

CARSON CITY CONSOLIDATED MUNICIPALITY
REVISED NOTICE OF SPECIAL MEETING OF THE
BOARD OF SUPERVISORS

Day: Thursday
Date: November 5, 2020
Time: Beginning at 1:00 pm
Location: Community Center, Bob Boldrick Theater
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO THE PUBLIC:

The State of Nevada and Carson City are currently in a declared State of Emergency in response to the global pandemic caused by the coronavirus (COVID-19) infectious disease outbreak. In accordance with the Governor's Declaration of Emergency Directive 006, which has suspended the provisions of NRS 241.020 requiring the designation of a physical location for meetings of public bodies where members of the public are permitted to attend and participate, public meetings of Carson City will NOT have a physical location open to the public until such time this Directive is removed.

- Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the Board of Supervisors meeting at www.carson.org/granicus and by clicking on "In progress" next to the meeting date, or by tuning in to cable channel 191.
- The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.
- Members of the public who wish to provide live public comment may do so during the designated public comment periods, indicated on the agenda, via telephonic appearance by dialing the numbers listed below. Please do NOT join by phone if you do not wish to make public comment.

Join by phone:

Phone Number: +1-408-418-9388

Meeting Number: 146 501 0770

- 1. Call to Order**
- 2. Roll Call**

3. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

4. For Possible Action: Adoption of Agenda

5. City Manager

5.A For Possible Action: Discussion and possible action regarding the appointment of a person to fill an anticipated vacancy in the office of Ward 3 Supervisor on the Board of Supervisors for a term beginning on January 4, 2021 and ending on January 1, 2023. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The current Ward 3 Supervisor seat on the Board of Supervisors is held by Lori Bagwell. As a candidate for the office of Carson City Mayor during the 2020 primary election, Ms. Bagwell is now the Mayor-elect after winning the simple majority of the ballot votes cast in the contest for Mayor. She has tendered her resignation as Ward 3 Supervisor, to be effective prospectively on January 3, 2021, one day before she assumes the office of Mayor. Applications for the anticipated vacancy were received from Robey Willis, Chris Pattison, James Wells, Stan Jones and K. Renee Plain.

6. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

7. For Possible Action: To Adjourn

****PUBLIC COMMENT LIMITATIONS** - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. **Although it has been the ordinary practice of these public bodies to provide an opportunity for additional public comment during each specific item designated for possible action on the agenda, public comment will be temporarily limited to the beginning of the agenda before any action is taken and again at the end before adjournment. This policy will remain effective during the period of time the State of Nevada is under a State of Emergency as declared by the Governor due to the COVID-19 pandemic, and is intended to achieve the efficient conduct of meetings while facilitating public participation via telephonic means.** No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, Mayor Pro-Tem and Chair, also retain discretion to only provide for the Open Meeting Law's minimum public comment and not call for or allow additional individual-item public comment at the time of the body's consideration of the item when: 1) it is deemed necessary by the mayor/chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Janet Busse at jbusse@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775)887-2100.

NOTICE TO PUBLIC: In accordance with the Governor's Emergency Declaration Directive 006 suspending state law provisions requiring the posting of public meeting agendas at physical locations, this agenda was posted electronically at the following Internet websites:

www.carson.org/agendas

<http://notice.nv.gov>



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** November 5, 2020

Staff Contact: Nancy Paulson, City Manager

Agenda Title: For Possible Action: Discussion and possible action regarding the appointment of a person to fill an anticipated vacancy in the office of Ward 3 Supervisor on the Board of Supervisors for a term beginning on January 4, 2021 and ending on January 1, 2023. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The current Ward 3 Supervisor seat on the Board of Supervisors is held by Lori Bagwell. As a candidate for the office of Carson City Mayor during the 2020 primary election, Ms. Bagwell is now the Mayor-elect after winning the simple majority of the ballot votes cast in the contest for Mayor. She has tendered her resignation as Ward 3 Supervisor, to be effective prospectively on January 3, 2021, one day before she assumes the office of Mayor. Applications for the anticipated vacancy were received from Robey Willis, Chris Pattison, James Wells, Stan Jones and K. Renee Plain.

Agenda Action: Formal Action / Motion **Time Requested:** 4 hours

Proposed Motion

I move to appoint _____ to the office of Ward 3 Supervisor for a term beginning on January 4, 2021 and ending on January 1, 2023.

Board's Strategic Goal

Efficient Government

Previous Action

September 3, 2020 – The Board approved filling the prospective Ward 3 vacancy by appointment to be made by a majority of the Board with all applicants to be interviewed at a special meeting to be held on November 5, 2020.

Background/Issues & Analysis

Lori Bagwell is the current Ward 3 Supervisor on the Board of Supervisors ("Board"). As a candidate for the office of Carson City Mayor during the 2020 primary election, Ms. Bagwell is now the Mayor-elect after winning the simple majority of the ballot votes cast in the contest for Mayor. Pursuant to Nevada Revised Statutes ("NRS") 244.030, the Mayor and Supervisors "shall enter upon their duties on the first Monday of January succeeding their election . . . and the term of office shall expire at 12 p.m. of the day preceding the first Monday in January following a general election." The first Monday in January following the general election in 2020 is January 4, 2021. Ms. Bagwell has tendered a written resignation of her Ward 3 Supervisor seat, to be effective prospectively at 11:59 a.m. on January 3, 2021, the day before she will assume the office of Mayor.

Article 2, §2.030 of the Carson City Charter ("Charter") establishes the process by which a vacancy on the Board must be filled. Under that Charter provision, the Board may: (1) declare by resolution a special election to fill the vacancy, as authorized by NRS 268.325; or (2) fill the vacancy by appointment made "by a majority of

the Board within 30 days after the occurrence of the vacancy or after three regular or special meetings, whichever is the shorter period of time. A person may be selected to fill a prospective vacancy in the Board before the vacancy occurs. In such a case, each member of the Board, except any member whose term of office expires before the occurrence of the vacancy, may participate in any action taken by the Board pursuant to this section. The appointee must have the qualifications required by section 2.010 [of the Carson City Charter]."

On September 3, 2020, the Board approved filling the prospective Ward 3 vacancy by appointment made by a majority of the Board. The solicitation of applications for the anticipated vacancy in the Ward 3 position on the Board was advertised in the Nevada Appeal and on CarsonNow.org, as well as various other social media outlets from September 14, 2020 through October 9, 2020. Applications for the anticipated vacancy were received from Robey Willis, Chris Pattison, James Wells, Stan Jones and K. Renee Plain.

Applicable Statute, Code, Policy, Rule or Regulation

Nev. Const. art. 4, §37[A]; art. 1, §1.010 and art. 2, §2.030 of the Carson City Charter; NRS Chapter 244; CCMC Chapter 2.02

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

N/A

Attachments:

[Ward 3 Application Packet.pdf](#)

[Applicants Binder1.pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)



CARSON CITY ACCEPTING APPLICATIONS FOR THE OFFICE OF SUPERVISOR ON THE BOARD OF SUPERVISORS

Position Summary: Pursuant to Art. 2, §2.030(1) of the Carson City Charter, the Carson City Board of Supervisors is accepting applications from qualified candidates who are interested in appointment to the office of Ward 3 Supervisor by the Board of Supervisors. The term of this public office will expire on the first Monday in January 2023 after the next general election in accordance with Art. 2, §2.030(2) of the Carson City Charter. To be considered for appointment, the candidate must: (a) be an actual and bona fide resident of Carson City for at least six months immediately preceding the date of appointment; (b) be qualified elector in Carson City; (c) be a resident of Ward 3; and (d) not be in office as a Carson City official in any other capacity at the time of appointment. (*Board of Supervisors Ward map available online at www.carson.org/ward3 or contact Elections at (775) 887-2087.*)

Application Deadline: For full consideration, please complete and return an Application Packet by **Friday, October 9, 2020 at 5:00 p.m.** Incomplete Application Packets and Application Packets received after this deadline will NOT be considered.

How to Apply: Application Packets may be obtained from the Carson City website: www.carson.org/ward3 or the Carson City Executive Offices: 201 N. Carson St., Suite 2, Carson City, NV 89701, (775) 887-2100. Applications must be submitted online at www.carson.org/ward3 or delivered to:

Carson City Executive Offices
201 N. Carson St., Suite 2
Carson City, NV 89701

Application Packet: Interested persons are invited to complete and submit an Application Packet. An Application Packet is incomplete unless it is submitted with each of the following:

1. Signed Carson City Supervisor, Ward 3 – Applicant Declaration for Appointive Position.
2. Resume with three (3) references.
3. Answers to supplemental questions.
4. Signed Waiver and Notice of Public Meeting.

Carson City is an Equal Opportunity Employer

Application and Selection Process: The selection process is subject to the following:

1. Completion and return of the Application Packet **no later than 5:00 p.m. on Friday, October 9, 2020**, which must include a valid e-mail address for all communications to and from the candidate.
 2. All materials provided in the Application Packet are public records and open to public inspection.
 3. Applications may be withdrawn from consideration by a candidate at any time. Once submitted, however, the Application Packet will be made available to the public.
 4. Once an Application Packet is received, it will be posted on the City's website at: www.carson.org/ward3.
 5. **On Wednesday, November 4, 2020**, the Board of Supervisors, at a special meeting, will conduct interviews and make an appointment to the **prospective vacancy** of the office of Ward 3 Supervisor.
 6. If an appointment is not made by the Board of Supervisors, the Board may, in its sole discretion, hold one or more additional meetings to consider a new selection period or process.
-

Salary: \$25,658.25/year the salary is set by Nevada Revised Statute (NRS) 245.043.

Benefits: Benefits are determined by the Board of Supervisors and are subject to change. The benefits currently include:

- Employer paid Nevada PERS retirement
 - No Social Security participation, but Medicare deduction required (1.45%)
 - City paid medical, dental, vision and life insurance
 - Deferred Compensation
-

Questions: Questions should be submitted in writing to Janet Busse at jbusse@carson.org.

**Candidate Declaration for Appointive Position
Carson City Supervisor, Ward 3**

Name: _____

Home Address: _____

Phone: (Mobile) _____ (Home) _____

Email: _____

Declarations

(As required by Article 2 of the Carson City Charter and NRS Chapter 244)

- | | Yes | No |
|---|--------------------------|--------------------------|
| a. Are you a resident of Ward 3? | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Are you a qualified elector in Carson City? | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Will you have resided in Carson City for 6 months by November 4, 2020? | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Do you hold office as a Carson City official in any other capacity? | <input type="checkbox"/> | <input type="checkbox"/> |

Declaration of Residency

I, the undersigned, do swear or affirm under penalty of perjury that I have been or will be an actual and bona fide resident of Carson City, Nevada for 6 months by November 4, 2020 as required by Article 2 of the Carson City Charter and have resided at the following residence or residences since May 4, 2020: (Attach additional sheet or sheets of residences as necessary).

Street Address

Street Address

City

City

State

State

From _____ To _____
Dates of Residency

From _____ To _____
Dates of Residency

I, the undersigned, do swear or affirm under penalty of perjury that I meet all of the qualifications to hold office as a Carson City Supervisor as set forth in the Carson City Charter, Art. 2, §2.010 and NRS 244.020. I understand that my submitted declaration and resume are considered public information and will be posted online upon receipt.

Candidate' Name

Signature of Applicant

Date



WAIVER AND NOTICE OF PUBLIC MEETING

The undersigned acknowledges that the Carson City Board of Supervisors will hold a public meeting on November 4, 2020, at 8:30 a.m. at the Sierra Room of the Community Center located at 851 East William Street, Carson City, Nevada, in-person and/or through videoconference and/or telephone conference, to discuss, interview and/or make an appointment to the office of Ward 3 Supervisor.

Nevada Revised Statutes (NRS) 241.033 generally requires a public body to give written notice to any person whose character, alleged misconduct, professional competence, or physical or mental health will be discussed during a meeting. Subsection 7 of NRS 241.033 provides that a meeting to consider an applicant for employment is not subject to this notice requirement.

The undersigned acknowledges that he or she has been provided with this notice in compliance with any requirement of NRS 241.033, expressly waives any and all rights to any additional notice and consents to the Board of Supervisors conducting its interview and making its candidate selection for appointment to the office of Ward 3 Supervisor in a public meeting, including, without limitation, holding discussions regarding his or her qualifications or disqualifications as a candidate.

The undersigned also waives any and all rights to any additional notice in the event the Board of Supervisors holds one or more subsequent meetings to discuss or to take action on any of the foregoing if a final selection for appointment is not made at its November 4, 2020 meeting.

The undersigned further agrees that he or she has been advised that these meetings are open to the public, may be accessible to the public via simultaneous webcast and are being conducted to consider his or her candidacy, which may include, without limitation, matters specified by NRS 241.033 and the qualifications of the undersigned regarding eligibility or suitability for the office of Ward 3 Supervisor. The undersigned understands that all portions of his or her application materials will be provided to the Board of Supervisors, published on the Carson City website and made available for public inspection and copying without redaction of any information.

The undersigned understands that he or she may request withdrawal of his or her application materials from consideration for appointment, but that once submitted, they are public records under Nevada's Public Records Act.

Dated this _____ day of _____, 2020.

(Signature of Candidate)

(Printed Name of Candidate)

Carson City Supervisor – Ward 3 Applicant Questions

- 1) Why are you interested in being appointed to the position of Carson City Supervisor for Ward 3?
- 2) Are the Mayor, and Supervisors, part of the Executive branch or Legislative branch (or both) of local governance and explain the relationship between the Board of Supervisors, the City Manager and the Courts.
- 3) Do you believe that the Mayor and Supervisors are accountable to the direct wishes of the electorate, or elected as representative decision-makers? If you believe they are directly accountable to the electorate, explain how you would reconcile and resolve conflicting demands from the electorate on important decisions.
- 4) What thoughts do you have on the City's growth management ordinance? Should it be revised, if so how. Or, is the growth management ordinance working - if so, what evidence do you have to support that thought.
- 5) Citizen engagement in Board of Supervisors' meetings is missing now with the COVID restrictions. What ideas do you have on increasing citizen engagement in city activities? Be specific and detailed.
- 6) In 40 words or fewer, describe your most important contribution during your career or personal life to date that enhanced Carson City's quality of life, and why you think it was beneficial to the community.
- 7) In 50 words or fewer, please describe what you hope to steer through the Board of Supervisors, if you are chosen for the Ward 3 seat, that you believe would contribute more to our quality of life than the previous top accomplishment described by you in your previous answer.

**Candidate Declaration for Appointive Position
Carson City Supervisor, Ward 3**

Name: Robey Willis
 Home Address: 16151 Empire Ranch Road
 Phone: (Mobile) (775) 671-0855 (Home) (775) 882-8587
 Email: robeywillis@global.net

Declarations

(As required by Article 2 of the Carson City Charter and NRS Chapter 244)

- | | Yes | No |
|---|-------------------------------------|-------------------------------------|
| a. Are you a resident of Ward 3? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Are you a qualified elector in Carson City? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c. Will you have resided in Carson City for 6 months by November 4, 2020? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d. Do you hold office as a Carson City official in any other capacity? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Declaration of Residency

I, the undersigned, do swear or affirm under penalty of perjury that I have been or will be an actual and bona fide resident of Carson City, Nevada for 6 months by November 4, 2020 as required by Article 2 of the Carson City Charter and have resided at the following residence or residences since May 4, 2020: (Attach additional sheet or sheets of residences as necessary).

16151 Empire Ranch Road
 Street Address
Carson City
 City
Nevada
 State
 From Aug 1997 To present
 Dates of Residency

 Street Address

 City

 State
 From _____ To _____
 Dates of Residency

I, the undersigned, do swear or affirm under penalty of perjury that I meet all of the qualifications to hold office as a Carson City Supervisor as set forth in the Carson City Charter, Art. 2, §2.010 and NRS 244.020. I understand that my submitted declaration and resume are considered public information and will be posted online upon receipt.

Robey Willis
 Candidate Name
Robey Willis 9/16/20
 Signature of Applicant Date

Robey B. Willis
1615 Empire Ranch Road
Carson City, Nevada 89701
Phone (775) 882-8587
Cell (775) 671-0895
email: robeybarb@sbcglobal.net

COMMUNITY ACTIVITIES AND HONORS

Chairman Carson City Kiwanis Pancreatic Cancer Awareness Day (2014 to present)
Chairman of Nevada's 150th Anniversary Fair at Fuji Park (2014)
Kiwanis, member (1976 to present)
Silver State Games Male Athlete of the Year (1996)
Founding member, Carson Detoxification Center for alcohol and drug abusers (1994)
Carson City School Board, member and President two terms (1981 to 1988)
Carson City Park & Recreation Board, member (1981 to 1984)
Carson Police Athletic League, co-founder (1980)
Western US Olympic Team Boxing Coach (1976)
Coach of the Year by Sierra Nevada Sportswriters & Broadcasters (1974)
Teacher of the Year (1971, 1973, 1975 and 1977)
Carson City Booster Club co-founder and board member (1969)

EDUCATION

National Judicial College:

- Outstanding Judicial Education Certificate (highest achievable level of Supreme Court Judicial Education - 2004)
- Distinguished Jurist Award in Judicial Education (1993)
- Advanced Judicial Education Certificate (1989)
- Basic Judicial Education Certificate (1987)

Advanced Education:

- Master of Arts Degree in Education (school Administration), University of Nevada, Reno (1974)
- Bachelor of Arts Degree in Education, Central Washington State University (1968)

JUDICIAL EXPERIENCE

Justice of the Peace/Municipal Court Judge, Carson City, NV (1989 to 2011)
Juvenile Special Master/Associate Municipal Court Judge (1984 to 1988)
Senior Judge (2011 to 2020)

OTHER EXPERIENCE

Education Specialist, US Bureau of Indian Affairs, Carson City, NV (1980 to 1983)
Teacher/Coach, US Bureau of Indian Affairs, Stewart, NV (1969 to 1980)

(over)

JUDICIAL ACTIVITIES AND HONORS

- Chairman/Co-Chairman of the Legislative Committee representing the Nevada Judges Association for eight legislative sessions (1989 to 2011)
- Member of the Nevada State Judicial Council, which sets standards for Nevada's courts in education, administration and legislation (2002 to 2011)
- Served on the State Judicial Discipline Commission concerning statewide Justice/Municipal Court matters (Supreme Court Appointment - 2001 to 2011)
- Chairman of the Mandatory Sentencing Review Commission (Supreme Court Appointment - 1999 to 2003)
- Sole representative for rural Nevada on the "Rose Commission" which was created by the Supreme Court to review judicial processes (1993 to 1994 and 1999 to 2000)
- President, Nevada Judges Association (1993 and 1999)
- Judge of the Year, Nevada Judges Association (1991)

JUDICIAL ACCOMPLISHMENTS

- Member of founding committee to establish Mental Health Court, to reduce recidivism of special needs defendants (2005)
- Co-directed sweeping improvements in court's information technology operations. This state-sponsored pilot program resulted in the Carson City Justice Municipal Court being one of the most technologically advanced courts in the state (2004)
- Co-directed continuous improvements to court's operation by the:
 - Increase in the number of days arraignments are held to ease jail overcrowding (2006)
 - Reorganization of personnel and operations for greater efficiency (2003)
 - Implementation of on-line video arraignments (2000)
 - Improvement of access for victims in need of protective orders (1999)
 - Increase in court hours (1999)
 - Streamlining of processes for DUI's and more serious crimes (1999)
 - Initiated Carson City's Alternative Sentencing Program (1996)
 - Helped establish Carson City's Community Service Program (1993)
 - Established a "Friend of the Court" program for small claims (1990)
 - Established a local "Court Appointed Special Advocate" program (CASA) (1986)

Recommendation for Robey Willis

To the Carson City Board of Supervisors:

My wife Kathy and I have known Robey Willis for over twenty-five years. I worked with Robey every day for eighteen years. During all that time, the one thing about Robey Willis that is crystal clear is his love for Carson City! This is evidenced by his continual involvement in many organizations and service to the community over the years.

Robey was instrumental in starting the Carson High Booster Club in the 1970's which to this day supports athletics and other school activities. Robey has been an active member of the Kiwanis Club in Carson City for decades and was very instrumental in starting and maintaining the annual golf tournament that supports pancreatic cancer research. Robey was a member of the Carson City School Board for years and recently spearheaded the return of the Nevada State Fair to our city. These are just a few examples of Robey's commitment to our community.

In his professional life, Robey was a teacher, a boxing coach, a juvenile master, and a judge. I knew Robey as a judge, and I can tell you that he was, and still is as a Senior Judge, committed to dispensing fair and equitable justice. Robey always looks at every individual who appears in his courtroom as a human being that needs to be treated with respect and dignity. Robey has a memory that compares to no one I have ever known. He would remember a defendant's grandmother that used to work for the State Mail Room and ask the defendant how his grandmother is doing. This made the defendant's and court participants realize that Judge Willis really cared about them and was not just processing cases. Robey takes pride in helping people get back on the right track and loves to see them achieve success in their lives.

As a judge, Robey was very active in the Nevada Judges Association. He served as President for two separate one-year terms. He was a board member for years and chaired the legislative committee and appeared before the legislature speaking on several proposed bills. Robey was honored as Judge of the Year and given the Lifetime Achievement Award.

The bottom line with Robey is that whether you are reviewing his commitment being a judge, a school board member, a member of Kiwanis, a coach or a teacher – whatever Robey does – he is ALL IN. If Robey commits to a job, a project or a charity, he'll give 100%. Kathy and I cannot imagine anyone better suited to serve on the Carson City Board of Supervisors than Robey Willis. Without a doubt, Robey will hit the ground running and do whatever he can to help Carson City move into the future.

Sincerely,



John Tatro

2311 St. George Way

Carson City, NV 89703

Judge Steven D. McMorris

P.O. BOX 470
GENOA, NEVADA 89411

(775) 783-1479
FAX (775) 783-4219

September 23, 2020

Board of Supervisors
Carson City, Nevada

Re: Application of Robey B. Willis - Supervisor Ward 3, Carson City

Dear Board of Supervisors:

My long time public service colleague Robey Willis has invited me to recommend him for the position of Supervisor, Ward 3, Carson City. I do so with pleasure and I believe that Robey is the perfect fit for the position.

His resume of public service speaks for itself and reflects his devotion and service to the community of Carson City. During his eight(8) years of service as a member of the Carson City School Board he earned a well respected reputation as a Trustee. He was recognized for his ability to work closely with his colleagues in achieving consensus and the resolution of many challenging issues.

I have served as a Senior Judge for the Carson City Justice Court for twenty(20) years and alongside Robey for eleven(11) years. Again he was instrumental in resolving the many administrative issues that the courts encountered. An example of his effort was that he established the building users organization that met on a monthly basis to address matters needing attention.

During his years as a Municipal Judge and Justice of the Peace, Robey worked tirelessly on behalf of the Courts at the Nevada Legislature. He was known for "telling it like it is" and not relenting when important issues of the Courts were at stake. Finally, Robey Willis is a formidable candidate as demonstrated by his previous successful campaigns for elected office. He will bring a wealth of knowledge and historical perspective of Carson City to the Board of Supervisors.

Please do not hesitate to call me if you have any questions about my recommendation.

Respectfully submitted,



Steven D. McMorris

RAY MASAYKO

1593 Empire Ranch Road
Carson City, Nevada 89701-2946
Phone: (775) 882-4661
Email: RayMasayko@GMail.Com

September 16, 2020

Mayor and Supervisors
City Hall
Carson City, NV 89701

Subject: Letter of Recommendation for Robey Willis.

Dear Mayor and members of the Carson Board of Supervisors.

It is my understanding that Mr. Robey Willis is an applicant for appointment to the remaining term of office for Ward 3 Supervisor. I am pleased to provide my endorsement of Mr. Willis for appointment to this important position in our Carson City government.

I have known and worked with Mr. Willis during the some 36 years I have lived, worked and served my community, including my eight years as Mayor from 1997 through 2004. During that time, including the last 15 years with Robey as my next-door neighbor, you get to know someone very well and I know him very well not only as a neighbor, but as a friend and a person who loves his city. I am quite well informed regarding his many years of service to Carson City and its government, from his time at Stewart Indian School, serving terms as an elected School Board Trustee, Juvenile Court Master, and finally as an elected Municipal Court Judge and Justice of the Peace for Carson City.

In my years of association with Mr. Willis I am aware of his stellar record as an elected official, know that he is a person who carefully gathers information and seeks input to make informed decisions. And, I know he will bring that work ethic to the Supervisor Ward 3 position if appointed. It is my opinion that Robey is not only well known within the Carson City community, and even after his retirement from the bench he continues to serve our community as a member of the Kiwanis Club. Robey has a keen interest in the governmental affairs of the city as our elected leaders will need to make many important decisions regarding the city's future directions.

The appointment of a City Supervisor is an important undertaking with lasting consequences. I am well aware of the serious deliberations that will go into the appointment decision, having participated in such an appointment while serving as Mayor. Thus, I urge you to look carefully at Mr. Robey Willis' qualifications, history of service and willingness to once again serve his community. I believe you will conclude that Mr. Willis is the best of the applicants for the Ward 3 Supervisor position, and I urge you to please appoint Robey Willis to the position.

If you have questions or need any further information regarding this recommendation, please feel free to contact me.

Sincerely,



Ray Masayko

Carson City Board of Supervisors

September 20, 2020

Esteemed Members of the Carson City Board of Supervisors,


I am both honored and delighted to submit this letter of recommendation for Robey Willis to be considered to fill the current vacant seat on the Carson City Board of Supervisors.

I have known Robey for over 25 years and have personally witnessed his dedication and great passion as a public servant to our community. He is well known, respected, and tirelessly volunteers hours of his time to civic and other groups in our community.

As a retired Carson City Justice of the Peace, Robey's experience makes him a uniquely qualified candidate by possessing a historical and current prospective of our city to make decisions on the important needs and issues of our community. I have known him to be both fair and deliberative in his decision making. In addition, one of Robey's great characteristics is his integrity in all aspects of his life, both personally and professionally. His commitment to doing his very best, while maintaining high ethical standards, is an admirable quality that I know will continue if he is selected for this important appointment.

As a proven public servant, the citizens of Carson City would be fortunate to have Robey working alongside all of you as a representative of our wonderful community.

Sincerely,



**Jeanne M. Wittenberg
Director of Administrative Services
Nevada State Senate
775.742.0562**

ANSWERS TO CARSON CITY SUPERVISORS QUESTIONS FOR WARD 3 APPLICANTS

- 1) To pay back Carson City for being so good to me. Also, I am a person who needs to have a purpose in life and being a Supervisor would fulfill that need. Finally, I have been active in the community for a long time and know quite a bit about how city government operates. Obviously, I would learn much more from those who are already serving as supervisors.
- 2) The city became a consolidated municipality in 1969. In doing so the board of supervisors became not only a legislative body, that sets city policy but also the executive branch. That is set forth in article 3 of the Carson City charter. It also states that the board shall appoint a chief administrative officer responsible for carrying out the policies set by the board of supervisors.
- 3) We have a representative form of government and ultimately the board of supervisors will make the final decision. There will be times when a decision will not be popular with a number of people in the community, but tough decisions have to be made. The board can't take a poll of the community on every issue or nothing would get done. For instance, the downtown redevelopment was not popular when the decision to do it was made. Now, most people love it. Public input is important, however.
- 4) I believe the city's growth management ordinance was very forward thinking when it was set in 1978. The 3% cap has only been close to being reached twice. There are many variables on figuring what % we are at each year. Every city needs some growth or it becomes stagnant. However, with no cap the city's infrastructure would be over run.
- 5) Hopefully, the move to the Bob Bolderick Theater will help. However, during the pandemic much citizen input has been curtailed, and as soon as possible ward meetings should be held to get citizen input. Places like the Empire Ranch clubhouse, Silver Oak and Eagle Valley's clubhouses could be used.
- 6) I believe I have given several important contributions to the community. I served 8 years on the Carson City school board and 4 years on the Park and Recreation board. Also, I chaired our state's 150th Anniversary Fair at Fuji Park. I founded the Carson PAL, also, Carson's CASA program and have served as chairman of the Carson City Kiwanis Pancreatic Cancer Awareness Day since its inception 7 years ago. I am not sure which was most important.
- 7) I believe I am a team player, which helps make a board more cohesive. I was called "the voice of reason" by the editor of the Nevada Appeal when I was on the school board. I will bring fresh ideas to the board. I will certainly be on the look out for more quality of life programs to bring to the board.



WAIVER AND NOTICE OF PUBLIC MEETING

The undersigned acknowledges that the Carson City Board of Supervisors will hold a public meeting on November 4, 2020, at 8:30 a.m. at the Sierra Room of the Community Center located at 851 East William Street, Carson City, Nevada, in-person and/or through videoconference and/or telephone conference, to discuss, interview and/or make an appointment to the office of Ward 3 Supervisor.

Nevada Revised Statutes (NRS) 241.033 generally requires a public body to give written notice to any person whose character, alleged misconduct, professional competence, or physical or mental health will be discussed during a meeting. Subsection 7 of NRS 241.033 provides that a meeting to consider an applicant for employment is not subject to this notice requirement.

The undersigned acknowledges that he or she has been provided with this notice in compliance with any requirement of NRS 241.033, expressly waives any and all rights to any additional notice and consents to the Board of Supervisors conducting its interview and making its candidate selection for appointment to the office of Ward 3 Supervisor in a public meeting, including, without limitation, holding discussions regarding his or her qualifications or disqualifications as a candidate.

The undersigned also waives any and all rights to any additional notice in the event the Board of Supervisors holds one or more subsequent meetings to discuss or to take action on any of the foregoing if a final selection for appointment is not made at its November 4, 2020 meeting.

The undersigned further agrees that he or she has been advised that these meetings are open to the public, may be accessible to the public via simultaneous webcast and are being conducted to consider his or her candidacy, which may include, without limitation, matters specified by NRS 241.033 and the qualifications of the undersigned regarding eligibility or suitability for the office of Ward 3 Supervisor. The undersigned understands that all portions of his or her application materials will be provided to the Board of Supervisors, published on the Carson City website and made available for public inspection and copying without redaction of any information.

The undersigned understands that he or she may request withdrawal of his or her application materials from consideration for appointment, but that once submitted, they are public records under Nevada's Public Records Act.

Dated this 16th day of September, 2020.

Roy B Willis
(Signature of Candidate)

Roy B. Willis
(Printed Name of Candidate)

Candidate Declaration for Appointive Position Carson City Supervisor, Ward 3

Name: Chli's Pattison

Home Address: 1151 South Deer Run Rd

Phone: (Mobile) 775-882-4692 (Home) _____

Email: pattisonchli's@gmail.com

Declarations

(As required by Article 2 of the Carson City Charter and NRS Chapter 244)

- | | Yes | No |
|---|-------------------------------------|-------------------------------------|
| a. Are you a resident of Ward 3? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Are you a qualified elector in Carson City? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c. Will you have resided in Carson City for 6 months by November 4, 2020? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d. Do you hold office as a Carson City official in any other capacity? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Declaration of Residency

I, the undersigned, do swear or affirm under penalty of perjury that I have been or will be an actual and bona fide resident of Carson City, Nevada for 6 months by November 4, 2020 as required by Article 2 of the Carson City Charter and have resided at the following residence or residences since May 4, 2020: (Attach additional sheet or sheets of residences as necessary).

1151 South Deer Run Rd
Street Address

Street Address

Carson City
City

City

Nevada
State

State

From 12-2014 To Current
Dates of Residency

From _____ To _____
Dates of Residency

I, the undersigned, do swear or affirm under penalty of perjury that I meet all of the qualifications to hold office as a Carson City Supervisor as set forth in the Carson City Charter, Art. 2, §2.010 and NRS 244.020. I understand that my submitted declaration and resume are considered public information and will be posted online upon receipt.

Chli's Pattison
Candidate' Name

[Signature] 10-7-2020
Signature of Applicant Date

Chris Pattison

1151 South Deer Run Rd, Carson City, NV 89701

Cell: (775) 882-4692

Email: pattisonchris@ymail.com or chris@dragobarsupply.com

Skills:

-Customer service, Negotiation, sales, marketing, hiring, firing, training, product demonstration, purchasing, strong communication and listening skills, website development, industrial manufacturing, rough and finish carpentry, first aid, CPR, EMT-B, ICS, Search and Rescue, mechanical drafting,

Employment:

Carson Demolition, 09/18-Present

Co-Owner

Demolition and removal of small structures, hoarder house clean out, property clean up, junk removal and dumpster rental.

Pawn Broker, 11/12-Present

Employer: Capitol City Loans

5951 Hwy 50 East, Carson City, NV 89701

Hourly Pay- \$17 an hour plus commission, 40 hours plus a week

Supervisor: Charolette Nordman, (775) 882-8882

Negotiating and working contracts with a broad array of customers. Negotiating pawns to both help customers and the store to be profitable. Selling many different products and having exceptional knowledge in all of them: tools, firearms, jewelry, vehicles, electronics and many more. A major responsibility is running all of the store's online sales and marketing. Utilizing eBay, YouTube, Facebook, craigslist and the stores website. In this business, being able to speak with and relate to many different types of people is imperative. My responsibilities include opening and closing the store, handling cash and high value items, purchasing vehicles from other dealers, fleet, auction and individual, hiring, purchasing, sales and marketing, managing online sales, negotiating large and small deals, customer service, pawn negotiations, risk management, customer and vendor relations, training, multi-tasking, problem solver, pricing and much more.

Sales and Marketing Manager, 02/11-Occasionally still work for in a sales training aspect

Employer: Afassco, Inc

2244 Park Pl Ste C, Minden, NV 89423

Owner: Don Schumaker, (775) 783-3555

Creating and leading companies to better themselves and start new businesses by introducing first aid as a product line. Training individuals in first aid and safety protocols for their state and federal regulations. Teaching people how to own a business and be successful. Cold calling existing businesses to convince them to bring on our product line. Added 34 new distributors and dealers. Responsibilities of this position included hiring new route sales personnel, training sales people, acquiring franchise contracts and training those individuals, both in a startup business aspect and an established business added venture, sales and marketing, cold calling, traveling both on short term and long term outside sales trips, heading training seminars, both large and small group training camps, back up speaker and lead speaker.

Warehouse Manager, 02/08-02/11

Employer: Complete Millwork Services

4909 Goni Rd #A, Carson City, NV 89706

Hourly pay- \$15.00 per hour, 40 hours a week

Production fork lift operator, back up machine opp. Includes, but not limited to, operating and maintaining a 5000 sq ft warehouse along with an overflow area. Involved in the operations and receiving and shipping of hard woods, sheet goods along with all paperwork and inventory. Operating and running 20 ft. flatbed for deliveries and pickups.

Additional employment: I have been employed since I was 12 years old. I have hands on, work experience in many fields. Additional information on past employment is available upon request. Off road vehicle tester, ranch hand, busboy, dish washer, construction, masonry, delivery driver, retail store manager (brookstone), business owner, website sales, newspaper delivery, deceased body recovery-transport and much more.

Education

Some College, Certificates in Drafting & architecture TMCC-WNCC-UNR Drafting & Architecture - Reno, NV

EMT-B, TMCC

Vice President AIAS (American Institute of Architectural Students)

Skills

Customer service, negotiation, sales, marketing, hiring, firing, training, product demonstration, purchasing, strong communication and listening skills, website development, industrial manufacturing, rough and finish carpentry, first aid, CPR, EMT-B, ICS, Search and Rescue, mechanical drafting, Proficient in PC and all applications, Word, Excel, Video editing, Photography and more. (10+ years)

Military Service

Branch: USAF Service Country: United States Rank: A1C

Community Activity

Carson City Sheriff's Office Search and Rescue (not currently a member) many community projects and involvement through SAR.

Downtown Nevada Day cleanup with Muscle powered past 3 years

Awards

Presidential volunteer service award 2016 Over 250 hours of volunteer work to the Carson City community through Search and Rescue.

Certifications and Licenses

SARTECHIII 2016 any person who responds to functions on SAR missions. Preparation for the STIII test can be accomplished through self study of the Introduction to SAR Textbook, or attending an Introduction to SAR Course.

First Aid 2018 provide rescuers the fundamental skills to recognize and treat medical emergencies

AWR Certification 2016 This Rescue3 course is the most comprehensive awareness level training course for swiftwater and flood emergency rescue offered today. Recommended for fire fighters, police officers, dispatchers supporting rescues, electric utility workers, gas utility workers, city and county officials, emergency management and Civilians who live or work in areas near swiftwater (moving water) or in areas with flood potential.

CPR/AED 2017 Hands-on skills training prepares you to respond to breathing and cardiac emergencies. It also teaches the skills and knowledge needed to provide care for victims of sudden cardiac arrest through the safe use of an automated external defibrillator (AED) **SRT-1 2020** The SRT course provides rescuers with the fundamentals of survival in moving water and is recommended for anyone who may be called upon to effect in-water rescues. Students gain knowledge in hydrology and river classifications, size-up, site control and scene management. Practical skills include self-rescue, swiftwater swimming and the fundamentals of shore, boat and in-water rescues. Additionally students are introduced to the basics of boat handling and the fundamentals of rope rescue including mechanical advantage and anchor systems.

IRRT Industrial Rope Rescue Technician 2018 This course integrates the most current technology and research on Industrial Rope Rescue and Safety from throughout the world, and utilizes “discovery learning” to teach skills necessary to safely effect work in and around industry. The course covers basic and specialized equipment, ropes and rigging, safety requirements considerations, scene management and organizations, hazard identification, ropes and rigging, ascending, descending, belaying, lowering and raising systems and litter management in an industrial environment. It is designed to prepare individuals to perform rescues for themselves and their coworkers in an emergency. The program provides training and education on safety requirements for personal fall arrest systems, guidelines for minimum requirements for a managed fall protection program, safety requirements for positioning and travel restraint systems to help prevent falls.

ICS 100, 200, 700, 800 Incident Command Structure 2016 National Incident Management System (NIMS) Training Program identifies those courses critical to train personnel capable of implementing all functions of emergency management. This program establishes the NIMS core curriculum to ensure it adequately trains emergency and incident response personnel to all concepts and principles of each NIMS component.

EMT-B 2018 Emergency Medical Technicians-Basic(EMT-B) respond to emergency calls to provide efficient and immediate care to the critically ill and injured, and to transport the patient to a medical facility

To the Mayor & Board of Supervisors
City Hall 201 Carson Street
Carson City, NV 89701

From Donna N. Inversin
1605 N. Nevada St.
Carson City NV 89703

Honorable Mayor and Supervisors

I would like to recommend Chris Pattison for the open Ward 3 Supervisor position.

Chris Pattison has shown himself to be eager to give to the community, such as volunteering his services (his trucks), his time and his family to such events as the post Nevada Day clean up. He loves Carson City and shows that love by getting involved and giving back to the community.

Chris is a young family man and would bring a new fresh outlook to the Board of Supervisors. He supports the Quality of Life initiatives that Bob Crowell helped to sponsor and have brought so much benefit to Carson City in the last decade. I believe that Chris would work hard to help bring new business' and young vibrant growth to Carson City that would help vary our tax base.

Chris is supportive of Open Space and outdoor infrastructure that has already begun to bring visitors and revenue to our city and promises to bring so much more.

As a business owner Chris has had to learn to be a diplomat and to work with others and solve problems on the fly and that should serve him well in the role of a supervisor.

Donna N. Inversin



Citizen of Carson City
Past President and Current Treasurer of Muscle Powered
Current Member of the Open Space Advisory Committee

Action Medical, Inc.

PO Box 189
Newman Lake, WA 99025
(509)226-2030
www.actionmedicalinc.com

September 25, 2020

To Whom it May Concern:

My name is Rod Knodel. My wife and I own a first aid supply distributorship In Spokane WA. I came to know Chris Pattison when Chris worked for Afassco in Minden Nevada. Afassco was my supplier for our first aid products. Chris' job was the Regional Sales and Marketing Manager during that time. I would help Chris with training seminars for other distributors, and I also worked with Chris at the trade shows in the Afassco booth.

Chris was always well versed and knew his products. He was highly effective whether it was speaking to a potential distributor, a salesman or in front of a group of people during training sessions.

I would highly recommend Chris for any potential job. In fact, I have repeatedly told Chris if he ever needed a job to give me a call.

Sincerely,

Rod Knodel
President
Action Medical, Inc.

Personal References

Charolette Nordman (775) 220-7155; Manager Capitol City Loans

Jeff Moser (775) 230-5696; Vice Commander Carson City Search and Rescue

Greg Campagni (775) 450-3836; Manager Carson City Toyota

Bill Burnaugh (775) 720-8882; Owner Capitol City Loans, previous Carson City Supervisor and Mayor Pro tem


Ken Hamilton (775) 315-2827

September 28, 2020

To whom it may concern,

I write this letter in support of Chris Pattison's application for Carson City Supervisor Ward 3. I am confident Chris will represent Carson City in a fair and open manner with both residents and businesses best interest in mind. Chris's business acumen and extensive community contact will serve him well as a member of the Carson City Board of Supervisors.

Respectfully

A handwritten signature in black ink, appearing to read 'Maurice White', with a stylized, flowing script.

Maurice White

- 1) Why are you interested in being appointed to the position of Carson City Supervisor for Ward 3?

I have lived all over this country and Carson City is my favorite place and my home. My family and I love it here. My goal is to give back to our community and help the place that I love as best that I can.

- 2) Are the Mayor, and Supervisors, part of the Executive branch or Legislative branch (or both) of local governance and explain the relationship between the Board of Supervisors, the City Manager and the Courts.

“The Board of Supervisors is the legislative and executive branch of the Carson City Consolidated Municipality. All power is concentrated in this elected body as a whole. Its members are the community’s decision makers. The Board enacts all laws and are the key political and policymakers. The members are responsible for soliciting citizen views in forming these policies and interpreting them to the public.”

- “The Board of Supervisors is responsible for appointing the City Manager, the Internal Auditor, the Public Guardian and the Chief of Alternative Sentencing.”
- “The organization functions under the council-manager form of government whereby the Board is the policymaking arm and City Manager is the administrative and operational arm of the full service government.”

What this means to me. The board are elected officials that serve the community as both legislative and executive. The board is a multi-service body, responsible to the community as a whole.

- 3) Do you believe that the Mayor and Supervisors are accountable to the direct wishes of the electorate, or elected as representative decision-makers? If you believe they are directly accountable to the electorate, explain how you would reconcile and resolve conflicting demands from the electorate on important decisions.

Most definitely, this position poses many challenges. There will rarely be a way to accommodate and appease the entire electorate. It is, however, the responsibility of the individual and the board to do the very best that they can. Online websites and polls are easy to make, and to make available to a targeted demographic based on region. That is one of many ways to receive public input when attempting to make a decision. Ultimately, however, the decision rests on the shoulders of the Board and the Mayor. When decisions are made that cause divide, it is important to then work with the opposing group to find a common ground. This is not always possible, and that is why the electorate have the final say when it comes time to vote us into or out of the office.

- 4) What thoughts do you have on the City's growth management ordinance? Should it be revised, if so how. Or, is the growth management ordinance working - if so, what evidence do you have to support that thought.

The current growth management ordinance is a fantastic idea. Though if additional evidence is shown to me that it needs revised, I will be more than happy to review that information and

adapt from there. However, for the time being, the Carson City Municipal Code Chapter 18.12, as written, is very well thought-out. As written, it allows us to grow in a controlled manner, so that we do not overwhelm not only our water system (which is up to date and can handle a much higher growth rate), but also our Sheriff's department, Fire department, schools capacity (we may need to expand the high school or build another, eventually) and our other resources. We do not want to expand so fast, that we can not support our community. We also do not want to become stagnant and shy away from our growth. Today we are seeing a massive influx of people not only from California, but, thanks to our events like Carson Off Road, we are experiencing an influx of new residents from all over the world. We have a rare opportunity like we have never seen before here. We have always been a "bang and bust" community, but now we are experiencing a constant growth spurt that needs to be balanced, but not lost.

- 5) Citizen engagement in Board of Supervisors' meetings is missing now with the COVID restrictions. What ideas do you have on increasing citizen engagement in city activities? Be specific and detailed.

We have for some time had recordings of meetings, that are available to the public to watch, either live, or at their leisure. We also have a wonderful website and Facebook page along with the assistance of Carson Now advertising meetings. All of these avenues are fantastic. People are calling, messaging and writing in to the city and supervisors with their comments, questions and concerns. However, it is still difficult to receive citizen engagement. The current website that our city has must be navigated to find the information that a citizen is looking for. Though it is easy to navigate, it is difficult to receive engagement unless the information is directly in front of them and easy to interact with. The majority of people want to read a short explanation with imagery to correlate with the explanation. This is why social media sites like Facebook and Instagram are so popular. You can also boost your Facebook and Instagram posts to target whatever demographic or area that you decide to. It may be beneficial for our supervisors to have their own social media presence. This account can not only target people within just Carson City, but can also lead to a landing page that they can interact with. This landing page can have a blog that each Supervisor (if they choose) can write in and receive feedback from. The page can also have a comment section, polls, pictures and anything you desire. I do recommend, though, that it is kept simple to navigate, so that you will receive more interaction. This is based on my experience. I have designed many websites and have owned a couple of Internet-based small businesses.

- 6) In 40 words or fewer, describe your most important contribution during your career or personal life to date that enhanced Carson City's quality of life, and why you think it was beneficial to the community.

I was a member of Carson City Sheriff's Office Search and Rescue. During my time there I had attended many team missions, while also receiving a Presidential Volunteer Service Award for hours of volunteer service given to Carson City.

- 7) In 50 words or fewer, please describe what you hope to steer through the Board of Supervisors, if you are chosen for the Ward 3 seat, that you believe would contribute more to our quality of life than the previous top accomplishment described by you in your previous answer.

It is my goal to help Carson City grow in a positive manner. To work with the rest of our Board and our community in a fair and balanced way, promoting and protecting the reasons that we all love this area for, while also listening to the desires of our community.



WAIVER AND NOTICE OF PUBLIC MEETING

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The undersigned acknowledges that he or she has been provided with this notice in compliance with any requirement of NRS 241.033, expressly waives any and all rights to any additional notice and consents to the Board of Supervisors conducting its interview and making its candidate selection for appointment to the office of Ward 3 Supervisor in a public meeting, including, without limitation, holding discussions regarding his or her qualifications or disqualifications as a candidate.

The undersigned also waives any and all rights to any additional notice in the event the Board of Supervisors holds one or more subsequent meetings to discuss or to take action on any of the foregoing if a final selection for appointment is not made at its November 4, 2020 meeting.

The undersigned further agrees that he or she has been advised that these meetings are open to the public, may be accessible to the public via simultaneous webcast and are being conducted to consider his or her candidacy, which may include, without limitation, matters specified by NRS 241.033 and the qualifications of the undersigned regarding eligibility or suitability for the office of Ward 3 Supervisor. The undersigned understands that all portions of his or her application materials will be provided to the Board of Supervisors, published on the Carson City website and made available for public inspection and copying without redaction of any information.

The undersigned understands that he or she may request withdrawal of his or her application materials from consideration for appointment, but that once submitted, they are public records under Nevada's Public Records Act.

Dated this 7th day of October, 2020.



(Signature of Candidate)

Chris Parrison

(Printed Name of Candidate)

Candidate Declaration for Appointive Position Carson City Supervisor, Ward 3

Name: JAMES WELLS
 Home Address: 4368 HIDDEN MEADOW Dr, CARSON CITY, NV 89701
 Phone: (Mobile) (775) 434-5524 (Home) _____
 Email: Jimwells3@outlook.com

Declarations

(As required by Article 2 of the Carson City Charter and NRS Chapter 244)

- | | Yes | No |
|---|-------------------------------------|-------------------------------------|
| a. Are you a resident of Ward 3? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Are you a qualified elector in Carson City? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c. Will you have resided in Carson City for 6 months by November 4, 2020? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d. Do you hold office as a Carson City official in any other capacity? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Declaration of Residency

I, the undersigned, do swear or affirm under penalty of perjury that I have been or will be an actual and bona fide resident of Carson City, Nevada for 6 months by November 4, 2020 as required by Article 2 of the Carson City Charter and have resided at the following residence or residences since May 4, 2020: (Attach additional sheet or sheets of residences as necessary).

4368 HIDDEN MEADOW Dr
 Street Address

CARSON CITY
 City

NEVADA
 State

From 04/04 To PRESENT
 Dates of Residency

 Street Address

 City

 State

From _____ To _____
 Dates of Residency

I, the undersigned, do swear or affirm under penalty of perjury that I meet all of the qualifications to hold office as a Carson City Supervisor as set forth in the Carson City Charter, Art. 2, §2.010 and NRS 244.020. I understand that my submitted declaration and resume are considered public information and will be posted online upon receipt.

JAMES WELLS
 Candidate' Name

James Wells 10/8/20
 Signature of Applicant Date

James Wells
4368 Hidden Meadow Dr
Carson City, NV 89701
(775) 434-5524
jimwells3@outlook.com

October 8, 2020

Members of the Board of Supervisors
Carson City Executive Office
209 N. Carson St., Suite 2
Carson City, NV 89701

Dear Board Members:

I am honored to submit the attached application packet for your consideration for appointment to the prospective vacancy of the unexpired term of the Ward 3 Supervisor.

I retired from the State of Nevada in July 2018, serving as the first Director of the newly created Governor's Finance Office from July 2015 until my retirement. Prior to that, I served in various executive management positions in the State of Nevada starting in 2001 after beginning my State service in 1992.

I was the co-valedictorian at Carson High School in 1985 and graduated from the University of Nevada, Reno with a major in Business Administration in 1989. I am also a licensed Certified Public Accountant in the State of Nevada.

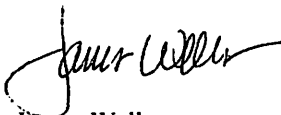
I have over 30 years of experience in government finance and management. In addition to testifying regularly before Legislative committees, I have extensive experience with appointed and elected boards having reported to or sat on them for almost 15 of those 30 years. I believe my background, education, experiences and history make me a strong candidate for the office of Ward 3 Supervisor.

I have provided responses to the thought provoking supplemental questions as requested, and would be pleased to expand upon those responses as well as address other relevant issues should I be granted an interview on November 4th.

I believe I can work well with the other Supervisors and the Mayor to keep Carson City moving in the right direction, and I hope my application warrants serious consideration for the office of Ward 3 Supervisor.

I look forward to discussing this opportunity with you further. I can be reached by phone at (775) 434-5524, or by email at jimwells3@outlook.com.

Sincerely,



James Wells

JAMES WELLS, CPA

4368 Hidden Meadow Drive
Carson City, NV 89701

(775) 434-5524
jimwells3@outlook.com

CAREER PROFILE AND ACHIEVEMENTS

A results-oriented professional with diverse experience in state and local government. A respected team member able to work with others to achieve positive outcomes. An effective communicator and problem solver with a dedicated customer service focus.

Managing Vision and Purpose

- Experience creating and implementing strategic plans along with measurable goals and performance objectives.
- Experience drafting, defending, interpreting and implementing legislation, regulations, policies and procedures.
- Overhauled the State's health insurance plan to control long-term costs in response to funding freezes resulting from the economic downturn of the Great Recession.
- Implemented a customer service system to record calls and standardize responses to provide more consistent and higher quality information to participants.
- Guided the State's health insurance plan through the implementation of the Patient Protection and Affordable Care Act provisions.

Budget, Contract and Financial Management

- Created and defended the 2017-2019 State of Nevada Executive Budget.
- Directed creation of budget training programs for state agencies.
- Experience preparing and auditing governmental financial statements.
- Experience preparing grant applications, implementing grant programs and auditing grants under the Single Audit Act.
- Guided the Department of Education through several rounds of significant budget reductions during the Great Recession with a focus on maintaining service delivery and retaining jobs.
- Created budget and finance regulations for charter schools.
- Negotiated lower provider rates and decreased monthly participant premiums with vendors.

Process Improvement

- Identified and implemented process efficiencies to reduce operational costs and improve the timeliness of collections with a focus on eliminating duplication and increasing accuracy.
- Implemented on-line enrollment capability for participants to access and make changes to their health insurance benefits.
- Implemented an on-line reporting program to reduce printing costs and improve distribution time.
- Initiated development of a grant database to streamline reporting and Cash Management Improvement Act compliance.
- Decentralized statewide accounts payable functions to pay vendors more timely and eliminate payment lag times by three days or more.
- Developed a comprehensive training manual for a new financial system and conducted training for over 750 users.

JAMES WELLS, CPA

Page 2

-
- Assisted with creating a statewide debt collection program and related training and regulations.

PROFESSIONAL EXPERIENCE

JRW CONSULTING, LLC (October 2018 to present):

Managing Member-Owner

Provide accounting, budgeting and consulting services to various state agencies.

STATE OF NEVADA (January 1992 to November 2002; October 2003 to July 2018):

- **Director** – DEPARTMENT OF ADMINISTRATION/GOVERNOR’S FINANCE OFFICE, Carson City, NV (02/15-07/18)
Oversee budget creation and implementation, as well as state agency performance audits. Responsible for review of state contracts and serve as Clerk to the Board of Examiners.
- **Executive Officer** – PUBLIC EMPLOYEES’ BENEFITS PROGRAM, Carson City, NV (06/10-02/15)
Oversee operations of a statewide health insurance benefits program.
- **Deputy Superintendent for Administrative & Fiscal Services** – DEPARTMENT OF EDUCATION, Carson City, NV (06/06-06/10)
Oversee budget, finance, school funding apportionment, grants management, audit, information technology, personnel and payroll functions as well as the charter school and child nutrition programs.
- **Chief Financial Officer** – PUBLIC EMPLOYEES’ BENEFITS PROGRAM, Carson City, NV (10/03-06/06)
Manage budget and finance functions of the Program.
- **Chief Deputy Controller** – STATE CONTROLLER’S OFFICE, Carson City, NV (11/01-11/02)
Oversee daily operations, including financial reporting and information technology functions as well as the implementation of a new statewide financial system.
- **Chief Accountant** – STATE CONTROLLER’S OFFICE/NEVADA HOUSING DIVISION, Carson City, NV (8/99-11/01)
- **Accountant III** – STATE CONTROLLER’S OFFICE, Carson City, NV (8/98-8/99)
- **Fiscal Officer/Finance Manager** - UNIVERSITY OF NEVADA, RENO, Sierra Nevada Job Corps Center/Nevada Cooperative Extension (1/95-8/98)
- **Grants & Projects Analyst II** - UNIVERSITY OF NEVADA, RENO, Controller’s Office, Reno, NV (11/92-1/95)
- **Accountant** - NEVADA HOUSING DIVISION, Carson City, NV (1/92-11/92)

CITY OF ROANOKE, VIRGINIA

Manager of Accounting Services, (November 2002 to October 2003)

Manage financial reporting and accounting functions.

JAMES WELLS, CPA

Page 3

DELOITTE & TOUCHE, Reno, Nevada (January 1990 to December 1991)

Senior Staff Accountant

EDUCATION

Bachelor of Science in Business Administration, Accounting, 1989

University of Nevada, Reno

Graduated with High Distinction, Beta Alpha Psi

Accounting Studies (1985-1987)

University of Nevada, Las Vegas (Margaret Elardi Scholarship recipient)

Carson City High School Valedictorian, 1985

PROFESSIONAL CERTIFICATIONS, MEMBERSHIPS AND ACTIVITIES

- Certified Public Accountant, 1995
- Project Management Certificate, 2000
- Nevada Committee on Local Government Finance member representing the Nevada Association of School Boards (2006-2010)
- Association of Government Accountants
 - Northern Nevada Chapter President (2008-2010)
 - Regional Vice President (2011-2012)
 - Northern Nevada Chapter Treasurer (2012-2013)
- Public Employees' Benefits Program Board Member (2015-2017)
- Governmental Accounting Standards Advisory Council member representing State Budget Officers (2016-2018)

JAMES WELLS, CPA

Page 4

REFERENCES

Leo Drozdoff, Former Director, State of Nevada Department of Conservation and Natural Resources

Phone: (775) 781-1889

Email: leodrozdoff@att.net

Ron Knecht, Former State of Nevada Controller

Phone: (775) 882-2935

Email: ronknecht@aol.com

Mike Willden, Former Chief of Staff to Nevada Governor Brian Sandoval

Phone: (775) 220-4432

Email: mikejwillden@gmail.com

1) Why are you interested in being appointed to the position of Carson City Supervisor for Ward 3?

I have lived in Carson City for most of the last half century. I grew up here, went to school here and am proud to call Carson City my home.

I am a former State department director and State Budget Director. I was a high level State employee during the Great Recession learning to do the same work, and sometimes more, with fewer resources both in terms of dollars and personnel. Those experiences give me a great insight into the inner workings of government. I have a track record of identifying and implementing operational efficiencies and stretching tax dollars to provide the most services for the least cost.

Given the current and forecasted economic climate, I believe I can use those experiences to work with the other members of the Board to benefit the community and the citizens who live here.

2) Are the Mayor, and Supervisors, part of the Executive branch or Legislative branch (or both) of local governance and explain the relationship between the Board of Supervisors, the City Manager and the Courts.

The City operates under the council-manager form of city government, the more popular of the two predominant forms of local government in the United States.

Pursuant to the City's Charter, the Board of Supervisors, made up of an elected mayor and four elected Ward Supervisors, is responsible for the legislative functions of the City including, among other things, maintaining the municipal code by passing ordinances, implementing a budget, and setting the City's vision, goals and policies.

The Mayor is recognized as the executive head of the City for ceremonial and emergency purposes, and the Board exercises its responsibility for other executive functions of the City through its appointment of the City Manager who is responsible for overseeing the administrative operations of the City and for providing advice to the Board, implementing the policies approved by the Board, and reporting on the operations of the City to the Board.

The function of the Courts is to interpret the policies and ordinances set by the Board and insure they do not violate or conflict with any other laws.

3) Do you believe that the Mayor and Supervisors are accountable to the direct wishes of the electorate, or elected as representative decision-makers? If you believe they are directly accountable to the electorate, explain how you would reconcile and resolve conflicting demands from the electorate on important decisions.

The Mayor and Supervisors are elected to office by the voters to make decisions on the electorate's behalf. Citizens have the opportunity every election cycle to vote to continue

in the current direction or to take a different direction. This holds the Mayor and Supervisors ultimately responsible to their constituency for the decisions they make.

Most decisions have pros and cons, supporters and detractors. It is almost impossible to resolve the conflicting demands of all citizens on any given issue. The best approach is to listen to arguments for and against, and to make the best decision possible based on the information available at the time. Every decision can be revisited if the circumstances change sufficiently to warrant additional deliberation.

4) What thoughts do you have on the City's growth management ordinance? Should it be revised, if so how? Or, is the growth management ordinance working – if so, what evidence do you have to support that thought.

Carson City has changed a lot since I first moved here in 1972, growing from a small town to a medium sized city. Fields I played in as a kid are now housing subdivisions. Most of the shopping has moved from the downtown corridor to the perimeter of the city.

While growth can be a positive for the City, it needs to be done smartly with consideration of the impact it will have on existing residents, businesses and visitors. For much of the last decade, growth has been limited due to the fallout from the Great Recession. Now there is building in the City again, and sometimes it feels like a lot coming all at once.

Ordinances should never become stale. While the current growth ordinance has primarily served the City well, keeping within and not overtaxing essential resources, new and proposed building projects could change that dynamic. Any new growth needs to be weighed against the impact it would have on the City's resources, especially water and sewer, traffic movement, and police and fire protective services. While some of the other essential resources outlined in the growth management ordinance are also important, it is in these three areas that growth has the greatest potential to have a detrimental impact on the City and its residents. The growth management ordinance should be proactive in identifying mitigation efforts to the potential impacts new development could have on these resources so that additional growth does not overwhelm essential resources and the people who live here.

5) Citizen engagement in Board of Supervisors' meetings is missing now with the COVID restrictions. What ideas do you have on increasing citizen engagement in city activities? Be specific and detailed.

Citizen engagement was difficult before the pandemic. A substantial majority of citizens do not have regular interactions with the Board of Supervisors nor with any of the Board's related committees and commissions. I have found this to be true no matter the level of government the board represents. Whether it is a lack of time, a lack of interest in the topics being discussed, a lack of knowledge about when, where or how to engage with the Board, a fear of public speaking or some combination of these and other factors, getting citizens to interact with elected and appointed boards is historically difficult.

I have seen a number of attempts to increase engagement used during my career, but none of them had long-term success. Strategies such as moving meeting times to evenings and weekends when more people are off, broadcasting meetings over the internet, adding town halls or other information distribution meetings to attract more public comment, and other similar efforts all had some success but none ever attracted the widespread engagement the bodies implementing them hoped to obtain.

The pandemic and its associated restrictions have made engagement even more difficult for those who do wish to contribute and interact with the Board. While returning to in person unrestricted attendance meetings would be ideal, it is not presently known when that scenario will be practicable.

In the meantime, there are some things the Board could do to insure citizens have the opportunity to make their opinions on meeting items known:

1. Identify decision items that will have *an impact on a significant percentage of the citizen population* (for instance, water and sewer rate increases). For these types of items, a long lead time to the final decision and multiple attempts to obtain feedback should be utilized. Providing information through the most logical or most used medium (for example, including a message on the monthly bill, a flyer outlining the proposal in the monthly billing, or an electronic message blast to those who have provided an email address and/or a cell phone number) along with a process for providing feedback (for example, a survey to solicit responses or an e-mail or phone line to provide feedback to the Board) would be useful in attempting to reach as broad an audience as possible.
2. Identify decision items that will have *a significant impact on a smaller percentage of the population* (for example, approving a new building project in a neighborhood or changing the zoning of a nearby property). For these types of items, a long lead time to the final decision and multiple attempts to obtain feedback should also be utilized. Mailing a letter to all residents within a certain radius of the project along with a mechanism for providing feedback (for example, an online survey to solicit responses or a survey postcard to be returned with feedback) would be useful in attempting to solicit responses from directly impacted parties.
3. Identify decision items that have a regular recurring schedule (for example, the annual budget cycle). For these types of items, citizens should be able to easily find the schedule, where the information will be posted on the City's website, when it will be available, and how to provide feedback to the Board. This information should be prominently displayed on the City's main website page.
4. Speaking of the website, this is now the first place most people turn to for information. It would be great to know if the website is useful to those who visit it. Be it a survey about the website or an ad hoc committee established for the sole purpose of reviewing and discussing the site and its contents, it is important that citizens be able to easily navigate the site and find the information they want or need.
5. There should also be a prominent page on the website about how to provide feedback on a Board item. Many people are unsure of how to go about letting the Board know their opinion. Also, as long as there continue to be restrictions on attendance at meetings, there should be a link on the City's main website page to provide comments to the Board. The link should include a deadline to provide comments along with drop

James Wells
Responses to Supplemental questions for Ward 3 Applicants

down menus to direct the comment to a specific agenda item, the meeting date at which the item will be heard, and any other pertinent details to clarify the specific agenda item to which the comment pertains. For general comments to the Board which would fall under the “Public Comment” agenda item, there should be a “General Comment Not Specific to A Board Agenda Item” choice in the dropdown. The comments should be provided to the Board prior to the appropriate meeting.

Some of these suggestions may have been utilized to some extent, and some may potentially be difficult or costly to implement especially with the City operating under limited resources. However, some of these ideas might be considered as part of a longer term strategy to increase feedback from citizens, even after the pandemic is over.

6) In 40 words or fewer, describe your most important contribution during your career or personal life to date that enhanced Carson City’s quality of life, and why you think it was beneficial to the community.

An example of just doing things needing to be done, I and two family members cleared almost a mile of the Riverview Park trail that became overgrown with weeds and tree limbs last summer improving the trail’s walkability for residents.

7) In 50 words or fewer, please describe what you hope to steer through the Board of Supervisors, if you are chosen for the Ward 3 seat, that you believe would contribute more to our quality of life than the previous top accomplishment described by you in your previous answer.

Quality of life begins and ends with opportunities for the City’s residents. The Board’s role should be to lay a foundation for opportunity to thrive in the community. I would like to see the City’s Strategic Plan update completed, insuring it aligns with the vision and goals of the citizens.



WAIVER AND NOTICE OF PUBLIC MEETING

The undersigned acknowledges that the Carson City Board of Supervisors will hold a public meeting on November 4, 2020, at 8:30 a.m. at the Sierra Room of the Community Center located at 851 East William Street, Carson City, Nevada, in-person and/or through videoconference and/or telephone conference, to discuss, interview and/or make an appointment to the office of Ward 3 Supervisor.

Nevada Revised Statutes (NRS) 241.033 generally requires a public body to give written notice to any person whose character, alleged misconduct, professional competence, or physical or mental health will be discussed during a meeting. Subsection 7 of NRS 241.033 provides that a meeting to consider an applicant for employment is not subject to this notice requirement.

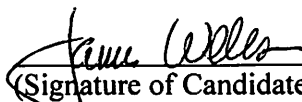
The undersigned acknowledges that he or she has been provided with this notice in compliance with any requirement of NRS 241.033, expressly waives any and all rights to any additional notice and consents to the Board of Supervisors conducting its interview and making its candidate selection for appointment to the office of Ward 3 Supervisor in a public meeting, including, without limitation, holding discussions regarding his or her qualifications or disqualifications as a candidate.

The undersigned also waives any and all rights to any additional notice in the event the Board of Supervisors holds one or more subsequent meetings to discuss or to take action on any of the foregoing if a final selection for appointment is not made at its November 4, 2020 meeting.

The undersigned further agrees that he or she has been advised that these meetings are open to the public, may be accessible to the public via simultaneous webcast and are being conducted to consider his or her candidacy, which may include, without limitation, matters specified by NRS 241.033 and the qualifications of the undersigned regarding eligibility or suitability for the office of Ward 3 Supervisor. The undersigned understands that all portions of his or her application materials will be provided to the Board of Supervisors, published on the Carson City website and made available for public inspection and copying without redaction of any information.

The undersigned understands that he or she may request withdrawal of his or her application materials from consideration for appointment, but that once submitted, they are public records under Nevada's Public Records Act.

Dated this 8th day of OCTOBER, 2020.



(Signature of Candidate)

JAMES WELLS

(Printed Name of Candidate)

Candidate Declaration for Appointive Position Carson City Supervisor, Ward 3

Name: Stan Jones
 Home Address: 5003 Hells Bells Rd, Carson City, NV 89701
 Phone: (Mobile) 775-342-8372 (Home) 775-883-7964
 Email: Stan Jones 775 @ gmail.com

Declarations

(As required by Article 2 of the Carson City Charter and NRS Chapter 244)

- | | Yes | No |
|---|-------------------------------------|-------------------------------------|
| a. Are you a resident of Ward 3? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Are you a qualified elector in Carson City? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c. Will you have resided in Carson City for 6 months by November 4, 2020? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d. Do you hold office as a Carson City official in any other capacity? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Declaration of Residency

I, the undersigned, do swear or affirm under penalty of perjury that I have been or will be an actual and bona fide resident of Carson City, Nevada for 6 months by November 4, 2020 as required by Article 2 of the Carson City Charter and have resided at the following residence or residences since May 4, 2020: (Attach additional sheet or sheets of residences as necessary).

5603 Hells Bells Rd
 Street Address
Carson City
 City
NV
 State
 From Aug 1993 To PRESENT
 Dates of Residency

 Street Address

 City

 State
 From _____ To _____
 Dates of Residency

I, the undersigned, do swear or affirm under penalty of perjury that I meet all of the qualifications to hold office as a Carson City Supervisor as set forth in the Carson City Charter, Art. 2, §2.010 and NRS 244.020. I understand that my submitted declaration and resume are considered public information and will be posted online upon receipt.

Stan Jones
 Candidate's Name
Stan Jones 16-09-20
 Signature of Applicant Date

Stan Jones

**5003 Hells Bells Road
Carson City, NV 89701
Telephone 775-342-8372
Email stanjones775@gmail.com**

Career Summary

Successful, longtime business owner.
Distinguished Military Career, reaching the rank of Brigadier General.
Proven record of community service as a volunteer and service on numerous boards.

Career History

- 2001 to present owner/operator of The Purple Avocado, a Carson City gift shop
- 1986 to 2010 owner/operator of High-Country Services, Paint Contractor
- 1986 to 1992 State Director of Selective Service for Nevada
- 1953 to 1985 Army National Guard, Highest grade held Brigadier General

Community Service

- Ron Wood Family Resource Center, Board Member, 2018 to present
- V&T Railroad Commission, Board Member and Board Chairman, 2017 to present
- Carson City Arts and Cultural Committee, Board Member, Visitor Bureau Board Representative, 2015 to 2016
- Carson City Visitors Bureau, Board Member, 2012 to 2016
- Carson City Chamber of Commerce, Board of Directors Chairman, 2012 to 2013
- Downtown Business Association, Founding Board Member, 2006 to present
- Nevada Veterans Service Commission, Board Member, 2004 to 2008
- Northern Nevada Veterans Cemetery Board, Chairman, 2002 to 2012
- Redevelopment Authority Citizens Committee, Board Member, 2002 to 2008

Awards:

- Inducted into Nevada National Guard Hall of Fame, 2002
- Selective Service Meritorious Service Medal, 1989
- American Legion Award, for Service to Veterans 2012

Membership

- Fraternal Order of Elks, Honorary Life Member
- Veterans of Foreign Wars, Lifetime Membership

Education:

- University of Nevada, Reno
- Army Command and General Staff College
- US Air Force Command and Staff College



State Agent & Transfer Syndicate, Inc.

Corporate Formations - Resident Agent Services

Celebrating over 100 years in business

October 6, 2020

Re: Recommendation for Stan Jones

To Whom it may concern:

Over the last 20 years, that I have known Stan as a leader, he has an incredible work ethic. If Stan is not 20 minutes early to a meeting then he considers himself extremely late. Stan and I have sat together on many boards and committees, mainly on the Redevelopment Authority Citizens Committee, and the Carson City Area Chamber of Commerce board of Directors. In 2006 Stan's leadership was very instrumental in the formation of the current Carson City Downtown Business Association (DBA). I have seen firsthand how Stan treats people with respect and integrity. Stan's experience and foresight enables him ability to create positive outcomes, with all of the stakeholders involved. Stan is always well versed on the subject he speaks on, with a very methodical and calm approach. He is effective in building consensus for the common good. I have become an advocate and am proud to call Stan a friend.

I highly recommend Stan Jones to sit on the Carson City Board of Supervisors.

Best Regards

John E (Jed) Block

President



1248 Crain Street, Carson City, Nevada 89703

October 5, 2020

To whom it concerns,

I am writing to you as the contracted General Manager of the V&T Railway operations in Carson City. It brings me great honor to write this letter regarding Stan Jones and to provide you with my experience of working with him.

I begin this letter with this genuine statement; Stan Jones is the most outstanding and supportive person who I have worked with in my 20 plus years of managing business-related, community organizations that involve volunteer boards.

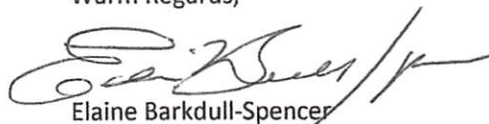
It is not often that you work with someone who is both a leader and team member or who takes their role to serve an organization as committedly as Stan Jones. As chairman of the V&T Railway Commission, he communicates with me nearly daily, because he is genuinely interested in the business of the operations and is willing to offer insight and assistance as needed. The V&T Railway operations had its challenges when I took over a few years ago and Stan Jones was an engaged and supportive commissioner even before he became the chairman. It was his selflessness and belief in the operation that helped to get the V&T Railway where it is today.

In addition to his intellect and professionalism, his passion for Carson City is an attribute that will make him an outstanding interim Carson City Supervisor. Stan Jones and his wife, Sue, are longtime, local businessowners who have invested their time and resources in Carson City. He also maintains strong relationships with major Carson City stakeholders and is knowledgeable of many of the important aspects of the City.

The person I have witnessed in Stan Jones is one who participates openly in meetings, does his due diligence, and comes to meetings prepared. I believe he would be an asset to the Carson City Board of Supervisors and to Carson City citizens.

Please call me at 775-340-2045 if you have any questions or would like further comment.

Warm Regards,



Elaine Barkdull-Spencer

October 1, 2020

Mayor Pro Tempore and the Supervisors
City Hall
201 North Carson Street, Suite 2
Carson City, Nevada 89701

Dear Mayor Pro Tempore and the Supervisors of Carson City,

It is with great pleasure that I am writing to recommend Stan Jones for Supervisor of Ward 3. I have known Stan for over 40 years. He has always been interested in the well being of Carson City and its residents. Stan has been an active participant in many city committees and organizations. His continued efforts to better our city has always had a positive impact.

Stan is a great citizen of our city and will be a great supervisor. He will work hard to improve our city and make good decisions for all of the citizens. Please make Stan your choice to be Supervisor of Ward 3.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Bruce Robertson', with a stylized flourish extending to the right.

Bruce Robertson

Responses to Ward 3 Applicant Questions:

- 1. Carson City is a wonderful place to reside, any community that has a regional hospital and a community college has a leg up on those that don't. This has been my home for the past 50 years, I have raised a family and successfully owned two businesses and believe in giving back to my community. I believe my success and personal community involvement supports that belief.**

- 2. Since becoming a consolidated municipality in 1969 the Board of Supervisors serves as both the executive and legislative branch for Carson City. The City Manager is appointed by the Board of Supervisors to be the day to day Manager and carry out the policy as set by them.**

- 3. The Board is elected as a representative decision-maker therefore they are responsible for all final decisions. Compromise is always a good tool, however sometimes difficult decisions have to be made that are for the best interest of Carson City.**

- 4. The growth management ordinance was established in the late 1970s. It provides the city a guide on developing long range budget plans to ensure they can provide not only the infrastructure needs but also support services i.e. fire and police to meet future development demands. Our growth limits have increased incrementally the past three years, 3% each year, that indicates the program is effective. Now that the waste treatment plant has been fully upgraded to meet current demands, there exists a possibility the growth limit could be increased in the future.**

- 5. The present Board has done the best possible during these times. Current plans are in the system to upgrade both audio and visual systems in both the Sierra room and the lobby, when completed this should allow for more citizen participation at meetings. In addition, I recognize the need for more citizen engagement, some ideas might include allowing for call-in questions or emails, and solicit comments on the agenda prior to each meeting.**

- 6. When I was President of the Chamber of Commerce our Board was able to get approved and installed the electronic reader board at the community center. I served as a close advisor to Mayor Crowell for the past 12 years.**

- 7. I have always been a team player and a people person. I believe the next two years will require continued fiscal responsibility, and challenging decision making. The present Board has been very successful and I would like to continue future programs with the same level of success and positive demeanor.**



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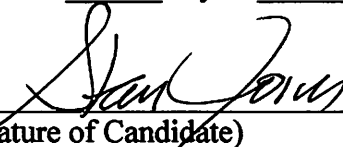
The undersigned acknowledges that he or she has been provided with this notice in compliance with any requirement of NRS 241.033, expressly waives any and all rights to any additional notice and consents to the Board of Supervisors conducting its interview and making its candidate selection for appointment to the office of Ward 3 Supervisor in a public meeting, including, without limitation, holding discussions regarding his or her qualifications or disqualifications as a candidate.

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The undersigned understands that he or she may request withdrawal of his or her application materials from consideration for appointment, but that once submitted, they are public records under Nevada's Public Records Act.

Dated this 9 day of OCTOBER, 2020.



(Signature of Candidate)

Stan Jones

(Printed Name of Candidate)

**Candidate Declaration for Appointive Position
Carson City Supervisor, Ward 3**

Name: K. Renée Plain
 Home Address: 1641 Sonoma St, Carson City, NV 89701
 Phone: (Mobile) (775) 443-6660 (Home) NA
 Email: renee.plain@gmail.com

Declarations

(As required by Article 2 of the Carson City Charter and NRS Chapter 244)

- | | Yes | No |
|---|-------------------------------------|--------------------------|
| a. Are you a resident of Ward 3? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Are you a qualified elector in Carson City? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c. Will you have resided in Carson City for 6 months by November 4, 2020? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d. Do you hold office as a Carson City official in any other capacity? | <input type="checkbox"/> | <input type="checkbox"/> |

Declaration of Residency

I, the undersigned, do swear or affirm under penalty of perjury that I have been or will be an actual and bona fide resident of Carson City, Nevada for 6 months by November 4, 2020 as required by Article 2 of the Carson City Charter and have resided at the following residence or residences since May 4, 2020: (Attach additional sheet or sheets of residences as necessary).

1641 Sonoma St.
 Street Address
Carson City
 City
NV 89701
 State
 From 9/2008 To Present
 Dates of Residency

 Street Address

 City

 State
 From _____ To _____
 Dates of Residency

I, the undersigned, do swear or affirm under penalty of perjury that I meet all of the qualifications to hold office as a Carson City Supervisor as set forth in the Carson City Charter, Art. 2, §2.010 and NRS 244.020. I understand that my submitted declaration and resume are considered public information and will be posted online upon receipt.

K. Renée Plain
 Candidate' Name
K. Renée Plain
 Signature of Applicant

 Date

K. RENEE PLAIN

1641 Sonoma St, Carson City, NV 89701 · 775.443.6660

Renee.Plain@gmail.com

I am a driven business owner of nine years, with 15 years of communications, marketing, public relations, community and government relations experience. I've served on multiple Carson City non-profit and citizen advisory boards, and have been a trusted advisor to Carson City leaders, including Mayor Bob Crowell, Sheriff Furlong, Supervisor Karen Abowd, and Supervisor Molly Walt.

PROFESSIONAL EXPERIENCE

SEPTEMBER 2011 - PRESENT

CEO AND FOUNDER, IN PLAIN SIGHT MARKETING LLC

Lead digital marketing, strategy, community and government relations and media buy projects. Manage company budget and annual projections, all accounts receivable and payable, company operations, human relations, payroll and business development.

APRIL 2009 – JANUARY 2012

MEDIA ACCOUNT MANAGER, SIERRA NEVADA MEDIA GROUP

JULY 2009 – APRIL 2009

ADVERTISING ACCOUNT MANAGER, RENO GAZETTE-JOURNAL

NOVEMBER 2006 – MAY 2008

MEDIA ACCOUNT MANAGER, MOTORCYCLE AND ATV INDUSTRY MAGAZINE

EDUCATION

DECEMBER 2004

BACHELOR OF ARTS IN ENGLISH, MINOR IN COMMUNICATIONS, UNIVERSITY OF CALIFORNIA, DAVIS

COMMUNITY SERVICE AND MEMBERSHIP

CARSON CITY CHAMBER OF COMMERCE, 2009-PRESENT

Member, past Vice Chair of Ambassador Committee, past Ambassador

CARSON VALLEY CHAMBER OF COMMERCE, 2009-PRESENT

Member, Leadership Douglas County – 2020 current, past Ambassador

PARTNERSHIP CARSON CITY, 2016-PRESENT

Board Member, Secretary

ROTARY CLUB OF CARSON CITY, 2019-2020

Member, Brand & Publicity Chair

CARSON CITY SCHOOL DISTRICT ADVISORY TECHNICAL SKILLS COMMITTEE, 2017-2019

Member

CARSON CITY CULTURE AND TOURISM AUTHORITY, 2014-2018

Board Member, 2017/18 Vice Chair

FRIENDS IN SERVICE HELPING, 2012-2014

Board Member, Secretary

THE GREENHOUSE PROJECT, 2013-2015

Action Group Member

YOUNG BUSINESS PROFESSIONALS, 2009-2012

Member, Membership Committee

DOWNTOWN BUSINESS ASSOCIATION, 2008-2010

Member, Board of Directors – Secretary

AWARDS

- **Public Relations Society of America's 2019 Gold Spike Award for Community Excellence:** Outstanding achievement and dedication to serving non-profit organizations
- **Public Relations Society of America's 2019 Best of Show for receiving a perfect 100-point score for Media Relations – Paid:** Newton Learning Center - Reno
- **Public Relations Society of America's 2019 Silver Spike Awards for Media Relations – Paid,** Meals on Wheels Carson City
- **Public Relations Society of America's 2019 Silver Spike Awards for Media Relations – Paid,** Newton Learning Center – Reno
- **Public Relations Society of America's 2019 Silver Spike Awards for Community Relations,** Meals on Wheels Carson City
- **Public Relations Society of America's 2019 Silver Spike Awards for Community Relations,** Newton Learning Center – Reno
- **Public Relations Society of America's 2019 Bronze Spike Awards for Audio, Video and Webcasts,** Meals on Wheels Carson City
- **Public Relations Society of America's 2019 Bronze Spike Awards for Overall Campaign,** Meals on Wheels Carson City

- **Public Relations Society of America’s 2019 Awards of Excellence for Audio, Video and Webcasts, Newton Learning Center – Reno**
- **Nevada Business Magazine’s 2019 Family Owned Business “It’s Good to be on Top” Finalist**
- **Public Relations Society of America’s 2018 Bronze Spike Award for Community Relations: Meals on Wheels - Carson City Senior Center**
- **Public Relations Society of America’s 2018 Award of Excellence in Media Relations Earned, Online, Print, Expert Positioning: Meals on Wheels Carson City**
- **American Marketing Association 2018 Finalist Best in Event Promotion: Carson City Senior Center/Meals on Wheels: Carson’s Got Talent**
- **Northern Nevada Development Authority 2016 Mark Twain Best Marketing Campaign: Ginger Easley Carson Valley Community Food Closet food and donation drive campaign**
- **Northern Nevada Development Authority Kit Carson Entrepreneur of the Year 2014**

October 9, 2020

Carson City Supervisors
201 N. Carson Street, Suite 2
Carson City, NV 89701

Dear Carson City Supervisors,

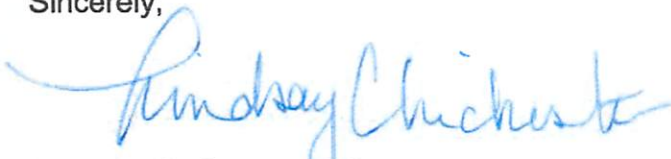
I am very excited to write a letter in support of Renee Plain for Ward 3, which Ms. Lori Bagwell will be vacating to serve as Mayor. In 2016, I began working for the University of Nevada, Reno Cooperative Extension Office in Carson City and met Renee through events associated with the Carson City Chamber of Commerce, as well as other professional opportunities within our community. Instantly I was drawn to Renee's enthusiasm, energy, and overall good nature. Now that we have moved past acquaintances, and are friends, I know that Renee will bring an open-mind, a solid set of balanced moral and ethical obligations to the many issues that will be presented to her, and an overall determination to do not only what is best for Ward 3, but also for all of Carson City and the citizens.

As a working mother myself, I am very excited that Renee would represent other persons like myself who are trying to balance family, career, service to community, volunteerism, and more. Within Ward 3 there are five schools, and I have no doubt that Renee will have her finger on the pulse of education in our community and the young people that are near and dear to all of us. Furthermore, as a young professional, Renee understands the importance of vibrancy, relevancy, and grit that our small business community needs now more than ever. Finally, Renee will undoubtedly serve in this role with transparency, professionalism, integrity, and a little humor sprinkled on top.

I continue to live in Carson City and raise my family here, while commuting to the Douglas County Extension Office. I have enjoyed working with Renee on issues important to our communities, especially regarding agriculture and open space. Our beloved Mayor Crowell entrusted his reelection campaigns to Renee and her team, as he thought she was the best woman for the job – and she was. Please join me in echoing those sentiments by selecting Renee Plain as the best candidate for Ward 3.

Please do not hesitate to reach out if you have any questions.

Sincerely,



Lindsay Chichester, PhD
Douglas County Extension Educator
lchichester@unr.edu
775-782-9960



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October 9, 2020

Board of Supervisors
City Hall
201 N. Carson Street, Suite 2
Carson City, NV 89701

Dear Supervisors,

I am writing to offer my wholehearted support for Renee Plain, a candidate for Ward 3, a non-partisan seat.

I have known Renee for four plus years, first as a representative for Mayor Bob Crowell and more recently in a business context. As a woman, Renee holds strong family values and a view that mirrors that of most of the constituents in Ward 3. As a Supervisor, she will represent the people of the district honorably and ensure that our voices are heard in Carson City.

Renee has the education, the common-sense approach and drive needed to make a difference in the future of our region. I cannot stress enough my confidence in Renee Plain.

Sincerely,

Genevieve Frederick
Founder/President



Partnership Carson City
1925 N. Carson St. Carson City, NV 89701
775.841.4730
hannah@pcccarson.org
pcccarson.org

Carson City Board of Supervisors

Carson City Ward 3 Recommendation

Dear Carson City Board of Supervisors,

It is my great pleasure to recommend Renee Plain as the next Supervisor of Ward 3.

I am Hannah McDonald, Executive Director of Partnership Carson City (PCC), Carson City's substance abuse prevention and education coalition. As the Executive Director I have been blessed with involved and passionate Executive Board members, though few can compare to Renee Plain. Mrs. Plain is currently in her third – two-year term as a board member and holds the secretarial position while meeting the community sector as a parent of school aged children and public relations expert.

During Mrs. Plains time on the PCC board she has displayed passion and awareness of what it means to shape a healthy community while bringing expertise of other businesses and non-profits to the table. The role of a PCC board member is vital as it includes making difficult funding decisions that impact the essential services that are provided to Carson City residents. She makes her decisions diligently with thought and compassion, a trait that is hard to find. She profoundly cares for Carson City's families; this shows as she dedicates her time to serve on various boards that support this population. As a small business owner herself, she knows the importance of showcasing a business's strengths and rebuilding its weaknesses, an attribute that is much needed when serving a community.

Outside of her successes as a dedicated community member and businesswomen, she is also a mother of school aged children and therefore has knowledge and daily experience of what it means to raise, as well as educate, a young family in Carson City. Ward 3 has more schools than any other Ward making her perfectly suited to personally relate to those that have children in these schools, she can speak on behalf of parents and students as she lives that experience daily.



Renee Plain works and lives for a strong, healthy, capable community that will support families, schools, and businesses for years to come. Unlike any other candidate she will bring knowledge to the board that is relatable, relative, and prevalent to the Ward she will be serving along with well-rounded knowledge of Carson City as whole. Without reservation I and the staff of Partnership Carson City recommend Mrs. Renee Plain for Supervisor of Ward 3.

Should further questions arise, I invite you to call me regarding your ideal candidate.

Deepest regards,

A handwritten signature in black ink, appearing to read 'Hannah McDonald', written over a printed name.

Hannah McDonald

EXECUTIVE DIRECTOR

**Steven J. Thaler
1736 Westwood Dr.
Minden, NV 89423**

October 1, 2020

To Carson City Board of Supervisors,

It gives me great pleasure to write this letter of recommendation for Renee Plain. Ms. Plain has been a friend and colleague of mine for over 3 years now.

In my contacts with her in my capacity as a former Douglas County Commissioner, I have found Ms. Plain to be a true leader in the community, in her business and her private life. When Ms. Plain is working on a project for her clients, she does so with dedication and tenacity. She does her research to make sure that the end result is favorable to her clients while remaining ethical and honest. I know of no other person more compassionate and dedicated to true and honest government at all levels.

I am confident that Ms. Plain will be a continued asset to Carson City and I would highly recommend her for the Carson City Board of Supervisors. If I can be of additional assistance, you may reach me at (775) 782-0268.

Respectfully Submitted,

Steven J. Thaler
Former Douglas County Commissioner (2014-2018)

Carson City Supervisor – Ward 3 Applicant Questions

- 1. Why are you interested in being appointed to the position of Carson City Supervisor for Ward 3?**

I have lived in Carson City for the past 16 years. Nine years ago I started a small business with the mission of working with people, organizations, and businesses that are trying to make our community and region a better place to live, work, and play. Since then, I have had the honor of working with many of Carson City's amazing leaders, including past Supervisors and our late Mayor Bob Crowell, Sheriff Ken Furlong, non-profits such as the Boys & Girls Clubs of Western Nevada and the Carson City Senior Center, and local businesses that work every day with that same purpose.

While our current and past supervisors over the last 8 years have been diverse in education, careers and experience and representation, I see significant categories of our population that are not currently represented on the board – those under 45 years old and working families. This demographic makes up a big part of our community. Ward 3 alone includes three elementary schools, a middle school, and the high school. While I want to serve on the board for many reasons, this is one of the biggest – to give representation to a large demographic that has not had representation in over 8 years.

- 2. Are the Mayor, and Supervisors, part of the Executive branch or Legislative branch (or both) of local governance and explain the relationship between the Board of Supervisors, the City Manager and the Courts.**

The Board of Supervisors represents both the Executive and Legislative branch of the Carson City Consolidated Municipality. They ultimately are responsible for making the decisions for the community, enact the laws and policies, and “approves the budget, determines tax rates, focuses on the community's goals, major projects, capital financing and strategic planning, land use development, growth management, master plans, and contractual agreements.”
(Carson.org)

The BOS also appoints the City Manager, who then is the “administrative and operational arm” – the one that manages the city staff in executing on items decided by the Supervisors.

- 3. Do you believe that the Mayor and Supervisors are accountable to the direct wishes of the electorate, or elected as representative decision-makers? If you believe they are directly accountable to the electorate, explain how you would reconcile and resolve conflicting demands from the electorate on important decisions?**

All elected officials should be held accountable to their constituents, while at the same time need to be prepared to make hard decisions that may not be popular.

Voters determine who they wish to represent them and have the power to re-elect Supervisors or vote for them to be replaced. It is important for the Board to not just live in the community, but to be actively involved in the community. Supervisors must make every effort to reach out to multiple members from as many segments as possible and listen to what is important to them in order to make decisions that work to benefit the community as a whole.

At the same time, it is the job of the Board to do the research and have the conversations needed to make the most informed and best decisions for the community, some of which will not be popular. I believe it is important to share reasoning behind the why of hard decisions to help the community understand that which may not be easily seen just from the surface.

- 4. What thoughts do you have on the City's growth management ordinance? Should it be revised, if so how. Or, is the growth management ordinance working – if so, what evidence do you have to support that thought.**

The growth management ordinance regulates residential growth to ensure our resources will not be overburdened. Carson City has seen many changes over the years, but according to Census data, has not seen a significant increase in residents over the past 20 years. The most recent growth boom was 30 years ago when Carson City experienced a 29.9% growth from 1990 to 2000. In the last 10 years, our population has increased by 642 people, or 1.16%.

With that data, I'd say the ordinance is working. The Board of Supervisors and Planning Commission reviews the ordinance annually to determine growth for the near future, which I believe is incredibly smart as resources such as water can be impacted by multiple factors. This allows us review growth trends and add diverse population segments to our tax base so we can grow at a sustainable rate versus the extreme growth being seen in Reno currently.

As far as commercial and industrial development, I know Carson City's water and wastewater facilities have received significant upgrades as to what it can handle. Development of any kind should always have the future of the city and its residents in mind – especially where water, safety, and other infrastructure is involved.

- 5. Citizen engagement in Board of Supervisors' meetings is missing now with the COVID restrictions. What ideas do you have on increasing citizen engagement in city activities? Be specific and detailed.**

Lack of citizen engagement in local or state politics was a problem long before COVID restrictions and is not unique to just Carson City, but in communities nationwide.

City staff have worked incredibly hard to keep residents informed of key items going on via social media, the city website, media sources, etc. – from meetings to construction updates to requesting applications for community service openings. All meetings were live streamed prior to COVID, but the city has started Live Streaming on multiple platforms beyond the website.

These are all great methods for informing community members, but it does little to empower the community to engage. One medium the city is not using to interact with the community is email. It is an extremely powerful tool that is still widely utilized. Email campaigns with information on upcoming meetings, outcomes of meetings, opportunities to get involved in Citizen Committees and volunteer opportunities, surveying for public opinion, etc. are all things that can be done via email.

As mentioned before, I believe it is important for Supervisors to actively participate in the community they live in and to meet people where they are. By making leadership accessible, it allows for more direct conversations and encouragement for engagement by meeting people

where they are. This includes attending Chamber events to keep in touch with the business community, youth sports events as they start happening again, serving on or being in regular communication with our local non-profits, and small, regular gatherings similar to the Breakfast with Brad and regular monthly walk-about past Supervisor Abowd hosted.

6. **In 40 words or fewer, describe your most important contribution during your career or personal life to date that enhanced Carson City's quality of life, and why you think it was beneficial to the community.**

Through the work of my agency, I give unfailing and untiring support to those who have no voice equal time in the public eye, including fighting for the rights of children, seniors, victims of violence, homeless, and those afflicted with addiction.

7. **In 50 words or fewer, please describe what you hope to steer through the Board of Supervisors, if you are chosen for the Ward 3 seat, that you believe would contribute more to our quality of life than the previous top accomplishment described by you in your previous answer.**

Families in Carson City are struggling in ways that our current board members have never experienced. We need systems of support for families, especially in mental and emotional health, which is extremely taxed right now as we navigate remote and hybrid schooling, work, and day-to-day duties.



WAIVER AND NOTICE OF PUBLIC MEETING

The undersigned acknowledges that the Carson City Board of Supervisors will hold a public meeting on November 4, 2020, at 8:30 a.m. at the Sierra Room of the Community Center located at 851 East William Street, Carson City, Nevada, in-person and/or through videoconference and/or telephone conference, to discuss, interview and/or make an appointment to the office of Ward 3 Supervisor.

Nevada Revised Statutes (NRS) 241.033 generally requires a public body to give written notice to any person whose character, alleged misconduct, professional competence, or physical or mental health will be discussed during a meeting. Subsection 7 of NRS 241.033 provides that a meeting to consider an applicant for employment is not subject to this notice requirement.

The undersigned acknowledges that he or she has been provided with this notice in compliance with any requirement of NRS 241.033, expressly waives any and all rights to any additional notice and consents to the Board of Supervisors conducting its interview and making its candidate selection for appointment to the office of Ward 3 Supervisor in a public meeting, including, without limitation, holding discussions regarding his or her qualifications or disqualifications as a candidate.

The undersigned also waives any and all rights to any additional notice in the event the Board of Supervisors holds one or more subsequent meetings to discuss or to take action on any of the foregoing if a final selection for appointment is not made at its November 4, 2020 meeting.

The undersigned further agrees that he or she has been advised that these meetings are open to the public, may be accessible to the public via simultaneous webcast and are being conducted to consider his or her candidacy, which may include, without limitation, matters specified by NRS 241.033 and the qualifications of the undersigned regarding eligibility or suitability for the office of Ward 3 Supervisor. The undersigned understands that all portions of his or her application materials will be provided to the Board of Supervisors, published on the Carson City website and made available for public inspection and copying without redaction of any information.

The undersigned understands that he or she may request withdrawal of his or her application materials from consideration for appointment, but that once submitted, they are public records under Nevada's Public Records Act.

Dated this 9th day of October, 2020.

K. Renée Plain

(Signature of Candidate)

K. Renée Plain

(Printed Name of Candidate)