



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** December 16, 2021

Staff Contact: Aubrey Rowlett, Carson City Clerk-Recorder

Agenda Title: For Possible Action: Discussion and possible action: (1) to introduce, on first reading, a proposed ordinance realigning the boundaries of election wards by adoption of a new Carson City, Nevada Official Board of Supervisors Ward Boundaries Map, as required by the Carson City Charter and the Carson City Municipal Code (“CCMC”) and pursuant to the results of the 2020 United States decennial census; and (2) to consider a business impact statement concerning the proposed ordinance. (Aubrey Rowlett, arowlett@carson.org)

Staff Summary: In accordance with applicable law, once every ten years the Board of Supervisors must redistrict and reapportion the boundaries for the four election wards in Carson City following the federal decennial census. This is the first reading of a proposed ordinance, which, if enacted, would redistrict and reapportion by realignment the boundaries for the four wards represented by the Supervisors of the Board of Supervisors, based on data from the 2020 United States decennial census. NRS 237.080 requires a business impact statement to be prepared whenever an ordinance by the adoption of which the governing body of a local government exercises legislative powers. The business impact statement finds that the proposed ordinance will not impose a direct and significant economic burden upon a business or directly restrict the formation, operation or expansion of a business.

Agenda Action: Formal Action / Motion **Time Requested:** 15 minutes

Proposed Motion

1. I move to approve the business impact statement as presented.
2. I move to introduce, on first reading, Bill No. _____.

Board's Strategic Goal

Efficient Government

Previous Action

In December, 2011, the Board of Supervisors adopted Resolution No. 2011-R-40, directing the Carson City Clerk-Recorder to file and record an official ward map to establish newly reapportioned ward boundaries based on the results of the 2010 United States decennial census.

Background/Issues & Analysis

Carson City is divided into four wards – Ward One, Ward Two, Ward Three and Ward Four - that must be as nearly equal in population as possible. The territory comprising each ward must be contiguous. Article 1, § 1.060 of the Carson City Charter requires the ward boundaries to be realigned to account for changes in

population based on the decennial census conducted by the U.S. Census Bureau. Pursuant to CCMC 2.02.010, boundaries must be demonstrated by an official ward map to be adopted by the Board of Supervisors and filed and recorded with the Carson City Clerk-Recorder.

Based on data from the 2020 United States decennial census, the population of Carson City is 58,639. This is an increase of 3,365 people from the 2010 population of 55,274 (based on the 2010 United States decennial census). For the 2021 redistricting/reapportionment process, the target population density for each of the four election wards represented by Supervisors of the Board of Supervisor is 14,600 people per Ward.

The proposed Carson City, Nevada Official Board of Supervisors Ward Boundaries Map accomplishes this target population within 5 people. The largest ward (Ward 1) has a proposed redistricting/reapportionment population of 14,665 and the smallest ward (Ward 4) has a population of 14,651, leaving a difference of 14 people between the largest and the smallest ward.

Applicable Statute, Code, Policy, Rule or Regulation

Article 1, Sec. 13 of the Nevada Constitution; NRS Chapter 244; Articles 1 and 2 of the Carson City Charter

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

1. Do not approve the business impact statement or modify the business impact statement.
2. Do not introduce the ordinance on first reading or modify the ordinance.

Attachments:

[Business Impact Statement - Amended Ward Map](#)

[Ordinance_Amended Ward Map_First Reading_revised.docx](#)

[BOS_Ward_Boundaries_2021_24X36_PROPOSED Final.pdf](#)

[BOS_Ward_Boundaries_2021_24X36_CURRENT final.pdf](#)

[BOS_Ward_Boundaries_2021_24X36_COMBINED Final.pdf](#)

[BOS REDISTRICTING PP_FINAL \(2.1\).pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)



BUSINESS IMPACT STATEMENT

This Business Impact Statement was prepared in accordance with the provisions of NRS (Nevada Revised Statutes) 237.030 to 237.150, inclusive, as a statutory prerequisite to the adoption of any rule**, as that term is defined in NRS 237.060, by the Carson City Board of Supervisors.

*** A "rule" may include an ordinance, or an action taken by the Board, that imposes, increases or changes the basis for the calculation of a fee which is paid in whole or in substantial part by businesses. A "rule" **does not** include actions that impose, increase or change the basis for the calculation of: (1) special assessments imposed pursuant to NRS chapter 271; (2) impact fees imposed pursuant to NRS chapter 278B; (3) fees for remediation imposed pursuant to NRS chapter 540A; (4) taxes ad valorem; (5) sales and use taxes; or (6) a fee that has been negotiated pursuant to a contract between a business and Carson City. A "rule" also **does not** include: an action taken by the Board that approves, amends or augments the annual budget of Carson City; an ordinance adopted by the Board pursuant to a provision of NRS chapter 271, 271A, 278, 278A, 278B or 350; an ordinance adopted or action taken by the Board that authorizes or relates to the issuance of bonds or other evidence of debt of Carson City; or any rule for which Carson City does not have the authority to consider less stringent alternatives, including, for example, a rule that Carson City is required to adopt pursuant to a federal or state statute or regulation or to a contract into which Carson City has entered.

ORDINANCE OR ACTION PROPOSED FOR ADOPTION

AN ORDINANCE RELATING TO THE BOARD OF SUPERVISORS; REALIGNING THE BOUNDARIES OF ELECTION WARDS BY ADOPTION OF A NEW CARSON CITY, NEVADA OFFICIAL BOARD OF SUPERVISORS WARD BOUNDARIES MAP; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO.

1. *The manner in which notice was provided to the applicable trade associations and officers of businesses likely to be affected by the proposed ordinance or action, and a summary of any data, arguments or comments received from those recipients:*

a. Notice

N/A. Article 1, Section 13 of the Nevada Constitution and Article 1, Section 1.060 of the Carson City Charter require the Board of Supervisors to perform redistricting after every decennial census. Therefore, this ordinance is not a "rule" as defined by Nevada Revised Statutes. There are no trade associations or officers of businesses likely to be affected by the ordinance and therefore no person to whom a notice is required to be given.

Summary of comments received.

N/A

2. *The estimated economic effect of the proposed ordinance or rule on businesses, including both adverse and beneficial effects, and both direct and indirect effects:*

a. *Adverse effects:*

N/A

b. *Beneficial effects:*

N/A

c. *Direct effects:*

N/A

d. *Indirect effects:*

N/A

3. *The methods considered by the Carson City Board of Supervisors to reduce the impact of the proposed ordinance or action on businesses and whether any of those methods were used:*

N/A

4. *Estimate of the annual cost to Carson City for enforcement of the proposed ordinance or action:*

N/A

5. *The total annual amount of money expected to be collected as a result of the new fee or increase in fee proposed by the ordinance or action, and the manner in which the money will be used:*

N/A

6. *The proposed ordinance or action [] DOES [X] DOES NOT include any provisions which duplicate or are more stringent than Federal, State or local standards regulating the same activity.*

7. *The reasons for the conclusions regarding the impact of the proposed ordinance or action on businesses:*

N/A

8. *Based on the information considered, it has been determined that this proposed ordinance or rule:*

DOES DOES NOT impose a direct and significant economic burden upon a business.

DOES DOES NOT directly restrict the formation, operation or expansion of a business.

Pursuant to NRS 237.090(3), this Business Impact Statement was prepared and made available for inspection by the Carson City Manager's Office at the time the agenda notice on which the proposed ordinance or rule described in this statement is included was posted.

Pursuant to NRS 237.090(2), I, Nancy Paulson, the Carson City Manager, hereby certify that to the best of my knowledge and belief, the information contained herein was properly prepared and accurate.

Nancy Paulson
Signature

12/19/21
Date

Nancy Paulson
Printed Name

Summary: Revises various provisions relating to the Board of Supervisors.

BILL NO. _____

ORDINANCE NO. 2021 - _____

AN ORDINANCE RELATING TO THE BOARD OF SUPERVISORS; REALIGNING THE BOUNDARIES OF ELECTION WARDS BY ADOPTION OF A NEW CARSON CITY, NEVADA OFFICIAL BOARD OF SUPERVISORS WARD BOUNDARIES MAP; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO.

The Board of Supervisors of Carson City do ordain:

SECTION I:

WHEREAS, there are four single-member Board of Supervisor election wards within Carson City; and

WHEREAS, after each decennial United States Census and in accordance with Nevada law and the Carson City Charter, the Board of Supervisors must reapportion and realign each ward to make them as equal in population as possible; and

WHEREAS, the most recent Federal Census conducted shows a change in the population of Carson City from 55,274 in 2010 to 58,639 in 2020, representing an increase of 3,365 residents;

NOW, THEREFORE, the Board of Supervisors hereby resolves that the reapportioned Carson City, Nevada Official Board of Supervisors Ward Boundaries Map, attached hereto as Exhibit A and incorporated by reference, is adopted and the Clerk-Recorder is directed to file the map for recordation.

SECTION II

That no other provisions of the Carson City Municipal Code are affected by this ordinance.

PROPOSED on _____, 2021 by _____.

PASSED on _____, 2021 by the following vote:

AYES: _____

NAYS: _____

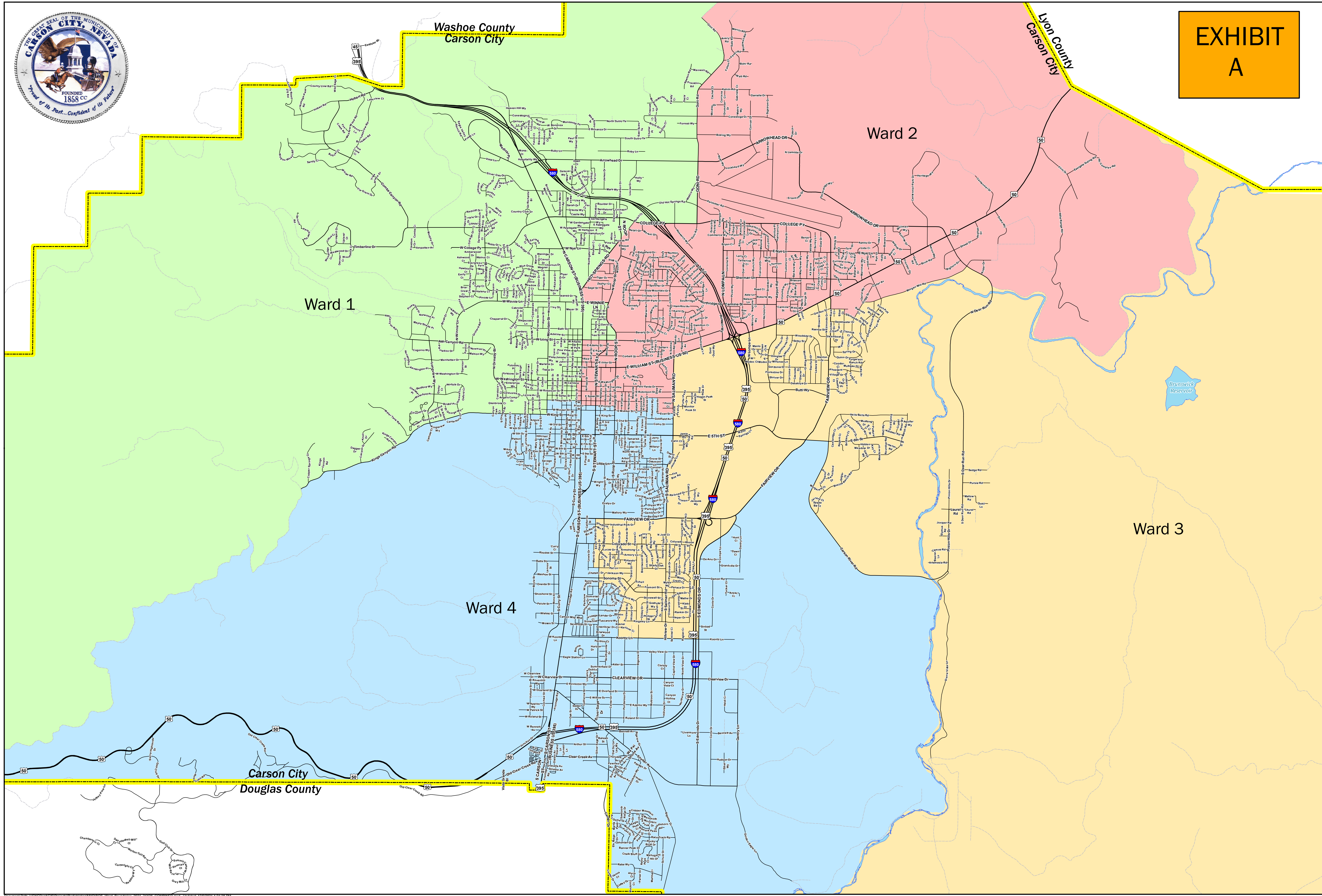
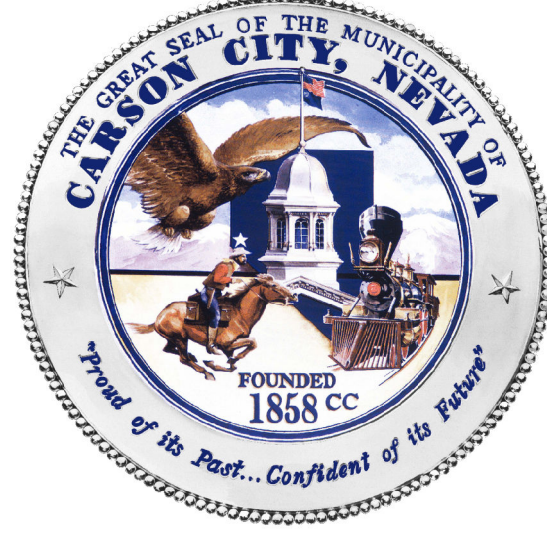
ABSENT: _____

LORI BAGWELL, Mayor

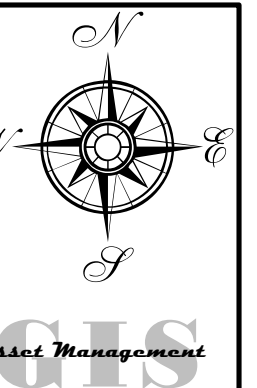
ATTEST:

AUBREY ROWLATT, Clerk-Recorder

This ordinance shall be in force and effect from and after the first day of January, 2022.



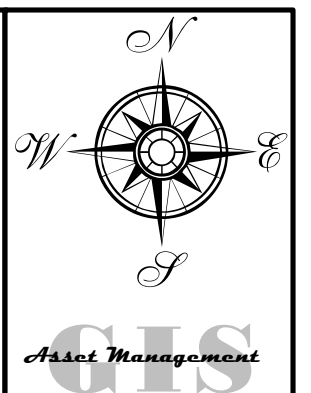
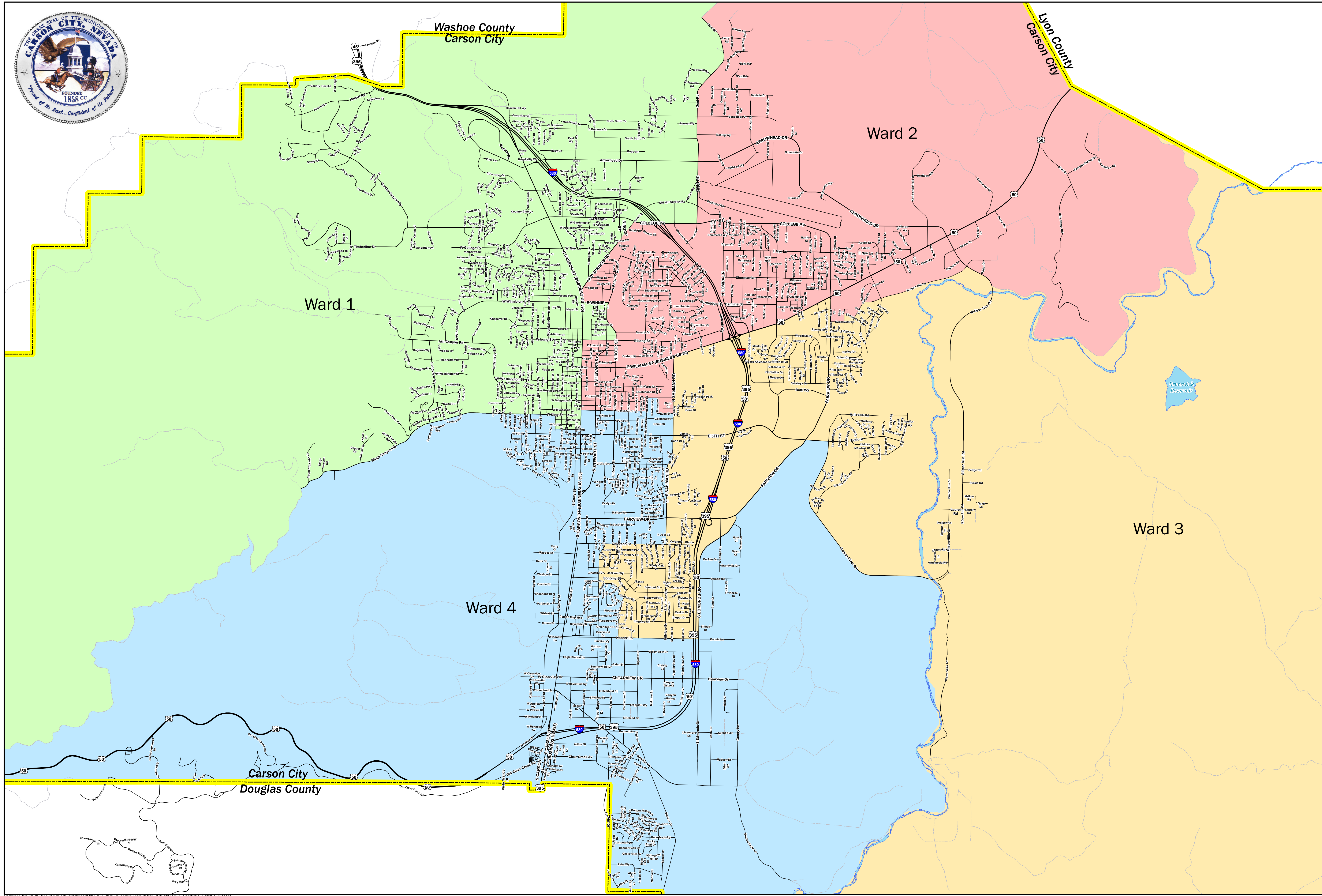
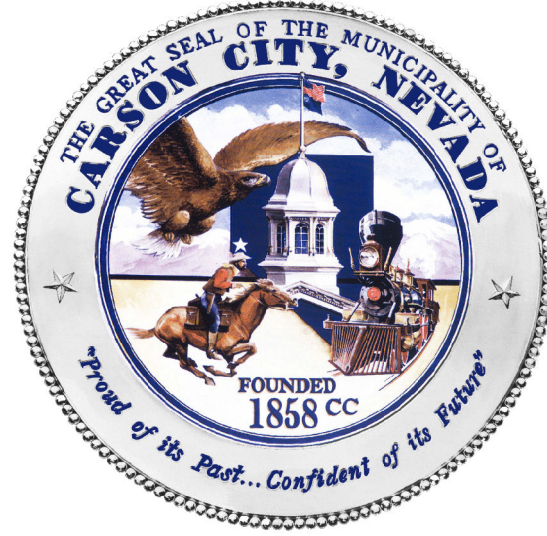
**EXHIBIT
A**



Ward 1 - Population 14665
Ward 2 - Population 14663
Ward 3 - Population 14660
Ward 4 - Population 14651

CARSON CITY, NEVADA PROPOSED BOARD OF SUPERVISORS WARD BOUNDARIES

CARSON CITY PUBLIC WORKS
3505 BUTTE WAY
CARSON CITY, NV 89701
475.253.2394

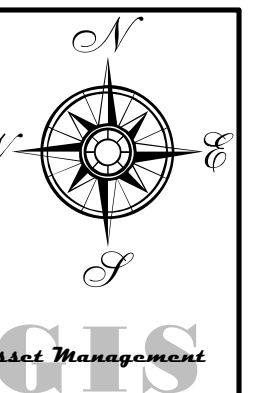
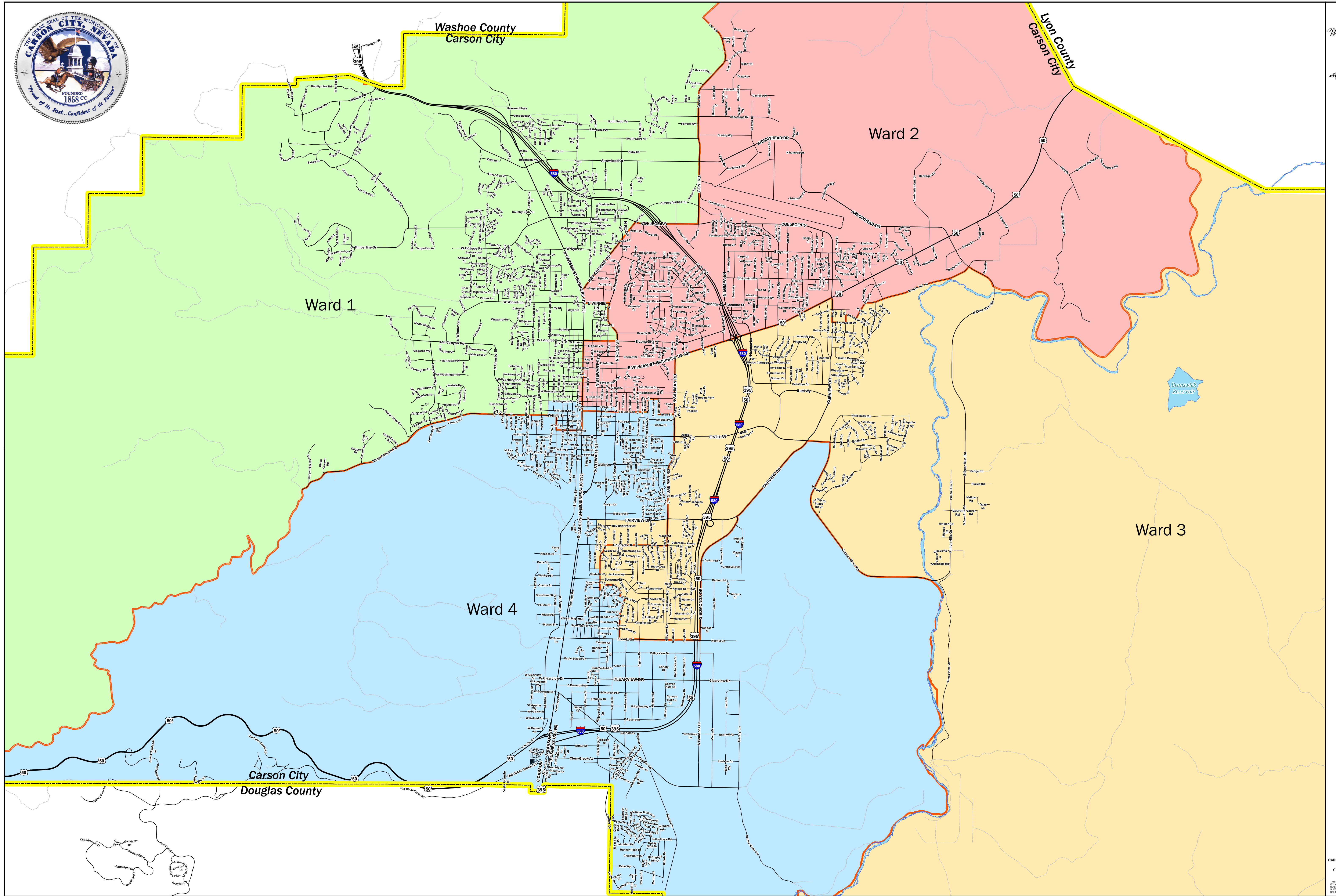


Ward 1 - Population 13826
Ward 2 - Population 13815
Ward 3 - Population 13815
Ward 4 - Population 13818

CARSON CITY, NEVADA CURRENT BOARD OF SUPERVISORS WARD BOUNDARIES

CARSON CITY PUBLIC WORKS
3505 BUTTE WAY
CARSON CITY, NV 89701
475.253.2394

THIS MAP IS FOR ILLUSTRATIVE PURPOSES ONLY. IT IS NOT A LEGAL DOCUMENT. BOUNDARIES ARE SUBJECT TO CHANGE AND WILL BE DETERMINED BY THE DATA. DEPARTMENT OF PUBLIC WORKS.



- Current BOS Ward Boundary
- Ward 1 - Population 14665
- Ward 2 - Population 14663
- Ward 3 - Population 14660
- Ward 4 - Population 14651

CARSON CITY, NEVADA COMBINED BOARD OF SUPERVISORS WARD BOUNDARIES

CARSON CITY PUBLIC WORKS
3505 BUTTE WAY
CARSON CITY, NV 89701
673.263.2394

CARSON CITY, NEVADA PROPOSED BOARD OF SUPERVISORS WARD BOUNDARIES MAP



Submitted By:

Aubrey Rowlatt, Clerk-Recorder

Tyler Jesse, Asset Manager

REDISTRICTING CARSON CITY, NEVADA

- Every ten years the Board of Supervisors is required to review and redraw (if necessary) the Supervisor ward boundary lines to be nearly equal in population as practicable based on the current census data.
- The redistricting team worked together using online ESRI Redistricting software. This software allowed us to work with the imported 2020 census population data while adjusting the Supervisor ward boundaries electronically.



CARSON CITY'S INCREASE IN TOTAL POPULATION

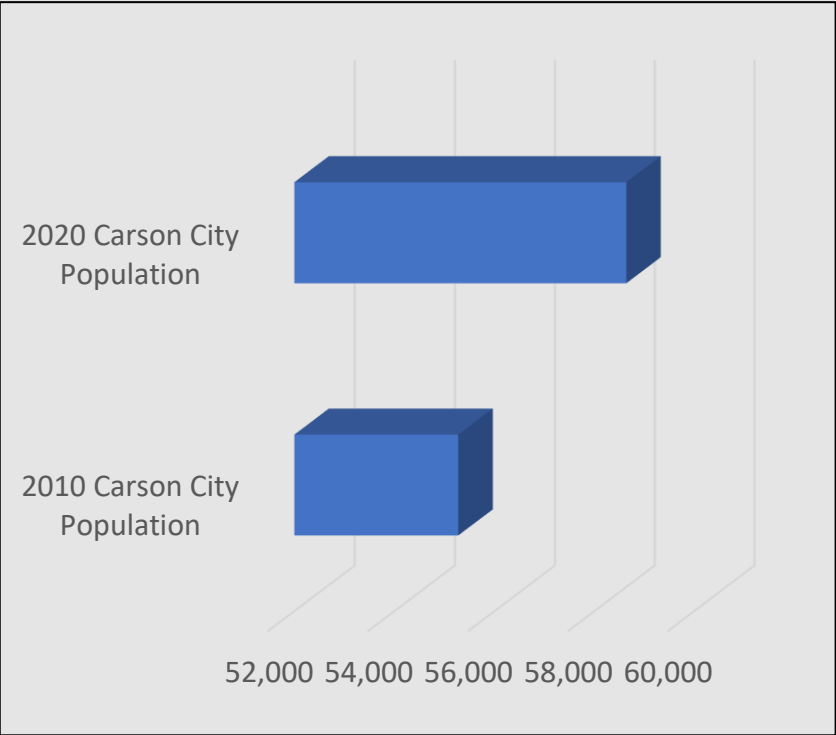
- 2010 population of Carson City: 55,274

(2010 Federal Census Data)

- 2020 population of Carson City: 58,639

An increase of 3,365 people

(2020 Federal Census Data)



CARSON CITY VOTES AT LARGE

- Carson City votes at large. This means voters may vote for **any** Board of Supervisor who is a candidate on the election ballot regardless of the ward in which the voter resides. Therefore, the only metrics considered when moving the boundaries were population.
- The population density of Carson City varies from any given point. It was crucial to make careful adjustments considering the population variance variable to maintain equivalent total ward populations.
- The team was successful in creating the **proposed** map of the 4 Supervisor wards with a minimal difference of 14 people per ward.
- The largest ward (Ward 1) has a proposed population density of 14,665 and the smallest ward (Ward 4) has a proposed population density of 14,651.

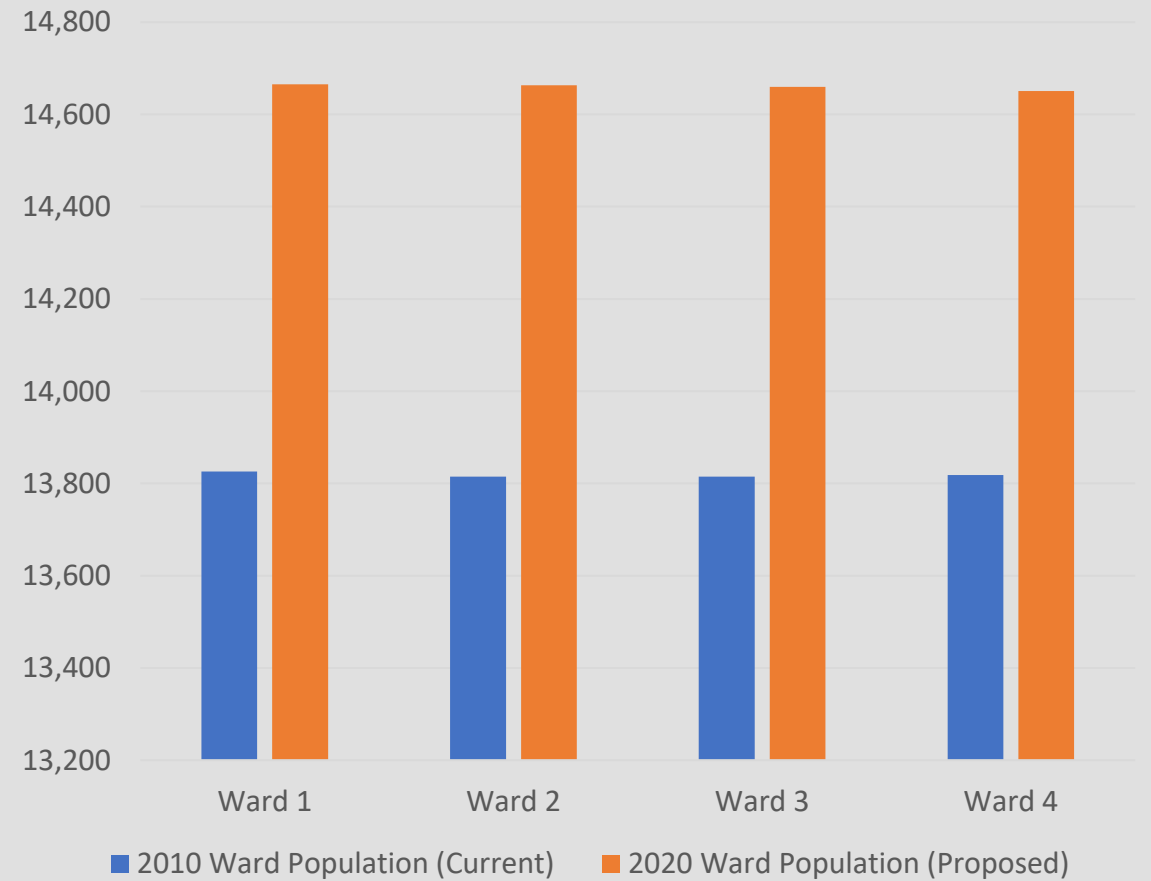


WARD POPULATION COMPARISON:

CURRENT 2010 and PROPOSED 2020



CURRENT AND PROPOSED WARD POPULATION





Public Transparency

- Carson City developed a redistricting webpage at www.carson.org/redistricting2021 which explains the purpose and goals of redistricting as well as hosting interactive GIS map exhibits and a public comment form.
- The public feedback period was open from November 18 through November 30, 2021. The Las Vegas Indian Center (LVIC) requested “Communities of Interest” be kept together. The community in question fit wholly in Ward 4. Further, as previously stated, Carson City votes at large.



CONCLUSION

Thank you for your consideration of the Carson City, Nevada Proposed Board of Supervisors Ward Boundaries Map.

Any questions?