

CARSON CITY BOARD OF SUPERVISORS

Minutes of the July 15, 2021 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, July 15, 2021 in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT:

Mayor Lori Bagwell
Supervisor Stacey Giomi, Ward 1
Supervisor Maurice White, Ward 2
Supervisor Stan Jones, Ward 3
Supervisor Lisa Schuette, Ward 4

STAFF:

Nancy Paulson, City Manager
Stephanie Hicks, Deputy City Manager
Dan Yu, Assistant District Attorney
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All meeting minutes and audio recordings are available for review at: <https://www.carson.org/minutes>.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:31:31) – Mayor Bagwell called the meeting to order at 8:31 a.m. Ms. Warren called roll and noted that a quorum was present. First Christian Church Pastor Ken Haskins provided the invocation. At Mayor Bagwell’s request, Nevada Rural Counties Retired and Senior Volunteer Program (RSVP) Chief Executive Officer Molly Walt led the Pledge of Allegiance.

5. PUBLIC COMMENT

(8:32:57) – Mayor Bagwell entertained public comments. Ms. Walt wished to thank everyone who had assisted in making the July 4, 2021 celebration at Mills Park a great success. She highlighted the community support and “the help and patience from the City.” Ms. Walt thanked Mayor Bagwell and the Board of Supervisors, the City Manager’s Office, the Carson City Sheriff’s Office, the Carson City Fire Department, the Parks and Recreation Department, the Carson City Health and Human Services Department, and the Carson City School District. Mayor Bagwell acknowledged receipt of written public comments by the Board [from Sydnie Newmeyer and Harold Hansen]. She also thanked dispatcher James Matthews for working as a Sheriff’s Reserve Volunteer during the Prison Hill Fire.

6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – JUNE 17, 2021

(8:36:37) – Mayor Bagwell introduced the item and entertained comments and/or corrections.

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(8:36:47) – Supervisor Giomi moved to approve the minutes of June 17, 2021 meeting with two previously-submitted typographical corrections. The motion was seconded by Supervisor Jones and carried 5-0-0.

7. SPECIAL PRESENTATIONS

7.A PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES.

(8:37:08) – Mayor Bagwell congratulated the recipients and presented length of service certificates to the following City employees:

- 30 years: Elizabeth Huck, Chief Deputy Treasurer; John Laaker, Street Technician 3.
- 25 Years: James Primka, Assistant Sheriff.
- 15 Years: Charline Duque-Jones, Accountant.
- 5 Years: Maria Klesta, Creative Learning Manager; Patti Liebespeck, Department Business Manager.

(8:41:38) – Mayor Bagwell congratulated the recipients and invited the Board to join her for a commemorative photograph with the recipients.

CONSENT AGENDA

(8:43:05) – Mayor Bagwell introduced the item and entertained items to be pulled for discussion or a motion.

(8:43:13) – Supervisor Giomi moved to approve the Consent Agenda consisting of items 8.A, 8.B, 9.A, 9.B (including Resolution No. 2021-R-22), 10.A, 10.B, 10.C; 10.D, 10.E, and 11.A as presented. Supervisor Schuette seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

8. CITY MANAGER

8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON RATIFYING THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF JUNE 5, 2021 THROUGH JULY 2, 2021.

8.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF THREE MEMBERS TO THE CARSON CITY ADVISORY BOARD TO MANAGE WILDLIFE, EACH TO FILL A POSITION RESERVED FOR A HUNTER, TRAPPER OR ANGLER

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OR A PERSON ENGAGED IN RANCHING OR FARMING IN CARSON CITY, FOR TERMS THAT WILL EXPIRE IN JULY, 2024.

9. FINANCE

9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH JULY 2, 2021, PER NRS 251.030 AND NRS 354.290.

9.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION TO LEVY THE CARSON CITY FISCAL YEAR ("FY") 2021-2022 AD VALOREM TAX RATES AS CERTIFIED BY THE NEVADA TAX COMMISSION.

10. PURCHASING AND CONTRACTS

10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED \$45,000 INCREASE TO AN EXISTING THREE-YEAR INTERLOCAL AGREEMENT ("AGREEMENT") BETWEEN WASHOE COUNTY AND CARSON CITY FOR THE WASHOE COUNTY REGIONAL MEDICAL EXAMINER'S OFFICE ("WCRMEO") TO PROVIDE FORENSIC PATHOLOGY SERVICES TO THE CARSON CITY SHERIFF'S OFFICE AND CORONER ("CCSO"), INCREASING THE ANNUAL NOT TO EXCEED AMOUNT FOR FISCAL YEAR ("FY") 2021 FROM \$148,500 TO \$193,500, AND INCREASING THE AGGREGATE NOT TO EXCEED AMOUNT TO \$490,500.

10.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PURCHASE OF ONE CATERPILLAR DIESEL GENERATOR FOR USE AT THE CARSON CITY LANDFILL'S NEW SCALE FACILITY FOR \$59,845.00 THROUGH A JOINDER CONTRACT BETWEEN CATERPILLAR INC. ("CATERPILLAR") AND SOURCEWELL.

10.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PURCHASE OF WEIGH STATION SOFTWARE LICENSE AND RELATED EQUIPMENT FOR THE CARSON CITY LANDFILL'S NEW SCALE FACILITY FROM PARADIGM SOFTWARE, LLC ("PARADIGM") FOR A TOTAL AMOUNT NOT TO EXCEED \$67,538.36.

10.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 20300308 WITH HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD. ("H+K") TO PERFORM ARCHITECTURAL AND ENGINEERING AND DESIGN SERVICES FOR THE CARSON CITY FLEET SERVICES TIRE AND WELDING SHOP FOR A NOT TO EXCEED AMOUNT OF \$86,000.

10.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PURCHASE BOOKS AND PERIODICALS FOR THE CARSON CITY

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LIBRARY ("LIBRARY"), FROM BTAC ACQUISITION CORP., DBA BAKER & TAYLOR, LLC, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$100,000 THROUGH JUNE 30, 2022.

11. TREASURER

11.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE TREASURER'S MONTHLY STATEMENT OF ALL MONEY ON DEPOSIT, OUTSTANDING CHECKS AND CASH ON HAND FOR JUNE 2021, SUBMITTED PER NEVADA REVISED STATUTES ("NRS") 354.280.

END OF CONSENT AGENDA

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

12. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME

No items were pulled from the Consent Agenda.

13. SHERIFF

13.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION FOR THE SUBMISSION OF AN APPLICATION FOR GRANT FUNDING IN THE AMOUNT OF APPROXIMATELY \$375,000 FROM THE NEVADA OFFICE OF CRIMINAL JUSTICE ASSISTANCE, CORONAVIRUS EMERGENCY RELIEF SUPPLEMENTAL FUNDING, FOR THE ACQUISITION OF CARSON CITY SHERIFF'S OFFICE ("CCSO") TECHNOLOGY.

(8:43:48) – Mayor Bagwell introduced the item and entertained questions or comments, and when none were forthcoming, a motion.

(8:44:21) – Supervisor White moved to approve the submission of the grant application as presented. The motion was seconded by Supervisor Jones.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor White
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

14. PURCHASING AND CONTRACTS

14.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A 5-YEAR AGREEMENT BETWEEN CARSON CITY AND AXON ENTERPRISE, INC. ("AXON"),

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THROUGH A PARTICIPATING ADDENDUM FOR THE STATE OF NEVADA, NO. 99SWC-NV20-3690, TO A NASPO VALUEPOINT JOINDER CONTRACT BETWEEN AXON AND THE STATE OF OKLAHOMA, NO: OK-MA-145-015, FOR BODY WORN CAMERA SYSTEMS AND FLEET IN-CAR CAMERA SYSTEMS FOR AN AMOUNT NOT TO EXCEED \$1,390,931.94, TO BE FUNDED BY THE 911 SURCHARGE FUND.

(8:44:39) – Mayor Bagwell introduced the item. Supervisor Giomi recommended the inclusion of the 911 Surcharge advisory Committee meetings in the Board packets in the future. Supervisor Schuette was informed that the car cameras were transferable between the marked cars and that they would be replaced after five years; however, should they need replacement prior to that timeframe, the City would incur the installation cost, not the replacement cost. Mayor Bagwell was informed that 48 vehicles will receive the cameras. She also entertained a motion.

(8:47:38) – Supervisor Schuette moved to approve the contract as presented. The motion was seconded by Supervisor Jones.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

15. CITY MANAGER

15.A FOR DISCUSSION ONLY: DISCUSSION REGARDING A FEDERAL LEGISLATIVE UPDATE BY THE PORTER GROUP.

(8:48:01) – Mayor Bagwell introduced the item. Ms. Paulson invited Robert Herbert and Cameron Gresh of the Porter Group [federal lobbying services to Carson City] to provide an update the Board via WebEx on federal legislative activities. Mr. Herbert and Mr. Gresh thanked the City Manager and the Deputy City Manager for their participation and their due diligence in preparing their packets. They reviewed the earmarked appropriations received by the City, the coordination they had facilitated between the Nevada US Senators and area Congressman Mark Amodei, the surface transportation and water infrastructure bill, and the upcoming infrastructure bill. Mayor Bagwell thanked the Porter Group and Staff for their hard work.

15.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF ONE MEMBER TO THE CARSON CITY OPEN SPACE ADVISORY COMMITTEE FOR A PARTIAL TERM THAT WILL EXPIRE IN JANUARY, 2024.

(8:59:14) – Mayor Bagwell introduced the item. Supervisor White read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest and stated that he would participate in discussion and action. Mayor Bagwell explained the interview process, noting that the Board would ask the applicants the same

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questions, and afterwards deliberate publicly, in accordance with the Open Meeting Law. The Board interviewed applicants Scott Hoen, Elizabeth Evitts, Lisa Harris, and Kristine Currie, and at the conclusion of the interviews deliberated on selecting one appointee.

(9:39:25) – Supervisor Jones thanked all applicants and complimented their “great skills.” He recommended that they apply to serve on other boards if they do not get selected for this position on the Open Space Advisory Committee (OSAC). Supervisor Giomi reminded the Board that OSAC Chair Alan Welch had noted the lack of resource management expertise on the Committee and believed that Ms. Harris’ background in landscape architecture would benefit the Committee. Supervisor White explained that Mr. Hoen had the best understanding of the Open Space Program and the Committee’s policies. Supervisor Schuette was in favor of appointing Ms. Currie first and Ms. Harris second, based on her scoring rubric. Supervisor Jones also wished to appoint Ms. Currie first and Ms. Harris second. Mayor Bagwell noted that when the Board is not unanimously in favor of one candidate, “it’s a good sign” as they all brought different skills to the table. She believed in appointing someone who would bring the most opportunities to Open Space, adding that Mr. Hoen’s marketing advocacy could bring more volunteers to help while Ms. Harris’ background in landscape architecture and Ms. Currie’s planning background were vital. She believed it would be a difficult decision; however, she would select Ms. Currie and entertained a motion.

(9:47:58) – Supervisor Schuette moved to appoint Kristine Currie to fill a partial term that will expire in January, 2024. The motion was seconded by Supervisor Jones.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

15.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION: (1) REGARDING A BUSINESS IMPACT STATEMENT CONCERNING A PROPOSED ORDINANCE PROHIBITING THE LICENSING OF A CANNABIS CONSUMPTION LOUNGE AS A BUSINESS AND PROHIBITING THE CONSUMPTION OF CANNABIS AND CANNABIS PRODUCTS IN A PUBLIC PLACE; AND (2) TO INTRODUCE, ON FIRST READING, A PROPOSED ORDINANCE PROHIBITING THE LICENSING OF A CANNABIS CONSUMPTION LOUNGE AS A BUSINESS AND PROHIBITING THE CONSUMPTION OF CANNABIS AND CANNABIS PRODUCTS IN A PUBLIC PLACE.

(9:48:43) – Mayor Bagwell introduced the item and recommended taking two actions; one on the business impact statement and the other on the first reading of the proposed ordinance.

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(9:49:30) – Ms. Paulson provided background and reviewed the Business Impact Statement, incorporated into the record, and noted that no comments had been received from the cannabis industry on the Statement. Mayor Bagwell entertained questions or comments and when none were forthcoming, a motion.

(9:50:14) – Supervisor Giomi moved to approve the Business Impact Statement as presented. The motion was seconded by Supervisor Jones.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(9:50:35) – Mayor Bagwell thanked Nevada Assemblyman Steven Yeager who had been open to the amendments, proposed by Carson City to Assembly Bill No. 341, to allow “local governments to be in charge of their own destiny” Ms. Paulson provided a summary of the proposed ordinance which is incorporated into the record. Mayor Bagwell acknowledged the two public comments received, opposing the item, from Sydnie Newmeyer and Harold Hansen. She also entertained discussion.

(9:53:05) – Supervisor White believed “we are a bit premature in this proposal,” adding that the Marijuana Compliance Board had yet to issue regulations; therefore, he proposed a limited term moratorium. He also wished to have an in-depth conversation with “the person who drafted this ordinance [who] is not here today.” Supervisor Jones highlighted the fact that “we’ve heard nothing from the industry and I’m assuming if they’re interested in pursuing this, that they would at least comment.” He also noted his support of the proposed ordinance.

(9:54:46) – Supervisor Giomi noted that a few years ago this community had “pretty strongly” voted against “the overall legalization of cannabis” question. He was in support of recreational cannabis use in individuals’ homes and on their own property; however, he did not support the need for cannabis lounges. Supervisor Giomi explained that while he would support this ordinance, he wished to see additional work regarding limiting the personal growth of marijuana to indoors only, and advised the District Attorney’s Office to begin work on the latter. Supervisor Schuette was in agreement with Supervisor Giomi in supporting the use of marijuana for in-home use; however, she cited her former career as a health teacher and stated that she was not in support of cannabis lounges.

(9:58:17) – Mayor Bagwell gave background on the former Board of Supervisors’ approval of two retail locations for cannabis sales despite the community’s rejection by vote. She clarified that had a retail location not been available to consumers within 25 miles, “then anyone could grow, so we grappled with what was the better option for our community as a whole,” and the City had limited its selection to two retail licenses “because it was the safest [option] for the people of Carson City.” She called the two businesses “good vendors in our community that have lived up to that ideal.” She also confirmed that they had not protested the proposed ordinance. Mayor

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Bagwell wished to see “others test the waters” first and expressed her support of the ordinance. She also entertained a motion.

(10:00:25) – Supervisor Giomi moved to introduce, on first reading, Bill No. 111 as presented. The motion was seconded by Supervisor Jones.

RESULT:	APPROVED (4-1-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, and Mayor Bagwell
NAYS:	Supervisor White
ABSTENTIONS:	None
ABSENT:	None

16. COMMUNITY DEVELOPMENT – PLANNING

16.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 110, AN ORDINANCE CHANGING THE ZONING FROM SINGLE FAMILY 1 ACRE (SF1A) TO SINGLE FAMILY 1 ACRE PLANNED UNIT DEVELOPMENT (SF1A-PUD), FOR A TENTATIVE PLANNED UNIT DEVELOPMENT (PUD-2021-0132) PROPOSING 12 SINGLE FAMILY RESIDENTIAL LOTS AND A 3.75 ACRE COMMON OPEN SPACE PARCEL, ON PROPERTY LOCATED NORTH OF BEDFORD WAY AND SOUTH OF KENSINGTON PLACE, APN 007-061-61.

(10:01:00) – Mayor Bagwell introduced the item. Community Development Director, Hope Sullivan stated that there were no updates to the bill. Supervisor White noted that he did not believe in zoning changes outside the Master Plan review period. Mayor Bagwell entertained additional comments and when none were forthcoming, a motion.

(10:0156) – Supervisor Jones moved to adopt Bill No. 110, on second reading, Ordinance No. 2021-10, and to approve and authorize the Mayor to execute the minute order. The motion was seconded by Supervisor Schuette.

RESULT:	APPROVED (4-1-0)
MOVER:	Supervisor Jones
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, Jones, Schuette, and Mayor Bagwell
NAYS:	Supervisor White
ABSTENTIONS:	None
ABSENT:	None

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16.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION ESTABLISHING THE MAXIMUM NUMBER OF RESIDENTIAL BUILDING PERMIT ALLOCATIONS UNDER THE GROWTH MANAGEMENT ORDINANCE FOR THE YEARS 2022 AND 2023, ESTIMATING THE MAXIMUM NUMBER OF RESIDENTIAL BUILDING PERMITS FOR THE YEARS 2024 AND 2025, ESTABLISHING THE NUMBER OF BUILDING PERMIT ALLOCATIONS WITHIN THE DEVELOPMENT AND GENERAL PROPERTY OWNER CATEGORIES, ESTABLISHING A MAXIMUM AVERAGE DAILY WATER USAGE FOR COMMERCIAL AND INDUSTRIAL BUILDING PERMITS AS A THRESHOLD, AND IDENTIFYING CRITERIA TO APPLY WHEN MAKING DECISIONS REGARDING COMMERCIAL AND INDUSTRIAL PROJECTS SEEKING TO EXCEED THE THRESHOLD.

(10:02:27) – Mayor Bagwell introduced the item. Ms. Sullivan gave general background on residential construction in Carson City. She reviewed a PowerPoint presentation, incorporated into the record as late material, showing all the new developments in the City. Ms. Sullivan also presented the Growth Management Commission’s May 26, 2021 Staff Report, incorporated into the record, and its recommendation to the Board. She also highlighted the fact that the Planning Department had solicited input from key stakeholders such as the Carson City School District, the Carson Tahoe Hospital, and many City departments that have indicated “they have the capacity to serve continued growth.” Ms. Sullivan clarified that the Growth Management Commission had requested the addition of Section 6 of the resolution, incorporated into the late material, to read as follows:

6. In considering applications in response to subsection 5, the Growth Management Commission shall consider if the use utilizes water conservations measures and techniques, and if the use will promote health, welfare, safety or quality of life; or create quality jobs; or promote recreation and tourism.

(10:13:15) – Wastewater Utility Manager Andy Hummel and Water Utility Manger Eddy Quaglieri reviewed a PowerPoint presentation they had provided to the Growth management Commission [<https://www.carson.org/home/showpublisheddocument/75667/637577038732100000>] and responded to clarifying questions. Supervisor White thanked Mr. Hummel and Mr. Quaglieri for responding to his questions prior to the meeting. Mayor Bagwell entertained comments on the resolution, specifically on Condition of Approval Number 6 (please see above). Ms. Sullivan clarified that water conservation measures were required prior to evaluating promoting health, welfare, safety, or quality of life. She also noted that as a condition of approval, the applicant must return annually after the first three years to demonstrate that they have met the conditions identified by the Growth Management Commission the consequence to which would be to either reduce their operations or return to the Growth Management Commission for a new approval. Supervisor Giomi expressed concern that businesses might have to change their operations after three years; however, after Ms. Sullivan’s explanation, he noted that Section 6 may need clarification. Supervisor Schuette was also concerned about water conservation and indicated that although she was in favor of 2.5 percent growth, she realized that the permits had not reached the previously approved three percent growth. She was concerned; however, that the new development growth would be high when the construction material prices go down. Ms. Sullivan informed the Board that with every incremental action taken by them, the modeling is updated by various City departments. Supervisor Giomi noted that the three percent growth had not been met to date. Mayor Bagwell read into the record an amendment to Section 6 stating:

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*“6. In considering applications in response to subsection 5, the Growth Management Commission shall consider if **must first find** that the use utilizes water conservations measures and techniques. If that finding is made, the Growth Management Commission must consider ~~and~~ if the use will promote health, welfare, safety or quality of life; or create quality jobs; or promote recreation and tourism. If both such findings are made, an application under Subsection 5 can be granted.”*

(11:01:23) – Mayor Bagwell entertained a motion.

(11:01:32) – Supervisor Giomi moved to approve the late material version of Resolution No. 2021-R-23 with the change to Section 6 read into the record by Mayor Bagwell. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(11:02:31) – Mayor Bagwell recessed the meeting.

(11:19:40) – Mayor Bagwell reconvened the meeting.

17. FINANCE

17.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE FISCAL YEAR ("FY") 2022 AUDIT WORK PROGRAM AND AUDIT SERVICES RECOMMENDED BY THE AUDIT COMMITTEE TO BE PERFORMED BY THE CITY'S RETAINED INTERNAL AUDITOR, EIDE BAILLY, LLP, FOR AN AMOUNT NOT TO EXCEED \$116,000.

(11:19:42) – Mayor Bagwell introduced the item and read into the record a prepared disclosure statement, advised of a disqualifying conflict of interest and stated that she would not participate in discussion and action. She also turned the gavel over to Mayor Pro Tempore Giomi.

(11:21:01) – Chief Financial Officer Sheri Russell gave background and presented the Staff Report which included the audit projects and budget recommendations of the Audit Committee. Mayor Pro Tem Giomi recommended not dropping the fire prevention audit moving forward. He also entertained questions or comments and when none were forthcoming, a motion.

(11:26:23) – Supervisor Jones moved to direct Eide Bailly, LLP to proceed with the Fiscal Year 2022 Audit Work Program as discussed. The motion was seconded by Supervisor Schuette.

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RESULT:	APPROVED (4-0-1)
MOVER:	Supervisor Jones
SECONDER:	Supervisor Schuette
AYES:	Supervisors Jones, White, Schuette and Mayor Pro Tem Giomi
NAYS:	None
ABSTENTIONS:	Mayor Bagwell
ABSENT:	None

18. Public works

18.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED ACCEPTANCE OF THE WEST CARSON CITY AREA DRAINAGE PLAN AND DIRECTION TO STAFF CONCERNING THE EXPLORATION OF FUNDING OPPORTUNITIES FOR THE DRAINAGE PROJECT IN THE WEST CARSON CITY AREA.

(11:26:54) – Mayor Bagwell introduced the item. Floodplain Manager Robb Fellows gave background and invited Geoff Brownell, Senior Project Manager at Kimley-Horn, to present the West Carson City Area Drainage Plan, incorporated into the record. Both Mr. Brownell and Mr. Fellows also responded to clarifying questions by the Board. Mayor Bagwell entertained a motion.

(11:49:02) – Supervisor Schuette moved to accept the West Carson City Area Drainage Plan and to direct staff to explore funding opportunities for the priority drainage project. The motion was seconded by Supervisor Giomi.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi, Jones, White, Schuette and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(11:49:20) – Mayor Bagwell announced that the Board would meet until 12:45, then recess for a lunch break during which a closed non-meeting will be held as agendized, preceding agenda item 20, and expected the Board to return on the record at around 2:15 p.m.

18.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING DIRECTION TO STAFF ON THE INITIATION OF DUE DILIGENCE AND THE COMMENCEMENT OR COMPLETION OF ANY OTHER PREPARATORY TASKS FOR THE DISPOSAL OF 0.12 ACRES WITH OVER 9,000 SQUARE FEET OF OFFICE SPACE OF CITY-OWNED PROPERTY AT 108 E PROCTOR STREET, APN 004-215-07 (“CITY PROPERTY”), AND THE ACQUISITION OF 1.52

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ACRES OF PRIVATELY OWNED PROPERTY WITH OVER 30,000 SQUARE FEET OF OFFICE SPACE AT 600 E. WILLIAM STREET, APN 002-145-01 (“WILLIAM STREET PROPERTY”).

(11:50:15) – Mayor Bagwell introduced the item. Carson City Real Property Manager Robert Nellis presented the Staff Report, incorporated into the record, and noted that Staff was making a two-part request. One to consider the acquisition of 600 E. William Street and another to consider the disposal of 108 E Proctor Street whether through an exchange.

(11:51:57) – Mayor Bagwell provided background, noting that because of recent laws and growth, a courthouse expansion was needed. Options such as an exchange of the two aforementioned properties and the consolidated effort of housing public facing functions were being considered, according to Mayor Bagwell, who also entertained Board comments.

(11:54:59) – Supervisor Jones highlighted the current office space constraints, some of which needed immediate attention. Mayor Bagwell clarified that no price details were available at this time and that the task at hand was to provide direction to Staff. Supervisor Giomi was in favor of space planning and going through the due diligence exercise to provide a “one-stop shop” for the residents. Supervisor Schuette wished to see the comparison to a City Hall addition versus the William Street building remodel, adding that she was in favor of exploring Staff’s recommendation. Supervisor White believed that the William Street property has been for sale for a long time; therefore, a price should have been available by now. He also reminded the Board that the City still owed \$600,000 for the Proctor Street property and did not see that it made sense. Mayor Bagwell clarified that the William Street property would have a higher value than the Proctor Street property. She also believed that Staff should do their due diligence and report back. Discussion ensued regarding appraisals and Public Works Director Darren Schulz recommended having a certified building condition assessment done by an objective third party consultant and not City Staff, adding that the City did not have in-house space planning expertise. Mayor Bagwell entertained a motion.

(12:07:16) – Supervisor Schuette moved to direct staff to proceed with all preparatory tasks required to lawfully dispose of the City Property and acquire the William Street Property in the manner discussed on the record. The motion was seconded by Supervisor Giomi.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi, Jones, White, Schuette and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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19. CITY MANAGER

19.A FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION BY THE CARSON WATER SUBCONSERVANCY DISTRICT ("CWSD") ON THE WATER CONNECTS US ALL CAMPAIGN.

(12:07:54) – Mayor Bagwell introduced the item. Carson Water Subconservancy District (CWSD) Watershed Program Specialist Shane Fryer introduced himself, gave background, and reviewed a PowerPoint presentation, incorporated into the record, regarding the Watershed Literacy Program. He also presented CWSD's *I Am Carson River Watershed* public service announcement video titled *Water Connects Us All*. No action was agendized.

19.B FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION BY THE CARSON WATER SUBCONSERVANCY DISTRICT ("CWSD") ON THE CARSON RIVER WATER MARKETING STUDY.

(12:20:50) – Mayor Bagwell introduced the item. CWSD General Manager Edwin James gave background and reviewed a PowerPoint presentation, incorporated into the record, titled *the Carson River Water Marketing Study*. He also discussed the next steps in evaluating the water supply for the entire Carson River Watershed and responded to clarifying questions. Mayor Bagwell thanked Mr. James for his presentation.

CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES AND COUNSEL

(12:46:37) – Mayor Bagwell recessed the public meeting for the closed session.

(2:12:20) – Mayor Bagwell reconvened the Board of Supervisors meeting.

20. DISTRICT ATTORNEY

20.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED AGREEMENT AMONG THE STATE OF NEVADA AND CERTAIN POLITICAL SUBDIVISIONS OF THE STATE OF NEVADA, INCLUDING CARSON CITY, TO ESTABLISH THE ALLOCATION OF PROCEEDS RECOVERED FROM COMPANIES INVOLVED IN THE MANUFACTURE AND DISTRIBUTION OF OPIOIDS WHEREBY CARSON CITY WOULD RECEIVE 2.008% OF ALL SUCH PROCEEDS RECOVERED BY THE STATE OF NEVADA AFTER DEDUCTION OF (1) "LEAD LITIGATOR COSTS" AND (2) "FEDERAL GOVERNMENT CMS MEDICAID COSTS," AS DEFINED BY THE PROPOSED AGREEMENT.

(2:12:27) – Mayor Bagwell introduced the item and announced that the item would be tabled to a future meeting based on receiving word from the state that several edits were necessary for the statewide agreement.

21. BOARD OF SUPERVISORS

NON-ACTION ITEMS:

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FUTURE AGENDA ITEMS

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD

STAFF COMMENTS AND STATUS REPORT

(2:12:55) – Mayor Bagwell introduced the item. Ms. Paulson reminded the Board that the special workshop “Board Retreat” would take place in the Bob Crowell Boardroom on Monday, July 19, 2021, at 8:30 a.m. She noted that the following items were agendaized for discussion: 1) strategic goals and objectives. 2) the Carson City redistricting process. 3) the City's allocation of the American Rescue Plan (ARP) Fiscal Recovery Funds and recommendations for spending.

(2:12:31) – Supervisor Giomi provided an update of the Carson City Culture and Tourism Authority (CTA) meeting, noting that Debra Soule had been hired as the Art and Culture Program Manager, and named several activities which had been organized by the CTA. Supervisor Giomi also praised the Parks and Recreation Department for their support and the CTA for planning ahead and working with restaurants to create quick service menus during tournaments.

(2:18:48) – Supervisor Schuette updated the Board on the joint Parks and Recreation Commission (PRC) and Open Space Advisory Committee (OSAC) meeting. She noted that due to the discussion regarding dog parks, the room had been full. She called the public comments “great” and cautioned against the rumors and the false information that had erroneously spread, crediting the open forum that had clarified them. Supervisor Schuette also encouraged members of the public to get in touch with her, Staff, or the Commission/Committee members should they wish to ask questions. Mayor Bagwell was informed that the discussion on leashed or unleashed pets might take place “in the next month or two.”

(20:20:48) – Mayor Bagwell announced the ribbon cutting for a new mural on the CTA building in downtown Carson City and thanked the Rotary Club for their contribution to the mural.

22. PUBLIC COMMENT

(2:21:26) – Mayor Bagwell entertained final public comments; however, none were forthcoming.

23. FOR POSSIBLE ACTION: TO ADJOURN

(2:21:40) – Mayor Bagwell adjourned the meeting at 2:21 p.m.

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The Minutes of the July 15, 2021 Carson City Board of Supervisors meeting are so approved on this 19th day of August, 2021.

LORI BAGWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk – Recorder