



## STAFF REPORT

**Report To:** Board of Supervisors                      **Meeting Date:** January 20, 2022

**Staff Contact:** Sheriff Furlong, kfurlong@carson.org

**Agenda Title:** For Possible Action: Discussion and possible action regarding a grant from the Department of Justice, 2021 Edward Byrne Memorial Justice Assistance Grant Program, for the TriNet Narcotics Task Force in the amount of \$95,000, and a proposed interlocal agreement between Carson City and Douglas County to pass \$41,000 in the grant funds to Douglas County for the TriNet Narcotics Task Force. (Sheriff Furlong, kfurlong@carson.org)

Staff Summary: If accepted, this grant will continue the efforts of the TriNet Narcotics Task Force. The project is funded through the Nevada Department of Public Safety, Office of Criminal Justice Assistance. The award will continue to partially fund one deputy sheriff each in Carson City and Douglas County, and operational funds used for drug interdiction operations. Grant period is January 1, 2022 through December 31, 2022. The proposed interlocal agreement is the mechanism through which to pass the grant funding on to Douglas County.

**Agenda Action:** Formal Action / Motion                      **Time Requested:** Consent

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### **Proposed Motion**

I move to authorize acceptance of the grant and approve the agreement as presented.

### **Board's Strategic Goal**

Safety

### **Previous Action**

The Board of Supervisors previously approved the acceptance of the current grant award from the Department of Justice, 2020 Edward Byrne Memorial Justice Assistance Grant for TriNet Narcotics Task Force on January 21, 2021 in the amount of \$95,000.

### **Background/Issues & Analysis**

TriNet was established in 1988. TriNet continues to address, prevent and reduce the impact of drug-related crime throughout Northern Nevada. In fact, TriNet has investigated and shut-down over 65 Marijuana grows, seized more than 171,345 grams of methamphetamine, made more than 3,380 arrests, executed over 310 search warrants, seized over \$1,122,748 in cash, over 260 firearms and over 170 vehicles since its inception. The manufacture, cultivation, trafficking, sales and use of illicit narcotics continues to be a significant crisis in the geographical region. The TriNet Narcotics Task Force is a multi-jurisdictional narcotic task force which conducts and supports narcotics-related investigations in Carson City and Douglas County.

### **Applicable Statute, Code, Policy, Rule or Regulation**

N/A

**Financial Information**

**Is there a fiscal impact?** Yes

**If yes, account name/number:** Grant Fund, Tri-Net Grant, Salaries, Benefits and Services and Supplies - 2752005 500101 through 2752005 500625 -G200521005

**Is it currently budgeted?** Yes

**Explanation of Fiscal Impact:** The current grant award is \$95,000. Of this amount, \$85,000 would go towards salaries (\$44,000 will go towards CCSO salaries and \$41,000 will go towards Douglas County Sheriff's Office salaries). Drug interdiction operations (services and supplies) account for \$10,000. Augmentation to City's budget to add both revenues and expenses will be done during second round of budget augmentations. While there is no match, the General Fund Expense for the portion of the officers' salaries not covered by the grant was \$89,365 in FY 20, and \$121,680.89 in FY 21, FY 22, is expected to be similar, as the grant award did not change. Last year, from FY 20 to FY 21, grant award was reduced from \$120,000 to \$95,000.

**Alternatives**

Do not accept the grant and/or do not approve the interlocal agreement and/or provide alternate direction.

**Attachments:**

[Notice of JAG Award Letter\\_CCSO.pdf](#)

[21-JAG-03 CCSO TRi-Net Grant Award.docx](#)

[21-JAG-03 CCSO-AwardSpecial Conditions-Assurances.docx](#)

[Jag\\_Trinet\\_Mou\\_revised FY21.doc](#)

[Trinet Application Revised.docx](#)

[Trinet Budget Revised.pdf](#)

**Board Action Taken:**

Motion: _____	1) _____	Aye/Nay
	2) _____	_____
		_____
		_____
		_____

\_\_\_\_\_  
(Vote Recorded By)

Steve Sisolak  
Governor



Nevada Department of  
**Public Safety**  
Office of Criminal Justice Assistance

George Togliatti  
Director

Sheri Brueggemann  
Deputy Director

Victoria Hauan  
Administrator

## Office of Criminal Justice Assistance

1535 Old Hot Springs Road, # 10  
Carson City, Nevada 89706-0676  
Telephone (775) 687-1500 • Fax (775) 687-4171  
[www.ocj.nv.gov](http://www.ocj.nv.gov)

Sheriff Ken Furlong  
Carson City Sheriff's Office  
911 E. Musser Street  
Carson City, NV 89701-3706

Dear Sheriff Furlong:

Re: **Grant Award # 21-JAG-03**

Congratulations! The Office of Criminal Justice Assistance (OCJA) is pleased to inform you that the Carson City Sheriff's Office; Tri-NET Narcotic Task Force, has been awarded funding for the 2021 Edward Byrne Memorial Justice Assistance Grant (JAG), for a total sum of \$95,000.00. Your agency's grant award number is **21-JAG-03**. Please refer to this number on all documents pertaining to this project including e-mail communications. There have been updates to the Special Conditions, Program Assurances and Financial Assurances, so please ensure your agency reads everything carefully and contact OCJA should you have any questions.

Please review and sign in blue ink all signature blocks in the special conditions and assurances documents in addition to the signed Grant Award. Please return a color scanned copy to OCJA by email. Once OCJA reviews the documents and approves the award, a fully executed signed Grant Award and an Authorization to Proceed (ATP) will be sent to your agency.

OCJA looks forward to working with your agency in 2022.

Respectfully,

*Victoria Hauan*

Victoria Hauan, Administrator  
Office of Criminal Justice Assistance, Department of Public Safety



STATE OF NEVADA  
 DEPARTMENT OF PUBLIC SAFETY

**OFFICE OF CRIMINAL JUSTICE ASSISTANCE**

***Grant Award***

**JUSTICE ASSISTANCE GRANT (JAG)**

***CFDA# 16.738***

<b>SUB-GRANTEE:</b>	Carson City Sheriff's Office	<b>PROJECT NUMBER:</b>	21-JAG-03
<b>ADDRESS:</b>	911 E. Musser Street, Carson City, NV 89701-3706	<b>DUNS #</b>	073787152
<b>PROJECT TITLE:</b>	Tri-NET Narcotic Task Force JAG Grant		
<b>GRANT PERIOD</b>	<i>January 1, 2022 – December 31, 2022</i>	<b>TOTAL FEDERAL GRANT FUNDS:</b>	\$95,000.00

**APPROVED BUDGET FOR PROJECT**

CATEGORY	TOTAL PROJECT COSTS
Personnel	\$85,000.00
Travel	\$0.00
Supplies/Operating	\$0.00
Equipment	\$0.00
Contracts/Consultants	\$0.00
Confidential Funds	\$10,000.00
Other	\$0.00
<b>Total</b>	<b>\$95,000.00</b>

This award is subject to the requirements (General and Fiscal Conditions, including General Operating Policies) established by the Office of Criminal Justice Assistance, Nevada Department of Public Safety.

**SPECIAL CONDITIONS:** This project is subject to such conditions or limitations as set forth on the attached page(s).

<b>AGENCY APPROVAL</b>		<b>SUB-GRANTEE ACCEPTANCE</b>	
Office of Criminal Justice Assistance Victoria Hauan, Administrator		Carson City Sheriff's Office Ken Furlong, Sheriff	
<b>X</b>		<b>X</b>	
Signature of Approving Official	Date	Signature of Agency Approving Official	Date

# Office of Criminal Justice Assistance



## Special Conditions and Assurances

Complete and submit this form to the Office of Criminal Justice Assistance (OCJA) with the signed award.

### Award Information and Instructions

#### Award Information:

<b>Sub-recipient Agency/Organization</b>	Carson City Sheriff's Office	
<b>Project Title</b>	Tri-NET Narcotic Task Force JAG Grant	
<b>Project/Award #</b>	21-JAG-03	CFDA#: 16.738

#### Instructions:

In Table A - "Special Conditions" below, the Office of Criminal Justice Assistance's (OCJAs) Program Manager assigned to the award above marked the applicable Special Conditions. Please read carefully, sign and date the last page confirming awareness and compliance of the applicable Special Conditions and return this document to OCJA with the Award Package.

**Table A – Special Conditions**

Name	Applicable	
1. Audit Arrangements	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2. Equipment Purchase 1122 Programs	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
3. Reimbursement of Grant Expenditures	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
4. Bullet Proof Vests Mandatory Wear Policy	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
5. Confidential Funds	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
6. Task Force Training Online	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
7. Executive Order 13929 Safe Policing for Safe Communities Certification letter	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
8. Employment eligibility verification for hiring under the award.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
9. Other	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
10. Certification of Civil Rights Requirements & Designation of Civil Rights Liaison	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

**NOTE: Pursuant to Executive Order 13513, 74 Fed. Reg. 51225, the Department of Public Safety and the Office of Criminal Justice Assistance encourage sub-recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.**

**Note:** Federal requirements prohibit OCJA from reimbursing sub-recipients with missing or incomplete documentation.

# Office of Criminal Justice Assistance



## 1. Audit Arrangements

<b>Sub-recipient Agency/Organization Address:</b>	911 E. Musser Street		
<b>City:</b>	Carson City	NV	<b>Zip:</b> 89701-3706
<b>Name of Financial Manager</b>		<b>Phone:</b>	
<b>Email</b>		<b>Fax:</b>	

Does the sub-recipient agency expect to spend an aggregate total of \$750,000 in federal funds in the current fiscal year? (sub-recipient agency refers to the entire County, city, state agency or tribe receiving the award)

**NO**  - stop; continue to the next applicable Special Condition

**YES**  - Complete the information below and continue with the next special condition –if none are applicable, sign and return this form in its entirety to OCJA. This form is part of the award package.

<b>Name of Auditor/Firm:</b>			
<b>Address:</b>		NV	<b>Zip:</b>
<b>Point of Contact</b>		<b>Phone:</b>	
<b>Email</b>		<b>Fax:</b>	
Anticipated submission date of the audited financial statement to OCJA :			

## 2. Equipment Purchases 1122 Program

OCJA requires sub-recipients awarded \$1,000 or more for equipment purchases to contact the State Coordinator for the 1122 General Services Administration Purchasing Program to determine the viability of acquiring approved equipment through the program. When purchasing through the 1122 program, retain the quote, or the letter from the State Coordinator authorizing the purchase outside the program in the award file for your records.

Regardless of the funding source, this program is open to state and local government agencies for purchases under \$1,000.

## 3. Reimbursement of Grant Expenditures

In compliance with state and federal mandates, OCJA cannot reimburse sub-recipients for financial claims with expenditures until after receiving the federal award and all federal special conditions have been met. State agencies must complete the State Legislative process approving the receipt of the award. *Late fees are not eligible for reimbursement with federal funds.* Please consider that regardless of a possible delay in reimbursement, the requirement to submit monthly program progress reports and quarterly BJA PMT reports does not change.

## 4. Bullet Proof Vest Mandatory Wear Policy

The sub-recipient certifies it has a current written “Mandatory Wear” Policy in effect for uniformed officers while on duty. The policy must be in place before any Justice Assistance Grant funding can be used for the purchase of ballistic-resistant and stab-resistant body armor. There are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty.



## 5. Confidential Funds

I certify that I read, understand and agree to abide by all the conditions for confidential funds, including the establishment of written procedures, as set forth in the effective edition of the Office of Justice Programs (OJP), "Financial Guide." **Keep a copy of the written procedures in the award file for your records.**

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## 6. Task Force Training Online

Agencies receiving partial or full funding for Task Force(s) activities from the Justice Assistance Grant, agree that within 120 days of award acceptance, each current member of a law enforcement task force funded with these funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, will complete this training once during the life of this award, or once every four years if multiple awards include this requirement. The training is provided free of charge online through BJA's Center for Task Force Integrity and Leadership ([www.ctfli.org](http://www.ctfli.org)). This training addresses task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. When BJA funding supports a task force, a task force personnel roster should be compiled and maintained, along with course completion certificates.

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7. **Executive Order 13929 Safe Policing for Safe Communities**, the Attorney General determined that all state, local, and university or college law enforcement agencies must be certified by an approved independent credentialing body or have started the certification process no later than January 31, 2021, to be eligible for FY 2021 DOJ discretionary grant funding. To become certified, the law enforcement agency must meet two mandatory conditions: (1) the agency's use of force policies adhere to all applicable federal, state, and local laws; and (2) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law. The certification requirement also applies to law enforcement agencies receiving DOJ discretionary grant funding through a subaward.



**Include the certification letter for your agency from P.O.S.T.**

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## 8. Employment eligibility verification for hiring under the award.

All subrecipients must ensure that as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the subrecipient properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the subrecipient who are or will be involved in activities under this award of both—

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

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## 9. Other

# Office of Criminal Justice Assistance



## 10. Certification of Civil Rights Requirements & Designation of Civil Rights Liaison

**As Project Director for the above stated grant award, I agree:**

1. To submit the contact information (name, telephone, e-mail address) for the Civil Rights Liaison (Liaison) appointed by the agency/organization.
2. That the Liaison will coordinate the agency's/organization's compliance with the Federal Office of Justice Program's civil rights requirements.
3. That the Liaison will comply with the federal Office of Civil Rights training requirements found on the website <http://ojp.gov/about/ocr/assistance.htm>;
4. That **within 30 days** of receiving OCJA's award package, the Liaison will complete the certification form certifying that s/he completed the required training.
5. That the subrecipient agency/organization is aware OCJA will monitor compliance with civil rights requirements.
6. **The Project Director is the person that:**
  - Does what it takes to carry out the terms of the Grant Award
  - Maintains agreed upon work schedules
  - Keeps costs within approved amounts and maintains source documents
  - Submits required reports and may submit reimbursement claims to DPS-OCJA throughout the grant year
  - All correspondence from OCJA pertaining to your project will be sent to the Project Director's attention.

**NOTE: OCJA will not process fiscal reimbursements for claims related to awards without the Liaison's completed certification and/or contact information.**

### Contact Information for Designated Liaison:

<b>Name</b>	
<b>Title</b>	
<b>E-mail</b>	
<b>Phone</b>	
<b>Address</b>	

I certify I read, understand and agree to the applicable special conditions as outlined in Page 1, Table A of this document and the Program Assurances. I agree to the above stated Civil Rights Requirements and Designation of Civil Rights Liaison.



\_\_\_\_\_  
**Project Director Name** **Title**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



\_\_\_\_\_  
**Agency Authorized Official Name** **Title**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

***The Authorizing Official is the person in your agency ultimately responsible for all fiscal and operational aspects, including this project.***



# Office of Criminal Justice Assistance



## Civil Rights Liaison Certification & Training

Complete and return this form **within 30 days** of receiving OCJA'S grant award package when one or more of the four items below apply.

1. This is the first time the agency/organization is a subrecipient of funds from OCJA.
2. A change occurred in the agency/organization's Civil Rights Liaison
3. OCJA notified the agency/organization of significant changes in the law or the Office of Civil Rights training
4. OCJA's Administrator requests the completion of the training.

**As the Civil Rights Liaison for the above Agency/Organization, I certify that:**

1. the Agency/Organization is aware that, in accordance with federal law, OCJA will audit and monitor compliance with federal civil rights requirements.
2. I read the information located on the federal Office of Civil Rights webpage, [http://ojp.gov/about/ocr/sample\\_documentation.htm](http://ojp.gov/about/ocr/sample_documentation.htm) regarding the Sample Civil Rights Compliance Checklist;
3. **by checking the list of training segments below**, I viewed the required and applicable civil rights training segments completing the self-tests found on the federal Office of Civil Rights webpage <http://ojp.gov/about/ocr/assistance.htm> .

**Required Training Segments for ALL Subrecipients**

Viewing the following three training segments and completion of the respective self-tests is a requirement for all agencies receiving grant funds from OCJA.

- Overview of the Office for Civil Rights and Laws Enforced and self-test.
- Obligations of Recipients of DOJ Funding to Provide Services to Limited English Proficient Person and Self –test.
- Standard Assurances and How the Office for Civil Rights Enforce Civil Rights Laws and Self-test.

*Additional* required segments and Self-test for FAITH-BASED Subrecipients:

- Civil Rights Laws that Affect Funded Faith-Based Organizations.

*Additional* required segments and Self-test for TRIBAL Subrecipients:

- Civil rights Protections for American Indians in Programs funded by DOJ and Obligations of Funded Indian Tribes.



**Liaison Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

<b>Subrecipient Agency/Organization</b>		
<b>Project Title</b>		
<b>Project/Award #</b>		

# Office of Criminal Justice Assistance



## Program Assurances

The applicant hereby assures compliance with the following conditions as part of the Notice of Grant Award:

1. A narrative **Monthly Progress** report shall be submitted to the Office of Criminal Justice Assistance (OCJA) on the approved form on the 25<sup>th</sup> of each month during the grant period. Reimbursements for Financial Claims may be delayed if progress reports are not up to date. Forms will be supplied by your program manager and will be available at <http://www.oci.nv.gov>. The Bureau of Justice Assistance requires an electronic quarterly report for the Performance Measurement Tools (PMT) due **Quarterly** on the 20<sup>th</sup> day following the close of each quarter.
2. The Sub-recipient shall issue a press release to their local media detailing the project, funding source, goals, objectives and probable outcome within 60 days of issuance of the signed Grant Award. Include a copy of the press release with the monthly progress report.
3. Any publication, invention, patent, photograph, negative, book, drawing, record, document, or other material prepared by the grantee/sub-grantee in the performance of its obligations under this grant **must identify the funding source**. Contact at OCJA for approved wording
4. The Final Progress Report must be submitted to OCJA no later than 45 days following the end of the grant period. Late reports, unless approved by OCJA, will result in non-payment of final claim.
5. Written approval must be obtained from OCJA for a change in the scope of work and/or goals and objectives, including changes to travel plans. The approval must be acquired prior to any purchases and/or adjustments to the grant. A Project Change Form must be completed and submitted to OJCA for consideration which is available on the OCJA web page.
6. OCJA retains the right to terminate this grant, for cause, at any time before completion of the grant period when determined the grantee failed to comply with the conditions of the grant award.
7. To the extent limited in accordance with NRS 41.0305 to NRS 41.039, if applicable, sub-grantee agrees to indemnify, save and hold the state, its agents and employees harmless from any and all liability, claims, actions, damages, losses, and expenses, including without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of this agreement by sub-grantee, its agents or employees.
8. The grantee/sub-grantee acknowledges and agrees to notify OCJA of the disposition of property or equipment purchased with grant funds within 60 days of disposition or loss.



_____	
<b>Project Director Name</b>	<b>Title</b>
<b>Signature:</b> _____	<b>Date:</b> _____
_____	
<b>Agency Authorized Official Name</b>	<b>Title</b>
<b>Signature:</b> _____	<b>Date:</b> _____

***This document must be signed by the Project Director and the Agency Authorized Official.***

# Office of Criminal Justice Assistance



## Financial Assurances

The sub-recipient hereby assures compliance with the following conditions as part of the Notice of Grant Award:



1. If the application includes funding for one or more **salaried** positions, this will be reimbursed at a **pro-rated amount over the 12-month grant period**.
2. A Financial claim shall be submitted to the Office of Criminal Justice Assistance (OCJA) when there are expenditures no later than 30 days following the end of the month. Financial claims must be submitted on the approved form available on the OCJA web site <http://ocj.nv.gov> .
3. When submitting a financial claim, the sub-recipient understands that the claim will not be paid if it reflects activities or expenses made prior to **the project period start date or after the ending date of the grant period**.
4. Reimbursements for Financial Claims may be delayed if progress reports are delinquent.
5. Grantee/Subrecipient understands that written pre-approval must be obtained from OCJA to make any budget modifications that transfer funds between budget categories. Modification requests will be considered on a case-by-case basis and must be made prior to the last 60 days of the grant period on the Project Change Request form available on the OCJA web page. Expenditure of funds for items not previously authorized may be considered on a case by case basis.
6. Any programmatic changes that impact the budget or scope of work require pre-approval and submittal of a project change request form.
7. The **final** financial claim form must be submitted to OCJA no later than **90** days following the end of the grant period. Late reports, unless approved by OCJA, will result in non-payment of the final claim.
8. Grant revenue and expenditure records must be maintained and made available to OCJA for monitoring and audit purposes.
9. OCJA retains the right to terminate this grant for cause at any time before completion of the grant period when it has determined the grantee/sub-recipient has failed to comply with the conditions of the grant award.
10. Financial management **must comply with the requirements of 2 CFR Part 200 Subparts A through F and all appendices**, incorporated into this agreement by reference.
11. All grant expenditures are to be reasonable and allowable in accordance with **2 CFR Part 200 Subparts A through F and all appendices** incorporated into this agreement by reference.
12. Grantee/sub-recipient shall comply with the audit requirements of the Single Audit Act Amendment of 1986 and 2 CFR Part 200 Subparts A through F and all appendices, incorporated into this agreement by reference to include the required submission of the most recent annual independent audit.
13. Upon OCJA request, required documentation for the performance of internal audits must be provided within 30 days. Grant closeout is contingent upon OCJA audit and resolution of any discrepancies.



Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***This document must be signed by the Chief Financial Officer or Fiscal Manager for the organization.***

***Links to all OMB circulars referenced above are available on the OCJA web page at <http://www.ocj.nv.gov> – under Federal Resources / OMB Circulars***

**INTERLOCAL AGREEMENT**  
**Between**  
**DOUGLAS COUNTY, NEVADA**  
**And**  
**CARSON CITY, NEVADA**

WHEREAS, Douglas County and Carson City are political subdivisions of the State of Nevada and share a common border; and

WHEREAS, it is in the best interest of both counties and their residents to mutually share law enforcement activities on an as-needed basis; and

WHEREAS, the Tri-NET Task Force is a multi-jurisdictional narcotic enforcement team serving Carson City and Douglas County that seeks to locate, identify, arrest, and aid in the successful prosecution of individuals and organizations responsible for the manufacturing, trafficking, sales, and use of illegal, illicit, and prescription controlled substances;

WHEREAS, Carson City has received grant no. 21-JAG-03 from the Office of Criminal Justice Assistance of the Nevada Department of Public Safety for the Tri-NET Task Force, totaling \$95,000, of which an amount not to exceed \$41,000 is allocated to Douglas County;

WHEREAS, Nevada Revised Statute ("NRS") 277.180(1) allows public agencies to contract with other public agencies to perform any governmental service, activity or undertaking which any of the contracting agencies is authorized to perform; and

WHEREAS, Carson City and Douglas County are public agencies as defined in NRS 277.100, and oversee law enforcement agencies in their respective jurisdictions;

NOW, THEREFORE, Douglas County and Carson City agree as follows:

1. **Grant Funding.** Carson City has received grant no. 21-JAG-03 for the Tri-NET Task Force, totaling \$95,000, of which \$95,000 is allocated to personnel costs. Of the amount allocated to personnel costs, an amount not to exceed \$41,000 is allocated to Douglas County.
2. **Invoicing.** The Douglas County Sheriff's Office shall submit monthly invoices to Carson City for its personnel costs attributed to the Tri-Net Task Force. Carson City will reimburse the Douglas County Sheriff's Office within 30 days of receiving an invoice until the maximum \$41,000 amount has been distributed to Douglas County.
3. **Term of Agreement.** The term of this Agreement shall be from January 1, 2022 to December 31, 2022 unless earlier terminated by either Party under this Agreement.

4. **Termination of Contract.** This Agreement may be terminated by either Party prior to the date set forth in paragraph one, without cause, by giving 30 days written notice to the other Party.
5. **Termination Due to Nonappropriation.** The payments and services provided under this Agreement are contingent upon the availability of the necessary public funding, which may include various internal and external sources. In the event that one Party is unable to acquire and appropriate the funding necessary to perform in accordance with the terms of this Agreement, the Agreement may be terminated immediately by the nonappropriating Party upon written notice to the other Party of such nonappropriation. No claim or cause of action may be based upon any nonappropriation.
6. **Entire Contract; Severability.** This Agreement constitutes the entire agreement between the parties and may not be changed except by an instrument in writing signed by Carson City and Douglas County. In the event any provision shall be determined to be invalid, illegal, or unenforceable, such invalidity, illegality or unenforceability shall not affect the other or remaining provisions.
7. **Construction.** This Agreement shall be construed and interpreted according to the laws of the State of Nevada. The Agreement will be reasonably construed to effectuate the intent of both parties. As both Parties have been represented by counsel, no presumptions shall arise from the identity of the drafter.
8. **Notice.** Any notices required under the terms of this Agreement shall be made by either U.S. mail or by hand delivery to the following:

Daniel J. Coverley, Sheriff Douglas County Sheriff Office PO Box 218 Minden, Nevada 89423	Ken Furlong, Sheriff Carson City Sheriff's Office 911 E Musser St. Carson City, Nevada 89701
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9. **Required Approvals.** This Agreement shall not become effective until and unless approved by appropriate official action of the governing body of each Party.
10. **Public Records.** Pursuant to NRS 239.010, information or documents, including this Agreement, may be open to public inspection and copying. The Parties will have the duty to disclose, unless particular information or documents are made confidential by law or a common law balancing of interest.
11. **Independent Public Agencies.** The Parties are associated with each other only for the purposes and to the extent set forth in this Agreement. Each Party is a public agency separate and distinct from the other Party. Nothing contained in this Agreement may be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, to convey ownership of any asset, or to otherwise create any liability for one Party whatsoever with respect to the indebtedness, liabilities, and obligations of the

other Party. This Agreement does not contemplate any transfer of property or ownership interest between the Parties and the Parties will each maintain ownership of their own facilities.

12. **Limited Liability.** The Parties do not waive and intend to assert available liability limitations, including NRS Chapter 41, in all cases. Contract liability of both parties shall not be subject to punitive damages. Actual damages for any breach shall never exceed the amount of funds which have been appropriated for payment under this Agreement, but not yet paid, for the fiscal year budget in existence at the time of the breach. The Parties agree that, in the event attorney's fees are awarded for any reason, the rate applied to recoverable attorney's fees shall not exceed the rate of \$125 per hour.
13. **No Waiver of Breach.** Failure to declare a breach or the actual waiver of any particular breach of this Agreement or its material or nonmaterial terms by either Party shall not operate as a waiver by such Party of any of its rights or remedies as to any other breach.
14. **Assignment.** The Parties may not assign, transfer, or delegate any rights, obligations, or duties under this Agreement without the prior written consent of the other Party.
15. **No Third-Party Beneficiary.** None of the provisions of this Agreement, express or implied, are intended or will be construed to give the public; any member of the public; or any other person or entity the status of a third-party beneficiary or any legal or equitable right, benefit, remedy, or claim of any nature under or with respect to this Agreement, or any provision of this Agreement. The Parties intend that this Agreement and all of its provisions and conditions are for the sole and exclusive benefit of the Parties to this Agreement and their respective successors and assigns.
16. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which together will constitute one and the same instrument.
17. **Force Majeure.** Neither Party shall be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the Party asserting such an excuse, and the excused Party is obligated to promptly perform in accordance with the terms of the Agreement after the intervening cause ceases.

(The remainder of this page is blank; the signature blocks continue on the next page.)

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed.

*On Behalf of Carson City:*

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022

By: \_\_\_\_\_  
Lori Bagwell, Mayor, Carson City Board of Supervisors

By: \_\_\_\_\_  
Ken Furlong, Sheriff, Carson City, Nevada

ATTEST: \_\_\_\_\_  
Aubrey Rowlett, Carson City Clerk-Recorder

Approved As to Form: \_\_\_\_\_  
Deputy District Attorney

*On Behalf of Douglas County:*

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022

By: \_\_\_\_\_  
John Engels, Chairman, Douglas County Board of Commissioners

By: \_\_\_\_\_  
Daniel J. Coverley, Sheriff, Douglas County, Nevada

ATTEST: \_\_\_\_\_  
Amy Burgans, County Clerk/Treasurer

Approved As to Form: \_\_\_\_\_  
Zach Wadle, Deputy District Attorney



Nevada Department of  
**Public Safety**  
DEDICATION PRIDE SERVICE

## **Sub-Recipient Application**

### **2021 Edward Byrne Memorial Justice Assistance Grant Program (JAG) CFDA #16.738**



**Nevada Department of Public Safety  
Office of Criminal Justice Administration**

**Application Deadline: September 10, 2021, By 5:00 pm**



## INTRODUCTION

The Department of Public Safety (DPS), Office of Criminal Justice Assistance (OCJA) serves as the State Administrative Agency (SAA) for Nevada's Edward Byrne Memorial Justice of Assistance Grant (JAG) funding from the U.S. Department of Justice, Office of Justice Programs.

OCJA's mission is to assist stakeholders with funding to facilitate criminal justice solutions designed to reduce drug and violent crime for safer Nevada communities. With the FY21 JAG funding OCJA intends to provide JAG grant resources to projects with a high probability of improving the performance of the criminal justice system and increase Nevada's capacity to prevent and reduce violent crime, illegal drug sales and distribution, gang activity and human trafficking. Projects funded with the JAG program will enhance the rule of law by strengthening court programs, prosecution, defense, reentry programs, and system improvements for criminal justice with technology across the state. OCJA proposes to use JAG grant funds for those projects that address issues most critical to Nevada's criminal justice system.

The JAG Program is authorized by Title I of Pub. L. No. 90-351 (generally codified at 34 U.S.C. 10151-10726), including subpart 1 of part E (codified at 34 U.S.C. 10151 - 10158); see also 28 U.S.C. 530C(a).

The statute defines "criminal justice" as "activities pertaining to crime prevention, control, or reduction, or the enforcement of the criminal law, including, but not limited to, police efforts to prevent, control, or reduce crime or to apprehend criminals, activities of courts having criminal jurisdiction, and related agencies (including but not limited to prosecutorial and defender services, and pretrial service or release.

JAG funds awarded under this FY 2021 solicitation may be used to:

- (1) Support multijurisdictional task force programs that integrate Federal, State, and local drug law enforcement agencies and prosecutors for the purpose of enhancing interagency coordination, intelligence, and facilitating multijurisdictional investigations;
- (2) programs designed to target the domestic sources of controlled and illegal substances, such as precursor chemicals, diverted pharmaceuticals, clandestine laboratories, and cannabis cultivations and to remove any hazardous substance or pollutant or contaminant associated with the illegal manufacture of amphetamine or methamphetamine;
- (3) Purchase fentanyl detection equipment and training for law enforcement safety, as well as naloxone distribution.
- (4) Purchase drug detection canines to combat the rise of drug trafficking, including that of methamphetamines.
- (5) improving the operational effectiveness of the court process, by expanding prosecutorial, defender and judicial resources, and implementing court delay reduction programs;

**See Instructions for further guidance on OCJA website**

**[www.ocj.nv.gov](http://www.ocj.nv.gov)**

**OCJA has the right to refuse or approve any application submitted**

# Edward Byrne Memorial Justice Assistance Grant Program (JAG)

The project period will be **January 1, 2022 through December 31, 2022**

## Subrecipient Application Cover Page

### Submittal Instructions

Please Note: This application is intended to be submitted electronically. Original signatures, if required, will be obtained later if an award is made. Attachments listed on the checklist should be scanned and submitted with the application. All application documents should be submitted electronically to [ocja@dps.state.nv.us](mailto:ocja@dps.state.nv.us)

The Nevada Department of Public Safety will determine priorities. Approval or disapproval of your submission is solely at the discretion of the Office of Criminal Justice Assistance.

Federal Program Title	Edward Byrne Memorial Justice Assistance Grant Program (JAG)				
Organization Name	Carson City Sheriff's Office				
Project Title	Tri-NET Narcotic Task Force JAG Grant				
Grant Funds requested	\$95,000.00	DUNS #	073787152	Federal Tax ID # (xx-xxxxxxx)	88-600189
<b>Agency Authorizing Official</b>	Ken Furlong			Title	Sheriff
Address	911 E. Musser Street			City/Zip 9-digit zip required	Carson City, 89701-3706
Phone	775-283-7006		Email	kfurlong@carson.org	
<b>Project Director</b>	Jerome Tushbant			Title	Undersheriff
Address	911 E. Musser Street			City/Zip 9-digit zip required	Carson City, 89701-3706
Phone	775-283-7802		Email	jtushbant@carson.org	
<b>Financial Officer</b>	Casey Otto			Title	Dept. Business Manager
Address	911 E. Musser Street			City/Zip 9-digit zip required	Carson City, 89701-3706
Phone	775-283-7811		Email	cotto@carson.org	
<b>Other Point of Contact</b>	Coley McCann, Lieutenant		Email	cmccann@dps.state.nv.us	
<b>Designated Civil Rights Liaison: typically, The HR Representative:</b>	Sharon Daniels		Email	sdaniels@carson.org	

**SAM Expiration: \_\_\_\_\_ ATTACH A COPY OF YOUR AGENCY'S SAM REGISTRATION**

<p style="text-align: center;">Purpose/Program Area (select one box)</p> <p><input type="checkbox"/> Law enforcement projects.</p> <p><input type="checkbox"/> Prosecution, defense, and court projects.</p> <p><input type="checkbox"/> Corrections and community corrections projects.</p>	<p><input type="checkbox"/> Drug treatment and drug courts projects.</p> <p><input type="checkbox"/> Technology improvement projects.</p> <p><input type="checkbox"/> Other _____</p>
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<b>Financial Competence</b>
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What type of accounting system is used?	Munis
Are revenues and expenditures tracked separately? And how?	Yes, by separate general ledger accounts
Are there procedures in place to separate duties and approvals?	Yes, there is segregation of duties.
Are funds comingled?	We have a single bank account with
Is staff familiar with the OMB Circular and Federal grant requirements?	Yes
Did the applicant agency receive a direct JAG award from DOJ last year? <input type="checkbox"/> Not Applicable or <input type="checkbox"/> No ( <i>continue to the next field</i> ) <input checked="" type="checkbox"/> Yes, what was the amount awarded? \$ <u>15,985.00</u>	
List previous JAG Subawards received from OCJA. Did the application agency receive a Federal award in FFY 2020 for the same project or same type of project? <input type="checkbox"/> Not Applicable <input type="checkbox"/> Yes, List the award and amount below	

<b>Previous funding from OCJA</b>
-----------------------------------

Year EXAMPLE: (2020)	Award Number (20-JAG-01)	Federal Amount Awarded (\$) (250,000)
2020	19-JAG-02	95,000
2019	19-JAG-02	120,000
2018	19-JAG-02	133,800
2017	19-JAG-02	56,877
2016	19-JAG-02	58,402

### Proposed Project Budget Summary

**Ensure these amounts match the amounts in the Excel Budget Worksheet.**

Category	
Personnel	<b>85,000.00</b>
Fringe Benefits	<b>0.00</b>
Consultant/Contract	<b>0.00</b>
Travel	<b>0.00</b>
Supplies/Operating	<b>0.00</b>

Equipment	<b>0.00</b>
Confidential Funds	<b>10,000.00</b>
Other	<b>0.00</b>
<b>Total Federal Funding Requested (\$)</b>	<b>95,000.00</b>

### Program Narrative

**Reminders:**

- Each section expands as needed to write the program narrative, subject to page limitations.
- Your application should include: **WHO – WHAT – WHEN – WHERE – WHY**
  - Use **local** and county data and statistics.
  - Spell out acronyms, at least when first used. Eliminate jargon when possible.
  - Footnote any reference to federal, state or local laws, codes or statutes.
  - The expenses that are necessary for success of the proposed project and in the Budget Worksheet and Budget Narrative should be explained in the Methods of Accomplishment.
  - The Excel Budget Detail Worksheet/Budget Narrative is a separate document

General Overview, Information about the Organization (Name & Function):  
*(2-page limit, 10 points)* Establish who the applicant agency is and what the agency does.

Tri-NET is a Multi-Jurisdictional Narcotic Enforcement Team which serves two rural counties in Northern Nevada (Carson City and Douglas County) and is within a short drive from a large metropolitan area. Broad Goals: Intelligence exchanges regarding drug trends, drug-related crime, Drug Trafficking Organizations (DTO's), addressing the impact of drug-related crimes, reducing the availability of all illegal and illicitly manufactured Controlled Substances, the prosecution of those involved in the Manufacturing, Sales, and distribution of the same, and educating the public and training other law enforcement in the area of drug identification and awareness when requested.

Actions: Infiltrating drug dealers and DTO's to disrupt and/or dismantle them. Assist other agencies with warrant arrests and locating probationers/fugitives charged or convicted of drug-related crimes; seize controlled substances, cash, weapons, vehicles, and other property linked to drug-related crimes and activities, attend/sponsor community meetings and events related to the education, prevention and response to drug-related crime, provide comprehensive training to those who request it.

Program activities and progress toward stated goals will be monitored monthly by the designated evaluator and reported quarterly. Statistics are collected and stored in a comprehensive database that will be compared to the projected numbers in this application evaluating the performance and success via quarterly reporting. After approximately 30-years, Tri-NET continues to be successful in curbing regional illegal and illicit drug manufacturing, distribution, and sales. Without the efforts and resources of the Tri-NET Narcotic Task Force through the support of JAG funding, drug related crime throughout the Region will be left unchecked. Street enforcement teams (SET) alone cannot stem the flow of drugs and reduce drug related crime. However, SET teams working in concert with Tri-NET has made, and will continue to make a significant impact in crime reduction in Northern Nevada. The continuation of this project will assure that continued success.

Program Focus: The Tri-NET Narcotic Task Force is a Multi-Jurisdictional Narcotic Enforcement Team serving two (2) rural counties in Northern Nevada (Carson City and Douglas County) that is within a short drive to a large metropolitan area (Reno/Sparks). Tri-NET is supervised by the Nevada Department of Public Safety, Investigation Division (DPS ID). The mission of Tri-NET is to locate, identify, arrest and aid in the successful prosecution of those individuals and organizations responsible for the Manufacturing, Trafficking, Sales and Use of illegal, illicit and prescription-controlled substances. Tri-NET addresses the need for a regional multi-faceted approach to law enforcement activities specifically designed to prevent and control drug-related crime and to aid in the prosecution of those organizations and individuals responsible.

Tri-NET focuses on mid to upper-level drug dealers, drug traffickers and organizations responsible for the sales, manufacturing and distribution of Methamphetamine, Cocaine, Heroin, Marijuana, Ecstasy and other illegally obtained prescription controlled and illicit drugs. Investigations can range from short-term operations that last only a day or week to long term investigations lasting several months which include joint investigations with other local, state, and federal law enforcement agencies.

Tri-NET Past and Present Accomplishments: The accomplishments of Tri-NET are best documented by an example of the following cases: 2018: multi-jurisdictional case that resulted in the seizure of numerous types of illicit narcotics to include Cocaine, MDMA, LSD, Marijuana, Psilocybin Mushrooms, Ketamine, Oxycodone, Xanax, Adderall, DMT, Hashish, Honey Oil, Methamphetamine, various other pills and US Currency. 2019: Several large Heroin cases that resulted in multiple search warrants leading to multiple arrests and the seizure of almost one pound of Heroin. As a result of these cases, the supply of Heroin to the Carson City area was severely diminished currently. Tri-NET assisted in a multi-jurisdictional case that resulted in over 4,000 tablets of Fentanyl and over 4 kilos of Cocaine. In the 2019 Calendar year, Tri-NET also purchased/seized over 1,474 grams of Methamphetamine and over 18,100 tablets of prescription medication. In 2020 calendar year, Tri-NET had minimal staffing during the months of March – July due to the COVID-19 pandemic. Even with this staffing shortage, Tri-NET seized/purchased over 1500 grams of Methamphetamine, over 800 illegal Marijuana plants, 288 grams of Heroin and 79 arrests. Tri-NET worked 126 joint operations with our allied partners.

Without the regionalized resources and collaborative large-scale investigations, these illicit drugs will continue to be smuggled into the Region. Without Tri-NET's expertise and cohesive investigative techniques, these types of individuals will continue to distribute drugs and engage in drug-related crime.

Tri-NET Staffing (Who we are): Tri-NET was established in 1988. Tri-NET continues to address, prevent and reduce the impact of drug-related crime throughout Northern Nevada. In fact, Tri-NET has investigated and shut-down over 70 Marijuana grows, seized over 2,361,854 grams of Marijuana, seized more than 181,982 grams of Methamphetamine made more than 3,611 arrests, executed over 357 search warrants, seized over \$1,141,277.00 in cash, over 296 firearms and over 176 vehicles since its' inception. This grant provides resources and supports two Nevada counties that otherwise would not have the expertise, staffing, funding or ability to address drug-related crime in a regionally focused, highly skilled and collaborative way.

Currently, the Tri-NET Narcotic Task Force personnel and operating costs are funded primarily through the Nevada Office of Criminal Justice Assistance, Justice Assistance Grant (JAG) funding. The Task Force is staffed by one (1) DPS ID (State) Sergeant, two (2) DPS Detectives, one (1) Carson City Sheriff's Office (CCSO) Detective, and one (1) Douglas County Sheriff's Office (DCSO) Investigator. The Task Force is currently supported by the Nevada Office of the Military's Counter Drug Program with one (1) Intelligence specialist who also doubles as a field reconnaissance/surveillance role.

Focus Areas and Future Plans: A primary focus area for Tri-NET remains Drug Trafficking Organizations (DTO's). DTO's continue to infiltrate Northern Nevada. Highway 395 and Highway 50 cross several states and Interstate 80 is only 30 miles away; providing easy access for drugs to be smuggled in from Mexico and California into Northern Nevada. DTO's have been identified as a primary source of sales and distribution of most illegal or illicit drugs in the communities served by Tri-NET. DTO's have proven to be difficult to apprehend and dismantle because of their complex layers that camouflage their leaders, lieutenants, dealers, and transporters. Tri-NET has documented connections between local DTO's and Mexican Cartels ranging from the Tijuana, Sinaloa, and Gulf Cartels who control most of the illegal drugs coming into the United States. With continued funding, Tri-NET will focus its investigative efforts and resources to locate, identify, disrupt, and dismantle the organized operations of the DTO's operating in our area. With the current marijuana legalization going on in Nevada, illicit outdoor marijuana grows will also continue to be a major problem for the area as the cartels can vastly undercut legal dispensaries by pennies on the dollar. These outdoor grows are not only dangerous to unsuspecting people who might wander into an illegal marijuana garden but are utterly devastating to the environment and nearby water sources. These grows will also impact the tax revenue collected from the legal trade. Tri-NET has the expertise, skills, and equipment to help battle these imposing new threats.

Although Methamphetamine continues to be an issue for Northern Nevada, drug trends continue to change. Due to enforcement action by entities such as Tri-NET, as well as media attention and tough regulations for the ingredients used to make methamphetamine, the production has nearly ceased in Northern Nevada. However, drug shipments are still being received in Northern Nevada from other areas. Tri-NET has aggressively addressed the availability of heroin and illegally obtained prescription medications in our area, seeing a decrease in the availability over the last few years. Tri-NET understands that opiate addicted individuals are increasingly responsible for burglaries and other theft related crimes. Tri-NET also continues to work cases involving prescription fraud, diversion, and sales. Tri-NET continues to work with local and federal agencies with the opiate and prescription drug abuse epidemic. These cases involve not only the abusers, but the doctors involved in the over prescribing of medicines as well.

Tri-NET plans on continuing essential, joint operations with county Street Enforcement Teams (SET) focusing on short term, aggressive enforcement activities on a street level as well as continued, in-depth, complex investigations. Tri-NET will work alongside SET Teams and area Parole and Probation Divisions to identify and arrest individuals involved in the use of controlled substances and lower-level possession cases. A joint, regional effort will also result in arrests of drug abusers who commit property crimes to obtain monies to purchase controlled substances. Those individuals can be placed back into the criminal justice system for incarceration, treatment, and drug court programs created to guide the drug abuser back to being a productive member of the community and create a safer community for the citizens of Carson City and Douglas County.

In summary, the Tri-NET Narcotic Task Force is one of the most successful, if not the most successful multi-jurisdictional investigative entity in Northern Nevada. This successful approach should continue its current path of reducing and preventing the negative impact of drug related crime while also aiding in the prosecution of those individuals and entities responsible in their area of responsibilities.

**Problem Statement:**

(2-page limit, 20 points) What issue will the grant funding solve? Clearly describe the problem that will be solved with the requested funding. Use statistics and reference material to support the statement(s).

**Geographic Areas Affected:** The Tri-NET Task Force operates within Carson City and Douglas County Nevada covering approximately 906 square miles and a population of approximately 111,198 citizens and growing. These two rural counties are connected by two major highways that also connect Northern Nevada to California and beyond: a major drug trafficking route. Tri-NET is also just a short drive to the second largest metropolitan area in Nevada with a population of nearly half a million people. Tri-NET is responsible for regionally addressing drug related crime across county lines with leveraged resources and an expertise in identifying, investigating, and addressing the illegal manufacturing, sales, and distribution of any and all illegal and illicit drugs. Geographically, without the Tri-NET Task Force, each county would be less able to address drug specific crimes on their own and without outside help.

**Target Population Affected and Consequences:** The target population focused on by Tri-NET is the persons and organizations responsible for the distribution of illegal and illicit drugs as well as illegally obtained prescription medication throughout rural Northern Nevada. Tri-NET continues to focus on investigating and enforcing state/federal laws and county ordinances related to controlled substance violations including but not limited to:

- Trafficking a Controlled Substance; Sales of a Controlled Substance; Conspiracy to Violate the Uniformed Controlled Substance Act; Maintaining a Drug House; Possession and/or Use of a Controlled Substance and/or Drug Paraphernalia; Manufacturing or Cultivation of Controlled Substances such as Methamphetamine or Marijuana; And all other violations related to illegal, prescription controlled and illicit drugs.

Additionally, Tri-NET coordinates and communicates regularly with local Parole and Probation Departments, Alternative Sentencing Programs, and County Street Enforcement Teams (SET), in order to locate parolees and probationers with drug related charges willing and able to cooperate with law enforcement as confidential informants, serve arrest warrants and conduct joint operations and investigations. The need for consistent communication and collaboration with Parole and Probation, Alternative Sentencing, and SET teams is evidenced in the statistics below:

**Documentation of the Problem and Contributing Factors (Circumstances):** The availability of illicit drugs continue to flood our borders from Mexico due to the profits being made by the cartels, as well as those responsible for the local distribution along with the demand being placed on them by drug abusers throughout the United States. Carson City and Douglas County are not immune from this with Cocaine Methamphetamine, Heroin, and other illicit drugs continuing to enter the area from the south. Illegal cartel-controlled marijuana grows are another imposing threat now multiplied after the legalization of marijuana in Nevada. It is widely anticipated that illegal outdoor marijuana grows will explode in Nevada due to the immense profits the cartels can make by drastically undercutting the legal marijuana dispensaries. These illegal marijuana grows can charge less than 75% of what dispensaries charge and still make tremendous profits. This will not only damage the anticipated tax revenue Nevada expects to collect, but also totally devastate the environment and forests in which these illegal marijuana grows are typically found.

DTO's continue to be more aggressive in their distribution of controlled substances as shown by the dramatic decrease in street prices. With this threat looming not only nationally, but locally, Tri-NET will focus on addressing the following problems during the upcoming grant cycle to provide safety to the citizens of Carson City and Douglas County:

Problem One: Lack of resources, awareness and specialized training needed to prevent and address drug-related crime in the rural Northern Nevada Region.

Problem Two: The negative impact of drug related crime related to the manufacturing, sales and distribution of illegal, illicit and other controlled substances in the Region.

Problem Three: The use of Heroin, as well as illegally obtained prescription medications and designer drugs by young people. Program Description to Address the Identified Problems: The Tri-NET Task Force utilizes the following approaches, methods, and strategies in order to address the problem statements identified above. They include but are not limited to:

- Intelligence gathering and intelligence sharing among federal, state, and county law enforcement entities.
- Comprehensive, cohesive, and accurate investigations; Coordinating with SET teams, Probation Departments and Alternative Sentencing to assist with locating probationers, serving arrest warrants for drug-related crimes/offenses, and conducting joint operations related to high profile street level violators.
- Undercover and clandestine operations to infiltrate drug trafficking organizations.
- The use of confidential and cooperating sources and undercover police officers to conduct controlled drug purchases.
- Physical and electronic surveillance.
- Education and drug awareness training for citizens, community groups, businesses, and law enforcement.

Tri-NET had 79 arrests from January 1, 2020, through December 31, 2020. This decrease was due to minimal staffing during the months of March through July of 2020. This shortfall was because of the COVID-19 pandemic. During the last grant year cycle (01/01/2020 -12/31/20), Tri-NET reported some of the following drug and non-drug purchases and seizures: 1538 grams of Methamphetamine, 110 grams of Cocaine, 288 grams of Heroin, 658 various tablet of prescription medication, 845 illegal Marijuana plants, three vehicles, and over \$5,700.00 in US Currency. Tri-NET conducted 126 joint operations and executed 18 search warrants during this calendar year.

Goals, Objectives, Timeline:

(2-page limit, 20 points) Goals are broad general statements of the desired results or anticipated outcome of the program and address the problem identified in the Problem Statement section. Objectives are precise and measurable. How, who, where and when the project will be accomplished. List Timelines for EACH Objective. These items will be reported on the monthly progress report.

**GOALS # 1 – To enhance information sharing, training community education and law enforcement co-cases.**

- a. Objective # 1- Tri-NET personnel will attend 5 monthly (at least 60 annually) department briefings, partnership meetings, community meetings, trainings and events designed to increase awareness, increase knowledge, and share information regarding drug trends and drug-related crime.
- b. Objective # 2- Tri-NET personnel will maintain intelligence sharing, coordination, and co-management of cases with local Alternative Sentencing Programs, Probation Departments, Street Enforcement Teams, Homeland Security and the Drug Enforcement Administration (DEA) in (at least 60 annual) co-cases and agency assists.



c. Objective # 3- Tri-NET will host, assist and/or facilitate at least 6 trainings annually.

GOALS # 2 – Reduce the impact of drug related crime in Carson and Douglas by narcotic related investigations/cases.

- a. Objective # 1- Tri-NET will initiate 100 cases annually. These investigations/cases will have the primary focus of narcotics to reduce the impact of drug related crime.

GOALS # 3 – Reduce the availability of heroin, illegal prescription drugs and other designer drugs such as MDMA (Ecstasy), Steroids, Bath Salts, etc.

- a. Objective # 1- Tri-NET will conduct at least 15 Heroin/Opioid and/or designer drug related cases, Such as MDMA (Ecstasy) or other designer drugs.
- b. Objective # 2- Tri-NET will conduct at least 10 prescription related cases.

Methods of Accomplishment:

(2-page limit, 10 points) State the plan on HOW the agency will complete the proposed goals and objectives. Who will perform the grant-funded activities described?

Tri-NET will accomplish our goals and objectives by infiltrating area drug dealers from street level up to Mexican Drug Trafficking Organizations (MDTO's) with the use of informants and/or undercover officers to purchase illicit drugs and other items to use as evidence for prosecution to disrupt and dismantle the organizations.

We will assist Alternative Sentencing and Probation/Probation Departments with warrant arrests and locating probationers charged or convicted of drug-related crimes.

We will seize cash, weapons, vehicles, and other property linked to drug-related crimes and activities.

We will attend community meetings and events related to the education, prevention, and response to drug-related crime; we will provide comprehensive training (See further details regarding training schools and topics below)

- Training and Education: JAG funding supports Tri-NET and therefore has a direct impact on addressing drug-related crime and the problems identified for the region. Tri-NET has identified a specific need for training and education programs, particularly for new narcotics officers, businesses, schools, and other entities negatively impacted by drug-related crime. Tri-NET also provides training to local and regional civic groups, businesses, church groups, Juvenile Probation Officers, Fire Departments, and other entities that request the training and expertise of Tri-NET personnel. For example, Nevada Department of Public Safety Training Academy request training on the topics of Nevada Drug Law and Current Drug Trends. Tri-NET responds at least twice each grant cycle to their need, training between state police recruits in those subjects directly related to the identification and enforcement of state drug statutes. Therefore, with the support and resources of JAG funding, Tri-NET will provide the following training during the next grant cycle:
- Outdoor Marijuana Grow Eradication Training: Tri-NET, in conjunction with the Nevada National Guard Counterdrug Unit is looking to expand our training to cover outdoor marijuana grows within the State of Nevada. The legalization of marijuana across the country and recently Nevada has led MDTO's to set up even more illegal marijuana grows to drastically undercut the legal dispensaries. This training will cover everything from land navigation to assault planning and medical emergencies.

- Nevada Department of Public Safety (DPS) Academy: Upon request, Tri-NET officers will instruct regarding Nevada Narcotic Laws, Current Drug Trends, Methamphetamine awareness training as measured by scores on the Nevada P.O.S.T standards and P.O.S.T. exam.
- State of Nevada P.O.S.T: (Same as above)
- Partnership Carson City: Tri-NET provides ongoing community-based training to members of this coalition regarding drug identification and drug-related issues impacting the community and/or schools. (Formerly the Methamphetamine Coalition) which meets monthly at the Carson City Sheriff's Office.
- Carson City, and Douglas County, School District and Juvenile Probation Trainings: Tri-NET can provide in-service training to educators and staff on current drug trends, drug paraphernalia and drug identification, signs and symptoms of drug use etc. These trainings are tailored by Tri-NET to meet the requests and needs of a particular school or school district.

By accomplishing the outlined goals and objectives outlined in Section 4, Tri-NET will reduce the amount of abuse of illegal, illicit and prescription-controlled substances throughout Tri-NET's area of responsibility. Tri-NET's aggressive enforcement on all levels of criminal drug activity ranging from drug users and abusers to street level dealers up to the Mexican National Drug Trafficking Organizations (MDTO's) operating in the area will send a message of zero tolerance to those individuals and groups ending in aggressive enforcement activities with prosecution follow through.

Tri-NET will cooperate with each District Attorney's office in our area of responsibility to ensure convictions with prison sentences attached on those subjects involved in the Manufacturing, Cultivation, Sales, Trafficking, and Use of illicit controlled substances. In addition, Tri-NET continues to assist those addicted to various controlled substances (understanding that there is a time and place for assistance rather than incarceration) by recommending drug court and/or other levels of rehabilitation, thus attempting to have those individuals re-enter society as productive citizens.

Tri-NET will continue to investigate illicit narcotics and increase its prescription pharmacy pill cases, make arrests and prosecute leaders of these drug organizations. Their affiliates and associates working underneath the leaders will then be forced to reconsider their future in the narcotics trade in northern Nevada because of Tri-NET. Tri-NET will continue to create awareness through education and training that opiate addiction, whether resulting from prescription dependence and/or abuse, or those obtained illegally will understand that there is a zero tolerance throughout the region, and they will be apprehended and prosecuted. This in turn will reduce substance abuse, use, and maybe even save a life and protect the community and assist the local Sheriff's Offices by helping reduce those crimes directly associated with drug abuse and addiction such as burglaries, larcenies, and crimes of violence. There has been a decrease in the amount of prescription related cases during the last fiscal year.

Tri-NET will continue to make its assistance available to area local, state, and federal law enforcement agencies for any/all assistance in drug related investigative and/or enforcement activities outside Carson City and Douglas County. We will provide tactical assistance, undercover officers when needed, and any advice, experience, expertise, and equipment to other agencies as requested. This is done knowing that individuals in the area outside Carson City and Douglas County do not work within specific borders and often cross from bordering counties into our area of operation to conduct their criminal activity. Assisting agencies outside our specific area often impacts our area by slowing and/or eliminating sources responsible for the influx of drugs into Carson City and Douglas County. In addition, this builds cooperation and trust between Tri-NET and other agencies that could later be called upon to assist Tri-NET fostering a team environment and common goal approach to drug enforcement.

Project Evaluation:

(1-page limit, 10 points) How will you evaluate the project's success toward goals and objectives. Identify accomplishments and/or challenges.

Evaluation is a critical component to identifying when, how and where success happens. Tri-NET will know the identified program activities and methods are working through a comprehensive and consistent evaluation and assessment process already in place at Tri-NET. The Sergeant in charge of Tri-NET will act as the internal evaluator. The current Tri-NET Sergeant/Lieutenant has almost 14 years of law enforcement experience with 5 ½ of those years being in narcotic specific work assignments. In addition to experience, the current Tri-NET supervisor has several hundred hours of training, including but not limited to Drug Identification, Mexican National Drug Trafficking Organizations, Investigative Techniques, Multi-Agency Joint operations, and Search Warrant Preparation.

- Criteria used to evaluate the effectiveness of the Tri-NET Narcotic Multi-Jurisdictional Task Force include but are not limited to:
- Number and duration of intelligence meetings, community, and collaborative meetings
- Number, type, and duration of cases opened and resolved
- Number of joint operations with local Street Enforcement Teams
- Number of search warrants served
- Quantities of illegal drugs seized
- Quantities of assets forfeited including cash, vehicles, firearms, and other property
- Number, type, and duration of trainings and presentations provided by Tri-NET personnel

Program activities and progress toward stated goals and objectives will be monitored on a monthly basis by the evaluator and reported quarterly. Statistics are collected and submitted by Tri-NET personnel on a daily, weekly and monthly basis and stored in a comprehensive database. Any course corrections, unforeseen circumstances and/or barriers to achievement of goals and objectives described in this grant application will be addressed and implemented during quarterly meetings with Executive Board Members. All Tri-NET personnel agree to comply with regulations, reporting and any technical assistance required by the Nevada Department of Public Safety, Office of Criminal Justice Assistance and the Byrne Memorial Justice Grant program.

Sustainment of the Project:

(1-page limit, 5 points) If necessary, to continue this proposed project, how will this be accomplished without federal funding; include maintenance costs, methods, and timeline.

Tri-NET's effectiveness and productivity would be dramatically reduced without JAG funding, or if JAG funding was significantly reduced. However, sustainment is critical to reaching the long-term goals and positive outcomes described herein. Therefore, we believe sustainability is achieved through consistent attention to quality, collaboration, leveraged resources and fund diversification. Fund diversification provides several sources of funding for programs so that if one source is cut or reduced, the other sources can maintain the program until additional resources become available. Tri-NET is in the process of searching for additional funding to support Tri-NET activities, especially the training and education component discussed herein. The following sustainability strategies will be used to support and sustain Tri-NET beyond JAG funding:

- Maintain a regional and responsive approach to program design, activities and implementation; Increase joint operations and coordination of activities between regional Alternative Sentencing Programs, Parole and Probation Departments, Street Enforcement Teams and the Tri-County Gang Task Force when and where appropriate.
- Maintain and build relationships and increase joint operations with Federal partners to include the Drug Enforcement Administration (DEA), Federal Bureau of Investigation (FBI), and Homeland Security Investigations (HSI).
- Strengthening collaborations, community support and leveraged resources throughout the Region; maximizing asset forfeiture resources such as cash, vehicles, and property from drug related enforcement activities.
- Inquire about submitting private or corporate requests for funding to fill gaps in monies available for training and education components, working toward identifying and securing "matching" funds for Tri-NET activities.
- And a consistent focus on performance, reporting, evaluation and attention to trends and statistics.

Anticipated Timeline: Over the course of the following year, Counties and the State of Nevada will be asked to absorb more and more of the operational and personnel costs to keep Tri-NET functioning beyond JAG funding. The State of Nevada Department of Public Safety, Investigation Division has already absorbed infrastructure costs such as rent, utilities, phones etc. The Carson City Sheriff's Office has set a goal to absorb all personnel costs, and utilize the grant for equipment, buy funds, and education and training. However, without Tri-NET and JAG funding countless more drug dealers and Mexican Drug Trafficking Organizations would be supplying drugs to citizens, teens, and children. After more than 32 years, Tri-NET continues to be successful in curbing regional illegal and illicit drug manufacturing, distribution, and sales. Without the collaborative efforts and resources of the Tri-NET Narcotic Task Force through the support of JAG funding, drug related crime throughout the Region will be left unchecked and overall crime rates would surely rise to an unacceptable level to the detriment of public safety.

Daily, Tri-NET personnel think of the future, understanding the combination of economic and social demand to address drug-related crime as there is a nexus to overall crime rates. Tri-NET personnel and management are committed to pursuing the mission, goals and objectives of the Task Force including continuing to address drug-related crime, to provide training and education as well as to continue the regional, collaborative approach to hindering and stopping the sales, manufacturing, and distribution of illegal and illicit drugs into the community.

Statement of Coordination:

(1-page limit, 5 points) List partnerships, coordination, resources that will support the applicant agency in the activities and/or completion of this project. How are tasks distributed among partners?

The Tri-NET Narcotic Task Force has been a successful multi-jurisdictional Drug Task Force addressing the issue of drug-related crime since 1988. (MOU's provided as required) Investigations are strengthened through collaboration with local departments, businesses, task forces, community-based organizations and schools. Tri-NET actively, strategically, and intimately partner with the following entities in order to address drug related crime and improve the criminal justice system:

- Drug Enforcement Administration (DEA): Joint operations, co-case management and intelligence exchange. Federal Bureau of Investigation (FBI): Joint operations and intelligence exchange. Department of Homeland Security (HSI): Joint operations and intelligence exchange. Internal Revenue Service (IRS), U.S. Postal Service: Joint operations and intelligence sharing, Regional Narcotics Unit (RNU): Joint operations and intelligence sharing.
- Nevada Department of Public Safety, Highway Patrol, Interdiction Team: Joint operations, co-case management and intelligence exchange. Nevada Department of the Military – Counter Drug Program: Coordination of services, intelligence and reconnaissance resources and air support in joint operations.
- Carson City Department of Alternative Sentencing (DAS): Coordination of services regarding probation contacts, warrant arrests, confidential informants, locating probationers on drug-related charges and intelligence sharing.
- Douglas County Department of Alternative Sentencing (DAS) (Same as above.) Nevada Department of Public Safety, Parole and Probation: (Same as above.)
- Juvenile Parole and Probation (Carson, Douglas, and Lyon counties): Coordination of services relating to juveniles on probation linked to drug-related crimes and/or active cases.
- Carson City, Douglas County Sheriff's Office Street Enforcement Teams (SET): Joint operations and intelligence exchange. Tri-County Gang Unit: Joint assistance and intelligence exchange.
- K-9 units from Carson, and Douglas Counties: Assistance with drug-identification and evidence gathering. Bureau of Land Management (BLM): Coordinate services and evidence gathering when outdoor Marijuana grows are located or other drugs are found on BLM land.
- Nevada Department of Wildlife, Fish and Game: Coordinate services and evidence gathering when outdoor Marijuana grows are located or other drugs are found within their jurisdiction. U.S Forest Service (USFS) Coordinate services and evidence gathering when outdoor Marijuana grows are located or other drugs are found on U.S. Forest Service Land.
- Nevada Department of Corrections – Inspector General's Office: Joint operations and intelligence sharing.
- Nevada Child Protective Services (CPS): Tri-NET provides education and assistance when children are present and impacted by drug related crimes.
- Schools and Businesses with the Region: Tri-NET provides on-site education and prevention programs as requested regarding drug identification, drug symptoms to look for among young.

Evidence Based Principals:

(1-page limit, 10 EXTRA points) Explain the similarity of the proposed project with program(s) previously approved on the website: <https://www.crimesolutions.gov/> See "Subgrant Instructions" for additional guidance.

Tri-NET again has chosen the San Diego Drug Abatement Response Team (DART). This program was located at the Office of Justice Programs website at CrimeSolutions.gov and can be reviewed at that site. The program was proven effective in San Diego by showing up to a 60% reduction in crime as compared to the control group. Over the entire 30-month program, the full intervention group had 1.85 fewer crimes than the control group. In their program, police targeted private rental properties that had been subjected to some form of drug enforcement. This program leveraged the authority of civil law and nuisance abatement to pressure landlords into addressing problems at their rental locations.

The program identified 121 different locations. The first group received a letter from DART informing the landlords of the drug problem and offering to help if the landlords chose so. The letter also informed them of the possibility of civil action if nothing was done. Once the letter was sent, the police did not follow up unless the landlords requested help.

The second group also received a similar letter, but it emphasized the legal action the city would take if the nuisance wasn't addressed. The letter also instructed the landlords to call the police and set up a scheduled meeting so that they could be interviewed. If the landlords didn't call the police for the meeting, the police would follow up and schedule a meeting. At the meeting, a city compliance officer was present with the police and a tour of the property would ensue and a plan would be formulated to mitigate the drug issues taking place at the property.

Some properties were not contacted at all (control group).

The program showed that the first group that only received a letter had a reduction in crime, but it was not statistically significant. The program also showed most of the reduction happened within the first 6 months. The first group consisted of 42 properties, the second group with the letter and follow up, was also 42 properties and the last group with no contact was 37 properties. In the study, there were significantly more evictions for the second group (letter and follow up) compared to control group. There were also more evictions for first group compared to the control group, although not statistically significant.

This program should be put into immediate use in Carson City. Within the last few months, Tri-NET has been working closely with the Carson City Sheriff's Office (CCSO) on similar issues as faced in San Diego. In Carson City, there are several rental apartment properties that are a constant source of drugs and crime. Some of the properties are not law enforcement friendly and thus hard to gather intelligence on.

This program could work great in Carson City due to the size of the city. If the drug traffickers can be targeted and possibly evicted there is a high probability, they would either get sloppy in their practices and get arrested or simply leave the area. The Carson City Code Enforcement will be contacted by CCSO and Tri-NET in an effort to step up nuisance/code enforcement in a targeted way, in concert with law enforcement. Tri-NET and the CCSO Street Enforcement Team are also communicating on the problem target areas and enforcement operations are currently being planned for this summer.

<p>Abstract (Brief description of the project):  <i>(One paragraph limit, 5 points)</i> This is a brief summary of your proposed project that should state your agency, amount of the funding request, and how funding will be used (i.e. overtime, equipment) and what to be accomplished.</p>
<p>Disclosure of current federal funds and Technology Statement:  (No page limit, No points) OJP requires applicant agencies to disclose information about other applications or other sources of federal funding supporting the same project. Provide confirmation that the applicant's Technology Director reviewed the request. See Instructions for additional guidance.</p>
<p>Excel Budget Detail Worksheet/Budget Narrative  <i>(no page limit, 15 points)</i> This is a separate Excel Document.</p>

**NOTICE: All applications are subject to public review.** When sensitive procedural information is necessary in the application two options are available: 1. OCJA will accept a final redacted copy without the sensitive information. 2. The applicant agency may make note of the sensitivity in the application and request a verbal decision regarding the sensitive information.

**Technology Statement**

If your application has a technology component and/or purchase you must include in the application a signed statement from the Information Technology Director, approving the project.

**Example Sample Language:**

The Information Technology Director, Jane Doe, certifies with her signature that the technology requested is necessary, feasible, and compatible with the agency's software and hardware systems and that the Technology Director supports the purchase and/or program.

**Fiscal Responsibilities**

Federal mandates require all sub-recipients of federal funding to establish and maintain accounting systems and financial records that accurately account for awarded funds. Accounting systems for all awards **must** ensure the following:

- Federal and program funds are **NOT** commingled with funds from other federal grant sources.
- The accounting system presents and classifies historical cost of the grant/program as required for budgetary and auditing purposes.
- Funds specifically budgeted and/or received for one project cannot be used to support another.

**Prohibition of supplanting** – Funds may not be used to supplant state or local funds which have been appropriated for the same purpose in your general budget but must be used to increase the amounts of such funds that would, in the absence of federal funds, be made available.

**Reimbursement Notice**

OCJA grants and programs are **reimbursement funded only**. Sub-recipient agencies must pay for approved grant expenses from their budget and submit a Financial Claim to OCJA for reimbursement. OCJA

staff reviews the Financial Claim and corresponding backup documentation for eligible expenses within the scope of the grant and once approved will process the claim for reimbursement.

**Reporting Requirements, OCJA requires the following:**

1. Financial Claim requesting reimbursement of expenditures **only** when there is financial activity during the month.
2. Written **Monthly** Progress Report (narrative) describing the project’s progress in meeting its goals and objectives as well as challenges if any will be submitted to OCJA. **Due by the 25<sup>th</sup> of the following month.**
3. Quarterly on-line Performance Measurement Tools (PMT) report on the Bureau of Justice portal. **Due by the 20<sup>th</sup> calendar day following the end of each quarter.**
4. Delinquent Progress Reports may delay the reimbursement of financial claims and the continuation of the award.

**Permissible Uses of Funds**

- Project personnel salaries and benefits, including overtime pay.
- Equipment, contractual support, and training necessary for implementation of the program.
- Supplies and operating expenses directly related to project operation.
- Building rental.
- Travel for grant-funded activity and project personnel training.
- Audits.
- Professional services such as Consultant Costs must fall within the federally approved policy and not exceed \$650.00 per day or \$81.25 per hour.
- Information systems for criminal justice
- **Equipment** items costing **under \$4,999 EACH** are to be included in the **Supplies/Operating Expenses** category.
- **Equipment items with an acquisition cost of \$5,000 per item or more are listed as Equipment**
- All subrecipients (including any for-profit organization) must forgo any profit or management fee.

**Unallowable Expenses**

<ul style="list-style-type: none"> <li>● Any expenditure not related to the funded project.</li> <li>● Badges and personal items necessary for any job-related duties, i.e, side arms, identification badges, etc.</li> <li>● Bar charges/alcoholic beverages.</li> <li>● Bonuses, commissions, gifts and incentives.</li> <li>● Bomb pay.</li> <li>● Business cards.</li> <li>● Car wash</li> <li>● Construction</li> <li>● Conference rooms.</li> <li>● Costs incurred before the project start date or after the expiration of the project period.</li> <li>● Entertainment.</li> <li>● Food and beverages.</li> </ul>	<ul style="list-style-type: none"> <li>● Land/building acquisitions.</li> <li>● Late charges.</li> <li>● Lobbying, political contributions, and legislative liaison activities.</li> <li>● Membership Dues and Professional Fees.</li> <li>● Newspaper subscriptions.</li> <li>● Promotional items.</li> <li>● Professional License fee required as a condition of the job.</li> <li>● Rental cars – unless previously justified and preapproved by OCJA.</li> <li>● State and local sales taxes.</li> <li>● Tips on per diem.</li> <li>● Honoraria.</li> <li>● Corporate Formation.</li> </ul>
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<ul style="list-style-type: none"> <li>● Expense of organized fund-raising.</li> <li>● Fines and penalties.</li> <li>● Home office workspace and related utilities.</li> <li>● Indirect costs unless there is proof of certification by the lead consignant agency</li> </ul>	<ul style="list-style-type: none"> <li>● Compensation for Federal Employees.</li> <li>● Passport charges.</li> <li>● UAV- Drones</li> </ul>
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## OVERVIEW of CERTIFICATIONS and ASSURANCES

### STANDARD PROVISIONS

1. ADMINISTRATOR'S APPROVAL: This subaward is invalid until approved by the Administrator of the Office of Criminal Justice Assistance or his/her designee.
2. AVAILABILITY OF FUNDS: Financial obligations of the State are contingent upon federal appropriations allotted to the state administering agency which are appropriately budgeted and otherwise made available.
3. FEDERAL FUNDING: This subaward is subject to and contingent upon the continuing availability of federal funds.

### GRANT REQUIREMENTS

1. FINANCIAL & ADMINISTRATIVE MANAGEMENT:
  - a. The Sub-recipient guarantees it will maintain adequate accounting principles such as fund accounting, auditing, monitoring, evaluation procedures and the records necessary to ensure sufficient internal fiscal controls, proper financial management, and efficient disbursement of funds received, and maintenance of required source documentation for all costs incurred. These principles must be applied for all costs incurred, whether charged on a direct or indirect basis.
  - b. All expenditures must be supported by appropriate source documentation. OCJA will reimburse only actual, approved, and allowable expenditures.
  - c. The Sub-recipient assures that it will comply with the provisions of the current applicable OCJA Project Director's Manual. However, such a guide cannot cover every foreseeable contingency; the Sub-recipient is ultimately responsible for compliance with applicable state and federal laws, rules and regulations.
2. PAYMENT & REPORTING
  - a. OCJA will **reimburse** the Sub-recipient the reasonable and allowable costs of performance, in accordance with current OCJA Office Policies and Nevada State Fiscal Rules, not to exceed the amount specified as the Total Award Amount.
  - b. The Sub-recipient assures that it shall maintain data and information to provide accurate program and financial reports to OCJA. Said reports shall be provided in such form, at such times, and containing such data and information as OCJA reasonably requires for proper administration of the program.
  - c. OCJA reserves the right to make and authorize modifications, adjustments, and/or revisions to the Grant Award for the purpose of making changes in budget categories, extensions of grant award dates, changes in goals and objectives.
  - d. OCJA will withhold payment in the event the Sub-recipient fails to comply with conditions and certifications contained in this grant award.

**The following assurances are included in the application and must be signed by the authorized official/s.**

<ul style="list-style-type: none"><li>• <i>Federal Certified Assurances</i></li><li>• <i>Civil Rights Requirements</i></li><li>• <i>Equal Employment Opportunity Plan</i></li></ul>	<ul style="list-style-type: none"><li>• <i>Standard Assurances</i></li><li>• <i>Standard Certifications, Lobbying and Debarment and Drug Free Workplace</i></li></ul>
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## **FEDERAL CERTIFIED ASSURANCES**

### **1. FEDERAL PUBLIC POLICY ASSURANCES.**

- a. The Sub-recipient hereby agrees that it, and all of its contractors, will comply with the applicable provisions of:
  - i.* Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended;
  - ii.* The Juvenile Justice and Delinquency Prevention Act and/or the Victims of Crime Act, as appropriate;
  - iii.* All other applicable Federal laws, orders, circulars, regulations or guidelines.
- b. The Sub-recipient agency hereby agrees that it will comply, and all of its contractors will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including:
  - i.* Part 18, Administrative Review Procedure;
  - ii.* Part 22, Confidentiality of Identifiable Research and Statistical Information;
  - iii.* Part 23, Criminal Intelligence Systems Operating Policies;
  - iv.* Part 30, Intergovernmental Review of Department of Justice Programs and Activities;
  - v.* Part 35, Nondiscrimination on the Basis of Disability in State and Local Government Services;
  - vi.* Part, 38, Equal Treatment for Faith Based Organizations;
  - vii.* Part 42 Nondiscrimination/Equal Employment Opportunity Policies and Procedure;
  - viii.* Part 61 Procedures of Implementing the National Environmental Policy Act;
  - ix.* Part 63 Floodplain Management and Wetland Protection Procedures; and,
  - x.* Federal Laws or regulations applicable to Federal Assistance Programs.
- c. Sub-recipient agrees to comply with the requirements of 28 CFR Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
- d. Sub-recipient agrees to comply with all confidentiality requirements of 42 U. S. C. section 3789g and C. F. R. Part 22 that are applicable to collection, use, and revelation of data or information. Sub-recipient further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 CFR Part 22 and, in particular, section 22.23.

### **2. FINANCIAL & ADMINISTRATIVE MANAGEMENT**

- a. Sub-recipient assures that it will comply with appropriate federal cost principles and administrative requirements applicable to grants as follows:
  - i.* For state, local or Indian tribal government entities;
    1. 2 CFR Part 200 Subparts A through F and all appendices.
  - ii.* For non-profit organizations;
    1. 2 CFR Part 200 Subparts A through F and all appendices.
  - iii.* For colleges and universities;

1. 2 CFR Part 200 Subparts A through F and all appendices.
  - iv. For each agency spending more than \$500,000 per year in federal funds from all sources;
    1. 2 CFR Part 200 Subparts A through F and all appendices
  - b. Special Provisions and Certified Assurances
3. NON-SUPPLANTING OF FUNDS
- a. The Sub-recipient certifies that any required matching funds used to pay the non-federal portion of the cost of this subaward are in addition to funds that would have otherwise been made available for the purposes of this project.
  - b. The Sub-recipient certifies that federal funds made available under this grant:
    - i. Will not be used to supplant state or local funds;
    - ii. Where there is a reduced or unchanged local investment, then the Sub-recipient shall give a written explanation demonstrating that the Sub-recipient's reduced or unchanged commitment was necessary even without the availability of the federal financial support under this federal grant program.

For more information, visit the Office of Justice Programs, Office for Civil Rights website at: <http://www.ojp.usdoj.gov/about/offices/ocr.htm>.

## Civil Rights Requirements

Upon a Grant Award, signature verifying completion of the civil rights training will be required. Typically, this the Human Resource (HR) representative. The following civil rights requirements apply to all units of local governments, state agencies, for profit and non-profit organizations accepting federal grant funds. Compliance requirements apply to the entire jurisdiction/organization, and not just to the funded activities. In an effort to assist with compliance, OCJA provides a list of the requirements along with their individual references below.

1. Training programs on civil rights compliance.  
<http://www.ojp.usdoj.gov/about/ocr/assistance.htm>.
2. Victims of Crime Act  
<http://www.da.state.nm.us/Victims%20of%20Crime%20Act.pdf>
3. Title VI of the Civil Rights Act of 1964  
<https://www.epa.gov/ocr/facts-title-vi-civil-rights-act-1964>
4. Section 503 of the Rehabilitation Act of 1973  
<https://www.dol.gov/ofccp/regs/compliance/section503.htm>
5. Title II of the Americans with Disabilities Act of 1990
  - a. The Americans with Disabilities Act – [www.ada.gov/pubs/ada.htm](http://www.ada.gov/pubs/ada.htm)
  - b. Title II Highlights – [www.ada.gov/t2hlt95.htm](http://www.ada.gov/t2hlt95.htm)
  - c. Title II Technical Assistance Manual – [www.ada.gov/taman2.html](http://www.ada.gov/taman2.html)
  - d. Commonly Asked Questions ADA and Law Enforcement – [www.ada.gov/q&a\\_law.htm](http://www.ada.gov/q&a_law.htm)
  - e. Commonly Asked Questions ADA and Hiring Police Officers - [www.ada.gov/copsq7a.htm](http://www.ada.gov/copsq7a.htm)
  - f. Self Evaluation and Transition Plan Worksheets – <http://adaptenv.org/index.php?option=Resource&articleid=185&topicid=25>
6. Title IX of the Education Amendments of 1972  
<https://www.dol.gov/oasam/regs/statutes/titleix.htm>
7. Age Discrimination Act of 1975  
[https://www.dol.gov/oasam/regs/statutes/age\\_act.htm](https://www.dol.gov/oasam/regs/statutes/age_act.htm)
8. USDOJ Non-Discrimination Regulations (28 CFR 42, Subparts C, D, E and G)  
[http://www.access.gpo.gov/nara/cfr/waisidx\\_00/28cfr42\\_00.html](http://www.access.gpo.gov/nara/cfr/waisidx_00/28cfr42_00.html)

9. USDO Regulations on Disability Discrimination (28 CFR Part 35)  
[http://www.access.gpo.gov/nara/cfr/waisidx\\_00/28cfr35\\_00.html](http://www.access.gpo.gov/nara/cfr/waisidx_00/28cfr35_00.html)

## STANDARD ASSURANCES

The Applicant hereby assures and certifies compliance with all applicable federal statutes, regulations, policies, guidelines, and requirements, including 2 CFR 200, Executive Order 12372 (intergovernmental review of federal programs); and 28 CFR parts 66 to 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations such as 28 CFR parts 18,22,23,30,35,38,42,61, and 63, and the award term in 2CFR 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Executive Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation act of 1974 (16 U.S.C. §469 a-1 et seq.) and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); The Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681. 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Executive Order 13279 (equal protection of the laws for faith-based and community organizations).
7. If a governmental entity –
  - a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
    - i. it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

## CERTIFICATIONS REGARDING LOBBYING, DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS, AND DRUG FREE WORKPLACE REQUIREMENTS

*U.S. Department of Justice  
Office of Justice Programs*

## *Office of the Comptroller*

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and suspension (Non-Procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transactions, grant or cooperative agreement.

### **1. LOBBYING**

As required by Section 1352, title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR 69, the applicant certifies that:

- a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee or a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form –LLL "Disclosure of Lobbying Activities," in accordance with its instructions;
- c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

### **2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)**

As required by Executive Order 12549, Debarment and Suspension, and implemented 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67 Section 67.510.

1. The applicant certifies that it and its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.
  - b. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, State, or Local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

- d. Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or Local) terminated for cause or default; and
2. Where the applicant is unable to certify to any of the statements in this certification, h/she shall attach an explanation to this application.

### 3. **DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act Of 1988, and implemented at 28 CFR Part 67 Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620;

The applicant certifies that it will or will continue to provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
- b. Establishing an on-going drug-free awareness program to inform employees about;
  1. The dangers of drug abuse in the workplace.
  2. The grantee's policy of maintaining a drug-free workplace.
  3. Any available drug counseling, rehabilitation, and employee assistance programs.
  4. The penalties that may be imposed upon employees for drug violations occurring in the workplace.
  5. Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
- c. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -
  - o Abide by the terms of the statement.
  - o Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
- d. Notifying the agency within ten days after receiving notice under subparagraph (c)(2) from an employee or otherwise receiving actual notice of such conviction.
- e. Taking one of the following actions, within 30 days of receiving notice under subparagraph (c)(2), with respect to any employee who is so convicted -
  - o Taking appropriate personnel action against such an employee, up to and including termination.
  - o Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by Federal, State, or local health, law enforcement, or other appropriate agency.
- f. Making a good faith effort to continue to maintain a drug-free workplace through implementation of all the paragraphs above.

OCJA Administrative Manual can be viewed or downloaded: <https://ocj.nv.gov/> Contact OCJA at (775) 687-1500 if you have questions.

**Certification by Agency Authorized Official (AAO);** The sheriff, police chief, division chief, AAO, or other official ultimately responsible for this project/program must sign this document in **BLUE** ink.

As the authorized official for the applying agency, I have read and understand the grant guidance provided with this application, to include specific guidelines, conditions, and other materials provided with this application or solicitation.

- Federal Certified Assurances

- Civil Rights Requirements
- Acknowledgement of Grant Standard Assurances
- Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free workplace requirements.

In submitting this application, the applicant certifies that the proposed project described in this application meets all requirements of the legislation governing the grant as indicated in the attached Certifications; that all the information contained in the application is correct; that this agency agrees to comply with all provisions of the applicable grant program, including the reporting requirements. I understand and agree that any award received as a result of this application is subject to the conditions set forth in the Statement of Grant Award, and the current applicable OCJA Administrative Manual.

To eliminate the possibility of supplanting, my signature also confirms the items requested within this application are not included in the agency's current budget.

Authorized Officials	
Agency Authorized Officials Name (type/print)	Phone:
Title:	Email:
Signature	Date Submitted
Governmental Official Name (type/print)	Phone:
Title:	Email:
Signature	Date Submitted

### **APPLICATION CHECKLIST**

Please be sure that the following documents are completed, signed and electronically returned to [ocja@dps.state.nv.us](mailto:ocja@dps.state.nv.us) with your grant application, including this checklist.

#### **Documents/Attachments due with the application:**

- Cover Page - (Please sign in [blue](#) ink for signatures)
- SAM Registration expiration date \_\_\_\_\_
- Program Narrative
- Disclosure of other federal funding sources and, when applicable, technology statement
- Inter-Agency Agreement or Memorandum of Understanding (MOU) for current year, if applicable
- Excel Budget Detail Worksheet Form **with** itemization, justification of costs and narratives
- Appendices – when applicable

*Waiver of Pass Through (for non-profits, if applicable)*

The Waiver of Pass-Through Percentage form must be signed off by the law enforcement executive of the stated jurisdiction. In submitting a formal request to the law enforcement jurisdiction, applicant agencies should demonstrate in the request how the agency's services will directly benefit the community/locality. The signed waiver form must be returned to the requesting agency and be included in their Justice Assistance Grant (JAG) application.

**NOTE:** All awards are subject to audits during the performance period and within three years after the end of the performance period.

**Office of Criminal Justice Assistance  
1535 Old Hot Springs Rd #10  
Carson City NV 89706**

[ocja@dps.state.nv.us](mailto:ocja@dps.state.nv.us) OCJA e-mail ~ [www.ocj.nv.gov](http://www.ocj.nv.gov) OCJA Website

**Main Telephone # (775) 687-1500**

Victoria Hauan, Administrator	(775) 687-1501	<a href="mailto:vehauan@dps.state.nv.us">vehauan@dps.state.nv.us</a>
Becky Gray, Grants & Projects Analyst 1033 State Coordinator, 1122 Coordinator	(775) 687-1504	<a href="mailto:rebecca.gray@dps.state.nv.us">rebecca.gray@dps.state.nv.us</a>
Rebecca Barnett, Grants & Projects Analyst	(775) 687-1505	<a href="mailto:rbarnett@dps.state.nv.us">rbarnett@dps.state.nv.us</a>
Monica Shea, Grants & Projects Analyst	(775) 687-1508	<a href="mailto:mshea@dps.state.nv.us">mshea@dps.state.nv.us</a>



# WAVIER of PASS-THROUGH PERCENTAGE

(Required for Non-Profits)

## Edward Byrne Justice Assistance Grant Program

Name of City or County: \_\_\_\_\_

As Police Chief or Sheriff of the jurisdiction listed above and a local recipient who is eligible to receive funds from the Byrne Justice Assistance Grant Program (JAG) through the Nevada Department of Public Safety, Office of Criminal Justice Assistance (OCJA), I acknowledge that these funds to be provided to \_\_\_\_\_ (Agency requesting funding) will directly benefit this locality.

I voluntarily waive the percentage of pass-through funds for the Edward Byrne Justice Grant (JAG) to allow needed monies to support \_\_\_\_\_ (Agency requesting funding) in providing \_\_\_\_\_ (List services that will be provided. You may use bullets if needed).

OFFICIAL REPRESENTATIVE <i>Type Name:</i>	
Title:	Date:
OFFICIAL REPRESENTATIVE <i>Signature:</i>	

## BUDGET SUMMARY

Name of Applicant - Title of Project

	<u>Budget Category</u>	<u>Amount</u>
A.	Personnel and Fringe	\$85,000
B.	Consultants/Contracts	\$0
C.	Travel	\$0
D.	Supplies/Operating/Conference & Training Registrations	\$0
E.	Equipment	\$0
F.	Confidential Funds	\$10,000
G.	Other	\$0
	<b>Total Project Costs:</b>	\$95,000
	<b>Federal Request:</b>	\$95,000

*NOTES: 1. After completing the budget pages below, the totals for each category will autopopulate the spaces above.*

## Budget Request and Justification

May delete category(ies) not applicable to the requested project. The justification fields at the bottom of each category automatically expand to accommodate the narrative.

### A. Personnel

Detail salaries and wage expenditures or Overtime hours required for program activities to be paid for by this request for funding. Compensation paid for employees engaged in program activities must be consistent with that paid for similar work within the applicant organization. (Work Hours Per Year = 2,080)

Position Title	Annual Salary/Hourly Rate/or OT Rate	% of time working on the grant	# of Hours	Is position a New Hire (Y/N)	Total Federal \$ Requested
Deputy Sheriff- Carson	\$ 80,688.00	100.000%	2080	N	\$ 44,000.00
Deputy Sheriff- Carson Ot	\$ 10,278.00				\$ -
Investigator II - Douglas	\$ 79,601.00	100.000%	2080	N	\$ 41,000.00
					\$ -
					\$ -
					\$ -
					\$ -

**Total Project Hours: 4160.00**

**Personnel Sub-total = \$85,000.00**

### Payroll Taxes & Fringe Benefits:

Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time or hours devoted to the project. Fringe benefits on **overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation**. Individual fringe benefits must be listed by amount and percentage.

	Annual Cost	Hourly Rate	Rate Applied	\$ Requested
		(annual cost/2080 work hours per year)	Project Hours x Hourly Rate	
<i>Employer's FICA</i>	0.00	0	0.0000	\$0.00
<i>Medicare</i>	1,221.00			\$0.00
<i>Retirement</i>	63,714.00	30.63173077	127428.0000	\$0.00
<i>Health Insurance</i>	25,572.00	12.29423077	51144.0000	\$0.00
<i>Uniform</i>	1,700.00			\$0.00
<i>Workman's Compensation</i>	11,602.00	5.577884615	23204.0000	\$0.00
<i>Unemployment Compensation</i>	362.00	0.174038462	724.0000	\$0.00

**Fringe Sub-total = \$0.00**

**Total Personnel = \$85,000.00**

**Personnel Justification:** The Carson City Sheriff's Office and Douglas County Sheriff's Office will each supply one detective position to the Tri-NET Narcotic Task Force. This level of support contributes directly to the overall goals and success of the program. Personnel costs listed above are based on negotiated employee contracts. The requested amounts do not include items that are not eligible for federal funding, such as bonuses, uniform allowance, etc. The total cost of salary and benefits for this position is \$274,738 for Carson City Sheriff's Office and Douglas County Sheriff's Office. With a personnel request of \$104,377 is approximately 38% of the total cost. The request of \$54,377 represents approximately 37% of the total salary of \$147,964 cost for Carson City Sheriff's Office. The total cost of salary and benefits for Douglas County is \$126,774. The request of \$50,000.00 represents approximately 39% of the total salary for Douglas County.

**B Consultants/ Contract Services** List consultant/contract personnel in priority order. Include consultant travel and expenses in this section. Follow federal/state GSA travel policy and per diem rates. \$650 per day or \$81.25 per hour.

Consultants:		Computation			
Name of Consultant	Service Provided	Cost per unit	(define unit)	# Units	Cost
					\$ -
					\$ -
					\$ -

Computation						
Purpose of Travel	Location	# Individuals	Item	Cost	# Nights/Days or mileage	Amount Requested
			Airfare (roundtrip)			\$0.00
			Hotel (per night)			\$0.00
			Per Diem per day			\$0.00
			Round Trip Ground transportation			\$0.00
			Personal Vehicle Mileage R/T	\$0.575		\$0.00
<b>Consultant Sub-total:</b>						\$0.00

**Contracts:** Provide a description of the product or service to be procured by contract and an estimate of the cost.

Item /Description/Vendor	Rate	Qty/hours	Sole Source Contract ?	Amount Requested
				\$ -
				\$0.00
				\$0.00
<b>Consultant Sub-total:</b>				\$ -
<b>Total Consultants/Contracts =</b>				<b>\$0.00</b>

**Consultant/Contract Services Justification:**

**C. Travel**

Itemize travel expenses of project personnel by purpose ( e.g. staff to training, advisory group meeting, etc.) Provide the location and purpose of travel. Show the basis of computation. Per diem (meals), lodging and mileage are included in travel. Per mile cost and per diem rates should not exceed the current state rates. Current state rates are: automobile for business use: mileage 0.56 cents/mile or automobile for personal use: 0.2875 cents/mile, per diem is set at the federal GSA rates. Go to <http://www.gsa.gov> for current rates in each city/county. Registration fees/ conference/ training costs belong under the Operating category. **Requesting more than 1 trip? copy this category for each trip.**

In-State Travel		Computation				Amount Requested
Who is traveling and Purpose of Travel	Location	# Individuals	Item	Cost	# Nights/Days or mileage	
			Airfare (roundtrip)			\$0.00
			Hotel (per night)			\$0.00
			Per Diem per day			\$0.00
			Round Trip Ground transportation			\$0.00
			Personal Vehicle Mileage R/T	\$0.560		\$0.00
		0	0	0	\$ -	\$0.00
<b>Sub-total</b>						\$0.00
<b>In-State Travel =</b>						\$0.00

**In-State Travel Justification:**

Out of State Travel:		Computation				Amount Requested
Who is traveling and Purpose of Travel	Location	# Individuals	Item	Cost	# Nights/Days or mileage	
			Airfare (roundtrip)			\$0.00
			Hotel (per night)			\$0.00
			Per Diem per day			\$0.00
			Round Trip Ground transportation			\$0.00
			Personal Vehicle Mileage R/T	\$0.560		\$0.00
		0	0	0	\$ -	\$0.00
<b>Out of State Travel Sub-total =</b>						\$0.00

**Out of State Travel Justification:**

**Total Travel Costs: \$0.00**

**D Supplies/Operating:**

Include in this section requests to support all of the following: telephone, postage, printing and copying, publication, desktop and consumable office supplies, drug testing supplies, and other. For cell phone, include the cost of monthly service and charges by minutes/plan. For printing and copying, include the cost per page and number of pages per month. For desktop and consumable supplies, include the cost per person per month. For drug testing supplies use the average cost per month. Show computations.

**Supplies**

You may adjust this section to meet the needs of the formula.

Item /Description	Quantity (Per month / per person)	Define Unit of measure	Cost per unit	Cost per Month	Total for Year
<b>Example: Test Kits</b>	<b>5</b>	<b>each</b>	<b>\$ 15.00</b>	<b>\$75.00</b>	<b>\$900.00</b>
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00

**Supplies Sub-total = \$0.00**

**Operating**

Item /Description	Quantity (Per month per person)	Define Unit of measure	Cost per unit	Total for year	Cost
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00

**Operating Sub-total = \$0.00**

**Supplies/Operating TOTAL: \$0.00**

**Supplies/Operating Justification:**

**E Equipment**

Equipment items with an acquisition cost of over \$5,000 per item are listed here. Like items or related components must be considered as a group and may not be separated to avoid compliance with these standards. Provide a list of each item including number, manufacturer, location and price. Awarded law enforcement agencies will be required to check with the OCJA 1033/1122 Programs for equipment purchases, but need not receive an estimate for purposes of this application.

Item /Description	Qty	Item/each	Unit cost	Cost
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>Equipment Total =</b>				<b>\$0.00</b>

**Equipment Justification:**

**F Confidential Funds**

Confidential funds will be considered for law enforcement agencies. For continuation grants, the balance of the previous years' grant will be considered.

Item /Description	Rate per month	Total for Year	Estimate portion to be used from forfeiture funds	Amount Requested
Confidential Funds		\$ 10,000.00		\$10,000.00
		0		\$0.00
		0		\$0.00
		0		\$0.00
		0		\$0.00
<b>Confidential Funds Total =</b>				<b>\$10,000.00</b>

These Confidential Funds are an integral part of successful investigations into the distribution of controlled substances. Confidential Funds give Tri-NET the ability to purchase drugs, pay Cooperating Sources and cover the associated expenses related to conducting undercover operations and controlled purchases. Due to the change in the Nevada Legislature, and the penalties for narcotic related offenses, the ability to motivate/recruit individuals to become a Cooperating Source has been a challenge to say the least. Tri-NET has been using "mercenary" Cooperating Sources to initiate investigations by conducting controlled purchases with known narcotic suppliers. Tri-NET anticipates an increase in the need to pay Cooperating Sources for their services to incentivize the Cooperating Sources to continue to work on the behalf of Tri-NET and infiltrate these drug traffickers.