

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the December 8, 2021 Meeting

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A regular meeting of the Carson City Regional Transportation Commission (RTC) was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization (CAMPO) meeting (starting at 4:30 p.m.) on Wednesday, December 8, 2021, in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Lori Bagwell
Vice Chair Lisa Schuette
Commissioner Robert “Jim” Dodson
Commissioner Chas Macquarie
Commissioner Greg Stedfield

STAFF: Darren Schulz, Public Works Director
Dan Stucky, Deputy Public Works Director
Chris Martinovich, Transportation Manager
Adam Tully, Deputy District Attorney
Kelly Norman, Transportation Planner/Analyst
Marquis Williams, Transportation Planner/Analyst
Rebecca Bustos, Grant Analyst
Alex Cruz, Transit Coordinator
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the commission’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All approved meeting minutes are available on carson.org/minutes.

1. CALL TO ORDER – REGIONAL TRANSPORTATION COMMISSION (RTC)

(6:02:38) – Chairperson Bagwell called the meeting to order at 6:02 p.m.

2. ROLL CALL

(6:02:46) – Roll was called, and a quorum was present.

3. PUBLIC COMMENT

(6:03:01) – Chairperson Bagwell entertained public comments. Denis Budge introduced herself and referenced her written comments, incorporated into the record. Ms. Budge expressed concern about speeding vehicles on West Fifth Street, calling it “a freeway,” and noted that sometimes cars would drive at 60 miles-per-hour. She was concerned about the safety of the resident, their pets, and the deer. Ms. Budge believed that the speeders were parents dropping their children at area schools or picking them up, and bus drivers who disobeyed the speed limit. Chair Bagwell thanked Ms. Budge and recommended leaving her contact information with Staff for follow up.

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4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – September 8, 2021.

(6:07:35) – Chairperson Bagwell introduced the item and entertained comments and/or corrections.

(6:07:44) – Commissioner Stedfield moved to approve the minutes of the September 8, 2021 meeting as presented. The motion was seconded by Vice Chair Schuette and carried 4-0-1, with Commissioner Macquarie abstaining as he was not present at that meeting.

5. PUBLIC MEETING ITEMS

5-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING AN AMENDMENT TO COOPERATIVE AGREEMENT PR135-21-063 (“AGREEMENT”), BETWEEN THE CARSON CITY RTC AND THE NEVADA DEPARTMENT OF TRANSPORTATION (“NDOT”) FOR THE COLORADO STREET REHABILITATION PROJECT (“PROJECT”), TO CHANGE THE TOTAL ADDITIONAL FUNDS OUTSIDE THE AGREEMENT FROM \$1,528,568 TO \$2,315,205, AND TO AUTHORIZE THE TRANSPORTATION MANAGER TO SIGN THE PROPOSED AMENDMENT.

(6:08:24) – Chairperson Bagwell introduced the item and entertained disclosures. Vice Chair Schuette read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest, and stated that she would participate in discussion and action. Mr. Marinovich summarized the contents of the Staff Report, incorporated into the record, noting that the increase to the Agreement amount would allow utilization of Community Development Block Grant (CDBG), Redevelopment Authority, and Waterline Utility funds. Chairperson Bagwell entertained comments/questions and when none were forthcoming, a motion.

(6:10:01) – Commissioner Macquarie moved to approve Amendment No. 1 as presented and to authorize the Transportation Manager to sign the amendment. The motion was seconded by Commissioner Dodson and carried 5-0-0.

5-B FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING (1) HIGHWAY AGREEMENT NO. PR585-21-063 (“AGREEMENT”) BETWEEN THE CARSON CITY RTC AND THE NEVADA DEPARTMENT OF TRANSPORTATION (“NDOT”) TO FUND THE DESIGN AND CONSTRUCTION OF A NEW MULTI-USE PATH JUST SOUTH OF THE DMV BETWEEN ROOP STREET AND CARSON STREET AND TO REHABILITATE UP TO 7 MILES OF THE CITY’S EXISTING MULTI-USE PATHS (“PROJECT”) FOR A TOTAL OF \$1,630,000, WITH \$1,548,500 FROM TRANSPORTATION ALTERNATIVE PROGRAM (“TAP”) GRANT FUNDS AND A 5% LOCAL MATCH OF \$81,500; AND (2) AUTHORIZATION FOR THE TRANSPORTATION MANAGER TO EXECUTE THE AGREEMENT AS WELL AS ANY FUTURE AMENDMENTS TO THE AGREEMENT REGARDING EXTENSIONS OF TIME OR CHANGES IN FUNDING AMOUNTS NOT EXCEEDING 10% OF THE PRESENT AMOUNT.

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(6:10:30) – Chairperson Bagwell introduced the item. Vice Chair Schuette read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest, and stated that she would participate in discussion and action. Mr. Martinovich presented the Staff Report and accompanying documentation which would authorize the RTC to seek reimbursement, through the Nevada Department of Transportation (NDOT) for the construction of a new multi-use path, extending from the existing Linear Ditch multi-use path at Roop Street to the recently constructed multi-use path along South Carson Street. He also responded to clarifying questions by the Commissioners. Mr. Martinovich informed Commissioner Macquarie that Staff planned to conduct a survey to analyze the prioritization of the paths that would require rehabilitation. Chairperson Bagwell entertained a motion.

(6:14:52) – Commissioner Stedfield moved to approve the Agreement as presented and to authorize the Transportation Manager to execute the Agreement as well as future amendments regarding extensions of time and changes in funding amounts not exceeding 10% of the present amount. The motion was seconded by Vice Chair Schuette and carried 5-0-0.

6. NON-ACTION ITEMS:

6-A TRANSPORTATION MANAGER’S REPORT

(6:15:22) – Mr. Martinovich highlighted receipt of \$9.3 million in federal funding via the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant to support the East William Street Corridor Project. He also announced that a feasibility study had begun with NDOT as part of the project. Chairperson Bagwell congratulated Staff and noted that this was a competitive grant. Mr. Martinovich informed the Commission that they had received an award, as part of the Safe Routes to School Program, from the American Planning Association and thanked Ms. Norman for her work on the project.

6-B STREET OPERATIONS ACTIVITY REPORT FOR AUGUST, SEPTEMBER, AND OCTOBER 2021

(6:18:45) – Mr. Martinovich referenced the Street Operations Activity Report for the months of August, September, and October 2021 and offered to respond to clarifying questions; however, none were forthcoming.

6-C OTHER COMMENTS AND REPORTS, WHICH COULD INCLUDE:

- **FUTURE AGENDA ITEMS**
- **STATUS REVIEW OF ADDITIONAL PROJECTS**
- **INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- **CORRESPONDENCE TO THE RTC**
- **ADDITIONAL STATUS REPORTS AND COMMENTS FROM THE RTC**
- **ADDITIONAL STAFF COMMENTS AND STATUS REPORTS**

(6:19:08) – Mr. Martinovich reviewed the Project Status Report, incorporated into the record, and responded to clarifying questions. Chairperson Bagwell received clarification that the Freeway Multi-

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Use Path to Edmonds Sports Complex Project was being coordinated with the Bureau of Land Management (BLM) as they owned the land and NDOT had an easement for the freeway, adding that the multiuse path had not been part of the original agreement.

(6:22:09) – Commissioner Dodson inquired about the low cost of Kings Canyon Trailhead Improvements and Roadway Reconstruction Project and Mr. Martinovich stated that many of the invoices had not yet been received. Chairperson Bagwell wished to include in the record that when the striping occurs in the next few weeks, the residents “will see the opportunity for the shouldering,” as a response to many inquiries she had received. Mr. Martinovich clarified that the shoulder on the road will be four feet in the uphill direction and two feet in the downhill direction to accommodate a variety of users such as equestrians and bicycle riders. Discussion ensued regarding the speed limit on that road as well, and Mr. Martinovich offered to look into the speed limit review policy to evaluate and propose appropriate measures as needed.

7. PUBLIC COMMENT

(6:40:00) – Chairperson Bagwell thanked Commissioner Stedfield for his valuable service and perspective on the RTC and wished him well. She also entertained final public comments; however, none were forthcoming.

8. FOR POSSIBLE ACTION: TO ADJOURN

(6:40:40) – Chairperson Bagwell adjourned the meeting at 6:40 p.m.

The Minutes of the December 8, 2021 Carson City Regional Transportation Commission meeting are so approved this 12th day of January, 2022.