



## STAFF REPORT

**Report To:** Board of Supervisors                      **Meeting Date:** January 21, 2021

**Staff Contact:** Carol Akers Purchasing & Contracts Administrator and Andy Hummel, Wastewater Utility Manager

**Agenda Title:** For Possible Action: Discussion and possible action regarding a proposed \$100,000 increase in purchase authority for the purchase of Sodium Hypochlorite, for a new not to exceed total amount of \$300,000; a proposed extension of the purchase authority through June 30, 2021; and authorization to purchase Sodium Hypochlorite through joinder contract #212528, from the City of Tucson, through Omnia Partners, with Thatcher Company of Arizona, Inc.. (File No. 20300028). (Carol Akers, Cakers@carson.org and Andy Hummel, Ahummel@carson.org)

**Staff Summary:** Each year the Carson City Public Works and Parks and Recreation Departments purchase Sodium Hypochlorite, otherwise known as bleach, for use in swimming pools, the water treatment plant, and the wastewater treatment plant. On June 18, 2020, the Board of Supervisors granted the Departments partial annual authority to purchase Sodium Hypochlorite in a not to exceed amount of \$200,000 through January 31, 2021. At that time, the joinder contract being used to purchase Sodium Hypochlorite expired on January 31, 2021. The City of Tucson has executed a new joinder contract with the same vendor. The Carson City Public Works Department requests a \$100,000 increase in purchase authority, for a total not to exceed amount of \$300,000, to purchase Sodium Hypochlorite through the new joinder contract through the end of fiscal year 2021. The \$100,000 increase is for Sodium Hypochlorite use at the wastewater treatment plant; no additional increase is needed for the City's swimming pools or for the water treatment plant.

**Agenda Action:** Formal Action / Motion                      **Time Requested:** 5 minutes

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### **Proposed Motion**

I move to approve the purchase authority as requested.

### **Board's Strategic Goal**

Efficient Government

### **Previous Action**

On June 18, 2020, the Board of Supervisors approved the proposed request for authority to purchase Sodium Hypochlorite (Bleach) utilizing joinder contract #150063-SK-A from the City of Las Vegas, through National IPA (now a part of Omnia Partners), with the Thatcher Company of Arizona, Inc., for a total not to exceed amount of \$200,000 through January 31, 2021 (File No. 20300028).

### **Background/Issues & Analysis**

The prior joinder contract that the City used to purchase Sodium Hypochlorite expires on January 31, 2021. The City of Tucson, now the lead agency, working with Omnia Partners, has entered into a new contract with Thatcher Company of Arizona, Inc. to provide water treatment chemicals. The new contract is effective October 1, 2020 through September 30, 2021, with the option to renew for four additional one-year periods through September 30, 2025.

Contract being utilized:  
(Joinder) City of Tucson through Omnia Partners with Thatcher Company of Arizona, Inc.  
Contract# 212528 (expires 9/30/21)  
<https://public.omniapartners.com/suppliers/thatcher-chemicals/contract-documentation#c39074>

**Applicable Statute, Code, Policy, Rule or Regulation**

NRS 332.195

**Financial Information**

**Is there a fiscal impact?** Yes

**If yes, account name/number:** Wastewater Chemicals account 5103201 500637

**Is it currently budgeted?** Yes

**Explanation of Fiscal Impact:** If approved, the \$100,000 increase will come out of the Wastewater Chemicals account 5103201-500637, which has a current available budget of \$112,341.

Updated contract allocation:

Wastewater Chemicals account 5103201-500637 \$150,000 + \$100,000 = \$250,000;

Water Chemicals account 5203502-500637 \$40,000;

Parks General Fund Chemicals account 1015055-500637 \$10,000;

Total annual amount \$300,000

**Alternatives**

Do not approve the increase in purchase authority and provide direction to staff.

**Attachments:**

[20300028 Approved BOS staff report 06-18-20.pdf](#)

[212528\\_Thatcher\\_Summary.pdf](#)

**Board Action Taken:**

Motion: _____	1) _____	Aye/Nay
	2) _____	_____
		_____
		_____
		_____

\_\_\_\_\_  
(Vote Recorded By)



## STAFF REPORT

**Report To:** Board of Supervisors                      **Meeting Date:** June 18, 2020

**Staff Contact:** Carol Akers and Andy Hummel, Wastewater Utility Manager

**Agenda Title:** For Possible Action: Discussion and possible action regarding a proposed request for authority to purchase Sodium Hypochlorite (Bleach) utilizing joinder contract #150063-SK-A through National IPA, for a not to exceed amount of \$200,000 through January 31, 2021 (File No. 20300028). (Carol Akers, Cakers@carson.org and Andy Hummel, Ahummel@carson.org)

Staff Summary: The Carson City Public Works Department and Parks and Recreation Department are looking to utilize a joinder contract through National IPA to purchase Sodium Hypochlorite (12.5%) for use at the wastewater treatment plant, quill treatment plant and the aquatic center for pool disinfection.

**Agenda Action:** Formal Action / Motion                      **Time Requested:** Consent

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### Proposed Motion

I move to approve the purchase as requested.

### Board's Strategic Goal

Efficient Government

### Previous Action

None

### Background/Issues & Analysis

The current contract #150063-SK-A was extended through January 31, 2021. Omnia Partners is working with the City of Tucson for a new solicitation to be released in July. Staff will bring back a proposed change with the new contract to be valid February 1, 2021 (or prior) through June 30, 2021.

Contract being utilized:

(Joinder) Omnia Partners, formerly National IPA

Contract# 150063-SK-A (City of Las Vegas, temporarily extended contract through 1/31/21).

<https://public.omniapartners.com/suppliers/thatcher-chemicals/contract-documentation>

### Applicable Statute, Code, Policy, Rule or Regulation

NRS 332.195

### Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Wastewater Chemicals Account 5103201 500637  
Water Chemicals Account 5203502 500637  
Parks General Fund Chemicals Account 1015055 500637

Is it currently budgeted? Yes

**Explanation of Fiscal Impact:** If approved the \$200,000 for FY21 will come out of the Accounts listed.  
Wastewater Chemicals Account 5103201 500637 for \$150,000  
Water Chemicals Account 5203502 500637 for \$40,000  
Parks General Fund Chemicals Account 1015055 500637 for \$10,000.

**Alternatives**

Do not approve purchase and provide direction to staff.

**Attachments:**

Thatcher Contract Summary & Temp. Ext..pdf

**Board Action Taken:**

Motion: Approved 1) LB  
under Consent agenda 2) FB

Aye/Nay

5/0/0  
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\_\_\_\_\_

TW

(Vote Recorded By)



Water Treatment Chemicals (Polymers & Misc.)  
Executive Summary

**Lead Agency:** CITY OF TUCSON

**Solicitation:** #212528

**RFP Issued:** JULY 1, 2020

**Pre-Proposal Date:** JULY 17, 2020

**Response Due Date:** AUGUST 3, 2020

**Proposals Received:** #2

**Awarded to: Thatcher Company of Arizona, Inc. – Contract #212528**

The City of Tucson, AZ Department of Procurement issued RFP #212528 on July 1, 2020, to establish a national cooperative contract for Water Treatment Chemicals (Polymers & Misc.).

The solicitation included cooperative purchasing language in the National Contract section (RFP page 2):

*(RFP, Page 2) National Contract*

*The City of Tucson, as the Principal Procurement Agency, defined in Attachment A, has partnered with OMNIA Partners to make the resultant contract (also known as the “Master Agreement” in materials distributed by OMNIA Partners) from this solicitation available to other public agencies nationally, including state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit (“Public Agencies”), through OMNIA Partners’ cooperative purchasing program. The City of Tucson is acting as the contracting agency for any other Public Agency that elects to utilize the resulting Master Agreement. Use of the Master Agreement by any Public Agency is preceded by their registration with OMNIA Partners (a “Participating Public Agency”). Attachment A contains additional information about OMNIA Partners and the cooperative purchasing agreement.*

Notice of the solicitation was sent to potential offerors, as well as advertised in the following:

- City of Tucson Website
- OMNIA Partners website
- USA Today, nationwide
- Arizona Business Gazette, AZ
- San Bernardino Sun, CA
- Honolulu Star-Advertiser, HI
- The Advocate – New Orleans, LA
- New Jersey Herald, NJ
- Times Union, NY
- Daily Journal of Commerce, OR

- The State, SC
- Houston Community Newspapers, Cy Creek Mirror, TX
- Deseret News, UT
- Richmond Times, VA
- Seattle Daily Journal of Commerce, WA
- Helena Independent Record, MT
- Kennebec ME Journal

On August 3, 2020 proposals were received from the following offerors:

- Shannon Chemical Corporation
- Thatcher Company of Arizona, Inc.

The proposals were evaluated by an evaluation committee. Using the evaluation criteria established in the RFP, the committee elected to enter into negotiations with Thatcher Company of Arizona, Inc. and proceeding with contract award upon successful completion of negotiations.

The City of Tucson, OMNIA Partners and Thatcher Company of Arizona, Inc. successfully negotiated a contract, and the City of Tucson executed the agreement with a contract effective date of October 1, 2020.

**Diversity Certification:**

Thatcher Company, Inc. is a minority owned company with 2/3 of the owners women and further utilizes Tier II diversity suppliers whenever the opportunities allow.

**Contract includes:**

- Water Treatment Chemicals and Polymers to include:
  - Ammonia, Anhydrous
  - Chlorine
  - Copper Sulfate
  - Ferric Sulfate

**Term:**

Initial one-year agreement from October 1, 2020 through September 30, 2021 with the option to renew for four (4) additional one-year periods through September 30, 2025.