



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** April 16, 2020

Staff Contact: Sheri Russell, Chief Financial Officer

Agenda Title: For Possible Action: Discussion and possible action regarding Fiscal Year 2020 Capital Improvements that were previously approved during the FY 2020 budget process. (Sheri Russell, srussell@carson.org)

Staff Summary: Given the current state of emergency with the Coronavirus and the associated business closures, staff will present a review of the approved FY 2020 Capital Improvement Plan to update the Board on capital projects or purchases that have been completed, those that are in process and those capital projects and purchases that can be delayed.

Agenda Action: Formal Action / Motion **Time Requested:** 20 Minutes

Proposed Motion

I move to delay capital projects from the formerly approved 2020 Capital Improvement Plan as discussed.

Board's Strategic Goal

Sustainable Infrastructure

Previous Action

April 18, 2019: The Board of Supervisors approved the FY 2020 Capital Improvement Plan.

Background/Issues & Analysis

On April 18, 2019 the Board of Supervisors approved the Fiscal Year 2020 Capital Improvement Plan. However, given the current Coronavirus pandemic uncertainty and the emergency declarations and business closures, staff has reviewed the list of approved capital and noted the status of each capital project or purchase for discussion and a determination of whether it is necessary to delay the project or purchase. Carson City is in uncharted territory, and there is not a good estimate of the extent of the pandemic, the duration that emergency measures will be necessary to contain the pandemic, or the impact of the pandemic and the emergency measures affecting the State and the local economy. Non-essential business have been mandated to close for 45 days, and citizens asked to stay home as much as possible, while social distancing has become the new normal. All of the directors of the City's departments recognize that the severity of the impact that the pandemic and the emergency measures will have on the City's budget is currently unknown.

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: increase the City's cash flow liquidity by delaying certain projects.

Is it currently budgeted? Yes

Explanation of Fiscal Impact: Capital was approved and added to the budget during the FY20 Budget Cycle. Uncompleted projects in Fiscal Year 2020 can be added to the FY 2021 budget when staff does its first roll-forward of the FY 2020 budget in January of 2021.

Alternatives

N/A

Attachments:

[Covid-19 Effect FY20 Capital.pdf](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

FY 2020 - FY 2024 CAPITAL REQUESTS

Department	Description	Fund	Capital Improvement FY 2020	STATUS
Clerk/Recorder	Automatic Voter Registration	210	164,444	In Process
	Department Total		\$ 164,444	
Comm. Develop	Downtown Parking Analysis	210	25,000	In Process
	Department Total		\$ 25,000	
Alternative Sentencing	Taser Cartridges	210	1,350	Complete
	Toughbooks for DAS Vehicle	210	13,547	In Process
	Department Total		\$ 14,897	
Facilities Maintenance	Juvenile Court Asphalt	210	191,400	In Process
	Fire Station 51 & 53 Roll up Doors	210	48,384	Complete
	PSC Fire Alarm Replacement	210	33,500	In Process
	Card Lock System Upgrade	210	28,500	Not yet started
	Fire Sprinkler System Repairs	210	20,000	Not yet started
	Custodial Equipment	210	14,910	Complete
	HVAC - Health 2 Boilers Replacement	210	121,000	In Process
	HVAC - Fuji Park Controls	210	25,000	Complete
	Pete Livermore Sports Complex - Asphalt	210	303,476	In Progress (Bidding)
	Painting (Senior Center Exterior & PSC Seal)	210	63,700	In Process
	Children's Museum Front Doors & Hardware	210	20,477	In Progress (Waiting for grant matching funds)
	Roop Street Fiber Project	210	80,000	In Progress (Bid Opening Complete, not yet awarded)
	Break-fix	210	325,843	
	Department Total		\$ 1,276,190	
Fire	Fire Station Replacement Mattresses	210	15,810	Complete
	Fire Master Plan (Staffing Efficiencies)	210	38,000	In Process
	SCBA Maint. Equipment & Training	210	18,000	In Process
	Confined Space Rescue Kit	210	3,500	In Process
	Voice Amp Upgrade Project	210	29,950	In Process
	New Defibrillators	501	58,042	Ambulance Funded
	Department Total		\$ 163,302	
Juvenile	12 Desktop Scanners	210	4,320	Completed
	Department Total		\$ 4,320	
Information Technology	Password Management Software	210	4,768	Not yet started
	ERP Software Replacement - Year 3 (Final)	210	500,000	In Process
	Printer Replacement Program (Annual)	210	57,000	Completed
	Fax Solutions	210	13,000	Not yet started
	Infrastructure and Security Enhancements	210	34,000	In Process
	Mesh Network Replacement	210	70,000	Not yet started
	Backup Capacity Growth	210	20,000	In Process
	Sheriff MDC Replacement	210	80,774	Completed
	City Hall Video System	210	25,000	In Process
	Department Total		\$ 804,542	
Public Works - Landfill	Scales Relocation & Replacement	210	100,000	In Process
	Fleet - Vehicle Replacement Program	210	585,000	Complete
	Public Waste Transfer Pond	210	400,000	Not yet started
	Equipment (Undesignated)	210	78,047	Not yet started
	Design Build: Landfill Closure Costs	210	129,228	In Process
	Department Total		\$ 1,292,275	
Library	Library Public Restroom Fix & Refurbish	210	10,000	Not yet started
	Department Total		\$ 10,000	

FY 2020 - FY 2024 CAPITAL REQUESTS

Department	Description	Fund	Capital Improvement FY 2020	STATUS
Parks & Recreation	Security Cameras for Centennial Sports Complex	210	4,999	Not yet started
Quality of Life / Parks	Park Maint Training Room IT Upgrades	210	4,999	Not yet started
	Split Rail Fencing at Loan Mt. Cemetery	210	4,000	Complete
	Hand Tool Replacement	210	4,999	Complete
	Type II Road Base for Cemetery Interior Routes	210	4,600	Complete
	Asphalt patch & repair at Loan Mt. Cemetery	210	4,999	Complete
	Lone Mt. Cemetery - Irrigation System Replacement	210	225,000	Not yet started
	Parks Equipment Storage - Phase II	210	105,000	In Process
	Toro Groundmaster 5000 Mower Replacement	210	67,965	Completed
	Rifle Range Safety Improvements	210	125,000	In Process
	Rifle Range Safety Improvements	254-5046	125,000	QoL Funded Capital
	Kubota Mower	254-5012	27,100	QoL Funded Capital
	Aquatics Facility Plumbing Replacement	254-5012	50,000	QoL Funded Capital
	Aquatics Facility Plumbing Replacement	254-5046	150,000	QoL Funded Capital
	Rainmaster Irrigation Upgrades	254-5046	250,000	QoL Funded Capital
	Multi-Purpose Athletic Floor Resurface	254-5046	12,000	QoL Funded Capital
	Silver Saddle Ranch Furnace replacement	254-5046	10,000	QoL Funded Capital
	Park/Trail Improvements	254-5046	14,763	QoL Funded Capital
	Land Acquisitions	254-5047	55,988	QoL Funded Capital
	Undesignated	254	16,863	QoL Funded Capital
	Department Total		\$ 1,263,275	
Sheriff	FTO Digital Program	210	4,912	Completed
	NIBRS Reporting Upgrade	210	102,540	Completed
	Detention Camera Blind Spot Elimination	210	23,247	Not yet started
	Evidence Refrigerator & Freezer Replacement	210	8,000	Completed
	Detention Digital Camera Upgrade	210	10,400	Completed
	Less-lethal Packs/Enhanced Breaching Tools	210	12,533	Completed
	Evidence Processing Kit	210	6,572	Completed
	Pepperball Replacement Guns	210	9,200	Completed
	Wireless Communication for Motor Units	210	10,346	Completed
	Department Total		\$ 187,750	
Fleet Services	Facility - West Side Roof Repair	560	48,000	Repair complete
Vehicle	Alternative Sentencing	210	60,000	Completed
Program	Fire	210	675,000	Completed - One Pick-up \$45,000 not yet Ordered
	Information Technology	210	40,000	Completed
	Health Department	210	40,000	Completed
	Juvenile Probation	210	35,000	Completed
	Parks Department	210	448,000	Completed
	Building Maintenance	210	135,000	In process - Ordered
	Sheriff Department	210	498,000	Completed
	Ambulance	501	213,000	One unit Ordered
	Fleet	560	35,000	Completed
Radio Program	Radio System Replacement - NSRS	210	545,845	In process - Ordered
	Radio System Replacement - NSRS	560	154,855	Fleet Funded
	PS Radio Voice Recorded P25	210	93,355	In process - Ordered
	PS Radio Voice Recorded P25	560	26,485	Fleet Funded
	PS Legacy Radio Repeater Replacement	560	197,569	Fleet Funded
	Department Total		\$ 3,245,109	
Transit	Fleet - Vehicle Replacement Program	225	330,000	FTA Funded
	Transit Total		\$ 330,000	

FY 2020 - FY 2024 CAPITAL REQUESTS

Department	Description	Fund	Capital Improvement FY 2020	STATUS
Regional	Safety Improvement Program	250	100,000	RTC Funded
Transportation	S. Carson Street Construction	250	7,790,202	RTC Funded
	Edmonds Multit-use Path	250	1,606,000	RTC Funded
	Kings Canyon FLAP	250	118,200	RTC Funded
	Fairview - Roop to Carson	250	577,583	RTC Funded
	College and Research Signal - Maverick	250	50,000	RTC Funded
	Pavement Preservation Program - Arterial and collector streets	250	1,137,955	RTC Funded
	RTC Total		\$ 11,379,940	
Streets Maintenance	Fleet - Vehicle Replacement Program	256	595,000	Street Maint Funded
	Signals	256	150,000	Street Maint Funded
	Equipment	256	70,000	Street Maint Funded
	Streets Total		\$ 815,000	
911 Surcharge	Tiberon Server Replacement	287	100,000	911 Surcharge Funded
	Residential Construction Total		\$ 100,000	
ExtraOrdinary Maintenance	Roofing Fire Station 53	340	101,200	In Process
	Roofing Senior Center Main Building	340	224,250	In Process
	Asphalt Edmonds Sports Complex	340	339,768	In Progress (Bidding)
	Infrastructure Tax Total		\$ 665,218	
Residential Construction	Playground Replacement	350	300,000	Not yet started
	Undesignated	350	32,000	
	Residential Construction Total		\$ 332,000	
Infrastructure Tax	S. Carson Street Construction	257	795,227	In Process
	Infrastructure Tax Total		\$ 795,227	
	General Government Total		\$ 22,868,489	
Stormwater	Fleet - Vehicle Replacement Program	505	305,000	Stormwater Funded
	System Maintenance Program	505	250,000	Stormwater Funded
	Stormwater Total		\$ 555,000	
Water	Fleet - Vehicle Replacement Program	520	685,000	Water Funded
	Water Line Replacement/Rehabilitation Program	520	1,195,896	Water Funded
	Tank Maintenance Program	520	500,000	Water Funded
	Pumps / Motors Program	520	150,000	Water Funded
	Facilities Improvements	520	80,000	Water Funded
	Pressure Reducing Stations (per 2015 MP)	520	100,000	Water Funded
	Airport Road Sewer and Water Main	520	110,000	Water Funded
	Anderson Water Service	520	30,000	Water Funded
	Prison Hill Booster	520	397,000	Water Funded
	Water Total		\$ 3,247,896	
Wastewater	Fleet - Vehicle Replacement Program - Sewer Maintenance	510	220,000	Wastewater Funded
	Equipment Replacement	510	300,000	Wastewater Funded
	Facility/Building Rehabilitation	510	225,000	Wastewater Funded
	Groundwater Protection-Sewer Maintenance	510	50,000	Wastewater Funded
	Airport Road Sewer & Water Main	510	155,750	Wastewater Funded
	Electrical Retro Fit WRRF	510	100,000	Wastewater Funded
	Collection - Sewer Line & Manhole Replace/Rehab	510	1,929,000	Wastewater Funded
	Collection - Lift Station Reconstruction	510	550,000	Wastewater Funded
	Reuse - EVGC Rehabilitation	510	150,000	Wastewater Funded
	Communications-Fiber-SCADA	510	40,000	Wastewater Funded
	Sewer Total		\$ 3,719,750	
	Enterprise Fund Total		\$ 7,522,646	
	Grand Total		\$ 30,391,135	