

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CHARTER REVIEW COMMITTEE**

Day: Tuesday
Date: April 12, 2022
Time: Beginning at 1:30 pm
Location: Community Center, Robert ‘Bob’ Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO THE PUBLIC:

• **Members of the public who wish to view the meeting may watch the livestream of the Charter Review Committee meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.**

• **The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.**

1. Call to Order

2. Roll Call

3. Public Comment:

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

4. For Possible Action: Approval of Minutes - February 24, 2022

5. Agenda Items:

5.A For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend subsection 1.060(3) of the Carson City Charter to remove the deadline for realignment of ward boundaries. (Stephanie Hicks, shicks@carson.org)

Staff Summary: Subsection 1.060(3) of the Carson City Charter sets the deadline for the realignment of ward boundaries for January 1 preceding the next general election after a significant change in the population of a ward has taken place or after the receipt of decennial

US Census Bureau data. This amendment seeks to remove that deadline to allow for more flexibility in the ward realignment process.

5.B For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend subsection 2.010 of the Carson City Charter to clarify when the term of office for members of the Board of Supervisors and Mayor begin and end. (Stephanie Hicks, shicks@carson.org)

Staff Report: Subsection 2.010 of the Carson City Charter defines the term of office for members of the Board of Supervisors and Mayor. This amendment seeks to further define the term of office by including a specific date and time in the subsection for the end of one term and the beginning of the next.

5.C For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors that subsection 2.100(1) of the Carson City Charter amend the required style of ordinances from “The Board of Supervisors of Carson City do ordain” to “The Board of Supervisors of Carson City does ordain.” (Stephanie Hicks, shicks@carson.org)

Staff Summary: The language of subsection 2.100(1) of the Carson City Charter includes a grammatical error. The proposed amendment would correct the error.

5.D For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend subsection 3.015 of the Carson City Charter to have the Mayor Pro Tempore assume the Office of Mayor and establish the process of filling the vacancy left by the Mayor Pro Tempore in the event of a vacancy in the Office of Mayor. (Stephanie Hicks, shicks@carson.org)

Staff Summary: Pursuant to subsection 3.015 of the Carson City Charter, the Mayor Pro Tempore performs the duties of Mayor during the absence or disability of the Mayor however, they do not assume the Office of Mayor and no mechanism exists for the filling of the vacancy left by the Mayor Pro Tempore in the event of a vacancy in the Office of Mayor. This amendment to the Carson City Charter seeks to have the Mayor Pro Tempore assume the Office of Mayor in the event of a vacancy in that office and establish the process by which the vacancy left by the Mayor Pro Tempore on the Board of Supervisors can be filled.

5.E For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend subsection 1.060 of the Carson City Charter to create two new wards within Carson City and an amendment to subsection 2.010 of the Carson City Charter to change the election of Supervisors from at large to being elected by registered voters within the ward that they represent. (Stephanie Hicks, shicks@carson.org)

Staff Report: Subsection 1.060 of the Carson City Charter sets the number of wards for the Board of Supervisors at four. Subsection 2.010 of the Carson City Charter requires that all Supervisors be elected by the registered voters of Carson City at large. This amendment would add two additional wards for the Board of Supervisors, and require that Supervisors be elected by the registered voters within the boundaries of the ward that they represent.

5.F For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend subsection 2.090(1) of the Carson City Charter to replace "not

repugnant to the Constitution" with "not in conflict with the Constitution." (Stephanie Hicks, shicks@carson.org)

Staff Summary: Subsection 2.090 of the Carson City Charter states that the Board of Supervisors may take actions so long as they are "not repugnant to the Constitution." This amendment seeks to replace the word "not repugnant" in this section with "not in conflict."

5.G For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend the Carson City Charter to require the Board of Supervisors to adopt an ordinance to assess an annual vehicle registration fee. (Stephanie Hicks, shicks@carson.org)

Staff Summary: Pursuant to subsection 2.090 of the Carson City Charter, the Board of Supervisors has the power to make and pass all ordinances not repugnant to the Constitution. This amendment seeks to require the passage of an ordinance by the Board of Supervisors to establish a vehicle registration fee on vehicles owned by Carson City residents.

5.H For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend subsection 2.110(3) of the Carson City Charter to require that emergency ordinances expire 30 days after adoption. (Stephanie Hicks, shicks@carson.org)

Staff Summary: Pursuant to subsection 2.110(3) of the Carson City Charter, in a case of emergency, the Board of Supervisors may, by unanimous consent, take final action on an ordinance immediately or at a special meeting. This amendment seeks to set an expiration date on emergency ordinances of 30 days after adoption after which said ordinance would be required to go through the regular process.

5.I For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend subsection 3.010(1)(c) of the Carson City Charter to limit the time during which the Mayor may exercise emergency powers. (Stephanie Hicks, shicks@carson.org)

Staff Summary: Pursuant to subsection 3.010(1)(c) of the Carson City Charter, the Mayor may perform emergency duties to ensure the general health, welfare, and safety of Carson City. This amendment to the Carson City Charter would place a limit on the duration of time during which the Mayor may exercise emergency powers.

5.J For Possible Action: Discussion and possible action regarding future agenda items and meeting dates and possible direction to staff on the same. (Stephanie Hicks, shicks@carson.org)

Staff Summary: Discussion on potential future agenda items and the need for future meetings. Any proposed changes to the City Charter will need to be provided in a Legislative Bill Draft Request which will be due in September.

6. Public Comment:

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

7. For Possible Action: To Adjourn

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Rachael Evanson at revanson@carson.org or call (775) 887-2100.

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