

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
BOARD OF SUPERVISORS**

Day: Thursday
Date: December 16, 2021
Time: Beginning at 8:30 am
Location: Community Center, Robert ‘Bob’ Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO THE PUBLIC:

• **The State of Nevada and Carson City are currently in a declared State of Emergency in response to the global pandemic caused by the coronavirus (COVID-19) infectious disease outbreak. In accordance with the applicable Directives issued under authority of the Governor’s Declaration of Emergency, including Directive 045 and 047, and subject to any potential changes in state or federal mandates or guidelines, face coverings are required to be worn when attending this meeting in person.**

• **Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the Board of Supervisors meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt or render unavailable continuous livestream capability.**

• **The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.**

• **Members of the public who wish to provide live public comment via telephonic appearance in lieu of physical attendance may do so during the designated public comment periods indicated on the agenda by dialing the numbers listed below. Public comment will be limited to three minutes per person. Please do NOT join by phone if you do not wish to make public comment.**

Join by phone:

Phone Number: +1-408-418-9388

Meeting Number: 2499 723 4248

1. Call to Order - Board of Supervisors

2. Roll Call

3. Invocation - Brian Underwood, Sierra Lutheran High School

4. Pledge of Allegiance

5. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

6. For Possible Action: Approval of Minutes - November 18, 2021

7. Special Presentations

7.A Presentation of Length of Service certificates to City employees. (Melanie Bruketta, mbruketta@carson.org)

Staff Summary: Each month the Board of Supervisors presents Length of Service certificates to employees who have completed 5, 10, 15, 20, 25 and 30 years of City service.

Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

8. City Manager

8.A For Possible Action: Discussion and possible action on ratifying the approval of bills and other requests for payments by the City Manager for the period of November 6, 2021 through December 3, 2021. (Nancy Paulson, npaulson@carson.org)

Staff Summary: Pursuant to Carson City Municipal Code ("CCMC") Chapter 2.29, the Controller will present all bills or other requests for payment by the City to the City Manager for approval. Upon approval, the register book of bills and other requests for payment and warrants are presented at least once a month to the Board of Supervisors, who shall by motion entered into its minutes, ratify the action taken.

9. Finance

9.A For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through December 3, 2021, per NRS 251.030 and NRS 354.290. (Sheri Russell, srussell@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the

accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

10. Parks, Recreation & Open Space

10.A For Possible Action: Discussion and possible action regarding the dedication of Carson City Assessor's Parcel Numbers ("APN") 010-733-03, 010-733-06, 010-731-01 and 010-733-18, which were offered to Carson City for public use as Common Areas B, C, D and E ("Common Areas") in the Final Map for Schulz Ranch Subdivision - Phase 3, recorded as Map Number 2929 on November 16, 2017 ("Final Map"). (Jennifer Budge, JBudge@carson.org; Robert Nellis, RNellis@carson.org)

Staff Summary: In 2015, the City entered into a development agreement creating the Schulz Ranch Landscape Maintenance District ("LMD"). The City's LMD ordinance requires that common areas maintained through a LMD be dedicated to the City. The Final Map provides that the Common Areas are dedicated to the City for public use, but the City will not accept the dedication until all improvements are complete and a notice of completion has been issued. The Final Map's conditions are now satisfied; therefore, staff recommends accepting dedication of the Common Areas.

11. Public Works

11.A For Possible Action: Discussion and possible action regarding a proposed grant of a non-exclusive easement ("Easement") from Carson City to the State of Nevada, Division of State Lands for portions of the Marlette Water Pipeline ("Pipeline") located on Carson City land with Assessor Parcel Numbers 007-091-66, 007-091-78 and 007-091-79 ("Property"). (Robert Nellis, RNellis@carson.org; Randall Rice, RRice@carson.org; Lyndsey Boyer, LBoyer@carson.org).

Staff Summary: Although its precise location has changed over time, the Pipeline is a long-standing part of the broader Marlette Water System ("System"), which delivers water from Marlette to Carson City and Virginia City. The State took over ownership of the System, including the Pipeline, in approximately 1963. The Easement serves two purposes. First, it provides written terms upon which the State of Nevada will use and access Carson City land to maintain, operate, and repair the Pipeline at its current, identified location. Second, the Easement is needed for Carson City to access remaining funds from the Land and Water Conservation Fund grant that it was awarded for the acquisition of Eagle View Open Space. Water from the System is critical to the City and is an integral part of the City's water plan, both in the short and long-term. Since the Pipeline and Easement provide a mutual benefit to both the State and City, staff recommends granting the Easement to the State of Nevada at no cost.

12. Purchasing and Contracts

12.A For Possible Action: Discussion and possible action regarding a proposed \$160,000 increase to Diamond Pharmacy Purchase Order ("PO") 22200203 for the purchase of Carson City Jail medications, for a new total amount not to exceed \$285,000, and a proposed extension of the purchase authority through June 30, 2022. (Carol Akers, cakers@carson.org and Nicki Aaker, naaker@carson.org)

Staff Summary: Pursuant to NRS 211.140, Carson City is responsible for providing prescriptions to persons who are detained in the Carson City Jail. Joinder contract #MMS17017 through Minnesota Multistate Contracting Alliance for Pharmacy ("MMCAP") with Diamond Pharmacy, a correctional pharmacy services provider, is being utilized.

12.B For Possible Action: Discussion and possible action regarding a determination that Rapid Construction, Inc. ("Rapid") is the lowest responsive and responsible bidder pursuant to Nevada Revised Statutes ("NRS") Chapter 338 and whether to award Contract No. 21300222 for the Lone Mountain Cemetery Irrigation Upgrades ("Project") to Rapid for a total amount not to exceed \$326,361.20. (Carol Akers, CAkers@carson.org and Nick Wentworth, NWentworth@carson.org)

Staff Summary: This Project consists of asphalt and sod cutting, trenching, water meter abandonment, installation of new meter and Point of Connection, irrigation backflow and booster pump, new mainline and control wires, electric valves, isolation valves, quick couplings, electrical meter pedestal and foundation, transformer pad installed to NV Energy specs, primary underground raceways, electrical circuits, asphalt patch and all common phases customarily associated with this type of project. The not to exceed amount of \$326,361.20 comprises the base bid amount of \$296,692, plus a 10% contingency of \$29,669.20. This Project was approved as part of the Fiscal Year ("FY") 2020 Capital Improvement Plan.

13. Treasurer

13.A For Possible Action: Discussion and possible action regarding the Treasurer's monthly statement of all money on deposit, outstanding checks and cash on hand for November 2021, submitted per Nevada Revised Statutes ("NRS") 354.280. (Andrew Rasor, arasor@carson.org)

Staff Summary: NRS 354.280 requires the Treasurer to keep a record of the source and amount of all receipts, apportionments to, payments from and balances in all funds and to submit to the Board of Supervisors each month a statement containing that information for the previous month. The Treasurer must report the balance in each county, state and special fund, together with a statement of all money on deposit, outstanding checks against that money and cash on hand.

14. Sheriff

14.A For Possible Action: Discussion and possible action regarding an interlocal agreement ("Agreement") between Carson City, on behalf of the Carson City Sheriff's Office ("CCSO"), and the State of Nevada, on behalf of the Office of Traffic Study within the Department of Public Safety ("DPS"), with a term ending September 30, 2024, to participate in the Nevada Crash Data Repository ("NCDR") without cost to the City. (Sheriff Furlong, kfurlong@carson.org; Jerome Tushbant, jtushbant@carson.org)

Staff Summary: The NCDR collects traffic crash and citation data from participating agencies for analysis by traffic safety and engineering decision makers. DPS has a separate contract with Tyler Technologies, Inc. to provide and maintain software for the NCDR data ("Brazos Contract"). The Agreement requires the CCSO to use that software, but also requires DPS to pay for CCSO's access to that software, as well as related maintenance and training. The CCSO currently provides NCDR data to DPS through a similar system, and the Agreement will maintain the status quo, at no cost.

(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

15. Item(s) pulled from the Consent Agenda will be heard at this time.

16. City Manager

16.A For Possible Action: Discussion and possible action regarding the appointment of two members to the Carson City Regional Transportation Commission ("RTC"), each to fill a term that expires in December, 2023. (Nancy Paulson, npaulson@carson.org)

Staff Summary: NRS 277A.170 and CCMC 11.20.030 provide for the creation and organization of a five-member RTC. Staggered two-year terms are served by two members of the Board of Supervisors and three representatives of the public-at-large. Members of the RTC also serve on the Carson Area Metropolitan Planning Organization ("CAMPO"). There are two vacancies due to expiration of terms. A reappointment request was received from Charles Macquarie. New applications were submitted by Ramona Russell, Lorne Houle, Samuel Flakus, Gregory Novak and Brent Layton.

17. Clerk Recorder

17.A For Possible Action: Discussion and possible action: (1) to introduce, on first reading, a proposed ordinance revising various provisions of the Carson City Municipal Code ("CCMC") governing the process by which election ward boundaries may be realigned, revising various CCMC provisions relating to meetings of the Board of Supervisors and repealing CCMC provisions describing districts of wards; and (2) to consider a business impact statement concerning the proposed ordinance. (Aubrey Rowlett, arowlett@carson.org)

Staff Summary: This is the first reading of a proposed ordinance, which, if enacted, would make various changes to CCMC Chapter 2.02 which establishes certain administrative provisions governing the Board of Supervisors, including the manner by which election ward boundaries may be realigned and the conduct of meetings of the Board of Supervisors. NRS 237.080 requires a business impact statement to be prepared whenever an ordinance by the adoption of which the governing body of a local government exercises legislative powers. The business impact statement finds that the proposed ordinance will not impose a direct and significant economic burden upon a business or directly restrict the formation, operation or expansion of a business.

17.B For Possible Action: Discussion and possible action: (1) to introduce, on first reading, a proposed ordinance realigning the boundaries of election wards by adoption of a new Carson City, Nevada Official Board of Supervisors Ward Boundaries Map, as required by the Carson City Charter and the Carson City Municipal Code ("CCMC") and pursuant to the results of the 2020 United States decennial census; and (2) to consider a business impact statement concerning the proposed ordinance. (Aubrey Rowlett, arowlett@carson.org)

Staff Summary: In accordance with applicable law, once every ten years the Board of Supervisors must redistrict and reapportion the boundaries for the four election wards in Carson City following the federal decennial census. This is the first reading of a proposed ordinance, which, if enacted, would redistrict and reapportion by realignment the boundaries for the four

wards represented by the Supervisors of the Board of Supervisors, based on data from the 2020 United States decennial census. NRS 237.080 requires a business impact statement to be prepared whenever an ordinance by the adoption of which the governing body of a local government exercises legislative powers. The business impact statement finds that the proposed ordinance will not impose a direct and significant economic burden upon a business or directly restrict the formation, operation or expansion of a business.

18. City Manager

18.A For Possible Action: Discussion and possible action on whether to hold an additional regular meeting of the Board of Supervisors in December, 2021. (Nancy Paulson, npaulson@carson.org)

Staff Summary: As required by the Carson City Charter, the Board of Supervisors must hold at least two regular meetings each month, and by ordinance may provide for the holding of additional regular meetings. Carson City Municipal Code ("CCMC") 2.02.040 requires the minimum two regular meetings to be held on the first and third Thursday of each calendar month except under certain circumstances. CCMC 2.02.040 also authorizes the Board of Supervisors to hold additional regular, work session or special meetings during a calendar month as needed. This agenda item is for the Board of Supervisors to determine whether to hold an additional regular meeting in December, 2021.

19. Health and Human Services

19.A For Possible Action: Discussion and possible action regarding authorization for the Carson City Health and Human Services Department ("CCHHS") to apply for the Title X Family Planning Services Grant, through the Office of the Assistant Secretary for Health, Office of Population Affairs, Federal Funding Opportunity Number: PA-FPH-22-001, for an estimated amount of \$1,950,000 over a 5-year grant period. (Nicki Aaker, naaker@carson.org)

Staff Summary: CCHHS is seeking authorization to apply for an estimated amount of \$1,950,000 over a 5-year grant period. Funds would be awarded in annual increments (budget periods) and, generally, for a project period not to exceed 5 years although projects may be approved for longer or shorter project periods for the purpose of providing family planning and preventive health services. Funds from this grant would be used to continue a core program that has been administered under CCHHS' Clinical Services Division since 2009. A portion of the requested grant amount would also be sub-awarded to Douglas County. No fiscal match is required and no additional full-time staff will be hired.

20. Finance

20.A For Discussion Only: Discussion and presentation on financial highlights of the current year Annual Comprehensive Financial Report ("ACFR") by Carson City staff, and information from HintonBurdick CPAs & Advisors relating to their audit procedures and the results of those procedures concerning the Carson City ACFR for the fiscal year ended June 30, 2021. (Sheri Russell, srussell@carson.org)

Staff Summary: HintonBurdick CPAs & Advisors has been contracted to conduct an audit of the Carson City ACFR for the fiscal year ended June 30, 2021. Generally accepted auditing

standards require the auditor to provide those charged with governance information about their responsibilities as well as certain information related to the planned scope, timing and results of the audit.

20.B For Possible Action: Discussion and possible action regarding recommended acceptance of the Carson City Annual Comprehensive Financial Report for the fiscal year ended June 30, 2021. (Sheri Russell, srussell@carson.org)

Staff Summary: NRS 354.624 requires the City to provide for an annual audit of all of its financial statements. In addition, the opinion and findings of the auditor contained in the report of the audit must be presented at a meeting of the governing body of the City held not more than 30 days after the report is submitted to it (Audit Report was issued November 23, 2021). The annual audit must be accepted by the Board of Supervisors prior to filing with the State of Nevada and distribution to outside agencies such as bond holders.

20.C For Possible Action: Discussion and possible action regarding recommendations of the Carson City Audit Committee to approve the completed remediation plans and remove findings from the Audit Findings Tracking Summary Report. (Sheri Russell, srussell@carson.org)

Staff Summary: The completed remediation plans for various recommendations and findings have been presented and approved by the Audit Committee. Upon approval by the Board of Supervisors, the completed recommendations and findings will be considered closed and removed from the Audit Findings Tracking Summary Report maintained by the internal auditor and City staff.

21. Community Development - Planning

21.A For Possible Action: Discussion and possible action to introduce, on first reading, an ordinance approving a change of zoning from General Commercial (“GC”) to Multi-Family Apartments (“MFA”) for parcels created as part of the Sundance Ridge Subdivision and Edmonds Industrial Park, located on Lepire Drive, Cassidy Court, and Etta Place, Assessor’s Parcel Numbers (“APNs”) 010-351-06, 010-351-07, 010-351-14, 010-351-15, 010-351-95, 010-351-96, 010-651-14 through -22, 010-651-25, 010-651-29 through -50; and from GC to Public (“P”) for parcels located on Etta Place and Cassidy Court, APNs 010-351-94 and 010-651-24. (Heather Ferris, hferris@carson.org)

Staff Summary: At its meeting of January 21, 2021, the Board of Supervisors (“Board”) identified the subject area as appropriate for a mapping correction. The area has transitioned towards residential uses since the adoption of the Master Plan in 2006. The area is currently a mix of residential, commercial, and industrial uses. The proposed modifications will be consistent with the current uses of the developed properties and anticipated uses of the vacant properties. The Board is authorized to approve a zoning map amendment after recommendation from the Planning Commission. The Planning Commission recommended the zoning map amendment to the Board.

21.B For Possible Action: Discussion and possible action regarding a master plan amendment to change the master plan designations from Low-Density Residential (“LDR”), Community/Regional Commercial (“C/RC”), and Mixed-Use Commercial (“MUC”) to C/RC for

the entire parcel located at 4619 Highway 50 East, Assessor's Parcel Number ("APN") 008-283-04. (Heather Ferris, hferris@carson.org)

Staff Summary: This property was the subject of a special use permit in 2020 for an RV storage facility. The special use permit was required due to the split zoning on the property. The request for a master plan amendment is being made concurrently with a request for a zoning map amendment (ZA-2021-0369). The proposed master plan will provide for consistency with the proposed zoning and the RV storage facility use. The Board of Supervisors ("Board") is authorized to amend the master plan after recommendation from the Planning Commission. The Planning Commission recommended amending the master plan to the Board.

21.C For Possible Action: Discussion and possible action to introduce, on first reading, an ordinance changing the zoning from Single-Family 12,000 ("SF12"), General Commercial ("GC"), and General Industrial ("GI") to GC for the entire parcel located at 4619 Highway 50 East, APN 008-283-04. (Heather Ferris, hferris@carson.org)

Staff Summary: This property was the subject of a special use permit in 2020 for an RV storage facility. The special use permit was required due to the split zoning on the property. The RV storage facility use is consistent with the proposed zoning of General Commercial and will be an extension of the GC zoning located on the west side of Empire Ranch Road and the north side of Highway 50 East. The request for the zoning map amendment is being made concurrently with a master plan amendment (MPA-2021-0370). The Board of Supervisors ("Board") is authorized to approve a zoning map amendment after recommendation from the Planning Commission. The Planning Commission recommended amending the zoning map to the Board.

22. Public Works

22.A For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 115, an ordinance approving a development agreement between Carson City and PalaSeek LLP ("PalaSeek"), Oikos Development Corporation ("Oikos") and Sierra Flats Senior LP ("Sierra Flats") concerning the conveyance of approximately 2.91 acres of City-owned land and the development of an affordable housing project on that land, located within Assessor's Parcel Number ("APN") 010-037-04 ("Property"). (Dan Stucky, DStucky@carson.org)

Staff Summary: This is the second reading of a proposed ordinance which, if enacted, would approve a development agreement between the City and PalaSeek, Oikos and Sierra Flats for the construction of an 80-unit affordable housing project on 2.91 acres of undeveloped land that would be conveyed at no cost, subject to a restriction that the land be used for affordable housing for at least 51 years, from the City to Oikos, a tax-exempt 501(c)(3) organization.

22.B For Possible Action: Discussion and possible action regarding a proposed resolution concerning an application under Nevada Revised Statutes ("NRS") 244.287 for the conveyance, without consideration, of approximately 2.91 acres of undeveloped land at the western end of Assessor's Parcel Number ("APN") 010-037-04 ("Property"), more commonly known as 3410 Butti Way, which is owned by Carson City, to Oikos Development Corporation ("Oikos"), a tax-exempt 501(c)(3) organization, for the development of an affordable housing project. (Dan Stucky, DStucky@carson.org and Robert Nellis, RNellis@carson.org).

Staff Summary: On January 17, 2019, the Board of Supervisors ("Board") directed staff to initiate diligence on conveying a portion of APN 010-037-04 to a qualified developer for development of affordable/workforce housing. Since that time, the Board selected PalaSeek LLP ("PalaSeek") for the negotiation of a development agreement; PalaSeek added Oikos and Sierra Flats Senior LP ("Sierra Flats") to its development team; that team has secured a significant amount of affordable housing tax credits for an affordable housing project on the Property; and at the Board's November 18, 2021 meeting, they presented a proposed development agreement, along with an application to the Board for conveyance of the Property under NRS 244.287 to Oikos.

22.C For Possible Action: Discussion and possible action regarding a proposed Exclusive Negotiating Rights Agreement between Carson City and PalaSeek LLP ("PalaSeek"), to expire on or before December 31, 2022, for the potential development of an affordable housing project located on either (1) approximately 3.40 acres of City-owned land within Assessor's Parcel Number ("APN") 010-037-04 ("Phase 2 Agreement"), or alternatively (2) approximately 6.31 acres of City-owned land within APN 010-037-04 ("Phase 1 & 2 Agreement"). (Dan Stucky, DStucky@carson.org)

Staff Summary: In April of 2021, the Board of Supervisors ("Board") authorized the City to enter into an exclusive negotiating rights agreement, expiring January 2, 2022, for the City and PalaSeek to negotiate a development agreement for an affordable housing project on the Available Property ("Existing Agreement"). Since then, PalaSeek divided its proposed project into phases: Phase 1 is the Sierra Lofts 9% Project to be built on the westernmost 2.91 acres of the Available Property, and the Phase 2 Project could be built on the eastern 3.40 acres of the Available Property. The Existing Agreement allowed PalaSeek to demonstrate "site control" for the Available Property and Sierra Lofts 9% Project, and it secured more than \$1 million in low income housing tax credits for that project as a result. The Phase 2 Agreement is appropriate if the Board (1) adopts the proposed development agreement for the Sierra Lofts 9% Project on second reading, and (2) it wants to pursue a development agreement with PalaSeek for the Phase 2 Project. The Phase 1 & 2 Agreement is appropriate if the Board (1) will not adopt the proposed development agreement for the Sierra Lofts 9% Project on second reading at today's meeting, but (2) it remains interested in pursuing a development agreement for an affordable housing project on the Available Property with PalaSeek.

23. Board of Supervisors

Non-Action Items:

Future agenda items

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

Closed Non-Meeting to Confer with Management Representatives and Counsel:

Following a recess or adjournment, the Carson City Board of Supervisors may gather to meet with its management representatives or to receive information from an attorney employed or retained by the City regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

24. **Public Comment:****

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

25. **For Possible Action: To Adjourn**

****PUBLIC COMMENT LIMITATIONS** - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. **Public comment will be taken at the beginning of the agenda before any action is taken and again at the end before adjournment.** No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, Mayor Pro-Tem or Chair may call for or allow additional individual-item public comment at the time of the body's consideration of the item when: (1) the comment will be provided from a person who is directly involved with the item, such as City staff or an applicant; or (2) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code. **Comments will be limited to three minutes per person to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.**

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Rachael Evanson at revanson@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

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