



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** December 16, 2021

Staff Contact: Nancy Paulson, City Manager

Agenda Title: For Possible Action: Discussion and possible action on whether to hold an additional regular meeting of the Board of Supervisors in December, 2021. (Nancy Paulson, npaulson@carson.org)

Staff Summary: As required by the Carson City Charter, the Board of Supervisors must hold at least two regular meetings each month, and by ordinance may provide for the holding of additional regular meetings. Carson City Municipal Code ("CCMC") 2.02.040 requires the minimum two regular meetings to be held on the first and third Thursday of each calendar month except under certain circumstances. CCMC 2.02.040 also authorizes the Board of Supervisors to hold additional regular, work session or special meetings during a calendar month as needed. This agenda item is for the Board of Supervisors to determine whether to hold an additional regular meeting in December, 2021.

Agenda Action: Formal Action / Motion **Time Requested:** 5 minutes

Proposed Motion

I move to hold an additional regular meeting of this Board on December _____, 2021 at _____ [a.m. or p.m.]

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

Previously on this meeting agenda, the Board of Supervisors considered the introduction of an ordinance on first reading, the enactment of which would realign the election ward boundaries of the Supervisors. If that ordinance was successfully introduced on first reading, it would be necessary to hold another meeting of the Board of Supervisors, in addition to its required regular meetings on the first and third Thursday of this month (December 2 and 16, 2021), to facilitate a second reading of the proposed ordinance for enactment by January 1, 2022.

January 1, 2022, as fixed by article 1, § 1.060 of the Carson City Charter, is the date by which realignment of ward boundaries must be accomplished "if reliable evidence indicates that the population in any ward exceeds the population in any other ward by more than 5 percent. In any case, the Board shall reconsider the boundaries of the wards upon the receipt of the necessary information from the preceding national decennial census conducted by the Bureau of the Census of the United States Department of Commerce."

CCMC 2.02.040 authorizes the Board of Supervisors to hold additional regular, work session or special meetings during a calendar month as needed.

Applicable Statute, Code, Policy, Rule or Regulation

Article 2 of the Carson City Charter; CCMC 2.02.040

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Do not hold an additional regular meeting of the Board of Supervisors.

Attachments:

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)