

**CARSON CITY CONSOLIDATED MUNICIPALITY  
NOTICE OF MEETING OF THE  
CULTURAL COMMISSION**

**Day:** Tuesday  
**Date:** March 15, 2022  
**Time:** Beginning at 5:30 pm  
**Location:** Community Center, Robert 'Bob' Crowell Board Room  
851 East William Street  
Carson City, Nevada

**AGENDA**

**NOTICE TO THE PUBLIC:**

• **Members of the public who wish to view the meeting may watch the livestream of the Cultural Commission meeting at [www.carson.org/granicus](http://www.carson.org/granicus) and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.**

• **The public may provide public comment in advance of a meeting by written submission to the following email address: [publiccomment@carson.org](mailto:publiccomment@carson.org). For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.**

**1. Call to Order, Roll Call, and Determination of Quorum**

**2. Public Comments and Discussion (three-minute time limit):**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of the Carson City Cultural Commission. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.

**3. For Possible Action: Approval of Minutes - December 13, 2021**

**4. For Possible Action: Adoption of Agenda as presented.**

**5. Agenda Items:**

5.a For Possible Action: Discussion and possible action to elect a Chair and Vice-Chair for the Carson City Cultural Commission ("Commission"). (Nancy Paulson, [npaulson@carson.org](mailto:npaulson@carson.org))

Staff Summary: Section 2.41.060(1) of the Carson City Municipal Code requires the members of the Commission to elect a chair and a vice chair of the Commission at the first meeting of the Commission each year.

5.b For Discussion Only: Discussion and presentation regarding an update on the Arts and Culture Program activities since the last Carson City Cultural Commission ("Commission") meeting held in December 2021. (Debra Soule, dsoule@visitcarsoncity.com and Nancy Paulson, npaulson@carson.org)

Staff Summary: The Carson City Culture & Tourism Authority ("CTA") Arts & Culture Program Manager and the Carson City Manager will provide an update on the Arts & Culture Program.

5.c For Possible Action: Discussion and possible action regarding a review and update of the Carson City Cultural Commission's ("CCCC") functions as identified in Carson City Municipal Code ("CCMC") 2.41.070, including a possible recommendation to the Board of Supervisors to continue or amend the functions of the CCCC. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The functions of the CCCC have not been reviewed and updated since inception in 2008. The current functions are very broad and need to be updated to identify the CCCC's roles and responsibilities in implementing the goals and strategies as outlined in the proposed Arts and Culture Strategic Plan.

5.d For Possible Action: Discussion and possible action regarding a recommendation to the Carson City Board of Supervisors ("Board") concerning proposed revisions and updates to the text, goals, and strategies of the Carson City Arts & Culture Master Plan including changing the title of the plan to Carson City Arts and Culture Strategic Plan 2022-2026 ("Plan") and adding an implementation section. (Nancy Paulson, npaulson@carson.org)

Staff Summary: Over the last several months, CTA and City staff have engaged with the various stakeholder groups to develop proposed revisions and updates to the Plan. CTA and City staff will present the proposed updates and revisions. Based on the discussion and input by the Carson City Cultural Commission ("CCCC"), staff will develop a final draft of the Plan for recommendation of approval by the Board.

5.e For Possible Action: Discussion and possible action regarding updating or amending the Redevelopment Special Event Grant Guidelines for arts and culture, including amending the guidelines to specify that funds provided from the Carson City Redevelopment Authority ("RDA") may be used to carry out any of the strategies included in the proposed Carson City Arts & Culture Strategic Plan 2022-2026 as long as they are allowed uses pursuant to the RDA Redevelopment Area Plans. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The RDA has historically allocated funds from the Redevelopment Revolving Fund for grants to support arts and culture special events in the redevelopment areas. However, based on direction provided by the Board of Supervisors at the Board Retreat held in February 2022, the current grant guidelines need to be updated and amended to expand the allowed uses to include those necessary to carry out the strategies included in the proposed Carson City Arts & Culture Strategic Plan 2022-2026.

## **6. For Discussion:**

City Manager's Arts & Culture Report  
Commissioner Reports / Comments  
Future Agenda Items

## Upcoming Meetings and Events

### 7. **Public Comments and Discussion (three-minute time limit):**

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### 8. **For Possible Action: To Adjourn**

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**\*\*PUBLIC COMMENT LIMITATIONS** - The Carson City Cultural Commission will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Rachael Evanson at [revanson@carson.org](mailto:revanson@carson.org) or call (775) 887-2100.

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