



# STAFF REPORT

**Report To:** Board of Supervisors **Meeting Date:** July 16, 2020

**Staff Contact:** Sheri Russell, Chief Financial Officer (srussell@carson.org)

**Agenda Title:** For Possible Action: Discussion and possible action to certify charges, levy and direct the Treasurer to collect special assessments for Fiscal Year 2020-21 as requested by the State Engineer of the State of Nevada, Department of Conservation and Natural Resources for the Eagle Valley Groundwater Basin (\$6,000) and the Dayton Valley Groundwater Basin (\$1,500) and to further direct the Chief Financial Officer to remit the special assessment collections to the State. (Sheri Russell, srussell@carson.org)

Staff Summary: Pursuant to NRS 534.040(2), the Board of Supervisors is required to certify and levy the special assessments needed to fund the budgets of the groundwater basins administered by the State Engineer. The amounts requested by the State Engineer will be required for the payment of necessary expenses for supervision over the groundwater basins to include, but not limited to special studies, water level measurements, crop/pumpage inventories, field investigations, aquifer tests, well driller inspections, intent to drill card and well log review, associated data collection and management.

**Agenda Action:** Formal Action / Motion **Time Requested:** Consent

**Proposed Motion**

I move to certify charges, levy and direct the Treasurer to collect special assessments for Fiscal Year 2020-21 as requested by the State Engineer of the State of Nevada, Department of Conservation and Natural Resources for the Eagle Valley Groundwater Basin (\$6,000) and the Dayton Valley Groundwater Basin (\$1,500) and further direct the Chief Financial Officer to remit the special assessment collections to the State.

**Board's Strategic Goal**

Efficient Government

**Previous Action**

N/A

**Background/Issues & Analysis**

N/A

**Applicable Statute, Code, Policy, Rule or Regulation**

NRS 534.040

**Financial Information**

Is there a fiscal impact? No

**If yes, account name/number:**

**Is it currently budgeted? No**

**Explanation of Fiscal Impact:** Special assessments collected are not revenue to the City. They are collected on behalf of the State of Nevada, Department of Conservation and Natural Resources and remitted quarterly to the State.

**Alternatives**

N/A

**Attachments:**

[EV & DV Letter from State Engineer.pdf](#)

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES  
DIVISION OF WATER RESOURCES**

901 South Stewart Street, Suite 2002

Carson City, Nevada 89701-5250

(775) 684-2800 • Fax (775) 684-2811

<http://water.nv.gov>

January 21, 2020

Carson City, Board of Supervisors  
201 N. Carson St., Suite 2  
Carson City, NV 89701  
Certified Mail: 9214 7969 0099 9790 1631 8596 85

Ladies and Gentlemen:

Pursuant to the provisions of NRS 534.040(2), it is respectfully requested that you levy a special assessment on all taxable property situated within the confines of the Groundwater Basins located within Carson City, for the Fiscal Year July 1, 2020, to June 30, 2021. Pursuant to NRS 534.040(2) if the assessment is less than the cost of collection, the County Commissioners may exempt the property owner from assessment and appropriate money from the general fund of the county to pay the cost of assessment.

Please see the list below that pertains to all Basins within Carson City that require this special assessment. This assessment is charged as an All Taxable Parcel (AP):

<b>Basin Name (Basin #)</b>	<b>Total Assessed</b>
Dayton Valley (103)	\$1,500.00
Eagle Valley (104)	\$6,000.00
<b>Total</b>	<b>\$7,500.00</b>

The amount of \$7,500.00 will be required for the payment of necessary expenses for supervision of the groundwater basins listed above, which includes but is not limited to: special studies, water level measurements, crop/pumpage inventories, field investigations, aquifer tests, well driller inspections, intent to drill card and well log review, associated data collection and management.

We are enclosing a certificate to be signed and returned indicating that the assessment rates necessary to support the proposed budget have been acted on by the County Commission and that the amount has been certified to the Assessor.

Sincerely,

A handwritten signature in black ink that reads "Tim Wilson, P.E." in a cursive style.

Tim Wilson, P.E.  
State Engineer

TW/sg  
Enclosure

Tim Wilson, P.E., State Engineer  
Division of Water Resources  
901 S. Stewart Street, Suite 2002  
Carson City, Nevada 89701

Dear Mr. Wilson:

I hereby certify that the State Engineer's budget for payment of necessary expenses for the supervision over the waters of the Carson City Groundwater Basins for the Fiscal Year July 1, 2020, to June 30, 2021, in the amount of Seven Thousand Five Hundred Dollars (\$7,500.00), has been received by Carson City in accordance with the provisions of NRS 534.040.

The assessment rate necessary to support the proposed budget was acted upon by the BOARD OF SUPERVISORS OF CARSON CITY on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, and the amount contained therein was certified to the ASSESSOR OF CARSON CITY.

Respectfully submitted,

\_\_\_\_\_  
COUNTY CLERK