

**NOTICE OF PUBLIC MEETING OF THE
OPEN SPACE ADVISORY COMMITTEE
AND
PARKS AND RECREATION COMMISSION**

DAY: Tuesday

DATE: December 7, 2021

TIME: 5:30 P.M.

LOCATION: Carson City Community Center
Robert “Bob” Crowell Board Room
851 East William Street
Carson City, Nevada 89701

AGENDA

NOTICE TO THE PUBLIC:

The State of Nevada and Carson City are currently in a declared State of Emergency in response to the global pandemic caused by the coronavirus (COVID-19) infectious disease outbreak. In accordance with the applicable Directives issued under authority of the Governor’s Declaration of Emergency, including Directive 045 and 047, and subject to any potential changes in state or federal mandates or guidelines, face coverings are required to be worn when attending this meeting in person.

Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the Board of Supervisors meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.

Members of the public who wish to provide live public comment via telephonic appearance in lieu of physical attendance may do so during the designated public comment periods indicated on the agenda by dialing the numbers listed below. Please do NOT join by phone if you do not wish to make public comment.

Join by phone:
Phone Number: +1-408-418-9388
Meeting Number: 2482 010 9870

1. CALL TO ORDER

2. ROLL CALL & DETERMINATION OF QUORUM

3. PUBLIC COMMENT:** The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of the Open Space Advisory Committee and/or the Parks and Recreation Commission.

4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – (Open Space Advisory Committee of October 18, 2021) and (Parks and Recreation Commission meeting of August 17, 2021)

5. FOR POSSIBLE ACTION: Discussion and possible action regarding a recommendation to the Board of Supervisors regarding a proposed draft Dog Rules and Regulations policy for Carson City Parks and Open Space areas. *(Lyndsey Boyer and Jennifer Budge)*

6. FOR DISCUSSION ONLY: Discussion and overview of existing Carson City Municipal Code, Title 13 and possible future revisions needed. *(John Costello)*

7. FOR DISCUSSION ONLY: Discussion only regarding the Mary B. Ansari Memorial Bench and Interpretive Sign Project. *(Gregg Berggren)*

8. FOR POSSIBLE ACTION: For Possible Action: Discussion and possible action regarding proposed updates to the Parks, Recreation and Open Space Department (“Department”) Fee Policy and Schedule and possible recommendation to the Board of Supervisors (“Board”). *(Jennifer Budge and Dan Earp)*

9. FOR POSSIBLE ACTION: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend the schedule for joint meetings of the Open Space Advisory Committee and Parks and Recreation Commission to hold one joint meeting annually or as needed. *(Jennifer Budge and Lyndsey Boyer)* (requested by OSAC Chair Welch)

10. FOR POSSIBLE ACTION: Discussion and possible action regarding the Open Space Advisory Committee meeting schedule for calendar year 2022. *(Lyndsey Boyer)*

11. FOR POSSIBLE ACTION: Discussion and possible action regarding the Parks and Recreation Commission meeting schedule for calendar year 2022. *(Jennifer Budge)*

12. STAFF UPDATES - DISCUSSION ONLY

10a. Director’s Report: Update regarding departmental projects, programs and grants; recruitment for vacant positions; and Board of Supervisors’ action items.

13. MEMBERS’ ANNOUNCEMENTS – DISCUSSION ONLY

14. FUTURE AGENDA ITEMS – DISCUSSION ONLY

15. PUBLIC COMMENT:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

16. FOR POSSIBLE ACTION: TO ADJOURN

**PUBLIC COMMENT LIMITATIONS –

The Commission will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. **Public comment will be taken at the beginning of the agenda before any action is taken and again at the end before adjournment.**

No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair or Vice-Chair may call for or allow additional individual-item public comment at the time of the body's consideration of the item when: (1) the comment will be provided from a person who is directly involved with the item, such as City staff or an applicant; or (2) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

Comments may be limited to three minutes per person or topic at the discretion of the Chair in order to facilitate the meeting.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Parks, Recreation & Open Space Department by calling (775) 887-2262 or in writing at 3303 Butti Way, Building #9, Carson City, Nevada 89701 at least 24 hours in advance.

If you would like more information about any of the agenda items listed above, please contact the staff member listed at the end of the particular item you are interested in at (775) 887-2262.

To request a copy of the supporting materials for this meeting contact Patti Liebespeck at pliebespeck@carson.org or call (775) 887-2262.

This agenda and supporting materials are available at www.carson.org and at the Carson City Parks, Recreation & Open Space Department located at 3303 Butti Way, Building #9, Carson City, Nevada, 89701.

This notice has been posted at the following locations:
Carson City Parks, Recreation & Open Space Department
3303 Butti Way, Building #9
Carson City, Nevada
www.carson.org/agendas
<http://notice.nv.gov>