTE: AYES: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_

ROBERT L. CROWELL, Mayor

ATTEST:

\_\_\_\_\_  
AUBREY ROWLATT, Clerk-Recorder

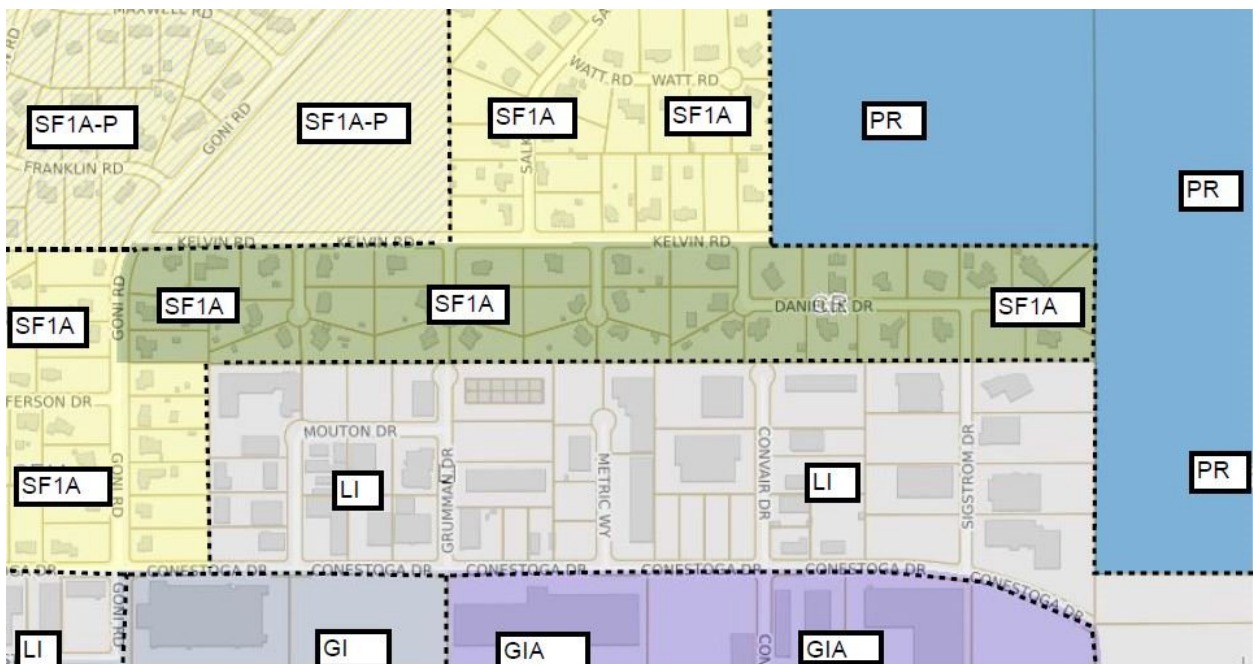
This ordinance shall be in force and effect from and after the \_\_\_\_ of \_\_\_\_\_, 2020.

**EXHIBIT A**

**EXISTING ZONING**



**PROPOSED ZONING UNDER ZA-2020-0002**



## ATTACHMENT B

### ASSESSOR PARCEL NUMBERS AND PHYSICAL ADDRESSES FOR A CHANGE OF ZONING FROM CONSERVATION RESERVE (CR) TO SINGLE FAMILY 1 ACRE (SF1A) UNDER ZA-2020-0002

008-816-07	5263 Goni Rd
008-816-08	5305 Goni Rd
008-816-09	2021 Kelvin Rd
008-816-10	2103 Kelvin Rd
008-816-11	2175 Kelvin Rd
008-816-12	5344 Cachet Ct
008-816-13	5312 Cachet Ct
008-816-14	5311 Cachet Ct
008-816-15	5355 Cachet Ct
008-816-16	2217 Kelvin Rd
008-816-17	2221 Kelvin Rd
008-816-18	5352 Corrinne Ct
008-816-19	5310 Corrinne Ct
008-816-20	5309 Corrinne Ct
008-816-21	5371 Corrinne Ct
008-816-22	2323 Kelvin Rd
008-816-23	2419 Kelvin Rd
008-816-24	5354 Gabrielle Ct
008-816-25	5308 Gabrielle Ct
008-816-26	5307 Gabrielle Ct
008-816-27	2355 Gabrielle Ct
008-816-28	2509 Gabrielle Ct
008-816-29	2587 Kelvin Ct
008-816-30	2617 Danielle Dr
008-816-31	2623 Danielle Dr
008-816-32	2629 Danielle Dr
008-816-33	2635 Danielle Dr
008-816-34	2641 Danielle Dr
008-816-35	2647 Danielle Dr
008-814-05	Sigstrom Dr/Danielle Dr
008-814-06	2689 Danielle Dr
008-814-07	2668 Danielle Dr
008-814-08	2662 Danielle Dr
008-814-09	2656 Danielle Dr
008-814-10	2650 Danielle Dr
008-814-11	2642 Danielle Dr
008-814-12	2634 Danielle Dr
008-814-13	2622 Danielle Dr

**STAFF REPORT FOR PLANNING COMMISSION MEETING OF FEBRUARY 26, 2020**

**FILE: ZA-2020-0002**

**AGENDA ITEM: E.3**

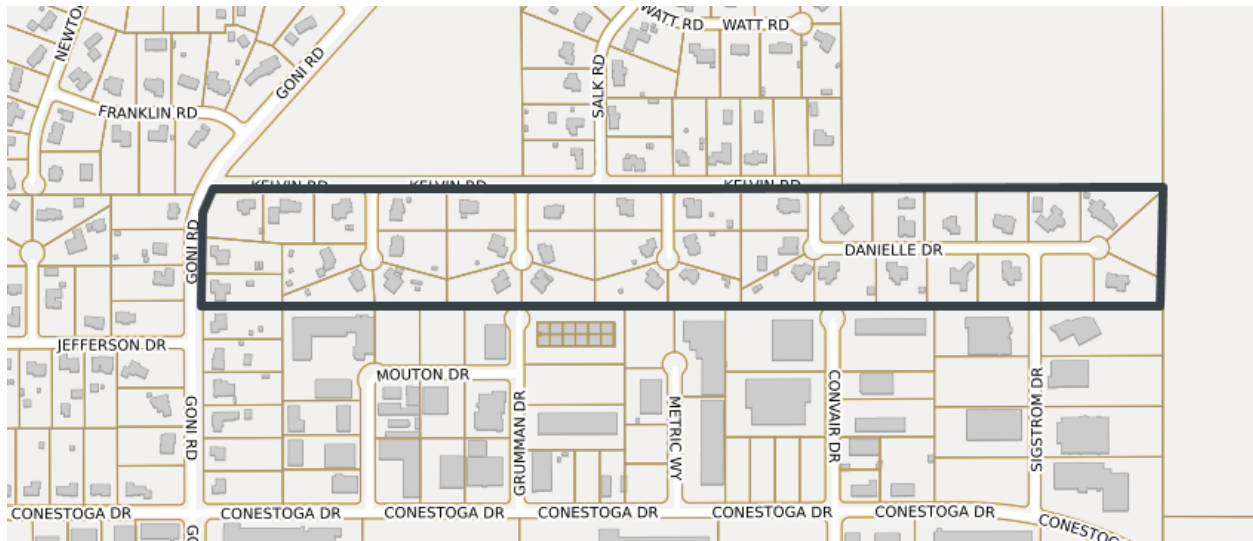
**STAFF CONTACT:** Hope Sullivan, Planning Manager

**AGENDA TITLE:** For Possible Action: Discussion and possible action regarding a zoning map amendment to change the zoning from Conservation Reserve to Single Family 1 Acre (SF1A) for properties created as part of the North Canyon Estates and located on the south side of Kelvin Road, and on Cachet Court, Corrinne Court, Gabrielle Court, and Danielle Drive, APNs 008-816-07 through 008-816-35 and 008-814-05 through 008-814-13. (Hope Sullivan, hsullivan@carson.org)

**STAFF SUMMARY:** The subject lots were created in 1993 and are approximately one acre each. The subject properties are zoned for a 20 acre lot minimum. Based on a use permit issued in 1979 and early 1980, these lots have been subject to the standards of the SF1A zoning district. The proposed map amendment will make the zoning consistent with the regulations being applied. The Board of Supervisors is authorized to amend the zoning map. The Planning Commission makes a recommendation to the Board.

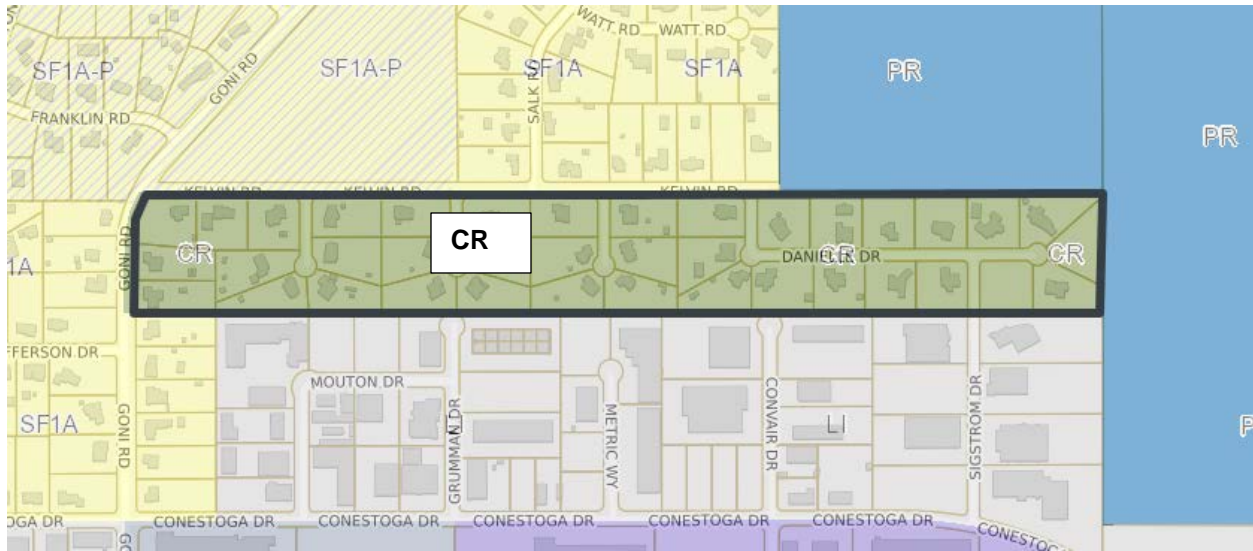
**RECOMMENDED MOTION:** "I move to recommend to the Board of Supervisors approve the zoning map amendment ZA-2020-0002 as presented."

**VICINITY MAP:**

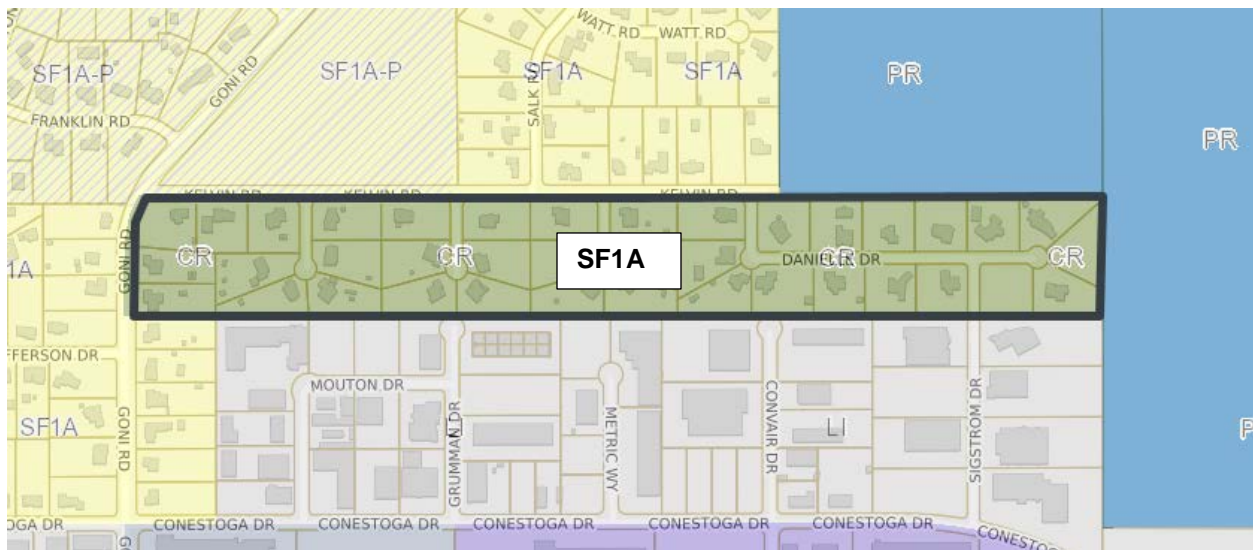




**EXISTING ZONING**



**PROPOSED ZONING**



**LEGEND**

- CR: Conservation Reserve
- SF1A: Single Family One Acre



**LEGAL REQUIREMENTS:** CCMC 18.02.050 (Review); 18.02.075 Zoning Map Amendments and Zoning Code Amendments

**DISCUSSION:**

At its meeting of November 19, 2019, the Planning Commission was provided with an update on Master Plan implementation activities, and reviewed and made a recommendation to the Board of Supervisors on the Master Plan Action Plan and other Master Plan related matters. At its meeting of December 19, 2019, the Board of Supervisors accepted the 2019 Master Plan report from the Planning Commission.

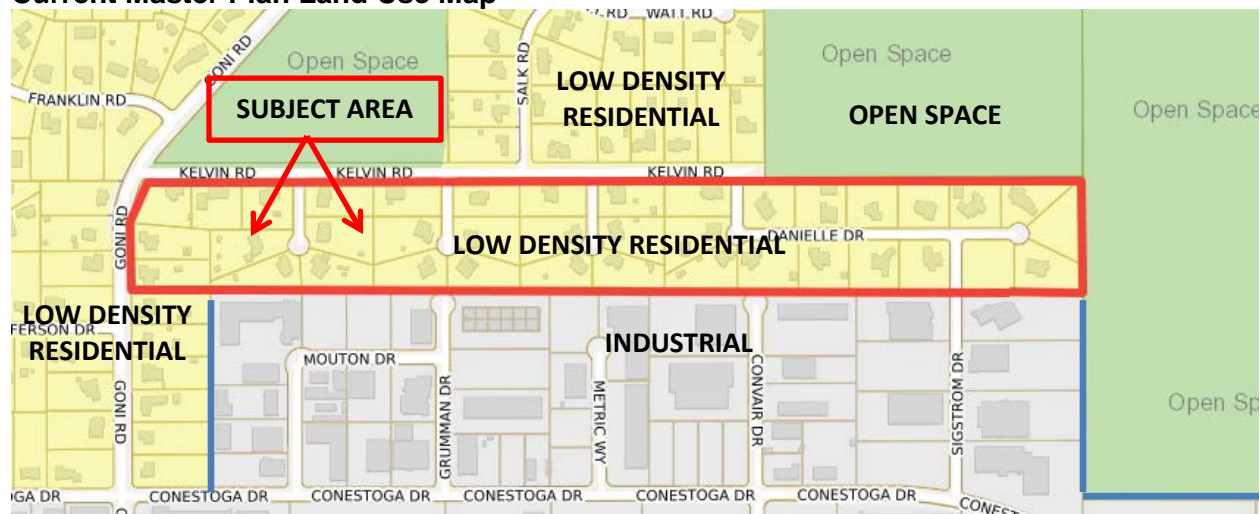
The report included Land Use Mapping Corrections, including the subject property in the vicinity of the southside of Kelvin Road.

In 1978, the zoning on the subject properties was established as Conservation Reserve (CR). In 1979 and 1980, special use permits were issued to allow one acre lots to be created within this area. Although there is no indication in the Board of Supervisors approval record that special setbacks would apply to these CR-zoned parcels, there is a note from the Community Director in the file stating that it was the intent of the approval to apply setbacks per the Single Family One Acre zoning district rather than the CR zoning district. This Zoning Map Amendment would clarify the zoning for setback purposes (including accessory structures) and make the zoning consistent with the actual size of the parcels. Note that there is an additional setback requirement of 60 feet at the south border of the area, adjacent to the industrial parcels, that is noted on the recorded map. This additional setback will continue to be enforced by the City.

**Required setbacks by zoning district:**

Zoning	Front	Rear	Side	Street-side
SF1A	30 ft.	30 ft.	<b>15 ft.</b>	20 ft.
CR	30 ft.	30 ft.	<b>20 ft.</b>	20 ft.

**Current Master Plan Land Use Map**



**PUBLIC COMMENTS:** A courtesy notice was mailed to all property owners within the subject area on January 28, 2020. On February 7, 2020, public hearing notices were mailed to 38 property owners within the area being considered for rezoning, and 86 property owners within 600 feet of the subject property in accordance with the provisions of NRS and CCMC 18.02.045. At the time of the writing of this report, although staff has received inquiries, no comments have been received in support or opposition to this request. Any comments that are received after this report is completed will be submitted prior to or at the Planning Commission meeting, depending on their submittal date to the Planning Division.

**FINDINGS:** Staff recommends the following findings for approval of the Zoning Map Amendment pursuant to the Carson City Municipal Code Section and 18.02.075, Zoning Map Amendments and Zoning Code Amendments.

### **Zoning Map Amendment Findings**

- 1. The proposed amendment is in substantial compliance with and supports the goals and policies of the Master Plan.**

Chapter 3 of the Master Plan identifies the land use designations, and identifies what zoning district corresponds to the land use designation. A corresponding zoning district allows for implementation of the Master Plan. The subject area is designated for Low Density Residential land uses. The Single Family 1 Acre zoning district corresponds to that land use designation, and allows for implementation of the Master Plan.

- 2. That the proposed amendment will provide for land uses compatible with existing adjacent land uses and will not have detrimental impacts to other properties in the vicinity.**

In 1993, the subject property was subdivided to create 44 residential lots. The lots are each approximately one acre. All but one lot has been improved. The proposed zoning amendment will not allow for more intensive development than already exists. Rather, the proposed zoning map amendment will better describe the existing development, and the existing regulations that are being applied. The proposed amendment will not change any potential land use.

- 3. That the proposed amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare.**

The proposed amendment will not negatively impact existing or planned public services or facilities as public services and facilities, as 43 of the 44 lots that are subject to the proposed amendment are developed.

Attachments:

Draft Zoning Map Amendment Ordinance