



## STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** January 21, 2021

**Staff Contact:** Nancy Paulson, City Manager

**Agenda Title:** For Possible Action: Discussion and possible action regarding the appointment of three members to the Carson City Open Space Advisory Committee, each for a term that expires in January, 2025. (Nancy Paulson, npaulson@carson.org)

Staff Summary: CCMC Chapter 13.06.040 provides for the Board of Supervisors to appoint to the Open Space Committee seven members who serve staggered four-year terms. There are three openings due to the expiration of terms. A reappointment request was received from Donna Inversin. New applications were received from Mark Kimbrough, Susan Martinovich and Todd Erickson.

**Agenda Action:** Formal Action / Motion

**Time Requested:** 1 hour

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### **Proposed Motion**

I move to appoint \_\_\_\_\_, \_\_\_\_\_ & \_\_\_\_\_, each for a term that expires in January, 2025.

### **Board's Strategic Goal**

Quality of Life

### **Previous Action**

N/A

### **Background/Issues & Analysis**

### **Applicable Statute, Code, Policy, Rule or Regulation**

CCMC Chapter 13.06

### **Financial Information**

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

### **Alternatives**

**Attachments:**

[OSAC Packet 1-21-21.pdf](#)

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)




# Open Space Advisory Committee

## Board Details

Reporting to the Board of Supervisors, the Open Space Advisory Committee will develop, oversee, and support the Open Space Program by working in concert with staff and the public to acquire, interpret, preserve, and enhance natural landscape, agriculture and cultural resources while balancing the needs of the public's opportunities for passive recreation.

## Overview

 **Size** 7 Seats

 **Term Length** 4 Years

 **Term Limit** N/A

## Additional

### Meetings

•5:30 p.m. •Meets on the third Monday of every other month •Community Center, Sierra Room 851 East William Street

### Powers & Duties

To promote the quality of life for citizens of Carson City through the preservation and protection of the quality of the natural environment. To identify and prioritize for the city potential open space acquisitions and make recommendations. To obtain and consider public input before making recommendations to the Board of Supervisors.

### Additional Information

[Chapter 13.06 OPEN SPACE.pdf](#)



Carson City, NV

## Open Space Advisory Committee

### Board Roster



**Margie Evans**

**4th Term** Dec 01, 2011 - Jan 01, 2024

**Appointing Authority** Board of Supervisors



**Jeremy Hall**

**2nd Term** Feb 01, 2017 - Jan 01, 2021

**Appointing Authority** Board of Supervisors



**Donna N Inversin**

**3rd Term** Feb 01, 2017 - Jan 01, 2021

**Appointing Authority** Board of Supervisors



**Gerald Massad**

**2nd Term** Feb 18, 2016 - Jan 01, 2024

**Appointing Authority** Board of Supervisors



**JoAnne Michael**

**1st Term** Feb 02, 2017 - Jan 01, 2021

**Appointing Authority** Board of Supervisors



**Bruce Scott**

**7th Term** Jan 17, 2019 - Jan 01, 2023

**Appointing Authority** Board of Supervisors

**Office/Role** Chair



**Alan Welch**

**2nd Term** Jan 17, 2019 - Jan 01, 2023

**Appointing Authority** Board of Supervisors

**Office/Role** Vice Chair

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**Profile**

Donna

First Name

N

Middle Initial

Inversin

Last Name

donnaanv1@gmail.com

Email Address

1605 N NEVADA ST

Street Address

Suite or Apt

CARSON CITY

City

NV

State

89703

Postal Code

Mobile: (775) 315-6763

Primary Phone

Home:

Alternate Phone

**Which Boards would you like to apply for?**

None Selected

Question applies to multiple boards

**Why would you like to serve of this Board/Committee/Commission?**

There are still many unfinished projects before the Committee and I would love to continue providing insight and support for those projects. I believe that I have been and can continue to be an assist to the Open Space Advisory Committee.

Question applies to multiple boards

**Are you currently a registered voter in Carson City?**☒ Yes ☐ No

Question applies to multiple boards

**Are you currently a member on any other Carson City Board, Committee or Commission?**☐ Yes ☒ No

Question applies to multiple boards

**If yes, please list:**

Question applies to multiple boards

**Term expiration:**

January 1, 2021

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**Conflict of Interest**

Question applies to multiple boards

**Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?**

☐ Yes ☒ No

Question applies to multiple boards

**Do you currently have a contract with Carson City for services/good?**

☐ Yes ☒ No

Question applies to multiple boards

**If yes, please provide contract details:**

Question applies to multiple boards

**Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?**

☐ Yes ☒ No

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## Education

Note: only complete this section if a degree is required for this position

**College, Professional, Vocational or Other Schools attended:**

**Major Subject:**

**Degree Conferred:**

**Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:**

**List the community organizations in which you have participated and describe participation:**

**List your affiliation with professional or technical societies: \*if required for the position.**

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Upload a Resume

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**Declaration to Accept Terms & Conditions**

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

**I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.**

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**I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.**

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☒ I Agree \*

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**Profile**

Mark

First Name

Kimbrough

Middle Initial

Last Name

mrkkimbrough@gmail.com

Email Address

1480 silver oak dr

Street Address

Suite or Apt

CARSON CITY

City

NV

State

89703

Postal Code

Mobile: (775) 720-4732

Primary Phone

Alternate Phone

**Which Boards would you like to apply for?**

None Selected

Question applies to multiple boards

**Why would you like to serve of this Board/Committee/Commission?**

I have always been interested in the Open Space Board but was doing contract work with the Open Space Manager. So, I waited until now with no more contract work being done. This allowed me to be better situated to apply. I think I can bring a level of expertise to the Board with over 50 years experience in Open Space in Nevada with many projects for two different park systems[ Washoe Co and Nevada State Parks], one nationally know non-profit, and as a private consultant.

Question applies to multiple boards

**Are you currently a registered voter in Carson City?**☒ Yes ☐ No

Question applies to multiple boards

**Are you currently a member on any other Carson City Board, Committee or Commission?**☒ Yes ☐ No

Question applies to multiple boards

**If yes, please list:**

RTC

Question applies to multiple boards

**Term expiration:**

Expires 12/31/20



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## Conflict of Interest

Question applies to multiple boards

**Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?**

☐ Yes ☒ No

Question applies to multiple boards

**Do you currently have a contract with Carson City for services/good?**

☐ Yes ☒ No

Question applies to multiple boards

**If yes, please provide contract details:**

Question applies to multiple boards

**Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?**

☐ Yes ☒ No

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## Education

Note: only complete this section if a degree is required for this position

**College, Professional, Vocational or Other Schools attended:**

UNR Grad

**Major Subject:**

Forestry/Recreation

**Degree Conferred:**

BS in Agriculture with a major in Renewable Natural Resources

**Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:**

I have been very involved with the Open Space program since its inception. Was one of the advocates who helped get the Open Space tax proposal voted by the taxpayers. I was the lead in the current Open Space plan and the trail plan and was a consultant on other projects for the Open Space Manager ie; the waterfall trail, the V&T trail. I have been active in out door recreation profession in Nevada for more than 50 years. I had 7 years with Washoe County Parks and 23 years with Nevada State Parks. And didn't stop there and was the Executive Director for the Tahoe Rim Trail for 6 years after being a volunteer for them for over 20 years and was past President. And didn't stop there and became a consultant for out door recreation projects though-out Nevada and am still contracting when approached. Years of experience on CC boards - Planning Commission- 12 years Past Chair, Carson River Advisory Committee- several years - past chair RTC/CAMPO - current chair for CAMPO, vice chair RTC Yrs experience on State Nv boards- Past Chair - Governors State bike/ped board Resident for over 24 years in Carson City Andy Aldax Award for work on the Carson River

**List the community organizations in which you have participated and describe participation:**

Supported the Silver Saddle Ranch by non-fee strategic planning session twice Past Chair for Tahoe Rim Trail Association. Member of Muscle Powered, Award from BLM for work in CC area, Sierra Front Recreation Coalition - past chair and current Sec/Treasurer

**List your affiliation with professional or technical societies: \*if required for the position.**

Upload a Resume

**Declaration to Accept Terms & Conditions**

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

**I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.**

**I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.**

☒ I Agree \*

# **RESUME**

## **Mark Kimbrough**

**1480 Silver Oak Dr  
Carson City, Nevada 89703  
775-720-4732**

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### **WORK HISTORY**

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#### **Washoe Zephyr Consulting**

**5/10 – Current**

Several contracts with agencies and consulting firms for projects in recreation, interpretation and trails in N.

Nevada

#### **Tahoe Rim Trail Association**

**1/03- 5/10** Executive Director

Staff of 4 - \$500,000 budget – Incline Village Nevada  
24 Board Members

#### **Nevada State Parks**

**9/93- 12/03**

Regional Manager      Region 2- Carson/Tahoe Region  
Lake Tahoe Nevada State Park #Washoe Lake State  
Park #Dayton State Park #Mormon State Park

**5/84-9/93**

Park Supervisor      Lake Tahoe Nevada State Park  
Sand Harbor #Spooner #Cave Rock #Marlette-Hobart  
Backcountry  
[14,000 acres]

**9/80-5/84**

Park Supervisor

Wild Horse State Recreation Area

**5/80-9/80**

Park Supervisor

Rye Patch State Recreation Area

#### **Washoe County Parks**

**5/74-2/80**

Park Supervisor      Davis Creek Park #Galena Creek  
Park #Washoe Lake

Warrior Point Park- Pyramid

**70-73**

Lake Indian Reservation  
Seasonal  
Creek Park

Bowers Mansion Park/Galena

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### **FACILATION/INSTRUCTOR EXPERIENCE**

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Presentations at the National and regional conferences □ Developed, implemented and lead many educational programs □ Facilitated teacher training program □ On National Committee to bring the National Interpreters Association Conference □ Developed, implemented and lead many public programs □ Taught several community college at WNCC, TMCC, NNCC □ Facilitator for two week High Sierra Resource Workshop- a extensive resource environmental education workshop on the Carson River and then into the Iceberg Wilderness for high school students from around the State – Sponsored by BLM and USFS

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### **RESOURCE EXPERIENCE**

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□ Extensive Resource Management experience □ Experience with resource planning □ Written EA documents □ Extensive experience with trail management and construction □ Extensive experience with forestry practices in the Carson Range and Lake Tahoe □ Extensive training in natural resources □ TRPA project experience □ 15+ years experience in the Tahoe Basin

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### **COMMUNITY LEADERSHIP EXPERIENCE**

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Past or current Chairman of Nevada Bicycle Advisory Board, Carson River Advisory Council, Nevada Natural Resource Education Council, Tahoe Rim Trail Association, Parasol Community Collaboration Committee □ Current member of Carson City Planning Commission □ Past Chief of Washoe Valley Volunteer Fire □ Was lead on developing a community plan for the Carson

River as Chairman of the Carson River Advisory Committee- Plan won award from State Planning Association □ Facilitated for BLM with local groups to develop plan for Silver Saddle Ranch[ A 700 acre BLM property on the Carson River] □ Member of the USFS Lake Tahoe Federal Advisory Committee□ Current Chair Carson City Planning Commission □ Past Chair Parasol Community Collaboration □ Current Treasurer for Sierra Front Recreation Coalition

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## TRAIL EXPERIENCE

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Governor appointed past chair for Nevada Advisory Bicycle Board □ TRTA- Lay out several miles of single track trail and built and coordinated miles of trail □ Designed trail layout at Rancho San Rafael – Washoe County Parks□ Designed trail layout Davis Creek Park- Price Lake in East front of Sierra Designed trail layout for trail at Rye Patch State Rec Area □ Carson River Board – lead in planning trails for the River Corridor□ Facilitator for National Recreation workshop at Lake Arrowhead with design session and trails a part of this workshop- National Rec standards □ Expert witness for poor trail construction □ As Park Supervisor for Lake Tahoe Nevada State Park – was the primary lead in establishing a management program for mtn bikes for the famous “Flume Trail” – this recreational use was new to the nation and the park was the one of the lead parks in the nation to establish mtn bike regulations □ Wrote an Environmental Assessment for 21 miles of trail in State Park □ Reviewed EA’s for TRTA’s latest additions □ Participated in an IMBA two day workshop in Reno □ Attended and gave presentations at the bi annual National Trails workshop □ Attended and gave presentations at the annual Nevada Advisory Bicycle conference □ Research for standards for California-communities /Carson City/Las Vegas/ Washoe County/National standards □ Obtained several grants for over 1.5 million

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## ADMINISTRATIVE EXPERIENCE

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Successful with several grants for resource or educational projects for Non-profits □ Proficient with Word, Excel, Quickbooks Pro, Donor Software, Publisher, Power Point, Photoshop, mapping programs and Outlook

### EXTENSIVE EXPERIENCE IN/WITH:

Public Speaking	Supervision	Decision making
Maintenance management	Time management	Creative/innovative solutions
Press interviews	Negotiating	Conflict resolution
Personnel matters	Setting Goals	Administrative organization
Interpersonal skills	Writing documents	Statistical analysis
Setting Priorities	Resource management	Customer service
Budget prep and justification	Communication skills	Participatory management
Interpretative review/management		

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## EDUCATION

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### University of Nevada

Renewable Natural Resources-Majors - Forestry and Outdoor Recreation  
Received Bachelor of Science Degree

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## AWARDS

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- Environmental Education Contributions Award from Regional Forester □
- Environmental Education Award for Excellence from Nev Nat Res Ed Council □
  - Citizen award from Carson City Board of Supervisors □
  - Prestigious Hiker Award from Tahoe Rim Trail □
  - Citizen Award form Carson River Advisory Committee □
- Distinguished Service to the Community from Incline Village Rotary □

- ▯ Pacific Southwest Management School-Board of Director ▯
- ▯ BLM District Manager Public Service Award ▯
- ▯ Nevada Wildlife Federation - Conservationist of the Year 2001▯
- ▯ Volunteer of the Year –Parasol Community Collaboration- 2004 ▯

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## **PROFESSIONAL AFFILIATIONS**

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Past president of local chapter of Western Interpreter Assoc.  
Past Chairman/and local chapter of State Nevada Resource Environmental Education Council  
Past President of the Tahoe Rim Trail Organization  
Active in the Sierra Front Recreation Coalition  
Member of the Northfork Volunteer Fire  
Past Chief of Washoe Valley Volunteer Fire  
Past Chairman of Carson River Advisory Committee appointed by Carson Supervisors  
Past Board of Regent of the National Recreation Association Pacific Southwest Maintenance  
Management School  
Past President current member Nevada Bicycle Advisory Board  
Co-Chair of 2003 National Interpreters conference held in Reno  
Current Chair of Carson City Planning Commission  
Past Chair of the Parasol Community Collaboration

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**Profile**

Susan

First Name

Martinovich

Last Name

martinovichsusan@gmail.com

Email Address

366 Carlisle Ct

Street Address

Suite or Apt

Carson City

City

NV

State

89703

Postal Code

Mobile: (775) 720-2696

Primary Phone

Alternate Phone

**Which Boards would you like to apply for?**

None Selected

Question applies to multiple boards

**Why would you like to serve of this Board/Committee/Commission?**

I am a Carson City native. I grew up using and still enjoy the amazing trail and outdoor opportunities the City offers. I strongly believe these features enhance a city and provide opportunity for quality of life and economic development. Open Space and access to such brings residents and tourists which support positive community growth. I want to be part of the team enhancing Carson City. I think with my transportation planning, design and multi-modal background as well as experience traveling the country, I can bring a different perspective to the board to further support the efforts Carson City is making for the benefits of it's citizens.

Question applies to multiple boards

**Are you currently a registered voter in Carson City?**☒ Yes ☐ No

Question applies to multiple boards

**Are you currently a member on any other Carson City Board, Committee or Commission?**☐ Yes ☒ No

Question applies to multiple boards

**If yes, please list:**

Question applies to multiple boards

**Term expiration:**

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## Conflict of Interest

Question applies to multiple boards

**Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?**

☐ Yes ☒ No

Question applies to multiple boards

**Do you currently have a contract with Carson City for services/good?**

☐ Yes ☒ No

Question applies to multiple boards

**If yes, please provide contract details:**

Question applies to multiple boards

**Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?**

☐ Yes ☒ No

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## Education

Note: only complete this section if a degree is required for this position

**College, Professional, Vocational or Other Schools attended:**

University of Nevada - Reno

**Major Subject:**

Civil Engineering

**Degree Conferred:**

BSCE

**Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:**

I understand land use and community planning as part of my experience using the state and federal transportation planning processes. I also have worked with Right of Way regulations and access management in my previous and current roles. I have access to best practices of community planning through my national relationships. While I have traveled to every state and have lead national organizations, I am a Carson City native and will always focus my advise on what is best for the community and its citizens respecting the balance of personal property and community enhancement without any political point of view. I have been a member of several boards, committees and commissions and understand the role of a member and will commit to fulfill the duties of the Open Space Advisory Committee.

**List the community organizations in which you have participated and describe participation:**

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CASI - Helping staff community events

**List your affiliation with professional or technical societies: \*if required for the position.**

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Treasurer - WTS International Board of Directors ARTBA - Board of Directors and Chair of the Women's Leadership Council TRB - Co-Chair Committee on Data for Decision Making

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Upload a Resume

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### **Declaration to Accept Terms & Conditions**

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**I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.**

---

**I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.**

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☒ I Agree \*



# M. Susan Martinovich, PE

## Education<sup>al</sup> Background

BSCE, University of Nevada – Reno, 1983

## Certifications and Professional Licenses

Professional Engineer, Nevada, 9048, 1988

Professional Engineer, California, 42542, 1986

### Years of Experience

#### Career Total

36 Years

### Years of Experience

#### Public Agency

28 Years

### Years of Experience

#### Consulting

8 Years

## Professional Profile

Susan Martinovich has been nationally recognized as an expert in surface transportation development in the areas of safety initiatives to reduce fatalities; alternative project delivery methods; asset management and performance-based decision making; and transportation funding mechanisms and policies to ensure continued investment in the nation's infrastructure.

Susan currently works part-time for HNTB Corporation as Strategic Advisor for the West Region and also as a National DOT consultant. In these roles she helps establish their North America highway strategy; steward federal, state, county, municipal, and private client relationships; identify and analyze market trends; teach leadership training; and foster the development of new technologies and services to meet clients' and industry needs. Prior to joining HNTB she served as a lead in Jacobs Global Highway Solutions business.

Prior to working in the private sector, Susan worked 28 years for the Nevada Department of Transportation with the last 6 years serving two Governors of Nevada as the NDOT Director. As Director, she worked to form the Department into a responsive and customer friendly agency through broader communications strategies both within and externally to give, receive, and follow-up with information, and to improve transparency and show accountability to the Nevada Governor, Legislature and public. She also initiated several programs which are still in place today such as the Joint NDOT/Construction committee, the Executive Leaders Safety Committee, and NDOT Leadership training. As Director, she oversaw the planning, design and construction of several key projects within Nevada including: Hoover Dam Bypass; US95 Widening in Las Vegas, I-15/US95 Design build (the first in the state); I-580 Freeway between Reno and Carson City; and the Carson City Bypass.

## Employment History

- January 2020 to Present: HNTB Corporation (Part-time)
  - Strategic Advisory West Region/National DOT Practice Consultant
- November 2012 to October 2019: CH2M now Jacobs Engineering
  - National Highway Market Director
- January 1984 to September 2012: Nevada Department of Transportation
  - Director – Sept 2006 – Sept 2012
  - Deputy Director – Sept 2003 – Sept 2006

- o Asst. Director, Engineering/Chief Engineer – Oct 1996 – Sept 2003
- o Principal/Project Design Engineer – both Roadway Design and Bridge Design Divisions

## Professional Positions

- WTS International Board – Treasurer. Present
- ARTBA (American Road and Transportation Builders Association) Women’s Council – Chair. Present
- ARTBA Board of Directors – Present
- ARTBA/AASHTO/AGC Joint Committee – Member. Present
- TRB Committee - Data for Decision Making – Co-Chair. Present
- ARTBA Planning and Design Division President – 2017-2018
- ACEC/AASHTO Joint Transportation Committee – 2012-2018
- AASHTO (American Association of State Transportation Officials) President (First Woman) – 2010 -2011
- TRB (Transportation Research Board) Executive Committee – 2008 -2012
- Chair/Vice-Chair – AASHTO Committees – Highways, Research, Safety, Design – 2006-2012
- Oversight Committee Member – TRB Strategic Highway Research II – 2003-2012
- Chair and member positions on numerous TRB-NCHRP Committees

## Awards and Recognitions

- ARTBA Guy Kelcey Leadership Award - 2019
- TRB/AASHTO/AGC George S. Bartlett Award – 2013
- ARTBA Ethel S. Birchland Lifetime Achievement Award – 2013
- White House Champion of Change - 2012
- ENR Top 25 Newsmakers – 2012
- Top 10 Most Powerful Women in Nevada - Oct 2011

## Contact Information

366 Carlisle Ct.  
 Carson City, Nevada 89703  
 775-720-2696  
 martinovichsusan@gmail.com

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**Profile**

Todd

First Name

Erickson

Middle Initial

Last Name

erickson.ts@gmail.com

Email Address

2466 Taylor Way

Street Address

Suite or Apt

Carson City

City

NV

State

89703

Postal Code

Mobile: (775) 233-8835

Primary Phone

Alternate Phone

**Which Boards would you like to apply for?**

None Selected

Question applies to multiple boards

**Why would you like to serve of this Board/Committee/Commission?**

My family and I are outdoor enthusiasts and frequent the trails, open space, and parks Carson City has available for public usage. These areas are important to both my mental and physical health, so I deem Open Space a necessity to a community, and a strength and resource Carson City should cherish, protect, and properly manage. As a member of the Carson City Open Space Advisory Committee, I will work to uphold the legacy we have at our doorsteps. My efforts on the Advisory Committee would follow the direction of the Board of Supervisors and the Mayor, regardless of the expansion or contraction of Open Space. My personal preference would be to increase the Open Space available to the residents of Carson City and visitors. However, my goal with the Advisory Committee and Carson City Open Space is to ensure that existing Open Space maintains at least the same quality residents of Carson City have long enjoyed, protect vulnerable areas from natural and human damage, and work with residents and community leaders to understand the continued need for Open Space in an urban area. Please accept my application for a four-year term on the Carson City Open Space Advisory Committee. Regards, Todd Erickson

Question applies to multiple boards

**Are you currently a registered voter in Carson City?**☒ Yes ☐ No

Question applies to multiple boards

**Are you currently a member on any other Carson City Board, Committee or Commission?**☐ Yes ☒ No

Question applies to multiple boards

**If yes, please list:**

Question applies to multiple boards

**Term expiration:**

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## Conflict of Interest

Question applies to multiple boards

**Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?**

---

☐ Yes ☒ No

Question applies to multiple boards

**Do you currently have a contract with Carson City for services/good?**

---

☐ Yes ☒ No

Question applies to multiple boards

**If yes, please provide contract details:**

---

Question applies to multiple boards

**Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?**

---

☐ Yes ☒ No

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## Education

Note: only complete this section if a degree is required for this position

**College, Professional, Vocational or Other Schools attended:**

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**Major Subject:**

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**Degree Conferred:**

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**Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:**

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Lifelong Open Space enthusiast with a strong sense of community, extensive outdoor recreation experience and knowledge, and promoter of natural resource conservation and preservation.

**List the community organizations in which you have participated and describe participation:**

Muscle Powered- Member since 2010. Board of Directors for two years. Medical Reserve Corps- Assisted with Covid-19 testing early in pandemic. Scouts of America (BSA)-Active parent of scout; current treasurer for Troop 44

**List your affiliation with professional or technical societies: \*if required for the position.**

Upload a Resume

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### **Declaration to Accept Terms & Conditions**

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

**I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.**

**I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.**

☒ I Agree \*

## Chapter 13.06 - OPEN SPACE

### Sections:

#### 13.06.010 - Purpose.

In the broadest sense, the objective of the open space program is to promote quality of life for citizens of Carson City through the preservation and protection of the quality of the natural environment which has given Carson City much of its character. This natural environment includes many spectacular views of the mountains, Carson River, and Eagle Valley. The natural streams, wetlands and open lands, with their water and related plant and animal life complement the scenic vistas and remind us of the area's early history. These natural areas, water bodies, vistas and panoramas, natural landmarks, and native flora and fauna are intended to be preserved and protected for the enjoyment of this and future generations by the judicious use of funding for open space.

As Carson City continues to grow, open spaces should be provided and woven into the fabric of the city. These open spaces may define developed areas within the community, and in certain areas may define the boundary of the city. They are intended to obtain a balance and harmony between physical development and open space for the benefit of Carson City citizens. Preservation of open space in all parts of the city will foster appreciation of the natural environment, provide increased opportunities for passive recreation, preserve agricultural uses, allow connecting open space corridors, and improve the quality of life.

Carson City encourages residents of this community and other concerned persons or parties to donate certain lands or funds for use in the open space program. The board of supervisors may by resolution accept properties not acquired with open space funds into the open space program after a recommendation from the open space advisory committee.

The open space advisory committee shall provide the oversight over the administration and expenditure of funds from the open space division of the quality of life special revenue fund established by Carson City Municipal Code 21.07. The funding for open space including interest and other income, may be used for the acquisition, restoration of natural resources, development and construction which afford for public access, health and safety, equipping, improvement, maintenance, conservation planning and management of real property for open spaces acquired through the fund; and administrative costs approved by the committee.

(Ord. 1997-30 § 1 (part), 2, 1997).

#### 13.06.020 - Creation of an open space advisory committee.

There is hereby created an open space advisory committee, hereinafter referred to as the committee, consisting of seven (7) members appointed by the board of supervisors.

(Ord. 1997-30 § 1 (part), 3, 1997).

#### 13.06.030 - Committee membership.

1. The members of the committee shall be residents of Carson City, and qualified electors. The members shall be selected on the basis of expertise in the areas of natural resources, real estate, community planning, community development, outdoor recreation/education or knowledge of the community.

(Ord. 1997-30 § 1 (part), 4, 1997).

13.06.040 - Term of office and vacancies.

Members of the committee shall serve for varying term lengths not to exceed four (4) years, provided that the first seven (7) members appointed to the committee shall be appointed two (2) for a two (2) year term, two (2) for a three (3) year term and three (3) for a four (4) year term so that thereafter members shall serve for staggered terms of like duration. (Vacancies shall be filled by board of supervisors from appointed alternates. If an alternate is not available, the vacancy shall be filled for the remainder of the term in the same manner that original appointments are made).

(Ord. 2001-1 § 1, 2001: Ord. 1997-30 § 1 (part), 5, 1997).

13.06.050 - Removal from committee.

1. The board of supervisors may remove a committee member for cause.

(Ord. 1997-30 § 1 (part), 6, 1997).

13.06.060 - Powers and duties of open space advisory committee.

1. The committee shall develop an open space element to the Carson City master plan for adoption by the regional planning commission. The committee shall identify and prioritize for the city potential open space acquisitions and make appropriate recommendations. The committee shall obtain and consider public input before making recommendations to the board of supervisors on prospective open space acquisitions, disposal, and management. The committee shall review and provide input and comment to the city manager's proposed budget as it relates to open space matters. The committee shall solicit comments of other affected advisory committees and commissions of Carson City. The committee shall also perform other duties as may be specifically assigned to it by the board of supervisors.
2. The committee in developing the open space element to the Carson City master plan, and in selecting open space lands for possible acquisition and preservation, shall be consistent with the intent of the 1996 ballot explanation, which was: The committee will work to sustain natural and scenic resources and the long-term quality of life in Carson City. And, acquisition of open space land will help preserve mountains, hills and scenic resources, conserve wildlife habitat, protect our drinking water sources and allow outdoor enjoyment of natural areas. Open space, which is defined as undeveloped land with valued natural resources, will be acquired from willing sellers, or by other mutually agreeable methods.
3. Open space will be acquired and maintained as conservancy areas to be used for the following purposes:
  - a. To provide off-street bicycle, hiking and equestrian trails, and trailhead facilities that connect parks, schools and the valley with the mountains.
  - b. To safeguard water resources: watershed areas, water-well sites and designated groundwater recharge areas.
  - c. To safeguard waterway corridors, floodplains, wetlands, streams and the Carson River.
  - d. To develop regional detention areas and protect floodplains.
  - e. To safeguard scenic vistas and enhance the gateways to our city.
  - f. Utilization of land for shaping the development of the city and defining growth by establishing an urban boundary.
  - g. Strategic acquisitions of land to allow for outdoor relaxation, education and future park settings.
  - h. Preservation or enhancement of significant natural areas, wildlife and culturally important lands.

- i. Connecting open space corridors.

(Ord. 1997-30 § 1 (part), 7, 1997).

13.06.070 - Organization and procedure of the open space advisory committee.

1. The committee shall elect a chair and a vice-chair. The committee shall keep minutes and records of its meetings and transactions.
2. The committee shall have regular meetings not less than once a month, unless otherwise determined by the committee.
3. Four (4) members of the committee shall constitute a quorum. An affirmative vote of a majority of the members present shall be necessary to authorize any action by the committee, except as otherwise expressly provided herein.

(Ord. 1997-30 § 1 (part), 8, 1997).

13.06.080 - Prohibited interest/confidentiality.

Any member appointed to the committee shall, upon the acceptance of such appointment, be deemed as having agreed to not disclose any data, the contents of any report or appraisal, or any information of whatsoever nature concerning any specific, prospective open space acquisition, to any person or entity except to other committee members, to members of the board of supervisors, to city staff members whose specific duties include the administration of the city's open space program, or as such disclosure may be required pursuant to court order. Any member who violates the conduct of confidentiality requirements shall be subject to being summarily suspended from the committee and such a violation may be deemed cause for removal.

(Ord. 1997-30 § 1 (part), 9, 1997).