

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the March 4, 2021 Meeting**  
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**DRAFT**

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, March 4, 2021 in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

**PRESENT:**

Mayor Lori Bagwell  
Supervisor Stacey Giomi, Ward 1  
Supervisor Maurice White, Ward 2  
Supervisor Stan Jones, Ward 3  
Supervisor Lisa Schuette, Ward 4

**STAFF:**

Nancy Paulson, City Manager  
Stephanie Hicks, Deputy City Manager  
Dan Yu, Assistant District Attorney  
Tamar Warren, Senior Public Meetings Clerk

**NOTE:** A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All meeting minutes and audio recordings are available for review at: <https://www.carson.org/minutes>.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**

(8:30:39) – Mayor Bagwell called the meeting to order at 8:31 a.m. Ms. Warren called roll and noted that a quorum was present. Fountainhead Foursquare Church Pastor Louie Locke provided the invocation. At Mayor Bagwell’s request, Supervisor Schuette led the Pledge of Allegiance.

**5. PUBLIC COMMENT**

(8:32:20) – Mayor Bagwell entertained public comments, including on the public hearing on item 20.A; however, none were forthcoming.

**6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – FEBRUARY 4, 2021**

(8:32:51) – Mayor Bagwell introduced the item and entertained comments or corrections.

**(8:33:02) – Supervisor Jones moved to approve the February 4, 2021 meeting minutes as presented. The motion was seconded by Supervisor Giomi and carried 5-0-0.**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**7. PURCHASING AND CONTRACTS**

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**7.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 20300285 FOR THE JAIL VIDEO SURVEILLANCE PROJECT, WITH DESERT HILLS ELECTRIC, INC., FOR A NOT TO EXCEED AMOUNT OF \$132,612.**

(8:33:19) – Mayor Bagwell introduced the item. She also entertained questions from the Board and when none were forthcoming, a motion.

**(8:33:50) – Supervisor Giomi moved to approve Contract No. 20300285 as presented. Supervisor Schuette seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**7.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PURCHASE NETWORK EQUIPMENT FROM THINKMATE, FOR A NOT TO EXCEED AMOUNT OF \$87,507.**

(8:34:20) – Mayor Bagwell introduced the item and entertained Board comments or questions; however, none were forthcoming. Mayor Bagwell entertained a motion.

**(8:34:46) – Supervisor Giomi moved to approve the purchases as requested. Supervisor Jones seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**7.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT CENTRAL SIERRA CONSTRUCTION, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NRS CHAPTER 338 AND WHETHER TO AWARD CONTRACT NO. 20300256, COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ROSS GOLD ADA RESTROOM RENOVATION PROJECT, TO CENTRAL SIERRA CONSTRUCTION, INC., FOR A TOTAL AMOUNT NOT TO EXCEED \$120,528.00.**

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(8:35:10) – Mayor Bagwell introduced the item and entertained Board comments. Supervisor Schuette pointed out that the Clerk-Recorder’s name should change to reflect Aubrey Rowlett’s signature.

(8:36:15) – Supervisor Schuette moved to award the contract as presented with the correction on page 82 to reflect the name of the current Clerk-Recorder, Aubrey Rowlett. The motion was seconded by Supervisor White.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Schuette
<b>SECONDER:</b>	Supervisor White
<b>AYES:</b>	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**7.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASE AUTHORITY FOR FOOD FOR CARSON CITY JAIL INMATES, FROM VENDORS INCLUDING, BUT NOT LIMITED TO, BAKEMARK, NATIONAL FOOD GROUP, NICHOLAS AND COMPANY AND FRANCO AMERICAN BAKING COMPANY, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$227,600 THROUGH JUNE 30, 2021.**

(8:37:02) – Mayor Bagwell introduced the item and entertained Board comments or questions, and when none were forthcoming, a motion.

(8:37:36) – Supervisor White moved to approve the purchase authority as requested. Supervisor Giomi seconded the motion.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor White
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**8. FIRE**

**8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A GRANT AWARD FROM THE UNITED STATES FOREST SERVICE ("USFS") THROUGH THE NEVADA DIVISION OF FORESTRY FOR THE HAZARDOUS FUELS-COMMUNITY PROTECTION GRANT FOR THE AMOUNT OF \$230,500, WHICH INCLUDES AN AWARD OF \$207,000 AND A \$23,500 CASH MATCH BY CARSON CITY WHICH HAS BEEN COMMITTED BY THIRD PARTIES.**

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(8:37:58) – Mayor Bagwell introduced the item. Fire Marshal Dave Ruben presented the Staff Report and supporting materials, which are incorporated into the record. He also responded to clarifying questions by the Board. Supervisor White noted that he would not support the item because “spending taxpayer money on private property is fundamentally bad government.” Supervisor Schuette stated her appreciation of the grant as a fire on private property could spread to public property. Mayor Bagwell entertained additional comments or questions and when none were forthcoming, a motion.

**(8:40:54) – Supervisor Giomi moved to accept the grant as presented. The motion was seconded by Supervisor Schuette.**

<b>RESULT:</b>	<b>APPROVED (4-1-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, and Mayor Bagwell
<b>NAYS:</b>	Supervisor White
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**8.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPOSED ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$86,250 FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY ("FEMA") THROUGH THE STATE OF NEVADA, DEPARTMENT OF PUBLIC SAFETY – DIVISION OF EMERGENCY MANAGEMENT, WHICH REQUIRES A 25% GRANT MATCH BY CARSON CITY IN THE AMOUNT OF \$28,750, TO FUND THE UPDATE OF THE CARSON CITY HAZARD MITIGATION PLAN FROM 2021 THROUGH 2026.**

(8:41:20) – Mayor Bagwell introduced the item. Fire Battalion Chief Jason Danen clarified for Supervisor Giomi that the Request for Proposal was being prepared for a bid which would include contractor services. There were no additional questions or comments; therefore, Mayor Bagwell entertained a motion.

**(8:42:45) – Supervisor Giomi moved to accept the grant as presented. The motion was seconded by Supervisor Jones.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**9. COMMUNITY DEVELOPMENT**

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**9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST FOR A HISTORICAL TAX DEFERMENT ON PROPERTY LOCATED WITHIN THE HISTORIC DISTRICT AND ZONED RESIDENTIAL OFFICE, LOCATED AT 408 WEST ROBINSON, APN 003-236-01.**

(8:42:52) – Mayor Bagwell introduced the item and entertained comments or questions. Since none were forthcoming, Mayor Bagwell entertained a motion.

**(8:43:13) – Supervisor Schuette moved to approve the request for a Historical Tax Deferment. The motion was seconded by Supervisor Giomi.**

<b>RESULT:</b>	<b>APPROVED (4-1-0)</b>
<b>MOVER:</b>	Supervisor Schuette
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, and Mayor Bagwell
<b>NAYS:</b>	Supervisor White
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**10. RECESS AS THE BOARD OF SUPERVISORS**

(8:43:37) – Mayor Bagwell recessed the Board of Supervisors meeting at 8:43 a.m.

**LIQUOR AND ENTERTAINMENT BOARD**

**11. CALL TO ORDER & ROLL CALL - LIQUOR AND ENTERTAINMENT BOARD**

(8:43:49) – Chairperson Bagwell called the meeting to order. Ms. Warren called roll and noted that a quorum, consisting of Chairperson Bagwell, Member Furlong, Member Giomi, Member Jones, Member Schuette, and Member White, was present.

**12. PUBLIC COMMENT**

(8:44:09) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

**13. FOR POSSIBLE ACTION: APPROVAL OF MINUTES - FEBRUARY 6, 2020**

(8:44:17) – Chairperson Bagwell introduced the item.

**(8:44:25) – Member Giomi moved to approve the minutes of the February 6, 2020 Liquor and Entertainment Board meeting as presented. The motion was seconded by member Jones and carried 6-0-0.**

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**14. COMMUNITY DEVELOPMENT**

**14.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE 2020 ANNUAL REPORT OF THE CARSON CITY LIQUOR HEARINGS OFFICER AND RECOMMENDATIONS CONCERNING PROPOSED AMENDMENTS TO CHAPTER 4.13 OF THE CARSON CITY MUNICIPAL CODE ("CCMC") GOVERNING THE LIQUOR BOARD AND LIQUOR LICENSING AND SALES IN CARSON CITY.**

(8:44:52) – Chairperson Bagwell introduced the item. Community Development Director Lee Plemel gave background on and noted that he and Planning Manager Hope Sullivan were the Board-appointed Liquor Hearings Officers. He also presented the report, incorporated into the record, and responded to clarifying questions, referencing the late material at which time he stated that staff would like to initiate a policy-level discussion regarding the liquor license ordinance for the Board to consider in order to provide direction regarding possible amendments To the Carson City Municipal Code (CCMC) chapter 4.13 (Liquor Board and Liquor Licensing and Sales).

(8:49:20) – Deputy District Attorney Todd Reese provided an overview of the liquor licensing laws and definitions. Mr. Plemel, Member Furlong, and Mr. Reese also responded to clarifying questions by the Board. Chairperson Bagwell offered to work with Member Furlong, Mr. Plemel, and Mr. Reese and to return for further discussion at a future date, and encouraged the members to provide additional input or ideas. This item was not agendized for action.

**15. PUBLIC COMMENT**

(9:15:59) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

**16. FOR POSSIBLE ACTION: TO ADJOURN AS THE LIQUOR AND ENTERTAINMENT BOARD**

(9:16:10) – Chairperson Bagwell adjourned the meeting at 9:16 a.m.

**17. RECONVENE AS THE BOARD OF SUPERVISORS**

(9:16:20) – Mayor Bagwell reconvened the Board of Supervisors meeting.

**18. FINANCE**

**18.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING RECOMMENDATIONS OF THE CARSON CITY AUDIT COMMITTEE TO APPROVE THE COMPLETED REMEDIATION PLANS AND REMOVE THE COMPLETED FINDINGS FROM THE AUDIT FINDINGS TRACKING SUMMARY REPORT.**

(9:16:22) – Mayor Bagwell introduced the item and read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest, and stated that she would participate in discussion and action.

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(9:17:55) – Chief Financial Officer Sheri Russell presented the Staff Report and supporting materials, all of which are incorporated into the record. She highlighted the completed remediation plans that had been presented to and approved by the Audit Committee; therefore, upon Board approval they would be removed from the Audit Findings Tracking Summary Report. Supervisor Giomi recommended revising the Status Comments column to reflect the item’s current (updated) status. Mayor Bagwell entertained a motion

**(9:21:01) – Supervisor Giomi moved to approve the Audit Committee's recommendations as presented. The motion was seconded by Supervisor Jones.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**18.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION TO REMOVE \$66,175.26 IN UNCOLLECTIBLE ACCOUNTS RECEIVABLE FROM THE RECORDS OF THE LANDFILL DEPARTMENT, GENERAL FUND.**

(9:21:23) – Mayor Bagwell introduced the item. Ms. Russell presented the Staff Report, incorporated into the record, and recommended approval to remove \$66,175.26 in uncollectible accounts receivable from the records of the Landfill Department, General Fund. Mayor Bagwell inquired about the City’s policy concerning bankruptcies and wished to ensure that the City would file a claim against the bankruptcy, whether it is done by the City or by the City’s collection agency. Public Works Director Darren Schulz clarified for Supervisor Schuette that the vendor was not allowed a discounted rate as they were known not to pay their bills; therefore, they had paid the regular rate, thus recouping the loss. Supervisor White instructed Staff to do whatever is necessary to collect the amount. Mr. Schulz explained the discount rate policy for the larger customers and Supervisor Giomi clarified that the receivable amount is “not forgotten” but will be “removed from the books” and will be turned over to the City’s collection agency. Supervisor Jones received confirmation that without the discount the amount “is a wash in the City’s favor.” Discussion ensued and Mayor Bagwell recommended approving the write-off, but instructing Staff to work with the collections agency to determine whether a hard collection is feasible.

**(9:39:09) – Supervisor Giomi moved to approve the application to remove \$66,175.26 in uncollectible accounts receivable from the records of the Landfill and to direct Staff to send the write-offs that are appropriate, to hard collections. The motion was seconded by Supervisor Jones.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

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**18.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH FEBRUARY 19, 2021, PER NRS 251.030 AND NRS 354.290.**

(9:39:47) – Mayor Bagwell introduced the item and entertained comments or questions, and when none were forthcoming, a motion.

**(9:40:02) – Supervisor Giomi moved to accept the report. The motion was seconded by Supervisor Schuette.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**19. PUBLIC WORKS**

**19.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN ASSESSMENT METHODOLOGY TO IMPLEMENT THE SOUTH CARSON STREET NEIGHBORHOOD IMPROVEMENT DISTRICT ("NID").**

(9:40:24) – Mayor Bagwell introduced the item. Deputy Public Works Director Dan Stucky provided background and reviewed the Staff Report and supporting documentation, all of which are incorporated into the record. He, along with Mr. Plemel, also responded to clarifying questions. Mayor Bagwell referenced the written public comments, incorporated into the record, and reminded everyone that the public had been promised a Neighborhood Improvement District (NID) and asked the Board whether they were in favor of having the NID.

(9:59:06) – Supervisor Giomi explained that the decision had been made prior to his joining the Board and believed that the improvements and beautification benefit the entire community. He wished to honor the commitment made by the previous Board. Supervisors Jones and Schuette were also in agreement with Supervisor Giomi. Supervisor White noted that as an observer at the time, he had not heard complaints about the NID and recommended moving forward. Discussion ensued regarding the public comment from Richard Campagni (late material) and the specific parcels affected on the map, incorporated into the record. Supervisor Giomi recommended to “take the advice of Staff who have spent a lot of time looking at this, follow the practice that we followed downtown, and leave the map the way it is.” Mr. Stucky clarified that the notifications had gone out to all the businesses. Mr. Plemel explained to Supervisor White that the Nevada Revised Statute (NRS) allowed for hardship situations upon Board approval.



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(10:16:48) – Mayor Bagwell noted that the Board would direct Staff “to move forward with the map as is.” She also wished to discuss the assessment methodology. Supervisor Giomi recommended having “the license fees offset the NID.” The Supervisors were in agreement that the lease [dollars] should be deposited into the NID account. Mr. Reese clarified that the licensing agreement was developed for all of Carson City, not just the NIDs. Supervisor White was in favor of using the license fees for street maintenance. Mayor Bagwell entertained a motion.

**(10:28:13) – Supervisor Giomi moved to approve the assessment methodology to implement the South Carson Street Neighborhood Improvement District and to reduce the individual assessments by the amount of the license fees collected from that district. The motion was seconded by Supervisor White.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor White
<b>AYES:</b>	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**19.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DRAFT LICENSE AGREEMENT TEMPLATE AND LICENSE FEE METHODOLOGY, WHICH IS PROPOSED TO BE A PER SQUARE FOOT CHARGE CALCULATED BY MULTIPLYING 50 PERCENT OF THE ASSESSOR’S TAXABLE VALUE PER SQUARE FOOT OF THE ADJOINING OWNER’S PARCEL(S) MULTIPLIED BY THE PRIME INTEREST RATE PLUS TWO PERCENT, TO BE UTILIZED FOR GRANTING LICENSES FOR USE OF THE CITY’S RIGHT-OF-WAY FOR PURPOSES OTHER THAN LANDSCAPING, SIDEWALKS, INGRESS AND EGRESS, AND AUTHORIZATION FOR THE CITY ENGINEER OR DESIGNEE TO EXECUTE LICENSE AGREEMENTS WITH ADJACENT PROPERTY OWNERS AND ADJUST THE LICENSE FEE IN ACCORDANCE WITH THE APPROVED LICENSE FEE METHODOLOGY.**

(10:29:10) – Mayor Bagwell introduced the item. Mr. Stucky gave background and introduced Real Property Manager, Robert Nellis. Mr. Nellis provided additional background and reviewed the key points in the proposed license agreement, incorporated into the record. He also responded to clarifying questions by the Board. Supervisor Giomi pointed out a typographical error. Supervisor White thanked Staff for spending time and reviewing the materials with him. He also recommended an amendment to address contamination on one of the State-owned properties. Mayor Bagwell explained that the template created in this meeting would be executed by Staff. However, should a parcel not fit the template, it will be returned to the Board for discussion and action. Mayor Bagwell recommended the following edits to the License Agreement:

*10.2 City may terminate this License in its sole discretion at any time if the Board of Supervisors determines that the ROW is needed for street widening or other projects ~~concerning South Carson Street or adjacent roadways~~, or the best interests of City are to use the ROW in a different manner.*

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*10.3 Owner may terminate this License at any time by giving City 30 days' advance, written notice of Owner's intent to terminate this License. If Owner is required to maintain the use of the ROW stated above for any reason other than this Agreement, Owner must obtain a variance or other permission for Owner's desired use, or non-use, of the ROW.* Discussion ensued regarding the term variance and Mr. Yu recommended replacing the term variance with *the appropriate or required approval by the City.*

*13. Operations, Improvements; Repairs, and Maintenance.* Mayor Bagwell recommended adding *subject to property tax* to this section. Mr. Reese offered to work with the Assessor's Office to determine the appropriate language.

*14. Hazardous Substances.* Mayor Bagwell requested adding language to ensure that the property owners must be responsible for fees paid to the Nevada Department Environmental Protection (NDEP).

*32. Required Approvals.* Mayor Bagwell recommended adding (per earlier discussion) that Staff will be given authority to execute the agreements.

(10:51:22) – Supervisor White recommended an addendum to the agreement for the contaminated property discussed earlier to ensure monthly monitoring of the issues such as meeting the NDEP requirements. Supervisor Giomi was in favor of the addendum and suggested Board approval for that particular license agreement. Mr. Yu identified two discussion points: creating a master license agreement template and handling revisions to the template. He recommended having all substantive changes to any agreement approved by the Board, including all new addenda. Mayor Bagwell entertained a motion.

**(10:56:25) – Supervisor Giomi moved to approve the presented license agreement template with the changes read into the record by Mayor Bagwell, Supervisor Giomi, and Supervisor White. The motion was seconded by Supervisor Schuette.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

(11:17:50) – Mayor Bagwell clarified that the template would return to the Board for approval once all the discussed changes are incorporated.

(10:58:13) – Mayor Bagwell recessed the meeting.

(11:13:15) – Mayor Bagwell reconvened the meeting. A quorum was still present.

**20. CITY MANAGER**

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**20.A PUBLIC HEARING:**

**FOR DISCUSSION ONLY: PRESENTATION AND REPORT OF THE CITY MANAGER ON THE FISCAL IMPACT AND RECOMMENDED APPROVAL OF A PROPOSED MEMORANDUM OF UNDERSTANDING (“MOU”) BETWEEN CARSON CITY AND THE CARSON CITY FIRE FIGHTERS ASSOCIATION, INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 2251 (“LOCAL 2251”), EFFECTIVE JULY 1, 2020 TO JUNE 30, 2023, FOR THE SUPERVISORY (BATTALION CHIEFS’) BARGAINING UNIT AT THE CARSON CITY FIRE DEPARTMENT (“CCFD”) WITH AN ESTIMATED FISCAL IMPACT OF \$272,821.03 FOR THE TERM OF THE MOU.**

(10:13:30) – Mayor Bagwell introduced the item and noted that no public comment had been received on the item. Ms. Paulson provided background and presented the Staff Report, which is incorporated into the record. She also clarified that a proposed memorandum of understanding (MOU) to extend the current Collective Bargaining Agreement (CBA) for a 3-year term, retroactive to July 1, 2020 and expiring on June 30, 2023 had been presented to and was agreed upon by the Firefighters Local 2251 (Battalion Chiefs). She also explained the anticipated fiscal impact to the City to be \$272,821.03 in increased labor and benefit costs. Mayor Bagwell noted that the public hearing was for discussion only and did not require action. She also explained that the information will also be used for the discussion of item 20.B.

**20.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED MEMORANDUM OF UNDERSTANDING (“MOU”) BETWEEN CARSON CITY AND THE CARSON CITY FIRE FIGHTERS ASSOCIATION, INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 2251 (“LOCAL 2251”), EFFECTIVE JULY 1, 2020 TO JUNE 30, 2023, FOR THE SUPERVISORY (BATTALION CHIEFS’) BARGAINING UNIT AT THE CARSON CITY FIRE DEPARTMENT (“CCFD”) WITH AN ESTIMATED FISCAL IMPACT OF \$272,821.03 FOR THE TERM OF THE MOU.**

(11:16:40) – Based on discussion during item 20.A, Mayor Bagwell entertained a motion.

(11:16:57) – Supervisor Giomi moved to approve the MOU and to authorize the District Attorney's Office to make any necessary clerical corrections prior to its execution. The motion was seconded by Supervisor Jones.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**20.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A BUSINESS IMPACT STATEMENT CONCERNING A PROPOSED ORDINANCE AMENDING TITLE**

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**4 OF THE CARSON CITY MUNICIPAL CODE ("CCMC") TO ESTABLISH A REPORTING REQUIREMENT AND REMOVE THE EXPIRATION OF AN EXISTING 1% TRANSIENT LODGING TAX SUPPORTING THE CARSON CITY ARTS AND CULTURAL MASTER PLAN AND THE DEVELOPMENT OF A CULTURAL TOURISM CAMPAIGN.**

(11:17:57) – Mayor Bagwell introduced the item and entertained Board comments or questions, and when none were forthcoming, a motion.

**(11:18:26) – Supervisor Schuette moved to approve the business impact statement as presented. The motion was seconded by Supervisor Giomi.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Schuette
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**20.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, A PROPOSED ORDINANCE AMENDING TITLE 4 OF THE CARSON CITY MUNICIPAL CODE ("CCMC") TO ESTABLISH A REPORTING REQUIREMENT AND REMOVE THE EXPIRATION OF AN EXISTING 1% TRANSIENT LODGING TAX SUPPORTING THE CARSON CITY ARTS AND CULTURAL MASTER PLAN AND THE DEVELOPMENT OF A CULTURAL TOURISM CAMPAIGN.**

(11:18:51) – Mayor Bagwell introduced the item and entertained questions or comments. Supervisor White expressed concern over the lack of continuity and recommended extending the tax expiration date with a requirement that 75 percent of the lodging properties “continue to buy in, and that tells us that we haven’t lost anybody...and that Staff believes that their efforts are paying off for the community at large and the businesses in general.” Supervisor Giomi explained that the City’s Art and Culture Master Plan has been implemented and that many events have accomplished components of the Master Plan. He also explained that in a joint meeting, both the Culture and Tourism Authority (CTA) and the Cultural Commission had determined the importance of the position to promote art and culture. Supervisor Giomi stated that the businesses had seen the benefits of the art and culture programs as well, adding that one out of 23 properties had opposed the program. Mayor Bagwell praised the organizations for accepting some of the startup issues they had experienced and noted that since most of the lodging properties were in favor of removing the sunset clause, she would vote for the item. Supervisor Jones provided background on the sunset clause and highlighted the pass-through nature of the tax. Mayor Bagwell entertained a motion.

**(11:27:12) – Supervisor Giomi moved to introduce, on first reading, Bill No. 105. The motion was seconded by Supervisor Jones.**

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**DRAFT**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

(11:27:32) – Mayor Bagwell thanked the lodging properties for their support of the art and culture programs.

**20.E FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION REGARDING CARSON CITY'S DRAFT 2021-2025 STRATEGIC PLAN, WHICH CONCERNS LONG-TERM GOALS AND STRATEGIC OBJECTIVES OF CARSON CITY AS A POLITICAL SUBDIVISION OF THE STATE OF NEVADA.**

(11:27:40) – Mayor Bagwell introduced the item. Ms. Hicks gave background and reviewed the draft five-year Strategic Plan which is incorporated into the record. She also responded to clarifying questions by the Board. Mayor Bagwell noted that the public’s response was based on ranking aided responses whereas the Board did not have a preselected list of priorities. Supervisor Giomi recommended not ranking the issues at the Board level, but placing them in grouped priorities to ensure leveraging grant opportunities. He also wished to see that the public knows we’re hitting all [the] marks.” Supervisor Schuette recommended being mindful of helping the community when accomplishing the goals. Supervisor Giomi was not in favor of including Capital Improvement Plan (CIP) detail in the Strategic Plan. Mayor Bagwell suggested referencing documents that support the plan. Supervisor Jones recommended adding an airport utilization/expansion component to the Strategic Plan. Ms. Hicks thanked Staff and the elected officials for their input and assistance. This item was not agendized for action.

**21. BOARD OF SUPERVISORS**

**21.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING DIRECTIVES AND RECOMMENDATIONS CONCERNING CARSON CITY DEPARTMENTAL AND STAFF FUNCTIONS IN CARSON CITY AS A CONSOLIDATED MUNICIPALITY IN RELATION TO THE EXERCISE OF EMERGENCY POWERS PURSUANT TO NRS CHAPTERS 244 AND 414 AND CCMC CHAPTER 6.02 FOR THE PURPOSE OF ENSURING THE HEALTH, SAFETY AND WELFARE IN CARSON CITY IN RESPONSE TO THE GLOBAL CORONAVIRUS (COVID-19) PANDEMIC.**

(12:07:13) – Mayor Bagwell introduced the item. Carson City Health and Human Services (CCHHS) Director Nicki Aaker updated the Board on the Nevada Resilience Project, noting that the Resilience Ambassadors had identified 40 individuals to benefit from their services. She also announced that the number of COVID-19 tests continue to decline. Ms. Aaker provided the following statistics for the period of February 17, 2021-February 27, 2021 and responded to clarifying questions:

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- 92 confirmed cases in Carson City (12 percent increase from the previous period due to 21 long-term facility cases)
- 50 percent female
- 50 percent male
- Average age of Carson City cases: 50 years-old
- Four known hospitalizations
- Community exposure was the largest cause of infection, followed by facility related, and healthcare associated exposures
- Masks will still be mandated with the new recovery plan

(12:12:20) – Ms. Aaker noted that vaccinations take place as quickly as vaccines are received, adding that they are collaborating with the Carson City Senior Center, social services, and home health agencies to provide home vaccinations. She also explained that anytime a vaccine is available, they will ensure deployment. At Supervisor Schuette’s request, Ms. Aaker stressed the importance of getting tested as sometimes the COVID-19 symptoms resemble those of a cold.

(12:19:50) – Ms. Paulson updated the Board on the Governor’s most recent press conference, including a directive for each county to develop a full local mitigation enforcement plan by May 1, 2021, using the template provided by the State. She also explained that on March 15, 2021 occupancy rates of establishments such as restaurants, gyms, and retail stores will increase to 50 percent and that large gatherings will be capped at 50 percent or 250 people, whichever is less. Ms. Paulson noted that the social distancing guidelines and mask use must still be adhered to. She requested guidance from the Board on whether to move to 100 percent capacity on May 1, 2021 while ensuring social distancing and sanitation guidelines. Supervisor Schuette was in favor of staggering he increased capacity, starting with 75 percent. Discussion ensued regarding the number of people sitting at a table. Supervisor White stated that the Board had received the material late and did not believe it was possible to give Staff direction. Discussion also ensued regarding hospital capacity. Mayor Bagwell believed it was imperative to continue the business education and compliance. Mr. Schulz provided an update on the Personal Protection Equipment supplies, noting that the requests have increased from businesses. Supervisor Giomi was also in favor of staggering the increased capacity in May and wished to see an enforcement component to non-compliance. Mayor Bagwell was in favor of enforcement; however, she believed that the 100 percent capacity would regulate itself with the social distancing component.

**21.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING COORDINATION OF LEGISLATIVE ACTIVITY ON PENDING STATE LEGISLATION BEFORE THE NEVADA LEGISLATURE AND WHETHER TO ADOPT AN OFFICIAL POLICY POSITION OR DIRECT STAFF AND CARSON CITY’S RETAINED LOBBYIST TO ADVOCATE FOR OR AGAINST ANY SUCH LEGISLATION, INCLUDING THE SUBMITTAL OF PROPOSED AMENDATORY LANGUAGE.**

(12:45:01) – Mayor Bagwell introduced the item. Ms. Paulson referenced the Staff Report and the late material, all of which are incorporated into the record. She also noted that Staff was seeking direction from the Board on whether the City should support, oppose, or remain neutral on applicable legislative matters. Ms. Paulson reviewed three items and after discussion, the Board took action on the following:

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**(12:53:35) – Supervisor Giomi moved to support SB57. The motion was seconded by Supervisor Schuette.**

<b>RESULT:</b>	<b>APPROVED (4-1-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, and Mayor Bagwell
<b>NAYS:</b>	Supervisor White
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**(12:58:30) – The Board reached consensus on remaining neutral on SB94 until further information is received.**

**(1:02:44) – Supervisor Giomi moved to Support SB141. The motion was seconded by Supervisor White.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor White
<b>AYES:</b>	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**22. BOARD OF SUPERVISORS – NON-ACTION ITEMS**

- FUTURE AGENDA ITEMS**
- STATUS REVIEW OF PROJECTS**
- INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- CORRESPONDENCE TO THE BOARD OF SUPERVISORS**
- STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD**
- STAFF COMMENTS AND STATUS REPORT**

(1:03:02) – There were no reports from the Board.

**CLOSED NON-MEETING TO CONFER WITH COUNSEL**

(1:03:20) – Mayor Bagwell announced that this portion of the meeting will take place after adjournment.

**33. PUBLIC COMMENT**

(1:03:36) – Mayor Bagwell entertained final public comments; however, none were forthcoming.

**34. FOR POSSIBLE ACTION: TO ADJOURN**

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(1:03:45) – Mayor Bagwell adjourned the meeting at 1:03 p.m.

The Minutes of the March 4, 2021 Carson City Board of Supervisors meeting are so approved on this 1<sup>st</sup> day of April, 2021.

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LORI BAGWELL, Mayor

ATTEST:

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AUBREY ROWLATT, Clerk – Recorder

Attachments: Emailed Public Comments