



# STAFF REPORT

**Report To:** Board of Supervisors                      **Meeting Date:** September 17, 2020

**Staff Contact:** Max Cortes

**Agenda Title:** For Possible Action: Discussion and possible action regarding the Office of Criminal Justice Assistance Grant Award #20CSEF-02 in the amount of \$56,532 for the Judicial Response and Needs to Combat COVID-19 project in Carson City Courts. (Max Cortes, mcortes@carson.org)

Staff Summary: The Courts applied for COVID-19 grant funding through the Office of Criminal Justice Assistance (OCJA) to assist with purchasing technology equipment, online subscriptions for interviews, funding for deep cleaning the Detention Facility and Online Dispute Resolution (ODR) to assist with combating COVID-19. OCJA awarded Carson City a grant in the amount of \$56,532, effective January 20, 2020 through June 30, 2021. This grant is provided through the 2020 COVID Emergency Funding Program (CESF). Due to the current state of emergency and the State's request for a quick turnaround to apply for the funds and sign the grant award, there was not ample time to obtain prior Board of Supervisor approval. The grant award was signed by the City Manager and this item is for the Board to ratify the acceptance of the grant.

**Agenda Action:** Formal Action / Motion                      **Time Requested:** Consent

**Proposed Motion**

I move to ratify acceptance of the grant.

**Board's Strategic Goal**

Efficient Government

**Previous Action**

None

**Background/Issues & Analysis**

The grant was applied for prior to Cares Act or stimulus funding becoming available to local governments. Implementing ODR for appropriate court cases is an opportunity to provide service to the public without requiring in-person appearance at the courts. Traffic, small claims and civil actions are some of the case types that could be resolved online. Courts in other states have had tremendous success with providing ODR by having individuals participate in discussions online with other parties in the case and the District Attorney's Office. ODR reduces in-person appearances and allows parties to conveniently resolve cases using a home computer, tablet, laptop or mobile phone. Instituting ODR will reduce the number of individuals who need to repeatedly appear at court hearings to resolve their court cases. Reducing the number of individuals coming to the courts will assist with reducing the spread of COVID-19 and provides high risk individuals access to the courts without compromising their health and well-being. The Justices of the Peace and Jason Woodbury,

District Attorney, support the ODR program. The grant will be effective January 20, 2020 through June 30, 2021. There is no match required for this grant and OCJA will reimburse for expenses retroactive to January 20, 2020.

**Applicable Statute, Code, Policy, Rule or Regulation**

N/A

**Financial Information**

**Is there a fiscal impact?** Yes

**If yes, account name/number:** 275 Grant Fund - Revenue and Expense Project strings are yet to be established.

**Is it currently budgeted?** No

**Explanation of Fiscal Impact:** Grant Award in the amount of \$56,532. No match required. Revenue and expense budget will be augmented during the first round of budget augmentations in January.

**Alternatives**

Do not ratify acceptance of the grant.

**Attachments:**

[Grant Award.pdf](#)

**Board Action Taken:**

Motion: _____	1) _____	Aye/Nay
	2) _____	_____
		_____
		_____
		_____
		_____

\_\_\_\_\_  
(Vote Recorded By)



STATE OF NEVADA  
DEPARTMENT OF PUBLIC SAFETY

OFFICE OF CRIMINAL JUSTICE ASSISTANCE

**Grant Award**

**2020 COVID Emergency Funding Program (CESF)**

**2020-VD-BX-0150 CFDA# 16.034**

<b>SUB-GRANTEE:</b>	City of Carson City	<b>PROJECT NUMBER</b>	20-CESF-02
<b>ADDRESS:</b>	201 N. Carson Street Carson City, NV 89701	<b>DUNS #</b>	073787152
<b>PROJECT TITLE:</b>	Judicial Response and Needs to Combat COVID-19		
<b>GRANT PERIOD</b>	Jan 20, 2020 – June 30, 2021	<b>TOTAL FEDERAL GRANT FUNDS:</b>	\$56,532.00

**APPROVED BUDGET FOR PROJECT**

CATEGORY	TOTAL PROJECT COSTS
Personnel	\$0.00
Travel/Training	\$0.00
Supplies/Operating	\$52,692.00
Contractors	\$0.00
Equipment	\$0.00
Other	\$3,840.00
<b>Total</b>	<b>\$56,532.00</b>

This award is subject to the requirements (General and Fiscal Conditions, including General Operating Policies) established by the Office of Criminal Justice Assistance, Nevada Department of Public Safety.

SPECIAL CONDITIONS: This project is subject to such conditions or limitations as set forth on the attached page(s).

AGENCY APPROVAL		SUB-GRANTEE ACCEPTANCE	
Office of Criminal Justice Assistance Victoria Hauan, Administrator		City of Carson City Nancy Paulson, City Manager	
x <i>Victoria Hauan</i> 8-10-2020		x <i>Nancy Paulson</i> 8-11-20	
Signature of Approving Official	Date	Signature of Approving Official	Date