



## STAFF REPORT

**Report To:** Board of Supervisors                      **Meeting Date:** April 1, 2021

**Staff Contact:** Nancy Paulson, City Manager

**Agenda Title:** For Possible Action: Discussion and possible action regarding directives and recommendations concerning Carson City departmental and staff functions in Carson City as a consolidated municipality in relation to the exercise of emergency powers pursuant to NRS Chapters 244 and 414 and CCMC Chapter 6.02 for the purpose of ensuring the health, safety and welfare in Carson City in response to the global coronavirus (COVID-19) pandemic. (Nancy Paulson, npaulson@carson.org)

Staff Summary: As the status of the global coronavirus is constantly in a state of unpredictability and a rapidly changing landscape with regard to the rate of infection, exposure to infection and the issuance of international, federal and state guidelines and recommendations to mitigate exposure to and the transmission of infectious disease, various staff will present an update on Carson City's role in protecting the health, safety and welfare of its residents. In addition, this item is for the Board of Supervisors to issue, if it elects to do so, certain directives to City staff and departments concerning City-related functions, as well as any recommendations to the public or directives pursuant to the City's emergency powers under a state of emergency in accordance with legal authority expressly granted by state and local law.

**Agenda Action:** Formal Action / Motion                      **Time Requested:** 10 mins

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**Proposed Motion**

Depends on discussion.

**Board's Strategic Goal**

Safety

**Previous Action**

N/A

**Background/Issues & Analysis**

N/A

**Applicable Statute, Code, Policy, Rule or Regulation**

NRS Chapters 244 and 414 and CCMC Chapter 6.02

**Financial Information**

Is there a fiscal impact? No

If yes, account name/number:

**Is it currently budgeted?**

**Explanation of Fiscal Impact:**

**Alternatives**

N/A

**Attachments:**

[4-1-2021 Draft Restore Carson City - Carson City's Transition Plan.pdf](#)

**Board Action Taken:**

Motion: \_\_\_\_\_

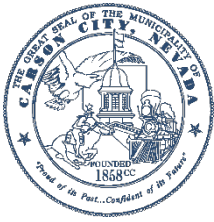
1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

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(Vote Recorded By)



# **Restore Carson City**

## **Carson City's Transition Plan**

Prepared for Board of Supervisors April 1, 2021

### **Monitoring**

Carson City's test positivity rate is currently below the State's recommended rate of 8%. Over the next several months and following the transition to local government, the City will continue to monitor the State's County Tracker to ensure the City stays within acceptable ranges. Testing and contact tracing efforts will continue. In addition, the City will monitor hospital capacity. Long term facilities and group homes are performing their own testing; however, Carson City Health and Human Services (CCHHS) will continue to investigate positive cases. Carson City Jail and Juvenile Detention have protocols in place and CCHHS will continue to assist, if needed, and will investigate positive cases. CCHHS will continue to partner with Friends in Service Helping (FISH) to assist any homeless individuals who test positive to find a place to quarantine. CCHHS will continue to work closely with Carson City School District and private schools regarding positive cases and will provide assistance as needed.

The City has procured a surplus of PPE and sanitation supplies both for City Departments and local businesses. The City will coordinate with the Nevada Division of Emergency Management to obtain additional supplies from their surplus. With receipt of the new American Rescue Plan funding, the City will continue to purchase PPE and sanitation supplies for distribution, if needed.


### **Mitigation Measures**

Following the May 1<sup>st</sup> transition, Carson City will work towards re-opening up to 100 percent provided social distancing requirements can be met. The City has prepared an occupancy and requirements matrix for industries and activities. All businesses and events will be required to follow the Governor's directives which remain in place regarding wearing face masks, social distancing and hygiene considerations. Carson City will limit the size of gatherings and events, as well as youth and adult recreational sports, to 250 maximum people through June 30, 2021 and will continue to follow the State's guidance and planning process for both. Additionally, those industries governed by State Agencies must operate in accordance with the requirements of the appropriate Board. Vaccination efforts will continue to be a community priority. As vaccine allocations increase, the City is working closely with the Quad Counties and various partners to administer to the public as quickly as possible.

Carson City has and will continue to enforce the directives within City operations to ensure the wellbeing of our employees and the public that they serve. Critical/essential employees may continue to work in the office. However, employees that remain at work in City offices will need to be masked up at all times unless they are in their private office alone or have an exemption pursuant to the Governor's Directives. Meetings will continue to be held virtually, if feasible, and will only occur in person if social distancing requirements can be met.

### **Enforcement Measures**

Carson City has established a COVID Education & Compliance Program and hired a COVID Education & Compliance Coordinator. Since December 8, 2020, the COVID Education &



Compliance Coordinator has visited over 700 businesses. As Carson City re-opens, the COVID Education & Compliance Coordinator will continue to inspect businesses which may be out of compliance based on contact tracing information, prior history, and working in consultation with OSHA and the Nevada Department of Business and Industry.

Carson City has also established a COVID Compliance Task Force in order to create a comprehensive and coordinated approach between all compliance mechanisms. The Task Force will continue to meet as needed to discuss efforts to further engage businesses in compliance efforts. The Task Force is comprised of the following individuals:

- Mayor Lori Bagwell
- City Manager Nancy Paulson
- Deputy City Manager Stephanie Hicks
- Health and Human Services Director Nicki Aaker
- CCHHS Epidemiologist Dustin Booth
- Fire Chief/Emergency Manager Sean Slamon
- Deputy Emergency Manager Jason Danen
- Undersheriff Jerome Tushbant
- Community Development Director Lee Plemel
- Carson City Chamber of Commerce Director Ronni Hannaman
- Nevada Builders Alliance CEO Aaron West
- Western Nevada College President Vincent Solis
- Carson City COVID Education & Compliance Coordinator Robert Rikalo

## **Public Information**

Carson City disseminates public information through two different media campaigns. The Carson City Health and Human Services (CCHHS) Public Information Officer (PIO) will continue to create community education materials regarding public health measures, testing and vaccines, monitor social media and ensure messaging aligns with the Governor's directives and the needs of the community. Additionally, through the City Manager's Office, the Digital Media Coordinator, will assist in preparing videos and messaging through elected officials and other City figures regarding public health measures and business compliance as well as disseminate CCHHS messaging through the City's other social media accounts.

## **Resource Needs**

According to the COVID-19 Mitigation Taskforce, the Nevada National Guard, FEMA, and USDA will be available to assist with testing and vaccination events, along with data entry through September 13, 2021. This is a resource that is critical to the City's successful recovery and we appreciate the State's effort to secure these resources.

Carson City is prepared to administer 7,000 vaccinations per week to the Quad-Counties. However, CCHHS is currently only receiving approximately 2,000 to 2,700 vaccine allocations per week. According to Becker's Hospital Review's data on March 18, 2021 (Accessed March 19, 2021 from <https://www.beckershospitalreview.com/public-health/states-ranked-by-percentage-of-covid-19-vaccines-administered.html>), Nevada is ranked 42 for vaccine allocation based on the estimated 2018 population. Therefore, additional vaccine allocations are needed to meet the demand and be able to vaccinate all population groups as intended by the Governor starting on April 5, 2021.



Industry/Activity	Indoor/Outdoor Occupancy	City Industry Requirements*	State Requirements
Public Gatherings & Events	Indoors - 50% occupancy or 250 people max whichever is less & meets social distancing requirements. Outdoors – 250 max & meets social distancing.	Public Gathering plans meeting City checklist must be submitted 30 days in advance. All other City approval or permitting applies. No large gathering (for more than 250 individuals) will be approved prior to June 30, 2021.	Statewide mask mandate, social distancing & hygiene considerations remain in effect.
Libraries, Museums, Art Galleries, Aquariums & Zoos	Up to 100% occupancy that meets social distancing requirements.	All interactive and/or hands on exhibits, high touch areas must be frequently cleaned. Restaurants/food courts should adhere to requirements in place for those types of establishments.	Statewide mask mandate, social distancing & hygiene considerations remain in effect.
Retail Stores & Indoor Malls	Up to 100% occupancy that meets social distancing requirements.	Self-service food and drink areas must be cleaned frequently.	Statewide mask mandate, social distancing & hygiene considerations remain in effect.
Medicinal & Recreational Cannabis Establishments	<b>MUST OPERATE ACCORDING TO THE REQUIREMENTS OF THE NEVADA CANNABIS COMPLIANCE BOARD.</b>		Statewide mask mandate, social distancing & hygiene considerations remain in effect.
Community/Recreational Centers (including public pools)	Up to 100% occupancy that meets social distancing requirements.	Use of community locker rooms & showers must meet social distancing requirements.	Statewide mask mandate, social distancing & hygiene considerations remain in effect.
Food & Beverage Establishments: Restaurants, Bars, Pubs, Wineries, Distilleries & Breweries (those that serve food & those that do not)	Indoors - Up to 100% occupancy that meets social distancing requirements. Outdoors – No occupancy limits but must meet social distancing.	No more than 6 persons per table with social distancing requirements.	Statewide mask mandate, social distancing & hygiene considerations remain in effect.
Places of Worship	Up to 100% occupancy that meets social distancing requirements.		Statewide mask mandate, social distancing & hygiene considerations remain in effect.
Gyms, Fitness Studios, Yoga Studios, Dance Studios, Martial Arts Studios & Similar Establishments	Up to 100% occupancy that meets social distancing requirements.	Use of community locker rooms, showers, saunas, vapor baths, salt therapy rooms, spas and other communal areas must meet social distancing requirements. Frequently clean saunas, showers & locker rooms.	Statewide mask mandate, social distancing & hygiene considerations remain in effect.
Gaming Floors	<b>MUST OPERATE ACCORDING TO THE REQUIREMENTS OF THE NEVADA GAMING CONTROL BOARD.</b>		Statewide mask mandate, social distancing & hygiene considerations remain in effect.
Arcades, Racetracks, Bowling Alleys, Mini-Golf, Pool Halls/Billiard rooms, Amusement and Theme Parks & similar activities	Up to 100% occupancy that meets social distancing requirements.		Statewide mask mandate, social distancing & hygiene considerations remain in effect.
Spas, Massage Therapy & Massage Establishments	<b>MUST OPERATE ACCORDING TO THE REQUIREMENTS OF THE NV STATE BOARD OF COSMETOLOGY &amp; NV STATE BOARD OF MASSAGE.</b>		Statewide mask mandate, social distancing & hygiene considerations remain in effect.

\*\*\*Statewide Directives that will remain in place include, but are not limited to:

- Statewide mask requirement as outlined in Directive 024
- Social distancing and hygiene considerations as outlined in Directive 021
- School reopening and operational requirements as outlined in Directives 022, 028, and 038
- Crisis Standards of Care as outlined in Directive 011

Industry/Activity	Indoor/Outdoor Occupancy	City Industry Requirements	State Requirements
Hair Salons, Barbershops, Nail Salons, & Businesses that provide Aesthetic Skin Services	<b>MUST OPERATE ACCORDING TO THE REQUIREMENTS OF THE NEVADA STATE BOARD OF COSMETOLOGY &amp; NEVADA BARBERS' HEALTH AND SANITATION BOARD.</b>		Statewide mask mandate, social distancing & hygiene considerations remain in effect.
Body Art & Piercing Establishments	Up to 100% occupancy that meets social distancing requirements or with walls or partitions between stations or chairs.		Statewide mask mandate, social distancing & hygiene considerations remain in effect.
Dayclubs, Nightclubs & Karaoke	Up to 100% occupancy that meets social distancing requirements.		Statewide mask mandate, social distancing & hygiene considerations remain in effect.
Youth and Adult Recreational Sports	Indoors - 50% occupancy or 250 people max whichever is less & meets social distancing requirements. Outdoors – 250 max & meets social distancing.	No events (for more than 250 individuals) will be approved prior to June 30, 2021.	Statewide mask mandate, social distancing & hygiene considerations remain in effect.  Tournaments must be approved by State.

	Social Distancing	Cleaning & Sanitizing	Personal Hygiene	Facility Maintenance
City Required or Recommended for all Industry/Activity	<b>Required:</b>  6 ft. between groups or install physical barriers	<b>Required:</b>  Disinfect high-touch areas	<b>Required:</b>  Require employees to stay home if ill  Screen staff for symptoms  Require masks  Make hand sanitizer available and disinfectant available	<b>Required:</b>  Train all staff/members in new protocols
	<b>Recommended:</b>  Consider reservations  Mark 6 ft. distances and create one-way routes  Limit physical contact between members  Limit vocal activity  Close waiting or gathering areas areas and buffets  Host smaller events in larger rooms	<b>Recommended:</b>  Opt for pre-packaged and single-use cups  Limit use of shared or passed items  Contactless check-in, menus & payment options  Stagger services for cleaning  Limit shared equipment	<b>Recommended:</b>  Require patrons/guests to stay home if ill  Screen guests/patrons for symptoms  Consider gloves for staff	<b>Recommended:</b>  Encourage drive-in or outdoor services  Encourage pick-up, delivery, or outdoor seating  Supplement HVAC systems with open windows and fans  Refresh air in sauna and spa treatment rooms

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- Social distancing and hygiene considerations as outlined in Directive 021
- School reopening and operational requirements as outlined in Directives 022, 028, and 038
- Crisis Standards of Care as outlined in Directive 011