



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** August 20, 2020

Staff Contact: Sheri Russell, Chief Financial Officer (SRussell@Carson.org)

Agenda Title: For Possible Action: Discussion and possible action regarding the allocation of \$790,469 to local non-profit organizations from the Coronavirus Aid, Relief, and Economic Security ("CARES") Act. (Sheri Russell, srussell@carson.org)

Staff Summary: Through the CARES Act, the State of Nevada has allocated \$10,211,415 in Coronavirus Relief Funds ("CRF") to Carson City. The Board of Supervisors approved a Preliminary Plan of Expenditure at the August 6, 2020 meeting. Carson City's Preliminary Plan of Expenditure allocated \$1 million to be awarded to non-profit organizations located in Carson City. Staff has advertised and received applications for the Non-Profit funding, and applications were reviewed by a Carson City management team on August 10, 2020. Staff recommends that \$790,469 be awarded to various non-profits in the community.

Agenda Action: Formal Action / Motion **Time Requested:** 1 Hour

Proposed Motion

I move to approve the award to local non-profits as proposed.

Board's Strategic Goal

Efficient Government

Previous Action

8/6/20 - The Board of Supervisors approved the Preliminary Plan of Expenditure for the CARES Act.

Background/Issues & Analysis

Carson City received notification on June 11, 2020 that it would receive \$10,211,415 in Coronavirus Relief Funds, which is considered federal financial assistance, not a grant. A preliminary Plan of Expenditure was presented and approved by the Board of Supervisors on August 6, 2020. \$1,000,000 approved through the Plan of Expenditure has been set aside for Carson City non-profit agencies who have helped the community in various ways through the pandemic. Staff advertised and received applications for the Non-Profit funding. Fifteen local non-profits applied for \$1,357,789.09 in assistance. A Carson City management team met and reviewed the applications on August 10th, and recommends that \$790,469 be awarded in the following amounts to the following local non-profits:

| Agency | Recommendation |
|--------------------------------------|----------------|
| Boys & Girls Club of Western Nevada | \$ 57,700.00 |
| Carson City Community Counseling | 66,375.00 |
| Children's Museum of Northern Nevada | 3,000.00 |
| Friends in Service Helping (FISH) | 56,111.00 |
| Hope Crossing Community Church | 4,200.00 |

| | |
|--|--------------|
| Life Choices Community Pregnancy Clinic | 7,160.00 |
| Nevada Day Inc. | 9,250.00 |
| Nevada Health Centers | 190,004.00 |
| Nevada Humane Society | 3,300.00 |
| Northern Nevada Dream Center | 38,046.00 |
| Ron Wood Family Resource Center | 100,000.00 |
| Spirit of Hope Inc. | 124,756.00 |
| The Salvation Army | 125,000.00 |
| Volunteer Attorney's for Rural Nevadans (VARN) | 899.00 |
| Wild Horse Productions | 4,668.00 |
| TOTAL | \$790,469.00 |

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: \$790,469 from Grant Fund Expense 2750600-501225, G070120017. There is no fiscal impact to the City as any expenses incurred pursuant to the approved Fund Expenditure Plan will be fully funded from the CARES Act.

Is it currently budgeted? No

Explanation of Fiscal Impact: As the City was just advised on this funding on June 11, 2020, it was not included in the original Fiscal Year 2021 Budget, which was due to the State on June 1st. Staff will be augmenting the budget for the federal financial assistance during the first round of budget augmentations in FY 21.

Alternatives

Attachments:

[Memo to BOS-CARES ACT Funding Recommendations.doc](#)

Board Action Taken:

| | | |
|---------------|----------|---------|
| Motion: _____ | 1) _____ | Aye/Nay |
| | 2) _____ | _____ |
| | | _____ |
| | | _____ |
| | | _____ |

(Vote Recorded By)



CARSON CITY, NEVADA
CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

MEMORANDUM

Board of Supervisors Meeting of August 20, 2020

To: Mayor and Board of Supervisors
From: Sheri Russell, Chief Financial Officer
Date: August 7, 2020
Subject: CARES Act Non-Profit Allocations

The following is a summary of the CARES Act non-profit allocations for the COVID 19 pandemic assistance.

The CARES Act total funding is \$1,000,000. Staff recommends \$790,469.00 be awarded to the non-profits below listed in alphabetical order.

RECOMMENDATIONS:

1) Project Name: COVID 19 Operational Support

Agency: Boys & Girls Club of Western Nevada

Funding Request: \$57,700.00

Recommendation: **\$57,700.00**

Description: Boys & Girls Clubs of Western Nevada is seeking operational support to expand child care to a larger number of community youth in order to help alleviate pressure on families as they adapt to a hybrid school model where youth may be left unattended on days they are not physically in school. This project seeks to fund additional staffing costs, program supplies, technology, and transportation costs associated with expanding program services in response to the COVID-19 pandemic.

2) Project Name: COVID 19 Expansion and IT Support

Agency: Carson City Community Counseling Center

Funding Request: \$400,000.00

Recommendation: **\$66,375.00**

Description: In order to follow the recommendations of social distancing CCC has identified the need for additional office space and office furniture. In addition, CCC needs supplies such as the purchase of masks, gloves, sanitizer and cleaning supplies. In addition, medical equipment would need to be purchased such as exam tables, thermometers, an integrated diagnostic wall system, and an AED system so the medical staff can provide care should a client start showing symptoms while at the agency.

DEPARTMENT OF FINANCE

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- 3) Project Name: COVID 19 Resource Assistance**
Agency: FISH
Funding Request: \$225,391.00
Recommendation: **\$56,111.00**
Description: FISH is requesting assistance in purchasing equipment to sanitize client counseling areas, showers, laundry rooms, medical clinic, shelters, family dining rooms, etc. Also, they need to upgrade several computers for ZOOM meetings, tele-medicine and remote client services. FISH would like to create a drive-thru for food bank pick up which will entail a restructure in the current parking lot flow. For online services like food orders, a food bank module is being requested. The final request is to help provide services to our local clients by providing replacement of lost revenue due to their canceled fundraising event.
- 4) Project Name: COVID 19 Resource Assistance**
Agency: Hope Crossing Community Church
Funding Request: \$4,200.00
Recommendation: **\$4,200.00**
Description: Hope Crossing is requesting support with PPE's and disinfecting supplies, laptops and a TV, to accommodate work from home and display options for gatherings. Also Hope Crossing is requesting funds to purchase food and household supplies for community members.
- 5) Project Name: COVID 19 Resource Assistance**
Agency: Life Choices Community Pregnancy Clinic
Funding Request: \$7,160.00
Recommendation: **\$7,160.00**
Description: Life Choices is requesting PPE's and disinfecting supplies, also a laptop for work at home accommodations. Life Choices is requesting purchase of baby related items like diapers and wipes.
- 6) Project Name: COVID 19 Lost Revenue**
Agency: Nevada Day Inc.
Funding Request: \$61,400.00
Recommendation: **\$9,250.00**
Description: Nevada Day Inc., request loss of revenue due to their store closed for 3 months. Also, they requested PPE's and supplies for sanitizing.
- 7) Project Name: COVID 19 Prevent, Prepare and Respond**
Agency: Nevada Health Centers
Funding Request: \$190,004.00
Recommendation: **\$190,004.00**
Description: Funding is requested to cover necessary expenditures at Nevada Health Centers' Carson City locations. These include personnel, medical and sanitation supplies, establishment of virtual check-in stations, and COVID-19 related equipment purchases.

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- 8) Project Name: COVID 19 Curbside Spay/Neuter, Vaccinations, Pet Food and Adoption**
Agency: Nevada Humane Society
Funding Request: \$3,300.00
Recommendation: **\$3,300.00**
Description: The purpose of applying for the Coronavirus Relief Fund is to allow NHS to obtain portable Microsoft Tablets for use at their COVID-19 required curbside spay/neuter, vaccination clinics, drive-thru pet food assistance and curbside and mobile adoption events. These devices are equally necessary for their daily shelter operations to accommodate safe distancing requirements for employees and volunteers due to the limited numbers of people permitted at a time.
- 9) Project Name: COVID 19 Resource Assistance**
Agency: Northern Nevada Dream Center
Funding Request: \$38,046.00
Recommendation: **\$38,046.00**
Description: The request is for food for home delivery, rental/mortgage assistance, utilities assistance, and emergency shelter/motel vouchers.
- 10) Project Name: COVID 19 Financial Relief for Families**
Agency: Ron Wood Family Resource Center
Funding Request: **\$101,074.24**
Recommendation: **\$100,000.00**
Description: Ron Wood Family Resource Center (RWFRC) plans to offer financial relief to the families in the Carson City community as a result of COVID-19 conditions. RWFRC will offer financial relief to address the vital needs of families like funds for childcare, counseling, transportation, and payments for bills.
- 11) Project Name: COVID 19 Preventative Care for Seniors**
Agency: Spirit of Hope
Funding Amount: \$129,756.00
Recommendation: **\$124,756.00**
Description: Spirit of Hope is a 501©3 non-profit operating in Carson City, NV since 2010 with a mission to address the aging homeless population by providing shared housing opportunities to low income individuals that would otherwise be on the street. Spirit of Hope currently manages 10 residences with up to 50 qualifying low-income residents, most of which fall into the senior and disabled category, in the Carson City area. Spirt of Hope is requesting PPE's, staff costs, and professional third-party cleaning services to disinfect each home on a weekly basis.

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12) Project Name: Reopen and Operate the Children's Museum

Agency: The Children's Museum of Northern Nevada
Funding Amount: \$3,000.00
Recommendation: **\$3,000.00**
Description: The request is for PPE's, plexiglass barriers and sanitizers.

13) Project Name: COVID 19 Client Support

Agency: The Salvation Army
Funding Amount: \$125,000.00
Recommendation: **\$125,000.00**
Description: The Salvation Army is requesting money for food supplies for their drive-thru and home delivery to seniors and other at-risk individuals, payroll assistance for staffing increases due to a spike in services being sought by the community, program expenses and staffing for an expansion of their childcare program, cleaning and sanitation products and additional staff time required to clean.

14) Project Name: COVID 19 Sanitation Support

Agency: VARN
Funding Amount: \$898.85
Recommendation: **\$899.00**
Description: VARN is requesting funds for unplanned expenses to included masks for staff and clients, sanitizing supplies in order to keep the office safe for staff and clients, and a remote thermometer to monitor the temperatures of staff and clients while they are in the VARN offices.

15) Project Name: COVID 19 Sanitation and Program Support

Agency: Wild Horse Productions
Funding Amount: \$10,859.00
Recommendation: **\$4,668.00**
Description: Wild Horse Productions is the oldest, continuously running children's theater in Carson City and has enriched the lives of the countless students who have been part of their programs. The request is for PPE's, sanitation products and loss of income.

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