



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** April 15, 2021

Staff Contact: Mirjana Gavric, Grants Administrator

Agenda Title: For Possible Action: Discussion and possible action regarding the adoption of Resolution No. 2021-R-_____, authorizing expenditures of \$163,120 in total funds for community support services grants ("CSSG") to non-profit organizations for Fiscal Year ("FY") 2022. (Mirjana Gavric, MGavric@carson.org)

Staff Summary: NRS 244.1505 requires that any funds granted by the Board of Supervisors to private, non-profit organizations be made by resolution. For FY 2022, the total CSSG funding for the non-competitive adult and youth category is \$163,120. On December 3, 2020, funding was approved by the Board of Supervisors for the 5-year non-competitive program (July 1, 2021 to June 30, 2026); however, a resolution was not adopted at that time.

Agenda Action: Resolution **Time Requested:** 5 minutes

Proposed Motion

I move to adopt Resolution No. 2021-R-_____.

Board's Strategic Goal

Quality of Life

Previous Action

December 3, 2020 – Funding was approved for the 5-year non-competitive program July 1, 2021 to June 30, 2026.

Background/Issues & Analysis

The CSSG program is able to award \$287,600 for FY 2022. At the April 1, 2021 meeting, the City awarded \$124,480 in annual competitive adult and youth programs. The remaining \$163,120 from the General Fund was awarded to non-profit organizations that address a critical need in Carson City at the December 3, 2020 Board of Supervisors Meeting. The amount of \$163,120 in funding is available through a five-year grant application process for adult and youth programs. This is deemed our non-competitive category, as the applicants only have to apply to the Board once every 5-years, as long as they are meeting their goals and spending their funds as awarded.

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: General Fund, Community Support Department, Board Designated Account 1010615-501401.

Is it currently budgeted? Yes

Explanation of Fiscal Impact: General Fund - The \$163,120 in non-competitive funding is budgeted in account #1010615-501401 (Board Designated). After programs are approved for funding, funds will be transferred to a line item specific to the program.

Alternatives

Provide other direction.

Attachments:

[CSSG Funding Resolution 2021-R-.docx](#)

[Carson City Board of Supervisors Minutes 12-3-2020.pdf](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

RESOLUTION NO. 2021-R-_____

**A RESOLUTION AUTHORIZING THE DISBURSEMENT OF
COMMUNITY SUPPORT SERVICES GRANT FUNDS TO
NON-PROFIT ORGANIZATIONS FOR FY 2022**

WHEREAS, NRS 244.1505(1) provides that the Board of Supervisors may grant money to private, not for profit organizations; and

WHEREAS, NRS 244.1505(3) provides that such grants must be made by a resolution which specifies the purpose of the grant, the maximum amount to be expended from the grant, and any other conditions upon the expenditure; and

WHEREAS, the Board of Supervisors has approved the expenditure of funds for community support services grants, the City has received applications for those grant funds, and the Board of Supervisors has determined that the disbursement of the grants to the private, not for profit organizations that are listed below will give a substantial benefit to the inhabitants of Carson City;

NOW, THEREFORE THE BOARD OF SUPERVISORS RESOLVES THAT:

1. For FY 2022, the following groups are granted the following amounts for the following purposes:

General Fund – Non-Competitive Programs

- | | |
|-------------|--|
| 1) Program: | Crisis Intervention |
| Agency: | Advocates to End Domestic Violence |
| Amount: | \$15,000 |
| 2) Program: | Guardian ad litem Program |
| Agency: | CASA of Carson City |
| Amount: | \$35,000 |
| 3) Program: | Evidence Based Addiction Treatment |
| Agency: | Carson City Community Counseling Center |
| Amount: | \$20,000 |
| 4) Program: | Operational Grant Youth Services |
| Agency: | Ron Wood Family Resource Center |
| Amount: | \$54,120 |
| 5) Program: | Senior Independent Living Programs |
| Agency: | Nevada Rural Counties RSVP Program, Inc. |
| Amount: | \$15,000 |

6) Program: Meals on Wheels Vehicle Expenses
Agency: Carson City Senior Citizens Center
Amount: \$24,000

General Fund Total: \$163,120

2. The Board of Supervisors finds that the expenditure of funds for the purposes listed above will provide a substantial benefit to the inhabitants of Carson City.

3. The amounts listed above in section 1 are the maximum amounts from the grant that may be expended by the private organizations.

4. The grant money may only be spent for the purposes listed in the resolution, which is the purpose given to Carson City by the requesting private organizations in their applications to Carson City.

ADOPTED this ____ day of _____, 2021.

AYES: Supervisors _____

NAYES: Supervisors _____

ABSENT: Supervisors _____

Lori Bagwell, Mayor

ATTEST:

Aubrey Rowlatt, Clerk-Recorder

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RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Giomi
AYES:	Supervisors Bagwell, Giomi, Barrette, and Acting Mayor Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

12. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME.

Please see the minutes for items 10.A and 11.A.

13. FINANCE

13.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A FINAL APPROPRIATION FOR THE COMMUNITY SUPPORT SERVICES 5-YEAR GRANT ("CSSG") FUNDING FOR FISCAL YEAR ("FY") 2022 TO FY 2026.

(8:47:08) – Acting Mayor Bonkowski introduced the item and entertained disclosures. Supervisor Giomi read into the record a prepared disclosure statement, advised of a disqualifying conflict of interest and noted that he would not participate in discussion and action. Acting Mayor Bonkowski reminded the Board that the remaining Board members must all vote in the affirmative for the item to be approved.

(8:48:20) – Grants Administrator Mirjana Gavric gave background and presented the Staff Report which includes recommendations made by the Application Review Work Group (ARWG) for the five- year Community Support Services Grant (CSSG) for FY 2022-2026. She also responded to clarifying questions by the Board. Supervisor Bagwell inquired about the same programs that were funded both annually and as a part of the five-year grant and about not funding the Meals on Wheels part-time Case Manager program despite receiving a 72 percent score. Discussion ensued regarding the five-year Meals on Wheels door-to-door delivery program post COVID-19 pandemic and whether the seniors would return to the Senior Center after the pandemic. Acting Mayor Bonkowski inquired about the low score received by the Court Appointed Special Advocate (CASA) request and was informed that the application “wasn’t as well-written as it could be.” Ms. Gavric also reviewed the pre-application process and the scoring methodology for the applicants which explained why newcomers had been selected this year. Chief Financial Officer Sheri Russell noted that the five-year grant amount had not been increased in order not to take away from the remaining funds which would be used for the competitive grants. Per Supervisor Bagwell’s request, Ms. Gavric reviewed all the applicant requests and responded to questions.

(9:25:45) – Acting Mayor Bonkowski invited the applicants to provide a five-minute presentation of their grant request and to address the concerns brought forth by the Board. The following applicants (applications are incorporated into the record) presented to the Board and responded to clarifying questions:

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- Melanie Barkley, Nevada Rural Counties RSVP Program, Inc. – Senior Independent Living Programs.
- Lisa Lee, Advocates to End Domestic Violence – Crisis Intervention Program.
- Courtney Warner, Carson City Senior Center – Meals-On-Wheels Vehicle Expenses.
- Susan Sorenson, Northern Nevada Dream Center – Door to Door Delivery Program.
- Diana Mayoral-Ortiz, Carson City Community Counseling – Evidence Based Addiction Treatment.
- Joyce Buckingham, Ron Wood Family Resource Center – Operational Grant Youth Services.
- Melanie McCormick, Carson City Court Appointed Special Advocate (CASA) – Guardian ad Litem Program.

(10:30:20) – Ms. Gavric clarified that she had not requested a presentation from the applicants whose funding requests were not recommended. Acting Mayor Bonkowski entertained Board comments. Supervisor Barrette found the presentations to be valuable and explained that he would follow the leads of Mayor Elect (Supervisor) Bagwell and Acting Mayor Bonkowski, calling himself “a lame duck.” Supervisor Bagwell thanked the applicants for serving their “clientele with needs” and for their “wonderful work.” She recommended several changes such as moving the Northern Nevada Dream Center award to an annual funding because of “the insufficient knowledge base” to warrant a five-year award. She also recommended removing \$50,000 from the annual youth services grant for the Ron Wood Family Resource Center to the five-year grant and award them the requested \$54,120. Supervisor Bagwell also recommended funding CASA for the requested amount of \$35,000 to meet the statutory compliance requirements of providing the youth services. She suggested maintaining the Community Counseling award as recommended by Staff, totaling the grant amount at \$163,120. Acting Mayor Bonkowski was in agreement with the modifications suggested by Supervisor Bagwell and entertained a motion.

(10:53:36) – Supervisor Bagwell moved to award the [CSSG] funding as follows:

- **Nevada Rural Counties RSVP Program, Inc. – Senior Independent Living Programs \$15,000**
- **Advocates to End Domestic Violence – Crisis Intervention Program \$15,000**
- **Carson City Senior Center – Meals-On-Wheels Vehicle Expenses \$24,000**
- **Carson City Community Counseling – Evidence Based Addiction Treatment \$20,000**
- **Ron Wood Family Resource Center – Operational Grant Youth Services \$54,120**
- **Carson City Court Appointed Special Advocate (CASA) – Guardian ad Litem Program \$35,000**

\$50,000 will be removed from the youth annual funding to meet this need. Additionally, Staff will be directed to update the Five-Year Funding Program to only allow applicants that have had at least three years of annual funding experience. The motion was seconded by Supervisor Barrette.

RESULT:	APPROVED (3-0-1)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell, Barrette, and Acting Mayor Bonkowski
NAYS:	None
ABSTENTIONS:	Supervisor Giomi
ABSENT:	None