



## STAFF REPORT

**Report To:** Board of Supervisors **Meeting Date:** April 7, 2022

**Staff Contact:** Mirjana Gavric, Grants Administrator

**Agenda Title:** For Possible Action: Discussion and possible action regarding proposed Amendment #1 to the Funding Agreement between the State of Nevada, acting by and through its Division of Rural Community & Economic Development and the Community Development Block Grant ("CDBG") Program, and Carson City, revising the scope of work for Nevada Health Centers from the purchase and construction of a covered parking structure to the purchase of COVID-19 testing equipment and COVID-19 supplies using the Fiscal Year ("FY") 2021 Community Development Block Grant-Coronavirus ("CDBG-CV") allocation from Carson City. (Mirjana Gavric, MGavric@carson.org)

Staff Summary: Nevada Health Centers was awarded CDBG-CV funds in the amount of \$57,191 to convert the Nevada Health Center parking area into a COVID-19 screening and testing area (the "Covered Parking Structure project"). Nevada Health Centers attempted to and was unable to secure a contractor for the Covered Parking Structure project; therefore, Nevada Health Centers is requesting to change the scope of work to purchase COVID-19 testing equipment and COVID-19 supplies. The Nevada Governor's Office of Economic Development, acting as the grantor, has approved the request for a change in scope of work.

**Agenda Action:** Formal Action / Motion **Time Requested:** Consent

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### **Proposed Motion**

I move to approve, and authorize the Mayor to sign, the amendment.

### **Board's Strategic Goal**

Quality of Life

### **Previous Action**

On September 17, 2020, the Board of Supervisors approved the allocation of \$57,191 of CDBG-CV funding for FY 2021 to Nevada Health Centers for the Covered Parking Structure project.

### **Background/Issues & Analysis**

After receiving its allocation, Nevada Health Centers advertised their construction bid on August 21, 2021 and November 8, 2021, and received no bids. In addition, on November 8, 2021, Stacey Giomi (Director of Facilities & Emergency Preparedness for Nevada Health Centers) contacted three contractors recommended by the

manufacturer of the materials for the parking structure. None of the above efforts resulted in a bid, for various reasons related to the current state of the economy.

On December 2, 2021, Nevada Health Centers, Carson City and the Nevada Governor’s Office of Economic Development discussed the next steps for this project and determined that Nevada Health Centers would contact a single Nevada licensed contractor to obtain a bid. Nevada Health Centers contacted Schell Creek Construction who also indicated that they would not be able to provide a bid.

As a result, Nevada Health Center and Carson City obtained the approval of the Nevada Governor’s Office of Economic Development to change the scope of work for this award. Nevada Health Centers has utilized \$1,912.50 for planning costs related to the Covered Parking Structure project. The balance of \$55,278.50 would be shifted to purchase three Abbott Rapid DX ID Now Analyzer Kits for PCR testing, three Sofia 2 SARS Antigen Test Kits, supplies for the Abbott ID Now Analyzer Kits, Pulse oximeters for COVID-19, HEPA air filtering machines and replacement filters, N95 masks, hand sanitizers and other related supplies which are eligible uses of CDBG-CV funding.

The project name for this award will be changed from Covered Parking Structure project to COVID-19 Equipment and Supplies project. Attached are all supporting documents.

**Applicable Statute, Code, Policy, Rule or Regulation**

Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383 as amended; 42 U.S.C.-5301 et seq.; NRS Chapter 332

**Financial Information**

**Is there a fiscal impact?** No

**If yes, account name/number:**

**Is it currently budgeted?** Yes

**Explanation of Fiscal Impact:**

**Alternatives**

Do not approve the amendment and/or provide alternative direction to staff.

**Attachments:**

[CDBG-CV 20-PF-10 Scope & Budget Change Request 3-28-2022.pdf](#)

[NVHC Scope of Work Approved by NGOED.pdf](#)

**Board Action Taken:**

Motion: _____	1) _____	Aye/Nay
	2) _____	_____
		_____
		_____
		_____

\_\_\_\_\_  
(Vote Recorded By)



# CARSON CITY, NEVADA

CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

March 28, 2022

Jessica Sanders, Program Administrator  
Nevada Governor's Office of Economic Development  
Community Development Block Grant Programs  
808 West Nye Lane  
Carson City, NV 89703

Dear Mrs. Sanders,

This letter is a request for a scope and budget change for CDBG-CV 20/PF/10, the Nevada Health Centers Parking Structure project. Due to the economic shift between 2020 and 2021, Nevada Health Center was not able to obtain a bid for this construction project; therefore, Carson City and Nevada Health Centers are requesting a change in scope of work and a no cost budget adjustment. The Notice to Proceed for this project was issued December 31, 2020.

Attached to this request are three memos that outline the steps taken to secure a bid for this project. Nevada Health Centers advertised their construction bid August 21, 2021, and again on November 8, 2021. In addition, on November 8, 2021, Mr. Giomi the Director of Facilities & Emergency Preparedness for Nevada Health Centers reached out to three contractors who were recommended by the manufacture of the materials for the carport. None of the above efforts resulted in a bid for this project.

On December 2, 2021, a Teams meeting was held with Nevada Health Centers, Carson City and the Nevada Governor's Office of Economic Development to discuss the next steps for this project. In this meeting it was determined that Nevada Health Centers would contact a single Nevada Licensed contractor to obtain a bid. On January 28, 2022, Nevada Health Centers received a letter from Schell Creek Construction stating that they would not be able to provide a bid, see attached letter.

Due to these unfortunate circumstances, Nevada Health Centers is requesting to utilize the remaining grant funds of \$55,278.50 on 3 Abbott Rapid DX ID Now Analyzer Kits for PCR testing, 3 Sofia 2 SARS Antigen Test Kits, supplies for the Abbott ID Now Analyzer kits, Pulse-oximeters for COVID-19, HEPA air filtering machines and replacement filters, PPE masks, hand sanitizers and other related supplies. The new project name for this change is COVID-

## DEPARTMENT OF FINANCE

201 North Carson Street, Suite #3, Carson City, NV 89701 - (775) 887-2133 (775) 887-2107 fax

19 Equipment and Supplies. Nevada Health Centers is requesting the change be effective 12/1/2021.

Attached to this letter you will find a signed Scope and Budget Change Request Form, a new budget and scope of work, three memos that outline the steps taken to secure a bid for this project and a letter from Schell Creek Construction.

We look forward to your reply and please let me know if you have any additional questions.

Sincerely,



Mirjana Gavric  
Grants Administrator

CC: Stacey Giomi, Director of Facilities & Emergency Preparedness  
Anne Miller, Senior Accountant



## CDBG-CV Budget & Scope Change Request

NAME OF GRANTEE (AGENCY): Nevada Health Centers, Inc.	DATE February 14, 2022
PROJECT TITLE & GRANT # CSBG CV 20PF10	GRANT AMOUNT: \$57,191.00

EXPENDITURE TYPE	ORIGINAL BUDGET	PROPOSED BUDGET	DIFFERENCE +/-
Consultants/Contracts	57,191.00	\$1,912.50	-55,278.50
Equipment	\$0.00	\$17,000.00	+17,000.00
Supplies	\$0.00	\$38,278.50	+38,278.50

**Justification** The original grant request was to install two parking lot covers to provide protection for COVID testing and vaccination drive-up clinics. We have tried for months to obtain quotes from contractors to provide their services to construct the covers and we have failed to obtain interest from any contractors after two competitive bidding opportunities.

We are now seeking to convert the funds to key items that can be used to test for COVID, administer vaccines to patients, and to provide patients with test equipment to monitor their health in the event they become infected with COVID. The testing device requested under the equipment category can complete a-PCR test in under 15 minutes. Supplies would include pulse oximeter devices, PPE, N95 masks for staff, test kits for the testing devices for rapid assessments, as well as individual bottles of hand sanitizer for distribution to patients.

We would like to request this change be effective December 1, 2021. Due to the delay in response from contractors, Nevada Health Centers has recently purchased COVID related supplies that we would request be covered under this change in scope.

<b>I certify that the above information is correct:</b>	
Authorized Signature <u>Kathy Triplett</u> <small>Digitally signed by Kathy Triplett, DN: cn=Kathy Triplett, o=Nevada Health Centers, ou=Carson City, email=KTriplett@nhcnevada.com, c=US</small>	Date <u>2/14/2022</u>
Title: CFO	
<b>FOR CARSON CITY STAFF USE ONLY:</b>	
Carson City Staff Signature <u><i>[Signature]</i></u>	<u>3/8/2022</u>

**Change in Scope of Work**

This CDBG grant was originally written and approved as a construction grant in which the NVHC Sierra clinic’s COVID-19 testing location would build two parking lot covers which would provide protection to patients, and employees, at the drive-up testing/vaccine clinics. After numerous attempts and two competitive bid opportunities, we have not been able to obtain interest from any contractors for this project.

At this time, we would like to request a change in scope of work for the CDBG CV 20PF10 grant and utilize the remaining funds for COVID-19 Equipment and Supplies in order to continue to provide timely and effective COVID-19 testing, vaccinations and continued monitoring of symptoms for the Carson City community.

With these funds NVHC will purchase three (3) Abbott Rapid DX ID NOW Analyzer Kits for PCR testing of community members and patients. A Rapid PCR is more applicable for asymptomatic testing and can offer results in fifteen (15) minutes rather than sending specimens to an off-site laboratory. Results from off-site testing facilities can take three to five days to return. This test can also be used to conduct rapid testing of employees, which benefits the community by ensuring our healthcare providers are not spreading disease and it allows them to remain available to provide treatment to patients and other community members.

In addition to the Abbott ID Now Analyzer Kits, NVHC will purchase supplies that will be utilized at our weekly, community-wide, testing/vaccine clinics and within our Sierra and Carson City School Based locations. These supplies include three (3) Sofia 2 SARS Antigen Test kits which are used for patients who present for testing with COVID-19 symptoms and other flu-like symptoms; supplies for the Abbot ID Now Analyzer kits; pulse-oximeters for COVID-19 and breathing compromised patients to monitor their oxygen levels at home in order to determine when to seek higher care; HEPA air filtering machines and replacement filters; PPE to include masks, hand sanitizer and other supplies that are used to reduce the spreading of COVID-19 within the clinic and testing locations.

**Revised Budget**

Cost Category	CDBG-CV	Local		State	Other Federal	Other	Totals
		Cash	In Kind				
Consultants/Contracts	1,912.50						1,912.50
Equipment	17,000.00						17,000.00
Supplies	38,278.50						38,278.50

**Budget Narrative**

**Consultants/Contracts: \$1,912.50**

Great Basin Consulting Group was used for the Environmental Assessment record search, site visit and report preparation under the original Scope of Work.

**Equipment: \$17,000.00**

ID NOW analyzer Intro Kits PCR test kits for rapid COVID-19 testing of asymptomatic community members and employees. NVHC would purchase two (2) PCR test kits for the Sierra location and one (1) PCR test kit for the Carson City School Based location for rapid testing of community members and employees who present for testing without full COVID-19 symptoms. These PCR kits provide rapid results with a high degree of accuracy and will be utilized during our clinic-based COVID-19 testing and vaccine clinics.

**Supplies: \$38,278.50**

NVHC will purchase and utilize COVID-19 supplies at both our community-based and clinic-based COVID-19 testing and vaccine clinics. Supplies will support the ongoing operations of COVID-19 related activities and will help keep community members, patients and employees from continuing the spread of COVID-19. Supplies that will support the PCR Test Kits for continued use over the next several months, as well as the purchase of Sofia 2 SARS Antigen test kits for the testing of symptomatic patients and community members. In addition to testing supplies NVHC will purchase pulse-oximeters for COVID-19 patients to monitor their oxygen levels while at home, which will assist community members in knowing when to seek further medical care. In addition to these testing supplies, NVHC will purchase HEPA air filtering machines and replacement filters for the common areas within the clinic locations. Additionally, replacement filters for the existing HEPA air filtering machines are expensive and should be changed frequently. NVHC will also purchase PPE and hand sanitizer to help reduce the spread of COVID-19 within the Carson City community and our clinic locations.

# Memo



**To:** Grant File 313 (Carson City CDBG)  
Anne Miller

**From:** Stacey Giomi *Robert S. Adams*

**Date:** September 17, 2021

**Re:** Contractor Bid Results – Carson City Carport Structure

The construction bid documents for the Carson City CDBG carport structure were completed on August 12, 2021. These were reviewed and approved by Mirjana Gavric, Carson City Grants Administrator and Jessica Sanders from the Governor's Office of Economic Development.

I contacted the Nevada Appeal legal advertising department and arranged for a legal advertisement to be placed in the August 21, 2021 Nevada Appeal. In addition, to the legal advertisement, the Nevada Health Centers website also advertised the bidding opportunity starting on August 20, 2021 <https://www.nevadahealthcenters.org/bids/>

The instructions to bidders required all bids to be received at the NVHC corporate headquarters by 2 pm on September 14, 2021. This deadline provided contractors a total of 24 days after the advertisement ran in the Nevada Appeal and 25 days after the bid documents were posted on the NVHC website.

Nevada Health Centers has relationships with several contractors throughout the State based off of work these contractors have performed in the past. These four contractors were sent letters inviting them to bid on the project. These contractors include;

- Great Lake Construction
- Quil Construction
- Schell Creek Construction
- Shaheen – Beauchamp Builders

Unfortunately, no bids were received from any contractors, this includes the four that were sent invitation to bid letters. Two of the four did send an email indicating that they appreciated the opportunity, but they are choosing not to bid at this time for various reason.

I am unclear on the next steps are. I will be in touch with Ms. Gavric, and Ms. Sanders to determine how to proceed.

**Enclosures:**

- Nevada Appeal legal ad documentation
- NVHC webpage screen shot – bidding opportunity
- Invitation to bid letters to contractors
- No bid emails





Proof and Statement of Publication  
AD #: 16215

580 Mallory Way, Suite 200, Carson City, NV  
89701 PO Box 648, Carson City, NV 89702  
(775) 881-1201 FAX: (775) 887-2408

Customer Account #: 9326

Legal Account

NEVADA HEALTH CENTERS, INC.

3325 Research Way  
Carson City, NV 89706

**Jody Mudgett says:**

That she is a legal clerk of the  
Nevada Appeal a newspaper published  
Wednesday and Saturday  
at Carson City, in the State of Nevada.

**Copy Line**

8/21 NAP NTC Carport

PO #:

AD #: 16215

of which a copy is hereto attached, was published  
in said newspaper for the full required period of 1  
time(s) commencing on 08/21/2021  
and ending on, 08/21/2021  
all days inclusive.

Signed: *Jody Mudgett*

**Statement:**

Date	Amount	Credit	Balance
08/21/21	208.00	0.00	208.00

**legals-  
carson city**

**legals-  
carson city**

**NOTICE TO CONTRACTORS**

Proposals requested by Nevada Health Centers – A Nevada Non-Profit Corporation – for the construction of a commercial carport structure and related work. Proposals will be received by Nevada Health Centers until 2:00 pm local time on September 14, 2021 for the project entitled: *Sierra Commercial Carport*. Said proposal shall include all labor, permits, tools, implements, machinery, equipment, materials (excluding those provided by Nevada Health Centers as indicated in the bid documents) and any incidentals necessary to complete the work in the manner and time prescribed, and in strict conformity with the contract documents. In general, the major work items include: the installation of two (2) pre-fabricated semi-cantilever carport structures with integrated lighting. The materials, plans and structural calculations for the carport structure will be provided by Nevada Health Centers. Plans are also provided for the addition of electrical lighting. This project is funded by a grant from the State of Nevada Governor's Office of Economic Development through the Consolidated Municipality of Carson City via the Community Development Block Grant Program. As such, the contractor will be required to comply with Nevada Revised Statutes as well as requirements of the CDBG program and the federal Davis/Bacon Wage Act as outlined in the bid documents. Digital copies of the instructions to bidders, sample contract, plans, specifications, and related documents are available for download through the Nevada Health Centers website at: [www.nvhealthcenters.org/bids](http://www.nvhealthcenters.org/bids). The project coordinator for this project is Stacey Glomi, Director of Facilities with Nevada Health Centers. He may be reached at: 775-888-6661 or [sglomi@nvhealthcenters.org](mailto:sglomi@nvhealthcenters.org).

Pub: August 21, 2021

Ad#16215

# Memo



**To:** Grant File 313 (Carson City CDBG)  
Anne Miller

**From:** Stacey Giomi *Robert S. Stone*

**Date:** December 8, 2021

**Re:** Contractor Bid Results – Carson City Carport Structure – 2<sup>nd</sup> Bid Process

Nevada Health undertook a competitive bidding process in August and September of 2021 in order to seek bids from qualified contractors who would be interested in constructing the commercial carports that were awarded to us via a CDBG grant. That process did not result any contractors bidding.

I received direction from the State of Nevada and Carson City (granting agencies) that we would need to complete a second competitive bid process. I started that process in November and in this instance ran the advertisement in the Reno Gazette-Journal in an attempt to reach a larger audience.

The ad ran in the Gazette-Journal on November 8, 2021. Concurrently, the bid opportunity was advertised on the Nevada Health Center's website from November 8, 2021 through December 1, 2021. The bids were scheduled to be opened on December 1 at 3:15 pm local time. We did not receive any responses to the bid advertisement.

On November 8, 2021, I contacted three contractors who were recommended by the manufacturer of the materials for the carport. These contractors had worked on similar projects in the past. Two of the three contractors were interested, the third was interested, but was not a Nevada licensed contractor. The two that were interested indicated that they would review the documents and submit bid. Subsequently, one of them replied via email that they had too much work and were not going to be responding to the bid. The second contractor did not respond at all.

I am unclear on the next steps are. I will be in touch with Ms. Gavric, and Ms. Sanders to determine how to proceed.

Enclosures:  
Reno Gazette Journal Affidavit of Publication

**PROOF OF  
PUBLICATION**

**STATE OF WISCONSIN-SS.  
COUNTY OF BROWN**

NEVADA HEALTH CENTERS INC.  
3325 RESEARCH WAY

CARSON CITY NV 89706

Being first duly sworn, deposes and says: That as the legal clerk of the Reno Gazette-Journal, a daily newspaper of general circulation published in Reno, Washoe County, State of Nevada, that the notice referenced below has published in each regular and entire issue of said newspaper issue dated between: 11/08/2021 - 11/08/2021, for exact publication dates please see last line of Proof of Publication below.

**NOTICE TO CONTRACTORS**

Proposals requested by Nevada Health Centers - A Nevada Non-Profit Corporation - for the construction of a commercial carport structure and related work. Proposals will be received by Nevada Health Centers until 3:00 pm local time on December 1, 2021 for the project entitled: Sierra Commercial Carport. Said proposal shall include all labor, permits, tools, implements, machinery, equipment, materials (excluding those provided by Nevada Health Centers as indicated in the bid documents) and any incidentals necessary to complete the work in the manner and time prescribed, and in strict conformity with the contract documents. In general, the major work items include: the installation of two (2) prefabricated semi-cantilever carport structures with integrated lighting. The materials, plans and structural calculations for the carport structure will be provided by Nevada Health Centers. Plans are also provided for the addition of electrical lighting. This project is funded by a grant from the State of Nevada Governor's Office of Economic Development through the Consolidated Municipality of Carson City via the Community Development Block Grant Program. As such, the contractor will be required to comply with Nevada Revised Statutes as well as requirements of the CDBG program and the federal Davis/Bacon Wage Act as outlined in the bid documents. Digital copies of the instructions to bidders, sample contract, plans, specifications, and related documents are available for download through the Nevada Health Centers website at: [www.nvhealthcenters.org/bids](http://www.nvhealthcenters.org/bids). The project coordinator for this project is Stacey Gloml, Director of Facilities with Nevada Health Centers. He may be reached at 775-888-4441 or [sgloml@nvhealthcenters.org](mailto:sgloml@nvhealthcenters.org).  
No.4989479 November 8, 2021

11/08/2021

*Daniel Roberts*

Legal Clerk

Subscribed and sworn before me this  
8th of November 2021,

*Vicky Felty*

NOTARY PUBLIC RESIDING  
AT STATE OF WISCONSIN  
COUNTY OF BROWN

Notary Expires:

9-19-25

Ad#:0004989479  
P O : Legal Notice RGJ  
# of Affidavits 1  
This is not an invoice

VICKY FELTY  
Notary Public  
State of Wisconsin

3

# Memo



**To:** Grant File 313 (Carson City CDBG)  
Anne Miller

**From:** Stacey Giomi *Robert S. Giomi*

**Date:** December 30, 2021

**Re:** Contractor Bid Results – Carson City Carport Structure – Follow-up to 2<sup>nd</sup> bid process

Nevada Health undertook a competitive bidding process in August and September of 2021 in order to seek bids from qualified contractors who would be interested in constructing the commercial carports that were awarded to us via a CDBG grant. That process did not result any contractors bidding.

I received direction from the State of Nevada and Carson City (granting agencies) that we would need to complete a second competitive bid process. I started that process in November and in this instance ran the advertisement in the Reno Gazette-Journal in an attempt to reach a larger audience.

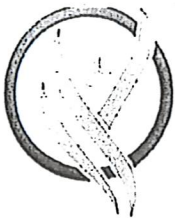
The ad ran in the Gazette-Journal on November 8, 2021. Concurrently, the bid opportunity was advertised on the Nevada Health Center's website from November 8, 2021 through December 1, 2021. The bids were scheduled to be opened on December 1 at 3:15 pm local time. We did not receive any responses to the bid advertisement.

On November 8, 2021, I contacted three contractors who were recommended by the manufacturer of the materials for the carport. These contractors had worked on similar projects in the past. Two of the three contractors were interested, the third was interested, but was not a Nevada licensed contractor. The two that were interested indicated that they would review the documents and submit bid. Subsequently, one of them replied via email that they had too much work and were not going to be responding to the bid. The second contractor did not respond at all. The contractors were:

- Ranger Construction – Kurt Jameson  
This contractor was interested in bidding and received the bid documents via email; however, they failed to return a sealed bid.
- Diamond G Construction – Mike Grashuis  
This contractor was interested in bidding and received the bid documents via email. Subsequently, I received an email from him indicating that their current workload preventing them from submitting a sealed bid.
- Floy Parker Construction – Floyd Parker  
Mr. Parker contacted me via e-mail when he heard about the project. He received the bid documents via email. Subsequently, he disclosed to me that

his company is not licensed in Nevada. He was informed that only licensed contractors could bid on the project. He indicated he would not be seeking a Nevada license in time to submit a sealed bid.

On December 2, 2021, Anne Miller and I held a phone conference with Ms. Garvic from Carson City, and Ms. Sanders from the State of Nevada. During this phone conference, it was determined that NVHC would contact a single Nevada Licensed contractor and obtain a bid for the project. Since that time, I have contacted Schell Creek Construction and have provided them with a set of plans as well as the bid documents that were advertised during the competitive bidding process. Schell Creek indicated that they should have a bid put together by the middle to end of January.



August 23, 2021

Jerry Ricci  
Schell Creek Construction  
P.O. Box 2258  
Fernley, NV 89408

Dear Jerry,

Nevada Health Centers is undertaking a project to construct two commercial carport structures through a Carson City Community Development Block Grant. The project involves installing the pre-constructed carport as well as adding lighting to the carport and area immediately surrounding it.

Nevada Health Centers is supplying the carport materials, including a complete set of construction plans, structural calculations and electrical plans. The contractor will be responsible for obtaining the permit and completing construction in accordance with the provided plans.

I am writing to you in the hope that you will be interested in bidding on this project. The project is funded by the Community Development Block Grant program and has several conditions that must be met. Those conditions and the entire bid document are available at our website at: [www.nvhealthcenters.com/bids](http://www.nvhealthcenters.com/bids)

Please do not hesitate to contact me if you have any questions or need any additional information. Thank you.

Sincerely,

R. Stacey Giomi  
Director of Facilities

NORTHERN NEVADA REGION ADMINISTRATIVE OFFICE  
3325 Research Way, Carson City, NV 89706 | Phone 775.887.1590 | Fax 775.887.7047

SOUTHERN NEVADA REGION ADMINISTRATIVE OFFICE  
1799 Mount Mariah Drive, Las Vegas, NV 89106 | Phone 702.307.5414 | Fax 702.307.5421

[nvhealthcenters.org](http://nvhealthcenters.org)



**Main Office Location**

65 McCart Street, Suite 201  
Fernley, NV 89408  
PH: 775.835.8657

**Elko Office Location**

2162 Pinion Road  
Elko, NV 89801  
PH: 775.753.8966

FAX: 775.835.8655

MAILING ADDRESS P.O. Box 2258 • Fernley, NV • 89408

January 28, 2022

Nevada Health Centers  
ATTN: Stacey Giomi  
3325 Research Way 2<sup>nd</sup> Floor  
Carson City, NV 89706

Stacey,

This is regarding the carport project you asked me to bid for your Carson City facility. Unfortunately, I'm not going to be able to provide you with a bid. I am not able to get either a concrete sub-contractor or metal sub-contractor to bid the project. This is because of the prevailing wage rate requirement as well as the state law regarding the need to use union apprentice employees. There are just not enough apprentice employees in the area for the subs to us. Additionally, the cost for this project will be much high than I think you are going to be willing to pay. I did receive a bid for the electrical portion of the job and that bid was \$54,000.

Once again, I'm sorry that I'm not going to be able to help you with this project. I look forward to working with you on any future projects you may have. Thank you.

Jerry Ricci

President





August 23, 2021

Dennis Louks  
Great Lakes Construction  
6255 Shenandoah Ave.  
Las Vegas, NV 89156

Dear Dennis,

Nevada Health Centers is undertaking a project to construct two commercial carport structures through a Carson City Community Development Block Grant. The project involves installing the pre-constructed carport as well as adding lighting to the carport and area immediately surrounding it.

Nevada Health Centers is supplying the carport materials, including a complete set of construction plans, structural calculations and electrical plans. The contractor will be responsible for obtaining the permit and completing construction in accordance with the provided plans.

I am writing to you in the hope that you will be interested in bidding on this project. The project is funded by the Community Development Block Grant program and has several conditions that must be met. Those conditions and the entire bid document are available at our website at: [www.nvhealthcenters.com/bids](http://www.nvhealthcenters.com/bids)

Please do not hesitate to contact me if you have any questions or need any additional information. Thank you.

Sincerely,

R. Stacey Giomi  
Director of Facilities

NORTHERN NEVADA REGION ADMINISTRATIVE OFFICE  
3325 Research Way, Carson City, NV 89706 | Phone 775.887.1590 | Fax 775.887.7047

SOUTHERN NEVADA REGION ADMINISTRATIVE OFFICE  
1799 Mount Mariah Drive, Las Vegas, NV 89106 | Phone 702.307.5414 | Fax 702.307.5421

[nvhealthcenters.org](http://nvhealthcenters.org)

## Stacey Giomi

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**From:** Dennis Louks <dlouks@cox.net>  
**Sent:** Thursday, September 2, 2021 3:21 PM  
**To:** Stacey Giomi

Caution! This message was sent from outside your organization.

Stacey,

I received your letter regarding the carport structure for your facility in Carson City. I appreciate the opportunity for us to bid on this, but we have too many projects we are working on at the present time to take this on. Your project is especially time-consuming because of the many grant compliance requirements, so I'm sorry to say we will not be bidding.

Please keep us in mind for future projects.

Thank you,

Dennis Louks, General Manager  
Great Lakes Construction

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Confidentiality Notice: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.



August 23, 2021

Jeff Shaheen  
Shaheen Beauchamp Builders  
318 N. Carson St., Suite 202  
Carson City, NV 89701

Dear Jeff,

Nevada Health Centers is undertaking a project to construct two commercial carport structures through a Carson City Community Development Block Grant. The project involves installing the pre-constructed carport as well as adding lighting to the carport and area immediately surrounding it.

Nevada Health Centers is supplying the carport materials, including a complete set of construction plans, structural calculations and electrical plans. The contractor will be responsible for obtaining the permit and completing construction in accordance with the provided plans.

I am writing to you in the hope that you will be interested in bidding on this project. The project is funded by the Community Development Block Grant program and has several conditions that must be met. Those conditions and the entire bid document are available at our website at: [www.nvhealthcenters.com/bids](http://www.nvhealthcenters.com/bids)

Please do not hesitate to contact me if you have any questions or need any additional information. Thank you.

Sincerely,

R. Stacey Giomi  
Director of Facilities

## Stacey Giomi

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**From:** Jeff Shaheen <Jeff@SBBuilders.com>  
**Sent:** Tuesday, September 7, 2021 12:45 PM  
**To:** Stacey Giomi

Warning! This message was sent from outside your organization and we are unable to verify the sender.

Stacey,  
After review we have decided to pass on submitting a bid proposal for this project.

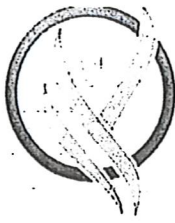
Good luck with the bid.

Thank you,



Shaheen Beauchamp  
BUILDERS LLC

Jeff Shaheen  
Shaheen Beauchamp Builders LLC  
318 N. Carson St. # 202  
Carson City, NV 89701  
775-885-2294 ext 105  
775-885-9791 fax  
[www.sbuilders.com](http://www.sbuilders.com)



Letter 4

August 23, 2021

Jim Quilici  
Quil Construction  
P.O. Box 561  
Carson City, NV 89702

Dear Jim,

Nevada Health Centers is undertaking a project to construct two commercial carport structures through a Carson City Community Development Block Grant. The project involves installing the pre-constructed carport as well as adding lighting to the carport and area immediately surrounding it.

Nevada Health Centers is supplying the carport materials, including a complete set of construction plans, structural calculations and electrical plans. The contractor will be responsible for obtaining the permit and completing construction in accordance with the provided plans.

I am writing to you in the hope that you will be interested in bidding on this project. The project is funded by the Community Development Block Grant program and has several conditions that must be met. Those conditions and the entire bid document are available at our website at: [www.nvhealthcenters.com/bids](http://www.nvhealthcenters.com/bids)

Please do not hesitate to contact me if you have any questions or need any additional information. Thank you.

Sincerely,

R. Stacey Giomi  
Director of Facilities

March 28, 2022

Ms. Mirjana Gavric  
Grants Administrator  
Consolidated Municipality  
201 North Carson Street, Suite #3  
Carson City, NV 89701

**RE: Extension #1: Nevada Health Centers- Diagnostic Device for COVID-19 testing (Covered Parking Structure) Project, CDBG-CV 20/PF/10**

Dear Ms. Gavric:

We are in receipt of your request for a scope of work change for the above grant. The Scope of Work will be changed from the purchase and construction of a covered parking structure to the purchase of the following: 3 Abbott Rapid BX ID Now Analyzer Kits for PCR testing, 3 Sofia 2 SARS Antigen Test Kits, Supplies for the Abbot ID Now Analyzer kits, Pulse-oximeters for COVID-19, HEPA air filtering machines and replacement filters, PPE masks, hand sanitizer and other supplies.

We understand that the scope of work change is due to not being able to find a contractor for the construction of the covered parking structure. Nevada Health Center went out to bid on the project twice and reached out to a construction company and were still unable to receive any bids on the project.

Per your request the scope of work has been changed to the purchase of equipment and supplies. Please ensure that procurement of the equipment is in accordance with the State and Federal requirements.

Enclosed is the grant amendment reflecting the scope of work change. Please return the signed document to our office and retain a copy for the city's grant file. Please contact us if you have any questions regarding this letter of approval.

Sincerely,



Bob Potts  
Deputy Director  
Governor's Office of Economic Development

cc: GOED Business Office

**AMENDMENT #1**  
**NVHC Covered Parking Structure project, CDBG-CV 20/PF/10**

36786A Funding Agreement Amendment Between the State of Nevada  
Acting By and Through Its Division of Rural Community & Economic Development and the  
Community Development Block Grant (CDBG) Program  
(Grantor)

808 West Nye Lane, Carson City, NV 89703

Phone: 775-687-9900

and

Carson City  
(Grantee)

201 North Carson Street

Carson City, NV 89701

Phone: 775-887-2133

*FOR THE PURPOSES OF purchasing diagnostic devices that can complete COVID-19 PCR test in under 15 min and include the supplies.*

WHEREAS, the CDBG-CV 2020 allocation in the amount of \$14,488,197 from the Department of Housing and Urban Development (HUD) was allocated to state counties, municipalities, and nonprofit organizations for community and economic development activities;

WHEREAS, the State CDBG program has determined this project, funded for \$57,191, is both necessary and in the best interests of the State of Nevada;

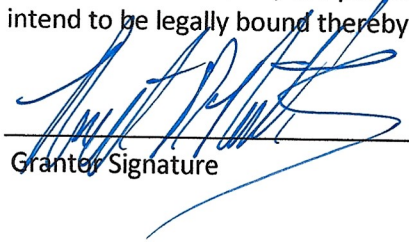
NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

**FUNDING AGREEMENT AND MODIFICATION.** The Nevada CDBG-CV 2020 Funding Agreement, Carson City: NVHC Covered Parking Structure project, CDBG-CV 20/PF/10 is hereby amended to include the following revisions to the Funding Agreement Term:

**SCOPE OF WORK.** The Scope of Work will be changed from the purchase and construction of a covered parking structure to the purchase of the following items: 3 Abbott Rapid BX ID Now Analyzer Kits for PCR testing, 3 Sofia 2 SARS Antigen Test Kits, Supplies for the Abbot ID Now Analyzer kits, Pulse-oximeters for COVID-19, HEPA air filtering machines and replacement filters, PPE masks, hand sanitizer and other supplies.

**AMENDMENT #1**  
**NVHC Covered Parking Structure project, CDBG-CV 20/PF/10**

IN WITNESS WHEREOF, the parties hereto have caused this Funding Agreement to be signed and intend to be legally bound thereby.

  
\_\_\_\_\_  
Grantor Signature

3/30/22  
\_\_\_\_\_  
Date

Deputy Director  
\_\_\_\_\_  
Grantor's Title

\_\_\_\_\_  
Grantee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Grantee's Title