

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
BOARD OF SUPERVISORS
AND REDEVELOPMENT AUTHORITY**

Day: Thursday
Date: January 20, 2022
Time: Beginning at 8:30 am
Location: Community Center, Robert ‘Bob’ Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO THE PUBLIC:

• **The State of Nevada and Carson City are currently in a declared State of Emergency in response to the global pandemic caused by the coronavirus (COVID-19) infectious disease outbreak. In accordance with the applicable Directives issued under authority of the Governor’s Declaration of Emergency, including Directive 045 and 047, and subject to any potential changes in state or federal mandates or guidelines, face coverings are required to be worn when attending this meeting in person.**

• **Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the Board of Supervisors meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.**

• **The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.**

• **Members of the public who wish to provide live public comment via telephonic appearance in lieu of physical attendance may do so during the designated public comment periods indicated on the agenda by dialing the numbers listed below. Public comment will be limited to three minutes per person. Please do NOT join by phone if you do not wish to make public comment.**

Join by phone:

Phone Number: +1-408-418-9388

Meeting Number: 2499 832 7905

1. Call to Order - Board of Supervisors

2. Roll Call

3. Invocation - Pat Propster, Pastor, Calvary Chapel

4. Pledge of Allegiance

5. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

6. For Possible Action: Approval of Minutes - December 16, 2021 & December 30, 2021.

7. Special Presentations

7.A Presentation of Length of Service certificates to City Employees. (Alana Mills, amills@carson.org)

Staff Summary: Every month the Board of Supervisors presents Length of Service certificates to employees who have completed 5, 10, 15, 20, 25 and 30 years of City service.

7.B Proclamation and presentation of the Employee-of-the-Quarter award to Ray Murray, Electrical Instrumentation and Controls Technician. (Melanie Bruketta, mbruketta@carson.org)

Staff Summary: The Employee-of-the-Quarter program recognizes outstanding employees whose efforts have helped the City achieve the strategic goals adopted by the Board of Supervisors and who have demonstrated an effort to fulfill the City's mission, vision and values.

8. Community Development

8.A For Discussion Only: Discussion and presentation regarding sales data for various areas of Carson City from the past seven years (2014-2020). (Hope Sullivan, hsullivan@carson.org)

Staff Summary: Hope Sullivan, Carson City Community Development Director and Brian P. Bonnenfant, Project Manager, Center for Regional Studies, University of Nevada Reno will provide a presentation regarding sales data for various areas of the City from the past seven years.

Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether an item will be pulled off the consent agenda.

9. City Manager

9.A For Possible Action: Discussion and possible action on ratifying the approval of bills and other requests for payments by the City Manager for the period of December 3, 2021 through January 7, 2022. (Nancy Paulson, npaulson@carson.org)

Staff Summary: Pursuant to Carson City Municipal Code ("CCMC") Chapter 2.29, the Controller will present all bills or other requests for payment by the City to the City Manager for approval. Upon approval, the register book of bills and other requests for payment and warrants are presented at least once a month to the Board of Supervisors, who shall by motion entered into its minutes, ratify the action taken.

10. Finance

10.A For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through January 7, 2022, per NRS 251.030 and NRS 354.290. (Sheri Russell, srussell@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

11. Parks, Recreation & Open Space

11.A For Possible Action: Discussion and possible action regarding a Mutual Grant of Non-Exclusive Easements ("Easements") between Christian Mannsfeld and Carson City through which Mr. Mannsfeld will grant the City a non-exclusive easement on APN 007-061-02 for a recreational trail, and the City will grant Mr. Mannsfeld a non-exclusive access easement across an existing dirt road on APNs 007-061-25, 007-061-81, 007-071-01 and 007-071-05. (Robert Nellis, RNellis@carson.org; Gregg Berggren, GBerggren@carson.org).

Staff Summary: Carson City has negotiated mutual Easements with Mr. Mannsfeld in order to secure a portion of the trail needed to connect Carson City with the Lake Tahoe Basin. Exhibits A and B to the Easements show where each easement will lie. Exhibit A shows a proposed trail alignment across the Northwest corner of Mr. Mannsfeld's property, APN 007-061-02; the Easements would allow the City to develop and maintain a recreational non-motorized native-surface trail there. Exhibit B shows the existing dirt road on City property (APNs 007-061-25, 007-061-81, 007-071-01 and 007-071-05); the Easements would allow Mr. Mannsfeld to use that dirt road.

12. Public Works

12.A For Possible Action: Discussion and possible action regarding a Grant of Highway Easement Deed ("Easement") at no cost from the United States of America, acting by and through the Department of Transportation, Federal Highway Administration ("FHWA"), to Carson City for approximately 6.24 acres within APN 007-061-26 that is necessary for the Kings Canyon Road and Trailhead Federal Lands Access Program ("FLAP") Project ("Project"). (Dan Stucky, DStucky@carson.org; Robert Nellis, RNellis@carson.org; Christopher Martinovich, CMartinovich@carson.org)

Staff Summary: The Easement covers approximately 6.24+/- acres of land and allows the City to use that land for the purposes of reconstruction, operation and maintenance of public highway,

trails, trailheads and all associated trail features. The FHWA has executed this Easement, without consideration, for these purposes.

12.B For Possible Action: Discussion and possible action regarding a proposed resolution accepting the dedication of right-of-way designated as Carson City Assessor's Parcel Number ("APN") 010-763-01 and also known as portions of Banner Peak Drive, Wheeler Peak Drive and Chalk Bluff Drive, as offered for dedication by the Final Map for Schulz Ranch Phase 5, recorded in the office of the Carson City Clerk-Recorder as Document No. 514324, Map No. 3001 on December 18, 2020. (Robert Nellis, RNellis@carson.org; Randall Rice, RRice@carson.org)

Staff Summary: Staff is requesting acceptance of APN 010-763-01 containing right-of-way which is located at Schulz Ranch Phase 5. This parcel was offered for dedication during recordation of the final map, but the City inadvertently both accepted and rejected the right-of-way. The street improvements have been constructed and City staff has determined that the right-of-way is built to City standards. City staff recommends acceptance of the dedication by resolution to cure any potential ambiguity in the final map.

13. Purchasing and Contracts

13.A For Possible Action: Discussion and possible action regarding Contract No. 21300227 with RH Borden and Company LLC ("RH Borden") to perform a condition assessment for a significant portion of Carson City's sanitary sewer system, for a not to exceed amount of \$143,750. (Carol Akers, CAkers@carson.org and Randall Rice, RRice@carson.org)

Staff Summary: As part of the City's Sanitary Sewer Master Plan, the City has begun a multi-phased Sanitary Sewer Pipeline Condition Assessment Program ("Assessment Program") to better understand the condition and needs of the sewer system. This contract would be for Phase IV of the Assessment Program, which would use acoustic equipment to assess the state of approximately fifty percent of all pipes with a diameter of twelve inches or less in the sanitary sewer system. The information gathered will assist staff in prioritizing areas that need to be further inspected or cleaned. City staff completed a formal Request for Qualifications process (RFQ 21300227) before selecting RH Borden.

14. Sheriff

14.A For Possible Action: Discussion and possible action regarding a proposed resolution under NRS 277.050 declaring the Carson City Board of Supervisor's intent to amend the October 15, 2015 lease of approximately 2,330 square feet of space in the Carson City Sheriff's Office ("CCSO") facility, located at 911 East Musser Street, Carson City, Nevada, Assessor's Parcel Number ("APN") 004-174-09, to the State of Nevada's Public Works Division as the Lessee and the Department of Public Safety's Nevada Highway Patrol ("NHP") as the Tenant for \$2,912.50 per month for Fiscal Year ("FY") 2023 (July 1, 2022 through June 30, 2023), and for \$3,029.00 per month for FYs 2024 and 2025 (July 1, 2023 through June 30, 2025). (Jerome Tushbant; JTushbant@carson.org)

Staff Summary: NHP currently occupies 2,330 square feet of space in the CCSO facility; the current agreement will expire on June 30, 2022 unless renewed. The CCSO and the NHP wish to continue this space sharing relationship. Under the proposed lease amendment, NHP would continue to pay the CCSO \$2,912.50 per month until the completion of the state's biannual budget

period, June 30, 2023, when the monthly rent would increase by \$0.05 a square foot to \$3,029.00 per month for the remainder of the three-year agreement ending on June 30, 2025.

14.B For Possible Action: Discussion and possible action regarding a grant from the Department of Justice, 2021 Edward Byrne Memorial Justice Assistance Grant Program, in the amount of \$55,000 to fund a Behavioral Health Peace Officer position. (Sheriff Furlong, kfurlong@carson.org)

Staff Summary: This grant would provide funds in an effort to prevent and reduce crime and to improve the criminal justice system within Nevada and Carson City. The Behavioral Health Peace Officer position would fill the gaps and supplement current programs including MOST (Mobile Outreach Safety Team) and FASTT (Forensic Assessment Services Triage Team). The award will continue to partially fund one deputy position to enhance community conversation, provide departmental training and serve as a first responder to critical calls for service.

14.C For Possible Action: Discussion and possible action regarding the submission of an application for grant funding in the amount of \$149,690.49 from the Department of Justice, Bureau of Justice Assistance, Northern and Middle States Rural Law Enforcement Assistance Program. (Jerome Tushbant, jtushbant@carson.org)

Staff Summary: This grant would provide funds to purchase operational and investigations equipment for the Carson City Sheriff's Office ("CCSO") to enhance forensic and investigative capabilities.

14.D For Possible Action: Discussion and possible action regarding a grant from the Department of Justice, 2021 Edward Byrne Memorial Justice Assistance Grant Program, for the TriNet Narcotics Task Force in the amount of \$95,000, and a proposed interlocal agreement between Carson City and Douglas County to pass \$41,000 in the grant funds to Douglas County for the TriNet Narcotics Task Force. (Sheriff Furlong, kfurlong@carson.org)

Staff Summary: If accepted, this grant will continue the efforts of the TriNet Narcotics Task Force. The project is funded through the Nevada Department of Public Safety, Office of Criminal Justice Assistance. The award will continue to partially fund one deputy sheriff each in Carson City and Douglas County, and operational funds used for drug interdiction operations. Grant period is January 1, 2022 through December 31, 2022. The proposed interlocal agreement is the mechanism through which to pass the grant funding on to Douglas County.

15. Treasurer

15.A For Possible Action: Discussion and possible action regarding the Treasurer's monthly statement of all money on deposit, outstanding checks and cash on hand for December 2021, submitted per Nevada Revised Statutes ("NRS") 354.280. (Andrew Rasor, arasor@carson.org)

Staff Summary: NRS 354.280 requires the Treasurer to keep a record of the source and amount of all receipts, apportionments to, payments from and balances in all funds and to submit to the Board of Supervisors each month a statement containing that information for the previous month. The Treasurer must report the balance in each county, state and special fund, together with a statement of all money on deposit, outstanding checks against that money and cash on hand.

15.B For Possible Action: Discussion and possible action regarding a request to correct and adjust the Secured and Unsecured Tax Rolls for Fiscal Year (“FY”) 2020/2021 per NRS 361.765 to 361.768, inclusive, on multiple properties resulting in a reduction of \$9,108.40 from the Secured Tax Roll and an addition of \$88,814 to the Unsecured Tax Roll, and whether to authorize the Carson City Treasurer to refund any overassessments/penalties in the amount of \$368.93, remove unsecured tax penalties due to billing errors in the amount of \$19,685.72 and collect additional taxes due. (Andrew Rasor, arasor@carson.org)

Staff Summary: State law requires the Board of Supervisors ("Board") to review a report of clerical, typographical or factual errors on the tax rolls and if the Board is satisfied with the report, to order the Treasurer to make any corrections to the tax rolls and collect underassessments and refund any overassessments. This item includes a report on clerical, typographical and factual errors from the FY 2020/2021 Secured and Unsecured Tax Rolls for possible correction and adjustment by the Board.

(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

16. Item(s) pulled from the Consent Agenda will be heard at this time.

17. City Manager

17.A For Possible Action: Discussion and possible action regarding the appointment of three members to the Carson City Parks and Recreation Commission, each for a four-year term ending on January 1, 2026. (Nancy Paulson, npaulson@carson.org)

Staff Summary: Chapter 2.16 of the Carson City Municipal Code ("CCMC") provides for a Parks and Recreation Commission consisting of seven members appointed by the Board of Supervisors. There are three positions available. Reappointment requests were submitted by Lea Case, Kurt Meyer and Dave Whitefield. A new application was submitted by George Butler.

17.B For Possible Action: Discussion and possible action regarding the appointment of up to four members to the 9-1-1 Surcharge Advisory Committee (“Committee”), with one appointment as the representative of a local exchange carrier for a full term expiring in December 2023, two appointments each for a term expiring in December 2023 and one appointment to fill a partial term expiring in December 2022. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The Committee is a body which must have at least five members, but no more than seven. There are currently three vacancies that must be filled and an additional two vacancies that may be filled at the discretion of the Board of Supervisors. Four applications have been submitted. Bryson Gordon of AT&T seeks appointment as the representative of a local exchange carrier. Mary Katherine Durbin and Denise Bauer are seeking reappointment as general, at-large members, and Benjamin Miller is a new applicant for a general, at-large position.

18. Finance

18.A For Possible Action: Discussion and possible action to introduce, on first reading, an ordinance authorizing the issuance by Carson City of its "General Obligation (Limited Tax)

Water and Refunding Bonds (Additionally Secured by Pledged Revenue), Series 2022A" in the aggregate principal amount not to exceed \$16,690,000. (Sheri Russell, srussell@carson.org)

Staff Summary: If adopted, this ordinance will authorize the issuance of the "General Obligation (Limited Tax) Water and Refunding Bonds (Additionally Secured by Pledged Revenue), Series 2022A" for the purpose of making improvements to the Water System in the amount of \$7,000,000 and refinancing certain outstanding obligations of the City, in the amount of \$9,690,000, which will lower the City's interest rate, thereby saving the City a conservatively projected amount of \$830,000.

18.B For Possible Action: Discussion and possible action to introduce, on first reading, an ordinance authorizing the issuance by Carson City of its "General Obligation (Limited Tax) Wastewater Refunding Bonds (Additionally Secured by Pledged Revenue), Series 2022B" in the aggregate principal amount not to exceed \$1,895,000. (Sheri Russell, srussell@carson.org)

Staff Summary: If adopted, this ordinance will authorize the issuance of the "General Obligation (Limited Tax) Wastewater Refunding Bonds (Additionally Secured by Pledged Revenue), Series 2022B" for the purpose of financing the cost of refinancing certain outstanding obligations of the City, in the amount of \$1,895,000, which will lower the City's interest rate, thereby saving the City a conservatively projected amount of \$141,500.

18.C For Possible Action: Discussion and possible action to introduce, on first reading, an ordinance authorizing the issuance by Carson City of its "General Obligation (Limited Tax) Capital Improvement Bonds (Additionally Secured by Pledged Revenue), Series 2022C" in the aggregate principal amount not to exceed \$8,100,000. (Sheri Russell, srussell@carson.org)

Staff Summary: If adopted, this ordinance will authorize the issuance of the "General Obligation (Limited Tax) Capital Improvement Bonds (Additionally Secured by Pledged Revenue), Series 2022C" for the purpose of financing all or a portion of the cost of acquiring, constructing, improving, and equipping building projects as defined in NRS 244A.019 in the amount of \$8,100,000.

18.D For Possible Action: Discussion and possible action regarding the adoption of a resolution authorizing the preparation, distribution, use of and execution of one or more preliminary official statements in connection with the sale and issuance of the City's General Obligation (Limited Tax) Water and Refunding Bonds (Additionally Secured by Pledged Revenues), Series 2022A, in the aggregate principal amount not to exceed \$16,690,000, General Obligation (Limited Tax) Sewer Refunding Bonds (Additionally Secured by Pledged Revenues), Series 2022B, in the aggregate principal amount not to exceed \$1,895,000, and General Obligation (Limited Tax) Capital Improvement Bonds (Additionally Secured by Pledged Revenues), Series 2022C, in the aggregate principal amount not to exceed \$8,100,000. (Sheri Russell, srussell@carson.org)

Staff Summary: This resolution authorizes the preparation, distribution, use of and execution of one or more preliminary official statements in connection with the sale and issuance of the City's General Obligation (Limited Tax) Water and Refunding Bonds (Additionally Secured by Pledged Revenues), Series 2022A, General Obligation (Limited Tax) Sewer Refunding Bonds (Additionally Secured by Pledged Revenues), Series 2022B and General Obligation (Limited Tax) Capital Improvement Bonds (Additionally Secured by Pledged Revenues), Series 2022C, all subject to NRS 350.500 through 350.720 and ratification by the Board of Supervisors via the

adoption of ordinances specifying the bond terms for each series of bonds, details and approving their sale.

18.E For Possible Action: Discussion and possible action regarding a resolution to augment and amend the Carson City Fiscal Year 2021-22 Budget in the amount of \$106,761,099. (Sheri Russell, srussell@carson.org)

Staff Summary: The proposed augmentation and revision is primarily due to carryover of program costs from the prior year's budget, board actions, federal and local grants, transfers of contingency and unanticipated sources of revenue.

19. Recess as the Board of Supervisors

Redevelopment Authority

20. Call to Order & Roll Call - Redevelopment Authority

21. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

22. For Possible Action: Approval of Minutes - November 4, 2021

23. Finance

23.A For Possible Action: Discussion and possible action regarding a resolution to augment and amend the Carson City Redevelopment Authority Fiscal Year 2021-22 Budget in the amount of \$2,284,646. (Sheri Russell, srussell@carson.org)

Staff Summary: The proposed augmentation and revision is primarily due to carryover of program costs from the prior year's budget, Redevelopment Authority actions and unanticipated sources of revenue.

24. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

25. For Possible Action: To Adjourn as the Redevelopment Authority

26. Reconvene as the Board of Supervisors

27. Community Development - Planning

27.A For Possible Action: Discussion and possible action to introduce, on first reading, an ordinance approving a change of zoning from General Commercial ("GC") to Limited Industrial ("LI") for a parcel located at 900 Fairview Drive, APN 009-551-08. (Heather Ferris, hferris@carson.org)

Staff Summary: At its meeting of January 21, 2021, the Board of Supervisors identified the subject area as appropriate for mapping corrections. The proposed amendment would rezone APN 009-551-08 back to LI, what it was prior to being changed to GC for a school use. At the Planning Commission meeting of December 15, 2021, the Commission recommended approval of the zoning map amendment for APN 009-551-08. The proposed LI zoning is consistent with the current zoning of properties to the north, east and west. The Board of Supervisors has the authority to approve a zoning map amendment following recommendation from the Planning Commission.

27.B For Possible Action: Discussion and possible action to adopt, on second reading, Bill No 118, an ordinance approving a change of zoning from General Commercial (“GC”) to Multi-Family Apartments (“MFA”) for parcels created as part of the Sundance Ridge Subdivision and Edmonds Industrial Park, located on Lepire Drive, Cassidy Court, and Etta Place, Assessor’s Parcel Numbers (“APNs”) 010-351-06, 010-351-07, 010-351-14, 010-351-15, 010-351-95, 010-351-96, 010-651-14 through -22, 010-651-23, 010-651-29 through -50; and from GC to Public (“P”) for parcels located on Etta Place and Cassidy Court, APNs 010-351-94 and 010-651-24. (Heather Ferris, hferris@carson.org)

Staff Summary: At its meeting of January 21, 2021, the Board of Supervisors identified the subject area as appropriate for a mapping correction. The area has transitioned towards residential uses since the adoption of the Master Plan in 2006. The area is currently a mix of residential, commercial, and industrial uses. The proposed modifications will be consistent with the current uses of the developed properties and the anticipated uses of the vacant properties. The Board of Supervisors (“Board”) is authorized to approve a zoning map amendment after recommendation from the Planning Commission.

27.C For Possible Action: Discussion and possible action to adopt, on second reading, Bill No 119, an ordinance changing the zoning from Single-Family 12,000 (“SF12”), General Commercial (“GC”), and General Industrial (“GI”) to GC for the entire parcel located at 4619 Highway 50 East, APN 008-283-04. (Heather Ferris, hferris@carson.org)

Staff Summary: This property was the subject of a special use permit in 2020 for an RV storage facility. The special use permit was required due to the split zoning on the property. The RV storage facility use is consistent with the proposed zoning of General Commercial and will be an extension of the GC zoning located on the west side of Empire Ranch Road and the north side of Highway 50 East. The Board of Supervisors is authorized to approve a zoning map amendment after recommendation from the Planning Commission.

27.D For Possible Action: Discussion and possible action regarding a request for a tentative subdivision map for a common open space development known as East Robinson Street and North Saliman Road – Blackstone Ranch North to create 137 single family residential lots on a ±41.07 acre portion of a ±78.81 acre site within the Lompa Ranch North Specific Plan Area on property zoned Multi-Family Duplex (“MFD”), Multi-Family Apartments (“MFA”), and General Commercial (“GC”), located west of Interstate 580, north and east of Robinson Street, and south of East William Street, APNs 010-041-39 and 010-041-52. (Heather Manzo, HManzo@carson.org)

Staff Summary: The applicant is requesting to subdivide a ±41.07-acre site into 137 single family residential lots with a minimum lot size of 3,500 square feet and a maximum lot size of 6,791

square feet. The proposed subdivision will also include ±5.89 acres of common open space including a clubhouse. The applicant is seeking to subdivide the land as a common open space development per the provisions of Chapter 17.10 of the Carson City Municipal Code (“CCMC”). The Board of Supervisors is authorized to approve a tentative subdivision map following a recommendation from the Planning Commission.

27.E For Possible Action: Discussion and possible action regarding the Carson City Master Plan annual report from the Planning Commission. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: State law (NRS 278.190) requires the Planning Commission to annually make recommendations to the Board of Supervisors regarding the implementation of the City's Master Plan. The report includes information regarding past, current and future Master Plan implementation actions for the Board of Supervisor’s consideration in setting goals and work programs for 2022.

27.F For Possible Action: Discussion and possible action on the Planning Commission’s recommendations and proposed amendments to chapters 18.02 to 18.05, inclusive, chapter 18.13 and Divisions 1 to 4, inclusive, of Title 18 Appendix of the Carson City Municipal Code ("CCMC"), which set forth various local ordinance provisions governing land use, zoning and development standards in Carson City. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: At its meeting of November 16, 2021, the Planning Commission conducted a public hearing and made various recommendations and proposed amendments concerning local ordinance provisions governing land use, zoning and development standards for consideration by the Board of Supervisors. This agenda item is to present those recommendations and proposed amendments, and to receive direction from the Board of Supervisors, if any, on preparing ordinance language for possible future action as part of the City's ongoing efforts to update and revise CCMC for clarity and consistency in legislative style and convention.

28. Board of Supervisors

Non-Action Items:

Future agenda items

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

Closed Non-Meeting to Confer with Management Representatives and Counsel:

Following a recess or adjournment, the Carson City Board of Supervisors may gather to meet with its management representatives or to receive information from an attorney employed or retained by the City regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

29. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

30. For Possible Action: To Adjourn

****PUBLIC COMMENT LIMITATIONS** - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. **Public comment will be taken at the beginning of the agenda before any action is taken and again at the end before adjournment.** No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, Mayor Pro-Tem or Chair may call for or allow additional individual-item public comment at the time of the body's consideration of the item when: (1) the comment will be provided from a person who is directly involved with the item, such as City staff or an applicant; or (2) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code. **Comments will be limited to three minutes per person to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.**

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Rachael Evanson at revanson@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

This notice has been posted at the following locations:
City Hall 201 North Carson Street
www.carson.org/agendas
<http://notice.nv.gov>