

CARSON CITY BOARD OF SUPERVISORS
Minutes of the November 19, 2020 Meeting
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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, November 19, 2020 in the Community Center Bob Boldrick Theater, 851 East William Street, Carson City, Nevada.

PRESENT:

Acting Mayor Brad Bonkowski
Supervisor Stacey Giomi, Ward 1
Supervisor Lori Bagwell, Ward 3
Supervisor John Barrette, Ward 4

STAFF:

Nancy Paulson, City Manager
Aubrey Rowlett, Clerk-Recorder
Stephanie Hicks, Deputy City Manager
Dan Yu, Assistant District Attorney
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours. All meeting minutes and audio recordings are available for review at: <https://www.carson.org/minutes>.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:31:00) – Acting Mayor Bonkowski called the meeting to order at 8:31 a.m. Ms. Rowlett called roll to determine quorum. Brian Underwood, Sierra Lutheran High School Executive Director, provided the invocation and led the Pledge of Allegiance.

5. PUBLIC COMMENT

(8:33:27) – Acting Mayor Bonkowski entertained public comments; however, none were forthcoming.

(8:33:38) – Acting Mayor Bonkowski invited Ms. Rowlett and Elections Chief Deputy Clerk Miguel Camacho to join him, and read into the record a proclamation titled *Election Day Heroes*, incorporated into the record. He thanked and recognized Staff and all the volunteers, proclaiming November 19, 2020 “Election Hero Day.”

6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – OCTOBER 15, 2020

(8:37:29) – Acting Mayor Bonkowski introduced the item and entertained changes, corrections, and/or a motion.

(8:37:44) – Supervisor Bagwell moved to approve the minutes of the October 15, 2020 Board of Supervisors meeting with a previously corrected typographical error. Supervisor Barrette seconded the motion which carried 4-0-0.

7. FOR POSSIBLE ACTION: ADOPTION OF AGENDA

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(3:38:03) – Acting Mayor Bonkowski introduced the item. Ms. Paulson and the Supervisors indicated they had no changes to the agenda. Acting Mayor Bonkowski considered the agenda adopted as published.

CONSENT AGENDA

(8:38:21) – Acting Mayor Bonkowski introduced the item. Supervisor Bagwell requested pulling item 8.A from the Consent Agenda for discussion. Acting Mayor Bonkowski entertained a motion.

(8:38:45) – Supervisor Bagwell moved to approve the Consent Agenda as published, with the exception of item 8.A. Supervisor Giomi seconded the motion.

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| RESULT: | APPROVED (4-0-0) |
| MOVER: | Supervisor Bagwell |
| SECONDER: | Supervisor Giomi |
| AYES: | Supervisors Bagwell, Giomi, Barrette, and Acting Mayor Bonkowski |
| NAYS: | None |
| ABSTENTIONS: | None |
| ABSENT: | None |

8. CITY MANAGER

8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON RATIFYING THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF OCTOBER 3, 2020 THROUGH NOVEMBER 6, 2020.

(8:39:11) – Acting Mayor Bonkowski introduced the item. Supervisor Bagwell noted for the record that upon reviewing the City’s “check runs” she had noticed that an approval had been made by an employee who had left the City two years ago. She stated “we still have a little bit of cleanup work to do with our approval ranges,” adding that the Finance and Information Technology Departments would work together to remedy future issues and wished the public to know “we look at these, we don’t just rubber-stamp them.” Acting Mayor Bonkowski entertained a motion.

(11:22:07) – Supervisor Bagwell moved to ratify the approval of bills and other requests for payments by the City Manager for the period of October 3, 2020 through November 6, 2020. The motion was seconded by Supervisor Giomi.

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| RESULT: | APPROVED (4-0-0) |
| MOVER: | Supervisor Bagwell |
| SECONDER: | Supervisor Giomi |
| AYES: | Supervisors Bagwell, Giomi, Barrette, and Acting Mayor Bonkowski |
| NAYS: | None |
| ABSTENTIONS: | None |
| ABSENT: | None |

9. FINANCE

9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH NOVEMBER 6, 2020, PER NRS 251.030 AND NRS 354.290.

10. PUBLIC WORKS

10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A NON-EXCLUSIVE WATERLINE EASEMENT AND A NON-EXCLUSIVE STORM DRAIN EASEMENT GRANTED BY RETAIL COURT HOTEL, LLC, TO CARSON CITY FOR A NEW TOWNHOME SUBDIVISION ON APN 002-751-07 OFF EMERSON DRIVE AND A NEW HOTEL ON APN 002-751-01 OFF RETAIL COURT, AND AUTHORIZATION FOR THE ACTING MAYOR / MAYOR PRO TEMPORE TO SIGN THE EASEMENTS.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

11. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME.

Please see the minutes for item 8.A.

12. PURCHASING AND CONTRACTS

12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT WESTERN NEVADA SUPPLY, CO. ("WNS") IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER (CONTRACT FILE NO. 20300164) PURSUANT TO NRS CHAPTER 332, AND AUTHORIZATION FOR THE DIRECTOR OF THE CARSON CITY DEPARTMENT OF PUBLIC WORKS ("DEPARTMENT") TO PURCHASE WAREHOUSE INVENTORY PARTS ON AN AS-NEEDED BASIS FOR A NOT TO EXCEED ANNUAL AMOUNT OF \$250,000 THROUGH DECEMBER 31, 2021, AND AUTHORIZATION FOR THE PUBLIC WORKS DIRECTOR TO RENEW THE CONTRACT IN 1 YEAR INCREMENTS FOR UP TO AN ADDITIONAL 5 YEARS, FOR UP TO \$250,000 EACH YEAR AND A TOTAL NOT TO EXCEED AMOUNT OF \$1,500,000.

(8:40:53) – Acting Mayor Bonkowski introduced the item. Purchasing and Contracts Administrator Carol Akers provided background and presented the Staff Report which is incorporated into the record. Supervisor Bagwell inquired about the single bidder on the project. Operations Manager Ric Cooley stated that they normally would receive a bid from another vendor who had not done so this year. He also clarified that although most of the items were fairly common, “this is actually an extension of our warehouse, so we don’t have to keep a huge inventory on hand.” In response to a question by Supervisor Bagwell, Mr. Cooley noted that the contract was not exclusive. Acting Mayor Bonkowski was opposed to an automatic renewal of the contract next year and recommended “putting it out to bid in an attempt to get at least two bids” to ensure getting the best possible price. Supervisor Giomi provided historic data on the fact that having local vendors had saved the City warehouse space as they

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have stored the items on their shelves instead. Supervisor Barrette was in favor of “buying local.” Discussion ensued regarding the exclusivity of the purchases and Mr. Yu explained that the City could purchase items from other vendors that are “above and beyond what’s required by this contract...except to the extent that we reach that statutory threshold which would trigger another bid process.” Supervisor Bagwell was not in favor of excluding other vendors for the bid process for six years and recommended a one-year renewal.

(8:53:35) – Public Works Director Darren Schulz clarified that should Western Nevada Supply be unable to provide an item within the needed amount of time the Public Works Department will purchase the necessary item from another vendor. Mr. Yu explained that he had scanned the contract and had not seen an exclusivity clause, and was in favor of having a not-to-exceed amount. Acting Mayor Bonkowski recommended having the Public Works Director consult with the City Manager prior to approving the yearly renewals. Discussion ensued on whether the renewals should be agendized to inform the Board. Supervisor Bagwell wished to ensure the District Attorney’s Office would review the contract prior to or at the time of renewal to ensure it is not exclusive. Acting Mayor Bonkowski entertained a motion.

(9:02:39) – Supervisor Bagwell moved to approve the proposal as presented and authorize the Public Works Director to approve the purchases as needed and to renew the contract in one-year increments for an additional 5 years, with the concurrence of the City Manager. The motion was seconded by Supervisor Barrette.

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| RESULT: | APPROVED (4-0-0) |
| MOVER: | Supervisor Bagwell |
| SECONDER: | Supervisor Barrette |
| AYES: | Supervisors Bagwell, Barrette, Giomi, and Acting Mayor Bonkowski |
| NAYS: | None |
| ABSTENTIONS: | None |
| ABSENT: | None |

12.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AMENDMENT NO. 1 TO CONTRACT NO. 19300143, SAFER GRANT CONSULTANT, WITH SHAMROCK CONSULTING, TO INCREASE THE CONTRACT AMOUNT BY \$36,137 FOR A NEW TOTAL CONTRACT AMOUNT OF \$37,337, TO BE FUNDED FROM THE CARSON CITY GENERAL FUND.

(9:03:17) – Acting Mayor Bonkowski introduced the item. Carson City Fire Chief Sean Slamon provided background and presented the Staff Report, which is incorporated into the record. Chief Slamon clarified that the proposed amendment to the contract would require Shamrock Consulting, LLC to remain as a consultant over the three-year grant period, to reduce the 1.5 percent consultant fee to one percent, and to include a "claw back" provision to cover the fees that will be paid in each of the three years in the event the consultant ceases to provide the services with time remaining on the grant. Supervisor Bagwell thanked Chief Slamon and Shamrock Consulting, calling it “a much better contract.” Acting Mayor Bonkowski entertained a motion.

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(9:05:30) – Supervisor Giomi moved to approve the Amendment a presented. Supervisor Barrette seconded the motion.

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| RESULT: | APPROVED (4-0-0) |
| MOVER: | Supervisor Giomi |
| SECONDER: | Supervisor Barrette |
| AYES: | Supervisors Giomi, Barrette, Bagwell, and Acting Mayor Bonkowski |
| NAYS: | None |
| ABSTENTIONS: | None |
| ABSENT: | None |

13. COMMUNITY DEVELOPMENT - PLANNING

13.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING POSSIBLE DIRECTION TO STAFF TO SERVE A NOTICE OF AN ORDER TO APPEAR AND SHOW CAUSE WHY BUSINESS LICENSE BL-003942-2020 ISSUED TO ENVIRONMENTAL RESOURCES, INC., DBA EASY ROOTER PLUMBING, LOCATED AT 125 LONDON CIRCLE, SPARKS, NEVADA, SHOULD NOT BE SUSPENDED, CANCELLED, OR REVOKED PURSUANT TO CARSON CITY MUNICIPAL CODE (CCMC) 4.04.210(1), FOR CONTINUED OPERATION OF THE BUSINESS IN VIOLATION OF THE CCMC, AND TO FIX THE TIME AND PLACE FOR THE SHOW CAUSE HEARING FOR DECEMBER 17, 2020 AT 1:30 P.M DURING THE REGULARLY SCHEDULED BOARD OF SUPERVISORS MEETING.

(9:05:47) – Acting Mayor Bonkowski introduced the item. Planning Manager Hope Sullivan presented the Background and Analysis outlined in the Staff Report and incorporated into the record. Fire Marshal Dave Ruben called the business (Environmental Resources, Inc., DBA Easy Rooter Plumbing) unresponsive and the equipment unsafe. He also reviewed the processes, the Occupational Safety and Health Administration (OSHA) citations received by the business, and the investigative steps taken prior to issuing a Cease and Desist Letter in September 2019.

(9:14:48) – Ms. Sullivan clarified for Supervisor Bagwell that the business license was due for renewal on January 15, 2021 and explained that the Board should specify obtaining the Fire Marshal’s approval if the business applies for a license renewal after the Show Cause Hearing findings. Mr. Yu clarified that once a license is revoked, it would go through a reapplication process, not a renewal process. He also offered the assistance of the District Attorney’s Office to work with the other City Departments to seek legal consequences. Acting Mayor Bonkowski entertained a motion.

(9:31:15) – Supervisor Giomi moved to direct staff to serve a notice of an order to appear and show cause as presented and to schedule the show cause hearing for December 17, 2020 at 1:30 p.m. The motion was seconded by Supervisor Barrette.

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| RESULT: | APPROVED (4-0-0) |
| MOVER: | Supervisor Giomi |
| SECONDER: | Supervisor Barrette |
| AYES: | Supervisors Giomi, Barrette, Bagwell, and Acting Mayor Bonkowski |
| NAYS: | None |
| ABSTENTIONS: | None |
| ABSENT: | None |

14. PUBLIC WORKS

14.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A BUSINESS IMPACT STATEMENT CONCERNING A PROPOSED ORDINANCE AMENDING TITLE 12 OF THE CARSON CITY MUNICIPAL CODE ("CCMC") TO REVISE VARIOUS PROVISIONS RELATING TO WATER, WASTEWATER AND STORM WATER UTILITY RATES, AND CONCERNING A PROPOSED "CARSON CITY PUBLIC WORKS UTILITY RATE SCHEDULE" OR "RATE SCHEDULE," WHICH TOGETHER WOULD INCREASE WATER, WASTEWATER AND STORM WATER UTILITY RATES AND AUTHORIZE CONTRIBUTIONS TO THE UTILITY RATEPAYER ASSISTANCE PROGRAM FROM THE WATER, WASTEWATER AND STORM WATER UTILITY FUNDS.

(9:31:50) – Acting Mayor Bonkowski introduced the item and at Mr. Schulz’s request, he noted that items 14.A and 14.B will be discussed concurrently; however, they will be acted upon separately.

(9:34:04) – Andy Hummel, Wastewater Utility Manager, gave background and presented both Staff Reports (and attachments) all of which are incorporated into the record. He also explained that they had extended the review period to one month, instead of the regular two-week period, and that they had received one feedback call from an apartment complex manager. Mr. Hummel reviewed the proposed ordinance revisions and Deputy District Attorney Todd Reese explained that the ordinance would continue to go through technical revisions, adding “the language and the organization may change, but the substance of it will not change, unless you direct substantive edits today.” Both Mr. Hummel and Mr. Reese responded to clarifying questions by the Board.

(9:52:35) – Supervisor Bagwell referenced Ordinance Section 12.035.040 (Account for Ratepayer Assistance) and received the following clarification from Mr. Reese: “if the amount in the Account for Ratepayer Assistance was less than \$100,000, then the contributions from the Utility Funds would be mandatory.” Supervisor Bagwell noted that the replenishment objective was to ensure the minimum need of \$30,000 was met. Acting Mayor Bonkowski was in agreement; however, he was also in favor of building some reserves in the account.

(9:56:06) – Supervisor Giomi was informed by Mr. Reese that the Ratepayer Assistance Program was conceived to be funded by donations into the account and Mr. Yu clarified the Board’s request which was to ensure that if the Ratepayer Assistance Fund falls below \$30,000, then “the director must, under the code provision, contribute money from the Utility Funds to replenish it up to at least \$30,000, only if fiscally possible.” Acting Mayor Bonkowski was not in favor of a cap to ensure that assistance (in the form of a reserve) is available for those who

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need it and supervisor Giomi was in agreement; therefore, he suggested the removal of the following subsection in case of future disasters similar to the COVID-19 pandemic:

12.035.040 - Account for ratepayer assistance

7. *Except as specified in this section, the account must not be supplemented by any other fund of the city. The interest earned on the money in the account, if any, must be credited to the account after deducting any applicable charges.*

(10:07:29) – Supervisor Barrette stressed the importance of water as Quality of Life, and he wished to ensure transparency to the constituents if there are changes in the ordinance. He called the rate increases “an ongoing necessity because we live in a very dry climate.” Acting Mayor Bonkowski recommended to “leave the money in the account as a reserve and lay out the parameters for the additional contributions.” Supervisor Bagwell clarified that the Utility Rate Assistance Program is set up to have a vendor distribute the funds which occurs once per year, during an application period; therefore, she believed it is a “one meeting process.” Mr. Schulz believed that the requests would “build up” and will not happen overnight. Supervisor Bagwell also believed that the community would step up and donate towards the fund.

(10:23:17) – Mr. Reese clarified for Supervisor Giomi that the Board was not being asked to approve the rate schedule at this time and that it would be up for approval by the Board at the next meeting during the second reading of the ordinance, and that the Business Impact Statement must be approved first. Acting Mayor Bonkowski received confirmation that there were no proposed changes to the formula for setting the rates. Mr. Yu explained that specific language was not necessary in the ordinance for the Board to approve future changes, because that was required by State law. Mr. Yu noted Supervisor Giomi’s concern that the rate schedule was not included in the ordinance, and offered to work closely with the Public Works Department to ensure all such documents are included in the supporting material. Acting Mayor Bonkowski noted the receipt of public comment regarding items 14.A and 14.B which have been incorporated into the record. He also entertained a motion.

(10:43:44) – Supervisor Bagwell moved to approve the Business Impact Statement as presented. The motion was seconded by Supervisor Barrette.

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| RESULT: | APPROVED (4-0-0) |
| MOVER: | Supervisor Bagwell |
| SECONDER: | Supervisor Barrette |
| AYES: | Supervisors Bagwell, Barrette, Giomi, and Acting Mayor Bonkowski |
| NAYS: | None |
| ABSTENTIONS: | None |
| ABSENT: | None |

14.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, A PROPOSED ORDINANCE AMENDING TITLE 12 OF THE CARSON CITY MUNICIPAL CODE ("CCMC") TO REVISE VARIOUS PROVISIONS RELATING TO WATER, WASTEWATER AND STORM WATER UTILITY RATES, AND TO REVISE PROVISIONS RELATING TO THE UTILITY RATEPAYER ASSISTANCE PROGRAM.

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(10:44:02) – Acting Mayor Bonkowski entertained a motion based on the discussion of item 14.B.

(10:44:07) – Supervisor Bagwell moved to introduce, on first reading, Bill No. 115, “with changes to Section 12.035, dealing with the discussion on the record today that it will be a \$30,000 replenishment from the Utility Funds; and an update to paragraph seven that would allow for other funds to be utilized from the sources, and to allow the District Attorney’s Office to effectuate that language.” The motion was seconded by Supervisor Barrette.

(10:44:51) – Supervisor Bagwell also thanked those who had called or written about the impact of the rate increases, and hoped that they noticed today’s discussion which was “really centered on the need to be able to help those who might not be able to afford this, and that they understand that we take this very seriously,” adding that raising rates is “never easy.” Supervisor Giomi also noted the necessity of the increases “to replace the aging infrastructure.” **Acting Mayor Bonkowski entertained a vote.**

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| RESULT: | APPROVED (3-1-0) |
| MOVER: | Supervisor Bagwell |
| SECONDER: | Supervisor Barrette |
| AYES: | Supervisors Bagwell, Barrette, and Giomi |
| NAYS: | Acting Mayor Bonkowski |
| ABSTENTIONS: | None |
| ABSENT: | None |

(10:48:24) – Mr. Yu clarified that the second reading of the Bill will take place in the December 3, 2020 meeting.

(10:49:29) – Acting Mayor Bonkowski recessed the meeting at 10:49 a.m. and reconvened it at 11:02 a.m. A quorum was still present.

15. HEALTH AND HUMAN SERVICES

15.A FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION ON THE INTENDED USE OF THE COVID-19 VACCINATION GRANT IN THE AMOUNT OF \$71,872, RECEIVED BY THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (CCHHS) FROM THE STATE OF NEVADA, DEPARTMENT OF PUBLIC AND BEHAVIORAL HEALTH, NEVADA STATE IMMUNIZATION PROGRAM, ORIGINATING FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION (CDC).

(11:02:37) – Acting Mayor Bonkowski introduced the item. Carson City Health and Human Services Department (CCHHS) Director Nicki Aaker gave background and presented the Staff Report which is incorporated into the record. She noted that the \$71,872 grant will be used for the COVID-19 vaccination program, specifically for staffing and supplies for vaccination events. This item was not agendized for action.

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16.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING DIRECTIVES AND RECOMMENDATIONS CONCERNING CARSON CITY DEPARTMENTAL AND STAFF FUNCTIONS IN CARSON CITY AS A CONSOLIDATED MUNICIPALITY IN RELATION TO THE EXERCISE OF EMERGENCY POWERS PURSUANT TO NRS CHAPTERS 244 AND 414 AND CCMC CHAPTER 6.02 FOR THE PURPOSE OF ENSURING THE HEALTH, SAFETY AND WELFARE IN CARSON CITY IN RESPONSE TO THE GLOBAL CORONAVIRUS (COVID-19) PANDEMIC.

(11:04:40) – Acting Mayor Bonkowski introduced the item. Ms. Hicks updated the Board on the City’s distribution of personal protection equipment (PPE) to local businesses, noting that the City averaged about 15-20 requests per week resulting in the distribution of almost 22,000 masks, 55,000 gloves, 76 hand sanitizer stands (with 164 refills), and 92 gallons of cleaning solution. She stated that supplies were still available; however, there were issues with the availability of gloves. Ms. Hicks encouraged feedback from business to be incorporated into the City’s COVID-19 Task Force update to the State. She also explained that the Carson City Assessment and Action Plan will be posted on the City’s home page, adding that a process was developed for requesting space heaters.

(11:08:27) – Ms. Aaker provided the following update to the Board for the period of November 1-14, 2020: 259 new COVID-19 cases with the average age of 41 years-old, eight hospitalizations, and outbreaks in a correctional facility and a long-term care facility. She also explained that the main reasons for having COVID-19 were contact with a known case followed by working or residing in a correctional facility, workplace, and schools. Ms. Aaker stressed the importance of being cautious and the using PPEs, and responded to clarifying questions. Supervisor Bagwell recommended being more proactive in providing the PPEs to businesses that are still unaware of the program.

(11:17:37) – Chief Information Officer James Underwood provided background on the City’s information technology needs and requested the use of Coronavirus Aid, Relief, and Economic Security (CARES) Act funding to be used for additional cybersecurity software to protect against ransomware and to guard the City’s data, especially when many employees are working from home now. Mr. Underwood believed that the new software would provide cost savings to replace the current backup system. He also responded to clarifying questions. Acting Mayor Bonkowski entertained additional Staff comments and when none were forthcoming, he entertained Board discussion.

(11:26:23) – Supervisor Giomi moved to authorize the expenditure (not to exceed \$240,000) to purchase hardware and software products for cybersecurity, data backup and recovery, and to maintain a cyber incident response plan from the CARES Act funds already received, in accordance to the presentation on the record today. Supervisor Barrette seconded the motion. Supervisor Bagwell clarified that this funding was for emergency purchases. Chief Financial Officer Sheri Russell explained that with the authorization of this expenditure, the CARES Act funding of public safety salaries could be reduced because an offer for PPEs had been extended to Carson Tahoe Health, but no response had been received yet. **Acting Mayor Bonkowski entertained a vote.**

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| RESULT: | APPROVED (4-0-0) |
| MOVER: | Supervisor Giomi |
| SECONDER: | Supervisor Barrette |
| AYES: | Supervisors Giomi, Barrette, Bagwell, and Acting Mayor Bonkowski |
| NAYS: | None |
| ABSTENTIONS: | None |
| ABSENT: | None |

CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES AND COUNSEL:

(11:29:52) – Acting Mayor Bonkowski announced that the Board would be in a closed non-meeting, per the above agenda item.

(12:32:11) – Acting Mayor Bonkowski reconvened the meeting.

17. CITY MANAGER

17.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED SETTLEMENT AGREEMENT IN THE AMOUNT OF \$125,000, PAYABLE BY CARSON CITY TO GRACE DOE ON BEHALF OF MINOR JANE DOE FOR CERTAIN STATE AND FEDERAL CLAIMS ARISING FROM ALLEGED INJURIES SUSTAINED BY THE MINOR AS THE RESULT OF HER PARTICIPATION AND ENROLLMENT IN THE CITY'S PARKS AND RECREATION CAMP CARSON IN THE SUMMER OF 2016.

(12:32:21) – Acting Mayor Bonkowski introduced the item. Carson City District Attorney Jason Woodbury provided background and reviewed the Staff Report, incorporated into the record. He, along with Ms. Paulson, recommended a payment to Grace Doe on behalf of Jane Doe (a minor), totaling \$125,000 for settlement and release of all Jane Doe’s claims. The settlement sum would be paid in two installments: (1) \$65,000 to be paid within 30 days of approval of the settlement by Carson City and execution of Jane Doe’s release of claims; and (2) \$60,000 to be paid on July 1, 2021. Acting Mayor Bonkowski entertained Board questions and when none were forthcoming, a motion.

(12:35:41) – Supervisor Bagwell moved to authorize the City Manager to enter into the settlement agreement on behalf of the City as proposed and authorize the District Attorney’s Office to proceed with all necessary action to finalize the settlement. The motion was seconded by Supervisor Giomi.

(12:35:58) – Acting Mayor Bonkowski stated “how deeply sorry we are to the victims. The safety of our children in our care must always be our number one priority. Upon becoming aware of this situation, we took immediate action in regards to the personnel in charge of administering and supervising the program, and in making program changes. Carson City is committed to a meaningful process of continuous safety improvements in an effort to ensure that the safety of this community’s children is always of foremost importance.” Supervisor Bagwell

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echoed Acting Mayor Bonkowski's sentiments of how sorry she was. **Acting Mayor Bonkowski entertained a vote.**

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| RESULT: | APPROVED (3-1-0) |
| MOVER: | Supervisor Bagwell |
| SECONDER: | Supervisor Giomi |
| AYES: | Supervisors Bagwell, Giomi, and Acting Mayor Bonkowski |
| NAYS: | Supervisor Barrette |
| ABSTENTIONS: | None |
| ABSENT: | None |

18. BOARD OF SUPERVISORS – NON-ACTION ITEMS

(12:37:02) – Acting Mayor Bonkowski introduced the item. Ms. Hicks provided an update on the Butti Way Affordable Housing Project, noting that Staff was in the process of reviewing the Development Agreement with the developer and that the item would be heard by the Board at the December 17, 2020 meeting.

(12:37:35) – Supervisor Giomi announced the upcoming Carson City Cultural Commission and Carson City Culture and Tourism Authority joint meeting at 6:00 p.m. that evening and invited the public to comment.

(12:38:30) – Supervisor Bagwell noted that she had been elected to the Executive Board of the Nevada League of Cities. She also presented the City's 2020 Christmas ornament featuring the Abraham Curry House and thanked Andi Fant for the work she had done to restore the house.

FUTURE AGENDA ITEMS
STATUS REVIEW OF PROJECTS
INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS
CORRESPONDENCE TO THE BOARD OF SUPERVISORS
STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD
STAFF COMMENTS AND STATUS REPORT

19. PUBLIC COMMENT

(12:40:11) – Acting Mayor Bonkowski entertained final public comments; however, none were forthcoming.

20. FOR POSSIBLE ACTION: TO ADJOURN

(12:40:24) – Acting Mayor Bonkowski adjourned the meeting at 12:40 p.m.

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The Minutes of the November 19, 2020 Carson City Board of Supervisors meeting are so approved on this 17th day of December, 2020.

BRAD BONKOWSKI, Acting Mayor

ATTEST:

AUBREY ROWLATT, Clerk – Recorder

Attachments: Emailed Public Comments