



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** January 7, 2021

Staff Contact: Nancy Paulson, City Manager

Agenda Title: For Possible Action: Discussion and possible action regarding the nomination of Kevin Hill to the Tahoe Regional Planning Agency ("TRPA") for reappointment to serve as Carson City's lay member of the Advisory Planning Commission ("APC") for a two-year term. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The TRPA makes the appointment to the APC. The term of office is two years and appointed persons may be reappointed. Kevin Hill was previously appointed to the APC for a term that expired on December 31, 2020 and has expressed his interest in reappointment.

Agenda Action: Formal Action / Motion **Time Requested:** 5 mins

Proposed Motion

I move to submit the nomination of Kevin Hill to the TRPA for reappointment to serve as Carson City's lay member of the APC.

Board's Strategic Goal

N/A

Previous Action

Kevin Hill was previously nominated and appointed to a two-year term that expired on December 31, 2020.

Background/Issues & Analysis

N/A

Applicable Statute, Code, Policy, Rule or Regulation

TRPA Bi-State Compact Article III(h)

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Do not make the nomination.

Attachments:

[TRPA APC - K Hill.pdf](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

Kevin J. Hill

Profile: Obtain a professional position specializing in land, water and natural resource conservation that utilizes my technical, interpersonal skills and communicative style that connects people to the landscape

Education

University of Nevada
Bachelor of Science, Hydrology, Watershed Management Graduated, May, 1987

Skills and Capabilities

Project and Program Management	Competent Public Speaker
Preparing and Managing Budgets	Program Development/Implementation
Effective Communicator	Policy Development/Strategic Planning
Successful Grant Writer	Nevada Certified Public Manager

Great Basin Land & Water August, 2018-Current
Project Director

- Acquisition of Truckee River water rights to benefit the Truckee River and Pyramid Lake;
- Acquisition of lands within and contiguous to the Pyramid Lake Reservation;
- Acquisition of lands and Native American allotment interests within and contiguous to the Summit Lake Reservation and implement conservation activities on the Reservation;
- Serve as the liaison working with the GBLW President on active federal grants with the Bureau of Reclamation and National Fish and Wildlife Foundation;
- Work with the Bureau of Indian Affairs on projects and activities within their jurisdiction and identify projects and initiatives at the direction of the GBLW Board of Directors

Midkiff and Associates, Inc. May, 2017-August, 2018
Environmental Planner

- Provide professional guidance to clients related to environmental projects in the Lake Tahoe Basin, creative problem solving capabilities required;
- Assist with planning expertise to assist clients with project evaluation, project applications and complex permitting assistance, including land management and water rights due diligence;

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- Knowledge of the Tahoe Regional Planning Agency environmental threshold carrying capacities as well as regulations and processes;
- Represent the company at meetings and events;
- Management of multiple complex projects with different goals and objectives, understanding of projects management principles;
- Ensure that projects are completed in a timely manner and stays within allowed budget

Nevada Land Trust Conservation Director	April, 2017-May, 2017
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- Provide programmatic and strategic direction for the organization to ensure projects and programs meet the national standards and practices developed for land trusts;
- Work closely with Board, staff and legal counsel in the selection of conservation projects that meet criteria and mission of the agency;
- Perform due diligence of land acquisitions and water rights transactions;
- Assist with fund raising necessary to perform duties that align with the strategic mission of the agency, grant writing responsibilities required;
- Work closely with the Board of Directors and Trustees to identify and evaluate potential land and water projects and any associated risks to the agency. Develop and implement strategies to mitigate identified risks;
- Work with Board of Directors on strategic direction, budgeting, selection of projects and agency direction;
- Establish and maintain excellent working relationships agencies, community groups, applicants, potential donors, federal, state, local governments and legislative representatives;
- Facilitate land acquisition and water rights negotiations and complete necessary steps to ensure transactions, problem solving skills a requirement

Nevada Governor’s Office of Energy Energy Program Manager	August, 2011-March, 2016
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- Provide policy and programmatic direction, guidance and facilitation to a variety of stakeholders and staff to implement statewide energy efficiency, energy efficient building codes and Leadership in Energy Environmental Design (LEED) programs;
- Plan, design, administer and evaluate all aspects of the energy efficiency policies and programs to ensure compliance with federal grant requirements and state

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law while maintaining strong working relationships with staff, local state and federal entities;

- Prepare work programs, fiscal management and budget preparation to the Legislative Counsel Bureau, Budget Office and the State Legislature's Interim Finance Committee to ensure adequate funding is available to fund programs and projects;
- Knowledge of governmental and legislative policies and procedures that include interpretation of existing statutes and regulations, submit bill draft proposals, draft new legislative language and regulations to implement these programs. Track, evaluate and develop legislative and policy affecting bill draft requests;
- Extensive coordination with federal, state and local officials, state legislators, higher education system, legislative counsel bureau and the general public through public meetings and workshops and presentations;
- Provide strategic direction, administration and coordination with team members and partnering agencies to ensure program tasks are accomplished in a timely manner while maintaining strong working relationships
- with staff, local state and federal entities

Department of Conservation & Natural Resources September, 2003-August, 2011
Conservation Bond Program Director

- Administered a highly visible 65 million voter-approved natural resource conservation grant program to plan and construct trail systems, develop habitat conservation plans,
- Acquire sensitive lands and develop agricultural conservation easements, create urban parks and greenbelts that promoted natural resources;
- Prepare work programs, fiscal management, budget preparation and cash flow estimates to the Treasurer's Office, Legislative Counsel Bureau, Budget Office and the State Legislature's Interim Finance Committee to ensure adequate funding is available to fund the grant program and projects;
- Draft legislative documents including bill draft requests, policy and program updates and presenting to legislative committee on public lands and other legislative committees;
- Required knowledge of conservation grant applications, contract management and development, appraisal review, drafting and reviewing easements, deed restrictions and fee title acquisitions;
- Communicate with ranchers, conservation specialists and agency officials in 16 Nevada counties to ensure coordination of 115 natural resource conservation projects statewide;

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- Analyze, research and develop complex policies, procedures, regulations, funding agreements, contracts and legal deed restriction documents that allowed for the development of projects;
- Initiate coordination with federal, state and local officials, state legislators and the general public through public meetings and workshops, presentations and field meetings

Tahoe Regional Planning Agency

Senior Planner-Water Quality, Long Range

June, 1989-September, 2003

- Direct the development and implementation of the Science Policy, Research and Monitoring component of the Lake Tahoe Regional Plan for the agency;
- Develop, coordinate and manage the Environmental Improvement Program that included strategic planning meetings with 30 or more entities to address environmental programs and provide direction on watershed health and biodiversity related issues
- Represent the agency on national policy, planning and research development related to natural resources as well as coordinate with general public, federal, state and local entities;
- Implement strategic and long range planning that considered environmental and engineered approaches to project planning and implementation;
- Identify land and water conservation projects that meet nine environmental thresholds;
- Provided leadership, strategic direction and fiscal management to achieve short and long term goals and objectives.
- Initiated coordination with federal, state and local officials, state legislators and the general public through public meetings and workshops, presentations and field meetings;
- Built and maintained excellent communication and working relationships with federal, state, county representatives as well as the general public

Certifications and Accomplishments

- Member, Nevada Certified Public Manager (CPM)
- Member, Grants Professionals Association
- Numerous presentations and technical reports
- Leadership in Energy and Environmental Design (LEED) certified
- Design of Water Quality Monitoring Networks
- Author, Annual Lake Tahoe Water Quality Report (several editions)
- Certificate of Merit (U.S. Forest Service)

WHEREAS, under the provisions of this compact or any ordinance, rule, regulation or policy adopted pursuant thereto, the agency is required to review or approve any project, public or private, the agency shall take final action by vote, where to approve, to require modification or to reject such project, within 180 days after the application for such project is accepted as complete by the agency in compliance with the agency’s rules and regulations governing such delivery unless the applicant has agreed to an extension of this time limit. If a final action by vote does not take place within 180 days, the applicant may bring an action in court of competent jurisdiction to compel a vote unless he has agreed to an extension. This provision does not limit the right of any person to obtain judicial review of agency action under subdivision (h) of Article VI. The vote of each member of the governing body shall be individually recorded. The governing body shall adopt its own rules, regulations and procedures.

(h) An advisory planning commission shall be appointed by the agency. The commission shall include: The chief planning officers of Placer County, El Dorado County, and the city of South Lake Tahoe in California and of Douglas County, Washoe County and Carson City in Nevada, the executive officer of the Lahontan Regional Water Quality Control Board of the State of California, the executive officer of the Air Resources Board of the State of California, the director of the State department of conservation and natural resources of the State of Nevada, the administrator of the division of environmental protection in the State department of conservation and natural resources of the State of Nevada, the administrator of the Lake Tahoe Management Unit of the United States Forest Service, and at least four lay members with an equal number from each State, at least half of whom shall be residents of the region. Any official member may designate and alternate.

Advisory Planning Commission

The term of office of each lay member of the advisory planning commission shall be 2 years. Members may be reappointed.

Term

The position of each member of the advisory planning commission shall be considered vacated upon loss of any of the qualifications required for appointments, and in such an event the appointing authority shall appoint a successor.

Vacancy

The advisory planning commission shall elect from its own members a chairman and a vice chairman, whose terms of office shall be 2 years and who may be reelected. If a vacancy occurs in either office, the advisory planning commission shall fill such vacancy for the unexpired term.

Chairman and vice chairman, term

A majority of the members of the advisory planning commission constitutes a quorum for the transaction of the business of the commission. A majority vote of the quorum present shall be required to take action with respect to any matter.

(i) The agency shall establish and maintain an office within the region, and for this purpose the agency may rent or own property and equipment. Every plan, ordinance and other record of the agency which is of such nature as to constitute a public record under the law of either the State of California or the State of Nevada shall be open to inspection and copying during regular office hours.

(j) Each authority charged under this compact or by the law of either State with the duty of appointing a member of the governing body of the agency shall by certified copy of its resolution or other action notify the Secretary of its own State of the action taken.

ARTICLE IV. – PERSONNEL

(a) The governing body shall determine the qualification of, and it shall appoint and fix the salary of, the executive officer of the agency, and shall employ such other staff and legal counsel as may be necessary to execute the powers and functions provided for under this compact or in accordance with any intergovernmental contracts or agreements the agency may be responsible for administering.

(b) Agency personnel standards and regulations shall conform insofar as possible to the regulations and procedures of the civil service of the State of California or the State of Nevada, as may be