

NOTICE OF PUBLIC MEETING OF THE OPEN SPACE ADVISORY COMMITTEE

DAY: Monday

DATE: February 28, 2022

TIME: 5:30 P.M.

LOCATION: Carson City Community Center
Robert “Bob” Crowell Board Room
851 East William Street
Carson City, Nevada 89701

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the Open Space Advisory Committee meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. CALL TO ORDER

2. ROLL CALL & DETERMINATION OF QUORUM

3. PUBLIC COMMENT:** The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of the Open Space Advisory Committee.

4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – Open Space Advisory Committee and Parks and Recreation Commission joint meeting of 12/7/2021.

5. FOR POSSIBLE ACTION: Discussion and possible action regarding the election of a Chair and Vice Chair of the Open Space Advisory Committee (“OSAC”) for the 2022 calendar year. (*Lyndsey Boyer*)

Staff Summary: The OSAC Bylaws require that the Committee hold an election during the first meeting of the year to select the Chair and Vice Chair for the calendar year.

6. FOR POSSIBLE ACTION: Discussion and possible action regarding the annual monitoring report for the Horsecreek Ranch Conservation Easement for 2021. *(Lyndsey Boyer)*

Staff Summary: The Horsecreek Ranch conservation easement requires annual monitoring reports. This item is for the Committee to review and possibly approve the annual monitoring report for 2021.

7. FOR POSSIBLE ACTION: Discussion and possible action regarding the Open Space Work Plan for Fiscal Year 2022-2023. *(Lyndsey Boyer)*

Staff Summary: This item will review and provide direction to staff on project priorities for the Open Space Division of the Parks, Recreation & Open Space Department.

8. FOR POSSIBLE ACTION: Discussion and possible action regarding a recommendation to the Board of Supervisors on the Fiscal Year (“FY”) 2022-2023 Open Space budget. *(Lyndsey Boyer)*

Staff Summary: Carson City Municipal Code 13.06.060 states the Open Space Advisory Committee shall review and provide input on open space matters to the City Manager’s proposed budget. In preparation of the next FY beginning on July 1, 2022, and budget recommendations to the Board of Supervisors, the proposed budget is presented to coincide with the Parks, Recreation and Open Space Department’s budget deadlines.

9. FOR POSSIBLE ACTION: Discussion and possible action regarding whether to submit a letter of support for the National Park Service - Rivers, Trails and Conservation Assistance Program (“RTCA”) grant to update the Carson River Master Plan. *(Lyndsey Boyer)*

Staff Summary: The National Park Service (“NPS”) is accepting nominations for the Rivers, Trails and Conservation Assistance Program. Staff and Member Kimbrough are proposing to submit a nomination to update the Carson River Master Plan. Nominations are due to NPS on March 1, 2022.

10. STAFF UPDATES - DISCUSSION ONLY

10A. Trails Coordinator Report: Activities related to trail projects managed by the Open Space Division, including updates on the Capital to Tahoe and Lincoln Bypass trails, Kings Canyon Trailhead, Prison Hill projects, Carson River Trails Phases II, III, and IV, and a recap of trail-related volunteer hours in 2021 *(Gregg Berggren)*

10B. Senior Natural Resource Specialist and Open Space Manager Report: Activities related to projects managed by the Open Space Division, including updates within the Carson River corridor. *(Lyndsey Boyer)*

10C. Director’s Report: Updates regarding the Department’s projects, programs, facilities, and events; grants; status of recruitment for vacant positions; and Board of Supervisor’s action items *(Jennifer Budge)*

11. MEMBERS’ ANNOUNCEMENTS – DISCUSSION ONLY

12. FUTURE AGENDA ITEMS – DISCUSSION ONLY

13. PUBLIC COMMENT:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

14. FOR POSSIBLE ACTION: TO ADJOURN

**PUBLIC COMMENT LIMITATIONS –

The Committee will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Parks, Recreation & Open Space Department by calling (775) 887-2262 or in writing at 3303 Butti Way, Building #9, Carson City, Nevada 89701 at least 24 hours in advance.

If you would like more information about any of the agenda items listed above, please contact the staff member listed at the end of the particular item you are interested in at (775) 887-2262.

To request a copy of the supporting materials for this meeting contact Patti Liebespeck at pliebespeck@carson.org or call (775) 887-2262.

This agenda and supporting materials are available at www.carson.org and at the Carson City Parks, Recreation & Open Space Department located at 3303 Butti Way, Building #9, Carson City, Nevada, 89701.

This notice has been posted at the following locations:
Carson City Parks, Recreation & Open Space Department
3303 Butti Way, Building #9, Carson City, Nevada
www.carson.org/agendas
<http://notice.nv.gov>