

**CARSON CITY DEBT MANAGEMENT COMMISSION (DMC)**

**Draft Minutes of the August 10, 2021 Meeting**

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A regular meeting of the Carson City Debt Management Commission was scheduled for 1:30 p.m. on Tuesday, August 10, 2021 in the Community Center Robert “Rob” Crowell Board Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Don Hataway  
Vice Chairperson Nick Providenti (via WebEx)  
Commissioner Mary Sanada  
Commissioner Richard Varner

**STAFF:** Sheri Russell, Chief Financial Officer  
Danielle Howard, Public Meetings Clerk

**NOTE:** A recording of these proceedings, the commission’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review in the Clerk’s Office during regular business hours.

**A. CALL TO ORDER AND DETERMINATION OF A QUORUM**

(1:34:24) – Chairperson Hataway called the meeting to order at 1:34 p.m. Roll was called, and a quorum was present.

**B. PUBLIC COMMENT**

(1:35:02) – Chairperson Hataway entertained public comments; however, none were forthcoming.

**C. ACTION ON APPROVAL OF MINUTES – FEBRUARY 16, 2021**

(1:35:16) – Chairperson Hataway introduced the item and entertained changes and a motion.

**(1:35:31) – MOTION: Commissioner Varner moved to approve the February 10, 2021 meeting minutes as presented. Vice Chairperson Providenti seconded the motion. The motion carried 3-0-1 with Commissioner Sanada abstaining, as she was not present at the February 10, 2021 meeting.**

**D. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CARSON CITY’S ANNUAL REPORTS, STATEMENTS OF DEBT MANAGEMENT POLICY, PLANS FOR CAPITAL IMPROVEMENT, AND UPDATES OF INFORMATION, AS REQUIRED BY NRS 350.013:**

**D-1. CARSON CITY**

(1:35:51) – Chairperson Hataway introduced the item. Ms. Russell presented the agenda materials and responded to clarifying questions.

**D-2. CARSON CITY SCHOOL DISTRICT**

(1:45:01) – Chairperson Hataway introduced the item. Carson City School District Chief Financial Officer Andrew Feuling introduced himself and presented the agenda materials. He also responded to clarifying questions.

**(1:54:45) – MOTION: Commissioner Sanada moved to accept the reports of Carson City and the Carson City School District. Commissioner Varner seconded the motion. The motion carried 4-0-0.**

**E. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PERCENTAGE OF LIMITATION ON TOTAL AD VALOREM TAX LEVY, AS REQUIRED BY NRS 350.0155.**

(1:55:07) – Chairperson Hataway introduced the item and recommended that the Commission set the limit at 10 percent for the limitation on total ad valorem tax levy.

**(1:55:48) – MOTION: Commissioner Sanada moved to set the limit at 10 percent. Commissioner Varner seconded the motion. The motion carried 4-0-0.**

**F. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PRIORITIES AMONG ESSENTIAL AND NONESSENTIAL FACILITIES AND SERVICES, AS REQUIRED BY NRS 350.0155.**

(1:56:02) – Chairperson Hataway introduced the item and entertained a motion to establish the priorities as public safety, education, and health.

**(1:56:35) – MOTION: Commissioner Varner so moved. Vice Chairperson Providenti seconded the motion. The motion carried 4-0-0.**

**G. FOR INFORMATION ONLY: DISCUSSION REGARDING THE DATE AND TIME OF THE NEXT COMMISSION MEETING.**

(1:56:50) – Chairperson Hataway introduced the item and suggested Tuesday, February 8, 2022 at 1:30 p.m. for the next meeting date and time. He noted that a special meeting may need to be scheduled to address any of the City’s indebtedness issues.

**H. PUBLIC COMMENT.**

(1:57:43) – Chairperson Hataway entertained public comments; however, none were forthcoming.

**I. FOR POSSIBLE ACTION: ADJOURNMENT**

(1:58:12) – Chairperson Hataway adjourned the meeting at 1:58 p.m.

The Minutes of the August 10, 2021 Carson City Debt Management Commission meeting are so approved this 13<sup>th</sup> day of October 2021.