



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** October 21, 2021

Staff Contact: Sheri Russell, Chief Financial Officer

Agenda Title: For Possible Action: Discussion and possible action regarding the adoption of a resolution of intent to issue general obligation (limited tax) capital improvement bonds (additionally secured by pledged revenues) in an amount not to exceed \$8.1 million for the purpose of financing capital projects for the City; authorizing the publication of such resolution; providing the manner, form and contents of the notices; authorizing the City Manager or City's Chief Financial Officer to arrange for the sale of the bonds; providing other matters properly related thereto; and providing the effective date hereof. (Sheri Russell, srussell@carson.org)

Pursuant to NRS 350.020(3), in order to be adopted, this Resolution requires the affirmative vote of two-thirds of the members of the Board of Supervisors.

Staff Summary: Staff is recommending the Board of Supervisors approve a resolution of intent to issue general obligation (limited tax) capital improvement bonds (additionally secured by pledged revenues) and authorize the City Manager or the City's Chief Financial Officer to arrange for the sale of the bonds.

Agenda Action: Resolution **Time Requested:** 10 Minutes

Proposed Motion

I move to adopt Resolution number 2021-R-_____.

Board's Strategic Goal

Sustainable Infrastructure

Previous Action

10/07/21 The Board of Supervisors adopted Resolution #2021-R-28 a resolution directing staff to notify the Carson City Debt Management Commission of the City's intent to issue capital improvement general obligation bonds in an amount not to exceed \$8.1 million.

10/13/21 The Debt Management Commission approved the City's request to issue capital improvement general obligation bonds.

Background/Issues & Analysis

This resolution of intent is the next step in the process for the City to issue general obligation bonds additionally secured by pledged revenues. Steps still to be completed include a 90-day petition period, the holding of a public hearing, and final hearing and adoption of bond ordinances. Staff anticipate these remaining steps will be completed by February 2022. The public hearing required by statute will be held at the upcoming December 2, 2021 meeting of the Board of Supervisors.

The City is requesting a general obligation bond not to exceed the amount of \$8.1 million to fund the balance of the Emergency Operation Center/Fire Station/Backup Emergency Dispatch Center project that remains unfunded. Simultaneously, the City is applying for a federal appropriation of approximately \$2 million. If successful, City staff anticipate reducing the amount borrowed based on the federal appropriation. The bond ordinance will reflect the reduced borrowing due to any federal appropriation to this project.

The interest rate on the proposed bonds was estimated by the City's municipal advisor, JNA Consulting Group, to be 4%. Based on current market conditions, JNA considers this estimate to be conservative. Prior to the adoption of the bond ordinance mentioned above, an updated estimate will be provided to the Board.

Annual debt service on the bonds will be paid from the City's General Fund. The bonds are secured by a lien on 15% of the City's distribution of Consolidated Taxes.

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapters 244A and 350

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: General Fund Transfer to Debt Service 1010279-507205 and Debt Service Fund, Principal and Interest 4107000-50XXXX.

Is it currently budgeted? No

Explanation of Fiscal Impact: As of Fiscal Year ("FY") 2023 Debt Service pledged from Consolidated Taxes is reduced by \$740,000, from \$3.36 million debt service in FY 2022, to \$2.62 million in debt service in FY 2023. The estimated annual debt service payments for these bonds is approximately \$605,000 for 20 years. Final amounts of bond proceeds, issuance costs, debt service and capital projects will be added to the General Fund and the Debt Service Fund budgets through a budget augmentation in FY 2022.

Alternatives

Elect to not pursue the financing and accumulate funds to do projects on a pay-as-you-go basis.

Attachments:

[Intent Resolution \(C-Tax\) \(53862167v1\).doc](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

Summary - a resolution of intent to issue general obligation (limited tax) capital improvement bonds (additionally secured by pledged revenues).

RESOLUTION NO. _____

A RESOLUTION OF INTENT, PROPOSING THE ISSUANCE OF, AND AUTHORIZING THE PUBLICATION OF NOTICES RELATING TO GENERAL OBLIGATION (LIMITED TAX) CAPITAL IMPROVEMENT BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES) IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$8,100,000 FOR THE PURPOSE OF FINANCING BUILDING PROJECTS FOR THE CITY; PROVIDING THE MANNER, FORM AND CONTENTS OF THE NOTICES; AUTHORIZING THE CITY MANAGER OR THE CITY’S CHIEF FINANCIAL OFFICER TO ARRANGE FOR THE SALE OF THE BONDS; PROVIDING OTHER MATTERS PROPERLY RELATED THERETO; AND PROVIDING THE EFFECTIVE DATE HEREOF.

WHEREAS, the Board of Supervisors of Carson City (the “Board”) proposes to issue up to \$8,100,000 of general obligation capital improvement bonds (additionally secured by Nevada Revised Statutes (“NRS”) 360.698 pledged revenues) (respectively, the “Pledged Revenues” and the “Bonds”); and

WHEREAS, the Board proposes to incur these Bonds without an election unless a petition signed by the requisite number of registered voters of the City is presented to the Board requiring the Board to submit to the qualified electors of the City for their approval or disapproval the following proposal:

GENERAL OBLIGATION CAPITAL IMPROVEMENT BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES) PROPOSAL:

Shall the Board of Supervisors of Carson City, Nevada, be authorized to incur a general obligation indebtedness (additionally secured by pledged revenues) on behalf of the City by the issuance at one time, or from time to time, of the City’s general obligation capital improvement bonds, in one series or more, in the aggregate principal amount of not exceeding \$8,100,000 for the purpose of acquiring, constructing, improving

and equipping building projects as defined in NRS 244A.019, such bonds to mature not later than twenty-one (21) years from the date or respective dates of the bonds, payable from general (ad valorem) taxes (except to the extent pledged revenues and other monies are available therefor), and to be issued and sold at, above, or below par at an effective interest rate (including any sale discount) not exceeding the statutory maximum rate, if any, as shall be determined at the time of the sale thereof, and otherwise to be issued in such manner, upon such terms and conditions, with such covenants and agreements, and with such other detail as the Board may determine, including at its option but not necessarily limited to provisions for the redemption of bonds prior to maturity without or with the payment of a premium?

(the "Proposal"); and

WHEREAS, pursuant to Nevada Revised Statutes ("NRS") 350.011 to 350.0165, inclusive, the Board has submitted the Proposal to the Debt Management Commission of Carson City (the "Commission"); and

WHEREAS, the Commission has heretofore approved the Proposal; and

WHEREAS, the Board has determined and hereby determines that the Pledged Revenues will at least equal the amount required in each year for the payment of interest and principal on the Bonds and an ad valorem tax is not expected to be necessary to pay the principal of and interest on such Bonds during the term thereof; and

WHEREAS, subsection 3 of NRS 350.020 in effect provides that if the payment of a general obligation of the City is additionally secured by a pledge of the revenues of a project to be financed by its issue, and the governing body (i.e., the Board) determines that the pledged revenues will at least equal the amount required in each year for the payment of interest and principal, the City may incur the general obligations without an election, unless a petition requesting an election signed by 5% of the registered voters of the City is presented to the Board within 90 days after the publication of a notice of the adoption of this resolution of intent; and

WHEREAS, subsection 3 of NRS 350.020 also requires that a public hearing be held before the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CARSON CITY, NEVADA:

Section 1. This resolution shall be known as and may be cited by the short title “2021 Resolution of Intent to Issue Capital Improvement Bonds” (this “Resolution”).

Section 2. The officers of the City be, and they hereby are, authorized and directed to publish a notice of the adoption of the resolution of intent relating to the Board’s Proposal to issue the Bonds in a newspaper of general circulation in the City, at least once, such notice to be published in substantially the following form:

(Form of Notice of Intent for Publication)

NOTICE OF THE INTENT OF THE BOARD OF SUPERVISORS OF CARSON CITY, NEVADA, TO ISSUE GENERAL OBLIGATION (LIMITED TAX) CAPITAL IMPROVEMENT BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES)

NOTICE IS HEREBY GIVEN that the Board of Supervisors (the “Board”) of Carson City, Nevada (the “City”), by a resolution, passed, adopted and approved on October 21, 2021, and designated in Section 1 thereof by the short title “2021 Resolution of Intent to Issue Capital Improvement Bonds” has proposed the issuance of the City’s general obligation (limited tax) capital improvement bonds (additionally secured by pledged revenues) (the “Bonds”) designated below, as follows:

GENERAL OBLIGATION CAPITAL IMPROVEMENT BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES) PROPOSAL:

Shall the Board of Supervisors of Carson City, Nevada, be authorized to incur a general obligation indebtedness (additionally secured by pledged revenues) on behalf of the City by the issuance at one time, or from time to time, of the City’s general obligation capital improvement bonds, in one series or more, in the aggregate principal amount of not exceeding \$8,100,000 for the purpose of acquiring, constructing, improving and equipping building projects as defined in NRS 244A.019, such bonds to mature not later than twenty-one (21) years from the date or respective dates of the bonds, payable from general (ad valorem) taxes (except to the extent pledged revenues and other monies are available therefor), and to be issued and sold at, above, or below par at an effective interest rate (including any sale discount) not exceeding the statutory maximum rate, if any, as shall be determined at the time of the sale thereof, and otherwise to be issued in such manner, upon such terms and conditions, with such covenants and agreements, and with such other detail as the Board may determine, including at its option but not necessarily limited to provisions for the redemption of bonds prior to maturity without or with the payment of a premium?

(the “Proposal”); and

The above Proposal was approved by the Debt Management Commission of Carson City, Nevada.

The Board has determined that the Bonds to be issued for the purpose of financing building projects for the City (as further described in the above Proposal) will be additionally secured by a pledge of the Nevada Revised Statutes (“NRS”) 360.698 “pledged revenues”. The Board has, in addition, determined, based upon a revenue study, that the pledged revenues will at least equal the amount required in each year for the payment of the interest on and the principal of the Bonds.

Based upon these determinations, the Board intends to incur these general obligations as set forth above without an election as provided in subsection 3 of NRS 350.020, unless within ninety (90) days after the publication of this notice a petition requesting an election is presented to the Clerk-Recorder on behalf of the Board signed by not fewer than five percent (5%) of the registered voters of the City. The number of registered voters is to be determined as of the close of registration for the last preceding general election.

At a meeting or meetings of the Board, the Board shall proceed to adopt an ordinance or ordinances authorizing the issuance of the Bonds. Such ordinance or ordinances authorizing the issuance of the Bonds will be effective unless prior to 5:00 p.m. on January 25, 2022, a petition is presented to the Clerk-Recorder on behalf of the Board asking for the Board to hold an election upon the question of whether or not the proposed Bonds, shall be incurred. The petition for an election herein referred to may be filed with the Clerk-Recorder on behalf of the Board no later than 5:00 p.m. on January 25, 2022, at the Clerk-Recorder’s Office, 885 East Musser Street, Suite 1028, Carson City, Nevada, during regular office hours of the Clerk-Recorder. In the event such petition is presented, no such ordinance or ordinances shall be effective except pursuant to an election called and held for such purpose and carried by a majority of the votes cast. In the event no such petition is presented, the Bonds will be authorized as described above. The ordinance or ordinances authorizing the Bonds will, in addition, contain provisions for additionally securing the payment of the general obligations by pledging the pledged revenues designated above and in the Proposal to the payment of the Bonds.

The authority to issue the Bonds if conferred at an election or if conferred by the fact that no petition is presented to the Clerk-Recorder requesting such an election within ninety (90) days of the date of publication hereof shall be deemed to be a continuing authority and the Board shall be authorized to sell the Bonds at such time or times and upon such terms and conditions as it deems proper in accordance with the provisions of the Proposal and the laws of the State of Nevada.

All persons interested are hereby advised that further information regarding the projects to be financed by the Bonds, the Bonds and the revenues to be pledged to the Bonds, and all proceedings in the premises, are on file in the office of the Clerk-Recorder, 885 East Musser Street, Suite 1028, Carson City, Nevada, and can be seen and examined by interested persons during the regular office hours of the Clerk-Recorder. All persons interested may also obtain additional information regarding the contents of and filing requirements for the petition herein referred to at the

office of the Clerk-Recorder, 885 East Musser Street, Suite 1028, Carson City, Nevada, during the regular office hours of the Clerk-Recorder.

The determination by the Board that the pledged revenues will at least equal the amount required in each year for the payment of interest and principal on the Bonds becomes conclusive on the last day for filing the petition, i.e., on January 25, 2022, at 5:00 p.m.

BY ORDER of the Board of Supervisors of Carson City, Nevada.

DATED this October 21, 2021.

PUBLICATION DATE: October 27, 2021

Aubrey Rowlett, Clerk-Recorder

(End of Form of Notice of Intent)

Section 3. The Clerk-Recorder is authorized and directed to publish a notice of public hearing three times, once each week for three consecutive weeks, the third publication to be made at least 10 days before the date of the public hearing described in the following notice, in a newspaper of general circulation in the City, at least as large as 5 inches high by 4 inches wide, in substantially the following form:

(Form of Notice of Public Hearing)

NOTICE OF PUBLIC HEARING ON THE INTENT OF CARSON CITY, NEVADA, TO ISSUE GENERAL OBLIGATION (LIMITED TAX) CAPITAL IMPROVEMENT BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES).

NOTICE IS HEREBY GIVEN that the Board of Supervisors (the “Board”) of Carson City, Nevada (the “City”), by a resolution, passed, adopted, signed and approved on October 21, 2021, and designated in Section 1 thereof by the short title “2021 Resolution of Intent to Issue Capital Improvement Bonds” has proposed the issuance of the City’s general obligation (limited tax) capital improvement bonds (additionally secured by pledged revenues) (the “Bonds”) designated below, as follows:

GENERAL OBLIGATION CAPITAL IMPROVEMENT BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES) PROPOSAL:

Shall the Board of Supervisors of Carson City, Nevada, be authorized to incur a general obligation indebtedness (additionally secured by pledged revenues) on behalf of the City by the issuance at one time, or from time to time, of the City’s general obligation capital improvement bonds, in one series or more, in the aggregate principal amount of not exceeding \$8,100,000 for the purpose of acquiring, constructing, improving and equipping building projects as defined in NRS 244A.019, such bonds to mature not later than twenty-one (21) years from the date or respective dates of the bonds, payable from general (ad valorem) taxes (except to the extent pledged revenues and other monies are available therefor), and to be issued and sold at, above, or below par at an effective interest rate (including any sale discount) not exceeding the statutory maximum rate, if any, as shall be determined at the time of the sale thereof, and otherwise to be issued in such manner, upon such terms and conditions, with such covenants and agreements, and with such other detail as the Board may determine, including at its option but not necessarily limited to provisions for the redemption of bonds prior to maturity without or with the payment of a premium?

(the “Proposal”); and

The above Proposal was previously approved by the Debt Management Commission of Carson City, Nevada.

The Board has determined that the Bonds to be issued for the purpose of financing building projects for the City (as further described in the above Proposal) will be additionally secured by a pledge of the Nevada Revised Statutes 360.698 “pledged revenues.” The Board has, in addition, determined, based upon a revenue study, that the pledged revenues will at least equal the amount required in each year for the payment of the interest on and the principal of the Bonds.

All persons interested are hereby advised that the Board will hold a public hearing on the Proposal at a regular meeting to be held on December 2, 2021 at the hour of 8:30 a.m. at the Community Center, 851 East William, Carson City, Nevada. All persons are invited to attend and to be heard regarding the Proposal. Further information regarding the Proposal, the Project to be financed by the Bonds, the Bonds and the revenues to be pledged to the Bonds, and all proceedings, are on file in the office of the Clerk-Recorder, 885 East Musser Street, Suite 1028, Carson City, Nevada, and can be seen and examined by interested persons during the regular office hours of the Clerk-Recorder.

BY ORDER of the Board of Supervisors, Carson City, Nevada.

DATED this October 21, 2021.

PUBLICATION DATES: November 3, 2021; November 10, 2021; and November 17, 2021.

Aubrey Rowlett, Clerk-Recorder
Carson City, Nevada

(End of Form of Notice of Public Hearing)

Section 4. A public hearing on the Bonds is hereby ordered to be held before the Board at the time, date and place specified in the notice set forth in Section 3 hereof, or at such date designated by the City Manager or the Chief Financial Officer.

Section 5. The Bonds, in the event no petition is filed during the period allowed by NRS 350.020(3), shall be authorized by an ordinance or ordinances to be effective after the expiration of the 90-day petition period.

Section 6. The authority to issue the Bonds shall be deemed and considered a continuing authority to issue and deliver the Bonds designated in such Proposal at one time or from time to time, in one series or in more than one series, all as ordered by the Board. Neither the partial exercise of the authority so conferred nor the lapse of time shall be considered as exhausting or limiting the full authority so conferred.

Section 7. The City Manager or the Chief Financial Officer or a designee is hereby authorized to arrange for the issuance and sale of the Bonds in one or more series not to exceed the aggregate principal amount of \$8,100,000, in accordance with the City's debt management policy, the Project Act and the Bond Act.

Section 8. The City Manager or the Chief Financial Officer shall, after arranging for the sale of the Bonds, present the terms of the Bonds to the Board for its approval by adoption of the ordinance or ordinances authorizing the issuance of the Bonds.

Section 9. The officers of the City be, and they hereby are, authorized and directed to take all action necessary or appropriate to effectuate the provisions of this Resolution, including without limitation, requesting the State to purchase the Bonds pursuant to one or more of its programs, assembling of financial and other information concerning the City, the Pledged Revenues and the Bonds, and, if applicable, circulating a preliminary official statement, a notice of bond sale for the Bonds, or both, in the forms specified by the City Manager, the Chief Financial Officer or such officer's designee. If applicable, the City Manager, the Chief Financial Officer or such officer's designee is authorized to deem the preliminary official statement to be a "final" official statement on behalf of the City for the purposes of Rule 15(c)2-12 of the Securities and Exchange Commission.

Section 10. All resolutions, or parts thereof, in conflict with the provisions of this Resolution, are hereby repealed to the extent only of such inconsistency. This repealer shall not be constructed to revive any resolution, or part thereof, heretofore repealed.

Section 11. If any section, paragraph, clause or other provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or other provision shall not affect any of the remaining provisions of this Resolution.

Section 12. This Resolution shall become effective and be in force immediately upon its adoption.

PASSED AND APPROVED BY AT LEAST A TWO-THIRDS MAJORITY OF THE BOARD OF SUPERVISORS OF CARSON CITY, NEVADA, THIS OCTOBER 21, 2021.

Mayor

Attest:

Clerk-Recorder

STATE OF NEVADA)
) ss.
CARSON CITY)

I am the duly chosen, qualified and acting Clerk-Recorder of Carson City (the “City”), in the State of Nevada, and do hereby certify:

1. The foregoing pages constitute a true, correct, complete and compared copy of a resolution passed and adopted by the Board of Supervisors of the City (the “Board”) at a meeting of the Board held on October 21, 2021, a copy of which is set forth therein.

2. The original of the resolution has been approved and authenticated by the signatures of the Mayor of the City and myself as Clerk-Recorder and has been recorded in the journal of the Board kept for that purpose in my office, which record has been duly signed by the officers and properly sealed.

3. The members of the Board voted on the passage of the resolution as set forth below:

Those Voting Aye: _____

Those Voting Nay: _____

Those Absent: _____

4. All members of the Board were given due and proper notice of such meeting. Public notice of such meeting was given and such meeting was held and conducted in full compliance with the provisions of NRS 241.020. Public notice of such meeting was given and such meeting was held and conducted in full compliance with the provisions of NRS 241.020. A copy of the notice of meeting (attached as Exhibit A) and excerpts from the agenda for the meeting relating to the resolution, was posted no later than 9:00 a.m. on the third working day prior to the meeting at the principal office of the Board, or if there is no principal office, at the building in which the

meeting is to be held, on the City's website, on the State of Nevada's official website and at least three (3) other separate, prominent places within the jurisdiction of the Board.

5. At least 3 working days before such meeting, such notice was delivered to each member of the Board and to each person, if any, who has requested notice of meetings of the Board in accordance with the provisions of Chapter 241 of NRS.

6. A copy of such notice as posted and delivered is attached hereto as Exhibit A. A copy of a proof and statement of publication of the notice of resolution of intent is attached hereto as Exhibit B, and a copy of a proof and statement of publication of the notice of public hearing is attached hereto as Exhibit C.

IN WITNESS WHEREOF, I have hereunto set my hand this October 21, 2021.

Clerk-Recorder

EXHIBIT "A"

(Attach Copy of Notice of Meeting)

EXHIBIT "B"

(Attach Proof and Statement of Publication of Notice of Resolution of Intent)

EXHIBIT "C"

(Attach Proof and Statement of Publication of Notice of Hearing)