



STAFF REPORT

Report To: Board of Health

Meeting Date: April 1, 2021

Staff Contact: Nicki Aaker - naaker@carson.org

Agenda Title: For Discussion Only: Discussion and presentation regarding the Board of Health to orient and re-orient its members, as required for public health accreditation, including an overview of the current bylaws of the Board of Health, provisions of Nevada Revised Statutes pertaining to public health and the Board of Health, public health accreditation measures and standards involving the Board of Health and the Board of Supervisors, requests for future training needs and requests for reference materials. (Nicki Aaker, naaker@carson.org)

Staff Summary: Public health accreditation requires an orientation for the Board of Health members. This presentation includes information pertaining to the Board of Health, its current bylaws, state law pertaining to public health and the duties and powers of the Board of Health. Feedback and direction is requested from the Board of Health regarding future training needs, if any, and reference materials that the Board requests to be given to each member.

Agenda Action: Other / Presentation

Time Requested: 20 minutes

Proposed Motion

N/A

Board's Strategic Goal

Quality of Life

Previous Action

N/A

Background/Issues & Analysis

N/A

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapters 439, 441A, 442 and 446; NAC Chapters 439, 441A, 442 and 446; CCMC Title 9 Public Health Accreditation - Orientation of Board of Health Members - Public Health Accreditation Standards & Measures, Domain 12

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

N/A

Attachments:

[Carson City Board of Health Orientation 2020.pptx](#)

[CC BOH Bylaws.docx](#)

Board Action Taken:

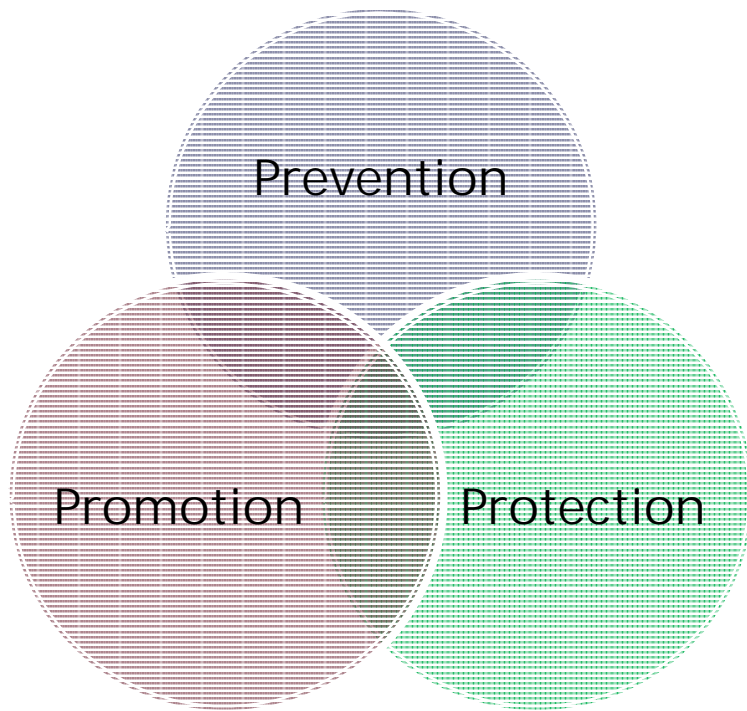
Motion: _____ 1) _____
2) _____

Aye/Nay

(Vote Recorded By)

Carson City Board of Health Orientation and Re-orientation

Nicki Aaker, Director
Carson City Health and Human Services
April 1, 2021



Prevention
 -Clinical Services
 -Human Services

Promotion
 -Chronic Disease Prevention & Health Promotion Division
 -Human Services

Protection
 -Environmental Health
 -Public Health Preparedness
 -Epidemiology-Disease Surveillance

Governance

Carson City Board of Health
 Carson City Board of Supervisors

Advocacy

Nevada Public Health Association
 Nevada Public Health Foundation
 National Public Health Groups
 Public Health Accreditation Board

Capacity

Workforce
 Workforce Development Plan

Information

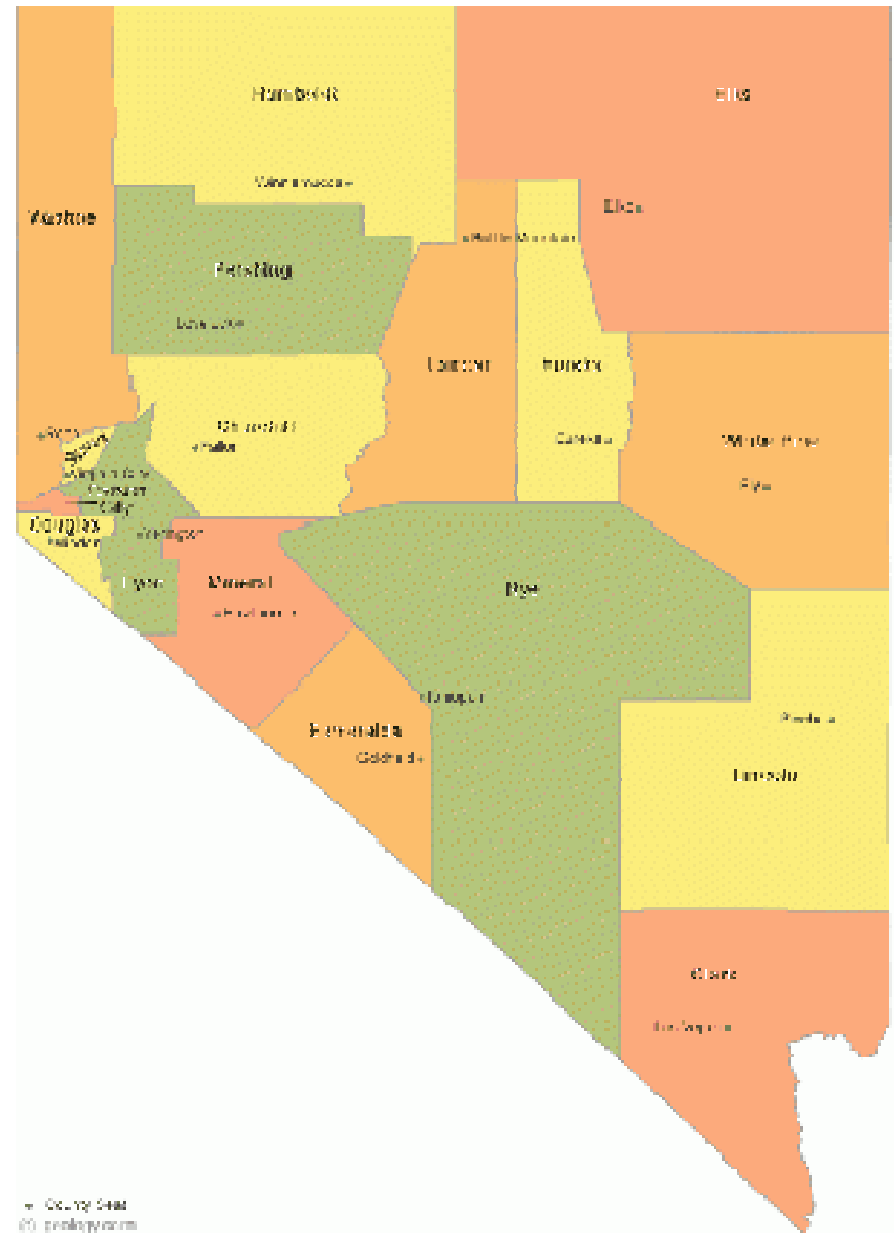
Surveillance Systems
 Community Partnerships
 Government Partnerships
 National Partnerships
 Public Health Accreditation Board

Public Health in Nevada

- ▶ Public health focuses on the health of the population

Public Health in Nevada

- Carson City Health and Human Services
- Southern Nevada Health District
- Washoe County Health District
- State of Nevada, Division of Public and Behavioral Health



Nevada Revised Statutes Nevada Administrative Code

- ▶ NRS 439; 441A; 442; 446
 - 439 – Public Health Administration
 - 441A – Communicable Disease
 - 442 – Maternal and Child Health
 - 446 – Food Establishments

- ▶ Corresponding NAC

Carson City's Board of Health

- ▶ Carson City's Board of Health (BOH) formed November 13, 2003
 - This placed public health programs in the hands of the local government of Carson City.
- ▶ Carson City had the unique option of forming a City or County BOH - Opted for the County BOH

Carson City BOH

- ▶ Formed – November 13, 2003
- ▶ Bylaws
 - Adopted – March 17, 2011
 - Updated – May 16, 2019
- ▶ Carson City Municipal Code (CCMC) Title 9
 - County Health Officer
 - Supervision by the State of Nevada Health Division
 - BOH Duties
 - BOH Powers

County Health Officer

- ▶ Oversee sanitary conditions
- ▶ Adopt necessary regulations for prevention, suppression, and control of any contagious disease
- ▶ Quarantine powers
- ▶ Administration provided by county

Board of Health Duties

NRS 439.350; CCMC, Title 9

The county board of health shall:

1. Oversee all sanitary conditions of the county in which the board is created.
2. Adopt such regulations as may be necessary for the prevention, suppression and control of any contagious or infectious disease dangerous to public health, which regulations take effect immediately upon approval by the State Board of Health.
3. File a copy of all of its adopted regulations with the county clerk.

Board of Health Powers

NRS 439.360

The county board of health may:

1. Abate nuisances in accordance with law.
2. Establish and maintain an isolation hospital or quarantine station when necessary for the isolation or quarantine of a person or a group of persons.
3. Restrain, quarantine and disinfect any person or group of persons sick with or exposed to any contagious or infectious disease that is dangerous to the public health.

Board of Health Powers Cont.

NRS 439.360

The county board of health may:

4. Appoint quarantine officers when necessary to enforce a quarantine, shall provide whatever medicines, disinfectants and provisions which may be required, and shall arrange for the payment of all debts or charges so incurred from any funds available, but each patient shall, if the patient is able, pay for his or her food, medicine, clothes and medical attendance.
5. Subject to the prior review and approval of the board of county commissioners and except as otherwise provided in NRS 576.128, adopt a schedule of reasonable fees to be collected for issuing or renewing any health permit or license required to be obtained from the board pursuant to a law of this state or an ordinance adopted by any political subdivision of this state. Such fees must be for the sole purpose of defraying the costs and expenses of the procedures for issuing licenses and permits, and investigations related thereto, and not for the purposes of general revenue.

Carson City Health and Human Services

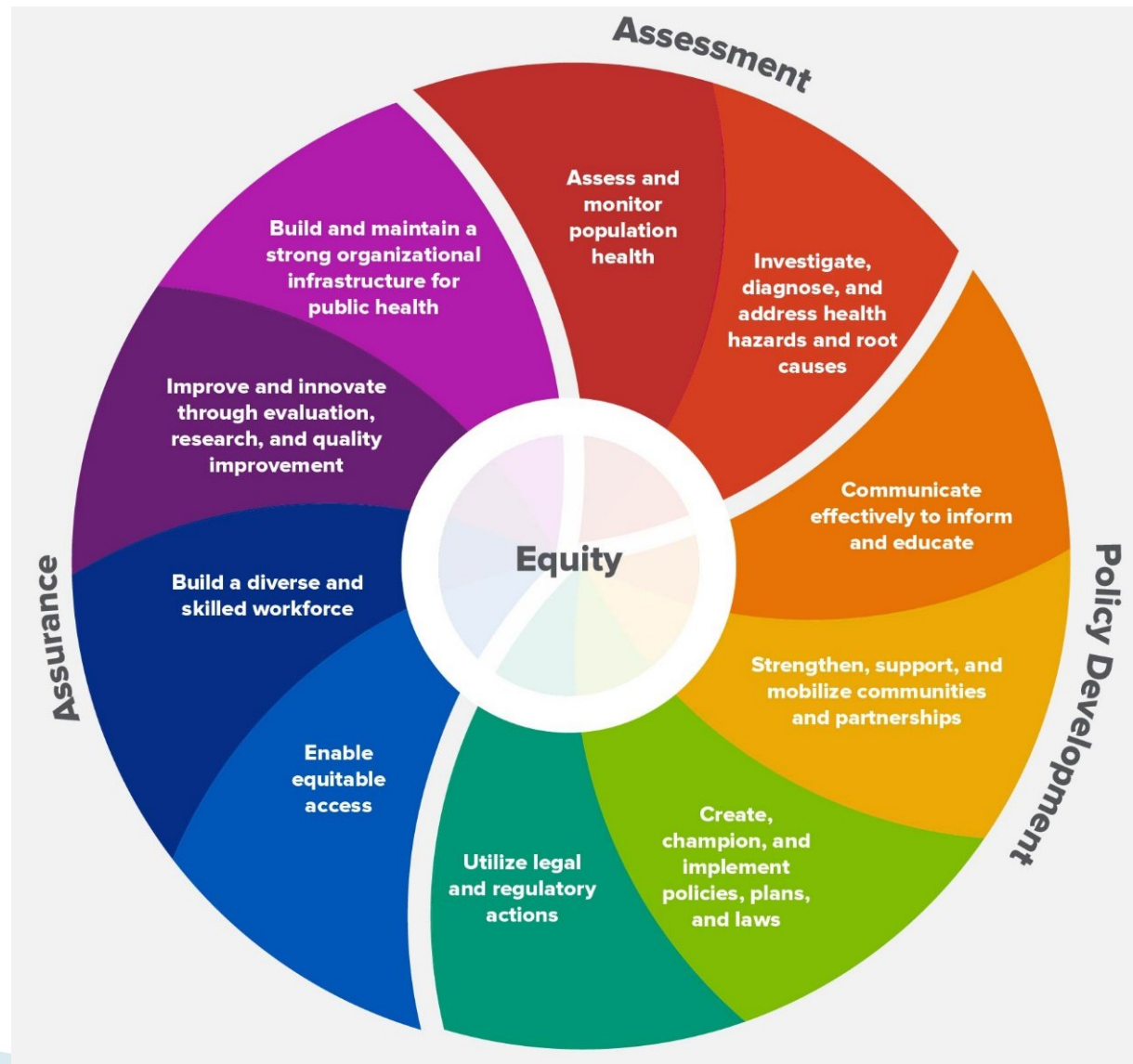
Mission

To protect and improve the quality of life for our community through disease prevention, education and support services.

Vision

To lead the region in providing services that support healthy communities.

Ten Essential Public Health Services



Revised 2020

Public Health Accreditation and Carson City's BOH

Public Health Accreditation has 12 Domains and each domain has a various number of standards and measures

- ▶ Domain 12 relates to the Health Department's Governing Entity
 - Health Department's governing entity about the department's mission, goals, responsibilities and programs
 - Health Department's governing entity is engaged with the health department and its activities

How Would You Get Involved in Public Health

- ▶ Attend National Association of Local Boards of Health (NALBOH) Conference, Webinars, and Summits
- ▶ Being a member of the Sexual Assault Response Team (SART) (maximum of 3 members – Chair is one member)
- ▶ Participating in the CCHHS Resource Stewardship Advisory Group (maximum of 3 members – County Health Officer is one member)
- ▶ Supporting public health legislation and educating our legislators
- ▶ How would you like to get involved?

Questions



CARSON CITY BOARD OF HEALTH BYLAWS

Article 1: Name

This public body will be known as the Carson City Board of Health, hereinafter referred to as the Board.

Article 2: Authority

1. This Board is established by the Carson City Board of Supervisors (Board of Supervisors) pursuant to its authority under NRS 439.280, and is authorized to exercise all powers and authority delegated to it under applicable state law and any regulations adopted thereto.
2. The Board is not bound by any act of an individual member unless the Board has expressly designated that individual member for the carrying out of a specific duty on behalf of the Board.

Article 3: Purpose and Function

1. Pursuant to NRS 439.350, this Board shall:
 - (a) Oversee all sanitary conditions of Carson City.
 - (b) Adopt such regulations as this Board determines is necessary for the prevention, suppression and control of any contagious or infectious diseases dangerous to the public health.
 - (c) File with the Carson City Office of the Clerk-Recorder a copy of all regulations adopted pursuant to this Article, each of which takes effect immediately upon approval by the State Board of Health.
2. Pursuant to any other authority granted by applicable state law and any regulations adopted thereto, including, without limitation, NRS 439.360, this Board may exercise additional powers consistent with the purpose of this Board.

Article 4: Composition and Terms

1. As required by NRS 439.280, this Board will consist of each member of the Board of Supervisors, the Carson City Sheriff and the Carson City Health Officer.

2. The term of each member of the Board is as follows:

- (a) For a member who is also a member of the Board of Supervisors, the term will run concurrently with the term of the elected office.
- (b) For the Carson City Sheriff, the term will run concurrently with the term of the elected office.
- (c) For the County Health Officer, the term will be for two years or until a successor has been appointed and qualified, as prescribed by NRS 439.290.

Article 5: Officers

The Carson City Health Officer shall act as chair of the Board and the Carson City Clerk-Recorder shall be the clerk of the Board. One other member of the Board shall act as vice chair of the Board.

Chair:

1. The Board of Supervisors shall appoint the County Health Officer for Carson City on or before January 1 next following each general election. Pursuant to NRS 439.310, in the case of refusal or neglect of the Board of Supervisors to appoint the Carson City Health Officer for 30 days after January 1 next following any general election, or if a vacancy exists in the office of Carson City Health Officer exceeding 30 days, the Chief Medical Officer, as that term is defined by NRS Chapter 439, may make such an appointment for Carson City for that term and fix the compensation.
2. The Carson City Health Officer must, in accordance with NRS 439.290, be appointed on the basis of his or her graduate education in public health, training, experience and interest in public health and related programs.

The Carson City Health Officer shall also:

- (a) Pursuant to NRS 439.310, receive compensation as fixed by the Board of Supervisors, which shall not be less than \$25 per month for performing the duties prescribed by law.
- (b) Preside at all meetings of the Board and enforce parliamentary rules and the proper order of business under all agendas and in accordance with the Nevada Open Meeting Law.
- (c) Have the right to offer resolutions and to discuss questions that are

relevant to the jurisdictional authority of the Board.

(d) Have the power to vote on all matters before the Board.

(e) Call special meetings of the Board whenever there is sufficient business to come before it or upon written request of not less than three members of the Board.

(f) Sign all papers and documents as required by law or as authorized by action of the Board.

(g) Administer oaths or affirmations to witnesses at hearings.

(h) Appoint a chairman and members of any subcommittee created by the Board.

(i) Exercise such other powers as may be delegated by the Board.

(j) With the approval of the Board of Supervisors and in accordance with NRS 439.330, appoint such deputies as may be necessary.

(k) Perform any other duty that is required or necessary in compliance with applicable state law or any regulation adopted thereto.

Vice Chair:

The vice chair shall, in the absence of the chair, serve in the capacity and assume the duties of the chair, and take any actions as may be necessary and appropriate to fulfill those duties. The vice chair, whose office is not compensated, may be appointed by majority vote of the Board and his or her term will run concurrently with the term of the County Health Officer, or until the elected member's term expires, whichever occurs first.

Article 6: Meetings

1. The Board shall hold its regular meetings as frequently as determined by the Board and at a minimum of once every calendar quarter.

2. As prescribed by law, a majority of the members of the Board constitutes a quorum.

3. As a matter of parliamentary procedure, any motion made by a member on an agenda item noted as for possible action must be followed by a second before discussion and a vote.

4. All actions of the Board require a majority vote of the members in

attendance and eligible to vote, except the adoption of regulations or the amendment of these Bylaws pursuant to Article 8 require an affirmative vote of a majority of all members of the Board.

5. A roll call vote of record of the Board must be made upon request of any Board member.

6. Special meetings of the Board may be held after proper notice is given in accordance with the Nevada Open Meeting Law, and as often as the needs of the Board may require.

7. Meetings must generally follow parliamentary procedure as contained in Robert's Rules of Order insofar as they do not conflict with NRS and these Bylaws.

Article 7: Staffing

Staff to the Board must be provided by Carson City Health and Human Services for purposes of secretarial, research, and other needs.

Article 8: Amendments

These Bylaws may only be amended by an affirmative vote of a majority of all members of the Board.

Adopted by the Carson City Board of Health this 19th day of May, 2019.