



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: March 18, 2021

Staff Contact: Kenneth Moen, Airport Manager

Agenda Title: For Possible Action: Discussion and possible action regarding the proposed acceptance of a Federal Aviation Administration ("FAA") grant award in the amount of \$23,000 to the Carson City Airport under the Coronavirus Response and Relief Supplemental Appropriations Act (Public Law 116-260) ("CRRSA"). (Kenneth Moen, kmoen@flycarsoncity.com)

Staff Summary: As announced by the Secretary of Transportation on February 12, 2021, the Carson City Airport is eligible for funds under the CRRSA. These funds will assist airport sponsors to address the COVID-19 public health emergency. The FAA will distribute these grants under the new Airport Coronavirus Response Grant Program ("ACRGP").

Agenda Action: Formal Action / Motion

Time Requested: 15 mins

Proposed Motion

I move to accept the grant as presented and to authorize the execution of any documents as may be necessary to receive the funds on behalf of the Carson City Airport Authority.

Board's Strategic Goal

Efficient Government

Previous Action

NA

Background/Issues & Analysis

There are three types of funding included in ACRGP with different restrictions on use. The Carson City Airport may receive one or two types of funding in the attached application.

1. General: Funding for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments. While this funding is similar to the CARES funding, it is more limited in scope. Any airport development must be directly related to combating the spread of pathogens at the airport.
2. Contract Tower: Funding to cover lawful expenses to support FAA contract tower operations. This type of funding is provided to sponsors of non-primary airports participating in the FAA Contract Tower Program and can only be used to support the contract tower.

The most expeditious way to receive ACRGP funds are for operational related costs. The FAA is offering an 'Electronic Signature' or "e-Signatures" process for all grant agreements executed in FY2021. This option has proven to expedite the grant processing and is timely with the number of people working away from their office. The Airport Authority has completed the e-signature template per direction from the FAA.

The action requested is to accept the ACRGP Grant in the amount of \$23,000. A parallel action is being taken by the Airport Authority board.

Applicable Statute, Code, Policy, Rule or Regulation

The Airport Authority Act for Carson City, Chapter 844 Statutes of Nevada 1989; NRS Chapter 277

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact: No fiscal impact to the City. Grant revenue to the Carson City Airport.

Alternatives

Do not accept ACRGP grant funds.

Attachments:

[NV_CXP_-_SF424_signed_2021_Feb_17-unlocked \(1\).pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

Application for Federal Assistance SF-424	
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s): <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation *Other (Specify) _____ <input type="checkbox"/> Revision
*3. Date Received: NA	4. Applicant Identifier: CXP (Carson) Carson City, NV
*5b. Federal Entity Identifier: 32-0004	*5b. Federal Award Identifier:
State Use Only:	
6. Date Received by State:	7. State Application Identifier:
8. APPLICANT INFORMATION:	
*a. Legal Name: City of Carson City	
*b. Employer/Taxpayer Identification Number (EIN/TIN): 88-6000189	*c. Organizational DUNS: 07-378-7152
d. Address:	
*Street 1: <u>2600 College Parkway</u>	Street 2: <u>#6</u>
*City: <u>CARSON CITY</u>	County/Parish: _____
*State: <u>NV</u>	Province: _____
*Country: <u>USA: United States</u>	*Zip / Postal Code <u>89706</u>
e. Organizational Unit:	
Department Name:	Division Name:
f. Name and contact information of person to be contacted on matters involving this application:	
Prefix: _____	*First Name: <u>Kennith</u>
Middle Name: _____	
*Last Name: <u>Moen</u>	
Suffix: _____	
Title: Airport Manager	
Organizational Affiliation:	
*Telephone Number: 775-841-2255	Fax Number:
*Email: manager@flycarsoncity.com	

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

X. Airport Sponsor

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

***12. Funding Opportunity Number:**

NA

*Title:

NA

13. Competition Identification Number:

NA

Title:

NA

14. Areas Affected by Project (Cities, Counties, States, etc.):

***15. Descriptive Title of Applicant's Project:**

\$23,000 for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments.

Attach supporting documents as specified in agency instructions.

