

CARSON CITY BOARD OF SUPERVISORS
Minutes of the October 1, 2020 Meeting
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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, October 1, 2020 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT:

Acting Mayor Brad Bonkowski
Supervisor Stacey Giomi, Ward 1
Supervisor Lori Bagwell, Ward 3
Supervisor John Barrette, Ward 4

STAFF:

Nancy Paulson, City Manager
Jason Woodbury, District Attorney
Stephanie Hicks, Deputy City Manager
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours. All meeting minutes and audio recordings are available for review at: <https://www.carson.org/minutes>.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:31:29) – Acting Mayor Bonkowski called the meeting to order at 8:31 a.m. and read the *Notice To The Public*, incorporated into the agenda, stating that public comment would be heard at the beginning and at the end of the Board meeting, as agendized. He also instructed the public to send their comments to publiccomment@carson.org before 3:00 p.m. the day before the Board meeting. Ms. Warren called roll and noted that a quorum was present. First Christian Church Head Pastor Ken Haskins provided the invocation and led the Pledge of Allegiance.

5. PUBLIC COMMENT

(8:34:48) – Acting Mayor Bonkowski entertained public comments; however, none were forthcoming. Supervisor Bagwell thanked the Board and Staff for their purple attire that day in support of National Domestic Violence Awareness Month. She also announced the availability of the new official Carson City street map at the Chamber of Commerce and at the business locations of the advertisers on the map.

6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – SEPTEMBER 3, 2020

(8:36:12) – Acting Mayor Bonkowski introduced the item and entertained changes, corrections, and/or a motion. Supervisor Bagwell requested a clarification to be read to item 20.C. Ms. Warren read the following clarification into the record: *Adding a candidate name to the general election ballot is not possible at this time due to timing as the Clerk-Recorder (through a separate statute) is required to submit her final list of candidates at a certain time.*

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(8:37:27) – Supervisor Bagwell moved to approve the minutes of the September 3, 2020 Board of Supervisors meeting with two previously-submitted typographical corrections and the clarification read into the record. Supervisor Barrette seconded the motion which carried 4-0-0.

7. FOR POSSIBLE ACTION: ADOPTION OF AGENDA

(8:37:38) – Acting Mayor Bonkowski introduced the item. Ms. Paulson and the Supervisors indicated they had no changes to the agenda. Ms. Paulson also referenced the written public comments (received and read by the Board) that have been published along with the agenda materials, noting that they will be made part of this meeting’s public record. Acting Mayor Bonkowski considered the agenda adopted as published.

8. SPECIAL PRESENTATIONS

8.A PROCLAMATION TO RECOGNIZE THE WEEK OF OCTOBER 4-10, 2020 AS FIRE PREVENTION WEEK.

(8:38:10) – Acting Mayor Bonkowski introduced the item and read into the record a proclamation, incorporated into the record, recognizing the week of October 4-10, 2020 as Fire Prevention Week. Carson City Fire Marshal Dave Rueben accepted the proclamation and noted that due to the COVID-19 restrictions, the fire prevention instruction and activities will happen virtually in the schools this year. He also suggested changing smoke detector batteries at the end of Daylight Savings Time in November.

8.B PROCLAMATION TO RECOGNIZE THE WEEK OF OCTOBER 5-9, 2020 AS WALK TO SCHOOL WEEK.

(8:41:38) – Acting Mayor Bonkowski read into the record a proclamation, incorporated into the record, recognizing the week of October 5-9, 2020 as Walk to School Week. Transportation Planner/Analyst Kelly Norman accepted the proclamation, provided additional information, and encouraged parents to “get outdoors, explore your neighborhood, and talk to your children about safe pedestrian behavior.”

CONSENT AGENDA

(8:44:07) – Acting Mayor Bonkowski introduced the item and noted that he had received a request to pull item 11.A from the consent agenda. No additional items were requested for discussion; therefore, Acting Mayor Bonkowski entertained a motion.

(8:44:29) – Supervisor Bagwell moved to approve items 9 and 10 on the Consent Agenda as published. Supervisor Giomi seconded the motion.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Giomi
AYES:	Supervisors Bagwell, Giomi, Barrette, and Acting Mayor Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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9. ASSESSOR

9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED PARTIAL REMOVAL AND POSSIBLE PARTIAL REFUND OF THE 2020/2021 REAL PROPERTY TAXES FROM ASSESSOR'S PARCEL NUMBERS (APNS) 004-092-24 (911 E. SECOND ST.) AND 004-092-28 (211 S. PRATT AVE.) PER NRS 361.125 IN THE AMOUNT OF \$12,146.32 FOR THE TIME PERIOD THAT THESE PARCELS ARE EXEMPT FROM SEPTEMBER 1, 2020 THROUGH JUNE 30, 2021.

10. FINANCE

10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH SEPTEMBER 18, 2020, PER NRS 251.030 AND NRS 354.290.

11. PURCHASING AND CONTRACTS

11.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AMENDMENT NO. 1 TO CONTRACT NO. 20300031, ON-CALL GEOGRAPHIC INFORMATION SYSTEM SERVICES, WITH MICHAEL BAKER INTERNATIONAL, TO INCREASE THE CONTRACT AMOUNT BY \$75,001 FOR A TOTAL CONTRACT AMOUNT OF \$125,000 THROUGH JUNE 30, 2021 TO BE FUNDED FROM THE GIS-PROFESSIONAL SERVICES ACCOUNT.

(8:44:52) – Acting Mayor Bonkowski introduced the item. Carson City Chief Information Officer (CIO) James Underwood and Deputy CIO Matthew Lawton presented the agenda materials, incorporated into the record, and responded to clarifying questions. Supervisor Giomi inquired about redistricting as an outcome of the U.S. Census, and Mr. Lawton explained that along with the City’s Geographic Information System (GIS) Specialist, vendor Michael Baker International “would be a resource for us through the redistricting process.” Acting Mayor Bonkowski entertained additional comments/questions and when none were forthcoming, a motion.

(8:48:05) – Supervisor Giomi moved to approve Amendment No. 1 to Contract No. 20300031 as presented. Supervisor Bagwell seconded the motion.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Giomi, Bagwell, Barrette, and Acting Mayor Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

12. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME.

(8:44:52) – Please see the minutes for agenda item 11.A.

13. PURCHASING AND CONTRACTS

13.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PURCHASE OF PERSONAL PROTECTIVE EQUIPMENT (PPE) AND SANITATION SUPPLIES FROM VARIOUS VENDORS THROUGH DECEMBER 31, 2020, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$901,659.

(8:48:27) – Acting Mayor Bonkowski introduced the item and entertained disclosures. Supervisor Bagwell read into the record a prepared disclosure statement, advised of a disqualifying conflict of interest and noted that she would abstain from discussion and action. Purchasing and Contracts Administrator Carol Akers presented the Staff Report and Public Works Director Darren Schulz provided additional background. He also noted that the City had already received over 30 requests to date from various businesses for personal protective equipment (PPE) and sanitation supplies. Mr. Schulz believed that the demand from local businesses is expected to exceed current supplies; therefore, to purchase supplies in sufficient volumes in order to keep up with demand they would exceed the \$50,000 threshold established in the Carson City Purchasing and Contracts Policy for purchases from any one vendor; hence, the need for Board approval. Supervisor Giomi offered assistance with providing supply sources. Mr. Schulz clarified that sanitizing wipes are difficult to acquire, adding that a supply of gloves was also expected soon. He explained to Acting Mayor Bonkowski that Staff are careful and will avoid purchasing hand sanitizers that are on the list of harmful products. Acting Mayor Bonkowski entertained a motion.

(8:48:05) – Supervisor Giomi moved to approve the purchases as presented, and authorize the Public Works Director, or his designee, to request Purchase Orders for the approved purchases. Supervisor Barrette seconded the motion.

RESULT:	APPROVED (3-0-1)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Barrette
AYES:	Supervisors Giomi, Barrette, and Acting Mayor Bonkowski
NAYS:	None
ABSTENTIONS:	Supervisor Bagwell
ABSENT:	None

14. PUBLIC WORKS

14.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED AMENDMENTS TO THE "CARSON CITY PUBLIC WORKS PLACEMENT OF SMALL CELL WIRELESS EQUIPMENT IN CARSON CITY RIGHT-OF-WAY" POLICY (POLICY) TO

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IMPLEMENT AESTHETIC REQUIREMENTS, PROCEDURES, AND FEES FOR SMALL CELL EQUIPMENT INSTALLATION ON POLES AND STREET LIGHTS IN THE CITY RIGHTS-OF-WAY.

(8:55:20) – Acting Mayor Bonkowski introduced the item and opened the discussion on both items 14.A and 14.B concurrently, noting that separate action will be taken on each item. Deputy Public Works Director Dan Stucky gave background and reviewed a PowerPoint presentation highlighting “small [clarifying] changes” in the Policy document and the Master License Agreement (MLA). He, along with Deputy District Attorney Todd Reese, also responded to clarifying questions by the Board members. Supervisor Barrette hoped that the vendors will apply in a reasonable and timely manner to avoid an “untenable situation” for Staff. Supervisor Bagwell referenced the public comments from providers who are concerned about a “reasonable charge” for the application fees and inquired whether a breakdown of the fees would help. Mr. Stucky called the fees “reasonable” and provided background from 2018 on fee determinations and agreed with Supervisor Bagwell that the rates shown were “standard practice.” Mr. Reese also agreed with the fees; however, he recommended paying attention to the time spent on the applications and “if the time varies, we can redocument the time being spent and bring the cost analysis back before the Board.”

(9:15:07) – Acting Mayor Bonkowski referenced the emailed public comments received from AT&T, Verizon, T-Mobile, and Wireless Policy Group (WPG), LLC, noting that they had requested additional time to work with Staff, which he believed had been discussed since 2018. Mr. Stucky addressed the additional concerns brought forward by the providers and how they are addressed in the Policy document and the MLA, highlighting an underground power program by NV Energy and its partnership with the City. Acting Mayor Bonkowski commented on the providers’ concern regarding above ground cabinets, noting that the building standards are constantly changing; therefore, cabinets installed after standards change must comply. Supervisor Giomi commended Staff for doing “exactly what our constituency would want you to do.” He also agreed with Supervisor Barrette’s comments that this was forced by the federal government without a say by local governments, and clarified that he had received no input in favor of 5G deployment. Mr. Stucky informed Supervisor Barrette that Staff had compared Carson City’s fee schedule with the City of Reno’s and that “we’re pretty close in line there.” Supervisor Bagwell explained that she had received comments from citizens concerned about the health issues associated with 5G technology and wished to be ensured that the Federal Communications Commission (FCC) compliance and federal health standards could be applied and the agreements terminated, should health issues occur.

(9:30:37) – Mr. Reese pointed out safety language in the MLA and the Policy document and noted that according to the FCC, “if the equipment passes the FCC safety standards, then the City cannot further regulate it.” Acting Mayor Bonkowski entertained additional comments and when none were forthcoming, a motion.

(9:33:45) – Supervisor Bagwell moved to approve the amendments, including “the corrections discussed on the record today.” Supervisor Barrette seconded the motion.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell, Barrette, Giomi, and Acting Mayor Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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14.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A FORM MASTER LICENSE AGREEMENT (MLA), AND AUTHORIZATION FOR THE MAYOR TO ENTER INTO MLAS, BETWEEN CARSON CITY AND WIRELESS PROVIDERS FOR THE PLACEMENT AND OPERATION OF SMALL CELL WIRELESS EQUIPMENT ON CITY-OWNED AND THIRD-PARTY POLES AND STREET LIGHTS LOCATED WITHIN THE CITY RIGHTS-OF-WAY, INCLUDING AN APPLICATION FEE OF \$1,400.00 PER INSTALLATION AND AN ANNUAL ATTACHMENT FEE OF UP TO \$1,036.00 PER INSTALLATION.

(9:24:25) – Acting Mayor Bonkowski entertained a motion per the discussion during item 14.A.

(9:24:34) – Supervisor Giomi moved to approve the form Master License Agreement with the changes read into the record by the Deputy Public Works Director, and authorize the Acting Mayor to sign Master License Agreements and to correct any clerical errors. Supervisor Barrette seconded the motion.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Barrette
AYES:	Supervisors Giomi, Barrette, Bagwell, and Acting Mayor Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

14.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 112, AN ORDINANCE AMENDING TITLE 5 OF THE CARSON CITY MUNICIPAL CODE (CCMC) TO ADD CHAPTER 5.14 ESTABLISHING LICENSING REQUIREMENTS, POLICIES, PROCEDURES, AND OTHER PROVISIONS RELATING TO THE INSTALLATION OF SMALL CELL WIRELESS EQUIPMENT WITHIN CITY-OWNED RIGHTS-OF-WAY.

(9:35:07) – Acting Mayor Bonkowski introduced the item and entertained discussion and/or a motion.

(9:35:39) – Supervisor Bagwell moved to adopt, on second reading, Bill No. 112, Ordinance No. 2020-13. Supervisor Barrette seconded the motion.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell, Barrette, Giomi, and Acting Mayor Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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15. FIRE

15.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPOSED ACCEPTANCE OF A STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT PROGRAM GRANT AWARD IN THE AMOUNT OF \$3,613,711.86 TO HIRE AN ADDITIONAL NINE FIREFIGHTER / PARAMEDICS.

(9:36:08) – Acting Mayor Bonkowski introduced the item. Carson City Fire Chief Sean Slamon gave background on the Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program and presented the Staff Report, with accompanying documents, incorporated into the record. Chief Slamon noted that the awarded grant in the amount of \$3,613,711.86 would fund the hiring of nine additional firefighters/paramedics at entry level salary and benefits (excluding overtime and PPEs) for three years. He also responded to clarifying questions by Board members. Supervisor Giomi was informed that permanent position vacancies filled by personnel hired through the grant would allow the Department to hire the replacements per the grant. He also highlighted a hiring/promotion plan based on the candidates’ performance rankings at the Firefighter Academy.

(5:55:40) – Supervisor Bagwell was informed that based on a request by the Audit Committee, special coding in the enterprise software will allow reporting on the types of overtime incurred by the Department. She also received clarification that the consulting fees were for the expertise required to write the grant, spread over three years as a percentage of the awarded grant. Supervisor Bagwell requested advance knowledge of such fees in the future. Acting Mayor Bonkowski received confirmation that should the firefighters hired through the grant move into a permanent position, replacement would be hired – unless the status change occurs during the last six months of the grant period. He also complimented Chief Slamon on his “out-of-the-box thinking to solve some of our financial dilemmas” and entertained a motion.

(10:05:07) – Supervisor Giomi moved to approve acceptance of the Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) grant for the period of three years. The motion was seconded by Supervisor Bagwell.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Giomi, Bagwell, Barrette, and Acting Mayor Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(10:05:36) – Acting Mayor Bonkowski recessed the meeting at 10:05 a.m.

(10:16:20) – Acting Mayor Bonkowski reconvened the meeting at 10:16 a.m. A quorum was still present.

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16. COMMUNITY DEVELOPMENT - PLANNING

16.A FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION REGARDING POSSIBLE AMENDMENTS TO TITLE 18 OF THE CARSON CITY MUNICIPAL CODE (CCMC), WHICH ESTABLISHES LOCAL ORDINANCE PROVISIONS RELATING TO ZONING.

(10:16:24) – Acting Mayor Bonkowski introduced the item. Community Development Director Lee Plemel provided background on the Planning Commission’s (PC’s) workshops to update Title 18 of the Carson City Municipal Code (CCMC). He also updated the Board on the amendments to CCMC Chapters 18.02 (*Administrative Provisions*), 18.03 (*Definitions*) and 18.04 (*Use Districts*) proposed by the PC and incorporated into the record, adding that the workshop draft amendment documents are available on carson.org/title18 for public review and comments. Mr. Plemel reviewed the amendment timeline which included a final approval by the Board of Supervisors as well, and responded to clarifying questions. Acting Mayor Bonkowski inquired about the two-third majority required for the PC to forward a Master Plan Amendment recommendation to the Board of Supervisors and Mr. Plemel stated that it was a Nevada Revised Statute (NRS) requirement and gave anecdotal information of that occurring in a recent PC meeting.

(10:37:32) – In response to a question by Supervisor Giomi, Mr. Plemel clarified that noticing for all types of applications requiring a public hearing will be sent to property owners “at least 300 feet from the property boundaries and at least to 30 unique property owners.” Discussion ensued regarding Zoning and Master Plan Amendments, and Acting Mayor Bonkowski recommended setting aside time during the Board’s next strategic planning session to discuss “how to better craft our agenda titles...specific enough to be in compliance, but it needs to be broad enough so that we can actually discuss other potential solutions or associated matters that have come up repeatedly.” Mr. Woodbury indicated that it would be a challenge; however, he offered to explore the item. Acting Mayor Bonkowski clarified during the Special Use Permit (SUP) discussion that it was the property seller’s responsibility to disclose the existence of SUPs to a buyer; however, at times it may be forgotten.

(11:04:03) – Mr. Plemel reviewed the proposed amendments to the *Definitions* and *Use Districts* chapters, and responded to Supervisors’ questions. Discussion ensued regarding Neighborhood Business and Residential Office districts that overlap with residential units and Mr. Plemel noted they could become an issue in west Carson City. Mr. Plemel also noted that neighborhoods zoned as Tourist Commercial, such as the proposed RV Park near the Carson City Airport, have caused issues with neighbors in the area. Supervisor Bagwell suggested looking into the golf courses that are permitted in certain areas but require SUPs in other areas. Acting Mayor Bonkowski recommended looking into other areas in town (beyond downtown) that may benefit from becoming Mixed Use Districts. He also recommended correcting several typographical errors and offered clarifying language in several sections. Supervisor Barrette inquired about encouraging affordable housing, noting that the City relies on motels too much. Acting Mayor Bonkowski wished to add homeless shelters to the previous request. Supervisor Giomi recommended addressing affordable housing at the Board’s next strategic planning meeting. Mr. Plemel reiterated his request for public feedback. This item was not agendized for action.

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17.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING DIRECTIVES AND RECOMMENDATIONS CONCERNING CARSON CITY DEPARTMENTAL AND STAFF FUNCTIONS IN CARSON CITY AS A CONSOLIDATED MUNICIPALITY IN RELATION TO THE EXERCISE OF EMERGENCY POWERS PURSUANT TO NRS CHAPTERS 244 AND 414 AND CCMC CHAPTER 6.02 FOR THE PURPOSE OF ENSURING THE HEALTH, SAFETY AND WELFARE IN CARSON CITY IN RESPONSE TO THE GLOBAL CORONAVIRUS (COVID-19) PANDEMIC.

(11:51:50) – Acting Mayor Bonkowski introduced the item. Ms. Paulson announced that the wastewater testing for COVID-19 will begin next week. She also stated that the Health and Economic Recovery Omnibus Emergency Solutions (HEROES) Act being discussed by congress includes extending the PPE and sanitation supply expenditures until December 31, 2021. Ms. Hicks informed the Board that the next Board meeting will take place in the Bob Boldrick Theater as the Sierra Room begins to be refurbished (starting on October 12, 2020) utilizing the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding to safely accommodate the City’s Boards and Commissions. She also clarified for Supervisor Bagwell that discussion is underway with the District Attorney’s Office on “how those meetings will run” in the Theater. Acting Mayor Bonkowski announced that the U.S. Senate had passed the Surface Transportation Bill (which had already been approved by the U.S. House of Representatives) and was on its way to the President for signature. He clarified that the bridge funding for a transportation position in the Public Works Department approved by the Board at its last meeting will no longer be needed.

(11:55:32) – Carson City Health and Human Services (CCHHS) Director Nicki Aaker provided an update on COVID-19 activities. She noted that instead of walk-ins at the Health Department, they will now administer flu vaccines by appointment to ensure social distancing. Ms. Aaker announced that the department had received two awards from the Nevada Public Health Association: the first in recognition of the Epidemiology Program as Program of the Year, and the second for recognizing Ms. Aaker as a Public Hero for her work during the COVID-19 pandemic which she extended to all CCHHS employees. She also clarified that a Quad-County resident believed to have contracted the Coronavirus during President Trump’s rally had already contracted the virus prior to attending the rally. Jeanne Freeman, Public Health Preparedness Manager, clarified that the individual had been asymptomatic at the rally and had reported wearing a mask. Ms. Aaker reported on four environmental health complaints regarding restaurants/food establishments: two of the complaints were for employees not wearing masks; one was for employees and patrons not wearing masks; and one was for patrons not wearing masks as they entered the establishment. She also explained that they were working with Washoe County to accommodate an individual needing self-isolation and noted that Ms. Freeman had been working with the schools to discuss the challenges they were facing.

(12:03:18) – Ms. Freeman reported that 145 new cases had surfaced in the Quad-County area between September 13 and 26, 2020, a six percent decrease from the past two weeks. She stated that Carson City had 53 new cases with three hospitalizations, a 17 percent decrease from the previous two-week period, 60 percent of whom had had contact with an infected individual and 36 percent of the employed individuals had been to work while infected. Ms. Freeman noted that the School District had reported that most students with symptoms had stayed home and explained that they are reviewing the Governor’s plan regarding expanded gatherings and working with the schools regarding testing and other collaboration. Ms. Freeman invited everyone to receive their flu vaccines via the drive through option offered by CCHHS and Supervisor Bagwell encouraged eligible individuals to receive

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the two-part shingles vaccine as well while there. Ms. Aaker invited the Board to “come and see the operation” calling it impressive.

(12:13:45) – Carson City Chief Financial Officer Sheri Russell reported that the Consolidated Tax (C-Tax) revenue had increased by 12.5 percent; however, fuel taxes were down by 12.5 percent based on the data from the first month of the Fiscal Year.

18. BOARD OF SUPERVISORS – NON-ACTION ITEMS

FUTURE AGENDA ITEMS
STATUS REVIEW OF PROJECTS
INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS
CORRESPONDENCE TO THE BOARD OF SUPERVISORS
STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD
STAFF COMMENTS AND STATUS REPORT

(12:15:19) – Acting Mayor Bonkowski introduced the item. Ms. Paulson announced that two of the Christmas movies recently filmed in Carson City will be aired on the Lifetime Channel: *Feliz Navidad* (November 21, 2020) and *Once Upon a Main Street* (November 29, 2020). Ms. Hicks invited the public to take the Public Input Survey on the objectives discussed during the last Board of Supervisors planning session. She also hoped to agendize the Butti Way affordable housing project development agreement for a discussion in December.

(12:17:12) – Supervisor Giomi announced two events to be held by the Nevada Association of Counties (NACO):

1. *Oversight of Public Defenders in Nevada – How the New State Office of Indigent Defense Services Will Work – October 16, 2020.*
2. *The 2020 Virtual NACO Annual Conference, November 17-19, 2020. Conference information is available on: <http://www.nvnaco.org/meetings/annual-conference/>.*

19. PUBLIC COMMENT

(12:19:12) – Acting Mayor Bonkowski entertained final public comments; however, none were forthcoming.

20. FOR POSSIBLE ACTION: TO ADJOURN

(12:19:25) – Acting Mayor Bonkowski adjourned the meeting at 12:19 p.m.

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The Minutes of the October 1, 2020 Carson City Board of Supervisors meeting are so approved on this 5th day of November, 2020.

BRAD BONKOWSKI, Acting Mayor

ATTEST:

AUBREY ROWLATT, Clerk – Recorder

Attachments: Emailed Public Comments