

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
9-1-1 SURCHARGE ADVISORY COMMITTEE**

Day: Tuesday
Date: April 19, 2022
Time: Beginning at 8:30 am
Location: Carson City Fire Department
777 S. Stewart Street
Carson City, Nevada

AGENDA

NOTICE TO THE PUBLIC:

The public may provide public comment in advance of a meeting by written submission to the following email address: nmerritt@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.

1. Call to Order

2. Roll Call and Determination of a Quorum

3. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

4. For Possible Action: Approval of Minutes - January 25, 2022

5. For Discussion Only (No Action): Discussion and presentation on revenue and expenditures in the 9-1-1 Surcharge Fund. *(Kathie Heath)*

6. For Possible Action: Discussion and possible action regarding a proposed expenditure from the 9-1-1 Surcharge Fund for an amount not to exceed \$16,380 for the initial year and a recurring annual charge of \$15,000 thereafter for a contract with HigherGround, Inc. to provide the Carson City Sheriff's Office with a software interface called Live911, and related support, to improve timely information exchange from the public safety dispatch center to first responders. *(Jenn Stoffer, Sheriff Ken Furlong)*

Summary: The software interface is intended to improve public safety response times as well as the ability for immediate relay of information between public safety units and the 9-1-1 dispatcher during priority and/or critical incidents. The initial funding for \$16,380 is all inclusive for project installation and training. There is a re-occurring cost of \$15,000, annually, for continued licensing.

7. **For Possible Action:** Discussion and possible action regarding a proposed expenditure from the 9-1-1 Surcharge Fund for an amount not to exceed \$49,466.00 for the initial year and a recurring annual charge of \$37,721.00 thereafter for a contract with ImageTrend, Inc. (“ImageTrend”) to provide software and support for a new record management system for the Carson City Fire Department (“CCFD”). (*Aaron Lowe*)

Summary: ImageTrend will provide an updated record management system that directly links CAD data inputs for incidents generated by 9-1-1 calls to CCFD incident reporting, which will improve reporting and accuracy for incident locations, number of incidents, incident type, and frequency of incident type, when reported through the 9-1-1 system. This will improve the 9-1-1 system directly by having accurate dispatch systems correspond with the appropriate delivery of emergency response personnel to 9-1-1 calls for service.

8. **For Discussion Only (No Action):** Non-Action Items, which could include:

- Future agenda items
- Status review of projects
- Internal communications and administrative matters
- Status reports and comments from Committee members
- Carson City staff comments and status reports

9. **Public Comment:****

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

10. **For Possible Action:** To Adjourn

**PUBLIC COMMENT LIMITATIONS - The 9-1-1 Surcharge Advisory Committee will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. At the discretion of the Chair, public comment may be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak. Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call Nancy Merritt at 775-887-2210. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the 9-1-1 Surcharge Advisory Committee staff in writing at 777 S. Stewart Street, Carson City, NV, 89701, or nmerritt@carson.org or by calling (775) 887-2210 at least 24 hours in advance.

This agenda is available on the City's website at www.carson.org/agendas and at the Carson City Fire Department located at 777 S. Stewart St. Carson City, Nevada 89701

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