

# CARSON CITY BOARD OF SUPERVISORS

## Minutes of the June 17, 2021 Meeting

### Page 1

**DRAFT**

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, June 17, 2021 in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

#### **PRESENT:**

Mayor Lori Bagwell  
Supervisor Stacey Giomi, Ward 1  
Supervisor Maurice White, Ward 2  
Supervisor Stan Jones, Ward 3  
Supervisor Lisa Schuette, Ward 4

#### **STAFF:**

Nancy Paulson, City Manager  
Aubrey Rowlett, Clerk-Recorder  
Stephanie Hicks, Deputy City Manager  
Dan Yu, Assistant District Attorney  
Tamar Warren, Senior Public Meetings Clerk

**NOTE:** A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All meeting minutes and audio recordings are available for review at: <https://www.carson.org/minutes>.

#### **1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**

(8:31:25) – Mayor Bagwell called the meeting to order at 8:31 a.m. Ms. Rowlett called roll and noted that a quorum was present. Airport Road Church of Christ Minister Bruce Henderson provided the invocation. At Mayor Bagwell’s request, Robb Fellows, Carson City Stormwater Manager, led the Pledge of Allegiance.

#### **5. PUBLIC COMMENT**

(8:34:01) – Mayor Bagwell entertained public comments including comments on the collective bargaining agreement (agenda item 15.D). Robert Harris introduced himself and provided the Board handouts of several Nevada Revised Statute (NRS) and Carson City Municipal Code (CCMS) definitions, incorporated into the record, regarding nuisance. Mr. Harris noted that his neighbor was permitted to grow a strain of marijuana that is not available at local dispensaries. He explained that the “skunk-like odor” overrides “every neighbor’s rights for a ¼ mile radius to enjoy their property,” and recommended that they grow it indoors. Mayor Bagwell thanked Mr. Harris and offered to have the Sheriff’s and the District Attorney’s offices look into the issue. Supervisor White congratulated Carson City’s Olympic diver Krysta Palmer who will represent the United States at the Tokyo Olympics this summer.

#### **6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – MAY 20, 2021**

(8:40:42) – Mayor Bagwell introduced the item and entertained comments and/or corrections.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 17, 2021 Meeting**

**Page 2**

**DRAFT**

**(8:40:53) – Supervisor Giomi moved to approve the minutes of May 20, 2021 meeting as presented. The motion was seconded by Supervisor Jones and carried 5-0-0.**

**7. SPECIAL PRESENTATIONS**

**7.A PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES.**

(8:41:14) – Mayor Bagwell presented length of service awards to the following employees:

Robert Fellows, Senior Project Manager (20 years); Kelly Hale, Environmental Control Foreman (15 years); Elizabeth Martin, Administrative Assistant (15 Years); Sheri Russell, Chief Financial Officer (10 years); Jennifer Budge, Park & Recreation Director (5 years); Dustin Peterson, Firefighter/Paramedic (5 years); and Denise Shull, Senior Patient Care Technician (5 years). The Board congratulated the recipients and joined them and Mayor Bagwell for a commemorative photograph.

**CONSENT AGENDA**

(8:46:05) – Mayor Bagwell introduced the item and noted that no action will be taken on item 8.A. She also entertained pulling other items from the Consent Agenda. Supervisor White requested pulling item 12.B.

**(8:46:36) – Supervisor Giomi moved to approve the Consent Agenda consisting of items 8.B, 9.A, 10.A, 11.A, 11.B (Resolution No. 2021-R-18), 12.A, 12.C, and 13.A. Supervisor White seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor White
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**8. ASSESSOR**

**8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST TO REMOVE THE TAXES AND PENALTIES FROM THE UNSECURED TAX ROLLS FOR FISCAL YEARS (“FY”) 2017/18, 2018/19 AND 2019/20 PER NRS 361.5607 IN THE AMOUNT OF \$3,115.68.**

**8.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE ANNUAL TECHNOLOGY FUND REPORT REQUIRED TO BE SUBMITTED BY THE CARSON CITY ASSESSOR PURSUANT TO NRS 250.085, CONTAINING THE PROJECTED EXPENDITURES FROM THE FUND FOR FISCAL YEAR (“FY”) 2021.**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 17, 2021 Meeting**

**Page 3**

**DRAFT**

**9. CITY MANAGER**

**9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON RATIFYING THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF MAY 8, 2021 THROUGH JUNE 4, 2021.**

**10. COMMUNITY DEVELOPMENT**

**10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST FOR A HISTORICAL TAX DEFERMENT ON PROPERTY LOCATED WITHIN THE HISTORIC DISTRICT AND ZONED SINGLE FAMILY 6,000 (SF6), LOCATED AT 310 MOUNTAIN STREET, APN 003-191-02 AND -03.**

**11. FINANCE**

**11.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH JUNE 4, 2021, PER NRS 251.030 AND NRS 354.290. (SHERI RUSSELL, SRUSSELL@CARSON.ORG)**

**11.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RESOLUTION FOR TEMPORARY INTERFUND LOANS FROM THE GENERAL FUND OR THE REGIONAL TRANSPORTATION FUND TO THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO) FUND FOR AN AMOUNT NOT TO EXCEED \$300,000, FROM THE GENERAL FUND TO THE TRANSIT FUND FOR AN AMOUNT NOT TO EXCEED \$300,000, FROM THE GENERAL FUND TO THE REGIONAL TRANSPORTATION FUND FOR AN AMOUNT NOT TO EXCEED \$500,000 AND FROM THE GENERAL FUND TO THE GRANT FUND FOR AN AMOUNT NOT TO EXCEED \$200,000.**

**12. PURCHASING AND CONTRACTS**

**12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PURCHASE FW12 DIATOMACEOUS EARTH FILTER MEDIA FOR WATER TREATMENT FROM EP MINERALS, LLC (“EPM”) FOR A NOT TO EXCEED ANNUAL AMOUNT OF \$90,000 THROUGH JUNE 30, 2022.**

**12.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PURCHASE SODIUM HYPOCHLORITE (BLEACH) UTILIZING A CITY OF TUCSON (“TUCSON”) JOINDER CONTRACT (#212528) WITH THATCHER COMPANY OF ARIZONA, INC. (“THATCHER”) FOR A NOT TO EXCEED AMOUNT OF \$320,000 THROUGH JUNE 30, 2022, AND AUTHORIZATION FOR THE PURCHASING & CONTRACTS ADMINISTRATOR TO EXTEND THE JOINDER CONTRACT WHEN TUCSON’S CONTRACT WITH THATCHER IS RENEWED.**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 17, 2021 Meeting**

**Page 4**

**DRAFT**

(8:47:29) – Mayor Bagwell introduced the item. Supervisor White expressed concern that the Staff Summary section of the agenda indicated “*The contract between Tucson and Thatcher will expire on September 30, 2021, but Tucson has the unilateral right to renew for four, one-year terms, subject to price renegotiation at renewal.*” However, he referenced that an email from the Senior Contracts Officer of the City of Tucson, incorporated into the record, stating that Thatcher “*will need to determine pricing*” in early August [2021]. Supervisor White wished to be assured that the contract will not “get north of \$320,000.” Public Works Director Darren Schulz explained that the contract was based on a calendar year even though the City’s fiscal year began on July 1, 2021. He also explained that the City based its joinder contracts on the “cheapest price” and in this case, the original contract holder would renegotiate the price and those following the joinder would either continue with the vendor, or find another, elsewhere. Mr. Schulz indicated that should the price be much higher, the City would “shop around” for other opportunities and stated that since the product was not volatile, contingencies were not needed. There were no additional questions or comments; therefore, Mayor Bagwell entertained a motion.

**(8:50:42) – Supervisor White moved to approve the purchase authority as requested and authorize the City’s Purchasing and Contracts Administrator to extend the joinder contract, not to exceed \$320,000, once renewed by the City of Tucson. Supervisor Jones seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor White
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**12.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASE AUTHORITY UNDER JOINDER CONTRACTS FOR A TOTAL AMOUNT NOT TO EXCEED \$1,094,654 FOR FISCAL YEAR (“FY”) 2022 TO SECURE: (1) BULK FUEL AND RELATED DELIVERY SERVICES UTILIZING STATE OF NEVADA JOINDER CONTRACT 99SWC-NV20-4287 WITH INTERSTATE OIL COMPANY, 99SWC-NV20-4867 WITH CARSON VALLEY OIL CO., INC., AND 99SWC-NV20-4283 WITH FLYERS ENERGY, LLC; AND (2) ADDITIONAL FUEL ACCESS THROUGH A CARD LOCK FUELING NETWORK USING STATE OF NEVADA JOINDER CONTRACT 99SWC-NV21-7551 WITH PILOT THOMAS LOGISTICS, LLC.**

**13. TREASURER**

**13.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE TREASURER’S MONTHLY STATEMENT OF ALL MONEY ON DEPOSIT, OUTSTANDING CHECKS AND CASH ON HAND FOR MAY 2021, SUBMITTED PER NEVADA REVISED STATUTES (“NRS”) 354.280.**

**END OF CONSENT AGENDA**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**14. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME**

Please see the minutes of item 12.B

**15. CITY MANAGER**

**15.A FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION ON THE FINAL REPORT FROM WALKER AND ASSOCIATES CONCERNING THE 81ST (2021) LEGISLATIVE SESSION OF THE NEVADA LEGISLATURE. (NANCY PAULSON, NPAULSON@CARSON.ORG) STAFF SUMMARY: MARY AND STEVE WALKER OF WALKER AND ASSOCIATES, GOVERNMENT AFFAIRS CONSULTANTS FOR CARSON CITY, WILL PROVIDE A RECAP AND FINAL REPORT ON THE RECENTLY CONCLUDED LEGISLATIVE SESSION OF THE NEVADA LEGISLATURE.**

(8:51:10) – Mayor Bagwell introduced the item. Mary Walker and Steve Walker, Walker and Associates, presented the final report on the 2021 Nevada Legislative Session which is incorporated into the record, and responded to clarifying questions by the Board. Ms. Walker also thanked Staff, Ms. Paulson, and Mayor Bagwell for their assistance and cooperation. Mayor Bagwell thanked the presenters “for a job well done.” This item was not agendized for action.

**15.B FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION ON THE NEVADA ECONOMIC ASSESSMENT PROJECT ("NEAP").**

(9:14:26) – Mayor Bagwell introduced the item. University of Nevada Extension Program Economist Joe Lednicky introduced himself and Jim Barcellos, Science, Technology, Engineering, and Math (STEM) Coordinator for the Extension Program. Mr. Lednicky reviewed a PowerPoint presentation on the Nevada Economic Assessment Project (NEAP) which is incorporated into the record and responded to clarifying questions. Supervisor Giomi was informed that economic analysis was available, on the Extension’s website <https://extension.unr.edu/neap>, to government entities and non-profits, with the raw data being provided free of charge; however, the analysis would be provided for a cost. Supervisor Giomi also offered to provide actual Carson City photographs to accompany the report.

(9:35:25) – Supervisor Schuette was informed that during county-specific event discussions, surrounding counties will also be included in the conversations and the surveys. Mr. Lednicky clarified for Supervisor White that the gathered data tracks visitor versus local spending impact. Mayor Bagwell thanked Mr. Lednicky for his presentation and believed the data tracked by the Extension program would benefit the City’s grant opportunities.

**15.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF TWO MEMBERS TO THE LIBRARY BOARD OF TRUSTEES, EACH TO FILL A FOUR-YEAR TERM THAT WILL EXPIRE IN JUNE, 2025.**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 17, 2021 Meeting**

**Page 6**

**DRAFT**

(9:43:30) – Mayor Bagwell introduced the item and explained the interview process. She also noted that candidates Amanda Long and Scott Hoen had withdrawn their applications. Ms. Paulson invited each applicant to be interviewed by the Board separately and Mayor Bagwell explained the interview process, noting that the Board would ask the applicants the same questions and afterwards deliberate publicly, in accordance with the Open Meeting Law. At the conclusion of the interviews, Mayor Bagwell announced that applicant Kelsey Penrose had sent a note stating she would be unable to attend this meeting; therefore, the remaining two applicants, Sarena Nichols, and Elizabeth "Betts" Markle would be appointed to the two open positions. She also entertained a motion.

**(10:09:02) – Supervisor Giomi moved to appoint Sarena Nichols and Elizabeth "Betts" Markle each for a term that will expire in June, 2025, to the Carson City Library Board of Trustees. Supervisor Schuette seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**15.D PUBLIC HEARING: REPORT OF THE CITY MANAGER ON THE FISCAL IMPACT AND RECOMMENDED APPROVAL OF THE COLLECTIVE BARGAINING AGREEMENT ("CBA") BETWEEN CARSON CITY AND THE CARSON BOARD OF SUPERVISORS PAGE 6 JUNE 17, 2021 CITY DEPUTY SHERIFF'S ASSOCIATION ("CCDSA") ON BEHALF OF THE CARSON CITY DEPUTY SHERIFFS, EFFECTIVE JULY 1, 2021 TO JUNE 30, 2026 WITH AN ESTIMATED FISCAL IMPACT OF \$1,855,216 FOR THE TERM OF THE CBA.**

*This matter is being considered in accordance with the public hearing process set forth in NRS 288.153.*

(10:09:45) – Mayor Bagwell introduced both items 15.D and 15.E for concurrent discussion, after which, she noted, action would be taken on item 15.E. Ms. Paulson presented the Staff Report and the accompanying Collective Bargaining Agreement (CBA), incorporated into the record, between Carson City and the Carson City Deputy Sheriff's Association for a five-year term beginning on July 1, 2021 and ending on June 30, 2026. She thanked the Deputies, praised their work, and recommended approval of the agreement. Supervisor Giomi complimented the efforts of the Deputies and Staff during the negotiations and thanked the deputies “for the job you do every day.” Carson City Sheriff Ken Furlong also praised the Carson City Deputy Sheriff's Association, The Board of Supervisors, and Staff, noting that “contract negotiations can be troublesome at times” and believed that transparency and trust were key for “the right end [result to have been] met.”

Carson City Sheriff's Office Detective and Association President Brett Bindley believed “we have the best law enforcement officers in Northern Nevada that are employed here, and we wanted to make sure that while we went after an agreement that was fair and equitable to the Deputy Sheriffs sitting behind me.” Detective Bindley also

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 17, 2021 Meeting**

**DRAFT**

noted that their office had not experienced “the changing dynamic of how law enforcement is perceived” in Carson City and thanked the Board for the policies that they set. Supervisor Schuette applauded the Carson City Sheriff’s Office for their understanding of mental health issues within the community. Mayor Bagwell also thanked the Deputies and closed the public hearing.

**15.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON A PROPOSED COLLECTIVE BARGAINING AGREEMENT ("CBA") BETWEEN CARSON CITY AND THE CARSON CITY DEPUTY SHERIFF'S ASSOCIATION ("CCDSA") ON BEHALF OF THE CARSON CITY DEPUTY SHERIFFS FOR A 5-YEAR TERM, EFFECTIVE JULY 1, 2021 TO JUNE 30, 2026 WITH AN ESTIMATED FISCAL IMPACT OF \$1,855,216 FOR THE TERM OF THE CBA.**

(10:17:36) – Based on the discussion during item 15.D, Mayor Bagwell entertained a motion.

**(10:17:45) – Supervisor Jones moved to approve the agreement and to authorize the District Attorney's Office to make any necessary revisions that are clerical and not substantive when finalizing the agreement. The motion was seconded by Supervisor Giomi.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Jones
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**16. HUMAN RESOURCES**

**16.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION SETTING FORTH VARIOUS EMPLOYMENT BENEFITS FOR UNCLASSIFIED CITY EMPLOYEES.**

(10:18:38) – Mayor Bagwell introduced the item and entertained Board comments or questions and when none were forthcoming, a motion.

**(10:18:51) – Supervisor Giomi moved to adopt Resolution No. 2021-R-19. The motion was seconded by Supervisor Schuette.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 17, 2021 Meeting**

**Page 8**

**DRAFT**

**16.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING: (1) RESCISSION OF THE BOARD OF SUPERVISOR'S ("BOARD") MAY 20, 2021 APPROVAL OF THE HEALTH INSURANCE BENEFITS AGREEMENT BETWEEN CARSON CITY AND HOMETOWN HEALTH FOR FISCAL YEAR ("FY") 2022; (2) AUTHORIZATION FOR THE CITY MANAGER TO SIGN AND ISSUE WRITTEN NOTICE OF THAT RESCISSION TO HOMETOWN HEALTH; AND (3) APPROVAL OF AN AGREEMENT WITH ANTHEM BLUE CROSS AND BLUE SHIELD ("ANTHEM") FOR THE PROVISION OF HEALTH INSURANCE COVERAGE TO CITY EMPLOYEES AND RETIREES FOR FY 2022 AT A 3% DECREASE IN RATES AS COMPARED TO FY 2021.**

(10:19:09) – Mayor Bagwell introduced the item. Human Resources Director Melanie Bruketta reviewed the Staff Report, incorporated into the record, and highlighted the requested change to the City’s insurance coverage from Hometown Health to Anthem, with better benefits and no additional impact on the City’s budget. Supervisor Giomi thanked the Human Resources Staff, their insurance broker, and Anthem for being able to “pivot quickly.” Mayor Bagwell praised Staff for finding a solution to the devastating impact on the employees who otherwise would not have been able to receive care at Carson Tahoe Hospital. She also entertained a motion.

**(10:20:57) – Supervisor Giomi moved to rescind this Board’s May 20, 2021 approval of the Hometown Health agreement, approve the Anthem health insurance contract for Fiscal Year 2022, and authorize the City Manager to sign and issue the necessary documents to effectuate the Hometown Health rescission and execution of the Anthem health insurance agreement. The motion was seconded by Supervisor Schuette.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**17. FINANCE**

**17.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED AGREEMENT FOR EXCESS WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE WITH SAFETY NATIONAL CASUALTY CORPORATION FOR A TOTAL ESTIMATED PREMIUM OF \$176,747 FOR FISCAL YEAR ("FY") 2022.**

(10:21:41) – Mayor Bagwell introduced the item and entertained questions or comments and when none were forthcoming, a motion.

**(10:21:51) – Supervisor Schuette moved to approve the agreement based on the terms as presented. The motion was seconded by Supervisor Jones.**



**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 17, 2021 Meeting**

**DRAFT**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Schuette
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

(10:22:13) – Mayor Bagwell recessed the meeting.

(10:32:52) – Mayor Bagwell reconvened the meeting.

**17.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING INSURANCE AGREEMENTS FOR A TOTAL AGGREGATE PREMIUM NOT TO EXCEED \$1,087,044 FOR FISCAL YEAR (“FY”) 2022 TO BE PAID FROM THE INSURANCE FUND AND TO BE ENTERED INTO WITH: (1) THE NEVADA PUBLIC AGENCY INSURANCE POOL (“NPAIP/POOL”) FOR PROPERTY INSURANCE (INCLUDING AUTOMOBILE PHYSICAL DAMAGE), BOILER AND MACHINERY, POLLUTION (EXCLUDING THE LANDFILL), CYBER INSURANCE, AUTO LIABILITY, GENERAL LIABILITY, EMPLOYMENT PRACTICES, ERRORS AND OMISSIONS AND LAW ENFORCEMENT LIABILITY COVERAGE AT A PREMIUM NOT TO EXCEED \$1,045,573; (2) GREAT AMERICAN FOR GOVERNMENT CRIME INSURANCE AT A TOTAL PREMIUM OF \$11,820; AND (3) BEAZLEY FOR LANDFILL POLLUTION LEGAL LIABILITY INSURANCE AT A TOTAL TWO-YEAR PREMIUM OF \$29,651.**

(10:33:06) – Mayor Bagwell introduced the item and entertained questions or comments and when none were forthcoming, a motion.

**(10:33:46) – Supervisor Jones moved to approve the agreements as presented. The motion was seconded by Supervisor Giomi.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Jones
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**17.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING RECOMMENDED ACCEPTANCE OF THE CARSON CITY, NEVADA COMPLIANCE AUDIT OF**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 17, 2021 Meeting**

**Page 10**

**DRAFT**

**THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE FISCAL YEAR ("FY") ENDED JUNE 30, 2020.**

(10:33:47) – Mayor Bagwell introduced the item. Carson City Chief Financial Officer Sheri Russell gave background and referenced the late material incorporated into the record. She also noted that a Southern Nevada Public Land Management Act (SNPLMA) grant had been missed by the Parks and Recreations Department and the Carson City Fire Department due to a communication error. Ms. Russell clarified that the issue had been addressed and the reports had been resubmitted. There were no questions for Ms. Russell and Mayor Bagwell entertained a motion.

**(10:35:14) – Supervisor Giomi moved to accept the report as submitted. The motion was seconded by Supervisor Schuette.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**17.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RESOLUTION TO AUGMENT AND AMEND THE CARSON CITY FISCAL YEAR 2020-21 BUDGET IN THE AMOUNT OF \$7,473,704.**

(10:35:52) – Mayor Bagwell introduced the item. Ms. Russell presented the final budget augmentation for FY 2021, incorporated into the record, and responded to clarifying questions.

**(10:39:01) – Supervisor White moved to adopt Resolution No. 2021-R-20. The motion was seconded by Supervisor Schuette.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor White
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**18. RECESS AS THE BOARD OF SUPERVISORS**

(10:39:24) – Mayor Bagwell recessed the Board of Supervisors meeting at 10:39 a.m.

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the June 17, 2021 Meeting**  
**Page 11**

**DRAFT**

**REDEVELOPMENT AUTHORITY**

**19. CALL TO ORDER & ROLL CALL - REDEVELOPMENT AUTHORITY**

(10:39:30) – Chairperson Bagwell called the Redevelopment Authority meeting to order at 10:39 a.m. Ms. Rowlett called roll and noted the presence of a quorum consisting of the Board of Supervisors.

**20. PUBLIC COMMENT**

(10:39:44) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

**21. FOR POSSIBLE ACTION: APPROVAL OF MINUTES - MAY 20, 2021**

(10:39:55) – Chairperson Bagwell introduced the item and entertained comments or corrections and when none were forthcoming, a motion.

**(10:40:02) – Vice Chair Giomi moved to approve the minutes of the May 20, 2021 Redevelopment Authority meeting. The motion was seconded by Member White and carried 5-0-0.**

**22. FINANCE**

**22.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RESOLUTION TO AUGMENT AND AMEND THE CARSON CITY REDEVELOPMENT AUTHORITY FISCAL YEAR 2020-21 BUDGET IN THE AMOUNT OF \$296,208.**

(10:40:14) – Chairperson Bagwell introduced the item. Carson City Chief Financial Officer Sheri Russell reviewed the Staff Report and the budget augmentation, incorporated into the record. Chairperson Bagwell entertained a motion.

**(10:41:15) – Vice Chair Giomi moved to adopt Resolution No. 2021-RA-12. The motion was seconded by Member White.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Vice Chair Giomi
<b>SECONDER:</b>	Member White
<b>AYES:</b>	Members Jones, Schuette, White, Vice Chair Giomi, and Chair Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**23. COMMUNITY DEVELOPMENT**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 17, 2021 Meeting**

**Page 12**

**DRAFT**

**23.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION CONCERNING A RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING THE EXPENDITURE OF \$1,917,926 FROM THE FISCAL YEAR ("FY") 2022 REDEVELOPMENT REVOLVING FUND TO SUPPORT VARIOUS EVENTS, INCENTIVES AND CAPITAL IMPROVEMENT PROJECTS AS INCLUDED IN THE FY 2022 REDEVELOPMENT BUDGET AND CAPITAL IMPROVEMENT PROGRAM.**

(10:41:31) – Chairperson Bagwell introduced the item and entertained questions or comments and when none were forthcoming, a motion.

(10:41:57) – Member Schuette moved to recommend to the Board of Supervisors approval of the expenditures from the Fiscal Year 2022 Redevelopment Revolving Fund as presented. The motion was seconded by Vice Chair Giomi.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Member Schuette
<b>SECONDER:</b>	Vice Chair Giomi
<b>AYES:</b>	Members Jones, Schuette, White, Vice Chair Giomi, and Chair Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**24. PUBLIC COMMENT**

(10:42:27) – Chairperson Bagwell entertained final public comments; however, none were forthcoming.

**25. FOR POSSIBLE ACTION: TO ADJOURN AS THE REDEVELOPMENT AUTHORITY**

(10:42:39) – Chairperson Bagwell adjourned the Redevelopment Authority meeting at 10:42 a.m.

**26. RECONVENE AS THE BOARD OF SUPERVISORS**

(10:42:43) – Mayor Bagwell reconvened the Board of Supervisors meeting at 10:42 a.m. A quorum was still present.

**27. COMMUNITY DEVELOPMENT - PLANNING**

**27.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION AUTHORIZING THE EXPENDITURE OF \$1,917,926 FROM THE FISCAL YEAR ("FY") 2022 REDEVELOPMENT REVOLVING FUND TO SUPPORT VARIOUS EVENTS, INCENTIVES AND CAPITAL IMPROVEMENT PROJECTS AS AN EXPENSE INCIDENTAL TO THE CARRYING OUT OF THE REDEVELOPMENT PLAN.**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 17, 2021 Meeting**

**Page 13**

**DRAFT**

***PURSUANT TO NRS 279.628, THIS RESOLUTION MUST BE ADOPTED BY A TWO-THIRDS VOTE OF THE BOARD OF SUPERVISORS.***

(10:42:52) – Mayor Bagwell introduced the item and reminded everyone that the item was a recommendation from the Redevelopment Authority for approval (item 23.A). She also entertained a motion.

**(10:43:02) – Supervisor Jones moved to adopt Resolution No. 2021-R-21. The motion was seconded by Supervisor Giomi.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Jones
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**27.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A FINAL SUBDIVISION MAP KNOWN AS BLACKSTONE RANCH PHASE 1-A RESULTING IN THE CREATION OF 66 SINGLE FAMILY LOTS, 4 DRAINAGE PARCELS, COMMON AREAS AND 3 REMAINDER PARCELS ON A 45.16-ACRE PARCEL ZONED SINGLE FAMILY 6,000 (SF6), LOCATED SOUTH OF ROBINSON STREET AND EAST OF NORTH SALIMAN ROAD, APN 010-041-84 (SUB-2020-0011).**

(10:43:38) – Mayor Bagwell introduced the item. Community Development Director Hope Sullivan gave background and presented the Staff Report. She recommended approval of the Final Subdivision Map because it was consistent with the Tentative Map and that all Conditions of Approval had been met as verified and documented in the Staff’s memorandum. Ms. Sullivan also responded to clarifying questions by the Board. Mayor Bagwell entertained a motion.

**(10:53:22) – Supervisor White moved to approve the Final Subdivision Map as presented. The motion was seconded by Supervisor Jones.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor White
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 17, 2021 Meeting**

**Page 14**

**DRAFT**

**27.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE CHANGING THE ZONING FROM SINGLE FAMILY 1 ACRE (SF1A) TO SINGLE FAMILY 1 ACRE PLANNED UNIT DEVELOPMENT (SF1A-PUD), FOR A TENTATIVE PLANNED UNIT DEVELOPMENT (PUD-2021-0132) PROPOSING 12 SINGLE FAMILY RESIDENTIAL LOTS AND A 3.75 ACRE COMMON OPEN SPACE PARCEL, ON PROPERTY LOCATED AT NORTH OF BEDFORD WAY AND SOUTH OF KENSINGTON PLACE, APN 007-061-61.**

(10:53:48) – Mayor Bagwell introduced the item. Planning Manager Heather Ferris presented the agenda materials, incorporated into the record, and noted that the Planning Commission had reviewed the request for this Planned Unit Development in their May 26, 2021 meeting and had recommended approval by the Board of Supervisors based on the Findings and Conditions of Approval outlined in the Staff Report. Ms. Ferris recommended the addition of Condition of Approval No. 42 to read:

*A drainage easement covering the creek bed must be shown on the Final Map. This easement must extend 10 feet past the top edges of the creek channel.*

(11:00:02) – Ms. Ferris stated that Staff had received public comments prior to the Planning Commission meeting and had included them in the agenda materials. She also introduced applicant representative Susan Pansky and Engineering Project Manager Steven Pott y, who responded to Board Questions. Ms. Pansky also indicated that the applicant approved and welcomed the new Condition of Approval No. 42. Mayor Bagwell entertained a motion.

**(10:43:02) – Supervisor Jones moved to introduce, on first reading, Bill No. 110. The motion was seconded by Supervisor Giomi.**

<b>RESULT:</b>	<b>APPROVED (4-1-0)</b>
<b>MOVER:</b>	Supervisor Jones
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, and Mayor Bagwell
<b>NAYS:</b>	Supervisor White
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**27.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 107, AN ORDINANCE RELATING TO IMPROVEMENT DISTRICTS, ESTABLISHING PROVISIONS TO LEVY THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT (“DNID”) FISCAL YEAR (“FY”) 2022 ASSESSMENT FOR THE MAINTENANCE OF THE DOWNTOWN STREETScape ENHANCEMENT PROJECT.**

(11:03:00) – Mayor Bagwell introduced the item and was informed by Ms. Sullivan that no changes were made to the Bill. Mayor Bagwell also entertained Board comments or questions and when none were forthcoming, a motion.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 17, 2021 Meeting**

**Page 15**

**DRAFT**

**(11:03:18) – Supervisor Giomi moved to adopt Ordinance No. 2021-7. The motion was seconded by Supervisor White.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor White
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**27.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 108, AN ORDINANCE CREATING THE SOUTH CARSON NEIGHBORHOOD IMPROVEMENT DISTRICT (“SCNID”) UNDER NRS CHAPTER 271 TO SUPPORT IMPROVEMENTS TO SOUTH CARSON STREET BETWEEN FIFTH STREET AND APPION WAY BY PAYING FOR A PORTION OF THE COSTS REQUIRED TO MAINTAIN THE SOUTH CARSON STREET COMPLETE STREETS PROJECT.**

(11:03:36) – Mayor Bagwell introduced the item and was informed by Ms. Sullivan that there were no changes to the Bill. She entertained Board comments or questions and when none were forthcoming a motion.

**(11:04:09) – Supervisor Giomi moved to adopt Ordinance No. 2021-8. The motion was seconded by Supervisor Schuette.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**27.F FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 109, AN ORDINANCE RELATING TO IMPROVEMENT DISTRICTS, ESTABLISHING PROVISIONS TO LEVY THE SOUTH CARSON NEIGHBORHOOD IMPROVEMENT DISTRICT (“SCNID”) FISCAL YEAR (“FY”) 2022 ASSESSMENT FOR THE MAINTENANCE OF THE SOUTH CARSON STREET COMPLETE STREETS PROJECT.**

(11:04:33) – Mayor Bagwell introduced the item and was informed by Ms. Sullivan that there were no changes to the Bill. She entertained Board comments or questions and when none were forthcoming a motion.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 17, 2021 Meeting**

**Page 16**

**DRAFT**

**(11:04:59) – Supervisor Schuette moved to adopt Ordinance No. 2021-9. The motion was seconded by Supervisor Jones.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Schuette
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**28. PURCHASING AND CONTRACTS**

**28.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT T&T LAWNS PLUS, LLC (“T&T”) IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NRS CHAPTER 332, AND WHETHER TO AWARD CONTRACT NO. 20300341, SOUTH CARSON STREET LANDSCAPING MAINTENANCE CONTRACT, TO T&T FOR A TOTAL NOT TO EXCEED AMOUNT OF \$110,295.**

(11:05:25) – Mayor Bagwell introduced the item and inquired about the \$27,000 “Carson City Public Works Force Account” terminology in the contract. City Engineer Randy Rice clarified that the amount was “to account for unforeseen events: additional mowing, irrigation repair, traffic accidents.” He also informed Supervisor White that line items 4 and 6 were listed as the same service but for spring and fall applications. Mayor Bagwell entertained additional questions and when none were forthcoming, a motion.

**(11:07:35) – Supervisor Jones moved to award the contract as presented. The motion was seconded by Supervisor Giomi.**

<b>RESULT:</b>	<b>APPROVED (4-1-0)</b>
<b>MOVER:</b>	Supervisor Jones
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, and Mayor Bagwell
<b>NAYS:</b>	Supervisor White
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**29. BOARD OF SUPERVISORS**

**NON-ACTION ITEMS:**

**FUTURE AGENDA ITEMS**

**STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**



**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 17, 2021 Meeting**

**Page 17**

**DRAFT**

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS  
STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD  
STAFF COMMENTS AND STATUS REPORT**

(11:08:01) – Mayor Bagwell introduced the item. Supervisor Giomi updated the Board on the Carson Water Subconservancy District meeting he had attended with Supervisor Schuette and reminded the Board and the community that “as of this week, we are at 52 percent of normal precipitation for the Carson River groundwater basin,” calling it a “record driest” in 140 years (of recorded history).

(11:09:35) – Supervisor Giomi also reported that the Culture and Tourism Authority had agreed to sponsor a “Battle, Ax and Tracks” blues and concert series at the Eastgate (train) Depot on October 2 and 3, 2021.

(11:11:57) – Supervisor White announced that the Nevada State Prison Preservation Society will offer “a full schedule of tours” and recommended making reservations on their website <http://nevadastateprison.org/> as tickets were selling fast. Mayor Bagwell recommended a survey to gather data for grants.

(11:14:06) – Supervisor Schuette praised the Parks, Recreation, and Open Space Department for organizing the Trails Day on June 5, 2021. She also thanked Muscle Powered and the Great Basin institute for their trail maintenance efforts. Supervisor Schutte called the community “great” for their volunteer efforts.

(11:16:01) – Supervisor Jones announced the selection of a new airport manager for the Carson City Airport in the previous evening’s Airport Authority meeting.

(11:16:32) – Mayor Bagwell thanked all those who wore yellow in celebration of pollinator month. She also applauded the businesses for their participation and for the “uplifting spirit” that was created by the event. Mayor Bagwell suggested participating in the upcoming pollinator parade. She also invited everyone to the Adams Hub for their ribbon cutting event at 5:30 p.m. that afternoon.

**30. PUBLIC COMMENT**

(11:18:14) – Mayor Bagwell entertained final public comments; however, none were forthcoming.

**31. ADJOURN AS THE BOARD OF SUPERVISORS**

(11:18:34) – Mayor Bagwell adjourned the Board of Supervisors meeting at 11:18 a.m. and reminded the Board to return at 2:00 p.m. for the Board of Health meeting.

**BOARD OF HEALTH**

**32. CALL TO ORDER & ROLL CALL - BOARD OF HEALTH**

(2:05:59) – Chairperson Lyons called the Board of Health meeting to order at 2:05 p.m. Roll was called and a quorum consisting of Chair Colleen Lyons, Vice Chair Stacey Giomi, Members Lori Bagwell, Stan Jones, Lisa Schuette, and Maurice White, was present. Member Ken Furlong arrived at 2:20 p.m.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 17, 2021 Meeting**

**Page 18**

**DRAFT**

**33. PUBLIC COMMENT**

(20:06:30) – Chairperson Lyons entertained public comments; however, none were forthcoming.

**34. FOR POSSIBLE ACTION: APPROVAL OF MINUTES - APRIL 1, 2021**

(2:06:44) – Chairperson Lyons introduced the item and entertained comments or correction; however, none were forthcoming; therefore, she entertained a motion.

(2:06:48) – Vice Chair Giomi moved to approve the April 1, 2021 Board of Health meeting minutes. The motion was seconded by member Schuette and carried 6-0-0.

**35. HEALTH & HUMAN SERVICES**

**35.A FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION ON THE MALLORY BEHAVIORAL HEALTH CRISIS CENTER, A DEPARTMENT OF THE CARSON TAHOE REGIONAL MEDICAL CENTER.**

(2:07:28) – Chairperson Lyons introduced the item. Jacob Hicks, Behavioral Health Nurse at Mallory Behavioral Health Crisis Center, reviewed a PowerPoint presentation, incorporated into the record as late material, regarding the services provided at Carson Tahoe Health. Mr. Hicks also responded to clarifying questions by the Board members. This item was not agendized for action.

**35.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE FIRST BIENNIAL 2021 REPORT FROM VITALITY UNLIMITED AS REQUIRED BY CONTRACT #1718-118 BETWEEN CARSON CITY AND VITALITY UNLIMITED.**

(2:17:35) – Chairperson Lyons introduced the item. Judith Ricketts-Stookey of Vitality Unlimited presented a report, incorporated into the record as late material, and responded to clarifying questions. She also informed Member Bagwell that they were seeing more mental health patients who are “not stabilized on their medications,” which had resulted in increased staff with experience with mental health medications. Chairperson Lyons inquired about the success rate, which Ms. Ricketts-Stookey believed was at 30 percent and that there were no limits on the number of times a patient returned for treatment. Chairperson Lyons thanked Ms. Ricketts-Stookey for her report and entertained a motion.

(2:24:06) – Member White moved to accept the report by Vitality Unlimited as presented. The motion was seconded by Member Jones.

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Member White
<b>SECONDER:</b>	Member Jones
<b>AYES:</b>	Members Bagwell, Giomi, Furlong, Jones, Schuette, White and Chair Lyons
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 17, 2021 Meeting**

**Page 19**

**DRAFT**

**35.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPOSED ACCEPTANCE OF A REPORT OF THE CARSON CITY HEALTH OFFICER.**

(2:24:46) – Chairperson Lyons introduced the item and presented her report which consisted of the following updates, and responded to clarifying questions:

- Clinical services.
- Conference attendance including:
  - Violence against women.
  - Medical application of tattoos, where she had been informed that 50 percent of the ink used was contaminated.
  - Use of technology to help improve food safety.
  - Hemp and marijuana.
- COVID-19 vaccinations.
- Latent tuberculosis cases.

(2:24:06) – Member Bagwell moved to accept the Health Officer’s report as presented. The motion was seconded by Vice Chair Giomi.

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Member Bagwell
<b>SECONDER:</b>	Vice Chair Giomi
<b>AYES:</b>	Members Bagwell, Giomi, Furlong, Jones, Schuette, White and Chair Lyons
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**35.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED ACCEPTANCE OF THE REPORT OF THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (“CCHHS”) DIRECTOR, NICKI AAKER.**

(2:34:31) – Chairperson Lyons introduced the item. Carson City Health and Human Services (CCHHS) Director Nicki Aaker presented the CCHHS Director’s Report, incorporated into the record, which included a legislative update and the bills concerning public health, and responded to clarifying questions. Ms. Aaker also presented a youth vaping prevention video and noted that the ads will run on social media sites.

(2:59:23) – Disease Control and Prevention Division Manager Dustin Boothe presented the Food Establishment Report, also incorporated into the record. He also provided clarification to Board questions including an update on mosquito abatement.

(3:17:40) – Ms. Aaker provided a COVID-19 update (also incorporated into the record) and explained that Carson City was “not flagged in any (COVID-19) area” and noted that vaccinations and testing continued in the Quad-County Region. She also stated that those who have missed their second dose of the vaccine should contact CCHHS. Chairperson Lyons entertained a motion.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 17, 2021 Meeting**

**DRAFT**

**(3:21:02) – Member Furlong moved to accept the Director’s Report as presented. The motion was seconded by Member Schuette.**

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Member Furlong
<b>SECONDER:</b>	Member Schuette
<b>AYES:</b>	Members Bagwell, Giomi, Furlong, Jones, Schuette, White and Chair Lyons
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**35.E FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION ON THE QUALITY IMPROVEMENT PROJECT CONDUCTED IN RELATION TO THE ENVIRONMENTAL HEALTH PROGRAM OF THE CARSON CITY DEPARTMENT OF HEALTH AND HUMAN SERVICES ("CCHHS"), TITLED “FOOD ESTABLISHMENT AUDIT REPORT”.**

(3:21:24) – Chairperson Lyons introduced the item. CCHHS Administrative Assistant Alicia Glush gave background and presented the Q1 Environmental Health/Food Establishment Audit Report and responded to Board questions. The Board praised the proactive nature of the audit and the community education to restaurant owners. Member Bagwell was informed that a review, instead of an inspection, was also available to food establishments. This item was not agendized for action.

**35.F FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED ACCEPTANCE OF THE 2020 ANNUAL REPORT OF THE CARSON CITY DEPARTMENT OF HEALTH AND HUMAN SERVICES (“CCHHS”).**

(3:48:45) – Chairperson Lyons introduced the item. Ms. Aaker congratulated former County Health Officer Dr. Susan Pintar and thanked her for her accomplishments. She also presented highlights of the CCHHS 2020 Annual Report, which is incorporated into the record, such as grants and funding sources, tobacco control and prevention, clinical services, disease control and prevention, human services including suicide prevention, immunization, access to healthcare, and other community outreach programs. Ms. Aaker noted that the daily average COVID-19 tests should be over 100 and that they were averaging 126 tests per day. She also stated that the daily case rate, which should be below 200, was at an average 145 cases per day. Chairperson Lyons entertained a motion.

**(4:03:54) – Vice Chair Giomi moved to accept the 2020 Annual Report as presented. The motion was seconded by Member Furlong.**

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Vice Chair Giomi
<b>SECONDER:</b>	Member Furlong
<b>AYES:</b>	Members Bagwell, Giomi, Furlong, Jones, Schuette, White and Chair Lyons
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the June 17, 2021 Meeting**  
**Page 21**

**DRAFT**

(4:04:07) – Chairperson Lyons entertained final public comments; however, none were forthcoming.

**37. FOR POSSIBLE ACTION: TO ADJOURN AS THE BOARD OF HEALTH**

(4:04:12) – Chairperson Lyons adjourned the Board of Health meeting at 4:04 p.m.

The Minutes of the June 17, 2021 Carson City Board of Supervisors meeting are so approved on this 15<sup>th</sup> day of July, 2021.

---

LORI BAGWELL, Mayor

ATTEST:

---

AUBREY ROWLATT, Clerk – Recorder

Attachments: Emailed Public Comments