

CARSON CITY SHADE TREE COUNCIL

Minutes of the June 22, 2006 Meeting

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A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, June 22, 2006 in the Cooperative Extension Conference Room, 2621 Northgate Lane, Suite 10, Carson City, Nevada.

PRESENT: Chairperson Carol Roberts
Carole Brewer
Mary Moline
Roy Trenoweth

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Walter Sullivan, Planning and Community Development Director
Vern Krahm, Park Planner
Kathleen King, Recording Secretary

NOTE: A recording of these proceedings, the council's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk-Recorder's Office. These materials are available for review during regular business hours.

CALL TO ORDER AND DETERMINATION OF QUORUM (1-0007) - Chairperson Roberts called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Vice Chairperson Keever and Members Ozawa and Wertz were absent.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (1-0016) - None.

1. ACTION ON APPROVAL OF MINUTES (1-0032) - None.

2. MODIFICATIONS TO THE AGENDA (1-0035) - Chairperson Roberts advised that item 3-B would be deferred to a future meeting.

3. AGENDA ITEMS:

3-A. ACTION TO RECOMMEND TO THE PLANNING COMMISSION AND BOARD OF SUPERVISORS ADOPTION OF THE LANDSCAPING DEVELOPMENT STANDARDS, CARSON CITY MUNICIPAL CODE SECTION 18.16, DEVELOPMENT STANDARDS, DIVISION 3, LANDSCAPING, INCLUDING BUT NOT LIMITED TO THE FOLLOWING: TREE LIST FOR COMMERCIAL PROJECTS, INCLUDING AN INDICATOR OF TREES PREFERRED ON PROJECTS WITHIN THE HISTORIC DISTRICT; RIPARIAN AREA TREE AND SHRUB LIST FOR PROJECTS ALONG RIVER / STREAM CORRIDORS AND IN WETLAND AREAS; GENERAL LANDSCAPE PLANTING AND IRRIGATION SYSTEM NOTES; STANDARD LANDSCAPE PLANTING AND IRRIGATION SYSTEM DETAILS; STANDARD LANDSCAPE SITE AMENITIES AND FURNITURE DETAILS; TREE PRESERVATION AND PROTECTION; CERTIFIED LANDSCAPE TECHNICIAN REQUIREMENT FOR COMMERCIAL PROJECTS; AND OTHER MATTERS PROPERLY RELATED THERETO (1-0078) - Chairperson Roberts introduced and provided background information on this item. She reviewed revisions to the Landscape Development Standards which were included in the agenda materials, and referred to written comments received from Dave Ruf and Tom Henderson.

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Mr. Ruf and Mr. Henderson reviewed suggested revisions to the Landscaping Development Standards, the Carson City Tree List for Commercial Projects, the Carson City Riparian Area Tree List, and the Landscape and Irrigation Detail Notes. Extensive workshop-type discussion took place among the two gentlemen, the council members, and staff. The council members and staff thanked Mr. Ruf for his attendance and participation. Mr. Henderson advised of a workshop, held earlier in the day at Stanford University, on the importance of trees and tree protection ordinances. He further advised that Greg Riggins, of Carson Valley, had attended the workshop and suggested that the council look into obtaining some of the workshop materials. The council members and staff thanked Mr. Henderson for his attendance and participation.

Discussion took place with regard to the appropriate action, the possibility of scheduling a special meeting, and the joint meeting with the Planning Commission. Mr. Moellendorf recommended taking action to request staff to review the suggested revisions and present a revised draft ordinance at a special meeting of the council. **Member Trenoweth so moved.** In response to a question, Mr. Sullivan provided an overview of the landscape professionals to whom the draft documents had been sent for review. Chairperson Roberts referred to the letter which was included in the agenda materials. **Member Moline seconded the motion. Motion carried 4-0.** Discussion took place regarding the special meeting. Mr. Sullivan advised that Chairperson Roberts had participated in many of the staff meetings regarding the Landscape Development Standards. He invited the other council members to participate, as well, with notice to Parks and Recreation Department staff in order to accommodate Open Meeting Law requirements.

3-B. FOLLOW-UP AND DISCUSSION ONLY ON THE MAP PRESENTED BY CLINT WERTZ AT THE MARCH 23, 2006 SHADE TREE COUNCIL MEETING WHICH SHOWS THE TREES DOCUMENTED IN THE CARSON CITY TREE INVENTORY - Deferred.

3-C. DISCUSSION ONLY WITH POSSIBLE ACTION REGARDING THE SHADE TREE COUNCIL'S HONOR ROLL PROGRAM (2-2150) - Chairperson Roberts introduced this item, and referred to the pertinent agenda materials. Member Moline noted the seven nominations, and advised that each tree had been trimmed with green ribbon. She advised that Chairperson Roberts will be assisting in promoting the program. The *Nevada Appeal* has agreed to publish the votes as they come in. Member Brewer discussed the importance of respecting private property. Member Moline acknowledged that the nominated trees had been photographed and will be published in the *Nevada Appeal*. Mr. Moellendorf suggested including a statement, as part of program publicity, with regard to respecting private property. Chairperson Roberts requested the council members to keep possible improvements in mind in anticipation of next year's program. Member Moline requested the council members to monitor the tree they had nominated. She offered to provide extra ribbon, if necessary. No formal action was taken.

3-D. ACTION TO SELECT THE DAY OF FUTURE SHADE TREE COUNCIL MEETINGS (2-2385) - In reference to an earlier suggestion, Chairperson Roberts agreed this item should be deferred until the entire council could be present. She suggested considering the fourth Monday of each month for the council meetings. No formal action was taken.

4. NON-ACTION ITEMS:

STATUS REPORTS AND COMMENTS FROM STAFF (2-2457) - Mr. Krahn distributed, to the council members and staff, the facility permit for the Fall Tree Care Seminar and reviewed the same.

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MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (2-2663) -

Chairperson Roberts reviewed recently approved development plans which indicate removal of existing trees, including the Presbyterian Church, the Oasis Mobile Home Park, and Bodine's. She advised of having contacted several of the original council members to discuss the provisions of Carson City Municipal Code Section 13.04. She further advised that the Tree Care Seminar work group will meet during the summer break. She inquired as to maintenance plans for those trees which were on private property and will be affected by phase 2 of the freeway bypass. Mr. Krahn suggested agendizing an item for the next regular council meeting. Chairperson Roberts advised that Member Wertz will be resigning.

5. FUTURE AGENDA ITEMS (2-2621) - Member Brewer requested to re-agendize the Fall Tree Care Seminar for the next regular meeting. (1-2862) Chairperson Roberts reviewed the tentative agenda for the September council meeting.

6. ACTION ON ADJOURNMENT (2-2887) - Member Trenoweth moved to adjourn the meeting at 8:07 p.m. Member Brewer seconded the motion. Motion carried 4-0.

The Minutes of the June 22, 2006 Carson City Shade Tree Council meeting are so approved this 28th day of September, 2006.

CAROL ROBERTS, Chair