

# CARSON CITY BOARD OF SUPERVISORS

## Minutes of the May 21, 2020 Meeting

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**DRAFT**

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, May 21, 2020 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

#### **PRESENT:**

Mayor Robert Crowell  
Supervisor Stacey Giomi, Ward 1 (via WebEx)  
Supervisor Brad Bonkowski, Ward 2  
Supervisor Lori Bagwell, Ward 3  
Supervisor John Barrette, Ward 4

#### **STAFF:**

Nancy Paulson, City Manager  
Stephanie Hicks, Deputy City Manager  
Dan Yu, Assistant District Attorney  
Tamar Warren, Senior Public Meetings Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours. All meeting minutes and audio recordings are available for review at: <https://www.carson.org/minutes>.

#### **1 - 3. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

(8:33:39) – Mayor Crowell called the meeting to order. Ms. Warren called roll and noted that a quorum was present. Mayor Crowell led the Pledge of Allegiance.

#### **4. PUBLIC COMMENT**

(8:34:57) – Mayor Crowell entertained public comments. Ms. Paulson read into the record two public comments, received via e-mail and incorporated into the agenda materials. Betsy Strasburg referenced her May 20, 2020 article in the Nevada Appeal and urged the City “to reopen and with a well-documented plan in advance” in order to “raise the confidence level and hope for our residents.” Mayor Crowell clarified that the opening and closing criteria were based on “a state act...done under the emergency authority of the State”, adding that local governments can be stricter than the state; however, they could not have looser guidelines. He also noted that the State plan is available on its website.

(8:37:48) – Steven Jaureguy wrote in opposition to the five-cent diesel tax stating that it would “target a minority of Carson road users.” He recommended a small increase on all grades of fuel instead and expected loss of revenue as a result of the tax increase as people would purchase their fuel elsewhere. Supervisor Bonkowski noted that currently no money is passed through to local governments from the sale of diesel fuel, thus creating an inequity relating to electric and diesel vehicles that drive on City roads. He clarified that the authority to implement fuel taxes is given to the local governments via legislative action. Supervisor Bonkowski also indicated that the tax is supported by the trucking and construction industries and will provide a safe place to park for the long-haul truck drivers.

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(8:43:03) – Two callers had technical difficulties providing public comment. Mayor Crowell recommended hearing the public comments when they “dial back in.”

(8:43:24) – Kristy Scott introduced herself and provided comments on the Carson Rifle and Pistol Range fee schedule. Ms. Scott explained that two bays had been reserved by a business for unlimited number of reservations and wished to see those fees addressed. She also complimented the renovations taken place calling them “absolutely fantastic” and thanked the City. Ms. Scott informed the Board of a cleanup issue resulting from a group that was using watermelons as targets. Additionally, she recommended a fee moratorium due to loss of business as a fallout from the COVID-19 pandemic. Mayor Crowell thanked Ms. Scott and invited her to listen to the Range discussion further down on the agenda.

**5. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – APRIL 16, 2020**

(8:46:51) – Mayor Crowell introduced the item.

**(8:47:01) – Supervisor Bonkowski moved to approve the minutes of the April 16, 2020 Board of Supervisors meeting as presented. Supervisor Barrette seconded the motion which carried 5-0-0.**

**6. FOR POSSIBLE ACTION: ADOPTION OF AGENDA**

(8:47:39) – Mayor Crowell introduced the item. Ms. Paulson noted that there were no changes to the agenda. Mayor Crowell considered the agenda adopted as published.

**7. SPECIAL PRESENTATIONS**

**7.A FOR DISCUSSION ONLY: PRESENTATION OF THE 2020 HISTORIC PRESERVATION AWARD.**

(8:48:02) – Mayor Crowell introduced the item. Planning Manager Hope Sullivan gave background on the Historic Preservation and Archaeological Awareness Month celebrated in May. and noted that this year, the Historic Preservation Award had already been presented, per the COVID-19 social distancing guidelines, and shared a video of Mayor Crowell and Mike Drews, Historic Resources Commission Chairman, presenting that award to the 2020 winners, Stephen and Cynthia Brenneman, the owners and caretakers of the Bliss Mansion. Ms. Sullivan stressed the generosity and the contributions of the Brennemens to the local arts community and the City as well. She also encouraged the public’s participation in the scavenger hunt, which was still going on. The Brennemens thanked the City and invited the public to an upcoming music festival at the Bliss Mansion.

**CONSENT AGENDA**

(8:55:41) – Mayor Crowell introduced the item. There were no requests to pull any items from the Consent Agenda. Mayor Crowell entertained a motion.

**(8:55:57) – Supervisor Bagwell moved to approve the Consent Agenda as published. Supervisor Bonkowski seconded the motion.**

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<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Bonkowski
<b>AYES:</b>	Supervisors Bagwell, Bonkowski, Barrette, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**8. CITY MANAGER**

**8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON RATIFYING THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF APRIL 4, 2020 THROUGH MAY 8, 2020.**

**9. FINANCE**

**9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH MAY 8, 2020, PER NRS 251.030 AND NRS 354.290.**

**10. HEALTH AND HUMAN SERVICES**

**10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED INCREASE TO EDEN HOSPICE'S PURCHASE ORDER (PO) FROM THE CURRENT AMOUNT OF \$49,000 TO A TOTAL AMOUNT NOT TO EXCEED \$60,000 FOR FY20, AND A PROPOSED INCREASE TO EDEN HOSPICE'S PO FOR FY21 FOR A TOTAL AMOUNT NOT TO EXCEED \$60,000.**

**10.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED INCREASE IN CASCADE OF THE SIERRA'S PURCHASE ORDER (PO) FROM \$43,398.60 TO A TOTAL AMOUNT NOT TO EXCEED \$60,000 FOR FISCAL YEAR (FY) 20 AND A PROPOSED INCREASE FOR THE FY 21 PO FOR A TOTAL AMOUNT NOT TO EXCEED \$60,000.**

**11. PURCHASING AND CONTRACTS**

**11.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN INMATE TELEPHONE SERVICES AGREEMENT (FILE NO. 19300162) WITH INMATE CALLING SOLUTIONS, LLC, D/B/A ICSOLUTIONS (ICS) TO PROVIDE INMATE TELEPHONE SERVICES FOR THE CARSON CITY JAIL FACILITY, PURSUANT TO WHICH ICS MUST PAY TO THE CARSON CITY SHERIFF'S OFFICE (CCSO) A COMMISSION OF 55% OF THE GROSS REVENUE FOR ALL CALL TYPES GENERATED FROM THE DESIGNATED SERVICE LOCATIONS.**

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**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**12. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME.**

No items were pulled from the consent agenda.

**13. CARSON CITY AIRPORT AUTHORITY**

**13.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE CARSON CITY AIRPORT'S AIRPORT CAPITAL IMPROVEMENT PLAN 2020-2025.**

(8:56:18) – Mayor Crowell introduced the item. Carson City Airport Manager Ken Moen gave background and presented the Airport’s 2020-2025 Capital Improvement Plan (ACIP), incorporated into record, and responded to clarifying questions. Mr. Moen also noted that two grants were being submitted to the Federal Aviation Administration (FAA): one to repair the Airport perimeter fence and install automatic gates, another for runway pavement rehabilitation and signage, and the third for the design on the snow removal equipment building. Mr. Moen also reminded the Board that the Airport had received a \$69,000 CARES Act grant in April, 2020 and that the 2020 Airport Improvement Grant would not require a local match, saving the Airport \$70,000. Mayor Crowell entertained a motion.

**(9:01:18) – Supervisor Bagwell moved to accept the 2020-2025 ACIP for the Carson City Airport. The motion was seconded by Supervisor Barrette.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Barrette
<b>AYES:</b>	Supervisors Bagwell, Barrette, Bonkowski, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**14. PURCHASING AND CONTRACTS**

**14.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT REYMAN BROTHERS CONSTRUCTION, INC., IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NRS CHAPTER 338 AND WHETHER TO AWARD CONTRACT NO. 19300151, CORPORATE YARD EQUIPMENT STORAGE BUILDING PROJECT, TO REYMAN BROTHERS CONSTRUCTION, INC., FOR A TOTAL NOT TO EXCEED AMOUNT OF \$200,195.60.**

(9:01:50) – Mayor Crowell introduced the item. Purchasing and Contracts Administrator Carol Akers noted that there would be “a correction to the budgeting account.” City Engineer Dan Stucky presented the Staff Report, the accompanying Bid Tabulation Report, and referenced the attached contract. Mr. Stucky also responded to the

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Board’s clarifying questions, noting that the appropriate funds will be used for each part of the project. Mayor Crowell entertained a motion.

**(9:04:28) – Supervisor Bonkowski moved to award contract number 19300151 as presented. The motion was seconded by Supervisor Barrette.**

(9:04:43) – Supervisor Bagwell recommended amending the motion to state the approval was **“as presented with the corrections in the funding sources.”** She also wished to inform members of the public that the expenditure would not utilize General Fund dollars. Mayor Crowell called for the vote.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bonkowski
<b>SECONDER:</b>	Supervisor Barrette
<b>AYES:</b>	Supervisors Bonkowski, Barrette, Bagwell, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**14.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT EDGE COMMUNICATIONS, INC., IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NRS CHAPTER 338 AND WHETHER TO AWARD CONTRACT NO. 19300135, ROOP STREET FIBER OPTIC PROJECT TO EDGE COMMUNICATIONS, INC., FOR A TOTAL NOT TO EXCEED AMOUNT OF \$264,495.**

(9:05:50) – Mayor Crowell introduced the item. Ms. Akers noted an incorrect budget account number listed in the contract document, stating it had been revised. Mr. Stucky gave background on the project and presented the Staff Report which is incorporated into the record. He also introduced Acting Chief Information Officer James Underwood and Public Works Operations Manager James Jacklett who were participating remotely.

(9:08:40) – Mr. Jacklett described the project and noted that it will create “a ring and a redundancy, that way our critical services aren’t able to fail due to a disruption of that fiber.” Mr. Jacklett likened it to having more than one connection to a water line in order not to disrupt usage during maintenance or repairs. He also believed that the connection will reduce maintenance and operating costs as the City’s technology needs expand. Ms. Akers approximated the reduced scope of work savings to be around \$32,000 by not connecting the training facility located at the Fire Station 52 site. Supervisor Bonkowski recommended bringing the item back should there be contract savings in order to complete the project. Supervisor Bagwell recommended using funds from the “Break Fix Account” to complete the project instead of having a temporary fix. Chief Financial Officer Sheri Russell noted that the “Break Fix Account” contained over \$100,000.

(9:15:04) – Mr. Jacklett estimated that \$2,000 would be needed for the temporary solution with a five-year life cycle. Mr. Underwood believed that the installation would require an additional \$500, making the total \$2,500. He also believed that any repairs to the Fire Station 52 parking lot could save additional dollars by including the

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fiberoptic installation in the project. Mr. Yu advised that modifying the funding mechanism would be allowed based on the agenda title. Mayor Crowell entertained a motion.

**(9:18:10) – Supervisor Bagwell moved to award the contract with an additional \$35,000 to accomplish the [Fire Station 52] Training Center fiberoptic connection. The motion was seconded by Supervisor Barrette.**

(9:18:41) – Supervisor Bonkowski suggested amending the motion to “specifically address line items 12, 13, and 15 in the original bid.” Both the mover and the seconder agreed to the amendment. Mr. Yu requested several minutes “to review this agenda title.” Supervisor Barrette believed “we’re being penny-wise and pound-foolish if we don’t do it this way.” Mr. Yu noted that the agenda title included a “total not-to-exceed amount” which he believed “falls outside the scope of what the agenda title calls for.” Supervisor Bonkowski received confirmation that “there’s no equity, as far as the two bidders, they both had the information and scope of work and they both bid those three line items.” Ms. Akers explained that initially they had not received a bid and had provided an additional two weeks to receive the current bids. Supervisor Bagwell recommended reagendaizing the item with the revised figures at the next Board meeting, and Mr. Yu was in agreement. Supervisors Bagwell and Barrette agreed to withdraw the motion and the second. Mayor Crowell noted the agenda will be revisited at the next meeting. Supervisor Bagwell suggested having a second option for the Board’s consideration agendaized in the future for similar cases.

**14.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT ASPEN DEVELOPERS CORP., IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NRS CHAPTER 338 AND WHETHER TO AWARD CONTRACT NO. 19300168, CARSON RIVER TRAILS SYSTEM PHASE 2, TO ASPEN DEVELOPERS CORP., FOR A TOTAL NOT TO EXCEED AMOUNT OF \$1,211,500, PLUS AN ESTIMATED 14.5% CONTINGENCY AMOUNT OF \$175,891, FUNDED BY A SOUTHERN NEVADA PUBLIC LANDS MANAGEMENT GRANT.**

(9:25:35) – Mayor Crowell introduced the item. Ms. Akers presented the Staff Report and recommended approval. Supervisor Bonkowski inquired whether Staff had concerns since the lowest bid had been considerably lower than the rest. Mr. Stucky explained that the City had worked with Aspen Developers Corp. previously and that they must build per plan, and working with inspectors. At Supervisor Bonkowski’s request, Mr. Stucky reviewed the City’s change order process which must be approved prior to any work being done. Mayor Crowell noted that he had received inquiries on why the irrigation work on Washington Street “was not done until just about two weeks ago?” Mr. Stucky wished it could have been done earlier; however, the project had had challenges and noted that “it’s taken care of now.” Mayor Crowell entertained a motion.

**(9:30:44) – Supervisor Bonkowski moved to award contract number 19300168 as presented. The motion was seconded by Supervisor Bagwell.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bonkowski
<b>SECONDER:</b>	Supervisor Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Barrette, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

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**15. PARKS AND RECREATION**

**15.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED FEE SCHEDULE FOR THE CARSON CITY RIFLE AND PISTOL RANGE (RANGE), TO BE EFFECTIVE JULY 1, 2020, AND WHETHER TO AUTHORIZE THE FINANCE DEPARTMENT TO DIRECT ALL REVENUES INTO A DESIGNATED ACCOUNT FOR FUTURE OPERATIONS, MAINTENANCE AND MANAGEMENT OF THE RANGE FACILITIES.**

(9:31:28) – Mayor Crowell introduced the item. Parks and Recreation Director Jennifer Budge gave background and presented the Staff Report, incorporated into the record, which included the proposed fee schedule developed by the Range Task Force and a market analysis on similar fees. She thanked the Range Task Force, this Board, Staff, the Nevada Department of Wildlife (NDOW) [for their grant], Quick Space for donating on-site storage, adding that the improvements have been well-received by members of the public. Ms. Budge noted that a grant for electronic fee collection kiosks had been submitted to NDOW; however, the interim solution would be to have “iron rangers” for fee collection in an envelope. In response to a question by Supervisor Giomi Ms. Budge noted that an old resolution affecting all Parks and Recreation venues states non-profit organizations will receive a 75 percent discount and that “commercial users should cover 100 percent of direct costs for the operation.” Ms. Budge also indicated that the Open Space Advisory Committee and the Parks and Recreation Commission are working jointly on updating the policies in the resolution.

(9:30:28) – Ms. Budge recommended revisiting the fee schedule in a year, noting that the goal at this time was to recover at least half of the operating costs. Supervisor Giomi believed that the facility should be used by the citizens instead of having the commercial enterprises dominate the use of the facility. Supervisor Bagwell clarified that the Range Task Force and the Parks and Recreation Commission had reviewed the fees and had recommended approval by the Board of Supervisors. Ms. Budge explained the process to verify veterans’ disability status to mayor Crowell and was amenable to working with the Assessor’s Office to verify their disability status and provide discounts.

(9:41:04) – Supervisor Bonkowski reviewed the public comments provided by Ms. Scott (agenda item 4). Ms. Budge clarified that a reservation policy had been drafted which would make 50 percent of the usage available to the general public. Discussion ensued regarding the responsibility for cleanup and Ms. Budge stated that Staff will check the area after the reserving party leaves. She also noted that Staff relied on the rangemasters and volunteers to report the issues such as watermelon use by the public. Ms. Budge explained that the Range no longer had a non-profit partner to absorb operational costs; however, the fee collection was important “to keep the facility maintained to the standard it is today” and to purchase items such as targets.

(9:44:52) – Supervisor Bagwell was not in favor of delaying commercial fee collection “and yet charge the public.” She also requested that Ms. Budge look into all-day reservations at four-hour increments and wished to ensure that all commercial entities in Carson City receive their four-hour block reservations. Ms. Budge explained that the current policy allowed having reservations for up to a year and Supervisor Bagwell recommended revisiting the policy in a year, possibly with the key stakeholders. She also thanked the Range Task Force, the participating public, and Supervisor Bonkowski for their hard work and regretted not being able to “finish the [planned] big fundraiser” which included sponsorship opportunities.

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(9:51:44) – Mr. Yu explained that a business impact analysis was not required in the fee recommendation because he had been informed that “the primary group of users [impacted by the fee schedule] would be individuals and not businesses.” He also recommended requiring a business impact analysis if future fee schedules were done for businesses only, as required by State law. Mayor Crowell entertained a motion.

**(9:53:56) – Supervisor Bagwell moved to approve the fee schedule to be effective July 1, 2020 and authorize the Finance Department to direct all revenues into a designated account for future operations, maintenance and management of the Range facilities. The motion was seconded by Supervisor Bonkowski.**

(9:54:38) – Supervisor Bagwell wished to clarify on the record that the commitment was made in the Range Task Force to reserve the collected fees in a special fund to spend on Range maintenance only. Carson City Chief Financial Officer Sheri Russell clarified that a separate account had been set up in the General Fund for the range fees; however, she noted that per Ms. Budge’s comments, the expectation was that fees would cover half the expenses of the range; however, should any money be left over, it will be used for the range. Mayor Crowell called for the vote.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Bonkowski
<b>AYES:</b>	Supervisors Bagwell, Bonkowski, Barrette, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

(9:57:42) – Mayor Crowell recessed the meeting.

(10:06:35) – Mayor Crowell reconvened the meeting. A quorum was still present.

**16. FINANCE**

**16.A PUBLIC HEARING: FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE CARSON CITY FINAL BUDGET FOR FISCAL YEAR (FY) 2021.**

(10:06:50) – Mayor Crowell introduced the item. Ms. Russell reviewed highlights from the Staff Report and Mayor Crowell entertained public comments; however, none were forthcoming. Mayor Crowell closed the public hearing.

(10:12:07) – Ms. Russell presented the Staff Report, incorporated into the record, which included the reconciled changes from tentative to final FY 2021 budget, the FY 2021 – FY 2025 Capital Requests, and the FY 2021 Final Budget for approval. Mayor Crowell entertained a motion.



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**(10:22:05) – Supervisor Bagwell moved to approve the Carson City Final Budget for Fiscal Year 2021. The motion was seconded by Supervisor Bonkowski.** Mayor Crowell entertained additional discussion and when none were forthcoming, a vote.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Bonkowski
<b>AYES:</b>	Supervisors Bagwell, Bonkowski, Barrette, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**16.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION SETTING THE AD VALOREM TAX RATE FOR COUNTY COOPERATIVE EXTENSION FOR FISCAL YEAR (FY) 2021 AT 1.28 CENTS PER \$100 OF ASSESSED VALUATION.**

***PURSUANT TO (NEVADA REVISED STATUTE) NRS 549.020, THIS RESOLUTION MUST BE ADOPTED BY UNANIMOUS VOTE OF THE BOARD OF SUPERVISORS.***

(10:23:01) – Mayor Crowell introduced the item. Ms. Russell summarized the Staff Report noting that NRS 549.020 requires the Board of Supervisors to levy a tax rate of not less than 1 cent and not more than 5 cents per \$100 of assessed valuation within the county for cooperative agricultural extension work. The 1.28 cents per \$100 assessed valuation ad valorem tax rate requested was the same levy rate from prior years. There were no Board comments. Ms. Russell noted that the cooperative extension team was aware of its “undesignated balance.” Mayor Crowell entertained a motion.

**(10:24:40) – Supervisor Bonkowski moved to adopt Resolution No. 2020-R-12 designating the assessed ad valorem tax rate at 1.28 cents per \$100 of Assessed value. The motion was seconded by Supervisor Bagwell.** Mayor Crowell entertained additional discussion and when none were forthcoming, a vote.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bonkowski
<b>SECONDER:</b>	Supervisor Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Barrette, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**16.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT ON SECOND READING, BILL NO. 105, AN ORDINANCE AUTHORIZING THE ISSUANCE BY CARSON**

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**CITY OF ITS "GENERAL OBLIGATION (LIMITED TAX) MEDIUM TERM BOND, SERIES 2020A" IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$7,740,000.**

(10:25:07) – Mayor Crowell introduced the item highlighting the approximately \$250,000 savings to the City. Ms. Russell noted that the savings will be even higher because she had been informed that the expected 1.6 percent interest rate was now confirmed at 1.27 percent. She also stated that the approval had been received by the Department of Taxation, in accordance with NRS 350.089, adding that John Pedersen, JNA Consulting Group, LLC Vice President and Ryan Henry, Attorney with Sherman and Howard, LLC were remotely attending the meeting to respond to questions. Mayor Crowell reassured the public that “this is new money, but it’s new money that’s going to take the place of old money at a considerably lower interest rate.” He also entertained a motion

**(10:27:33) – Supervisor Bonkowski moved to adopt Ordinance No. 2020-5. The motion was seconded by Supervisor Bagwell.** Mayor Crowell entertained additional discussion and when none were forthcoming, a vote.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bonkowski
<b>SECONDER:</b>	Supervisor Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Barrette, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**17. RECESS AS THE BOARD OF SUPERVISORS**

(10:27:49) – Mayor Crowell recessed the Board of Supervisors.

**REDEVELOPMENT AUTHORITY**

**18. CALL TO ORDER & ROLL CALL - REDEVELOPMENT AUTHORITY**

(10:28:05) – Chairperson Bagwell called the meeting to order. Roll was called and a quorum was present.

**19. PUBLIC COMMENT**

(10:28:25) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

**20. FOR POSSIBLE ACTION: APPROVAL OF MINUTES - APRIL 16, 2020**

(10:28:56) – Chairperson Bagwell introduced the item.

**(10:29:06) – Member Bonkowski moved to approve the minutes of the April 16, 2020 Carson City Redevelopment Authority meeting as presented. The motion was seconded by Member Barrette and carried 5-0-0.**

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**21. FINANCE**

**21.A PUBLIC HEARING: FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE CARSON CITY REDEVELOPMENT AUTHORITY FINAL BUDGET FOR FISCAL YEAR (FY) 2021.**

(10:29:28) – Chairperson Bagwell introduced the item and entertained public comments; however, none were forthcoming. Chairperson Bagwell closed the public hearing portion of the agenda item.

(10:29:53) – Carson City Chief Financial Officer Sheri Russell presented the Redevelopment Budget and noted the single modification from the tentative to the final budget which consisted of no increases in medical benefits; therefore, the anticipated 10 percent increase the tentative budget would be removed. Chairperson Bagwell entertained comments and when none were forthcoming, a motion.

**(10:30:25) – Member Bonkowski moved to approve the Carson City Redevelopment Authority final budget for fiscal year 2021. The motion was seconded by Member Crowell.** Chairperson Bagwell entertained additional discussion and when none were forthcoming, a vote.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Member Bonkowski
<b>SECONDER:</b>	Member Crowell
<b>AYES:</b>	Members Bonkowski, Crowell, Barrette, Giomi, and Chairperson Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**22. PUBLIC COMMENT**

(10:30:44) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

**23. FOR POSSIBLE ACTION: TO ADJOURN AS THE REDEVELOPMENT AUTHORITY**

(10:31:01) – Chairperson Bagwell adjourned the Redevelopment Authority meeting at 10:31 a.m.

**24. RECONVENE AS THE BOARD OF SUPERVISORS**

(10:31:06) – Mayor Crowell reconvened the Board of Supervisors meeting. A quorum was still present.

**25. COMMUNITY DEVELOPMENT - PLANNING**

**25.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING HARDSHIP DETERMINATIONS RELATED TO THE FY 2021 DOWNTOWN NEIGHBORHOOD**

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**IMPROVEMENT DISTRICT (NID) ASSESSMENT FOR APPLICANTS MEETING THE REQUIRED CONDITIONS, AND WHETHER TO DIRECT THE CITY ENGINEER TO POSTPONE THE ASSESSMENT FOR ANY APPROVED HARDSHIP DETERMINATION APPLICANTS IN ACCORDANCE WITH NRS 271.360.**

(10:31:11) – Mayor Crowell introduced the item. Mr. Plemel presented the agenda materials and noted that each property within the Downtown Neighborhood Improvement District (NID) had received notification of the procedures for applying for Hardship Determination and for making complaints, protests and objections in accordance with NRS 271.360. He noted that no applications for Hardship Determination were received to date; therefore, no action was required by the Board at this time. Mr. Plemel also clarified that the Determination is not a fee waiver, but a deferment (with interest) for payment at a later date.

**25.B PUBLIC HEARING: FOR DISCUSSION ONLY: PUBLIC HEARING REGARDING THE FILING OF THE FY 2021 ASSESSMENT ROLL FOR THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT (NID), TO CONSIDER WRITTEN OBJECTIONS CONCERNING THAT AREA TO BE ASSESSED, AND TO CONSIDER ALL COMPLAINTS, PROTESTS AND OBJECTIONS TO THE ASSESSMENT PURSUANT TO NRS 271.385.**

(10:33:42) – Mayor Crowell introduced the item. Mr. Plemel reiterated that no protests or objections, which should have been filed in writing with the Clerk or Planning Division at least three days prior today’s assessment hearing, had been filed. He also noted that complaints or protests could be heard during this public hearing. Mayor Crowell entertained public comments or input; however, none were forthcoming. Mayor Crowell closed the public hearing.

**25.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION CONFIRMING THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT (NID) ASSESSMENT, DISPENSING WITH COMPLAINTS, PROTESTS AND OBJECTIONS TO THE ASSESSMENT, AND RATIFYING THE CITY ENGINEER’S ASSESSMENT ROLL FOR FY 2021 FOR THE DOWNTOWN NID FOR THE MAINTENANCE OF THE DOWNTOWN STREETScape ENHANCEMENT PROJECT.**

(10:34:47) – Mayor Crowell introduced the item. Mr. Plemel noted that the FY 2021 assessment had been reduced by 16 percent, for a total of \$45,399. There were no comments; therefore, Mayor Crowell entertained a motion.

**(10:35:56) – Supervisor Bagwell moved to adopt Resolution No. 2020-R-13. The motion was seconded by Supervisor Barrette.**

(10:36:12) – Supervisor Bonkowski preferred “to retain as much funding as possible in the reserve accounts.” He also wished “to have a discussion about changing the policy for the amount of reserves.” Supervisor Bonkowski stated that he would vote against this agenda item and item 25.D because “I’d much rather keep the money and have it in case of emergency, than spend the money down and not have it when we need it.”

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<b>RESULT:</b>	<b>APPROVED (4-1-0)</b>
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Barrette
<b>AYES:</b>	Supervisors Bagwell, Barrette, Giomi, and Mayor Crowell
<b>NAYS:</b>	Supervisor Bonkowski
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**25.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE RELATED TO IMPROVEMENT DISTRICTS, ESTABLISHING PROVISIONS TO LEVY THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT ASSESSMENT FOR FISCAL YEAR 2021 FOR THE MAINTENANCE OF THE DOWNTOWN STREETScape ENHANCEMENT PROJECT.**

(10:37:06) – Mayor Crowell introduced the item and entertained a motion.

**(10:37:45) – Supervisor Bagwell moved to introduce Bill No. 106. The motion was seconded by Supervisor Barrette.** Mayor Crowell entertained discussion and when none was forthcoming, a vote.

<b>RESULT:</b>	<b>APPROVED (4-1-0)</b>
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Barrette
<b>AYES:</b>	Supervisors Bagwell, Barrette, Giomi, and Mayor Crowell
<b>NAYS:</b>	Supervisor Bonkowski
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**26. PUBLIC WORKS**

**26.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPORTIONMENT OF \$3,725,309 IN CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT FUNDING, RECEIVED BY THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO) FOR THE JUMP AROUND CARSON (JAC) TRANSIT FROM THE U.S. DEPARTMENT OF TRANSPORTATION, FEDERAL TRANSIT ADMINISTRATION (FTA).**

(10:38:06) – Mayor Crowell introduced the item. Supervisor Bagwell announced that the Federal Transit Administration (FTA) had awarded Carson City \$3,725,309 in Coronavirus Aid, Relief, and Economic Security (CARES) Act funding (without requiring local match dollars), for the Jump Around Carson (JAC) transit system to purchase additional buses. Supervisor Bonkowski added that the funds were awarded to cover operational expenses for the JAC system from February 20, 2020 until the end of the year. Mayor Crowell entertained additional comments and when none were forthcoming, a motion.

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**(10:39:50) – Supervisor Bonkowski moved to accept the apportionment as presented. The motion was seconded by Supervisor Bagwell.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bonkowski
<b>SECONDER:</b>	Supervisor Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Barrette, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**26.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A BUSINESS IMPACT STATEMENT CONCERNING A PROPOSED ORDINANCE AMENDING TITLE 21 OF THE CARSON CITY MUNICIPAL CODE TO IMPOSE A 5 CENT PER GALLON DIESEL TAX.**

(10:40:15) – Mayor Crowell introduced the item. Transportation Manager Lucia Maloney gave background and presented the Staff Report, incorporated into the record. She also stated that no comments expressing concern for the Ordinance had been received; therefore, she recommended the acceptance of the business impact statement. Supervisor Bonkowski clarified that a public comment letter had been read into the record by the City Manager during this meeting’s public comment portion, in opposition of the fuel tax. Supervisor Barrette spoke in favor of the tax, which he believed was needed for the roads. Mayor Crowell entertained public comments and when none were forthcoming, a motion.

**(10:45:42) – Supervisor Bonkowski moved to accept the Business Impact Statement as presented. The motion was seconded by Supervisor Barrette.**

(10:46:00) – Supervisor Bagwell clarified that she was voting for the concept of the Business Impact Statement.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bonkowski
<b>SECONDER:</b>	Supervisor Barrette
<b>AYES:</b>	Supervisors Bonkowski, Barrette, Bagwell, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**26.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING TITLE 21 OF THE CARSON CITY MUNICIPAL CODE TO IMPOSE A FIVE CENT PER GALLON DIESEL TAX.**

***PURSUANT TO NRS 373.062, THIS ORDINANCE MUST BE ADOPTED BY A TWO-THIRDS VOTE OF THE BOARD OF SUPERVISORS.***

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(10:46:16) – Mayor Crowell introduced the item. Supervisor Bonkowski believed “this ended up being a compromise bill when it came through the legislature” and noted that the voters will have another chance at the ballot box in the 2022 general election to accept or reject the tax. He also explained that the revenue would add to the road maintenance funds and that Nevada would be the first state in the country to use a portion of the proceeds statewide to construct roadside parking for commercial trucks to allow truck drivers to rest in safe areas. Supervisor Bagwell was in agreement with Supervisor Bonkowski’s points; however, she highlighted that the voters had rejected this tax; therefore, she would vote against the item. Mayor Crowell and Supervisor Barrette spoke in favor of the item as well. Mayor Crowell entertained a motion.

**(10:51:20) – Supervisor Bonkowski moved to introduce, on first reading, Bill No. 107. The motion was seconded by Supervisor Barrette.** Since there were no additional comments, Mayor Crowell called for the vote.

<b>RESULT:</b>	<b>APPROVED (4-1-0)</b>
<b>MOVER:</b>	Supervisor Bonkowski
<b>SECONDER:</b>	Supervisor Barrette
<b>AYES:</b>	Supervisors Bonkowski, Barrette, Giomi, and Mayor Crowell
<b>NAYS:</b>	Supervisor Bagwell
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**26.D FOR DISCUSSION ONLY: PRESENTATION OF A SUMMARY REPORT FOR THE ASSET MANAGEMENT NEEDS ASSESSMENT AND SOFTWARE SOLUTIONS EVALUATION.**

(10:52:12) – Mayor Crowell introduced the item. Carson City Public Works Asset Manager Matt Lawton presented the Carson City Asset Management Needs Assessment and Software Solutions Evaluation methodology and process, and reviewed the selection criteria of the Enterprise Asset Management (EAM) software, all of which are incorporated into the record. Mr. Lawton also responded to clarifying questions by the Board.

(11:03:42) – Supervisor Bonkowski called the report “thorough” and “one of the best assessment evaluations that I’ve seen” to come up with an informed decision. Supervisor Bagwell expressed concern regarding the implementation and integration of the software with the City’s current Tyler Technologies, Inc. Enterprise Resource Planning (ERP) solution and Mr. Lawton believed that the recommended Lumen Ready Asset platform “has not built a direct integration with Tyler [Technologies] but there are other ERP systems that they have built that type of integration.” Mayor Crowell also commended Mr. Lawton for the great analysis work and inquired about the need for the new platform. Mr. Lawton believed that the implementation over the year had been in “bits and pieces” and that the new platform would allow “a comprehensive vision and a coherent strategy” for repair, maintenance, planning, and retirement or rehabilitation of assets. Supervisor Bonkowski pointed out the accumulation of “deferred maintenance of assets” and believed this solution will alleviate the “management by crisis” situations encountered in the past. Mayor Crowell called the new asset management program “the future of Carson City” that takes care of the taxpayers’ assets. Supervisor Bagwell looked forward to budgeting with the help of real data to support informed maintenance decisions. Supervisor Barrette expressed his support as well, calling it “a great program.” Ms. Hicks noted that Carson City was leading the way and announced that Mr. Lawton and Mr. Stucky had been invited to present at the National American Public Works Association

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Conference, which unfortunately had been cancelled due to the COVID-19 pandemic. This item required no Board action as it was agendaized for discussion only.

**26.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON THE PROPOSED APPROVAL OF, AND AUTHORIZATION FOR THE MAYOR TO SIGN, A GRANT OF NON-EXCLUSIVE UTILITY EASEMENT ACROSS APNS 010-031-04 AND 010-031-06 FROM CARSON CITY (GRANTOR) TO PAIUTE PIPELINE COMPANY (GRANTEE) FOR THE INSTALLATION AND MAINTENANCE OF A NATURAL GAS PIPELINE OR PIPELINES AND APPURTENANCES.**

(11:14:23) – Mayor Crowell introduced both item 26.E and 26.F and noted that they will be discussed concurrently. Mr. Stucky reviewed both Staff Reports and explained that the project is considered a pipeline replacement instead of a maintenance project and recommended the approval of the permanent easement (item 26.E) and the temporary easement (item 26.F). Supervisor Bonkowski was informed that the \$800 fee for the temporary easement was for a one-time payment. He also recommended creating a mechanism for recording the termination of all temporary easements in the future. Mayor Crowell entertained two separate motions.

**(11:18:06) – Supervisor Bonkowski moved to approve and authorize the Mayor to sign the Grant of Non-Exclusive Utility Easement. The motion was seconded by Supervisor Bagwell.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bonkowski
<b>SECONDER:</b>	Supervisor Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Barrette, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**26.F FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON THE PROPOSED APPROVAL OF, AND AUTHORIZATION FOR THE MAYOR TO SIGN, A GRANT OF TEMPORARY CONSTRUCTION EASEMENT ACROSS APNS 010-031-04 AND 010-031-06 FROM CARSON CITY (GRANTOR) TO PAIUTE PIPELINE COMPANY (GRANTEE) FOR THE INSTALLATION AND MAINTENANCE OF A NATURAL GAS PIPELINE OR PIPELINES AND APPURTENANCES.**

Please see discussion in the minutes of item 26.E.

**(11:18:44) – Supervisor Bonkowski moved to approve and authorize the Mayor to sign the Grant of Temporary Construction Easement. The motion was seconded by Supervisor Barrette. Mayor Crowell entertained additional comments and when none were forthcoming, a vote.**



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<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bonkowski
<b>SECONDER:</b>	Supervisor Barrette
<b>AYES:</b>	Supervisors Bonkowski, Barrette, Bagwell, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**27. FIRE**

**27.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPOSED SUBMITTAL OF A GRANT APPLICATION TO THE STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT PROGRAM TO HIRE AN ADDITIONAL NINE FIREFIGHTER/PARAMEDICS.**

(11:19:02) – Mayor Crowell introduced the item. Carson City Fire Chief Sean Slamon gave background and presented the Staff Report which is incorporated into the record. He also announced that the first-year cost of the firefighters’ salaries would be funded at 100 percent by the grant, without a match requirement. Chief Slamon anticipated the City’s cost during the second year of the grant to be \$118,664 and \$249,617 for the third year of the grant (excluding cost of living and other increases), noting the approximate \$300,000 savings from overtime. In response to a question from Mayor Crowell, Chief Slamon explained that the City was under no obligation to sustain the firefighters after three years; however, he forecasted future fire truck and ambulance needs and vacancy backfills, adding that the City would experience cost savings with the elimination of overtime.

(11:27:55) – Supervisor Bonkowski received confirmation from Chief Slamon that at the end of the second year of the grant he will present a program review to the Board with data showing the cost savings. He also expressed concern about the loss of savings in the fourth year should there be no attrition and recommended finding alternatives to the \$1,598,734 cost to the City.

(11:30:16) – Supervisor Bagwell cited the audit results regarding overtime and efficiencies of the Fire Department and suggested reviewing the solutions and recommendations resulting from the audit which had highlighted the stress level of the Staff in addition to the overtime dollars. Supervisor Giomi was in agreement with the comments provided by the Supervisors, especially the review of the audit results. There were no additional comments. Mayor Crowell entertained a motion.

**(11:32:31) – Supervisor Bagwell moved to approve submittal of the grant application. The motion was seconded by Supervisor Giomi.** Mayor Crowell entertained discussion and when none was forthcoming, a vote.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Bagwell, Giomi, Barrette, Bonkowski, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

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**28. BOARD OF SUPERVISORS**

**28.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING DIRECTIVES AND RECOMMENDATIONS CONCERNING CARSON CITY DEPARTMENTAL AND STAFF FUNCTIONS AND FUNCTIONS IN CARSON CITY AS A CONSOLIDATED MUNICIPALITY IN RELATION TO THE EXERCISE OF EMERGENCY POWERS PURSUANT TO NRS CHAPTERS 244 AND 414 AND CCMC CHAPTER 6.02 FOR THE PURPOSE OF ENSURING THE HEALTH, SAFETY AND WELFARE IN CARSON CITY IN RESPONSE TO THE GLOBAL CORONAVIRUS (COVID-19) PANDEMIC.**

(11:34:03) – Mayor Crowell introduced the item. Ms. Paulson announced that almost all the City’s full-time employees had returned to their offices and that all the City’s administrative offices were open. She noted the lighter foot traffic; however, which she attributed to the members of the public getting used to online services. Ms. Paulson indicated that the Library and the recreational facilities were still closed and would possibly reopen with the Governor’s phase two declaration which she believed might be announced the following week. Supervisor Bagwell stated that the Clerk’s Office was open to accept ballots from those who were not comfortable mailing them. Supervisor Bonkowski clarified that ballots for others can only be dropped off by immediate family members. Ms. Paulson stated that same day registration voting is also available at the Clerk’s office; however, Supervisor Bagwell reminded everyone that there are no voting machines and only paper ballots are being used. Mayor Crowell stressed that overseas members of the military have always voted by mail and that the City has never experienced any fraud issues.

(11:38:13) – Ms. Paulson also updated the Board on calls with Nevada’s U.S. Senators requesting direct local government assistance to address revenue loss, being considered in the HEROES Act, in the next stimulus package. She also indicated that several City departments such as the Sheriff’s Office and Carson City Health and Human Services had applied for some CARES Act funds. Supervisors Bagwell and Bonkowski cautioned against double-dipping to avoid returning funds. Ms. Russell noted that the Finance Department was tracking the above-mentioned and additional grants. Ms. Paulson also announced the cancelation of Epic Rides and noted that the City has requests for other street closures; however, she had advised waiting until the Governor’s phase three announcement for such closures and large public gatherings. Supervisor Bagwell recommended making the street closure permissions with contingencies.

(11:43:51) – Chief Slamon gave an update on the Emergency Operations Center (EOC) activities, highlighting that they had received the sufficient amount of personal protection equipment (PPE) and that they are now focusing on “partial activation” with the intent to activate fully if needed. Chief Slamon updated the Board on the Fire Department activities and the receipt of PPEs. He also indicated that they had received accolades for operating as a “quad-county” during the emergency declaration.

(11:49:13) – Carson City Health and Human Services (CCHHS) Public Health Preparedness Manager Jeanne Freeman noted that they had the number of tests needed, and that a total of 5,040 tests had been conducted in the quad-county region with a two-to-four day-turnaround time for results. Ms. Freeman reported on the community-based testing and provided the breakdowns to the Board, noting that out of the 1,796 individuals tested, only one had tested positive. She also thanked the Nevada National Guard for their support and responded to clarifying questions.

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(11:57:56) – CCHHS Epidemiologist Dustin Boothe explained the reporting process and preferred to address weekly numbers versus daily ones for more accurate reporting due to some delays in testing. He also outlined the contact tracing process in each community in the region and stated that some spikes happened due to spreading at a worksite when employees who were ill reported to work. Mr. Boothe responded to clarifying questions by the Board.

(12:02:23) – Ms. Freeman informed Mayor Crowell that area hospitals had sufficient beds and ventilators stressing that not all patients are suffering from COVID-19, adding that only 4 individuals are now hospitalized with the virus. She also noted the importance of social distancing and face covering, stating that patients on ventilators have recovered. Mr. Booth and Ms. Freeman clarified that CCHHS worked closely with Washoe County and engaged in contact monitoring with nearby California counties as well for all diseases, not just for COVID-19. Mayor Crowell thanked CCHHS for their efforts and called them “unsung heroes.”

(12:14:06) – Supervisor Barrette expressed disappointment in the media for creating fear among the public. He also encouraged everyone to practice social distancing and wearing protective masks. Supervisor Bonkowski also noted that media were focusing on the negative instead of the positive stories. Supervisor Giomi explained that he was participating remotely because he was not feeling well despite practicing all social distancing guidelines and encouraged everyone to be cautious and to wear a mask in public. Ms. Freeman explained that when patients test positive, they are contacted by CCHHS within four hours or less and begin the contact tracing within 24 hours, noting that the process is not new to them as it is practiced for all communicable diseases. She also announced that they had received Centers for Disease Control and Prevention (CDC) funding to hire a contact tracer. Ms. Freeman recommended that employers ask their employees to stay home if they are ill and requested that individuals waiting for their test results utilize the hotline for their grocery or other needs. She announced that the testing efforts have been expanded to the homeless population throughout the quad counties. Mr. Boothe gave an update on additional funding received to expand testing and to purchase better testing equipment.

(12:29:10) – Mayor Crowell stressed the importance of being proactive during pandemics and encouraged CCHHS to continue their great work. Supervisor Bagwell inquired about the responsiveness of the Board to the needs of CCHHS and Ms. Freeman expressed her appreciation to the Board for “coming to us and not at us.” Ms. Paulson informed members of the public that the local governments can be more restrictive than the State regarding reopening plans; however, they do not have the authority to be less restrictive. Ms. Hicks noted she was encouraged by the communication and the guidance provided by the Board. She also encouraged the public’s feedback to the City Manager’s Office on items or businesses that may not have been addressed. Supervisor Giomi extended his thanks to the National Association of Counties (NACo) for their recent information to help speed up the economic recovery.

#### **29. BOARD OF SUPERVISORS – NON-ACTION ITEMS**

(12:44:40) – Mayor Crowell introduced the item. Ms. Paulson announced that May was National Mental Health Month and that the National Alliance on Mental Illness had launched the “you are not alone” awareness in partnership with Anthem, Inc. Supervisor Giomi provided the Carson City Culture and Tourism Authority (CTA) report stating that the January and February (2020) room tax revenue had been higher than anticipated; however, with the loss of revenue as a result of the COVID-19 pandemic the CTA Board had voted to suspend all 2021

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fiscal year merit increases for the tourism employees and to cut staff salaries by five percent and management salaries by 10 percent beginning with the next pay period and through the first quarter. Supervisor Barrette reported that the Carson City Airport Authority would not institute any budget increases for the time being; however, they would utilize grant funds for landscaping. Supervisor Bonkowski updated the Board on the May 20, 2020 Carson Water Subconservancy District meeting and stated that spring runoff had peaked during the last week of April and that it was trending earlier in the year.

**FUTURE AGENDA ITEMS**

N/A

**STATUS REVIEW OF PROJECTS**

N/A

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

N/A

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

N/A

**STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD**

N/A

**STAFF COMMENTS AND STATUS REPORT**

N/A

**30. PUBLIC COMMENT**

(12:41:22) – Mayor Crowell introduced the item. Ms. Scott clarified her earlier public comment which was to have more public time at the Carson Rifle and Pistol Range and “not have clubs monopolize the Range.” She also wished to see two-hour blocks provided for conceal and carry training. Ms. Paulson clarified for Mayor Crowell that the Range is now run by Carson City and not a club. Supervisor Bagwell recommended looking into Ms. Scott’s comments regarding reservations made for all four bays for an entire day.

**31. FOR POSSIBLE ACTION: TO ADJOURN**

(12:52:02) – Mayor Crowell adjourned the meeting at 12:52 p.m.

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The Minutes of the May 21, 2020 Carson City Board of Supervisors meeting are so approved this 18<sup>th</sup> day of June, 2020.

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ROBERT CROWELL, Mayor

ATTEST:

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AUBREY ROWLATT, Clerk - Recorder