



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** February 18, 2021

Staff Contact: Nicki Aaker (naaker@carson.org)

Agenda Title: For Possible Action: Discussion and possible action regarding a proposed resolution authorizing the City Manager, in consultation with the Mayor, to execute any future lease agreement for real property to be used by Carson City as COVID-19 vaccination sites for the duration of the state of emergency declared by the Nevada Governor as the result of the coronavirus pandemic, if the agreement does not exceed \$50,000 and is paid by available grant funding. (Nicki Aaker, naaker@carson.org)

Staff Summary: The Carson City Department of Health and Human Services ("CCHHS") is working to find large buildings to lease or have donated to the City's use for large indoor vaccination events. NRS 244.275 requires a lease agreement for real property to be approved by the Board of Supervisors ("Board"). This item is not for a currently proposed lease agreement. Instead, if approved, this item would delegate authority to the City Manager, in consultation with the Mayor, to execute any lease agreement on behalf of the City for the specific purpose of establishing COVID-19 vaccination sites in lieu of bringing each agreement to the Board for approval so long as the agreement does not exceed \$50,000 and is paid by available grant funding.

Agenda Action: Resolution **Time Requested:** 10 minutes

Proposed Motion

I move to approve the resolution as presented.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

Once the COVID-19 vaccine allocation increases to the Quad County region, CCHHS anticipates being able to vaccinate approximately 7,000 people each week. This makes it imperative that large indoor locations are available for vaccination events. The events need to be indoors so staff, the public and the vaccine are not exposed to inclement weather, and to prevent events from being canceled. Finding these locations is urgent and having the option to execute leases quickly will assist staff in being prepared for an increased allocation of the vaccine and to vaccinate more people. When possible, existing governmental facilities will be utilized so leases and donation of private buildings will be the last resort.

To date, CCHHS has not leased any locations for use as vaccination sites. The indoor locations currently used have been for smaller events. Due to the expected increase in vaccine allocation, CCHHS staff wants to be prepared to quickly locate and set up in larger spaces so as not to delay vaccinations. Previously, staff have

had to work some events outdoors in the snow and it was deemed to be unsafe for staff, the public and the vaccine.

The intent is to authorize the City Manager, in consultation with the Mayor, to execute leases to be used as vaccination sites without needing to first bring those lease agreements to the Board for approval. Staff will update the Board regarding the status of new and existing lease agreements signed pursuant to the resolution during the standing COVID agenda item.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 244.275

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Grant Fund - Submitting a FEMA Public Assistance grant application. If that is not funded, ELC Enhanced Detection Grant - G680020039 will be used since there is additional funding coming for vaccination/testing efforts under this program..

Is it currently budgeted? No

Explanation of Fiscal Impact: Finance will include the appropriate revenues and expenses during the second round of budget augmentations once determined if FEMA funding is available or not.

Alternatives

Do not approve and provide alternative direction to staff.

Attachments:

[HHS_Resolution_re_Vaccination_Sites \(1\)_REVISED.docx](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

RESOLUTION NO. 2021-R-_____

A RESOLUTION AUTHORIZING THE CITY MANAGER, IN CONSULTATION WITH THE MAYOR, TO EXECUTE REAL PROPERTY LEASE AGREEMENTS FOR USE AS VACCINATION SITES EFFECTIVE FOR THE DURATION OF THE COVID-19 EMERGENCY DECLARATION.

WHEREAS, the global community, including the State of Nevada and the residents of Carson City, is at present faced with an unprecedented health crisis driven by the outbreak of an infectious disease known as the coronavirus or COVID-19, which has been deemed a pandemic by the World Health Organization; and

WHEREAS, the Honorable Steve Sisolak, Governor of the State of Nevada, has declared a state of emergency in response to the COVID-19 pandemic; and

WHEREAS, the Board of Supervisors has declared a state of emergency in Carson City in response to the COVID-19 pandemic; and

WHEREAS, Carson City Health and Human Services (CCHHS) has been actively administering COVID-19 vaccinations to members in the community as outlined in the Nevada COVID-19 Vaccination Program Playbook; and

WHEREAS, CCHHS expects that there will be an increase in the allocation of vaccine to the Quad Counties and CCHHS intends to be able to vaccinate up to 7,000 people a week; and

WHEREAS, there are limited City owned properties available to conduct large scale vaccination events; and

WHEREAS, CCHHS and Carson City's Real Property Manager are actively looking at alternative venues including schools, commercial buildings, and industrial spaces that can accommodate large vaccination events; and

WHEREAS, NRS 244.275 vests authority in the Board of Supervisors to lease real property for use by the City; and

WHEREAS, requiring CCHHS to place every lease agreement on the agenda for approval by the Board may interfere with the ability to secure large indoor space to hold vaccination events once the allocation has increased;

NOW, THEREFORE, the Carson City Board of Supervisors hereby resolves that:

The City Manager, in consultation with the Mayor, is authorized to sign any lease agreement for real property to be used as vaccination sites by CCHHS if the agreement does not exceed \$50,000 and will be paid by available grant funding. This delegation of authority

automatically expires upon the termination of the declared state of emergency for COVID-19. CCHHS must regularly report to the Board regarding the status of any leases signed pursuant to this resolution.

Upon motion by Supervisor _____, seconded by Supervisor _____, the foregoing Resolution was passed and adopted this ____ day of _____, 2021 by the following vote:

AYES: _____

NAYS: _____
ABSENT: _____
ABSTAIN: _____

LORI BAGWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk-Recorder