

CARSON CITY BOARD OF SUPERVISORS
Minutes of the August 20, 2020 Meeting
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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, August 20, 2020 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT:

Mayor Pro Tempore Bonkowski
Supervisor Stacey Giomi, Ward 1
Supervisor Lori Bagwell, Ward 3
Supervisor John Barrette, Ward 4

STAFF:

Nancy Paulson, City Manager
Stephanie Hicks, Deputy City Manager
Dan Yu, Assistant District Attorney
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours. All meeting minutes and audio recordings are available for review at: <https://www.carson.org/minutes>.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:31:21) – Mayor Pro Tem Bonkowski called the meeting to order at 8:31 a.m. and read the notice to the public, incorporated into the agenda, stating that public comment would be heard at the beginning and at the end of the Board meeting, as agendized. Ms. Warren called roll and noted that a quorum was present. Mayor Crowell was absent. Airport Road Church of Christ Minister Bruce Henderson provided the invocation and led the Pledge of Allegiance at the invitation of Mayor Pro Tem Bonkowski.

5. PUBLIC COMMENT

(8:35:07) – Mayor Pro Tem Bonkowski entertained public comments; however, none were forthcoming. Supervisor Bagwell instructed Staff to send a letter of condolence on behalf of the Board of Supervisors to the City of Sparks for the loss of Sparks Mayor Ron Smith. Ms. Paulson indicated written public comment had been received from Betsy Strasburg regarding agenda item 17.B and had been incorporated into the record.

6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – JULY 16, 2020

(8:36:05) – Mayor Pro Tem Bonkowski introduced the item.

(8:33:27) – Supervisor Giomi moved to approve the minutes of the July 16, 2020 Board of Supervisors meeting with the corrections submitted as late material. Supervisor Barrette seconded the motion which carried 4-0-0.

7. FOR POSSIBLE ACTION: ADOPTION OF AGENDA

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(8:36:36) – Mayor Pro Tem Bonkowski introduced the item. Ms. Paulson and the Supervisors indicated they had no changes to the agenda. Mayor Pro Tem Bonkowski considered the agenda adopted as published.

CONSENT AGENDA

(8:36:56) – Mayor Pro Tem Bonkowski introduced the item and entertained requests to pull items from the agenda; however, none were forthcoming.

(8:37:15) – Supervisor Bagwell moved to approve the Consent Agenda as published. Supervisor Barrette seconded the motion.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell, Barrette, Giomi, and Mayor Pro Tem Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Mayor Crowell

8. CITY MANAGER

8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON RATIFYING THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF JULY 4, 2020 THROUGH AUGUST 7, 2020.

9. FINANCE

9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH AUGUST 7, 2020, PER NRS 251.030 AND NRS 354.290.

10. PURCHASING AND CONTRACTS

10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN AMENDMENT TO CONTRACT NO. 20300042, IRRIGATION UPGRADES PHASE 2, TO INCLUDE THE PURCHASE OF IRRIGATION EQUIPMENT FOR AN ADDITIONAL AMOUNT NOT TO EXCEED \$11,158.35, FOR A NEW TOTAL CONTRACT AMOUNT OF \$148,460.27 FROM THE QUALITY OF LIFE-CAPITAL FUND, WITH SITEONE LANDSCAPE SUPPLY AS A SOLE SOURCE VENDOR.

10.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT SIERRA NEVADA CONSTRUCTION, INC., IS THE LOWEST

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RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NRS CHAPTER 338 AND WHETHER TO AWARD CONTRACT NO. 20300048, JUVENILE COURT PARKING LOT RECONSTRUCTION PROJECT, TO SIERRA NEVADA CONSTRUCTION, INC., FOR A TOTAL NOT TO EXCEED AMOUNT OF \$129,807.70.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

11. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME.

No items were pulled from the consent agenda.

12. FIRE

12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION FOR THE CARSON CITY FIRE DEPARTMENT ("CCFD") TO APPLY FOR A GRANT IN THE AMOUNT OF \$147,290 FROM THE ROUND 18 SOUTHERN NEVADA PUBLIC LAND MANAGEMENT ACT (SNPLMA) THROUGH THE BUREAU OF LAND MANAGEMENT-CARSON CITY WESTSIDE HAZARDOUS FUELS COLLECTION PROJECT TO FUND THE CCFD TRAILER-DUMPSTER PROGRAM FOR SIX YEARS.

(8:37:42) – Mayor Pro Tem Bonkowski introduced the item and, at the request of Fire Marshal Dave Ruben, noted that items 12.A and 12.B will be discussed concurrently; however, they will be voted on separately. Mr. Ruben gave background and presented the grant information incorporated into the Staff Report and into the record. He also noted that the grant outlined in item 12.A will allow for homeowners to fill the bins, provided at no cost to them, with vegetation removed from their properties in order to create preventative defensible space. The grant was for a period of six years.

(8:40:25) – Mr. Ruben explained that the grant funds outlined in agenda item 12.B will be used to reduce hazardous fuels on approximately 850 acres on the west side of Carson City, also for over a six-year period. He responded to clarifying questions from the Supervisors as well. Supervisor Bagwell received confirmation that “people on the east side [of the City] can call for trailer service. It’s just not going to be charged to the grant.” Mr. Ruben also explained that the eligible locations are outlined on the City’s website. Mayor Pro Tem Bonkowski entertained a motion.

(8:48:02) – Supervisor Bagwell moved to authorize the Carson City Fire Department to apply for the grant. The motion was seconded by Supervisor Barrette.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell, Barrette, Giomi, and Mayor Pro Tem Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Mayor Crowell

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12.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION FOR THE CARSON CITY FIRE DEPARTMENT ("CCFD") TO APPLY FOR A GRANT IN THE AMOUNT OF \$1,946,882 FROM THE ROUND 18 SOUTHERN NEVADA PUBLIC LAND MANAGEMENT ACT (SNPLMA) THROUGH THE BUREAU OF LAND MANAGEMENT-CARSON CITY WESTSIDE HAZARDOUS FUELS REDUCTION PROJECT TO FUND CCFD'S TREATMENT OF 850 ACRES TO REMOVE FUELS IN THE WILDLAND URBAN INTERFACE SURROUNDING CARSON CITY.

(8:48:15) – Per the discussion during item 12.A, Mayor Pro Tem Bonkowski entertained a motion.

(8:48:20) – Supervisor Giomi moved to authorize the Carson City Fire Department to apply for the grant. The motion was seconded by Supervisor Bagwell.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Giomi, Bagwell, Barrette, and Mayor Pro Tem Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Mayor Crowell

13. PURCHASING AND CONTRACTS

13. A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PURCHASE OF VACCINATIONS FOR THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (CCHHS) THROUGH JOINDER CONTRACTS WITH GLAXOSMITHKLINE, MERCK SHARP & DOHME CORP. AND SANOFI PASTEUR INC. FOR A TOTAL AMOUNT NOT TO EXCEED \$319,974 FOR FISCAL YEAR (FY) 2021, AND AUTHORIZATION FOR THE PURCHASING AND CONTRACTS ADMINISTRATOR TO EXTEND THE SANOFI PASTEUR INC. JOINDER CONTRACT WHEN IT IS RENEWED.

(8:48:50) – Mayor Pro Tem Bonkowski introduced the item. Purchasing and Contracts Administrator Carol Akers gave additional background and Carson City Health and Human Services (CCHS) Director Nicki Aaker provided the Staff Report and the contract details, both of which are incorporated into the record. Supervisor Giomi was informed that CCHS had considered simultaneous drive through flu vaccine and COVID-19 testing. Supervisor Barrette was informed that flu vaccinations would begin in late September. Ms. Aaker explained to Supervisor Bagwell that unused vaccines would be returned for credit, adding that CCHS had experienced a reduction in vaccinations. Mayor Pro Tem Bonkowski was informed that the vaccine purchases from Sanofi Pasteur, Inc. would be complete prior to the end of the calendar year contract end date. There were no additional questions; therefore, Mayor Pro Tem Bonkowski entertained a motion.

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(8:55:23) – Supervisor Bagwell moved to approve the joinder contracts for the purchase of vaccinations, and to authorize the Purchasing and Contracts Administrator to extend the Sanofi Pasteur, Inc. joinder contract if the underlying contract is renewed and the terms do not substantively change. The motion was seconded by Supervisor Giomi.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Giomi
AYES:	Supervisors Bagwell, Giomi, Barrette, and Mayor Pro Tem Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Mayor Crowell

13.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PURCHASE OF VARIOUS COMPONENTS OF HARDWARE AND SOFTWARE THROUGH JOINDER CONTRACTS WITH INSIGHT PUBLIC SECTOR, CONVERGEONE, INC., DELL, CDW GOVERNMENT LLC, MICROSOFT, SHI INTERNATIONAL CORPORATION, EYEP SOLUTIONS AND JUNIPER NETWORKS FOR A TOTAL AGGREGATE AMOUNT NOT TO EXCEED \$900,000 TO BE FUNDED FROM VARIOUS CITY ACCOUNTS AS APPROVED IN THE FISCAL YEAR (FY) 2021 BUDGET, AND AUTHORIZATION FOR THE PURCHASING AND CONTRACTS ADMINISTRATOR TO EXTEND THE JOINDER CONTRACTS WHEN THEY ARE RENEWED.

(8:56:00) – Mayor Pro Tem Bonkowski introduced the item. Ms. Akers explained that this had been an annual request from the Department of Information Technology (IT) for City-wide departments. Chief Information Officer James Underwood gave background on the additional expenses incurred during the COVID-19 pandemic and presented the contract details, including the FY 2020 and 2021 projects. He also responded to questions of clarification. Supervisor Bagwell was informed that because of the Governor’s emergency declaration, the exceeded amount to the budget had not been before the Board. She recommended modifying the fiscal policy to allow the City Manager to approve emergency purchases during a declaration of emergency by the Governor. Mr. Underwood believed that most purchases will be completed prior to the end of the fiscal year. He also informed Mayor Pro Tem Bonkowski that most of the COVID-19 related expenses were reimbursable. Mayor Pro Tem Bonkowski entertained a motion.

(9:08:38) – Supervisor Giomi moved to approve the purchases as requested, and to authorize the Purchasing and Contracts Administrator to extend the joinder contracts if the underlying contracts are renewed and the terms do not substantively change. The motion was seconded by Supervisor Bagwell.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Giomi, Bagwell, Barrette, and Mayor Pro Tem Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Mayor Crowell

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13.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 20300139, AV (AUDIO-VISUAL) RETROFIT-THEATER AND SIERRA ROOM, WITH CCS PRESENTATION SYSTEMS, FOR A NOT TO EXCEED AMOUNT OF \$117,378.50.

(9:09:00) – Mayor Pro Tem Bonkowski introduced the item. Ms. Akers gave background on the contract to temporarily move the existing audio-visual hardware and software from the Sierra Room to the Bob Boldrick Theater at the Community Center to accommodate public meetings while the Sierra Room is reconfigured, adding that the hardware and software would be returned to the Sierra Room upon completion of the renovations. She, along with Mr. Underwood, reviewed the options provided in the Staff Report and responded to clarifying questions. Supervisor Giomi was informed that the new cameras installed in the theater will remain there after the move back into the Sierra Room. Supervisor Bagwell noted that the entire amount requested would qualify for the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding. Supervisor Giomi was pleased to see that a larger space will be available to accommodate larger meetings in the future. Supervisor Barrette commended the planned work. Mayor Pro Tem Bonkowski entertained a motion.

(9:20:33) – Supervisor Bagwell moved to approve the contract with option 1 and option 2 purchases for the not-to-exceed amount of \$117,378.50. The motion was seconded by Supervisor Giomi.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Giomi
AYES:	Supervisors Bagwell, Giomi, Barrette, and Mayor Pro Tem Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Mayor Crowell

13.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT SPANISH SPRINGS CONSTRUCTION, INC., IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NRS CHAPTER 338, AND WHETHER TO AWARD CONTRACT NO. 20300062, FLINT ROAD RECONSTRUCTION PROJECT, TO SPANISH SPRINGS CONSTRUCTION, INC., FOR A TOTAL NOT TO EXCEED AMOUNT OF \$433,888.00.

(9:21:04) – Mayor Pro Tem Bonkowski introduced the item. Deputy Public Works Director Dan Stucky presented the Staff Report, the accompanying bid, and the proposed contract, all of which are incorporated into the record. He also noted that no Regional Transportation Commission (RTC) funds would be used for the project as it was entirely funded by capital improvement plan (CIP) dollars, and explained that work would begin in fall 2020; however, the work will be performed at night in order not to disrupt the landfill operations. Mr. Stucky responded to clarifying questions by the Board as well. Mayor Pro Tem Bonkowski entertained a motion.

(9:25:16) – Supervisor Giomi moved to award Contract No. 20300062 as presented. The motion was seconded by Supervisor Bagwell.

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RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Giomi, Bagwell, Barrette, and Mayor Pro Tem Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Mayor Crowell

13.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT GERHARDT & BERRY CONSTRUCTION, INC., IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NRS CHAPTER 338 AND WHETHER TO AWARD CONTRACT NO. 19300182, PRODUCTION WELL 3B WELL HOUSE & EQUIPPING PROJECT, TO GERHARDT & BERRY CONSTRUCTION, INC., FOR A TOTAL NOT TO EXCEED AMOUNT OF \$698,021.50.

(9:25:39) – Mayor Pro Tem Bonkowski introduced the item. Ms. Akers provided the Staff summary and stated that Gerhardt & Berry Construction, Inc., was the lowest responsive and responsible bidder pursuant to NRS Chapter 338, and recommended awarding them the Contract. Mr. Stucky gave background and described the project and noted that it would be completed for the well’s spring and summer demand. Supervisor Bagwell inquired about the bid being significantly higher than the [City] engineer’s estimate, and was informed that they “got thrown off our engineer’s estimate was in the electrical component” and noted that the other two bids were also higher than the engineer’s estimate. Mr. Stucky also reviewed the noticing process and the communication with the neighbors, including the plans to help screen the structure, and discussed plans to abandon the old well. Mayor Pro Tem Bonkowski pointed out that the correct account number should be 5203502 507010 as stated in the Staff Report and entertained a motion.

(9:33:05) – Supervisor Bagwell moved to award the Contract [No. 19300182] as presented and to reflect the account number 5203502 507010. The motion was seconded by Supervisor Giomi.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Giomi
AYES:	Supervisors Bagwell, Giomi, Barrette, and Mayor Pro Tem Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Mayor Crowell

14. PUBLIC WORKS

14.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CARSON CITY RIGHT-OF-WAY, ALONG SOUTH CARSON STREET FROM NEAR THE

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SOUTHERLY RIGHT-OF-WAY LINE OF APPION WAY TO THE SOUTHERLY RIGHT-OF-WAY LINE OF FAIRVIEW DRIVE, THAT IS NOT CURRENTLY PLANNED TO BE USED FOR ROADWAY OR RELATED APPURTENANCES.

(9:33:29) – Mayor Pro Tem Bonkowski introduced the item. Mr. Stucky provided background and reviewed the Staff Report, an internal memorandum from Deputy District Attorney Todd Reese, and several exhibits of corresponding maps, all of which are incorporated into the record. He also responded to clarifying questions. Discussion ensued regarding deed restrictions and Mr. Reese confirmed for Supervisor Giomi that “It is legally acceptable to license with the existing deed restrictions in place.” Mr. Reese also noted that the adjacent property owner had the right to enforce the [deed] restrictions, but not on someone else’s property. Mr. Stucky clarified that Staff would develop a license agreement template (with terms) that he would bring back to a future meeting. Supervisor Bagwell recommended having one template to ensure “everyone is treated equally” and Mr. Stucky was in agreement with the suggestion. Mayor Pro Tem Bonkowski entertained a motion.

(9:52:46) – Supervisor Giomi moved to direct staff to manage surplus right-of-way along South Carson Street by focusing on the licensing option for the surplus properties. The motion was seconded by Supervisor Bagwell.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Giomi, Bagwell, Barrette, and Mayor Pro Tem Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Mayor Crowell

(9:53:76) – Mayor Pro Tem Bonkowski recessed the meeting.

(10:01:59) – Mayor Pro Tem Bonkowski reconvened the meeting. A quorum was still present

15. COMMUNITY DEVELOPMENT - PLANNING

15.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST FOR AN AMENDMENT TO TENTATIVE SUBDIVISION MAP (TSM-19-165) TO DELETE CONDITION 26A REQUIRING THE INTERIOR STREETS TO BE PRIVATELY OWNED AND MAINTAINED, ON PROPERTY ZONED NEIGHBORHOOD BUSINESS (NB), LOCATED ON THE EAST SIDE OF EMERSON DRIVE, NORTH OF COLLEGE PARKWAY AND SOUTH HIGHWAY 580, APN 002-751-07.

(10:02:01) – Mayor Pro Tem Bonkowski introduced the item. Associate Planner Heather Ferris gave background and presented the Staff Report with accompanying documentation, all of which are incorporated into the record. She recommended the removal of Condition of Approval 26A and recommended the following amendment to the

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Tentative Subdivision Map to read: *“Prior to recordation of the final subdivision map, the applicant shall deliver to the City payment in the amount of the cost to slurry seal the internal public road (based upon the square footage of the asphalt section of such road multiplied by the per square foot price negotiated by Carson City with its seasonal provider), as approved by the City Public Works Director.”* Ms. Ferris stated that Staff had been able to make all seven findings with the recommended amendment during the Planning Commission meeting; however, the Commission had denied the recommendation to the Board of Supervisors by a vote of 2-3 with two members absent. Those voting against the recommendation had expressed concern that “the City would own and maintain streets that don’t really benefit the public.”

(10:05:44) – Ms. Ferris reviewed the following recommended changes to the Conditions of Approval:

26. *At the time of recordation of the final map, a private Homeowner’s Association (HOA) or similar entity must be formed to provide maintenance for all of the following areas in perpetuity:*

~~*a. Internal streets must be privately owned and maintained, and the maintenance must be described in the CC&R’s. The City will not perform maintenance on this roadway. The roads must have public access easements for residents and public utility easements for sewer, water, and storm drain improvements.*~~

~~*b. One-hundred percent funding and maintenance for all common areas, open space, amenities, fences and vegetative screening. The maintenance and funding shall be addressed in the development’s CC&R’s to the satisfaction of the Carson City District Attorney and Community Development Director. A separate development agreement regarding maintenance of these facilities shall be entered into between the association and the City. A recorded covenant or deed restriction shall be placed on all properties included in the development agreement to ensure maintenance of these amenities are funded in perpetuity. The restrictions will provide that should the homeowners association ever cease to exist or becomes inactive; an assessment will then be implemented by the City via a Landscape Maintenance District (LMD) per the Carson City Municipal Code at the time of initiation to provide for 100% of the maintenance.*~~

And the addition of the following two conditions:

29. *As volunteered by the applicant, prior to recordation of the final subdivision map, the applicant shall provide to the City, payment in the amount of the cost to slurry seal the internal public road (based upon the square footage of the asphalt section of such road multiplied by the per square foot price negotiated by Carson City with its seasonal provider), as approved by the City Public Works Director. [As volunteered by the applicant.]*

30. *All common areas must have public utility easements.*

(10:07:20) – Ms. Ferris acknowledged the presence of John Krmpotic, a representative of the applicant, via telephone. Supervisor Bagwell received confirmation from Mr. Krmpotic of his agreement to the amended conditions of approval. Mayor Pro Tem Bonkowski entertained a motion.

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(10:09:07) – Supervisor Giomi moved to SUB-2020-0006 with changes to Condition of Approval No. 26 and the additions of Conditions 29 and 30 [as outlined on the previous page]. The motion was seconded by Supervisor Barrette. Mayor Pro Tem Bonkowski entertained discussion.

(10:09:37) – Supervisor Barrette reiterated his concern about funding street maintenance; however, he was in agreement with the compromise that had been reached with the applicant. He also requested that future boards “carry forward” this precedent. There were no additional comments. Mayor Pro Tem Bonkowski called for the vote.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Barrette
AYES:	Supervisors Giomi, Barrette, Bagwell, and Mayor Pro Tem Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Mayor Crowell

15.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN UPDATE FROM TAHOE WESTERN ASPHALT REGARDING ODOR MITIGATION EFFORTS AND MODIFICATION OF ITS NEVADA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT ASSOCIATED WITH AN ASPHALT PLANT AND AGGREGATE CRUSHING FACILITY KNOWN AS TAHOE WESTERN ASPHALT ZONED GENERAL INDUSTRIAL, LOCATED AT 8013 HIGHWAY 50 EAST, APN 008-611-35.

(10:12:08) – Mayor Pro Tem Bonkowski introduced the item. Planning Manager Hope Sullivan received confirmation that Tahoe Western Asphalt’s (TWA) legal counsel, Jeremy Clarke of Simons Hall Johnston had joined via WebEx. Ms. Sullivan provided background and summarized the issues outlined in the Staff Report, incorporated into the record, and read the following excerpt from the June 4, 2020 Board of Supervisors meeting minutes (page 17): *Mr. Clarke clarified for Mayor Crowell that TWA had “90 days to submit [to NDEP] our revised air quality permit application which is going to include plans to address air quality and odor complaints.”* She also clarified that this item did not require action by the Board at this time, as it was an update provided at the request of the Board. Mayor Pro Tem Bonkowski invited Mr. Clarke to provide an update.

(10:15:46) – Mr. Clarke provided a status update on TWA’s modification of equipment that was already on site, adding that TWA was continuing to work with the Nevada Division of Environmental Protection (NDEP) to mitigate odors. He clarified for Supervisor Bagwell that NDEP had not found air quality violations while conducting “Nasal Ranger” air quality tests. Ms. Sullivan explained that one complaint had been received to date in August, adding that due to working from home, NDEP staff had been “doing very little fieldwork.” Supervisor Bagwell wished to understand the frequency of the filter changes to ensure on-going maintenance. Mr. Clarke offered to send the data to Ms. Sullivan. He also explained to Supervisor Giomi that TWA was following the manufacturer’s guidelines for changing out the filters and not waiting for complaints to do so. Supervisor Bagwell suggested that the Planning Commission add a condition requiring TWA to provide their filter maintenance records as validation and was informed that the current Conditions of Approval will be reviewed after one year.

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Mr. Clarke clarified for Mayor Pro Tem Bonkowski that the “new proposed equipment under the Nevada Department of Transportation (NDOT) permit” was a blue smoke filter the plans of which had been submitted to NDEP but had not heard back, adding that NDEP would not provide approval based on a concept. Ms. Sullivan clarified that “NDEP had 10 days to deem the application (submitted on August 17, 2020) complete...and have 70 days to modify the permit.” She added that the one-year review of the Special Use Permit was scheduled for the October 2020 Planning Commission meeting. Supervisor Bagwell inquired whether the Board could request two additional professional random air quality and odor tests with results that can be sent directly to the City. Ms. Sullivan clarified that air quality was “the domain of the State” and that the City could only request odor mitigation. She also informed Mayor Pro Tem Bonkowski that NDEP was open to discussing new equipment. Mr. Clarke confirmed that the new “blue smoke filter” information was sent to NDEP prior to this week. He also explained the NDEP modeling process. Mayor Pro Tem Bonkowski thanked Mr. Clark and noted that no action was required for this item.

16. BOARD OF SUPERVISORS – NON-ACTION ITEMS

(10:38:27) – Mayor Pro Tem Bonkowski introduced the item. Ms. Hicks reported that as of August 19, 2020, Carson City had been flagged for one “but not more than one elevated disease transmission” on the State’s COVID-19 county tracker. She also announced that Carson City businesses were praised by the Governor’s Office for being 100 percent in compliance during the week of August 10, 2020. Ms. Hicks congratulated the Parks, Recreation, and Open Space Department, recipient of the Program Excellence Award from the Nevada Recreation and Parks Society for the Homestead Holidays event at Silver Saddle Ranch. Supervisor Barrette updated the Board on the Carson City Airport Authority’s night instrument landing and business development efforts. Supervisor Giomi briefed the Board on the Carson City Culture and Tourism Authority’s rail bike program success and noted that the Kit Carson [Trail Blue Line markers] “will be back up and running” by the end of the calendar year. Supervisor Giomi also explained that the Carson Water Subconservancy District’s Hazard Mitigation Plan had been approved for submission allowing for the ability to apply for grants. He also announced that they had submitted a Water Trail Grant application for an aquatic trail. Supervisor Bagwell congratulated all women voters for the 100th anniversary celebration of women’s right to vote on August 18, 2020. She also announced that the Parks and Recreation Commission and the Open Space Advisory Committee had approved the recommendation of a new fee structure to the Board of Supervisors.

FUTURE AGENDA ITEMS
STATUS REVIEW OF PROJECTS
INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS
CORRESPONDENCE TO THE BOARD OF SUPERVISORS
STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD
STAFF COMMENTS AND STATUS REPORT

(10:45:27) – Mayor Pro Tem Bonkowski recessed the meeting.

-- LUNCH BREAK - RETURN 1:30 P.M. --

(1:30:33) – Mayor Pro Tem Bonkowski reconvened the meeting. A quorum was still present.

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17. CITY MANAGER

17.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF FOUR MEMBERS TO THE CARSON CITY CULTURE AND TOURISM AUTHORITY, TWO AS REPRESENTATIVES FOR HOTEL/MOTEL OPERATORS, ONE AS A REPRESENTATIVE FOR OTHER COMMERCIAL INTERESTS AND ONE AS A CITIZEN-AT-LARGE REPRESENTATIVE, EACH FOR TWO-YEAR TERMS EXPIRING IN JULY, 2022.

(1:30:41) – Mayor Pro Tem Bonkowski introduced the item and invited hotel/motel representative Steven Kehm to the presenters’ table. He also explained the interview process to each applicant, noting that they will all be asked the same questions by each supervisor for an “apples to apples interview” after which the Board will deliberate and voting for the appointments. Mr. Kehm stated that he was the general manager of the My Place Hotel and gave background about himself, stating he was a “big fan of the community” and wished to help out. The Supervisors interviewed Mr. Kehm who called Carson City “a diamond in the rough.” He was also in favor of keeping the Arts and Culture Director position the way it previously was, employed by the City. Mr. Kehm believed that advertising a safe and quiet place to visit during the pandemic would be his preference. He was also in favor of promoting the local heritage in the form of public art on South Carson Street.

(1:38:58) – Ms. Paulson informed the Board that Mike Riggs, Elaine Spencer, and Elizabeth O’Leary had withdrawn their applications. Mayor Pro Tem Bonkowski invited “other commercial interests” applicant Benjamin Miller to the presenters’ table and reiterated the interview process. Mr. Miller introduced himself as a graphic design student and cited several volunteer opportunities he had pursued calling this part of Nevada “very beautiful.” Mr. Miller was in favor of having a dedicated Arts and Culture Director position reporting to the City. He also wished to see the community come together to help with resources where they are needed the most. Mr. Miller believed “every single day should be like Nevada Day” which brings all types of people together. He also preferred to see the public art at South Carson Street feature sculptures, carvings, homage paid to all those who “made this town great.” Mr. Miller encouraged everyone to read his recently published book *Buck*, to be available soon on Amazon Kindle.

(1:53:48) – Mayor Pro Tem Bonkowski welcomed Bobbi Rahder, applicant for the citizen-at-large position, and explained the interview process. Ms. Rahder introduced herself as the current Museum Director of the Stewart Indian School and Cultural Center and noted that she had spent most of her career in cultural and museum organizations, including the Native American communities. She explained that one of the major draws in Carson City is the availability of outdoor activities, and noted that she would advertise that in addition to the historic offerings of the City. Ms. Rahder believed that the budget cuts due to COVID-19 pandemic could be subsidized by grant funds and the lodging tax by promoting safe tourism. She believed that the Arts and Culture Director position is important to both the Cultural Commission and the Culture and Tourism Authority (CTA); however, she believed that the City should fund the position on a permanent basis. Ms. Rahder was in favor of the public art at the roundabout at Stewart and South Carson Streets, and preferred a reference to the City’s and the Washoe Tribe’s history, combined with a welcome signage could be appropriate. She thanked the Board and invited them to visit the Stewart Indian School Museum.

(2:09:19) – Ms. Paulson introduced Danny Miller, also a citizen-at-large position candidate. Mayor Pro Tem Bonkowski explained the interview protocol once more and invited him to tell the Board about himself. Mr.

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Miller gave background and noted that he was a graphic designer and he noted that he had enjoyed his move to Carson City from Santa Cruz, California. He stated that he loved Carson City and was very active as a mountain biker and a member of the community. Mr. Miller believed that businesses should be stabilized post the COVID-19 pandemic and he wished to see the City events are not well-promoted, and wanted to see the town supported by non-locals. Mr. Miller was in favor of having the Art and Culture Director position reside in the CTA and fund it through the one percent room tax. He believed that the safety of Carson City should be balanced with the visitors who may bring the virus to Carson City and praised the mask-wearing community. Mr. Miller was in favor of the public art display at the roundabout at Stewart and Carson Streets and believed it should be Carson City specific, featuring hiking and mountain biking. He was not in favor of additional taxes; however.

(2:22:58) – Mayor Pro Tem Bonkowski welcomed Dominic Martinelli, candidate for the citizen-at-large position. Mr. Martinelli explained that he had a manufacturing and advertising background and worked at Northern Nevada Coin as a back-end programmer, writing custom software modules. He also stated that he had been in charge of the food ministry at the Bridge Church while advocating for community artists while undertaking acrylic painting. Mr. Martinelli believed that the Art and Culture Director position could be “a 50-50 job” serving both the CTA and the City, and was in favor of using the one percent room tax to fund the position. He also believed that people should be compelled to visit Carson City and believed that the Farmers Market and the bicycle events showcase “what we’re about.” He also wished to see the [State] museum open on Mondays to accommodate visitors and believed “we can take that mask thing and use it to our advantage.” Mr. Martinelli believed that the Latino community should be included in the community events such as indoor soccer and in the Nevada Day Parade. He also considered art as free speech which should not be taxed, and a business license should not be necessary, and was in favor of showcasing all art. Mr. Martinelli envisioned the roundabout at Stewart and South Carson Streets should represent Carson City and believed artists should compete to showcase their designs there. He believed that he could be a voice representing the community and wished to see Downtown get utilized by families.

(2:42:18) – Mayor Pro Tem Bonkowski invited all the applicants to remain in the room and listen to the Board’s discussion. Supervisor Giomi noted that since Mike Jones (a reappointment) and Mr. Kehm are the only applicants for the hotel/motel industry operators with two open positions, it would be an easy decision. He also noted that he was “blown away” by the candidates who want to serve the community and that they were all “good fits.” Supervisor Giomi believed that Ms. Rahder’s knowledge and experience of Native American tribes and culture in Nevada and adjoining states will benefit the CTA; therefore, he recommended that she fill the citizen-at-large position. Supervisor Bagwell concurred with Supervisor Giomi’s recommendation and believed that Ms. Rahder could bring a more recent perspective. She believed that Mr. Martinelli also brought new perspective; however, she was concerned about having several new members on the Board. Supervisor Barrette was also intrigued by the applicant pool; however, he felt Ms. Rahder’s background was the most appropriate. Mayor Pro Tem Bonkowski clarified that there were no applicants to fulfil the “other commercial interests” category; therefore, it would remain vacant at this time. He also entertained a motion.

(2:48:19) – Supervisor Giomi moved to appoint Mike Jones and Steven Kehm to fill the hotel/motel industry positions; and Bobbi Rahder to fill the citizen-at-large position, all for two-year terms expiring in July, 2022 on the Carson City Culture and Tourism Authority. The motion was seconded by Supervisor Barrette. Mayor Pro Tem Bonkowski suggested amending the motion to reflect that there were no applicants to fill the “other commercial interests” category and to direct Staff to reopen the position. **Both the mover and the**

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second agreed to the amendment. Supervisor Giomi thanked Mr. Martinelli and Mr. Miller and invited them to continue attending the CTA meetings and to stay involved. Mayor Pro Tem Bonkowski thanked all the applicants and called for the vote.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Barrette
AYES:	Supervisors Giomi, Barrette, Bagwell, and Mayor Pro Tem Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Mayor Crowell

17.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON A BUSINESS IMPACT STATEMENT RELATED TO, AND THE INTRODUCTION ON FIRST READING OF, AN ORDINANCE REVISING CERTAIN QUALIFICATION CRITERIA FOR THE OFFICE OF SUPERVISOR ON THE BOARD OF SUPERVISORS IN ACCORDANCE WITH THE QUALIFICATION REQUIREMENTS ESTABLISHED BY THE CARSON CITY CHARTER.

(2:49:47) – Mayor Pro Tem Bonkowski introduced the item and acknowledged receipt of a written public comment document (attached to the minutes) from Betsy Strasburg. Ms. Paulson explained that the proposed ordinance would amend the existing language in Carson City Municipal Code (CCMC) 2.02.030, which establishes qualification criteria for the office of Supervisor on the Board of Supervisors. She and Mr. Yu clarified that the requirement had been repealed from the Carson City Charter in 1977 by the Charter Review Committee and the Nevada Legislature; however, it had not been incorporated into the CCMC. Mr. Yu emphasized that this proposed language was not intended to alter or modify the CCMC and was intended to serve as a technical correction, adding that he had also provided a legal analysis in the form of a memorandum, in addition to a business impact statement - required by the Nevada Revised Statute (NRS), both of which are incorporated into the record.

(2:54:01) – Supervisor Bagwell responded to Ms. Strasburg’s comments regarding having a longer residency requirement than six months, noting that many aspects of the candidate’s qualifications will be considered to ensure the best interests of Carson City during the interview process. Supervisor Giomi noted that the citizens who cast their votes for a candidate would have a choice as well. He invited Ms. Strasburg to consider submitting the request to the Charter Review Committee that meets every two years [in non-legislative years]; however, he questioned the constitutionality of requiring that candidates be property owners. Mr. Yu confirmed the six-month residency requirement, adding that the City Charter would supersede the CCMC. He also clarified that the Business Impact Statement did not impact businesses and recommended that the Board accept it. Mayor Pro Tem Bonkowski reminded everyone that City Charter changes would have to be made in the State Legislature, opening it up to further unnecessary changes by the Legislature. He also entertained a motion.

(3:01:34) – Supervisor Giomi moved to accept the Business Impact Statement as prepared and introduce, on first reading, Bill No. 111, an ordinance revising certain qualification criteria for the office of Supervisor

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on the Board of Supervisors in accordance with the qualification requirements established by the Carson City Charter. The motion was seconded by Supervisor Barrette.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Barrette
AYES:	Supervisors Giomi, Barrette, Bagwell, and Mayor Pro Tem Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Mayor Crowell

(3:02:10) – Mayor Pro Tem Bonkowski recessed the meeting.

(3:10:48) – Mayor Pro Tem Bonkowski reconvened the meeting. A quorum was still present.

18. FINANCE

18.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE AUDIT COMMITTEE'S RECOMMENDATION TO APPROVE THE COMPLETED REMEDIATION PLANS AND REMOVE THE COMPLETED FINDINGS FROM THE AUDIT FINDINGS TRACKING SUMMARY REPORT.

(3:10:50) – Mayor Pro Tem Bonkowski introduced the item. Chief Financial Officer Sheri Russell reviewed the completed remediation plans for various recommendations and findings that had already been presented to and approved by the Carson City Audit Committee and incorporated into the record. She also recommended closing out the following findings:

- 2018 External Audit Finding - All addressed, no repeat finding during FY 2019 External Audit.
- 2019 External Audit Finding - Item addressed, a FY 2018 finding that affected the FY 2019 audit. No such findings were noted in FY 2019.
- Capital Projects - All items have been addressed.
- Cash Handling - Items 1 through 9, 12 through 15, and items 19 and 20 have been addressed.
- Social Media - Items 1, 2 and 9 have been addressed.
- Human Resources - Eligible Employees Group Insurance - All items have been addressed.

(3:12:25) – Mayor Pro Tem Bonkowski entertained comments or questions and when none were forthcoming, a motion.

(3:12:29) – Supervisor Bagwell moved to accept the Audit Committee's recommendation and to approve the completed remediation plans and remove the completed findings as presented in the Audit Findings Tracking Summary Report. Supervisor Barrette seconded the motion.

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RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell, Barrette, Giomi, and Mayor Pro Tem Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Mayor Crowell

18.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE FISCAL YEAR ("FY") 2021 AUDIT WORK PROGRAM AND AUDIT SERVICES RECOMMENDED TO BE PERFORMED BY THE CITY'S RETAINED INTERNAL AUDITOR, EIDE BAILLY, LLP, FOR THE AMOUNT OF \$108,500, PLUS A CONTINGENCY AMOUNT OF \$1,500, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$110,000.

(3:12:56) – Mayor Pro Tem Bonkowski introduced the item and entertained disclosures. Supervisor Bagwell read a prepared disclosure statement into the record, advised of no disqualifying conflict of interest and noted that she would participate in discussion and action. Ms. Russell presented the agenda materials, incorporated into the record, and responded to clarifying questions by the Supervisors. In response to a question by Supervisor Giomi, Ms. Russell clarified that all amounts over the approved FY 20 budget of \$154,000 had been donated by Eide Bailly, LLP to the City, in the approximate amount of \$39,277. She also clarified for Mayor Pro Tem Bonkowski that the auditor works with the Audit Committee to review the recommended budget and hours for projects and determine “how much we can fit into the \$110,000 budget.” Supervisor Bagwell explained to Supervisor Giomi that the Audit Committee had determined that should the audit be performed internally, it should not report to the City Manager, to ensure checks and balances. Ms. Russell also noted that contracting the process to an external auditor would bring in several subject matter experts. Mayor Pro Tem Bonkowski entertained additional discussion and when none were forthcoming, a motion.

(3:25:04) – Supervisor Bagwell moved to direct Eide Bailly, LLP, to proceed with the Fiscal Year 2021 Audit Work Program as discussed. The motion was seconded by Supervisor Giomi.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Giomi
AYES:	Supervisors Bagwell, Giomi, Barrette, and Mayor Pro Tem Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Mayor Crowell

18.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE ALLOCATION OF \$790,469 TO LOCAL NON-PROFIT ORGANIZATIONS FROM THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ("CARES") ACT.

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(3:25:34) – Mayor Pro Tem Bonkowski clarified that two Board members would provide disclosures noting disqualifying conflict on both item 18.C and 18.D and would abstain. He also noted that should the two remaining members vote differently and create a tie vote, the item will be continued to the next meeting for a three-member vote.

(3:26:25) – Supervisor Giomi and Mayor Pro Tem Bonkowski read into the record prepared disclosure statements, advised of disqualifying conflicts of interest and noted that they would abstain from discussion and action. Mayor Pro Tem Bonkowski also noted that he would retain possession of the gavel and call for the vote without participating in the discussion.

(3:27: 50) – Mayor Pro Tem Bonkowski read introduced the item. Ms. Russell noted a correction, stating that 17 grant applications had been received; however, two had been deemed ineligible because they were not Carson City non-profit organizations. Ms. Russell reviewed the Staff Report which indicated a total request of \$1,357,789.09 in assistance; however, a Carson City management team reviewed the applications on August 10, 2020 and had recommended a total of \$790,469 to be awarded to the following local non-profits:

- Boys & Girls Club of Western Nevada: \$57,700.00
 - Carson City Community Counseling: \$66,375.00
 - Children's Museum of Northern Nevada: \$3,000.00
 - Friends in Service Helping (FISH): \$56,111.00
 - Hope Crossing Community Church: \$4,200.00
 - Life Choices Community Pregnancy Clinic: \$7,160.00
 - Nevada Day Inc.: \$9,250.00
 - Nevada Health Centers: \$190,004.00
 - Nevada Humane Society: \$3,300.00
 - Northern Nevada Dream Center: \$38,046.00
 - Ron Wood Family Resource Center: \$100,000.00
 - Spirit of Hope Inc.: \$124,756.00
 - The Salvation Army: \$125,000.00
 - Volunteer Attorney's for Rural Nevadans (VARN): \$899.00
 - Wild Horse Productions: \$4,668.00
- Total award amount: \$790,469.00**

(3:29:25) – Supervisor Bagwell inquired why Personal Protection Equipment (PPE) was being funded through those funds and Ms. Russell believed the PPE had already been purchased. She also noted that the funds would be given out on a reimbursement basis. Mayor Pro Tem Bonkowski entertained a motion.

(3:33:34) – Supervisor Bagwell moved to award to local non-profits as proposed. The motion was seconded by Supervisor Barrette.

RESULT:	APPROVED (2-0-2)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell, Barrette
NAYS:	None
ABSTENTIONS:	Supervisor Giomi, and Mayor Pro Tem Bonkowski
ABSENT:	Mayor Crowell

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(4:26:15) – Mayor Pro Tem Bonkowski reconvened the meeting and explained that he would reopen agenda items 18.C and 18.D for corrective action. He also noted that the disclosures read into the record for both items still stand and that Mayor Crowell was participating in this part of the meeting via telephone.

(4:26:49) – Mr. Yu apologized for the oversight and his previous advice on the votes required on both items. He cited a separate provision in State Law (NRS 241.0355) and read the following into the record.

Universal Citation: NV Revised Statute 241.0355 (2013)

1. A public body that is required to be composed of elected officials only may not take action by vote unless at least a majority of all the members of the public body vote in favor of the action. For purposes of this subsection, a public body may not count an abstention as a vote in favor of an action.

(4:28:24) – Mr. Yu clarified that for the reasons noted above, this Board of elected officials must carry a motion successfully by three votes. He stated that corrective action will be taken, and that Mayor Crowell has joined the meeting via telephone. Mr. Yu requested that Mayor Pro Tem Bonkowski proceed with another motion and another vote for items 18.C and 18.D. He also confirmed that the vote must be 3-0 for the motion to carry. Mayor Pro Tem Bonkowski entertained a motion.

(4:30:26) – REVISED MOTION: Supervisor Bagwell moved to award to local non-profits as proposed. The motion was seconded by Supervisor Barrette.

RESULT:	APPROVED (3-0-2)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell and Barrette, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	Supervisor Giomi, and Mayor Pro Tem Bonkowski
ABSENT:	None

18.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE FINAL PLAN OF EXPENDITURE FOR THE AMOUNT OF \$10,211,415 THAT THE STATE OF NEVADA HAS GRANTED TO CARSON CITY THROUGH THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ("CARES") ACT.

(3:33:56) – Mayor Pro Tem Bonkowski introduced the item. Supervisor Giomi and Mayor Pro Tem Bonkowski read into the record prepared disclosure statements, advised of disqualifying conflicts of interest and noted that they would abstain from discussion and action. Mayor Pro Tem Bonkowski also noted that he would retain possession of the gavel and call for the vote without participating in the discussion.

(3:34:20) – Ms. Russell presented the agenda materials, incorporated into the record, and responded to clarifying questions by the Supervisors. She also noted that the plan must be submitted to the State by September 1, 2020 in order to receive the second half of the CARES Act funding. Supervisor Bagwell inquired about the Sierra Room renovations and Ms. Russell noted that the entire social distancing plan, including all the IT needs were

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labeled as *Plexiglass Projects*. Supervisor Bagwell also recommended providing the local charter schools and other non-profits the opportunity to apply for funds. Mayor Pro Tem Bonkowski entertained a motion.

(3:40:30) – Supervisor Bagwell moved to approve the Final Plan of Expenditure with the change from the Plexiglass line item description to Social Distancing [line item description] in Carson City, and to ensure that the “not yet allocated” item will include charter schools and non-profits. The motion was seconded by Supervisor Barrette, who believed that the social distancing renovations will help with providing the public the opportunity for input.

RESULT:	APPROVED (2-0-2)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell, Barrette
NAYS:	None
ABSTENTIONS:	Supervisor Giomi, and Mayor Pro Tem Bonkowski
ABSENT:	Mayor Crowell

(4:31:02) – Per the discussion in item 18.D, Supervisor Bonkowski entertained a motion.

(4:31:05) – REVISED MOTION: Supervisor Bagwell moved to approve the Final Plan of Expenditure with the change from the Plexiglass line item description to Social Distancing [line item description] in Carson City, and to ensure that the “not yet allocated” item will include charter schools and non-profits. The motion was seconded by Supervisor Barrette, who believed that the social distancing renovations will help with providing the public the opportunity for input.

RESULT:	APPROVED (3-0-2)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell and Barrette, and Mayor Crowell.
NAYS:	None
ABSTENTIONS:	Supervisor Giomi, and Mayor Pro Tem Bonkowski
ABSENT:	None

19. HEALTH AND HUMAN SERVICES

19.A FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION ON THE INTENDED USE OF THE EPIDEMIOLOGY LABORATORY CAPACITY (ELC) GRANT IN THE AMOUNT OF \$3,149,971, RECEIVED BY THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (CCHHS) FROM THE STATE OF NEVADA, DEPARTMENT OF PUBLIC AND BEHAVIORAL HEALTH, ORIGINATING FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION (CDC) ELC FOR INFECTIOUS DISEASE PROGRAM, FOR THE GRANT PERIOD OF JANUARY 20, 2020 THROUGH NOVEMBER 17, 2022.

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(3:41:40) – Mayor Pro Tem Bonkowski introduced the item. Carson City Health and Human Services (CCHHS) Director Nicki Aaker explained that the grant funds are automatically received by CCHHS and that the grant will be used for personnel, including one IT support specialist, rental space for contact tracers and monitors, adding that the grant did not require a match. Supervisor Bagwell noted her appreciation of the Staff Funding Map. This item did not require action by the Board.

20. BOARD OF SUPERVISORS

20.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING DIRECTIVES AND RECOMMENDATIONS CONCERNING CARSON CITY DEPARTMENTAL AND STAFF FUNCTIONS AND FUNCTIONS IN CARSON CITY AS A CONSOLIDATED MUNICIPALITY IN RELATION TO THE EXERCISE OF EMERGENCY POWERS PURSUANT TO NRS CHAPTERS 244 AND 414 AND CCMC CHAPTER 6.02 FOR THE PURPOSE OF ENSURING THE HEALTH, SAFETY AND WELFARE IN CARSON CITY IN RESPONSE TO THE GLOBAL CORONAVIRUS (COVID-19) PANDEMIC.

(3:45:51) – Mayor Pro Tem Bonkowski introduced the item. Ms. Paulson anticipated having PPE, including hand sanitizers, ready to be distributed to local businesses in a few weeks and that an online request form will be uploaded online for use by the businesses to request the supplies.

(3:47:34) – Ms. Aaker announced that COVID-19 was now the third leading cause of death in Nevada; however, she noted a downward trend and disease stabilization statewide. Ms. Aaker also updated the Board on the new office space for the disease investigators and monitors at 1050 E. William Street, with a target move-in date of the following week. She also noted that donated space by the Parks and Recreation Department will be used by the call center. Ms. Aaker thanked the IT Department for their cooperation and response. She reported that the COVID-19 testing and flu vaccines will take place in September and October 2020. Ms. Aaker also clarified that a Duke University study indicated gaiters did not protect and can be more harmful as they break up the droplets that travel faster. She recommended a two-ply cloth or surgical masks. Supervisor Bagwell received confirmation that face shields alone are not approved for business use. Supervisor Barrette inquired about per capita death rates in Nevada versus other states, and requested similar information for Carson City at the next meeting.

(3:55:22) – Jeanne Freeman, Public Health Preparedness Manager, introduced herself and stated that there had been 184 new COVID-19 cases in the Quad-County area including four hospitalizations and two deaths between August 2, 2020 and August 15, 2020. She also noted that Carson City had 74 confirmed cases during the same timeframe, with a five percent increase over the previous two weeks and an average age of 37. Ms. Freeman explained that 55 percent of the new cases in Carson City had identified themselves as Hispanic/Latino and the most common exposure had been from traveling to another state, visiting restaurants and bars, or visiting with friends and families. Both Ms. Freeman and Ms. Aaker also responded to clarifying questions by the Board. Supervisor Giomi inquired about public noticing of the public regarding non-compliant businesses. Ms. Freeman gave an update on their interactions with the Carson City School District and charter and private schools and outlined a reporting methodology to be used by the schools.

(4:07:08) – Mayor Pro Tem Bonkowski recessed the meeting to confer with the District Attorney’s Office.

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(4:26:15) – Mayor Pro Tem Bonkowski reconvened the meeting and explained that he would reopen agenda items 18.C and 18.D for corrective action. Please refer to page 18 (items 18.C and 18.D) of this meeting’s minutes.

21. PUBLIC COMMENT

(4:32:10) – Mayor Pro Tem Bonkowski entertained final public comments; however, none were forthcoming.

22. FOR POSSIBLE ACTION: TO ADJOURN

(43:32:20) – Mayor Pro Tem Bonkowski adjourned the meeting at 4:32 p.m.

The Minutes of the August 20, 2020 Carson City Board of Supervisors meeting are so approved on this 17th day of September, 2020.

BRAD BONKOWSKI, Mayor Pro Tem

ATTEST:

AUBREY ROWLATT, Clerk – Recorder

Attachment: One Public Comment

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From: [bepsy strasburg](#)
To: [Public Comment](#)
Subject: Board Of Supervisors Qualification
Date: Tuesday, August 18, 2020 7:42:32 PM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Hello Board of Supervisors,

During the discussion of 17B (Board of Supervisors Qualification), I hope to hear what prompted this topic to be included in the agenda now and why the City Charter repealed the condition of property ownership in 1977?

Was the conditions different in 1977 that may have impacted the # of applicants for the Supervisor position? Has the property ownership requirement inhibited this elected position to-date in any way? What is the make-up of the City residents - property owners versus renters? This perspective would help current residents to evaluate the need for the change now.

A property owner and tax payer brings a longer term perspective than a renter after a 6 month residency period cannot in a Supervisor position. If property ownership will no longer be required, what other qualifications can be added to ensure the longer term perspective and commitment to the City's success? Should the 6 month residency requirement be for a longer period of time?

Can the Charter be changed to align to the Municipal Code as it is now?

Thank you for your consideration.

Bepsy Strasburg