



## STAFF REPORT

**Report To:** Board of Supervisors **Meeting Date:** April 21, 2022

**Staff Contact:** Sheri Russell, Chief Financial Officer

**Agenda Title:** For Possible Action: Discussion and possible action on direction to staff concerning the proposed Carson City Fiscal Year ("FY") 2023 Tentative Budget, which includes the General Fund, Special Revenue Funds, Enterprise Funds and all other budgeted funds. (Sheri Russell, srussell@carson.org)

**Staff Summary:** The purpose of this item is to review the proposed FY 2023 Carson City Tentative Budget which includes the FY 2023 base budget (contractually required increases and zero increase to services and supplies). Staff will provide a presentation on supplemental requests made by various departments of the City that include both additions and reductions, and which, if approved will be added to the Final Budget.

**Agenda Action:** Formal Action / Motion **Time Requested:** 2 Hours

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### **Proposed Motion**

I move to approve the proposed FY 2023 Tentative Budget and to direct staff to implement the approved supplemental requests and any changes discussed today and return to this Board with a final budget for adoption at a public hearing to be scheduled for May 19, 2022.

### **Board's Strategic Goal**

Efficient Government

### **Previous Action**

February 3, 2022 - Staff presented assumptions to be used for the FY 2023 Budget and obtained direction on the Property Tax Rate.

### **Background/Issues & Analysis**

Staff will present the final assumptions used to build the budget and the outlook for the future; there were very few changes from the assumptions outlined at the February 3, 2022 Board of Supervisors meeting.

The FY 2023 Carson City Tentative Budget was filed with the Department of Taxation on April 15, 2022.

The Tentative Budget presented is the City's Base Budget, which includes contractual increases such as salary increases due to employment agreements, employee benefit negotiated increases, other contractual increases, such as State passthrough amounts, and no other increases to services and supplies.

### **Applicable Statute, Code, Policy, Rule or Regulation**

NRS Chapter 354

### **Financial Information**

**Is there a fiscal impact?** Yes

**If yes, account name/number:** See FY 2023 Carson City Tentative Budget document.

**Is it currently budgeted?** No

**Explanation of Fiscal Impact:** This process creates the FY 2023 Budget.

**Alternatives**

To amend for final budget.

**Attachments:**

[FY 2023 Budget Citywide Tentative Presentation - Compatibility Mode.pdf](#)

[1- Agenda - backup.pdf](#)

[Budget 2023 CC - TENTATIVE.pdf](#)

[BUDGET-CC-2023-without RDA.pdf](#)

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

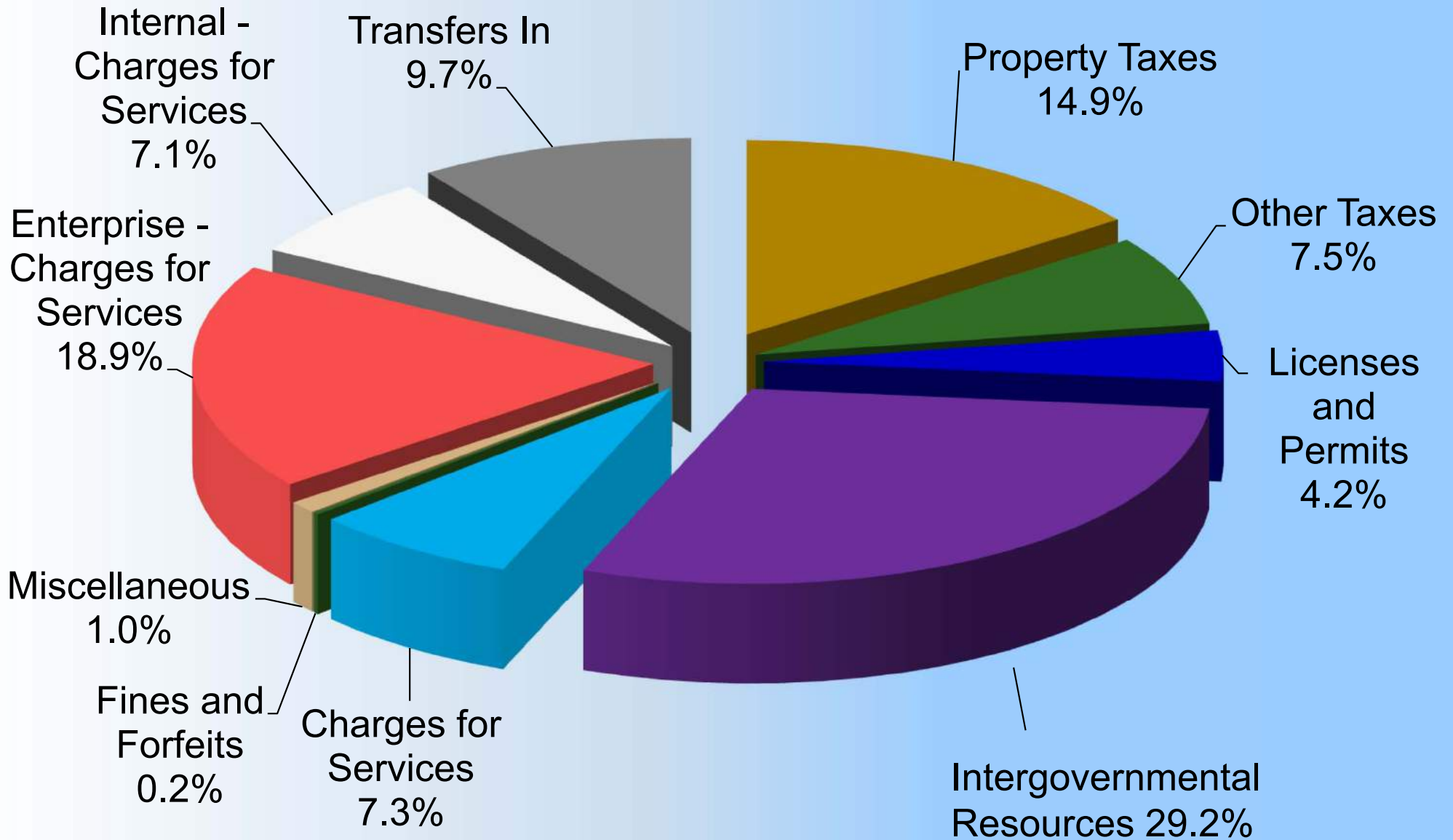
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(Vote Recorded By)

# Carson City

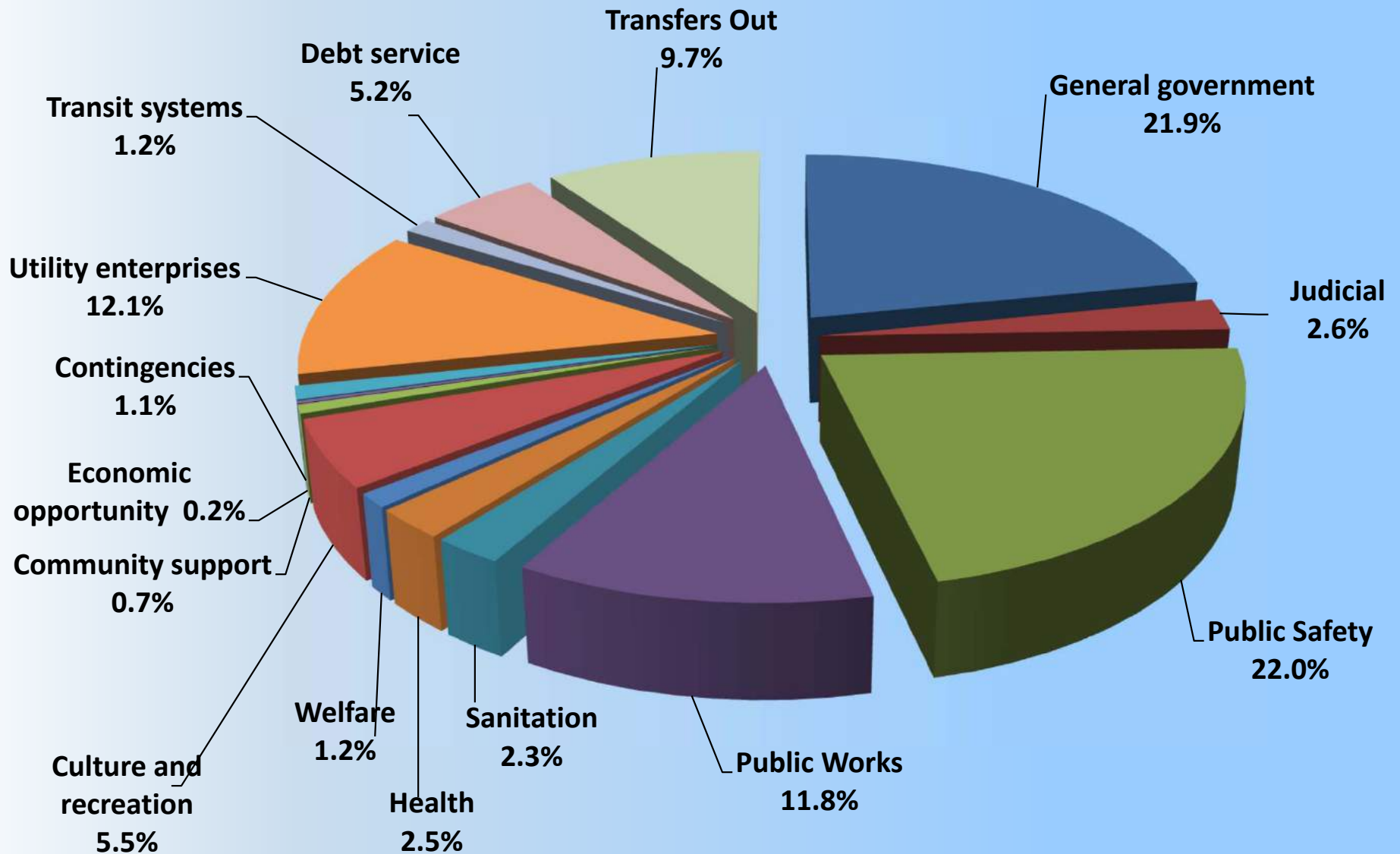
## FY 2023 Tentative Budget



# All Funds Revenue Summary



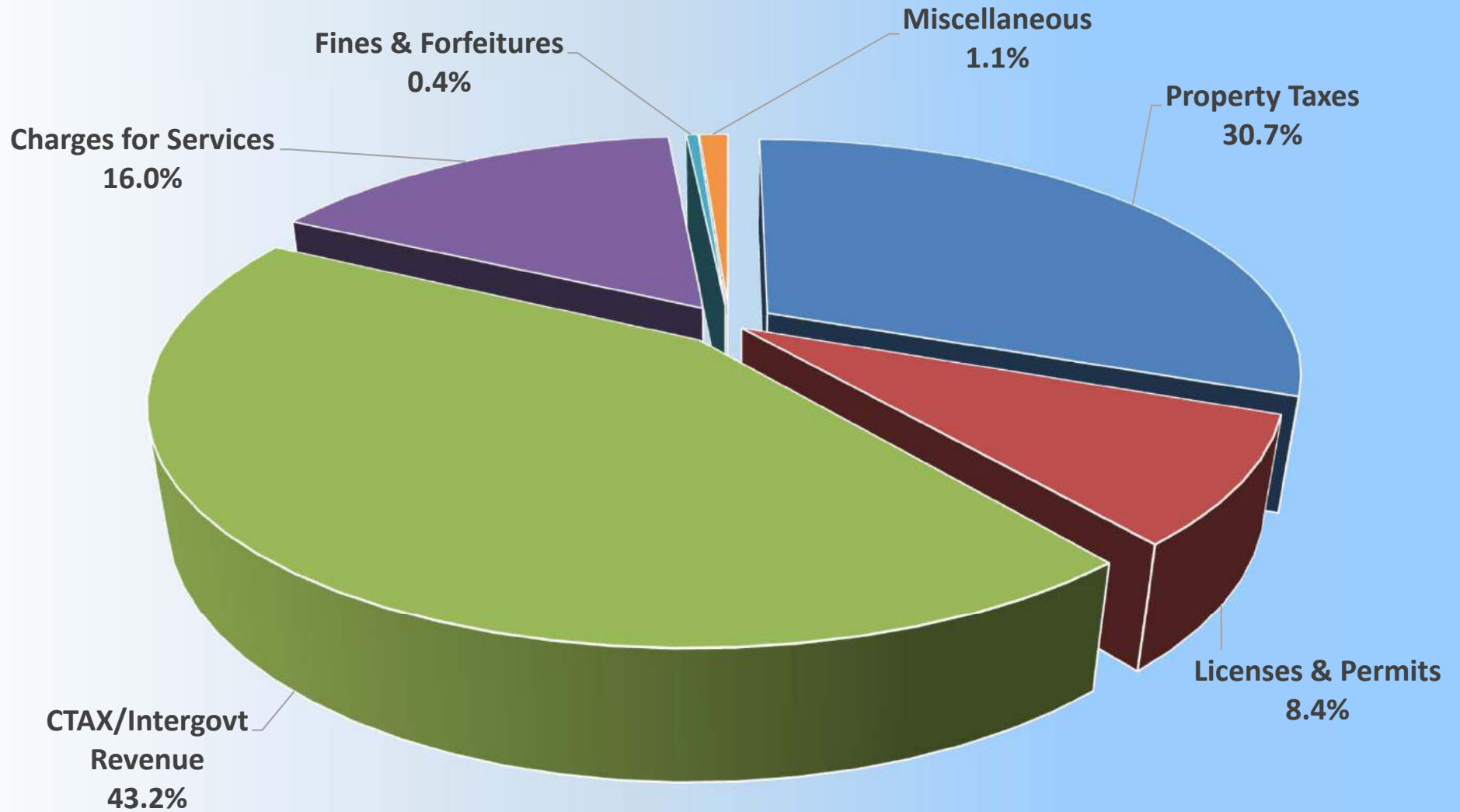
# All Funds Expenditure Summary



# Summary – All Funds

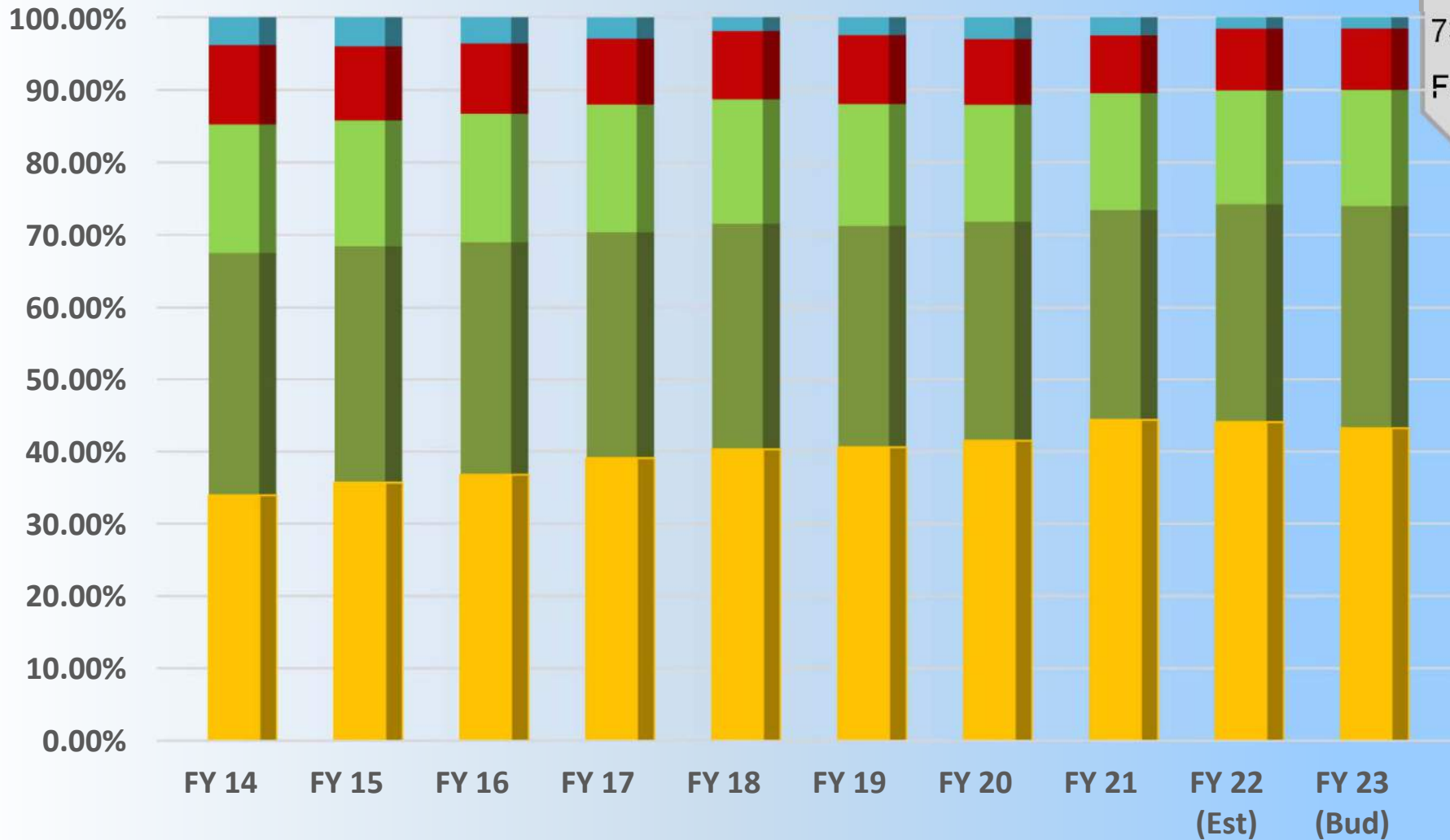
|                                   | ACTUAL PRIOR<br>YEAR 06/30/21<br>(1) | ESTIMATED<br>CURRENT<br>YEAR 06/30/22<br>(2) | BUDGET<br>YEAR<br>06/30/2023<br>(3) |  | PROPRIETARY<br>FUNDS<br>BUDGET<br>YEAR 06/30/23<br>(4) | TOTAL<br>(MEMO ONLY)<br>COLUMNS 3+4<br>(5) |
|-----------------------------------|--------------------------------------|--|-------------------------------------|--|--|--|
| REVENUES:                         |                                      |  |                                     |  |  |  |
| Property Taxes                    | 31,081,552                           | 32,260,108                                   | 33,482,159                          |  | -  | 33,482,159                                 |
| Other Taxes                       | 16,273,032                           | 16,609,730                                   | 16,761,537                          |  | -  | 16,761,537                                 |
| Licenses and Permits              | 8,829,020                            | 9,277,767                                    | 9,387,331                           |  | -  | 9,387,331                                  |
| Intergovernmental Resources       | 73,231,430                           | 94,689,334                                   | 65,670,957                          |  | -  | 65,670,957                                 |
| Charges for Services              | 15,940,848                           | 15,468,876                                   | 16,297,582                          |  | 58,050,497   | 74,348,079                                 |
| Fines and Forfeits                | 552,600                              | 435,500                                      | 438,000                             |  | -  | 438,000                                    |
| Miscellaneous                     | 2,399,994                            | 1,575,186                                    | 2,057,950                           |  | 205,825  | 2,263,775                                  |
| <b>TOTAL REVENUES</b>             | <b>148,308,476</b>                   | <b>170,316,501</b>                           | <b>144,095,516</b>                  |  | <b>58,256,322</b>                                      | <b>202,351,838</b>                         |
| EXPENDITURES/EXPENSES             |                                      |  |                                     |  |  |  |
| General government                | 28,550,610                           | 57,574,806                                   | 32,229,831                          |  | 16,423,795   | 48,653,626                                 |
| Judicial                          | 5,353,054                            | 6,167,785                                    | 5,732,510                           |  | -  | 5,732,510                                  |
| Public Safety                     | 38,807,414                           | 55,030,854                                   | 42,323,839                          |  | 6,685,457  | 49,009,296                                 |
| Public Works                      | 22,211,403                           | 24,429,928                                   | 26,242,007                          |  | -  | 26,242,007                                 |
| Sanitation                        | 3,731,182                            | 8,556,934                                    | 5,174,992                           |  | -  | 5,174,992                                  |
| Health                            | 6,704,014                            | 18,513,651                                   | 5,322,424                           |  | 153,530  | 5,475,954                                  |
| Welfare                           | 2,719,347                            | 5,071,622                                    | 2,581,057                           |  | -  | 2,581,057                                  |
| Culture and recreation            | 10,770,348                           | 19,898,570                                   | 12,267,585                          |  | -  | 12,267,585                                 |
| Community support                 | 1,917,231                            | 2,758,504                                    | 1,557,694                           |  | -  | 1,557,694                                  |
| Economic opportunity              | 626,004                              | 1,741,398                                    | 500,000                             |  | -  | 500,000                                    |
| Contingencies                     | -                                    | 2,106,309                                    | 2,425,974                           |  | -  | 2,425,974                                  |
| Utility enterprises               | -                                    | -  | -                                   |  | 26,997,707   | 26,997,707                                 |
| Transit systems                   | 1,932,545                            | 3,288,535                                    | 2,753,963                           |  | -  | 2,753,963                                  |
| Airports                          | 1,398,302                            | 664,518                                      | -                                   |  | -  | -  |
| Debt service: Principal           | 6,040,800                            | 6,338,100                                    | 6,051,800                           |  | -  | 6,051,800                                  |
| Interest cost                     | 2,408,261                            | 2,208,621                                    | 2,340,983                           |  | 3,125,914  | 5,466,897                                  |
| <b>TOTAL EXPENDITURES/EXPENSE</b> | <b>133,170,515</b>                   | <b>214,350,135</b>                           | <b>147,504,659</b>                  |  | <b>53,386,403</b>                                      | <b>200,891,062</b>                         |

# General Fund Revenues



# General Fund Revenues - *Historical*

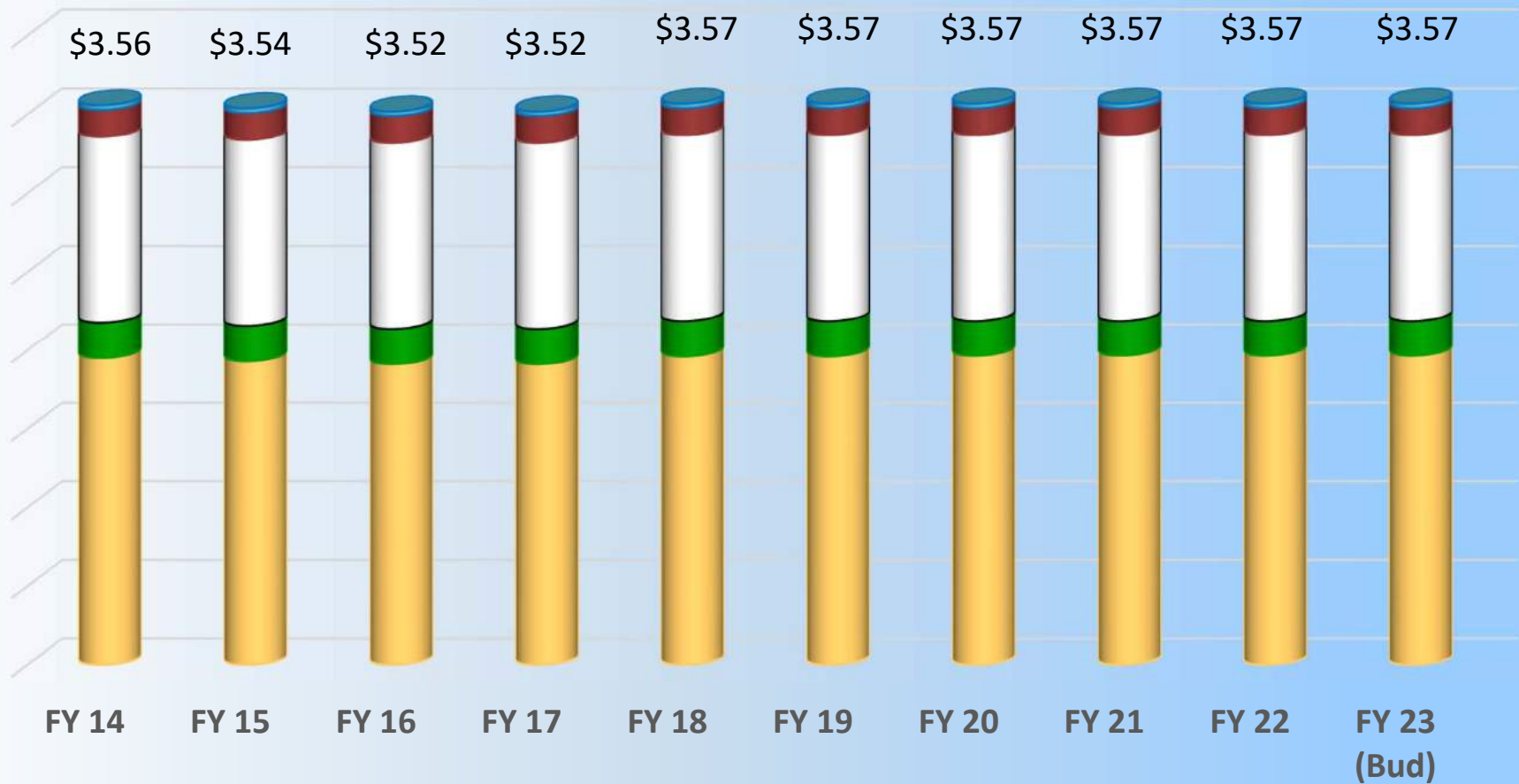
Property Tax &  
CTAX make up  
73% of General  
Fund Revenues



■ CTAX / Intergovt 
 ■ Property Tax 
 ■ Charges for Services 
 ■ License & Permits 
 ■ Miscellaneous



# Carson City Property Tax Rates



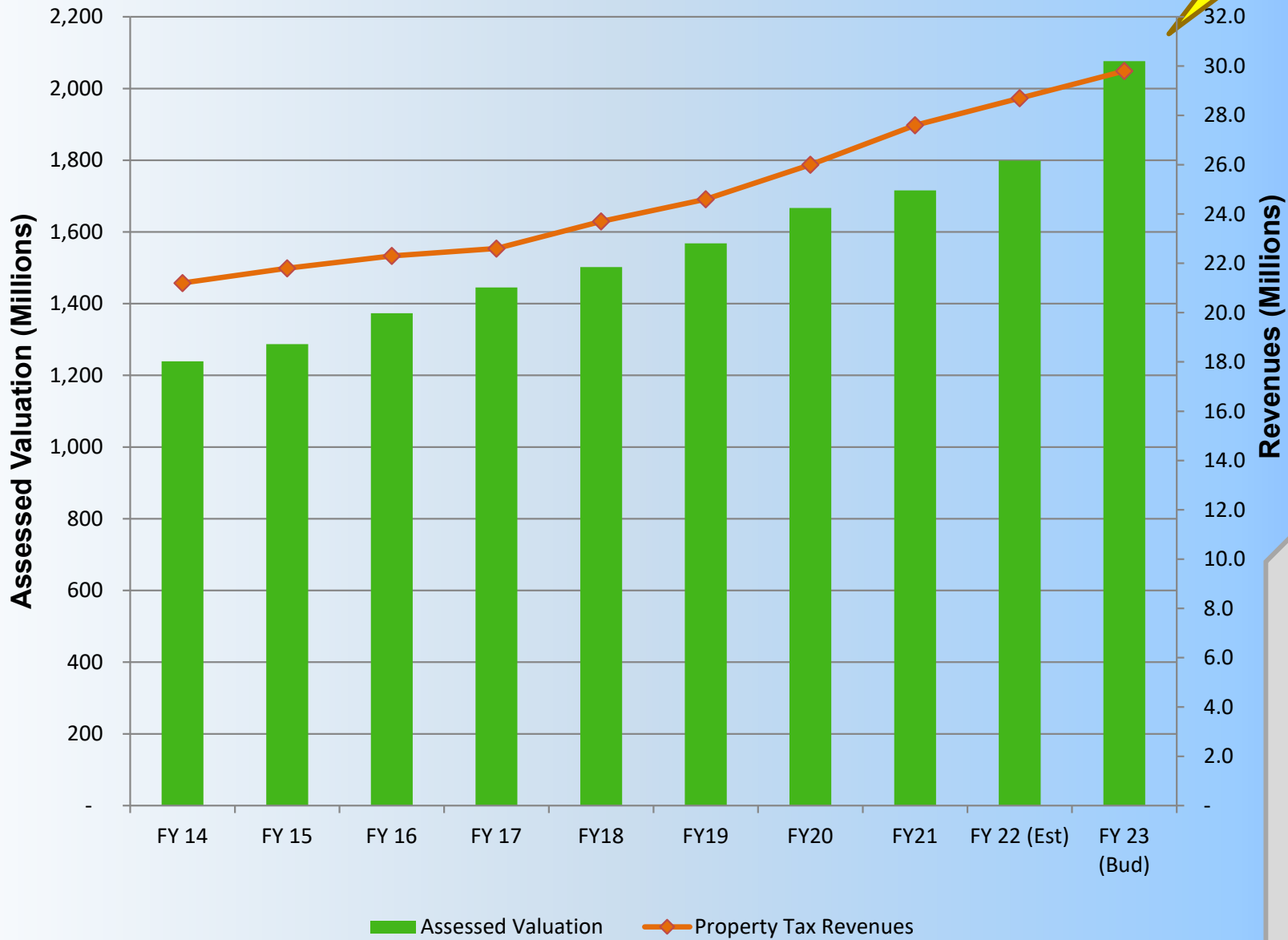
■ City Operating   
 ■ Special Revenue   
 ■ School District   
 ■ State   
 ■ Districts

# FY 2022 Countywide Tax Rates

|                  |                 |                      |                 |
|------------------|-----------------|----------------------|-----------------|
| ■ Churchill      | \$3.6600        | ■ White Pine         | \$3.6600        |
| ■ <b>Douglas</b> | <b>\$3.6600</b> | ■ Pershing           | \$3.6592        |
| ■ Elko           | \$3.6600        | ■ <b>Carson City</b> | <b>\$3.5700</b> |
| ■ Lander         | \$3.6600        | ■ Storey             | \$3.4607        |
| ■ Lincoln        | \$3.6600        | ■ Clark              | \$3.4030        |
| ■ <b>Lyon</b>    | <b>\$3.6600</b> | ■ Humboldt           | \$3.1716        |
| ■ Mineral        | \$3.6600        | ■ Esmeralda          | \$3.0441        |
| ■ Nye            | \$3.6600        | ■ Eureka             | \$2.0896        |
| ■ <b>Washoe</b>  | <b>\$3.6600</b> |                      |                 |

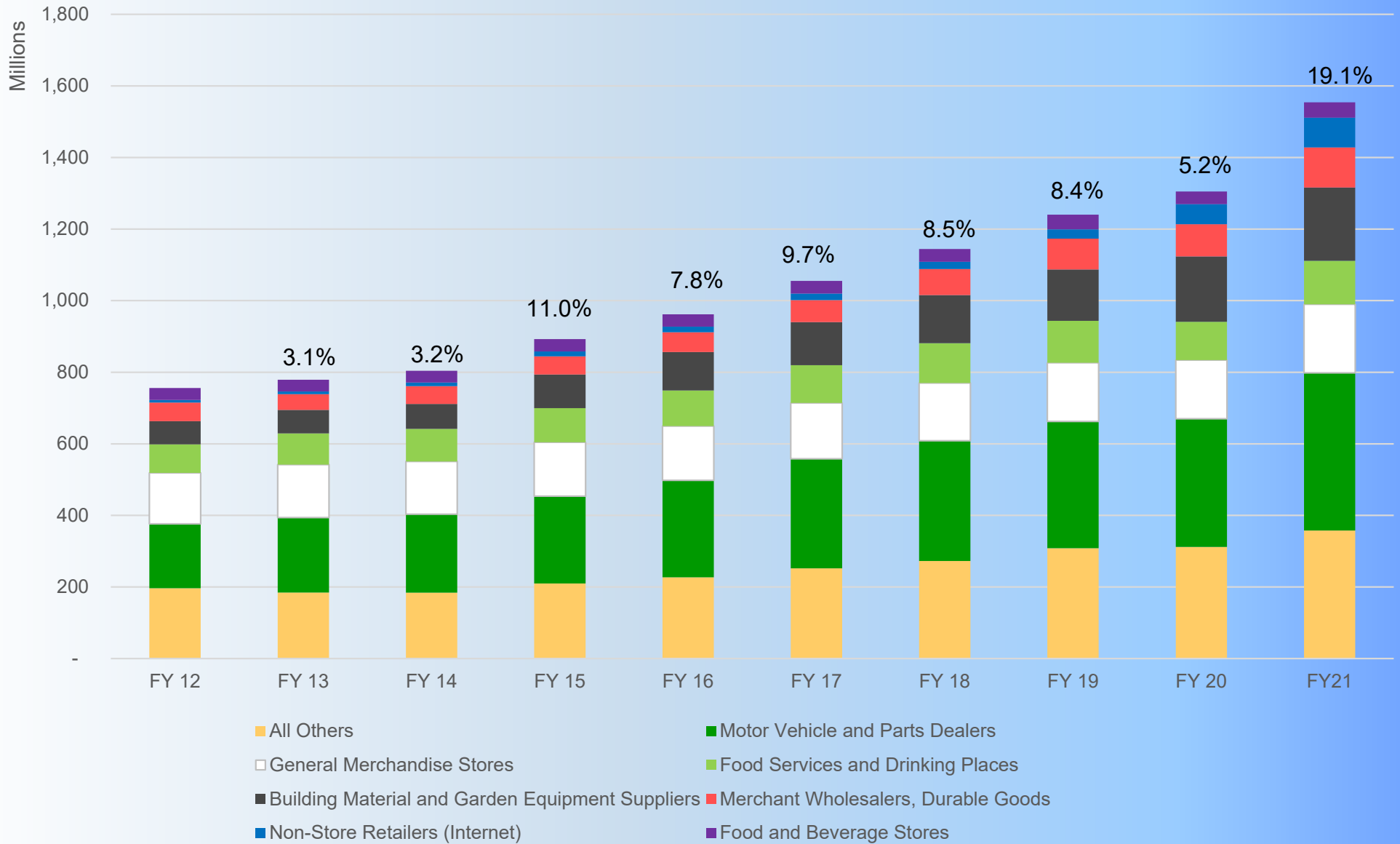
# General Fund Assessed Valuation & Property Tax Revenues

Projected  
4.5%  
Increase



- Assessed Values up 15.4%
- FY 23 Tax cap 3.0% for residential & 8% for commercial property

# Carson City Taxable Sales (In Millions)

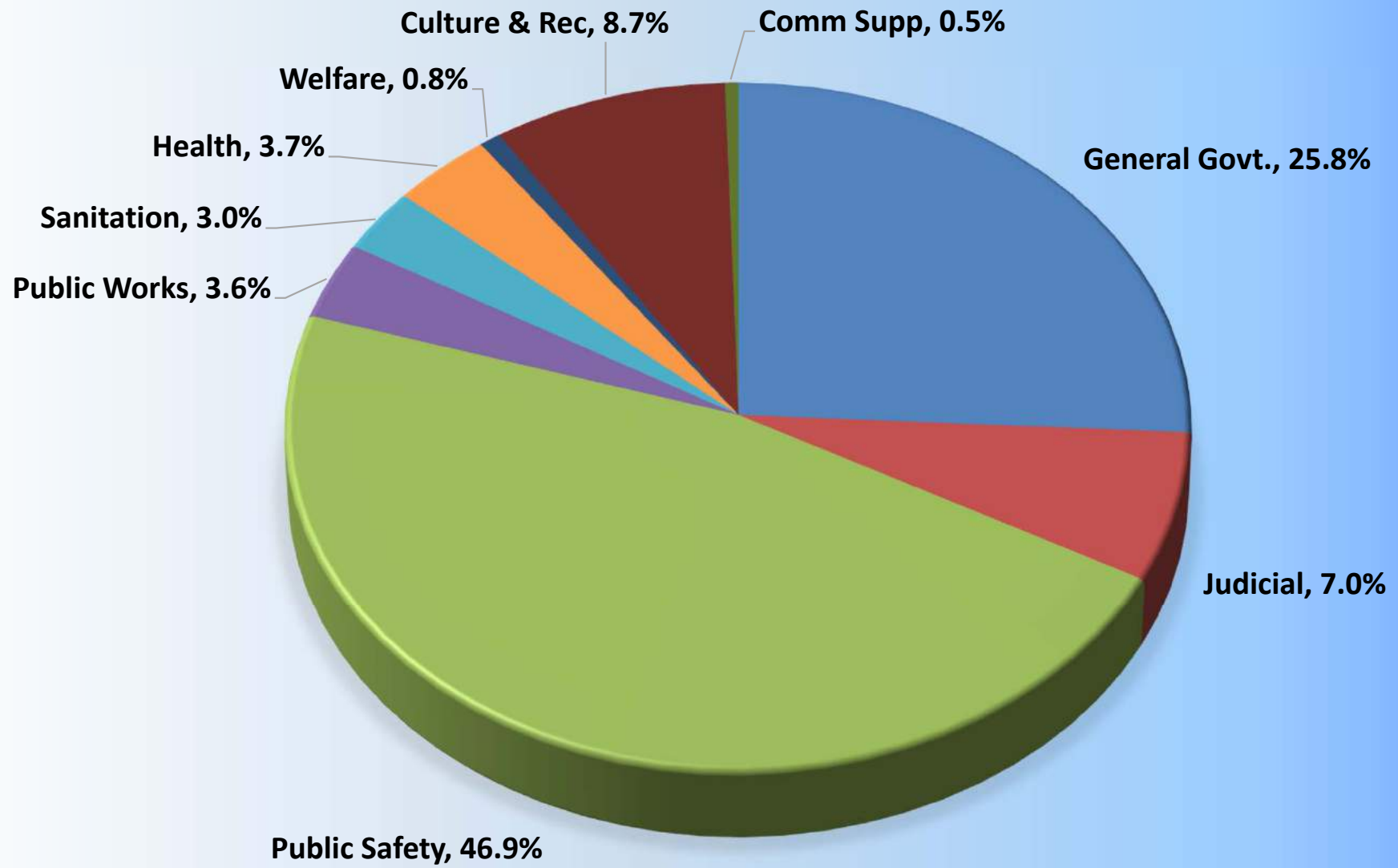


# CONSOLIDATED TAX HISTORY (Millions)

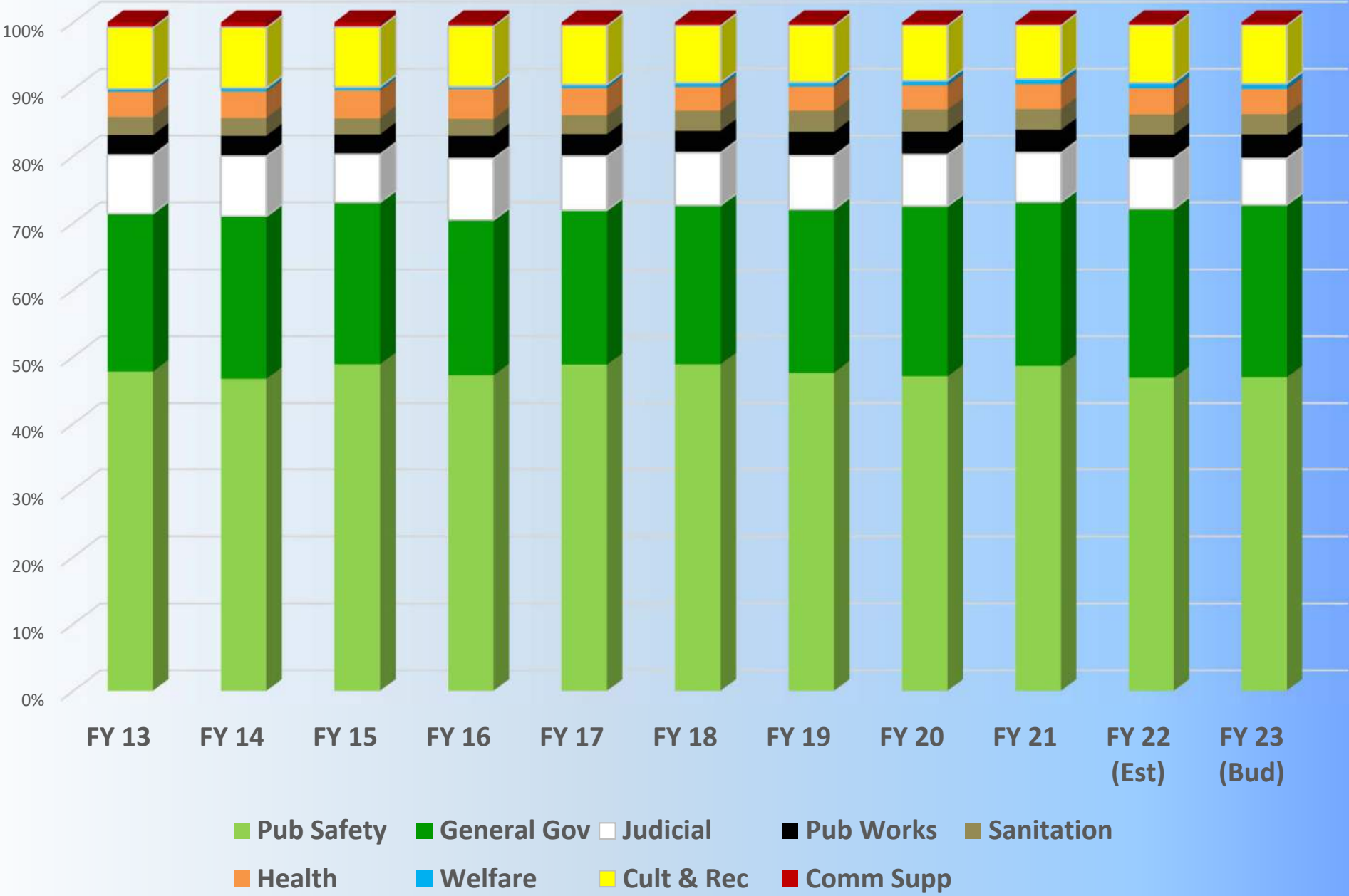
- Growth
- 19.4% FY 21
- 0% FY 22
- 0% FY 23



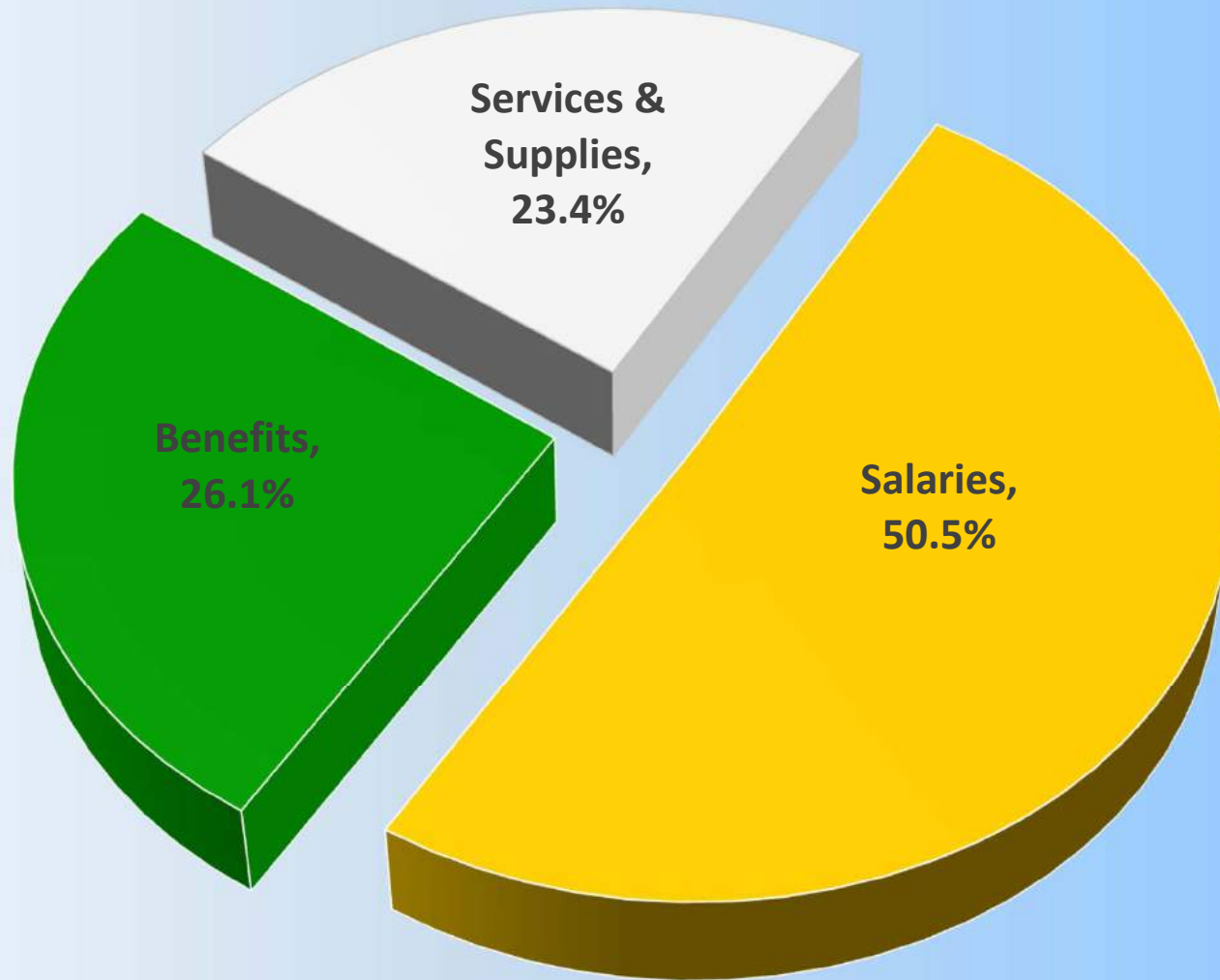
# General Fund Expenditures



# General Fund Expenditures - *Historical*

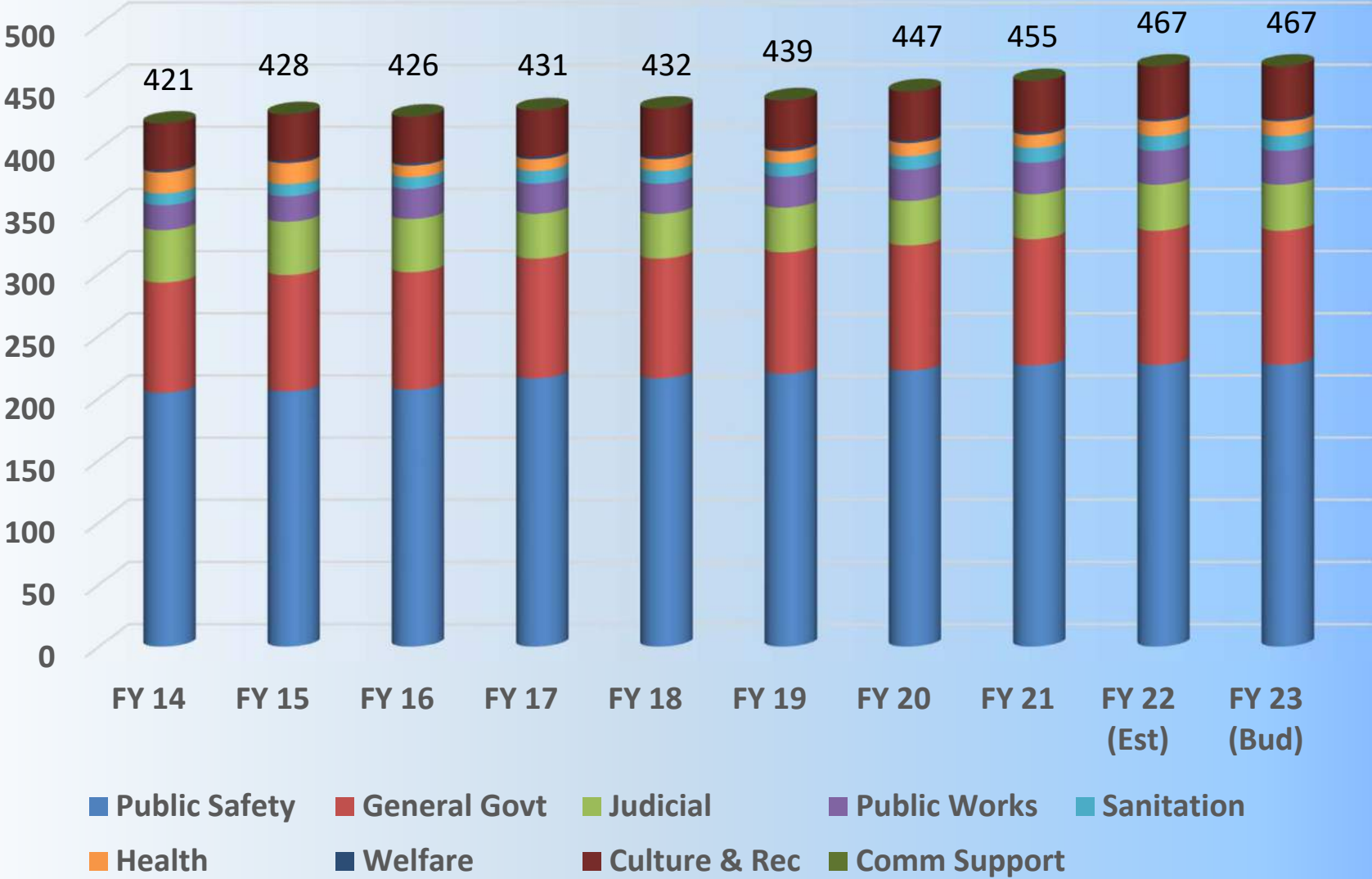


# FY 2023 Expenditure Categories

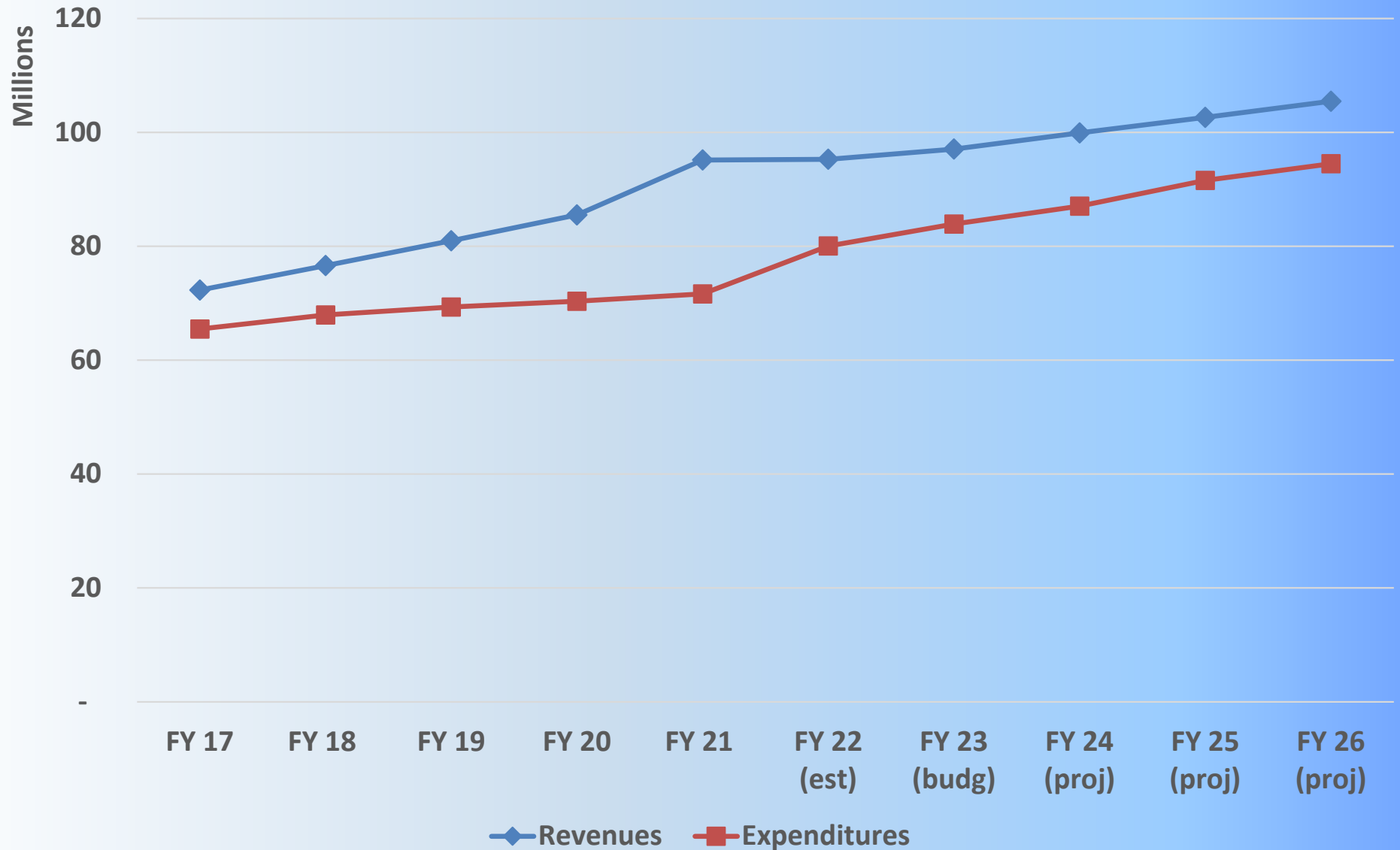




# General Fund Employees



# General Fund Operating Revenues vs. Operating Expenditures



# FY 2023 General Fund Revenues

- **Property Taxes** – The Board approved staff recommendations to prepare the budget using a \$3.57 property tax rate for 2023. Assessed valuation is increasing by 15.4%, the property tax cap is **3.0%** on residential and **8%** on commercial property. Property tax revenues are expected to increase by \$1,294,000 (4.5%) for FY 2023 (from the FY 2022 Original Budget).
- **Consolidated Taxes** – We are budgeting zero increase for FY 2022 and FY 2023 due to the large inflation rates and global uncertainty.
- **Licenses and Permits** – Franchise fees are estimated to be approximately equal to the amount originally budgeted for FY 2022. For FY 2023, we increased these revenues by 1.1%.
- **Charges for Services** – Landfill fees are estimated to be approximately \$654,702 (10.7%) more than was originally budgeted for FY 2022. For FY 2023, we added 2% for a total of \$6.9 million. Most other Charges for Services are budgeted at a 2% increase.

| <b>GENERAL FUND</b>                                   |                           |                              |                              |                          |
|---|---------------------------|------------------------------|------------------------------|--------------------------|
| <b>Budget Worksheet</b>                               | <b>FY 2021<br/>Actual</b> | <b>FY 2022<br/>Estimated</b> | <b>FY 2023<br/>Tentative</b> | <b>FY 2023<br/>Final</b> |
| <b>Beginning Fund Balance</b>                         | \$17,798,836              | \$26,407,434                 | \$13,042,468                 | \$13,042,468             |
| <b>Total Revenues</b>                                 | 95,146,394                | 95,269,384                   | 97,070,342                   | 97,070,342               |
| <b>Transfers In &amp; Sale of Assets</b>              | 343,546                   | 202,505                      | 208,418                      | 208,418                  |
| <b>Total Sources</b>                                  | <b>\$113,288,776</b>      | <b>\$121,879,323</b>         | <b>\$110,321,228</b>         | <b>\$110,321,228</b>     |
| <b>Total Expenditures</b>                             | \$71,625,927              | \$80,045,154                 | \$81,977,843                 | \$81,977,843             |
| <b>Contingency</b>                                    | -                         | 2,106,309                    | 650,000                      | 650,000                  |
| <b>Contingency – Supplemental Requests</b>            | -                         | -                            | 1,719,829                    | 1,984,837                |
| <b>CIP / Extraordinary Maintenance</b>                | 11,067,157                | 22,623,497                   | 12,541,441                   | 12,543,530               |
| <b>Transfers Out</b>                                  | 4,188,258                 | 4,061,895                    | 4,378,075                    | 4,378,075                |
| <b>Ending Fund Balance</b>                            | 26,407,434                | 13,042,468                   | 8,997,895                    | 8,786,943                |
| <b>Total Uses</b>                                     | <b>\$113,288,776</b>      | <b>\$121,879,323</b>         | <b>\$110,321,228</b>         | <b>\$110,321,228</b>     |
| <b>Ending Fund Balance as a % of<br/>Expenditures</b> | <b>36.87%</b>             | <b>16.29%</b>                | <b>10.72%</b>                | <b>10.45%</b>            |

# General Fund Long Term Analysis

| Budget Worksheet                                      | FY23<br>PROJECTION    | FY24<br>PROJECTION    | FY25<br>PROJECTION    | FY26<br>PROJECTION    | FY27<br>PROJECTION    |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Beginning Fund Balance                                | \$ 13,042,468         | \$ 8,786,943          | \$ 9,580,275          | \$ 10,563,123         | \$ 11,410,098         |
| Total Revenues  | 97,070,342            | 99,910,713            | 102,637,428           | 105,458,655           | 108,372,401           |
| Transfers In  | 208,418               | 208,418               | 208,418               | 208,418               | 208,418               |
| <b>Total Sources</b>                                  | <b>110,321,228</b>    | <b>108,906,074</b>    | <b>112,426,121</b>    | <b>116,230,196</b>    | <b>119,990,917</b>    |
| Total Expenditures                                    | 81,977,843            | 85,123,746            | 88,035,708            | 90,112,853            | 93,104,452            |
| FireFighters & Courts*                                | 56,145                | 58,952                | 1,661,900             | 2,504,984             | 2,630,233             |
| Contingency*  | 650,000               | 650,000               | 650,000               | 650,000               | 650,000               |
| Supplemental Requests*                                | 1,928,692             | 1,928,692             | 1,928,692             | 1,928,692             | 1,928,692             |
| CIP Funding   | 12,543,530            | 7,185,402             | 5,398,382             | 5,548,821             | 5,403,439             |
| Transfers Out   | 4,378,075             | 4,379,007             | 4,188,316             | 4,074,748             | 4,081,400             |
| Ending Fund Balance                                   | 8,786,943             | 9,580,275             | 10,563,123            | 11,410,098            | 12,192,701            |
| <b>Total Uses</b>                                     | <b>\$ 110,321,228</b> | <b>\$ 108,906,074</b> | <b>\$ 112,426,121</b> | <b>\$ 116,230,196</b> | <b>\$ 119,990,917</b> |
| <b>Ending Fund Balance as a %<br/>of Expenditures</b> | <b>10.45%</b>         | <b>10.98%</b>         | <b>11.51%</b>         | <b>12.05%</b>         | <b>12.47%</b>         |

\* Total must be less than 3% of total expenses for State filed budget. Finance added IT and Planning supplementals to tentative budget to be in compliance. April 21, 2022 Board actions will be included in the final budget.

# Capital Project Funds

Capital Project Funds are used to account for the acquisition and construction of major capital facilities other than those financed by Proprietary Funds.

**Capital Projects Fund – used to account for the acquisition and construction of major capital facilities other than those in Enterprise Funds.**

|                               | <b>2020-21<br/>Actual</b> | <b>2021-22<br/>Estimated</b> | <b>2022-23<br/>Proposed</b> | <b>% Change<br/>Budget</b> | <b>\$ Change<br/>Budget</b> |
|-------------------------------|---------------------------|------------------------------|-----------------------------|----------------------------|-----------------------------|
| <b>REVENUE</b>                |                           |                              |                             |                            |                             |
| <b>Taxes</b>                  | \$ 760,854                | \$ 773,258                   | \$ 806,165                  | <b>4.26%</b>               | \$ 32,907                   |
| <b>Miscellaneous</b>          | 14,138                    | 127,244                      | 690,000                     | <b>442.27%</b>             | 562,756                     |
| <b>Transfers In</b>           | 7,047,785                 | 11,725,972                   | 10,274,451                  | <b>-12.38%</b>             | (1,451,521)                 |
| <b>Bond Proceeds</b>          | -                         | 8,778,310                    | -                           | <b>-100.00%</b>            | (8,778,310)                 |
| <b>Beginning Fund Balance</b> | 7,818,631                 | 10,814,404                   | 1,800,000                   | <b>-83.36%</b>             | (9,014,404)                 |
| <b>TOTAL</b>                  | <b>\$ 15,641,408</b>      | <b>\$ 32,219,188</b>         | <b>\$ 13,570,616</b>        | <b>-57.88%</b>             | <b>\$ (18,648,572)</b>      |
| <b>EXPENDITURE</b>            |                           |                              |                             |                            |                             |
| <b>Service &amp; Supplies</b> | \$ 453,733                | \$ 5,344,708                 | \$ -                        | <b>-100.00%</b>            | (5,344,708)                 |
| <b>Capital Outlay</b>         | 4,010,557                 | 24,712,433                   | 13,204,363                  | <b>-46.57%</b>             | (11,508,070)                |
| <b>Transfers</b>              | 362,714                   | 362,047                      | 362,253                     | <b>0.06%</b>               | 206                         |
| <b>Ending Fund Balance</b>    | 10,814,404                | 1,800,000                    | 4,000                       | <b>-99.78%</b>             | (1,796,000)                 |
| <b>TOTAL</b>                  | <b>\$ 15,641,408</b>      | <b>\$ 32,219,188</b>         | <b>\$ 13,570,616</b>        | <b>-57.88%</b>             | <b>\$ (18,648,572)</b>      |
| <b>FTE</b>                    | <b>0</b>                  | <b>0</b>                     | <b>0</b>                    |                            |                             |

**Infrastructure Fund – used to account for the 0.125% sales tax to fund infrastructure projects as identified in the Plan of Expenditure.**

|                               | <b>2020-21<br/>Actual</b> | <b>2021-22<br/>Estimated</b> | <b>2022-23<br/>Proposed</b> | <b>% Change<br/>Budget</b> | <b>\$ Change<br/>Budget</b> |
|-------------------------------|---------------------------|------------------------------|-----------------------------|----------------------------|-----------------------------|
| <b>REVENUE</b>                |                           |                              |                             |                            |                             |
| <b>Sales Tax</b>              | \$ 1,905,779              | \$ 1,905,778                 | \$ 1,943,894                | <b>2.00%</b>               | \$ 38,116                   |
| <b>Miscellaneous</b>          | 14,841                    | 27,000                       | 20,000                      | <b>-25.93%</b>             | (7,000)                     |
| <b>Beginning Balance</b>      | 1,780,487                 | 1,335,122                    | 100,000                     | <b>-92.51%</b>             | (1,235,122)                 |
| <b>TOTAL</b>                  | <b>\$ 3,701,107</b>       | <b>\$ 3,267,900</b>          | <b>\$ 2,063,894</b>         | <b>-36.84%</b>             | <b>\$ (1,204,006)</b>       |
| <b>EXPENDITURE</b>            |                           |                              |                             |                            |                             |
| <b>Service &amp; Supplies</b> | \$ 1,208                  | \$ 28,142                    | \$ 300                      | <b>-98.93%</b>             | \$ (27,842)                 |
| <b>Capital Outlay</b>         | 1,592,002                 | 2,364,283                    | 1,187,669                   | <b>-49.77%</b>             | \$ (1,176,614)              |
| <b>Debt Service</b>           | 772,775                   | 775,475                      | 775,925                     | <b>0.06%</b>               | 450                         |
| <b>Ending Fund Balance</b>    | 1,335,122                 | 100,000                      | 100,000                     | <b>0.00%</b>               | -                           |
| <b>TOTAL</b>                  | <b>\$ 3,701,107</b>       | <b>\$ 3,267,900</b>          | <b>\$ 2,063,894</b>         | <b>-36.84%</b>             | <b>\$ (1,204,006)</b>       |
| <b>FTE</b>                    | <b>0</b>                  | <b>0</b>                     | <b>0</b>                    |                            |                             |



# Special Revenue Funds

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources such as property taxes, fuel taxes, sales taxes, and state and federal grants that are legally restricted to expenditure for specified purposes. The City currently maintains 20 Special Revenue Funds.

# Quality of Life Fund – used to account for the 0.25% sales tax override for the Question 18, Quality of Life Initiative

| Quality of Life Fund<br>FY 2023 Budget |       | 20%<br>Park<br>Maintenance | 40%<br>Park<br>Capital | 40%<br>Open<br>Space | Fund<br>Total    |
|--|-------|----------------------------|------------------------|----------------------|------------------|
| <b>Revenues</b>                        |       |                            |                        |                      |                  |
| Beginning Balance                      |       | 15,000                     | 55,000                 | 80,000               | 150,000          |
| <b>Sales Tax Revenue</b>               |       | <b>762,385</b>             | <b>1,524,770</b>       | <b>1,524,770</b>     | <b>3,811,925</b> |
| Interest Income                        |       | 4,000                      | 8,000                  | 8,000                | 20,000           |
|  |       | <b>781,385</b>             | <b>1,587,770</b>       | <b>1,612,770</b>     | <b>3,981,925</b> |
| <b>Expenses</b>                        |       |                            |                        |                      |                  |
| Salaries, Wages and Benefits           |       | 157,967                    | -                      | 672,976              | 830,943          |
| Services and Supplies                  |       | 144,868                    | 55,266                 | 507,802              | 707,936          |
| Pool Improvements                      |       | 50,000                     | 75,000                 |                      | 125,000          |
| Equipment                              |       | 46,785                     | 257,086                | 147,917              | 451,788          |
| Construction - Parks 5046              |       |                            | 321,150                |                      | 321,150          |
| Furniture & Fixtures                   |       | 15,000                     | 0                      |                      | 15,000           |
| Trail Improvements                     |       |                            | 175,000                |                      | 175,000          |
| Undesignated Projects                  |       | 23,347                     | 3,896                  | 204,075              | 231,318          |
| Boys & Girls Club                      |       | 120,000                    |                        |                      | 120,000          |
| Transfer Out - General Fund (Pool)     |       | 158,418                    |                        |                      | 158,418          |
| Transfer Out - General Fund (mac)      |       | 50,000                     |                        |                      | 50,000           |
| Transfer Out - Debt Service            |       |                            | 645,372                |                      | 645,372          |
|  | Total | <b>766,385</b>             | <b>1,532,770</b>       | <b>1,532,770</b>     | <b>3,831,925</b> |
| Ending Balance - June 30, 2023         |       | 15,000                     | 55,000                 | 80,000               | 150,000          |

Regional Transportation Fund – used to account for the 9 cent per gallon County Option fuel tax to be used for street & highway construction and maintenance.

|                           | 2020-21<br>Actual    | 2021-22<br>Estimated | 2022-23<br>Proposed  | % Change<br>Budget | \$ Change<br>Budget |
|---------------------------|----------------------|----------------------|----------------------|--------------------|---------------------|
| <b>REVENUE</b>            |                      |                      |                      |                    |                     |
| County Option Fuel Tax    | \$ 4,226,889         | \$ 4,366,823         | \$ 4,410,491         | 1.00%              | \$ 43,668           |
| Intergovernmental         | 7,893,843            | 4,164,380            | 13,538,039           | 225.09%            | 9,373,659           |
| Miscellaneous             | 583,594              | 393,556              | 380,000              | -3.44%             | (13,556)            |
| Op Trans - Infrastructure | 700,000              | 753,000              | -                    | -100.00%           | (753,000)           |
| Beginning Balance         | 6,137,938            | 3,861,679            | 100,000              | -97.41%            | (3,761,679)         |
| <b>TOTAL</b>              | <b>\$ 19,542,264</b> | <b>\$ 13,539,438</b> | <b>\$ 18,428,530</b> | <b>36.11%</b>      | <b>\$ 4,889,092</b> |
| <b>EXPENDITURE</b>        |                      |                      |                      |                    |                     |
| Salary                    | \$ 247,640           | \$ 413,867           | \$ 443,540           | 7.17%              | \$ 29,673           |
| Benefits                  | 142,775              | 194,515              | 231,090              | 18.80%             | 36,575              |
| Service & Supplies        | 606,506              | 1,368,885            | 844,611              | -38.30%            | (524,274)           |
| Capital Outlay            | 13,089,434           | 9,868,659            | 15,209,456           | 54.12%             | 5,340,797           |
| Op Trans - Debt Service   | 1,579,634            | 1,580,472            | 1,580,055            | -0.026%            | (417)               |
| Op Trans - CAMPO Fund     | 14,596               | 13,040               | 19,778               | 51.67%             | 6,738               |
| Ending Fund Balance       | 3,861,679            | 100,000              | 100,000              | 0.00%              | -                   |
| <b>TOTAL</b>              | <b>\$ 19,542,264</b> | <b>\$ 13,539,438</b> | <b>\$ 18,428,530</b> | <b>36.11%</b>      | <b>\$ 4,889,092</b> |
| <b>FTE</b>                | <b>5.25</b>          | <b>6.25</b>          | <b>6.25</b>          |                    |                     |

**Street Maintenance Fund – used to account for all street maintenance activities funded by 5.35 cents per gallon State fuel taxes, 1 cent County Option fuel tax and 0.25% sales tax.**

|                                | <b>2020-21<br/>Actual</b> | <b>2021-22<br/>Estimated</b> | <b>2022-23<br/>Proposed</b> | <b>% Change<br/>Budget</b> | <b>\$ Change<br/>Budget</b> |
|--------------------------------|---------------------------|------------------------------|-----------------------------|----------------------------|-----------------------------|
| <b>REVENUE</b>                 |                           |                              |                             |                            |                             |
| <b>Sales / Fuel Tax</b>        | \$ 4,228,965              | \$ 4,376,153                 | \$ 4,419,914                | <b>1.00%</b>               | \$ 43,761                   |
| <b>Federal Grants</b>          | 3,559                     | -                            | -                           | <b>0.00%</b>               | -                           |
| <b>State Shared Revenues</b>   | 1,368,484                 | 1,455,791                    | 1,470,349                   | <b>1.00%</b>               | 14,558                      |
| <b>Other Local Governments</b> | 83,346                    | 65,000                       | 65,000                      | <b>0.00%</b>               | -                           |
| <b>Miscellaneous Revenue</b>   | 3,808                     | 9,800                        | 9,800                       | <b>0.00%</b>               | -                           |
| <b>Surplus Sales</b>           | 35,810                    | -                            | -                           | <b>0.00%</b>               | -                           |
| <b>Transfers In</b>            | -                         | 420,000                      | -                           | <b>-100.00%</b>            | (420,000)                   |
| <b>Beginning Balance</b>       | 1,524,098                 | 2,003,167                    | 104,800                     | <b>-94.77%</b>             | (1,898,367)                 |
| <b>TOTAL</b>                   | <b>\$ 7,248,070</b>       | <b>\$ 8,329,911</b>          | <b>\$ 6,069,863</b>         | <b>-27.13%</b>             | <b>\$ (2,260,048)</b>       |
| <b>EXPENDITURE</b>             |                           |                              |                             |                            |                             |
| <b>Salary</b>                  | \$ 1,605,572              | \$ 1,681,533                 | \$ 1,743,450                | <b>3.68%</b>               | \$ 61,917                   |
| <b>Benefits</b>                | 740,673                   | 760,498                      | 813,423                     | <b>6.96%</b>               | 52,925                      |
| <b>Service &amp; Supplies</b>  | 2,371,596                 | 4,928,080                    | 2,923,150                   | <b>-40.68%</b>             | (2,004,930)                 |
| <b>Capital Outlay</b>          | 527,062                   | 855,000                      | 480,000                     | <b>-43.86%</b>             | (375,000)                   |
| <b>Ending Fund Balance</b>     | 2,003,167                 | 104,800                      | 109,840                     | <b>4.81%</b>               | 5,040                       |
| <b>TOTAL</b>                   | <b>\$ 7,248,070</b>       | <b>\$ 8,329,911</b>          | <b>\$ 6,069,863</b>         | <b>-27.13%</b>             | <b>\$ (2,260,048)</b>       |
| <b>FTE</b>                     | <b>21.70</b>              | <b>21.70</b>                 | <b>21.70</b>                |                            |                             |

# Debt Service Funds

Debt service funds are used to account for and report governmental financial resources that are restricted, committed, or assigned to the repayment of debt.

Does not include debt service for enterprise funds. Debt transactions associated with enterprise activities are accounted for in those funds.

# Debt Service Fund

|                        | 2020-21<br>Actual   | 2021-22<br>Estimated | 2022-23<br>Proposed | % Change<br>Budget | \$ Change<br>Budget |
|------------------------|---------------------|----------------------|---------------------|--------------------|---------------------|
| <b>REVENUE</b>         |                     |                      |                     |                    |                     |
| Intergovernmental      | \$ 406,055          | \$ 597,544           | \$ 499,875          | -16.35%            | \$ (97,669)         |
| Miscellaneous          | (243)               | 8,000                | 8,000               | 0.00%              | -                   |
| Operating Transfers In | 7,869,373           | 8,044,177            | 7,892,908           | -1.88%             | (151,269)           |
| Beginning Balance      | 162,329             | (11,547)             | 91,453              | -892.01%           | 103,000             |
| <b>TOTAL</b>           | <b>\$ 8,437,514</b> | <b>\$ 8,638,174</b>  | <b>\$ 8,492,236</b> | <b>-1.69%</b>      | <b>\$ (145,938)</b> |
| <b>EXPENDITURE</b>     |                     |                      |                     |                    |                     |
| Principal              | \$ 6,040,800        | \$ 6,338,100         | \$ 6,051,800        | -4.52%             | \$ (286,300)        |
| Interest               | 2,406,461           | 2,206,621            | 2,338,983           | 6.00%              | 132,362             |
| Service & Supplies     | 1,800               | 2,000                | 2,000               | 0.00%              | -                   |
| Ending Fund Balance    | (11,547)            | 91,453               | 99,453              | 8.75%              | 8,000               |
| <b>TOTAL</b>           | <b>\$ 8,437,514</b> | <b>\$ 8,638,174</b>  | <b>\$ 8,492,236</b> | <b>-1.69%</b>      | <b>\$ (145,938)</b> |
| <b>FTE</b>             | <b>0</b>            | <b>0</b>             | <b>0</b>            |                    |                     |

# Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business and are financed primarily through user charges.

Carson City has 6 enterprise funds:

3 Utility Funds:

- Wastewater
- Water
- Stormwater

Ambulance

Building Permits

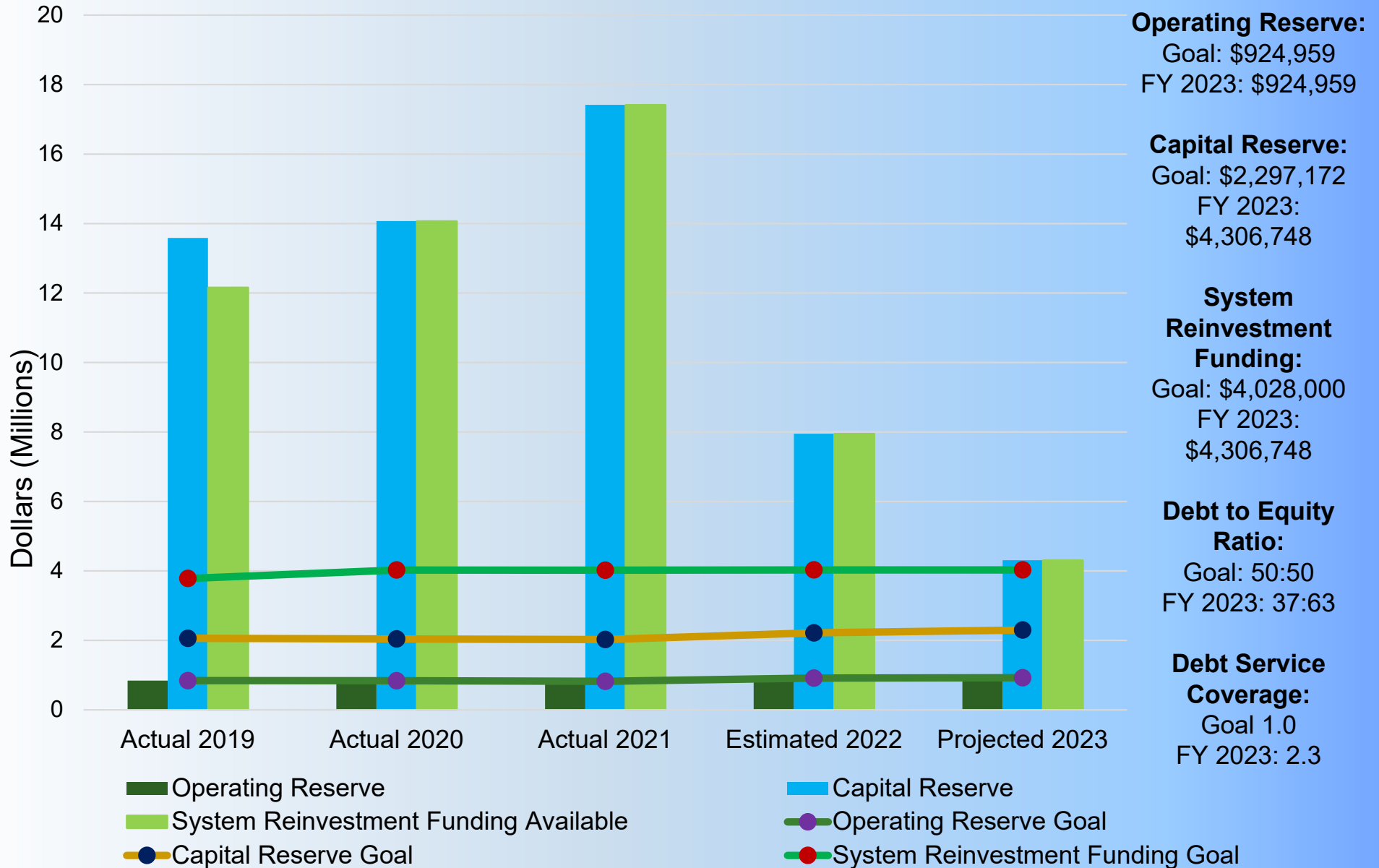
Cemetery

# Wastewater Utility Fund

|                                      | 2020-21<br>Actual    | 2021-22<br>Estimated | 2022-23<br>Final Budget | % Change<br>Budget | \$ Change<br>Budget   |
|--------------------------------------|----------------------|----------------------|-------------------------|--------------------|-----------------------|
| <b>REVENUE</b>                       |                      |                      |                         |                    |                       |
| Charges for Services                 | \$ 15,283,357        | \$ 15,790,758        | \$ 16,348,860           | 3.53%              | \$ 558,102            |
| Non-Operating Income                 | 2,296,023            | 71,000               | 41,000                  | -42.25%            | (30,000)              |
| Connection Fees                      | 907,108              | 954,364              | 650,000                 | -31.89%            | (304,364)             |
| Grant Revenue                        | 1,115                | 1,550                | 1,550                   | 0.00%              | -                     |
| <b>TOTAL</b>                         | <b>\$ 18,487,603</b> | <b>\$ 16,817,672</b> | <b>\$ 17,041,410</b>    | <b>1.33%</b>       | <b>\$ 223,738</b>     |
| <b>EXPENDITURE</b>                   |                      |                      |                         |                    |                       |
| Salary                               | \$ 1,659,439         | \$ 1,767,545         | \$ 1,818,510            | 2.88%              | \$ 50,965             |
| Benefits                             | 449,847              | 961,343              | 1,032,204               | 7.37%              | 70,861                |
| Service & Supplies                   | 4,270,062            | 4,876,417            | 4,850,071               | -0.54%             | (26,346)              |
| Depreciation                         | 5,026,487            | 5,035,000            | 5,035,000               | 0.00%              | -                     |
| Bond Interest                        | 1,271,773            | 1,240,877            | 1,151,720               | -7.18%             | (89,157)              |
| Other                                | 26,290               | 107,460              | 1,500                   | -98.60%            | (105,960)             |
| <b>TOTAL</b>                         | <b>\$ 12,703,897</b> | <b>\$ 13,988,642</b> | <b>\$ 13,889,005</b>    | <b>-0.71%</b>      | <b>\$ (99,637)</b>    |
| <b>NET INCOME (LOSS)</b>             | <b>\$ 5,783,705</b>  | <b>\$ 2,829,030</b>  | <b>\$ 3,152,405</b>     | <b>11.43%</b>      | <b>\$ 323,375</b>     |
| <b>Bond Proceeds</b>                 | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>             | <b>0.00%</b>       | <b>\$ -</b>           |
| <b>Bond Refunding Paid to Escrow</b> | <b>\$ -</b>          | <b>\$ 1,886,814</b>  | <b>\$ -</b>             | <b>-100.00%</b>    | <b>\$ (1,886,814)</b> |
| <b>Capital Outlay</b>                | <b>\$ 2,022,046</b>  | <b>\$ 14,532,814</b> | <b>\$ 9,168,546</b>     | <b>-36.91%</b>     | <b>\$ (5,364,268)</b> |
| <b>Bond Principal Payments</b>       | <b>\$ 2,770,959</b>  | <b>\$ 4,789,112</b>  | <b>\$ 2,849,628</b>     | <b>-40.50%</b>     | <b>\$ (1,939,484)</b> |
| <b>Cash Balance - June 30</b>        | <b>\$ 18,236,880</b> | <b>\$ 8,864,137</b>  | <b>\$ 5,231,707</b>     |                    |                       |
| <b>FTE</b>                           | <b>24.30</b>         | <b>23.70</b>         | <b>23.70</b>            |                    |                       |



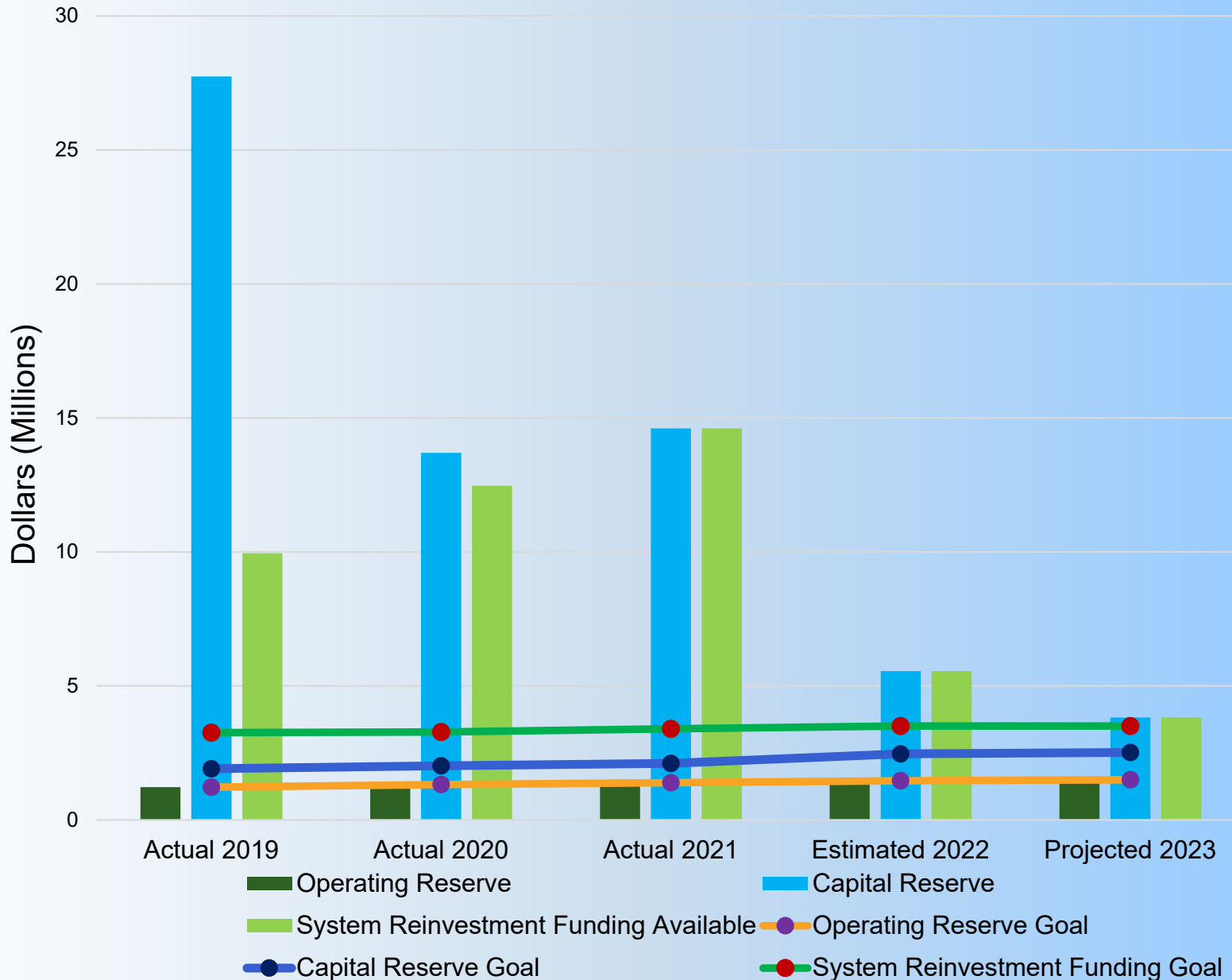
# Wastewater Utility Fund – Financial Policies



# Water Utility Fund

|                               | 2020-21<br>Actual    | 2021-22<br>Estimated | 2022-23<br>Proposed  | % Change<br>Budget | \$ Change<br>Budget |
|-------------------------------|----------------------|----------------------|----------------------|--------------------|---------------------|
| <b>REVENUE</b>                |                      |                      |                      |                    |                     |
| Charges for Services          | \$ 16,995,613        | \$ 17,433,082        | \$ 18,010,564        | 3.31%              | \$ 577,482          |
| Non-Operating Income          | 3,643,289            | 95,996               | 30,000               | -68.75%            | (65,996)            |
| Connection Fees               | 603,056              | 942,854              | 656,605              | -30.36%            | (286,249)           |
| Grant Revenue                 | 169,995              | 868,591              | 128,376              | -85.22%            | (740,215)           |
| <b>TOTAL</b>                  | <b>\$ 21,411,953</b> | <b>\$ 19,340,523</b> | <b>\$ 18,825,545</b> | <b>-2.66%</b>      | <b>\$ (514,978)</b> |
| <b>EXPENDITURE</b>            |                      |                      |                      |                    |                     |
| Salary                        | \$ 2,017,928         | \$ 2,051,224         | \$ 2,191,457         | 6.84%              | \$ 140,233          |
| Benefits                      | 1,091,321            | 1,193,880            | 1,271,938            | 6.54%              | 78,058              |
| Service & Supplies            | 5,552,620            | 5,934,052            | 5,925,928            | -0.14%             | (8,124)             |
| Depreciation                  | 3,397,010            | 3,500,000            | 3,500,000            | 0.00%              | -                   |
| Bond Interest                 | 1,400,331            | 1,395,009            | 1,779,479            | 27.56%             | 384,470             |
| Other                         | 723                  | 306,369              | 2,000                | -99.35%            | (304,369)           |
| <b>TOTAL</b>                  | <b>\$ 13,459,933</b> | <b>\$ 14,380,534</b> | <b>\$ 14,670,802</b> | <b>2.02%</b>       | <b>\$ 290,268</b>   |
| <b>NET INCOME (LOSS)</b>      | <b>\$ 7,952,017</b>  | <b>\$ 4,959,989</b>  | <b>\$ 4,154,743</b>  | <b>-16.23%</b>     | <b>\$ (805,246)</b> |
| Bond Proceeds                 | \$ -                 | \$ 7,422,917         |                      | -100.00%           | \$ (7,422,917)      |
| Bond Refunding Paid to Escrow | \$ -                 | \$ 9,883,226         | \$ -                 | -100.00%           | \$ (9,883,226)      |
| Capital Outlay                | \$ 3,835,119         | \$ 21,463,131        | \$ 6,130,000         | -71.44%            | \$ (15,333,131)     |
| Bond Principal Payments       | \$ 3,276,061         | \$ 13,571,016        | \$ 3,508,748         | -74.15%            | \$ (10,062,268)     |
| Cash Balance - June 30        | \$ 15,992,754        | \$ 7,010,739         | \$ 5,312,734         |                    |                     |
| <b>FTE</b>                    | <b>26.25</b>         | <b>26.70</b>         | <b>26.70</b>         |                    |                     |

# Water Utility Fund – Financial Policies



**Operating Reserve:**  
 Goal: \$1,496,437  
 FY 2023: \$1,496,437

**Capital Reserve:**  
 Goal: \$2,515,728  
 FY 2023: \$3,816,297

**System Reinvestment Funding:**  
 Goal: \$3,500,000  
 FY 2023: \$3,816,297

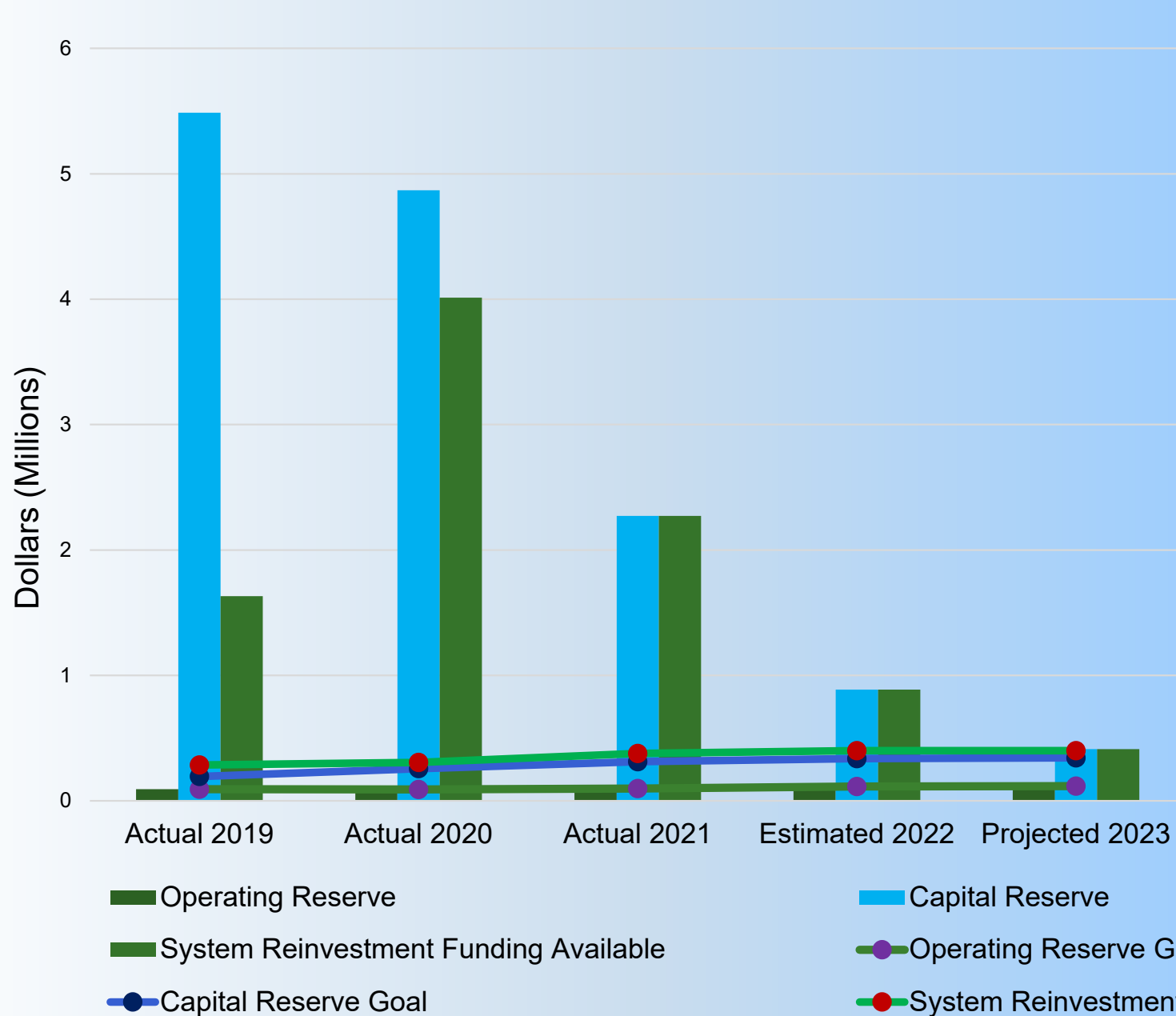
**Debt to Equity Ratio:**  
 Goal: 50:50  
 FY 2023: 41:59

**Debt Service Coverage:**  
 Goal: 1.0  
 FY 2023: 1.8

# Stormwater Utility Fund

|                                | 2020-21             | 2021-22             | 2022-23             | % Change     | \$ Change        |
|--------------------------------|---------------------|---------------------|---------------------|--------------|------------------|
|                                | Actual              | Estimated           | Proposed            | Budget       | Budget           |
| <b>REVENUE</b>                 |                     |                     |                     |              |                  |
| <b>Charges for Services</b>    | \$ 1,861,986        | \$ 2,005,681        | \$ 2,037,304        | 1.58%        | \$ 31,623        |
| <b>Intergovernmental</b>       | 200,000             | -                   | -                   | 0.00%        | -                |
| <b>Non-Operating Income</b>    | 1,409,909           | 25,162              | 25,000              | -0.64%       | (162)            |
| <b>TOTAL</b>                   | <b>\$ 3,471,895</b> | <b>\$ 2,030,843</b> | <b>\$ 2,062,304</b> | <b>1.55%</b> | <b>\$ 31,461</b> |
| <b>EXPENDITURE</b>             |                     |                     |                     |              |                  |
| <b>Salary</b>                  | \$ 146,426          | \$ 203,682          | \$ 214,337          | 5.23%        | \$ 10,655        |
| <b>Benefits</b>                | 72,017              | 128,449             | 135,374             | 5.39%        | 6,925            |
| <b>Service &amp; Supplies</b>  | 575,356             | 613,081             | 619,388             | 1.03%        | 6,307            |
| <b>Depreciation</b>            | 377,810             | 400,000             | 400,000             | 0.00%        | -                |
| <b>Bond Interest</b>           | 226,381             | 211,058             | 194,715             | -7.74%       | (16,343)         |
| <b>TOTAL</b>                   | <b>\$ 1,397,990</b> | <b>\$ 1,556,270</b> | <b>\$ 1,563,814</b> | <b>0.48%</b> | <b>\$ 7,544</b>  |
| <b>NET INCOME (LOSS)</b>       | <b>\$ 2,073,904</b> | <b>\$ 474,573</b>   | <b>\$ 498,490</b>   | <b>5.04%</b> | <b>\$ 23,917</b> |
| <b>Capital Outlay</b>          | \$ 1,753,020        | \$ 1,626,100        | \$ 735,000          | -54.80%      | \$ (891,100)     |
| <b>Bond Principal Payments</b> | \$ -                | \$ 636,207          | \$ 653,617          | 2.74%        | \$ 17,410        |
| <b>Cash Balance - June 30</b>  | \$ 2,370,156        | \$ 1,000,889        | \$ 529,229          |              |                  |
| <b>FTE</b>                     | 2.35                | 3.35                | 3.35                |              |                  |

# Stormwater Utility Fund – Financial Policies



**Operating Reserve:**  
 Goal: \$117,279  
 FY 2023: \$117,279

**Capital Reserve:**  
 Goal: \$342,932  
 FY 2023: \$411,950

**System Reinvestment Funding:**  
 Goal: \$400,000  
 FY 2023: \$411,950

**Debt to Equity Ratio:**  
 Goal: 50:50  
 FY 2023: 36:64

**Debt Service Coverage:**  
 Goal 1.0  
 FY 2023: 1.3

Ambulance Fund – used to account for the operations of the Ambulance Service provided by the Carson City Fire Department.

|                               | 2020-21<br>Actual   | 2021-22<br>Estimated | 2022-23<br>Proposed | % Change<br>Budget | \$ Change<br>Budget |
|-------------------------------|---------------------|----------------------|---------------------|--------------------|---------------------|
| <b>REVENUE</b>                |                     |                      |                     |                    |                     |
| <b>Charges for Services</b>   | \$ 5,388,225        | \$ 5,009,970         | \$ 4,562,269        | -8.94%             | \$ (447,701)        |
| <b>Non-Operating Income</b>   | 72,505              | 25,000               | 25,000              | 0.00%              | -                   |
| <b>Grant Revenue</b>          | 97,663              | -                    | -                   | 0.00%              | -                   |
| <b>TOTAL</b>                  | <b>\$ 5,558,393</b> | <b>\$ 5,034,970</b>  | <b>\$ 4,587,269</b> | <b>-8.89%</b>      | <b>\$ (447,701)</b> |
| <b>EXPENDITURE</b>            |                     |                      |                     |                    |                     |
| <b>Salary</b>                 | \$ 1,869,952        | \$ 2,136,319         | \$ 2,153,982        | 0.83%              | \$ 17,663           |
| <b>Benefits</b>               | 1,280,608           | 1,452,696            | 1,528,376           | 5.21%              | 75,680              |
| <b>Service &amp; Supplies</b> | 1,067,957           | 1,152,967            | 1,171,889           | 1.64%              | 18,922              |
| <b>Depreciation</b>           | 117,943             | 125,000              | 125,000             | 0.00%              | -                   |
| <b>TOTAL</b>                  | <b>\$ 4,336,460</b> | <b>\$ 4,866,982</b>  | <b>\$ 4,979,247</b> | <b>2.31%</b>       | <b>\$ 112,265</b>   |
| <b>NET INCOME (LOSS)</b>      | <b>\$ 1,221,933</b> | <b>\$ 167,988</b>    | <b>\$ (391,978)</b> | <b>-333.34%</b>    | <b>\$ (559,966)</b> |
| <b>Capital Outlay</b>         | \$ 882,220          | \$ 766,680           | \$ 581,518          | -24.15%            | \$ (185,162)        |
| <b>Cash Balance - June 30</b> | <b>\$ 3,865,270</b> | <b>\$ 3,666,578</b>  | <b>\$ 3,093,082</b> |                    |                     |
| <b>FTE</b>                    | <b>24.41</b>        | <b>24.41</b>         | <b>24.41</b>        |                    |                     |

# Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost reimbursement basis.

Carson City has 4 internal service funds:

Group Medical  
Insurance  
Fund

Workers'  
Compensation  
Fund

Insurance  
Fund

Fleet  
Management  
Fund

Insurance Fund – used to account for the funds collected from City departments for liability and property insurance.

|                           | 2020-21<br>Actual   | 2021-22<br>Estimated | 2022-23<br>Proposed | % Change<br>Budget | \$ Change<br>Budget |
|---------------------------|---------------------|----------------------|---------------------|--------------------|---------------------|
| <b>REVENUE</b>            |                     |                      |                     |                    |                     |
| Charges for Services      | \$ 1,850,000        | \$ 2,050,000         | \$ 2,050,000        | 0.00%              | \$ -                |
| Non-Operating Income      | 221,650             | 513,261              | 17,000              | -96.69%            | (496,261)           |
| <b>TOTAL</b>              | <b>\$ 2,071,650</b> | <b>\$ 2,563,261</b>  | <b>\$ 2,067,000</b> | <b>-19.36%</b>     | <b>\$ (496,261)</b> |
| <b>EXPENDITURE</b>        |                     |                      |                     |                    |                     |
| Salary                    | \$ 95,203           | \$ 112,727           | \$ 101,531          | -9.93%             | \$ (11,196)         |
| Benefits                  | 49,909              | 61,465               | 57,545              | -6.38%             | (3,920)             |
| Service & Supplies        | 1,773,571           | 1,954,683            | 2,093,890           | 7.12%              | 139,207             |
| Depreciation              | 15,272              | 11,150               | 765                 | -93.14%            | (10,385)            |
| <b>TOTAL</b>              | <b>\$ 1,933,955</b> | <b>\$ 2,140,025</b>  | <b>\$ 2,253,731</b> | <b>5.31%</b>       | <b>\$ 113,706</b>   |
| <b>NET INCOME (LOSS)</b>  | <b>\$ 137,695</b>   | <b>\$ 423,236</b>    | <b>\$ (186,731)</b> | <b>-144.12%</b>    | <b>\$ (609,967)</b> |
| <b>Cash Balance 06/30</b> | <b>\$ 1,324,148</b> | <b>\$ 1,769,157</b>  | <b>\$ 1,593,814</b> |                    |                     |
| <b>FTE</b>                | <b>1.05</b>         | <b>1.05</b>          | <b>1.05</b>         |                    |                     |



# Workers Compensation Fund

|                               | 2020-21<br>Actual   | 2021-22<br>Estimated | 2022-23<br>Proposed | % Change<br>Budget | \$ Change<br>Budget |
|-------------------------------|---------------------|----------------------|---------------------|--------------------|---------------------|
| <b>REVENUE</b>                |                     |                      |                     |                    |                     |
| Charges for Services          | \$ 1,230,835        | \$ 1,230,830         | \$ 1,230,830        | 0.00%              | \$ -                |
| Non-Operating Income          | 48,395              | 30,000               | 30,000              | 0.00%              | -                   |
| <b>TOTAL</b>                  | <b>\$ 1,279,230</b> | <b>\$ 1,260,830</b>  | <b>\$ 1,260,830</b> | <b>0.00%</b>       | <b>\$ -</b>         |
| <b>EXPENDITURE</b>            |                     |                      |                     |                    |                     |
| Salary                        | \$ 116,690          | \$ 177,483           | \$ 236,764          | 33.40%             | \$ 59,281           |
| Benefits                      | 61,296              | 134,208              | 176,909             | 31.82%             | 42,701              |
| Service & Supplies            | 1,312,594           | 1,082,783            | 1,154,451           | 6.62%              | 71,668              |
| Depreciation                  | 15,401              | 6,800                | 6,800               | 0.00%              | -                   |
| <b>TOTAL</b>                  | <b>\$ 1,505,981</b> | <b>\$ 1,401,274</b>  | <b>\$ 1,574,924</b> | <b>12.39%</b>      | <b>173,650</b>      |
| <b>NET INCOME (LOSS)</b>      | <b>\$ (226,751)</b> | <b>\$ (140,444)</b>  | <b>\$ (314,094)</b> | <b>123.64%</b>     | <b>\$ (173,650)</b> |
| <b>Cash Balance - June 30</b> |                     |                      |                     |                    |                     |
|                               | <b>\$ 3,908,693</b> | <b>\$ 3,812,927</b>  | <b>\$ 3,543,511</b> |                    |                     |
| <b>FTE</b>                    |                     |                      |                     |                    |                     |
|                               | <b>1.15</b>         | <b>2.15</b>          | <b>2.15</b>         |                    |                     |

# Next Steps

- **Supplemental Requests and Capital –**
  - Supplemental requests are part of this agenda item
  - Capital Improvement Plan for FY2023 through 2027 is the next item on today's agenda
  
- **May 19<sup>th</sup> Board of Supervisors Meeting –** Presentation and adoption of the FY 2023 Final Budget.
  
- **June 1<sup>st</sup> –** Final adopted budget to be filed with the County Clerk and the Department of Taxation.

## FY 2022-23 Supplemental Requests

| Department                   | Account                | Description | Original Request  | IFC Recommendation  | Page #         |                |         |
|------------------------------|------------------------|-------------|---|---------------------|----------------|----------------|---------|
| <b>RECORDER</b>              |                        |             |   |                     |                |                |         |
| 1                            | Recorder               | 1010213     | Software maintenance  | Tech Fund           | 14,250         | -              | 5       |
|                              |                        |             |   | <b>Dept. Totals</b> | <b>14,250</b>  | -              |         |
| 2                            | <b>PUBLIC GUARDIAN</b> | 1010217     | Promote Case Manager to Deputy Public Guardian (P203)       |                     | 12,265         | 12,265         | 6-12    |
| 3                            |                        |             | Clerical Hourly increase from \$15 to \$17/hr               |                     | 2,168          | 2,168          | 13      |
| 4                            |                        |             | Membership/Publications                                     |                     | 1,050          | 1,050          | 14      |
| 5                            |                        |             | Office Supplies   |                     | 1,850          | 1,850          | 14      |
| 6                            |                        |             | Operating Supplies  |                     | 3,500          | 2,500          | 14      |
| 7                            |                        |             | Gifts & Donations   | Rollover            | 1,762          | -              | 14      |
|                              |                        |             |   | <b>Dept. Totals</b> | <b>22,595</b>  | <b>19,833</b>  |         |
| 8                            | <b>TREASURER</b>       | 1010300     | Overtime  |                     | 3,000          | 3,000          | 15      |
| 9                            |                        |             | 1 FTE - Senior Level Accountant                             |                     | 96,891         | 96,891         | 15      |
| 10                           |                        |             | Hourly  |                     | 4,000          | 4,000          | 15      |
| 11                           |                        |             | Banking Services  |                     | 10,000         | 10,000         | 15      |
| 12                           |                        |             | Training  |                     | 2,000          | -              | 15      |
| 13                           |                        |             | Printing/Advertising  |                     | 1,000          | 1,000          | 15      |
|                              |                        |             |   | <b>Dept. Totals</b> | <b>116,891</b> | <b>114,891</b> |         |
| 14                           | <b>ASSESSOR</b>        | 1010400     | Postage & Shipping  |                     |                |                | 16      |
|                              |                        |             |   | <b>Dept. Totals</b> | <b>1,500</b>   | <b>1,500</b>   |         |
| 15                           | <b>DA</b>              | 1010500     | Crime Consultation Services                                 |                     | 47,757         | -              | 17-19   |
| 16                           |                        |             | 1 FTE - Deputy District Attorney                            |                     | 133,975        | 133,975        | 20-29   |
| 17                           |                        |             | 1 FTE - Victim Witness Coordinator (Possible Grant Funding) |                     | 85,761         | 85,761         | 20-29   |
| 18                           |                        |             | 1 FTE - Legal Assistant                                     |                     | 81,585         | 81,585         | 20-29   |
| 19                           |                        |             | Employee Reclassifications/Promotions                       |                     | 19,775         | 19,775         | 30-31   |
| 20                           |                        |             | Reclassify Office Specialist to Senior Office Specialist    |                     | 6,806          | 6,806          | 32-33   |
| 21                           |                        |             | Overtime - Weekend Hearings                                 |                     | 35,508         | -              | 34      |
| 22                           |                        |             | Hourly staff raises   |                     | 12,802         | 12,802         | 35-36   |
| 23                           |                        |             | Software Maintenance  |                     | 15,600         | 15,600         | 37-39   |
|                              |                        |             |   | <b>Dept. Totals</b> | <b>439,569</b> | <b>356,304</b> |         |
| 24                           | <b>CITY MANAGER</b>    | 1010600     | 1 FTE - Full Time Office Specialist                         |                     | 64,404         | 64,404         | 40-42   |
| 25                           |                        |             | Offset with reduction to hourly Salaries                    |                     | (20,000)       | (20,000)       | 40-42   |
|                              |                        |             |   | <b>Dept. Totals</b> | <b>44,404</b>  | <b>44,404</b>  |         |
| 26                           | <b>HUMAN RESOURCES</b> | 1010705     | Promotion to a Senior Human Resource Generalist             |                     | 9,823          | -              | 43-50   |
| 27                           |                        |             | 1 FTE - Human Resources Manager                             |                     | 191,874        | -              | 51-60   |
|                              |                        |             |   | <b>Dept. Totals</b> | <b>201,697</b> | -              |         |
| 28                           | <b>IT</b>              | 1010710     | 1 FTE - System Administrator                                |                     | 150,761        | 150,761        | 61-64   |
| 29                           |                        |             | Reclass position, remove Business System Analyst            |                     | -              | (134,396)      | 61-64   |
| 30                           |                        |             | 1 FTE - Network Analyst                                     |                     | 110,716        | 110,716        | 61-64   |
| 31                           |                        |             | Professional Services                                       | ^                   | 13,000         | 13,000         | 65-67   |
| 32                           |                        |             | Training  | ^                   | 3,125          | 3,125          | 65-67   |
| 33                           |                        |             | Maintenance Service Contracts                               | ^                   | 353,318        | 50,000         | 65-67   |
| 34                           |                        |             | Software Maintenance  | ^                   | 111,705        | 111,705        | 65-67   |
| 35                           |                        |             | Membership & Publication                                    |                     | 625            | -              | 65-67   |
| 36                           |                        |             | Travel  |                     | 1,525          | -              | 65-67   |
| 37                           |                        |             | Operating Hardware & Software                               | ^                   | 123,000        | 50,000         | 65-67   |
| 38                           |                        |             | Telephone - Ongoing maintenance                             | ^                   | 30,924         | 30,924         | 65-67   |
| 39                           |                        |             | Operating Supplies - Legacy Systems                         | ^                   | 11,241         | 11,241         | 65-67   |
| 40                           |                        |             | Hourly Salaries - 5% Merit                                  | ^                   | 852            | 852            | 68      |
|                              |                        |             |   | <b>Dept. Totals</b> | <b>920,842</b> | <b>397,928</b> |         |
| <b>COMMUNITY DEVELOPMENT</b> |                        |             |   |                     |                |                |         |
| 41                           | Planning               | 1011425     | (1) FTE Compliance Officer (100% GF)                        |                     | (98,418)       | (98,418)       | 69-71   |
| 42                           |                        |             | .75 FTE - Administrative Assistant (75% GF & 25% RDA)       |                     | 70,749         | 70,749         | 69-71   |
| 44                           |                        |             | Property Clean-up   | ^                   | 90,000         | 75,000         | 72      |
| 45                           |                        |             | Postage   | ^                   | 2,000          | 2,000          | 73      |
| 46                           |                        |             | Uniforms  | ^                   | 600            | 600            | 74      |
| 47                           |                        |             | 1 FTE - Compliance Officer Supervisor                       |                     | 115,244        | -              | 75      |
| 48                           |                        |             | Printing & Advertising                                      | ^                   | 2,000          | 2,000          | 76      |
| 49                           | Redevelopment          | 602         | .5 FTE Recreation Supervisor - Arts & Culture (50%)         |                     | 45,460         | 45,460         | 149-153 |
| 50                           |                        |             | .25 FTE Admin. Assistant (75% GF & 25% RDA)                 |                     | 23,582         | 23,582         | 69-71   |
| 51                           |                        |             | Services and Supplies - Arts & Culture                      |                     | 25,000         | 25,000         | 149-153 |
| 52                           |                        |             | New FTE Laptop, monitor, docking station, etc. (one-time)   |                     | 5,000          | 5,000          | 149-153 |
| 53                           |                        |             | 1 FTE Park Maintenance Worker                               |                     | 87,909         | -              | 166-178 |
| 54                           |                        |             | Property Clean-up (RDA \$15,000)                            |                     | -              | 15,000         | 72      |
| 55                           |                        |             | Parks Operations Manager (17% to RDA)                       |                     | 19,305         | 19,305         | 180     |
|                              |                        |             |   | <b>Dept. Totals</b> | <b>388,431</b> | <b>185,278</b> |         |

## FY 2022-23 Supplemental Requests

| Department                  | Account                         | Description    | Original Request                                       | IFC Recommendation | Page #         |         |
|-----------------------------|---------------------------------|----------------|--|--------------------|----------------|---------|
| <b>SHERIFF'S DEPARTMENT</b> |                                 |                |  |                    |                |         |
| 56                          | <b>Chartered Administration</b> | <b>1012004</b> | Assistant Sheriff - Longevity                          | 19,223             | -              | 77      |
| 57                          | <b>Administration</b>           | <b>1012005</b> | Uniform Allowance                                      | 15,000             | 15,000         | 78      |
| 58                          |                                 |                | Autopsies  | 45,000             | 45,000         | 79      |
| 59                          |                                 |                | Telephone  | 85,000             | 30,000         | 80      |
| 60                          |                                 |                | 1 FTE - Administrative Assistant                       | 75,957             | -              | 81      |
| 61                          | <b>Investigations</b>           | <b>1012011</b> | Overtime   | 31,225             | 31,225         | 82      |
| 62                          |                                 |                | Call Back  | 10,750             | -              | 83      |
| 63                          |                                 |                | Holiday  | 6,696              | -              | 84      |
| 64                          |                                 |                | Training   | 10,000             | -              | 85      |
| 65                          |                                 |                | Maintenance Service Contracts                          | 8,000              | 8,000          | 86      |
| 66                          |                                 |                | Operating Supplies                                     | 5,000              | -              | 87      |
| 67                          |                                 |                | Lab Expenses   | 6,800              | -              | 88      |
| 68                          |                                 |                | Vehicle Fuel   | 9,000              | 9,000          | 89      |
| 69                          |                                 |                | Small Furnishings                                      | 10,000             | -              | 90      |
| 70                          |                                 |                | Sergeants - Responsibility Pay (2)                     | 10,293             | 10,293         | 91      |
| 71                          |                                 |                | 1 FTE-Deputy Regional Gang Unit from the Grant Fund    | 131,848            | 131,848        | 92      |
| 72                          | <b>275</b>                      |                | 1 FTE-Deputy Regional Gang Unit from the Grant Fund    | (110,848)          | (110,848)      | 92      |
| 73                          | <b>Operations</b>               | <b>1012012</b> | Overtime   | 70,654             | -              | 93      |
| 74                          |                                 |                | Holiday  | 21,684             | -              | 94      |
| 75                          |                                 |                | Training   | 10,000             | -              | 95      |
| 76                          |                                 |                | Operating Supplies                                     | 10,000             | -              | 96      |
| 77                          |                                 |                | Vehicle Fuel   | 30,000             | 30,000         | 97      |
| 78                          |                                 |                | Sergeants - Responsibility Pay                         | 4,803              | 4,803          | 98      |
| 79                          | <b>Detention</b>                | <b>1012014</b> | Overtime   | 59,770             | 32,000         | 99      |
| 80                          |                                 |                | Holiday  | 11,534             | 11,534         | 100     |
| 81                          |                                 |                | Training   | 5,000              | -              | 101     |
| 82                          |                                 |                | Maintenance Service Contracts                          | 15,000             | 10,000         | 102     |
| 83                          |                                 |                | Operating Supplies                                     | 5,000              | -              | 103     |
| 84                          |                                 |                | Food   | 22,400             | 22,400         | 104     |
| 85                          |                                 |                | Domestic Supplies                                      | 10,000             | 10,000         | 105     |
| 86                          |                                 |                | 3 FTE - Non-Post Certified Sworn Staff (Post Overfill) | 278,731            | 185,821        | 106-108 |
| 87                          | <b>Dispatch</b>                 | <b>1012017</b> | 1 FTE - Pub. Safety Comm. Call Takers (A3 1)           | 63,988             | -              | 109     |
| 89                          |                                 |                | Overtime   | 55,798             | -              | 110     |
| 90                          |                                 |                | Holiday  | 5,499              | 5,499          | 111-112 |
|                             |                                 |                | <b>Dept. Totals</b>                                    | <b>1,048,805</b>   | <b>481,575</b> |         |
| <b>FIRE DEPARTMENT</b>      |                                 |                |  |                    |                |         |
| 91                          | <b>Operations</b>               | <b>1012512</b> | Software Maintenance                                   | 48,300             | 24,150         | 113     |
| 92                          |                                 |                | Equipment Repairs and Maintenance                      | 11,300             | 11,300         | 114     |
| 93                          |                                 |                | Employee Physicals                                     | 20,650             | -              | 115     |
| 94                          |                                 |                | Personnal Protective Equipment                         | 10,500             | 10,500         | 116     |
| 95                          |                                 |                | Water Rescue Tools                                     | 5,000              | -              | 117     |
| 96                          | <b>Training</b>                 | <b>1012520</b> | Promote Training Capitan to Batalion Chief             | 28,928             | -              | 118     |
| 97                          | <b>Ambulance</b>                | <b>5012525</b> | Software Maintenance                                   | -                  | 24,150         | 113     |
|                             |                                 |                | <b>Dept. Totals</b>                                    | <b>124,678</b>     | <b>70,100</b>  |         |
| <b>JUVENILE SERVICES</b>    |                                 |                |  |                    |                |         |
| 98                          | <b>Probation</b>                | <b>1012705</b> | Overtime   | 5,500              | 5,500          | 119     |
| 99                          |                                 |                | Body Camera Software Maintenance                       | 9,168              | 9,168          | 120     |
| 100                         |                                 |                | Travel   | 3,000              | 3,000          | 121     |
| 101                         | <b>275</b>                      |                | 1 FTE - Juvenile Services Outreach Specialist          | 72,801             | 72,801         | 122-123 |
| 102                         | <b>Detention</b>                | <b>1012706</b> | 1 FTE - Youth Advisor                                  | 72,991             | 72,991         | 124-127 |
| 103                         |                                 |                | Reduction of Overtime                                  | -                  | (25,000)       | 124-127 |
| 104                         |                                 |                | Hourly Staff (On-Call Youth Advisor)                   | 5,000              | -              | 128     |
|                             |                                 |                | <b>Dept. Totals</b>                                    | <b>168,460</b>     | <b>138,460</b> |         |
| 105                         | <b>ALT. SENTENCING</b>          | <b>1012800</b> | Operating Supplies                                     | 1,550              | 1,550          | 129     |
| 106                         |                                 |                | Assistant Chief Alternative Sentencing (M401 - M202)   | 12,557             | 12,557         | 130     |
| 107                         |                                 |                | 2 FTE - Pretrial Services Officers                     | 188,774            | 94,387         | 131-139 |
| 108                         |                                 |                | Reduce Part-Time position                              | (40,000)           | (40,000)       | 131-139 |
| 109                         |                                 |                | 1 FTE - Department Business Manager                    | 139,967            | -              | 140     |
|                             |                                 |                | <b>Dept. Totals</b>                                    | <b>302,848</b>     | <b>68,494</b>  |         |

## FY 2022-23 Supplemental Requests

| Department                    | Account                       | Description  | Original Request | IFC Recommendation | Page #  |
|-------------------------------|-------------------------------|--|------------------|--------------------|---------|
| <b>COURTS</b>                 |                               |  |                  |                    |         |
| 110                           | Juvenile 1014300              | Banking Services   | 1,000            | 1,000              | 141     |
| 111                           | Judicial 1014700              | Internal Promotion - Judicial Clerk 1 - Collections  | 7,249            | 7,249              | 142     |
| 112                           |                               | Banking Services   | 6,000            | 6,000              | 141     |
| 113                           |                               | AB424 - Fiscal Impact - Weekend workload   | 56,145           | 56,145             | 143     |
| 114                           |                               | 1 FTE - Judicial Clerk   | 71,221           | 71,221             | 144-148 |
| 115                           |                               | 1 FTE - Assistant Court Administrator  | 137,424          | 137,424            | 144-148 |
| 116                           |                               | 1 FTE - Marshal/Bailiff  | 117,869          | -                  | 144-148 |
|                               |                               | <b>Dept. Totals</b>  | <b>396,908</b>   | <b>279,039</b>     |         |
| <b>PARKS &amp; RECREATION</b> |                               |  |                  |                    |         |
| 117                           | Administration 1015005        | .50 FTE Recreation Supervisor - Arts & Culture (50%)   | 45,460           | 45,460             | 149-153 |
| 118                           |                               | .10 FTE Volunteer Coordinator (10%, 90% QOL)   | 9,529            | 9,529              | 154-160 |
| 119                           |                               | Americorp Volunteer Coordinator  | (10,000)         | (10,000)           | 154-160 |
| 120                           |                               | Seasonal Employee Recognition Program  | 5,000            | -                  | 161     |
| 121                           |                               | Reallocate Employee Time to include LMD and CMT  | (124,548)        | (124,548)          | 162     |
| 122                           | Park Maintenance 1015012      | Contractual Services   | 188,576          | 188,576            | 163-165 |
| 123                           |                               | Streets marathon worker - 256 Contractual Services   | (28,000)         | (28,000)           | 163-165 |
| 124                           |                               | Overtime reduction   | (20,000)         | (20,000)           | 163-165 |
| 125                           |                               | 1 FTE Park Maintenance Worker  | 87,909           | -                  | 166-178 |
| 126                           |                               | Operating Supplies   | 2,500            | 2,500              | 179     |
| 127                           |                               | Parks Operations Manager (17% to RDA)  | (19,305)         | (19,305)           | 180     |
| 128                           | YSA 1015018                   | .20 FTE - Recreation Program Coordinator (20%)   | 15,582           | 15,582             | 181-186 |
| 129                           |                               | Reallocating existing services and supplies  | (15,582)         | (15,582)           | 181-186 |
| 130                           | MAC 1015054                   | Hourly/Seasonal Minimum Wage Increase  | 6,247            | 6,247              | 187-190 |
| 131                           |                               | Temp Staffing - FT Building Maint Worker 1013034   | (42,000)         | (42,000)           | 250-252 |
| 132                           | Pool 1015055                  | 1 FTE - Lifeguard Supervisor   | 54,145           | 54,145             | 191-197 |
| 133                           |                               | Seasonal Salaries reduction  | (30,000)         | (30,000)           | 191-197 |
| 134                           |                               | Hourly/Seasonal Minimum Wage Increase  | 30,919           | 30,919             | 187-190 |
| 135                           | Community Center 1015056      | Hourly/Seasonal Minimum Wage Increase  | 4,987            | 4,987              | 187-190 |
| 136                           | Recreation 1015057            | Hourly/Seasonal Minimum Wage Increase  | 30,031           | 30,031             | 187-190 |
| 137                           | Sports 1015060                | .80 FTE - Recreation Program Coordinator (80%)   | 62,326           | 62,326             | 181-186 |
| 138                           |                               | Hourly/Seasonal Minimum Wage Increase  | 15,557           | 15,557             | 187-190 |
| 139                           | QofL Park Maintenance 2545012 | 1FTE Park Maintenance Worker   | -                | 87,909             | 166-178 |
| 140                           | Open Space 2545047            | .90 FTE Volunteer Coordinator (10%, 90% QOL)   | 85,762           | 85,762             | 154-160 |
| 141                           |                               | 1 FTE Park Maintenance Worker  | 87,909           | 87,909             | 166-178 |
|                               |                               | <b>Dept. Totals</b>  | <b>443,004</b>   | <b>438,004</b>     |         |
| <b>LIBRARY</b>                |                               |  |                  |                    |         |
| 142                           | 1016200                       | Reclass M301 to P601 - Collection Development Manager to Workforce Development & Social Services Coordinator | (13,015)         | (13,015)           | 198-203 |
| 143                           |                               | Reclass M301 to P601 - Access Services Manager to Library Technology Coordinator                             | (13,015)         | (13,015)           | 204-208 |
| 144                           |                               | Name Change - Creative Learning Manager to Programming and Outreach Coordinator                              | (17,219)         | -                  | 209-213 |
| 145                           |                               | Reclass M301 to D101 - Department Business Manager to Deputy Library Director                                | 27,003           | 27,003             | 214-221 |
|                               |                               | <b>Dept. Totals</b>  | <b>(16,246)</b>  | <b>973</b>         |         |
| <b>SUPPL. INDIGENT</b>        |                               |  |                  |                    |         |
| 146                           | 208                           | 1 FTE Community Health Worker  | 62,600           | 62,600             | 222-229 |
| 147                           |                               | Reduction of Temp Staffing   | (39,403)         | (39,403)           | 222-229 |
| 148                           |                               | Reclass - Case Manager to Social Worker  | 22,139           | 22,139             | 230-235 |
|                               |                               | <b>Dept. Totals</b>  | <b>45,336</b>    | <b>45,336</b>      |         |
| <b>HEALTH</b>                 |                               |  |                  |                    |         |
| 149                           | Administration 1016800        | Shelter Plan (One Time Funding)  | 40,000           | -                  | 236     |
| 150                           | Grants 2756800                | Split Public Health Communication Specialist position into a series 1 & 2; promote to PHCS2                  | 17,096           | -                  | 237-238 |
|                               |                               | <b>Dept. Totals</b>  | <b>57,096</b>    | <b>-</b>           |         |

## FY 2022-23 Supplemental Requests

| Department          | Account                   | Description  | Original Request    | IFC Recommendation  | Page #  |
|---------------------|---------------------------|--|---------------------|---------------------|---------|
| <b>PUBLIC WORKS</b> |                           |  |                     |                     |         |
| 151                 | Engineering 1013012       | 1 FTE - Construction Inspector (Cost Allocated 80% 525, 10% water, 10% Sewer)                    | 72,497              | -                   | 239-240 |
| 152                 |                           | Creation of Senior Document Control Specialist (Current Document Control Specialist)             | 8,766               | -                   | 241-242 |
| 153                 |                           | Promotion to Senior Construction Inspector (Current 1 Inspector and 1 Senior)                    | 8,392               | 8,392               | 243     |
| 154                 |                           | Software Maintenance   | 2,000               | 2,000               | 244-245 |
| 155                 |                           | Professional Services  | 5,000               | 5,000               | 244-245 |
| 156                 | GIS Dept. 1013015         | Move Asset Manager back to GIS from IT   | *                   | -                   | 246     |
| 157                 |                           | Move GIS Analyst to GIS, from Assessor   | *                   | -                   | 247     |
| 158                 |                           | Software Maintenance   | 1,350               | 1,350               | 248     |
| 159                 |                           | Training   | 1,500               | 1,500               | 248     |
| 160                 |                           | Operating Supplies   | 1,000               | 1,000               | 248     |
| 161                 | Facilities Maint. 1013034 | Reclass Building Maint Supervisor to a P601  | *                   | -                   | 249     |
| 162                 |                           | 1 FTE-Building Maint. Workers (convert 2 PT to 1 FT)   | 61,789              | 61,789              | 250-252 |
| 163                 |                           | - Remove PT Janitorial Staff in 1015054 (above)  | -                   | -                   | 250-252 |
| 164                 |                           | 1 FTE - Building Maint. Worker   | 61,789              | -                   | 253     |
| 165                 |                           | Creation/Promotion - Skilled Trades Foreman  | 8,766               | -                   | 254-255 |
| 166                 | Landfill 1013904          | Banking Services   | 5,000               | 5,000               | 256     |
| 167                 |                           | Household Haz Disposal   | 15,000              | 15,000              | 256     |
| 168                 |                           | 1 FTE - Landfill Supervisor  | 113,995             | 113,995             | 257-260 |
| 169                 |                           | Reduce Transfer to Capital   | (133,995)           | (133,995)           | 257-260 |
| 170                 | Transfer - JAC 1010279    | Increase in Match Transfer from General Fund   | 38,500              | 38,500              | 261-262 |
| 171                 | Street Maint. 2563038     | 1 FTE Traffic Systems Foreman  | 90,893              | 90,893              | 263-267 |
| 172                 |                           | .25 FTE Accounting Tech (Split 256,505,510,520)  | 15,286              | -                   | 268     |
| 173                 | Stromwater 5053702        | 1 FTE - Stormwater Technician  | 63,139              | 31,570              | 269     |
| 174                 |                           | .25 FTE Accounting Tech (Split 256,505,510,520)  | 15,286              | -                   | 268     |
| 175                 |                           | Software Maintenance   | 2,000               | 2,000               | 270     |
| 176                 | Wastewater 5103201        | .25 FTE Accounting Tech (Split 256,505,510,520)  | 15,286              | -                   | 268     |
| 177                 |                           | 50% Promote Instrument Control Tech to Senior (currently 2 instrument Control Tech and 1 Senior) | 4,732               | 4,732               | 271     |
| 178                 |                           | Promote Wastewater Plant Mechanic to Senior (currently 3 Mechanics and 1 Senior)                 | 7,999               | 7,999               | 272     |
| 179                 |                           | Creation of a Wastewater Plant Mechanic Foreman  | 9,643               | -                   | 273-274 |
| 180                 |                           | Chemicals  | 90,000              | 90,000              | 275     |
| 181                 | Water 5203502             | .25 FTE Accounting Tech (Split 256,505,510,520)  | 15,286              | -                   | 268     |
| 182                 |                           | 50% Promote Instrument Control Tech to Senior (currently 2 instrument Control Tech and 1 Senior) | 4,732               | 4,732               | 271     |
|                     |                           | <b>Dept. Totals</b>  | <b>605,631</b>      | <b>351,457</b>      |         |
|                     |                           | <b>TOTAL SUPPLEMENTAL REQUESTS</b>   | <b>\$ 5,326,699</b> | <b>\$ 2,993,575</b> |         |

NOTE - THESE ARE NOT IN ANY PRIORITY ORDER

\* No cost to City - IFC Recommending Approval.

|                                       |                  |                  |
|---------------------------------------|------------------|------------------|
| <b>General Fund</b>                   | <b>4,660,906</b> | <b>2,335,284</b> |
| <b>Other Funds</b>                    | <b>665,793</b>   | <b>658,292</b>   |
| <b>General Fund Positions</b>         | <b>30.2</b>      | <b>15.2</b>      |
| <b>Positions added to other Funds</b> | <b>10.8</b>      | <b>7.8</b>       |
| <b>Total Positions</b>                | <b>41</b>        | <b>23</b>        |

^ 3% Contingency exceeded, added these in to Tentative Budget for reporting purposes. If not approved, staff will remove from Final Budget.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Recorder

**DEPARTMENT # (ORG):** 1010213

**DESCRIPTION OF REQUESTED ITEM:** Requesting an increase in line-item budget 1010213-500432 to include annual software maintenance required for Pioneer Technology Group LLC's recording software.

**JUSTIFICATION OF REQUEST:** Pioneer Technology Group LLC software was purchased initially in 2017 with a three-year contract funded by Capital Projects Fund/Software Replacement account and the General Fund/IT software maintenance account. The three-year contract initial term has expired and the annual amount is now to be paid from the Recorder software maintenance budget.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |                    |
|----------------------------------|-----------------|--|--------------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount    |
| Salary                           | \$.00           | 1010213-500432                         | \$14,250           |
| Other Pay*                       | .00             |  |                    |
| Worker's Compensation            | .00             |  |                    |
| Group Insurance                  | .00             |  |                    |
| Medicare                         | .00             |  |                    |
| Pers                             | .00             |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$14,250.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

Will pay with restricted Technology Funding available.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|  |                                       |
|--|---------------------------------------|
| <b>DEPARTMENT NAME:</b><br>Public Guardian | <b>DEPARTMENT # (ORG):</b><br>1010217 |
|--|---------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:**

Promotion of Public Guardian Case Manager to Deputy Case Manager; Eliminate case manager position and replace with deputy position, so department still has 3 FTE's.

**JUSTIFICATION OF REQUEST:**

For succession planning and facilitation of document and bank processing to work in conjunction with the Public Guardian. Projected salary for the case manager position for FY2023 is 57,816.00 which includes 5% merit and COLA adjustment effective on 7/1. Would like to add 16% promotion up to deputy position.

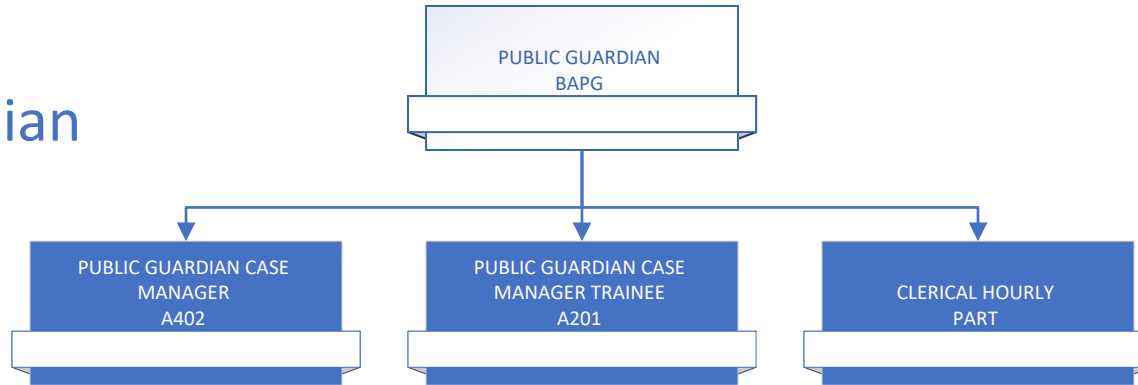
| <b>(1)PERSONNEL SERVICES:</b>    |                        | <b>(2)SERVICES AND SUPPLIES**:</b>     |                        |
|----------------------------------|------------------------|--|------------------------|
|                                  | <b>Increase Amount</b> | <b>Acct# / Description</b>             | <b>Increase Amount</b> |
| Salary                           | \$9,349.00             |  |                        |
| Other Pay*                       | .00                    |  |                        |
| Worker's Compensation            |                        |  |                        |
| Group Insurance                  | .00                    |  |                        |
| Medicare                         | 135.00                 |  |                        |
| Pers                             | 2,781.00               |  |                        |
| <b>Total Personnel Costs (1)</b> | <b>\$12,265.00</b>     | <b>Total Services and Supplies (2)</b> |                        |
|                                  |                        | <b>GRAND TOTAL:</b>                    | <b>\$ 12,265.00</b>    |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

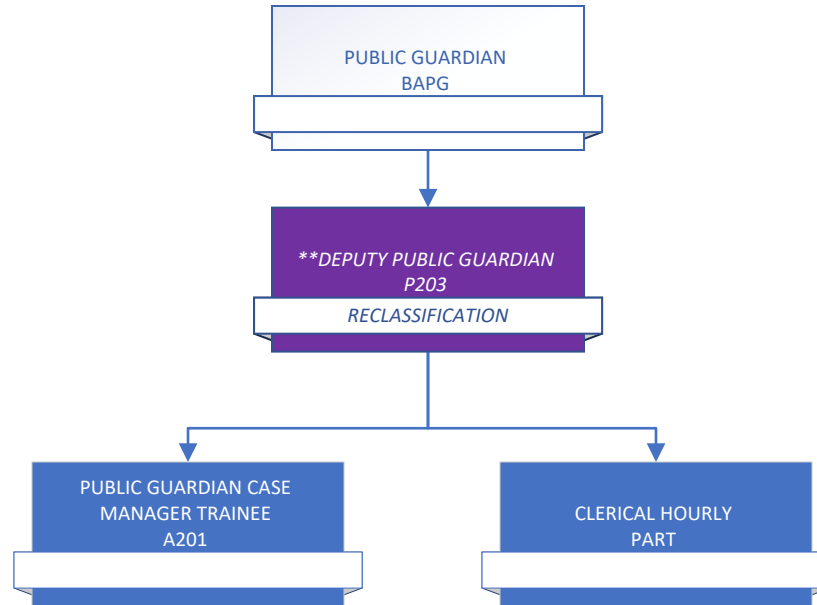
\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



# Carson City Public Guardian



# Carson City Public Guardian



*\*\*Proposed changes- Reclassification*



## JOB DESCRIPTION

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|                    |                        |               |           |
|--------------------|------------------------|---------------|-----------|
| <b>JOB TITLE:</b>  | Deputy Public Guardian | <b>FLSA:</b>  | Exempt    |
| <b>DEPARTMENT:</b> | Public Guardian        | <b>GRADE:</b> | P203      |
| <b>REPORTS TO:</b> | Public Guardian        | <b>DATE:</b>  | July 2022 |

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### **SUMMARY OF JOB PURPOSE:**

Under general direction, assists with the management of guardianships and their estates and assists with the supervision of volunteers and interns.

### **ESSENTIAL FUNCTIONS:**

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Visits wards in facilities, homes, hospitals, etc., and attends to their needs; provides transportation as required; manages medical decisions and locates appropriate medical services; supervises visits with estranged family members.
- Confers with and coordinates assigned activities with service providers in various public and private organizations to ensure that resources are appropriately utilized and that all clients receive the most effective provision of services.
- Receives referrals from government entities, law enforcement, medical institutions, and the general public for guardianship services for proposed protected persons; reviews information to determine whether proposed protected person meets requirements for appointment of Public Guardian; works with legal counsel to file appropriate documents to initiate guardianship proceedings.
- Assesses the financial and physical needs of clients to make eligibility determinations and coordinate available community resources and professional care, including medical, placement, legal needs and daily living skills, to meet client needs to maintain optimum quality of life and care within available resources.
- Upon court appointment, manages the estate of protected persons, including receipt of income, payment of expenses and claims, inventory of property, sale of property if necessary, investment of income as appropriate; and winds up affairs and administers estates when necessary.
- Upon court appointment, secures and maintains government and other benefits on behalf of the protected person as appropriate, including Medicaid, Medicare, Social Security Disability.
- Confers with and coordinates assigned activities with service providers in various public and private organizations to ensure that resources are appropriately utilized and that all clients receive the most effective provision of services.
- Interacts with the courts and all entities involved in the legal process.
- Receives and monitors court ordered assignments from inception to completion and final discharge by the court.

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This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

- Prepares and directs the preparation of a variety of written correspondence, reports, procedures and other written materials, including necessary annual reports and accountings to the court and Letters of Guardianship.
- Serve as signatory for protected persons' bank accounts.
- Arranges for interpreters as needed.
- Serves on task forces and committees promoting protective services and senior related issues.
- Maintains accurate records and files.
- Uses standard office equipment, including a computer, in the course of the work.
- Drives a personal or City motor vehicle to attend off-site meetings, visit off-site locations and conduct other Public Guardian business.
- Plans, prioritizes, assigns, supervises and reviews the work of interns and volunteers who perform support functions.
- Contributes to the overall quality of the department's service by reviewing and recommending improved policies and procedures.
- Assist the Public Guardian with monitoring and interpreting changes in laws and regulations related to assigned functions; assist with evaluating their impact upon departmental activities and assists with developing policy and procedural changes as required.
- Will be designated to act as Deputy Public Guardian in the absence of the Public Guardian to perform all necessary functions of the Public Guardian during the designation.
- Demonstrates courteous and cooperative behavior when interacting with elected officials, clients; public, and staff; acts in a manner that promotes a harmonious and effective workplace environment

### QUALIFICATIONS:

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

### Education and Experience:

Bachelor's Degree in business or public administration, social science, behavioral science, case management, nursing or a field related to the work; AND four (4) years of professional experience in a field related to the work; OR an equivalent combination of education, training and experience as determined by Human Resources.

### REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:

- Valid Driver's License
- Certified Guardian with the National Guardianship Association at time of appointment is preferred, or must be obtained within six (6) months of hire

### Required Knowledge and Skills

Knowledge of:

- Principles and practices of case management, social work and social service provision.
- Crisis intervention and counseling techniques.
- Effects of mental and physical illnesses.

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

## Knowledge of (continued):

- Health and medical conditions and diagnoses.
- Administrative principles and practices, including goal setting, program development, implementation and evaluation, and the management of employees.
- Applicable laws, codes and regulations, including Medicaid and Social Security.
- Computer applications related to the work.
- Record management principles and practices.
- Techniques for dealing with a variety of individuals from various socioeconomic, ethnic and cultural backgrounds, often in situations which may be stressful.
- Standard office practices and procedures, including filing and the operation of standard office equipment.
- Communicating effectively in oral and written forms.

## Skill in:

- Planning, organizing, supervising, reviewing and evaluating the work of others.
- Preparing clear and concise reports, correspondence and other written materials.
- Using initiative and independent judgment within general policy guidelines.
- Using tact, discretion and prudence in dealing with those contacted in the course of the work.
- Establishing and maintaining effective work relationships with staff, coworkers, contractors and the public.

**SUPERVISION RECEIVED AND EXERCISED:**

*Under General Supervision* - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to exert up to 50 pounds of force occasionally and up to 20 pounds of force frequently to lift, carry, push, pull or move objects; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; exposure to traffic conditions and external environment when traveling from one office to another.

**CONDITIONS OF EMPLOYMENT:**

1. All new employees will serve a probationary period of twelve (12) months. Such employees are not subject to the collective bargaining agreement and may be laid off or discharged during this period for any reason, or no reason.
2. Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.
3. Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.
4. Employees may be required to complete Incident Command System training as a condition of continuing employment.
5. New employees are required to submit to a fingerprint-based background investigation which cost the new employee \$56.25 and a drug screen which costs \$36.50. Employment is contingent upon passing the background and the drug screen.
6. Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucas.gov](http://www.ucas.gov).
7. Carson City is an Equal Opportunity Employer.

**I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.**

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**“Carson City is an Equal Opportunity Employer”**

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**

Public Guardian

**DEPARTMENT # (ORG):**

1010217

**DESCRIPTION OF REQUESTED ITEM:**

Increase part time employee from \$15 an hour to \$17 an hour. Our employee works 20 hours a week.

**JUSTIFICATION OF REQUEST:**

Last year we were looking at requesting another full-time position, but due to budget considerations we asked for a half time position. However, with our employee, [REDACTED] is so efficient and knowledgeable that we can manage on a half time person. [REDACTED] is doing almost all the shopping for our clients in-store and catalog. [REDACTED] is reconciling all our bank statements, as well as doing the filing and opening and sorting the mail. [REDACTED] was the manager of a Urgent Care Facility for 25 years and we are very grateful to have her working with us. [REDACTED] has certainly freed our time to spend on and with our clients.

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES\*\*:**

|                                  | Increase Amount  | Acct# / Description                    | Increase Amount    |
|----------------------------------|------------------|--|--------------------|
| Salary                           | \$2095.00        |  |                    |
| Other Pay*                       | .00              |  |                    |
| Worker's Compensation            | 43.00            |  |                    |
| Group Insurance                  | .00              |  |                    |
| Medicare                         | 30.00            |  |                    |
| Pers                             | .00              |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$2168.00</b> | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                  | <b>GRAND TOTAL:</b>                    | <b>\$ 2,168.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Public Guardian

**DEPARTMENT # (ORG):**  
1010217

**DESCRIPTION OF REQUESTED ITEM:**

Increase in line items for Membership, Office Supplies, Operating Supplies, and maintaining the current budget in Gifts and Donations.

**JUSTIFICATION OF REQUEST:**

The increase in Membership will allow two employees attend the Annual National Guardianship Association Meeting. Three of us went last year and we all found it beneficial.

The increases for both Office and Operating Supplies are in accord with what we are spending this year.

The last item for \$1762 for Gifts and Donations is unusual and I am not sure if it should be part of this. Three years ago, a twenty-year-old Guardianship Account was closed at US Bank and approximately \$5,000 was set aside for this office to help our clients. We used over \$3,000 for our clients and we have been paid back the money all the money expended on our clients, and we should have a balance of about \$5,000 in Gifts and Donations. We are looking to see where the funds ended up, but this office should be able to continue to use these funds for our clients.

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES\*\*:**

|                                  | Increase Amount | Acct# / Description                    | Increase Amount  |
|----------------------------------|-----------------|--|------------------|
| Salary                           | \$.00           | 1010217 500545                         | 1050.00          |
|                                  |                 | 1010217 500601                         | 1850.00          |
|                                  |                 | 1010217 500625                         | 3500.00          |
|                                  |                 | 1010217 500680                         | 1762.00          |
| Other Pay*                       | .00             |  |                  |
| Worker's Compensation            | .00             |  |                  |
| Group Insurance                  | .00             |  |                  |
| Medicare                         | .00             |  |                  |
| Pers                             | .00             |  |                  |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                  |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$8162.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

Gifts and Donations was removed as that is roll-forward restricted funding.



## SUPPLEMENTAL REQUESTS

**(Personnel, services and supplies only – DUE MARCH 4, 2022)**

**FY 2022-23**

**DEPARTMENT NAME:**

Carson City Treasurer's Office

**DEPARTMENT # (ORG):**

0300 (Org# 1010300)

**DESCRIPTION OF REQUESTED ITEM:**

Increase in budget amounts for new Accountant position, banking services, paid overtime, hourly/seasonal, training, and printing & advertising.

**JUSTIFICATION OF REQUEST:**

The Carson City Treasurer's Office (CCTO) has seen a noticeable increase in fees and activities in several of its budget categories for which it is submitting this request in the following areas:

**Salary - Workers Comp - Group Insurance -Medicare**

The CCTO had been approved for an Accountant position on a one-year prefill for FY21-22. We are now requesting that this position become permanent. Our office has been involved in multiple software implementations which has increased our workload. CCTO has two employees retiring FY22-23 which will affect the productivity level within the office. CCTO has also taken on many new tasks and roles to ensure best practices are being followed City wide while promoting efficiency.

**Overtime:** Due to the increased workload within the CCTO, which has made it more difficult at times to use comp time, CCTO staff members would like to receive more paid overtime. The CCTO is requesting an additional \$3,000 for this budget category.

**Hourly/ Seasonal:** With the added work responsibilities for the CCTO due to the software conversions and implementations of Tyler Munis, Tyler Cashiering, and Devnet, not to mention the implementation of Tyler Munis to handle utility billing, the CCTO has experienced an increase in work with the implementation of these systems along with perfecting best practices and responding to citizen questions and complaints. The part-time employee helps reduce this workload, especially in processing payments, and in addition, two members of the CCTO will be retiring in September and December 2022, which will further add to the workload which the part-time employee can help the CCTO negotiate. The CCTO is requesting an additional \$4,000 for this budget category.

**Banking Services:** the CCTO has seen a significant increase during this fiscal year with the volume of transactions, which in turn has led to an increase in its banking fees with Bank of America as well as an increase in its fees with third party gateway service providers. In addition, previous transactions such as those for RPPS (credit cards) will no longer be free in May of 2022 for the CCTO. The CCTO is requesting an additional \$10,000 for this budget category.

**Training:** Two CCTO employees have advised that they will be attending Western Governors University (WGU) to obtain Bachelor's Degrees in Business, and this training and education will benefit the skillset and professionalism of the CCTO and the City of Carson City. The CCTO is requesting an additional \$2,000 for this budget category.

**Printing and Advertising:** The Nevada Appeal has notified the CCTO that it will increase its advertising fees by 3% starting 7/1/22, and PreSort, the contractor used by the CCTO to prepare, print, and mail the annual property tax bills, notified the CCTO in January of 2022 of increases in costs for paper, envelopes, and USPS mailing rates. In addition, the increase in the number of parcels in Carson City will further add to the additional preparation, printing, and mailing of property tax bills. The CCTO is requesting an added amount of \$1,000 for this budget item.

| <b>(1)PERSONNEL SERVICES:</b>    |                        | <b>(2)SERVICES AND SUPPLIES**:</b>     |                        |
|----------------------------------|------------------------|--|------------------------|
|                                  | <b>Increase Amount</b> | <b>Acct# / Description</b>             | <b>Increase Amount</b> |
| Salary                           | \$64,761.00            | 1010300-500317                         | \$10,000.00            |
|                                  |                        | Banking Services                       |                        |
| Other Pay*                       |                        | 1010300-500330                         | \$2,000.00             |
| 1010300-500111: overtime         | \$3,000.00             | Training                               |                        |
| 1010300-500102: hourly           | \$4,000.00             |  |                        |
| Worker's Compensation            | 744.00                 | 1010300-500542                         | \$1,000.00             |
|                                  |                        | Printing/Advertising                   |                        |
| Group Insurance                  | 11,180.00              |  | 0.0                    |
| Medicare                         | 940.00                 |  | 0.0                    |
| Pers                             | 19,266.00              |  | 0.0                    |
| <b>Total Personnel Costs (1)</b> | <b>\$103,891.00</b>    | <b>Total Services and Supplies (2)</b> | <b>\$13,000.00</b>     |
|                                  |                        | <b>GRAND TOTAL:</b>                    | <b>\$116,891.00</b>    |

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** ASSESSOR

**DEPARTMENT # (ORG):**  
1010400

**DESCRIPTION OF REQUESTED ITEM:** INCREASE TO POSTAGE/SHIPPING

**JUSTIFICATION OF REQUEST:** With the cost of postage and the increase in the number of personal property accounts and real property accounts, we need to increase the amount in the postage account.

| (1)PERSONNEL SERVICES:           |                 | (2)SERVICES AND SUPPLIES**:            |                  |
|----------------------------------|-----------------|--|------------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount  |
| Salary                           | \$.00           | 1010400 500602                         | \$1500.00        |
| Other Pay*                       | .00             |  |                  |
| Worker's Compensation            | .00             |  |                  |
| Group Insurance                  | .00             |  |                  |
| Medicare                         | .00             |  |                  |
| Pers                             | .00             |  |                  |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> | <b>1500</b>      |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$1500.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** District Attorney's Office

**DEPARTMENT # (ORG):** 101-0500

**DESCRIPTION OF REQUESTED ITEM:** Compensate Deputy District Attorneys in the amount of \$700 per week for the performance of 24-hour crime consultation assignments.

**JUSTIFICATION OF REQUEST:** On a rotating basis, the six Deputy District Attorneys assigned to the Criminal Division and one of the Deputy District Attorneys assigned to the Juvenile Division are assigned to serve as the "consultation deputy" for a period of one week. Judge Armstrong, Judge Luis and Sheriff Furlong believe the 24-hour consultation services provided by the D.A.'s office provide substantial benefits to the criminal justice process. The consultation deputy must remain available 24 hours per day the entire week, including weekends and holidays, to respond to questions from law enforcement, assist law enforcement in applying for search and arrest warrants, and to attend on-scene investigations in critical incidents such as homicides and officer-involved-shootings. The amount of work required during a typical consultation week is substantial, but the true burden of being assigned consultation responsibilities is the impact on the DDA's personal life. The DDA must remain in the area, within phone service, and be available for an immediate personal response. As such, the DDA cannot plan to attend or participate in any event or activity that he or she cannot leave immediately. The DDA cannot consume alcohol in any amount. Many calls occur late at night between the hours of 10:00 p.m. and 6:00 a.m. Even when such calls are relatively brief, they disrupt the sleep of not just the attorney, but the attorney's family members. At present, DDAs receive no extra compensation for this 24-hour crime consultation assignment. Additionally, based on the passage of AB 424 in the 2021 legislative session, the assigned deputy will be required to prepare for and attend detention hearings on weekends and holidays. Two neighboring jurisdictions, Washoe County and Douglas County already pay extra compensation for prosecutors who provide 24-hour crime consultation services. Washoe County pays its DDAs \$1,000 per regular week and \$1,250 per holiday week for that service. See attachment. Douglas County pays its DDAs \$700 per week. The Lyon County District Attorneys Office is requesting additional compensation for these services in the current budget cycle. Providing fair compensation for 24-hour crime consultation services is necessary and appropriate to maintain the level of service that the District Attorney's office provides to law enforcement, child welfare agencies, and the courts.

There appear to be two primary approaches to determining the amount of compensation to provide for similar assignments: percentage of base compensation or flat amount. In our opinion, the flat amount option is the best choice for this circumstance. Regardless of whether the DDA has a relatively high or relatively low base compensation, the DDA will be providing the same level of service during the course of a consultation assignment. There are any number of methods by which the appropriate flat amount might be determined. It is our opinion that \$700 per week fairly compensates a DDA for performing 24-hour consultatoin responsibilities.

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES:**

|                       | Increase Amount | Acct# / Description | Increase Amount |
|-----------------------|-----------------|---------------------|-----------------|
| Salary                | \$36,400.00     |                     |                 |
| 1010500-500101        |                 |                     |                 |
| Other Pay             | \$0.00          |                     |                 |
| Worker's Compensation | .00             |                     |                 |

|                                      |                    |  |                                     |
|--------------------------------------|--------------------|--|-------------------------------------|
| Group Insurance                      | .00                |  |                                     |
| Medicare                             | 528.00             |  |                                     |
| Pers                                 | 10,829.00          |  |                                     |
| <b>Total Personnel Costs<br/>(1)</b> | <b>\$47,757.00</b> | <b>Total Services and Supplies<br/>(2)</b> |                                     |
|                                      |                    |  | <b>GRAND<br/>TOTAL:</b> \$47,757.00 |

# Washoe County Public Attorneys Association CBA

D. If a holiday is observed while an employee is on sick leave, annual leave or other paid leave status, the employee will receive his/her holiday pay and the day will not be charged against sick, annual or other paid leave credits.

E. In order to be eligible for holiday pay the employee must be in a paid status before and after the holiday.

F. Part-time employees shall be entitled to a prorated number of holiday hours based upon the ratio of the number of hours in their regularly scheduled workweek to a normal forty (40) hour workweek.

## ARTICLE 16 - CRIME CONSULTATION PAY

A. Crime consultation time is defined as any period when an employee has completed his/her normal work day or work week and is restricted by his/her supervisor in order to be immediately available for call to:

- (1) attend at crime scenes to advise and observe police agencies and their personnel;  
and
- (2) be available in a consultative capacity to police agencies and their personnel.

B. Employees on scheduled crime consultation duty shall be compensated, in addition to their regular salary, at the rate of one thousand dollars (\$1,000) per week for a regular week and for a workweek containing a holiday, at the rate of one thousand two hundred and fifty dollars (\$1,250).  
(Revised 7/01/15)

C. Team Chiefs/designees who are placed on weekly standby shall receive five hundred dollars (\$500) per week for such standby. If a Team Chief/designee is designated to receive crime consultation pay under paragraph B above, he/she shall not receive the \$500 standby pay during the week he/she is receiving the crime consultation pay.  
(Revised 7/01/15)

## ARTICLE 17 - PARKING ALLOWANCE

The County shall provide a \$15.00 per biweekly pay period parking allowance for employees working in downtown Reno who are not provided free parking. At such time as the County constructs a parking facility, the employee receiving the allowance will be required to park in the County facility and pay the required fee to the County. The County's fee charged to the employee shall not exceed the fee charged at other comparable downtown Reno parking facilities. The County agrees to meet and confer with the Association regarding an increase in the parking allowance once the County has made a decision regarding the parking situation.  
(Revised 7/01/05)

## ARTICLE 18 - PRIVATE TRANSPORTATION

In the event an employee covered hereunder is required to use private transportation for County business, the County will pay an allowance per mile equal to the amount specified under NRS 281.160. However, if this amount is greater than the amount allowable under the IRS Regulations for tax purposes, then the County shall pay the maximum allowable by the IRS.

Washoe County shall reimburse employees for the additional insurance premium imposed by required business use of the employee's private vehicle. Employees requesting such reimbursement must provide proof of additional business insurance premium to the County.

During the term of this agreement, if the County modifies its general policies for employees

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|  |                                    |
|--|------------------------------------|
| <b>DEPARTMENT NAME:</b> District Attorney's Office | <b>DEPARTMENT # (ORG):</b> 101-500 |
|--|------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:**  
One additional Deputy District Attorney (1.0 FTE)

**JUSTIFICATION OF REQUEST:**

| (1) PERSONNEL SERVICES:                            |                     | (2) SERVICES AND SUPPLIES**:                        |                      |
|--|---------------------|---|----------------------|
|  | Increase Amount     | Acct# / Description                                 | Increase Amount      |
| Salary<br>101-0500-413-0101                        | \$88,241.00         | 101-0500-413-0545**<br>Memberships/<br>publications | \$475.00             |
| Other Pay*<br>101-0500-413-0271<br>Phone allowance | 960.00              | 101-0500-413-0674***<br>Small tools/equipment       | \$4,774.00           |
| Worker's<br>Compensation                           | 744.00              |   |                      |
| Group Insurance                                    | 11,236.00           |   |                      |
| Medicare   | 1,293.00            |   |                      |
| Pers   | 26,251.00           |   |                      |
| <b>Total Personnel Costs<br/>(1)</b>               | <b>\$128,726.00</b> | <b>Total Services and<br/>Supplies (2)</b>          | <b>\$5,249.00</b>    |
|  |                     | <b>GRAND TOTAL:</b>                                 | <b>\$133, 975.00</b> |

\* Phone allowance

\*\* Professional dues

\*\*\* Laptop, tablet with accessories, docking station, two monitors, phone

Salary is mid-point with 2% COLA on 7/1/22

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|  |                                     |
|--|-------------------------------------|
| <b>DEPARTMENT NAME:</b> District Attorney's Office | <b>DEPARTMENT # (ORG):</b> 101-0500 |
|--|-------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:** One additional Victim Witness Coordinator (1.0 FTE)

**JUSTIFICATION OF REQUEST:**

| (1) PERSONNEL SERVICES:                            |                    | (2) SERVICES AND SUPPLIES**:                 |                    |
|--|--------------------|--|--------------------|
|  | Increase Amount    | Acct# / Description                          | Increase Amount    |
| Salary<br>101-0500-413-0101<br>Salaries            | \$52,341.00        | 101-0500-413-0674**<br>Small tools/equipment | \$4,136.00         |
| Other Pay*<br>101-0500-413-0271<br>Phone allowance | 960.00             |  |                    |
| Worker's<br>Compensation                           | 744.00             |  |                    |
| Group Insurance                                    | 11,236.00          |  |                    |
| Medicare   | 773.00             |  |                    |
| Pers   | \$15,571.00        |  |                    |
| <b>Total Personnel Costs<br/>(1)</b>               | <b>\$81,625.00</b> | <b>Total Services and<br/>Supplies (2)</b>   | <b>\$4,136.00</b>  |
|  |                    | <b>GRAND TOTAL:</b>                          | <b>\$85,761.00</b> |

\* Phone allowance

\*\* desktop computer, tablet with accessories, monitors, phone

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** District Attorney's Office

**DEPARTMENT # (ORG):** 101-0500

**DESCRIPTION OF REQUESTED ITEM:** One additional Legal Assistant (1.0 FTE)

**JUSTIFICATION OF REQUEST:**

| (1)PERSONNEL SERVICES:                   |                    | (2)SERVICES AND SUPPLIES**:                  |                    |
|--|--------------------|--|--------------------|
|  | Increase Amount    | Acct# / Description                          | Increase Amount    |
| Salary*<br>101-0500-413-0101<br>Salaries | \$51,631.00        | 101-0500-413-0674**<br>Small tools/equipment | \$1,865.00         |
| Other Pay                                | .00                |  |                    |
| Worker's<br>Compensation                 | 744.00             |  |                    |
| Group Insurance                          | 11,236.00          |  |                    |
| Medicare                                 | 749.00             |  |                    |
| Pers                                     | 15,360.00          |  |                    |
| <b>Total Personnel Costs<br/>(1)</b>     | <b>\$79,720.00</b> | <b>Total Services and<br/>Supplies (2)</b>   | <b>\$1,865.00</b>  |
|  |                    | <b>GRAND TOTAL:</b>                          | <b>\$81,585.00</b> |

\* Salary is mid-point with 2% COLA increase on 7/1/22.

\*\* Desktop computer, monitors, phone



## JUSTIFICATION FOR POSITIONS

The District Attorney's Office requests the addition of the following positions, all of which provide support in regard to the prosecution of adult criminal offenses: one Victim/Witness Coordinator; one Legal Assistant; and one Deputy District Attorney. This request is necessitated by a substantial change in circumstances with respect to the resources necessary to responsibly prosecute adult criminal offenses, as described below.

### **I. PASSAGE OF AB 424**

Under existing law, an individual who has been arrested is entitled to personally appear before a court no later than 72 business hours after being taken into custody. NRS 171.178. The proceeding is referred to as either an "initial appearance" (for offenses that are gross misdemeanors or felonies) or an "arraignment" (for offenses that are misdemeanors), however for purposes of these comments, the proceeding will be referred to as an "initial appearance." Our office has several obligations to complete in advance of an initial appearance. First, if the case involves a victim, one of our Victim/Witness Services personnel must contact the victim to notify him or her of the scheduled proceeding and the victim's right to attend and/or provide the Court input about the custody status of the arrestee. Second, our data entry clerk must enter the case into our case management system. Third, the assigned Legal Assistant must request the arrestee's criminal history<sup>a</sup>, and provide it to the assigned prosecutor. Fourth, the assigned prosecutor must review the Declaration of Probable Cause for legal sufficiency, and follow-up with the assigned law enforcement officer to address any insufficiencies. Fifth, the assigned prosecutor must prepare a criminal complaint formally charging the offense or offenses that will be prosecuted. Sixth, the assigned Legal Assistant must file the criminal complaint with the Court. Seventh, the assigned prosecutor must prepare to address the custody status of the arrestee at the initial appearance. This preparation often includes communications with the arresting officer and the assigned Victim/Witness Services personnel. It sometimes includes a review of pending or previous prosecutions of the arrestee. In serious cases, preparation for the initial appearance may involve making arrangements to have one or more witnesses attend the proceeding to offer testimony and evidence in regard to the case and the arrestee. Eighth, in some cases, the assigned prosecutor may prepare an offer to resolve the case through a plea resolution to be presented to the arrestee or arrestee's attorney at the initial appearance. With the exception of the preparation of an offer for a plea resolution, each of these tasks are mandatory under Nevada law, court rule, or both.<sup>b</sup>

As you can well-imagine, squeezing all these mandated tasks into a condensed, 72-hour window of time can be extremely challenging, especially during periods of heavy arrest volume. Nevertheless, the District Attorney's office has been able to develop and implement efficiencies which have enabled advanced completion of these tasks in nearly every case processed by our office. Additionally, because non-business hours are expressly excluded from the 72-hour deadline for an initial appearance, all such appearances currently occur during regular business hours, 8:00 a.m. to 5:00 p.m., during a normal working day.

However, a substantial change in circumstances has occurred which significantly intensifies the demands on the D.A.'s office in regard to first appearances. The 2021 Legislature passed AB 424, which is attached. Section 5.7 of AB 424 requires that a court must hold a pretrial release hearing "within 48 hours after a person has been taken into custody." This condenses the current 72-hour deadline to 48 hours. Of greater impact, AB 424 also removes the exclusion of non-business hours from the computation of the 48-hour deadline. As a result, the D.A.'s office will now be required

<sup>a</sup> A "criminal history" is a document that is generated through a request from the District Attorney's office to the Nevada Criminal History Repository.

<sup>b</sup> Strictly speaking, the acquisition of a criminal history is not necessarily legally required. However, it would be prosecutorial malpractice to neglect to review an arrestee's criminal history before making a charging decision or addressing custody status. Such an oversight could, for example, result in an arrestee being charged with only a misdemeanor first offense DUI, even though it was actually the arrestee's third DUI, which is a felony. It could also result in an arrestee being released from custody, even though he or she had multiple previous convictions for violent offenses.

to staff initial appearances and complete all tasks prefatory to initial appearances on weekends and holidays in order to comply with the new, expedited deadline.

Coverage of the new, expedited requirements imposed by AB 424 is not possible with the existing resources available to the District Attorney’s Office. As such, when AB 424 was introduced in the Legislature, the D.A.’s office took the opportunity to submit information concerning the fiscal impact of AB 424 as it was being considered by the Legislature. The D.A.’s input regarding fiscal impact is attached, and indicated that the three additional employees requested in this supplemental budget request would be necessary to implement the requirements of AB 424. That input is also reflected in the Fiscal Note Carson City ultimately submitted on the bill, which is reflected here, <https://www.leg.state.nv.us/Session/81st2021/FiscalNotes/10038.pdf>. Despite the submission of a timely fiscal note, the Legislature passed AB 424 without attempting to resolve or mitigate the adverse financial impact imposed by the new requirements. AB 424 is an unfunded mandate.

## **II. BODY-WORN CAMERA FOOTAGE**

Another substantial change in the criminal workload of the District Attorney’s office has resulted from the required implementation of body-worn cameras by law enforcement officers. Under NRS 289.840, all law enforcement officers are required to wear a body-worn camera and to activate that camera to record any officer’s response to a call for service and all interaction between that officer and any member of the public. NRS 289.830. That requirement became effective July 1, 2018.

In the three and one-half years since the requirement was implemented, the D.A.’s office has experienced a significant increase in the amount of staff time required to adequately review a case in preparation for prosecution and to disseminate discovery to defense counsel. Prior to body-cams, the universe of material that had to be reviewed in the course of a prosecution consisted almost exclusively of documentation, such as law enforcement reports and witness statements, photographs, and video or audio recordings of interviews. Of course, all that material still must be reviewed, but body-worn camera footage has added an entirely new and very extensive category of material that must also be reviewed in order to competently prosecute a criminal case.

For your consideration, the following tables reflect a sample<sup>c</sup> of the three most frequent criminal charges the D.A.’s office processes:

### **Possession of a Controlled Substance**

| <b>Date Referred<sup>d</sup></b> | <b>Case No.<sup>e</sup></b> | <b>Pages of Discovery<sup>f</sup></b> | <b>BWC<sup>g</sup></b> | <b>Total Footage<sup>h</sup></b> |
|----------------------------------|-----------------------------|---------------------------------------|------------------------|----------------------------------|
| 1/17/2022                        | 22-0339                     | 10                                    | 3                      | 117 minutes                      |
| 1/19/2022                        | 22-0364                     | 10                                    | 7                      | 98 minutes                       |
| 2/3/2022                         | 22-0735                     | 30                                    | 4                      | 78 minutes                       |
| 2/4/2022                         | 22-0767                     | 10                                    | 2                      | 21 minutes                       |
| 2/8/2022                         | 22-0838                     | 19                                    | 4                      | 63 minutes                       |
| 2/10/2022                        | 22-0882                     | 37                                    | 3                      | 122 minutes                      |
| 2/17/2022                        | 22-1036                     | 19                                    | 10                     | 158 minutes                      |
| 2/18/2022                        | 22-1058                     | 19                                    | 3                      | 41 minutes                       |
| <b>Average</b>                   |                             |                                       |                        | <b>1 hour 27 min.</b>            |

<sup>c</sup> The sample was selected randomly from pending cases that were referred to the D.A.’s office between January 1 and February 28, 2022. Anecdotally, the sample appears reasonably representative. There is no reason to believe it is not.

<sup>d</sup> “Date Referred” is the date the case was entered into our case management system.

<sup>e</sup> “Case No.” is the Carson City Sheriff’s Office case number assigned to the case.

<sup>f</sup> “Pages of Discovery” refers to the total number of pages of material that is associated with the case. Discovery includes police reports, witness statements, photographs, court records, and similar material.

<sup>g</sup> “BWC” is the number of body-worn cameras that captured footage pertaining to the case.

<sup>h</sup> “Total Footage” is the total duration of footage that was recorded and is available for review in regard to the case. The duration is reflected in minutes.

### Driving Under the Influence

| Date Referred  | Case No. | Pages of Discovery | BWC | Total Footage          |
|----------------|----------|--------------------|-----|------------------------|
| 1/1/2022       | 22-0014  | 16                 | 3   | 113 minutes            |
| 1/14/2022      | 22-0269  | 17                 | 4   | 189 minutes            |
| 1/16/2022      | 22-0316  | 36                 | 3   | 165 minutes            |
| 1/19/2022      | 22-0363  | 40                 | 6   | 182 minutes            |
| 2/10/2022      | 22-0877  | 30                 | 4   | 153 minutes            |
| 2/21/2022      | 22-1105  | 32                 | 2   | 142 minutes            |
| <b>Average</b> |          |                    |     | <b>2 hours 37 min.</b> |

### Domestic Battery

| Date Referred  | Case No. | Pages of Discovery | BWC | Total Footage         |
|----------------|----------|--------------------|-----|-----------------------|
| 1/1/2022       | 22-0008  | 35                 | 3   | 97 minutes            |
| 1/1/2022       | 22-0030  | 18                 | 2   | 71 minutes            |
| 1/15/2022      | 22-0294  | 71                 | 2   | 51 minutes            |
| 2/9/2022       | 22-0851  | 39                 | 6   | 82 minutes            |
| <b>Average</b> |          |                    |     | <b>1 hour 15 min.</b> |

Please bear in mind that, although these three categories of cases constitute a considerable portion of the cases processed by the D.A.'s office, in general, they are far from the most complex cases that are referred. Other investigations, involving offenses like child sexual abuse, robbery, burglary, felony level battery, fraud, and conduct of that nature, are almost always more complex and, correspondingly, include substantially more body-cam footage. Commonly, the footage in these more complex cases will be several hours in duration. For example, a relatively non-complex homicide investigation from 2020 (Case No. 20-0126) had in excess of 19 hours of body-worn camera footage associated with the investigation.

Body-cam footage must be reviewed in the course of prosecuting virtually every criminal case referred to the D.A.'s office. This practical necessity has, conservatively, doubled the amount of time necessary for a prosecutor to prepare a case for prosecution. Further, in addition to reviewing the footage itself, even more time is involved when a portion of the footage will be offered as evidence in court. The relevant footage must be identified and edited to redact portions which contain inadmissible evidence, usually hearsay.<sup>i</sup>

Though somewhat less dramatic, body-cams have had a similarly substantial impact on the workload of our criminal legal assistants. Legal assistants are tasked with gaining access to the body-worn camera footage from the investigating law enforcement agency, converting it to a format that can be disseminated to defense counsel, and executing the dissemination. This process is far more involved and time-intensive than the comparatively easy dissemination of documents which were the primary format of most discovery prior to the body-cam requirement.

### III. VALDEZ-JIMINEZ AND SB 369

In 2020, the Nevada Supreme Court decided the case of *Valdez-Jimenez v. Eighth Jud. Dist. Court*, 136 Nev. 155 (Nev. 2020). The 2021 Legislature codified the *Valdez-Jimenez* holding with SB 369. These actions by the Supreme Court and Legislature imposed new legal obligations on the District Attorney's Office. Prior to *Valdez-Jimenez*, after a person's arrest, a monetary bail was

<sup>i</sup> Presently, the prosecutor, himself or herself, is the only option for the preparation of body-cam exhibits. This is not an optimal use of an attorney's time, and would be a more appropriate task for a legal assistant. However, our legal assistants simply do not have time to take this on.

assigned to the arrestee based on the level of offense. The arrestee had a right to request a reduction or elimination of monetary bail and the prosecution had a corresponding right to request an increase. Such requests typically prompted a “bail hearing,” which was typically a relatively informal proceeding involving only arguments by counsel.

The *Valdez-Jimenez* holding fundamentally altered the historical practices relating to monetary bail, effectively making monetary bail presumptively invalid. Unlike before, if the prosecution requests that a monetary bail be required for the release of an arrestee, the prosecution “must prove by clear and convincing evidence that the imposition of bail is necessary to protect the safety of the community or to ensure that the person will appear at all times and places ordered by the court....” SB 369, Sec. 3(2). This new requirement transforms the informal bail hearings of the past into full blown, elaborate, evidentiary hearings. Hearings of this nature last longer and take much longer to prepare for than prior to the *Valdez-Jimenez* case.

#### **IV. MISDEMEANOR DOMESTIC BATTERY TRIALS**

In the 2019 case of *Anderson v. Eighth Jud. Dist. Court*, 135 Nev. 321 (Nev. 2019), the Nevada Supreme Court ruled defendants charged with misdemeanor domestic battery are entitled to a trial by jury. Our office typically processes between 50 to 100 misdemeanor domestic battery cases per year. Many of these will not involve a jury trial, but domestic battery cases go to trial with far more frequency than other types of cases.<sup>j</sup>

While a typical misdemeanor bench trial last approximately one-half day and involves a few hours of preparation, a jury trial is far more demanding. Domestic battery trials are usually set for two full days, and normally require that entire allotment to complete. Preparation for a jury trial is significantly more time intensive. Reasonable preparation for a two-day jury trial requires three to five workdays at a minimum and sometimes more.

#### **V. MARSY’S LAW**

In 2018, Article I, §8A of the Nevada Constitution was amended to adopt “Marsy’s Law.” Marsy’s Law established a multitude of constitutional rights for crime victims, greatly expanding the quantity and nature of communications to which a victim of crime is entitled as a case proceeds through the criminal justice process. With exceedingly few exceptions, all of the obligations imposed by Marsy’s Law fall upon a prosecutor’s office. Even before the adoption of Marsy’s Law, the Carson City District Attorney’s Office went to extraordinary lengths to ensure that victims were informed and had a fair opportunity to be heard throughout the prosecution of a criminal offense. As such, it is difficult to quantify the additional workload that compliance with Marsy’s Law has implicated. However, there has been, without question, an additional workload imposed.

#### **VI. ENHANCED PROACTIVE INVOLVEMENT WITH LAW ENFORCEMENT AND CHILD PROTECTIVE SERVICES**

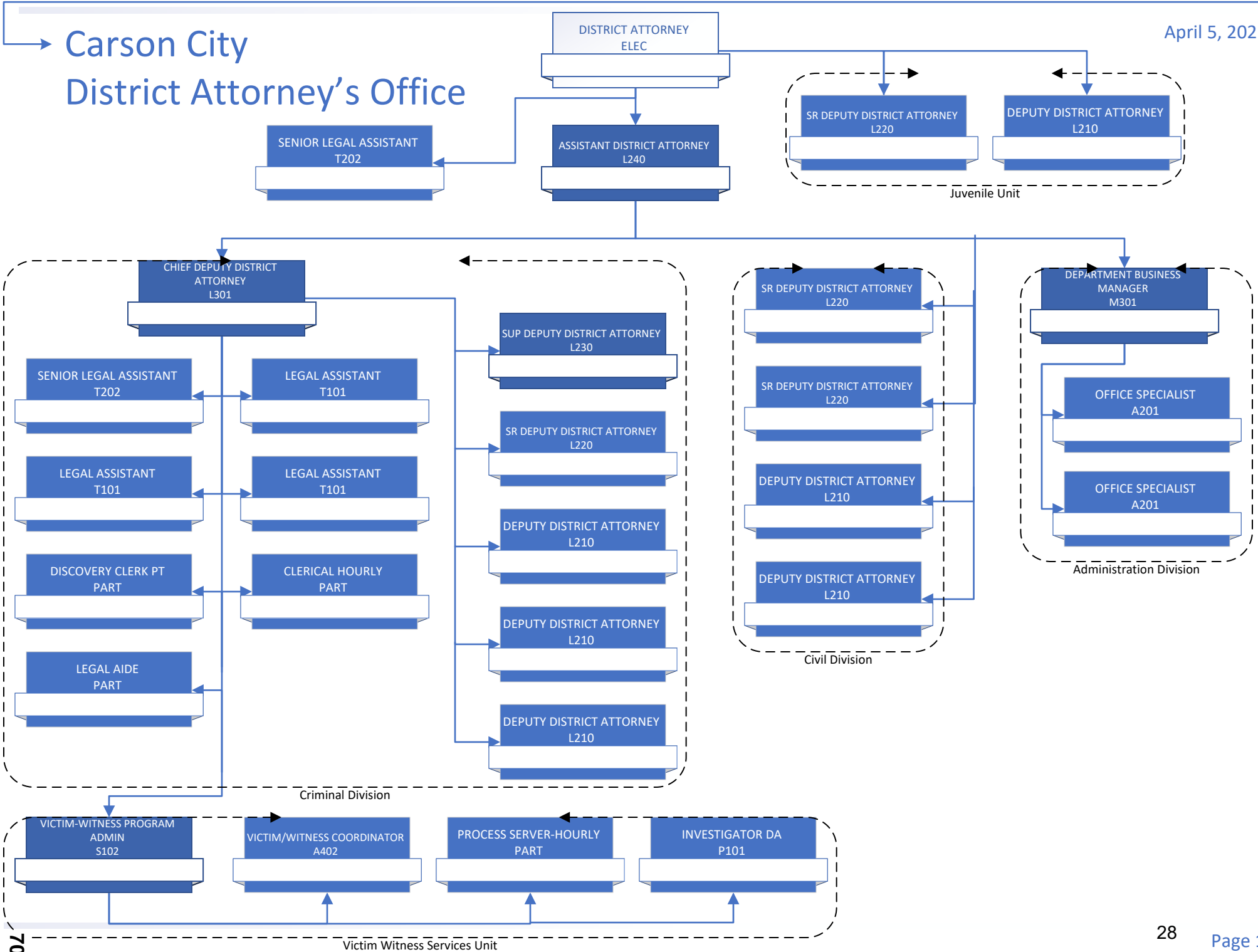
The District Attorney’s office has made a concerted effort to enhance our involvement in cases submitted to our office prior to their submission. This pre-referral participation has been most prominent in regard to coordinating efforts with the Carson City Sheriff’s Office and Child Protective Services. The benefits of pre-referral coordination are manifest. Once an arrest is made or a child is removed from a home, stringent legal deadlines are triggered concerning the processing of a matter. By working with these agencies in advance of an action that will trigger those stringent deadlines, we are able to ensure that the D.A.’s office has all the information it will need in order to properly prosecute the matter to a successful conclusion. There is no question that the advance involvement in cases pays significant dividends in terms of success rates. However, that comes with a workload

<sup>j</sup> To date, the Carson City District Attorney’s Office has prosecuted three misdemeanor domestic battery jury trials. That relatively small number is somewhat misleading as the COVID pandemic commenced shortly after the *Anderson* decision was issued. The frequency will clearly increase as the situation continues to abate. Between now and the end of July, three misdemeanor domestic battery jury trial are scheduled.

cost. If a DDA is working on a matter that is under active investigation, but has not yet been referred to our office, that work will not be reflected on the DDA's "caseload." However, the fact remains that it demands time and attention, sometimes significant, from the DDA.

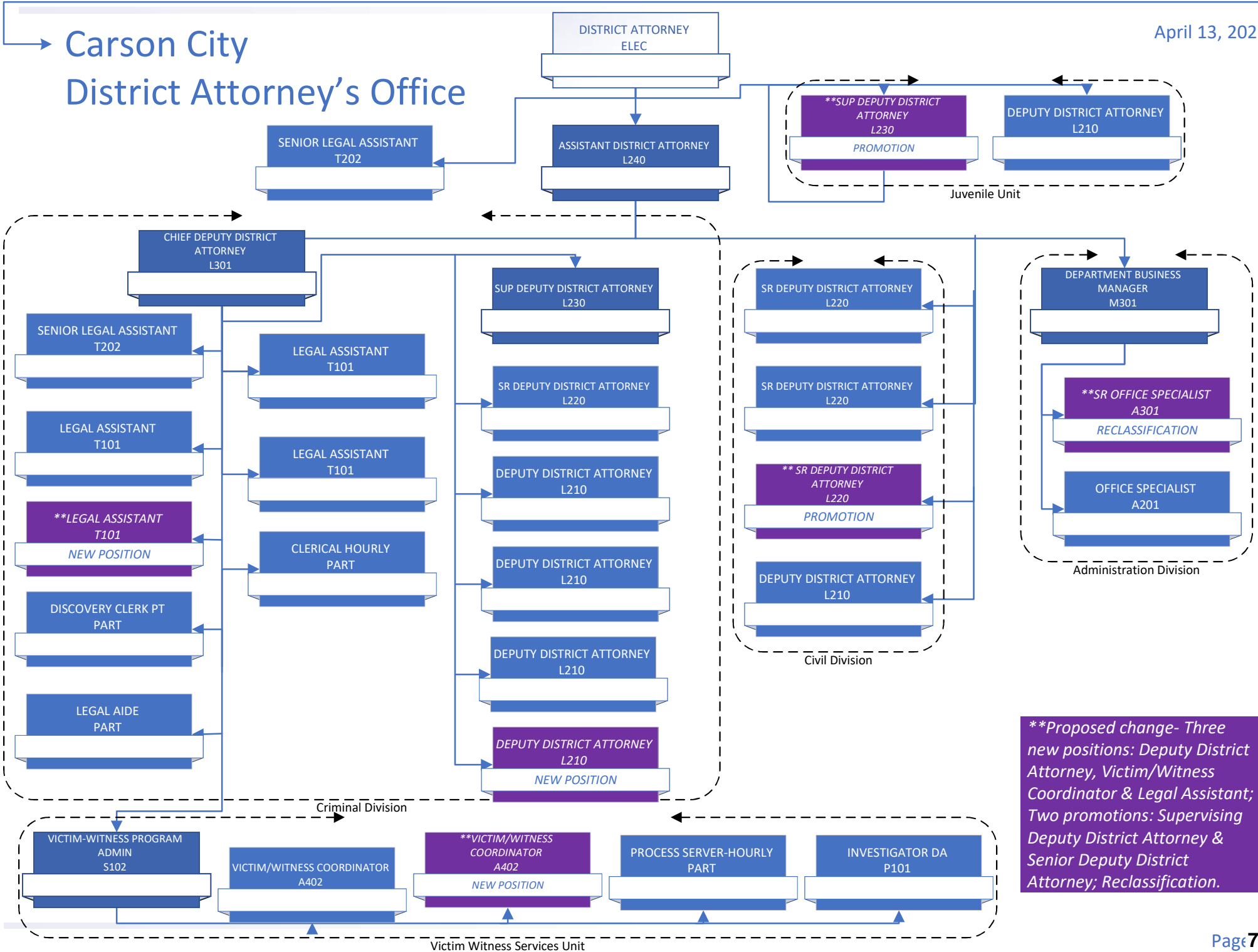
# Carson City District Attorney's Office

April 5, 2022



# Carson City District Attorney's Office

April 13, 2022



**\*\*Proposed change- Three new positions: Deputy District Attorney, Victim/Witness Coordinator & Legal Assistant; Two promotions: Supervising Deputy District Attorney & Senior Deputy District Attorney; Reclassification.**

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|  |                                     |
|--|-------------------------------------|
| <b>DEPARTMENT NAME:</b> District Attorney's Office | <b>DEPARTMENT # (ORG):</b> 101-0500 |
|--|-------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:** Reclassify one Deputy District Attorney position to Senior Deputy District Attorney and reclassify one Senior Deputy District Attorney position to Supervising Deputy District Attorney

**JUSTIFICATION OF REQUEST:** Last year, the Board of Supervisors approved the creation of "Supervising Deputy District Attorney" and "Senior Deputy District Attorney" positions. Several employees will be eligible and deserving of a promotion in FY23. We request reclassification of one Senior Deputy District Attorney position to Supervising Deputy District Attorney and one Deputy District Attorney position to Senior Deputy District Attorney so that we have the funding to promote these employees.

| (1)PERSONNEL SERVICES:                  |                    | (2)SERVICES AND SUPPLIES**:                |                    |
|---|--------------------|--|--------------------|
|   | Increase Amount    | Acct# / Description                        | Increase Amount    |
| Salary<br>101-0500-413-0101<br>Salaries | \$15,072.00        |  |                    |
| Other Pay*                              | .00                |  |                    |
| Worker's<br>Compensation                | .00                |  |                    |
|   | .00                |  |                    |
| Medicare                                | \$219.00           |  |                    |
| Pers                                    | \$4,484.00         |  |                    |
| <b>Total Personnel Costs<br/>(1)</b>    | <b>\$19,775.00</b> | <b>Total Services and<br/>Supplies (2)</b> |                    |
|   |                    | <b>GRAND TOTAL:</b>                        | <b>\$19,775.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



| <b>Employee</b>            | <b>Projected</b> | <b>With Promotion</b> | <b>Difference</b> | <b>Effective Date</b> | <b>Total Impact FY22</b> |
|----------------------------|------------------|-----------------------|-------------------|-----------------------|--------------------------|
| Senior to Supervising DDA* | \$43.3377        | \$49.4496             | \$6.1119          | 8/6/22                | \$11,930                 |
| DDA to Senior DDA**        | \$50.3583        | \$52.5402             | \$2.1819          | 10/21/22              | \$3,142                  |
| <b>TOTAL</b>               |                  |                       |                   |                       | <b>\$15,072</b>          |

\* Promotion amount is to bottom of pay range for Supervising DDA

\*\* Promotion amount is to top of pay range for Senior DDA. Employee may be out of pay range with typical 10% increase in pay for promotion.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|  |                                     |
|--|-------------------------------------|
| <b>DEPARTMENT NAME:</b> District Attorney's Office | <b>DEPARTMENT # (ORG):</b> 101-0500 |
|--|-------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:**

Reclassify one Office Specialist position to Senior Office Specialist

**JUSTIFICATION OF REQUEST:**

The office currently has two Office Specialists. One of these employees, who has been an Office Specialist in our office for over 13 years, merits a promotion to Senior Office Specialist. The office will benefit substantially if she is able to undertake the duties of that position.

| (1) PERSONNEL SERVICES:                 |                   | (2) SERVICES AND SUPPLIES**:               |                   |
|---|-------------------|--|-------------------|
|   | Increase Amount   | Acct# / Description                        | Increase Amount   |
| Salary<br>101-0500-413-0101<br>Salaries | \$5,188.00        |  |                   |
| Other Pay*                              | .00               |  |                   |
| Worker's<br>Compensation                | .00               |  |                   |
| Group Insurance                         | .00               |  |                   |
| Medicare                                | 75.00             |  |                   |
| Pers                                    | 1,543.00          |  |                   |
| <b>Total Personnel Costs<br/>(1)</b>    | <b>\$6,806.00</b> | <b>Total Services and<br/>Supplies (2)</b> |                   |
|   |                   | <b>GRAND TOTAL:</b>                        | <b>\$6,806.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

| <b>Employee</b>                               | <b>Projected</b> | <b>With Promotion</b> | <b>Difference Per Hour</b> | <b>Effective Date</b> | <b>Total Impact FY23</b> |
|---|------------------|-----------------------|----------------------------|-----------------------|--------------------------|
| Office Specialist to Senior Office Specialist | \$24.9408        | \$27.4349             | 2.4941                     | 7/1/22                | 5,188                    |

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|  |                                     |
|--|-------------------------------------|
| <b>DEPARTMENT NAME:</b> District Attorney's Office | <b>DEPARTMENT # (ORG):</b> 101-0500 |
|--|-------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:**

Provide additional funding for overtime to meet office's statutory requirements

**JUSTIFICATION OF REQUEST:**

The workload for the office's classified employees exceeds their capacity during the 40-hour week. In FY 21 overtime costs were \$26,599. This year, we are on pace to incur overtime costs in excess of \$37,000. The legislative mandate for weekend bail hearings that begins July 1, 2022 will necessitate classified employees to work weekends. This will increase significantly overtime costs. We estimate these costs to be approximately \$22,000/year. Our current overtime budget is \$25,000. We request an increase to our overtime budget to accommodate the reality of the office's workload and the impact of the legislative mandate.

| (1)PERSONNEL SERVICES:           |                    | (2)SERVICES AND SUPPLIES**:            |                    |
|----------------------------------|--------------------|--|--------------------|
|                                  | Increase Amount    | Acct# / Description                    | Increase Amount    |
| Salary                           | \$.00              |  |                    |
| Other Pay*                       | \$35,000.00        |  |                    |
| 1010500-500111                   |                    |  |                    |
| Worker's Compensation            | .00                |  |                    |
| Group Insurance                  | .00                |  |                    |
| Medicare                         | 508.00             |  |                    |
| Pers                             | .00                |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$35,508.00</b> | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                    | <b>GRAND TOTAL:</b>                    | <b>\$35,508.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|  |                                     |
|--|-------------------------------------|
| <b>DEPARTMENT NAME:</b> District Attorney's Office | <b>DEPARTMENT # (ORG):</b> 101-0500 |
|--|-------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:**

Increase the bottom and top of the Legal Aide pay range and increase funding for Clerical Hourly position to make the positions financially competitive with similar positions and increase the hourly/seasonal budget to reflect the wages of current employees.

**JUSTIFICATION OF REQUEST:**

The Legal Aide pay range is substantially below market value. In an effort to keep pace in a competitive job market, we are requesting that the pay range increase for this position. The current Legal Aide pay range and duties are listed Table 1 in the attachment. For comparison, Table 2 shows the pay rates, qualifications, and duties for positions at local companies and comparable data entry positions. The Legal Aide position in our office requires a High School Diploma or GED and 1 year of clerical or administrative experience, as well as a high degree of professionalism. Businesses such as Sierra Nevada Specialty Care and Starbucks are offering starting hourly rates \$2.00 to \$5.00 more for part-time positions requiring similar, little, or no specialized experience. Due to the skill level and competence required of the Legal Aide, we are requesting the pay range be adjusted upward by \$2.50/hour and \$2,600 be added to our hourly/seasonal budget.

Our Clerical Hourly employee earns \$17.00/hour, which is on the low end of the pay range (\$16.50-\$18.50/hour) and of the going market rate. (See Tables 1 and 2) We are requesting additional funding of \$1,560 to remain competitive in this market.

Additionally, the office's hourly/seasonal budget is \$85,965. In the past, the office has stayed within budget due to vacancy savings. However, that is not sustainable and we are currently fully staffed. The current annual cost with these employees' wages is approximately \$94,000. We request funding to bridge this gap.

| (1)PERSONNEL SERVICES:           |                    | (2)SERVICES AND SUPPLIES**:            |                    |
|----------------------------------|--------------------|--|--------------------|
|                                  | Increase Amount    | Acct# / Description                    | Increase Amount    |
| Salary                           | \$.00              |  |                    |
| Other Pay*                       | \$12,367.00        |  |                    |
| 1010500-500102                   |                    |  |                    |
| Hourly/seasonal                  |                    |  |                    |
| Worker's Compensation            | \$256.00           |  |                    |
| Group Insurance                  | .00                |  |                    |
| Medicare                         | 179.00             |  |                    |
| Pers                             | .00                |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$12,802.00</b> | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                    | <b>GRAND TOTAL:</b>                    | <b>\$12,802.00</b> |

\* \$8,207 to meet current salaries plus \$2,600 for increase in Legal Aide pay range plus \$1,560 increase for Clerical Hourly position

**Table 1 – Carson City District Attorney’s Office Legal Aide Hourly Pay Range, Qualifications and Duties**

| <b>Position</b> | <b>Hourly Pay</b> | <b>Qualifications</b>                                       | <b>Duties</b>  |
|-----------------|-------------------|---|--|
| Legal Aide      | \$13.00 - \$16.00 | High School Diploma/GED<br>1 year clerical/admin experience | Review, prepare and enter data related to case files, retrieve information from the department’s case management system, maintain excel spreadsheets, provide legal/clerical support, maintain confidentiality, and work independently to meet goals |
| Clerical Hourly | \$16.50 - \$18.50 | High School Diploma/GED<br>1 year clerical/admin experience | Enter and retrieve information from an automated data system. Maintain and update records systems and specialized record keeping information.  |

**Table 2 – Local Salaries, Qualifications and Duties**

| <b>Position</b>   | <b>Hourly Pay</b>    | <b>Qualifications</b>   | <b>Duties</b>  |
|---|----------------------|---|--|
| Medical Receptionist<br>(FT/PT)<br><i>Sierra NV Specialty Care<br/>(Reno)</i>                         | \$17.00 -<br>\$22.00 | Highschool Diploma/GED<br>Previous Medical Front Office<br>experience (Preferred)   | Greet patients, answer/transfer telephone inquiries, input patient demographics, verify eligibility and benefits for insurance, contact/schedule appointments  |
| Customer Service/Data<br>Entry (FT)<br><i>Aervoe Industries<br/>(Gardnerville)</i>                    | \$18.50              | High School Diploma or GED and<br>2 years of order-processing   | Support customers through all forms of communication, enter customer orders and process complaints, work independently and actively learn  |
| Administrative Assistant<br>(FT/PT)<br><i>Richard S. Staub &amp;<br/>Associates<br/>(Carson City)</i> | \$15.00 -<br>\$18.00 | High School Diploma<br>(Preferred)<br>Administrative Assistant: 1 year<br>(Preferred)<br>Legal Assistant: 1 year<br>(Preferred) | Billing clerk/administrative assistant, preparing/issuing invoices, billing attorneys, apply incoming payments to current accounts, keeping accurate financial records, filing documents with the appropriate court clerks, assisting attorneys and paralegals with day-to-day tasks |
| Data Entry Specialist (FT)<br><i>Aston Carter (Sparks)</i>  | \$17.00              | Entry Level   | Perform heavy data entry through excel spreadsheets, create daily reports and provide administrative support, proficient in Outlook  |
| Barista (PT)<br><i>Starbucks<br/>(Carson City)</i>  | \$15.00              | At least 16 years old, no previous<br>work experience required  | Prepare beverages, make recommendations, maintain/clean store, adhere to safety procedures, handle cash, and communicate with the public in an efficient and welcoming manner  |

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|  |                                     |
|--|-------------------------------------|
| <b>DEPARTMENT NAME:</b> District Attorney's Office | <b>DEPARTMENT # (ORG):</b> 101-0500 |
|--|-------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:**

Funding for annual maintenance costs for case management system

**JUSTIFICATION OF REQUEST:**

For many years, the District Attorney's office has utilized a case management system, Justware, to process cases that are received by its office. In February 2021, the Board of Supervisors approved the purchase of a new case management system, Prosecutor by Karpel (PbK). However, the approval did not include future annual maintenance costs. With both the previous system and the new system, the vendor charges an annual maintenance/licensing fee for its use. Prior to the transition, the annual fee for the system was paid by the Carson City Information Technology Department (IT). However, the District Attorney's office has been advised that going forward, annual fees relating to such systems will be paid from the budget of the department which actually utilizes the system. As such, the District Attorney's office is requesting that its software maintenance account be supplemented to pay for PbK annual maintenance fees. The annual cost is \$29,600. Approximately \$14,000 of that amount should be offset by a corresponding deduction of the annual fee for JustWare, which will no longer be paid by IT. We request that those funds be permanently transferred from IT's account number 101-0710-500433 to the District Attorney's software maintenance account and that the District Attorney's software maintenance budget also be supplemented by \$15,600.

| (1)PERSONNEL SERVICES:           |                 | (2)SERVICES AND SUPPLIES**:            |                    |
|----------------------------------|-----------------|--|--------------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount    |
| Salary                           | \$.00           | 101-0500-413-0433                      | \$15,600.00        |
|                                  |                 | Software Maintenance Cost              |                    |
| Other Pay*                       | .00             |  |                    |
| Worker's Compensation            | .00             |  |                    |
| Group Insurance                  | .00             |  |                    |
| Medicare                         | .00             |  |                    |
| Pers                             | .00             |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> | <b>\$15,600.00</b> |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$15,600.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** February 4, 2020

**Staff Contact:** Jason D. Woodbury, District Attorney (jwoodbury@carson.org)

**Agenda Title:** For Possible Action: Discussion and possible action regarding a proposed approval of three interrelated contracts, two with Karpel Solutions and one with Karpel Solutions and Escrowtech International, Inc. for an initial total contract amount of \$175,300 for: (1) the purchase and implementation of a case management system and associated services for a not to exceed amount of \$144,700; (2) the engagement of Karpel Solutions for support services related to the case management system for a one-year term in an additional amount not to exceed \$29,600; and (3) a software escrow agreement with Karpel Solutions and Escrowtech International, Inc. for a one-year term in an additional amount not to exceed \$1,000. (Jason D. Woodbury, jwoodbury@carson.org)

**Staff Summary:** The Carson City District Attorney's Office (CCDA) must replace its existing case management system as technical support for its current system will no longer be available as of July 1, 2021. After thoroughly researching the available alternatives to its existing system the District Attorney, in consultation with the Carson City Information Technology Department (IT) has determined that Prosecutor by Karpel Solutions is the best choice to replace the existing case management system.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 15 minutes

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## **Proposed Motion**

I move to approve the proposed contracts and to authorize the District Attorney to execute the contracts on behalf of Carson City.

## **Board's Strategic Goal**

Efficient Government

## **Previous Action**

N/A

## **Background/Issues & Analysis**

An electronic case management system is essential for the performance of the CCDA's duties. For approximately 20 years, the CCDA has utilized JustWare as its case management system. In late March, 2020, Journal Technologies ("Journal"), the owner and administrator of JustWare, notified its customers that it would no longer be providing updates to JustWare or technical support as of July 1, 2021. Since that time, CCDA personnel have thoroughly researched numerous existing alternatives to transition away from JustWare. After narrowing the alternatives to the top three, CCDA personnel participated in demonstrations and received pricing information for three systems: (1) Prosecutor by Karpel (PBK); (2) JWorks by Equivant; and (3) eProsecutor by Journal. CCDA personnel, working with IT, settled on PBK as the best choice based on performance, reliability, and cost factors. These contracts are not adapted to award by competitive solicitation under NRS 332.115.



**Applicable Statute, Code, Policy, Rule or Regulation**

NRS 332.115(h) and (i)

**Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number:

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact: \$36,000 must be paid by Carson City to Karpel Solutions within 30 days of execution of the contracts. An additional amount, not to exceed \$139,300 must be paid by Carson City to Karpel Solutions within 30 days of the Go Live date of the PBK system in the Carson City District Attorney's Office. The Go Live date is currently estimated to be November 15, 2021.

**Alternatives**

Do not approve the contracts and provide alternative diection.

**Board Action Taken:**

Motion: \_\_\_\_\_

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|   |                                       |
|---|---------------------------------------|
| <b>DEPARTMENT NAME:</b><br>City Manager's Office – Executive Office | <b>DEPARTMENT # (ORG):</b><br>1010600 |
|---|---------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:** Full-time Office Specialist.

**JUSTIFICATION OF REQUEST:** A full-time Office Specialist is requested in order to perform daily functions of the Executive Office and be support staff for the City Manager, Deputy City Manager, other employees in the Department, and members of the Board of Supervisors. Due to the current hiring market, it has been a challenge to find reliable and consistent part-time employees. In addition, the contract workload has increased exponentially with the addition of ARPA, federal appropriations, and other grant funding for capital projects as well as increased funding for deferred maintenance. As a result, we are requesting to change our part-time employee to full-time to provide more opportunities to recruit a long-term reliable candidate to serve as a backup for the office manager and to provide assistance and support to the Purchasing & Contracts Administrator. This position would be split 50/50 between EO functions and purchasing functions.

| (1)PERSONNEL SERVICES:           |                    | (2)SERVICES AND SUPPLIES**:            |                  |
|----------------------------------|--------------------|--|------------------|
|                                  | Increase Amount    | Acct# / Description                    | Increase Amount  |
| Salary                           | \$40,000.00        |  |                  |
| Other Pay*                       | .00                |  |                  |
| Worker's Compensation            | 744.00             | Reduction of Hourly                    | (\$ 20,000)      |
| Group Insurance                  | 11,180.00          |  |                  |
| Medicare                         | 580.00             |  |                  |
| Pers                             | 11,900.00          |  |                  |
| <b>Total Personnel Costs (1)</b> | <b>\$64,404.00</b> | <b>Total Services and Supplies (2)</b> |                  |
|                                  |                    | <b>GRAND TOTAL:</b>                    | <b>\$ 44,404</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

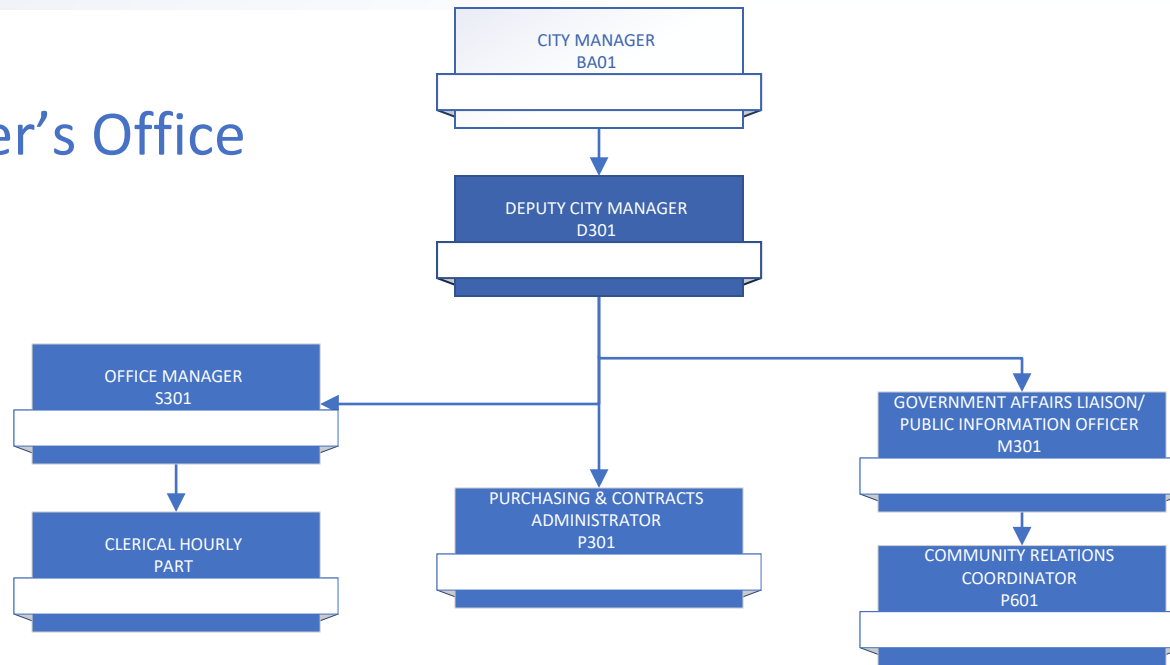
\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

This change to full-time could be offset by a reduction in the part-time budget:

\$64,404  
-20,000 hourly salaries  
 \$44,404 total request

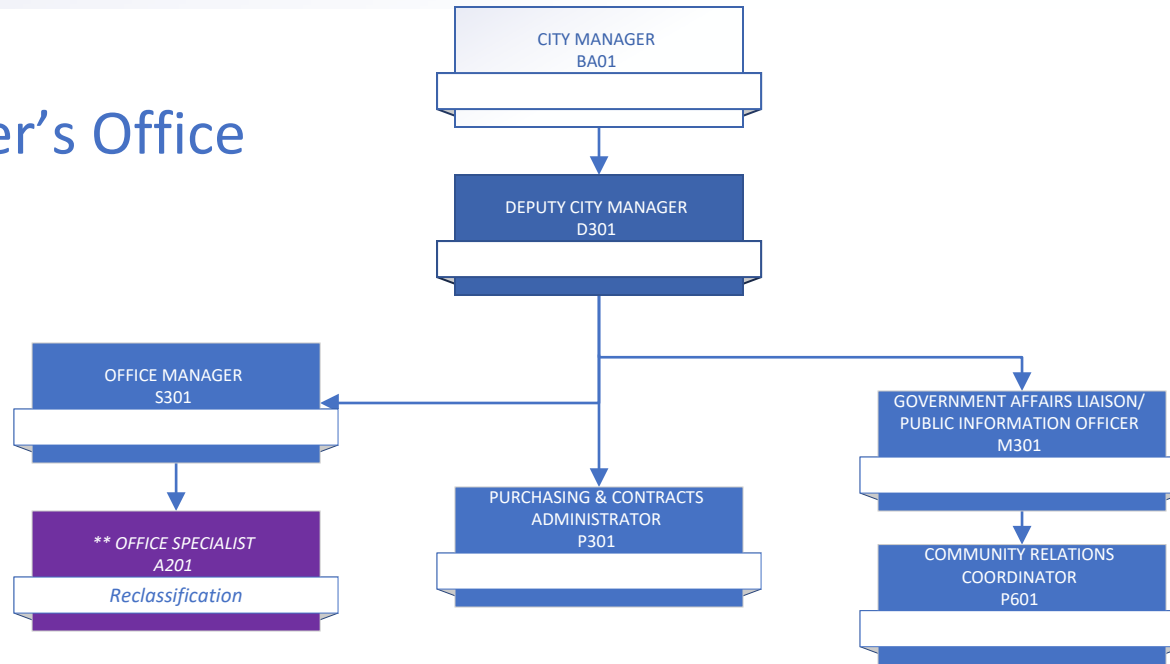
# Carson City City Manager's Office

April 5, 2022



# Carson City City Manager's Office

April 6, 2022



**\*\*Proposed Changes- Reclassification**

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Human Resources

**DEPARTMENT # (ORG):**  
5700706

**DESCRIPTION OF REQUESTED ITEM:**

Creation of a new job classification, Senior Human Resources Generalist (M301), in the Human Resources Generalist job classification series and the promotion of one Human Resources Generalist (P601) into the new position.

**JUSTIFICATION OF REQUEST:**

██████████ has worked for Human Resources since August 21, 2015, as a Human Resources Generalist. Over the past 6.5 years, she has been successful in creating working relationships with the City’s healthcare insurers and has assisted in saving the City \$95,000.00 a year over the past three years in medical insurance renewals from the amount budgeted by Finance. In addition, the City received a \$5,000.00 credit due to excessive billing issues that were caught by ██████████. Each year the City has retirees become Medicare eligible. ██████████ educates the retirees about Medicare insurance programs which typically results in the retiree dropping the City’s medical insurance resulting in a savings to the City, as the City no longer subsidizes the monthly premium. Last year, she saved the City \$37,404.00 in retiree subsidy payments. In addition, she has successfully implemented the Affordable Care Act requirements, managed the FMLA program and assisted with employee/management issues. If she is reclassified, she will be given additional duties relating to employee/management relations such as conducting employee investigations from start to finish and acting as a lead for the other HR Generalist and Recruitment Analyst. The position of Human Resources Generalist requires a bachelor’s degree and two years of human resources experience. ██████████ has two AA degrees and qualified for the position under the “equivalent combination of training, education and experience.” The Senior HR Generalist requires a bachelor’s degree, three years of experience, with at least two of the three years in a supervisory capacity and a PHR or SHRM-CP certificate. ██████████ has provided supervision in the office when the HR Director is absent and will obtain her PHR this year. In addition, the creation of this job classification will allow for succession planning for other HR Generalists and the Recruitment Analyst.

Similar positions in the surrounding jurisdictions are paid:

Douglas County- Sr. HR Analyst: \$67,038.40-\$100,588.80 (Master’s degree and 4 years of HR experience or an equivalent combination of education, training and experience)

Washoe County- Sr. HR Analyst- \$77,022.40-\$100,068.80 (Bachelor’s degree and 4 years of HR experience, two of which are in recruitment or an equivalent combination of training and experience)

City of Reno- Sr. HR Analyst- \$91,305.46-\$119,620.73 (Bachelor’s degree and 4 years of HR experience or an equivalent combination of training and experience)

City of Sparks- Sr. HR Analyst- \$75,088.00-\$112,652.80 (Bachelor’s degree and 5 years of HR experience one of which is in a supervisory capacity and PHR or SPHR)

HR is proposing to place this job in Grade M301 - \$65,292.45-\$97,938.71 (Bachelor’s degree and 4 years of HR experience, two of which are in a supervisory capacity or an equivalent combination of education, training and experience and PHR or SHRM-CP)

| (1) PERSONNEL SERVICES: |                 | (2) SERVICES AND SUPPLIES**: |                   |
|-------------------------|-----------------|------------------------------|-------------------|
|                         | Increase Amount | Acct# / Description          | Increase Amount   |
| Salary                  | \$ 7,487        | 570-0706                     | 10% for promotion |
| Other Pay*              | .00             | N/A                          |                   |

|                                  |              |  |                 |
|----------------------------------|--------------|--|-----------------|
| Worker's Compensation            | .00          | N/A                                    |                 |
| Group Insurance                  | .00          | N/A                                    |                 |
| Medicare                         | 109.00       | N/A                                    |                 |
| Pers                             | 2,227.00     |  |                 |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b> | <b>Total Services and Supplies (2)</b> |                 |
|                                  |              | <b>GRAND TOTAL:</b>                    | <b>\$ 9,823</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## JOB DESCRIPTION

**JOB TITLE:** Senior Human Resources Generalist

**FLSA:** Exempt

**DEPARTMENT:** Human Resources

**GRADE:** M301

**REPORTS TO:** Director Human Resources and  
Human Resources Manager

**PCN:**

**DATE:** Feb. 2022

### **SUMMARY OF JOB PURPOSE:**

Under direction, performs professional-level duties in relation to the administration of human resources programs involving one or more of the following disciplines: recruitment and selection, compensation, benefits administration, organizational development and training, and employee relations.

### **DISTINGUISHING CHARACTERISTICS:**

This is an advanced level position in the Human Resources Generalist and Recruitment Analyst classification series. It is distinguished from the Human Resources Generalist and Recruitment Analyst in that incumbents are required to perform sensitive, complex or specialized assignments. This class is distinguished from the Recruitment Analyst and Human Resources Generalist by the lead and/or supervisory responsibilities over positions in Human Resources.

### **SUPERVISION:**

Provides lead direction and/or supervision over assigned professional, technical and support staff.

### **ESSENTIAL FUNCTIONS:**

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Assists in developing, writing, and revising personnel policies, procedures, laws, and regulations; assists in administering the policy and procedure manual; interprets policies, procedures laws, and regulations to employees; responds to inquiries and recommends solutions to human resource issues, complaints, and legal actions; assists in identifying legal requirements and government reporting regulations and ensures compliance.
- Assists with the design and implementation of the recruitment program; conducts recruitments and participates in the recruitment process; and analyzes procedures and practices and makes improvement.

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

- Performs a variety of professional level human resources duties related to one or more functional areas within the human resources department such as, but not limited to, recruitment and selection, classification and compensation, employee development, benefits and/or employee relations; and develops plans to meet current and future service needs regarding these areas to enhance the delivery of service provided to City Departments/Elected Offices.
- Oversees assigned area(s) by reviewing and recommending improvements in work methods, techniques, systems and equipment; develop, recommend and implement organizational or procedural changes to facilitate decision making and more effective operations; supervises assigned staff; performance appraisal and discipline; professional development; coaching and mentoring; coordinating leave requests; and providing input for performance evaluations.
- Assists Departments/Elected Offices with performance management strategies consistent with the City's core values and policies by providing direction, clear feedback and accountability; partners with business leadership to assure consistency of approach, message and execution.
- Assists with employee investigations and pre- and post-disciplinary proceedings; and other employee matters.
- Conducts classification and compensation studies; assists with designing and implementing recruitment programs to obtain qualified candidates; prepares job announcements, advertisements, and other recruitment materials.
- Assists with the design and implementation of various employee development and training programs; arranges for trainers or conducts training programs when required; informs supervisors and employees of available training opportunities; evaluates effectiveness of training programs.
- Assists with developing, implementing and administering various employee benefits, assistance and wellness programs.
- Provides expertise and advice to management regarding the handling of employee/labor relations issues; interprets collective bargaining agreements.
- Conducts complex and diverse projects including extensive/long-term projects including extensive projects requiring advanced research and analytical skills; develops action plans involving stakeholders; and develops communications to foster employee involvement.
- Performs duties performed by the Recruitment Analyst and Human Resources Generalist.
- Assists in the development and implementation of computerized personnel systems; provides information to information systems staff and may instruct others in system application.
- Maintains absolute confidentiality of work-related issues, records and City information.
- Contributes to the efficiency and effectiveness of the Department to its customers by offering suggestions and directing or participating as an active member of a work team.
- Prepares reports, correspondence and a variety of written materials; prepares and maintains accurate records and documentation of activities.

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This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.



- Uses standard office equipment, including a computer, in the course of the work.
- Demonstrates courteous and cooperative behavior when interacting with the public and City staff; acts in a manner that promotes a harmonious and effective workplace environment.

**QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

**Education and Experience:**

Equivalent to a bachelor's degree in human resources, business administration, public administration, or a closely related field, and four (4) years of professional level human resources experience OR an equivalent combination of education, training and experience as determined by Human Resources.

**REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Valid driver's license
- Professional in Human Resources (PHR) certificate or SHRM-certified professional (SHRM-CP) certificate

**Required Knowledge and Skills**

Knowledge of:

- Principles and practices of public sector administrative management, including cost accounting, budgeting, purchasing, contract management, customer service and employee supervision.
- Concepts, principles and procedures of human resources administration.
- Techniques and practices for efficient and cost-effective management of resources.
- Legal, ethical and professional rules of conduct for public sector employees.
- Principles of recruiting, training, performance management and organizational development.
- Principles of benefit administration and development.
- Principles and practices of data sampling and statistical analysis.
- Principles, practices and methods of compensation structure, research and analysis, benefits program management, and employee relations.
- State and Federal laws, statutes, rules, codes and regulations governing HR functions; and City policies and procedures.
- Principles of confidential records and file management.
- Computer applications related to the work and business arithmetic.
- Standard office practices and procedures, including filing and the operation of standard office equipment.
- Communicating effectively in oral and written forms.
- Techniques for dealing with a variety of individuals from various socio-economic, ethnic and cultural backgrounds, in person and over the telephone.

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This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

## Skill in:

- Performing professional-level human resources duties in a variety of disciplines.
- Interpreting, applying and explaining complex federal, state and local laws and City policies and procedures.
- Selecting, supervising and evaluating the performance of assigned staff.
- Administration of a Human Resources Information System.
- Maintaining accurate records and files.
- Negotiation, mediation and conflict management.
- Define problems, collect data, establish facts, draw valid conclusions and provide recommendations which offer viable solutions.
- Using tact, discretion and prudence in dealing with those contacted in the course of the work.
- Assessing and prioritizing multiple tasks, projects and demands.
- Making effective oral presentations to large and small groups.
- Preparing clear and concise reports, correspondence and other written materials.
- Interpreting, applying and explaining complex federal, state and local laws, ordinances and regulations, collective bargaining agreements and City policies and procedures.
- Using initiative and independent judgment within established guidelines; carrying assigned analytical projects through, from data gathering to completion and using tact, discretion and prudence in dealing with those contacted in the course of the work.
- Making effective oral presentations; representing programs, operations and functions of the Human Resources Department to staff, management, elected officials, the public and community organizations.
- Applying the city-wide classification program and discipline program; and assisting in maintaining organizational consistency.
- Planning, directing, reviewing and supervising the work of others.
- Developing effective work teams and motivating individuals to meet goals and objectives and provide services in the most cost effective and efficient manner and contributing effectively to the accomplishment of team or work unit goals, objectives and activities.
- Establishing and maintaining effective work relationships with staff, coworkers, contractors and the public.

**SUPERVISION RECEIVED:**

**Under Direction** – Assignments and objectives are presented to incumbents at this level and established work processes are to be followed. Incumbents have some flexibility in the selection of work methods, the timing of work processes, and the methods of completing tasks. Supervision is periodic and is usually initiated by employee and/or when important problems, significant changes from past procedures, and policy implications are involved. This is an advanced journey-level position.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 20 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; exposure to traffic conditions and external environment when traveling from one office to another.

**CONDITIONS OF EMPLOYMENT:**

1. *Unclassified employees are "at will" and as such, may be terminated at any time, for any reason or no reason.*
2. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
3. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*
4. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*
5. *New employees are required to submit to a fingerprint-based background investigation which cost the new employee \$52.25 and a drug screen which costs \$36.50. Employment is contingent upon passing the background and the drug screen.*
6. *Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).*
7. *Carson City is an Equal Opportunity Employer.*

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This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Human Resources

**DEPARTMENT # (ORG):**  
101-0705

**DESCRIPTION OF REQUESTED ITEM:** New position- Human Resources Manager (M 201)

**JUSTIFICATION OF REQUEST:**

Over the past several years, the City has increased the employee population count but has not increased the staff in Human Resources. The creation of this position will assist with succession planning and also create a second supervisory position in the HR Department. This will assist the Human Resources Director with supervision tasks along with labor relations, policies, recruitment, discipline and benefits.

This is the first request in staffing that Human Resources has made even though staffing was reduced during the recession. The Human Resources Department has five full-time employees. (It is one of the smallest Departments in the City.) The Director has lost annual leave the past two years due to workload. HR staff complements in the surrounding jurisdictions are as follows:

Carson City: 1 human resources representative for every 180 employees

City of Sparks: 1 human resources representative for every 93 employees

Douglas County: 1 human resources representative for every 120 employees

Washoe County: 1 human resources representative for every 117 employees

With the addition of one full-time staff member, this will reduce the employee complement from 1 human resources representative for 180 employees to 1 human resources representative to 150 employees.

For internal equity purposes, HR is asking to place this position in the M 201 pay grade which is \$89,965.26-\$134,948.45 and is requesting permission to hire above the bottom 1/3<sup>rd</sup> of the salary range. The other positions in the M201 pay grade are: City Engineer, Operations Manager, Transportation Manager, Construction Manager, Wastewater Utility Manager, Planning Manager, Recreation Superintendent, Park Operations Superintendent, Water Utility Manager, Division Chief of Emergency Medical Services, and IT Critical Infrastructure Manager.

**(1)PERSONNEL SERVICES:**

**(2)SERVICES AND SUPPLIES\*\*:** **N/A**

|                       | Increase Amount | Acct# / Description   | Increase Amount |
|-----------------------|-----------------|---|-----------------|
| Salary                | \$134,948.45    | Annual salary top of range * (This is the current annual rate and does not include the 2% that will be added for the COLA July 1, 2022) |                 |
| Other Pay*            | \$2,760.00      | \$80.00 phone allowance and \$150.00 car allowance per month x12 months   |                 |
| Worker's Compensation | \$744           | 2.067% not to exceed \$36k per year   |                 |

|                                  |              |  |   |
|----------------------------------|--------------|--|---|
| Group Insurance                  | \$11,318.00  | \$608.04 a month x 12 months           |   |
| Medicare                         | \$1,956.76   | 1.45% of base salary per year          |   |
| Pers                             | \$40,147.16  | 29.75% of base salary per year         |   |
| <b>Total Personnel Costs (1)</b> | \$191,874.37 | <b>Total Services and Supplies (2)</b> | <b>N/A</b> -computer and work station included in CIP |
|                                  | \$191,874.37 | <b>GRAND TOTAL:</b>                    | \$ 191,874.37   |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## JOB DESCRIPTION

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|                    |                          |               |        |
|--------------------|--------------------------|---------------|--------|
| <b>JOB TITLE:</b>  | Human Resources Manager  | <b>FLSA:</b>  | Exempt |
| <b>DEPARTMENT:</b> | Human Resources          | <b>GRADE:</b> | M201   |
| <b>REPORTS TO:</b> | Human Resources Director | <b>PCN:</b>   |        |
| <b>DATE:</b>       |                          |               |        |

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### **SUMMARY OF JOB PURPOSE:**

Under general direction, performs professional-level duties in relation to the administration of human resources programs, including but not limited to, recruitment, payroll, employee relations, job analysis, classification and compensation, employee training and development, special projects, dispute resolution, grievance reviews and investigations; administers the city-wide classification and compensation plan; provides supervision to human resources staff; and performs related duties as required.

### **DISTINGUISHING CHARACTERISTICS:**

This is a management level position in that incumbents maintain a reduced benefits and recruitment workload in order to perform sensitive, complex or specialized assignments such related to performance management. In the absence of the Human Resources Director, the incumbent serves as the acting Department Director.

### **SUPERVISION:**

Exercises direct supervision over assigned professional, technical and support staff.

### **ESSENTIAL FUNCTIONS:**

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Develops, writes, and revises personnel policies, procedures, laws, and regulations; administers the policy and procedure manual; interprets policies, procedures laws, and regulations to employees; responds to inquiries and recommends solutions to human resource issues, complaints, and legal actions; identifies legal requirements and government reporting regulations and ensures compliance.
- Assists with the design and implementation of the recruitment program; conducts recruitments and participates in the recruitment process; and analyzes procedures and practices and makes improvement.
- Assists with payroll administration by reviewing and approving personnel action forms; assists with the design and implementation of the Human Resources Information System (HRIS); analyzes procedures and practices and makes improvement; and supervises employees responsible for maintaining the HRIS system.

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- Performs a variety of professional level human resources duties related to one or more functional areas within the human resources department such as, but not limited to, recruitment and selection, classification and compensation, employee development, benefits and/or employee relations; and develops plans to meet current and future service needs regarding these areas to enhance the delivery of service provided to City Departments/Elected Offices.
- Oversees assigned area(s) by reviewing and improving work methods, techniques, systems and equipment; develops and implements organizational or procedural changes to facilitate decision making and more effective operations; supervises assigned staff; performance appraisal and discipline; professional development; coaching and mentoring; coordinating leave requests; and conducting performance evaluations.
- Assists Departments/Elected Offices with performance management strategies consistent with the City's core values and policies by providing direction, clear feedback and accountability; partners with business leadership to assure consistency of approach, message and execution.
- Conducts and advises others in performing employee investigations, prepares or reviews summaries, reports and discipline related findings; consults with Department Directors/Elected Officials prior to administration of investigations/discipline to ensure compliance with relevant laws and policies.
- Conducts classification and compensation studies; prepares reports, recommendations and class descriptions; and collects compensation and benefit data and prepares analyses and reports.
- Designs and implements employee development and training programs; arranges for trainers or conducts training programs; informs employees of available training opportunities; and evaluates effectiveness of training programs.
- Develops, implements and administers various employee benefits, assistance and wellness programs.
- Provides expertise and advice to management regarding the handling of employee/labor relations issues; interprets collective bargaining agreements, resolutions and administrative orders; and conducts research and collects information in support of labor negotiations.
- Conducts complex and diverse projects including extensive/long-term projects including extensive projects requiring advanced research and analytical skills; develops action plans involving stakeholders; and develops communications to foster employee involvement.
- Performs duties performed by the Recruitment Analyst, HR Generalist and Senior Human Resources Generalist.
- Assists in the development and implementation of computerized personnel systems; provides information to information systems staff and may instruct others in system application.
- Maintains absolute confidentiality of work-related issues, records and City information.



- Prepares reports, correspondence and a variety of written materials; prepares and maintains accurate records and documentation of activities.
- Uses standard office equipment, including a computer, in the course of the work.
- Demonstrates courteous and cooperative behavior when interacting with elected officials, department directors, clients, visitors, and staff; acts in a manner that promotes a harmonious and effective workplace environment
- At times may be required to work outside normal business hours and work extended hours to accomplish requirements of the position.
- Contributes to the efficiency and effectiveness of the unit's service to its customers by offering suggestions and directing or participating as an active member of a work team.

**QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

**Education and Experience:**

Master's degree in human resources, business or public Administration or related field; AND five (5) years of human resource experience preferably in the public sector to include a minimum of three years of supervisory experience; OR an equivalent combination of education, training and experience.

**REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Valid driver's license
- Professional Senior Professional in Human Resources (SPHR) certification from HRCI preferred or SHRM Senior Certified Professional (SHRM-SCP) preferred at time of hire. Incumbents who do not have this certification at time of hire must obtain within 12 months from hire date.

**Required Knowledge and Skills**

Knowledge of:

- Principles and practices of public sector administrative management, including cost accounting, budgeting, purchasing, contract management, customer service and employee supervision.
- Concepts, principles and procedures of human resources administration.
- Techniques and practices for efficient and cost-effective management of resources.
- Legal, ethical and professional rules of conduct for public sector employees.
- Principles of recruiting, training, performance management and organizational development.
- Principles of benefit administration and development.
- Principles and practices of data sampling and statistical analysis.
- Principles, practices and methods of compensation structure, research and analysis, benefits program management, and employee relations.
- State and Federal laws, statutes, rules, codes and regulations governing HR functions; and City policies and procedures.

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- Principles of confidential records and file management.
- Computer applications related to the work and business arithmetic.
- Standard office practices and procedures, including filing and the operation of standard office equipment.
- Communicating effectively in oral and written forms.
- Techniques for dealing with a variety of individuals from various socio-economic, ethnic and cultural backgrounds, in person and over the telephone.

Skill in:

- Performing professional-level human resources duties in a variety of disciplines.
- Interpreting, applying and explaining complex federal, state and local laws and City policies and procedures.
- Selecting, supervising and evaluating the performance of assigned staff.
- Administration of a Human Resources Information System.
- Maintaining accurate records and files.
- Negotiation, mediation and conflict management.
- Define problems, collect data, establish facts, draw valid conclusions and provide recommendations which offer viable solutions.
- Using tact, discretion and prudence in dealing with those contacted in the course of the work.
- Assessing and prioritizing multiple tasks, projects and demands.
- Making effective oral presentations to large and small groups.
- Preparing clear and concise reports, correspondence and other written materials.
- Interpreting, applying and explaining complex federal, state and local laws, ordinances and regulations, collective bargaining agreements and City policies and procedures.
- Using initiative and independent judgment within established guidelines; carrying assigned analytical projects through, from data gathering to completion and using tact, discretion and prudence in dealing with those contacted in the course of the work.
- Making effective oral presentations; representing programs, operations and functions of the Human Resources Department to staff, management, elected officials, the public and community organizations.
- Applying the city-wide classification program and discipline program; and assisting in maintaining organizational consistency.
- Planning, directing, reviewing and supervising the work of others.
- Developing effective work teams and motivating individuals to meet goals and objectives and provide services in the most cost effective and efficient manner and contributing effectively to the accomplishment of team or work unit goals, objectives and activities.
- Establishing and maintaining effective work relationships with staff, coworkers, contractors and the public.

**SUPERVISION RECEIVED AND EXERCISED:**

*Under General Direction* - Incumbents at this level have considerable latitude in the application of departmental policy, and they follow general guidelines or professional and administrative standards in accomplishing assignments. They are responsible for planning and organizing their own workload, but ordinarily cannot change methods of their assigned work unit, established operations, or departmental policy without supervisor approval. Supervision is minimal, indirect, and usually limited to technical oversight. This is a mid-management position.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 20 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; exposure to traffic conditions and external environment when traveling from one office to another.

**CONDITIONS OF EMPLOYMENT:**

1. *Unclassified employees are "At Will" and as such, may be terminated at any time for any reason, or no reason.*
2. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
3. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*
4. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*
5. *New employees are required to submit to a fingerprint-based background investigation which cost the new employee \$56.25 and a drug/alcohol screen which costs \$36.50. Employment is contingent upon passing the background and the drug/alcohol screen.*
6. *Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along*

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- 7. *with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).*
  
- 8. *Carson City is an Equal Opportunity Employer.*

**I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.**

**PRINT NAME:** \_\_\_\_\_

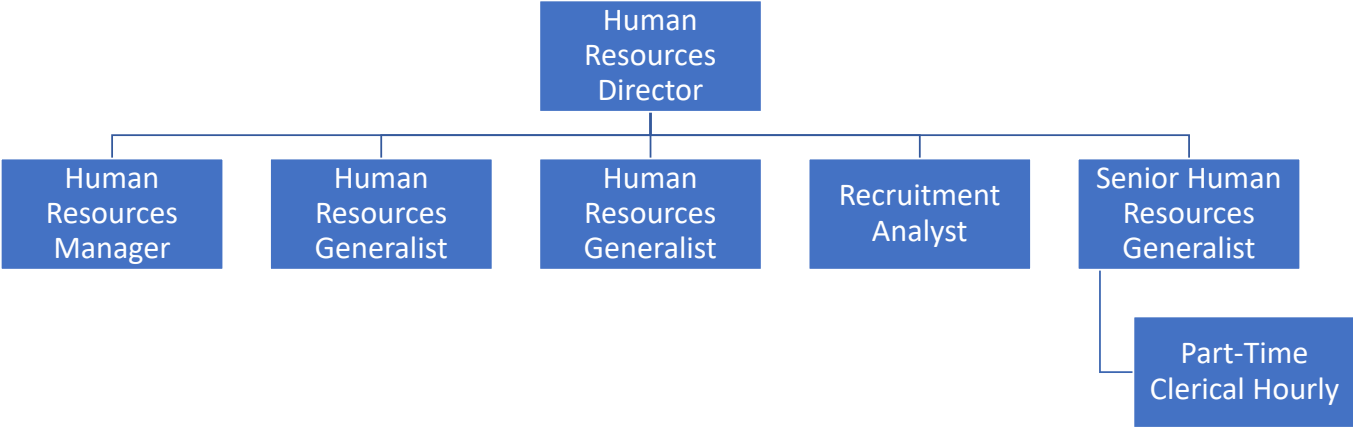
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| County                                   | Job Title                              | Education   | Years of Experience   | Equivalency   | Salary                    |                        |   |
|--|--|---|---|---|---------------------------|------------------------|---|
| Washoe                                   | Human Resources Manager                | Bachelor's degree   | 4 years of progressively responsible HR experience                              |   | \$87,713-114,004          |                        |   |
|  | Assistant Director                     | Bachelor's degree   | 5 years of employee relations experience  |   | \$109,678-142,604         |                        |   |
|  | HR Analyst 1                           | Bachelor's degree   | 1 year of experience  |   | \$61,817-80,288           | Recruitment only       | HR Specialists are entry level positions that support recruitment |
|  | HR Analyst 2                           | Bachelor's degree   | 2 years of experience   |   | \$68,494-89,044           |                        |   |
|  | HR Analyst Lead                        | Bachelor's degree   | 3 years of experience   |   | \$72,467-94,286           |                        |   |
|  | Sr. HR Analyst                         | Bachelors degree  | 4 years of experience to include two years of recruitment experience            | Equivalent combination of training and experience                             | \$77,022-100,068          |                        | Supervisory position  |
|  | Benefits Specialist                    | N/A   | 2 years of experience   |   | \$57,740-75,129           |                        |   |
|  | Sr. Benefits Specialist                | Job description not available                               |   |   | \$68,494-89,044           |                        |   |
|  | HR Manager- Benefits                   | Bachelor's degree   | 5 years plus 2 years supervisory experience                                     | Equivalent combination of training and experience                             | \$87,713-114,004          |                        |   |
|  | HR Manager- Compensation & Recruitment | Bachelor's degree   | 4 years plus 2 years supervisory experience                                     | Equivalent combination of experience, education and training                  | \$87,713-114,004          |                        |   |
| HR Manager- Employee Services            | Bachelor's degree                      | 4 years   | Equivalent combination of experience, education and training                    |   |                           |                        |   |
| HR Manager- Organizational Effectiveness | Job description not available          |   |   |   |                           |                        |   |
| Douglas County                           | Senior HR Analyst                      | Master's degree   | 4 years of experience   | Equivalent combination of education, training and experience                  | \$67,038-\$100,589        |                        |   |
|  | HR Analyst                             | Bachelor's degree   | 2 years of experience   |   | \$52,000-\$76,294         |                        |   |
|  | HR Coordinator                         | HS diploma  | 4 years of experience   |   | \$46,280-69,430           |                        |   |
| Carson City                              | HR Generalist                          | Bachelor's degree   | 2 years of experience   |   | \$55,509-83,263           | P601                   |   |
|  | Recruitment Analyst                    | Bachelor's degree plus PI2                                  | years of experience   |   | \$55,509-83,263           |                        | Remove PHR/SPHR   |
| Proposed                                 | Senior HR Generalist                   | Bachelor's degree   | 4 years of experience plus PHR/SHRM-CP  | Equivalent combination of education, training and experience                  | \$64,092-96,138           | M301                   |   |
| Proposed                                 | HR Manager                             | Masters degree  | 5 years of experience plus SPHR or SHRM-SCP & 3 years of supervisory experience | Equivalent combination of education, training and experience                  | \$89,965-134,948          | M201                   |   |
| Reno                                     | Assistant HR Director                  | Bachelors degree  | 7 years of experience including 2 years of supervisory experience               | Equivalent combination of education and experience                            | \$128,481.60-\$168,334.40 |                        |   |
|  | Sr. HR Analyst                         | Bachelors degree  | 4 years of experience   | Equivalent combination of education and experience                            | \$91,305.46-\$119,620.73  |                        |   |
|  | HR Technician                          | High school   | 3 years of experience   | Equivalent combination of education and experience                            | \$64,016.22-81,679.05     |                        |   |
|  | Training & Development Manager         | Bachelors degree  | 5 years of experience   | Equivalent combination of education and experience                            | \$91,305.46-119,620.73    |                        |   |
|  | Civil Service Technician               | High school   | 3 years of experience   | Equivalent combination of education and experience                            | \$58,432.88-82,200.54     |                        |   |
|  | Labor Relations Program Manager        | Bachelors degree  | 3 years of experience   | Equivalent combination of education and experience                            | \$91,305.46-119,620.73    |                        |   |
|  | Employee Relations Manager             | Bachelors degree  | 5 years of experience   | Equivalent combination of education and experience                            | \$91,305.46-119,620.73    |                        |   |
|  | Organizational Development Manager     | Bachelors degree  | 5 years of experience   | Equivalent combination of education and experience                            | \$91,305.46-119,620.73    |                        |   |
|  | Diversity & Training Program Manager   | Bachelors degree  | 5 years of experience   | Equivalent combination of education and experience                            | \$87,671.62               |                        |   |
|  | Sparks                                 | Sr. HR Analyst  | Bachelors degree  | 5 years of experience with one year of supervisory experience and PHR or SPHR |                           | \$75,088.00-112,652.80 |   |
| HR/Risk Technician II                    |  | Associates  | 2 years of experience as an HR/Risk Tech. I or 4 years of Hr experience         |   | \$58,094.40-73,964.80     |                        |   |
| HR/Risk Technician I                     |  | Associates or high school diploma and 2 years of experience |   |   | \$53,747.20-68,432.00     |                        |   |
| HR Analyst I                             |  | Bachelors degree  | 2 years of experience   |   | \$57,012.80-85,529.60     |                        |   |
| HR Analyst II                            |  | Bachelors degree  | 3 years of experience   |   | \$62,108.80-93,163.20     |                        |   |



## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)  
FY 2022-23

**DEPARTMENT NAME:** Information Technology

**DEPARTMENT # (ORG):** 1010710

**DESCRIPTION OF REQUESTED ITEM:** Promotion for ██████████ to Systems Administrator

**JUSTIFICATION OF REQUEST:** With an influx of IT project initiatives that are set to improve City employee operations and City public support, an additional System Administration position will be required to meet this increased demand. Technology continues to evolve and requires System Administrators to improve their skill sets to be able to implement, manage and troubleshoot various enterprise applications. An additional System Administrator will provide a skilled resource to be able to resolve break/fix requests, solution enhancement requests, system level support, database management and subject matter expertise for various enterprise applications. There have been multiple requests to manage City owned application databases. The City does not currently have a System Administrator that can support these requests. The new System Administration position will serve as an enhancement for the current team that has limited knowledge of database management. These databases manage HR, Finance and Health information that are critical for various City departments to support day to day operations. Without the ability to manage these databases, deadlines for projects would be missed and public services would be severely impacted. This additional System Administration position is being requested to ensure that deadlines for projects are being met and public services are not interrupted. ██████████, Business Systems Analyst, was hired in 2019. During the time he has been employed by the City, his knowledge, ██████████ abilities have evolved to meet the requirements of a Systems Administrator position. This position was not open at the time ██████████ originally applied with the City. ██████████ has a Bachelor's degree in Information Technology/Software Engineering and a Master's degree in Software Engineering. In addition to his education, he has excelled with on-the-job training required to fill a Systems Administrator position. He worked for the State of Nevada as an IT professional from 2004 to 2019, with his last years of experience at the State working as a web application team supervisor, developing a new Identity Server, installing an integration server to help automate code changes and run test scripts and developing new applications. The culmination of his previous skills and his newly developed while working at the City, have elevated him to move into a System Administration position. ██████████ has also been serving as a database administrator to ensure Departments within the City have been able to meet operational, business and public service requirements. This additional support and skill set meet the requirements for a System Administrator and not a Business Systems Analyst.

| (1)PERSONNEL SERVICES:          |                     | (2)SERVICES AND SUPPLIES**:                  |                     |
|---------------------------------|---------------------|--|---------------------|
|                                 | Increase Amount     | Acct# / Description                          | Increase Amount     |
| Salary                          | \$102,612.85        | Laptop, Docking Station, Monitors, Fortifone | \$3100.00           |
| Other Pay*                      | \$960.00            | Training                                     | \$600.00            |
| Worker's Compensation           | \$744.00            | Licenses                                     | \$600.00            |
| Group Insurance                 | \$10,115.00         |  |                     |
| Medicare                        | \$1,502.00          |  |                     |
| Pers                            | \$30,527.32         |  |                     |
| <b>Total Personnel Costs(1)</b> | <b>\$146,461.17</b> | <b>Total Services and Supplies (2)</b>       | <b>\$4300.00</b>    |
| <b>GRAND TOTAL:</b>             |                     |  | <b>\$150,761.17</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

**Current Business System Analyst will be promoted to Systems Administrator, and the Business Systems Analyst will not be refilled. Current Business Systems Analyst Salary and Benefits is \$134,396**

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Information Technology

**DEPARTMENT # (ORG):** 1010710

**DESCRIPTION OF REQUESTED ITEM:** This staffing increase will require computer equipment and training, in addition to personnel services cost increases.

**JUSTIFICATION OF REQUEST:**

Carson City has need to increase staffing in support of routine to complex project and analytical support for the management, maintenance and upgrade of all City-wide VoIP and network systems, such as Local Area Networks (LAN), Wide Area Networks (WAN), Internet, intranet and other data communications systems. This role is critical as it enforces appropriate network security measures and helps to reduce the overall risk posture of the cities network. Currently, IT has a single Network Analyst position, leaving the City in a position of potential risk. Additionally, nearly all technologies the City has and intends to deploy require connectivity of which the current staffing levels are a barrier to successful and timely project completion. This staffing increase will require computer equipment and training.

| (1) PERSONNEL SERVICES:          |                     | (2) SERVICES AND SUPPLIES**:                 |                     |
|----------------------------------|---------------------|--|---------------------|
|                                  | Increase Amount     | Acct# / Description                          | Increase Amount     |
| Salary                           | \$71,236.59         | Laptop, Docking Station, Monitors, FortiFone | \$3100              |
| Other Pay*                       | \$960.00            | Licenses                                     | \$600               |
| Worker's Compensation            | 744.00              | Training                                     | \$600               |
| Group Insurance                  | 11,236.00           |  |                     |
| Medicare                         | 1,047.00            |  |                     |
| Pers                             | \$21,192.88         |  |                     |
| <b>Total Personnel Costs (1)</b> | <b>\$106,416.47</b> | <b>Total Services and Supplies (2)</b>       | <b>\$4,300.00</b>   |
|                                  |                     | <b>GRAND TOTAL:</b>                          | <b>\$110,716.47</b> |

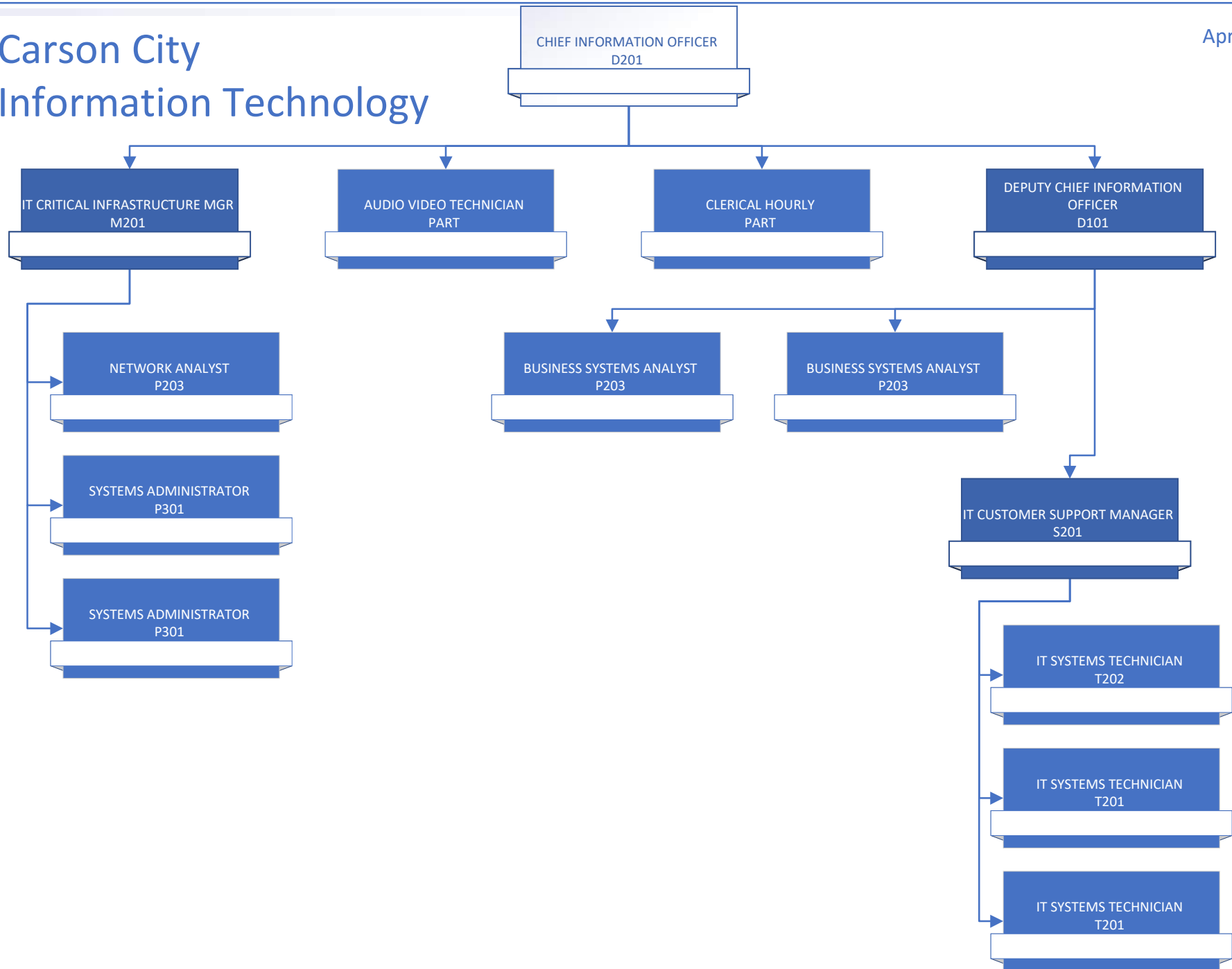
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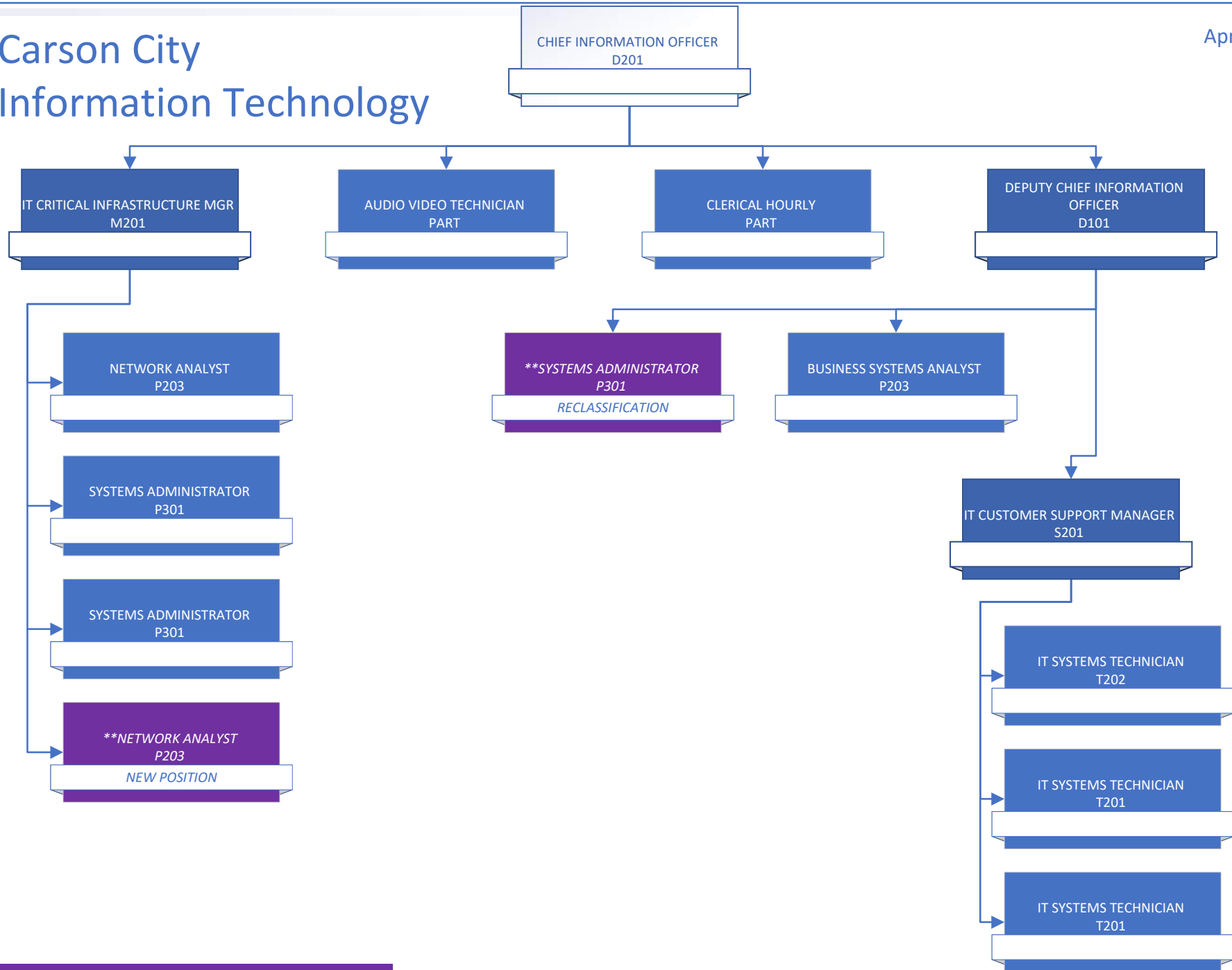
# Carson City Information Technology

April 13, 2022



# Carson City Information Technology

April 13, 2022



**\*\* Proposed change- Reclassification; New position: Network Analyst**

**SUPPLEMENTAL REQUESTS**

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Information Technology

**DEPARTMENT # (ORG):** 1010710

**DESCRIPTION OF REQUESTED ITEM:** Increase various Services and Supplies.

## **JUSTIFICATION OF REQUEST:**

**500309 – Professional Services - Requesting an increase for the professional services account. IT would like to leverage approved third-party resources to help align the current City infrastructure with industry best practices and security standards. As IT personnel continue to train and get certified in their various IT disciplines, professional service engineers can help provide a stop gap for immediate infrastructure updates or issues. This additional increase will provide funding to leverage approved third-party resources throughout FY23.**

**500330 – Training - Requesting an increase for the training account. With additional staff being hired for the IT Department, it was critical to provide a license for each IT staff member. CBT Nuggets is an online training tool that all IT staff can utilize to study and prepare for certification exams. Having certified IT personnel is an industry best practice and is important for continued professional development.**

**500432 – Service Contracts - Requesting an increase for the maintenance service contracts account. The additional increase will be used for AlienVault annual maintenance, Tenable Nessus annual maintenance, an addition of cloud cold storage for backups utilizing Rubrik (file backup appliance), ManageEngine annual maintenance (new ticketing system that replaces RT) and Palo Alto (firewalls replacing the Fortigate firewalls) annual maintenance. These additional security tools have provided the required resources to elevate and maintain a better security posture for the City infrastructure.**

**500433 – Software Maintenance - Requesting an increase in the software maintenance account to cover a 10% increase in support and maintenance agreement costs. Supply chain shortages have contributed to an increase in overall maintenance and support costs for IT equipment. A 10% increase per year also aligns with the industry standard for IT equipment support and licensing.**

**500545 – Memberships & Publications - Requesting for an increase in the memberships and publications budget to purchase a Gartner account. Gartner is a neutral third-party company that provides evaluation summaries for various technology companies. This information is crucial when IT needs to review and approve existing or new software or hardware applications. Gartner provides enhanced information that cannot be found on a company website or when speaking to their sales personnel.**

**500580 – Travel - Potential for IT staff to travel to relevant conferences for professional training and skill building. With an increase in personnel, a travel budget increase will ensure that all team members have the ability to get funding for travel to conferences, seminars or professional development courses. Ensuring all IT staff are certified will be a goal for FY23.**

**500685 – Operating Hardware & Software - Requesting an increase in the operating hardware and software budget. The current amount spent is \$144,029.73 and the amount of allocated funds was \$47,000.00. An additional expense that was not accounted for is the Tyler Technologies support and licensing cost. This cost is a total of \$189,214.97 and will be split across FY22 and FY23. FY22 will be \$63,071.66 and FY23 will be \$126,143.31. This budget increase will help offset the Tyler Technology cost for FY23 which includes several Enterprise Resource Planning applications such as Munis, Energov, Utility Billing and Tyler Cashiering.**

**500710 – Telephone - Requesting four additional Spectrum lines. One line is for future expansion. One line will be used for Fire Station 54 due to continued internet issues experienced by the Fire Station staff. Lone Mountain has already been installed to replace an aged point to point internet uplink. The Fuji Park installation has already been completed to provide internet access for this building. Fuji Park is being considered as a backup for Elections and future City events. This increase includes installation fees and construction fees. The additional cost is bundled into a monthly payment over the next 5 calendar years.**

**500625 – Operating Supplies - Update all legacy and end of life operating systems to align with current industry standards and best practices. This does not include legacy software; that will be addressed at a future date. Legacy operating systems such as Windows 7 and Server 2003, 2008 create a critical cyber risk for the City infrastructure. With recent global events, there have been a large influx of attempted cyber attacks on the City's infrastructure. It is imperative to update all legacy operating systems as soon as possible to maintain a stronger cyber security posture.**

| <b>(1)PERSONNEL SERVICES:</b>        |                        | <b>(2)SERVICES AND SUPPLIES**:</b>         |                        |
|--------------------------------------|------------------------|--|------------------------|
|                                      | <b>Increase Amount</b> | <b>Acct# / Description</b>                 | <b>Increase Amount</b> |
| Salary                               | \$ .00                 | 1010710-500309                             | \$13,000.00            |
| Other Pay*                           | .00                    | 1010710-500330                             | 13,175.00              |
| Worker's<br>Compensation             | .00                    | 1010710-500432                             | 353,318.00             |
| Group Insurance                      | .00                    | 1010710-500433                             | 111,705.00             |
| Medicare                             | .00                    | 1010710-500545                             | 625.00                 |
| Pers                                 | .00                    | 1010710-500580                             | 1,525.00               |
|                                      |                        | 1010710-500685                             | 123,000.00             |
|                                      |                        | 1010710-500710                             | 42,050.00              |
|                                      |                        | 1010710-500625                             | 11,241.00              |
| <b>Total Personnel Costs<br/>(1)</b> | <b>\$.00</b>           | <b>Total Services and<br/>Supplies (2)</b> |                        |
| <b>GRAND TOTAL:</b>                  |                        |  | <b>\$ 669,639</b>      |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Information Technology

**DEPARTMENT # (ORG):** 1010710

**DESCRIPTION OF REQUESTED ITEM:** Five percent merit increase for part time employee.

**JUSTIFICATION OF REQUEST:** [REDACTED] has been instrumental in ensuring that all Accounts Payable requirements are addressed and resolved in a timely manner. [REDACTED] not only supports Accounts Payable items for the IT Department but she also handles requests for other Departments within the City. These action items are time sensitive and require a great deal of attention to detail. [REDACTED] continues to prove her ability to manage these requests as a part time employee, working only 20 hours a week. Her skillset and knowledge using Munis have greatly increased over the past year. These increase in skillset and knowledge have helped to streamline the Accounts Payable management process for the IT Department and ensured that vendors are paid in full and on time. This request is to provide a five percent merit increase for her annual review.

**(1)PERSONNEL SERVICES:**

**(2)SERVICES AND SUPPLIES\*\*:**

|                                  | Increase Amount | Acct# / Description                    | Increase Amount |
|----------------------------------|-----------------|--|-----------------|
| Salary                           | \$831.20        |  |                 |
| Other Pay*                       | 0.00            |  |                 |
| Worker's Compensation            | 9.00            |  |                 |
| Group Insurance                  | 0.00            |  |                 |
| Medicare                         | 12.00           |  |                 |
| Pers                             | 0.00            |  |                 |
| <b>Total Personnel Costs (1)</b> | <b>\$852.20</b> | <b>Total Services and Supplies (2)</b> | <b>0.00</b>     |

**GRAND TOTAL:**

**\$852.20**

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|   |  |
|---|--|
| <b>DEPARTMENT NAME:</b> Community Development | <b>DEPARTMENT # (ORG):</b> 1011425 (75%) & 6020088 (25%) |
|---|--|

**DESCRIPTION OF REQUESTED ITEM:** Approval to eliminate one Compliance Officer (CCEA T202) position and replace with an Administrative Assistant (CCEA A402) position.

**JUSTIFICATION OF REQUEST:** Community Development has two full-time Code Enforcement Officer positions in its budget. One of the two positions is vacant. Upon review of the workload in Community Development, it was determined that best staffing practices would be to eliminate the vacant Code Enforcement Officer position and replace with an Administrative Assistant position. This will also be a savings to the City since the Compliance Officer is a higher pay grade than the Administrative Assistant.

Compliance Officer (T202) \$44,544.76-66,817.40

Administrative Assistant (A402) \$41,052.18-61,578.92

In addition to salary savings, there will be no need to provide a phone allowance, an additional savings of \$80/month. It is anticipated that the Senior Office Specialists will promote into this position and we will recruit for a Senior Office Specialist.

Compliance Officer \$98,418.20

Administrative Assistant \$90,447.86

**Total savings: \$7,970.34**

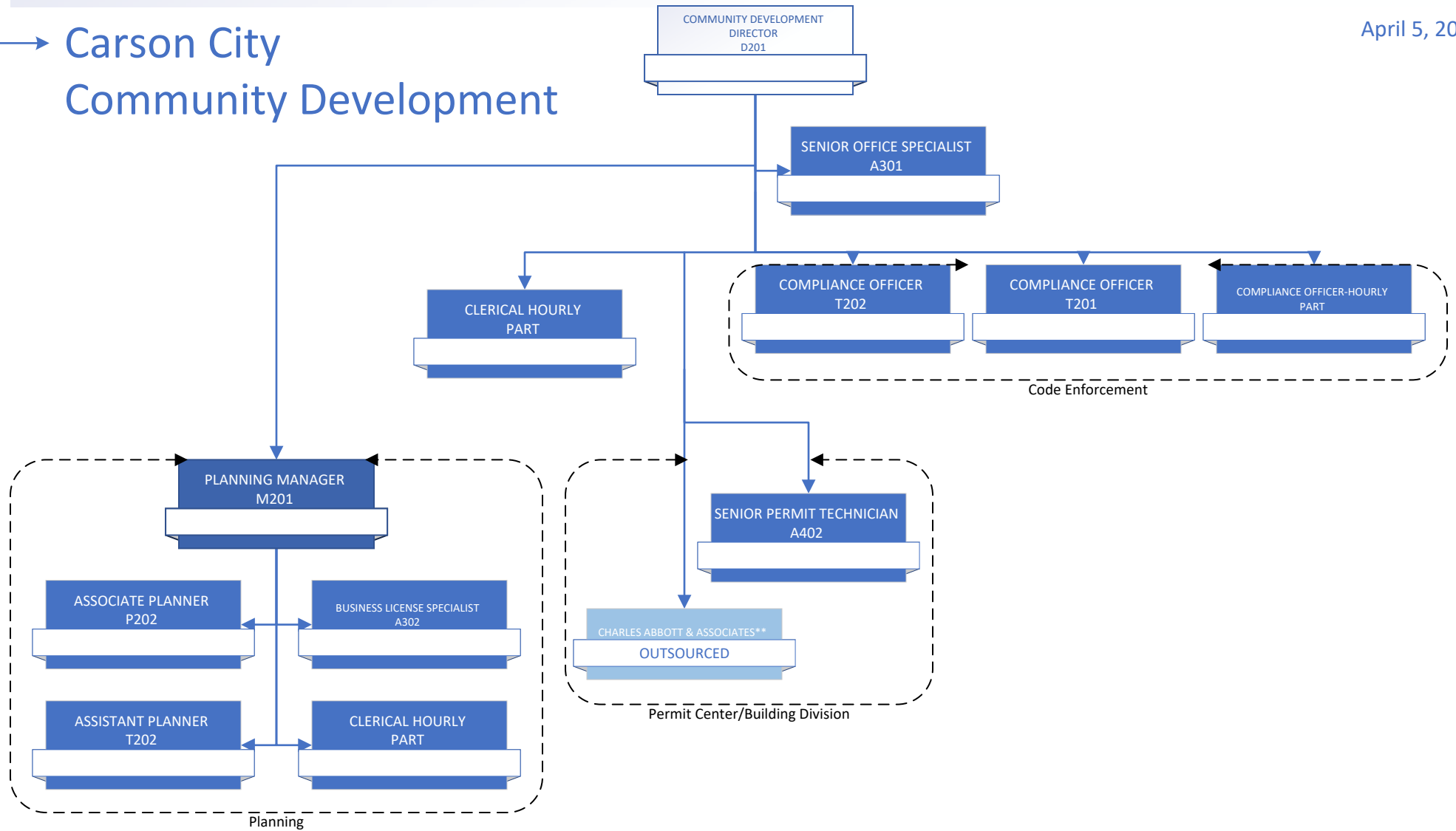
| (1) PERSONNEL SERVICES:          |                     | (2) SERVICES AND SUPPLIES**:                                     |                              |
|----------------------------------|---------------------|--|------------------------------|
|                                  | Increase Amount     | Description  | Increase Amount              |
| Salary                           | \$62,810.50         | 2% COLA added to current annual salary due to increase on 7-1-22 |                              |
| Other Pay*                       | .00                 |  |                              |
| Worker's Compensation            | \$744               | Remove Compliance Officer  | (\$ 98,418.20)               |
| Group Insurance                  | \$11,180            | <del>\$7,296.48</del> \$608.04/month x 12 months                 |                              |
| Medicare                         | \$910.7522          | 1.45% of base salary   |                              |
| Pers                             | \$18,686.1233       | 29.75% of base salary  |                              |
| <b>Total Personnel Costs (1)</b> | <b>\$ 94,331.37</b> | <b>Total Services and Supplies (2)</b>                           |                              |
| <b>GRAND TOTAL:</b>              |                     |  | <b>Savings of \$4,086.83</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

# Carson City Community Development

April 5, 2022

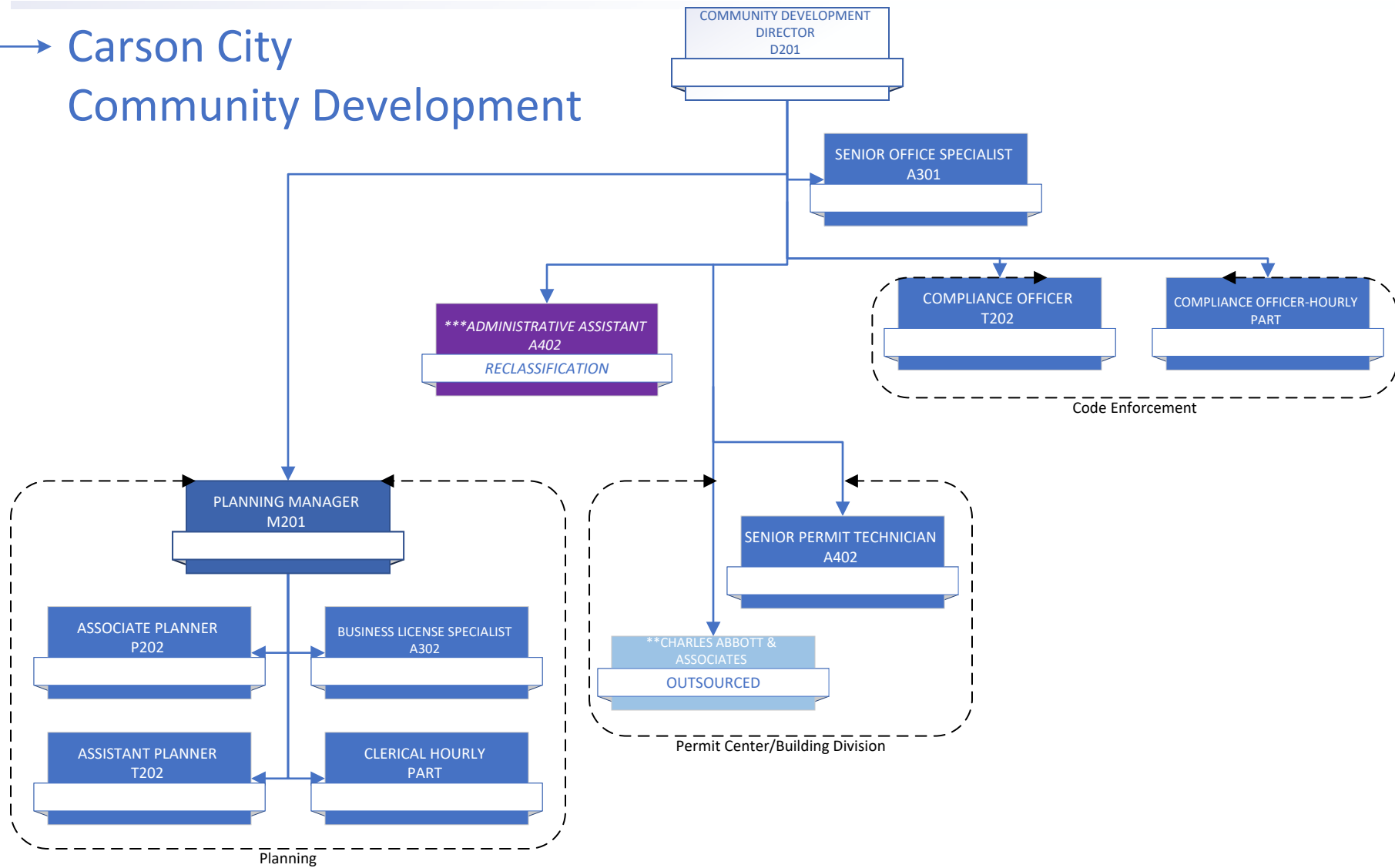


\*\*Please note, the Building Division function is contracted to Charles Abbott Associates Inc. and are not Carson City employees.



# Carson City Community Development

April 8, 2022



\*\*Please note, the Building Division function is contracted to Charles Abbott Associates Inc. and are not Carson City employees.

\*\*\* Proposed Changes- Reclassification: Compliance Officer (1 FTE); Elimination: Clerical Hourly (.5 FTE)

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

FY 2022-23

|  |                                    |
|--|------------------------------------|
| <b>DEPARTMENT NAME:</b><br>Community Development | <b>DEPARTMENT # (ORG):</b> 1011425 |
|--|------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:** Funds to pursue code enforcement related abatements.  
There is currently a Property Clean up fund with \$10,000.00  
Account#101425-500461

**JUSTIFICATION OF REQUEST:** Title 8 allows for the city to abate a violation. The city would like to pursue abatement as that is the more productive path at times, but currently does not have a sufficient budget. This represents a new approach to code enforcement that has not been pursued regularly.

| (1)PERSONNEL SERVICES:           |                 | (2)SERVICES AND SUPPLIES**:            |   |
|----------------------------------|-----------------|--|---|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount   |
| Salary                           | \$.00           | Code Enforcement / Abatement           | \$90,000.00   |
| Other Pay*                       | .00             |  |   |
| Worker's Compensation            | .00             |  |   |
| Group Insurance                  | .00             |  |   |
| Medicare                         | .00             |  |   |
| Pers                             | .00             |  |   |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> | <b>\$90,000.00</b>  |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$90,000.00</b> <span style="float: right;">\$.00</span> |

Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

IFC Recommended sharing cost with RDA, just \$15,000 would shift to RDA.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

FY 2022-23

|  |                                    |
|--|------------------------------------|
| <b>DEPARTMENT NAME:</b><br>Community Development | <b>DEPARTMENT # (ORG):</b> 1011425 |
|--|------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:** Postage/Shipping 1011425-500602

**JUSTIFICATION OF REQUEST:** Increase to align with increase cost of postage/shipping services. The departments work load remains the same, however the cost has increased. Additionally, the practice in Code Enforcement has been modified to rely more heavily on mailed correspondence rather than personal visits.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |  |
|----------------------------------|-----------------|--|--|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount  |
| Salary                           | \$.00           | 1011425- 500602 Postage                | \$ 2,000.00  |
| Other Pay*                       | .00             |  |  |
| Worker's Compensation            | .00             |  |  |
| Group Insurance                  | .00             |  |  |
| Medicare                         | .00             |  |  |
| Pers                             | .00             |  |  |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> | <b>\$2,000.00</b>  |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$2,000.00</b> <span style="float: right;">\$.00</span> |

Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

FY 2022-23

|  |                                    |
|--|------------------------------------|
| <b>DEPARTMENT NAME:</b><br>Community Development | <b>DEPARTMENT # (ORG):</b> 1011425 |
|--|------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:** Uniforms for the staff.

**JUSTIFICATION OF REQUEST:** Management is requiring the Code Enforcement division to wear uniforms. Other staff members, although not required, have requested uniforms. This creates a professional appearance.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |                 |
|----------------------------------|-----------------|--|-----------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount |
| Salary                           | \$.00           | Employee Uniforms                      | \$600.00        |
| Other Pay*                       | .00             |  |                 |
| Worker's Compensation            | .00             |  |                 |
| Group Insurance                  | .00             |  |                 |
| Medicare                         | .00             |  |                 |
| Pers                             | .00             |  |                 |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                 |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$600.00</b> |
|                                  |                 |  | \$.00           |

Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Community Development

**DEPARTMENT # (ORG):**  
101-1425

**DESCRIPTION OF REQUESTED ITEM:** New position- Compliance Officer Supervisor (S301) FLSA exempt

**JUSTIFICATION OF REQUEST:** The code enforcement program is being modified to put more of a focus on a civil approach to enforce rather than a criminal approach. With a criminal approach, matters are referred to the DA's office for resolution in the courts. With a civil approach, resolution will involve abatements. Abatements will require detailed project management, thus a skill set greater than the compliance officer is required to have. Additionally, the City is launching a code enforcement program to convert long term stay hotels from R1 occupancies to R2 occupancies. This will require significant project management for the code enforcement division as well, thus a skill set greater than the compliance officer is required to have.

In addition to supervising 1.5 FTE compliance officers, it is anticipated that this position will supervise the permit tech that supports the code enforcement division. These 2.5 FTE's are currently direct reports to the Community Development Director.

**(1)PERSONNEL SERVICES:**

**(2)SERVICES AND SUPPLIES\*\*:** N/A- will use the equipment of the vacant Compliance Officer position.

|                                  | Increase Amount     | Acct# / Description   | Increase Amount     |
|----------------------------------|---------------------|---|---------------------|
| Salary                           | \$77,975.57         | Annual salary top of range * (This is the current annual rate and includes the 2% that will be added for the COLA July 1, 2022) |                     |
| Other Pay*                       | \$960.00            | \$80.00 phone allowance x 12 months   |                     |
| Worker's Compensation            | \$744               | 2.067% not to exceed \$36k per year   |                     |
| Group Insurance                  | \$11,236.00         | \$608.04 a month x 12 months<br>And Overhead at 40%   |                     |
| Medicare                         | \$1,130.65          | 1.45% of base salary per year   |                     |
| Pers                             | \$23,197.73         | 29.75% of base salary per year  |                     |
| <b>Total Personnel Costs (1)</b> | <b>\$115,243.95</b> | <b>Total Services and Supplies (2)</b>  |                     |
|                                  |                     | <b>GRAND TOTAL:</b>   | <b>\$115,243.95</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|  |                                    |
|--|------------------------------------|
| <b>DEPARTMENT NAME:</b><br>Community Development | <b>DEPARTMENT # (ORG):</b> 1011425 |
|--|------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:** Printing/Advertising. (1011425-500542)

**JUSTIFICATION OF REQUEST:** Increase to align with increase cost of printing/advertising services. The departments work load remains the same, however the cost has increased.

| (1)PERSONNEL SERVICES:           |                 | (2)SERVICES AND SUPPLIES**:            |  |
|----------------------------------|-----------------|--|--|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount  |
| Salary                           | \$.00           | 1011425- 500542 Print/Ad               | \$2,000.00   |
| Other Pay*                       | .00             |  |  |
| Worker's Compensation            | .00             |  |  |
| Group Insurance                  | .00             |  |  |
| Medicare                         | .00             |  |  |
| Pers                             | .00             |  |  |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> | <b>\$2,000.00</b>  |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$2,000.00</b> <span style="float: right;">\$.00</span> |

Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Sheriff's Office Charter

**DEPARTMENT # (ORG):**  
2004

**DESCRIPTION OF REQUESTED ITEM:**

Add Longevity for Asst. Sheriff to match benefits for Captains contract.

**JUSTIFICATION OF REQUEST:**

Currently the Charter staff don't receive Longevity. This should mirror the contract with the Captains and Lieutenants contract that we currently follow with POST payment and Uniform payment.

| (1) PERSONNEL SERVICES:          |                    | (2) SERVICES AND SUPPLIES**:           |                    |
|----------------------------------|--------------------|--|--------------------|
|                                  | Increase Amount    | Acct# / Description                    | Increase Amount    |
| Salary                           | \$.00              |  |                    |
| Longevity 500101                 | \$13,074.00        |  |                    |
| Worker's Compensation            | \$206.00           |  |                    |
| Group Insurance                  | .00                |  |                    |
| Medicare                         | \$190.00           |  |                    |
| Pers                             | \$5,752.00         |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$19,223.00</b> | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                    | <b>GRAND TOTAL:</b>                    | <b>\$19,223.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**

Sheriff's Office Admin

**DEPARTMENT # (ORG):**

2005

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Administration Division Uniform Allowance budget

**JUSTIFICATION OF REQUEST:**

All sworn associations have had new CBA's increasing the amount paid for bullet proof vests by the city has increased the amount of needed funding. Also, all new employees are paid from this line and that is a contract requirement of \$1,700 in order to outfit a new employee and \$1250 toward there new vest totaling \$2,950 for each new employee per year. CCSO has also had to pay for damaged uniforms from that line item as well. Year over year overages on this account shows the need for Additional funding to this line item.

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES\*\*:**

|                                  | Increase Amount | Acct# / Description                    | Increase Amount    |
|----------------------------------|-----------------|--|--------------------|
| Salary                           | \$.00           | 1012005 500265<br>Uniform Allowance    | \$15,000.00        |
| Other Pay*                       | .00             |  |                    |
| Worker's Compensation            | .00             |  |                    |
| Group Insurance                  | .00             |  |                    |
| Medicare                         | .00             |  |                    |
| Pers                             | .00             |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$15,000.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Sheriff's Office Admin

**DEPARTMENT # (ORG):**  
2005

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Administration Division Autopsies budget

**JUSTIFICATION OF REQUEST:**

Increased costs for autopsies as well as an increase in total number of Autopsies has caused the need for a increase in funding for this line item.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |                    |
|----------------------------------|-----------------|--|--------------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount    |
| Salary                           | \$.00           | 1012005 500524<br>Autopsies            | \$45,000.00        |
| Other Pay*                       | .00             |  |                    |
| Worker's Compensation            | .00             |  |                    |
| Group Insurance                  | .00             |  |                    |
| Medicare                         | .00             |  |                    |
| Pers                             | .00             |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$45,000.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Sheriff's Office Admin

**DEPARTMENT # (ORG):**  
2005

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Administration Division Telephone budget

**JUSTIFICATION OF REQUEST:**

Per City CFO the phone taxes have rose dramatically and the additional funding is need as CCSO has had overages year over year.

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES\*\*:**

|                                  | <b>Increase Amount</b> | <b>Acct# / Description</b>             | <b>Increase Amount</b> |
|----------------------------------|------------------------|--|------------------------|
| Salary                           | \$.00                  | 1012005 500710<br>Telephone            | \$85,000.00            |
| Other Pay*                       | .00                    |  |                        |
| Worker's Compensation            | .00                    |  |                        |
| Group Insurance                  | .00                    |  |                        |
| Medicare                         | .00                    |  |                        |
| Pers                             | .00                    |  |                        |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>           | <b>Total Services and Supplies (2)</b> |                        |
|                                  |                        | <b>GRAND TOTAL:</b>                    | <b>\$85,000.00</b>     |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Sheriff's Office Admin

**DEPARTMENT # (ORG):**  
2005

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Administration Division to add an Administrative Assistant position to its budget

**JUSTIFICATION OF REQUEST:**

With the additional workload created by the City's adaptation of Munis for Accounts Payable, P-Card reconciliation, Requisition/P.O. processing, Tyler Cashiering, etc., the current Account Technician's responsibilities have been greatly increased as has the amount of time it takes to process each item within Munis. The Business Office was also recently given the additional responsibility of Travel and Training reconciliation for the department. This is a very tedious and time-consuming process that requires great attention to detail. Furthermore, our staffing program, Telestaff, has also recently been updated which has created is a very challenging program that requires a great amount of time to monitor and maintain as it is our legal timekeeping record. The most tedious functions in Telestaff are creating new shifts to accommodate new shift bids as well as additional staffing, positions, changing shifts, Special Events and Training. The Business Office is also responsible for submitting, monitoring, reporting on and tracking financials for more than 20 grants awarded to CCSO. These grants are followed closely by auditors and must be maintained and accurate at all times.

The current Account Technician is frequently required to work overtime to manage the workload for the Business Office. The addition of an Administrative Assistant to the Business Office will help level out the workload for all members of the office as well as help make the amount of work more manageable. The CCSO Business Office prides itself on being thorough, accurate and accountable. The requested additional staffing will help ensure these high standards are maintained.

Within the City, the Sheriff's Office has the second largest number of employees and the largest budget, but also has the fewest Business Office/ administrative support staffing. With the large number of grants, multiple processes and programs required within the Business Office, the workload to maintain high standards of practice and accountability, the need for an Administrative Assistant is crucial.

| (1)PERSONNEL SERVICES:           |                    | (2)SERVICES AND SUPPLIES**:            |                     |
|----------------------------------|--------------------|--|---------------------|
|                                  | Increase Amount    | Acct# / Description                    | Increase Amount     |
| Salary                           | \$48,763.00        |  |                     |
| Other Pay*                       | .00                |  |                     |
| Worker's Compensation            | \$744.00           |  |                     |
| Group Insurance                  | \$11,236.00        |  |                     |
| Medicare                         | \$707.00           |  |                     |
| Pers                             | \$14,507.00        |  |                     |
| <b>Total Personnel Costs (1)</b> | <b>\$75,957.00</b> | <b>Total Services and Supplies (2)</b> |                     |
|                                  |                    | <b>GRAND TOTAL:</b>                    | <b>\$ 75,957.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|  |                                    |
|--|------------------------------------|
| <b>DEPARTMENT NAME:</b><br>Sheriff's Office Investigations | <b>DEPARTMENT # (ORG):</b><br>2011 |
|--|------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Investigations Division overtime budget.

**JUSTIFICATION OF REQUEST:**

Due to a new contract negotiated between the City and the Deputies Association additional funds are needed. Within that contract both the base rate for the Deputies as well as changes to add pays for the Deputies have increased. As such the need to supplement the Overtime budget to meet the needs of the Department, Community and individual missions.

| (1) PERSONNEL SERVICES:          |                    | (2) SERVICES AND SUPPLIES**:           |                    |
|----------------------------------|--------------------|--|--------------------|
|                                  | Increase Amount    | Acct# / Description                    | Increase Amount    |
| Salary                           | \$.00              |  |                    |
| Overtime 500111                  | \$30,779.00        |  |                    |
| Worker's Compensation            | .00                |  |                    |
| Group Insurance                  | .00                |  |                    |
| Medicare                         | \$446.00           |  |                    |
| Pers                             | .00                |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$31,225.00</b> | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                    | <b>GRAND TOTAL:</b>                    | <b>\$31,225.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|  |                                    |
|--|------------------------------------|
| <b>DEPARTMENT NAME:</b><br>Sheriff's Office Investigations | <b>DEPARTMENT # (ORG):</b><br>2011 |
|--|------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Investigations Division Call Back Pay budget.

**JUSTIFICATION OF REQUEST:**

Due to a new contract negotiated between the City and the Deputies Association additional funds are needed. Within that contract both the base rate for the Deputies as well as changes to add pays for the Deputies have increased. As such the need to supplement the Call Back Pay budget to meet the needs of the Department, Community and individual missions

| (1) PERSONNEL SERVICES:          |                    | (2) SERVICES AND SUPPLIES**:           |                    |
|----------------------------------|--------------------|--|--------------------|
|                                  | Increase Amount    | Acct# / Description                    | Increase Amount    |
| Salary                           | \$.00              |  |                    |
| Call Back Pay 500112             | \$7,391.00         |  |                    |
| Worker's Compensation            | .00                |  |                    |
| Group Insurance                  | .00                |  |                    |
| Medicare                         | \$107.00           |  |                    |
| Pers                             | \$3,252.00         |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$10,750.00</b> | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                    | <b>GRAND TOTAL:</b>                    | <b>\$10,750.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**

Sheriff's Office Investigations

**DEPARTMENT # (ORG):**

2011

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Investigations Division Holiday Pay budget.

**JUSTIFICATION OF REQUEST:**

Due to a new contract negotiated between the City and the Deputies Association additional funds are needed. Within that contract both the base rate for the Deputies as well as changes to add pays for the Deputies have increased. As such the need to supplement the Holiday Pay budget to meet the needs of the Department, Community and individual missions.

| (1) PERSONNEL SERVICES:          |                   | (2) SERVICES AND SUPPLIES**:           |                   |
|----------------------------------|-------------------|--|-------------------|
|                                  | Increase Amount   | Acct# / Description                    | Increase Amount   |
| Salary                           | \$.00             |  |                   |
| Holiday Pay 500116               | \$4,604.00        |  |                   |
| Worker's Compensation            | .00               |  |                   |
| Group Insurance                  | .00               |  |                   |
| Medicare                         | \$67.00           |  |                   |
| Pers                             | \$2,026.00        |  |                   |
| <b>Total Personnel Costs (1)</b> | <b>\$6,696.00</b> | <b>Total Services and Supplies (2)</b> |                   |
|                                  |                   | <b>GRAND TOTAL:</b>                    | <b>\$6,696.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|  |                                    |
|--|------------------------------------|
| <b>DEPARTMENT NAME:</b><br>Sheriff's Office Investigations | <b>DEPARTMENT # (ORG):</b><br>2011 |
|--|------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Investigations Division training budget.

**JUSTIFICATION OF REQUEST:**

Training is being offered and updated on a more frequent basis to keep up with advancements with social media platforms and the science of identifying and collecting digital evidence. To remain effective our training budget needs to provide for more than mandated and traditional investigation training. The Division went over in FY 2021 by \$10,000. The advanced courses required to keep the Detectives and Criminalists current are more expensive than the basic courses other deputies are required to take. Detectives also have other mandated trainings to include advanced child forensic interview courses and sexual assault investigation classes.

| (1)PERSONNEL SERVICES:               |                 | (2)SERVICES AND SUPPLIES**:                |                    |
|--------------------------------------|-----------------|--|--------------------|
|                                      | Increase Amount | Acct# / Description                        | Increase Amount    |
| Salary                               | \$.00           | 1012011 500330<br>Training                 | \$10,000.00        |
| Other Pay*                           | .00             |  |                    |
| Worker's<br>Compensation             | .00             |  |                    |
| Group Insurance                      | .00             |  |                    |
| Medicare                             | .00             |  |                    |
| Pers                                 | .00             |  |                    |
| <b>Total Personnel Costs<br/>(1)</b> | <b>\$.00</b>    | <b>Total Services and<br/>Supplies (2)</b> |                    |
|                                      |                 | <b>GRAND TOTAL:</b>                        | <b>\$10,000.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**

Sheriff's Office Investigations

**DEPARTMENT # (ORG):**

2011

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Investigations Division for maintenance svc fees

**JUSTIFICATION OF REQUEST:**

The majority of today's criminal investigations involve the identification, collection and preservation of data. The technology to transfer and store data is rapidly evolving, allowing for it to be transferred at a faster rate and stored in greater volumes. The equipment and yearly forensic utility subscription required to identify, collect and store digital evidence in a forensically sound manner requires an ongoing investment in the purchase and maintenance of digital forensic equipment. This will cover increased cost in software programs and new licensing requirements.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |                   |
|----------------------------------|-----------------|--|-------------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount   |
| Salary                           | \$.00           | 1012011 500432<br>Maintenance svc fees | \$8,000.00        |
| Other Pay*                       | .00             |  |                   |
| Worker's Compensation            | .00             |  |                   |
| Group Insurance                  | .00             |  |                   |
| Medicare                         | .00             |  |                   |
| Pers                             | .00             |  |                   |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                   |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$8,000.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|  |                                    |
|--|------------------------------------|
| <b>DEPARTMENT NAME:</b><br>Sheriff's Office Investigations | <b>DEPARTMENT # (ORG):</b><br>2011 |
|--|------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Investigations Division operational cost/supplies.

**JUSTIFICATION OF REQUEST:**

The Investigations Division and law enforcement across the nation are now being charged fees to receive evidence from social media and cellular companies. These fees range from \$50 - \$1500 for a single cellular tower dump, to \$150 hour to activate a vehicles GPS/ Infotainment system. This is to cover these increases in cost and year to year overages. This increase will also cover the rising cost of goods and services that we are currently seeing nationally.

| <b>(1)PERSONNEL SERVICES:</b>        |                        | <b>(2)SERVICES AND SUPPLIES**:</b>         |                        |
|--------------------------------------|------------------------|--|------------------------|
|                                      | <b>Increase Amount</b> | <b>Acct# / Description</b>                 | <b>Increase Amount</b> |
| Salary                               | \$.00                  | 1012011 500625<br>Operating Supplies       | \$5,000.00             |
| Other Pay*                           | .00                    |  |                        |
| Worker's<br>Compensation             | .00                    |  |                        |
| Group Insurance                      | .00                    |  |                        |
| Medicare                             | .00                    |  |                        |
| Pers                                 | .00                    |  |                        |
| <b>Total Personnel Costs<br/>(1)</b> | <b>\$.00</b>           | <b>Total Services and<br/>Supplies (2)</b> |                        |
|                                      |                        | <b>GRAND TOTAL:</b>                        | <b>\$5,000.00</b>      |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**

Sheriffs Office Investigations

**DEPARTMENT # (ORG):**

2011

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Investigations Division Lab expenses.

**JUSTIFICATION OF REQUEST:**

This is a request to cover the anticipated 5% contract increase for the Washoe County Crime lab services

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES\*\*:**

|                                  | <b>Increase Amount</b> | <b>Acct# / Description</b>             | <b>Increase Amount</b> |
|----------------------------------|------------------------|--|------------------------|
| Salary                           | \$.00                  | 1012011 500636<br>Lab Expense          | \$6,800.00             |
| Other Pay*                       | .00                    |  |                        |
| Worker's Compensation            | .00                    |  |                        |
| Group Insurance                  | .00                    |  |                        |
| Medicare                         | .00                    |  |                        |
| Pers                             | .00                    |  |                        |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>           | <b>Total Services and Supplies (2)</b> |                        |
|                                  |                        | <b>GRAND TOTAL:</b>                    | <b>\$6,800.00</b>      |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**

Sheriffs Office Investigations

**DEPARTMENT # (ORG):**

2011

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Investigations Division Fuel cost.

**JUSTIFICATION OF REQUEST:**

This is a request to cover the increase in fuel costs.

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES\*\*:**

|                                  | Increase Amount | Acct# / Description                    | Increase Amount   |
|----------------------------------|-----------------|--|-------------------|
| Salary                           | \$.00           | 1012011 500660<br>Vehicle Fuel         | \$9,000.00        |
| Other Pay*                       | .00             |  |                   |
| Worker's Compensation            | .00             |  |                   |
| Group Insurance                  | .00             |  |                   |
| Medicare                         | .00             |  |                   |
| Pers                             | .00             |  |                   |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                   |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$9,000.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**

Sheriffs Office Investigations

**DEPARTMENT # (ORG):**

2011

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Investigations Division small furnishings account

**JUSTIFICATION OF REQUEST:**

Increase in cost of goods and to cover year to year overages. This increase will fund the replacement of aging equipment like GPS trackers, video surveillance cameras and entry gear for the narcotics units.

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES\*\*:**

|                                  | Increase Amount | Acct# / Description                    | Increase Amount    |
|----------------------------------|-----------------|--|--------------------|
| Salary                           | \$.00           | 1012011 500675<br>Small Furnishings    | \$10,000.00        |
| Other Pay*                       | .00             |  |                    |
| Worker's Compensation            | .00             |  |                    |
| Group Insurance                  | .00             |  |                    |
| Medicare                         | .00             |  |                    |
| Pers                             | .00             |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$10,000.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Sheriff Investigations

**DEPARTMENT # (ORG):** 2011

**DESCRIPTION OF REQUESTED ITEM:**

Add pay for Sergeants per Article 7

**JUSTIFICATION OF REQUEST:**

Per article 7 of the Carson City Sheriff's Supervisory Association collective bargaining agreement, 5% additional increase is due to Sergeants carrying responsibility beyond those required for the class as a whole.

| (1) PERSONNEL SERVICES:          |                    | (2) SERVICES AND SUPPLIES**:           |                    |
|----------------------------------|--------------------|--|--------------------|
|                                  | Increase Amount    | Acct# / Description                    | Increase Amount    |
| Salary                           | \$10,002.00        |  |                    |
| Other Pay*                       | .00                |  |                    |
| Worker's Compensation            | \$146.00           |  |                    |
| Group Insurance                  | .00                |  |                    |
| Medicare                         | \$145.00           |  |                    |
| Pers                             | \$0.00             |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$10,293.00</b> | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                    | <b>GRAND TOTAL:</b>                    | <b>\$10,293.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Sheriff Investigations

**DEPARTMENT # (ORG):**  
1012011 & 2752005

**DESCRIPTION OF REQUESTED ITEM:**

Move Carson City's Regional Gang Initiative Grant Deputy from the Grant Fund to the General Fund Sheriff Investigations department no. 2011.

**JUSTIFICATION OF REQUEST:**

The Tri-County Gang Unit was established in October of 2009 with the mission to address the rampant and violent gang related crimes, gang shootings and gang drug trafficking that were occurring within Lyon County, Carson City and Douglas County. The Unit was federally grant funded, passed through by the State of Nevada Office of Criminal Justice Assistance, and funding was applied for annually by Carson City, with Douglas and Lyon counties as subgrantees. The Unit has been a success and continues to help address the region's increasing gang related crime. During the normal course of this grant, funding was diminished year over year. In 2019, it was decided that instead of Carson City, Douglas County would apply for a new Tri-County gang unit grant with Carson City as a subgrantee. Through this process, Carson City's portion of the grant award decreased from \$76,443 (\$26,401 for salary costs, \$42,736 for equipment and \$7,306 for travel and training) in the prior year to \$26,000 for salary costs only. In the following year, the award further decreased to \$21,000 for salary costs only. During the application for the 2021 grant (January 1, 2022 - December 31, 2022) the funding for the Carson City Sheriff's Office Gang Deputy was completely removed from funding. As such, the position will need to be funded by the General Fund only and the FTE will need to be moved into Sheriff Investigations.

The listed amount below is the entire projected FY2023 cost of the Deputy for the Gang Unit position. Historically, as alluded to above, the grant funding did not fully cover the cost of the position and the balance was charged to the General Fund through an annual transfer from the General Fund to the Grant Fund to cover the difference. The amount of the transfer varied from year to year as the grant funding varied. An annual transfer from General Fund account no. 1010279-507291 to the Grant Fund 275 will no longer be necessary and instead we ask that the FTE position be fully budgeted in the General Fund. Although the amount below shows the full cost of the FTE, please note that the impact to the General Fund will be less since the General Fund already previously covered some of these costs through a transfer.

| (1) PERSONNEL SERVICES:          |                     | (2) SERVICES AND SUPPLIES**:           |                     |
|----------------------------------|---------------------|--|---------------------|
|                                  | Increase Amount     | Acct# / Description                    | Increase Amount     |
| Salary                           | \$78,783.00         |  |                     |
| Other Pay*                       | \$2,200.00          |  |                     |
| Worker's Compensation            | \$3,717.00          |  |                     |
| Group Insurance                  | \$11,294.00         |  |                     |
| Medicare                         | \$1,189.00          |  |                     |
| Pers                             | \$34,665.00         |  |                     |
| <b>Total Personnel Costs (1)</b> | <b>\$131,848.00</b> | <b>Total Services and Supplies (2)</b> |                     |
|                                  |                     | <b>GRAND TOTAL:</b>                    | <b>\$131,848.00</b> |

Previously a partially Grant Funded Position - Final Grant Amount \$21,000 ended December 31, 2021, no further funding is available.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Sheriff's Office Patrol

**DEPARTMENT # (ORG):**  
2012

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Patrol Division overtime budget.

**JUSTIFICATION OF REQUEST:**

Due to a new contract negotiated between the City and the Deputies Association additional funds are needed. Within that contract both the base rate for the Deputies as well as changes to add pays for the Deputies have increased. As such the need to supplement the Overtime budget to meet the needs of the Department, Community and individual missions.

| (1) PERSONNEL SERVICES:          |                    | (2) SERVICES AND SUPPLIES**:           |                    |
|----------------------------------|--------------------|--|--------------------|
|                                  | Increase Amount    | Acct# / Description                    | Increase Amount    |
| Salary                           | \$.00              |  |                    |
| Overtime 500111                  | \$69,644.00        |  |                    |
| Worker's Compensation            | .00                |  |                    |
| Group Insurance                  | .00                |  |                    |
| Medicare                         | \$1,010.00         |  |                    |
| Pers                             | .00                |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$70,654.00</b> | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                    | <b>GRAND TOTAL:</b>                    | <b>\$70,654.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Sheriff's Office Patrol

**DEPARTMENT # (ORG):**  
2012

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Patrol Division Holiday Pay budget.

**JUSTIFICATION OF REQUEST:**

Due to a new contract negotiated between the City and the Deputies Association additional funds are needed. Within that contract both the base rate for the Deputies as well as changes to add pays for the Deputies have increased. As such the need to supplement the Holiday Pay budget to meet the needs of the Department, Community and individual missions.

| (1) PERSONNEL SERVICES:          |                    | (2) SERVICES AND SUPPLIES**:           |                    |
|----------------------------------|--------------------|--|--------------------|
|                                  | Increase Amount    | Acct# / Description                    | Increase Amount    |
| Salary                           | \$.00              |  |                    |
| Holiday Pay 500116               | \$14,908.00        |  |                    |
| Worker's Compensation            | .00                |  |                    |
| Group Insurance                  | .00                |  |                    |
| Medicare                         | \$216.00           |  |                    |
| Pers                             | \$6,560.00         |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$21,684.00</b> | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                    | <b>GRAND TOTAL:</b>                    | <b>\$21,684.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Sheriff's Office Patrol

**DEPARTMENT # (ORG):**  
2012

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Patrol Division training budget.

**JUSTIFICATION OF REQUEST:**

Training is being offered and updated on a more frequent basis to keep up with advancements with social services, motor training, CIT and general officer training. To remain effective our training budget needs to provide for more than mandated and traditional Patrol training.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |                    |
|----------------------------------|-----------------|--|--------------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount    |
| Salary                           | \$.00           | 1012012 500330<br>Training             | \$10,000.00        |
| Other Pay*                       | .00             |  |                    |
| Worker's Compensation            | .00             |  |                    |
| Group Insurance                  | .00             |  |                    |
| Medicare                         | .00             |  |                    |
| Pers                             | .00             |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$10,000.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**

Sheriff's Office Patrol

**DEPARTMENT # (ORG):**

2012

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Patrol Division Operating Supplies budget.

**JUSTIFICATION OF REQUEST:**

The Patrol Division has seen a large increase in overages in the operating supplies budget due to an increase in costs for all items. This line item has not increase since FY18 and the department has been over budget in this line item each year since.

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES\*\*:**

|                                  | Increase Amount | Acct# / Description                    | Increase Amount    |
|----------------------------------|-----------------|--|--------------------|
| Salary                           | \$.00           | 1012012 500625<br>Operating Supplies   | \$10,000.00        |
| Other Pay*                       | .00             |  |                    |
| Worker's Compensation            | .00             |  |                    |
| Group Insurance                  | .00             |  |                    |
| Medicare                         | .00             |  |                    |
| Pers                             | .00             |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$10,000.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Sheriff's Office Patrol

**DEPARTMENT # (ORG):**  
2012

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Investigations Division Fuel cost.

**JUSTIFICATION OF REQUEST:**

This is a request to cover the increase in fuel costs.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |                    |
|----------------------------------|-----------------|--|--------------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount    |
| Salary                           | \$.00           | 1012012 500660                         | \$30,000.00        |
|                                  |                 | Fuel                                   |                    |
| Other Pay*                       | .00             |  |                    |
| Worker's Compensation            | .00             |  |                    |
| Group Insurance                  | .00             |  |                    |
| Medicare                         | .00             |  |                    |
| Pers                             | .00             |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$30,000.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Sheriff Patrol

**DEPARTMENT # (ORG):** 2012

**DESCRIPTION OF REQUESTED ITEM:**

Add pay for Sergeants per Article 7

**JUSTIFICATION OF REQUEST:**

Per article 7 of the Carson City Sheriff's Supervisory Association collective bargaining agreement, 5% additional increase is due to Sergeants carrying responsibility beyond those required for the class as a whole.

| (1)PERSONNEL SERVICES:           |                   | (2)SERVICES AND SUPPLIES**:            |                   |
|----------------------------------|-------------------|--|-------------------|
|                                  | Increase Amount   | Acct# / Description                    | Increase Amount   |
| Salary                           | \$4,667.00        |  |                   |
| Other Pay*                       | .00               |  |                   |
| Worker's Compensation            | \$68.00           |  |                   |
| Group Insurance                  | .00               |  |                   |
| Medicare                         | \$68.00           |  |                   |
| Pers                             | \$0.00            |  |                   |
| <b>Total Personnel Costs (1)</b> | <b>\$4,803.00</b> | <b>Total Services and Supplies (2)</b> |                   |
|                                  |                   | <b>GRAND TOTAL:</b>                    | <b>\$4,803.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Sheriff's Office Detention

**DEPARTMENT # (ORG):**  
2014

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Detention Division overtime budget.

**JUSTIFICATION OF REQUEST:**

Due to a new contract negotiated between the City and the Deputies Association additional funds are needed. Within that contract both the base rate for the Deputies as well as changes to add pays for the Deputies have increased. As such the need to supplement the Overtime budget to meet the needs of the Department, Community and individual missions.

A secondary addition of funds is needed to support the AB424 legislation the need for court hearings will increase our overtime by an estimated \$21,000. As such the line item will need to be increased.

| (1) PERSONNEL SERVICES:          |                    | (2) SERVICES AND SUPPLIES**:           |                    |
|----------------------------------|--------------------|--|--------------------|
|                                  | Increase Amount    | Acct# / Description                    | Increase Amount    |
| Salary                           | \$.00              |  |                    |
| Overtime 500111                  | \$58,916.00        |  |                    |
| Worker's Compensation            | .00                |  |                    |
| Group Insurance                  | .00                |  |                    |
| Medicare                         | \$854.00           |  |                    |
| Pers                             | .00                |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$59,770.00</b> | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                    | <b>GRAND TOTAL:</b>                    | <b>\$59,770.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Sheriff's Office Detention

**DEPARTMENT # (ORG):**  
2014

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Detention Division Holiday Pay budget.

**JUSTIFICATION OF REQUEST:**

Due to a new contract negotiated between the City and the Deputies Association additional funds are needed. Within that contract both the base rate for the Deputies as well as changes to add pays for the Deputies have increased. As such the need to supplement the Holiday Pay budget to meet the needs of the Department, Community and individual missions.

| (1) PERSONNEL SERVICES:          |                    | (2) SERVICES AND SUPPLIES**:           |                    |
|----------------------------------|--------------------|--|--------------------|
|                                  | Increase Amount    | Acct# / Description                    | Increase Amount    |
| Salary                           | \$.00              |  |                    |
| Holiday Pay 500116               | \$7,930.00         |  |                    |
| Worker's Compensation            | .00                |  |                    |
| Group Insurance                  | .00                |  |                    |
| Medicare                         | \$115.00           |  |                    |
| Pers                             | \$3,489.00         |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$11,534.00</b> | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                    | <b>GRAND TOTAL:</b>                    | <b>\$11,534.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Sheriff's Office Detention

**DEPARTMENT # (ORG):**  
2014

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Detention Division training budget.

**JUSTIFICATION OF REQUEST:**

Training is being offered and updated on a more frequent basis to keep up with advancements with social services, CIT and general officer training. To remain effective our training budget needs to provide for more than mandated and traditional Detention training.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |                   |
|----------------------------------|-----------------|--|-------------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount   |
| Salary                           | \$.00           | 1012014 500330<br>Training             | \$5,000.00        |
| Other Pay*                       | .00             |  |                   |
| Worker's Compensation            | .00             |  |                   |
| Group Insurance                  | .00             |  |                   |
| Medicare                         | .00             |  |                   |
| Pers                             | .00             |  |                   |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                   |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$5,000.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Sheriff's Office Detention

**DEPARTMENT # (ORG):**  
2014

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Detention Division Maintenance Services Contracts budget.

**JUSTIFICATION OF REQUEST:**

With the increase in needed training and specific polices for Law Enforcement in regards jail, the purchase of a policy specific program for Detention Division was required. To maintain continuity Lexipol, the current program for the Patrol Division, was chosen for the Detention division. This was started in 2020 with an annual cost of \$7,500 and the Department needs a supplemental to the budget to meet the needs of the division.

In fiscal year the Detention Division was able to purchase a Body Scanner for the jail. The scanner requires a yearly payment of \$7,500 to keep the warranty. The Maintenance services contracts will need to have an increase to cover the costs of this new warranty.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |                    |
|----------------------------------|-----------------|--|--------------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount    |
| Salary                           | \$.00           | 1012014 500432<br>Maint Svc Contracts  | \$15,000.00        |
| Other Pay*                       | .00             |  |                    |
| Worker's Compensation            | .00             |  |                    |
| Group Insurance                  | .00             |  |                    |
| Medicare                         | .00             |  |                    |
| Pers                             | .00             |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$15,000.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Sheriff's Office Detention

**DEPARTMENT # (ORG):**  
2014

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Detention Division Operating Supplies budget.

**JUSTIFICATION OF REQUEST:**

The Patrol Division has seen a large increase in overages in the operating supplies budget due to an increase in costs for all items. This line item has not increase since FY16 and is necessary with increases we have seen over the past few years.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |                   |
|----------------------------------|-----------------|--|-------------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount   |
| Salary                           | \$.00           | 1012014 500625<br>Operating Supplies   | \$5,000.00        |
| Other Pay*                       | .00             |  |                   |
| Worker's Compensation            | .00             |  |                   |
| Group Insurance                  | .00             |  |                   |
| Medicare                         | .00             |  |                   |
| Pers                             | .00             |  |                   |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                   |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$5,000.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Sheriff's Office Detention

**DEPARTMENT # (ORG):**  
2014

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Detention Division Food budget.

**JUSTIFICATION OF REQUEST:**

Do to increase costs for food additional funding in needed for the Detention Division Food budget it needed.

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES\*\*:**

|                                  | Increase Amount | Acct# / Description                    | Increase Amount    |
|----------------------------------|-----------------|--|--------------------|
| Salary                           | \$.00           | 1012014 500640<br>Food                 | \$22,400.00        |
| Other Pay*                       | .00             |  |                    |
| Worker's Compensation            | .00             |  |                    |
| Group Insurance                  | .00             |  |                    |
| Medicare                         | .00             |  |                    |
| Pers                             | .00             |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$22,400.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Sheriff's Office Detention

**DEPARTMENT # (ORG):**  
2014

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Detention Division Domestic Supplies budget.

**JUSTIFICATION OF REQUEST:**

Do to the increase in costs for gloves, paper products and cleaning products additional funding is needed for the Domestic supplies budget.

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES\*\*:**

|                                  | Increase Amount | Acct# / Description                    | Increase Amount    |
|----------------------------------|-----------------|--|--------------------|
| Salary                           | \$.00           | 1012014 500642<br>Domestic Supplies    | \$10,000.00        |
| Other Pay*                       | .00             |  |                    |
| Worker's Compensation            | .00             |  |                    |
| Group Insurance                  | .00             |  |                    |
| Medicare                         | .00             |  |                    |
| Pers                             | .00             |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$10,000.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

# SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 13, 2020)

FY 2021-22

DEPARTMENT NAME: Sheriff

DEPARTMENT # (ORG): Detention

DESCRIPTION OF REQUESTED ITEM: FTE Staffing Increase for three Step 1 (Non-Post Certified) Sworn Staff

## JUSTIFICATION OF REQUEST

Justification applies to Sworn Detention Staffing to cover minimum staffing requirements and is not all inclusive to staffing of Division Code 2014.

Pursuant to NRS 289.550, a sworn person upon **MUST** be certified by the Peace Officers Standards and Training (POST) Commission within 12 months of hire. **The Sheriff's Office is incapable of statutory compliance** due to staffing shortages. Extensions of the 12-month requirement may be granted **ONLY** by the POST Commission for up to 6-months; The **Sheriff's Office is no longer capable of statutory compliance within extension periods** necessitating the enrollment of 3 officers into POST certification to meet 18-month certification extensions (**4080 Lost Labor/Staffing Hours annually**).

In **calendar year 2009** (pre-recession layoffs), there were 21 sworn detention officers to meet minimum staffing requirements: 1 control deputy, 1 booking deputy, and one rove deputy. A shift relief factor of X6 provides a minimum of 18 FTE's fully certified sworn positions are necessary to meet staffing (*Public Safety Master Plan & Contractual Bargaining Unit Agreement*). **SHORTAGE EXAMPLE: In January 2022, the division had 5 of 21 positions not available for minimum staffing requirements due to training status.** Recession mandatory city directed budget cuts in fiscal year 2010-2011 resulted in the loss of 6 Detention Deputy Positions; realignments department wide were implemented to compensate for the losses.

In **calendar year 2022**, there were **21** deputy positions to meet minimum staffing in the detention division. Although 21 FTE positions are assigned to the classification assignments, new hire deputies cannot be utilized for staffing until completing 14 weeks of Field Training (**560 lost labor hours per employee annually**) for each person.

There are currently 9 employees hired within the last 18 months (maximum certification time) totaling 5040 hours of Lost Labor due to required certifications/training. Failure to meet maximum allowable certification standards prevents the employee from performing law enforcement (sworn) duties; 1 employee in 2022 fails to meet extended permissible compliance within NRS 289.550 standards of performance and may NOT perform law enforcement functions in the Detention Center.

The Sheriff's Office has not requested FTE increases for the Sheriff's Office Detention Division in over 10-years, even though the Average Inmate Population has sharply increased, equaling 2,460 inmates per year (pre-COVID) with only 1 Deputy per shift to monitor the entire incarcerated population. Current operations should include two "Rove" Deputies whenever the population reaches 80% of the original facility build capacity (180) inmates. Prior to COVID restrictions, the population was consistently above this expectation, though staffing has never allowed the protective staffing level.

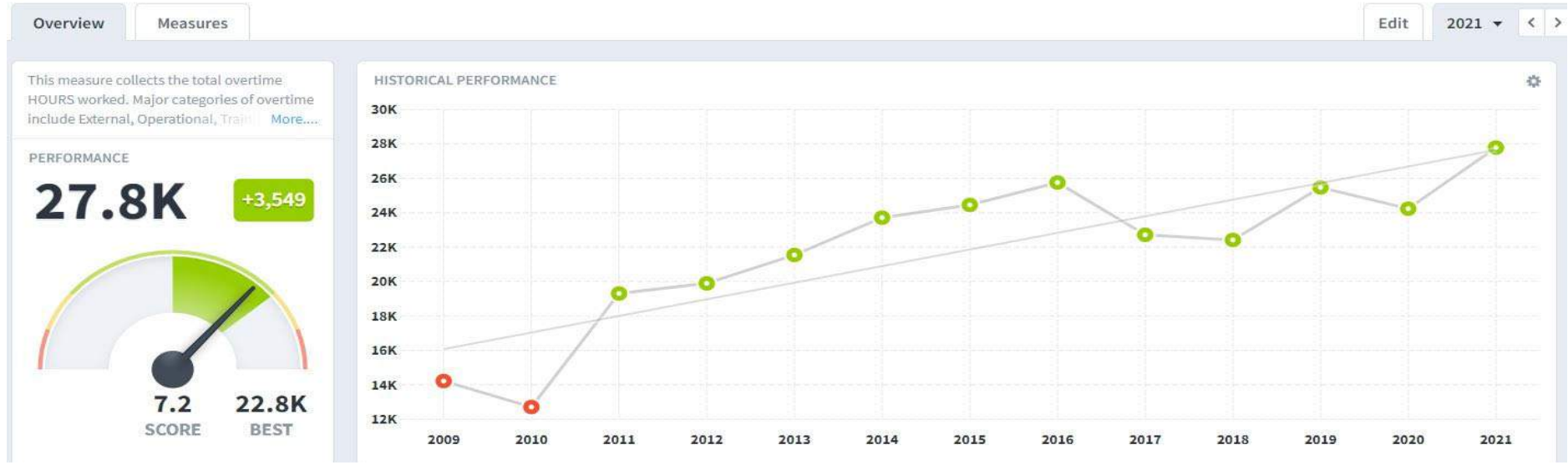
Staffing shortages peaked in calendar years 2021-2022 resulting in sworn officer new hires becoming prohibited from performing law enforcement activities due to failures to meet authorized extended training requirements.

In best practice past performance, the division loses 24% of available labor hours annually due to MANDATORY TRAINING to accomplish the mission as defined by the Public Safety Master Plan. These lost hours DO NOT include NAC 289 mandated "In Service Training" to be completed by all sworn personnel; an additional 20 weeks (**800 Lost Labor Hours**) for the employee classification specific to the Detention Center.

The Detention Center "meets standards" for regular hours worked (85%) and expends an additional +5% overtime hours necessary to complete its mission requirements. This measurement has been consistent for over 10 years. The additional staffing is necessary to ensure the Safety and Health of both the inmate population and the employee staff, as well as bring the Sheriff's Office into **compliance with NRS 289.550**.

| <b>(1)PERSONNEL SERVICES:</b>                   |                        | <b>(2)SERVICES AND SUPPLIES:</b>       |                                  |
|---|------------------------|--|----------------------------------|
|   | <b>Increase Amount</b> | <b>Acct# / Description</b>             | <b>Increase Amount</b>           |
| Salary  | \$155,919.00           |  |                                  |
| Other Pay (Physical Agility and Uniform)        | \$8,100.00             |  |                                  |
| Worker's Compensation (Police and Heart & Lung) | \$9,863.00             |  |                                  |
| Group Insurance                                 | \$33,867.00            |  |                                  |
| Medicare  | \$2,378.00             |  |                                  |
| Pers  | \$68,604.00            |  |                                  |
| <b>Total Personnel Costs (1)</b>                | <b>\$278,731.00</b>    | <b>Total Services and Supplies (2)</b> |                                  |
|   |                        |  | <b>GRAND TOTAL:</b> \$278,731.00 |

# Overtime Hours Worked - Total



## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Sheriff's Office Dispatch

**DEPARTMENT # (ORG):**  
2017

**DESCRIPTION OF REQUESTED ITEM:**

Public Safety Communications Call Taker (A3 1)

**JUSTIFICATION OF REQUEST:**

The Sheriff's Office is requesting a new full-time position, Public Safety Communications Call Taker, be created and staff increasing of one(1) position be added per fiscal year for a five (5) year period, consistent with the functional shift relief factor of 5.56 per FTE and dependent upon general funds availability. The lower grade position will receive, and process emergency calls for service and transmit them to the appropriate agency. The division of the Sheriff's Office has not received any staffing authorization increases in 20 years, though minimum staffing per shift has increased without the addition of new positions. Currently, the center averages approximately 14,000 to 15,000 calls per month, of which approximately 16% of those are managed as emergency 911 calls. The increased call volume over the past 15 years is estimated at 15%, most impacted by increased medical services and responses, that have risen from 18% of the total overall call distribution to currently 25% of the distribution. The new position will create improved efficiency and safety in processing the required protocols for Fire, Medical, Sheriff, and Public Works assignments, and is consistent with the Public Safety Master Plan and the developing Fire Department Master Plan, all recommending the functional assignment increase in staffing.

**(1)PERSONNEL SERVICES:**

**(2)SERVICES AND SUPPLIES\*\*:**

|                                  | Increase Amount    | Acct# / Description                    | Increase Amount    |
|----------------------------------|--------------------|--|--------------------|
| Salary                           | \$44,518.00        |  |                    |
| Other pay                        | \$.00              |  |                    |
| Worker's Compensation            | \$744.00           |  |                    |
| Group Insurance                  | \$11,180.00        |  |                    |
| Medicare                         | \$646.00           |  |                    |
| Pers                             | \$6,900.00         |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$63,988.00</b> | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                    | <b>GRAND TOTAL:</b>                    | <b>\$63,988.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Sheriff's Office Dispatch

**DEPARTMENT # (ORG):**  
2017

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Dispatch Division overtime budget.

**JUSTIFICATION OF REQUEST:**

Due to a new contract negotiated between the City and the CCEA additional funds are needed. Within that contract both the base rate for the Dispatchers and Supervisors has increased. As such the need to supplement the Overtime budget to meet the needs of the Department, Community and individual missions.

| (1) PERSONNEL SERVICES:          |                    | (2) SERVICES AND SUPPLIES**:           |                    |
|----------------------------------|--------------------|--|--------------------|
|                                  | Increase Amount    | Acct# / Description                    | Increase Amount    |
| Salary                           | \$.00              |  |                    |
| Overtime 500111                  | \$55,000.00        |  |                    |
| Worker's Compensation            | .00                |  |                    |
| Group Insurance                  | .00                |  |                    |
| Medicare                         | \$798.00           |  |                    |
| Pers                             | .00                |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$55,798.00</b> | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                    | <b>GRAND TOTAL:</b>                    | <b>\$55,798.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Sheriff's Office Dispatch

**DEPARTMENT # (ORG):**  
2017

**DESCRIPTION OF REQUESTED ITEM:**

An increase in funds for the Dispatch Division Holiday Pay budget.

**JUSTIFICATION OF REQUEST:**

Due to a new contract negotiated between the City and the CCEA additional funds are needed. Within that contract both the base rate for the Dispatchers and Supervisors has increased. As such the need to supplement the Holiday Pay budget to meet the needs of the Department, Community and individual missions.

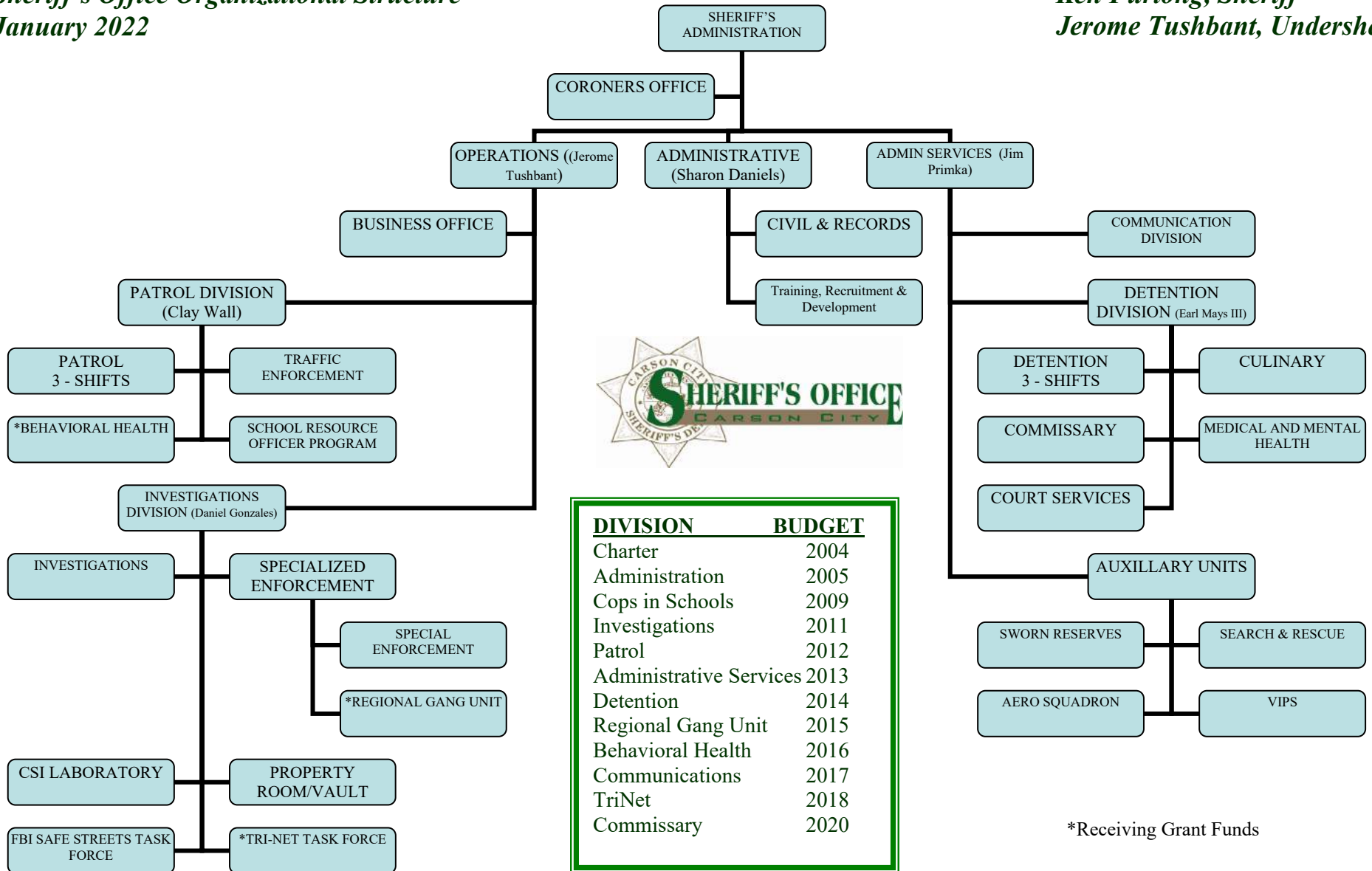
| (1) PERSONNEL SERVICES:          |                   | (2) SERVICES AND SUPPLIES**:           |                   |
|----------------------------------|-------------------|--|-------------------|
|                                  | Increase Amount   | Acct# / Description                    | Increase Amount   |
| Salary                           | \$.00             |  |                   |
| Holiday Pay 500116               | \$4,200.00        |  |                   |
| Worker's Compensation            | .00               |  |                   |
| Group Insurance                  | .00               |  |                   |
| Medicare                         | \$60.00           |  |                   |
| Pers                             | \$1,239.00        |  |                   |
| <b>Total Personnel Costs (1)</b> | <b>\$5,499.00</b> | <b>Total Services and Supplies (2)</b> |                   |
|                                  |                   | <b>GRAND TOTAL:</b>                    | <b>\$5,499.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

*Sheriff's Office Organizational Structure  
January 2022*

*Ken Furlong, Sheriff  
Jerome Tushbant, Undersheriff*



| <u>DIVISION</u>         | <u>BUDGET</u> |
|-------------------------|---------------|
| Charter                 | 2004          |
| Administration          | 2005          |
| Cops in Schools         | 2009          |
| Investigations          | 2011          |
| Patrol                  | 2012          |
| Administrative Services | 2013          |
| Detention               | 2014          |
| Regional Gang Unit      | 2015          |
| Behavioral Health       | 2016          |
| Communications          | 2017          |
| TriNet                  | 2018          |
| Commissary              | 2020          |

\*Receiving Grant Funds

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Fire Department

**DEPARTMENT # (ORG):** 1012512

**DESCRIPTION OF REQUESTED ITEM:**

500433 Software Maintenance Cost

**JUSTIFICATION OF REQUEST:**

In fiscal year 2020 the Department of Health received a grant for \$8,500 to establish Pulse Point application in Carson City. This software notifies responders and citizens of potential cardiac arrest events. The ongoing Software licensing costs were budgeted and paid by IT in fiscal year 2021 and 2022, however, it's been determined that the Carson City Fire will be responsible for the ongoing Pulse Point subscription cost from fiscal year 2023 and forward.

In fiscal year 2022 Carson City Fire Department was approved, through CIP, to purchase a new records management system (RMS). The new RMS would replace the outdated record management system, which has been in use for approximately 20 years. This CIP covered the cost of the initial startup of this project which include the hardware, software and initial training for the implementation of this new RMS. This line item request of \$37,800 establishes the annual software maintenance fee for a single RMS.

| (1) PERSONNEL SERVICES:              |                 | (2) SERVICES AND SUPPLIES**:                    |                    |
|--------------------------------------|-----------------|---|--------------------|
|                                      | Increase Amount | Acct# / Description                             | Increase Amount    |
| Salary                               | \$.00           | 1012512-500433<br>Software Maintenance<br>Cost: |                    |
| Other Pay*                           | .00             | Pulse Point                                     | \$10,500.00        |
| Worker's<br>Compensation             | .00             | Image Trend                                     | \$37,800.00        |
| Group Insurance                      | .00             |   |                    |
| Medicare                             | .00             |   |                    |
| Pers                                 | .00             |   |                    |
| <b>Total Personnel Costs<br/>(1)</b> | <b>\$.00</b>    | <b>Total Services and<br/>Supplies (2)</b>      |                    |
|                                      |                 | <b>GRAND TOTAL:</b>                             | <b>\$48,300.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

Split between Ambulance and Fire as both use the software

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Fire Department

**DEPARTMENT # (ORG):** 1012512-500430

**DESCRIPTION OF REQUESTED ITEM:**

Equipment Repair and Maintenance line item increase to cover increased radio maintenance.

**JUSTIFICATION OF REQUEST:** The line item budget increase is to meet cost increases of Carson City Fire Department communication equipment. This includes all radio parts and accessories, such as collar microphones, radio battery replacements, charging equipment, apparatus communication headsets, and diagnostic equipment. The increase in funding will safeguard the hand-held radios are in working order. This Supplemental will increase the Equipment Repair and Maintenance line item by \$11,300 from \$35,360 to \$48,300.

**(1) PERSONNEL SERVICES:**

|                                  | Increase Amount |
|----------------------------------|-----------------|
| Salary                           | \$.00           |
| Other Pay*                       | .00             |
| Worker's Compensation            | .00             |
| Group Insurance                  | .00             |
| Medicare                         | .00             |
| Pers                             | .00             |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    |

**(2) SERVICES AND SUPPLIES\*\*:**

| Acct# / Description                                 | Increase Amount |
|---|-----------------|
| 1012512-500430<br>Equipment Repair and Maintenance. | \$11,300        |
| <b>Total Services and Supplies (2)</b>              |                 |

**GRAND TOTAL:**

\$11,300.00

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Fire Department

**DEPARTMENT # (ORG):** 1012512

**DESCRIPTION OF REQUESTED ITEM:** Firefighter Advanced Cancer Testing and Screening

**JUSTIFICATION OF REQUEST:**

**DESCRIPTION OF REQUESTED ITEM:**

Cancer is the number one cause of death in firefighters. Firefighters are 1-2 times more likely to contract specific cancers than the general population. Some of the increased cancer risks include, testicular cancer, multiple myeloma, skin cancer, prostate cancer, colon cancer and Leukemia. Catching the early signs of these cancers will increase survivability rates and may result in reduced workers' compensation claims.

We are proposing to participate in a voluntary advanced cancer screening program through ARC Health and Wellness Centers called Firefighter Advanced Cancer Testing and Screening (FACTS). The FACTS testing will include early warning screening for Thyroid, Testicular and Prostrate cancers as well as ultrasound screening of most major organs and arteries. The goal of FACTS is to catch health problems before they become critical or fatal issues.

The program would be voluntary and we would evaluate the participation and effectiveness of the screening for two years. Truckee Meadows and Reno Fire Departments are already participating in this program. The cost for the FACTS screen is \$295 per participant. The program would only be available to Fire Suppression & Training, as well as Chief Officers. If all 70 eligible Carson Fire personnel participated, the cost would be \$20,650 (\$295\*70), participation will be voluntary.

| <b>(1)PERSONNEL SERVICES:</b>    |                        | <b>(2)SERVICES AND SUPPLIES**:</b>     |                        |
|----------------------------------|------------------------|--|------------------------|
|                                  | <b>Increase Amount</b> | <b>Acct# / Description</b>             | <b>Increase Amount</b> |
| Salary                           | \$.00                  | 1012512-500356<br>Employee Physicals   | 20,650                 |
| Other Pay*                       | .00                    |  |                        |
| Worker's Compensation            | .00                    |  |                        |
| Group Insurance                  | .00                    |  |                        |
| Medicare                         | .00                    |  |                        |
| Pers                             | .00                    |  |                        |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>           | <b>Total Services and Supplies (2)</b> |                        |
|                                  |                        | <b>GRAND TOTAL:</b>                    | <b>\$20,650.00</b>     |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Fire Department

**DEPARTMENT # (ORG):** 1012512

**DESCRIPTION OF REQUESTED ITEM:**

Personal Protective Equipment line-item increase.

**JUSTIFICATION OF REQUEST:**

In fiscal year 2012 Carson Fire's Personal Protective Equipment (PPE) budget was increased from \$50,775 to \$81,000 due to an increase in personnel and ongoing price increases. In 2015 Carson Fire's PPE budget was increased to \$82,000. From fiscal year 2015 through fiscal year 2022 PPE cost have increased. The Carson City Fire Department is asking to increase the PPE budget \$10,500 from \$82,000 to \$92,000. This increase includes National Fire Protection Association (NFPA) 1851 recommendation for a certified independent service provider (ISP) to provide annual safety inspection, cleaning, and any necessary repairs for continual operational usage. This increase in PPE budget will allow for a planned replacement schedule of the primary and secondary set of PPE per NFPA 1851.

| PERSONNEL PROTECTIVE EQUIPMENT PROPOSED BUDGET |                 |
|--|-----------------|
| Title  |                 |
| Helmets  | \$500           |
| Turnouts                                       | \$65,500        |
| Boots  | \$6,000         |
| Shields  | \$500           |
| Accessories                                    | \$4,500         |
| Inspection and Cleaning                        | \$15,500        |
| <b>Totals</b>                                  | <b>\$92,500</b> |

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |                    |
|----------------------------------|-----------------|--|--------------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount    |
| Salary                           | \$.00           | 1012512-500668                         | 10,500             |
| Other Pay*                       | .00             |  |                    |
| Worker's Compensation            | .00             |  |                    |
| Group Insurance                  | .00             |  |                    |
| Medicare                         | .00             |  |                    |
| Pers                             | .00             |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$10,500.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Fire Department

**DEPARTMENT # (ORG):** 1012512

**DESCRIPTION OF REQUESTED ITEM:**

Water Rescue tools and equipment addition to line item.

**JUSTIFICATION OF REQUEST:**

The supplemental budget request will improve and maintain the water rescue tools, equipment and special personal safety gear inventory. Water Rescues encompass both Swift Water and Ice Rescue incidents. Water Rescues require specialized water equipment and exclusive personal safety gear that have a shelf-life of approximately 5-7 years, depending on usage, care, and maintenance. The objective of the budget increase is to purchase and maintain specialized equipment that need to be replaced due to end of service, broken, damaged, or deteriorated.

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES\*\*:**

|                                      | Increase Amount | Acct# / Description                          | Increase Amount   |
|--------------------------------------|-----------------|--|-------------------|
| Salary                               | \$.00           | 1012512-500674<br>Rescue Tools/<br>Equipment | 5,000             |
| Other Pay*                           | .00             |  |                   |
| Worker's<br>Compensation             | .00             |  |                   |
| Group Insurance                      | .00             |  |                   |
| Medicare                             | .00             |  |                   |
| Pers                                 | .00             |  |                   |
| <b>Total Personnel Costs<br/>(1)</b> | <b>\$.00</b>    | <b>Total Services and<br/>Supplies (2)</b>   |                   |
|                                      |                 | <b>GRAND TOTAL:</b>                          | <b>\$5,000.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Fire Department

**DEPARTMENT # (ORG):** ~~1012512~~  
1012520

**DESCRIPTION OF REQUESTED ITEM:**  
Reclass Training Captain to Training Battalion Chief

**JUSTIFICATION OF REQUEST:**

Carson City Fire currently has one Fire Captain in the Training Division. The responsibilities of the Training Captain include planning, delivery, evaluation and documentation of department wide training for over 70 personnel. Assumes the Lead Coordinator role for the Regional Fire Academy, which has participation from 7 other fire departments. Evaluations of fire academy recruits & training instructors. Assists in developing and implementing promotional training and testing. Organize and implement training to other city departments. Oversee the contracts and rental usage for the training center. The Training Captain reports directly to the Deputy Fire Chief and works under limited supervision.

The responsibilities, management oversight and expectations of the Training Captain are more in alignment with the Battalion Chief job description. The department has a critical need for more senior Command Staff. Converting the Training Captain position to a Training Battalion Chief's position would be the most efficient way to meet the fire departments supervisory needs.

| (1) PERSONNEL SERVICES:              |                    | (2) SERVICES AND SUPPLIES**:           |                    |
|--------------------------------------|--------------------|--|--------------------|
|                                      | Increase Amount    | Acct# / Description                    | Increase Amount    |
| Salary                               | \$19,001.00        |  |                    |
| Other Pay*                           | \$960.00           |  |                    |
| Worker's Compensation Heart and Lung | \$315.00           |  |                    |
| Group Insurance                      | .00                |  |                    |
| Medicare                             | 292.00             |  |                    |
| PERS                                 | 8,360.00           |  |                    |
| <b>Total Personnel Costs (1)</b>     | <b>\$28,928.00</b> | <b>Total Services and Supplies (2)</b> |                    |
|                                      |                    | <b>GRAND TOTAL:</b>                    | <b>\$28,928.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Carson City Juvenile Services

**DEPARTMENT # (ORG):** 2705 Juvenile Probation

**DESCRIPTION OF REQUESTED ITEM:** Request to increase the Over-Time-line-item to \$19,000.00 from \$13,500.00. A total increase of \$5,500.00.

**JUSTIFICATION OF REQUEST:** Carson City Juvenile Probation uses overtime on a regular basis. Juvenile Probation must have one probation officer on-call after hours, on weekends and holidays. In addition, OT is used to transport youth in custody to placements in and out of Nevada, transport youth to medical and therapy appointments. In addition, probation officers are required to respond during emergency situations. During fiscal year 20, this line item was overspent by \$3,185.00, and during fiscal year 21 it was overspent by \$2,920.00. Currently this line item is overspent by \$2,090.07 for fiscal year 22 with four months remaining in the budget cycle.

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES\*\*:**

|                                  | Increase Amount | Acct# / Description                    | Increase Amount  |
|----------------------------------|-----------------|--|------------------|
| Salary                           | \$.00           | 1012705 500111<br>Overtime             | \$5,500.00       |
| Other Pay*                       | .00             |  |                  |
| Worker's Compensation            | .00             |  |                  |
| Group Insurance                  | .00             |  |                  |
| Medicare                         | .00             |  |                  |
| Pers                             | .00             |  |                  |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                  |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$5500.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Carson City Juvenile Services

**DEPARTMENT # (ORG):** 2705 Juvenile Probation

**DESCRIPTION OF REQUESTED ITEM:** Request to increase Software Maintenance line item to \$9,168.00. Currently this line item has no funds.

**JUSTIFICATION OF REQUEST:** Currently the Software Maintenance line item for Juvenile Probation is at \$0.00. It will cost \$9,168.00 a year to maintain the Axon Body Cam system. This includes maintenance and service fees. Body Cam's were approved by the BOS last fiscal year.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |                   |
|----------------------------------|-----------------|--|-------------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount   |
| Salary                           | \$.00           | 1012705 500433<br>Software Maintenance | \$9,168.00        |
| Other Pay*                       | .00             |  |                   |
| Worker's Compensation            | .00             |  |                   |
| Group Insurance                  | .00             |  |                   |
| Medicare                         | .00             |  |                   |
| Pers                             | .00             |  |                   |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                   |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$9,168.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Carson City Juvenile Services

**DEPARTMENT # (ORG):** 2705 Juvenile Probation

**DESCRIPTION OF REQUESTED ITEM:** Request to increase Travel line item to \$5,372.00 from \$2,372.000. A total increase of \$3,000.00.

**JUSTIFICATION OF REQUEST:** Carson City Juvenile Probation is responsible for transporting youth to various placements in and out of Nevada. These transports are expensive due to hotel fees, plane tickets and travel costs. In addition, legislative law enforcement mandates have required additional training mandates for all sworn law enforcement. A lot of these mandates require traveling outside of Carson City. In an attempt to stay within the budget, Juvenile Probation has utilized on-line training as much as possible. However, not all online training is recognized by the Nevada Peace Officer Standards (POST) commission. With cost increases, required transports and out of county training, the current budgeted amount is not sufficient. During fiscal year 21, this line item was overspent by \$1,089.00. And currently we are overspent by \$1,181.00 and have four months remaining in fiscal year 22.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |                   |
|----------------------------------|-----------------|--|-------------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount   |
| Salary                           | \$.00           | 1012705 500580<br>Travel               | \$3,000.00        |
| Other Pay*                       | .00             |  |                   |
| Worker's Compensation            | .00             |  |                   |
| Group Insurance                  | .00             |  |                   |
| Medicare                         | .00             |  |                   |
| Pers                             | .00             |  |                   |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                   |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$3,000.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Carson City Juvenile Services

**DEPARTMENT # (ORG):** 2705 Juvenile Probation

**DESCRIPTION OF REQUESTED ITEM:** Carson City Juvenile Services is requesting a new position. We are requesting a full-time Juvenile Services Outreach Specialist position.

**JUSTIFICATION OF REQUEST:**

Juvenile Probation currently has 6 Juvenile Probation Officers and 1 Senior Juvenile Probation Officer. In addition to all the regular duties of a Juvenile Probation Officer, there has been several recent legislative mandates that has added additional duties to their plate. These additional duties include:

- State mandated mental health and risk level screening assessments that are updated every 6 months unless a new violation occurs. (2.5 hours per juvenile for initial and .5 hours for update)
- State mandated case plans on all juveniles on probation. (.5 hours per youth, updated every 90 days)
- State mandated training in the amount of 44 hours of training per year.

Due to these legislative mandates and juvenile justice best practice, an officer will spend roughly 3.5 hours on a juvenile's case per month, not including assessments or probation violations. In addition, a probation officer will provide services to:

- An average case load of 35 youth.
- Diversion intervention to youth not on probation, who have referrals for low level delinquent acts. An officer will spend 1.5 to 3 hours per youth and family depending on the complexity of the matter.
- Diversion referrals. Over the last two months Juvenile Probation has had an average of 61 diversion cases a month. This number has increased from previous years and will likely continue to increase in the future.
- The supervision of youth on probation. Officers spend close to the 160 hours of regular work hours in a month supervising youth. This leaves very limited time for additional duties in the community and on-call duties.

In lieu of requesting an additional Probation Officer with Police and Fire benefits Juvenile Probation is asking for a full-time Juvenile Services Outreach Specialist position. This position would free up time for the Juvenile Probation Officer to focus on their caseloads and keep the community safe.

A Carson City Juvenile Outreach Specialist will be responsible for diversion intervention services (11.25 to 22 hours a week), in addition to the services provided in the community such as:

- School interventions (time will vary)
- Walk-in crisis (time will vary)
- Grant assistance and tracking (time will vary)
- Targeted Case Management/ Medicaid reimbursement (6 hours a month)
- Community Service (8-16 hours a week)
- Community programming (6 hours a week)
- Truancy Board with Carson City School District (8 hours a month)

This position will prevent minimizing services provided to the community and lowering expectation for community safety.

This request meets the City's Strategic Goals of Efficient Government, Organizational Culture, Quality of Life and Community, Safety, and Sustainable Infrastructure. The new position is financially responsible in order to provide the services needed to the youth in our community. In addition, the position would assist in a positive work environment, contribute to the well-being of our community, ensure a safe community and ensure we are meeting the future needs of our community without gaps in services.

| <b>(1)PERSONNEL SERVICES:</b>    |                        | <b>(2)SERVICES AND SUPPLIES**:</b>     |                        |
|----------------------------------|------------------------|--|------------------------|
|                                  | <b>Increase Amount</b> | <b>Acct# / Description</b>             | <b>Increase Amount</b> |
| Salary                           | \$46,400.00            |  |                        |
| Other Pay*                       | .00                    |  |                        |
| Worker's Compensation            | 744.00                 |  |                        |
| Group Insurance                  | 11,180.00              |  |                        |
| Medicare                         | \$673.00               |  |                        |
| Pers                             | \$13,804.00            |  |                        |
| <b>Total Personnel Costs (1)</b> | <b>\$72,801.00</b>     | <b>Total Services and Supplies (2)</b> |                        |
|                                  |                        | <b>GRAND TOTAL:</b>                    | 72,801                 |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

**(Personnel, services and supplies only – DUE MARCH 4, 2022)  
FY 2022-23**

**DEPARTMENT NAME:** Carson City Juvenile Services

**DEPARTMENT # (ORG):** 2706 Juvenile Detention

**DESCRIPTION OF REQUESTED ITEM:** Request for an additional Youth Advisor in Juvenile Detention.

**JUSTIFICATION OF REQUEST:**

Carson City Juvenile Detention is a 24-hour operation. Regardless of population staffing needs to remain consistent to operate a safe and secure facility within the Prison Rape Elimination Act (PREA) guidelines. In addition, N.R.S. 62B210 mandates that the facility be “contracted and conducted as nearly like a home as possible” Further, the expectation from state mandates that the youth in custody are out of their rooms as much as possible participating in rehabilitation activities and programming. The Detention Manager is responsible to maintain and report statistical data on PREA compliance, youth confinement in rooms, physical restraints, and various other statistics to the Department of Child and Family Services (Juvenile Justice Division).

Current staffing consists of 11 Youth Advisors (YA) and 4 Shift Supervisors. There are 3 shifts: Day Shift, Swing Shift, and Graveyard. To operate a safe and secure facility to include rehabilitation programming we need 4 staff (3 YA and 1 Shift Supervisor) on duty minimum during Day and Swing Shifts. Graveyard is operated with 2 staff (1 YA and 1 Shift Supervisor). Staff may be called in on graveyard to assist if an emergency incident arises or additional bookings come into the facility. With current staffing we frequently have three staff on duty (one shift supervisor and two YA) during Day and Swing Shift. This is problematic as the youth will be placed in their rooms to handle daily business matters and new bookings.

To maintain compliance within PREA guidelines, provide rehabilitative programming, attend to regular business matters, and operate a safe and secure facility we need a minimum of one shift supervisor and three YA on duty during Day and Swing Shifts. One staff in Control monitoring the security and movement within the facility. One staff handling business such as room checks, processing visitors, bookings, court movement, medication dispensing, medical visits, evaluations, and any additional business that comes up during the shift. The remaining two staff are assigned to supervise the youth out of their rooms participating in school, meals, recreation, and rehabilitation programming. Two staff is a must when supervising youth out of their rooms especially when facilitating rehabilitation programs. One YA must be diligent supervising youth behavior while the other YA is facilitating a program. Any time we run the facility with three staff we frequently must shut the program down and put juveniles in their room to handle business matters and emergency incidents. It is not ideal or best practice to keep youth in custody in their rooms for long periods of time as it increases the chances of agitation and mental crisis of occurring.

An additional YA will assist with limiting overtime and staff burnout. Further it will increase the rehabilitative programming in the facility with the hopes of youth not returning to detention and increases positive outcomes in future placements. An additional YA meets the City’s Strategic Goals of Efficient Government, Organizational Culture, Quality of Life and Community, Safety, and Sustainable Infrastructure. The additional YA is financially responsible to provide the services needed to the youth in custody. In addition, another YA position would assist in a positive work environment, contribute to the well-being of our community, ensure a safe community, and ensure we are meeting the future needs of our community.

| <b>(1) PERSONNEL SERVICES:</b>   |                        | <b>(2) SERVICES AND SUPPLIES**:</b>    |                        |
|----------------------------------|------------------------|--|------------------------|
|                                  | <b>Increase Amount</b> | <b>Acct# / Description</b>             | <b>Increase Amount</b> |
| Salary                           | \$46,545.00            |  |                        |
| Other Pay*                       | .00                    |  |                        |
| Worker's Compensation            | 744.00                 |  |                        |
| Group Insurance                  | 11,180.00              |  |                        |
| Medicare                         | 675.00                 |  |                        |
| Pers                             | 13,847.00              |  |                        |
| <b>Total Personnel Costs (1)</b> | <b>\$72,991.00</b>     | <b>Total Services and Supplies (2)</b> |                        |

|  |  |                     |  |
|--|--|---------------------|--|
|  |  | <b>GRAND TOTAL:</b> |  |
|--|--|---------------------|--|

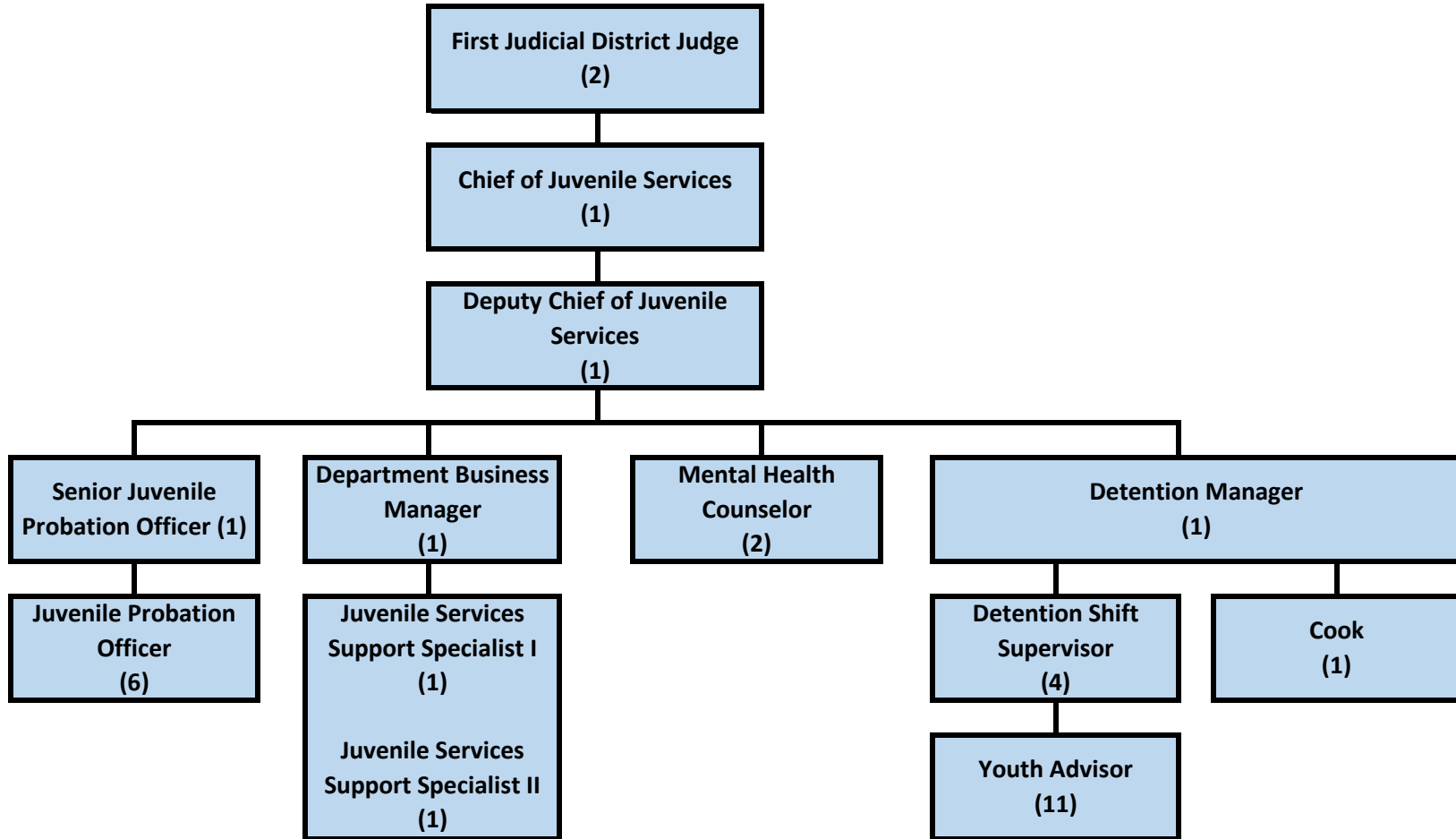
|  |  |  |             |
|--|--|--|-------------|
|  |  |  | \$72,991.00 |
|--|--|--|-------------|

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

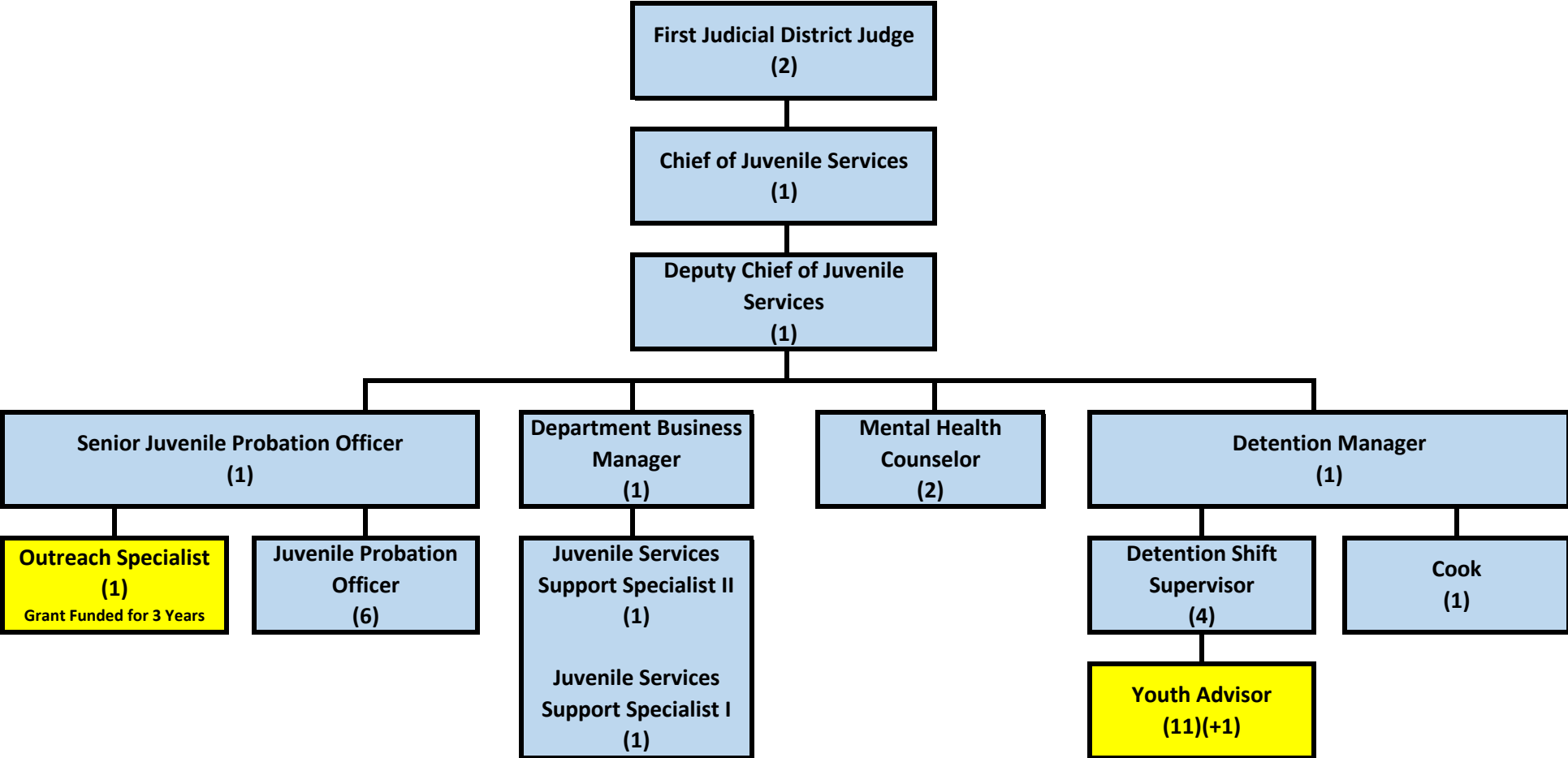
Additional employee should reduce overtime by \$25,000 and on-call needs.

# Juvenile Services Org Chart FY22





# Juvenile Services Org Chart FY23



## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Carson City Juvenile Services

**DEPARTMENT # (ORG):** 2706 Juvenile Detention

**DESCRIPTION OF REQUESTED ITEM:** Request to increase hourly employee line item in the amount of \$5,000.00

**JUSTIFICATION OF REQUEST:**

Carson City Juvenile Detention is requesting a \$5,000 increase for the Hourly/Seasonal line item to continue funding On-Call Youth Advisors (On-Call YA). On-Call YA are utilized to assist in staffing gaps, military leave, emergency incidents, staff burnout and overspending detention overtime.

We have currently used \$11,428.00 for On-Call YA and we anticipate spending an additional \$4,474.00 in the remaining four months of the 22 fiscal year. This number is based on the average usage of On-Call YA per month. We are currently funding this position with other budget line-items that will be allocated to other services next fiscal year. We anticipate the cost of utilizing On-Call YA to eventually decrease if we are approved for an additional full-time Youth Advisor. Therefore, we are only requesting \$5,000.00.

Using on-call YA saves the overtime line item from being overspent. The savings from using On-Call YA vs, full time YA for Over Time is an additional \$7,142.50 to \$11,713.70.

The request for an increase of \$5,000.00 for the Hourly/Seasonal line item meets the City's Strategic Goals of Efficient Government, Organizational Culture, Quality of Life and Community, Safety, and Sustainable Infrastructure. Utilizing On-Call YA is financially responsible to provide the services needed to the youth in custody. In addition, it would assist in a positive work environment, contribute to the well-being of our community, ensure a safe community, and ensure we are meeting the future needs of our community.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |                   |
|----------------------------------|-----------------|--|-------------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount   |
| Salary                           | \$.00           | 1012706 500102                         | \$5,000.00        |
| Other Pay*                       | .00             |  |                   |
| Worker's Compensation            | .00             |  |                   |
| Group Insurance                  | .00             |  |                   |
| Medicare                         | .00             |  |                   |
| Pers                             | .00             |  |                   |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                   |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$5,000.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:**  
Department of Alternative Sentencing

**DEPARTMENT # (ORG):**  
1012800

**DESCRIPTION OF REQUESTED ITEM:**  
Object 500545-Membership/Publications  
Object 500580-Travel

**JUSTIFICATION OF REQUEST:**

Currently we are members of both the American Parole and Probation Association and the Nevada Sheriffs and Chiefs association. Both organizations provide online resources, training, leadership training, research reports and guides in addition to updates on legal, legislative and trends in our profession. The budgeted amount for Membership/Publications has been \$250.00 since 2016 and has not changed. Our yearly dues are \$800.00. I am respectfully requesting an increase of \$550.00 for this line item.

In addition, both organizations listed above offer various trainings both online and in person to include conferences statewide and nationwide. Our current budgeted amount for travel is \$365.00 and has not been updated since 2016 and has not changed. I am respectfully requesting an increase of \$1,000.00 for this line item.

| (1) PERSONNEL SERVICES:              |                 | (2) SERVICES AND SUPPLIES**:               |                   |
|--------------------------------------|-----------------|--|-------------------|
|                                      | Increase Amount | Acct# / Description                        | Increase Amount   |
| Salary                               | \$.00           | 500545/Membership/<br>Publications         | \$550.00          |
| Other Pay*                           | .00             | 500800/Travel                              | \$1,000.00        |
| Worker's<br>Compensation             | .00             |  |                   |
| Group Insurance                      | .00             |  |                   |
| Medicare                             | .00             |  |                   |
| Pers                                 | .00             |  |                   |
| <b>Total Personnel Costs<br/>(1)</b> | <b>\$.00</b>    | <b>Total Services and<br/>Supplies (2)</b> | <b>\$1,550.00</b> |
|                                      |                 | <b>GRAND TOTAL:</b>                        | <b>\$1,550.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|   |                                       |
|---|---------------------------------------|
| <b>DEPARTMENT NAME:</b><br>Department of Alternative Sentencing | <b>DEPARTMENT # (ORG):</b><br>1012800 |
|---|---------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:**  
Reclassification of the Assistant Chief of Alternative Sentencing from pay grade M401 to D101 and permission to give B. Lambert 10% for the reclassification.

**JUSTIFICATION OF REQUEST:** The Assistant Chief of Alternative Sentencing is the second in command in the Department. This position is equivalent to Undersheriff (\$102,214.01-\$172,076.56) and Assistant Sheriff (\$55,579.00-\$153,321.04) but has a pay range of \$64,092.54-\$96,138.83. This action will correct some of this inequity if the Assistant Chief is moved into the same pay grade as other Deputy Directors in the City such as: Deputy Fire Chief, Deputy Health & Human Services Director, Chief Juvenile Probation Officer, Deputy Chief Financial Officer, Deputy Public Works Director and Deputy Chief Information Officer, which is a pay grade D101 \$97,648.58-\$156,237.50. Approval of this action will not create compaction between the Assistant Chief of Alternative Sentencing and the Chief of Alternative Sentencing. If this reclassification is approved, the Assistant Chief would be entitled to a 10% increase.

| (1) PERSONNEL SERVICES:          |                             | (2) SERVICES AND SUPPLIES**:  |                  |
|----------------------------------|-----------------------------|---|------------------|
|                                  | Increase Amount             | Description   | Increase Amount  |
| Salary                           | \$9,571 <del>\$50,647</del> | 10% for reclassification (includes the 2% COLA and the 3% merit July 1, 2022) |                  |
| Other Pay*                       | .00                         | N/A   |                  |
| Worker's Compensation            | .00                         | N/A   |                  |
| Group Insurance                  | .00                         | N/A   |                  |
| Medicare                         | \$139 .00                   | N/A   |                  |
| Pers                             | \$2,847                     | 29.75%  |                  |
| <b>Total Personnel Costs (1)</b> | <b>\$12,557 .00</b>         | <b>Total Services and Supplies (2)</b>  |                  |
|                                  |                             | <b>GRAND TOTAL:</b>   | <b>\$ 12,557</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Department of  
Alternative Sentencing

**DEPARTMENT # (ORG):** 1012800

**DESCRIPTION OF REQUESTED ITEM:** Approval to create a new full-time position entitled Pre-Trial Services Officer with a pay grade of A402 and to budget for two positions within this job classification.

**JUSTIFICATION OF REQUEST:** For the month of February, we ran statistical data which showed that 284 individuals are assigned the pre-trial supervision condition and 272 individuals are assigned the bail supervision condition. Of that number, we had 59 new signups for orientation, 20 warrant requests, 24 violation reports and 5 arrests for the month of February alone. This is not including the compliance monitoring for the cases that are assigned color code testing, electronic monitoring, house arrest, community service and daily telephonic check ins prior to sentencing and addressing any obey all laws conditions that merit an ad book on new charges. When AB424 goes into effect July 1, 2022, our bail release and pre-trial caseload numbers are going to increase by at least twenty percent if not more.

| (1)PERSONNEL SERVICES:           |                  | (2)SERVICES AND SUPPLIES**:            |                       |
|----------------------------------|------------------|--|-----------------------|
|                                  | Increase Amount  | Description                            | Increase Amount       |
| Salary                           | \$62,810.4984    | (Includes 2% COLA)                     |                       |
| Other Pay*                       | .00              |  |                       |
| Worker's Compensation            | \$744            |  |                       |
| Group Insurance                  | \$ 11,236        |  |                       |
| Medicare                         | \$910.7522       |  |                       |
| Pers                             | \$18,686.1233    |  |                       |
| <b>Total Personnel Costs (1)</b> | <b>\$ 94,387</b> | <b>Total Services and Supplies (2)</b> |                       |
|                                  |                  | <b>GRAND TOTAL:</b>                    | <b>X2 = \$188,774</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

IFC Approved 1 position for \$94,387, and offset that position by removing part-time funding of \$40,000 currently available.



## JOB DESCRIPTION

**JOB TITLE:** Pretrial Services Officer  
**DEPARTMENT:** Alternative Sentencing  
**REPORTS TO:** Chief Alternative Sentencing  
**DATE:** March 2022

**FLSA:** Non-Exempt  
**GRADE:** A402/A401  
**PCN:**

### **SUMMARY OF JOB PURPOSE:**

Under general supervision, performs duties relating to pretrial activities including case management; provides information and recommendations regarding defendants to judges and other court personnel; supervises and monitors defendants released from custody to ensure compliance with Own Recognizance (O.R.) or bail release conditions; assists the court with pretrial release determinations by collecting, maintaining and reporting information in accordance with prescribed procedures; and assists the court in ensuring defendants' compliance with all conditions of pretrial release.

### **ESSENTIAL FUNCTIONS:**

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Interview incarcerated persons; receive and evaluate written requests from defendants; gather pertinent information and evaluate eligibility for Public Defender services and/or an OR release; provide unbiased reports to the Court; conduct interviews with law enforcement personnel, outside agencies, employers, family members, and friends regarding defendants; perform background criminal history checks; establish and assign conditions of release.
- Conduct investigations collecting, compiling, verifying and evaluating information regarding defendants; assess the level of supervision required for defendants; develop and maintain case files; attend Court hearings; provide on-going case information to the Court; recommend release conditions or impose Court ordered conditions.
- Perform preliminary drug and alcohol testing to confirm compliance with Court ordered release conditions; notify the Court of defendants who fail to comply with release conditions and, in some cases, recommend revocation of the release.
- Coordinate case management for assigned defendants including monitoring and tracking releases until sentencing including progress in a mental health and/or substance abuse treatment program and/or other treatment program ordered by the Court; maintain regular contact with defendants in person and by telephone; supervise and monitor defendants released from custody to ensure compliance with release conditions, Court dates and other related Court orders.

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

- Confer with attorneys, law enforcement personnel, treatment service providers and human service agencies regarding difficult cases; coordinate placement of defendants into substance abuse, mental health or other court ordered treatment programs.
- Serve as a resource and information source regarding various Court policies, procedures, objectives, and operational functions in the assigned area; respond to inquiries in person and by telephone; provide information utilizing judgment, knowledge, and interpretation; resolve complaints; refer callers to the appropriate resource.
- May provide oral and written translation services for individuals who do not speak English or who have difficulty understanding English; interprets statements made by the Court and attorneys requiring knowledge of legal and technical terminology; explain court proceedings, programs and services to defendants, family members, and interested parties; interpret statements made by defendants or other parties possessing limited language skills.
- Maintains accurate records and files of work performed.
- Prepare, submit and maintain a variety of reports and educational material related to the work of the unit.
- Maintains current knowledge in criminal justice and social work.
- Use standard office equipment, including a computer, in the course of the work; drive a vehicle in the course of the work.
- Contribute to the efficiency and effectiveness of the unit's service to its customers by offering suggestions and directing or participating as an active member of a work team.
- Demonstrate courteous and cooperative behavior when interacting with public and City staff; act in a manner that promotes a harmonious and effective workplace environment.

**QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

**Education and Experience:**

Associates degree in criminal justice, social work, psychology or related field AND two (2) years of experience in court services, law enforcement, social services, case management or related field; OR an equivalent combination of education, training and experience as determined by Human Resources. Preference given to bilingual applicants.

**REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Valid Class C driver's license

**Required Knowledge and Skills**

Knowledge of:

- Drug and alcohol testing procedures and processes.
- Court rules and processes and the procedures and functions of the assigned position.

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

- Methods and techniques of investigation and case management.
- Data sampling and statistical analysis techniques.
- Principles and techniques used in dealing with the public.
- Principles and procedures of record keeping and reporting.
- Modern office methods, procedures, and equipment including computer software and applications.
- Operations, services, and activities of the assigned program within the Justice and District Court systems.
- Pertinent federal, state, and local laws, codes, and regulations pertaining to assigned programs and functions.
- Computer applications related to the work.
- Standard office practices and procedures, including filing and the operation of standard office equipment.
- Record keeping principles and practices.
- Techniques for dealing with the public, in person and over the telephone, often where relations may be confrontational or strained.

Skill in:

- Conducting drug and alcohol urine testing and recording the data accurately.
- Identifying the use of alcohol and/or drugs.
- Collecting, compiling and analyzing information and data and effectively presenting the information in written and/or oral formats.
- Interpreting, explaining and applying and ensuring compliance with policies, procedures, laws, codes and regulations pertaining to the assigned programs and functions.
- Performing the job duties with accuracy and minimal supervision.
- Analyzing problems, identifying alternative solutions, projecting consequences of proposed actions and implementing recommendations.
- Exercising good judgment, flexibility, and creativity in response to changing situations and needs.
- Interacting effectively and sensitively with individuals from diverse backgrounds.
- Presenting and speaking in public settings
- Maintaining accurate records of work performed.
- Preparing clear and concise reports, correspondence and other written materials.
- Dealing successfully with the public, in person and over the telephone, often where relations may be confrontational or strained.
- Conducting complex and difficult investigations.
- Using initiative and independent judgment within established procedural guidelines.
- Setting priorities and managing work load with multiple competing priorities.
- Establishing and maintaining working relationships with coworkers and customers.
- Operating office equipment used to perform the work.
- Contributing effectively to the accomplishment of team or work unit's goals, objectives and activities.
- Maintaining confidential and sensitive information.

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.



**SUPERVISION RECEIVED AND EXERCISED:**

*Under General Supervision* – Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Incumbents are not required to apply theory or to use their own judgment. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a detention facility and a typical office setting, use standard office equipment and stamina to sit for extended periods of time; agility to traverse rough terrain; strength to lift and carry up to 80 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; exposure to traffic conditions and adverse weather conditions in execution of field duties. Climbing, lifting, pulling and carrying required in outdoor environments and possibly on uneven surfaces.

**CONDITIONS OF EMPLOYMENT:**

1. All new employees will serve a probationary period of twelve (12) months. Such employees are not subject to the collective bargaining agreement and may be laid off or discharged during this period for any reason, or no reason.
2. Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.
3. Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.
4. Employees shall be required to complete Incident Command System training as a condition of continuing employment.
5. Selected candidates will be required to submit to a drug test, truthfulness verification examination, psychological examination and a background investigation. Candidates invited to submit to each of the above-stated examinations/investigations and who fail any one or all of the examinations/investigations will not be hired and will be removed from the eligibility list. Employment is contingent upon passing each of the investigations/examinations.
6. New employees are required to submit to a fingerprint based background investigation which cost the new employee \$52.25 and a drug/alcohol screen which costs \$36.50. Employment is contingent upon passing the background and the drug/alcohol screen.
7. Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).
8. Carson City is an Equal Opportunity Employer.

I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.

PRINT NAME: \_\_\_\_\_

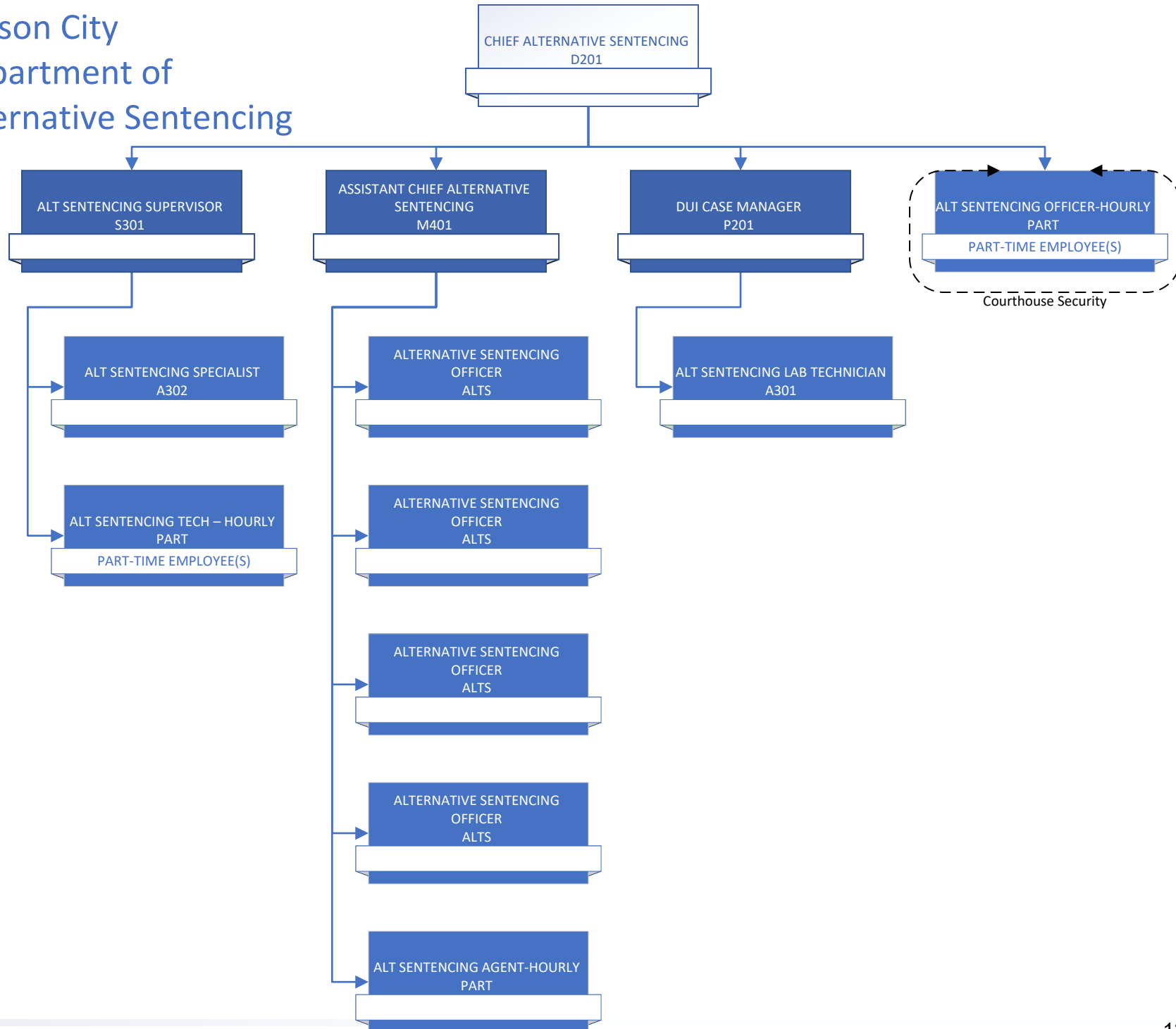
SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**“Carson City is an Equal Opportunity Employer”**

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

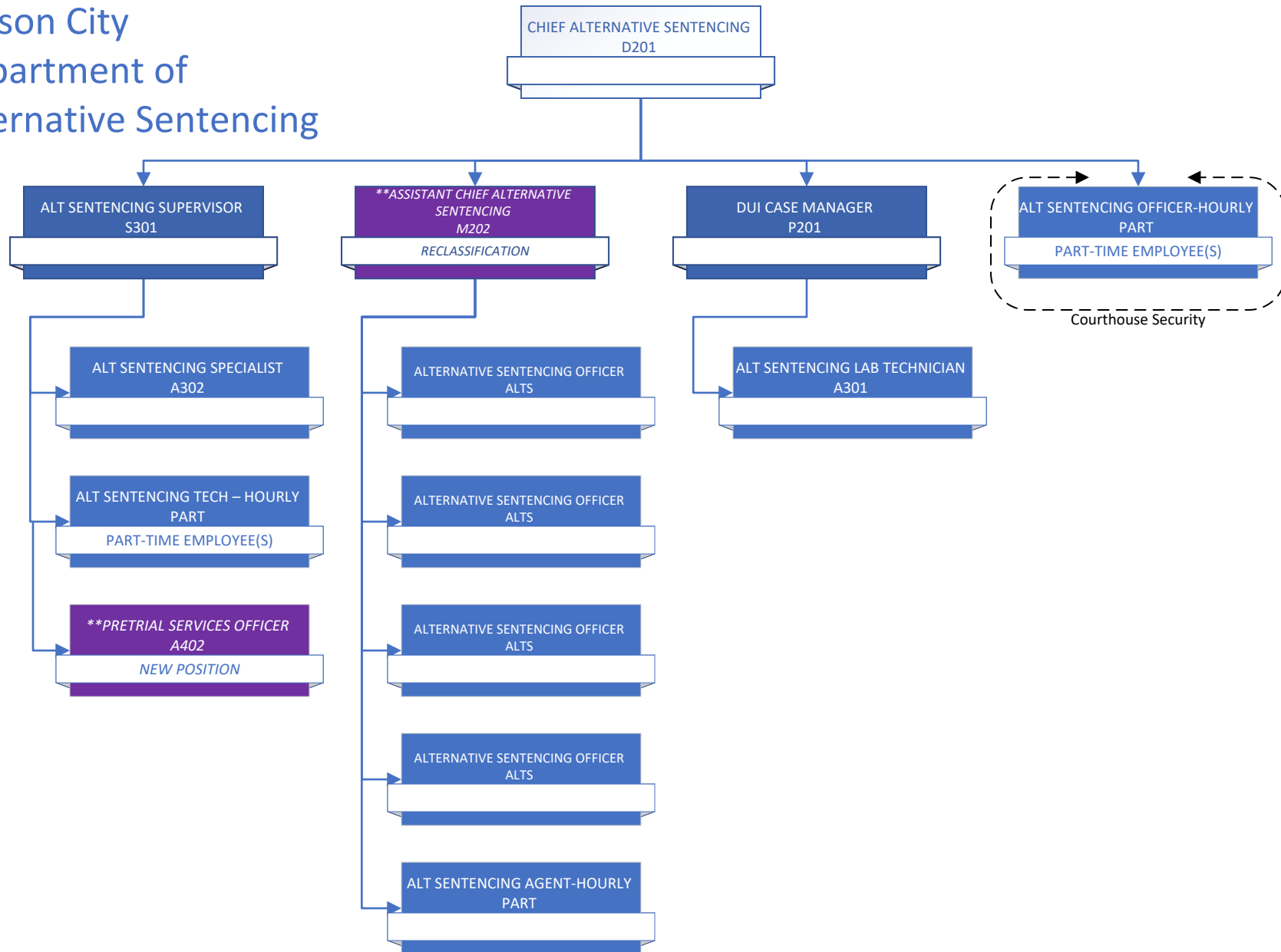
# Carson City Department of Alternative Sentencing

April 6, 2022



Carson City  
Department of  
Alternative Sentencing

April 7, 2022



\*\* Proposed Changes- Reclassification; New position: Pretrial Services Officer

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|  |                                    |
|--|------------------------------------|
| <b>DEPARTMENT NAME:</b> Department of Alternative Sentencing | <b>DEPARTMENT # (ORG):</b> 1012800 |
|--|------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:** Approval to create a new position in the Department of Alternative Sentencing, a Department Business Manager (M301) position.

**JUSTIFICATION OF REQUEST:** DAS needs a dedicated business manager to assist with the department's capitol, operational and supplemental requests. Coordinates and participates in departmental purchasing activities, including the preparation and distribution of requests for proposals for professional services; analyzes proposals and negotiates and administers resulting contracts. Directs the planning, acquisition and maintenance of all physical space and equipment required by staff. Oversees specifies long and short-term projects; represents the city and the department in meetings with other departments and agencies. Assumes day to day responsibility for fiscal services and accounting activities of DAS to include forecasting expenditures as well as payments for services.

| (1)PERSONNEL SERVICES:           |                   | (2)SERVICES AND SUPPLIES**:            |                   |
|----------------------------------|-------------------|--|-------------------|
|                                  | Increase Amount   | Description                            | Increase Amount   |
| Salary                           | \$97,938.7068     | (includes 2% COLA 7-1-22)              |                   |
| Other Pay*                       | .00               |  |                   |
| Worker's Compensation            | \$744             |  |                   |
| Group Insurance                  | 11,236            |  |                   |
| Medicare                         | \$910.7522        |  |                   |
| Pers                             | \$29,136.7653     |  |                   |
| <b>Total Personnel Costs (1)</b> | <b>\$ 139,967</b> | <b>Total Services and Supplies (2)</b> |                   |
| <b>GRAND TOTAL:</b>              |                   |  | <b>\$ 139,967</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Courts

**DEPARTMENT # (ORG):** 4700

**DESCRIPTION OF REQUESTED ITEM:** Banking Services line item increase.

**JUSTIFICATION OF REQUEST:** Court credit/debit card merchant fees are charged to account numbers 1012800-500317, 1014700-500317, and 1014300-500317. 1012800-500317 is under Department of Alternative Sentencing and accounts 1014700 & 1014300 are not budgeted.

Funds are offset by credit/debit card usage fee revenue under account number 1014080-441631.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |                   |
|----------------------------------|-----------------|--|-------------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount   |
| Salary                           | \$.00           | 1014700-500317                         | 6,000.00          |
| Other Pay*                       | .00             | 1014300-500317                         | 1,000.00          |
| Worker's Compensation            | .00             |  |                   |
| Group Insurance                  | .00             |  |                   |
| Medicare                         | .00             |  |                   |
| Pers                             | .00             |  |                   |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                   |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$7,000.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** District/Justice Courts

**DEPARTMENT # (ORG):** 4700

**DESCRIPTION OF REQUESTED ITEM:** Internal Promotion

Grade T101 (T1) to T201 (T2)

**JUSTIFICATION OF REQUEST:** [REDACTED] has been working for the Courts in the Fines and Fees Office since 10/26/2018. We have expanded the Fines and Fees Office to include payments for District Court. [REDACTED] has mastered all of the duties as a Judicial Clerk I – Collections. He has trained staff on procedures and routinely works with the Court Fiscal Services Manager on various projects and audits. He greatly assisted with the implementation of Tyler Cashiering and continues to be a reliable source to answer questions and assisting staff on Tyler/Munis cashiering functions.

Since 2019, [REDACTED] has been completing revenue related reporting with efficiency and accuracy. A State of Nevada Supreme Court Minimum Accounting Standards audit will be conducted in FY 22 – 23, and the Courts plan to have [REDACTED] be the main contact for providing financial receipting information to the auditors. [REDACTED] will also continue to be introduced to additional court financial processes to broaden his knowledge of the Court's budget and myriad of financial processes. [REDACTED] is an asset to the Court and his BS degree in Finance has made it incredibly effortless for him to learn. The Courts believe this is a reasonable and necessary request to meet the demands of the Fines and Fees Office.

| (1) PERSONNEL SERVICES:          |                   | (2) SERVICES AND SUPPLIES**:           |                   |
|----------------------------------|-------------------|--|-------------------|
|                                  | Increase Amount   | Acct# / Description                    | Increase Amount   |
| Salary                           | \$5,619.33        |  |                   |
| Other Pay*                       | .00               |  |                   |
| Worker's Compensation            | .00               |  |                   |
| Group Insurance                  | .00               |  |                   |
| Medicare                         | 81.48             |  |                   |
| Pers                             | 871.00            |  |                   |
| <b>Total Personnel Costs (1)</b> | <b>\$6,571.81</b> | <b>Total Services and Supplies (2)</b> |                   |
|                                  |                   | <b>GRAND TOTAL:</b>                    | <b>\$7,249.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Justice Court

**DEPARTMENT # (ORG):** 4700

**DESCRIPTION OF REQUESTED ITEM:** AB 424 Fiscal Impact

Increase Overtime Line Item  
 Increase Interpreter Line Item  
 Increase Judge Pro Tem Line Item

**JUSTIFICATION OF REQUEST:** AB 424 passed by the Nevada Legislature 2021 Session requires the court to conduct hearings every 48 hours including weekends and holidays to determine custody status for individuals arrested and booked into the Carson City Jail. We anticipate needing an increase in the court's budget for overtime costs for classified employees and for additional judges to assist on a rotation basis. With consensus from the State Public Defender, Sheriff's Office, and the Carson City District Attorney, the plan is to begin with remote hearings. The Court's Judicial Clerks will rotate and be required to physically work on the designated weekend day at the courthouse. If the remote hearings become unworkable, the court plans to open the Carson City Courthouse to satisfy the 48-hour requirement. This in turn will create additional costs for overtime as security staff will be required.

| (1) PERSONNEL SERVICES:          |                    | (2) SERVICES AND SUPPLIES**:           |                    |
|----------------------------------|--------------------|--|--------------------|
|                                  | Increase Amount    | Acct# / Description                    | Increase Amount    |
| Salary                           | \$                 | 1014700-500812                         | 3,700.00           |
| Overtims*                        | 27,400.00          | Interpreter Svcs                       |                    |
| Worker's Comp (H& L)             | 430.00             | 1014700-500828                         | 24,215.00          |
| Group Insurance                  |                    | ProTempore                             |                    |
| Medicare                         | 400.00             |  |                    |
| Pers                             |                    |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$28,230.00</b> | <b>Total Services and Supplies (2)</b> | <b>\$27,915.00</b> |
|                                  |                    | <b>GRAND TOTAL:</b>                    | <b>\$56,145.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Justice Court

**DEPARTMENT # (ORG):** 4700

**DESCRIPTION OF REQUESTED ITEM:** New Position

Judicial Clerk I (1) – Grade T101 (T1)

**JUSTIFICATION OF REQUEST:** In 2019, a new law mandating jury trials be held in Misdemeanor Domestic Battery cases was passed. To assist with the increased clerical duties, the Justice Court is utilizing one hourly clerk paid for by Court Restricted Funds and one hourly clerk paid through the general fund. Unfortunately, even with the two hourly employees, the ability to meet the caseload demands has been challenging. The Covid Pandemic gave the court some relief as jury trials were required to be delayed due to high risk of transmission of the virus. Now, that Covid restrictions have relaxed, jury trials have returned.

In addition, the Pretrial Hearings to determine custody status are mandated to be effective July 1, 2022, per AB424. The custody status hearings are to be held 48 hours from the time of an individual's arrest including weekends and holidays.

With rising caseloads and the need to hire an additional judge weekly to preside over cases, the Justice Court has continued to employ 9 FTE clerks, with no change in staffing levels, since 2010. With the increase in caseload and the mandates, the Justice Court believes that one additional FTE Judicial Clerk is a reasonable and necessary request to meet the demands of the Justice Court's calendars.

| (1) PERSONNEL SERVICES:          |                    | (2) SERVICES AND SUPPLIES**:           |                    |
|----------------------------------|--------------------|--|--------------------|
|                                  | Increase Amount    | Acct# / Description                    | Increase Amount    |
| Salary                           | \$41,304.90        |  |                    |
| Other Pay*                       | .00                |  |                    |
| Worker's Compensation            | 744.00             |  |                    |
| Group Insurance                  | 16,285.00          |  |                    |
| Medicare                         | 598.92             |  |                    |
| Pers                             | 12,288.21          |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$71,221.03</b> | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                    | <b>GRAND TOTAL:</b>                    | <b>\$71,221.03</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** District/Justice/Muni Court

**DEPARTMENT # (ORG):** 4700

**DESCRIPTION OF REQUESTED ITEM:** New Position

Assistant Court Administrator – Grade M201 (M2)

**JUSTIFICATION OF REQUEST:** In 2010, during the recession, the Courts agreed to suspend one FTE Management Position and terminate one FTE Management Position. This was after the First Judicial District Court and the Carson City Justice/Municipal Courts agreed to consolidate administration duties between the two courts in October of 2006. The plan was presented to the Board of Supervisors with the goal of maximizing staff resources. In November of 2006, the shared Court Administrator was hired and shortly after was assigned to assist the Juvenile Court and be the liaison for Court Security. Currently, the Administrator has four direct reports that oversee court offices (see attached organization chart). The Court Administrator is also required to write and apply for grants, complete grant overview reporting; actively participate in following and reviewing legislative bills, providing testimony, and implementing legislation affecting the courts; develop new court policies/procedures for all courts; assist with the Specialty Courts; and perform hiring, termination, and recruitment functions. Duties also include serving as liaison to City departments, governmental agencies, the media and the public along with coordinating activities and services with City departments and governmental agencies to meet the needs of the Court.

This past year, the Court Administrator suffered an illness, and it became apparent that there is no succession plan in place for continuity of court administration duties as the direct reports are assigned to specific court offices. The Court intends to utilize an Assistant Court Administrator to oversee the five Specialty Court Programs and assist with Special Projects that include technology and enhancing services to the public such as the Online Dispute Resolution program. In addition, the Assistant Court Administrator will learn the Court Administrator duties and be able to assist when the Court Administrator is not available and help with the myriad of duties that Court Administrator is responsible for. The Courts believe that one FTE Assistant Court Administrator is a reasonable and necessary request to meet the demands of the District and Justice/Municipal Courts.

| (1) PERSONNEL SERVICES:          |                     | (2) SERVICES AND SUPPLIES**:           |                     |
|----------------------------------|---------------------|--|---------------------|
|                                  | Increase Amount     | Acct# / Description                    | Increase Amount     |
| Salary                           | \$91,764.61         |  |                     |
| Other Pay*                       |                     |  |                     |
| Worker's Compensation            | 744.00              |  |                     |
| Group Insurance                  | 16,285.00           |  |                     |
| Medicare                         | 1,330.59            |  |                     |
| Pers                             | 27,299.97           |  |                     |
| <b>Total Personnel Costs (1)</b> | <b>\$137,424.17</b> | <b>Total Services and Supplies (2)</b> |                     |
|                                  |                     | <b>GRAND TOTAL:</b>                    | <b>\$137,424.17</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Justice Court

**DEPARTMENT # (ORG):** 4700

**DESCRIPTION OF REQUESTED ITEM:** New Position

Marshal/Bailiff – Grade JPOS Top of Bottom 1/3

**JUSTIFICATION OF REQUEST** In late 2019, the law mandating jury trials be held in Misdemeanor Domestic Battery cases in the Justice Court greatly impacted court operations. The Covid Pandemic beginning in early 2020, gave the court some relief as jury trials were required to be delayed due to high risk of transmission of the virus. Now, that Covid restrictions have relaxed, the jury trials have returned. The two Justice Court Judges are currently scheduled for court five days per week. We hire one additional judge weekly to preside over three separate calendars: Temporary Protection Orders, Traffic Trials and Small Claims cases. The additional judge is needed as there is not enough court time to hear the three separate calendars. These calendars are held in the Specialty/Small Claims Courtroom on the third floor of the courthouse. In addition, we hire an additional judge when preliminary hearings and jury trials are scheduled. These hearings also take place in the Specialty Small/Claims Courtroom. These hearings require security. For jury trials, a minimum of two officers are needed to assist with courtroom security as well as accompanying the jury. To assist with these additional hearings, DAS has provided hourly officers to assist however, many times, hourly officers are not available. The Justice Court believes that one FTE Marshal is a reasonable and necessary request to meet the demands of the Justice Court's calendars.

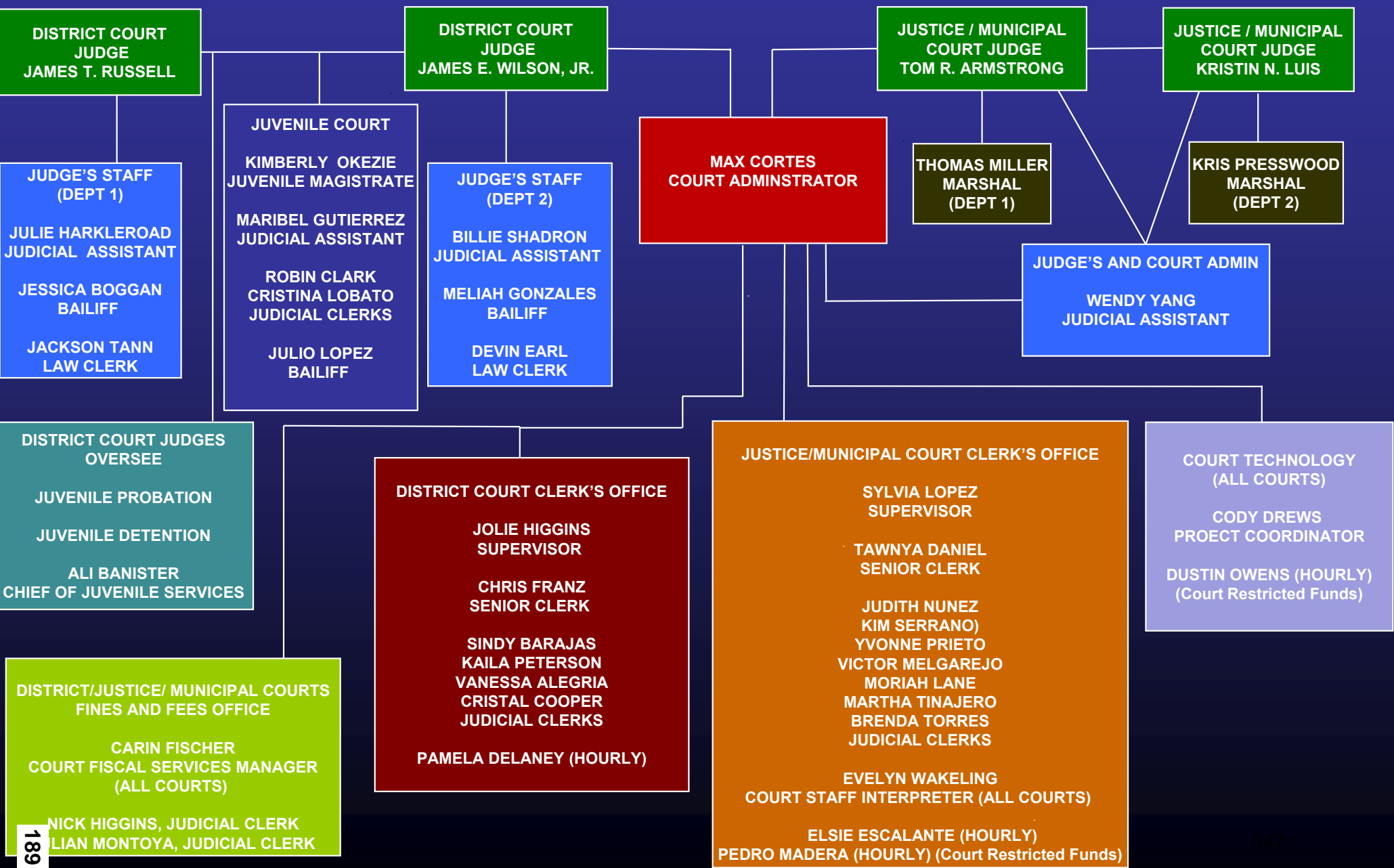
| (1)PERSONNEL SERVICES:           |                     | (2)SERVICES AND SUPPLIES**:            |                     |
|----------------------------------|---------------------|--|---------------------|
|                                  | Increase Amount     | Acct# / Description                    | Increase Amount     |
| Salary                           | \$66,139.01         | 1014700-500865                         | 800.00              |
| Other Pay*                       | 2,800.00            | (Body Armor)                           |                     |
| Worker's Compensation            | 744.00              |  |                     |
| Work Comp Heart & Lung           | 1,040.50            |  |                     |
| Group Insurance                  | 16,285.00           |  |                     |
| Medicare                         | 959.02              |  |                     |
| Pers                             | 29,101.16           |  |                     |
| <b>Total Personnel Costs (1)</b> | <b>\$117,068.69</b> | <b>Total Services and Supplies (2)</b> |                     |
|                                  |                     | <b>GRAND TOTAL:</b>                    | <b>\$117,868.69</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

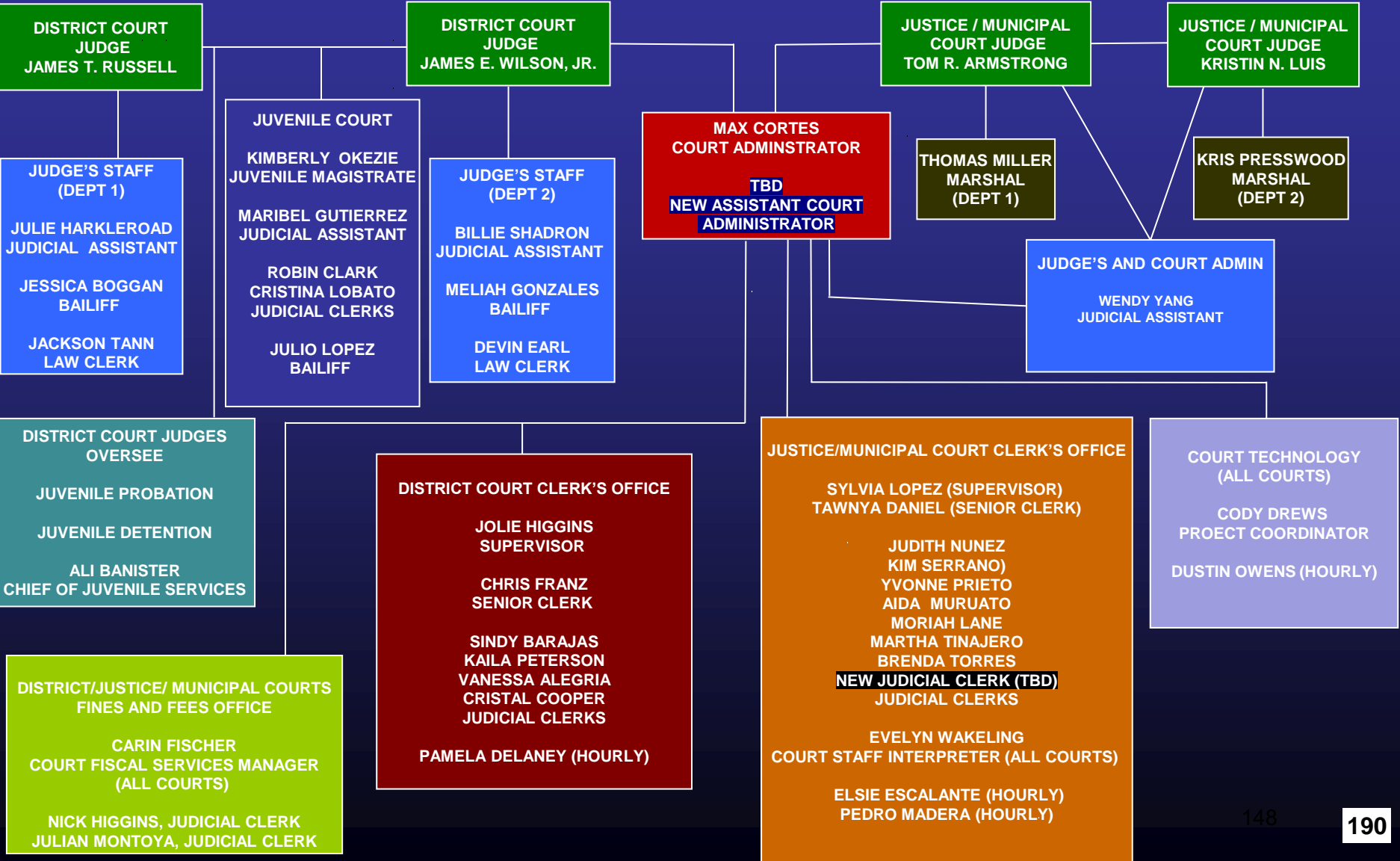
\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



# FIRST JUDICIAL DISTRICT ORGANIZATION CHART



# FIRST JUDICIAL DISTRICT ORGANIZATION CHART



## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Parks, Recreation & Open Space

**DEPARTMENT # (ORG):** 1015005, 6027505

**DESCRIPTION OF REQUESTED ITEM:** Approval to hire 1 FTE Recreation Supervisor – Arts and Culture; establish a services and supplies budget for the Arts and Culture Program; and authorize position start up costs.

**JUSTIFICATION OF REQUEST:** At the BOS Retreat on 2.25.2022, the Board directed staff to include a City Arts and Culture position within the Parks, Recreation and Open Space Department and a services and supplies budget to be jointly funded by the General Fund and Redevelopment. This position would be tasked to work with the Arts and Culture Commission and the Culture and Tourism Authority to implement the Arts and Culture Master Plan. The services and supply budget is envisioned to be versatile, for use as grant match, purchasing program supplies, printing promotional materials and other needs to support the City's Arts and Culture Program. The existing Recreation Program Supervisor job description is attached as a place holder, but staff will work with Human Resources to further define the job description with the previous Arts and Culture Coordinator duties to be incorporated to ensure it meets the envisioned grant and management requirements. The position will be located at the Carson City Community Center and this request includes office equipment and modifications to the existing space to accommodate this new position. Please see attached organizational chart.

| (1) PERSONNEL SERVICES:  |                                       | (2) SERVICES AND SUPPLIES**:  |   |
|--|---------------------------------------|---|---|
|  | Increase Amount                       | Acct# / Description   | Increase Amount   |
| Salary<br>Amount is at the top of the bottom 1/3, also includes 2% COLA effective 7.1.2022 | \$59,457.99                           | 6027505: Laptop, Monitor, docking station, desk, chair, data line and office module set up. (one time purchase) | \$5,000.00  |
| Other Pay* phone allowance   | \$960.00                              | 6027505 services and supplies annual budget   | \$50,000<br><span style="border: 1px solid red; padding: 2px;">\$25,000, already \$25,000 in budget.</span> |
| Worker's Compensation  | \$744.00                              |   |   |
| Group Insurance  | <del>\$10,000.00</del><br>11,180      |   |   |
| Medicare 1.45%   | \$862.14                              |   |   |
| Pers 29.75%  | \$17,715.53                           |   |   |
| <b>Total Personnel Costs (1)</b>   | <del>\$89,739.66</del><br>\$90,919.66 | <b>Total Services and Supplies (2)</b>  | \$55,000  |
|  | <b>\$90,919.66</b>                    | <b>GRAND TOTAL:</b>   | <span style="border: 1px solid red; padding: 2px;">\$120,919</span> <del>\$149,735.66</del>                 |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



# Recreation Program Supervisor

Class Code:  
00466

Bargaining Unit: UNCLASSIFIED EMPLOYEES

CONSOLIDATED MUNICIPALITY OF CARSON CITY  
Established Date: Feb 12, 2010  
Revision Date: Mar 9, 2018

## SALARY RANGE

\$24.26 - \$36.39 Hourly  
\$50,458.93 - \$75,689.74 Annually

### DESCRIPTION:

Under general supervision, plans, organizes and supervises recreation, sports, cultural and related programs and activities.

### EXAMPLE OF DUTIES:

***This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.***

- Assists in the development and implementation of goals, objectives, policies, procedures and work standards for assigned facility, programs and activities.
- Plans, develops, implements, promotes and directs a broad recreational and/or cultural program of activities and services centered on one or multiple community facilities.
- Assists in preparing and administering the budget for assigned facility, programs and activities; assists in developing and administering grants.
- Plans, organizes, assigns, supervises, reviews and evaluates the work of assigned staff.
- Schedules and coordinates facilities reservations and rentals by private individuals and groups; instructs groups in rental and usage requirements; communicates with outside agencies to secure the use of satellite facilities.
- Oversees the receipt and recording of funds for facility and program participation.
- Recommends selection of staff; trains staff in work procedures; administers discipline as required.
- Creates promotional information for recreational programs.
- Prepares a variety of periodic and special reports related to facility usage and associated recreation and cultural programs and activities.
- Evaluates the effectiveness of programs and makes modifications as required.
- Contributes to the efficiency and effectiveness of the unit's service to its customers by offering suggestions and directing or participating as an active member of a work team.
- Surveys the facility or program area to determine recreation needs and plans and implements programs to satisfy these needs.



- Uses a variety of standard office equipment in the performance of the work; drives a personal or City vehicle in the performance of the work.
- Promotes good relationships with neighborhood and community groups and other agencies.
- Maintains a variety of records; makes periodic and special reports of work.
- Demonstrates courteous and cooperative behavior when interacting with public and staff; acts in a manner that promotes a harmonious and effective workplace environment.

## QUALIFICATIONS:

***To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.***

### **Education and Experience:**

Bachelor's degree in recreation, or a closely related field; AND three (3) years of professional level recreation and/or cultural facility or community supervision which has included recreation and/or cultural program planning and administration experience; OR an equivalent combination of education, training and experience as determined by Human Resources.

**SPECIAL NOTE: This position, along with other child care providers, are one of many groups of professionals required to report known or reasonable suspicion of abuse and/or neglect of children in their care and are considered mandated reporters as outlined in Nevada Revised Statutes.**

### **REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Valid Driver's License.
- Automated External Defibrillator (A.E.D.) certification.
- CPR certificate.
- First Aid certificate.
- Mandated Reporting: Recognizing Child Abuse and Neglect.

### **Required Knowledge and Skills**

Knowledge of:

- Principles and practices of recreation/cultural program planning, development, implementation and administration.
- Community recreation/cultural facility management, including scheduling, maintenance and security.
- Principles, practices and methods of leisure service or community recreation need assessments and program evaluation.
- Public recreation/cultural trends and community needs and resources.
- Principles and practices of employee supervision, including selection, work planning, organization, performance review and evaluation, and employee training and discipline.
- Rules, regulations and ordinances pertaining to recreation and/or cultural programs and facilities.
- Computer applications related to the work.
- Techniques for dealing with a variety of individuals from various socioeconomic, ethnic and cultural backgrounds.
- Financial record keeping practices.
- Basic budgetary practices and terminology.

Skill in:

- Planning, organizing, assigning, directing, reviewing and evaluating the work of assigned staff.

- Selecting, motivating, and evaluating staff and providing for their training and professional development.
- Developing and implementing program and project goals, objectives, procedures and work standards.
- Planning, organizing and implementing multi-faceted recreation and/or cultural programs and activities.
- Performing technical and trades skills; use of technical, hand and power tools; safety procedures associated with activities.
- Exercising sound independent judgment within general procedural guidelines.
- Preparing clear, concise and complete reports, correspondence and other written materials.
- Contributing effectively to the accomplishment of team or work unit goals, objectives and activities.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.
- Using initiative and independent judgment within general policy guidelines.

#### **SUPERVISION RECEIVED AND EXERCISED:**

***Under General Supervision*** - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

#### **PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical aquatics/theater/recreation setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 50 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone. Work is subject to performance with exposure to inclement weather conditions.

### **SUPPLEMENTAL INFORMATION:**

#### **CONDITIONS OF EMPLOYMENT:**

1. *Unclassified employees are "At Will" and as such, may be terminated at any time for any reason, or no reason.*
2. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
3. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*
4. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*
5. *New employees are required to submit to a fingerprint based background investigation which cost the new employee \$56.25 and a drug screen which costs \$36.50. Employment is*

*contingent upon passing the background and the drug screen.*

*6. This position is required to make a report in accordance with Nevada Revised Statute 432B.220, if, in his or her professional or occupational capacity, he or she knows or has reasonable cause to believe that a child has been abused or neglected.*

*7. Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).*

*8. Carson City is an Equal Opportunity Employer.*

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

FY 2022-23

**DEPARTMENT NAME:** Parks, Recreation & Open Space Department

**DEPARTMENT # (ORG):** 2545047 and 1015005

**DESCRIPTION OF REQUESTED ITEM:** Approval to create a new full-time position, 1 FTE Volunteer Coordinator (CCEA A402) and permission to fill above the entrance rate.

**JUSTIFICATION OF REQUEST:** Volunteers are essential to the Parks, Recreation & Open Space Department (CCPROS). They assist in providing much needed services to the residents of the community, as well as supporting the maintenance of parks, trails and open space. If approved, this full-time position would enable CCPROS to recruit a consistent and dedicated volunteer workforce that would help augment the lack of seasonal labor force that has been reduced significantly by hiring challenges and loss of critical inmate labor (20 FTE positions). Specifically, this position would recruit volunteers to assist the Department with labor intensive projects such as noxious and nuisance weed removal, trash clean-up/illegal dump sites, trail maintenance, pet waste station management, restoration activities and more. This position would also coordinate the Adopt-a-Trail program to generate volunteers for assigned trail maintenance and trash clean-up activities, as well develop other programs such as Adopt-a-Park or Adopt-a-Vista that would aide in the long-term stewardship of scenic areas. Furthermore, volunteer engagement is identified in the Carson City Strategic Plan; hiring a full time Volunteer Coordinator would assist in furthering this goal. A full time Volunteer Coordinator position would also provide the CCPROS Department volunteer program with increased consistency – currently the program is coordinated by annual AmeriCorps volunteers, which has led to inconsistency in programming as there are gaps in recruiting qualified AmeriCorps volunteers. However, despite not having a full-time Volunteer Coordinator – the Department currently manages a robust volunteer database of approximately 200 individuals, not including the City’s biggest partner – Muscle Powered, who assists in all trail maintenance and construction activities throughout the City. Lastly, in addition to managing critical volunteer management duties throughout the Department, the position would also assist staff in CCPROS website updates and social media management, which would remove tasks from other current full-time employees and ensure consistent and timely messaging to the public. With a national value per hour of volunteer labor at \$28.54, the current volunteer labor just investing 20 hours/volunteer totals \$114,160. A Volunteer Coordinator would only grow the program, increasing value to the City’s park system, service to our customers and increasing the value of the City’s facilities.

In order to have a successful volunteer program, the City must have a position that coordinates the volunteers and services that are provided. A similar program was established by the City when it was responsible for Animal Services. That position went through a classification and compensation study, and the job classification proposed with this request is similar to the one that was created at that time. Additionally, the compensation that was established is the same compensation requested for this position, grade A402 \$19.7366-\$29.6052/hour. Washoe County has a similar position, and the compensation is \$24.59-\$31.93/hour. The City of Reno has a Victim Services Unit Volunteer Coordinator position with similar duties and the compensation is \$20.97-\$29.50. The Department has already coordinated with Human Resources on developing the job description (attached) and the salary recommended.

Funding allocation: It is recommended that \$10,000 from 1015005-500309, currently allocated for AmeriCorps staff, be re-allocated toward this position, with the remaining funds from Quality-of-Life (QOL) Open Space, creating no additional impact to the General Fund as part of this request. The Open Space Advisory Committee, recommended approval of this item at their 2.28.2022 meeting.

| (1) PERSONNEL SERVICES:   |                                  | (2) SERVICES AND SUPPLIES**:           |  |
|---|----------------------------------|--|--|
|   | Increase Amount                  | Acct# / Description                    | Increase Amount                              |
| Salary<br>Annual salary top of range * (This is the current annual rate and includes the 2% that will be added for the COLA July 1, 2022) | \$62,810.50                      | Americorp<br>Volunteer<br>Coordinator  | (\$ 10,000)                                  |
| Other Pay*<br>Phone Allowance \$80  | \$960                            |  |  |
| Worker's<br>Compensation  | \$744                            |  |  |
| Group Insurance   | <del>\$10,000.00</del><br>11,180 |  |  |
| Medicare 1.45%  | \$910.75                         |  |  |
| Pers 29.75%   | \$18,686.12                      |  |  |
| <b>Total Personnel Costs (1)</b>  | <del>\$94,111.37</del>           | <b>Total Services and Supplies (2)</b> |  |
|   |                                  | <b>GRAND TOTAL:</b>                    | <del>\$94,111.37</del><br><b>\$85,291.37</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## JOB DESCRIPTION

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|                    |                                    |               |            |
|--------------------|------------------------------------|---------------|------------|
| <b>JOB TITLE:</b>  | Volunteer Coordinator              | <b>FLSA:</b>  | Non-Exempt |
| <b>DEPARTMENT:</b> | Parks, Recreation & Open Space     | <b>GRADE:</b> | A402/A401  |
| <b>REPORTS TO:</b> | Senior Natural Resource Specialist | <b>PCN:</b>   |            |
| <b>DATE:</b>       | July 1, 2022                       |               |            |

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### **SUMMARY OF JOB PURPOSE:**

Under general supervision, the employee coordinates and manages an ongoing volunteer program focused on stewardship of Carson City's Parks and Open Space. Additionally, this position is responsible for assisting the Parks, Recreation & Open Space Department with website updates, social media posting and other community engagement activities.

### **ESSENTIAL FUNCTIONS:**

***This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.***

- Plans and coordinates the components and services of the Parks, Recreation & Open Space Department's volunteer program, including daily oversight, scheduling, program development and promotion.
- Recruits, interviews, and screens volunteers; refers potential volunteers to a specific unit or program area; and matches volunteers to departmental needs whenever possible.
- Orients volunteers to the department or division to which assigned; provides information regarding policies, procedures, and regulations; conducts information or training sessions as required.
- Ensures volunteers are trained and operating safely.
- Provides ongoing support and guidance to volunteers; monitors and evaluates volunteers; and solicits and responds to volunteer feedback.
- Plans, develops, and implements periodic activities, awards, and other methods for the recognition and incentive for volunteers.
- Collaborates with other employees to provide volunteer program development, program promotion, interpretation, visitor information, and media development.
- Contributes to the efficiency and effectiveness of the department's service to its customers by offering suggestions and directing or participating as an active member of the team.
- Plans, organizes, and implements departmental outreach events to attract volunteers.
- Tracks applications for volunteer assignments.
- Recommends utilization of and organizes volunteers' activities to support Department community programs.
- Maintains records of all Department community programs in a volunteer database.

(continued)

- Prepares a variety of written reports and materials regarding volunteer program data; submits reports in a professional and timely manner, including incident reports.
- Identifies, develops, implements, and evaluates operational objectives to meet Department program goals and objectives.
- Conducts ongoing needs assessments and program evaluations by collecting data through various means to determine the success and effectiveness of current program components.
- Develops communication strategies and techniques including news releases, advisories and bulletins, proclamations, brochures, newsletters, videos, and presentations for newspapers, magazines, websites, and social media designed to inform the public of the roles, resources, and activities of the City; gains public input and support for volunteer programs and activities; communicates City vision, mission, strategies, plans, and expectations.
- Provides photographic, video, and other services as required.
- Develops, maintains, and monitors the department's website and social media strategy/content; responds to community feedback/questions regarding information posted on the website and social media sites.
- Serves as a resource person for the department in making presentations to the City, non-profit, service and business organizations regarding the volunteer program.
- Represents the City at various advisory boards, committees, and commissions.
- Participates in public information meetings, responds to written and telephone inquiries from the public on issues and questions associated with assigned duties.
- Demonstrates courteous and cooperative behavior when interacting with elected officials, public and City staff; acts in a manner that promotes a harmonious and effective workplace environment.
- Represents the City with dignity, integrity, and a spirit of cooperation in all relationships with staff and the public.
- Organizes own work, sets priorities, and meets critical deadlines.
- Will be required to work outside normal business hours and work extended hours to accomplish requirements of the position.

**QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

**Education and Experience:**

High school diploma or equivalent; AND three (3) years of professional experience in program administration or a field closely related to the work; OR an equivalent combination of education, training and experience as determined by Human Resources.

**REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Valid Driver's License
- Mandated Reporting for Child Abuse and Neglect (upon hire)

**Required Knowledge and Skills**

## Knowledge of:

- Principles and procedures for planning, developing, implementing and evaluating volunteer programs.
- Methods of recruiting and interviewing volunteers.
- Techniques of volunteer recognition.
- Natural and cultural history, land stewardship, leave no trace concepts.
- City and department facilities, programs, operations, and administrative procedures.
- Goals, objectives, functions, protocol, staffing, and activity guidelines for the respective assigned program.
- Principles and practices of social media.
- Graphic design and printing techniques and materials, including slides and video production.
- Research techniques, data collection, analysis, and report preparation.
- Methods and practices for planning, developing, and presenting public information programs, oral presentations, education, and outreach.
- Principles and practices of record keeping.
- Standard office practices and procedures, including filing and the operation of standard office equipment.
- Business letter writing and the standard format for typed materials.
- Correct business English, including spelling, grammar, and punctuation.
- Computer applications related to the work, including Microsoft Word, PowerPoint, and Excel software programs.
- Techniques for communicating with a variety of individuals from various socio-economic, ethnic, and cultural backgrounds, in person and over the telephone.
- Basic techniques in training diverse ages and abilities.
- Local natural resources issues and concerns.

## Skill in:

- Planning and implementing effective programs for the utilization of volunteers.
- Planning, organizing, directing, reviewing, and evaluating the work of volunteers.
- Developing effective programs for recruiting and recognizing the work of volunteers.
- Managing volunteers, including directing work and ensuring safety protocols.
- Producing effective written and graphic materials for a variety of informational and educational uses.
- Effectively utilizing social media.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.
- Using initiative and independent judgment within established procedural guidelines.
- Contributing effectively to the accomplishment of team or work unit goals, objectives, and activities.
- Dealing successfully with the public, in person and over the telephone; making effective oral presentations to large and small groups.
- Organizing work, setting priorities, meeting critical deadlines, and following up assignments with a minimum of direction.
- Establishing and maintaining effective work relationships with advisory boards, agencies, elected officials, staff, coworkers, contractors, and the public.



**SUPERVISION RECEIVED AND EXERCISED:**

**Under General Supervision** - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; agility to traverse rough and uneven terrain in all weather conditions for property and project inspections for an extended period of time; stepping up and down from vehicles and stairs; safely operating vehicles; strength to lift and carry up to 50 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; exposure to traffic conditions and external environment in execution of field duties and traveling to project and office locations.

**CONDITIONS OF EMPLOYMENT:**

1. *All new employees will serve a probationary period of twelve (12) months. Such employees are not subject to the collective bargaining agreement and may be laid off or discharged during this period for any reason, or no reason.*
2. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
3. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*
4. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*
5. *New employees are required to submit to a fingerprint-based background investigation which cost the new employee \$56.25 and a drug screen which costs \$36.50. Employment is contingent upon passing the background and the drug screen.*
6. *Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).*

I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**“Carson City is an Equal Opportunity Employer”**

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Parks, Recreation & Open Space

**DEPARTMENT # (ORG):** 1015005

**DESCRIPTION OF REQUESTED ITEM:** Develop a seasonal employee appreciation/recognition program for the Department.

**JUSTIFICATION OF REQUEST:** Carson City, like many other agencies throughout the nation has had a hard time filling and retaining available seasonal positions due to many factors including COVID-19 impacts, lower wages, and lack of incentives to retain staff. Therefore, it is even more important when positions are filled, to do what we can to retain those positions by ensuring that employees feel valued and an important part of the City's team. This item, if approved, would create a seasonal employee appreciation/retention program line item that can be used primarily for staff rewards/retention incentives, and if necessary, recruitment to support Human Resources efforts. For seasonal employees, small gestures like awards go a long way in workplace satisfaction. A 2<sup>nd</sup> year seasonal employee is much more valuable than a new hire. In today's low-employment rate climate holding on to the City's few staff is a top priority. For example, employees with 100% attendance, or going out of their way to provide above average customer service to the public might be added to a drawing for a prize (ex. gift card). The Recreation Division would lead the effort to develop a seasonal employee incentive/reward program that would be available to all seasonal staff within the Department. Pre-COVID-19, the Department had up to 170 seasonal staff, but are currently less than 50% staffing at the pool, been forced to close some before and after school sites and reduced parks maintenance duties, due to lack of seasonal staffing. This, complemented with increasing wages should go a long way to help recruit and retain seasonal staff for Carson City and help demonstrate that the City is an employer that invests in its employees and their experience while working for the City is valued and appreciated.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |                 |
|----------------------------------|-----------------|--|-----------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount |
| Salary                           |                 |  | \$5,000         |
| Other Pay*                       | .00             |  |                 |
| Worker's Compensation            |                 |  |                 |
| Group Insurance                  |                 |  |                 |
| Medicare                         |                 |  |                 |
| Pers                             |                 |  |                 |
| <b>Total Personnel Costs (1)</b> |                 | <b>Total Services and Supplies (2)</b> |                 |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$5,000</b>  |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

|                          |                        |   |
|--------------------------|------------------------|---|
| Park Op. Superintendent  | \$ (14,843.60)         | (80% GF) (10% QOL-M) (10% LMD)                      |
| Park Operations Manager  | \$ (21,183.11)         | (80% GF) (20% RDA)                                  |
| Parks, Rec & OS Director | \$ (52,359.20)         | (40% GF) (10% QOL-OS) (50% QOL-Cap)                 |
| Dept. Business Manager   | \$ (12,236.25)         | (75% GF) (5% QOL-M) (15% QOL-OS) (5% LMD)           |
| Park Ranger              | \$ (16,346.60)         | (65% GF) (5% QOL-M) (15% QOL-OS) (5% LMD) (10% CMT) |
| Park Ranger              | \$ (3,604.00)          | (45% GF) (50% QOL-OS) (5% LMD)                      |
|                          | \$ (3,974.85)          | (45% GF) (50% QOL-OS) (5% LMD)                      |
|                          | <u>\$ (124,547.61)</u> |   |

To help General Fund Parks took a hard look at their current allocations and came up with the following changes. Allocating some time to Quality of Life, Landscape Maintenance Districts and Cemetery where work is being done, but no salaries are being charged.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Parks, Recreation & Open Space

**DEPARTMENT # (ORG):** 1015012

**DESCRIPTION OF REQUESTED ITEM:** Increase to the Contractual Services line item to hire third party contractors for year around maintenance to Carson City public buildings, landscape medians, and areas not within parks.

**JUSTIFICATION OF REQUEST:** This item, if approved, would enable the Department to obtain third party contractors to perform landscape maintenance and snow removal activities at selected City public buildings, non-park landscape and rights of way areas, that are currently being maintained by Department Parks Maintenance staff. Since March 2020, the parks maintenance staff, which at the time included a combination of inmate labor from Northern NV Correctional Center, seasonal and fulltime employees have declined from 38 to 14 fulltime, seasonal and inmate employees. Because of this drastic staff reduction, Parks staff have had to reprioritize maintenance task and responsibilities. The reduced labor force has impacted the City's level of service, especially the landscapes at public buildings, non-park landscapes and right of ways. Many areas have become unsightly, overgrown with weeds, contain overgrown shrubs and trees and littered with debris. In the past 5 years the Department has allocated over 11,000-man hours to these areas throughout the city. Most of those man hours usually take place in a 30-week window (April – October) throughout the year. This breaks down weekly to around 74-man hours. Up until 2020, maintenance staff would plan and allocate a small work force to maintain these areas while still being able to perform and maintain higher priority tasks throughout the City's park system. Some areas received so many complaints due to lack of maintenance that the Parks Dept. did contract our services for one-time clean ups based on Board direction, especially in Long Ranch and portions of Silver Oak. These contracts helped but could not cover the regular detailed maintenance throughout a normal season that are required. The breakdown for funding/locations are on the attached spreadsheet. The numbers are based off recent contracted work. The total numbers are broken down as follows:

- Year around weekly maintenance for turf, planters and snow removal - \$113,326.00
- Non-turf clean ups, twice a year - \$66,900.00
- Snow Removal Plow Truck and Quad Route - \$8,350.00

\*Note: Snow removal based on 4 to 5 storms a year with an average 2" – 4" of snow accumulation each storm.

Parks Maintenance staff would oversee the contracts, providing scope of work, getting quotes/bids, and managing each contract and inspecting work.

**POSSIBLE FUNDING STRATEGY:** To offer some solutions toward this request and reduce impacts to the General Fund, parks can offer \$28,000 from its current gas tax allocation, which is currently allocated toward seasonal labor. In addition, these contracts will likely create a reduction in parks staff overtime, so some of the parks maintenance overtime budget could also offset this request. Another option is to consider direct billing impacted cost centers for a portion of the contract, similar to the manner in which custodial services are performed/billed by Facilities Maintenance. The NID responsibilities should also be evaluated as part of this process, as some of the planter maintenance and trash removal duties currently performed by parks may be within the NID, which the City already contributes to financially. The NID locations are on at the 3<sup>rd</sup> Street parking lot and on portions of Curry Street.

| <b>(1) PERSONNEL SERVICES:</b>   |                        | <b>(2) SERVICES AND SUPPLIES**:</b>    |                        |
|----------------------------------|------------------------|--|------------------------|
|                                  | <b>Increase Amount</b> | <b>Acct# / Description</b>             | <b>Increase Amount</b> |
| Salary                           | \$ .00                 | 1015012 500349                         | \$188,576.00           |
| Other Pay*                       | .00                    |  |                        |
| Worker's Compensation            | .00                    |  |                        |
| Group Insurance                  | .00                    |  |                        |
| Medicare                         | .00                    |  |                        |
| Pers                             | .00                    |  |                        |
| <b>Total Personnel Costs (1)</b> | <b>\$ .00</b>          | <b>Total Services and Supplies (2)</b> | <b>\$188,576.00</b>    |
|                                  |                        | <b>GRAND TOTAL:</b>                    | <b>\$188,576.00</b>    |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

To help offset some of these costs, and as these contracts are for median and roadway maintenance, some of these contracts will be charged to Street Maintenance 256 Fund, currently there is \$28,000 for marathon workers, which would be moved to contractual services, if approved.

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Given these contracts, we would also see a reduction in Overtime, so Parks has offered to offset \$20,000 of overtime as well.

**Year round weekly maintenance for turf, planters and snow removal**

| Property          | Turf           | Non-Turf       | Parking Lot    | Notes                                 | Estimated Cost     | Snow Budget        |
|-------------------|----------------|----------------|----------------|---------------------------------------|--------------------|--------------------|
| Public Safety     | 8,355 sq. ft.  | 44,172 sq. ft. | 83,736 sq. ft. | paid \$441/month in 2021 for mow only | \$18,000.00        | \$9,960.00         |
| Library           | 10,890 sq. ft. |                | 32,501 sq. ft. | paid \$441/month in 2021 for mow only | \$13,000.00        | \$3,785.00         |
| Juvenile          | 68,780 sq. ft. | 20,966 sq. ft. | 40,531 sq. ft. | \$1,200-\$1,500/month ?               | \$18,000.00        | \$4,681.00         |
| JAC/ Pet Cemetery | 45,532 sq. ft. | 20,903 sq. ft. | 29,345 sq. ft. | paid \$675/month in 2021 for mow only | \$16,000.00        | \$3,650.00         |
| City Hall         | na             | 10,330 sq. ft. | 26,860 sq. ft. | separate and add to Cassinelli?       | \$6,000.00         | \$4,250.00         |
| Northgate         | 3,328 sq. ft.  |                | 29,509 sq. ft. | paid \$252/month in 2021 for mow only | \$6,000.00         | \$4,000.00         |
| Robert's House    |                |                | 1,200 sq. ft.? | paid \$210/month in 2021 for mow only | \$5,000.00         | \$1,000.00         |
|                   |                |                |                | <b>Total</b>                          | <b>\$82,000.00</b> | <b>\$31,326.00</b> |

**Non-Turf Clean Ups twice/year**

| Property                            | Area           |           | Notes                                     | Estimated Cost     |
|-------------------------------------|----------------|-----------|---|--------------------|
| Fairview Drive (I580 to Roop St)    | 38,000 sq. ft. | ROW w/ TC |   | \$15,000.00        |
| College Pkwy. (Lompa to Hwy. 50)    | 40,000 sq. ft. | ROW w/ TC | \$7,000 in 2020, Lawn Pro (\$.17/sq. ft.) | \$15,400.00        |
| Health Dept. and Senior Center      | 40,000 sq. ft. |           |   | \$14,000.00        |
| Dispatch                            | 14,550 sq. ft. | Access    |   | \$5,000.00         |
| College Pkwy. (Northgate to Church) | 5,770 sq. ft.  | ROW w/ TC |   | \$2,000.00         |
| Roop St. (Beverly to Winnie)        | 21,110 sq. ft. | ROW w/ TC |   | \$7,700.00         |
| Stewart St. x John St.              | 10,783 ?       | ROW       |   | \$3,800.00         |
| Sonoma St. x Roop St.               | 4,000 ?        |           |   | \$2,000.00         |
| Third St. Parking Lot               |                | TC        | Add to Cassinelli with NID?               |                    |
| Caroline St. Parking Lot            | 3,550 sq. ft.  | TC        |   | \$2,000.00         |
|                                     |                |           | <b>Total</b>                              | <b>\$66,900.00</b> |

**Snow Removal -Plow Truck**

| Property                          | Parking lot     | 4'-5' Sidewalks | Notes  | Snow Budget       |
|-----------------------------------|-----------------|-----------------|--|-------------------|
| Health Dept. and Senior Center    | 139,238 sq. ft. |                 | 4 hrs. x5 storms, 1 plow@ \$100/hr, 4 men@\$200/hr | \$6,000.00        |
| Caroline St. Parking Lot          | 16,702 sq. ft.  |                 | 40 min. x5 storms, 1 plow@ \$100/hr                | \$500.00          |
| <b>Snow Removal -Quad Route</b>   |                 |                 |  |                   |
| Saliman St. (Hwy. 50 to Kingsley) |                 | 5 miles         | 2 hrs. both sides, 2.5 mi. each side               | \$800.00          |
| Fairview Dr. (I580 to Roop St.)   |                 | 1.8 miles       | 45 min. both sides, .9 mi. each side               | \$300.00          |
| College Pkwy. (Lompa to Hwy. 50)  |                 | 3.2 miles       | 1.5 hrs. both sides, 1.6 mi. each side             | \$600.00          |
| Roop St. (Beverly to Winnie)      |                 | .7 mile         | 20 min. both sides, .35 each side                  | \$150.00          |
|                                   |                 |                 | <b>Total</b>                                       | <b>\$8,350.00</b> |

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)  
FY 2022-23

**DEPARTMENT NAME:** Parks, Recreation & Open Space

**DEPARTMENT # (ORG):** 2545047, 6027505, and 1015012

**DESCRIPTION OF REQUESTED ITEM:** Approval to hire 3 FTE Parks Maintenance Workers I (CCEA A202) or II (CCEA A302) for the Department. (1 FTE Quality of Life Open Space, 1 FTE Redevelopment, and 1 FTE Parks Maintenance) Instead of General Fund Park Maint. - IFC agreed QofL Park Maint.

**JUSTIFICATION OF REQUEST:** This item, if approved, would fund three full-time Parks Maintenance Workers for the Department. The city is responsible for maintaining approximately 8,000 acres of parks, trails and open space. (Please see attached job descriptions and proposed organizational chart)

OPEN SPACE: Currently, the Open Space program consists of only three full-time, and two part-time staff to assist in management of 7,000 open space acres. In order to effectively manage the natural resources and recreational demands associated, the Open Space program needs more on the ground maintenance support. Additionally, in recent years the city has made significant financial and staff time investments in improving open space facilities and areas, including new trail systems and improvements to the Prison Hill OHV Area. Silver Saddle Ranch also requires substantial staff time to maintain the historic structures and manage aging infrastructure such as fences and gates that have had deferred maintenance since acquiring 4,500-acres of property from the BLM in 2015. Adding additional staff to maintain these areas is crucial in ensuring these investments are maintained for the benefit of the public. Furthermore, in addition to assisting with the maintenance and management of open space acres, this position would also provide assistance throughout the Department, including snow removal activities.

REDEVELOPMENT: Mills and Fuji Parks are both located within Carson City's Redevelopment Districts. Being two of the city's larger parks, they provide a regional draw with their special events and programs, bringing in hundreds of thousands of participants annually. With the loss of 20 FTE in inmates during the COVID-19 pandemic and the inability to retain seasonal staff labor, this has impacted the care and maintenance of parks, especially at Mills and Fuji. Having a consistent and talented workforce will not only improve service to customers, but improve the overall appearance of the parks, while reducing liability, by improving service levels, and safety of park amenities. 1 FTE would be dedicated to Fuji Park, while 1 FTE, already funded by Redevelopment is already dedicated to Mills Park. This individual will be part of the larger Parks Maintenance team, but also helps with snow removal on city sidewalks and city facilities, in addition to other parks maintenance duties, which directly benefit the Redevelopment Districts.

PARKS MAINTENANCE: Parks Maintenance staff oversee the care and maintenance of over 700 developed acres, including park sites, 3 sport complexes, 3 cemeteries (Lone Mountain, Empire and Pet) and 2 regional parks that host many special events and reservations. In addition, to those facilities there are 9 public building sites, a rifle/pistol/archery ranges, and a disc golf park. Parks maintenance staff have been overseeing non-turf landscaping in city Right of Ways and medians, in developments where areas are owned by the city. In order to continually maintain all these areas, an additional investment is needed to increase the on the ground labor force. Some of the areas listed require more intense maintenance, leaving other areas neglected with staff unable to get to for months or unless a safety concern is identified. At the Board's direction, staff have been contracting out more landscape/restroom maintenance services than ever before, but are still falling short on keeping up with the park facilities due to loss of inmates and the inability to retain seasonal labor. An increase in full time labor would enable the Department to reallocate and reprioritize assignments to provide more timely maintenance practices and quicker response times to problem areas. At the current staff rate, the Department is only able to provide minimal maintenance of mowing, trash pick-up and opening of facilities during the past 2 growing seasons (April – October). In June of 2006, the Parks Dept. was at its highest total for seasonal park maintenance employees at 25. Around 2014 those numbers dipped to around 15 and recently 2020 through 2022 the number of seasonal employees has ranged between 2-4 total. There is more interest in full time employment because of the stability it provides than seasonal employment. Inmate workers have not been available for use since March of 2020. Currently, there is an updated contract with the Nevada Department of Corrections but with State staffing shortages and few inmates qualifying for the work release program the city has not seen any inmate help. Currently there are 10 Park Maintenance positions allocated to the Department.



| <b>(3) PERSONNEL SERVICES:</b>   |  | <b>(2)SERVICES AND SUPPLIES**:</b>                    |   |
|--|--|---|---|
| <b>General Fund, Redevelopment &amp; QOL OS</b>  |  |   |   |
|  | <b>Increase Amount</b>                       | <b>Acct# / Description</b>                            | <b>Increase Amount</b>  |
| Salary: x3<br>Based on a Grade A302<br>for a PMW2 with the 2%<br>COLA effective 7-1-22 | \$57,343.93                                  | Uniform Allowance x3<br>1015012<br>6027505<br>2575047 | \$500.00  |
| Other Pay* x3<br>CCEA Foul Weather<br>Gear   | \$150.00                                     |   |   |
| Worker's<br>Compensation x3  | \$744  |   |   |
| Group Insurance  | <del>10,000.00</del><br>11,180               |   |   |
| Medicare 1.45% x3  | \$831.49                                     |   |   |
| Pers 29.75% x3   | \$17,059.82                                  |   |   |
| <b>Total Personnel Costs<br/>(1)</b>   | <del>\$86,229.24</del><br><b>\$87,409.24</b> | <b>Total Services and<br/>Supplies (2)</b>            | \$500.00<br><b>\$87,909.24 each</b>   |
|  |  | <b>GRAND TOTAL:</b>                                   | General Fund: \$86,729.24<br>Redevelopment: \$86,729.24<br>QOLOS: \$86,729.24<br><b>TOTAL: <del>\$260,187.72</del><br/>\$263,727.72</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

**PLEASE NOTE:** As part of a larger diversified funding strategy proposed by the Department to reduce impacts to the General Fund, it is recommended that 1FTE funded from QOL Open Space, 1 FTE funded by Redevelopment and 1 General Fund. The Department has proposed numerous staff reallocations providing for a significant GF offset to reduce the impact for this request. See allocation spreadsheets provided.

IFC Approved 2 - Quality of Life - Open Space and Quality of Life - Park Maintenance - original request from general fund was denied given very large contractual services request. RDA was also denied by IFC given large contractual services request.



## JOB DESCRIPTION

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|                    |                                |                         |
|--------------------|--------------------------------|-------------------------|
| <b>JOB TITLE:</b>  | Parks Maintenance Worker I     | <b>FLSA:</b> Non-Exempt |
| <b>DEPARTMENT:</b> | Parks, Recreation & Open Space | <b>GRADE:</b> A201/A202 |
| <b>REPORTS TO:</b> | Parks Operations Manager       | <b>PCN:</b>             |
| <b>DATE:</b>       | July 1, 2021                   |                         |

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### **SUMMARY OF JOB PURPOSE:**

Under general supervision, performs semi-skilled and skilled work in the care, maintenance, repair and restoration of city parklands. This includes: playing fields, cemeteries, native and landscaped areas, trails, and recreation amenities. The Parks Maintenance Worker I is an entry level and trainee class within the Parks Maintenance Worker series. This class is distinguished from Parks Maintenance Worker II in that the incumbents receive continual training and education opportunities, while gaining on-the-job experience. Additionally, this position will use and operate a variety of manual and power tools and equipment, respond to requests and inquiries from the public, provide visitor information as necessary and perform related work as required.

### **ESSENTIAL FUNCTIONS:**

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Performs a variety of semi-skilled and skilled work in the care, maintenance, repair, and restoration of City parklands to ensure safe and efficient access for the public and staff.
- Performs a variety of landscape maintenance tasks including, but not limited to: mowing, trimming, edging, fertilizing, seeding/re-seeding; and aerating turf areas and sports fields; maintains native and landscaped areas; weeds, prunes, mulches; prepares soil for planting; plants trees, and shrubs; installs, repairs, adjusts and maintains irrigation systems.
- Grooms and prepares sports fields for practices, games, tournaments, and public use.
- Cleans and maintains park and recreation facilities; restrooms and picnic shelters; check and replenish tissue, towels, and soap; gather and remove garbage and litter from grounds and facilities.
- Under general supervision, mixes and applies herbicides, fungicides, and pesticides.
- Maintains and performs repair work on a variety of park equipment; may paint facilities, assists with plumbing and carpentry work; maintain or conduct basic repairs on hardscapes (paved trails), builds basic concrete forms and assists with finishing work.
- Operates and maintains a variety of hand and power landscaping tools and equipment, including mowers, tractors, spreaders, edgers, blowers, hedge trimmers, weed eaters, chainsaws, rakes, shovels, brooms, and other tools; operates trucks, small utility vehicles, trailers, and tractors with attachments.
- Performs snow removal activities as required.

- Observes safe work methods and uses appropriate personal protective equipment; secures worksites from safety hazards as necessary; ensures safe storage and disposal of hazardous materials; reports and documents safety concerns and attends safety meetings.
- Responds to questions and complaints from the public; carries out assignments in a non-disruptive manner in areas receiving heavy public use.
- Maintains basic records of work performed and completes work orders as assigned.
- Contributes to the efficiency and effectiveness of the unit's service to its customers by offering suggestions and directing or participating as a member of work team.
- Instructs, trains, and directs the work of seasonal employees, volunteers, inmates, or less experienced staff.
- Demonstrates courteous and cooperative behavior when interacting with the public and City staff; acts in a manner that promotes a harmonious and effective workplace environment.

**QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

**Education and Experience:**

Equivalent to a High School education or GED; AND one (1) year of horticultural or landscape experience; OR an equivalent combination of education, training and experience as determined by Human Resources.

**REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Valid driver's license.
- Must obtain an OSHA 10 General Construction certificate within 3 months of employment.

**Required Knowledge and Skills**

Knowledge of:

- Maintenance principles, practices, tools, and equipment for maintaining and repairing open spaces, parks, and related facilities.
- Use and minor maintenance of commonly used hand and power landscaping tools and equipment.
- Safe work methods and safety regulations pertaining to the work.
- Basic record keeping practices.
- Techniques for maintaining landscaped areas.
- Principles and standard practices of trades as they apply to parks construction and maintenance such as basic painting, plumbing, concrete and carpentry methods, tools, and techniques.

- Methods and techniques of planting, transplanting, cultivating, pruning, and maintaining a variety of lawns, ground cover, plants, shrubs, hedges, and trees.
- Soil preparation and enrichment.
- Basic installation, maintenance, and repair of irrigation systems.
- Communicating effectively in oral and written forms.
- Techniques for dealing with a variety of individuals from various socio-economic, ethnic, and cultural backgrounds, in person and over the telephone.
- Office practices, methods, computer equipment, and basic computer applications.

Skill in:

- Safely using and maintaining hand and power tools related to the work.
- Making accurate arithmetic calculations.
- Maintaining a variety of landscaped areas.
- Recognizing common plant and insect pests.
- Reading and interpreting standard plans, maps, and instructions.
- Understanding and following oral and written directions.
- Preparing basic records and reports of work performed.
- Working without close supervision in standard work situations.
- Contributing effectively to the accomplishment of team or work unit goals, objectives, and activities.

**SUPERVISION RECEIVED AND EXERCISED:**

**Under General Supervision** - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Incumbents are not required to apply theory or to use their own judgment. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Strength and mobility to work in a typical park maintenance setting, including ability to safely operate hand and power tools; stamina to perform sustained physical labor, including standing, walking, climbing and working in confined or awkward spaces for extended periods of time; strength to lift and maneuver materials and equipment weighing up to 50 pounds, and in excess of 50 pounds with proper equipment or assistance; vision to read printed materials; and hearing and speech to communicate in person or over a radio or telephone.

Work outdoors, sometimes in adverse weather conditions and extreme temperatures. Work with exposure to potentially hazardous herbicides and pesticides. Work with exposure to animals, insects and/or noxious plants.

**CONDITIONS OF EMPLOYMENT:**

1. All new employees will serve a probationary period of twelve (12) months. Such employees are not subject to the collective bargaining agreement and may be laid off or discharged during this period for any reason, or no reason.
2. Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.
3. Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.
4. Employees may be required to complete Incident Command System training as a condition of continuing employment.
5. New employees are required to submit to a fingerprint-based background investigation which cost the new employee \$56.25 and a drug/alcohol screen which costs \$84.00. Employment is contingent upon passing the background and the drug/alcohol screen.
6. Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).
7. All positions of the Parks and Cemetery Divisions of the Parks and Recreation Department will be subjected to working with prison inmate and jail trustee workers in the course of their duties. All employees must be willing to do so and comply with all departmental policies and procedures related to these work programs as a condition of employment.

8. This position is covered under the authority of the Federal Motor Carrier Safety Administration (FMCSA) and/or the Federal Transit Administration (FTA).

All employees covered by this job description are subject to drug and alcohol testing in accordance with the requirements of the FMCSA, as set forth in 49 CFR part 382 as amended; or the FTA, as set forth in 49 CFR part 655 as amended; and the Carson City Anti-Alcohol Misuse Prevention Program; which are hereby referenced and made part of this job description, that mandate urine testing and breath alcohol testing for safety-sensitive positions, as well as those positions that require a commercial driver's license (CDL); requires termination of employment when there is a positive test result.

The US Department of Transportation (DOT) also imposes 49 CFR part 40 as amended, which is hereby referenced and made part of this job description, that establishes standards for collection and testing of urine and breath specimens.

9. Copies of parts 382, 655 and 40 are available in the Alcohol Program Manager's office and on the internet at the Office of Drug and Alcohol Policy and Compliance website [www.dot.gov/ot/dapc/index.html](http://www.dot.gov/ot/dapc/index.html)
10. Carson City is an Equal Opportunity Employer.

**I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.**

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**“Carson City is an Equal Opportunity Employer”**



## JOB DESCRIPTION

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|                    |                                |               |            |
|--------------------|--------------------------------|---------------|------------|
| <b>JOB TITLE:</b>  | Parks Maintenance Worker 2     | <b>FLSA:</b>  | Non-Exempt |
| <b>DEPARTMENT:</b> | Parks, Recreation & Open Space | <b>GRADE:</b> | A301/A302  |
| <b>REPORTS TO:</b> | Parks Operations Manager       | <b>PCN:</b>   |            |
| <b>DATE:</b>       | July 1, 2021                   |               |            |

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### **SUMMARY OF JOB PURPOSE:**

Under general supervision, performs semi-skilled and skilled work in the care, maintenance, repair and restoration of city parklands. This includes: playing fields, cemeteries, native and landscaped areas, trails, and recreation amenities. The Park Maintenance Worker II is the skilled and experienced level within the Parks Maintenance Worker series and is expected to perform assigned duties with minimal supervision. the job experience. Additionally, this position will use and operate a variety of manual and power tools and equipment, respond to requests and inquiries from the public, provide visitor information as necessary and perform related work as required.

### **ESSENTIAL FUNCTIONS:**

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Performs a variety of semi-skilled and skilled work in the care, maintenance, repair, and restoration of City parklands to ensure safe and efficient access for the public and staff.
- Performs a variety of landscape maintenance tasks including, but not limited to: mowing, trimming, edging, fertilizing, seeding/re-seeding; and aerating turf areas and sports fields; maintains native and landscaped areas; weeds, prunes, mulches; prepares soil for planting; plants trees, and shrubs; performs trail maintenance and construction duties, including trail repairs, clearing downed trees, erosion control; maintains and constructs drainage systems, trail bridges, culverts, fences and gates.
- Installs, repairs, adjusts, and maintains irrigation systems.
- Grooms and prepares sports fields for practices, games, tournaments, and public use.
- Cleans and maintains park and recreation facilities; restrooms and picnic shelters; check and replenish tissue, towels, and soap; gather and remove garbage and litter from grounds and facilities.
- Operates a full range of light and heavy maintenance and grounds equipment including tractors, backhoes, skid steers, bobcats, dump trucks, boom trucks, forklifts, riding lawn mowers and snow removal equipment.
- Under general supervision, mixes and applies herbicides, fungicides, and pesticides.
- Maintains and performs repair work on a variety of park equipment; may paint facilities, assists with plumbing and carpentry work; maintain or conduct basic repairs on hardscapes (paved trails), builds basic concrete forms and assists with finishing work.

- Operates and maintains a variety of hand and power landscaping tools and equipment, including mowers, tractors, spreaders, edgers, blowers, hedge trimmers, weed eaters, chainsaws, rakes, shovels, brooms, and other tools; operates trucks, small utility vehicles, trailers, and tractors with attachments.
- Performs snow removal activities as required.
- Observes safe work methods and uses appropriate personal protective equipment; secures worksites from safety hazards as necessary; ensures safe storage and disposal of hazardous materials; reports and documents safety concerns and attends safety meetings.
- Responds to questions and complaints from the public; carries out assignments in a non-disruptive manner in areas receiving heavy public use.
- Maintains basic records of work performed and completes work orders as assigned.
- Contributes to the efficiency and effectiveness of the unit's service to its customers by offering suggestions and directing or participating as a member of work team.
- Instructs, trains, and directs the work of Park Maintenance Worker I, seasonal employees, volunteers, inmates, or less experienced staff.
- Demonstrates courteous and cooperative behavior when interacting with the public and City staff; acts in a manner that promotes a harmonious and effective workplace environment.

**QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

**Education and Experience:**

Equivalent to a High School education or GED; AND two (2) years of park maintenance, horticultural or landscape experience; OR an equivalent combination of education, training and experience as determined by Human Resources.

**REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Valid driver's license.
- A valid Class A commercial driver's license (CDL) must be obtained within the first year of employment and maintained through the course of employment for this position.
- Must possess and maintain an OSHA 10 General Construction certificate
- May be required to possess and/or maintain an additional license(s)/certification(s) applicable to the position as approved by the Department and Human Resources, such as: International Society of Arboriculture Certified Arborist; Certified Sports Turf Manger, Certified Playground Safety Inspector; Backflow Certification; Landscape, irrigation, or turf certification, Pesticide Applicator or other applicable certifications; at time of hire or promotion.



**Required Knowledge and Skills**

## Knowledge of:

- Maintenance principles, practices, tools, and equipment for maintaining and repairing open spaces, parks, and related facilities.
- Use and minor maintenance of commonly used hand and power landscaping tools and equipment.
- Safe work methods and safety regulations pertaining to the work.
- Basic record keeping practices.
- Techniques for maintaining landscaped areas.
- Principles and standard practices of trades as they apply to parks construction and maintenance such as basic painting, plumbing, concrete and carpentry methods, tools, and techniques.
- Methods and techniques of planting, transplanting, cultivating, pruning, and maintaining a variety of lawns, ground cover, plants, shrubs, hedges, and trees.
- Soil preparation and enrichment.
- Basic installation, maintenance, and repair of irrigation systems.
- Communicating effectively in oral and written forms.
- Techniques for dealing with a variety of individuals from various socio-economic, ethnic, and cultural backgrounds, in person and over the telephone.
- Office practices, methods, computer equipment, and basic computer applications.
- Basic principles and practices of resource management, including weed management and habitat restoration

## Skill in:

- Performing a variety of construction, modification, maintenance and repair work with accuracy, speed, and minimal supervision.
- Safely using and maintaining hand and power tools related to the work.
- Making accurate arithmetic calculations.
- Maintaining a variety of landscaped areas.
- Recognizing common plant and insect pests.
- Reading and interpreting standard plans, maps, and instructions.
- Understanding and following oral and written directions.
- Preparing basic records and reports of work performed.
- Working without close supervision in standard work situations.
- Contributing effectively to the accomplishment of team or work unit goals, objectives, and activities.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

**SUPERVISION RECEIVED AND EXERCISED:**

**Under General Supervision** - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Incumbents are not required to apply theory or to use their own judgment. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Strength and mobility to work in a typical park maintenance setting, including ability to safely operate hand and power tools; stamina to perform sustained physical labor, including standing, walking, climbing and working in confined or awkward spaces for extended periods of time; strength to lift and maneuver materials and equipment weighing up to 50 pounds, and in excess of 50 pounds with proper equipment or assistance; vision to read printed materials; and hearing and speech to communicate in person or over a radio or telephone.

Work outdoors, sometimes in adverse weather conditions and extreme temperatures. Work with exposure to potentially hazardous herbicides and pesticides. Work with exposure to animals, insects and/or noxious plants.

**CONDITIONS OF EMPLOYMENT:**

1. *All new employees will serve a probationary period of twelve (12) months. Such employees are not subject to the collective bargaining agreement and may be laid off or discharged during this period for any reason, or no reason.*
2. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
3. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*
4. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*
5. *New employees are required to submit to a fingerprint-based background investigation which cost the new employee \$56.25 and a drug/alcohol screen which costs \$84.00. Employment is contingent upon passing the background and the drug/alcohol screen.*

6. Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).
7. All positions of the Parks and Cemetery Divisions of the Parks and Recreation Department will be subjected to working with prison inmate and jail trustee workers in the course of their duties. All employees must be willing to do so and comply with all departmental policies and procedures related to these work programs as a condition of employment.
8. This position is covered under the authority of the Federal Motor Carrier Safety Administration (FMCSA) and/or the Federal Transit Administration (FTA).

All employees covered by this job description are subject to drug and alcohol testing in accordance with the requirements of the FMCSA, as set forth in 49 CFR part 382 as amended; or the FTA, as set forth in 49 CFR part 655 as amended; and the Carson City Anti-Alcohol Misuse Prevention Program; which are hereby referenced and made part of this job description, that mandate urine testing and breath alcohol testing for safety-sensitive positions, as well as those positions that require a commercial driver's license (CDL); requires termination of employment when there is a positive test result.

The US Department of Transportation (DOT) also imposes 49 CFR part 40 as amended, which is hereby referenced and made part of this job description, that establishes standards for collection and testing of urine and breath specimens.

9. Copies of parts 382, 655 and 40 are available in the Alcohol Program Manager's office and on the internet at the Office of Drug and Alcohol Policy and Compliance website [www.dot.gov/ot/dapc/index.html](http://www.dot.gov/ot/dapc/index.html)

10. *Carson City is an Equal Opportunity Employer.*

**I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.**

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**“Carson City is an Equal Opportunity Employer”**

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|   |                                       |
|---|---------------------------------------|
| <b>DEPARTMENT NAME:</b><br>Parks, Recreation & Open Space | <b>DEPARTMENT # (ORG):</b><br>1015012 |
|---|---------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:** Increase parks operating supplies account (1015012-500625) by \$2,500.00 for Jr. Ranger Adventure Guides. *(matching funds from Quality of Life Open Space by \$2,500)*

**JUSTIFICATION OF REQUEST:** If approved, this item would authorize an increase of \$2,500.00 to the parks operating supplies account (1015012-500625), which will be equally matched through Quality of Life (QOL) Open Space. This shared funding strategy is consistent with current Park Ranger staff allocations, equipment and services and supplies funded 50% QOL and 50% General Fund.

If approved, funds would go towards the printing of Jr. Ranger Program Adventure Guides, which have been designed entirely in house by Park Ranger staff. The Department has created a robust Jr. Ranger Program to engage area youth in natural resource and wildlife education, and stewardship of parks, trails and open space in Carson City. Adventure Guides are an educational tool for interpretive events such as Kids to Parks Day, Jr. Ranger Day, in-school programs, and other interpretive programs led by Carson City Park Rangers. Currently, the Department does not have any funds allocated for supplies to support the Jr. Ranger Program. As the Park Ranger interpretive programs have grown in popularity, so has the need for additional program supplies. In 2021, Jr. Ranger Adventure Guides were initially sponsored by Carson Water Subconservancy District (CWSD), who funded the initial printing of 750 Jr. Ranger Adventure Guides. CWSD kept 250 to distribute during their programs and the Department received the other 500. The 500 Jr. Ranger Adventure Guides have already been distributed and the city has exhausted its inventory of guides. A dedicated and sustainable on-going funding source to support the longevity and future of this program is needed.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |                   |
|----------------------------------|-----------------|--|-------------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount   |
| Salary                           | \$.00           | 500625/ Supplies                       | \$2,500.00        |
| Other Pay*                       | .00             |  |                   |
| Worker's Compensation            | .00             |  |                   |
| Group Insurance                  | .00             |  |                   |
| Medicare                         | .00             |  |                   |
| Pers                             | .00             |  |                   |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> | <b>\$2,500.00</b> |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$2,500.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Parks, Recreation & Open Space

**DEPARTMENT # (ORG):** 6027505

**DESCRIPTION OF REQUESTED ITEM:** Increase Park Operations Manager salary from 3% to 20% from the Redevelopment Fund. (see attached allocation chart)

**JUSTIFICATION OF REQUEST:**

The Parks Operations Manager, and his Parks Maintenance team, spend a significant amount of time with pre-planning, logistics and post event tasks at Mills and Fuji Parks, and select events in the downtown area, all which are located within a Redevelopment District. For each event, at minimum, staff conducts a pre-event on-site walk through with the event organizer (reviews event plan, set up, permitting requirements, insurance, layout, logistics, identify other Dept. approvals); a post event walk through, processes cleaning and damage deposits; coordinate replacement/repairs as needed; coordinates specific items for CTA endorsed events, and schedules staffing and support as required (restroom cleaning contractor, portable restroom requirements etc.). In addition, Parks Maintenance coordinates snow removal (parking lots, sidewalks at these locations (Community Center, Pool) so they are safely accessible for the public. To provide a pre-COVID-19 example of a typical event calendar, please see the below list from 2019 for a sample of events:

**2019 Overview**

*MILLS PARK:* Carnivals (3), 4<sup>th</sup> of July Fireworks, Car Shows (3), NV State Fair, NV Day, CCSO Motor Challenge, Epic Rides, Relay For Life Cancer walk, BOOnanza

*FUJI PARK:* Dog Shows (5), Rock Crawler and Brews, Crossfit Competition, Youth Fishing Day, Car Shows (3), 4H Fair, Flat Track, Gourd Fest, NV Day, Mounted Posse

*DOWNTOWN SELECT EVENTS:* Brewfest, Taste of Downtown, Farmers Market

It is estimated that approximately 20% of the Park Operations Manager’s time is dedicated to these tasks. This item, if approved, would increase Redevelopment Fund from 3% to 20%.

| (1)PERSONNEL SERVICES:           |                   | (2)SERVICES AND SUPPLIES**:            |                 |
|----------------------------------|-------------------|--|-----------------|
|                                  | Increase Amount   | Acct# / Description                    | Increase Amount |
| Salary                           | \$13,286          |  |                 |
|                                  | \$92              |  |                 |
| Other Pay*                       | .                 |  |                 |
| Worker's Compensation            | \$126             |  |                 |
|                                  | .                 |  |                 |
| Group Insurance                  | \$1,655           |  |                 |
|                                  | \$193             |  |                 |
| Medicare                         | .                 |  |                 |
| Pers                             | \$3,953           |  |                 |
|                                  | .                 |  |                 |
| <b>Total Personnel Costs (1)</b> | <b>\$19,305</b>   | <b>\$0.00</b>                          |                 |
|                                  |                   | <b>Total Services and Supplies (2)</b> |                 |
| <b>General Fund</b>              |                   | <b>GRAND TOTAL:</b>                    |                 |
| <b>1015012</b>                   | <b>(\$19,305)</b> |  | <b>\$0.00</b>   |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)  
FY 2022-23

**DEPARTMENT NAME:** Parks, Recreation and Open Space

**DEPARTMENT # (ORG):** 1015060 and 1015018

**DESCRIPTION OF REQUESTED ITEM:** 1 FTE - Recreation Program Coordinator- Sports

**JUSTIFICATION OF REQUEST:** This item, if approved, would authorize hiring of a full-time Recreation Program Coordinator (Sports) (see attached job description/pay/organizational chart) to be added to the Recreation Division. Currently, there is only one full time staff person dedicated to sports, a Recreation Manager (Sports), who's workload is maximized, is experiencing a significant lack of seasonal staff support, and cannot accommodate the public demand for sports programs. Despite increased requests from the public for additional sports programs and tournaments, the Department has primarily offered the same consistent programs with no capacity for additional program growth due to staff constraints. If approved, the Recreation Program Coordinator would assist in the creation and implementation of multi-generational (toddler age, youth, adult, and senior) programming at the Robert "Bob" Crowell Multi-Purpose Athletic Center (MAC), as well as the various outdoor sports complexes throughout the city. Pending a community needs assessment, some examples of new programming that could be offered at the MAC or outdoor sports complexes could be youth or adult flag football, toddler based instructional programs, organized pickleball leagues or specialty tournaments/events (dodgeball tournaments, cornhole tournaments, etc).

If approved, this position would also focus on strengthening the relationship between Carson City and the Carson City Youth Sports Association (YSA), the City's non-profit partner for community youth sports. This position would also serve in various functions such as: liaison between Carson City and YSA, assist in field requests/scheduling league play, local tournaments, and Carson City Culture & Tourism Authority endorsed events, streamline communication between YSA and various Carson City agencies, as well as represent Carson City and mediate monthly YSA Board Meetings which would reduce the strain on the Sports Field Coordinator and Park Operations Superintendent positions.

Additionally, the proposed Recreation Coordinator would assist the Department with scheduling, permitting, planning, setting up, supervision, and cleanup of the numerous endorsed Carson City Culture & Tourism Authority sports tournaments that are held at John D. Winters Centennial Sports Complex, Pete Livermore Sports Complex, and Governors Sports Complex. These 20+ events each year are a large economic engine for Carson City and with the addition of this position it would improve the experience of the event for the tournament organizers, participants, and spectators. The improved experience would be achieved by streamlining the planning and logistics of the event among tournament organizers, various City agencies, and among seasonal employees.

The Recreation Program Coordinator would be a valuable contributor to the scheduling, implementation, or assistance in staff training and policies and procedures for the 35+ seasonal sports employees. Some examples of training(s) that this position would assist in are but are not limited to; CPR/ First Aid/AED, Food Handlers, defensive driving, officials training (refereeing), mandated reporting, Policy Tech, Knowledge City, etc. Further, the position would be a welcome addition to the Recreation Division team to help support city staffing at events such as BOOnanza, Homestead Holidays, Underwater Egg Hunt and other city sponsored events. With the growing popularity of these annual community events, additional staff will help improve efficiencies and service to the public.

The Department has prepared a diversified funding strategy to help offset this request and minimize the impact to the general fund. While it is recommended to share this position 20% from Youth Sports Association account (1015018) and the 80% from Sports (1015060, a realignment of existing staff allocations within the Department (to other non-General Fund accounts) will significantly offset the expenses associated with this request. In addition, the creation of new programming, will provide a revenue offset for this position. The cost recovery goals for the Department, as approved by the Board of Supervisors, provides for 50%-100% cost recovery depending on the type of program/event provided. Please refer to the Department Fee Policy and Fee Schedule for more information on cost recovery. In addition, the Foundation for Carson City Parks and Recreation, the City's non-profit partner, has an account for youth recreation scholarships to help with financial support in new programs created.

| (1) PERSONNEL SERVICES:  |                                       | (2) SERVICES AND SUPPLIES**:           |                                       |
|--|---------------------------------------|--|---------------------------------------|
|  | Increase Amount                       | Acct# / Description                    | Increase Amount                       |
| Salary<br>Amount is at the top of the bottom 1/3, also includes 2% COLA effective 7.1.2022 | \$48,189.00                           |  |                                       |
| Other Pay*<br>1015060-500270 (Fuel Stipend)<br>1015060-500271 (Phone Stipend)              | \$1,800.00<br>\$960.00                |  | \$                                    |
| Worker's Compensation  | \$744.00                              |  | \$                                    |
| Group Insurance  | <del>\$10,000.00</del><br>\$11,180.00 |  | \$                                    |
| Medicare 1.45%   | \$698.74                              |  | \$                                    |
| Pers 29.75%  | \$14,336.23                           |  | \$                                    |
| <b>Total Personnel Costs (1)</b>   | <del>\$75,984.00</del><br>\$77,907.97 | <b>Total Services and Supplies (2)</b> |                                       |
|  | <b>GRAND TOTAL:</b>                   |  | <del>\$75,984.00</del><br>\$77,907.97 |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

**PLEASE NOTE:** If approved, this position is recommended to be funded 20% from YSA account 1015018 and 80% from Sports account 1015060. The one-time service and supply needs for this new position (\$2,276 for a laptop, monitor, docking station and office network line) will be expensed out of the existing YSA account and not included as part of the request, to reduce impacts to the General Fund.

Reduce Services and Supplies to help General Fund portion of Salaries \$15,582.





# Recreation Program Coordinator

Class Code:  
00463

Bargaining Unit: CARSON CITY EMPLOYEES  
ASSOCIATION

CONSOLIDATED MUNICIPALITY OF CARSON CITY  
Established Date: Jul 1, 2015  
Revision Date: Jan 5, 2021

## SALARY RANGE

\$19.28 - \$28.91 Hourly  
\$3,341.16 - \$5,011.78 Monthly  
\$40,093.87 - \$60,141.33 Annually

## DESCRIPTION:

***This is a full-time, FLSA non-exempt position with Carson City's Parks, Recreation and Open Space Department located in Carson City, Nevada. This position will be located at the Bob Boldrick Theater. Under general supervision, this position plans, organizes and supervises recreation, sports, theater, aquatic, cultural and related programs and activities.***

## EXAMPLE OF DUTIES:

***This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.***

- Assists in the development and implementation of goals, objectives, policies, procedures and work standards for assigned facility, programs and activities.
- Ensures and enforces safety policies and practices.
- Plans, develops, implements, promotes and directs a broad recreational and/or cultural program of activities and services centered on a community facility.
- Trains and supervises volunteers and part-time staff on required activities/services.
- Assembles/disassembles equipment related to program activities.
- Schedules and coordinates facilities reservations and rentals by private individuals and groups; instructs groups in rental and usage requirements; communicates with outside agencies to secure the use of satellite facilities.
- Oversees the receipt and recording of funds for facility and program participation.
- Prepares a variety of periodic and special reports related to facility usage and associated recreation and cultural programs and activities.
- Evaluates the effectiveness of programs and makes recommendations for modifications as required.

- Contributes to the efficiency and effectiveness of the unit's service to its customers by offering suggestions and directing or participating as an active member of a work team.
- Surveys the facility or program area to determine recreation needs and plans and implements programs to satisfy these needs.
- Uses a variety of standard office equipment in the performance of the work; drives a personal or City vehicle in the performance of the work.
- Promotes good relationships with neighborhood and community groups and other agencies.
- Maintains a variety of records; makes periodic and special reports of work performed.
- Demonstrates courteous and cooperative behavior when interacting with public and staff; acts in a manner that promotes a harmonious and effective workplace environment.
- Assists in the operation and maintenance of recreation facilities.
- Assists in planning and management of City and community special events.
- Operates and maintains trade and technical equipment.

## QUALIFICATIONS:

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

### **Education and Experience:**

High School diploma or GED; AND two (2) years of recreation and/or cultural facility, theater, or community program planning and administration experience; OR an equivalent combination of education, training and experience as determined by Human Resources.

**SPECIAL NOTE: This position, along with other childcare providers, are one of many groups of professionals required to report known or reasonable suspicion of abuse and/or neglect of children in their care and are considered mandated reporters as outlined in Nevada Revised Statutes.**

### **REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Valid Driver's License

*The following certifications and training are required within 15-days of employment:*

- Minimum of 1910 OSHA 10 Certification
- Crowd Manager Certification

*The following certifications and training are required within 6-months of employment:*

- Automated External Defibrillator (A.E.D.) certification
- CPR, Blood Born Pathogens, and First Aid certification
- Mandated Reporting: Recognizing Child Abuse and Neglect
- Criminal Justice Information Services Security Awareness Training

### **Required Knowledge and Skills**

Knowledge of:

- Principles and practices of recreation/cultural program planning, development, implementation and administration.
- Community recreation/cultural facility management, including scheduling, maintenance and security.
- Principles, practices and methods of community recreation needs assessments and program evaluation.
- Public recreation/cultural trends and community needs and resources.

- Rules, regulations and ordinances pertaining to recreation and/or cultural programs and facilities.
- Computer applications related to the work.
- Techniques for dealing with a variety of individuals from various socioeconomic, ethnic and cultural backgrounds.
- Financial record keeping practices including basic cash handling procedures.
- Basic budgetary practices, and terminology.

Skill in:

- Developing and implementing program and project goals, objectives, procedures and work standards.
- Performing technical and trade skills pertinent to assignment; use of required technical, hand and power tools/equipment; safety procedures.
- Planning, organizing and implementing multi-faceted recreation and/or cultural programs and activities.
- Exercising sound independent judgment within general procedural guidelines.
- Preparing clear, concise and complete reports, correspondence and other written materials.
- Contributing effectively to the accomplishment of team or work unit goals, objectives and activities.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.
- Using initiative and independent judgment within general policy guidelines.

**SUPERVISION RECEIVED AND EXERCISED:**

***Under General Supervision*** - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical recreation/aquatics/theater setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 50 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone. Work is subject to performance with exposure to inclement weather conditions. Ability and endurance to stand and walk for extended periods of time and on uneven terrain. Mobility and agility to climb ladders and work at heights of up to 30 feet, work in confined spaces, be exposed to chemicals, fumes and electrical shocks.

**SUPPLEMENTAL INFORMATION:**

**CONDITIONS OF EMPLOYMENT:**

1. *All new employees will serve a probationary period of twelve (12) months. Such employees are not subject to the collective bargaining agreement and may be laid off or discharged during this period for any reason, or no reason.*
2. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
3. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in*

- an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*
- 4. Employees may be required to complete Incident Command System training as a condition of continuing employment.*
  - 5. New employees are required to submit to a fingerprint-based background investigation which cost the new employee \$56.25 and a drug screen which costs \$36.50. Employment is contingent upon passing the background and the drug screen.*
  - 6. This position is required to make a report in accordance with Nevada Revised Statute 432B.220, if, in his or her professional or occupational capacity, he or she knows or has reasonable cause to believe that a child has been abused or neglected.*
  - 7. Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).*
  - 8. Carson City is an Equal Opportunity Employer.*

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 22-23**

|  |                                   |
|--|-----------------------------------|
| <b>DEPARTMENT NAME:</b>  | <b>DEPARTMENT # (ORG):</b>        |
| Parks, Recreation & Open Space   | 101- 5054, 5055, 5056, 5057, 5060 |
| <b>DESCRIPTION OF REQUESTED ITEM:</b> Increase in recreation staff seasonal/hourly rates of pay due to a legally mandated increase in Nevada's minimum wage. |                                   |

**JUSTIFICATION OF REQUEST:** During the 2019 legislative session, SB312 was passed which requires a gradual increase to Nevada’s minimum wage until it reaches \$12/hour by 2024. For the past two years, the Department has requested to increase seasonal pay scales annually by \$.75 to keep on pace with the mandate. Like many employers who hire seasonal workers, the Department has struggled to fill staffing needs for the past two years. While Covid-19 has been a factor, more significantly is likely that most other seasonal employers, especially those who hire high school and college aged staff, are paying on average \$12-\$17/hour, such as in the fast-food industry. Compared to other local governments, Carson City’s seasonal rates are lower than the industry standard in Northern Nevada (see attached comparison chart).

Seasonal staff shortages have created significant challenges for the City this past year:

- Consistently closing at least one of the pools at the Carson Aquatic Facility due to lack of lifeguards.
- Fall and Winter swim lessons have been cancelled and summer lessons only offered at 50% capacity.
- Many aquatic programs not being offered such as pool fitness classes.
- The Capital Kids Before and After School program closed sites at Empire, Montessori, and Mark Twain due to lack of staff. Remaining after school sites have capacities capped and cannot meet demand from the public.
- Management filling shifts as lifeguards, after school sites, and sports which minimizes their ability to fulfill their management responsibilities.
- Only being able to recruit the youngest, inexperienced staff which requires significantly more training time and potentially reduces program quality.
- Burning through the 1039 hours of the limited staff we do have, causes more limitation in May and June when staff run low or out of hours.

The challenges described result in loss of services, revenue, and program quality. The Department provides valuable services to the community such as day-care, swim safety/education and health/wellness opportunities. The needs of the community are not completely being met due to staffing shortages which significant impact operations.

Therefore, instead of our annual request of a \$.75/hour increase, the Department is requesting \$1.50/hour increase to all seasonal positions to get to a base rate of \$12.00/hour for entry level seasonal positions to become more inline with industry standards. The Department would need to arrive at this rate by 2024 regardless, this request is bumping that up one year sooner to aid in recruitment and retention of seasonal staff and meet the needs of the community.

**Current Pay Scales:**

Recreation Aide/Lifeguard/Pool Cashier: \$10.50/hour - \$11.75/hour  
Recreation Aide Lead/Lead Lifeguard: \$12.00/hour - \$13.75/hour  
Recreation Aide Supervisor/Lifeguard Supervisor: \$14.00/hour - \$16.50/hour  
Adaptive Recreation Specialist: \$14.75/hour - \$18.75/hour  
Community Center Custodians: \$10.75/hour-\$12.75/hour  
Theater Technician: \$10.75/hour-\$14.75/hour

**Proposed Pay Scales:**

Recreation Aide/Lifeguard/Pool Cashier: \$12.00/hour - \$13.25/hour  
Recreation Aide Lead/Lead Lifeguard: \$13.50/hour - \$15.25/hour  
Recreation Aide Supervisor/Lifeguard Supervisor: \$15.50/hour - \$18.00/hour  
Adaptive Recreation Specialist: \$16.25/hour - \$20.25/hour  
Community Center Custodians: \$12.25/hour-\$14.25/hour  
Theater Technician: \$12.25/hour-\$16.25/hour

While each seasonal/hourly employee is allotted 1039 hours, most employees work significantly less than that throughout the year. Therefore, the chart below represents a calculated average of hours worked within each budget category (youth, sports, aquatics etc.) and multiplied that by the total number of seasonal/hourly employees, multiplied by 1.5 to come up with the amount needed in each budget category. Since 2020-2022 was not a typical staffing year due to COVID-19, these numbers are based on 2019.

|                        | # Employees | Average Annual Hours | Increase to Budget |                         |
|------------------------|-------------|----------------------|--------------------|-------------------------|
| 5054 MAC               | 5           | 804.7                | \$6,035.25         | \$212 = \$6,247         |
| 5055 Aquatics          | 66          | 301.7                | \$29,868.30        | \$1051 = \$30,919       |
| 5056 Community Center  | 11          | 292                  | \$4,818.00         | \$169 = \$4,987         |
| 5057 Rec Admin (Youth) | 47          | 411.5                | \$29,010.75        | \$1,020 = \$30,031      |
| 5060 Sports            | 44          | 227.7                | \$15,028.10        | \$529 = \$15,557        |
| <b>Total</b>           | <b>173</b>  |                      | <b>\$84,760.50</b> | <b>Total = \$87,741</b> |

|                                  |                        | <b>(2)SERVICES AND SUPPLIES**:</b>     |                        |
|----------------------------------|------------------------|--|------------------------|
|                                  | <b>Increase Amount</b> | <b>Acct# / Description</b>             | <b>Increase Amount</b> |
| Salary                           | \$84,760.50            |  |                        |
| Other Pay*                       | .00                    |  |                        |
| Worker's Compensation            | \$1,751.80             |  |                        |
| Group Insurance                  | .00                    |  |                        |
| Medicare                         | \$1,229.03             |  |                        |
| Pers                             | .00                    |  |                        |
| <b>Total Personnel Costs (1)</b> | <b>\$87,741.33</b>     | <b>Total Services and Supplies (2)</b> |                        |
|                                  |                        | <b>GRAND TOTAL:</b>                    | <b>\$87,741.33</b>     |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

Please Note: The Department is proposing a diversified funding strategy to help offset the impact to the General Fund for this and other staffing requests provided for the FY23 budget. Please refer to proposed reallocation plan.

## Regional Hourly/Part-Time Wage Comparisons

| Position                   | Carson City (proposed) | Washoe          | Douglas         | Reno            | Sparks          | Fernley | Carson Valley   | IVGID   |
|----------------------------|------------------------|-----------------|-----------------|-----------------|-----------------|---------|-----------------|---------|
| Recreation Aide            | \$12.00-\$13.25        | \$11.00-\$12.75 | \$9.75-\$14.00  | \$13.00         | \$11.00         |         |                 |         |
| Recreation Aide Lead       | \$13.50-\$15.25        | \$12.50-\$14.50 | \$14.31-\$21.47 | \$14.25-\$17.94 | \$14.00-\$18.00 |         |                 |         |
| Recreation Aide Supervisor | \$15.50-\$18.00        | N/A             | \$17.79-\$26.68 | \$16.25-\$20.60 | \$16.00-\$21.00 |         |                 |         |
| Lifeguard                  | \$12.00-\$13.25        | \$11.50-\$13.50 | \$15.00         | \$14.00         | \$14.00         | \$15.00 | \$12.50-\$14.00 | \$15.00 |
| Lifeguard Lead             | \$13.50-\$15.25        | \$12.50-\$14.50 | N/A             | N/A             | N/A             |         |                 |         |
| Lifeguard Supervisor       | \$15.50-\$18.00        | N/A             | N/A             | N/A             | N/A             |         |                 |         |

\*Wages may reflect outdated data, as these agencies may also be adjusting their rates

\*Position titles and responsibilities do not match from agency to agency, staff used their best guess to line up positions based on similar titles.



## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Parks & Recreation

**DEPARTMENT # (ORG):** Aquatics 1015055

**DESCRIPTION OF REQUESTED ITEM:** Approval of creating a new fulltime Lifeguard Supervisor position. (CEEA grade/pay TBD)

**JUSTIFICATION OF REQUEST:** The Carson Aquatics Facility has experienced significant staff shortages over the past two years, partially due to Covid, but there has been a consistent downward trend in the available seasonal workforce of high school and college aged staff over the past 20 years. This has resulted in pool closures and program cancellations. Management staff often are sitting on the lifeguard stand and filling the role of a seasonal lifeguard in order to keep pools open. While many industries that hire seasonal staff are struggling to fill positions, the aquatic industry, and lifeguards in particular, appear to be one of the heaviest hit industries. Many Parks and Recreation agencies throughout the country are looking for alternative solutions for filling their staffing needs rather than the traditional method of generally recruiting teenage and college age staff.

This request is to take a traditionally seasonal position, the Lifeguard Supervisor (hourly range of \$15.50-\$18.00) and make it a full-time position. This full-time position would replace \$30,000 from the seasonal line item by reducing an equivalent number of seasonal staff. The difference of \$20,219 is requested from the General Fund.

A full-time Lifeguard Supervisor would have many benefits, primarily a lifeguard that will guarantee 40 hours of services to the pool each week. This will allow the Aquatic Facility to reduce and hopefully eliminate having to close pools due to lack of staff and will fill in where currently management is filling lifeguard responsibilities in order to continue daily operations. Staff is working with Human Resources on developing a job description and confirming the pay scale and job classification within the Carson City Employee Association Contract. HR is working on a compensation study. (Please see attached draft job description and organizational chart and below pay is estimated on the seasonal hourly rate plus benefits.)

| (1) PERSONNEL SERVICES:          |                            | (2) SERVICES AND SUPPLIES**:           |                        |
|----------------------------------|----------------------------|--|------------------------|
|                                  | Increase Amount            | Acct# / Description                    | Increase Amount        |
| Salary                           | \$32,240.00                |  |                        |
| Other Pay*                       | .00                        |  |                        |
| Worker's Compensation            | 666.30                     | Hourly Reduction                       | (\$30,000)             |
| Group Insurance                  | 11,180 <del>7,254.00</del> |  |                        |
| Medicare 1.45%                   | 467.48                     |  |                        |
| Pers 29.75%                      | 9,591.40                   |  |                        |
| <b>Total Personnel Costs (1)</b> | <del>\$50,219.18</del>     | <b>Total Services and Supplies (2)</b> |                        |
|                                  | <b>\$54,145.18</b>         | <b>GRAND TOTAL:</b>                    | <b>\$ 24,145.18</b>    |
|                                  |                            |  | <del>\$50,219.18</del> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

**PLEASE NOTE:** As part of the Department's diverse funding strategy, \$30,000 from the existing part time hourly budget in Aquatics is proposed to go toward this new full-time position. Uniform expenses and all service and supply needs will be funded through existing budget allocations.



## JOB DESCRIPTION

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|                    |                                |               |              |
|--------------------|--------------------------------|---------------|--------------|
| <b>JOB TITLE:</b>  | Lifeguard Supervisor           | <b>FLSA:</b>  | Non-Exempt   |
| <b>DEPARTMENT:</b> | Parks, Recreation & Open Space | <b>GRADE:</b> | A102 OR A202 |
| <b>REPORTS TO:</b> | Recreation Program Manager     | <b>DATE:</b>  | March 2022   |

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### SUMMARY OF JOB PURPOSE:

Under general direction, monitors activities in Carson City Aquatic Facility to ensure public safety and compliance with rules and regulations; serves as supervisor to part-time lifeguards and lead lifeguards. Provides patrons with a safe and friendly environment through customer service, safety training, swimming lesson supervision, general pool maintenance, and ongoing staff training. May be responsible for opening and closing the aquatic facility.

### ESSENTIAL FUNCTIONS:

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Observes persons in and around the pools at all times, enforces pool rules, performs water rescues as necessary and delivers essential first aid when necessary.
- Provides full range of swimming lessons to the complete range of learners at the facility.
- Opens and closes the pool facility and supervises part-time and seasonal staff.
- Performs or directs the performance of basic tasks associated with caring for pools and pool facilities.
- Assists management with various administrative tasks associated with the facility's operations.
- Provides customer services and information to guests and visitors; reports and resolves complaints, special requests, safety conditions, and security issues.
- Completes accident/incident reports as necessary. Ensures all accidents/incidents are reported to supervisor.
- Ensures cleanliness of pool and facility; performs and assigns cleaning tasks and projects to staff; performs regular water tests, monitors pool chemical levels, and recommends adjustments to pool chemical balance to management; ensures cleanliness of bathrooms and changing facilities.
- Warns patrons against dangerous practices such as running on the deck and diving into shallow water; instructs non-swimmers and weak swimmers to stay out of deep water.

## JOB DESCRIPTION

## Lifeguard Supervisor

(continued)

- Enters the water to rescue persons in distress; resuscitates rescued swimmers; administers first aid to the injured and calls Emergency Medical Services (EMS) on serious accident cases.
- Performs general front desk operations including program registrations, membership sales, and collecting fees and reconciling the money collected during shift for deposit.
- Assists Manager with leading and coordinating the activities of the aquatics staff; coordinates, schedules, trains, and monitors the work of lifeguards.
- Provides guidance to lifeguard and cashier staff on a day-to-day basis.
- Contributes to the overall quality of the unit's service provision by developing and coordinating work teams and by reviewing, recommending and implementing improved policies and procedures.
- Maintains a variety of records; makes periodic and special reports of work performed.
- Demonstrates courteous and cooperative behavior when interacting with public and staff; acts in a manner that promotes a harmonious and effective workplace environment

### **QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

### **Education and Experience:**

Equivalent to High School diploma or GED; AND one (1) year of experience as a lifeguard and swim instructor; OR an equivalent combination of education, training and experience as determined by Human Resources.

**SPECIAL NOTE: This position, along with other child care providers, are one of many groups of professionals required to report known or reasonable suspicion of abuse and/or neglect of children in their care and are considered mandated reporters as outlined in Nevada Revised Statutes.**

### **REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Valid driver's license.
- American Red Cross Lifeguard Training certification.
- Automated External Defibrillator (A.E.D.) certification.
- CPR for the Professional Rescuer certification.
- Certified Pool Operator (CPO) certification.
- Administering Emergency Oxygen (O<sub>2</sub>) certification.
- Mandated Reporting: Recognizing Child Abuse and Neglect.

## **JOB DESCRIPTION**

## **Lifeguard Supervisor**

### **Required Knowledge and Skills**

Knowledge of:

- Principles and practices of employee supervision, including selection, work planning, organization, performance review and evaluation, and employee training and discipline.
- The rules, regulations, policies, and operating procedures of the Carson City Aquatic Facility and its programs.

- Carson City policies and procedures.
- Principles of water chemistry, chlorination, and pH balancing.
- First Aid, CPR, AED, and Oxygen Administration procedures.
- Safety practices, safe work methods and safety regulations pertaining to the work.
- Computer applications related to the work.
- Correct business English, including spelling, grammar, and punctuation.
- Customer service methods to effectively assist customers of the aquatic facility.

Skill in:

- Leading and controlling recreation activities and participants.
- Promoting a positive recreation environment and good personal behavior.
- Coordinating work, providing training, and delegating tasks and authority.
- Promoting and enforcing safe work practices; monitoring pool facility and guests for violations of rules and safety standards.
- Resolving customer complaints and concerns.
- Dealing with a variety of individuals, at all levels of responsibility, in person and over the telephone.
- Using initiative and independent judgment within general policy guidelines.
- Effectively assisting customers of the aquatic facility.
- Providing swim instruction to a wide variety of students.
- Responding to oral and written instructions and completing written reports.
- Acting quickly and calmly in emergency situations.
- Teaching effective water safety classes.
- Contributing effectively to the accomplishment of team or work unit goals, objectives, and activities.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.
- Working effectively with disabled individuals and others needing special assistance.

## JOB DESCRIPTION

## Lifeguard Supervisor

### **SUPERVISION RECEIVED AND EXERCISED:**

**Under General Supervision** - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

### **PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical aquatics setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 50 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone. Work is subject to performance with exposure to chemicals and high temperature.

**CONDITIONS OF EMPLOYMENT:**

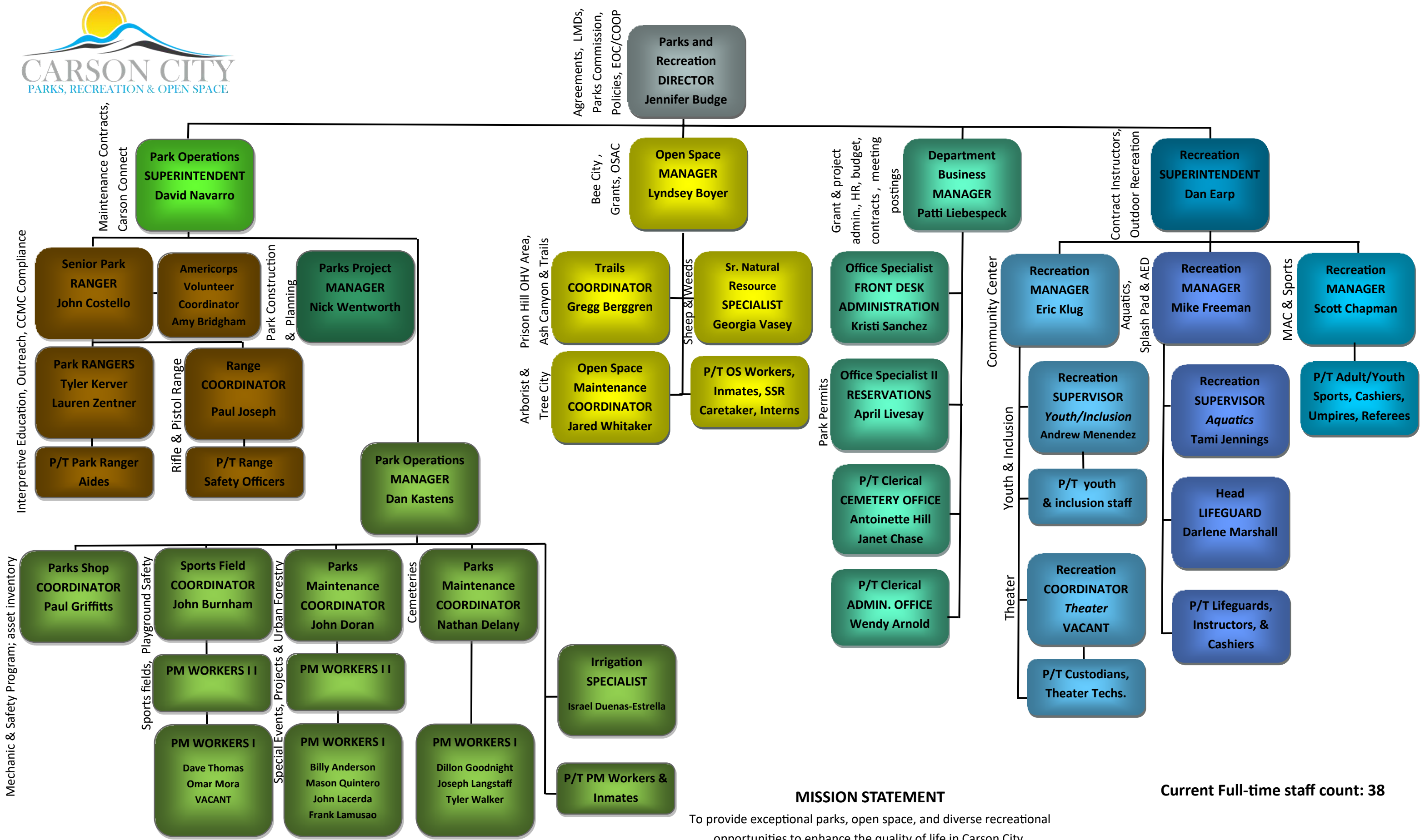
1. All new employees will serve a probationary period of twelve (12) months. Such employees are not subject to the collective bargaining agreement and may be laid off or discharged during this period for any reason, or no reason.
2. Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.
3. Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.
4. Employees may be required to complete Incident Command System training as a condition of continuing employment.
5. New employees are required to submit to a fingerprint-based background investigation which cost the new employee \$56.25 and a drug screening which costs \$36.50. Employment is contingent upon passing the background and the drug screening.
6. This position is required to make a report in accordance with Nevada Revised Statute 432B.220, if, in his or her professional or occupational capacity, he or she knows or has reasonable cause to believe that a child has been abused or neglected.
7. Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).
8. Carson City is an Equal Opportunity Employer.

**I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.**

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

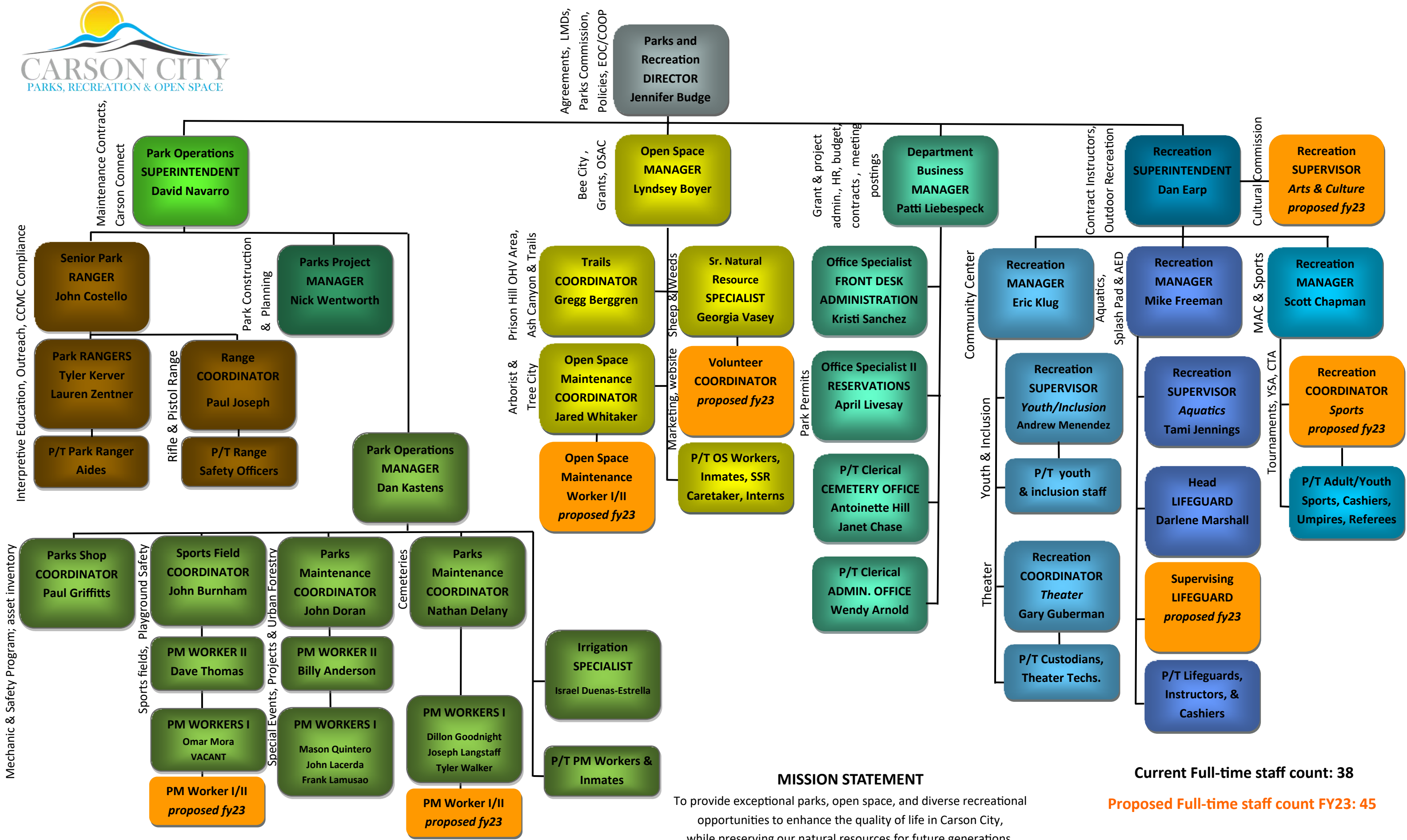
**“Carson City is an Equal Opportunity Employer”**



**MISSION STATEMENT**

To provide exceptional parks, open space, and diverse recreational opportunities to enhance the quality of life in Carson City, while preserving our natural resources for future generations.

**Current Full-time staff count: 38**



**MISSION STATEMENT**

To provide exceptional parks, open space, and diverse recreational opportunities to enhance the quality of life in Carson City, while preserving our natural resources for future generations.

**Current Full-time staff count: 38**

**Proposed Full-time staff count FY23: 45**

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Library

**DEPARTMENT # (ORG):** 1016200

**DESCRIPTION OF REQUESTED ITEM:** Reclassification Collection Development Manager (UNC M301) to Workforce Development and Social Services Coordinator (UNC P601).

**JUSTIFICATION OF REQUEST:**

The Library seeks to reorganize its current organizational hierarchy to eliminate a 1:1 ratio of management staff to hourly, create greater efficiency and best meet the needs of the organization and the community of Carson City.

The vacancy of the Collection Development Manager presents an opportunity for the Carson City Library to create a position which addresses a profound need within the organization in order to meet the needs of the community. Aligned with the Library's mission to enhance our diverse community's quality of life, this position is designed to work directly with our most vulnerable and at-risk community members to provide avenues to services and workforce development assistance. The reclassification of this position to Workforce Development and Social Services Coordinator is critical to the library's vision to serve as a hub for community engagement, discovery and learning, by directly connecting with library users and actively linking them with library resources and services.

Nationwide, libraries are rising to the challenge of providing access to services for our most underserved and disadvantaged community members. This position will develop partnerships with community organizations and community members to eliminate barriers to library services for our most at-need citizens.

Having a staff member dedicated to educating our community about library resources will create opportunities for community members to participate in meaningful workforce development and skills building. Everyday, the Carson City Library staff interact with community members who need employment counseling and access to education and training services. This position will directly address those needs.

Attached is the Job Description for the position of Workforce Development & Social Services Coordinator. This change is a reclassification from an M301 classification to a P601 classification.

| (1) PERSONNEL SERVICES:          |                                     | (2) SERVICES AND SUPPLIES**:           |  |
|----------------------------------|-------------------------------------|--|--|
|                                  | Increase Amount                     | Acct# / Description                    | Increase Amount                            |
| Salary                           | \$(9,920) <del>(\$2,958)</del>      |  |  |
| Other Pay*                       | 0.00                                |  |  |
| Worker's Compensation            | 0.00                                |  |  |
| Group Insurance                  | 0.00                                |  |  |
| Medicare                         | (144) <del>(\$43.00)</del>          |  |  |
| Pers                             | (2,951) <del>(\$1,252)</del>        |  |  |
| <b>Total Personnel Costs (1)</b> | <b>\$(13,015) <del>253.00</del></b> | <b>Total Services and Supplies (2)</b> |  |
|                                  |                                     | <b>GRAND TOTAL:</b>                    | <b>\$ (13,015) <del>(\$4,253.00)</del></b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.





## JOB DESCRIPTION

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**JOB TITLE:** Workforce Development & Social Services Coordinator  
(FKA: Collection Development Manager, Youth Services Librarian)

**FLSA:** Exempt

**DEPARTMENT:** Library                      **GRADE:** P601

**REPORTS TO:** Library Director                      **DATE:** March 2022

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### SUMMARY OF JOB PURPOSE:

Under general supervision, this position is responsible for working with the public to help people find services and make changes to help improve their lives. Working in partnership to develop and provide Library resources in support of community workforce development, this position is also responsible for working directly with vulnerable or at-risk individuals who are affected by mental health issues or addictions, live in poverty, face housing insecurity and/or marginalization. Issues presented to this position may be varied and complex and require a great degree of discretion. This position serves as a resource to other Library staff by providing information and support in serving vulnerable populations.

This position is responsible for working with community organizations and community members to develop collaborative connections to address the needs of patrons and potential patrons who face barriers to library service.

This position is responsible for working with the public and de-escalating difficult Situations, assessing risk, and evaluating and responding to threats posed by patrons who exhibit challenging behaviours.

### ESSENTIAL FUNCTIONS:

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Provides excellent customer service, including working on the library floor, and actively engaging the public in the provision of services.
- Serves as a resource and model to library staff to work effectively with patrons experiencing life challenges.
- Develops and provides effective library-based employment counseling, education and training services in support of community workforce development.
- Works closely with career navigator/coach personnel across Nevada to effectively connect library users to available training and accelerated certification programs.
- Conducts outreach to employers and employer groups, educating them about available library career resources and services, helping to connect jobseekers to potential employment opportunities.
- Coordinates and monitors employer/employment services and activities, mediating between parties or groups to resolve problems.

(continued)

- Provides training and leadership to motivate staff and customers to achieve goals, and/or utilize program services associated with workforce development or social services efforts.
- Serves as a resource to library staff regarding community resources for at-risk individuals and families.
- Identifies library users who may benefit from social service support through outreach, direct observation, or referral by library staff; evaluate identified needs through an intake assessment. Needs may include but are not limited to housing, mental health, primary care, substance abuse, or domestic violence.
- Provides current and relevant information, support, referrals, and assistance to patrons experiencing mental health issues, substance abuse, or housing insecurity.
- Builds collaborative relationships with community organizations, including attending meetings as appropriate.
- Represents the library in networking with other agency representatives and at community meetings, as related to the essential duties.
- Provides crisis assistance and intervention in the library as required; provides consultation and support to the library staff through de-briefing during and/or after an incident with patron(s) has occurred.
- Initiates, participates in, and collaborates with library and other Carson City departments on projects, committees, and trainings.
- Participates in the administration of the operation of library services, including ordering library supplies and materials, training and supervising library staff and evaluating and implementing operational improvements.
- Participates in the library's planning and marketing, including outreach activities to the community and producing various library publications.
- Uses a variety of administrative and library-specific computer equipment, software and databases and instructs patrons and staff in their use.
- Creates and maintains community collaborations to include working with school districts and other community groups; travels offsite for outreach opportunities and events.
- Works as part of the leadership team to compose and administer sustainable grants in support of Library workforce development and social services effort.
- Answers patron questions and instructs patrons in the use of library systems; provides tours of the facility.
- Locates materials for patrons, retrieves reserve books, renews and checks books in and out and receives and records monies.
- Maintains accurate records and files to include budget and operational statistics.
- Contributes to the efficiency and effectiveness of the unit's service to its customers by offering suggestions and directing or participating as a member of a work team.
- Oversees and trains staff and volunteers in work procedures.
- Demonstrates courteous and cooperative behavior when interacting with the public and City staff; acts in a manner that promotes a harmonious and effective workplace environment.

**QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

**Education and Experience:**

A Bachelor's degree from an accredited college or university in business or public administration, education, human services or other relevant field and/or five years of professional experience which included a minimum of two years' experience within the past five years working with at-risk individuals, people facing housing or food insecurity, poverty and/or marginalization; OR social work degree from a recognized post-secondary institution; OR Master's Degree in Library Sciences, or a closely related field; AND two (2) years of professional librarian experience in a public library; OR an equivalent combination of education, training and experience as determined by Human Resources.

**REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- A valid driver's license.

**Required Knowledge and Skills**

Knowledge of:

- Supervisory principles and practices.
- Standard office practices and procedures, including the use of standard office equipment.
- Computer applications related to library services.
- Record keeping principles and practices.
- Correct business English, including spelling, grammar and punctuation.
- Techniques for working effectively with individuals from a variety of socio-economic, ethnic and cultural backgrounds, in person and over the telephone.

Skill in:

- Planning, implementing, monitoring and improving community services.
- Working with people affected by housing or food insecurity and/or poverty.
- Providing de-escalation and conflict management; experience working in a public library setting.
- Providing direct service to at-risk, marginalized populations.
- Collaborating with law enforcement to develop partnerships and creative solutions.
- Carrying out duties with compassion, empathy, and understanding; managing relationships with respect.
- Exercising best judgment, trustworthiness, and professional standards of conduct.
- Consistently demonstrating organizational values, moral principles, and accountability in behavior, character and action.
- Defending intellectual freedom and patron privacy and confidentiality.
- Ability to listen and respond to others appropriately.
- Maintaining a calm and reflective presence, managing stress appropriately, even in difficult situations.
- Use of automated library information systems.
- Maintaining accurate records and files.

- Preparing clear, accurate and concise reports, correspondence and other written materials.
- Explaining and applying library policies and procedures.
- Answering patrons' questions.
- Exercising sound independent judgment within established guidelines.
- Contributing effectively to the accomplishment of team or work unit goals, objectives and activities.

**SUPERVISION RECEIVED AND EXERCISED:**

**Under General Supervision** - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 20 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; exposure to traffic conditions and external environment when traveling from one office to another.

**JOB DESCRIPTION****Workforce Development & Social Services Coordinator****CONDITIONS OF EMPLOYMENT:**

1. *Unclassified employees are "At Will" and as such, may be terminated at any time for any reason, or no reason.*
2. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
3. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*
4. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*
5. *New employees are required to submit to a fingerprint based background investigation which cost the new employee \$52.25 and a drug/alcohol screen which costs \$36.50. Employment is contingent upon passing the background and the drug/alcohol screen.*
6. *Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).*
7. *Carson City is an Equal Opportunity Employer.*

**I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.**

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**"Carson City is an Equal Opportunity Employer"**

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Library

**DEPARTMENT # (ORG):** 1016200

**DESCRIPTION OF REQUESTED ITEM:** Reclassification of Access Services Manager (UNC M301) to Library Technology Coordinator (UNC P601).

**JUSTIFICATION OF REQUEST:**

The Library seeks to reorganize its current organizational hierarchy to eliminate a 1:1 ratio of management staff to hourly, create greater efficiency and best meet the needs of the organization.

The vacancy of the Access Services Manager (ASM) creates an opportunity for the Carson City Library to create a position which better fits the overall needs of the organization. The reclassification of this position to Library Technology Coordinator is integral to the efficiency of the organization going forward and will ultimately result in providing improved services to the community.

The onset of COVID-19 revealed a significant digital divide across the nation and the Carson City Library seeks to help bridge that divide by continuing to provide access to technology and respond to any community needs for access to both physical and digital technology equipment.

In order to best maintain its current technology equipment demands and continue to evolve and meet the digital needs of the community, it is essential that the Library has a position dedicated to providing public library technology services to include the maintenance of computer workstations, assurance of uninterrupted public access to the internet, monitoring and maintenance of self-service library equipment, processing of lendable technology materials and the ability to develop and grow library technology services as community needs continue to expand and change.

Attached is the Job Description for the position of Library Technology Coordinator. This change is a reclassification from an M301 classification to a P601 classification.

| (1) PERSONNEL SERVICES:          |  | (2) SERVICES AND SUPPLIES**:           |  |
|----------------------------------|--|--|--|
|                                  | Increase Amount                          | Acct# / Description                    | Increase Amount                            |
| Salary                           | \$(9,920) <del>(\$5,792.00)</del>        |  |  |
| Other Pay*                       | 0.00                                     |  |  |
| Worker's Compensation            | 0.00                                     |  |  |
| Group Insurance                  | 0.00                                     |  |  |
| Medicare                         | (144) <del>(\$84.00)</del>               |  |  |
| Pers                             | (2,951) <del>\$2,046.00)</del>           |  |  |
| <b>Total Personnel Costs (1)</b> | <b>\$(13,015) <del>\$7,922.00)</del></b> | <b>Total Services and Supplies (2)</b> |  |
|                                  |  | <b>GRAND TOTAL:</b>                    | <b>\$ (13,015) <del>(\$7,922.00)</del></b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## JOB DESCRIPTION

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|                    |                                |               |            |
|--------------------|--------------------------------|---------------|------------|
| <b>JOB TITLE:</b>  | Library Technology Coordinator | <b>FLSA:</b>  | Exempt     |
| <b>DEPARTMENT:</b> | Library                        | <b>GRADE:</b> | P601       |
| <b>REPORTS TO:</b> | Library Director               | <b>DATE:</b>  | March 2022 |

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### SUMMARY OF JOB PURPOSE:

Under general supervision, performs professional and specialized work involving public library technology services, including computer workstations, internet access, self-service library catalog workstations and automated technology associated with library collections; trains library staff in use and support of library technology services, and supervises processing of new and returned lendable technology.

### ESSENTIAL FUNCTIONS:

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Provides library reference and technology help services by assisting patrons in the use of electronic resources and automated systems; and referring patrons to other reference resources, and placing holds.
- Plans, organizes, maintains and manages the processes and operations of library technology services including maintenance and development of library technology services, equipment checkout, holds, security, and facilities maintenance.
- Participates in long-range planning, working in collaboration with management, library staff, and others to develop strategic plans supporting library technology services.
- Evaluates new technology and products and makes appropriate recommendations for purchase and implementation. Provides project management for applicable technology deployments.
- Teaches classes to the public and staff in the use of various computer applications and library-specific equipment and electronic resources.
- Manages the addition of new formats, services, arrangement of materials, and special projects.
- Assists the Director with the automation of cataloging and circulating functions.
- Monitors developments in library and information sciences; participates in professional association activities.
- Composes applications for and administers grants as required.
- Compiles, analyzes, and submits associated technology services statistics.
- Participates in the administration of library operations, including licensing and ordering of equipment and associated supplies and materials; training and supervising library staff; and evaluating and implementing policies and procedures.
- Participates in the library's planning and marketing, including outreach activities to the community and producing various library publications.

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This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

- Supervises subordinate staff to include scheduling, disciplining, working with staff to correct deficiencies, and completing performance evaluations.
- Contributes to the efficiency and effectiveness of the unit's service to its customers by offering suggestions and directing/participating as a member of a work team.
- Oversees and trains staff, volunteers and part-time staff others in work procedures.
- Demonstrates courteous and cooperative behavior when interacting with the public and City staff; acts in a manner that promotes a harmonious and effective workplace environment.
- At times may be required to work outside normal business hours and work extended hours to accomplish requirements of this position.

**QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

**Education and Experience:**

Master's Degree in Library Sciences, or library certification from the Nevada State Library, Archives and Public Records OR a closely related field; AND two (2) years of professional librarian experience in a public library; OR an equivalent combination of education, training and experience as determined by Human Resources.

**REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Valid driver license

**Required Knowledge and Skills**

Knowledge of:

- Principles and practices of professional library technology services, including public computer workstations, , technical services and collection development.
- Automated library information systems and their use and operation; principles and practices of library operation and administration.
- Supervisory principles and practices.
- Standard office practices and procedures, including the use of standard office equipment.
- Policies and procedures of budgeting.
- Computer applications related to library services.
- Record keeping principles and practices.
- Correct business English, including spelling, grammar and punctuation.
- Techniques for dealing with a variety of individuals from various socio-economic, ethnic and cultural backgrounds, in person and over the telephone.

Skill in:

- Planning, implementing, monitoring and improving library services.
- Use of automated library information systems.
- Maintaining accurate records and files.
- Preparing clear, accurate and concise reports, correspondence and other written materials.

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.



## Skills (continued):

- Explaining and applying library policies and procedures.
- Answering patrons' questions.
- Using standard reference service procedures and resources.
- Instructing patrons in the use of specialized automated library systems.
- Exercising sound independent judgment within established guidelines.
- Contributing effectively to the accomplishment of team or work unit goals, objectives and activities.
- Dealing successfully with the public, in person and over the telephone.

**SUPERVISION RECEIVED AND EXERCISED:**

*Under General Supervision* - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 20 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; exposure to traffic conditions and external environment when traveling from one office to another.

**CONDITIONS OF EMPLOYMENT:**

1. *Unclassified employees are "At Will" and as such, may be terminated at any time for any reason, or no reason.*
2. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
3. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*
4. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*
5. *New employees are required to submit to a fingerprint based background investigation which cost the new employee \$56.25 and a drug screen which costs \$36.50. Employment is contingent upon passing the background and the drug screen.*
6. *Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS, with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).*

**I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.**

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**"Carson City is an Equal Opportunity Employer"**

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Library

**DEPARTMENT # (ORG):** 1016200

**DESCRIPTION OF REQUESTED ITEM:** Change of job title and description of Creative Learning Manager (UNC M301) to Programming and Outreach Coordinator (UNC M301).

**JUSTIFICATION OF REQUEST:**

The Library seeks to reorganize its current organizational hierarchy to eliminate a 1:1 ratio of management staff to hourly, create greater efficiency and best meet the needs of the organization and the community of Carson City.

The vacancy of the Creative Learning Manager presents an opportunity for the Carson City Library to alter the current job title and job description to more accurately outline the expectations of the position and align with the actual work duties and responsibilities. The purpose of this position is to develop partnerships and engage in collaborative outreach within our diverse community. The intent of this position is to be the driving force behind library programming both inside and outside of the library in order to deliver robust, meaningful and relevant library services to meet the greatest needs of our community members.

This position will provide hands-on STEAM (science, technology, engineering, art and mathematics) learning experiences, respond to community feedback and adapt programming and services accordingly, teach various classes to the public (such as computer skills training) and maintain and/or develop library learning spaces.

Attached is the Job Description for the position of Programming and Outreach Coordinator. This change is not a reclassification and will remain a UNC M301 classification.

| (1) PERSONNEL SERVICES:          |                      | (2) SERVICES AND SUPPLIES**:           |                      |
|----------------------------------|----------------------|--|----------------------|
|                                  | Increase Amount      | Acct# / Description                    | Increase Amount      |
| Salary                           | (\$12,879.00)        |  |                      |
| Other Pay*                       | 0.00                 |  |                      |
| Worker's Compensation            | 0.00                 |  |                      |
| Group Insurance                  | 0.00                 |  |                      |
| Medicare                         | (\$186.00)           |  |                      |
| Pers                             | (\$4,154.00)         |  |                      |
| <b>Total Personnel Costs (1)</b> | <b>(\$17,219.00)</b> | <b>Total Services and Supplies (2)</b> |                      |
|                                  |                      | <b>GRAND TOTAL:</b>                    | <b>(\$17,219.00)</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## JOB DESCRIPTION

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|                    |                                    |               |            |
|--------------------|------------------------------------|---------------|------------|
| <b>JOB TITLE:</b>  | Programming & Outreach Coordinator | <b>FLSA:</b>  | Exempt     |
| <b>DEPARTMENT:</b> | Library                            | <b>GRADE:</b> | M301       |
| <b>REPORTS TO:</b> | Library Director                   | <b>DATE:</b>  | March 2022 |

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### SUMMARY OF JOB PURPOSE:

Under general supervision, manages, plans, coordinates, and supervises learning spaces, programming and outreach functions of the library.

### ESSENTIAL FUNCTIONS:

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Serves as the library's expert on the development and operation of the Digitorium, @Two Digital Learning Center, and other learning spaces.
- Drives further development of these types of spaces, including spaces outside the library walls.
- Focus on community development in STEAM (science, technology, engineering, art and mathematics) with hands-on learning experiences.
- Works with project funders and community partners to develop assessment tools to measure program success.
- Responds to community feedback, adapting programming and services to serve patrons better and continue to adapt services to changing needs of the patron.
- Recruits skilled volunteers and paid trainers to offer classes.
- Teaches classes to the public and staff in the use of various computer applications and library-specific equipment and electronic resources.
- Maintains good relationships with all user groups – including children, teens and adults.
- Creates and maintains community collaborations to include working with school districts and other community groups; travels offsite for outreach opportunities and events.
- Provides library reference and technology help services by assisting patrons with locating materials and information; instructing patrons in the use of electronic resources and automated systems; and referring patrons to other reference resources and placing holds.
- Monitors developments in library and information sciences; participates in professional association activities.
- Composes applications for and administers grants as required.
- Compiles, analyzes, and submits learning spaces operational statistics.
- Participates in the administration of library operations, including ordering library supplies and materials; training and supervising library staff; and evaluating and implementing policies and procedures.

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This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

(continued)

- Participates in the library's planning and marketing, including outreach activities to the community and producing various library publications.
- Supervises subordinate staff to include scheduling, disciplining, working with staff to correct deficiencies, and completing performance evaluations.
- Contributes to the efficiency and effectiveness of the unit's service to its customers by offering suggestions and directing/participating as a member of a work team.
- Oversees training staff, volunteers and part-time staff others in work procedures.
- Demonstrates courteous and cooperative behavior when interacting with the public and City Staff; acts in a manner that promotes harmonious and effective workplace environment.

**QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

**Education and Experience:**

Bachelor's Degree in Library Sciences, Education, or a related field; AND two (2) years of professional managerial experience in a public library; OR an equivalent combination of education, training and experience as determined by Human Resources. A Master's degree in Library Sciences or Education, OR a Library Certification from the Nevada State Library, Archives and Public Records is preferred.

**REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- A valid driver's license.

**Required Knowledge and Skills**

Knowledge of:

- Principles and practices of library services, including patron service, reference, technical services and circulation management.
- Library reference sources and subject background for collection development and patron services.
- Automated library information systems and their use and operation; principles and practices of library operation and administration.
- Supervisory principles and practices.
- Standard office practices and procedures, including the use of standard office equipment.
- Computer applications related to library services.
- Record keeping principles and practices.
- Correct business English, including spelling, grammar and punctuation.
- Techniques for dealing with a variety of individuals from various socio-economic, ethnic and cultural backgrounds, in person and over the telephone.

## Skill in:

- Supervising, monitoring and improving library services.
- Using automated library information systems.
- Maintaining accurate records and files.
- Preparing clear, accurate and concise reports, correspondence and other written materials.
- Explaining and applying library policies and procedures.
- Answering patrons' questions.
- Exercising sound independent judgment within established guidelines.
- Contributing effectively to the accomplishment of team or work unit goals, objectives and activities.
- Dealing successfully with the public, in person and over the telephone.

**SUPERVISION RECEIVED AND EXERCISED:**

**Under General Supervision** - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 20 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; exposure to traffic conditions and external environment when traveling from one office to another.

**CONDITIONS OF EMPLOYMENT:**

1. *Unclassified employees are "At Will" and as such, may be terminated at any time for any reason, or no reason.*
2. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
3. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*
4. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*
5. *New employees are required to submit to a fingerprint-based background investigation which cost the new employee \$56.25 and a drug screen which costs \$36.50. Employment is contingent upon passing the background and the drug screen.*
6. *Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).*
7. *Carson City is an Equal Opportunity Employer.*

**I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.**

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**"Carson City is an Equal Opportunity Employer"**

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Library

**DEPARTMENT # (ORG):** 1016200

**DESCRIPTION OF REQUESTED ITEM:** Reclassification of Department Business Manager (UNC M301) to Deputy Library Director (UNC D101).

**JUSTIFICATION OF REQUEST:**

The Library seeks to reorganize its current organizational hierarchy to eliminate a 1:1 ratio of management staff to hourly staff, create greater efficiency and best meet the needs of the organization and community of Carson City. Each unclassified position within the Library organization has been carefully analyzed and necessary changes have been identified.

In order to develop a hierarchy that best suits its needs and more comprehensively meets the needs of the community, the Library seeks to reclassify some positions. To do this, it is essential that the Department Business Manager (DBM) take on additional duties, roles, and responsibilities.

The Deputy Library Director position will retain the existing duties and responsibilities of the DBM while taking on additional duties and responsibilities currently assigned to other management positions. This change will create greater efficiency within the library by allowing the other positions to be reclassified into more functional roles, eliminate the unbalanced hierarchy, better fit the needs of the organization going forward, and more appropriately align with the organizational structure of other City departments. This change will also provide a succession plan for Library Leadership, which does not currently exist.

Attached is the Job Description for the position of Deputy Library Director. This change is a reclassification from an M301 classification to a D101 classification.

| (1) PERSONNEL SERVICES:          |  | (2) SERVICES AND SUPPLIES**:           |  |
|----------------------------------|--|--|--|
|                                  | Increase Amount                        | Acct# / Description                    | Increase Amount                        |
| Salary                           | \$20,582 <del>\$36,404.00</del>        |  |  |
| Other Pay*                       | 0.00                                   |  |  |
| Worker's Compensation            | 0.00                                   |  |  |
| Group Insurance                  | 0.00                                   |  |  |
| Medicare                         | 298 <del>\$581.00</del>                |  |  |
| Pers                             | 6,123 <del>\$10,244.00</del>           |  |  |
| <b>Total Personnel Costs (1)</b> | <b>\$27,003</b> <del>\$47,299.00</del> | <b>Total Services and Supplies (2)</b> |  |
|                                  |  | <b>GRAND TOTAL:</b>                    | <b>\$27,003</b> <del>\$47,299.00</del> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.





## JOB DESCRIPTION

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|                    |                         |               |            |
|--------------------|-------------------------|---------------|------------|
| <b>JOB TITLE:</b>  | Deputy Library Director | <b>FLSA:</b>  | Exempt     |
| <b>DEPARTMENT:</b> | Library                 | <b>GRADE:</b> | D101       |
| <b>REPORTS TO:</b> | Library Director        | <b>DATE:</b>  | 03/07/2022 |

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### SUMMARY OF JOB PURPOSE:

Under direction and oversight of the Library Director, performs professional and administrative duties in strategic planning, program implementing, directing, and evaluating of library services. Facilitates consistent improvement in the provision of library services for the Carson City community. Manages department financial business, performs analytical and liaison functions for the Carson City Library, conducts analytical and interdepartmental coordination activities.

### ESSENTIAL FUNCTIONS:

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Acts as the Director in the Library Director's absence.
- Coordinates and assists in the development and implementation of goals, objectives, policies, procedures and work standards for the department.
- Consults daily with the Library Director regarding all elements of library operations.
- Coordinates the preparation of the department's capital, operational and supplemental budgets.
- Assists with the implementation of the library strategic plan, goals and vision.
- Monitors and assesses the needs of the community and develops programming changes when and where appropriate for all library services.
- Cultivates and maintains positive professional relationships with local officials, government entities, public service organizations, Friends, and community groups to help achieve library goals.
- Supervises library staff and provides input into hiring, training and conducting annual performance reviews.
- Maintains and manages the monthly library staff schedule and has oversight responsibility for the public information desks and all library departments.
- Monitors all collection development and associated expenditures; coordinates a continual review of the library collections to ensure a robust and well-rounded selection of materials for the community.
- Assists with the preparation and submission of local, state and federal surveys and

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reports; compiles and maintains statistical information related to library programs, services and customer usage of library materials, compiles and completes the annual federal Public Library Survey.

- Maintains oversight of assignment and project progression for all library operations.
- Oversees, monitors and assists in library staff's set up and implementation of the library's technology equipment, technology plan, network services, computer maintenance and associated action items.
- Advises the Director on available grants, for all library services, to help the library achieve its mission. Writes grant proposals, grant reports and assists Library Director with ongoing maintenance of grant reporting and monitors compliance with grant requirements.
- Responds to public inquiries regarding library services, programs and technologies.
- Performs public customer service as needed at various services points, explains library rules and procedures to the public as needed, troubleshoots public service problems and/or complaints and works with staff to determine best practice solutions.
- Performs outreach and represents the library in the community and at appropriate events; ensures that community groups are kept informed of library programs and services.
- Provides guidance and direction to staff on library goals and standards of service. Provides staff development guidance, resolves personnel issues and maintains a high staff morale in conjunction with the Library Director.
- Contributes to the overall quality of the Carson City Library's service provision by developing and coordinating work teams and by reviewing, recommending and implementing improved policies and procedures.
- Coordinates and participates in departmental purchasing activities, including the preparation and distribution of requests for proposals for professional services; analyzes proposals and negotiates and administers resulting contracts.
- Directs the planning, acquisition and maintenance of all physical space and equipment required by staff.

#### **JOB DESCRIPTION**

#### **Deputy Library Director**

- Uses standard office equipment, including a computer, in the course of the work; drives a personal or City motor vehicle to attend meetings and visit off-site City locations.
- Demonstrates courteous and cooperative behavior when interacting with elected officials, public, contractors, and staff; acts in a manner that promotes a harmonious and effective workplace environment
- Maintains absolute confidentiality of work-related issues, records and City information.
- At times may be required to work outside normal business hours and work extended hours to accomplish requirements of the position.

#### **QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

### **Education and Experience:**

Master's Degree in Library and Information Science from an ALA accredited program; AND three (3) years of increasingly responsible professional library experience which included accounting, budgetary and financial analysis and reporting; OR an equivalent combination of education, training and experience as determined by Human Resources.

### **REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Valid Driver's License.

### **Required Knowledge and Skills**

Knowledge of:

- Principles and practices of library operations, techniques, resources, programs and services.
- Principles and practices of library administration, including organization, human resources, management, capital improvements, budget development and administration, basic accounting and public finance.
- Principles and practices of employee supervision, including selection, work planning, organization, performance review and evaluation, and employee training and discipline.
- Principles and practices of developing teams, motivating employees and managing in a team environment.
- Computer applications related to the work.
- Correct business English, including spelling, grammar and punctuation.
- Principles and practices of contract negotiation and administration.
- Principles and techniques of making effective oral presentations.
- Business mathematics, including statistics and financial analysis techniques.
- Records management principles and practices.
- Techniques for dealing with a variety of individuals, at all levels of responsibility, in person and over the telephone, often where relations may be confrontational or strained.
- Communicating effectively in oral and written forms.

## **JOB DESCRIPTION**

## **Deputy Library Director**

### **Required Knowledge and Skills**

Skill in:

- Planning, organizing, supervising, reviewing and evaluating the work of others.
- Training others in policies and procedures related to the work.
- Assisting in developing and implementing goals, objectives, policies, procedures and work standards.
- Developing effective work teams and motivating individuals to meet goals and objectives and provide customer services in the most cost effective and efficient manner.
- Interpreting, applying and explaining complex federal, state and local laws and regulations.
- Ability to compile and analyze data, prepare clear and concise reports, policies, procedures, correspondence and other written materials with an understanding of

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applicable laws, codes and regulations, using initiative and independent judgment within general policy guidelines.

- Dealing successfully with a variety of individuals from various socioeconomic, ethnic and cultural backgrounds, in person and over the telephone.

**SUPERVISION RECEIVED AND EXERCISED:**

*Under Direction* - Assignments and objectives are presented to incumbents at this level and established work processes are to be followed. Incumbents have some flexibility in the selection of work methods, the timing of work processes, and the methods of completing tasks. Supervision is periodic and is usually initiated by employee and/or when important problems, significant changes from past procedures, and policy implications are involved.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 20 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; exposure to traffic conditions and external environment when traveling from one office to another.

**CONDITIONS OF EMPLOYMENT:**

1. *Unclassified employees are "At Will" and as such, may be terminated at any time for any reason, or no reason.*
2. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
3. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*
4. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*
5. *New employees are required to submit to a fingerprint-based background investigation which cost the new employee \$56.25 and a drug screen which costs \$36.50. Employment is contingent upon passing the background and the drug screen.*
6. *Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).*
7. *Carson City is an Equal Opportunity Employer.*

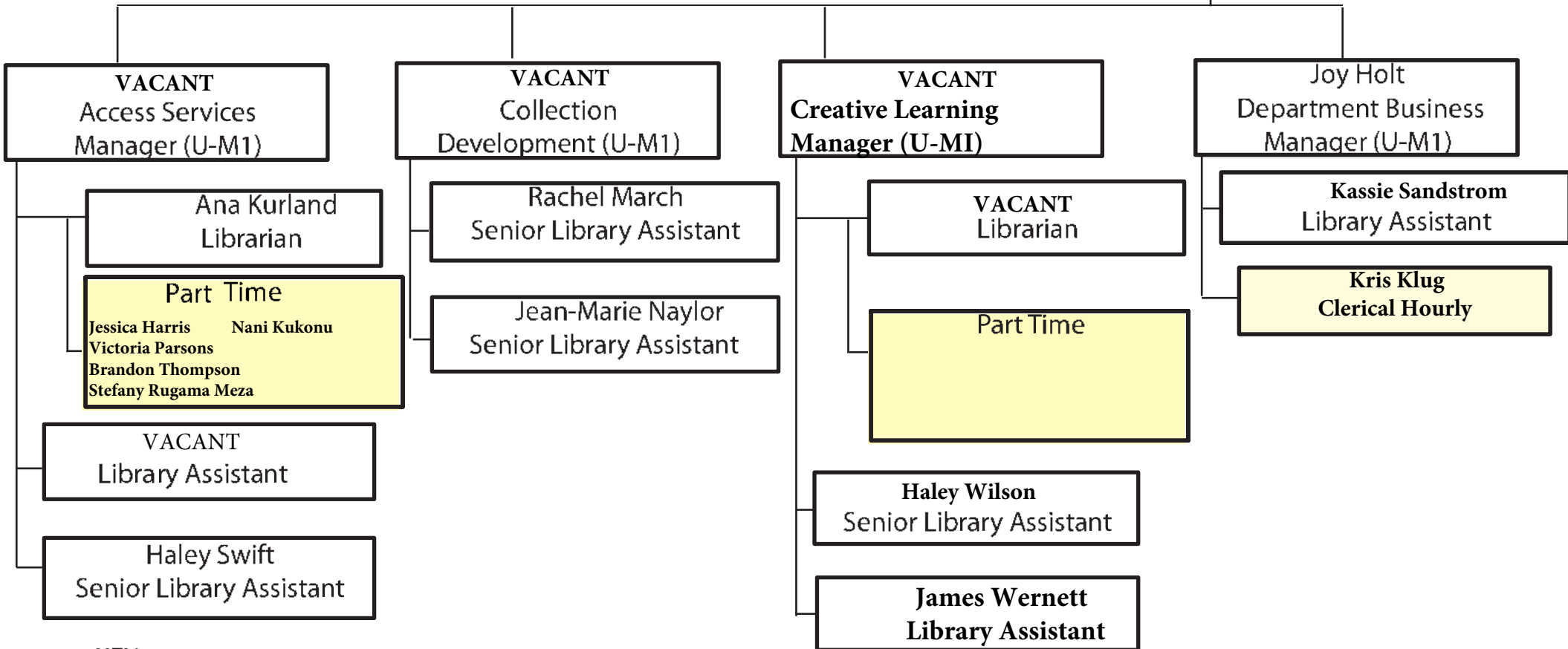
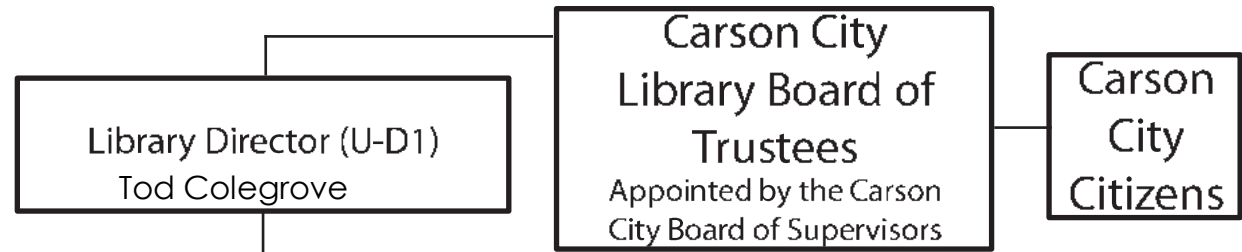
**I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.**

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**"Carson City is an Equal Opportunity Employer"**

# CARSON CITY LIBRARY ORGANIZATIONAL CHART

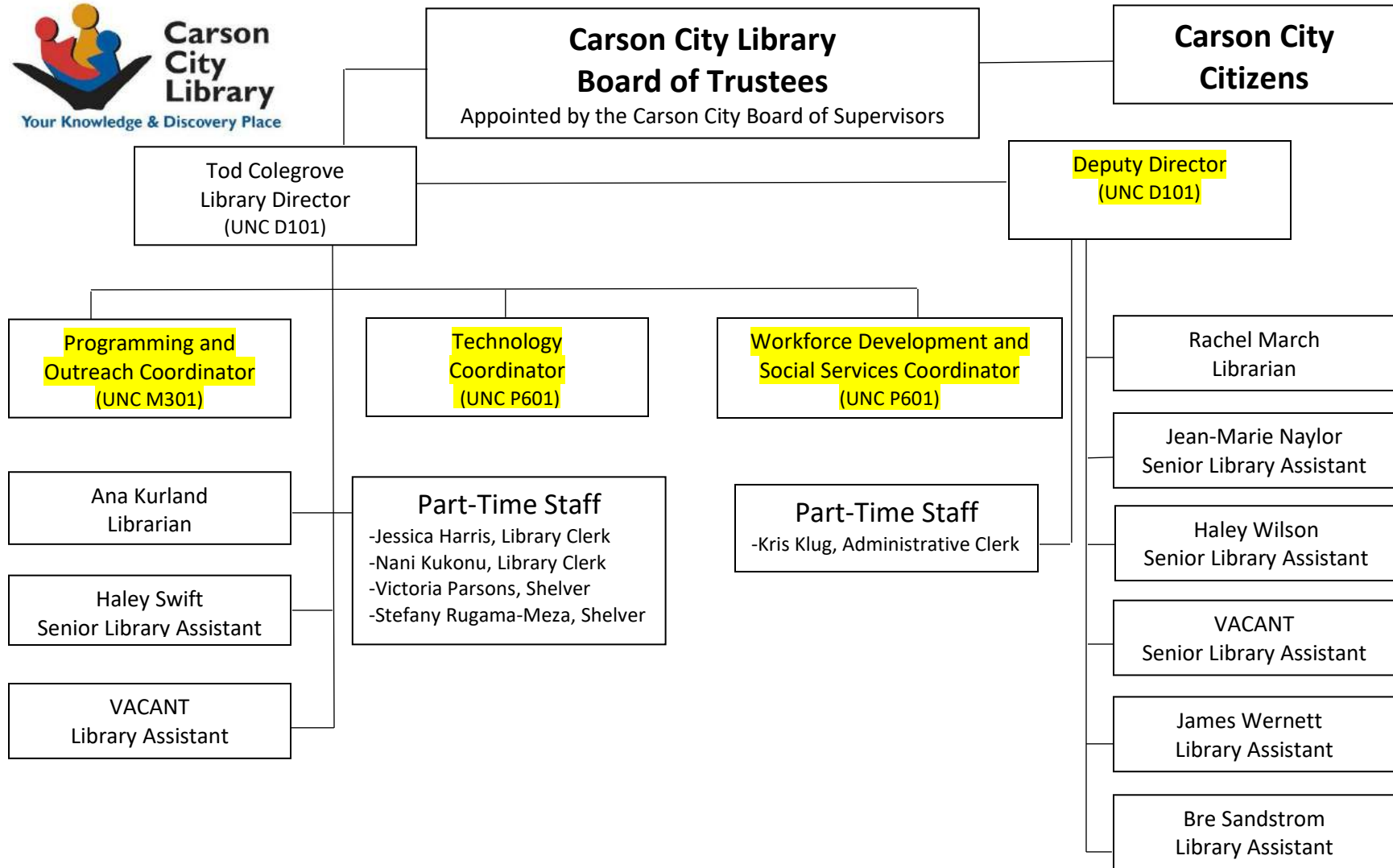


KEY



Full Time Employee = 14 total

# Carson City Library Organizational Chart



## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Health & Human Services

**DEPARTMENT # (ORG):** 10165754  
2086550 PROGRAM FUND

**DESCRIPTION OF REQUESTED ITEM:** Convert the FT Marathon Community Health Worker (CHW) to a Carson City FT CHW position. This position is paid with Indigent Accident Funds (IAF) which has an adequate balance. Currently, Christie Contreras is in the position.

CCHHS has a CHW job description that is used for Marathon. The job description was reviewed by Melanie Bruketta and edits were made.

Internally at the Health Department, we consider IAF to be equivalent to grant funds because it is not guaranteed the funding will continue year after year. Since the CCEA contract was changed and now allows for grant funded employees to be at will and if the grant funds go away the position will go away, this conversion is being requested.

**JUSTIFICATION OF REQUEST:**

The Community Health Worker must go through certification training at our cost. The position is contracted and has experienced a high turnover. If the position continues to be contracted, a high turnover is expected to continue. This position has proven itself to be a great asset to the Human Services Division and the community. This position is able to respond to referrals from the Fire Department, MOST, and the hospital when dealing with a resident that needs to be connected to resources. This position will also assist with the housing plan that is being drafted.

Since the inception of the position, up to \$39,403.00 has been budgeted within IAF for temporary employees annually. Currently, the position will cost an additional \$38,072.00.

| (1) PERSONNEL SERVICES:                         |                                    | (2) SERVICES AND SUPPLIES**:           |                                  |
|---|------------------------------------|--|----------------------------------|
| G655022006                                      | Increase Amount                    | Acct# / Description                    | Increase Amount                  |
| Salary  | \$38,419.00                        | \$18.40 ER                             |                                  |
| Worker's Compensation                           | \$744.00                           |  |                                  |
| Group Insurance (estimated at the highest rate) | <del>\$26,055.00</del><br>11,180   |  |                                  |
| Medicare  | \$827.00                           |  |                                  |
| PERS  | \$11,430.00                        |  |                                  |
| <b>Total Personnel Costs (1)</b>                | <del>\$77,475.00</del><br>\$62,600 | <b>Total Services and Supplies (2)</b> |                                  |
| Temp empl budget within IAF                     | (\$39,403.00)                      | <b>GRAND TOTAL:</b>                    | <del>\$38,072.00</del><br>23,197 |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.





## JOB DESCRIPTION

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|                    |                                 |               |               |
|--------------------|---------------------------------|---------------|---------------|
| <b>JOB TITLE:</b>  | Community Health Worker         | <b>FLSA:</b>  | Non-Exempt    |
| <b>DEPARTMENT:</b> | Health & Human Services         | <b>GRADE:</b> | A302/301      |
| <b>REPORTS TO:</b> | Human Services Division Manager | <b>DATE:</b>  | March 5, 2022 |

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### SUMMARY OF JOB PURPOSE:

Under general supervision, provides necessary support and guidance to clients to ensure that they attain and maintain opportunities. Position is contingent upon grant funding continuing to be renewed/approved.

### ESSENTIAL FUNCTIONS:

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Supports and works cooperatively with multi-disciplinary teams working with Human Services clients.
- Services clients by referring to appropriate services; providing assistance in enrolling in the services; coordinates services; and provides case management in reference to continuity of care and after care.
- Supports individualized goal setting using motivational interviewing and problem-solving strategies; and assists with the creation and implementation of self-management plans to meet client's goals.
- Provides appropriate follow-up with clients via phone calls, home visits and outreach visits.
- Ensures clients receive the services they need and have the appropriate health and social services, education, and information; provides appointment reminders; provides translation assistance; assists with finding appropriate transportation; and may attend medical or social service appointments with clients.
- Advocates for the client by working with medical and social service providers to help ensure that clients have comprehensive and coordinated care and services.
- Documents and maintains accurate records of work performed as required by project or program.
- Maintains confidentiality of files and information in accordance with regulations.
- Demonstrates ability to use standard office equipment, including a computer, in the course of the work.

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This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

## **JOB DESCRIPTION**

## **Community Health Worker**

- Demonstrates courteous and cooperative behavior when interacting with public and staff; acts in a manner that promotes a harmonious and effective workplace environment.
- Seeks professional development.

### **QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

### **Education and Experience:**

High school diploma or GED OR an equivalent combination of education, training and experience as determined by Human Resources.

### **REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Valid Class C driver's license
- Community Health Worker Certificate or must obtain within 12 months of the first day of employment.

### **Required Knowledge and Skills**

Knowledge of:

- Standard office practices and procedures, including filing and record keeping principles and practices.
- Business arithmetic.
- Correct business English, including spelling, grammar and punctuation.
- Principles and practices of workforce, job placement and job development.
- Effective interviewing techniques.
- Community agencies and other outside resources available to clients.
- Knowledge of health and social service systems
- Computer applications related to the work.
- Techniques for dealing with a variety of individuals from various socioeconomic, ethnic and cultural backgrounds, in person and over the telephone, often where relations may be confrontational or strained.
- Communicating effectively in oral and written forms.

Skill in:

- Conducting group and individual skills training sessions.
- Making accurate arithmetic calculations.
- Maintaining accurate records and files related to work performed.
- Contributing effectively to the accomplishment of team or work unit goals, objectives and activities.
- Speaking English effectively to communicate in person or over the telephone.
- Interviewing and investigating to make effective skill development recommendations.
- Organizing, planning, and coordinating a variety of programs and activities. Ability to prioritize and manage time. Ability to provide follow-up.

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This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

- Demonstrating courteous and cooperative behavior when interacting with public and staff; acts in a manner that promotes a harmonious and effective workplace environment.
- Using initiative and independent judgment within established procedural guidelines.
- Ability to network.

**SUPERVISION RECEIVED AND EXERCISED:**

**Under General Supervision** - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 20 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; ability to operate a motor vehicle and safely travel to a variety of offsite locations.

**CONDITIONS OF EMPLOYMENT:**

1. *This is a grant funded position. Position is contingent upon grant funding continuing to be renewed and approved.*
2. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
3. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*
4. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*
5. *New employees are required to submit to a fingerprint-based background investigation which cost the new employee \$56.25 and a drug/alcohol screen which costs \$36.50. Employment is contingent upon passing the background and the drug/alcohol screen.*
6. *Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).*

**I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.**

**PRINT NAME:** \_\_\_\_\_

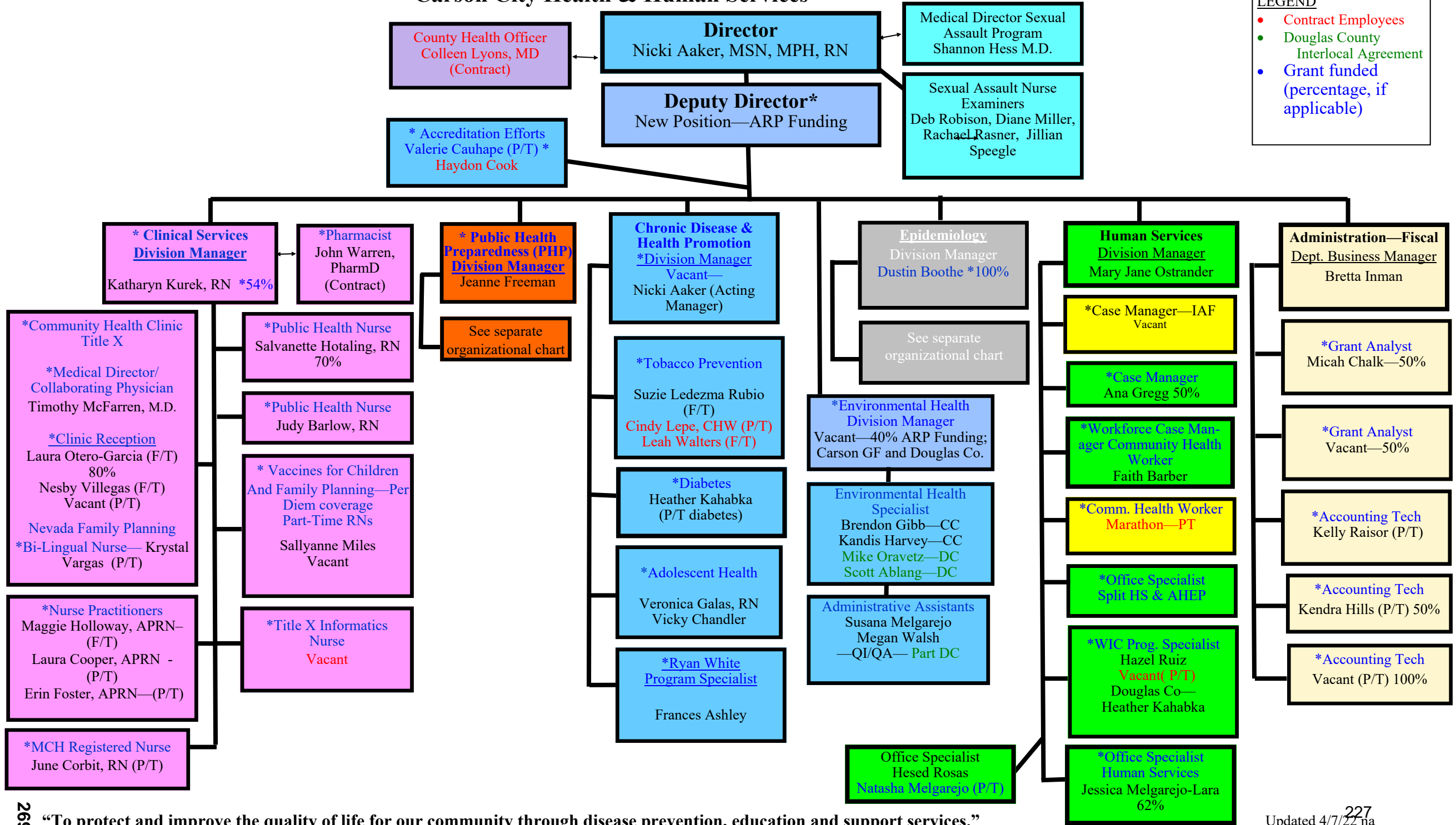
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**“Carson City is an Equal Opportunity Employer”**

# Carson City Health & Human Services

**LEGEND**

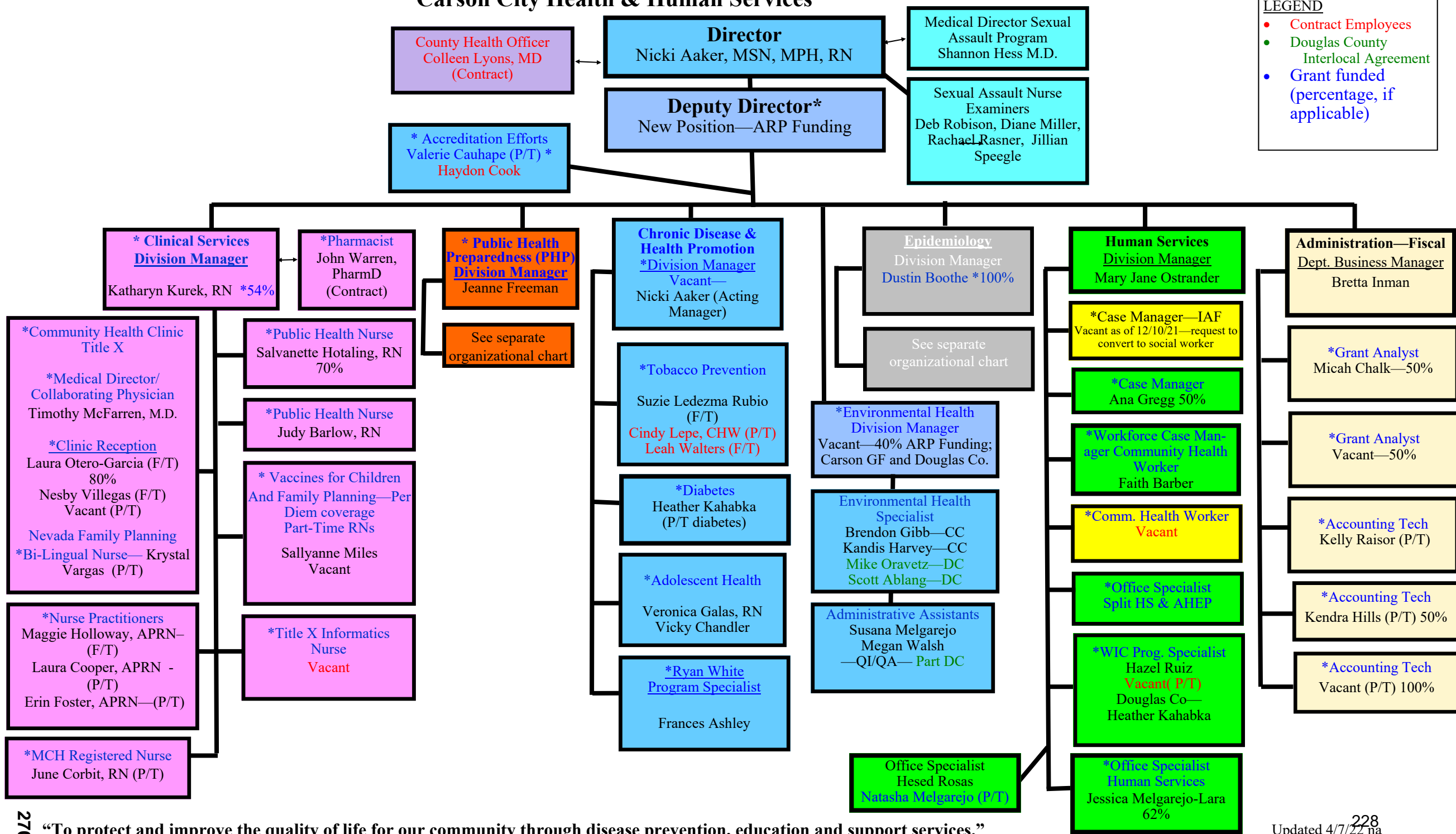
- **Contract Employees**
- **Douglas County Interlocal Agreement**
- **Grant funded (percentage, if applicable)**



# Carson City Health & Human Services

**LEGEND**

- Contract Employees
- Douglas County Interlocal Agreement
- Grant funded (percentage, if applicable)



VACANT – Community Health Worker

| current \$    | 7/1/22     |            | 7/1/23     |            |          |                                       |           |          |          | 12        | 40.00%   |                 | 2080       | W.Comp    |            | 0.01708  |                 |           |          |             |           |         |           |           |        |
|---------------|------------|------------|------------|------------|----------|---------------------------------------|-----------|----------|----------|-----------|--|-----------------|------------|-----------|------------|--|-----------------|-----------|----------|-------------|-----------|---------|-----------|-----------|--------|
| \$ 18.4000    | \$ 18.4000 | \$ 18.4000 | \$ 18.4000 | \$ 18.4000 | Fringe   | Total at                              | Total at  | Total at | Total at | Total     | Longevity  | Total salary w/ | Phone      | Car       | Type of    | \$1200/yr  | Group Insurance |           | Medicare | incl longev | Total     | W.Comp  | Total     | GRAND     |        |
| review date   | hours at   | hours at   | hours at   | hours at   | Benefit  | rate #1                               | rate #2   | rate #3  | rate #4  | Salary    |  | longevity       | Allowance  | Allowance | Insurance  | Waived   | ins             | OH        | HSA      | Medicare    | PERS      | W.Comp  | Benefits  | TOTAL     |        |
| 7/1/2023      | 0.00       | 2088.00    | 0.00       | 0.00       | 101.658% | -                                     | 38,419.20 | -        | -        | 38,419.20 | -  | 38,419.20       | -          | -         | PPO-family | -  | 18,611.00       | 7,444.40  | -        | 826.94      | 11,429.71 | 744.00  | 39,056.05 | 77,475.25 |        |
| 7/1/2023      | 0.00       | 2088.00    | 0.00       | 0.00       | 101.658% | -                                     | 38,419.20 | -        | -        | 38,419.20 | -  | 38,419.20       | -          | -         | -          | -  | 18,611.00       | 7,444.40  | -        | 826.94      | 11,429.71 | 744.00  | 39,056.05 | 77,475.25 |        |
| 7/1/2023      | 0.00       | 2088.00    | 0.00       | 0.00       | 101.658% | -                                     | 38,419.20 | -        | -        | 38,419.20 | -  | 38,419.20       | -          | -         | -          | -  | 18,611.00       | 7,444.40  | -        | 826.94      | 11,429.71 | 744.00  | 39,056.05 | 77,475.25 |        |
| 7/1/2023      | 0.00       | 2088.00    | 0.00       | 0.00       | 101.658% | -                                     | 38,419.20 | -        | -        | 38,419.20 | -  | 38,419.20       | -          | -         | -          | -  | 18,611.00       | 7,444.40  | -        | 826.94      | 11,429.71 | 744.00  | 39,056.05 | 77,475.25 |        |
| 7/1/2023      | 0.00       | 2088.00    | 0.00       | 0.00       | 101.658% | -                                     | 38,419.20 | -        | -        | 38,419.20 | -  | 38,419.20       | -          | -         | -          | -  | 18,611.00       | 7,444.40  | -        | 826.94      | 11,429.71 | 744.00  | 39,056.05 | 77,475.25 |        |
|               |            |            |            |            |          |                                       |           |          |          |           |  |                 |            |           |            |  |                 |           |          |             |           |         |           |           |        |
|               |            |            |            |            |          |                                       |           |          |          |           | 18.47  | 18.47           | \$ 18,4708 | 0.0000%   | 0.0000%    |  | 0.0000%         | 67.8187%  |          | 2.1524%     | 29.7500%  | 1.9365% | 26,055.40 | 101.6576% |        |
| raise multipl | 1          | 1.00       | 1.00       | 1.00       |          | BLUE for Employer paid rate           |           |          |          |           | Longevity is paid in June & December and depends on when the employee receives their merit raise   |                 |            |           |            | Overhead is currently 36.5% of insurance rate; Finance est 40% for FY23  |                 |           |          |             |           |         |           |           |        |
|               |            |            |            |            |          | GREEN for Employer/Employee paid rate |           |          |          |           | The amount in contract is the semi annual rate; a person may receive the current amount x 2 or the current amt + the next step amount depending on their review date |                 |            |           |            | Medicare calculation includes salary, longevity, phone, car, but is decreased by the employees' portion of their paid ins I don't have a way of accurately calculating it so Medicare ma 1.45% of salary + longevity |                 |           |          |             |           |         |           |           |        |
| Weekdays      |            | 261        |            |            | 261      |                                       |           |          |          |           | ALL OF THE ABOVE ARE TAXABLE AS INCOME   |                 |            |           |            | PERS is based on salary and longevity  |                 |           |          |             |           |         |           |           |        |
| Saturdays     |            | 52         |            |            | 52       |                                       |           |          |          |           | phone \$25/mo  |                 |            |           |            | WAIVED INSURANCE IS TAXABLE AS INCOME  |                 |           |          |             |           |         |           |           |        |
| Sundays       |            | 52         |            |            | 52       |                                       |           |          |          |           | car \$3900/yr  |                 |            |           |            |  |                 |           |          |             |           |         |           |           |        |
|               |            |            |            |            | 365      |                                       |           |          |          |           | S300/yr  |                 |            |           |            |  |                 |           |          |             |           |         |           |           |        |
|               |            |            |            |            |          |                                       |           |          |          |           | S80/mo   |                 |            |           |            |  |                 |           |          |             |           |         |           |           |        |
|               |            |            |            |            |          |                                       |           |          |          |           | S960/yr  |                 |            |           |            |  |                 |           |          |             |           |         |           |           |        |
|               |            |            |            |            |          | IAF CHW                               |           |          |          | 38,419.20 | 0  |                 |            | 26,055.40 |            | 826.94   |                 | 11,429.71 |          | 744.00      |           |         |           |           | 38419  |
|               |            |            |            |            |          |                                       |           |          |          | 38,419.20 | -39403   |                 |            | 0         |            | 0  |                 | 0         |          | 0           |           |         |           |           | -39403 |
|               |            |            |            |            |          |                                       |           |          |          | SALARY    | TEMP EMP   |                 |            | 26,055.40 |            | 826.94   |                 | 11,429.71 |          | 744.00      |           |         |           |           | 26055  |
|               |            |            |            |            |          | 0.164529                              |           |          |          |           | budget   |                 |            |           |            | MC   |                 | PERS      |          |             |           |         |           |           | 827    |
|               |            |            |            |            |          |                                       |           |          |          |           |  |                 |            |           |            |  |                 |           |          |             |           |         |           |           | 11430  |
|               |            |            |            |            |          |                                       |           |          |          |           |  |                 |            |           |            |  |                 |           |          |             |           |         |           |           | 744    |
|               |            |            |            |            |          |                                       |           |          |          |           |  |                 |            |           |            |  |                 |           |          |             |           |         |           |           | 38072  |

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Health & Human Services

**DEPARTMENT # (ORG):** 1016574  
2086550 PROGRAM FUND

**DESCRIPTION OF REQUESTED ITEM:** Convert the vacant full time Human Services Case Manager position to a Social Worker – Health position.

Internally at the Health Department, we consider IAF to be equivalent to grant funds because it is not guaranteed the funding will continue year after year. Since the CCEA contract was changed and now allows for grant funded employees to be at will and if the grant funds go away the position will go away, this conversion is being requested.

**JUSTIFICATION OF REQUEST:**

Clients presenting at the Health Department-Human Services needing services have more complex issues needing an individual that can work with him/her more intensively than a Human Services Case Manager can based on education and training. Examples of the services that should be provided are: (1) identifying social, economic, and physical needs; (2) developing and implementing a case plan after interviewing and assessing the individual's support system; (3) referring the individual to appropriate community medical, emotional, economic and social support agencies; and (4) providing basic intervention and client/family counseling.

This will enhance the City's behavioral health system for individuals that need assistance in order to keep them out of jail or the hospital, which will equate into savings for the City and the healthcare system.

| (1) PERSONNEL SERVICES:  |   | (2) SERVICES AND SUPPLIES**:           |   |
|--|---|--|---|
|  | Increase Amount   | Acct# / Description                    | Increase Amount   |
| G655022001   |   |  |   |
| Salary   | \$66,311.00   | P1 - classified                        |   |
| Other Pay*   | .00   |  |   |
| Worker's Compensation  | 744.00  |  |   |
| Group Insurance  | <span style="border: 1px solid red; padding: 2px;">11,180</span> <del>6,055.00</del>          |  |   |
| Medicare   | \$1,231.00  |  |   |
| PERS   | \$19,728.00   |  |   |
| <b>Total Personnel Costs (1)</b>                                       | <del>\$114,069.00</del><br><span style="border: 1px solid red; padding: 2px;">\$99,194</span> | <b>Total Services and Supplies (2)</b> |   |
| Currently budgeted for Human Services Case Manager – salary + benefits | (\$77,055.00)   | <b>GRAND TOTAL:</b>                    | <span style="border: 1px solid red; padding: 2px;">\$22,139</span> <del>\$37,014.00</del> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.





## JOB DESCRIPTION

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|                    |                              |               |            |
|--------------------|------------------------------|---------------|------------|
| <b>JOB TITLE:</b>  | Human Services Social Worker | <b>FLSA:</b>  | Non-Exempt |
| <b>DEPARTMENT:</b> | Health & Human Services      | <b>GRADE:</b> | P101/P102  |
| <b>REPORTS TO:</b> | Human Services Manager       | <b>DATE:</b>  | March 2022 |

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### **SUMMARY OF JOB PURPOSE:**

Under general supervision, performs routine to complex professional level casework in various social services programs.

### **ESSENTIAL FUNCTIONS:**

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Conducts casework interviews with clients, family members, service providers, and others to obtain information for formulating program/service eligibility and case status.
- Identifies social, economic and physical needs of clients.
- Assesses client's support system, available community resources and other factors to plan, develop, and implement an appropriate case plan.
- Utilizes agency guidelines, state, and federal regulations to determine/confirm eligibility for programs and services.
- Refers clients to appropriate community medical, emotional, economic and social support organizations. Advocates for or assists the client in obtaining such services.
- Provides basic intervention and client and family counseling as required.
- Prepares complete and accurate case notes; writes correspondence, reports, and other written materials; may prepare statistical reports and summaries.
- Explains agency and program rules, regulations and procedures; assists clients in completing required forms and in gathering necessary documentation.
- Confers with other departmental professionals and supervisors regarding cases and scheduling to coordinate activities; participates in in-service training.
- Contributes to the efficiency and effectiveness of the Division's service to clients by offering suggestions and directing or participating as an active member of a work team.
- Uses standard office equipment, including a computer and specific databases.
- Demonstrates courteous and cooperative behavior when interacting with public and staff; acts in a manner that promotes a harmonious and effective workplace environment.

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This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

**QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

**Education and Experience:**

Master's degree from an accredited college or university with major course work in social services, marriage and family therapy, counseling, psychology or a closely related field and license to practice in the State of Nevada as a Social Worker or Marriage and Family Therapist.

**REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Nevada driver's license.
- Must possess a valid license as a Social Worker in the State of Nevada at time of appointment.

**Required Knowledge and Skills**

Knowledge of:

- Principles and practices of social work; methods and techniques related to professional social work.
- Basic crisis intervention and counseling techniques.
- Basic community resources and programs available to clients with identified needs; basic laws, codes, and regulations related to the work.
- Standard office practices and procedures, including filing and record keeping principles and practices.
- Business arithmetic.
- Correct business English, including spelling, grammar, and punctuation.
- Computer applications related to the work.
- Techniques for dealing with a variety of individuals from various socioeconomic, ethnic, and cultural backgrounds, in person and over the telephone, often where relations may be confrontational or strained.
- Communicating effectively in oral and written forms.

Skill in:

- Maintaining accurate records and files related to work performed.
- Interpreting, applying and explaining applicable laws, codes, and regulations.
- Preparing clear and concise reports, correspondence and other written materials.
- Making accurate arithmetic calculations.
- Contributing effectively to the accomplishment of team or work unit goals, objectives, and activities.
- Communicating public health issues clearly and concisely, both orally and in writing.
- Organizing, planning, and coordinating a variety of programs and activities.
- Educating the public on a variety of health care and social related issues.
- Speaking effectively before large and small groups of all ages.

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This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

(continued)

- Demonstrating courteous and cooperative behavior when interacting with public and staff; acts in a manner that promotes a harmonious and effective workplace environment.
- Using initiative and independent judgment within established procedural guidelines.

**SUPERVISION RECEIVED AND EXERCISED:**

**Under General Supervision** - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 20 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; ability to operate a motor vehicle and safely travel to a variety of offsite locations.

**CONDITIONS OF EMPLOYMENT:**

1. *This is a grant funded position. Position is contingent upon grant funding continuing to be renewed and approved. All new employees will serve a probationary period of twelve (12) months. Such employees are not subject to the collective bargaining agreement and may be laid off or discharged during this period.*
2. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
3. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*
4. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*
5. *New employees are required to submit to a fingerprint-based background investigation which cost the new employee \$56.25 and a drug screen which costs \$36.50. Employment is contingent upon passing the background and the drug screen.*
6. *Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).*

**I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.**

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**“Carson City is an Equal Opportunity Employer”**

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This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

VACANT – SOCIAL WORKER

| COLA increase       | start date COLA increase | merit raise         | merit increase      | merit increase      |                |                                       |                  |                  |                  |                  |              |   |                 |               | MUNIS             |                            |                 | 0.155 EE/ER = W7  |          |             |           |         |                |             |  |
|---------------------|--------------------------|---------------------|---------------------|---------------------|----------------|---------------------------------------|------------------|------------------|------------------|------------------|--------------|---|-----------------|---------------|-------------------|----------------------------|-----------------|---|----------|-------------|-----------|---------|----------------|-------------|--|
| \$ 31.7581          | \$ 31.7581               | \$ 31.7581          | \$ 32.7108          | \$ 32.7108          |                |                                       |                  |                  |                  | 14               |              |   |                 |               | 40.00%            | 0.01708                    |                 |   |          |             |           |         |                |             |  |
| hours at rate above | hours at rate above      | hours at rate above | hours at rate above | hours at rate above | Fringe Benefit | Total at rate #1                      | Total at rate #2 | Total at rate #3 | Total at rate #4 | Total at rate #5 | Total Salary | Total salary w/ longevity                                   | Phone Allowance | Car Allowance | Type of Insurance | \$1200/yr Waived Insurance | Group Insurance | HSA   | Medicare | incl longev | PERS      | W.Comp  | Total Benefits | GRAND TOTAL |  |
| 0.00                | 2088.00                  | 0.00                | 0.00                | 0.00                | 72.022%        | -                                     | 66,310.91        | -                | -                | -                | 66,310.91    | 66,310.91   | -               | -             | PPO-family        | -                          | 18,611.00       | 7,444.40  | -        | 1,231.37    | 19,727.50 | 744.00  | 47,758.27      | 114,069.18  |  |
| 0.00                | 2088.00                  | 0.00                | 0.00                | 0.00                | 72.022%        | -                                     | 66,310.91        | -                | -                | -                | 66,310.91    | 66,310.91   | -               | -             | -                 | -                          | 18,611.00       | 7,444.40  | -        | 1,231.37    | 19,727.50 | 744.00  | 47,758.27      | 114,069.18  |  |
| 0.00                | 2088.00                  | 0.00                | 0.00                | 0.00                | 72.022%        | -                                     | 66,310.91        | -                | -                | -                | 66,310.91    | 66,310.91   | -               | -             | -                 | -                          | 18,611.00       | 7,444.40  | -        | 1,231.37    | 19,727.50 | 744.00  | 47,758.27      | 114,069.18  |  |
| 0.00                | 2088.00                  | 0.00                | 0.00                | 0.00                | 72.022%        | -                                     | 66,310.91        | -                | -                | -                | 66,310.91    | 66,310.91   | -               | -             | -                 | -                          | 18,611.00       | 7,444.40  | -        | 1,231.37    | 19,727.50 | 744.00  | 47,758.27      | 114,069.18  |  |
| 0.00                | 2088.00                  | 0.00                | 0.00                | 0.00                | 72.022%        | -                                     | 66,310.91        | -                | -                | -                | 66,310.91    | 66,310.91   | -               | -             | -                 | -                          | 18,611.00       | 7,444.40  | -        | 1,231.37    | 19,727.50 | 744.00  | 47,758.27      | 114,069.18  |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  | 31.88        | 31.88   | \$ 31.8802      | 0.0000%       | 0.0000%           | 0.0000%                    |                 | 39.2928%  |          | 1.8570%     | 29.7500%  | 1.1220% | 72.0217%       |             |  |
|                     | 1                        | 1.00                | 1.00                | 1.03                | 1.00           | BLUE for Employer paid rate           |                  |                  |                  |                  |              | Longevity is paid in June & December                        |                 |               |                   |                            |                 | Overhead is currently 36.5% of insurance rate                       |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                | GREEN for Employer/Employee paid rate |                  |                  |                  |                  |              | and depends on when the employee receives their merit raise |                 |               |                   |                            |                 | Medicare calculation includes salary, longevity, phone, car, insura |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |
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|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |
|                     |                          |                     |                     |                     |                |                                       |                  |                  |                  |                  |              |   |                 |               |                   |                            |                 |   |          |             |           |         |                |             |  |

| Employee | Last Name | First Name   | Pay                              | Deduction | Pay/Deduction Description  | Location | Job Class | Job Class Description       | Position | Org     | Object | Project String     | Amount    | FTF  | Grade | Step at 6/30/23 | Rate at 6/30/22 | Rate at 7/1/22 |
|----------|-----------|--------------|----------------------------------|-----------|----------------------------|----------|-----------|-----------------------------|----------|---------|--------|--------------------|-----------|------|-------|-----------------|-----------------|----------------|
| 3        | 3420      | VACANT003420 | upgrading to Social \ grade P1 ? | 115       | FULL TIME HOURLY NONEXEMPT | 6800     | 675       | HUMAN SERVICES CASE MANAGER | 675003   | 2086550 | 500101 | G655022001 G-LABOR | 56,327.00 | 1.00 | A401  | P102            |                 | 25.6196        |
| 3        | 3420      | VACANT003420 | HMN SRV CASE MGR                 | 1100      | MEDICARE                   | 6800     | 675       | HUMAN SERVICES CASE MANAGER | 675003   | 2086550 | 500225 | G655022001 G-LABOR | 817.00    |      |       |                 |                 |                |
| 3        | 3420      | VACANT003420 | HMN SRV CASE MGR                 | 2000      | GROUP INSURANCE            | 6800     | 675       | HUMAN SERVICES CASE MANAGER | 675003   | 2086550 | 500240 | G655022001 G-LABOR | 7,986.00  |      |       |                 |                 |                |
| 3        | 3420      | VACANT003420 | HMN SRV CASE MGR                 | 2001      | OVERHEAD GROUP INS         | 6800     | 675       | HUMAN SERVICES CASE MANAGER | 675003   | 2086550 | 500240 | G655022001 G-LABOR | 3,194.00  |      |       |                 |                 |                |
| 1        | 3420      | VACANT003420 | HMN SRV CASE MGR                 | 7000      | PERS EE/ER PAID            | 6800     | 675       | HUMAN SERVICES CASE MANAGER | 675003   | 2086550 | 500230 | G655022001 G-LABOR | 8,731.00  |      |       |                 |                 | 0              |
| 2        | 3420      | VACANT003420 | HMN SRV CASE MGR                 | 8065      | WORKER'S COMP MUNICIPAL    | 6800     | 675       | HUMAN SERVICES CASE MANAGER | 675003   | 2086550 | 500250 | G655022001 G-LABOR | 744.00    |      |       |                 |                 |                |

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Health & Human Services

**DEPARTMENT # (ORG):** 1016800

**DESCRIPTION OF REQUESTED ITEM:** According to the current Carson City Emergency Operation Plan (EOP), the Health Department is responsible for sheltering (Section 3.2.5.6) during a emergency or disaster. CCHHS does not have a shelter plan in place and sheltering is very complex.

**JUSTIFICATION OF REQUEST:** This plan will be for Carson City only since CCHHS is not written into Douglas, Lyon, or Story counties EOPs. PHP grant dollars cannot be used to pay for the plan development since it is Carson City only. CCHHS does not have the subject matter experts needed to write this plan. A contractor will need to be hired to do this based on the lack of a subject matter expert and the lack of time it would take to research and develop it. Quotes will be obtained including one from a contractor CCHHS has used for the development of other plans.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:            |                    |
|----------------------------------|-----------------|---|--------------------|
|                                  | Increase Amount | Acct# / Description                     | Increase Amount    |
| Salary                           | \$.00           | 1016800-500309<br>Professional Services | \$40,000.00        |
| Other Pay*                       | .00             |   |                    |
| Worker's Compensation            | .00             |   |                    |
| Group Insurance                  | .00             |   |                    |
| Medicare                         | .00             |   |                    |
| Pers                             | .00             |   |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b>  |                    |
|                                  |                 | <b>GRAND TOTAL:</b>                     | <b>\$40,000.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Health & Human Services

**DEPARTMENT # (ORG):** 1016800  
Grant fund 2756800

**DESCRIPTION OF REQUESTED ITEM:** Nicki Aaker has submitted a reclassification request of the current Public Health Communication Specialist position to be split into two positions - Public Health Communication Specialist 1 and 2 (PHCS1 and PHCS2). There is the need for two different positions within the Health Department. The current job description does not outline the job duties needed for either position.

This request is contingent on HR and IFC approving the reclassification request. If approved, I would like to reclass the Public Health Communication Specialist position (PHCS) to a Public Health Communication Specialist 2.

The grants that PHCS position is currently be paid under will cover this additional expense.

### JUSTIFICATION OF REQUEST:

The PHCS position is within the Public Health Preparedness program so her job duties include working with individuals within Carson City, Douglas, Lyon and Storey Counties (Quad Counties). The primary duties of the PHCS position: (1) provide public information and education related to various health topics; (2) maintain the Health Department's communication equipment; (3) conduct communication drills with internal and external partners within the Quad County region; (4) serve as CCHHS' Public Information Officer (PIO); (5) developing and maintaining the plans associated with public information and risk communication. She continues to be essential to the COVID-19 response and will be with the next public health emergency or disaster. With being the PIO, she is required to have the following FEMA courses: FEMA ACS 100, 200, 300, 400, 700, 800, G0290 (Basic PIO) and G0291 (JIC/JIS Planning for Tribal, State and Local PIOs), and E/L0388. (Advance PIO).

With this position in Public Health Preparedness and being fiscally supported by two federal grants, the grant requirements regarding communication capabilities with healthcare entities, regional partners, and community partners are very specific. It has been identified that gaps continue to exist within the communication capabilities. Therefore, the grant requirements have increased significantly over the last four years to include: (1) development, exercise, and review of communication plans; (2) to lead communication drills with healthcare and community partners; (3) to conduct assessments of communication capabilities and address gaps; (4) to increase training requirements; and (5) to ensure communications are designed and executed to be accessible and inclusive to the whole community. The increase in communication capability requirements is well beyond the current job description for the Public Health Communication Specialist.

As part of the supporting documentation for this request is the justification letter from Jeanne Freeman.

| <b>(1)PERSONNEL SERVICES:</b>    |                        | <b>(2)SERVICES AND SUPPLIES**:</b>     |                        |
|----------------------------------|------------------------|--|------------------------|
|                                  | <b>Increase Amount</b> | <b>Acct# / Description</b>             | <b>Increase Amount</b> |
| 2756800                          |                        |  |                        |
| Sal                              | \$6,011                |  |                        |
| Other Pay*                       | .00                    |  |                        |
| Worker's Compensation            | \$ .00                 |  |                        |
| Group Insurance                  | \$9,980.00             |  |                        |
| Medicare                         | \$173.00               |  |                        |
| PERS                             | \$932.00               |  |                        |
| <b>Total Personnel Costs (1)</b> | <b>\$17,096.00</b>     | <b>Total Services and Supplies (2)</b> |                        |
|                                  |                        | <b>GRAND TOTAL:</b>                    | <b>\$17,096.00</b>     |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|  |                                    |
|--|------------------------------------|
| <b>DEPARTMENT NAME:</b> Public Works - Engineering | <b>DEPARTMENT # (ORG):</b> 1013012 |
|--|------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:** 1 FTE – CCEA T201/T202 Construction Inspector

**JUSTIFICATION OF REQUEST:**

The Development Engineering Division is currently relying on one part-time employee to provide construction inspection in the summer. To keep up with current volume of inspections needed through Community Development, which is at or exceeding pre-recession levels, Public Works is requesting a full-time Construction Inspector. During the previous peak of private development in 2007, this group was staffed with more than double today's staffing levels. We have done our best to keep up using creative and strategic planning, but it's reached the point that the current workload is jeopardizing the quality of our inspections, response times to applicants, and ultimately the durability and longevity of infrastructure being constructed in Carson City- infrastructure that the City will ultimately own and maintain long into the future. We are in fact not inspecting developer installed infrastructure to a level that makes us comfortable.

Public Works has developed utilization forecast tools that account for staff time during design, project management, and construction. Construction Management is severely overutilized meaning there are more project hours required to work, than there are work hours in the day. This leads to lower quality work product, as well as low morale and potential staff burnout. It is estimated that the construction management group will be operating at over 160% utilization by the peak of the summer construction season. Even continuing hiring outside, part-time help, utilization will still be over 130% in the busiest part of the construction season. We are extremely limited in allowing staff to take time off in the summer due to having no coverage available to fill-in.

The addition of a Construction Inspector is critical to ensuring that quality infrastructure is built in Carson City and will aid in reducing these increasing and on-going burdens.

This position will be cost allocated 80% to the Community Development fund, 10% to the Water Utility fund, and 10% to the Wastewater Utility fund in alignment with other Development Engineering positions.

| (1) PERSONNEL SERVICES:          |                     | (2) SERVICES AND SUPPLIES:                 |                      |
|----------------------------------|---------------------|--|----------------------|
|                                  | Increase Amount     | Acct# / Description                        | Increase Amount      |
| Salary                           | \$ 44,544.86        | 5603025-507705-Vehicle Replacement Program | \$ 45,000.00         |
| Other Pay                        | 1,412.00            |  |                      |
| Worker's Compensation            | 744.00              |  |                      |
| Group Insurance                  | 11,236.00           |  |                      |
| Medicare                         | 666.37              |  |                      |
| Pers                             | 13,893.51           |  |                      |
| <b>Total Personnel Costs (1)</b> | <b>\$ 72,496.74</b> | <b>Total Services and Supplies (2)</b>     | <b>\$ 45,000.00</b>  |
| <b>GRAND TOTAL:</b>              |                     |  | <b>\$ 117,496.74</b> |

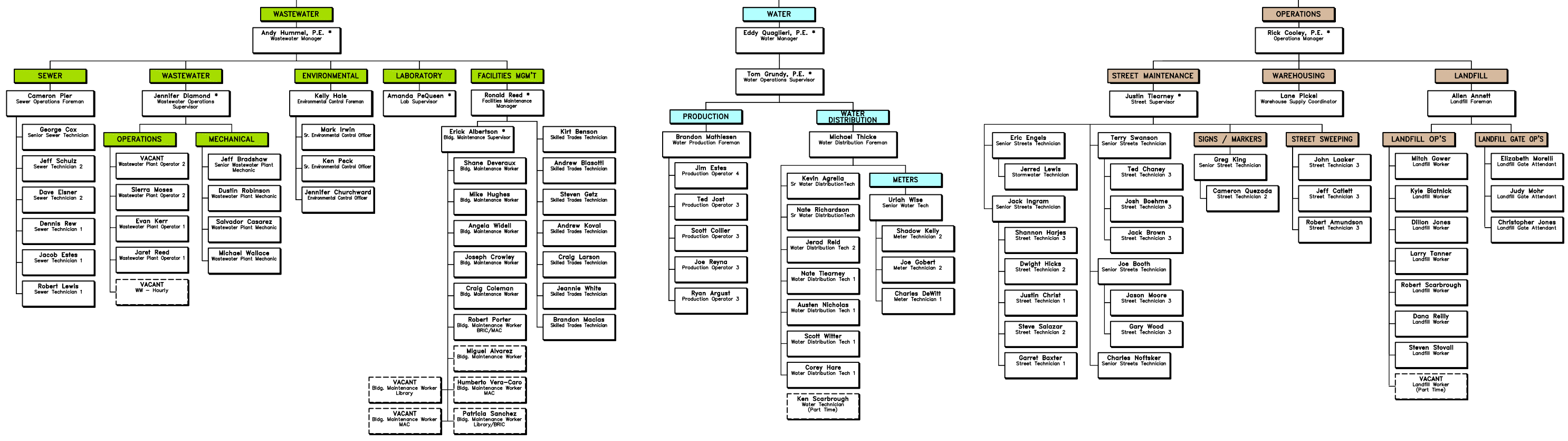
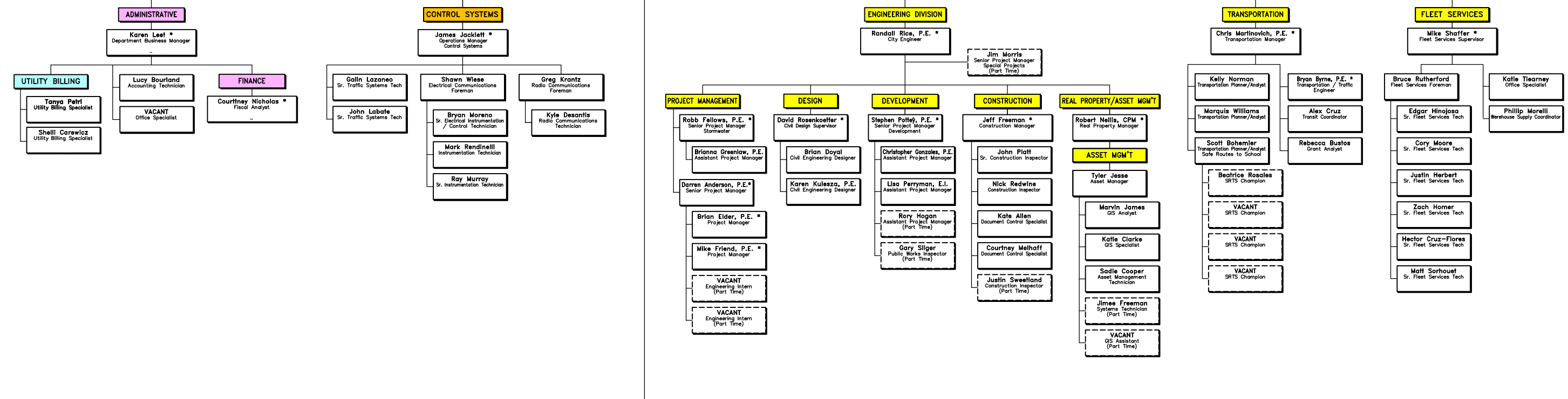
\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

# Public Works Department

Darren Schulz, P.E. \*  
Director of Public Works

Dan Stucky, P.E. \*  
Deputy Public Works Director



Total:  
140 Full Time Employees  
6 Part Time Employees

\* DENOTES FLSA "EXEMPT"

REVISED 2/03/2022

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Public Works - Engineering

**DEPARTMENT # (ORG):** 1013012

**DESCRIPTION OF REQUESTED ITEM:** Creation of a new job classification, promotion of a CCEA Grade T201/T202 Document Control Specialist to Grade T301/T302 Senior Document Control Specialist

**JUSTIFICATION OF REQUEST:**

Construction Management of the City's numerous capital and community development projects is performed by a team of skilled professional engineers, inspectors, and document control specialists who work as a team to manage the workload. This work consists of any tasks necessary to ensure proper construction oversight of public utilities, roads, facilities, and parks throughout Carson City under the general supervision of the Construction Manager.

It is requested that a Senior Document Control Specialist position be created so that general direction, planning, assignment, and oversight of daily document control protocols would be handled by this position, as directed by the Construction Manager. It is intended that this will be a "working" supervisor type position. The duties of the Senior Document Control Specialist would include, but not be limited to, the following:

- Plan, organize, assign, and oversee work of assigned staff, including training;
- Assist in developing and implementing goals, objectives, policies, procedures and standards for document control protocols;
- Perform skilled document control work in their area of expertise, troubleshoot problems, and provide technical support to staff;
- Execute programmatic planning and identify staff needs to perform work;
- Requisition supplies and maintains inventory of regularly used materials;
- Assist in preparation of annual budgetary needs;
- Review, prioritize, and track RFIs, Submittals, Change Orders, and Payments, including maintaining accurate records of work performed in a computerized maintenance management system;
- Ensures assigned staff follows standard department procedures;
- Responds to and resolves construction contractor's inquires and complaints;
- Prepare a variety of written correspondence and reports regarding work performed.

Having a Senior Document Control Specialist performing these duties daily will ensure that document control is performed in a consistent, prioritized, coordinated, and directed manner.

The current job is classified as T202 with a salary range of \$44,544 to \$66,817. The new position would be to T302 with a salary range of \$48,999 to \$73,498. Creation of a Senior Document Control Specialist position allows for succession planning within the Department. The position differs from the Document Control Specialist in that it requires four years of professional experience in investigations, auditing and/or compliance rather than two years of experience. This is not a request for an additional full-time employee, as the Document Control Specialist position will not be filled upon the promotion. A similar position in Reno pays \$64,017 to \$81,679 annually.

| <b>(1)PERSONNEL SERVICES:</b>    |                        | <b>(2)SERVICES AND SUPPLIES**:</b>     |                        |
|----------------------------------|------------------------|--|------------------------|
|                                  | <b>Increase Amount</b> | <b>Acct# / Description</b>             | <b>Increase Amount</b> |
| Salary**                         | \$ 6,681.73            |  |                        |
| Other Pay*                       | .00                    |  |                        |
| Worker's Compensation            | .00                    |  |                        |
| Group Insurance                  | .00                    |  |                        |
| Medicare                         | 96.89                  |  |                        |
| Pers                             | 1,987.81               |  |                        |
| <b>Total Personnel Costs (1)</b> | <b>\$ 8,766.43</b>     | <b>Total Services and Supplies (2)</b> |                        |
|                                  |                        | <b>GRAND TOTAL:</b>                    | <b>\$8,766.43</b>      |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Public Works - Engineering

**DEPARTMENT # (ORG):** 1013012

**DESCRIPTION OF REQUESTED ITEM:** Promotion of a CCEA Grade T201/T202 Construction Inspector to Grade T301/T302 Senior Construction Inspector

**JUSTIFICATION OF REQUEST:**

The employee has been with the Public Works Construction Management group for over 7-years and in the role of Construction Inspector. In his time with the department, he has been an invaluable resource and a team player; and become a dependable expert in his field and has gradually handled and succeeded in inspecting larger and more complex projects. Public Works is asking for a promotion from the employees' current position of Construction Inspector to Senior Construction Inspector to recognize his advancement in capabilities and role in managing the construction projects of the City.

The employee requires minimal supervision to perform his daily duties and has met the competency requirements needed to promote to a Senior Construction Inspector. Retaining this qualified employee is a priority and providing fair compensation for the duties regularly performed is a key component of retention.

This action would not result in the addition of a new FTE.

| (1) PERSONNEL SERVICES:          |                    | (2) SERVICES AND SUPPLIES**:           |                    |
|----------------------------------|--------------------|--|--------------------|
|                                  | Increase Amount    | Acct# / Description                    | Increase Amount    |
| Salary                           | \$7,175.77         |  |                    |
| Other Pay*                       | .00                |  |                    |
| Worker's Compensation            | .00                |  |                    |
| Group Insurance                  | .00                |  |                    |
| Medicare                         | 104.05             |  |                    |
| Pers                             | 1,112.24           |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$ 8,392.06</b> | <b>Total Services and Supplies (2)</b> |                    |
|                                  |                    | <b>GRAND TOTAL:</b>                    | <b>\$ 8,392.06</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Public Works - Engineering

**DEPARTMENT # (ORG):** 1013012

**DESCRIPTION OF REQUESTED ITEM:** Increase Service and Supply accounts

### JUSTIFICATION OF REQUEST:

**Software Maintenance Cost** – (1) To improve the quality and efficiency of our capital projects detailed review process, Public Works investigated several software options. Public Works found that the City already utilized a feasible software called BlueBeam which is a PDF tool that also allows for a shared review environment that fits our needs very well. Since we already own several licenses through our Building Department, it is very cost effective to purchase additional licenses and avoid incurring startup costs or one-time fees. Public Works has worked with the Building Department to run analytics on the optimum number of licenses and determined between 9 and 10 licenses is the appropriate number. The City currently pays for 7 licenses; Public Works is asking for three (3) additional licenses at a cost of \$1,200/year/license split between Engineering, Stormwater, Sewer, and Water.

(2) To maintain compliance with both State NRS 338 and Federal Davis Bacon wage and labor compliance Public Works needs to implement a software solution to replace the manual review and verification of certified payroll reports. The solution will need to have a validation system that checks payrolls for state and federal Davis-Bacon wage and labor compliance by flagging any error or omission discrepancies the contractor may have on a report. As the public agency, Carson City Public Works needs to have the ability to easily view, approve or reject payrolls and provide immediate feedback to contractors. There is currently a lack of an easy way to track the communication with the contractor for audit purposes. The solution will also provide a method for tracking jobsite interviews. These functions must also be able to be applied to subcontractors on prevailing wage projects and split between Engineering, Stormwater, Sewer, and Water.

**Professional Services** – The Engineering division has been seeing a steady increase in backlog in the Real Property Division. This backlog is putting pressure on staff with an already heavy workload, but also making it difficult to meet the expectations of the community when issues like easements, right-of-way discrepancies, title reports, appraisals, or other real property matters develop. Public Works is requesting an increase in the annual budget from \$20,000 to \$25,000 which will allow us to utilize more consultants to help us tackle and reduce the growing backlog of real property matters. These services typically include surveying, appraisals, and title reports. This will help us provide better customer service and support by reducing the turn-around time it takes to handle high priority concerns which would otherwise have to wait until staff becomes available.

| <b>(1) PERSONNEL SERVICES:</b>       |                        | <b>(2) SERVICES AND SUPPLIES**:</b>            |                        |
|--------------------------------------|------------------------|--|------------------------|
|                                      | <b>Increase Amount</b> | <b>Acct# / Description</b>                     | <b>Increase Amount</b> |
| Salary                               | .00                    | 1013012-500433<br>Software Maintenance<br>Cost | \$2,000.00             |
| Other Pay*                           | .00                    | 1013012-500309<br>Professional Services        | \$5,000.00             |
| Worker's<br>Compensation             | .00                    |  |                        |
| Group Insurance                      | .00                    |  |                        |
| Medicare                             | .00                    |  |                        |
| Pers                                 | .00                    |  |                        |
| <b>Total Personnel Costs<br/>(1)</b> | <b>\$ 00.00</b>        | <b>Total Services and<br/>Supplies (2)</b>     | <b>\$ 7,000.00</b>     |
|                                      |                        | <b>GRAND TOTAL:</b>                            | <b>\$ 7,000.00</b>     |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Public Works – GIS

**DEPARTMENT # (ORG):** 1013015

**DESCRIPTION OF REQUESTED ITEM:** Reallocation of Salary

**JUSTIFICATION OF REQUEST:**

**Move 15% Asst MGMT Technician Salary from IT (1010710) to GIS (1013015)** – When the previous Asset Manager was promoted to the Deputy CIO in the IT department, the Asset Management/GIS team was transferred with them. The aforementioned Deputy CIO has now left the City, therefore leaving the Asset Management/GIS team without the specialized asset management leadership and continuity. However, there still remains a lot of synergy between Public Works and the Asset Management/GIS team as Public Works is the largest user of the output of the Asset Management/GIS team. Therefore, it was decided for the Asset Management/GIS team to be relocated back to Public Works. While Public Works was happy to have the team back and take responsibility of the team, the budget needs to be reconciled to allow the GIS budget (1013015) to partially fund the position. This request is to move 15% of the Asset Management Technician Salary from the previous IT allocation and move it into GIS.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |                 |
|----------------------------------|-----------------|--|-----------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount |
| Salary                           | .00             |  |                 |
| Other Pay*                       | .00             |  |                 |
| Worker's Compensation            | .00             |  |                 |
| Group Insurance                  | .00             |  |                 |
| Medicare                         | .00             |  |                 |
| Pers                             | .00             |  |                 |
| <b>Total Personnel Costs (1)</b> | <b>\$ 00.00</b> | <b>Total Services and Supplies (2)</b> | <b>\$ 00.00</b> |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$ 00.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Public Works – GIS

**DEPARTMENT # (ORG):** 1013015

**DESCRIPTION OF REQUESTED ITEM:** Reallocation of Salary

**JUSTIFICATION OF REQUEST:**

**Move GIS Analyst salary from Assessor (1010400) to GIS (1013015)** – The Asset Management and GIS team has worked hard over the past years to have a synchronized approach to solve the City’s needs. Recently the Assessor’s office had a retirement of their GIS Analyst which opened an opportunity to consume this position and bring them into the GIS group of Public Works. Having one Asset Management/GIS team allows training, support, synergy, and work product to be more consistent and helps with the planning and execution of the necessary work.

The work that Asset Management has done with their consultants, this past year, has made us more prepared than ever to support the Assessor’s office. With the transfer of the GIS Analyst to Public Works, when the Assessor has a high workload, we can provide staff resources to support good customer service and lower response time. When the backlog in Public Works becomes excessive, we can again put staff resources where the demand is. This flexibility and work sharing capability was not previously achievable when the GIS positions were separated into two different departments. Public Works is requesting to move the GIS Analyst Salary allocation from the Assessor’s budget to the GIS budget to fund the position.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |                 |
|----------------------------------|-----------------|--|-----------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount |
| Salary                           | .00             |  |                 |
| Other Pay*                       | .00             |  |                 |
| Worker's Compensation            | .00             |  |                 |
| Group Insurance                  | .00             |  |                 |
| Medicare                         | .00             |  |                 |
| Pers                             | .00             |  |                 |
| <b>Total Personnel Costs (1)</b> | <b>\$ 00.00</b> | <b>Total Services and Supplies (2)</b> | <b>\$ 00.00</b> |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$ 00.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Public Works – GIS

**DEPARTMENT # (ORG):** 1013015

**DESCRIPTION OF REQUESTED ITEM:** Increase Service and Supply accounts

**JUSTIFICATION OF REQUEST:**

**Software Maintenance Cost** - In 2019, Carson City hired Faithful and Gould to perform a Facility Condition Assessment of Carson City’s facility infrastructure. This resulting asset inventory data was uploaded into Carson City’s enterprise asset management software, Lumin READYAsset. In parallel, the Facilities department transferred their work request workflow from the Request Tracker (RT) ticketing system to the READYAsset asset management system. To accommodate work requests, Carson City added annual support for Lumin Lite suite at the rate of \$1,350/year for 250 User IDs. This feature allows users from across the city to make work requests to the Facilities Maintenance Division for their facility assets.

**Training** – The Asset Management department has absorbed the GIS Analyst role from the Assessor’s Office and has recently filled the previously vacant Asset Management Technician role. An increase in the training budget is necessary to cover training opportunities for the newly acquired staff, as well as ensure the division continues to be well informed of new technology, current best practices, and always improving the skills and knowledge to perform efficiently as a division. Asset Management is requesting an additional \$1,500 to provide adequate training opportunities throughout the year.

**Operating Supplies** – Operating supplies are critical to maintaining our ability to support the City as a division. Items which operating costs cover include: plotter paper rolls, plotter repair and calibration, plotter supplies (ink/ printheads/cartridges), hardware (external drives for large data, Collector IPADs/bar code scanners, computer acquisition or replacement). With the division staffing now full, we are requesting an additional \$1,000 to cover the overhead costs which have increased due to more frequent use of these supplies.

| (1)PERSONNEL SERVICES:               |                 | (2)SERVICES AND SUPPLIES**:                     |                    |
|--------------------------------------|-----------------|---|--------------------|
|                                      | Increase Amount | Acct# / Description                             | Increase Amount    |
| Salary                               | .00             | 1013015-500433<br>Software Maintenance<br>Costs | \$ 1,350.00        |
| Other Pay*                           | .00             | 1013015-500330<br>Training                      | \$ 1,500.00        |
| Worker's<br>Compensation             | .00             | 1013015-500625<br>Operating Supplies            | \$ 1,000.00        |
| Group Insurance                      | .00             |   |                    |
| Medicare                             | .00             |   |                    |
| Pers                                 | .00             |   |                    |
| <b>Total Personnel Costs<br/>(1)</b> | <b>\$ 00.00</b> | <b>Total Services and<br/>Supplies (2)</b>      | <b>\$ 3,850.00</b> |
|                                      |                 | <b>GRAND TOTAL:</b>                             | <b>\$ 3,850.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Public Works - Facilities

**DEPARTMENT # (ORG):** 1013034

**DESCRIPTION OF REQUESTED ITEM:** Reclass 1 FTE – S301 Building Maintenance Supervisor to P601 Building Maintenance Supervisor

**JUSTIFICATION OF REQUEST:**

The Building Maintenance Supervisor position pay range is affected by recent approval of the CCEA contract and reclassification of the Building Maintenance Worker position beneath it from A301 to A302. To account for this increase, it is asked the Building Maintenance Supervisor position be changed from S310 (range \$50,963.67 to \$76,446.64) to P601 (range \$55,509.34 to \$83,263.45). The employee currently in this position is within range of the P601 level, therefore this change creates no immediate cost increases to the City.

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES\*\*:**

|                                  | Increase Amount | Acct# / Description                    | Increase Amount |
|----------------------------------|-----------------|--|-----------------|
| Salary                           | \$.00           |  |                 |
| Other Pay*                       | .00             |  |                 |
| Worker's Compensation            | .00             |  |                 |
| Group Insurance                  | .00             |  |                 |
| Medicare                         | .00             |  |                 |
| Pers                             | .00             |  |                 |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> |                 |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$.00</b>    |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Public Works - Facilities

**DEPARTMENT # (ORG):** 1013034, 1015054

**DESCRIPTION OF REQUESTED ITEM:** 1 FTE – CCEA A301/A302 Building Maintenance Worker, eliminate two hourly Building Maintenance Worker positions (MAC)

**JUSTIFICATION OF REQUEST:** Creation of a full time Building Maintenance Worker in exchange for two hourly Building Maintenance Worker positions will help provide stability in this department and a long-term career path for this new position. Current hourly positions are temporary in nature, resulting in frequent turnover and new employee training / loss of productivity. This has only been magnified in the last two years and on average our part time employees have only remained an employee for approximately 5 months. The two hourly positions being considered for conversion are associated with maintenance of the MAC facility. There is currently \$42,000 funded in the MAC operations budget for this service. There will be no need for this line item after this change, and the \$42,000 can be used towards the converted FTE.

| (1) PERSONNEL SERVICES:              |                    | (2) SERVICES AND SUPPLIES**:               |                      |
|--------------------------------------|--------------------|--|----------------------|
|                                      | Increase Amount    | Acct# / Description                        | Increase Amount      |
| Salary                               | \$37,478.90        | 1015054-500125-<br>Temporary Staffing      | \$(42,000.00)        |
| Other Pay*                           | .00                |  |                      |
| Worker's<br>Compensation             | 1,381.00           |  |                      |
| Group Insurance                      | 11,236.00          |  |                      |
| Medicare                             | 543.44             |  |                      |
| Pers                                 | 11,150.00          |  |                      |
| <b>Total Personnel Costs<br/>(1)</b> | <b>\$61,789.34</b> | <b>Total Services and<br/>Supplies (2)</b> | <b>\$(42,000.00)</b> |
|                                      |                    | <b>GRAND TOTAL:</b>                        | <b>\$19,789.34</b>   |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

**FACILITIES MGM'T**

Facilities Maintenance Manager

Bldg. Maintenance Supervisor

Skilled Trades Technician

Bldg. Maintenance Worker

Skilled Trades Technician

Bldg. Maintenance Worker

Skilled Trades Technician

Bldg. Maintenance Worker

Skilled Trades Technician

Bldg. Maintenance Worker

Skilled Trades Technician

Bldg. Maintenance Worker

Skilled Trades Technician

Bldg. Maintenance Worker  
BRIC/MAC

Skilled Trades Technician

Bldg. Maintenance Worker

Bldg. Maintenance Worker  
(Part Time)

Bldg. Maintenance Worker  
(Part Time)

Bldg. Maintenance Worker  
(Part Time)

Bldg. Maintenance Worker  
(Part Time)

**CURRENT**

REVISED 4/7/2022

FACILITIES MGM'T

Facilities Maintenance Manager

Bldg. Maintenance Supervisor

Skilled Trades Technician

Bldg. Maintenance Worker

Skilled Trades Technician

Bldg. Maintenance Worker

Skilled Trades Technician

Bldg. Maintenance Worker

Skilled Trades Technician

Bldg. Maintenance Worker

Skilled Trades Technician

Bldg. Maintenance Worker

Skilled Trades Technician

Bldg. Maintenance Worker

Skilled Trades Technician

Bldg. Maintenance Worker

Bldg. Maintenance Worker

Bldg. Maintenance Worker  
(Part Time)

Bldg. Maintenance Worker  
(Part Time)

PROPOSED

REVISED 4/7/2022

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Public Works - Facilities

**DEPARTMENT # (ORG):** 1013034

**DESCRIPTION OF REQUESTED ITEM:** 1 FTE – CCEA A301/A302 Building Maintenance Worker

**JUSTIFICATION OF REQUEST:** Creation of a full time Building Maintenance Worker will help provide stability in this division. In FY20, the budget allocation process for custodial services was modified such that certain divisions (namely the Utilities and Senior Center), which were previously paying directly for 40 hours weekly of custodial services (through hourly Building Maintenance workers), now contributed through the inter-department allocation process. This transition should have resulted in augmentation of the Building Maintenance Worker budget and request for an additional FTE. However, the Covid-19 pandemic resulted in less use of public spaces and a period of remote work for many City staff, therefore reducing the need for cleaning services. Additionally, hourly employees were very difficult to hire during this period, therefore the need to immediately replace these positions was not realized. As Covid-19 restrictions have been lifted, in-person meetings and public use of facilities have increased the cleaning workload and the additional FTE is now being requested.

| (1) PERSONNEL SERVICES:          |                     | (2) SERVICES AND SUPPLIES**:           |                     |
|----------------------------------|---------------------|--|---------------------|
|                                  | Increase Amount     | Acct# / Description                    | Increase Amount     |
| Salary                           | \$37,478.90         |  |                     |
| Other Pay*                       | .00                 |  |                     |
| Worker's Compensation            | 1381.00             |  |                     |
| Group Insurance                  | 11,236.00           |  |                     |
| Medicare                         | 543.44              |  |                     |
| Pers                             | 11,150.00           |  |                     |
| <b>Total Personnel Costs (1)</b> | <b>\$ 61,789.34</b> | <b>Total Services and Supplies (2)</b> |                     |
|                                  |                     | <b>GRAND TOTAL:</b>                    | <b>\$ 61,789.34</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Public Works - Facilities

**DEPARTMENT # (ORG):** 1013034

**DESCRIPTION OF REQUESTED ITEM:** Creation of a new job classification, Skilled Trades Foreman(T501/T502), promotion of a current employee into the new position.

**JUSTIFICATION OF REQUEST:**

Facility maintenance of the City's 90+ buildings is performed by a team of Skilled Trades Technicians who work largely independently. This maintenance work consists of any tasks necessary to ensure continued use and operation of City building systems under the general supervision of the Facilities Maintenance Manager.

It is requested that a Skilled Trades Foreman position be created so that general direction, planning, assignment, and oversight of daily facility maintenance and repair duties would be handled by this position, as directed by the Facility Maintenance Manager. It is intended that this will be a "working" supervisor type position. The duties of the Foreman would include, but not be limited to, the following:

- Plan, organize, assign, and oversee work of assigned staff, including training;
- Assist in developing and implementing goals, objectives, policies, procedures and standards for facility maintenance activities;
- Perform skilled facility maintenance work in the area of expertise, troubleshoot problems, and provide technical support to staff;
- Estimate equipment, materials, and staff required to perform work;
- Requisition supplies and equipment and maintains inventory of regularly used materials;
- Assist in preparation of annual budget;
- Prepare, issue, prioritize, and track facility and equipment maintenance and work orders, including maintaining accurate records of work performed in a computerized maintenance management system;
- Inspects the work and ensures quality and conformance to specifications of City crews and contract staff;
- Ensures assigned staff follows safety procedures;
- Responds to and resolves facility maintenance inquires and complaints;
- Prepare a variety of written correspondence and reports regarding work performed.

Having a Foreman performing these duties daily will ensure that maintenance work is performed in a consistent, prioritized, coordinated, and directed manner.

This action would not result in the addition of a new FTE.



| <b>(1)PERSONNEL SERVICES:</b>    |                        | <b>(2)SERVICES AND SUPPLIES**:</b>     |                        |
|----------------------------------|------------------------|--|------------------------|
|                                  | <b>Increase Amount</b> | <b>Acct# / Description</b>             | <b>Increase Amount</b> |
| Salary                           | \$6,681.73             |  |                        |
| Other Pay*                       | .00                    |  |                        |
| Worker's Compensation            | .00                    |  |                        |
| Group Insurance                  | .00                    |  |                        |
| Medicare                         | 96.89                  |  |                        |
| Pers                             | 1,987.81               |  |                        |
| <b>Total Personnel Costs (1)</b> | <b>\$8,766.43</b>      | <b>Total Services and Supplies (2)</b> |                        |
|                                  |                        | <b>GRAND TOTAL:</b>                    | <b>\$8,766.43</b>      |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Public Works - Landfill

**DEPARTMENT # (ORG):** 1013904

**DESCRIPTION OF REQUESTED ITEM:** Increase Service and Supplies accounts

**JUSTIFICATION OF REQUEST:**

**Banking Services-** Requesting increase to this line item to more closely reflect actual banking service fees realized over the past two fiscal years. With the continuing increase in volume at the landfill, credit card usage and fees have also increased.

**Household Haz Disposal-** Requesting increase to this line item to cover refrigerant recovery costs associated with scrap metal recycling at the landfill. Approximately one-year ago, the City began contracting out the recovery of refrigerant from recycled refrigerators, freezers, and air-conditioning units per EPA requirements. After tracking costs over the past 9 months, it is estimated that the City will spend roughly \$60,000 in FY22 for refrigerant recovery only, which is above the \$45,000 budgeted for the residential household hazardous waste program.

**(1)PERSONNEL SERVICES:**

**(2)SERVICES AND SUPPLIES\*\*:**

|                                      | Increase Amount | Acct# / Description                          | Increase Amount     |
|--------------------------------------|-----------------|--|---------------------|
| Salary                               | \$.00           | 1013904-500317-<br>Banking Services          | \$ 5,000.00         |
| Other Pay*                           | .00             | 1013904-500592-<br>Household Haz<br>Disposal | 15,000.00           |
| Worker's<br>Compensation             | .00             |  |                     |
| Group Insurance                      | .00             |  |                     |
| Medicare                             | .00             |  |                     |
| Pers                                 | .00             |  |                     |
| <b>Total Personnel Costs<br/>(1)</b> | <b>\$.00</b>    | <b>Total Services and<br/>Supplies (2)</b>   | <b>\$ 20,000.00</b> |
|                                      |                 | <b>GRAND TOTAL:</b>                          | <b>\$20,000.00</b>  |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Public Works - Landfill

**DEPARTMENT # (ORG):** 1013904

**DESCRIPTION OF REQUESTED ITEM:** 1 FTE – UNCLASSIFIED S201 Landfill Supervisor

### JUSTIFICATION OF REQUEST:

As the landfill continues to grow and the City begins to look at the future of the landfill beyond the capacity of the current facility, there needs to be fulltime and direct oversight of regulatory issues as well as day-to-day policy and procedure issues.

Currently the landfill operates under the general supervision of the Operations Manager for Public Works, who acts as the person of Responsible Charge per the State of Nevada permits. Daily operations have traditionally been handled by the Landfill Foreman. The foreman performs all administrative and supervisory duties at the landfill, as well as performing Landfill Worker duties during times of short staffing when other staff are ill, on leave, or when the landfill is busy. In order to stay compliant with the regulatory permits, field staffing takes precedence over administrative and supervisory duties, which is detrimental to the success of the landfill. Furthermore, the landfill has become busy to the point that administrative duties cannot be picked up by others.

It is requested that a Landfill Supervisor position be created so that all administrative and supervisory functions would be handled by this position and all daily field operations would be handled by the Landfill Foreman. The duties of the Supervisor would include, but not be limited to, the following:

- Ensure compliance with regulatory permits to include review, reporting and coordination with regulatory agencies;
- Coordination with equipment vendors and schedule repair/replacement activities;
- Coordinate routine vehicle maintenance with Fleet Services;
- Review, update, and coordinate equipment replacement program with Fleet Services;
- Supervise field and scale facility staff;
- Perform employee evaluations and disciplinary actions;
- Manage and update the master plan for the landfill;
- Assist with annual budgeting;
- Oversee scale facility operations which includes daily deposits, acquiring change, money handling procedures, customer service, account management, and software issues and upgrades;
- Participate in the planning, design, and construction of capital projects;
- Review and update policies and procedures;
- Respond to after-hours emergencies;
- Evaluate and manage landfill diversion and recycling programs;
- Evaluate and plan for future landfill site;
- Purchase and deliver parts and supplies.

Having a Supervisor performing these duties on a daily basis will ensure that the City remains compliant with today's regulatory requirements and will position the City to be ready for future growth and permit requirements. A City vehicle will also be required for this position as it will be necessary for this person to not only move around the landfill but to travel to other City facilities, vendors, and suppliers.

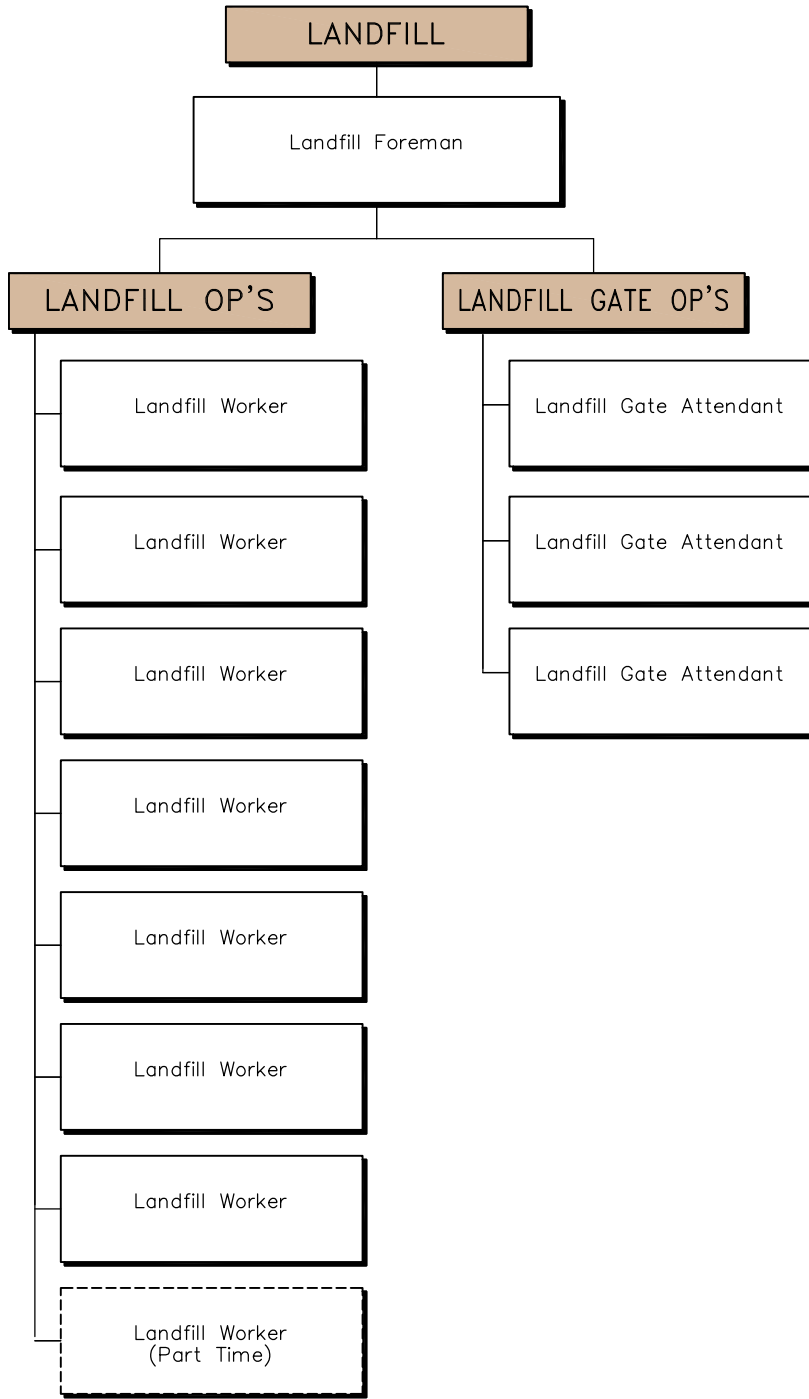
| <b>(1)PERSONNEL SERVICES:</b>        |                        | <b>(2)SERVICES AND SUPPLIES**:</b>         |                        |
|--------------------------------------|------------------------|--|------------------------|
|                                      | <b>Increase Amount</b> | <b>Acct# / Description</b>                 | <b>Increase Amount</b> |
| Salary                               | \$76,248.              | 1013904-507775-<br>Equipment               | \$55,000.00            |
| Other Pay*                           | 1,110.00               |  |                        |
| Worker's<br>Compensation             | 1,595.00               |  |                        |
| Group Insurance                      | 11,236.00              |  |                        |
| Medicare                             | 1,122                  |  |                        |
| Pers                                 | 22,684.00              |  |                        |
| <b>Total Personnel Costs<br/>(1)</b> | \$113,995.00           | <b>Total Services and<br/>Supplies (2)</b> | \$55,000.00            |
|                                      |                        | <b>GRAND TOTAL:</b>                        | \$166,589.52           |

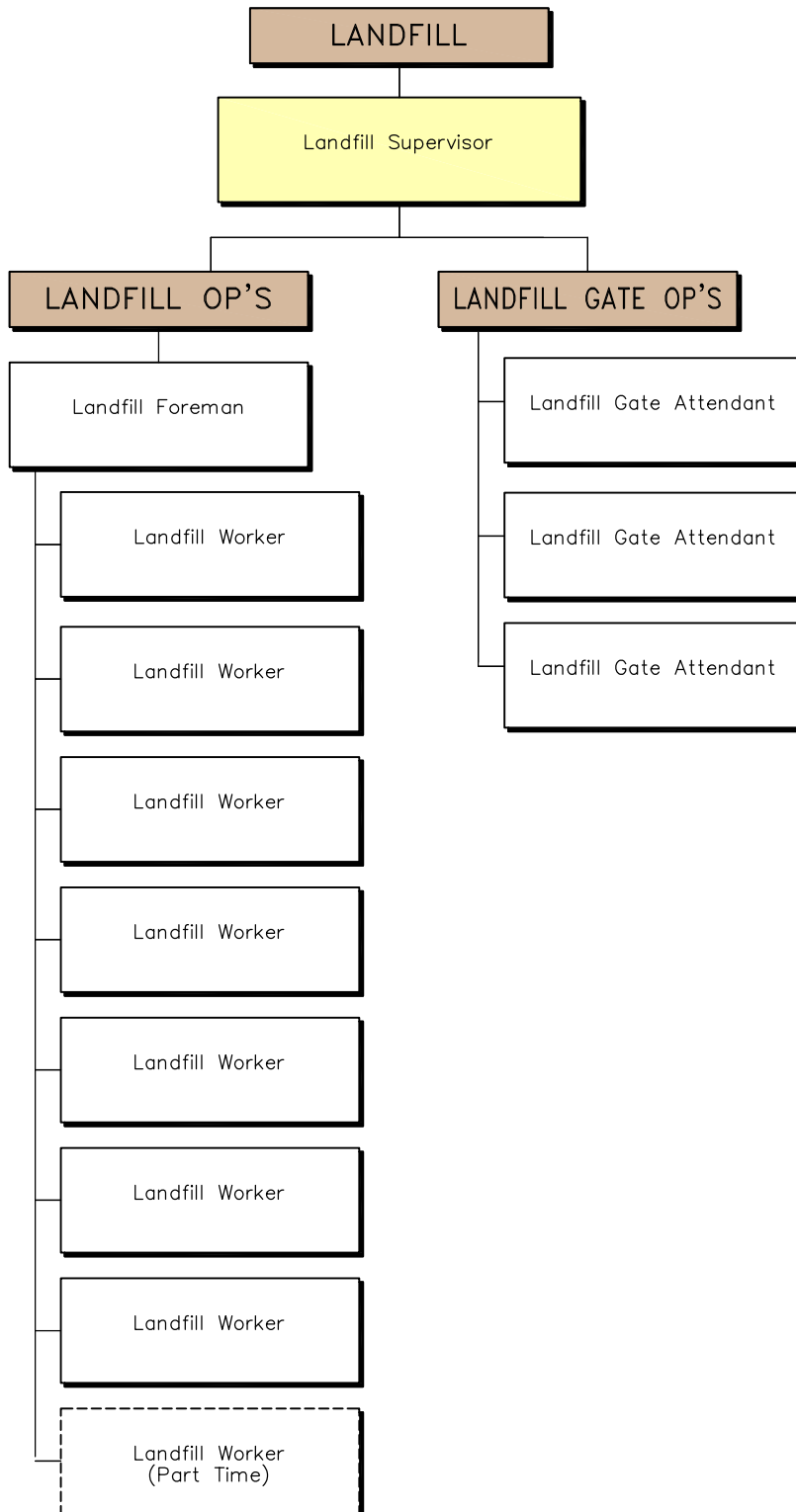
\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

**NOTE: IFC did recommend funding this position - Vehicle was added to Capital Schedule.**

If approved, operating costs will increase for the Landfill. Landfill agreement states that General Fund keeps \$1,750,000 in revenue, and rest of income is transferred for Capital needs. Therefore, the Landfill transfer to Capital would be reduced, and Public Works has agreed to reduce the Public Waste Tipping Pad funding to fund needed operating items.





**PROPOSED**

REVISED 4/7/2022

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Public Works - Transportation      **DEPARTMENT # (ORG):** 2253026

**DESCRIPTION OF REQUESTED ITEM:** Increase in CC FTA 5307 OPS Match

**JUSTIFICATION OF REQUEST:** The Federal Transit Administration (FTA) provides annual funding apportionments that are used to fund transit operations and capital purchases for the JAC transit system. These funds are apportioned directly to Carson City and CAMPO based on a predetermined formula. A local match is required to utilize the apportioned FTA funding (50% match for fixed route service, and 20% match for paratransit and capital expenses). The match is provided through a transfer from Carson City's General Fund. In fiscal years 2020 and 2021, JAC received \$466,300 in General Fund transfers to serve as the required match. JAC received \$66,300 in FY 2022 as transit operations were supplemented by the CARES Act, which required no local match.

The Carson City RTC approved a Transit operating contract with First Transit in August of 2020. The three-year contact included a total not-to-exceed amount of \$3,510,393 distributed over the three-year term of the contract as shown in Table 1 below. Based on the first year of the contact, approximately 71% of First Transit's operating costs are for fixed route service, and 29% are for paratransit services. Applying the required local match percentages of 50% and 20% results in Total Match amounts show bold in Table 1.

Table 1: Contract Costs and Required Match

| FY             | First Transit Contract Amount, not to exceed | First Transit - Approximate Usage |             | Required Match |             |                   |
|----------------|--|-----------------------------------|-------------|----------------|-------------|-------------------|
|                |  | Fixed Route                       | Paratransit | Fixed Route    | Paratransit | Total Match       |
|                |  | 71%                               | 29%         | 50%            | 20%         |                   |
| FY 21          | \$ 1,122,736                                 | \$ 797,143                        | \$ 330,384  | \$ 398,571     | \$ 66,077   | <b>\$ 464,648</b> |
| FY 22          | \$ 1,167,816                                 | \$ 829,150                        | \$ 343,649  | \$ 414,575     | \$ 68,730   | <b>\$ 483,305</b> |
| FY 23          | \$ 1,219,841                                 | \$ 866,087                        | \$ 358,958  | \$ 433,043     | \$ 71,792   | <b>\$ 504,835</b> |
| Contract Total | \$ 3,510,393                                 |                                   |             |                |             |                   |

The requested increase in transit match from \$466,300 to \$504,800 will ensure we are able to leverage our federally apportioned funding allowing us to meet the obligations of our operating contract. Operating costs have increased and will continue to increase due to all the things that are currently affecting prices; however, JAC Transit has, and continues, to operate very efficiently. JAC fixed route service reported a cost per revenue hour, meaning the cost to operate a bus in normal revenue service, of \$85.60 in FY 2021. The National Transit Database shows a national average cost per revenue hour of \$136.40. JAC staff continue to pursue additional grants opportunities as they become available to cover other ongoing City expenses (fleet maintenance, vehicle replacement, bus stop maintenance, JAC overhead, facility expenses, etc.) as required to ensure the continued operation of the transit system.

| (1) PERSONNEL SERVICES: |                 | (2) SERVICES AND SUPPLIES**:                 |                 |
|-------------------------|-----------------|--|-----------------|
|                         | Increase Amount | Acct# / Description                          | Increase Amount |
| Salary                  | \$ .00          | 22540091-4810133<br>CC FTA 5307 OPS<br>Match | \$38,500        |
| Other Pay*              | .00             |  | 261             |

|                                  |              |  |                    |
|----------------------------------|--------------|--|--------------------|
| Worker's Compensation            | .00          |  |                    |
| Group Insurance                  | .00          |  |                    |
| Medicare                         | .00          |  |                    |
| Pers                             | .00          |  |                    |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b> | <b>Total Services and Supplies (2)</b> | <b>\$38,500.00</b> |
|                                  |              | <b>GRAND TOTAL:</b>                    | <b>\$38,500.00</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



**SUPPLEMENTAL REQUESTS**

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Public Works – Control Systems

**DEPARTMENT # (ORG):** 2563038

**DESCRIPTION OF REQUESTED ITEM:** 1 FTE – CCEA T501/T502 Traffic Systems Foreman

**JUSTIFICATION OF REQUEST:**

The City has two CCEA T301/T302 Senior Traffic Systems Technicians. These technicians report directly to the PW Operations Manager – Control Systems. The two technicians are responsible for the operation and maintenance of State and City intelligent transportation systems including signalized intersections, signalized crosswalks, signalized school zones, radar signs, lighting systems, fiber optic infrastructure, and more within Carson City. Additionally, through interlocal agreement they are responsible for the operation and maintenance of the same in Douglas County, Lyon County, and Storey County. The complexity, quantity, and scope of this responsibility has grown considerably over the last three decades with no increase in staffing.

The workload has increased commensurate with the increases in the quantity of the assets maintained and with the increase of the complexity of the systems maintained. The Carson Area Transportation System Management Plan project which is currently in progress has already identified the lack of staffing and the lack of depth in staffing as significant constraints on the performance of the division and the City in respect to the transportation systems.

The division has been increasingly strained by the lack of depth in staffing. The division is only staffed during normal working hours but is required to maintain a standby technician for response to any of the four Counties 24/7. The two technicians split this assignment. The City has realized that two-person standby coverage for critical systems is insufficient because it is normal and anticipated that there will be times when there is only one person remaining to perform the standby. These circumstances include vacancies due to retirement, resignation, or termination, FMLA, sick, and other permitted leave. This results in the requirement for the single remaining technician to be on standby full time when not on work, essentially requiring that employee to be response ready within 30 minutes indefinitely until another qualified technician is staffed to share the responsibility. Recent recruitment efforts have presented tremendous challenge. The City posted a Senior Traffic Systems opening in January 2021 and it was not filled until November 2021 ten months later. The opening received a total of seven applicants during that time, one of which was qualified. The risk associated with the lack of depth in staffing is considerable as it has potential to disrupt traffic operations and reduce the safety on the roadways.

The lack of depth in staffing also results in a lack of task oversight on work that involves critical safety systems. The transportation system touches the lives of the residents and visitors of the City daily. The lack of staffing results in a lack of technical oversight at the job level. Systems as important as these should have a foreman involved in the repair and maintenance process to ensure and validate the quality and accuracy of the work being performed. The current lack of staffing and overwhelming workload result in a lack of oversight at this level. This results in increased probability that a mistake will go unnoticed and risk that it may result in loss of life.

Similarly, the lack of depth in staffing often results in employees taking on increased risk by performing job tasks that should have two-persons. These risks include setting up and taking down work zones on high-speed roadways to performing aerial work on live electrical systems with no one to assist in rescue if required. The current staffing constraints require the technicians to work independently most of the time to keep up with the maintenance and repair tasks.

The Operations Manager – Control Systems, which manages this division is also responsible for the very technical and complex areas of the Public Safety Radio Communications System and the Water and Wastewater Utility Electrical and Automation. The breadth of these responsibilities makes it unreasonable to assume that this manager can fulfill all of the duties related to direct field supervision and quality assurance. The addition of a Traffic Systems Foreman as proposed will not solve all the problems described but it will be a great investment in the right direction and will result in an immediate increase in capability and readiness. This will be a working position and will actively participate in the execution of maintenance and repair and will participate in the standby duty.

| <b>(1)PERSONNEL SERVICES:</b>        |                        | <b>(2)SERVICES AND SUPPLIES**:</b>                |                        |
|--------------------------------------|------------------------|---|------------------------|
|                                      | <b>Increase Amount</b> | <b>Acct# / Description</b>                        | <b>Increase Amount</b> |
| Salary                               | \$59,288.53            | 5603025-507705-<br>Vehicle Replacement<br>Program | \$50,000.00            |
| Other Pay*                           | 1,110.00               |   |                        |
| Worker's<br>Compensation             | 744.00                 |   |                        |
| Group Insurance                      | 11,236.00              |   |                        |
| Medicare                             | 875.78                 |   |                        |
| Pers                                 | 17,638.34              |   |                        |
| <b>Total Personnel Costs<br/>(1)</b> | <b>\$90,892.65</b>     | <b>Total Services and<br/>Supplies (2)</b>        | <b>\$50,000.00</b>     |
|                                      |                        | <b>GRAND TOTAL:</b>                               | <b>\$140,892.65</b>    |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

IFC recommended funding, Vehicle requested above is included in Capital Requests.

**CONTROL SYSTEMS**

Operations Manager  
Control Systems

Sr. Traffic Systems Tech

Sr. Traffic Systems Tech

Electrical Communications  
Foreman

Sr. Electrical Instrumentation  
/ Control Technician

Instrumentation Technician

Sr. Instrumentation Technician

Radio Communications  
Foreman

Radio Communications  
Technician

**CURRENT**

REVISED 4/7/2022

**CONTROL SYSTEMS**

Operations Manager  
Control Systems

Traffic Systems Foreman

Sr. Traffic Systems Tech

Sr. Traffic Systems Tech

Electrical Communications  
Foreman

Sr. Electrical Instrumentation  
/ Control Technician

Instrumentation Technician

Sr. Instrumentation Technician

Radio Communications  
Foreman

Radio Communications  
Technician

**PROPOSED**

REVISED 4/7/2022

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Public Works - Admin

**DEPARTMENT # (ORG):** 25630038, 5053702,  
5103201, 5203502

**DESCRIPTION OF REQUESTED ITEM:** 1 FTE – CCEA A301/A302 Accounting Technician

**JUSTIFICATION OF REQUEST:**

The Water, Wastewater, Stormwater, and Streets Divisions primary responsibilities are to effectively plan, maintain, and operate their respective utilities/roads/asset systems. Included in the daily operations of each of these divisions is reporting, document control, accounting activities, contract management and other non-operational tasks. There is currently not a dedicated accounting technician or other office staff that directly support these divisions, thus requiring operations staff, foremen, or supervisors, to take valuable time away from field activities, operational duties, or staff management to instead handle these office activities. As the City continues to grow and these divisions continue to expand their service areas, as well as bolster programs, such as asset management, stormwater maintenance, and preventative maintenance activities across all asset systems, the need for administration support grows.

The goal of this position is to support all these divisions with those tasks, which will in turn increase operational efficiencies within the respective divisions, while also providing improved quality and handling of administration activities. Specifically, this position's responsibilities would include, but are not limited to, the following: Data entry, reporting, and processing of work orders in Lumin, the City's asset management system; Assist with purchase orders, contract management, and invoice payments; Support Nevada Division of Water Resources (NDWR) data tracking for effluent system, monthly updating of water database, and water rights filing; Assist with laboratory and monitoring report data input at Water Resource Recovery Facility (WRRF); Help with permit reporting for water, stormwater and wastewater systems, as well as environmental control activities; Manage safety training documentation; and Support floodplain management tracking and reporting for the Community Rating System (CRS). By supporting four divisions, this position will support and improve these divisions in the most cost-effective manner.

| (1)PERSONNEL SERVICES:            |                    | (2)SERVICES AND SUPPLIES**:            |                    |
|-----------------------------------|--------------------|--|--------------------|
|                                   | Increase Amount    | Acct# / Description                    | Increase Amount    |
| Salary                            | \$37,478.90        |  |                    |
| Other Pay*                        | .00                |  |                    |
| Worker's Compensation             | 744.00             |  |                    |
| Group Insurance                   | 11,236.00          |  |                    |
| Medicare                          | 534.44             |  |                    |
| Pers                              | 11,150.00          |  |                    |
| <b>Total Personnel Costs (1)</b>  | <b>\$61,143.34</b> | <b>Total Services and Supplies (2)</b> |                    |
| Charge \$15,285.84 per Department |                    | <b>GRAND TOTAL:</b>                    | <b>\$61,143.34</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|   |                                    |
|---|------------------------------------|
| <b>DEPARTMENT NAME:</b> Public Works-Stormwater | <b>DEPARTMENT # (ORG):</b> 5053702 |
|---|------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:** 1 FTE – CCEA A301/A302 – Stormwater Technician

**JUSTIFICATION OF REQUEST:** Creation of new position (Stormwater Technician) as included in the Stormwater Utility Rate Update in FY21. This position will be tasked with ongoing maintenance duties within the stormwater collection and conveyance systems of Carson City. The city's stormwater system consists of over 100 miles of channels, pipes and ditches.

Drainage infrastructure within Carson City, due to funding constraints, previously was only maintained on a deferred or emergency basis. Sufficient capacity exists at the time of construction to meet design standards, however over time sediment and vegetation growth builds up in pipes, ditches, and basins. Capacity is reduced over time, and in some cases completely eliminated. In severe cases, infrastructure replacement is required as cleaning is no longer a feasible option. To maintain and correct capacity impacted by said sedimentation and vegetation growth, routine maintenance is required.

The need to perform routine maintenance has been established in Carson City and was made a priority in the recent Stormwater Utility Rate Update. A total of three new maintenance technician positions were included in the Rate Update to be added during the rate phase-in time period; this position is the second requested. This position will require a pickup truck.

| (1) PERSONNEL SERVICES:          |                    | (2) SERVICES AND SUPPLIES**:           |                     |
|----------------------------------|--------------------|--|---------------------|
|                                  | Increase Amount    | Acct# / Description                    | Increase Amount     |
| Salary                           | \$38,228.32        | 5053702-507775-<br>Equipment           | \$50,000.00         |
| Other Pay*                       | 150.00             |  |                     |
| Worker's Compensation            | 1,595.00           |  |                     |
| Group Insurance                  | 11,236.00          |  |                     |
| Medicare                         | 556.49             |  |                     |
| Pers                             | 11,373.00          |  |                     |
| <b>Total Personnel Costs (1)</b> | <b>\$63,138.81</b> | <b>Total Services and Supplies (2)</b> | <b>\$50,000.00</b>  |
|                                  |                    | <b>GRAND TOTAL:</b>                    | <b>\$113,138.81</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

**IFC recommended funding, but wait until 1/1/2023 to hire, Vehicle above is included in Capital Requests.**

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Public Works-Stormwater

**DEPARTMENT # (ORG):** 5053702

**DESCRIPTION OF REQUESTED ITEM:** Increase Service and Supply accounts

**JUSTIFICATION OF REQUEST:**

**Software Maintenance** - To maintain compliance with both State NRS 338 and Federal Davis Bacon wage and labor compliance Public Works needs to implement a software solution to replace the manual review and verification of certified payroll reports. The solution will need to have a validation system that checks payrolls for state and federal Davis-Bacon wage and labor compliance by flagging any error or omission discrepancies the contractor may have on a report. As the public agency, Carson City Public Works needs to have the ability to easily view, approve or reject payrolls and provide immediate feedback to contractors. There is currently a lack of an easy way to track the communication with the contractor for audit purposes. The solution will also provide a method for tracking jobsite interviews. These functions must also be able to be applied to subcontractors on prevailing wage projects and split between Engineering, Stormwater, Sewer, and Water.

| (1)PERSONNEL SERVICES:               |                 | (2)SERVICES AND SUPPLIES**:                    |                 |
|--------------------------------------|-----------------|--|-----------------|
|                                      | Increase Amount | Acct# / Description                            | Increase Amount |
| Salary                               | \$.00           | 5053702-500433<br>Software Maintenance<br>Cost | \$2,000         |
| Other Pay*                           | .00             |  |                 |
| Worker's<br>Compensation             | .00             |  |                 |
| Group Insurance                      | .00             |  |                 |
| Medicare                             | .00             |  |                 |
| Pers                                 | .00             |  |                 |
| <b>Total Personnel Costs<br/>(1)</b> | <b>\$.00</b>    | <b>Total Services and<br/>Supplies (2)</b>     | <b>\$2,000</b>  |
|                                      |                 | <b>GRAND TOTAL:</b>                            | <b>\$2,000</b>  |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Public Works – Control Systems

**DEPARTMENT # (ORG):** 5103201, 5203502

**DESCRIPTION OF REQUESTED ITEM:** Promotion of [REDACTED] from CCEA Grade T201/T202 Electrical Instrument & Controls Technician to Grade T301/T302 Senior Electrical Instrument & Controls Technician

**JUSTIFICATION OF REQUEST:**

This position was on the books previously as a T30, but we filled it at the T20 level due to candidate experience. The employee has since satisfied all the requirements for promotion and now regularly performs the duties of the higher classification.

This employee was recently recognized by the BOS as employee of the quarter for his outstanding actions to rebuild and commission the DAF process at the Water Resource Reclamation Facility saving the City \$200,000.

Retaining this qualified employee is a priority and providing fair compensation for the duties regularly performed is a key component of retention.

| (1) PERSONNEL SERVICES:          |                   | (2) SERVICES AND SUPPLIES**:           |                   |
|----------------------------------|-------------------|--|-------------------|
|                                  | Increase Amount   | Acct# / Description                    | Increase Amount   |
| Salary                           | \$7,213.27        |  |                   |
| Other Pay*                       | .00               |  |                   |
| Worker's Compensation            | .00               |  |                   |
| Group Insurance                  | .00               |  |                   |
| Medicare                         | 104.59            |  |                   |
| Pers                             | 2,146.06          |  |                   |
| <b>Total Personnel Costs (1)</b> | <b>\$9,463.92</b> | <b>Total Services and Supplies (2)</b> |                   |
|                                  |                   | <b>GRAND TOTAL:</b>                    | <b>\$9,463.92</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

|   |                                    |
|---|------------------------------------|
| <b>DEPARTMENT NAME:</b> Public Works - Wastewater | <b>DEPARTMENT # (ORG):</b> 5103201 |
|---|------------------------------------|

**DESCRIPTION OF REQUESTED ITEM:** Promotion of [REDACTED] from CCEA Grade T201/T202 Wastewater Plant Mechanic to Grade T301/T302 Senior Wastewater Plant Mechanic.

**JUSTIFICATION OF REQUEST:**

[REDACTED] has worked for Carson City Public Works since August 5, 2019 as a Wastewater Plant Mechanic. Prior to joining Carson City, [REDACTED] was employed in the gold mining industry for over 10 years as an industrial plant mechanic. [REDACTED] performs his daily assigned tasks at a level commensurate with the Senior level in the position class, and brings a vast amount of experience, knowledge, and ability to Carson City.

| (1) PERSONNEL SERVICES:          |                   | (2) SERVICES AND SUPPLIES**:           |                   |
|----------------------------------|-------------------|--|-------------------|
|                                  | Increase Amount   | Acct# / Description                    | Increase Amount   |
| Salary                           | \$6,839.25        |  |                   |
| Other Pay*                       | .00               |  |                   |
| Worker's Compensation            | .00               |  |                   |
| Group Insurance                  | .00               |  |                   |
| Medicare                         | 99.17             |  |                   |
| Pers                             | 1,060.08          |  |                   |
| <b>Total Personnel Costs (1)</b> | <b>\$7,998.50</b> | <b>Total Services and Supplies (2)</b> |                   |
|                                  |                   | <b>GRAND TOTAL:</b>                    | <b>\$7,998.50</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

FY 2022-23

DEPARTMENT NAME: Public Works - Wastewater

DEPARTMENT # (ORG): 5103201

**DESCRIPTION OF REQUESTED ITEM:** Creation of a new job classification, Wastewater Plant Mechanic Foreman (T501/T502), promotion of [REDACTED] into the new position.

### JUSTIFICATION OF REQUEST:

The water resource recovery facility (WRRF) staff operates, repairs, and maintains the complex systems required to treat wastewater for reuse. This staff is separated generally into two teams: Operations and Mechanics. The Operations staff operate, manage, and adjust the individual processes to ensure permit compliance, under the general supervision of the Wastewater Operations Manager. The Mechanics staff perform both on-site and off-site maintenance and repair of pumps, valves, pipelines, and effluent reuse system, often with limited direction due to the nature of the work.

It is requested that a Wastewater Plant Mechanic Foreman position be created so that general direction, planning, assignment, and oversight of daily mechanical repair duties would be handled by this position, rather than directed to the individual mechanics by the Wastewater Operations Manager. The duties of the Foreman would include, but not be limited to, the following:

- Plan, organize, assign, and oversee work of assigned staff, including training;
- Assist in developing and implementing goals, objectives, policies, procedures and standards for wastewater maintenance activities;
- Perform skilled wastewater maintenance work in the area of expertise, troubleshoot problems, and provide technical support to staff;
- Estimate equipment, materials, and staff required to perform work;
- Requisition supplies and equipment and maintains inventory of regularly used materials;
- Assist in preparation of annual budget;
- Prepare, issue, prioritize, and track facility and equipment maintenance and work orders, including maintaining accurate records of work performed in a computerized maintenance management system;
- Inspects the work and ensures quality and conformance to specifications of City crews and contract staff;
- Ensures assigned staff follows safety procedures;
- Prepare a variety of written correspondence and reports regarding work performed.

Having a Foreman performing these duties on a daily basis will ensure that the City remains compliant with regulatory requirements and maintenance work is performed in a coordinated and directed manner.

[REDACTED] has worked for Carson City Public Works since November 22, 1999. On July 1, 2017, he was promoted to Senior Wastewater Plant Mechanic. [REDACTED] provides lead direction to the crew as part of his current duties at the general direction of the Operations Manager. Creation of the Foreman position and promotion of [REDACTED] into this position would provide coordination, direction, and oversight of the mechanical duties and enhance asset management of the WRRF facility. This action would not result in the addition of a new FTE.

(1)PERSONNEL SERVICES:

(2)SERVICES AND SUPPLIES\*\*:

273

|                                  | <b>Increase Amount</b> | <b>Acct# / Description</b>             | <b>Increase Amount</b> |
|----------------------------------|------------------------|--|------------------------|
| Salary                           | \$7,349.87             |  |                        |
| Other Pay*                       | .00                    |  |                        |
| Worker's Compensation            | .00                    |  |                        |
| Group Insurance                  | .00                    |  |                        |
| Medicare                         | 106.57                 |  |                        |
| Pers                             | 2,186.59               |  |                        |
| <b>Total Personnel Costs (1)</b> | <b>\$9,643.03</b>      | <b>Total Services and Supplies (2)</b> |                        |
|                                  |                        | <b>GRAND TOTAL:</b>                    | <b>\$9,643.03</b>      |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(Personnel, services and supplies only – DUE MARCH 4, 2022)

**FY 2022-23**

**DEPARTMENT NAME:** Public Works-Wastewater

**DEPARTMENT # (ORG):** 5103201

**DESCRIPTION OF REQUESTED ITEM:** Increase Service and Supply accounts

**JUSTIFICATION OF REQUEST:**

**Chemicals** - To maintain compliance with our State NDEP discharge permit requirements Sodium Hypochlorite is used to provide disinfection of treated wastewater prior to discharge to the reuse system. Disinfection is one of the major costs of the treatment process, due to instability and price increases in bulk shipping and raw product our supplier has increased the price approximately 70% over the last 12 months. An additional 40% increase is anticipated this coming year. Staff is investigating alternatives to disinfection utilizing Sodium Hypochlorite however it remains the preferred alternative. An additional \$90,000 is requested for the Chemicals budget in FY23.

| (1) PERSONNEL SERVICES:          |                 | (2) SERVICES AND SUPPLIES**:           |                 |
|----------------------------------|-----------------|--|-----------------|
|                                  | Increase Amount | Acct# / Description                    | Increase Amount |
| Salary                           | \$.00           | 5103201-500637<br>Chemicals            | \$90,000        |
| Other Pay*                       | .00             |  |                 |
| Worker's Compensation            | .00             |  |                 |
| Group Insurance                  | .00             |  |                 |
| Medicare                         | .00             |  |                 |
| Pers                             | .00             |  |                 |
| <b>Total Personnel Costs (1)</b> | <b>\$.00</b>    | <b>Total Services and Supplies (2)</b> | <b>\$90,000</b> |
|                                  |                 | <b>GRAND TOTAL:</b>                    | <b>\$90,000</b> |

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



CARSON CITY

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# TENTATIVE BUDGET

FY 2022-23



**CARSON CITY, NEVADA**  
**CONSOLIDATED MUNICIPALITY AND STATE CAPITAL**

Nevada Department of Taxation  
1550 College Parkway, Suite 115  
Carson City, NV 89706-7937

Carson City \_\_\_\_\_ herewith submits the (TENTATIVE) ~~(FINAL)~~ budget for the fiscal year ending June 30, 2023

This budget contains 5 funds, including Debt Service, requiring property tax revenues totaling \$ 33,482,159

The property tax rates computed herein are based on preliminary data. If the final state computed revenue limitation permits, the tax rate will be increased by an amount not to exceed 1 If the final computation requires, the tax rate will be lowered.

This budget contains 25 governmental fund types with estimated expenditures of \$ 145,078,685 and 10 proprietary funds with estimated expenses of \$ 53,386,403

Copies of this budget have been filed for public record and inspection in the offices enumerated in NRS 354.596 (Local Government Budget and Finance Act).

CERTIFICATION

APPROVED BY THE GOVERNING BOARD

I Sheri Russell  
(Printed Name)  
Chief Financial Officer  
(Title)

certify that all applicable funds and financial operations of this Local Government are listed herein

Signed \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SCHEDULED PUBLIC HEARING:

(Must be held from May 17, 2022 to May 31, 2022 this year)

Date and Time May 19, 2022, 8:30 am

Publication Date May 11, 2022

Place: Carson City Community Center, 851 E. William Street, Sierra Room, Carson City, Nevada

**CARSON CITY  
BUDGET  
FY 2022-23  
INDEX**

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## CARSON CITY, NEVADA

### CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

April 15, 2022

Dear Citizens, Mayor, and Board Members:

The Carson City budget includes 25 governmental funds with estimated expenditures of \$147.5 million and 10 proprietary funds with expenditures of \$53.4 million.

### **Overview of General Fund Budget for FY 2023**

Revenues and Other Sources:

- Total General Fund revenues are projected to increase 1.9% from estimated Fiscal Year (FY) 2022 to \$97.1 million in FY 2023. FY 2022 re-estimate was increased to \$95.3 million, from the original budgeted \$89.4 million as we budgeted very conservatively given the Coronavirus pandemic, and actual revenues have come in higher than projected.
- The General Fund property tax rate remained flat at a rate of \$1.9622 for FY 2023. Assessed valuation shows an increase of 15.4% when compared with prior year estimate. Property tax revenues are expected to increase by \$1.1 million (3.8%) for FY 2023.
- Intergovernmental revenues (including consolidated tax) are budgeted to increase 0.0% for FY 2023 when compared to the re-estimated projections for FY 2022. Consolidated tax revenue is the largest source of general fund revenue comprising 42.4% of total estimated revenue. Given the economic uncertainty resulting from the Coronavirus pandemic and inflation rates, the City is budgeting conservatively for FY 2023. In addition, the City's monthly taxable sales have shown declines for two of the City's largest segments, vehicle sales and construction, which could indicate an economic downturn.
- Charges for Services are expected to increase 4.0% for FY 2023. This is due to an increase in administration services paid from Special Revenue and Enterprise Funds.

Expenditures and Other Uses:

- Total General Fund expenditures are projected to increase by \$1.9 million (2.4%) from estimated FY 2022 to \$82.0 million in FY 2023. Salaries and benefits comprise 76.6% of total general fund expenses; services and supplies make up the remaining 23.4%.

- Other uses include a budgeted contingency of \$2.4 million, a transfer to the Capital Projects Fund of \$10.3 million, and a transfer of \$2.2 million to the Extraordinary Maintenance Fund.

| GENERAL FUND<br>Sources and Uses           | FY 2023<br>Budget |
|--|-------------------|
| <b>Beginning Fund Balance</b>              | \$ 13,042,468     |
| <b>Revenues and other Sources:</b>         |                   |
| Property Taxes                             | 29,819,000        |
| Licenses and Permits                       | 8,197,331         |
| Intergovernmental                          | 41,983,429        |
| Charges for Services                       | 15,577,582        |
| Fines and Forfeits                         | 428,000           |
| Miscellaneous                              | 1,065,000         |
| Transfers In                               | 208,418           |
| <b>Total Revenues and other Sources</b>    | 97,278,760        |
| <b>Total Sources</b>                       | \$ 110,321,228    |
| <b>Expenditures and Other Uses:</b>        |                   |
| General Government                         | \$ 21,145,144     |
| Judicial                                   | 5,682,510         |
| Public Safety                              | 38,456,546        |
| Public Works                               | 2,956,656         |
| Sanitation                                 | 2,488,940         |
| Health                                     | 3,037,519         |
| Welfare                                    | 681,311           |
| Culture and Recreation                     | 7,159,492         |
| Community Support                          | 369,725           |
| Contingency                                | 2,425,974         |
| Transfers Out                              | 16,919,516        |
| <b>Total Expenditures and Other Uses</b>   | 101,323,333       |
| <b>Ending Fund Balance</b>                 | 8,997,895         |
| <b>Total Uses</b>                          | \$ 110,321,228    |
| Ending Fund Balance as a % of Expenditures | 11.0%             |

#### Reserves and Capital Projects

The City's current financial policy is to maintain ending fund balance at a minimum of 8.3% of annual expenditures with a goal of 16.7% as an operating reserve in the General Fund. The Board has expressed an interest in increasing ending fund balance in order to stabilize the City's finances in anticipation of the next economic downturn. As identified in the chart above,

budgeted ending fund balance for FY 2023 is 11.0% of expenditures. This is a 29.4% increase from the FY 2022 budgeted ending fund balance of 8.5%.

In addition, for the FY 2023 budget cycle, the City made it a priority to fund capital improvements and equipment replacement. Approximately \$12.5 million will be allocated from the General Fund and the City funded HVAC projects from the prior year with American Recovery Plan Act Federal funding, which allowed for a rollover of \$1.7 million in savings from the prior year for approximately \$14.2 available for capital. This includes \$2.7 million from Landfill revenues that are being set aside for Landfill capital improvements & equipment replacement and \$2.2 in extraordinary maintenance that will be spent on facility improvements such as roof, generator and HVAC replacements. The remaining \$7.6 million will be set aside for various capital projects throughout the City, including:

- \$1.5 million in funding for the new Fire Station/Emergency Operation Center/Back-up Dispatch Building,
- \$3.0 million in facility improvements, roofing, HVAC, and asphalt replacement,
- \$1.4 million for public safety personal protective equipment, security and program enhancements,
- \$2.0 million in multiple city vehicles,
- \$541,000 in park improvements, and
- various equipment and infrastructure needs.

During FY 2021 the City completed the Asset Management Program for City facilities and parks. After the funding recommended in the FY 2023 budget, the City will still have \$19.3 million dollars in deferred maintenance for City facilities.

During FY 2022 the City identified several space issues, in which departments are outgrowing their current space. For instance, when Carson City reaches a population of 60,000 an additional court room is required, which will displace some employees. During FY 2023, City Staff will work diligently to identify ways to address space needs identified within our current budget.

Lastly, during FY 2023 the City will finalize plans and construct the new Fire station/Emergency Operation Center/Backup Dispatch Center. This will reduce response times and has been on the City's Strategic Plan for several years. The City has issued debt, received federal appropriations and American Recovery Plan Act (ARPA) funding to offset the costs of this facility. Construction is expected to begin spring of 2023.


### Enterprise Funds

During FY 2020 the Public Works Department worked with a consultant to finalize the results of a utility rate study and have provided suggestions to the Board of Supervisors on how to stabilize the three utilities for the long-term. Given the pandemic and economic uncertainty during Calendar Year 2020, the City waited one year to implement the recommended utility fund rate increases. All rate increases were implemented in the fall of 2021.

The City issued debt and is able to leverage Federal appropriations and ARPA funding to move forward with the Quill Treatment Plant Rehabilitation Project. This facility has not been upgraded since 1991 and due to changing raw water quality, regulatory requirements, and treatment plant capacity limitation it is time to rehabilitate this facility to maximize the use of available water on the west side of Carson City.

Federal appropriations and ARPA funding have made it possible to address the last three phases of the Mandatory Sewer Extension Project. This project will eliminate high density individual septic disposal systems which have resulted in groundwater nitrates exceeding the federally mandated levels for drinking water in the project area.

Sincerely,

  
Nancy Paulson  
City Manager

BUDGET SUMMARY FOR CARSON CITY  
SCHEDULE S-1

|  | GOVERNMENTAL FUND TYPES AND<br>EXPENDABLE TRUST FUNDS (a) |  |                                  | PROPRIETARY<br>FUNDS<br>BUDGET<br>YEAR 06/30/23<br>(4) | TOTAL<br>(MEMO ONLY)<br>COLUMNS 3+4<br>(5) |
|--|---|--|----------------------------------|--|--|
|  | ACTUAL PRIOR<br>YEAR 06/30/21<br>(1)                      | ESTIMATED<br>CURRENT<br>YEAR 06/30/22<br>(2) | BUDGET<br>YEAR 06/30/2023<br>(3) |  |  |
| REVENUES:  |   |  |                                  |  |  |
| Property Taxes   | 31,081,552  | 32,260,108                                   | 33,482,159                       | -  | 33,482,159                                 |
| Other Taxes  | 16,273,032  | 16,609,730                                   | 16,761,537                       | -  | 16,761,537                                 |
| Licenses and Permits                                     | 8,829,020   | 9,277,767                                    | 9,387,331                        | -  | 9,387,331                                  |
| Intergovernmental Resources                              | 73,231,430  | 94,689,334                                   | 65,670,957                       | -  | 65,670,957                                 |
| Charges for Services                                     | 15,940,848  | 15,468,876                                   | 16,297,582                       | 58,050,497   | 74,348,079                                 |
| Fines and Forfeits                                       | 552,600   | 435,500                                      | 438,000                          | -  | 438,000                                    |
| Miscellaneous  | 2,399,994   | 1,575,186                                    | 2,057,950                        | 205,825  | 2,263,775                                  |
| <b>TOTAL REVENUES</b>                                    | <b>148,308,476</b>  | <b>170,316,501</b>                           | <b>144,095,516</b>               | <b>58,256,322</b>                                      | <b>202,351,838</b>                         |
| EXPENDITURES/EXPENSES                                    |   |  |                                  |  |  |
| General government                                       | 28,550,610  | 57,574,806                                   | 32,229,831                       | 16,423,795   | 48,653,626                                 |
| Judicial   | 5,353,054   | 6,167,785                                    | 5,732,510                        | -  | 5,732,510                                  |
| Public Safety  | 38,807,414  | 55,030,854                                   | 42,323,839                       | 6,685,457  | 49,009,296                                 |
| Public Works   | 22,211,403  | 24,429,928                                   | 26,242,007                       | -  | 26,242,007                                 |
| Sanitation   | 3,731,182   | 8,556,934                                    | 5,174,992                        | -  | 5,174,992                                  |
| Health   | 6,704,014   | 18,513,651                                   | 5,322,424                        | 153,530  | 5,475,954                                  |
| Welfare  | 2,719,347   | 5,071,622                                    | 2,581,057                        | -  | 2,581,057                                  |
| Culture and recreation                                   | 10,770,348  | 19,898,570                                   | 12,267,585                       | -  | 12,267,585                                 |
| Community support  | 1,917,231   | 2,758,504                                    | 1,557,694                        | -  | 1,557,694                                  |
| Economic opportunity                                     | 626,004   | 1,741,398                                    | 500,000                          | -  | 500,000                                    |
| Contingencies  | -   | 2,106,309                                    | 2,425,974                        | -  | 2,425,974                                  |
| Utility enterprises                                      | -   | -  | -                                | 26,997,707   | 26,997,707                                 |
| Transit systems  | 1,932,545   | 3,288,535                                    | 2,753,963                        | -  | 2,753,963                                  |
| Airports   | 1,398,302   | 664,518                                      | -                                | -  | -  |
| Debt service: Principal                                  | 6,040,800   | 6,338,100                                    | 6,051,800                        | -  | 6,051,800                                  |
| Interest cost  | 2,408,261   | 2,208,621                                    | 2,340,983                        | 3,125,914  | 5,466,897                                  |
| <b>TOTAL EXPENDITURES/EXPENSES</b>                       | <b>133,170,515</b>  | <b>214,350,135</b>                           | <b>147,504,659</b>               | <b>53,386,403</b>                                      | <b>200,891,062</b>                         |
| Excess of Revenues over (under)<br>Expenditures/Expenses | 15,137,961  | (44,033,634)                                 | (3,409,143)                      | 4,869,919  | 1,460,776                                  |

(a) Does not include Redevelopment Funds.

BUDGET SUMMARY FOR CARSON CITY  
 SCHEDULE S-1 (CONTINUED)

|  | GOVERNMENTAL FUND TYPES AND<br>EXPENDABLE TRUST FUNDS (a) |  |                                  | PROPRIETARY<br>FUNDS<br>BUDGET<br>YEAR 06/30/23<br>(4) | TOTAL<br>(MEMO ONLY)<br>COLUMNS 3+4<br>(5) |
|--|---|--|----------------------------------|--|--|
|  | ACTUAL PRIOR<br>YEAR 06/30/21<br>(1)                      | ESTIMATED<br>CURRENT<br>YEAR 06/30/22<br>(2) | BUDGET<br>YEAR 06/30/2023<br>(3) |  |  |
| OTHER FINANCING SOURCES (USES)   |   |  |                                  |  |  |
| Proceeds of Long-term Debt   | -   | 8,100,000                                    | -                                | -  | -  |
| Capital Leases   | -   | -  | -                                | -  | -  |
| Proceeds of Refunding Bond   | -   | -  | -                                | -  | -  |
| Payment to Bond Refunded Escrow  | -   | -  | -                                | -  | -  |
| Sales of General Fixed Assets  | 189,733   | -  | -                                | -  | -  |
| Bond Premium   | -   | 678,310                                      | -                                | -  | -  |
| Capital Contributions  | -   | -  | -                                | 1,431,605  | 1,431,605                                  |
| Operating transfers in   | 19,953,161  | 31,405,449                                   | 21,651,146                       | 10,000   | 21,661,146                                 |
| Operating transfers out  | (19,963,161)  | (31,415,449)                                 | (21,661,146)                     | -  | (21,661,146)                               |
| <b>TOTAL OTHER FINANCING SOURCES (USES)</b>  | <b>179,733</b>  | <b>8,768,310</b>                             | <b>(10,000)</b>                  | <b>1,441,605</b>                                       | <b>1,431,605</b>                           |
| Excess of Revenues & Other Sources over (under)<br>Expenditures and Other Uses ( <b>Net Income</b> ) | 15,317,694  | (35,265,324)                                 | (3,419,143)                      | 6,311,524  | x x x x x x x x                            |
| FUND BALANCES JULY 1 (BEGINNING OF YEAR)   | 46,438,916  | 61,756,610                                   | 26,491,286                       |  |  |
| Prior Period Adjustments   | -   | -  | -                                | x x x x x x x x  | x x x x x x x x                            |
| Residual Equity Transfers  | -   | -  | -                                | x x x x x x x x  | x x x x x x x x                            |
| <b>FUND BALANCE JUNE 30, END OF YEAR</b>   | <b>61,756,610</b>   | <b>26,491,286</b>                            | <b>23,072,143</b>                | <b>x x x x x x x x</b>                                 | <b>x x x x x x x x</b>                     |

FULL TIME EQUIVALENT EMPLOYEES BY FUNCTION

|                                 | ACTUAL<br>PRIOR YEAR<br>ENDING 6/30/21 | ESTIMATED<br>CURRENT YEAR<br>ENDING 6/30/22 | BUDGET YEAR<br>ENDING 6/30/23 |
|---------------------------------|--|---|-------------------------------|
| General Government              | 115.80                                 | 124.95                                      | 124.95                        |
| Judicial                        | 36.00                                  | 37.00                                       | 37.00                         |
| Public Safety                   | 277.20                                 | 278.20                                      | 278.20                        |
| Public Works                    | 53.20                                  | 56.20                                       | 56.20                         |
| Sanitation                      | 12.00                                  | 12.00                                       | 12.00                         |
| Health                          | 29.00                                  | 32.15                                       | 32.15                         |
| Welfare                         | 5.50                                   | 7.76  | 7.76                          |
| Culture and Recreation          | 52.18                                  | 52.18                                       | 52.18                         |
| Economic Opportunity            | 0.00                                   | 0.00  | 0.00                          |
| <b>TOTAL GENERAL GOVERNMENT</b> | <u>580.88</u>                          | <u>600.44</u>                               | <u>600.44</u>                 |
| Utilities                       | 52.90                                  | 53.75                                       | 53.75                         |
| Other                           | 0.00                                   | 0.00  | 0.00                          |
| <b>TOTAL</b>                    | <u><u>633.78</u></u>                   | <u><u>654.19</u></u>                        | <u><u>654.19</u></u>          |

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|                               |                  |                  |                  |
|-------------------------------|------------------|------------------|------------------|
| POPULATION (AS OF JULY 1)     | 56,151           | 56,434           | 57,073           |
| Source of Population Estimate | Dept of Taxation | Dept of Taxation | Dept of Taxation |

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|   |                      |                      |                      |
|---|----------------------|----------------------|----------------------|
| Assessed Valuation (Secured and Unsecured Only) | 1,814,811,670 **     | 1,799,198,563        | 2,075,625,383        |
| Net Proceeds of Mines                           |                      |                      |                      |
| <b>Total Assessed Value</b>                     | <u>1,814,811,670</u> | <u>1,799,198,563</u> | <u>2,075,625,383</u> |

---

|                           |               |               |               |
|---------------------------|---------------|---------------|---------------|
| <b>OPERATING TAX RATE</b> |               |               |               |
| General fund              | 1.9622        | 1.9622        | 1.9622        |
| Special Revenue funds     | 0.2278        | 0.2278        | 0.2278        |
| Capital Projects funds    |               |               |               |
| Debt Service fund         |               |               |               |
| Enterprise funds          |               |               |               |
| <b>TOTAL TAX RATE</b>     | <u>2.1900</u> | <u>2.1900</u> | <u>2.1900</u> |

\* Use the population certified by the state in March each year. Small districts may use a number developed per the instructions (page 6) or the best information available.

\*\* Carson City Assesors office switched to Devnet in FY 2020, and during the preparation of the Budget, there was a duplication of the incremental values. However, assessed value actually billed for FY 21 was \$1,715,968,568.



PROPERTY TAX RATE AND REVENUE RECONCILIATION

Fiscal Year 2022-2023

|   | (1)              | (2)                | (3)  | (4)             | (5)  | (6)                                | (7)                         |
|---|------------------|--------------------|--|-----------------|--|------------------------------------|-----------------------------|
|   | ALLOWED TAX RATE | ASSESSED VALUATION | ALLOWED AD VALOREM REVENUE [(1) X (2)/100] | TAX RATE LEVIED | TOTAL AD VALOREM REVENUE WITH NO CAP [(2, Line A) X (4)/100] | AD VALOREM TAX ABATEMENT [(5)-(7)] | AD VALOREM REVENUE WITH CAP |
| OPERATING RATE:<br>A. PROPERTY TAX Subject to Revenue Limitations | 2.8542           | 2,075,625,383      | 59,242,500                                 | 1.9181          | 39,812,570   | (10,652,140)                       | 29,160,430                  |
| B. PROPERTY TAX Outside Rev Limitations: Net Proceeds of Mines    | Same as above    | -                  | -  | Same as above   | -  | -                                  | -                           |
| VOTER APPROVED:<br>C. Voter Approved Overrides                    | 0.0500           | 2,075,625,383      | 1,037,813                                  | 0.0500          | 1,037,813  | (231,648)                          | 806,165                     |
| LEGISLATIVE OVERRIDES<br>D. Accident Indigent (NRS 428.185)       | 0.0150           | "                  | 311,344                                    | 0.0150          | 311,344  | (79,968)                           | 231,376                     |
| E. Medical Indigent (NRS 428.285)                                 | 0.1000           | "                  | 2,075,625                                  | 0.1000          | 2,075,625  | (462,295)                          | 1,613,330                   |
| F. Capital Acquisition (NRS 354.59815)                            | 0.0500           | "                  | 1,037,813                                  | 0.0500          | 1,037,813  | (231,648)                          | 806,165                     |
| G. Youth Services Levy (NRS 62B.150, 62B.160)                     | 0.0569           | "                  | 1,180,862                                  | 0.0569          | 1,181,031  | (316,338)                          | 864,693                     |
| H. Legislative Overrides  |                  | "                  | -  |                 | -  | -                                  | -                           |
| I. SCCRT Loss (NRS 354.59813)                                     |                  | "                  | -  |                 | -  | -                                  | -                           |
| J. Other:   |                  | "                  | -  |                 | -  | -                                  | -                           |
| K. Other:   |                  | "                  | -  |                 | -  | -                                  | -                           |
| L. SUBTOTAL LEGISLATIVE OVERRIDES                                 | 0.2219           | XXXXXXXXXX         | 4,605,644                                  | 0.2219          | 4,605,813  | (1,090,249)                        | 3,515,564                   |
| M. SUBTOTAL A,C,L   | 3.1261           | XXXXXXXXXX         | 64,885,957                                 | 2.1900          | 45,456,196   | (11,974,037)                       | 33,482,159                  |
| N. Debt   |                  | XXXXXXXXXX         | -  |                 | -  | -                                  | -                           |
| O. TOTAL M AND N  | 3.1261           | XXXXXXXXXX         | 64,885,957                                 | 2.1900          | 45,456,196   | (11,974,037)                       | 33,482,159                  |

CARSON CITY

SCHEDULE S-3 - PROPERTY TAX RATE AND REVENUE RECONCILIATION

The Allowed Revenue required for column 3 can be obtained from the March 15 Final Revenue Projections or manually calculated. If an entity chooses to budget for an amount in column 5 which is lower or higher than the amount produced by the formula, please attach an explanation.

SCHEDULE A - ESTIMATED REVENUES & OTHER RESOURCES - GOVERNMENTAL FUND TYPES, EXPENDABLE TRUST FUNDS & TAX SUPPORTED PROPRIETARY FUND TYPES

Budget for Fiscal Year Ending June 30, 2023

Budget Summary for Carson City

| GOVERNMENTAL FUNDS AND EXPENDABLE TRUST FUNDS FUND NAME  | BEGINNING FUND BALANCES (1) | CONSOLIDATED TAX REVENUE (2) | PROPERTY TAX REQUIRED (3) | TAX RATE (4) | OTHER REVENUE (5) | OTHER FINANCING SOURCES OTHER THAN TRANSFERS IN (6) | OPERATING TRANSFERS IN (7) | TOTAL (8)   |
|--|-----------------------------|------------------------------|---------------------------|--------------|-------------------|---|----------------------------|-------------|
| GENERAL  | 13,042,468                  | 41,131,629                   | 29,819,000                | 1.9622       | 26,119,713        | -   | 208,418                    | 110,321,228 |
| AIRPORT  | -                           | -                            | -                         | -            | -                 | -   | -                          | -           |
| COOPERATIVE EXTENSION                                    | 10,000                      | -                            | 206,123                   | 0.0128       | -                 | -   | -                          | 216,123     |
| SUPPLEMENTAL INDIGENT                                    | 190,835                     | -                            | 1,844,706                 | 0.1150       | 15,000            | -   | -                          | 2,050,541   |
| 911 SURCHARGE  | 50,000                      | -                            | -                         | -            | 845,000           | -   | -                          | 895,000     |
| CAPITAL PROJECTS   | 1,800,000                   | -                            | 806,165                   | 0.0500       | 690,000           | -   | 10,275,451                 | 13,571,616  |
| SENIOR CITIZENS  | 10,000                      | -                            | 806,165                   | 0.0500       | 3,000             | -   | -                          | 819,165     |
| LIBRARY GIFT   | 5,000                       | -                            | -                         | -            | 3,500             | -   | -                          | 8,500       |
| LANDSCAPE MAINTENANCE                                    | 5,000                       | -                            | -                         | -            | 130,605           | -   | 60,899                     | 196,504     |
| ADMIN. ASSESSMENT  | 5,000                       | -                            | -                         | -            | 50,000            | -   | -                          | 55,000      |
| S. CARSON NID  | 5,000                       | -                            | -                         | -            | 122,314           | -   | 23,352                     | 150,666     |
| TRAF. TRANSPORTATION                                     | 5,000                       | -                            | -                         | -            | 13,150            | -   | -                          | 18,150      |
| REG. TRANSPORTATION                                      | 100,000                     | -                            | -                         | -            | 18,328,530        | -   | -                          | 18,428,530  |
| QUALITY OF LIFE  | 150,000                     | -                            | -                         | -            | 3,831,925         | -   | -                          | 3,981,925   |
| GRANT  | 200,000                     | -                            | -                         | -            | 5,831,749         | -   | 438,050                    | 6,469,799   |
| STREETS MAINTENANCE                                      | 100,000                     | -                            | -                         | -            | 5,965,063         | -   | -                          | 6,065,063   |
| COMMISSARY   | 35,000                      | -                            | -                         | -            | 202,000           | -   | -                          | 237,000     |
| V&T SPEC INFRASTRUCTURE                                  | 550,000                     | -                            | -                         | -            | 1,953,894         | -   | -                          | 2,503,894   |
| ARTS & CULTURE   | -                           | -                            | -                         | -            | -                 | -   | -                          | -           |
| CAMPO  | 30,012                      | -                            | -                         | -            | 576,853           | -   | 19,778                     | 626,643     |
| CARSON CITY TRANSIT                                      | 5,000                       | -                            | -                         | -            | 2,287,663         | -   | 466,300                    | 2,758,963   |
| RESIDENTIAL CONST.                                       | 5,000                       | -                            | -                         | -            | 40,000            | -   | -                          | 45,000      |
| EXTRAORDINARY MAINTENANCE                                | 9,996,518                   | -                            | -                         | -            | -                 | -   | 2,265,990                  | 12,262,508  |
| INFRASTRUCTURE TAX                                       | 100,000                     | -                            | -                         | -            | 1,963,894         | -   | -                          | 2,063,894   |
| DEBT SERVICE   | 91,453                      | -                            | -                         | -            | 507,875           | -   | 7,892,908                  | 8,492,236   |
| Subtotal Governmental Fund Types, Expendable Trust Funds | 26,491,286                  | 41,131,629                   | 33,482,159                | 2.1900       | 69,481,728        | -   | 21,651,146                 | 192,237,948 |
| PROPRIETARY FUNDS  |                             |                              |                           |              |                   |   |                            |             |
|  | XXXXXXXX                    |                              |                           |              | XXXXXXXX          | XXXXXXXX  | XXXXXXXX                   | XXXXXXXX    |
| Subtotal Proprietary Funds                               | XXXXXXXX                    |                              |                           |              | XXXXXXXX          | XXXXXXXX  | XXXXXXXX                   | XXXXXXXX    |
| TOTAL ALL FUNDS  | XXXXXXXX                    | 41,131,629                   | 33,482,159                | 2.1900       | XXXXXXXX          | XXXXXXXX  | XXXXXXXX                   | XXXXXXXX    |

SCHEDULE A-1 ESTIMATED EXPENDITURES AND OTHER FINANCING USES

Budget for Fiscal Year Ending June 30, 2023

Budget Summary for Carson City

| GOVERNMENTAL FUNDS AND EXPENDABLE TRUST FUNDS FUND NAME  | * | SALARIES AND WAGES (1) | EMPLOYEE BENEFITS (2) | SERVICES, SUPPLIES AND OTHER CHARGES (3)** | CAPITAL OUTLAY (4)*** | CONTINGENCIES AND USES OTHER THAN OPERATING TRANSFERS OUT (5) | OPERATING TRANSFERS OUT (6) | ENDING FUND BALANCES (7) | TOTAL (8)   |
|--|---|------------------------|-----------------------|--|-----------------------|---|-----------------------------|--------------------------|-------------|
| GENERAL  |   | 41,403,138             | 21,410,620            | 19,124,085                                 | 40,000                | 2,425,974   | 16,919,516                  | 8,997,895                | 110,321,228 |
| AIRPORT  | R | -                      | -                     | -  | -                     | -   | -                           | -                        | -           |
| COOPERATIVE EXTENSION                                    | R | -                      | -                     | 206,123                                    | -                     | -   | -                           | 10,000                   | 216,123     |
| SUPPLEMENTAL INDIGENT                                    | R | -                      | -                     | 1,684,266                                  | -                     | -   | -                           | 366,275                  | 2,050,541   |
| 911 SURCHARGE  | R | -                      | -                     | 742,086                                    | -                     | -   | 102,914                     | 50,000                   | 895,000     |
| CAPITAL PROJECTS   | R | -                      | -                     | -  | 13,204,363            | -   | 362,253                     | 5,000                    | 13,571,616  |
| SENIOR CITIZENS  | R | 312,169                | 160,231               | 336,765                                    | -                     | -   | -                           | 10,000                   | 819,165     |
| LIBRARY GIFT   | R | -                      | -                     | 7,500                                      | -                     | -   | -                           | 1,000                    | 8,500       |
| LANDSCAPE MAINTENANCE                                    | R | 3,320                  | 117                   | 188,067                                    | -                     | -   | -                           | 5,000                    | 196,504     |
| ADMIN. ASSESSMENT  | R | 1,000                  | 15                    | 48,985                                     | -                     | -   | -                           | 5,000                    | 55,000      |
| S. CARSON NID  | R | -                      | -                     | 145,666                                    | -                     | -   | -                           | 5,000                    | 150,666     |
| TRAF. TRANSPORTATION                                     | R | 7,430                  | 422                   | 5,298                                      | -                     | -   | -                           | 5,000                    | 18,150      |
| REG. TRANSPORTATION                                      | R | 443,540                | 231,090               | 844,611                                    | 15,209,456            | -   | 1,599,833                   | 100,000                  | 18,428,530  |
| QUALITY OF LIFE  | R | 600,080                | 230,863               | 851,283                                    | 1,295,909             | -   | 853,790                     | 150,000                  | 3,981,925   |
| GRANT  | R | 3,445,452              | 1,879,873             | 944,474                                    | -                     | -   | -                           | 200,000                  | 6,469,799   |
| STREETS MAINTENANCE                                      | R | 1,743,450              | 813,423               | 2,923,150                                  | 480,000               | -   | 5,040                       | 100,000                  | 6,065,063   |
| COMMISSARY   | R | 68,643                 | 26,202                | 132,155                                    | -                     | -   | -                           | 10,000                   | 237,000     |
| V&T SPEC INFRASTRUCTURE                                  | R | -                      | -                     | 1,250                                      | 910,769               | -   | 1,041,875                   | 550,000                  | 2,503,894   |
| ARTS & CULTURE   | R | -                      | -                     | -  | -                     | -   | -                           | -                        | -           |
| CAMPO  | R | -                      | -                     | 596,631                                    | -                     | -   | -                           | 30,012                   | 626,643     |
| CARSON CITY TRANSIT                                      | R | 60,722                 | 31,843                | 1,825,377                                  | 836,021               | -   | -                           | 5,000                    | 2,758,963   |
| RESIDENTIAL CONST.                                       | C | -                      | -                     | -  | 40,000                | -   | -                           | 5,000                    | 45,000      |
| EXTRAORDINARY MAINTENANCE                                | C | -                      | -                     | -  | -                     | -   | -                           | 12,262,508               | 12,262,508  |
| INFRASTRUCTURE TAX                                       | C | -                      | -                     | 300  | 1,187,669             | -   | 775,925                     | 100,000                  | 2,063,894   |
| DEBT SERVICE   | D | -                      | -                     | 8,392,783                                  | -                     | -   | -                           | 99,453                   | 8,492,236   |
| TOTAL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS |   | 48,088,944             | 24,784,699            | 39,000,855                                 | 33,204,187            | 2,425,974   | 21,661,146                  | 23,072,143               | 192,237,948 |

\*FUND TYPES: R - Special Revenue  
 C - Capital Projects  
 D - Debt Service  
 T - Expendable Trust

\*\* Include Debt Service Requirements in this column.

\*\*\* Capital Outlay must agree with CIP.

SCHEDULE A-2 - PROPRIETARY AND NONEXPENDABLE TRUST FUNDS

Budget for Fiscal Year Ending June 30, 2023

Budget Summary for Carson City

| FUND NAME               | * | OPERATING REVENUES (1) | OPERATING EXPENSES** (2) | NONOPERATING REVENUES (3) | NONOPERATING EXPENSES (4) | CAPITAL CONTRIBUTIONS | OPERATING TRANSFERS |         | NET INCOME (7) |
|-------------------------|---|------------------------|--------------------------|---------------------------|---------------------------|-----------------------|---------------------|---------|----------------|
|                         |   |                        |                          |                           |                           |                       | IN (5)              | OUT (6) |                |
| Wastewater              | E | 16,348,860             | (12,735,785)             | 42,550                    | (1,153,220)               | 650,000               | -                   | -       | 3,152,405      |
| Water                   | E | 18,010,564             | (12,889,323)             | 33,376                    | (1,781,479)               | 781,605               | -                   | -       | 4,154,743      |
| Stormwater              | E | 2,037,304              | (1,369,099)              | 25,000                    | (194,715)                 | -                     | -                   | -       | 498,490        |
| Ambulance               | E | 4,562,269              | (4,979,247)              | 25,000                    | -                         | -                     | -                   | -       | (391,978)      |
| Cemetery                | E | 150,416                | (153,530)                | 10,699                    | -                         | -                     | 10,000              | -       | 17,585         |
| Building Permits        | E | 1,140,000              | (1,706,210)              | 7,000                     | -                         | -                     | -                   | -       | (559,210)      |
| Worker's Comp. Ins.     | I | 1,230,830              | (1,574,924)              | 30,000                    | -                         | -                     | -                   | -       | (314,094)      |
| Fleet Management        | I | 2,513,744              | (2,949,230)              | 15,000                    | -                         | -                     | -                   | -       | (420,486)      |
| Group Medical Insurance | I | 10,006,510             | (9,645,910)              | 200                       | -                         | -                     | -                   | -       | 360,800        |
| Insurance               | I | 2,050,000              | (2,253,731)              | 17,000                    | -                         | -                     | -                   | -       | (186,731)      |
|                         |   |                        |                          |                           |                           |                       |                     |         |                |
|                         |   |                        |                          |                           |                           |                       |                     |         |                |
|                         |   |                        |                          |                           |                           |                       |                     |         |                |
|                         |   |                        |                          |                           |                           |                       |                     |         |                |
|                         |   |                        |                          |                           |                           |                       |                     |         |                |
|                         |   |                        |                          |                           |                           |                       |                     |         |                |
|                         |   |                        |                          |                           |                           |                       |                     |         |                |
|                         |   |                        |                          |                           |                           |                       |                     |         |                |
|                         |   |                        |                          |                           |                           |                       |                     |         |                |
|                         |   |                        |                          |                           |                           |                       |                     |         |                |
|                         |   |                        |                          |                           |                           |                       |                     |         |                |
|                         |   |                        |                          |                           |                           |                       |                     |         |                |
| TOTAL                   |   | 58,050,497             | (50,256,989)             | 205,825                   | (3,129,414)               | 1,431,605             | 10,000              | -       | 6,311,524      |

\*FUND TYPES: E - Enterprise  
 I - Internal Service  
 N - Nonexpendable Trust

\*\* Including Depreciation

| <u>REVENUES</u>                        | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| TAXES                                  |  |  |                            |                   |
| Property Tax                           | 27,615,522                               | 28,737,000                                       | 29,819,000                 | -                 |
| LICENSES AND PERMITS                   |  |  |                            |                   |
| Business Licenses & Permits:           |  |  |                            |                   |
| Business Licenses                      | 1,793,086                                | 1,829,970  | 1,865,505                  | -                 |
| Liquor Licenses                        | 159,837                                  | 154,164  | 154,164                    | -                 |
| City-County Gaming Licenses            | 553,765                                  | 549,120  | 554,611                    | -                 |
| Franchise Fees:                        |  |  |                            |                   |
| Gas                                    | 1,119,444                                | 1,363,500  | 1,377,135                  | -                 |
| Electric                               | 2,020,937                                | 2,171,500  | 2,193,215                  | -                 |
| Phone                                  | 585,383                                  | 600,189  | 606,191                    | -                 |
| Sanitation                             | 636,074                                  | 510,050  | 515,151                    | -                 |
| Cable / Video Service                  | 393,152                                  | 606,000  | 612,060                    | -                 |
| Right of Way Toll                      | 306,600                                  | 301,274  | 307,299                    | -                 |
| Non-Business Licenses & Permits:       |  |  |                            |                   |
| Marriage Licenses                      | 11,529                                   | 12,000   | 12,000                     | -                 |
| Mobile Home Permits                    | 20                                       | -  | -                          | -                 |
| <b>SUBTOTAL - LICENSES AND PERMITS</b> | <b>7,579,827</b>                         | <b>8,097,767</b>                                 | <b>8,197,331</b>           | <b>-</b>          |
| INTERGOVERNMENTAL REVENUES             |  |  |                            |                   |
| State Grants                           |  |  |                            | -                 |
| Federal Payments in Lieu of Taxes      | 119,354                                  | 115,000  | 115,000                    | -                 |
| State Shared Revenues:                 |  |  |                            |                   |
| Consolidated Tax Revenues              | 41,287,642                               | 41,131,629                                       | 41,131,629                 | -                 |
| State Gaming Licenses                  | 114,306                                  | 131,300  | 131,300                    | -                 |
| Candidate Filing Fees                  | -  | 1,500  | -                          | -                 |
| Court Admin. Assessments               | 129,880                                  | 135,000  | 135,000                    | -                 |
| Establishment Allocation               | 155,614                                  | 155,500  | 155,500                    | -                 |
| Other Local Government Grants:         |  |  |                            |                   |
| Interlocal Co-op. Agreements           | 359,572                                  | 245,000  | 245,000                    | -                 |
| Other Local Gov. Shared Revenues:      |  |  |                            |                   |
| Other                                  | 69,477                                   | 70,000   | 70,000                     | -                 |
| <b>SUBTOTAL - INTERGOVERNMENTAL</b>    | <b>42,235,845</b>                        | <b>41,984,929</b>                                | <b>41,983,429</b>          | <b>-</b>          |
| CHARGES FOR SERVICES                   |  |  |                            |                   |
| General Government:                    |  |  |                            |                   |
| Treasurer Fees                         | 16,045                                   | 17,000   | 15,000                     | -                 |
| Clerk Fees                             | 213,507                                  | 181,000  | 221,000                    | -                 |
| Recorder Fees                          | 455,094                                  | 312,000  | 370,000                    | -                 |
| Assessor Commissions                   | 244,348                                  | 230,000  | 230,000                    | -                 |
| Building & Zoning Fees                 | 154,619                                  | 130,000  | 130,000                    | -                 |
| Public Administrator Fees              | 234,988                                  | 165,000  | 165,000                    | -                 |
| Administration Fees                    | 4,864,936                                | 4,792,126  | 5,105,119                  | -                 |
| Technology Fees                        | 69,655                                   | 50,000   | 50,000                     | -                 |
| Other                                  | 31,571                                   | 22,000   | 27,000                     | -                 |
| Subtotal                               | 6,284,763                                | 5,899,126  | 6,313,119                  | -                 |

CARSON CITY  
SCHEDULE B - GENERAL FUND

| <u>REVENUES</u>                                     | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| CHARGES FOR SERVICES (Continued)                    |  |  |                            |                   |
| Judicial:   |  |  |                            |                   |
| Other   | 621,176                                  | 686,000  | 665,000                    | -                 |
| Public Safety:                                      |  |  |                            |                   |
| Police:   |  |  |                            |                   |
| Sheriff's Fees                                      | 325,970                                  | 304,000  | 304,000                    | -                 |
| Fire  | 13,638                                   | 16,000   | 16,000                     | -                 |
| Protective Services                                 | 113,912                                  | 95,000   | 95,000                     | -                 |
| Subtotal  | 453,520                                  | 415,000  | 415,000                    | -                 |
| Sanitation:   |  |  |                            |                   |
| Landfill  | 7,059,985                                | 6,789,562  | 6,925,353                  | -                 |
| Health & Welfare:                                   |  |  |                            |                   |
| Health Inspection Fees                              | 243,589                                  | 255,000  | 255,000                    | -                 |
| Culture & Recreation:                               |  |  |                            |                   |
| Swimming Pool                                       | 172,766                                  | 225,000  | 225,000                    | -                 |
| Youth Programs                                      | 217,191                                  | 300,000  | 328,610                    | -                 |
| Sports  | 67,816                                   | 150,000  | 150,000                    | -                 |
| Other   | 228,883                                  | 255,500  | 300,500                    | -                 |
| Subtotal  | 686,656                                  | 930,500  | 1,004,110                  | -                 |
| <b>SUBTOTAL - CHARGES FOR SERVICES</b>              | <b>15,349,689</b>                        | <b>14,975,188</b>                                | <b>15,577,582</b>          | <b>-</b>          |
| FINES & FORFEITS                                    |  |  |                            |                   |
| Court   | 516,437                                  | 426,500  | 426,500                    | -                 |
| Sheriff   | 27,673                                   | 1,500  | 1,500                      | -                 |
| Animal Control                                      | -  | -  | -                          | -                 |
| <b>SUBTOTAL - FINES &amp; FORFEITS</b>              | <b>544,110</b>                           | <b>428,000</b>                                   | <b>428,000</b>             | <b>-</b>          |
| MISCELLANEOUS                                       |  |  |                            |                   |
| Interest Earnings                                   | 131,870                                  | 200,000  | 200,000                    | -                 |
| Rents & Royalties                                   | 165,609                                  | 105,000  | 105,000                    | -                 |
| Contributions and Donations<br>from Private Sources | 169,967                                  | -  | -                          | -                 |
| Wildland Fire Reimbursements                        | 737,753                                  | 280,000  | 280,000                    | -                 |
| Other Refunds & Reimbursements                      | 289,292                                  | 211,500  | 210,000                    | -                 |
| Penalties & Interest on Delinquent Taxes            | 272,398                                  | 210,000  | 210,000                    | -                 |
| Other   | 54,512                                   | 40,000   | 60,000                     | -                 |
| <b>SUBTOTAL - MISCELLANEOUS</b>                     | <b>1,821,401</b>                         | <b>1,046,500</b>                                 | <b>1,065,000</b>           | <b>-</b>          |
| <b>SUBTOTAL REVENUE ALL SOURCES</b>                 | <b>95,146,394</b>                        | <b>95,269,384</b>                                | <b>97,070,342</b>          | <b>-</b>          |
| OTHER FINANCING SOURCES                             |  |  |                            |                   |
| Sale of Assets                                      | 153,923                                  | -  | -                          | -                 |
| Operating Transfers In (Sched T)                    |  |  |                            |                   |
| Quality of Life Fund                                | 139,623                                  | 152,505  | 158,418                    | -                 |
| MAC Maintenance                                     | 50,000                                   | 50,000   | 50,000                     | -                 |
| <b>SUBTOTAL OTHER FINANCING SOURCES</b>             | <b>343,546</b>                           | <b>202,505</b>                                   | <b>208,418</b>             | <b>-</b>          |
| BEGINNING FUND BALANCE:                             |  |  |                            |                   |
| Reserved  | 933,083                                  |  | -                          | -                 |
| Unreserved  | 16,865,753                               | 26,407,434                                       | 13,042,468                 | -                 |
| <b>TOTAL BEGINNING FUND BALANCE</b>                 | <b>17,798,836</b>                        | <b>26,407,434</b>                                | <b>13,042,468</b>          | <b>-</b>          |
| <b>TOTAL AVAILABLE RESOURCES</b>                    | <b>113,288,776</b>                       | <b>121,879,323</b>                               | <b>110,321,228</b>         | <b>-</b>          |

CARSON CITY  
SCHEDULE B - GENERAL FUND

| <u>EXPENDITURES BY ACTIVITY<br/>AND FUNCTION</u> | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| GENERAL GOVERNMENT                               |  |  |                            |                   |
| Legislative                                      |  |  |                            |                   |
| Board of Supervisors                             |  |  |                            |                   |
| Salaries & Wages                                 | 130,877                                  | 142,050  | 143,263                    | -                 |
| Employee Benefits                                | 80,466                                   | 76,431   | 79,834                     | -                 |
| Services & Supplies                              | 25,348                                   | 21,962   | 27,439                     | -                 |
| SUBTOTAL ACTIVITY                                | 236,691                                  | 240,443  | 250,536                    | -                 |
| Executive  |  |  |                            |                   |
| Clerk  |  |  |                            |                   |
| Salaries & Wages                                 | 263,645                                  | 303,399  | 299,821                    | -                 |
| Employee Benefits                                | 89,069                                   | 115,616  | 120,853                    | -                 |
| Services & Supplies                              | 16,936                                   | 20,528   | 16,736                     | -                 |
| SUBTOTAL   | 369,650                                  | 439,543  | 437,410                    | -                 |
| Treasurer  |  |  |                            |                   |
| Salaries & Wages                                 | 354,608                                  | 429,349  | 471,029                    | -                 |
| Employee Benefits                                | 179,065                                  | 208,599  | 185,974                    | -                 |
| Services & Supplies                              | 74,776                                   | 63,850   | 63,850                     | -                 |
| SUBTOTAL   | 608,449                                  | 701,798  | 720,853                    | -                 |
| Recorder   |  |  |                            |                   |
| Salaries & Wages                                 | 262,767                                  | 281,587  | 294,949                    | -                 |
| Employee Benefits                                | 131,619                                  | 134,222  | 144,085                    | -                 |
| Services & Supplies                              | 35,368                                   | 209,178  | 52,310                     | -                 |
| SUBTOTAL   | 429,754                                  | 624,987  | 491,344                    | -                 |
| Elections  |  |  |                            |                   |
| Salaries & Wages                                 | 169,875                                  | 190,612  | 198,361                    | -                 |
| Employee Benefits                                | 65,378                                   | 77,470   | 83,319                     | -                 |
| Services & Supplies                              | 146,376                                  | 170,683  | 170,683                    | -                 |
| SUBTOTAL   | 381,629                                  | 438,765  | 452,363                    | -                 |
| Public Guardian                                  |  |  |                            |                   |
| Salaries & Wages                                 | 181,229                                  | 200,205  | 209,972                    | -                 |
| Employee Benefits                                | 78,834                                   | 84,786   | 90,204                     | -                 |
| Services & Supplies                              | 7,509                                    | 10,512   | 8,750                      | -                 |
| SUBTOTAL   | 267,572                                  | 295,503  | 308,926                    | -                 |
| Assessor   |  |  |                            |                   |
| Salaries & Wages                                 | 556,339                                  | 591,883  | 619,952                    | -                 |
| Employee Benefits                                | 258,970                                  | 270,566  | 257,177                    | -                 |
| Services & Supplies                              | 54,823                                   | 183,592  | 107,336                    | -                 |
| Capital Outlay                                   | 13,351                                   | -  | -                          | -                 |
| SUBTOTAL   | 883,483                                  | 1,046,041  | 984,465                    | -                 |
| District Attorney                                |  |  |                            |                   |
| Salaries & Wages                                 | 1,976,464                                | 2,193,295  | 2,346,097                  | -                 |
| Employee Benefits                                | 876,531                                  | 983,799  | 1,069,292                  | -                 |
| Services & Supplies                              | 93,444                                   | 298,064  | 153,259                    | -                 |
| SUBTOTAL   | 2,946,439                                | 3,475,158  | 3,568,648                  | -                 |

**CARSON CITY**  
**SCHEDULE B - GENERAL FUND**  
**FUNCTION: GENERAL GOVERNMENT**

| EXPENDITURES BY ACTIVITY<br>AND FUNCTION | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| City Manager                             |  |  |                            |                   |
| Salaries & Wages                         | 549,533                                  | 643,191  | 617,868                    | -                 |
| Employee Benefits                        | 246,497                                  | 243,715  | 271,667                    | -                 |
| Services & Supplies                      | 108,374                                  | 111,994  | 105,192                    | -                 |
| SUBTOTAL                                 | 904,404                                  | 998,900  | 994,727                    | -                 |
| SUBTOTAL, ACTIVITY                       | 6,791,380                                | 8,020,695  | 7,958,736                  | -                 |
| Finance                                  |  |  |                            |                   |
| Finance                                  |  |  |                            |                   |
| Salaries & Wages                         | 445,522                                  | 577,340  | 605,872                    | -                 |
| Employee Benefits                        | 176,626                                  | 234,227  | 264,206                    | -                 |
| Services & Supplies                      | 78,352                                   | 88,872   | 84,616                     | -                 |
| SUBTOTAL                                 | 700,500                                  | 900,439  | 954,694                    | -                 |
| Internal Auditor                         |  |  |                            |                   |
| Services & Supplies                      | 105,151                                  | 110,200  | 110,250                    | -                 |
| SUBTOTAL                                 | 105,151                                  | 110,200  | 110,250                    | -                 |
| Purchasing                               |  |  |                            |                   |
| Salaries & Wages                         | 80,389                                   | 84,303   | 87,992                     | -                 |
| Employee Benefits                        | 37,033                                   | 38,273   | 40,324                     | -                 |
| Services & Supplies                      | 23,376                                   | 23,984   | 27,519                     | -                 |
| SUBTOTAL                                 | 140,798                                  | 146,560  | 155,835                    | -                 |
| Human Resources                          |  |  |                            |                   |
| Salaries & Wages                         | 205,047                                  | 213,144  | 220,160                    | -                 |
| Employee Benefits                        | 104,186                                  | 108,733  | 114,387                    | -                 |
| Services & Supplies                      | 22,543                                   | 34,030   | 34,030                     | -                 |
| SUBTOTAL                                 | 331,776                                  | 355,907  | 368,577                    | -                 |
| SUBTOTAL, ACTIVITY                       | 1,278,225                                | 1,513,106  | 1,589,356                  | -                 |
| Other                                    |  |  |                            |                   |
| Community Development                    |  |  |                            |                   |
| Planning                                 |  |  |                            |                   |
| Salaries & Wages                         | 533,668                                  | 524,030  | 540,393                    | -                 |
| Employee Benefits                        | 191,445                                  | 201,923  | 208,688                    | -                 |
| Services & Supplies                      | 36,515                                   | 75,241   | 139,635                    | -                 |
| SUBTOTAL                                 | 761,628                                  | 801,194  | 888,716                    | -                 |
| Business License                         |  |  |                            |                   |
| Salaries & Wages                         | 41,722                                   | 56,635   | 64,262                     | -                 |
| Employee Benefits                        | 13,477                                   | 32,684   | 48,631                     | -                 |
| Services & Supplies                      | 5,753                                    | 11,750   | 11,750                     | -                 |
| SUBTOTAL                                 | 60,952                                   | 101,069  | 124,643                    | -                 |
| Information Technology                   |  |  |                            |                   |
| Salaries & Wages                         | 782,810                                  | 967,764  | 1,045,454                  | -                 |
| Employee Benefits                        | 322,220                                  | 415,596  | 469,296                    | -                 |
| Services & Supplies                      | 1,410,248                                | 1,509,816  | 1,779,808                  | -                 |
| Capital Outlay                           | 31,467                                   | 33,759   | -                          | -                 |
| SUBTOTAL                                 | 2,546,745                                | 2,926,935  | 3,294,558                  | -                 |

**CARSON CITY**  
**SCHEDULE B - GENERAL FUND**  
**FUNCTION: GENERAL GOVERNMENT**



| EXPENDITURES BY ACTIVITY<br>AND FUNCTION | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| Geographic Information Systems           |  |  |                            |                   |
| Salaries & Wages                         | 62,016                                   | 74,314   | 150,308                    | -                 |
| Employee Benefits                        | 25,568                                   | 22,835   | 49,428                     | -                 |
| Services & Supplies                      | 251,643                                  | 350,400  | 350,400                    | -                 |
| SUBTOTAL                                 | 339,227                                  | 447,549  | 550,136                    | -                 |
| Public Defender                          |  |  |                            |                   |
| Services & Supplies                      | 1,592,277                                | 1,893,923  | 1,937,191                  | -                 |
| SUBTOTAL                                 | 1,592,277                                | 1,893,923  | 1,937,191                  | -                 |
| Public Safety Complex                    |  |  |                            |                   |
| Services & Supplies                      | 194,151                                  | 201,725  | 201,725                    | -                 |
| SUBTOTAL                                 | 194,151                                  | 201,725  | 201,725                    | -                 |
| Northgate                                |  |  |                            |                   |
| Services & Supplies                      | 28,307                                   | 34,200   | 34,200                     | -                 |
| SUBTOTAL                                 | 28,307                                   | 34,200   | 34,200                     | -                 |
| City Hall                                |  |  |                            |                   |
| Services & Supplies                      | 73,487                                   | 81,300   | 81,300                     | -                 |
| SUBTOTAL                                 | 73,487                                   | 81,300   | 81,300                     | -                 |
| Facilities Maintenance                   |  |  |                            |                   |
| Salaries & Wages                         | 756,079                                  | 932,176  | 1,007,442                  | -                 |
| Employee Benefits                        | 341,287                                  | 418,203  | 462,975                    | -                 |
| Services & Supplies                      | 389,300                                  | 463,559  | 469,383                    | -                 |
| SUBTOTAL                                 | 1,486,666                                | 1,813,938  | 1,939,800                  | -                 |
| Central Services                         |  |  |                            |                   |
| Services & Supplies                      | 2,134,984                                | 2,150,055  | 2,294,247                  | -                 |
| SUBTOTAL                                 | 2,134,984                                | 2,150,055  | 2,294,247                  | -                 |
| SUBTOTAL, ACTIVITY                       | 9,218,424                                | 10,451,888                                       | 11,346,516                 | -                 |
| FUNCTION SUBTOTAL                        | 17,524,720                               | 20,226,132                                       | 21,145,144                 | -                 |

**CARSON CITY**  
SCHEDULE B - GENERAL FUND  
FUNCTION: GENERAL GOVERNMENT

| EXPENDITURES BY ACTIVITY AND FUNCTION | ACTUAL PRIOR YEAR ENDING 6/30/2021 | ESTIMATED CURRENT YEAR ENDING 6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                |
|---------------------------------------|------------------------------------|---|----------------------------|----------------|
|                                       |                                    |   | TENTATIVE APPROVED         | FINAL APPROVED |
| JUDICIAL                              |                                    |   |                            |                |
| Courts                                |                                    |   |                            |                |
| Juvenile Court                        |                                    |   |                            |                |
| Salaries & Wages                      | 426,588                            | 430,595                                 | 449,369                    | -              |
| Employee Benefits                     | 206,937                            | 214,814                                 | 226,739                    | -              |
| Services & Supplies                   | 103,720                            | 99,616                                  | 67,879                     | -              |
| SUBTOTAL                              | 737,245                            | 745,025                                 | 743,987                    | -              |
| Courts                                |                                    |   |                            |                |
| Salaries & Wages                      | 2,410,304                          | 2,554,314                               | 2,625,445                  | -              |
| Employee Benefits                     | 1,134,498                          | 1,197,295                               | 1,281,683                  | -              |
| Services & Supplies                   | 1,009,939                          | 1,552,149                               | 1,031,395                  | -              |
| SUBTOTAL                              | 4,554,741                          | 5,303,758                               | 4,938,523                  | -              |
| SUBTOTAL, ACTIVITY                    | 5,291,986                          | 6,048,783                               | 5,682,510                  | -              |
| FUNCTION SUBTOTAL                     | 5,291,986                          | 6,048,783                               | 5,682,510                  | -              |

**CARSON CITY**  
SCHEDULE B - GENERAL FUND  
FUNCTION: JUDICIAL

| EXPENDITURES BY ACTIVITY<br>AND FUNCTION | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| PUBLIC SAFETY                            |  |  |                            |                   |
| Sheriff                                  |  |  |                            |                   |
| Chartered Administration                 |  |  |                            |                   |
| Salaries & Wages                         | 657,444                                  | 676,510  | 737,129                    | -                 |
| Employee Benefits                        | 346,926                                  | 376,572  | 413,528                    | -                 |
| SUBTOTAL                                 | 1,004,370                                | 1,053,082  | 1,150,657                  | -                 |
| Administrative Services                  |  |  |                            |                   |
| Salaries & Wages                         | 313,491                                  | 314,322  | 294,348                    | -                 |
| Employee Benefits                        | 283,211                                  | 175,091  | 227,594                    | -                 |
| Services & Supplies                      | 642,065                                  | 708,867  | 605,323                    | -                 |
| SUBTOTAL                                 | 1,238,767                                | 1,198,280  | 1,127,265                  | -                 |
| Investigations                           |  |  |                            |                   |
| Salaries & Wages                         | 1,588,997                                | 1,664,914  | 1,653,356                  | -                 |
| Employee Benefits                        | 831,273                                  | 950,877  | 959,408                    | -                 |
| Services & Supplies                      | 387,914                                  | 468,675  | 353,615                    | -                 |
| Capital Outlay                           | 4,500                                    | -  | -                          | -                 |
| SUBTOTAL                                 | 2,812,684                                | 3,084,466  | 2,966,379                  | -                 |
| Operational Services                     |  |  |                            |                   |
| Salaries & Wages                         | 4,106,060                                | 4,157,062  | 4,545,843                  | -                 |
| Employee Benefits                        | 2,560,656                                | 2,596,283  | 2,828,206                  | -                 |
| Services & Supplies                      | 830,339                                  | 996,718  | 855,308                    | -                 |
| Capital Outlay                           | 13,189                                   | -  | -                          | -                 |
| SUBTOTAL                                 | 7,510,244                                | 7,750,063  | 8,229,357                  | -                 |
| Detention Facility                       |  |  |                            |                   |
| Salaries & Wages                         | 2,953,832                                | 3,222,965  | 3,246,070                  | -                 |
| Employee Benefits                        | 1,719,843                                | 1,971,363  | 1,983,056                  | -                 |
| Services & Supplies                      | 506,871                                  | 469,807  | 439,801                    | -                 |
| Capital Outlay                           | -  | 27,782   | -                          | -                 |
| SUBTOTAL                                 | 5,180,546                                | 5,691,917  | 5,668,927                  | -                 |
| General Services                         |  |  |                            |                   |
| Salaries & Wages                         | 365,395                                  | 386,855  | 398,739                    | -                 |
| Employee Benefits                        | 170,539                                  | 167,776  | 184,950                    | -                 |
| Services & Supplies                      | 86,628                                   | 62,896   | 57,704                     | -                 |
| SUBTOTAL                                 | 622,562                                  | 617,527  | 641,393                    | -                 |
| Federal: Trinet                          |  |  |                            |                   |
| Salaries & Wages                         | 71,356                                   | 48,258   | 53,359                     | -                 |
| Employee Benefits                        | 37,825                                   | 51,379   | 51,379                     | -                 |
| Services & Supplies                      | 16,025                                   | 11,816   | 11,814                     | -                 |
| SUBTOTAL                                 | 125,206                                  | 111,453  | 116,552                    | -                 |
| Dispatch                                 |  |  |                            |                   |
| Salaries & Wages                         | 1,308,841                                | 1,434,323  | 1,531,156                  | -                 |
| Employee Benefits                        | 458,095                                  | 523,421  | 567,908                    | -                 |
| Services & Supplies                      | 103,168                                  | 117,546  | 117,546                    | -                 |
| SUBTOTAL                                 | 1,870,104                                | 2,075,290  | 2,216,610                  | -                 |
| SUBTOTAL ACTIVITY                        | 20,364,483                               | 21,582,078                                       | 22,117,140                 | -                 |

**CARSON CITY**  
**SCHEDULE B - GENERAL FUND**  
**FUNCTION: PUBLIC SAFETY**

| EXPENDITURES BY ACTIVITY<br>AND FUNCTION | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| Fire                                     |  |  |                            |                   |
| Administration                           |  |  |                            |                   |
| Salaries & Wages                         | 202,477                                  | 225,482  | 233,939                    | -                 |
| Employee Benefits                        | 76,960                                   | 88,119   | 92,418                     | -                 |
| Services & Supplies                      | 54,006                                   | 42,156   | 40,903                     | -                 |
| SUBTOTAL                                 | 333,443                                  | 355,757  | 367,260                    | -                 |
| Operations                               |  |  |                            |                   |
| Salaries & Wages                         | 4,558,883                                | 4,905,502  | 5,078,106                  | -                 |
| Employee Benefits                        | 2,645,905                                | 2,911,255  | 3,052,602                  | -                 |
| Services & Supplies                      | 654,192                                  | 690,930  | 653,256                    | -                 |
| SUBTOTAL                                 | 7,858,980                                | 8,507,687  | 8,783,964                  | -                 |
| Prevention                               |  |  |                            |                   |
| Salaries & Wages                         | 330,058                                  | 397,487  | 410,945                    | -                 |
| Employee Benefits                        | 148,646                                  | 162,380  | 169,597                    | -                 |
| Services & Supplies                      | 72,675                                   | 83,509   | 95,050                     | -                 |
| SUBTOTAL                                 | 551,379                                  | 643,376  | 675,592                    | -                 |
| Training                                 |  |  |                            |                   |
| Salaries & Wages                         | 164,967                                  | 183,961  | 188,002                    | -                 |
| Employee Benefits                        | 81,891                                   | 82,750   | 85,955                     | -                 |
| Services & Supplies                      | 96,394                                   | 119,537  | 116,054                    | -                 |
| SUBTOTAL                                 | 343,252                                  | 386,248  | 390,011                    | -                 |
| Emergency Management                     |  |  |                            |                   |
| Salaries & Wages                         | 206,567                                  | 188,112  | 195,752                    | -                 |
| Employee Benefits                        | 100,684                                  | 103,867  | 111,893                    | -                 |
| Services & Supplies                      | 10,798                                   | 29,509   | 32,980                     | -                 |
| SUBTOTAL                                 | 318,049                                  | 321,488  | 340,625                    | -                 |
| Wildland Fire Management                 |  |  |                            |                   |
| Salaries & Wages                         | 12,501                                   | 88,839   | 88,839                     | -                 |
| Employee Benefits                        | 1,627                                    | 11,392   | 6,899                      | -                 |
| Services & Supplies                      | 161,009                                  | 188,696  | 196,782                    | -                 |
| SUBTOTAL                                 | 175,137                                  | 288,927  | 292,520                    | -                 |
| SUBTOTAL, ACTIVITY                       | 9,580,240                                | 10,503,483                                       | 10,849,972                 | -                 |

**CARSON CITY**  
SCHEDULE B - GENERAL FUND  
FUNCTION: PUBLIC SAFETY

| EXPENDITURES BY ACTIVITY<br>AND FUNCTION | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| Corrections                              |  |  |                            |                   |
| Juvenile Probation                       |  |  |                            |                   |
| Salaries & Wages                         | 1,009,000                                | 1,142,845  | 1,138,593                  | -                 |
| Employee Benefits                        | 621,673                                  | 692,506  | 708,902                    | -                 |
| Services & Supplies                      | 220,243                                  | 333,997  | 274,180                    | -                 |
| SUBTOTAL                                 | 1,850,916                                | 2,169,348  | 2,121,675                  | -                 |
| Juvenile Detention                       |  |  |                            |                   |
| Salaries & Wages                         | 1,053,108                                | 1,092,454  | 1,136,876                  | -                 |
| Employee Benefits                        | 509,333                                  | 522,672  | 570,704                    | -                 |
| Services & Supplies                      | 87,500                                   | 120,792  | 120,792                    | -                 |
| SUBTOTAL                                 | 1,649,941                                | 1,735,918  | 1,828,372                  | -                 |
| SUBTOTAL, ACTIVITY                       | 3,500,857                                | 3,905,266  | 3,950,047                  | -                 |
| Alternative Sentencing                   |  |  |                            |                   |
| Salaries & Wages                         | 842,843                                  | 908,495  | 911,602                    | -                 |
| Employee Benefits                        | 385,826                                  | 428,706  | 447,006                    | -                 |
| Services & Supplies                      | 162,292                                  | 175,554  | 180,779                    | -                 |
| SUBTOTAL, ACTIVITY                       | 1,390,961                                | 1,512,755  | 1,539,387                  | -                 |
| FUNCTION SUBTOTAL                        | 34,836,541                               | 37,503,582                                       | 38,456,546                 | -                 |

**CARSON CITY**  
SCHEDULE B - GENERAL FUND  
FUNCTION: PUBLIC SAFETY





| EXPENDITURES BY ACTIVITY<br>AND FUNCTION | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| HEALTH                                   |  |  |                            |                   |
| Public Health Administration             |  |  |                            |                   |
| Health Administration                    |  |  |                            |                   |
| Salaries & Wages                         | 246,723                                  | 333,725  | 376,558                    | -                 |
| Employee Benefits                        | 159,776                                  | 152,903  | 174,647                    | -                 |
| Services & Supplies                      | 824,593                                  | 956,000  | 954,792                    | -                 |
| SUBTOTAL                                 | 1,231,092                                | 1,442,628  | 1,505,997                  | -                 |
| Medical                                  |  |  |                            |                   |
| Salaries & Wages                         | 77,073                                   | 66,034   | 78,253                     | -                 |
| Employee Benefits                        | 38,053                                   | 33,749   | 40,560                     | -                 |
| Services & Supplies                      | 49                                       | 5,000  | 5,000                      | -                 |
| SUBTOTAL                                 | 115,175                                  | 104,783  | 123,813                    | -                 |
| Environmental Health                     |  |  |                            |                   |
| Salaries & Wages                         | 265,528                                  | 247,554  | 274,122                    | -                 |
| Employee Benefits                        | 114,741                                  | 111,772  | 128,858                    | -                 |
| Services & Supplies                      | 6,788                                    | 35,724   | 15,724                     | -                 |
| SUBTOTAL                                 | 387,057                                  | 395,050  | 418,704                    | -                 |
| Douglas County - Environmental Health    |  |  |                            |                   |
| Salaries & Wages                         | 153,433                                  | 162,326  | 186,238                    | -                 |
| Employee Benefits                        | 62,271                                   | 65,533   | 74,795                     | -                 |
| Services & Supplies                      | 20,522                                   | 27,978   | 27,972                     | -                 |
| SUBTOTAL                                 | 236,226                                  | 255,837  | 289,005                    | -                 |
| SUBTOTAL, ACTIVITY                       | 1,969,550                                | 2,198,298  | 2,337,519                  | -                 |
| Animal Control                           |  |  |                            |                   |
| Services & Supplies                      | 700,872                                  | 937,378  | 700,000                    | -                 |
| SUBTOTAL, ACTIVITY                       | 700,872                                  | 937,378  | 700,000                    | -                 |
| FUNCTION SUBTOTAL                        | 2,670,422                                | 3,135,676  | 3,037,519                  | -                 |

**CARSON CITY**  
SCHEDULE B - GENERAL FUND  
FUNCTION: HEALTH



| EXPENDITURES BY ACTIVITY<br>AND FUNCTION | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| WELFARE                                  |  |  |                            |                   |
| Welfare Administration                   |  |  |                            |                   |
| Salaries & Wages                         | 136,544                                  | 142,283  | 150,114                    | -                 |
| Employee Benefits                        | 81,976                                   | 84,525   | 90,270                     | -                 |
| Services & Supplies                      | 327,173                                  | 402,659  | 418,506                    | -                 |
| SUBTOTAL                                 | 545,693                                  | 629,467  | 658,890                    | -                 |
| Sexual Assault Response Team (SART)      |  |  |                            |                   |
| Salaries & Wages                         | 12,995                                   | 16,000   | 16,000                     | -                 |
| Employee Benefits                        | 457                                      | 694  | 563                        | -                 |
| Services & Supplies                      | 1,405                                    | 5,858  | 5,858                      | -                 |
| SUBTOTAL                                 | 14,857                                   | 22,552   | 22,421                     | -                 |
| FUNCTION SUBTOTAL                        | 560,550                                  | 652,019  | 681,311                    | -                 |

**CARSON CITY**  
 SCHEDULE B - GENERAL FUND  
 FUNCTION: WELFARE

| EXPENDITURES BY ACTIVITY<br>AND FUNCTION | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| CULTURE AND RECREATION                   |  |  |                            |                   |
| Parks                                    |  |  |                            |                   |
| Park and Recreation Admin.               |  |  |                            |                   |
| Salaries & Wages                         | 332,838                                  | 342,311  | 372,642                    | -                 |
| Employee Benefits                        | 153,807                                  | 156,836  | 175,094                    | -                 |
| Services & Supplies                      | 23,893                                   | 40,481   | 40,478                     | -                 |
| SUBTOTAL                                 | 510,538                                  | 539,628  | 588,214                    | -                 |
| Park Maintenance                         |  |  |                            |                   |
| Salaries & Wages                         | 729,308                                  | 824,904  | 908,758                    | -                 |
| Employee Benefits                        | 346,211                                  | 386,873  | 439,371                    | -                 |
| Services & Supplies                      | 555,346                                  | 578,239  | 553,772                    | -                 |
| Capital Outlay                           | 19,464                                   | 40,000   | 40,000                     | -                 |
| SUBTOTAL                                 | 1,650,329                                | 1,830,016  | 1,941,901                  | -                 |
| Grants, Gifts, Donations                 |  |  |                            |                   |
| Salaries & Wages                         | 467                                      | -  | -                          | -                 |
| Employee Benefits                        | 17                                       | -  | -                          | -                 |
| Services & Supplies                      | 15,521                                   | 28,456   | -                          | -                 |
| SUBTOTAL                                 | 16,005                                   | 28,456   | -                          | -                 |
| Youth Sports Association                 |  |  |                            |                   |
| Salaries & Wages                         | 31,589                                   | -  | -                          | -                 |
| Employee Benefits                        | -  | -  | -                          | -                 |
| Services & Supplies                      | 40,838                                   | 126,101  | 42,490                     | -                 |
| SUBTOTAL                                 | 72,427                                   | 126,101  | 42,490                     | -                 |
| SUBTOTAL, ACTIVITY                       | 2,249,299                                | 2,524,201  | 2,572,605                  | -                 |
| Participant Recreation                   |  |  |                            |                   |
| Community Center                         |  |  |                            |                   |
| Salaries & Wages                         | 117,915                                  | 207,158  | 237,203                    | -                 |
| Employee Benefits                        | 45,883                                   | 65,215   | 80,619                     | -                 |
| Services & Supplies                      | 91,916                                   | 130,428  | 130,428                    | -                 |
| SUBTOTAL                                 | 255,714                                  | 402,801  | 448,250                    | -                 |
| Recreation                               |  |  |                            |                   |
| Salaries & Wages                         | 281,768                                  | 390,924  | 396,685                    | -                 |
| Employee Benefits                        | 56,523                                   | 68,991   | 70,424                     | -                 |
| Services & Supplies                      | 77,793                                   | 101,692  | 96,070                     | -                 |
| SUBTOTAL                                 | 416,084                                  | 561,607  | 563,179                    | -                 |
| Swimming Pool                            |  |  |                            |                   |
| Salaries & Wages                         | 355,808                                  | 468,745  | 477,947                    | -                 |
| Employee Benefits                        | 94,164                                   | 101,430  | 103,775                    | -                 |
| Services & Supplies                      | 198,744                                  | 218,524  | 207,714                    | -                 |
| SUBTOTAL                                 | 648,716                                  | 788,699  | 789,436                    | -                 |
| Sports                                   |  |  |                            |                   |
| Salaries & Wages                         | 134,307                                  | 224,890  | 231,176                    | -                 |
| Employee Benefits                        | 59,308                                   | 65,125   | 67,947                     | -                 |
| Services & Supplies                      | 63,836                                   | 172,485  | 172,485                    | -                 |
| SUBTOTAL                                 | 257,451                                  | 462,500  | 471,608                    | -                 |

**CARSON CITY**  
SCHEDULE B - GENERAL FUND  
FUNCTION: CULTURE AND RECREATION

| EXPENDITURES BY ACTIVITY<br>AND FUNCTION | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| Rifle Range                              |  |  |                            |                   |
| Salaries & Wages                         | 53,463                                   | 78,506   | 82,042                     | -                 |
| Employee Benefits                        | 16,215                                   | 30,951   | 32,440                     | -                 |
| Services & Supplies                      | 14,254                                   | 18,980   | 18,500                     | -                 |
| SUBTOTAL                                 | 83,932                                   | 128,437  | 132,982                    | -                 |
| Multi-Purpose Athletic Center            |  |  |                            |                   |
| Salaries & Wages                         | 53,222                                   | 146,362  | 146,361                    | -                 |
| Employee Benefits                        | 2,189                                    | 4,655  | 3,670                      | -                 |
| Services & Supplies                      | 49,139                                   | 53,698   | 53,698                     | -                 |
| SUBTOTAL                                 | 104,550                                  | 204,715  | 203,729                    | -                 |
| SUBTOTAL, ACTIVITY                       | 1,766,447                                | 2,548,759  | 2,609,184                  | -                 |
| Libraries                                |  |  |                            |                   |
| Library                                  |  |  |                            |                   |
| Salaries & Wages                         | 980,486                                  | 960,786  | 1,066,707                  | -                 |
| Employee Benefits                        | 400,536                                  | 397,715  | 458,203                    | -                 |
| Services & Supplies                      | 355,410                                  | 453,727  | 452,793                    | -                 |
| SUBTOTAL, ACTIVITY                       | 1,736,432                                | 1,812,228  | 1,977,703                  | -                 |
| FUNCTION SUBTOTAL                        | 5,752,178                                | 6,885,188  | 7,159,492                  | -                 |

**CARSON CITY**  
SCHEDULE B - GENERAL FUND  
FUNCTION: CULTURE AND RECREATION



| EXPENDITURES BY ACTIVITY<br>AND FUNCTION | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| PAGE FUNCTION SUMMARY                    |  |  |                            |                   |
| General government                       |  |  |                            |                   |
| Salaries & Wages                         | 7,352,590                                | 8,405,277  | 8,923,195                  | -                 |
| Employee Benefits                        | 3,218,271                                | 3,667,678  | 3,960,340                  | -                 |
| Services & Supplies                      | 6,909,041                                | 8,119,418  | 8,261,609                  | -                 |
| Capital Outlay                           | 44,818                                   | 33,759   | -                          | -                 |
| 14 General government                    | 17,524,720                               | 20,226,132                                       | 21,145,144                 | -                 |
| Judicial                                 |  |  |                            |                   |
| Salaries & Wages                         | 2,836,892                                | 2,984,909  | 3,074,814                  | -                 |
| Employee Benefits                        | 1,341,435                                | 1,412,109  | 1,508,422                  | -                 |
| Services & Supplies                      | 1,113,659                                | 1,651,765  | 1,099,274                  | -                 |
| Capital Outlay                           | -  | -  | -                          | -                 |
| 15 Judicial                              | 5,291,986                                | 6,048,783  | 5,682,510                  | -                 |
| Public Safety                            |  |  |                            |                   |
| Salaries & Wages                         | 19,745,820                               | 21,038,386                                       | 21,842,654                 | -                 |
| Employee Benefits                        | 10,980,913                               | 11,816,409                                       | 12,462,005                 | -                 |
| Services & Supplies                      | 4,092,119                                | 4,621,005  | 4,151,887                  | -                 |
| Capital Outlay                           | 17,689                                   | 27,782   | -                          | -                 |
| 18 Public Safety                         | 34,836,541                               | 37,503,582                                       | 38,456,546                 | -                 |
| Public Works                             |  |  |                            |                   |
| Salaries & Wages                         | 1,530,707                                | 1,692,086  | 1,706,052                  | -                 |
| Employee Benefits                        | 732,133                                  | 938,780  | 1,131,459                  | -                 |
| Services & Supplies                      | 189,448                                  | 177,726  | 119,145                    | -                 |
| Capital Outlay                           | -  | -  | -                          | -                 |
| 19 Public Works                          | 2,452,288                                | 2,808,592  | 2,956,656                  | -                 |
| Sanitation                               |  |  |                            |                   |
| Salaries & Wages                         | 723,555                                  | 814,208  | 855,617                    | -                 |
| Employee Benefits                        | 342,292                                  | 372,375  | 407,158                    | -                 |
| Services & Supplies                      | 1,147,374                                | 1,232,520  | 1,226,165                  | -                 |
| Capital Outlay                           | -  | -  | -                          | -                 |
| 20 Sanitation                            | 2,213,221                                | 2,419,103  | 2,488,940                  | -                 |
| Health                                   |  |  |                            |                   |
| Salaries & Wages                         | 742,757                                  | 809,639  | 915,171                    | -                 |
| Employee Benefits                        | 374,841                                  | 363,957  | 418,860                    | -                 |
| Services & Supplies                      | 1,552,824                                | 1,962,080  | 1,703,488                  | -                 |
| Capital Outlay                           | -  | -  | -                          | -                 |
| 21 Health                                | 2,670,422                                | 3,135,676  | 3,037,519                  | -                 |
| Welfare                                  |  |  |                            |                   |
| Salaries & Wages                         | 149,539                                  | 158,283  | 166,114                    | -                 |
| Employee Benefits                        | 82,433                                   | 85,219   | 90,833                     | -                 |
| Services & Supplies                      | 328,578                                  | 408,517  | 424,364                    | -                 |
| Capital Outlay                           | -  | -  | -                          | -                 |
| 22 Welfare                               | 560,550                                  | 652,019  | 681,311                    | -                 |

**CARSON CITY**  
SCHEDULE B SUMMARY - EXPENDITURES, OTHER USES AND FUND BALANCE  
GENERAL FUND - ALL FUNCTIONS

| EXPENDITURES BY ACTIVITY<br>AND FUNCTION                              | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| Culture and Recreation  |  |  |                            |                   |
| Salaries & Wages  | 3,071,171                                | 3,644,586  | 3,919,521                  | -                 |
| Employee Benefits   | 1,174,853                                | 1,277,791  | 1,431,543                  | -                 |
| Services & Supplies   | 1,486,690                                | 1,922,811  | 1,768,428                  | -                 |
| Capital Outlay  | 19,464                                   | 40,000   | 40,000                     | -                 |
| 24 Culture and Recreation   | 5,752,178                                | 6,885,188  | 7,159,492                  | -                 |
| Community Support   |  |  |                            |                   |
| Salaries & Wages  | -  | -  | -                          | -                 |
| Employee Benefits   | -  | -  | -                          | -                 |
| Services & Supplies   | 324,021                                  | 366,079  | 369,725                    | -                 |
| Capital Outlay  | -  | -  | -                          | -                 |
| 25 Community Support  | 324,021                                  | 366,079  | 369,725                    | -                 |
|   |  |  |                            |                   |
| <b>TOTAL EXPENDITURES - ALL FUNCTIONS</b>                             | <b>71,625,927</b>                        | <b>80,045,154</b>                                | <b>81,977,843</b>          | <b>-</b>          |
| OTHER USES:   |  |  |                            |                   |
| BOND DISCOUNT   | -  | -  | -                          | -                 |
| CONTINGENCY (Not to exceed 3% of<br>Total Expenditures all Functions) | -  | 2,106,309  | 2,425,974                  | -                 |
| OPERATING TRANSFERS OUT (Sched T)                                     |  |  |                            |                   |
| Debt Service  | 3,365,846                                | 3,534,465  | 3,384,514                  | -                 |
| Cemetery  | 10,000                                   | 10,000   | 10,000                     | -                 |
| Capital Projects  | 7,047,785                                | 11,725,972                                       | 10,275,451                 | -                 |
| Regional Transportation Fund  | 700,000                                  | 753,000  | -                          | -                 |
| Landscape Maintenance   | 55,519                                   | 55,519   | 60,899                     | -                 |
| Extraordinary Maintenance   | 3,319,372                                | 9,724,525  | 2,265,990                  | -                 |
| S. Carson NID   | -  | 17,440   | 18,312                     | -                 |
| Grant   | 290,593                                  | 378,171  | 438,050                    | -                 |
| Carson City Transit   | 466,300                                  | 66,300   | 466,300                    | -                 |
| Streets Maintenance   | -  | 420,000  | -                          | -                 |
| SUBTOTAL  | 15,255,415                               | 26,685,392                                       | 16,919,516                 | -                 |
| <b>TOTAL EXPENDITURES AND OTHER USES</b>                              | <b>86,881,342</b>                        | <b>108,836,855</b>                               | <b>101,323,333</b>         | <b>-</b>          |
| ENDING FUND BALANCE   |  |  |                            |                   |
| Reserved  | 1,172,466                                | -  | -                          | -                 |
| Unreserved  | 25,234,968                               | 13,042,468                                       | 8,997,895                  | -                 |
| ENDING FUND BALANCE   | 26,407,434                               | 13,042,468                                       | 8,997,895                  | -                 |
| <b>TOTAL GENERAL FUND<br/>COMMITMENTS AND FUND BALANCE</b>            | <b>113,288,776</b>                       | <b>121,879,323</b>                               | <b>110,321,228</b>         | <b>-</b>          |

**CARSON CITY**  
SCHEDULE B SUMMARY - EXPENDITURES, OTHER USES AND FUND BALANCE  
GENERAL FUND - ALL FUNCTIONS

| <u>REVENUES</u>   | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| INTERGOVERNMENTAL REVENUES  |  |  |                            |                   |
| Federal Grant: FAA  | 1,398,302                                | 664,518  | -                          | -                 |
| State Grant   | -  | -  | -                          | -                 |
| Other Local Shared Revenues   |  |  |                            |                   |
| CC Airport Authority  | -  | -  | -                          | -                 |
| SUBTOTAL REVENUE ALL SOURCES  | 1,398,302                                | 664,518  | -                          | -                 |
| OTHER FINANCING SOURCES   |  |  |                            |                   |
| BEGINNING FUND BALANCE  |  |  |                            |                   |
| Prior Period Adjustments  | -  | -  | -                          | -                 |
| Residual Equity Transfers   | -  | -  | -                          | -                 |
| TOTAL BEGINNING FUND BALANCE  | -  | -  | -                          | -                 |
| TOTAL RESOURCES   | 1,398,302                                | 664,518  | -                          | -                 |
| <b>EXPENDITURES</b>   |  |  |                            |                   |
| Airport   |  |  |                            |                   |
| Salaries & Wages  | -  | -  | -                          | -                 |
| Employee Benefits   | -  | -  | -                          | -                 |
| Services & Supplies   | 181,310                                  | 82,000   | -                          | -                 |
| Capital Outlay  | 1,216,992                                | 582,518  | -                          | -                 |
| SUBTOTAL EXPENDITURES   | 1,398,302                                | 664,518  | -                          | -                 |
| OTHER USES:   |  |  |                            |                   |
| CONTINGENCY (Not to exceed 3% of<br>Total Expenditures all Functions) | -  | -  | -                          | -                 |
| OPERATING TRANSFERS OUT (Sched T)                                     | -  | -  | -                          | -                 |
| SUBTOTAL OTHER USES   | -  | -  | -                          | -                 |
| ENDING FUND BALANCE   | -  | -  | -                          | -                 |
| TOTAL COMMITMENTS<br>AND FUND BALANCE                                 | 1,398,302                                | 664,518  | -                          | -                 |

**CARSON CITY**  
**SCHEDULE B**  
**FUND: AIRPORT**

| REVENUES  | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| TAXES<br>Property Tax   | 194,777                                  | 197,699  | 206,123                    | -                 |
| CHARGES FOR SERVICES  | -  | -  | -                          | -                 |
| MISCELLANEOUS<br>Refunds and Reimbursements                                   | 500                                      | -  | -                          | -                 |
| Community Garden  | -  | -  | -                          | -                 |
| Subtotal  | 500                                      | -  | -                          | -                 |
| SUBTOTAL REVENUE ALL SOURCES  | 195,277                                  | 197,699  | 206,123                    | -                 |
| OTHER FINANCING SOURCES:  |  |  |                            |                   |
| BEGINNING FUND BALANCE<br>Prior Period Adjustment<br>Residual Equity Transfer |  |  |                            |                   |
| TOTAL BEGINNING FUND BALANCE  | 146,141                                  | 143,338  | 10,000                     | -                 |
| TOTAL RESOURCES   | 341,418                                  | 341,037  | 216,123                    | -                 |
| <b>EXPENDITURES</b>   |  |  |                            |                   |
| Culture and Recreation:<br>Cooperative Extension:<br>Salaries & Wages         | 2,636                                    | -  | -                          | -                 |
| Employee Benefits   | 93                                       | -  | -                          | -                 |
| Services & Supplies   | 195,351                                  | 331,037  | 206,123                    | -                 |
| Capital Outlay  | -  | -  | -                          | -                 |
| SUBTOTAL EXPENDITURES   | 198,080                                  | 331,037  | 206,123                    | -                 |
| OTHER USES:<br>OPERATING TRANSFERS OUT (Sched T)<br>General Fund              | -  | -  | -                          | -                 |
| SUBTOTAL, OTHER USES  | -  | -  | -                          | -                 |
| ENDING FUND BALANCE   | 143,338                                  | 10,000   | 10,000                     | -                 |
| TOTAL COMMITMENTS<br>AND FUND BALANCE   | 341,418                                  | 341,037  | 216,123                    | -                 |

**CARSON CITY**  
SCHEDULE B  
FUND: COOPERATIVE EXTENSION



| REVENUES                              | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---------------------------------------|--|--|----------------------------|-------------------|
|                                       |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| TAXES                                 |  |  |                            |                   |
| Property Tax                          | 1,749,549                                | 1,778,893  | 1,844,706                  | -                 |
| INTERGOVERNMENTAL REVENUES            |  |  |                            |                   |
| State Grants                          | 303,601                                  | 660,873  | -                          | -                 |
| MISCELLANEOUS                         |  |  |                            |                   |
| Interest Earnings                     | 1,314                                    | 15,000   | 15,000                     | -                 |
| Other                                 | -  | -  | -                          | -                 |
| Subtotal                              | 1,314                                    | 15,000   | 15,000                     | -                 |
| SUBTOTAL REVENUE ALL SOURCES          | 2,054,464                                | 2,454,766  | 1,859,706                  | -                 |
| OTHER FINANCING SOURCES:              |  |  |                            |                   |
| OPERATING TRANSFERS IN (Sched T)      |  |  |                            |                   |
| General Fund                          | -  |  |                            |                   |
| BEGINNING FUND BALANCE                |  |  |                            |                   |
| Reserved                              | -  | -  | -                          | -                 |
| Unreserved                            | 1,227,257                                | 1,501,154  | 190,835                    | -                 |
| Prior Period Adjustment               |  |  |                            |                   |
| Residual Equity Transfer              |  |  |                            |                   |
| TOTAL BEGINNING FUND BALANCE          | 1,227,257                                | 1,501,154  | 190,835                    | -                 |
| TOTAL RESOURCES                       | 3,281,721                                | 3,955,920  | 2,050,541                  | -                 |
| <b>EXPENDITURES</b>                   |  |  |                            |                   |
| Welfare                               |  |  |                            |                   |
| Institutional Care                    |  |  |                            |                   |
| Salaries & Wages                      | 128,787                                  | 276,261  | 271,197                    | -                 |
| Employee Benefits                     | 29,709                                   | 74,723   | 90,078                     | -                 |
| Services & Supplies                   | 1,622,071                                | 3,414,101  | 1,684,266                  | -                 |
| Subtotal                              | 1,780,567                                | 3,765,085  | 2,045,541                  | -                 |
| Intergovernmental Expenditures        |  |  |                            |                   |
| Payment to State of Nevada            |  |  |                            | -                 |
| Subtotal                              | -  | -  | -                          | -                 |
| TOTAL EXPENDITURES - ALL FUNCTIONS    | 1,780,567                                | 3,765,085  | 2,045,541                  | -                 |
| OTHER USES:                           |  |  |                            |                   |
| SUBTOTAL, OTHER USES                  |  |  |                            |                   |
| ENDING FUND BALANCE                   | 1,501,154                                | 190,835  | 5,000                      | -                 |
| TOTAL COMMITMENTS<br>AND FUND BALANCE | 3,281,721                                | 3,955,920  | 2,050,541                  | -                 |

**CARSON CITY**  
**SCHEDULE B**  
FUND: SUPPLEMENTAL INDIGENT

| REVENUES                                   | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| LICENSES AND PERMITS                       |  |  |                            |                   |
| Franchise Fees:                            |  |  |                            |                   |
| Telephone                                  | 867,548                                  | 840,000  | 840,000                    | -                 |
| Miscellaneous:                             |  |  |                            |                   |
| Interest Earnings                          | 1,871                                    | 5,000  | 5,000                      | -                 |
| SUBTOTAL, REVENUE ALL SOURCES              | 869,419                                  | 845,000  | 845,000                    | -                 |
| OTHER FINANCING SOURCES                    |  |  |                            |                   |
| OPERATING TRANSFERS IN (Sched T)           |  |  |                            |                   |
| BEGINNING FUND BALANCE                     |  |  |                            |                   |
| Prior Period Adjustment                    | -  | -  | -                          | -                 |
| Residual Equity Transfer                   | -  | -  | -                          | -                 |
| TOTAL BEGINNING FUND BALANCE               | 966,568                                  | 1,160,560  | 50,000                     | -                 |
| TOTAL AVAILABLE RESOURCES                  | 1,835,987                                | 2,005,560  | 895,000                    | -                 |
| EXPENDITURES                               |  |  |                            |                   |
| Public Safety                              |  |  |                            |                   |
| Services & Supplies                        | 558,462                                  | 1,266,972  | 742,086                    | -                 |
| Capital Outlay                             | 13,747                                   | 585,500  | -                          | -                 |
| SUBTOTAL EXPENDITURES                      | 572,209                                  | 1,852,472  | 742,086                    | -                 |
| OTHER USES:                                |  |  |                            |                   |
| OPERATING TRANSFERS OUT (Sched T)          |  |  |                            |                   |
| Carson City Debt Service Fund              | 103,218                                  | 103,088  | 102,914                    | -                 |
| SUBTOTAL OTHER USES                        | 103,218                                  | 103,088  | 102,914                    | -                 |
| ENDING FUND BALANCE                        | 1,160,560                                | 50,000   | 50,000                     | -                 |
| TOTAL FUND COMMITMENTS<br>AND FUND BALANCE | 1,835,987                                | 2,005,560  | 895,000                    | -                 |

**CARSON CITY**  
**SCHEDULE B**  
**FUND: 911 SURCHARGE**

| REVENUES                                      | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| TAXES   |  |  |                            |                   |
| Property Tax                                  | 760,854                                  | 773,258  | 806,165                    | -                 |
| MISCELLANEOUS                                 |  |  |                            |                   |
| Interest Earnings                             | 11,519                                   | 50,000   | 50,000                     | -                 |
| Refunds & Reimbursements                      | -  | -  | 640,000                    | -                 |
| Donations and Gifts                           | 2,619                                    | 77,244   | -                          | -                 |
| Subtotal                                      | 14,138                                   | 127,244  | 690,000                    | -                 |
| <b>SUBTOTAL REVENUE ALL SOURCES</b>           | <b>774,992</b>                           | <b>900,502</b>                                   | <b>1,496,165</b>           | <b>-</b>          |
| OTHER FINANCING SOURCES:                      |  |  |                            |                   |
| Bonds Issued                                  | -  | 8,100,000  | -                          | -                 |
| Bond Premiums                                 | -  | 678,310  | -                          | -                 |
| OPERATING TRANSFERS IN (Sched T)              |  |  |                            |                   |
| General Fund                                  | 7,047,785                                | 11,725,972                                       | 10,275,451                 | -                 |
| <b>SUBTOTAL OTHER SOURCES</b>                 | <b>7,047,785</b>                         | <b>20,504,282</b>                                | <b>10,275,451</b>          | <b>-</b>          |
| TOTAL BEGINNING FUND BALANCE                  | 7,818,631                                | 10,814,404                                       | 1,800,000                  | -                 |
| <b>TOTAL RESOURCES</b>                        | <b>15,641,408</b>                        | <b>32,219,188</b>                                | <b>13,571,616</b>          | <b>-</b>          |
| <b>EXPENDITURES</b>                           |  |  |                            |                   |
| Services and Supplies                         |  |  |                            |                   |
| General Government                            | 164,445                                  | 3,536,384  | -                          | -                 |
| Public Safety                                 | 221,126                                  | 1,342,344  | -                          | -                 |
| Public Works                                  | 2,316                                    | 2,460  | -                          | -                 |
| Culture and Recreation                        | 65,846                                   | 463,520  | -                          | -                 |
| <b>SUBTOTAL</b>                               | <b>453,733</b>                           | <b>5,344,708</b>                                 | <b>-</b>                   | <b>-</b>          |
| Capital Outlay                                |  |  |                            |                   |
| General Government                            |  |  |                            |                   |
| Subject to Board Allocation                   | -  | 361,092  | 9,878,311                  | -                 |
| Vehicle Replacement Program                   | 710,403                                  | 3,548,120  | -                          | -                 |
| HVAC/Generator Replacement                    | -  | 649,500  | -                          | -                 |
| Software / Hardware Equipment                 | 443,787                                  | 1,274,127  | -                          | -                 |
| Park Improvements                             | 379,345                                  | 128,788  | -                          | -                 |
| Printer/Copier Replacement Program            | 100,416                                  | 70,957   | -                          | -                 |
| Poll Books and Voting Equipment               | -  | 89,140   | -                          | -                 |
| Boiler Replacement                            | -  | 388,218  | -                          | -                 |
| Equipment                                     | -  | 881,450  | -                          | -                 |
| Building Improvements                         | 203,205                                  | 89,136   | -                          | -                 |
| <b>SUBTOTAL</b>                               | <b>1,837,156</b>                         | <b>7,480,528</b>                                 | <b>9,878,311</b>           | <b>-</b>          |
| Public Safety                                 |  |  |                            |                   |
| Sheriff's Equipment                           | 110,833                                  | 550,111  | -                          | -                 |
| Fire Equipment                                | 42,199                                   | 147,882  | -                          | -                 |
| Fire Station/EOC/Back-up Dispatch Project     | -  | 8,517,692  | -                          | -                 |
| <b>SUBTOTAL</b>                               | <b>153,032</b>                           | <b>9,215,685</b>                                 | <b>-</b>                   | <b>-</b>          |
| Public Works                                  |  |  |                            |                   |
| Corporate Yard Security                       | 4,300                                    | 316,400  | -                          | -                 |
| Landfill Equipment                            | 879,606                                  | 2,640,771  | 2,417,447                  | -                 |
| Landfill Site Improvements                    | 638,355                                  | 2,612,597  | -                          | -                 |
| Landfill Closure Costs                        | -  | 884,463  | 268,605                    | -                 |
| Replace Pumps & Motors                        | -  | 23,327   | -                          | -                 |
| <b>SUBTOTAL</b>                               | <b>1,522,261</b>                         | <b>6,477,558</b>                                 | <b>2,686,052</b>           | <b>-</b>          |
| Culture and Recreation                        |  |  |                            |                   |
| Asphalt Replacement                           | -  | 33,500   | -                          | -                 |
| LMC Irrigation Upgrades                       | -  | 289,840  | -                          | -                 |
| Playground Equip Replacement                  | 7,130                                    | 143,254  | -                          | -                 |
| Equipment Replacement                         | 153,096                                  | -  | -                          | -                 |
| Aquatic Facility Improvements                 | 1,045                                    | 171,455  | -                          | -                 |
| Park Improvements                             | 333,744                                  | 699,487  | -                          | -                 |
| Rifle/Pitsol Range                            | -  | 25,400   | -                          | -                 |
| Library Improvements                          | 3,093                                    | 152,726  | -                          | -                 |
| Senior Center Improvements                    | -  | 23,000   | 640,000                    | -                 |
| <b>SUBTOTAL</b>                               | <b>498,108</b>                           | <b>1,538,662</b>                                 | <b>640,000</b>             | <b>-</b>          |
| <b>TOTAL EXPENDITURES-ALL FUNCTIONS</b>       | <b>4,464,290</b>                         | <b>30,057,141</b>                                | <b>13,204,363</b>          | <b>-</b>          |
| OTHER USES:                                   |  |  |                            |                   |
| OPERATING TRANSFERS (Schedule T)              |  |  |                            |                   |
| Carson City Debt Service Fund                 | 362,714                                  | 362,047  | 362,253                    | -                 |
| <b>SUBTOTAL OTHER USES</b>                    | <b>362,714</b>                           | <b>362,047</b>                                   | <b>362,253</b>             | <b>-</b>          |
| ENDING FUND BALANCE                           | 10,814,404                               | 1,800,000  | 5,000                      | -                 |
| <b>TOTAL COMMITMENTS<br/>AND FUND BALANCE</b> | <b>15,641,408</b>                        | <b>32,219,188</b>                                | <b>13,571,616</b>          | <b>-</b>          |

**CARSON CITY**  
SCHEDULE B  
FUND: CAPITAL PROJECTS

| REVENUES  | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| TAXES   |  |  |                            |                   |
| Property Tax  | 760,850                                  | 773,258  | 806,165                    | -                 |
| MISCELLANEOUS   |  |  |                            |                   |
| Interest Earnings                                       | 1,210                                    | 3,000  | 3,000                      | -                 |
| Contributions and Donations<br>from Private Sources     | 13,154                                   | 14,070   | -                          | -                 |
| Other   | -  | -  | -                          | -                 |
| SUBTOTAL  | 14,364                                   | 17,070   | 3,000                      | -                 |
| SUBTOTAL REVENUE ALL SOURCES                            | 775,214                                  | 790,328  | 809,165                    | -                 |
| OTHER FINANCING SOURCES:                                |  |  |                            |                   |
| OPERATING TRANSFERS (Schedule T)                        |  |  |                            |                   |
| General Fund  | -  | -  | -                          | -                 |
| BEGINNING FUND BALANCE                                  |  |  |                            |                   |
| Prior Period Adjustment                                 |  |  |                            |                   |
| Residual Equity Transfer                                |  |  |                            |                   |
| TOTAL BEGINNING FUND BALANCE                            | 225,552                                  | 301,664  | 10,000                     | -                 |
| TOTAL RESOURCES   | 1,000,766                                | 1,091,992  | 819,165                    | -                 |
| <b>EXPENDITURES</b>                                     |  |  |                            |                   |
| Culture & Recreation                                    |  |  |                            |                   |
| Participant Recreation                                  |  |  |                            |                   |
| Salaries & Wages  | 282,341                                  | 299,647  | 312,169                    | -                 |
| Employee Benefits                                       | 145,323                                  | 151,174  | 160,231                    | -                 |
| Services & Supplies                                     | 271,438                                  | 609,171  | 336,765                    | -                 |
| Capital Outlay  | -  | 22,000   | -                          | -                 |
| SUBTOTAL EXPENDITURES                                   | 699,102                                  | 1,081,992  | 809,165                    | -                 |
| OTHER USES:   |  |  |                            |                   |
| CONTINGENCY (not to exceed 3%<br>of Total Expenditures) |  |  |                            |                   |
| ENDING FUND BALANCE                                     |  |  |                            |                   |
| Reserved  | -  |  |                            | -                 |
| Unreserved  | 301,664                                  | 10,000   | 10,000                     | -                 |
| ENDING FUND BALANCE                                     | 301,664                                  | 10,000   | 10,000                     | -                 |
| TOTAL COMMITMENTS<br>AND FUND BALANCE                   | 1,000,766                                | 1,091,992  | 819,165                    | -                 |

**CARSON CITY**  
**SCHEDULE B**  
**FUND: SENIOR CITIZENS CENTER**

| REVENUES  | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| MISCELLANEOUS   |  |  |                            |                   |
| Interest Earnings                                       | 103                                      | 500  | 500                        | -                 |
| Gifts/Donations   | 32,637                                   | 9,498  | 3,000                      | -                 |
| Other   | -  | -  | -                          | -                 |
| SUBTOTAL  | 32,740                                   | 9,998  | 3,500                      | -                 |
| SUBTOTAL, REVENUE ALL SOURCES                           | 32,740                                   | 9,998  | 3,500                      | -                 |
| OTHER FINANCING SOURCES:                                |  |  |                            |                   |
| OPERATING TRANSFERS IN (Sched T)                        |  |  |                            |                   |
| General Fund  | -  | -  | -                          | -                 |
| BEGINNING FUND BALANCE                                  |  |  |                            |                   |
| Prior Period Adjustment                                 | -  | -  | -                          | -                 |
| Residual Equity Transfer                                | -  | -  | -                          | -                 |
| TOTAL BEGINNING FUND BALANCE                            | 48,168                                   | 43,236   | 5,000                      | -                 |
| TOTAL AVAILABLE RESOURCES                               | 80,908                                   | 53,234   | 8,500                      | -                 |
| <b>EXPENDITURES</b>                                     |  |  |                            |                   |
| Culture and Recreation:                                 |  |  |                            |                   |
| Libraries   |  |  |                            |                   |
| Salaries & Wages  | 2,895                                    | -  | -                          | -                 |
| Employee Benefits                                       | 173                                      | -  | -                          | -                 |
| Services & Supplies                                     | 34,604                                   | 48,234   | 7,500                      | -                 |
| Capital Outlay  | -  | -  | -                          | -                 |
| SUBTOTAL EXPENDITURES                                   | 37,672                                   | 48,234   | 7,500                      | -                 |
| OTHER USES:   |  |  |                            |                   |
| CONTINGENCY (not to exceed 3%<br>of Total Expenditures) | -  | -  | -                          | -                 |
| ENDING FUND BALANCE                                     | 43,236                                   | 5,000  | 1,000                      | -                 |
| TOTAL FUND COMMITMENTS<br>AND FUND BALANCE              | 80,908                                   | 53,234   | 8,500                      | -                 |

**CARSON CITY**  
**SCHEDULE B**  
**FUND: LIBRARY GIFT**

| REVENUES                              | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---------------------------------------|--|--|----------------------------|-------------------|
|                                       |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| Taxes                                 |  |  |                            |                   |
| Special Assessments: Current          | 119,403                                  | 119,403  | 129,105                    | -                 |
| MISCELLANEOUS                         |  |  |                            |                   |
| Interest Earnings                     | 817                                      | 1,500  | 1,500                      | -                 |
| SUBTOTAL, REVENUE ALL SOURCES         | 120,220                                  | 120,903  | 130,605                    | -                 |
| OTHER FINANCING SOURCES:              |  |  |                            |                   |
| OPERATING TRANSFERS IN (Sched T)      |  |  |                            |                   |
| General Fund                          | 55,519                                   | 55,519   | 60,899                     | -                 |
| BEGINNING FUND BALANCE                |  |  |                            |                   |
| Prior Period Adjustment               | -  | -  | -                          | -                 |
| Residual Equity Transfer              | -  | -  | -                          | -                 |
| TOTAL BEGINNING FUND BALANCE          | 194,526                                  | 337,670  | 5,000                      | -                 |
| TOTAL RESOURCES                       | 370,265                                  | 514,092  | 196,504                    | -                 |
| <b>EXPENDITURES</b>                   |  |  |                            |                   |
| Culture and Recreation                |  |  |                            |                   |
| Landscape Maintenance                 |  |  |                            |                   |
| Salaries & Wages                      | -  | 3,320  | 3,320                      | -                 |
| Employee Benefits                     | -  | 117  | 117                        | -                 |
| Services & Supplies                   | 32,595                                   | 505,655  | 188,067                    | -                 |
| Capital Outlay                        | -  | -  | -                          | -                 |
| FUNCTION SUBTOTAL                     | 32,595                                   | 509,092  | 191,504                    | -                 |
| SUBTOTAL EXPENDITURES                 | 32,595                                   | 509,092  | 191,504                    | -                 |
| OTHER USES:                           |  |  |                            |                   |
| SUBTOTAL OTHER USES                   | -  | -  | -                          | -                 |
| ENDING FUND BALANCE                   | 337,670                                  | 5,000  | 5,000                      | -                 |
| TOTAL COMMITMENTS<br>AND FUND BALANCE | 370,265                                  | 514,092  | 196,504                    | -                 |

**CARSON CITY**  
**SCHEDULE B**  
**FUND: LANDSCAPE MAINTENANCE**

| REVENUES                              | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---------------------------------------|--|--|----------------------------|-------------------|
|                                       |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| INTERGOVERNMENTAL REVENUES            |  |  |                            |                   |
| State Shared Revenues                 | 44,892                                   | 40,000   | 50,000                     | -                 |
| MISCELLANEOUS                         |  |  |                            |                   |
| Other                                 | -  | -  | -                          | -                 |
| SUBTOTAL, REVENUE ALL SOURCES         | 44,892                                   | 40,000   | 50,000                     | -                 |
| OTHER FINANCING SOURCES:              |  |  |                            |                   |
| OPERATING TRANSFERS IN (Sched T)      |  |  |                            |                   |
| General Fund                          | -  | -  | -                          | -                 |
| BEGINNING FUND BALANCE                |  |  |                            |                   |
| Prior Period Adjustment               | -  | -  | -                          | -                 |
| Residual Equity Transfer              | -  | -  | -                          | -                 |
| TOTAL BEGINNING FUND BALANCE          | 41,910                                   | 59,071   | 5,000                      | -                 |
| TOTAL RESOURCES                       | 86,802                                   | 99,071   | 55,000                     | -                 |
| <b>EXPENDITURES</b>                   |  |  |                            |                   |
| Judicial                              |  |  |                            |                   |
| Court                                 |  |  |                            |                   |
| Salaries & Wages                      | 403                                      | 16,000   | 1,000                      | -                 |
| Employee Benefits                     | 14                                       | 391  | 15                         | -                 |
| Services & Supplies                   | 27,314                                   | 71,860   | 48,985                     | -                 |
| Capital Outlay                        | -  | 5,820  | -                          | -                 |
| FUNCTION SUBTOTAL                     | 27,731                                   | 94,071   | 50,000                     | -                 |
| SUBTOTAL EXPENDITURES                 | 27,731                                   | 94,071   | 50,000                     | -                 |
| OTHER USES:                           |  |  |                            |                   |
| SUBTOTAL OTHER USES                   | -  | -  | -                          | -                 |
| ENDING FUND BALANCE                   | 59,071                                   | 5,000  | 5,000                      | -                 |
| TOTAL COMMITMENTS<br>AND FUND BALANCE | 86,802                                   | 99,071   | 55,000                     | -                 |

**CARSON CITY**  
**SCHEDULE B**  
FUND: ADMINISTRATIVE ASSESSMENT

| REVENUES                              | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---------------------------------------|--|--|----------------------------|-------------------|
|                                       |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| Taxes                                 |  |  |                            |                   |
| Special Assessments: Current          | -  | 68,870   | 72,314                     | -                 |
| MISCELLANEOUS                         |  |  |                            |                   |
| Leases                                | -  | 50,750   | 50,000                     | -                 |
| Interest Earnings                     | -  | -  | -                          | -                 |
| SUBTOTAL, REVENUE ALL SOURCES         | -  | 119,620  | 122,314                    | -                 |
| OTHER FINANCING SOURCES:              |  |  |                            |                   |
| OPERATING TRANSFERS IN (Sched T)      |  |  |                            |                   |
| General Fund                          | -  | 17,440   | 18,312                     | -                 |
| Street Maintenance Fund               | -  | 4,800  | 5,040                      | -                 |
| BEGINNING FUND BALANCE                |  |  |                            |                   |
| Prior Period Adjustment               | -  | -  | -                          | -                 |
| Residual Equity Transfer              | -  | -  | -                          | -                 |
| TOTAL BEGINNING FUND BALANCE          | -  | -  | 5,000                      | -                 |
| TOTAL RESOURCES                       | -  | 141,860  | 150,666                    | -                 |
| <b>EXPENDITURES</b>                   |  |  |                            |                   |
| Culture and Recreation                |  |  |                            |                   |
| Landscape Maintenance                 |  |  |                            |                   |
| Salaries & Wages                      | -  | -  | -                          | -                 |
| Employee Benefits                     | -  | -  | -                          | -                 |
| Services & Supplies                   | -  | 136,860  | 145,666                    | -                 |
| Capital Outlay                        | -  | -  | -                          | -                 |
| FUNCTION SUBTOTAL                     | -  | 136,860  | 145,666                    | -                 |
| SUBTOTAL EXPENDITURES                 | -  | 136,860  | 145,666                    | -                 |
| OTHER USES:                           |  |  |                            |                   |
| SUBTOTAL OTHER USES                   | -  | -  | -                          | -                 |
| ENDING FUND BALANCE                   | -  | 5,000  | 5,000                      | -                 |
| TOTAL COMMITMENTS<br>AND FUND BALANCE | -  | 141,860  | 150,666                    | -                 |

**CARSON CITY**  
**SCHEDULE B**  
FUND: SOUTH CARSON NEIGHBORHOOD IMPROVEMENT DISTRICT (NID)



| REVENUES   | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23           |                       |
|--|--|--|--------------------------------------|-----------------------|
|  |  |  | TENTATIVE<br>APPROVED                | FINAL<br>APPROVED     |
| LICENSES AND PERMITS<br>Nonbusiness licenses and permits<br>Handicapped Permits  | -  | -  | -                                    | -                     |
| FINES AND FORFEITS<br>Fines<br>Court   | 8,490                                    | 7,500  | 10,000                               | -                     |
| MISCELLANEOUS<br>Interest Earnings<br>Rent and Royalties<br>Other<br>Subtotal  | 40<br>3,265<br>5<br>3,310                | 200<br>3,450<br>-<br>3,650                       | 200<br>2,950<br>-<br>3,150           | -<br>-<br>-<br>-      |
| SUBTOTAL, REVENUE ALL SOURCES  | 11,800                                   | 11,150   | 13,150                               | -                     |
| OTHER FINANCING SOURCES:<br>OPERATING TRANSFERS IN (Sched T)<br>General Fund   | -  | -  | -                                    | -                     |
| BEGINNING FUND BALANCE<br>Prior Period Adjustment<br>Residual Equity Transfer  | -<br>-                                   | -<br>-   | -<br>-                               | -<br>-                |
| TOTAL BEGINNING FUND BALANCE   | 24,429                                   | 22,813   | 5,000                                | -                     |
| TOTAL RESOURCES  | 36,229                                   | 33,963   | 18,150                               | -                     |
| <b>EXPENDITURES</b>  |  |  |                                      |                       |
| Public Safety<br>Police-Parking Enforcement<br>Salaries & Wages<br>Employee Benefits<br>Services & Supplies<br>Capital Outlay<br>SUBTOTAL EXPENDITURES | 8,668<br>305<br>4,443<br>-<br>13,416     | 9,500<br>594<br>18,869<br>-<br>28,963            | 7,430<br>422<br>5,298<br>-<br>13,150 | -<br>-<br>-<br>-<br>- |
| OTHER USES:<br>OPERATING TRANSFERS OUT (Sched T)   | -  | -  | -                                    | -                     |
| ENDING FUND BALANCE  | 22,813                                   | 5,000  | 5,000                                | -                     |
| TOTAL COMMITMENTS<br>AND FUND BALANCE  | 36,229                                   | 33,963   | 18,150                               | -                     |

**CARSON CITY**  
SCHEDULE B  
FUND: TRAFFIC/TRANSPORTATION

| REVENUES   | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| <b>TAXES</b>   |  |  |                            |                   |
| County Option Mtr. Veh. Fuel                         | 3,744,017                                | 3,929,612  | 3,968,908                  | -                 |
| Diesel Tax   | 482,872                                  | 437,211  | 441,583                    | -                 |
| <b>SUBTOTAL</b>                                      | <b>4,226,889</b>                         | <b>4,366,823</b>                                 | <b>4,410,491</b>           | <b>-</b>          |
| <b>LICENSES AND PERMITS</b>                          |  |  |                            |                   |
| Franchise Fees - Sanitation                          | 381,645                                  | 340,000  | 350,000                    | -                 |
| <b>INTERGOVERNMENTAL REVENUES</b>                    |  |  |                            |                   |
| Federal Grant  | 7,893,843                                | 4,164,380  | 13,538,039                 | -                 |
| State Grants   | -  | -  | -                          | -                 |
| Other Local Government Grants                        | -  | -  | -                          | -                 |
| <b>SUBTOTAL</b>                                      | <b>7,893,843</b>                         | <b>4,164,380</b>                                 | <b>13,538,039</b>          | <b>-</b>          |
| <b>MISCELLANEOUS</b>                                 |  |  |                            |                   |
| Interest Earnings                                    | (7,962)                                  | 20,000   | 20,000                     | -                 |
| Rents & Royalties                                    | 33,470                                   | 16,620   | -                          | -                 |
| Refunds and reimbursements                           | -  | -  | -                          | -                 |
| Gifts/Donations                                      | 176,441                                  | 16,936   | 10,000                     | -                 |
| Miscellaneous other                                  | -  | -  | -                          | -                 |
| <b>SUBTOTAL</b>                                      | <b>201,949</b>                           | <b>53,556</b>                                    | <b>30,000</b>              | <b>-</b>          |
| <b>SUBTOTAL REVENUE ALL SOURCES</b>                  | <b>12,704,326</b>                        | <b>8,924,759</b>                                 | <b>18,328,530</b>          | <b>-</b>          |
| <b>OTHER FINANCING SOURCES:</b>                      |  |  |                            |                   |
| Operating Transfers In (Schedule T)                  |  |  |                            |                   |
| General Fund   | 700,000                                  | 753,000  | -                          | -                 |
| Infrastructure Tax                                   | -  | -  | -                          | -                 |
| Bonds Issued   | -  | -  | -                          | -                 |
| <b>BEGINNING FUND BALANCE</b>                        |  |  |                            |                   |
| Prior Period Adjustment                              | -  | -  | -                          | -                 |
| Residual Equity Transfer                             | -  | -  | -                          | -                 |
| <b>TOTAL BEGINNING FUND BALANCE</b>                  | <b>6,137,938</b>                         | <b>3,861,679</b>                                 | <b>100,000</b>             | <b>-</b>          |
| <b>TOTAL AVAILABLE RESOURCES</b>                     | <b>19,542,264</b>                        | <b>13,539,438</b>                                | <b>18,428,530</b>          | <b>-</b>          |
| <b>EXPENDITURES</b>                                  |  |  |                            |                   |
| <b>Public Works</b>                                  |  |  |                            |                   |
| Highways and Streets                                 |  |  |                            |                   |
| Salaries & Wages                                     | 247,640                                  | 413,867  | 443,540                    | -                 |
| Employee Benefits                                    | 142,775                                  | 194,515  | 231,090                    | -                 |
| Services & Supplies                                  | 606,506                                  | 1,368,885  | 844,611                    | -                 |
| Capital Outlay                                       | 13,089,434                               | 9,868,659  | 15,209,456                 | -                 |
| <b>SUBTOTAL EXPENDITURES</b>                         | <b>14,086,355</b>                        | <b>11,845,926</b>                                | <b>16,728,697</b>          | <b>-</b>          |
| <b>OTHER USES:</b>                                   |  |  |                            |                   |
| CONTINGENCY (not to exceed 3% of Total Expenditures) | -  | -  | -                          | -                 |
| <b>OPERATING TRANSFERS OUT(Sched T)</b>              |  |  |                            |                   |
| Street Maintenance                                   | -  | -  | -                          | -                 |
| Debt Service Fund                                    | 1,579,634                                | 1,580,472  | 1,580,055                  | -                 |
| CAMPO Fund   | 14,596                                   | 13,040   | 19,778                     | -                 |
| <b>SUBTOTAL OTHER USES</b>                           | <b>1,594,230</b>                         | <b>1,593,512</b>                                 | <b>1,599,833</b>           | <b>-</b>          |
| <b>ENDING FUND BALANCE</b>                           | <b>3,861,679</b>                         | <b>100,000</b>                                   | <b>100,000</b>             | <b>-</b>          |
| <b>TOTAL FUND COMMITMENTS AND FUND BALANCE</b>       | <b>19,542,264</b>                        | <b>13,539,438</b>                                | <b>18,428,530</b>          | <b>-</b>          |

**CARSON CITY**  
**SCHEDULE B**  
**FUND: REGIONAL TRANSPORTATION**

| REVENUES                                       | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| TAXES  |  |  |                            |                   |
| County Option 1/4 Percent Sales and<br>Use Tax |  |  |                            |                   |
| Other  | 3,811,924                                | 3,811,925  | 3,811,925                  | -                 |
| INTERGOVERNMENTAL REVENUES                     |  |  |                            |                   |
| Federal Grant                                  | 1,594,938                                | 342,477  | -                          | -                 |
| State Grant                                    | 1,762                                    | -  | -                          | -                 |
| Other Local Government Grants                  | -  | 22,275   | -                          | -                 |
| SUBTOTAL                                       | 1,596,700                                | 364,752  | -                          | -                 |
| CHARGES FOR SERVICES                           | 1,504                                    | -  | -                          | -                 |
| MISCELLANEOUS                                  |  |  |                            |                   |
| Interest                                       | 9,356                                    | 20,000   | 20,000                     | -                 |
| Gifts/Donations                                | 1,650                                    | 29,195   | -                          | -                 |
| Other  | 7,368                                    | 9,900  | -                          | -                 |
| SUBTOTAL                                       | 18,374                                   | 59,095   | 20,000                     | -                 |
| SUBTOTAL, REVENUE ALL SOURCES                  | 5,428,502                                | 4,235,772  | 3,831,925                  | -                 |
| OTHER FINANCING SOURCES:                       |  |  |                            |                   |
| OPERATING TRANSFERS IN (Sched T)               |  |  |                            |                   |
| General Fund                                   | -  | -  | -                          | -                 |
| BEGINNING FUND BALANCE                         |  |  |                            |                   |
| TOTAL BEGINNING FUND BALANCE                   | 3,028,878                                | 4,843,794  | 150,000                    | -                 |
| TOTAL AVAILABLE RESOURCES                      | 8,457,380                                | 9,079,566  | 3,981,925                  | -                 |
| <b>EXPENDITURES</b>                            |  |  |                            |                   |
| Culture and Recreation                         |  |  |                            |                   |
| Park Maintenance                               |  |  |                            |                   |
| Salaries & Wages                               | 82,432                                   | 117,183  | 124,657                    | -                 |
| Employee benefits                              | 21,906                                   | 29,572   | 33,310                     | -                 |
| Services & Supplies                            | 215,775                                  | 652,303  | 288,215                    | -                 |
| Capital Outlay                                 | -  | 241,769  | 111,785                    | -                 |
| SUBTOTAL                                       | 320,113                                  | 1,040,827  | 557,967                    | -                 |
| Parks Capital                                  |  |  |                            |                   |
| Services & Supplies                            | 59,701                                   | 72,688   | 55,266                     | -                 |
| Capital Outlay                                 | 305,290                                  | 2,281,831  | 832,132                    | -                 |
| SUBTOTAL                                       | 364,991                                  | 2,354,519  | 887,398                    | -                 |
| Open Space                                     |  |  |                            |                   |
| Salaries & Wages                               | 293,708                                  | 452,139  | 475,423                    | -                 |
| Employee benefits                              | 140,699                                  | 182,426  | 197,553                    | -                 |
| Services & Supplies                            | 242,808                                  | 544,043  | 507,802                    | -                 |
| Capital Outlay                                 | 1,418,958                                | 3,509,102  | 351,992                    | -                 |
| SUBTOTAL                                       | 2,096,173                                | 4,687,710  | 1,532,770                  | -                 |
| TOTAL EXPENDITURES-ALL FUNCTIONS               | 2,781,277                                | 8,083,056  | 2,978,135                  | -                 |
| OTHER USES                                     |  |  |                            |                   |
| OPERATING TRANSFERS OUT(Sched T)               |  |  |                            |                   |
| Debt Service Fund                              | 642,686                                  | 644,005  | 645,372                    | -                 |
| General Fund                                   | 189,623                                  | 202,505  | 208,418                    | -                 |
| ENDING FUND BALANCE                            | 4,843,794                                | 150,000  | 150,000                    | -                 |
| TOTAL FUND COMMITMENTS<br>AND FUND BALANCE     | 8,457,380                                | 9,079,566  | 3,981,925                  | -                 |

**CARSON CITY**  
**SCHEDULE B**  
**FUND: QUALITY OF LIFE**

| <u>REVENUES</u>                          | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| INTERGOVERNMENTAL REVENUES               |  |  |                            |                   |
| Federal Grants:                          |  |  |                            |                   |
| Department of Health and Human Services  | 3,013,313                                | 13,897,531                                       | 1,717,177                  | -                 |
| US Department of Treasury                | 8,423,890                                | 20,407,523                                       | 294,357                    | -                 |
| US Election Assistance Commission        | 2,414                                    | -  | -                          | -                 |
| Institute of Museum and Library Services | 21,931                                   | 35,177   | -                          | -                 |
| Department of Agriculture                | 208,591                                  | -  | -                          | -                 |
| Department of Housing and Urban Devel.   | 776,671                                  | 2,258,397  | 679,973                    | -                 |
| Department of Homeland Security          | 697,387                                  | -  | -                          | -                 |
| Department of Transportation             | 52,152                                   | -  | -                          | -                 |
| Department of Interior                   | 340,733                                  | -  | -                          | -                 |
| Department of Justice                    | 273,924                                  | 2,483,507  | 1,459,499                  | -                 |
| National Aeronautics & Space Admin.      | 1,500                                    | -  | -                          | -                 |
| SUBTOTAL                                 | 13,812,506                               | 39,082,135                                       | 4,151,006                  | -                 |
| State Grants                             | 1,055,961                                | 1,470,921  | 524,745                    | -                 |
| Other Local Government Grants            | 600,849                                  | 686,873  | 635,998                    | -                 |
| CHARGES FOR SERVICES                     | 454,244                                  | 393,688  | 520,000                    | -                 |
| MISCELLANEOUS                            |  |  |                            |                   |
| Gifts/Donations                          | 123,280                                  | 10,191   | -                          | -                 |
| Other                                    | -  | -  | -                          | -                 |
| SUBTOTAL, REVENUE ALL SOURCES            | 16,046,840                               | 41,643,808                                       | 5,831,749                  | -                 |
| OTHER FINANCING SOURCES:                 |  |  |                            |                   |
| Operating Transfers In (Schedule T)      |  |  |                            |                   |
| General Fund                             | 290,593                                  | 378,171  | 438,050                    | -                 |
| BEGINNING FUND BALANCE                   |  |  |                            |                   |
| Prior Period Adjustment                  | -  | -  | -                          | -                 |
| Residual Equity Transfer                 | -  | -  | -                          | -                 |
| TOTAL BEGINNING FUND BALANCE             | 1,424,884                                | 1,415,480  | 200,000                    | -                 |
| TOTAL RESOURCES                          | 17,762,317                               | 43,437,459                                       | 6,469,799                  | -                 |

**CARSON CITY  
SCHEDULE B  
FUND: GRANT**

| EXPENDITURES                          | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---------------------------------------|--|--|----------------------------|-------------------|
|                                       |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| General Government                    |  |  |                            |                   |
| Salaries & Wages                      | 1,217,827                                | 709,044  | 201,452                    |                   |
| Employee benefits                     | 88,426                                   | 48,209   | 92,905                     |                   |
| Services & Supplies                   | 6,299,561                                | 6,451,238  | -                          | -                 |
| Capital Outlay                        | 806,039                                  | 13,350,642                                       | -                          | -                 |
| SUBTOTAL                              | 8,411,853                                | 20,559,133                                       | 294,357                    | -                 |
| Public Safety                         |  |  |                            |                   |
| Salaries & Wages                      | 1,516,061                                | 2,122,009  | 1,731,083                  | -                 |
| Employee benefits                     | 619,101                                  | 1,079,947  | 1,111,884                  | -                 |
| Services & Supplies                   | 369,066                                  | 913,731  | 42,090                     | -                 |
| Capital Outlay                        | 243,734                                  | 618,640  | -                          | -                 |
| SUBTOTAL                              | 2,747,962                                | 4,734,327  | 2,885,057                  | -                 |
| Judicial                              |  |  |                            |                   |
| Salaries & Wages                      | 12,823                                   | -  | -                          | -                 |
| Employee benefits                     | -  | -  | -                          | -                 |
| Services & Supplies                   | 20,514                                   | 24,931   | -                          | -                 |
| Capital Outlay                        | -  | -  | -                          | -                 |
| SUBTOTAL                              | 33,337                                   | 24,931   | -                          | -                 |
| Welfare                               |  |  |                            |                   |
| Salaries & Wages                      | 173,241                                  | 194,158  | 151,955                    | -                 |
| Employee benefits                     | 72,061                                   | 48,862   | 63,525                     | -                 |
| Services & Supplies                   | 132,928                                  | 411,498  | -                          | -                 |
| SUBTOTAL                              | 378,230                                  | 654,518  | 215,480                    | -                 |
| Culture and Recreation                |  |  |                            |                   |
| Salaries & Wages                      | 19,706                                   | 32,928   | -                          | -                 |
| Employee benefits                     | 1,052                                    | 3,100  | -                          | -                 |
| Services & Supplies                   | 84,548                                   | 109,149  | 90,000                     | -                 |
| Capital Outlay                        | 10,553                                   | -  | -                          | -                 |
| SUBTOTAL                              | 115,859                                  | 145,177  | 90,000                     | -                 |
| Health                                |  |  |                            |                   |
| Salaries & Wages                      | 2,039,653                                | 4,875,777  | 1,360,962                  | -                 |
| Employee benefits                     | 531,941                                  | 1,170,918  | 611,559                    | -                 |
| Services & Supplies                   | 1,454,498                                | 9,331,280  | 312,384                    | -                 |
| Capital Outlay                        | 7,500                                    | -  | -                          | -                 |
| SUBTOTAL                              | 4,033,592                                | 15,377,975                                       | 2,284,905                  | -                 |
| Economic Opportunity                  |  |  |                            |                   |
| Salaries & Wages                      | -  | 40,649   | -                          | -                 |
| Employee benefits                     | -  | 9,497  | -                          | -                 |
| Services & Supplies                   | 257,247                                  | 1,208,919  | 500,000                    | -                 |
| Capital Outlay                        | 368,757                                  | 482,333  | -                          | -                 |
| SUBTOTAL                              | 626,004                                  | 1,741,398  | 500,000                    | -                 |
| TOTAL EXPENDITURES-ALL FUNCTIONS      | 16,346,837                               | 43,237,459                                       | 6,269,799                  | -                 |
| OTHER USES:                           |  |  |                            |                   |
| OPERATING TRANSFERS OUT(Sched T)      |  |  |                            |                   |
| General Fund                          | -  | -  | -                          | -                 |
| SUBTOTAL OTHER USES                   | -  | -  | -                          | -                 |
| ENDING FUND BALANCE                   | 1,415,480                                | 200,000  | 200,000                    | -                 |
| TOTAL COMMITMENTS<br>AND FUND BALANCE | 17,762,317                               | 43,437,459                                       | 6,469,799                  | -                 |

CARSON CITY  
SCHEDULE B  
FUND: GRANT

| <b><u>REVENUES</u></b>                      | <b>ACTUAL PRIOR<br/>YEAR ENDING<br/>6/30/2021</b> | <b>ESTIMATED<br/>CURRENT<br/>YEAR ENDING<br/>6/30/2022</b> | <b>BUDGET YEAR ENDING 6/30/23</b> |                           |
|---|---|--|-----------------------------------|---------------------------|
|   |   |  | <b>TENTATIVE<br/>APPROVED</b>     | <b>FINAL<br/>APPROVED</b> |
| <b>TAXES</b>                                |   |  |                                   |                           |
| County Option 1/4 Percent Sales and Use Tax |   |  |                                   |                           |
| Roads                                       | 3,811,925   | 3,938,709  | 3,978,096                         | -                         |
| County Option Motor Vehicle Fuel Tax        | 417,040   | 437,444  | 441,818                           | -                         |
| <b>SUBTOTAL</b>                             | <b>4,228,965</b>                                  | <b>4,376,153</b>   | <b>4,419,914</b>                  | <b>-</b>                  |
| <b>INTERGOVERNMENTAL REVENUES</b>           |   |  |                                   |                           |
| Federal grants                              | 3,559   | -  | -                                 | -                         |
| State Grants                                | -   | -  | -                                 | -                         |
| Other local govt grants                     | 83,346  | 65,000   | 65,000                            | -                         |
| Motor Vehicle Fuel Tax                      | 1,368,484   | 1,455,791  | 1,470,349                         | -                         |
| <b>SUBTOTAL</b>                             | <b>1,455,389</b>                                  | <b>1,520,791</b>   | <b>1,535,349</b>                  | <b>-</b>                  |
| <b>MISCELLANEOUS</b>                        |   |  |                                   |                           |
| Interest Earnings                           | 3,172   | 9,800  | 9,800                             | -                         |
| Refunds and Reimbursements                  | 636   | -  | -                                 | -                         |
| Miscellaneous                               | -   | -  | -                                 | -                         |
| <b>SUBTOTAL</b>                             | <b>3,808</b>                                      | <b>9,800</b>   | <b>9,800</b>                      | <b>-</b>                  |
| <b>SUBTOTAL, REVENUE ALL SOURCES</b>        | <b>5,688,162</b>                                  | <b>5,906,744</b>   | <b>5,965,063</b>                  | <b>-</b>                  |
| <b>OTHER FINANCING SOURCES:</b>             |   |  |                                   |                           |
| OPERATING TRANSFERS IN (Sched T)            |   |  |                                   |                           |
| General Fund                                | -   | 420,000  | -                                 | -                         |
| SALES OF SURPLUS PROPERTY                   | 35,810  | -  | -                                 | -                         |
| <b>TOTAL BEGINNING FUND BALANCE</b>         | <b>1,524,098</b>                                  | <b>2,003,167</b>   | <b>100,000</b>                    | <b>-</b>                  |
| <b>TOTAL RESOURCES</b>                      | <b>7,248,070</b>                                  | <b>8,329,911</b>   | <b>6,065,063</b>                  | <b>-</b>                  |
| <b><u>EXPENDITURES</u></b>                  |   |  |                                   |                           |
| <b>Public Works:</b>                        |   |  |                                   |                           |
| Highways and Streets                        |   |  |                                   |                           |
| Salaries & Wages                            | 1,605,572   | 1,681,533  | 1,743,450                         | -                         |
| Employee Benefits                           | 740,673   | 760,498  | 813,423                           | -                         |
| Services & Supplies                         | 2,371,596   | 4,928,080  | 2,923,150                         | -                         |
| Capital Outlay                              | 527,062   | 855,000  | 480,000                           | -                         |
| <b>SUBTOTAL EXPENDITURES</b>                | <b>5,244,903</b>                                  | <b>8,225,111</b>   | <b>5,960,023</b>                  | <b>-</b>                  |
| <b>OTHER USES:</b>                          |   |  |                                   |                           |
| OPERATING TRANSFERS OUT(Sched T)            |   |  |                                   |                           |
| S. Carson NID                               | -   | 4,800  | 5,040                             | -                         |
| <b>SUBTOTAL OTHER USES</b>                  | <b>-</b>  | <b>4,800</b>   | <b>5,040</b>                      | <b>-</b>                  |
| <b>ENDING FUND BALANCE</b>                  | <b>2,003,167</b>                                  | <b>100,000</b>   | <b>100,000</b>                    | <b>-</b>                  |
| <b>TOTAL COMMITMENTS AND FUND BALANCE</b>   | <b>7,248,070</b>                                  | <b>8,329,911</b>   | <b>6,065,063</b>                  | <b>-</b>                  |

CARSON CITY  
SCHEDULE B  
FUND: STREETS MAINTENANCE

| <b><u>REVENUES</u></b>                        | <b>ACTUAL PRIOR<br/>YEAR ENDING<br/>6/30/2021</b> | <b>ESTIMATED<br/>CURRENT<br/>YEAR ENDING<br/>6/30/2022</b> | <b>BUDGET YEAR ENDING 6/30/23</b> |                           |
|---|---|--|-----------------------------------|---------------------------|
|   |   |  | <b>TENTATIVE<br/>APPROVED</b>     | <b>FINAL<br/>APPROVED</b> |
| CHARGES FOR SERVICES<br>Commissary Sales      | 135,081   | 100,000  | 100,000                           | -                         |
| MISCELLANEOUS                                 |   |  |                                   |                           |
| Interest Earnings                             | 347   | 2,000  | 2,000                             | -                         |
| Rents and Royalties                           | 85,368  | 100,000  | 100,000                           | -                         |
| Gifts/Donations                               | 66  | 43   | -                                 | -                         |
| Other   | 992   | 789  | -                                 | -                         |
| <b>SUBTOTAL</b>                               | <b>86,773</b>                                     | <b>102,832</b>   | <b>102,000</b>                    | <b>-</b>                  |
| <b>SUBTOTAL, ALL REVENUE SOURCES</b>          | <b>221,854</b>                                    | <b>202,832</b>   | <b>202,000</b>                    | <b>-</b>                  |
| <b>TOTAL BEGINNING FUND BALANCE</b>           | <b>226,923</b>                                    | <b>185,649</b>   | <b>35,000</b>                     | <b>-</b>                  |
| <b>TOTAL AVAILABLE RESOURCES</b>              | <b>448,777</b>                                    | <b>388,481</b>   | <b>237,000</b>                    | <b>-</b>                  |
| <b><u>EXPENDITURES</u></b>                    |   |  |                                   |                           |
| Public Safety                                 |   |  |                                   |                           |
| Salaries & Wages                              | 49,792  | 66,089   | 68,643                            | -                         |
| Employee Benefits                             | 23,602  | 24,239   | 26,202                            | -                         |
| Services & Supplies                           | 189,734   | 263,153  | 132,155                           | -                         |
| Capital Outlay                                | -   | -  | -                                 | -                         |
| <b>SUBTOTAL EXPENDITURES</b>                  | <b>263,128</b>                                    | <b>353,481</b>   | <b>227,000</b>                    | <b>-</b>                  |
| OTHER USES:                                   |   |  |                                   |                           |
| <b>SUBTOTAL OTHER USES</b>                    | <b>-</b>  | <b>-</b>   | <b>-</b>                          | <b>-</b>                  |
| <b>ENDING FUND BALANCE</b>                    | <b>185,649</b>                                    | <b>35,000</b>  | <b>10,000</b>                     | <b>-</b>                  |
| <b>TOTAL COMMITMENTS<br/>AND FUND BALANCE</b> | <b>448,777</b>                                    | <b>388,481</b>   | <b>237,000</b>                    | <b>-</b>                  |

CARSON CITY  
SCHEDULE B  
FUND: COMMISSARY

| <b><u>REVENUES</u></b>  | <b>ACTUAL PRIOR<br/>YEAR ENDING<br/>6/30/2021</b> | <b>ESTIMATED<br/>CURRENT<br/>YEAR ENDING<br/>6/30/2022</b> | <b>BUDGET YEAR ENDING 6/30/23</b> |                           |
|---|---|--|-----------------------------------|---------------------------|
|   |   |  | <b>TENTATIVE<br/>APPROVED</b>     | <b>FINAL<br/>APPROVED</b> |
| TAXES<br>County Option 1/8 Percent Sales and<br>Use Tax<br>Other                | 1,905,990   | 1,905,778  | 1,943,894                         | -                         |
| MISCELLANEOUS<br>Interest   | 4,691   | 10,000   | 10,000                            | -                         |
| <b>SUBTOTAL, REVENUE ALL SOURCES</b>  | <b>1,910,681</b>                                  | <b>1,915,778</b>   | <b>1,953,894</b>                  | <b>-</b>                  |
| OTHER FINANCING SOURCES:<br>Operating Transfers In (Schedule T)<br>General Fund | -   | -  | -                                 | -                         |
| <b>TOTAL BEGINNING FUND BALANCE</b>   | <b>1,650,411</b>                                  | <b>2,459,587</b>   | <b>550,000</b>                    | <b>-</b>                  |
| <b>TOTAL AVAILABLE RESOURCES</b>  | <b>3,561,092</b>                                  | <b>4,375,365</b>   | <b>2,503,894</b>                  | <b>-</b>                  |
| <b><u>EXPENDITURES</u></b>  |   |  |                                   |                           |
| General Government<br>Services & Supplies<br>Capital Outlay                     | -<br>59,005                                       | 1,250<br>2,779,490   | 1,250<br>910,769                  | -<br>-                    |
| <b>SUBTOTAL EXPENDITURES</b>  | <b>59,005</b>                                     | <b>2,780,740</b>   | <b>912,019</b>                    | <b>-</b>                  |
| OTHER USES<br>OPERATING TRANSFERS OUT(Sched T)<br>Debt Service Fund             | 1,042,500   | 1,044,625  | 1,041,875                         | -                         |
| <b>ENDING FUND BALANCE</b>  | <b>2,459,587</b>                                  | <b>550,000</b>   | <b>550,000</b>                    | <b>-</b>                  |
| <b>TOTAL COMMITMENTS<br/>AND FUND BALANCE</b>                                   | <b>3,561,092</b>                                  | <b>4,375,365</b>   | <b>2,503,894</b>                  | <b>-</b>                  |

CARSON CITY  
SCHEDULE B  
FUND: V & T SPECIAL INFRASTRUCTURE



| <u>REVENUES</u>   | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| INTERGOVERNMENTAL REVENUES<br>Other Local Government Grants       | 96,248                                   | -  |                            | -                 |
| MISCELLANEOUS<br>Interest Earnings                                | 1,153                                    | -  |                            | -                 |
| Donations and Gifts   | -  | -  | -                          | -                 |
| SUBTOTAL  | 1,153                                    | -  | -                          | -                 |
| SUBTOTAL, REVENUE ALL SOURCES                                     | 97,401                                   | -  | -                          | -                 |
| OTHER FINANCING SOURCES<br>OPERATING TRANSFERS IN<br>General Fund | -  | -  | -                          | -                 |
| BEGINNING FUND BALANCE<br>Prior Period Adjustment                 | -  | -  | -                          | -                 |
| Residual Equity Transfer  | -  | -  | -                          | -                 |
| TOTAL BEGINNING FUND BALANCE                                      | 132,718                                  | -  | -                          | -                 |
| TOTAL RESOURCES   | 230,119                                  | -  | -                          | -                 |
| <u>EXPENDITURES</u><br>Culture and Recreation<br>Salaries & Wages | -  | -  |                            | -                 |
| Employee benefits   | -  | -  |                            | -                 |
| Services & Supplies   | 230,119                                  | -  |                            | -                 |
| Capital Outlay  | -  | -  | -                          | -                 |
| TOTAL EXPENDITURES-ALL FUNCTIONS                                  | 230,119                                  | -  | -                          | -                 |
| OTHER USES<br>OPERATING TRANSFERS OUT (SCHED T)                   | -  | -  | -                          | -                 |
| ENDING FUND BALANCE   | -  | -  | -                          | -                 |
| TOTAL COMMITMENTS<br>AND FUND BALANCE                             | 230,119                                  | -  | -                          | -                 |

CARSON CITY  
SCHEDULE B  
FUND: ARTS & CULTURE FUND

| REVENUES  | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| INTERGOVERNMENTAL REVENUES                              |  |  |                            |                   |
| Federal Grant   | 423,273                                  | 1,151,915  | 566,800                    | -                 |
| State Grant   | -  | -  | -                          | -                 |
| Other Local Government Grants                           | 7,419                                    | 8,313  | 10,053                     | -                 |
| SUBTOTAL  | 430,692                                  | 1,160,228  | 576,853                    | -                 |
| SUBTOTAL, REVENUE ALL SOURCES                           | 430,692                                  | 1,160,228  | 576,853                    | -                 |
| OTHER FINANCING SOURCES:                                |  |  |                            |                   |
| Operating Transfers In (Schedule T)                     |  |  |                            |                   |
| Regional Transportation Fund                            | 14,596                                   | 13,040   | 19,778                     | -                 |
| BEGINNING FUND BALANCE                                  |  |  |                            |                   |
| Prior Period Adjustment                                 | -  | -  | -                          | -                 |
| Residual Equity Transfer                                | -  | -  | -                          | -                 |
| TOTAL BEGINNING FUND BALANCE                            | 40,809                                   | 64,856   | 30,012                     | -                 |
| TOTAL AVAILABLE RESOURCES                               | 486,097                                  | 1,238,124  | 626,643                    | -                 |
| <b><u>EXPENDITURES</u></b>                              |  |  |                            |                   |
| Public Works:   |  |  |                            |                   |
| Metropolitan Planning                                   |  |  |                            |                   |
| Services & Supplies                                     | 421,241                                  | 1,208,112  | 596,631                    | -                 |
| Capital Outlay  | -  | -  | -                          | -                 |
| SUBTOTAL EXPENDITURES                                   | 421,241                                  | 1,208,112  | 596,631                    | -                 |
| OTHER USES:   |  |  |                            |                   |
| CONTINGENCY (not to exceed 3%<br>of Total Expenditures) | -  | -  | -                          | -                 |
| OPERATING TRANSFERS OUT(Sched T)                        | -  | -  | -                          | -                 |
| SUBTOTAL OTHER USES                                     | -  | -  | -                          | -                 |
| ENDING FUND BALANCE                                     | 64,856                                   | 30,012   | 30,012                     | -                 |
| TOTAL COMMITMENTS<br>AND FUND BALANCE                   | 486,097                                  | 1,238,124  | 626,643                    | -                 |

CARSON CITY  
SCHEDULE B  
FUND: CAMPO

| <b><u>REVENUES</u></b>                | <b>ACTUAL PRIOR<br/>YEAR ENDING<br/>6/30/2021</b> | <b>ESTIMATED<br/>CURRENT<br/>YEAR ENDING<br/>6/30/2022</b> | <b>BUDGET YEAR ENDING 6/30/23</b> |                           |
|---------------------------------------|---|--|-----------------------------------|---------------------------|
|                                       |   |  | <b>TENTATIVE<br/>APPROVED</b>     | <b>FINAL<br/>APPROVED</b> |
| INTERGOVERNMENTAL REVENUES            |   |  |                                   |                           |
| Federal Grant                         | 1,804,587   | 2,223,640  | 2,036,457                         | -                         |
| State Grants                          | 95,960  | 67,750   | 139,206                           | -                         |
| Other Local Government Grants         | -   | -  | -                                 | -                         |
| SUBTOTAL                              | 1,900,547   | 2,291,390  | 2,175,663                         | -                         |
| CHARGES FOR SERVICES                  |   |  |                                   |                           |
| Ticket Sales                          | 330   | -  | 100,000                           | -                         |
| Contract Payments                     | -   | -  | -                                 | -                         |
| SUBTOTAL                              | 330   | -  | 100,000                           | -                         |
| MISCELLANEOUS                         |   |  |                                   |                           |
| Interest Earnings                     | 1,715   | 2,000  | 2,000                             | -                         |
| Rents and Royalties                   | 50,448  | 6,000  | 10,000                            | -                         |
| Refunds and Reimbursements            | -   | -  | -                                 | -                         |
| Gifts/Donations                       | 1,600   | -  | -                                 | -                         |
| SUBTOTAL                              | 53,763  | 8,000  | 12,000                            | -                         |
| SUBTOTAL, REVENUE ALL SOURCES         | 1,954,640   | 2,299,390  | 2,287,663                         | -                         |
| OTHER FINANCING SOURCES:              |   |  |                                   |                           |
| Operating Transfers In (Schedule T)   |   |  |                                   |                           |
| General Fund                          | 466,300   | 66,300   | 466,300                           | -                         |
| Sale of Capital Assets                | -   | -  | -                                 | -                         |
| BEGINNING FUND BALANCE                |   |  |                                   |                           |
| Prior Period Adjustment               | -   | -  | -                                 | -                         |
| Residual Equity Transfer              | -   | -  | -                                 | -                         |
| TOTAL BEGINNING FUND BALANCE          | 439,450   | 927,845  | 5,000                             | -                         |
| TOTAL AVAILABLE RESOURCES             | 2,860,390   | 3,293,535  | 2,758,963                         | -                         |
| <b><u>EXPENDITURES</u></b>            |   |  |                                   |                           |
| Public Works:                         |   |  |                                   |                           |
| Transit System                        |   |  |                                   |                           |
| Salaries and Wages                    | 48,078  | 53,801   | 60,722                            | -                         |
| Employee Benefits                     | 26,957  | 29,177   | 31,843                            | -                         |
| Services & Supplies                   | 1,467,083   | 1,715,057  | 1,825,377                         | -                         |
| Capital Outlay                        | 390,427   | 1,490,500  | 836,021                           | -                         |
| SUBTOTAL EXPENDITURES                 | 1,932,545   | 3,288,535  | 2,753,963                         | -                         |
| OTHER USES:                           |   |  |                                   |                           |
| OPERATING TRANSFERS OUT(Sched T)      |   |  |                                   |                           |
| Group Medical Fund                    | -   | -  | -                                 | -                         |
| SUBTOTAL OTHER USES                   | -   | -  | -                                 | -                         |
| ENDING FUND BALANCE                   | 927,845   | 5,000  | 5,000                             | -                         |
| TOTAL COMMITMENTS<br>AND FUND BALANCE | 2,860,390   | 3,293,535  | 2,758,963                         | -                         |

CARSON CITY  
SCHEDULE B  
FUND: CARSON CITY TRANSIT

| <b><u>REVENUES</u></b>  | <b>ACTUAL PRIOR<br/>YEAR ENDING<br/>6/30/2021</b> | <b>ESTIMATED<br/>CURRENT<br/>YEAR ENDING<br/>6/30/2022</b> | <b>BUDGET YEAR ENDING 6/30/23</b> |                           |
|---|---|--|-----------------------------------|---------------------------|
|   |   |  | <b>TENTATIVE<br/>APPROVED</b>     | <b>FINAL<br/>APPROVED</b> |
| TAXES<br>Residential Park Construction Tax  | 74,082  | 55,000   | 30,000                            | -                         |
| INTERGOVERNMENTAL REVENUES<br>Federal Grants                                      | -   | -  | -                                 | -                         |
| MISCELLANEOUS<br>Interest Earnings  | 1,150   | 10,000   | 10,000                            | -                         |
| SUBTOTAL, REVENUE ALL SOURCES   | 75,232  | 65,000   | 40,000                            | -                         |
| OTHER FINANCING SOURCES:  |   |  |                                   |                           |
| BEGINNING FUND BALANCE<br>Prior Period Adjustment(s)<br>Residual Equity Transfers | -<br>-  | -<br>-   | -<br>-                            | -<br>-                    |
| TOTAL BEGINNING FUND BALANCE  | 900,032   | 615,752  | 5,000                             | -                         |
| TOTAL AVAILABLE RESOURCES   | 975,264   | 680,752  | 45,000                            | -                         |
| <b><u>EXPENDITURES</u></b>  |   |  |                                   |                           |
| Culture and Recreation<br>Parks<br>Services & Supplies<br>Capital Outlay          | -<br>359,512                                      | -<br>675,752   | -<br>40,000                       | -<br>-                    |
| SUBTOTAL EXPENDITURES   | 359,512   | 675,752  | 40,000                            | -                         |
| OTHER USES  |   |  |                                   |                           |
| SUBTOTAL OTHER USES   | -   | -  | -                                 | -                         |
| ENDING FUND BALANCE   | 615,752   | 5,000  | 5,000                             | -                         |
| TOTAL COMMITMENTS<br>AND FUND BALANCE   | 975,264   | 680,752  | 45,000                            | -                         |

CARSON CITY  
SCHEDULE B  
FUND: RESIDENTIAL CONSTRUCTION

| <b><u>REVENUES</u></b>  | <b>ACTUAL PRIOR<br/>YEAR ENDING<br/>6/30/2021</b> | <b>ESTIMATED<br/>CURRENT<br/>YEAR ENDING<br/>6/30/2022</b> | <b>BUDGET YEAR ENDING 6/30/23</b> |                           |
|---|---|--|-----------------------------------|---------------------------|
|   |   |  | <b>TENTATIVE<br/>APPROVED</b>     | <b>FINAL<br/>APPROVED</b> |
| SUBTOTAL, REVENUE ALL SOURCES   | -   | -  | -                                 | -                         |
| OTHER FINANCING SOURCES<br>OPERATING TRANSFERS IN<br>General Fund             | 3,319,372   | 9,724,525  | 2,265,990                         | -                         |
| BEGINNING FUND BALANCE<br>Prior Period Adjustment<br>Residual Equity Transfer | -<br>-  | -<br>-   | -<br>-                            | -<br>-                    |
| TOTAL BEGINNING FUND BALANCE  | 497,941   | 3,263,882  | 9,996,518                         | -                         |
| <b>TOTAL RESOURCES</b>  | <b>3,817,313</b>                                  | <b>12,988,407</b>  | <b>12,262,508</b>                 | <b>-</b>                  |
| <b><u>EXPENDITURES</u></b>  |   |  |                                   |                           |
| Services & Supplies   | 320,557   | 1,514,518  | -                                 | -                         |
| Capital Outlay  |   |  |                                   |                           |
| General Government  |   |  |                                   |                           |
| Building Improvements   | 38,760  | 364,350  | -                                 | -                         |
| Asphalt Replacement   | 176,866   | 906,556  | -                                 | -                         |
| Generator Replacements  | 17,248  | 62,225   | -                                 | -                         |
| Subject to Board Allocation   | -   | 144,240  | 12,257,508                        | -                         |
| TOTAL EXPENDITURES-ALL FUNCTIONS  | 553,431   | 2,991,889  | 12,257,508                        | -                         |
| OTHER USES<br>OPERATING TRANSFERS OUT (SCHED T)                               | -   | -  | -                                 | -                         |
| ENDING FUND BALANCE   | 3,263,882   | 9,996,518  | 5,000                             | -                         |
| <b>TOTAL COMMITMENTS<br/>AND FUND BALANCE</b>                                 | <b>3,817,313</b>                                  | <b>12,988,407</b>  | <b>12,262,508</b>                 | <b>-</b>                  |

CARSON CITY  
SCHEDULE B  
FUND: EXTRAORDINARY MAINTENANCE

| <b>REVENUES</b>                                | <b>ACTUAL PRIOR<br/>YEAR ENDING<br/>6/30/2021</b> | <b>ESTIMATED<br/>CURRENT<br/>YEAR ENDING<br/>6/30/2022</b> | <b>BUDGET YEAR ENDING 6/30/23</b> |                           |
|--|---|--|-----------------------------------|---------------------------|
|  |   |  | <b>TENTATIVE<br/>APPROVED</b>     | <b>FINAL<br/>APPROVED</b> |
| TAXES  |   |  |                                   |                           |
| County Option 1/8 Percent Sales and<br>Use Tax |   |  |                                   |                           |
| Other  | 1,905,779   | 1,905,778  | 1,943,894                         | -                         |
| INTERGOVERNMENTAL REVENUES                     |   |  |                                   |                           |
| Other Local Government Grants                  | -   | -  | -                                 | -                         |
| MISCELLANEOUS                                  |   |  |                                   |                           |
| Interest                                       | 2,241   | 20,000   | 20,000                            | -                         |
| Gift/Donations                                 | 12,600  | 7,000  | -                                 | -                         |
| Other  | -   | -  | -                                 | -                         |
| SUBTOTAL                                       | 14,841  | 27,000   | 20,000                            | -                         |
| SUBTOTAL, REVENUE ALL SOURCES                  | 1,920,620   | 1,932,778  | 1,963,894                         | -                         |
| OTHER FINANCING SOURCES:                       |   |  |                                   |                           |
| Operating Transfers In (Schedule T)            |   |  |                                   |                           |
| General Fund                                   | -   | -  | -                                 | -                         |
| Regional Transportation Fund                   | -   | -  | -                                 | -                         |
| SUBTOTAL OTHER SOURCES                         | -   | -  | -                                 | -                         |
| TOTAL BEGINNING FUND BALANCE                   | 1,780,487   | 1,335,122  | 100,000                           | -                         |
| TOTAL AVAILABLE RESOURCES                      | 3,701,107   | 3,267,900  | 2,063,894                         | -                         |
| <b><u>EXPENDITURES</u></b>                     |   |  |                                   |                           |
| Community Support                              |   |  |                                   |                           |
| Economic Development                           |   |  |                                   |                           |
| Services & Supplies                            | 1,208   | 28,142   | 300                               | -                         |
| Capital Outlay                                 | 1,592,002   | 2,364,283  | 1,187,669                         | -                         |
| SUBTOTAL                                       | 1,593,210   | 2,392,425  | 1,187,969                         | -                         |
| SUBTOTAL EXPENDITURES                          | 1,593,210   | 2,392,425  | 1,187,969                         | -                         |
| OTHER USES                                     |   |  |                                   |                           |
| OPERATING TRANSFERS OUT(Sched T)               |   |  |                                   |                           |
| Debt Service Fund                              | 772,775   | 775,475  | 775,925                           | -                         |
| Regional Transportation                        | -   | -  | -                                 | -                         |
| Traffic/Transportation                         | -   | -  | -                                 | -                         |
| SUBTOTAL                                       | 772,775   | 775,475  | 775,925                           | -                         |
| ENDING FUND BALANCE                            | 1,335,122   | 100,000  | 100,000                           | -                         |
| TOTAL COMMITMENTS<br>AND FUND BALANCE          | 3,701,107   | 3,267,900  | 2,063,894                         | -                         |

CARSON CITY  
SCHEDULE B  
FUND: INFRASTRUCTURE TAX

| <u>REVENUES</u>                                | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| INTERGOVERNMENTAL REVENUES                     |  |  |                            |                   |
| Other Local Government Grants:                 |  |  |                            |                   |
| QECB - Energy Efficiency Rebates               | -  | 189,089  | 95,000                     | -                 |
| Culture and Tourism Authority                  | 406,055                                  | 408,455  | 404,875                    | -                 |
| SUBTOTAL                                       | 406,055                                  | 597,544  | 499,875                    | -                 |
| MISCELLANEOUS                                  |  |  |                            |                   |
| Interest Earnings                              | (243)                                    | 8,000  | 8,000                      | -                 |
| SUBTOTAL                                       | (243)                                    | 8,000  | 8,000                      | -                 |
| SUBTOTAL, ALL REVENUE SOURCES                  | 405,812                                  | 605,544  | 507,875                    | -                 |
| OTHER FINANCING SOURCES:                       |  |  |                            |                   |
| Operating Transfers In (Schedule T)            |  |  |                            |                   |
| General Fund                                   | 3,365,846                                | 3,534,465  | 3,384,514                  | -                 |
| Senior Citizen Center                          | -  | -  | -                          | -                 |
| Capital Projects Fund                          | 362,714                                  | 362,047  | 362,253                    | -                 |
| Regional Transportation Fund                   | 1,579,634                                | 1,580,472  | 1,580,055                  | -                 |
| Infrastructure Tax Fund                        | 772,775                                  | 775,475  | 775,925                    | -                 |
| Quality of Life Fund                           | 642,686                                  | 644,005  | 645,372                    | -                 |
| V&T Special Revenue Fund                       | 1,042,500                                | 1,044,625  | 1,041,875                  | -                 |
| 911 Surcharge Fund                             | 103,218                                  | 103,088  | 102,914                    | -                 |
| Proceeds of refunding bond                     | -  | -  | -                          | -                 |
| Premium on Bond Proceeds                       | -  | -  | -                          | -                 |
| SUBTOTAL, OTHER FINANCING SOURCES              | 7,869,373                                | 8,044,177  | 7,892,908                  | -                 |
| BEGINNING FUND BALANCE                         |  |  |                            |                   |
| Prior Period Adjustments                       |  |  |                            |                   |
| Transfer to debt repaid by operating resources | -  | -  | -                          | -                 |
| TOTAL BEGINNING FUND BALANCE                   | 162,329                                  | (11,547)   | 91,453                     | -                 |
| TOTAL AVAILABLE RESOURCES                      | 8,437,514                                | 8,638,174  | 8,492,236                  | -                 |

CARSON CITY  
SCHEDULE C - DEBT SERVICE FUND

THE ABOVE DEBT IS REPAYED BY OPERATING RESOURCES

| <u>EXPENDITURES AND RESERVES</u>      | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---------------------------------------|--|--|----------------------------|-------------------|
|                                       |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| TYPE: G.O./REVENUE SUPPORTED          |  |  |                            |                   |
| PRINCIPAL                             | 4,045,000                                | 4,270,000  | 3,905,000                  | -                 |
| INTEREST                              | 1,793,524                                | 1,645,099  | 1,833,687                  | -                 |
| FISCAL AGENT CHARGES                  | 1,800                                    | 2,000  | 2,000                      | -                 |
| OTHER (SPECIFY)                       |  |  |                            |                   |
| PMT TO REFUNDED BOND ESCROW           | -  | -  | -                          | -                 |
| *TOTAL RESERVED AMOUNT (MEMO ONLY)    |  |  |                            |                   |
| TYPE: REVENUE BONDS                   |  |  |                            |                   |
| PRINCIPAL                             | 1,211,100                                | 1,247,600  | 1,286,100                  | -                 |
| INTEREST                              | 368,534                                  | 332,872  | 293,955                    | -                 |
| FISCAL AGENT CHARGES                  | -  | -  | -                          | -                 |
| RESERVES-Increase or (decrease)       |  |  |                            |                   |
| OTHER (SPECIFY)                       |  |  |                            |                   |
| *TOTAL RESERVED AMOUNT (MEMO ONLY)    | -  | -  | -                          | -                 |
| TYPE: MEDIUM -TERM FINANCING          |  |  |                            |                   |
| PRINCIPAL                             | 784,700                                  | 820,500  | 860,700                    | -                 |
| INTEREST                              | 244,403                                  | 228,650  | 211,341                    | -                 |
| FISCAL AGENT CHARGES                  | -  | -  | -                          | -                 |
| RESERVES-Increase or (decrease)       | -  | -  | -                          | -                 |
| OTHER (SPECIFY)                       | -  | -  | -                          | -                 |
| *TOTAL RESERVED AMOUNT (MEMO ONLY)    | -  | -  | -                          | -                 |
| OTHER USES                            |  |  |                            |                   |
| OPERATING TRANSFERS OUT (SCHED T)     |  |  |                            |                   |
| Capital Facilities Fund               | -  | -  | -                          | -                 |
| ENDING FUND BALANCE                   | (11,547)                                 | 91,453   | 99,453                     | -                 |
| TOTAL COMMITMENTS<br>AND FUND BALANCE | 8,437,514                                | 8,638,174  | 8,492,236                  | -                 |

CARSON CITY  
SCHEDULE C - DEBT SERVICE FUND

THE ABOVE DEBT IS REPAYED BY OPERATING RESOURCES



| PROPRIETARY FUND                             | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| OPERATING REVENUE                            |  |  |                            |                   |
| Charges for Services<br>Use Fees and Charges | 15,283,357                               | 15,790,758                                       | 16,348,860                 | -                 |
| Total Operating Revenue                      | 15,283,357                               | 15,790,758                                       | 16,348,860                 | -                 |
| OPERATING EXPENSE                            |  |  |                            |                   |
| Utility Enterprises                          |  |  |                            |                   |
| Salaries & Wages                             | 1,659,439                                | 1,767,545  | 1,818,510                  | -                 |
| Employee Benefits                            | 449,847                                  | 961,343  | 1,032,204                  | -                 |
| Services & Supplies                          | 4,270,062                                | 4,876,417  | 4,850,071                  | -                 |
| Depreciation/amortization                    | 5,026,487                                | 5,035,000  | 5,035,000                  | -                 |
| Total Operating Expense                      | 11,405,835                               | 12,640,305                                       | 12,735,785                 | -                 |
| Operating Income or (Loss)                   | 3,877,522                                | 3,150,453  | 3,613,075                  | -                 |
| NONOPERATING REVENUES                        |  |  |                            |                   |
| Interest Earned                              | 38,892                                   | 50,000   | 20,000                     | -                 |
| Miscellaneous                                | 28,851                                   | 21,000   | 21,000                     | -                 |
| Gain on Sale of Capital Assets               | -  | -  | -                          | -                 |
| Federal Subsidy - BAB Credits                | 1,115                                    | 1,550  | 1,550                      | -                 |
| Total Nonoperating Revenues                  | 68,858                                   | 72,550   | 42,550                     | -                 |
| NONOPERATING EXPENSES                        |  |  |                            |                   |
| Interest expense                             | 1,271,773                                | 1,240,877  | 1,151,720                  | -                 |
| Loss on Disposal of Fixed Asset              | 16,722                                   | -  | -                          | -                 |
| Bond Issue/Fiscal Charges                    | 1,398                                    | 107,460  | 1,500                      | -                 |
| Total Nonoperating Expenses                  | 1,289,893                                | 1,348,337  | 1,153,220                  | -                 |
| Net Income before<br>Contributions           | 2,656,487                                | 1,874,666  | 2,502,405                  | -                 |
| CAPITAL CONTRIBUTIONS                        |  |  |                            |                   |
| Capital Assets                               | -  | -  | -                          | -                 |
| Capital Grants                               | -  | -  | -                          | -                 |
| Developers                                   | 2,220,110                                | -  | -                          | -                 |
| Connection Fees                              | 907,108                                  | 954,364  | 650,000                    | -                 |
| Total Capital Contributions                  | 3,127,218                                | 954,364  | 650,000                    | -                 |
| TRANSFERS                                    |  |  |                            |                   |
| Transfer to Fleet Fund                       | -  | -  | -                          | -                 |
| Transfer to Stormwater Drainage              | -  | -  | -                          | -                 |
| Total transfers                              | -  | -  | -                          | -                 |
| CHANGE IN NET POSITION                       | 5,783,705                                | 2,829,030  | 3,152,405                  | -                 |

**CARSON CITY**  
(Local Government)  
SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: WASTEWATER

| PROPRIETARY FUND  | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| <b>A. CASH FLOWS FROM OPERATING<br/>ACTIVITIES:</b>                                       |  |  |                            |                   |
| Cash received for services  | 15,286,877                               | 15,790,758                                       | 16,348,860                 | -                 |
| Cash payment for personnel costs  | (2,354,882)                              | (2,530,549)                                      | (2,652,375)                | -                 |
| Cash payment for services & supplies  | (3,945,299)                              | (4,876,417)                                      | (4,850,071)                | -                 |
| Miscellaneous cash received/(paid)  | 28,851                                   | 21,000   | 21,000                     | -                 |
| <b>a. Net cash provided by (or used for)<br/>operating activities</b>                     | <b>9,015,547</b>                         | <b>8,404,792</b>                                 | <b>8,867,414</b>           | <b>-</b>          |
| <b>B. CASH FLOWS FROM NONCAPITAL<br/>FINANCING ACTIVITIES:</b>                            |  |  |                            |                   |
| Transfer from (to) other Funds  | -  | -  | -                          | -                 |
| <b>b. Net cash provided by (or used for)<br/>noncapital financing activities</b>          | <b>-</b>                                 | <b>-</b>   | <b>-</b>                   | <b>-</b>          |
| <b>C. CASH FLOWS FROM CAPITAL AND<br/>RELATED FINANCING ACTIVITIES:</b>                   |  |  |                            |                   |
| Bond principal payments   | (2,770,959)                              | (4,789,112)                                      | (2,849,628)                | -                 |
| Bond interest expense paid  | (1,374,170)                              | (1,134,063)                                      | (1,151,720)                | -                 |
| Bond proceeds - refunding   | -  | 1,780,000  | -                          | -                 |
| Refunding amounts paid to escrow  | -  | -  | -                          | -                 |
| Bond issuance costs/fiscal charges  | (1,398)                                  | (107,460)  | (1,500)                    | -                 |
| Federal Subsidy - BAB Credits   | 1,115                                    | 1,550  | 1,550                      | -                 |
| Grant award   | -  | -  | -                          | -                 |
| Acquisition of capital assets   | (2,485,359)                              | (14,532,814)                                     | (9,168,546)                | -                 |
| Cash contributions - sewer connection fees  | 907,108                                  | 954,364  | 650,000                    | -                 |
| <b>c. Net cash provided by (or used for)<br/>capital and related financing activities</b> | <b>(5,723,663)</b>                       | <b>(17,827,535)</b>                              | <b>(12,519,844)</b>        | <b>-</b>          |
| <b>D. CASH FLOWS FROM INVESTING<br/>ACTIVITIES:</b>                                       |  |  |                            |                   |
| Interest received on investments  | 38,892                                   | 50,000   | 20,000                     | -                 |
| <b>d. Net cash provided by (or used in)<br/>investing activities</b>                      | <b>38,892</b>                            | <b>50,000</b>                                    | <b>20,000</b>              | <b>-</b>          |
| <b>NET INCREASE (DECREASE) in cash and<br/>cash equivalents (a+b+c+d)</b>                 | <b>3,330,776</b>                         | <b>(9,372,743)</b>                               | <b>(3,632,430)</b>         | <b>-</b>          |
| <b>CASH AND CASH EQUIVALENTS AT<br/>JULY 1, 20xx</b>                                      | <b>14,906,104</b>                        | <b>18,236,880</b>                                | <b>8,864,137</b>           | <b>-</b>          |
| <b>CASH AND CASH EQUIVALENTS AT<br/>JUNE 30, 20xx</b>                                     | <b>18,236,880</b>                        | <b>8,864,137</b>                                 | <b>5,231,707</b>           | <b>-</b>          |

**CARSON CITY**  
(Local Government)  
SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: WASTEWATER

| PROPRIETARY FUND                             | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| OPERATING REVENUE                            |  |  |                            |                   |
| Charges for Services<br>Use Fees and Charges | 16,671,310                               | 17,435,204                                       | 18,010,564                 | -                 |
| Total Operating Revenue                      | 16,671,310                               | 17,435,204                                       | 18,010,564                 | -                 |
| OPERATING EXPENSE                            |  |  |                            |                   |
| Utility Enterprises                          |  |  |                            |                   |
| Salaries & Wages                             | 2,017,928                                | 2,051,224  | 2,191,457                  | -                 |
| Employee Benefits                            | 1,091,321                                | 1,193,880  | 1,271,938                  | -                 |
| Services & Supplies                          | 5,552,620                                | 5,934,052  | 5,925,928                  | -                 |
| Depreciation/amortization                    | 3,397,010                                | 3,500,000  | 3,500,000                  | -                 |
| Total Operating Expense                      | 12,058,879                               | 12,679,156                                       | 12,889,323                 | -                 |
| Operating Income or (Loss)                   | 4,612,431                                | 4,756,048  | 5,121,241                  | -                 |
| NONOPERATING REVENUES                        |  |  |                            |                   |
| Interest Earned                              | 29,399                                   | 80,384   | 30,000                     | -                 |
| Miscellaneous                                | (9)                                      | -  | -                          | -                 |
| Arbitrage Rebate                             | -  | -  | -                          | -                 |
| Gain on Disposal of Fixed Asset              | 22,800                                   | 13,490   | -                          | -                 |
| Federal Subsidy - BAB Credits                | 4,119                                    | 3,376  | 3,376                      | -                 |
| Total Nonoperating Revenues                  | 56,309                                   | 97,250   | 33,376                     | -                 |
| NONOPERATING EXPENSES                        |  |  |                            |                   |
| Interest expense                             | 1,400,331                                | 1,395,009  | 1,779,479                  | -                 |
| Loss on Disposal of Fixed Asset              | -  | -  | -                          | -                 |
| Bond Issuance Costs                          | 723                                      | 306,369  | 2,000                      | -                 |
| Total Nonoperating Expenses                  | 1,401,054                                | 1,701,378  | 1,781,479                  | -                 |
| Net Income before<br>Contributions           | 3,267,686                                | 3,151,920  | 3,373,138                  | -                 |
| CAPITAL CONTRIBUTIONS                        |  |  |                            |                   |
| Capital Assets                               | 253,156                                  | -  | -                          | -                 |
| Capital Grants                               | 165,875                                  | 865,215  | 125,000                    | -                 |
| Developers                                   | 3,662,244                                | -  | -                          | -                 |
| Connection Fees                              | 603,056                                  | 942,854  | 656,605                    | -                 |
| Total Capital Contributions                  | 4,684,331                                | 1,808,069  | 781,605                    | -                 |
| TRANSFERS                                    |  |  |                            |                   |
| Transfer to Fleet Fund                       | -  | -  | -                          | -                 |
| Transfer asset from Sewer                    | -  | -  | -                          | -                 |
| Total transfers                              | -  | -  | -                          | -                 |
| CHANGE IN NET POSITION                       | 7,952,017                                | 4,959,989  | 4,154,743                  | -                 |

**CARSON CITY**  
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: WATER

| PROPRIETARY FUND  | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| <b>A. CASH FLOWS FROM OPERATING<br/>ACTIVITIES:</b>                                       |  |  |                            |                   |
| Cash received for services  | 16,616,541                               | 17,435,204                                       | 18,010,564                 | -                 |
| Cash payment for personnel costs  | (2,845,187)                              | (2,959,104)                                      | (3,177,395)                | -                 |
| Cash payment for services & supplies  | (4,769,309)                              | (5,934,052)                                      | (5,925,928)                | -                 |
| Miscellaneous cash received/(paid)  | (9)                                      | -  | -                          | -                 |
| <b>a. Net cash provided by (or used for)<br/>operating activities</b>                     | <b>9,002,036</b>                         | <b>8,542,048</b>                                 | <b>8,907,241</b>           | <b>-</b>          |
| <b>B. CASH FLOWS FROM NONCAPITAL<br/>FINANCING ACTIVITIES:</b>                            |  |  |                            |                   |
| Transfer from (to) other Funds  | -  | -  | -                          | -                 |
| <b>b. Net cash provided by (or used for)<br/>noncapital financing activities</b>          | <b>-</b>                                 | <b>-</b>   | <b>-</b>                   | <b>-</b>          |
| <b>C. CASH FLOWS FROM CAPITAL AND<br/>RELATED FINANCING ACTIVITIES:</b>                   |  |  |                            |                   |
| Bond principal payments   | (3,276,061)                              | (11,629,873)                                     | (3,508,748)                | -                 |
| Bond interest expense paid  | (1,529,830)                              | (1,395,009)                                      | (1,779,479)                | -                 |
| Bond proceeds   | -  | 15,365,000                                       | -                          | -                 |
| Bond issuance costs   | (723)                                    | (306,369)  | (2,000)                    | -                 |
| Proceeds from sale of assets  | 22,800                                   | -  | -                          | -                 |
| Subsidy from federal grant  | 165,875                                  | 865,215  | 125,000                    | -                 |
| Acquisition of capital assets   | (4,045,187)                              | (21,449,641)                                     | (6,130,000)                | -                 |
| Arbitrage paid  | -  | -  | -                          | -                 |
| Federal subsidy - BAB credits   | 4,119                                    | 3,376  | 3,376                      | -                 |
| Cash contributions - water connection fees  | 603,056                                  | 942,854  | 656,605                    | -                 |
| <b>c. Net cash provided by (or used for)<br/>capital and related financing activities</b> | <b>(8,055,951)</b>                       | <b>(17,604,447)</b>                              | <b>(10,635,246)</b>        | <b>-</b>          |
| <b>D. CASH FLOWS FROM INVESTING<br/>ACTIVITIES:</b>                                       |  |  |                            |                   |
| Interest received on investments  | 29,399                                   | 80,384   | 30,000                     | -                 |
| <b>d. Net cash provided by (or used in)<br/>investing activities</b>                      | <b>29,399</b>                            | <b>80,384</b>                                    | <b>30,000</b>              | <b>-</b>          |
| <b>NET INCREASE (DECREASE) in cash and<br/>cash equivalents (a+b+c+d)</b>                 | <b>975,484</b>                           | <b>(8,982,015)</b>                               | <b>(1,698,005)</b>         | <b>-</b>          |
| <b>CASH AND CASH EQUIVALENTS AT<br/>JULY 1, 20xx</b>                                      | <b>15,017,270</b>                        | <b>15,992,754</b>                                | <b>7,010,739</b>           | <b>-</b>          |
| <b>CASH AND CASH EQUIVALENTS AT<br/>JUNE 30, 20xx</b>                                     | <b>15,992,754</b>                        | <b>7,010,739</b>                                 | <b>5,312,734</b>           | <b>-</b>          |

**CARSON CITY**  
(Local Government)  
SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: WATER

| PROPRIETARY FUND  | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| OPERATING REVENUE   |  |  |                            |                   |
| Charges for Services<br>General Government<br>User Fees and Charges | 1,861,986                                | 2,005,681  | 2,037,304                  | -                 |
| Total Operating Revenue   | 1,861,986                                | 2,005,681  | 2,037,304                  | -                 |
| OPERATING EXPENSE   |  |  |                            |                   |
| Utility Enterprises   |  |  |                            |                   |
| Salaries & Wages  | 146,426                                  | 203,682  | 214,337                    | -                 |
| Employee Benefits   | 72,017                                   | 128,449  | 135,374                    | -                 |
| Services & Supplies   | 575,356                                  | 613,081  | 619,388                    | -                 |
| Depreciation/amortization   | 377,810                                  | 400,000  | 400,000                    | -                 |
| Total Operating Expense   | 1,171,609                                | 1,345,212  | 1,369,099                  | -                 |
| Operating Income or (Loss)  | 690,377                                  | 660,469  | 668,205                    | -                 |
| NONOPERATING REVENUES   |  |  |                            |                   |
| Interest Earned   | (1,780)                                  | 25,000   | 25,000                     | -                 |
| Miscellaneous   | 24,893                                   | 162  | -                          | -                 |
| Total Nonoperating Revenues   | 23,113                                   | 25,162   | 25,000                     | -                 |
| NONOPERATING EXPENSES   |  |  |                            |                   |
| Interest Expense  | 226,381                                  | 211,058  | 194,715                    | -                 |
| Loss on Disposal of Fixed Asset                                     | -  | -  | -                          | -                 |
| Bond Issuance Costs   | -  | -  | -                          | -                 |
| Total Nonoperating Expenses   | 226,381                                  | 211,058  | 194,715                    | -                 |
| Net Income before<br>Contributions                                  | 487,109                                  | 474,573  | 498,490                    | -                 |
| CAPITAL CONTRIBUTIONS   |  |  |                            |                   |
| Capital Assets  | 200,000                                  | -  | -                          | -                 |
| Developers  | 1,386,795                                | -  | -                          | -                 |
| Total Capital Contributions   | 1,586,795                                | -  | -                          | -                 |
| TRANSFERS   |  |  |                            |                   |
| Transfer from General Fund  | -  | -  | -                          | -                 |
| Total transfers   | -  | -  | -                          | -                 |
| CHANGE IN NET POSITION  | 2,073,904                                | 474,573  | 498,490                    | -                 |

**CARSON CITY**  
(Local Government)  
SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: STORMWATER

| PROPRIETARY FUND  | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| A. CASH FLOWS FROM OPERATING<br>ACTIVITIES:                                       |  |  |                            |                   |
| Cash received for services  | 1,865,501                                | 2,005,681  | 2,037,304                  | -                 |
| Cash payment for personnel costs  | (215,375)                                | (313,664)  | (331,244)                  | -                 |
| Cash payment for services & supplies  | (420,115)                                | (613,081)  | (619,388)                  | -                 |
| Miscellaneous cash received/(paid)  | 24,893                                   | 162  | -                          | -                 |
| a. Net cash provided by (or used for)<br>operating activities                     | 1,254,904                                | 1,079,098  | 1,086,672                  | -                 |
| B. CASH FLOWS FROM NONCAPITAL<br>FINANCING ACTIVITIES:                            |  |  |                            |                   |
| Transfer from other Funds   | -  | -  | -                          | -                 |
| Transfer to other Funds   | -  | -  | -                          | -                 |
| b. Net cash provided by (or used for)<br>noncapital financing activities          | -  | -  | -                          | -                 |
| C. CASH FLOWS FROM CAPITAL AND<br>RELATED FINANCING ACTIVITIES:                   |  |  |                            |                   |
| Bond principal payments   | (625,835)                                | (636,207)  | (653,617)                  | -                 |
| Bond interest expense paid  | (227,237)                                | (211,058)  | (194,715)                  | -                 |
| Bond proceeds   | -  | -  | -                          | -                 |
| Bond issuance costs   | -  | -  | -                          | -                 |
| Subsidy from federal grant  | 200,000                                  | -  | -                          | -                 |
| Acquisition of capital assets   | (3,190,283)                              | (1,626,100)                                      | (735,000)                  | -                 |
| c. Net cash provided by (or used for)<br>capital and related financing activities | (3,843,355)                              | (2,473,365)                                      | (1,583,332)                | -                 |
| D. CASH FLOWS FROM INVESTING<br>ACTIVITIES:                                       |  |  |                            |                   |
| Interest received on investments  | (1,780)                                  | 25,000   | 25,000                     | -                 |
| d. Net cash provided by (or used in)<br>investing activities                      | (1,780)                                  | 25,000   | 25,000                     | -                 |
| NET INCREASE (DECREASE) in cash and<br>cash equivalents (a+b+c+d)                 | (2,590,231)                              | (1,369,267)                                      | (471,660)                  | -                 |
| CASH AND CASH EQUIVALENTS AT<br>JULY 1, 20xx                                      | 4,960,387                                | 2,370,156  | 1,000,889                  | -                 |
| CASH AND CASH EQUIVALENTS AT<br>JUNE 30, 20xx                                     | 2,370,156                                | 1,000,889  | 529,229                    | -                 |

**CARSON CITY**  
(Local Government)  
SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: STORMWATER

| PROPRIETARY FUND   | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| OPERATING REVENUE  |  |  |                            |                   |
| Charges for Services                                       |  |  |                            |                   |
| Public Safety  |  |  |                            |                   |
| Ambulance Fees   | 10,205,153                               | 10,161,699                                       | 10,107,516                 | -                 |
| Less Uncollectible Accounts                                | (4,816,928)                              | (5,151,729)                                      | (5,545,247)                | -                 |
| Total Operating Revenue                                    | 5,388,225                                | 5,009,970  | 4,562,269                  | -                 |
| OPERATING EXPENSE  |  |  |                            |                   |
| Public Safety  |  |  |                            |                   |
| Salaries & Wages   | 1,869,952                                | 2,136,319  | 2,153,982                  | -                 |
| Employee Benefits  | 1,280,608                                | 1,452,696  | 1,528,376                  | -                 |
| Services & Supplies  | 1,067,957                                | 1,152,967  | 1,171,889                  | -                 |
| Depreciation/amortization                                  | 117,943                                  | 125,000  | 125,000                    | -                 |
| Total Operating Expense                                    | 4,336,460                                | 4,866,982  | 4,979,247                  | -                 |
| Operating Income or (Loss)                                 | 1,051,765                                | 142,988  | (416,978)                  | -                 |
| NONOPERATING REVENUES                                      |  |  |                            |                   |
| Interest Earned  | 7,615                                    | 25,000   | 25,000                     | -                 |
| Operating Grant  | 97,663                                   | -  | -                          | -                 |
| Gain on Disposal of Fixed Asset                            | 14,057                                   | -  | -                          | -                 |
| Miscellaneous  | 50,833                                   | -  | -                          | -                 |
| Total Nonoperating Revenues                                | 170,168                                  | 25,000   | 25,000                     | -                 |
| NONOPERATING EXPENSES                                      |  |  |                            |                   |
| Loss on Disposal of Fixed Asset                            | -  | -  | -                          | -                 |
| Total Nonoperating Expenses                                | -  | -  | -                          | -                 |
| Net Income before<br>Contributions and Operating Transfers | 1,221,933                                | 167,988  | (391,978)                  | -                 |
| CAPITAL CONTRIBUTIONS                                      |  |  |                            |                   |
| Capital Assets   | -  | -  | -                          | -                 |
| Total Capital Contributions                                | -  | -  | -                          | -                 |
| OPERATING TRANSFERS (Sch T)                                |  |  |                            |                   |
| Transfers from Fleet Management                            | -  | -  | -                          | -                 |
| Net Operating Transfers                                    | -  | -  | -                          | -                 |
| CHANGE IN NET POSITION                                     | 1,221,933                                | 167,988  | (391,978)                  | -                 |

**CARSON CITY**  
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: AMBULANCE

| PROPRIETARY FUND  | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| <b>A. CASH FLOWS FROM OPERATING<br/>ACTIVITIES:</b>                                       |  |  |                            |                   |
| Cash received for services  | 4,904,581                                | 5,009,970  | 4,562,269                  | -                 |
| Cash payment for personnel costs  | (2,969,858)                              | (3,314,015)                                      | (3,407,358)                | -                 |
| Cash payment for services & supplies  | (1,119,169)                              | (1,152,967)                                      | (1,171,889)                | -                 |
| Miscellaneous cash received/(paid)  | 50,833                                   | -  | -                          | -                 |
| <b>a. Net cash provided by (or used for)<br/>operating activities</b>                     | <b>866,387</b>                           | <b>542,988</b>                                   | <b>(16,978)</b>            | <b>-</b>          |
| <b>B. CASH FLOWS FROM NONCAPITAL<br/>FINANCING ACTIVITIES:</b>                            |  |  |                            |                   |
| Transfer from Other Funds   | -  | -  | -                          | -                 |
| Subsidy from Operating Grant  | 97,663                                   | -  | -                          | -                 |
| <b>b. Net cash provided by (or used for)<br/>noncapital financing activities</b>          | <b>97,663</b>                            | <b>-</b>   | <b>-</b>                   | <b>-</b>          |
| <b>C. CASH FLOWS FROM CAPITAL AND<br/>RELATED FINANCING ACTIVITIES:</b>                   |  |  |                            |                   |
| Subidy from grant   | -  | -  | -                          | -                 |
| Capital grant   | -  | -  | -                          | -                 |
| Proceeds from asset sales   | 14,057                                   | -  | -                          | -                 |
| Acquisition of capital assets   | (854,952)                                | (766,680)  | (581,518)                  | -                 |
| <b>c. Net cash provided by (or used for)<br/>capital and related financing activities</b> | <b>(840,895)</b>                         | <b>(766,680)</b>                                 | <b>(581,518)</b>           | <b>-</b>          |
| <b>D. CASH FLOWS FROM INVESTING<br/>ACTIVITIES:</b>                                       |  |  |                            |                   |
| Interest received on investments  | 7,615                                    | 25,000   | 25,000                     | -                 |
| <b>d. Net cash provided by (or used in)<br/>investing activities</b>                      | <b>7,615</b>                             | <b>25,000</b>                                    | <b>25,000</b>              | <b>-</b>          |
| <b>NET INCREASE (DECREASE) in cash and<br/>cash equivalents (a+b+c+d)</b>                 | <b>130,770</b>                           | <b>(198,692)</b>                                 | <b>(573,496)</b>           | <b>-</b>          |
| <b>CASH AND CASH EQUIVALENTS AT<br/>JULY 1, 20xx</b>                                      | <b>3,734,500</b>                         | <b>3,865,270</b>                                 | <b>3,666,578</b>           | <b>-</b>          |
| <b>CASH AND CASH EQUIVALENTS AT<br/>JUNE 30, 20xx</b>                                     | <b>3,865,270</b>                         | <b>3,666,578</b>                                 | <b>3,093,082</b>           | <b>-</b>          |

**CARSON CITY**  
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: AMBULANCE



| PROPRIETARY FUND                         | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| OPERATING REVENUE                        |  |  |                            |                   |
| Charges for Services                     |  |  |                            |                   |
| Health                                   |  |  |                            |                   |
| Cemetery Charges                         | 171,439                                  | 163,150  | 150,416                    | -                 |
| Total Operating Revenue                  | 171,439                                  | 163,150  | 150,416                    | -                 |
| OPERATING EXPENSE                        |  |  |                            |                   |
| Health                                   |  |  |                            |                   |
| Salaries & Wages                         | 45,343                                   | 52,924   | 55,560                     | -                 |
| Employee Benefits                        | (27,422)                                 | 32,638   | 36,762                     | -                 |
| Services & Supplies                      | 45,550                                   | 100,685  | 47,708                     | -                 |
| Depreciation/amortization                | 12,860                                   | 13,500   | 13,500                     | -                 |
| Total Operating Expense                  | 76,331                                   | 199,747  | 153,530                    | -                 |
| Operating Income or (Loss)               | 95,108                                   | (36,597)   | (3,114)                    | -                 |
| NONOPERATING REVENUES                    |  |  |                            |                   |
| Interest Earned                          | 890                                      | 3,000  | 3,000                      | -                 |
| Miscellaneous                            | 11,206                                   | 51,760   | 7,699                      | -                 |
| Total Nonoperating Revenues              | 12,096                                   | 54,760   | 10,699                     | -                 |
| NONOPERATING EXPENSES                    |  |  |                            |                   |
| Loss on Disposal of Fixed Asset          | -  | -  | -                          | -                 |
| Total Nonoperating Expenses              | -  | -  | -                          | -                 |
| Net Income before<br>Operating Transfers | 107,204                                  | 18,163   | 7,585                      | -                 |
| OPERATING TRANSFERS (Sch T)              |  |  |                            |                   |
| In                                       | 10,000                                   | 10,000   | 10,000                     | -                 |
| Out                                      | -  | -  | -                          | -                 |
| Net Operating Transfers                  | 10,000                                   | 10,000   | 10,000                     | -                 |
| CHANGE IN NET POSITION                   | 117,204                                  | 28,163   | 17,585                     | -                 |

**CARSON CITY**  
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: CEMETERY

| PROPRIETARY FUND  | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| A. CASH FLOWS FROM OPERATING<br>ACTIVITIES:                                       |  |  |                            |                   |
| Cash received for services  | 166,075                                  | 163,150  | 150,416                    | -                 |
| Cash payment for personnel costs  | (55,742)                                 | (68,951)   | (75,711)                   | -                 |
| Cash payment for services & supplies  | (53,696)                                 | (100,685)  | (47,708)                   | -                 |
| Miscellaneous cash received/(paid)  | 11,206                                   | 51,760   | 7,699                      | -                 |
| a. Net cash provided by (or used for)<br>operating activities                     | 67,843                                   | 45,274   | 34,696                     | -                 |
| B. CASH FLOWS FROM NONCAPITAL<br>FINANCING ACTIVITIES:                            |  |  |                            |                   |
| Transfer from other Funds   | 10,000                                   | 10,000   | 10,000                     | -                 |
| b. Net cash provided by (or used for)<br>noncapital financing activities          | 10,000                                   | 10,000   | 10,000                     | -                 |
| C. CASH FLOWS FROM CAPITAL AND<br>RELATED FINANCING ACTIVITIES:                   |  |  |                            |                   |
| Acquisition of capital assets   | -  | (126,230)  | -                          | -                 |
| c. Net cash provided by (or used for)<br>capital and related financing activities | -  | (126,230)  | -                          | -                 |
| D. CASH FLOWS FROM INVESTING<br>ACTIVITIES:                                       |  |  |                            |                   |
| Interest received on investments  | 890                                      | 3,000  | 3,000                      | -                 |
| d. Net cash provided by (or used in)<br>investing activities                      | 890                                      | 3,000  | 3,000                      | -                 |
| NET INCREASE (DECREASE) in cash and<br>cash equivalents (a+b+c+d)                 | 78,733                                   | (67,956)   | 47,696                     | -                 |
| CASH AND CASH EQUIVALENTS AT<br>JULY 1, 20xx                                      | 342,225                                  | 420,958  | 353,002                    | -                 |
| CASH AND CASH EQUIVALENTS AT<br>JUNE 30, 20xx                                     | 420,958                                  | 353,002  | 400,698                    | -                 |

**CARSON CITY**  
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: CEMETERY

| PROPRIETARY FUND                         | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| OPERATING REVENUE                        |  |  |                            |                   |
| Charges for Services                     |  |  |                            |                   |
| Public Safety                            |  |  |                            |                   |
| Building Permit Fees                     | 1,481,831                                | 1,513,588  | 1,140,000                  | -                 |
| Total Operating Revenue                  | 1,481,831                                | 1,513,588  | 1,140,000                  | -                 |
| OPERATING EXPENSE                        |  |  |                            |                   |
| Public Safety                            |  |  |                            |                   |
| Salaries & Wages                         | 236,617                                  | 313,327  | 304,981                    | -                 |
| Employee Benefits                        | 80,155                                   | 128,816  | 139,588                    | -                 |
| Services & Supplies                      | 1,119,584                                | 1,330,006  | 1,261,641                  | -                 |
| Depreciation/amortization                | -  | -  | -                          | -                 |
| Total Operating Expense                  | 1,436,356                                | 1,772,149  | 1,706,210                  | -                 |
| Operating Income or (Loss)               | 45,475                                   | (258,561)  | (566,210)                  | -                 |
| NONOPERATING REVENUES                    |  |  |                            |                   |
| Interest Earned                          | 2,197                                    | 7,000  | 7,000                      | -                 |
| Miscellaneous Expense                    | -  | -  | -                          | -                 |
| Total Nonoperating Revenues              | 2,197                                    | 7,000  | 7,000                      | -                 |
| NONOPERATING EXPENSES                    |  |  |                            |                   |
| Loss on Disposal of Fixed Asset          | -  | -  | -                          | -                 |
| Total Nonoperating Expenses              | -  | -  | -                          | -                 |
| Net Income before<br>Operating Transfers | 47,672                                   | (251,561)  | (559,210)                  | -                 |
| OPERATING TRANSFERS (Sch T)              |  |  |                            |                   |
| In                                       | -  | -  | -                          | -                 |
| Out                                      | -  | -  | -                          | -                 |
| Net Operating Transfers                  | -  | -  | -                          | -                 |
| CHANGE IN NET POSITION                   | 47,672                                   | (251,561)  | (559,210)                  | -                 |

**CARSON CITY**  
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: BUILDING PERMITS

| PROPRIETARY FUND  | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| A. CASH FLOWS FROM OPERATING<br>ACTIVITIES:                                       |  |  |                            |                   |
| Cash received for services  | 1,660,340                                | 1,513,588  | 1,140,000                  | -                 |
| Cash payment for personnel costs  | (318,014)                                | (408,623)  | (411,049)                  | -                 |
| Cash payment for services & supplies  | (931,898)                                | (1,330,006)                                      | (1,261,641)                | -                 |
| Miscellaneous cash received/(paid)  | -  | -  | -                          | -                 |
| a. Net cash provided by (or used for)<br>operating activities                     | 410,428                                  | (225,041)  | (532,690)                  | -                 |
| B. CASH FLOWS FROM NONCAPITAL<br>FINANCING ACTIVITIES:                            |  |  |                            |                   |
| Transfers from (to) other Funds   | -  | -  | -                          | -                 |
| b. Net cash provided by (or used for)<br>noncapital financing activities          | -  | -  | -                          | -                 |
| C. CASH FLOWS FROM CAPITAL AND<br>RELATED FINANCING ACTIVITIES:                   |  |  |                            |                   |
| c. Net cash provided by (or used for)<br>capital and related financing activities | -  | -  | -                          | -                 |
| D. CASH FLOWS FROM INVESTING<br>ACTIVITIES:                                       |  |  |                            |                   |
| Interest received on investments  | 2,197                                    | 7,000  | 7,000                      | -                 |
| d. Net cash provided by (or used in)<br>investing activities                      | 2,197                                    | 7,000  | 7,000                      | -                 |
| NET INCREASE (DECREASE) in cash and<br>cash equivalents (a+b+c+d)                 | 412,625                                  | (218,041)  | (525,690)                  | -                 |
| CASH AND CASH EQUIVALENTS AT<br>JULY 1, 20xx                                      | 485,724                                  | 898,349  | 680,308                    | -                 |
| CASH AND CASH EQUIVALENTS AT<br>JUNE 30, 20xx                                     | 898,349                                  | 680,308  | 154,618                    | -                 |

**CARSON CITY**  
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: BUILDING PERMITS

| PROPRIETARY FUND   | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| OPERATING REVENUE  |  |  |                            |                   |
| Charges for Services                                     |  |  |                            |                   |
| General Government                                       |  |  |                            |                   |
| Administrative Fees                                      |  |  |                            |                   |
| Employer Contributions                                   | 1,230,835                                | 1,230,830  | 1,230,830                  | -                 |
| Total Operating Revenue                                  | 1,230,835                                | 1,230,830  | 1,230,830                  | -                 |
| OPERATING EXPENSE  |  |  |                            |                   |
| General Government                                       |  |  |                            |                   |
| Salaries & Wages   | 116,690                                  | 177,483  | 236,764                    | -                 |
| Employee Benefits  | 61,296                                   | 134,208  | 176,909                    | -                 |
| Services & Supplies                                      | 1,312,594                                | 1,082,783  | 1,154,451                  | -                 |
| Depreciation/amortization                                | 15,401                                   | 6,800  | 6,800                      | -                 |
| Total Operating Expense                                  | 1,505,981                                | 1,401,274  | 1,574,924                  | -                 |
| Operating Income or (Loss)                               | (275,146)                                | (170,444)  | (344,094)                  | -                 |
| NONOPERATING REVENUES                                    |  |  |                            |                   |
| Interest Earned  | 6,304                                    | 30,000   | 30,000                     | -                 |
| Miscellaneous  | 42,091                                   | -  | -                          | -                 |
| Total Nonoperating Revenues                              | 48,395                                   | 30,000   | 30,000                     | -                 |
| NONOPERATING EXPENSES                                    |  |  |                            |                   |
| Total Nonoperating Expenses                              | -  | -  | -                          | -                 |
| Net Income before Operating<br>Contributions & Transfers | (226,751)                                | (140,444)  | (314,094)                  | -                 |
| CAPITAL CONTRIBUTIONS                                    |  |  |                            |                   |
| Capital Grants   | -  | -  | -                          | -                 |
| Total Capital Contributions                              | -  | -  | -                          | -                 |
| OPERATING TRANSFERS (Sch T)                              |  |  |                            |                   |
| In   | -  | -  | -                          | -                 |
| Out  | -  | -  | -                          | -                 |
| Net Operating Transfers                                  | -  | -  | -                          | -                 |
| CHANGE IN NET POSITION                                   | (226,751)                                | (140,444)  | (314,094)                  | -                 |

**CARSON CITY**  
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: WORKERS COMPENSATION INSURANCE

| PROPRIETARY FUND  | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| A. CASH FLOWS FROM OPERATING<br>ACTIVITIES:                                       |  |  |                            |                   |
| Cash received from other funds  | 1,281,750                                | 1,230,830  | 1,230,830                  | -                 |
| Cash payment for personnel costs  | (159,903)                                | (273,813)  | (375,795)                  | -                 |
| Cash payment for services & supplies  | (1,156,237)                              | (1,082,783)                                      | (1,154,451)                | -                 |
| Miscellaneous cash received/(paid)  | 42,091                                   | -  | -                          | -                 |
| a. Net cash provided by (or used for)<br>operating activities                     | 7,701                                    | (125,766)  | (299,416)                  | -                 |
| B. CASH FLOWS FROM NONCAPITAL<br>FINANCING ACTIVITIES:                            |  |  |                            |                   |
| Transfer from (to) other funds  | -  | -  | -                          | -                 |
| b. Net cash provided by (or used for)<br>noncapital financing activities          | -  | -  | -                          | -                 |
| C. CASH FLOWS FROM CAPITAL AND<br>RELATED FINANCING ACTIVITIES:                   |  |  |                            |                   |
| Acquisition of capital assets   | -  | -  | -                          | -                 |
| Subsidy from state grant  | -  | -  | -                          | -                 |
| c. Net cash provided by (or used for)<br>capital and related financing activities | -  | -  | -                          | -                 |
| D. CASH FLOWS FROM INVESTING<br>ACTIVITIES:                                       |  |  |                            |                   |
| Interest received on investments  | 6,304                                    | 30,000   | 30,000                     | -                 |
| d. Net cash provided by (or used in)<br>investing activities                      | 6,304                                    | 30,000   | 30,000                     | -                 |
| NET INCREASE (DECREASE) in cash and<br>cash equivalents (a+b+c+d)                 | 14,005                                   | (95,766)   | (269,416)                  | -                 |
| CASH AND CASH EQUIVALENTS AT<br>JULY 1, 20xx                                      | 3,894,688                                | 3,908,693  | 3,812,927                  | -                 |
| CASH AND CASH EQUIVALENTS AT<br>JUNE 30, 20xx                                     | 3,908,693                                | 3,812,927  | 3,543,511                  | -                 |

**CARSON CITY**  
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: WORKERS COMPENSATION INSURANCE

| PROPRIETARY FUND   | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| OPERATING REVENUE  |  |  |                            |                   |
| Charges for Services                                     |  |  |                            |                   |
| General Government                                       |  |  |                            |                   |
| Administrative Fees                                      | 2,531,149                                | 2,549,494  | 2,513,744                  | -                 |
| Total Operating Revenue                                  | 2,531,149                                | 2,549,494  | 2,513,744                  | -                 |
| OPERATING EXPENSE  |  |  |                            |                   |
| General Government                                       |  |  |                            |                   |
| Salaries & Wages   | 655,595                                  | 807,410  | 860,611                    | -                 |
| Employee Benefits  | 281,457                                  | 491,469  | 533,729                    | -                 |
| Services & Supplies                                      | 838,855                                  | 1,315,099  | 1,304,890                  | -                 |
| Depreciation/amortization                                | 204,518                                  | 250,000  | 250,000                    | -                 |
| Total Operating Expense                                  | 1,980,425                                | 2,863,978  | 2,949,230                  | -                 |
| Operating Income or (Loss)                               | 550,724                                  | (314,484)  | (435,486)                  | -                 |
| NONOPERATING REVENUES                                    |  |  |                            |                   |
| Interest Earned  | 84                                       | 15,000   | 15,000                     | -                 |
| Miscellaneous  | -  | -  | -                          | -                 |
| Gain on Disposal of Fixed Asset                          | 4,085                                    | -  | -                          | -                 |
| Total Nonoperating Revenues                              | 4,169                                    | 15,000   | 15,000                     | -                 |
| NONOPERATING EXPENSES                                    |  |  |                            |                   |
| Interest expense   | 5,044                                    | 2,662  | -                          | -                 |
| Loss on Disposal of Fixed Asset                          | -  | -  | -                          | -                 |
| Bond Issuance Costs                                      | -  | -  | -                          | -                 |
| Total Nonoperating Expenses                              | 5,044                                    | 2,662  | -                          | -                 |
| Net Income before Operating<br>Contributions & Transfers | 549,849                                  | (302,146)  | (420,486)                  | -                 |
| OPERATING TRANSFERS (Sch T)                              |  |  |                            |                   |
| Transfers to Ambulance                                   | -  | -  | -                          | -                 |
| Net Operating Transfers                                  | -  | -  | -                          | -                 |
| CHANGE IN NET POSITION                                   | 549,849                                  | (302,146)  | (420,486)                  | -                 |

**CARSON CITY**  
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: FLEET MANAGEMENT

| PROPRIETARY FUND  | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| <b>A. CASH FLOWS FROM OPERATING<br/>ACTIVITIES:</b>                                       |  |  |                            |                   |
| Cash received from other funds  | 2,531,149                                | 2,549,494  | 2,513,744                  | -                 |
| Cash payment for personnel costs  | (932,333)                                | (1,134,534)                                      | (1,229,995)                | -                 |
| Cash payment for services & supplies  | (1,645,579)                              | (1,315,099)                                      | (1,304,890)                | -                 |
| Miscellaneous cash received/(paid)  | -  | -  | -                          | -                 |
| <b>a. Net cash provided by (or used for)<br/>operating activities</b>                     | <b>(46,763)</b>                          | <b>99,861</b>                                    | <b>(21,141)</b>            | <b>-</b>          |
| <b>B. CASH FLOWS FROM NONCAPITAL<br/>FINANCING ACTIVITIES:</b>                            |  |  |                            |                   |
| Transfer from other funds   | -  | -  | -                          | -                 |
| Transfer to other funds   | -  | -  | -                          | -                 |
| <b>b. Net cash provided by (or used for)<br/>noncapital financing activities</b>          | <b>-</b>                                 | <b>-</b>   | <b>-</b>                   | <b>-</b>          |
| <b>C. CASH FLOWS FROM CAPITAL AND<br/>RELATED FINANCING ACTIVITIES:</b>                   |  |  |                            |                   |
| Proceeds from asset sales   | 4,085                                    | -  | -                          | -                 |
| Bond principal payments   | (122,000)                                | (125,000)  | -                          | -                 |
| Bond interest expense paid  | (5,260)                                  | (2,662)  | -                          | -                 |
| Bond proceeds   | -  | -  | -                          | -                 |
| Bond issue costs  | -  | -  | -                          | -                 |
| Acquisition of capital assets   | (716,855)                                | (1,033,544)                                      | (269,855)                  | -                 |
| Subsidy from federal grant  | -  | -  | -                          | -                 |
| <b>c. Net cash provided by (or used for)<br/>capital and related financing activities</b> | <b>(840,030)</b>                         | <b>(1,161,206)</b>                               | <b>(269,855)</b>           | <b>-</b>          |
| <b>D. CASH FLOWS FROM INVESTING<br/>ACTIVITIES:</b>                                       |  |  |                            |                   |
| Interest received on investments  | 84                                       | 15,000   | 15,000                     | -                 |
| <b>d. Net cash provided by (or used in)<br/>investing activities</b>                      | <b>84</b>                                | <b>15,000</b>                                    | <b>15,000</b>              | <b>-</b>          |
| <b>NET INCREASE (DECREASE) in cash and<br/>cash equivalents (a+b+c+d)</b>                 | <b>(886,709)</b>                         | <b>(1,046,345)</b>                               | <b>(275,996)</b>           | <b>-</b>          |
| <b>CASH AND CASH EQUIVALENTS AT<br/>JULY 1, 20xx</b>                                      | <b>1,579,838</b>                         | <b>1,546,979</b>                                 | <b>500,634</b>             | <b>-</b>          |
| <b>PRIOR PERIOD ADJUSTMENT</b>  | <b>853,850</b>                           |  |                            |                   |
| <b>CASH AND CASH EQUIVALENTS AT<br/>JUNE 30, 20xx</b>                                     | <b>1,546,979</b>                         | <b>500,634</b>                                   | <b>224,638</b>             | <b>-</b>          |

**CARSON CITY**  
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: FLEET MANAGEMENT



| PROPRIETARY FUND                         | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|--|--|--|----------------------------|-------------------|
|  |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| OPERATING REVENUE                        |  |  |                            |                   |
| Charges for Services                     |  |  |                            |                   |
| General Government                       |  |  |                            |                   |
| Administrative Fees                      |  |  |                            |                   |
| Employee Contributions                   | 1,190,964                                | 1,308,064  | 1,437,825                  | -                 |
| Employer Contributions                   | 7,612,639                                | 7,583,926  | 8,568,685                  | -                 |
| Total Operating Revenue                  | 8,803,603                                | 8,891,990  | 10,006,510                 | -                 |
| OPERATING EXPENSE                        |  |  |                            |                   |
| General Government                       |  |  |                            |                   |
| Salaries & Wages                         | 222,241                                  | 240,670  | 250,594                    | -                 |
| Employee Benefits                        | 160,354                                  | 147,800  | 154,202                    | -                 |
| Services & Supplies                      | 8,511,932                                | 8,564,536  | 9,241,114                  | -                 |
| Depreciation/amortization                | -  | -  | -                          | -                 |
| Total Operating Expense                  | 8,894,527                                | 8,953,006  | 9,645,910                  | -                 |
| Operating Income or (Loss)               | (90,924)                                 | (61,016)   | 360,600                    | -                 |
| NONOPERATING REVENUES                    |  |  |                            |                   |
| Interest Earned                          | (1,557)                                  | 377  | 200                        | -                 |
| Miscellaneous                            | 24,775                                   | 1,869  | -                          | -                 |
| Total Nonoperating Revenues              | 23,218                                   | 2,246  | 200                        | -                 |
| NONOPERATING EXPENSES                    |  |  |                            |                   |
| Loss on Disposal of Fixed Asset          | -  | -  | -                          | -                 |
| Total Nonoperating Expenses              | -  | -  | -                          | -                 |
| Net Income before<br>Operating Transfers | (67,706)                                 | (58,770)   | 360,800                    | -                 |
| OPERATING TRANSFERS (Sch T)              |  |  |                            |                   |
| Net Operating Transfers                  | -  | -  | -                          | -                 |
| CHANGE IN NET POSITION                   | (67,706)                                 | (58,770)   | 360,800                    | -                 |

**CARSON CITY**  
(Local Government)  
SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: GROUP MEDICAL INSURANCE

| PROPRIETARY FUND  | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| <b>A. CASH FLOWS FROM OPERATING<br/>ACTIVITIES:</b>                               |  |  |                            |                   |
| Cash received from customers  | 1,190,964                                | 1,308,064  | 1,437,825                  | -                 |
| Cash received from other funds  | 7,576,211                                | 7,583,926  | 8,568,685                  | -                 |
| Cash payment for personnel costs  | (318,022)                                | (347,665)  | (363,991)                  | -                 |
| Cash payment for services & supplies  | (8,476,580)                              | (8,564,536)                                      | (9,241,114)                | -                 |
| Miscellaneous cash received/(paid)  | 24,775                                   | 1,869  | -                          | -                 |
| a. Net cash provided by (or used for)<br>operating activities                     | (2,652)                                  | (18,342)   | 401,405                    | -                 |
| <b>B. CASH FLOWS FROM NONCAPITAL<br/>FINANCING ACTIVITIES:</b>                    |  |  |                            |                   |
| Transfers from (to) other funds   | -  | -  | -                          | -                 |
| b. Net cash provided by (or used for)<br>noncapital financing activities          | -  | -  | -                          | -                 |
| <b>C. CASH FLOWS FROM CAPITAL AND<br/>RELATED FINANCING ACTIVITIES:</b>           |  |  |                            |                   |
| Acquisition of capital assets   | -  | -  | -                          | -                 |
| c. Net cash provided by (or used for)<br>capital and related financing activities | -  | -  | -                          | -                 |
| <b>D. CASH FLOWS FROM INVESTING<br/>ACTIVITIES:</b>                               |  |  |                            |                   |
| Interest received on investments  | (1,557)                                  | 377  | 200                        | -                 |
| d. Net cash provided by (or used in)<br>investing activities                      | (1,557)                                  | 377  | 200                        | -                 |
| NET INCREASE (DECREASE) in cash and<br>cash equivalents (a+b+c+d)                 | (4,209)                                  | (17,965)   | 401,605                    | -                 |
| CASH AND CASH EQUIVALENTS AT<br>JULY 1, 20xx                                      | 48,552                                   | 44,343   | 26,378                     | -                 |
| CASH AND CASH EQUIVALENTS AT<br>JUNE 30, 20xx                                     | 44,343                                   | 26,378   | 427,983                    | -                 |

**CARSON CITY**  
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: GROUP MEDICAL INSURANCE

| PROPRIETARY FUND  | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| OPERATING REVENUE   |  |  |                            |                   |
| Charges for Services<br>General Government<br>Administrative Fees | 1,850,000                                | 2,050,000  | 2,050,000                  | -                 |
| Total Operating Revenue   | 1,850,000                                | 2,050,000  | 2,050,000                  | -                 |
| OPERATING EXPENSE   |  |  |                            |                   |
| General Government<br>Salaries & Wages                            | 95,203                                   | 112,727  | 101,531                    | -                 |
| Employee Benefits   | 49,909                                   | 61,465   | 57,545                     | -                 |
| Services & Supplies   | 1,773,571                                | 1,954,683  | 2,093,890                  | -                 |
| Depreciation/amortization   | 15,272                                   | 11,150   | 765                        | -                 |
| Total Operating Expense   | 1,933,955                                | 2,140,025  | 2,253,731                  | -                 |
| Operating Income or (Loss)  | (83,955)                                 | (90,025)   | (203,731)                  | -                 |
| NONOPERATING REVENUES   |  |  |                            |                   |
| Interest Earned   | 1,659                                    | 7,000  | 7,000                      | -                 |
| Miscellaneous   | 115,832                                  | 79,978   | 10,000                     | -                 |
| Total Nonoperating Revenues                                       | 117,491                                  | 86,978   | 17,000                     | -                 |
| NONOPERATING EXPENSES   |  |  |                            |                   |
| Loss on Disposal of Fixed Asset                                   | -  | -  | -                          | -                 |
| Total Nonoperating Expenses                                       | -  | -  | -                          | -                 |
| Net Income before<br>Operating Transfers                          | 33,536                                   | (3,047)  | (186,731)                  | -                 |
| CAPITAL CONTRIBUTIONS   |  |  |                            |                   |
| Capital Grants  | 104,159                                  | 426,283  | -                          | -                 |
| Total Capital Contributions                                       | 104,159                                  | 426,283  | -                          | -                 |
| OPERATING TRANSFERS (Sch T)                                       |  |  |                            |                   |
| General Fund  | -  | -  | -                          | -                 |
| Commisary   | -  | -  | -                          | -                 |
| Net Operating Transfers   | -  | -  | -                          | -                 |
| CHANGE IN NET POSITION  | 137,695                                  | 423,236  | (186,731)                  | -                 |

**CARSON CITY**  
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: INSURANCE

| PROPRIETARY FUND  | ACTUAL PRIOR<br>YEAR ENDING<br>6/30/2021 | ESTIMATED<br>CURRENT<br>YEAR ENDING<br>6/30/2022 | BUDGET YEAR ENDING 6/30/23 |                   |
|---|--|--|----------------------------|-------------------|
|   |  |  | TENTATIVE<br>APPROVED      | FINAL<br>APPROVED |
| A. CASH FLOWS FROM OPERATING<br>ACTIVITIES:                                       |  |  |                            |                   |
| Cash received from other funds  | 1,844,300                                | 2,050,000  | 2,050,000                  | -                 |
| Cash payment for personnel costs  | (130,989)                                | (163,569)  | (148,453)                  | -                 |
| Cash payment for services & supplies  | (1,656,260)                              | (1,954,683)                                      | (2,093,890)                | -                 |
| Miscellaneous cash received/(paid)  | 115,832                                  | 79,978   | 10,000                     | -                 |
| a. Net cash provided by (or used for)<br>operating activities                     | 172,883                                  | 11,726   | (182,343)                  | -                 |
| B. CASH FLOWS FROM NONCAPITAL<br>FINANCING ACTIVITIES:                            |  |  |                            |                   |
| Transfers from (to) other Funds   | -  | -  | -                          | -                 |
| b. Net cash provided by (or used for)<br>noncapital financing activities          | -  | -  | -                          | -                 |
| C. CASH FLOWS FROM CAPITAL AND<br>RELATED FINANCING ACTIVITIES:                   |  |  |                            |                   |
| Acquisition of capital assets   | -  | -  | -                          | -                 |
| Subsidy from state grant  | 104,159                                  | 426,283  | -                          | -                 |
| c. Net cash provided by (or used for)<br>capital and related financing activities | 104,159                                  | 426,283  | -                          | -                 |
| D. CASH FLOWS FROM INVESTING<br>ACTIVITIES:                                       |  |  |                            |                   |
| Interest received on investments  | 1,659                                    | 7,000  | 7,000                      | -                 |
| d. Net cash provided by (or used in)<br>investing activities                      | 1,659                                    | 7,000  | 7,000                      | -                 |
| NET INCREASE (DECREASE) in cash and<br>cash equivalents (a+b+c+d)                 | 278,701                                  | 445,009  | (175,343)                  | -                 |
| CASH AND CASH EQUIVALENTS AT<br>JULY 1, 20xx                                      | 1,045,447                                | 1,324,148  | 1,769,157                  | -                 |
| CASH AND CASH EQUIVALENTS AT<br>JUNE 30, 20xx                                     | 1,324,148                                | 1,769,157  | 1,593,814                  | -                 |

**CARSON CITY**  
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: INSURANCE

ALL EXISTING OR PROPOSED  
 GENERAL OBLIGATION BONDS, REVENUE BONDS,  
 MEDIUM-TERM FINANCING, CAPITAL LEASES AND  
 SPECIAL ASSESSMENT BONDS

\* - Type  
 1- General Obligation Bonds  
 2 - G.O. Revenue Supported Bonds  
 3 - G.O. Special Assessment Bonds  
 4 - Revenue Bonds  
 5 - Medium - Term Financing

6 - Medium-Term Financing - Lease Purchase  
 7 - Capital Leases  
 8 - Special Assessment Bonds  
 9 - Mortgages  
 10 - Other (Specify Type)  
 11 - Proposed (Specify Type)

| (1)  | (2) | (3)  | (4)                            | (5)           | (6)                      | (7)              | (8)   | (9)  | (10)                 | (11)                  |
|--|-----|------|--------------------------------|---------------|--------------------------|------------------|---|--|----------------------|-----------------------|
| FUND: Debt Service<br><br>NAME OF BOND OR LOAN | *   | TERM | ORIGINAL<br>AMOUNT<br>OF ISSUE | ISSUE<br>DATE | FINAL<br>PAYMENT<br>DATE | INTEREST<br>RATE | BEGINNING<br>OUTSTANDING<br>BALANCE<br>7/1/2022 | REQUIREMENTS FOR FISCAL<br>YEAR ENDING 6/30/23 |                      | (9)+(10)<br><br>TOTAL |
|  |     |      |                                |               |                          |                  |   | INTEREST<br>PAYABLE                            | PRINCIPAL<br>PAYABLE |                       |

G. O. Bonds Revenue Supported

|                                     |   |    |            |       |       |       |            |           |           |           |
|-------------------------------------|---|----|------------|-------|-------|-------|------------|-----------|-----------|-----------|
| 2013A Cap Imp Refunding Bonds       | 2 | 17 | 16,520,000 | 05/13 | 05/30 | 3.000 | 8,570,000  | 271,637   | 1,525,000 | 1,796,637 |
| 2013B V&T Room Tax Ref Bond         | 2 | 9  | 3,350,000  | 05/13 | 06/23 | 2.000 | 395,000    | 9,875     | 395,000   | 404,875   |
| 2013C Parks Refunding Bonds         | 2 | 17 | 6,555,000  | 05/13 | 03/30 | 2.000 | 4,640,001  | 159,044   | 560,000   | 719,044   |
| 2014E V&T Refunding Bonds           | 2 | 10 | 8,400,000  | 12/14 | 12/25 | 2.228 | 3,775,000  | 166,875   | 875,000   | 1,041,875 |
| 2014F Infrastructure Sales Tax Bond | 2 | 30 | 13,600,000 | 12/14 | 9/44  | 3.689 | 11,885,000 | 445,925   | 330,000   | 775,925   |
| 2015C Capital Improvement Refunding | 2 | 17 | 15,410,000 | 08/15 | 05/33 | 3.000 | 9,780,000  | 432,363   | -         | 432,363   |
| 2022C Capital Improvement Bonds     | 2 | 20 | 8,100,000  | 03/22 | 05/42 | 2.734 | 8,100,000  | 347,968   | 220,000   | 567,968   |
| Sub Total                           |   |    | 71,935,000 |       |       |       | 47,145,001 | 1,833,687 | 3,905,000 | 5,738,687 |

SCHEDULE C-1 - INDEBTEDNESS

ALL EXISTING OR PROPOSED  
 GENERAL OBLIGATION BONDS, REVENUE BONDS,  
 MEDIUM-TERM FINANCING, CAPITAL LEASES AND  
 SPECIAL ASSESSMENT BONDS

\* - Type  
 1- General Obligation Bonds  
 2 - G.O. Revenue Supported Bonds  
 3 - G.O. Special Assessment Bonds  
 4 - Revenue Bonds  
 5 - Medium - Term Financing

6 - Medium-Term Financing - Lease Purchase  
 7 - Capital Leases  
 8 - Special Assessment Bonds  
 9 - Mortgages  
 10 - Other (Specify Type)  
 11 - Proposed (Specify Type)

| (1)<br>FUND: Debt Service<br>NAME OF BOND OR LOAN       | (2)<br>* | (3)<br>TERM | (4)<br>ORIGINAL<br>AMOUNT<br>OF ISSUE | (5)<br>ISSUE<br>DATE | (6)<br>FINAL<br>PAYMENT<br>DATE | (7)<br>INTEREST<br>RATE | (8)<br>BEGINNING<br>OUTSTANDING<br>BALANCE<br>7/1/2022 | (9) (10)<br>REQUIREMENTS FOR FISCAL<br>YEAR ENDING 6/30/23 |                      | (11)<br><br>(9)+(10)<br>TOTAL |
|---|----------|-------------|---------------------------------------|----------------------|---------------------------------|-------------------------|--|--|----------------------|-------------------------------|
|   |          |             |                                       |                      |                                 |                         |  | INTEREST<br>PAYABLE  | PRINCIPAL<br>PAYABLE |                               |
| Medium-term Financing & Installment Purchase Agreements |          |             |                                       |                      |                                 |                         |  |  |                      |                               |
| Landfill Equipment                                      | 5        | 10          | 1,740,900                             | 06/14                | 06/24                           | 3.000                   | 378,000  | 7,392  | 187,000              | 194,392                       |
| 911 Surcharge Equipment                                 | 5        | 10          | 921,700                               | 06/14                | 06/24                           | 3.000                   | 200,000  | 3,914  | 99,000               | 102,914                       |
| 2016A Energy Savings (IPA)^                             | 6        | 10          | 1,156,700                             | 12/16                | 12/25                           | 2.190                   | 598,000  | 12,199   | 164,700              | 176,899                       |
| 2016B Energy Savings (IPA)^                             | 10       | 20          | 3,101,538                             | 12/16                | 12/36                           | 4.690                   | 3,101,538  | 145,462  | -                    | 145,462                       |
| 2017 Medium Term Bond - CP                              | 5        | 10          | 3,240,000                             | 7/17                 | 6/27                            | 3.250                   | 1,702,000  | 36,253   | 326,000              | 362,253                       |
| 2020 Refunding MT (BRIC)                                | 5        | 8           | 675,000                               | 6/20                 | 11/27                           | 1.270                   | 524,000  | 6,121  | 84,000               | 90,121                        |
| Sub Total   |          |             | 10,835,838                            |                      |                                 |                         | 6,503,538  | 211,341  | 860,700              | 1,072,041                     |
| Special Assessment Bonds                                |          |             |                                       |                      |                                 |                         |  |  |                      |                               |
| Revenue Bonds   |          |             |                                       |                      |                                 |                         |  |  |                      |                               |
| 2012 Refunded Hwy Rev Imp. Bonds                        | 4        | 12          | 3,332,300                             | 09/12                | 11/23                           | 2.370                   | 786,700  | 14,046   | 388,100              | 402,146                       |
| 2015 Refunded Hwy Rev Imp. Bonds                        | 4        | 13          | 6,170,000                             | 08/15                | 11/29                           | 3.000                   | 3,955,000  | 170,425  | 415,000              | 585,425                       |
| 2017 Refunded Hwy Rev Imp. Bonds                        | 4        | 11          | 5,951,000                             | 05/17                | 11/27                           | 2.415                   | 4,775,000  | 109,484  | 483,000              | 592,484                       |
| Sub Total   |          |             | 15,453,300                            |                      |                                 |                         | 9,516,700  | 293,955  | 1,286,100            | 1,580,055                     |
| <b>TOTAL - DEBT SERVICE FUND</b>                        |          |             | <b>98,224,138</b>                     |                      |                                 |                         | <b>63,165,239</b>                                      | <b>2,338,983</b>   | <b>6,051,800</b>     | <b>8,390,783</b>              |

SCHEDULE C-1 - INDEBTEDNESS

CARSON CITY

Budget Fiscal Year 2023

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 Schedule C-1

^ (IPA) = Installment Purchase Agreement

ALL EXISTING OR PROPOSED  
 GENERAL OBLIGATION BONDS, REVENUE BONDS,  
 MEDIUM-TERM FINANCING, CAPITAL LEASES AND  
 SPECIAL ASSESSMENT BONDS

- \* - Type  
 1- General Obligation Bonds  
 2 - G.O. Revenue Supported Bonds  
 3 - G.O. Special Assessment Bonds  
 4 - Revenue Bonds  
 5 - Medium - Term Financing

- 6 - Medium-Term Financing - Lease Purchase  
 7 - Capital Leases  
 8 - Special Assessment Bonds  
 9 - Mortgages  
 10 - Other (Specify Type)  
 11 - Proposed (Specify Type)

| (1)<br>FUND: Waste Water<br>NAME OF BOND OR LOAN | (2)<br>* | (3)<br>TERM | (4)<br>ORIGINAL<br>AMOUNT<br>OF ISSUE | (5)<br>ISSUE<br>DATE | (6)<br>FINAL<br>PAYMENT<br>DATE | (7)<br>INTEREST<br>RATE | (8)<br>BEGINNING<br>OUTSTANDING<br>BALANCE<br>7/1/2022 | (9) (10)<br>REQUIREMENTS FOR FISCAL<br>YEAR ENDING 6/30/23 |                      | (11)<br><br>(9)+(10)<br>TOTAL |
|--|----------|-------------|---------------------------------------|----------------------|---------------------------------|-------------------------|--|--|----------------------|-------------------------------|
|  |          |             |                                       |                      |                                 |                         |  | INTEREST<br>PAYABLE  | PRINCIPAL<br>PAYABLE |                               |
| 2010F Clean Water State Revolving                | 2        | 20          | 2,800,000                             | 10/10                | 1/30                            | 2.390                   | 1,444,429  | 31,746   | 155,187              | 186,933                       |
| 2014 Sewer State Rev Fund Bonds                  | 2        | 20          | 23,787,662                            | 04/14                | 7/34                            | 2.790                   | 17,912,903   | 473,133  | 1,275,904            | 1,749,037                     |
| 2015 Sewer Bonds                                 | 2        | 20          | 6,000,000                             | 8/15                 | 11/34                           | 3.000                   | 4,625,000  | 187,904  | 265,000              | 452,904                       |
| 2015 Sewer State Rev Fund Bonds                  | 2        | 20          | 12,000,000                            | 07/15                | 07/35                           | 2.370                   | 9,448,592  | 213,260  | 601,537              | 814,797                       |
| 2017B Sewer Bonds                                | 2        | 20          | 6,000,000                             | 11/17                | 11/37                           | 2.635                   | 5,180,000  | 181,202  | 230,000              | 411,202                       |
| 2020A MT Wastewater Refunding                    | 5        | 10          | 714,000                               | 6/20                 | 11/29                           | 1.270                   | 608,000  | 7,112  | 72,000               | 79,112                        |
| 2022B Sewer Refunding Bonds                      | 2        | 10          | 1,780,000                             | 03/22                | 11/31                           | 2.035                   | 1,780,000  | 57,363   | 250,000              | 307,363                       |
| <b>TOTAL - WASTE WATER UTILITY FUND</b>          |          |             |                                       |                      |                                 |                         |  |  |                      |                               |
| <b>DEBT SERVICE</b>                              |          |             | <b>53,081,662</b>                     |                      |                                 |                         | <b>40,998,924</b>                                      | <b>1,151,720</b>   | <b>2,849,628</b>     | <b>4,001,348</b>              |

ALL EXISTING OR PROPOSED  
GENERAL OBLIGATION BONDS, REVENUE BONDS,  
MEDIUM-TERM FINANCING, CAPITAL LEASES AND  
SPECIAL ASSESSMENT BONDS

- \* - Type  
1- General Obligation Bonds  
2 - G.O. Revenue Supported Bonds  
3 - G.O. Special Assessment Bonds  
4 - Revenue Bonds  
5 - Medium - Term Financing

- 6 - Medium-Term Financing - Lease Purchase  
7 - Capital Leases  
8 - Special Assessment Bonds  
9 - Mortgages  
10 - Other (Specify Type)  
11 - Proposed (Specify Type)

| (1)                                     | (2) | (3)  | (4)                            | (5)           | (6)                      | (7)              | (8)   | (9) (10)                                       |                      | (11)                  |
|---|-----|------|--------------------------------|---------------|--------------------------|------------------|---|--|----------------------|-----------------------|
| FUND: Water<br><br>NAME OF BOND OR LOAN | *   | TERM | ORIGINAL<br>AMOUNT<br>OF ISSUE | ISSUE<br>DATE | FINAL<br>PAYMENT<br>DATE | INTEREST<br>RATE | BEGINNING<br>OUTSTANDING<br>BALANCE<br>7/1/2022 | REQUIREMENTS FOR FISCAL<br>YEAR ENDING 6/30/23 |                      | (9)+(10)<br><br>TOTAL |
|   |     |      |                                |               |                          |                  |   | INTEREST<br>PAYABLE                            | PRINCIPAL<br>PAYABLE |                       |
| G.O. Supported Bonds                    |     |      |                                |               |                          |                  |   |  |                      |                       |
| 2009 Water Bonds                        | 2   | 20   | 3,400,000                      | 11/09         | 7/29                     | 0                | 1,378,376                                       | -  | 183,784              | 183,784               |
| 2010E Drinking Water State Revolv       | 2   | 20   | 21,900,000                     | 10/10         | 01/31                    | 2.53             | 12,115,582                                      | 282,009  | 1,294,689            | 1,576,698             |
| 2014 Water SRF Bonds                    | 2   | 20   | 6,000,000                      | 04/14         | 01/34                    | 2.790            | 4,412,231                                       | 116,540  | 314,275              | 430,815               |
| 2018B SRF Water Crossover Refund        | 2   | 20   | 10,198,745                     | 08/18         | 07/38                    | 2.390            | 10,060,000                                      | 301,621  | 141,000              | 442,621               |
| 2019 Water Bonds                        | 2   | 20   | 7,000,000                      | 01/19         | 11/38                    | 3.326            | 7,000,000                                       | 289,556  | -                    | 289,556               |
| 2020A MT Water Refunding                | 5   | 5    | 4,322,000                      | 06/20         | 11/24                    | 1.270            | 1,883,000                                       | 18,707   | 615,000              | 633,707               |
| 2022A Water Bonds                       | 2   | 20   | 7,000,000                      | 03/22         | 11/41                    | 2.409            | 7,000,000                                       | 267,212  | 185,000              | 452,212               |
| 2022A Water Refunding Bonds             | 2   | 10   | 8,365,000                      | 03/22         | 11/31                    | 1.656            | 8,365,000                                       | 503,834  | 775,000              | 1,278,834             |
| <b>TOTAL - WATER UTILITY FUND</b>       |     |      |                                |               |                          |                  |   |  |                      |                       |
| <b>DEBT SERVICE</b>                     |     |      | <b>68,185,745</b>              |               |                          |                  | <b>52,214,189</b>                               | <b>1,779,479</b>                               | <b>3,508,748</b>     | <b>5,288,227</b>      |



ALL EXISTING OR PROPOSED  
 GENERAL OBLIGATION BONDS, REVENUE BONDS,  
 MEDIUM-TERM FINANCING, CAPITAL LEASES AND  
 SPECIAL ASSESSMENT BONDS

- \* - Type  
 1- General Obligation Bonds  
 2 - G.O. Revenue Supported Bonds  
 3 - G.O. Special Assessment Bonds  
 4 - Revenue Bonds  
 5 - Medium - Term Financing

- 6 - Medium-Term Financing - Lease Purchase  
 7 - Capital Leases  
 8 - Special Assessment Bonds  
 9 - Mortgages  
 10 - Other (Specify Type)  
 11 - Proposed (Specify Type)

| (1)   | (2) | (3)  | (4)                            | (5)           | (6)                      | (7)              | (8)   | (9)  | (10)                 | (11)                  |
|---|-----|------|--------------------------------|---------------|--------------------------|------------------|---|--|----------------------|-----------------------|
| FUND: Storm Water<br><br>NAME OF BOND OR LOAN | *   | TERM | ORIGINAL<br>AMOUNT<br>OF ISSUE | ISSUE<br>DATE | FINAL<br>PAYMENT<br>DATE | INTEREST<br>RATE | BEGINNING<br>OUTSTANDING<br>BALANCE<br>7/1/2022 | REQUIREMENTS FOR FISCAL<br>YEAR ENDING 6/30/23 |                      | (9)+(10)<br><br>TOTAL |
|   |     |      |                                |               |                          |                  |   | INTEREST<br>PAYABLE                            | PRINCIPAL<br>PAYABLE |                       |

G.O / REV SUPPORTED BONDS

|                                |   |    |           |       |       |       |           |         |         |         |
|--------------------------------|---|----|-----------|-------|-------|-------|-----------|---------|---------|---------|
| 2014 Stormwater SRF Bonds      | 2 | 20 | 962,338   | 04/14 | 01/34 | 2.790 | 724,673   | 19,141  | 51,617  | 70,758  |
| 2018 Stormwater Drainage Bonds | 2 | 20 | 4,875,000 | 03/18 | 11/37 | 3.151 | 4,500,000 | 163,471 | 200,000 | 363,471 |
| 2020A MT Stormwater Refunding  | 5 | 5  | 2,009,000 | 06/20 | 11/24 | 1.270 | 1,221,000 | 12,103  | 402,000 | 414,103 |

|  |  |  |                    |  |  |  |                    |                  |                   |                   |
|--|--|--|--------------------|--|--|--|--------------------|------------------|-------------------|-------------------|
| <b>TOTAL: STORM WATER UTILITY FUND</b> |  |  | <b>7,846,338</b>   |  |  |  | <b>6,445,673</b>   | <b>194,715</b>   | <b>653,617</b>    | <b>848,332</b>    |
| <b>TOTAL - ALL DEBT SERVICE</b>        |  |  | <b>227,937,883</b> |  |  |  | <b>162,824,025</b> | <b>5,464,897</b> | <b>13,063,793</b> | <b>18,528,690</b> |

Transfer Schedule for Fiscal Year 2022-2023

| TRANSFERS IN           |                  |      |                 |      |            | TRANSFERS OUT      |      |                  |      |            |
|------------------------|------------------|------|-----------------|------|------------|--------------------|------|------------------|------|------------|
| FUND TYPE              | TO FUND          | PAGE | FROM FUND       | PAGE | AMOUNT     | FROM FUND          | PAGE | TO FUND          | PAGE | AMOUNT     |
| GENERAL FUND           | General          | 11   | Quality of Life | 39   | 208,418    | General            | 27   | CC Transit       | 48   | 466,300    |
|                        |                  |      |                 |      |            | General            | 27   | Debt Service     | 52   | 3,384,514  |
|                        |                  |      |                 |      |            | General            | 27   | Cemetery         | 62   | 10,000     |
|                        |                  |      |                 |      |            | General            | 27   | Grant            | 40   | 438,050    |
|                        |                  |      |                 |      |            | General            | 27   | Capital Projects | 32   | 10,275,451 |
|                        |                  |      |                 |      |            | General            | 27   | Extraordinary Mt | 50   | 2,265,990  |
|                        |                  |      |                 |      |            | General            | 27   | Landscape Maint  | 35   | 60,899     |
|                        |                  |      |                 |      |            | General            | 27   | S. Carson NID    | 37   | 18,312     |
| Subtotal               |                  |      |                 |      | 208,418    |                    |      |                  |      | 16,919,516 |
| SPECIAL REVENUE FUNDS: |                  |      |                 |      |            |                    |      |                  |      |            |
|                        | CC Transit       | 48   | General         | 27   | 466,300    | Capital Projects   | 32   | Debt Service     | 52   | 362,253    |
|                        | CAMPO            | 47   | Regional Trans. | 38   | 19,778     | Regional Trans     | 38   | CAMPO            | 47   | 19,778     |
|                        | Grant            | 40   | General         | 27   | 438,050    | Regional Trans     | 38   | Debt Service     | 52   | 1,580,055  |
|                        | Capital Projects | 32   | General         | 27   | 10,275,451 | Quality of Life    | 39   | General          | 11   | 208,418    |
|                        | Landscape Maint  | 35   | General         | 27   | 60,899     | Quality of Life    | 39   | Debt Service     | 52   | 645,372    |
|                        | S. Carson NID    | 37   | General         | 27   | 18,312     | V&T Sp Infra       | 44   | Debt Service     | 52   | 1,041,875  |
|                        | S. Carson NID    | 37   | Street Maint    | 43   | 5,040      | 911 Surcharge      | 31   | Debt Service     | 52   | 102,914    |
|                        | Regional Trans   | 38   | General         | 27   | -          | Infrastructure Tax | 51   | Debt Service     | 52   | 775,925    |
|                        | Street Maint.    | 42   | General         | 27   | -          | Street Maint       | 43   | S. Carson NID    | 37   | 5,040      |
| Subtotal               |                  |      |                 |      | 11,283,830 |                    |      |                  |      | 4,741,630  |

CARSON CITY

Transfer Schedule for Fiscal Year 2022-2023

| TRANSFERS IN            |                  |      |                    |      |           | TRANSFERS OUT |      |         |      |        |
|-------------------------|------------------|------|--------------------|------|-----------|---------------|------|---------|------|--------|
| FUND TYPE               | TO FUND          | PAGE | FROM FUND          | PAGE | AMOUNT    | FROM FUND     | PAGE | TO FUND | PAGE | AMOUNT |
| CAPITAL PROJECTS FUNDS: | Extraordinary Mt | 50   | General            | 27   | 2,265,990 |               |      |         |      |        |
| Subtotal                |                  |      |                    |      | 2,265,990 |               |      |         |      | 0      |
| EXPENDABLE TRUST FUNDS: |                  |      |                    |      |           |               |      |         |      |        |
| Subtotal                |                  |      |                    |      |           |               |      |         |      |        |
| DEBT SERVICE:           | Debt Service     | 52   | General            | 27   | 3,384,514 |               |      |         |      |        |
|                         | Debt Service     | 52   | Capital Projects   | 32   | 362,253   |               |      |         |      |        |
|                         | Debt Service     | 52   | Regional Trans     | 38   | 1,580,055 |               |      |         |      |        |
|                         | Debt Service     | 52   | Quality of Life    | 39   | 645,372   |               |      |         |      |        |
|                         | Debt Service     | 52   | V&T Sp Infra       | 44   | 1,041,875 |               |      |         |      |        |
|                         | Debt Service     | 52   | 911 Surcharge      | 31   | 102,914   |               |      |         |      |        |
|                         | Debt Service     | 52   | Infrastructure Tax | 51   | 775,925   |               |      |         |      |        |
| Subtotal                |                  |      |                    |      | 7,892,908 |               |      |         |      |        |

CARSON CITY

Schedule T - Transfer Reconciliation

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Schedule T

Transfer Schedule for Fiscal Year 2022-2023

| TRANSFERS IN               |          |      |           |      |            | TRANSFERS OUT |      |         |      |            |
|----------------------------|----------|------|-----------|------|------------|---------------|------|---------|------|------------|
| FUND TYPE                  | TO FUND  | PAGE | FROM FUND | PAGE | AMOUNT     | FROM FUND     | PAGE | TO FUND | PAGE | AMOUNT     |
| ENTERPRISE FUNDS           | Cemetery | 62   | General   | 27   | 10,000     |               |      |         |      |            |
| Subtotal                   |          |      |           |      | 10,000     |               |      |         |      | 0          |
| INTERNAL SERVICE           |          |      |           |      |            |               |      |         |      |            |
| Subtotal                   |          |      |           |      | 0          |               |      |         |      | 0          |
| RESIDUAL EQUITY TRANSFERS: |          |      |           |      |            |               |      |         |      |            |
| Subtotal                   |          |      |           |      | 0          |               |      |         |      | 0          |
| TOTAL TRANSFERS            |          |      |           |      | 21,661,146 |               |      |         |      | 21,661,146 |

CARSON CITY

Schedule T - Transfer Reconciliation

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Schedule T

## LOBBYING EXPENSE ESTIMATE

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Pursuant to NRS 354.600 (3), **each** (emphasis added) local government budget must obtain a separate statement of anticipated expenses relating to activities designed to influence the passage or defeat of legislation in an upcoming legislative session.

*Nevada Legislature: 82nd Session; February 1, 2023 to May 31, 2023*

|  |                         |    |                                |
|--|-------------------------|----|--------------------------------|
| 1. Activity:   | <u>Lobbying</u>         |    |                                |
| 2. Funding Source:   | <u>General Revenues</u> |    |                                |
| 3. Transportation  |                         | \$ | <u>                    </u>    |
| 4. Lodging and meals   |                         | \$ | <u>                    </u>    |
| 5. Salaries and Wages  |                         | \$ | <u>          73,493</u>        |
| 6. Compensation to lobbyists   |                         | \$ | <u>                    </u>    |
| 7. Entertainment   |                         | \$ | <u>                    </u>    |
| 8. Supplies, equipment & facilities; other personnel and services spent in Carson City |                         | \$ | <u>                    </u>    |
| <b>Total</b>   |                         | \$ | <u><u>          73,493</u></u> |

Entity: CARSON CITY

Budget Year 2022-2023

**Schedule of Existing Contracts  
Budget Year 2022-2023**

**Local Government:** Carson City  
**Contact:** Sheri Russell  
**E-mail Address:** [srussell@carson.org](mailto:srussell@carson.org)  
**Daytime Telephone:** (775) 887-2133

Total Number of Existing Contracts: 92

| Line | Vendor                                 | Effective Date of Contract | Termination Date of Contract | Proposed Expenditure FY 2022-23 | Proposed Expenditure FY 2023-24 | Reason or need for contract:                                    |
|------|--|----------------------------|------------------------------|---------------------------------|---------------------------------|---|
| 1    | AT&T                                   | 1/19/2017                  | 6/1/2022                     | 175,466                         | 175,466                         | 911 Phone System (ongoing)                                      |
| 2    | CCMSI Holdings, Inc.                   | 7/1/2019                   | 6/30/2022                    | 75,526                          | -                               | 3rd party administrative services/workers comp                  |
| 3    | Aspen Developers Corp.                 | 11/1/2021                  | 7/30/2022                    | 1,071,500                       |                                 | 2021 Sewer and Water Replacement Project                        |
| 4    | Nichols Consulting Engineers           | 3/30/2021                  | 8/1/2022                     | 10,000                          |                                 | Nichols Lane Drainage Improvements                              |
| 5    | Great Basin Institute                  | 11/8/2021                  | 8/30/2022                    | 10,000                          |                                 | Americorps Volunteer Coordinator                                |
| 6    | West Coast Paving, Inc.                | 4/11/2022                  | 8/31/2022                    | 400,000                         |                                 | Lakeview Subdivision Storm Drain Improvements                   |
| 7    | Taylor Made Solutions                  | 12/1/2022                  | 9/30/2022                    | 5,000                           |                                 | E. William St. Public Outreach                                  |
| 8    | Bishop Peak Technology                 | 8/13/2015                  | 12/17/2022                   | 7,200                           | 7,200                           | Bus Service Software - Bishop Peak Tech                         |
| 9    | EcoLane USA, Inc.                      | 8/13/2015                  | 12/17/2022                   | 6,500                           |                                 | Bus Service Software - Ecolane USA                              |
| 10   | Gardner Engineering Inc.               | 2/2/2022                   | 12/30/2022                   | 20,000                          |                                 | Court House Cooling Towers Replacement                          |
| 11   | Construction Materials Engineers, Inc. | 2/22/2022                  | 12/30/2022                   | 20,000                          |                                 | Goni Canyon Tank Coating Inspection                             |
| 12   | ACCO Engineered Systems, Inc.          | 2/2/2022                   | 12/30/2022                   | 203,496                         |                                 | Library Multi-Zone HVAC Unit Replacement Project                |
| 13   | Pre-Construction Services Group, LLC   | 7/1/2021                   | 12/30/2022                   | 30,000                          |                                 | Quill Water Treatment Facility Construction Estimating Services |
| 14   | Farr West Engineering                  | 6/14/2021                  | 12/30/2022                   | 5,000                           |                                 | Roop Street Reconstruction from 5th to Musser Design            |
| 15   | Dube Group Architecture                | 9/20/2021                  | 12/30/2022                   | 8,525                           |                                 | Wastewater Treatment Facility Bathroom Remodel Design           |
| 16   | Lumos & Associates, Inc.               | 9/6/2021                   | 12/31/2022                   | 10,000                          |                                 | 2021 Water & Sewer Replacement Project & Materials              |
| 17   | Jeff Katz Architectural Corp.          | 1/31/2022                  | 12/31/2022                   | 30,000                          |                                 | Carson City Fire Station Assessments                            |
| 18   | Hansford Economic Consulting LLC       | 12/1/2021                  | 12/31/2022                   | 15,000                          |                                 | Carson City Roads Funding                                       |
| 19   | TSK Architects                         | 1/3/2022                   | 12/31/2022                   | 30,000                          |                                 | CC Fire Station/EOC Architectural & Engineering Design Svcs     |
| 20   | Dinter Engineering                     | 3/17/2022                  | 12/31/2022                   | 7,700                           |                                 | Corporate Yard Parking Lot Electrical Design                    |
| 21   | TRC Solutions, Inc.                    | 1/31/2022                  | 12/31/2022                   | 15,000                          |                                 | Corporate Yard Security Enhancement Project                     |
| 22   | NCE_Nichols Consulting Engineers       | 1/10/2022                  | 12/31/2022                   | 300,000                         |                                 | East William Street Feasibility Study                           |
| 23   | Dinter Engineering                     | 12/20/2021                 | 12/31/2022                   | 14,000                          |                                 | Electrical Design for Water Fill Station                        |
| 24   | Dinter Engineering                     | 1/27/2022                  | 12/31/2022                   | 19,100                          |                                 | Electrical Design for Well #40 Generator                        |
| 25   | LSC Transportation Consultants         | 7/15/2021                  | 12/31/2022                   | 30,000                          |                                 | JAC -Feasibility Study for a Downtown Transit Center            |
| 26   | NCE_Nichols Consulting Engineers       | 2/22/2022                  | 12/31/2022                   | 20,000                          |                                 | Phase II Section 106 Status of CC OPLMA Transferred Lands       |
| 27   | Farr West Engineering                  | 3/28/2022                  | 12/31/2022                   | 40,000                          |                                 | Design for SE Mandatory Sanitary Sewer Extension Project        |
| 28   | RH Borden and Company LLC              | 2/1/2022                   | 12/31/2022                   | 60,000                          |                                 | Sanitary Sewer Assessment Services                              |
| 29   | Keller Associates, Inc.                | 8/9/2021                   | 12/31/2022                   | 100,000                         |                                 | WRRF Electrical Improvement Engineering Support Services        |
| 30   | Design Workshop                        | 2/7/2022                   | 2/1/2023                     | 40,000                          |                                 | Engine House Arch Design  |
| 31   | Superior Asphalt                       | 1/1/2023                   | 3/31/2023                    | 24,999                          | 24,999                          | Crack Seal Program (Annual)                                     |
| 32   | Thermo Fisher Inc                      | 5/6/2018                   | 5/6/2023                     | 64,000                          |                                 | Alternative Sentencing Drug Testing System                      |
|      | <b>Total Proposed Expenditures</b>     |                            |                              | <b>Continued</b>                | <b>Continued</b>                |   |

**Schedule of Existing Contracts  
Budget Year 2022-2023**

**Local Government:** Carson City  
**Contact:** Sheri Russell  
**E-mail Address:** srussell@carson.org  
**Daytime Telephone:** (775) 887-2133

Total Number of Existing Contracts: 92

| Line | Vendor                               | Effective Date of Contract | Termination Date of Contract | Proposed Expenditure FY 2022-23 | Proposed Expenditure FY 2023-24 | Reason or need for contract:                                       |
|------|--------------------------------------|----------------------------|------------------------------|---------------------------------|---------------------------------|--|
| 33   | HDR Engineering, Inc.                | 4/1/2022                   | 6/30/2023                    | 153,984                         |                                 | Appion Way Intersection and Traffic Signal Design                  |
| 34   | Clinical Pharmacy Consultants        | 7/1/2020                   | 6/30/2023                    | 7,500                           | 7,500                           | Clinical Pharmacy Services (ongoing)                               |
| 35   | John E. Malone                       | 7/1/2020                   | 6/30/2023                    | 175,000                         | 175,000                         | Conflict Counsel (ongoing)   |
| 36   | Noel S. Waters                       | 7/1/2020                   | 6/30/2023                    | 175,000                         | 175,000                         | Conflict Counsel (ongoing)   |
| 37   | Walter B Fey                         | 7/1/2020                   | 6/30/2023                    | 175,000                         | 175,000                         | Conflict Counsel (ongoing)   |
| 38   | Pre-Construction Services Group, LLC | 12/12/2021                 | 6/30/2023                    | 40,000                          |                                 | Fire Station and Public Safety Facility Independent Cost Estimator |
| 39   | Examiner's Office                    | 7/1/2020                   | 6/30/2023                    | 148,500                         | 148,500                         | Forensic Services Agreement with Washoe Co (ongoing)               |
| 40   | Nevada Library Cooperative Agreement | 7/1/2020                   | 6/30/2023                    | 60,250                          | 62,750                          | Library Cooperative Agreement                                      |
| 41   | Sierra Psychological Associates LLC  | 7/1/2019                   | 6/30/2023                    | 68,700                          | -                               | Licensed Psychologist for the Courts                               |
| 42   | Advanced Medical Concepts/Arts       | 8/23/2021                  | 6/30/2023                    | 5,000                           |                                 | Safety & Security COVID-19 Court Employee Testing Program          |
| 43   | Marathon, Manpower, Acro, Talent     | 7/1/2020                   | 6/30/2023                    | 1,000,000                       | 1,000,000                       | Temporary Staffing Services (Annual)                               |
| 44   | H+K Architects                       | 2/4/2021                   | 7/30/2023                    | 70,000                          | 5,000                           | Juvenile Services Facility Needs Assessment                        |
| 45   | First Transit                        | 8/10/2020                  | 8/31/2023                    | 1,167,816                       | 1,219,841                       | JAC Public Transportation Operation Service                        |
| 46   | Washoe Legal Services Inc            | 10/1/2020                  | 9/30/2023                    | 121,000                         |                                 | Carson City Courts-Legal Services                                  |
| 47   | Pictometry                           | 3/1/2018                   | 12/31/2023                   | 20,000                          | 20,000                          | Digital Imaging Software   |
| 48   | Eurofins Eaton Analytical            | 1/1/2020                   | 12/31/2023                   | 35,000                          |                                 | Safe Drinking Water Act Analytical Services                        |
| 49   | Shamrock Consulting, LLC             | 3/1/2020                   | 12/31/2023                   | 8,137                           |                                 | SAFER Grant Consultant   |
| 50   | Porter Group                         | 2/20/2018                  | 2/20/2024                    | 49,680                          | 49,680                          | Federal Lobbying Services  |
| 51   | Community Counseling Center          | 7/1/2022                   | 6/30/2024                    | 36,800                          | 36,800                          | Clinical Treatment & Counseling Svcs.                              |
| 52   | Mary K. Bryan                        | 7/1/2022                   | 6/30/2024                    | 54,000                          | 54,000                          | Clinical Treatment & Counseling Svcs.                              |
| 53   | Cashman Equipment Company            | 7/1/2022                   | 6/30/2024                    | 150,000                         | 150,000                         | Electrical Generator PM Services                                   |
| 54   | Atkins North America                 | 7/1/2021                   | 6/30/2024                    | 120,000                         | 12,000                          | GIS On-call (Annual)   |
| 55   | Michael Baker International          | 7/1/2021                   | 6/30/2024                    | 125,000                         | 125,000                         | GIS On-call (Annual)   |
| 56   | Cal-Nevada Precision Blasting, Inc.  | 7/1/2022                   | 6/30/2024                    | 49,999                          | 49,999                          | Landfill Blasting ( Annual)  |
| 57   | Farr West Engineering                | 7/1/2021                   | 12/31/2024                   | 6,371                           | 6,371                           | Landfill Aerial Mapping (Annual)                                   |
| 58   | KG Walters                           | 8/9/2021                   | 6/30/2023                    | 2,610,500                       |                                 | Water Resource Recovery Facility-Electrical Improv. Project        |
| 59   | Capital Glass Inc.                   | 2/3/2022                   | 6/30/2023                    | 226,240                         |                                 | Aquatic Center Skylight Replacement                                |
| 60   | Spirit of Hope                       | 7/1/2022                   | 6/30/2024                    | 48,000                          | 48,000                          | Sober living housing   |
| 61   | Dr. Colleen Lyons                    | 3/1/2021                   | 12/31/2024                   | 55,000                          | 55,000                          | Carson City Health Officer   |
| 62   | LP Insurance Services, Inc.          | 1/1/2021                   | 12/31/2025                   | 35,000                          | 35,000                          | Insurance Broker & Consulting Services                             |
| 63   | NDOT                                 | 1/31/2020                  | 6/30/2029                    | 564,000                         | 634,500                         | Statewide Radio System - NDOT Interlocal Agmt. R148-19-016         |
| 64   | Alpine Helicopter                    | 7/1/2022                   | 6/30/2024                    | 20,000                          | 20,000                          | On-Call Services   |
| 65   | American Chiller Services            | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services   |
|      | <b>Total Proposed Expenditures</b>   |                            |                              | <b>Continued</b>                | <b>Continued</b>                |  |

**Schedule of Existing Contracts  
Budget Year 2022-2023**

**Local Government:** Carson City  
**Contact:** Sheri Russell  
**E-mail Address:** [srussell@carson.org](mailto:srussell@carson.org)  
**Daytime Telephone:** (775) 887-2133

Total Number of Existing Contracts: 92

| Line | Vendor                             | Effective Date of Contract | Termination Date of Contract | Proposed Expenditure FY 2022-23 | Proposed Expenditure FY 2023-24 | Reason or need for contract: |
|------|------------------------------------|----------------------------|------------------------------|---------------------------------|---------------------------------|------------------------------|
| 65   | Artistic Fence                     | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 66   | B&C Cabinets                       | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 67   | Badger Daylighting Corp.           | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 68   | BCS                                | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 69   | Brown Heating & AC                 | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 70   | CAD Pest Control                   | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 71   | Capital Glass                      | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 72   | Cinderlite                         | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 73   | Clean Harbors Environmental Svcs.  | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 74   | Desert Hills Electric              | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 75   | Edge Communications                | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 76   | Emcor Services                     | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Electrical           |
| 77   | High Sierra Elevator Inspections   | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 78   | Integrity Pest                     | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 79   | Koch Elevator                      | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 80   | Lumos & Associates, Inc.           | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 81   | Nevada Fence                       | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 82   | Nevada Seal & Pump                 | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 83   | Newt Concrete                      | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 84   | Overhead Door                      | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 85   | Overhead Fire Protection           | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 86   | PAR Electrical Contractors         | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 87   | Ponderosa Roofing                  | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 88   | QuickSpace                         | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 89   | Sierra Floor Covering              | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 90   | Summit Fire/ABC Fire Extinguishers | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 91   | Summit Plumbing                    | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 92   | United Site Services               | 7/1/2022                   | 6/30/2024                    | 24,999                          | 24,999                          | On-Call Services             |
| 93   |                                    |                            |                              |                                 |                                 |                              |
| 94   |                                    |                            |                              |                                 |                                 |                              |
| 95   |                                    |                            |                              |                                 |                                 |                              |
| 96   |                                    |                            |                              |                                 |                                 |                              |
| 97   |                                    |                            |                              |                                 |                                 |                              |
|      | <b>Total Proposed Expenditures</b> |                            |                              | <b>11,174,460</b>               | <b>5,197,577</b>                |                              |



**Schedule of Existing Contracts  
Budget Year 2022-2023**

**Local Government:** Carson City  
**Contact:** Sheri Russell  
**E-mail Address:** [srussell@carson.org](mailto:srussell@carson.org)  
**Daytime Telephone:** (775) 887-2133

Total Number of Privatization Contracts: 13

| Line         | Vendor  | Effective Date of Contract | Termination Date of Contract | Duration (Months/ Years) | Proposed Expenditure FY 2022-23 | Proposed Expenditure FY 2023-24 | Position Class or Grade    | Number of FTEs employed by Position Class or Grade | Equivalent hourly wage of FTEs by Position Class or Grade | Reason or need for contract:    |
|--------------|---|----------------------------|------------------------------|--------------------------|---------------------------------|---------------------------------|----------------------------|--|---|---------------------------------|
| 1            | Eide Bailly, LLP                                | 7/1/2021                   | 6/30/22                      | 1 year                   | 110,000                         | -                               | Unclassified               | 1.00   | \$40  | Internal Audit                  |
| 2            | Charles Abbott Associates, Inc.                 | 8/21/2014                  | 9/1/2024                     | 10 years                 | 700,000                         | 700,000                         | Classified<br>Unclassified | 2.00<br>1.00                                       | \$27<br>\$50  | Building Permit Services        |
| 3            | STAT Medical                                    | 4/1/2019                   | 3/30/2024                    | 5 years                  | 42,660                          | 42,660                          | Classified                 | 1.00   | \$30  | CCHHS Billing Services          |
| 4            | Wittman Enterprises                             | 7/1/2019                   | 6/30/2024                    | 5 years                  | 175,797                         | 175,797                         | Classified                 | 2.00   | \$30  | Emergency Medical Billing Svcs. |
| 5            | Humane Society                                  | 10/1/2014                  | Month to Month               | 6 years                  | 700,000                         | 700,000                         | Classified<br>Unclassified | 7.00<br>1.00                                       | \$20<br>\$33  | Professional Animal Services    |
| 6            | Schulz Ranch Landscape Maintenance              | 4/1/2022                   | 3/23/2023                    | Annually                 | 40,000                          | 40,000                          | Classified                 | 1.00   | \$20  | Annual Landscape Maintenance    |
| 7            | Fairview & Spooner Interchange Landscape Maint. | 3/2/2021                   | 12/31/2023                   | Annually                 | 25,980                          | 25,980                          | Classified                 | 0.50   | \$20  | Annual Landscape Maintenance    |
| 8            | Snapper Route Weekly Mowing                     | 4/1/2022                   | 11/30/2022                   | Annually                 | 17,000                          | 17,000                          | Classified                 | 0.50   | \$20  | Annual mowing contract          |
| 9            | South Carson St. Landscape Maintenance          | 7/1/2021                   | 6/30/2023                    | Annually                 | 110,295                         | 110,295                         | Classified                 | 2.50   | \$20  | Annual Landscape Maintenance    |
| 10           | Northridge Linear Park Landscape Maintenance    | 4/1/2022                   | 10/31/2023                   | Annually                 | 15,000                          | 15,000                          | Classified                 | 0.25   | \$20  | Annual Landscape Maintenance    |
| 11           | Long Ranch Landscape Maintenance                | 4/1/2022                   | 11/30/2023                   | Annually                 | 20,000                          | 20,000                          | Classified                 | 0.50   | \$20  | Annual Landscape Maintenance    |
| 12           | Freeway Interchanges - Landscape Maintenance    | 3/2/2021                   | 12/31/2023                   | Annually                 | 30,000                          | 30,000                          | Classified                 | 0.75   | \$20  | Annual Landscape Maintenance    |
| 13           | WRRF & Washington Street Landscape Maint.       | 4/1/2021                   | 12/31/2023                   | Annually                 | 42,984                          | 42,984                          | Classified                 | 1.00   | \$20  | Annual Landscape Maintenance    |
| <b>Total</b> |   |                            |                              |                          | <b>2,029,716</b>                | <b>1,919,716</b>                |                            | <b>22</b>  |   |                                 |



CARSON CITY

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# TENTATIVE BUDGET

FY 2022-23

| Organization         | Object | Account Description               | 2020 Actuals             | 2021 Actuals             | 2022 Revised Budget      | 2022 Actuals             | 2022 Estimated           | 2023 Tentative Budget    |
|----------------------|--------|-----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <b>GENERAL FUND</b>  |        |                                   |                          |                          |                          |                          |                          |                          |
| <b>REVENUES</b>      |        |                                   |                          |                          |                          |                          |                          |                          |
| 1010083              | 411100 | SECURED TAX ROLL: CURRENT         | (\$23,849,593.67)        | (\$25,303,224.31)        | (\$26,543,132.00)        | (\$26,284,955.89)        | (\$26,745,132.00)        | (\$27,440,200.00)        |
| 1010083              | 411120 | SECURED TAX ROLL: DELINQUENT      | (\$134,178.80)           | (\$309,510.03)           | (\$200,000.00)           | (\$113,363.09)           | (\$200,000.00)           | (\$200,000.00)           |
| 1010083              | 411200 | PERSONAL PROPERTY TAX             | (\$1,365,589.70)         | (\$1,322,153.81)         | (\$1,291,868.00)         | (\$1,922,739.85)         | (\$1,291,868.00)         | (\$1,678,800.00)         |
| 1010083              | 411220 | PERSONAL PROPERTY TAX: DELINQU    | (\$7,184.59)             | (\$178,924.77)           | \$0.00                   | (\$39,363.43)            | \$0.00                   | \$0.00                   |
| 1010083              | 412200 | CENTRALLY ASSESSED- STATE         | (\$618,300.55)           | (\$501,709.07)           | (\$500,000.00)           | (\$263,255.85)           | (\$500,000.00)           | (\$500,000.00)           |
| <b>1010083 Total</b> |        |                                   | <b>(\$25,974,847.31)</b> | <b>(\$27,615,521.99)</b> | <b>(\$28,535,000.00)</b> | <b>(\$28,623,678.11)</b> | <b>(\$28,737,000.00)</b> | <b>(\$29,819,000.00)</b> |
|                      |        | <b>PROPERTY TAXES TOTAL</b>       | <b>(\$25,974,847.31)</b> | <b>(\$27,615,521.99)</b> | <b>(\$28,535,000.00)</b> | <b>(\$28,623,678.11)</b> | <b>(\$28,737,000.00)</b> | <b>(\$29,819,000.00)</b> |
| 1011080              | 421100 | BUSINESS LICENSES                 | (\$430,037.09)           | (\$573,619.83)           | (\$573,033.00)           | (\$672,986.73)           | (\$645,470.00)           | (\$645,470.00)           |
| 1011080              | 421102 | MARIJUANA BUSINESS LICENSES       | (\$1,035,278.86)         | (\$1,219,466.48)         | (\$1,184,500.00)         | (\$603,811.46)           | (\$1,184,500.00)         | (\$1,220,035.00)         |
| 1011080              | 421200 | LIQUOR LICENSES                   | (\$147,877.35)           | (\$159,837.35)           | (\$144,164.00)           | (\$41,971.00)            | (\$144,164.00)           | (\$144,164.00)           |
| 1011080              | 421210 | LIQUOR LICENSE APPLICATION FEE    | (\$1,400.00)             | \$0.00                   | (\$10,000.00)            | \$0.00                   | (\$10,000.00)            | (\$10,000.00)            |
| 1011080              | 421310 | CITY-COUNTY GAMING: CCMC          | (\$540,500.75)           | (\$553,765.00)           | (\$549,120.00)           | (\$416,042.50)           | (\$549,120.00)           | (\$554,611.00)           |
| <b>1011080 Total</b> |        |                                   | <b>(\$2,155,094.05)</b>  | <b>(\$2,506,688.66)</b>  | <b>(\$2,460,817.00)</b>  | <b>(\$1,734,811.69)</b>  | <b>(\$2,533,254.00)</b>  | <b>(\$2,574,280.00)</b>  |
| 1010086              | 421320 | FF: CARSON CITY UTILITIES         | (\$296,919.11)           | (\$306,600.43)           | (\$301,274.00)           | \$0.00                   | (\$301,274.00)           | (\$307,299.00)           |
| 1010086              | 421401 | FF: SOUTHWEST GAS CORP            | (\$1,373,407.57)         | (\$1,106,440.57)         | (\$1,338,500.00)         | (\$501,653.12)           | (\$1,338,500.00)         | (\$1,352,135.00)         |
| 1010086              | 421402 | FF: IGI RESOURCES                 | (\$25,138.08)            | (\$13,003.34)            | (\$25,000.00)            | (\$3,719.37)             | (\$25,000.00)            | (\$25,000.00)            |
| 1010086              | 421403 | FF: NEVADA ENERGY                 | (\$2,155,356.70)         | (\$2,020,937.23)         | (\$2,171,500.00)         | (\$1,256,328.65)         | (\$2,171,500.00)         | (\$2,193,215.00)         |
| 1010086              | 421404 | FF: AT&T                          | (\$147,368.45)           | (\$144,496.88)           | (\$140,000.00)           | (\$80,268.91)            | (\$140,000.00)           | (\$145,000.00)           |
| 1010086              | 421405 | FF: OTHER TELECOMMUNICATIONS      | (\$459,493.94)           | (\$440,886.35)           | (\$460,189.00)           | (\$225,768.93)           | (\$460,189.00)           | (\$461,191.00)           |
| 1010086              | 421406 | FF: CRICKET COMMUNICATIONS        | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   |
| 1010086              | 421407 | FF: CAPITAL SANITATION            | (\$505,922.57)           | (\$636,074.17)           | (\$510,050.00)           | (\$291,376.20)           | (\$510,050.00)           | (\$515,151.00)           |
| 1010086              | 421408 | FF: CHARTER                       | (\$579,274.94)           | (\$377,999.23)           | (\$584,000.00)           | (\$272,645.13)           | (\$584,000.00)           | (\$590,060.00)           |
| 1010086              | 421409 | FF: UVERSE                        | (\$13,322.75)            | (\$15,152.35)            | (\$22,000.00)            | (\$6,323.14)             | (\$22,000.00)            | (\$22,000.00)            |
| <b>1010086 Total</b> |        |                                   | <b>(\$5,556,204.11)</b>  | <b>(\$5,061,590.55)</b>  | <b>(\$5,552,513.00)</b>  | <b>(\$2,638,083.45)</b>  | <b>(\$5,552,513.00)</b>  | <b>(\$5,611,051.00)</b>  |
| 1011080              | 422030 | MARRIAGE LICENSES                 | (\$11,768.00)            | (\$11,529.00)            | (\$12,000.00)            | (\$7,119.00)             | (\$12,000.00)            | (\$12,000.00)            |
| 1011080              | 422040 | ANIMAL LICENSES                   | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   |
| <b>1011080 Total</b> |        |                                   | <b>(\$11,768.00)</b>     | <b>(\$11,529.00)</b>     | <b>(\$12,000.00)</b>     | <b>(\$7,119.00)</b>      | <b>(\$12,000.00)</b>     | <b>(\$12,000.00)</b>     |
| 1010087              | 418310 | IMPACT FEE-LOMPA RANCH            | \$0.00                   | \$0.00                   | \$0.00                   | (\$16,000.00)            | \$0.00                   | \$0.00                   |
| <b>1010087 Total</b> |        |                                   | <b>\$0.00</b>            | <b>\$0.00</b>            | <b>\$0.00</b>            | <b>(\$16,000.00)</b>     | <b>\$0.00</b>            | <b>\$0.00</b>            |
| 1010087              | 422300 | TRIP PERMITS                      | (\$25.00)                | (\$20.00)                | \$0.00                   | (\$10.00)                | \$0.00                   | \$0.00                   |
| <b>1010087 Total</b> |        |                                   | <b>(\$25.00)</b>         | <b>(\$20.00)</b>         | <b>\$0.00</b>            | <b>(\$10.00)</b>         | <b>\$0.00</b>            | <b>\$0.00</b>            |
|                      |        | <b>LICENSES AND PERMITS TOTAL</b> | <b>(\$7,723,091.16)</b>  | <b>(\$7,579,828.21)</b>  | <b>(\$8,025,330.00)</b>  | <b>(\$4,396,024.14)</b>  | <b>(\$8,097,767.00)</b>  | <b>(\$8,197,331.00)</b>  |
| 1016081              | 431010 | FEDERAL GRANTS                    | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   |
| <b>1016081 Total</b> |        |                                   | <b>\$0.00</b>            | <b>\$0.00</b>            | <b>\$0.00</b>            | <b>\$0.00</b>            | <b>\$0.00</b>            | <b>\$0.00</b>            |
| 1010087              | 433010 | FEDERAL IN LIEU OF TAXES          | (\$117,542.00)           | (\$119,354.00)           | (\$115,000.00)           | \$0.00                   | (\$115,000.00)           | (\$115,000.00)           |
| <b>1010087 Total</b> |        |                                   | <b>(\$117,542.00)</b>    | <b>(\$119,354.00)</b>    | <b>(\$115,000.00)</b>    | <b>\$0.00</b>            | <b>(\$115,000.00)</b>    | <b>(\$115,000.00)</b>    |
| 1010085              | 435080 | CIGARETTE TAXES                   | (\$168,988.54)           | (\$162,026.55)           | (\$161,416.00)           | (\$79,254.57)            | (\$158,662.00)           | (\$158,662.00)           |
| 1010085              | 435090 | LIQUOR TAXES                      | (\$67,017.34)            | (\$68,621.04)            | (\$60,930.00)            | (\$42,360.87)            | (\$78,729.00)            | (\$78,729.00)            |
| 1010085              | 435150 | B C C R T                         | (\$6,647,780.50)         | (\$7,839,917.61)         | (\$6,907,484.00)         | (\$3,976,610.39)         | (\$7,879,482.00)         | (\$7,879,482.00)         |
| 1010085              | 435160 | S C C R T                         | (\$24,133,939.17)        | (\$28,923,234.40)        | (\$25,445,748.00)        | (\$14,307,946.52)        | (\$28,639,412.00)        | (\$28,639,412.00)        |
| 1010085              | 435170 | MTR VEH RPVILEGE TAX              | (\$2,965,368.98)         | (\$3,398,754.59)         | (\$3,039,754.00)         | (\$1,711,517.00)         | (\$3,348,783.00)         | (\$3,348,783.00)         |

| Organization         | Object | Account Description            | 2020 Actuals      | 2021 Actuals      | 2022 Revised Budget | 2022 Actuals      | 2022 Estimated    | 2023 Tentative Budget |
|----------------------|--------|--------------------------------|-------------------|-------------------|---------------------|-------------------|-------------------|-----------------------|
| 1010085              | 435180 | REAL PROPERTY TRANSFER TX      | (\$588,251.95)    | (\$895,088.15)    | (\$580,116.00)      | (\$536,475.50)    | (\$1,026,561.00)  | (\$1,026,561.00)      |
| <b>1010085 Total</b> |        |                                | (\$34,571,346.48) | (\$41,287,642.34) | (\$36,195,448.00)   | (\$20,654,164.85) | (\$41,131,629.00) | (\$41,131,629.00)     |
| 1010089              | 435195 | STATE GAMING LICENSES          | (\$130,496.76)    | (\$114,306.12)    | (\$131,300.00)      | (\$115,163.17)    | (\$131,300.00)    | (\$131,300.00)        |
| <b>1010089 Total</b> |        |                                | (\$130,496.76)    | (\$114,306.12)    | (\$131,300.00)      | (\$115,163.17)    | (\$131,300.00)    | (\$131,300.00)        |
| 1014080              | 435200 | COURT ADMIN ASSEMT: JUVENILE   | (\$70.00)         | (\$60.00)         | \$0.00              | (\$1,526.00)      | \$0.00            | \$0.00                |
| 1014080              | 435201 | JUSTICE COURT \$2              | (\$17,126.00)     | (\$12,834.00)     | (\$17,000.00)       | (\$9,076.00)      | (\$17,000.00)     | (\$17,000.00)         |
| 1014080              | 435221 | SPECIALTY COURT PROGRAMS       | (\$54,469.50)     | (\$54,613.86)     | (\$55,000.00)       | (\$40,914.25)     | (\$55,000.00)     | (\$55,000.00)         |
| 1014080              | 435222 | SPEC COURT JUV DRUG COURT      | (\$10,529.00)     | (\$9,435.48)      | (\$10,000.00)       | (\$7,757.90)      | (\$10,000.00)     | (\$10,000.00)         |
| 1014080              | 435223 | FELONY DUI COURT               | (\$27,943.00)     | (\$27,565.11)     | (\$28,000.00)       | (\$18,634.89)     | (\$28,000.00)     | (\$28,000.00)         |
| 1014080              | 435226 | MISDEMEANOR TREATMENT CT       | (\$25,265.00)     | (\$23,665.00)     | (\$25,000.00)       | (\$17,748.75)     | (\$25,000.00)     | (\$25,000.00)         |
| 1014080              | 435227 | FAMILIES FIRST DEPENDENCY      | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1014080              | 435230 | COURT ADM ASSMT: DISTRICT COUR | (\$610.54)        | (\$640.06)        | \$0.00              | (\$665.00)        | \$0.00            | \$0.00                |
| <b>1014080 Total</b> |        |                                | (\$136,013.04)    | (\$128,813.51)    | (\$135,000.00)      | (\$96,322.79)     | (\$135,000.00)    | (\$135,000.00)        |
| 1011080              | 435280 | CANDIDATE FILING FEES          | (\$1,320.00)      | \$0.00            | (\$1,500.00)        | (\$1,440.00)      | (\$1,500.00)      | \$0.00                |
| 1011080              | 435290 | MARIJUANA ESTABLISH ALLOC      | (\$157,083.74)    | (\$155,613.99)    | (\$155,500.00)      | (\$144,983.89)    | (\$155,500.00)    | (\$155,500.00)        |
| <b>1011080 Total</b> |        |                                | (\$158,403.74)    | (\$155,613.99)    | (\$157,000.00)      | (\$146,423.89)    | (\$157,000.00)    | (\$155,500.00)        |
| 1016080              | 435340 | STERILIZATION PROGRAM          | (\$1,088.32)      | (\$1,066.63)      | \$0.00              | (\$613.32)        | \$0.00            | \$0.00                |
| 1014080              | 437021 | JUDICIAL REIMBURSEMENT         | (\$35,000.00)     | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1012080              | 437022 | JUVENILE AGREEMENT             | (\$5,613.18)      | (\$11,564.97)     | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1014080              | 437023 | STORY COUNTY DRUG CRT FEE      | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1011080              | 437051 | INTERLOCAL ADMIN SVC           | (\$96,446.28)     | (\$163,156.56)    | (\$90,000.00)       | (\$38,773.20)     | (\$90,000.00)     | (\$90,000.00)         |
| 1011080              | 437052 | STOREY COUNTY PUBLIC GUARD FEE | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1012080              | 437070 | JUVENILE DETENTION             | (\$1,045.31)      | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1012080              | 437071 | 20% JUV PROGRAMMING FEE        | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1015080              | 437120 | JR SKI PROGRAM                 | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1011080              | 437405 | GIS SERVICES                   | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1011880              | 437563 | ENVIRONMENTAL HEALTH SERVICE   | (\$36,515.00)     | (\$112,799.51)    | (\$85,000.00)       | (\$48,665.19)     | (\$85,000.00)     | (\$85,000.00)         |
| 1011880              | 437582 | MICHAEL HOHL INCENTIVE REIM    | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1012080              | 437651 | TRAINING FACILITY              | (\$57,951.00)     | (\$55,023.00)     | (\$60,000.00)       | (\$53,173.54)     | (\$60,000.00)     | (\$60,000.00)         |
| 1012080              | 437653 | FIRE ACADEMY                   | (\$13,757.80)     | (\$17,028.00)     | (\$10,000.00)       | \$0.00            | (\$10,000.00)     | (\$10,000.00)         |
| 1012080              | 437654 | TRAINING PROG REIMBURSE        | (\$1,640.00)      | \$0.00            | \$0.00              | (\$740.60)        | \$0.00            | \$0.00                |
| 1015080              | 437860 | TURF MAINTENANCE               | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1012080              | 437861 | CHS EMT COURSE                 | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1011080              | 437941 | RECORDING SECRETARY SERVICE    | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1010089              | 438900 | MISC O/GOVTS: REIMB.           | (\$68,382.58)     | (\$69,476.91)     | (\$70,000.00)       | (\$72,821.35)     | (\$70,000.00)     | (\$70,000.00)         |
| <b>1010089 Total</b> |        |                                | (\$317,439.47)    | (\$430,115.58)    | (\$315,000.00)      | (\$214,787.20)    | (\$315,000.00)    | (\$315,000.00)        |
|                      |        | <b>INTERGOVERNMENTAL TOTAL</b> | (\$35,431,241.49) | (\$42,235,845.54) | (\$37,048,748.00)   | (\$21,226,861.90) | (\$41,984,929.00) | (\$41,983,429.00)     |
| 1011080              | 441005 | BL APP - TREASURER FEES        | (\$12,346.28)     | (\$16,045.00)     | (\$17,000.00)       | (\$13,600.00)     | (\$17,000.00)     | (\$15,000.00)         |
| 1011080              | 441010 | CLERK/ELECTION FEES            | (\$19,795.92)     | (\$19,205.78)     | (\$18,000.00)       | (\$13,302.85)     | (\$18,000.00)     | (\$18,000.00)         |
| 1011080              | 441013 | DISTRICT CT TECH (\$8 FEE)     | (\$840.00)        | (\$552.00)        | (\$1,000.00)        | (\$600.00)        | (\$1,000.00)      | (\$1,000.00)          |
| 1011080              | 441017 | DEBIT / CREDIT CARD FEES       | (\$2,473.21)      | (\$2,140.42)      | (\$2,000.00)        | (\$1,537.11)      | (\$2,000.00)      | (\$2,000.00)          |
| 1011080              | 441050 | RECORDER FEES                  | (\$351,279.41)    | (\$410,281.70)    | (\$300,000.00)      | (\$265,506.40)    | (\$300,000.00)    | (\$350,000.00)        |
| 1011080              | 441052 | ADDIT RPPT 1% FOR COLLECT      | \$0.00            | (\$41,679.88)     | (\$12,000.00)       | (\$12,632.49)     | (\$12,000.00)     | (\$20,000.00)         |

| Organization         | Object | Account Description        | 2020 Actuals     | 2021 Actuals     | 2022 Revised Budget | 2022 Actuals     | 2022 Estimated   | 2023 Tentative Budget |
|----------------------|--------|----------------------------|------------------|------------------|---------------------|------------------|------------------|-----------------------|
| 1011080              | 441055 | TECH (\$5 FEE)-NOTARY BOND | (\$465.00)       | (\$2,985.00)     | \$0.00              | (\$3,000.00)     | \$0.00           | \$0.00                |
| 1011080              | 441056 | FORECLOSURE MEDIATION      | (\$97.76)        | (\$63.92)        | \$0.00              | (\$60.16)        | \$0.00           | \$0.00                |
| 1011080              | 441057 | NOD \$5 INDIGENT LEGAL SER | (\$123.00)       | (\$83.64)        | \$0.00              | (\$78.72)        | \$0.00           | \$0.00                |
| 1011080              | 441060 | PUBLIC GUARDIAN FEES       | (\$38,271.91)    | (\$67,851.54)    | (\$40,000.00)       | (\$132,465.47)   | (\$40,000.00)    | (\$40,000.00)         |
| 1011080              | 441062 | INDIGENT LEGAL FEE NRS247  | (\$76,363.92)    | (\$153,208.00)   | (\$115,000.00)      | (\$94,688.00)    | (\$115,000.00)   | (\$115,000.00)        |
| 1011080              | 441064 | APPTD GUARDIAN INVESTGTR   | (\$11,213.00)    | (\$13,928.00)    | (\$10,000.00)       | (\$8,608.00)     | (\$10,000.00)    | (\$10,000.00)         |
| 1011080              | 441070 | TECHNOLOGY (\$3 FEE)       | (\$56,270.00)    | (\$69,655.00)    | (\$50,000.00)       | (\$43,040.00)    | (\$50,000.00)    | (\$50,000.00)         |
| 1011080              | 441100 | ASSESSOR COMM .06 CENT     | (\$185,077.28)   | (\$183,261.34)   | (\$180,000.00)      | (\$220,283.28)   | (\$180,000.00)   | (\$180,000.00)        |
| <b>1011080 Total</b> |        |                            | (\$754,616.69)   | (\$980,941.22)   | (\$745,000.00)      | (\$809,402.48)   | (\$745,000.00)   | (\$801,000.00)        |
| 1011081              | 441100 | ASSESSOR COMM .02 CENT     | (\$61,693.06)    | (\$61,086.40)    | (\$50,000.00)       | (\$73,427.21)    | (\$50,000.00)    | (\$50,000.00)         |
| <b>1011081 Total</b> |        |                            | (\$61,693.06)    | (\$61,086.40)    | (\$50,000.00)       | (\$73,427.21)    | (\$50,000.00)    | (\$50,000.00)         |
| 1011080              | 441120 | ASSESSOR FEES              | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 1011080              | 441130 | COURT CLERK FEES           | (\$203,245.10)   | (\$191,608.79)   | (\$160,000.00)      | (\$169,417.00)   | (\$160,000.00)   | (\$200,000.00)        |
| 1011080              | 441170 | CLCK-2-GOV-CC CONVENIENCE  | (\$20,385.00)    | (\$25,762.32)    | (\$15,000.00)       | (\$2,205.00)     | (\$15,000.00)    | (\$20,000.00)         |
| 1011080              | 441200 | PLANNING FEES              | (\$153,960.75)   | (\$152,074.81)   | (\$130,000.00)      | (\$126,999.85)   | (\$130,000.00)   | (\$130,000.00)        |
| 1011080              | 441210 | PLANNING NOTICING          | (\$1,613.85)     | (\$2,544.83)     | \$0.00              | (\$2,032.74)     | \$0.00           | \$0.00                |
| <b>1011080 Total</b> |        |                            | (\$379,204.70)   | (\$371,990.75)   | (\$305,000.00)      | (\$300,654.59)   | (\$305,000.00)   | (\$350,000.00)        |
| 1010091              | 441503 | COOPERATIVE EXTENSION      | (\$12,908.00)    | (\$13,193.00)    | (\$17,155.00)       | (\$11,440.00)    | (\$17,155.00)    | (\$15,800.00)         |
| 1010091              | 441504 | SENIOR CITIZENS FUND       | (\$94,157.00)    | (\$95,941.00)    | (\$101,905.00)      | (\$67,936.00)    | (\$101,905.00)   | (\$97,634.00)         |
| 1010091              | 441505 | REG. TRANSPORTATION FUND   | (\$263,665.00)   | (\$290,325.00)   | (\$185,076.00)      | (\$123,384.00)   | (\$185,076.00)   | (\$140,150.00)        |
| 1010091              | 441507 | STREET MAINTENANCE         | (\$227,473.00)   | (\$293,100.00)   | (\$364,750.00)      | (\$243,168.00)   | (\$364,750.00)   | (\$253,383.00)        |
| 1010091              | 441509 | CC TRANSIT FUND            | (\$120,802.00)   | (\$64,247.00)    | (\$56,515.00)       | (\$37,680.00)    | (\$56,515.00)    | (\$64,219.00)         |
| 1010091              | 441520 | QUALITY OF LIFE            | (\$136,170.00)   | (\$129,887.00)   | (\$134,638.00)      | (\$89,760.00)    | (\$134,638.00)   | (\$91,082.00)         |
| 1010091              | 441521 | COMMISSARY FUND            | (\$8,390.00)     | (\$9,023.00)     | (\$9,874.00)        | (\$6,584.00)     | (\$9,874.00)     | (\$11,599.00)         |
| 1010091              | 441550 | AMBULANCE FUND             | (\$370,427.00)   | (\$375,807.00)   | (\$377,963.00)      | (\$251,976.00)   | (\$377,963.00)   | (\$388,222.00)        |
| 1010091              | 441551 | BUILDING PERMITS           | (\$346,090.00)   | (\$290,602.00)   | (\$324,366.00)      | (\$216,248.00)   | (\$324,366.00)   | (\$478,980.00)        |
| 1010091              | 441553 | STORM DRAINAGE             | (\$400,512.00)   | (\$395,797.00)   | (\$407,520.00)      | (\$271,680.00)   | (\$407,520.00)   | (\$414,151.00)        |
| 1010091              | 441554 | SEWER FUND(S)              | (\$1,557,323.00) | (\$1,479,173.00) | (\$1,342,029.00)    | (\$894,688.00)   | (\$1,342,029.00) | (\$1,549,770.00)      |
| 1010091              | 441556 | WATER FUND                 | (\$820,434.00)   | (\$951,874.00)   | (\$1,024,321.00)    | (\$682,880.00)   | (\$1,024,321.00) | (\$1,086,033.00)      |
| 1010091              | 441560 | FLEET MANAGEMENT           | (\$156,104.00)   | (\$220,996.00)   | (\$204,270.00)      | (\$136,184.00)   | (\$204,270.00)   | (\$228,213.00)        |
| 1010091              | 441563 | INSURANCE FUND             | (\$68,936.00)    | (\$79,802.00)    | (\$37,016.00)       | (\$24,680.00)    | (\$37,016.00)    | (\$77,202.00)         |
| 1010091              | 441566 | GROUP MEDICAL ISF          | (\$61,046.00)    | (\$64,752.00)    | (\$95,635.00)       | (\$63,760.00)    | (\$95,635.00)    | (\$20,761.00)         |
| 1010091              | 441567 | WORKERS COMP. ISF          | (\$38,274.00)    | (\$38,648.00)    | (\$46,918.00)       | (\$31,280.00)    | (\$46,918.00)    | (\$118,738.00)        |
| 1010091              | 441575 | HEALTH GRANT INDIRECT      | (\$29,418.69)    | (\$19,069.25)    | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 1010091              | 441585 | REDEVELOPMENT ADMIN        | (\$63,872.00)    | (\$52,700.00)    | (\$62,175.00)       | (\$41,448.00)    | (\$62,175.00)    | (\$69,182.00)         |
| <b>1010091 Total</b> |        |                            | (\$4,776,001.69) | (\$4,864,936.25) | (\$4,792,126.00)    | (\$3,194,776.00) | (\$4,792,126.00) | (\$5,105,119.00)      |
| 1014080              | 441631 | DEBIT / CREDIT CARD FEES   | (\$7,505.00)     | (\$5,719.92)     | (\$7,000.00)        | (\$5,872.50)     | (\$7,000.00)     | (\$7,000.00)          |
| 1014080              | 441632 | DA - DISCOVERY             | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| <b>1014080 Total</b> |        |                            | (\$7,505.00)     | (\$5,719.92)     | (\$7,000.00)        | (\$5,872.50)     | (\$7,000.00)     | (\$7,000.00)          |
| 1011080              | 441635 | CHECK RESTITUTION PROGRAM  | (\$1,245.00)     | (\$89.09)        | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| <b>1011080 Total</b> |        |                            | (\$1,245.00)     | (\$89.09)        | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 1014080              | 441640 | VOC- UNCLAIMD RESTITUTION  | \$0.00           | \$0.00           | \$0.00              | (\$265.00)       | \$0.00           | \$0.00                |
| <b>1014080 Total</b> |        |                            | \$0.00           | \$0.00           | \$0.00              | (\$265.00)       | \$0.00           | \$0.00                |

| Organization         | Object | Account Description           | 2020 Actuals     | 2021 Actuals     | 2022 Revised Budget | 2022 Actuals     | 2022 Estimated   | 2023 Tentative Budget |
|----------------------|--------|-------------------------------|------------------|------------------|---------------------|------------------|------------------|-----------------------|
| 1011080              | 441645 | GIS SALES                     | (\$105.00)       | \$0.00           | \$0.00              | (\$175.00)       | \$0.00           | \$0.00                |
| 1011080              | 441648 | DRUG COURT                    | (\$10,870.00)    | (\$9,720.00)     | (\$10,000.00)       | (\$7,660.00)     | (\$10,000.00)    | (\$10,000.00)         |
| <b>1011080 Total</b> |        |                               | (\$10,975.00)    | (\$9,720.00)     | (\$10,000.00)       | (\$7,835.00)     | (\$10,000.00)    | (\$10,000.00)         |
| 1014080              | 441649 | COURT FACILITIES              | (\$94,717.32)    | (\$63,626.68)    | (\$60,000.00)       | (\$45,444.00)    | (\$60,000.00)    | (\$70,000.00)         |
| <b>1014080 Total</b> |        |                               | (\$94,717.32)    | (\$63,626.68)    | (\$60,000.00)       | (\$45,444.00)    | (\$60,000.00)    | (\$70,000.00)         |
| 1012080              | 441659 | BAD DEBTS: WRITE-OFF          | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| <b>1012080 Total</b> |        |                               | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 1014080              | 441695 | JUSTICE COURT - GEN GOV       | (\$252,865.75)   | (\$245,217.25)   | (\$285,000.00)      | (\$205,936.19)   | (\$285,000.00)   | (\$250,000.00)        |
| 1014080              | 441697 | AB 54 - JUSTICE COURT         | (\$42,955.00)    | (\$39,145.25)    | (\$46,000.00)       | (\$23,022.56)    | (\$46,000.00)    | (\$46,000.00)         |
| 1014080              | 441699 | DRUG OR ALCOHOL PROGRAMS      | (\$18,940.00)    | (\$16,430.00)    | (\$19,000.00)       | (\$9,880.00)     | (\$19,000.00)    | (\$19,000.00)         |
| 1014080              | 441700 | MEDIATION FEES                | (\$10,801.00)    | (\$9,720.00)     | (\$11,000.00)       | (\$7,660.00)     | (\$11,000.00)    | (\$11,000.00)         |
| 1014080              | 441701 | JUSTICE COURT- MEDIATION FEES | (\$9,610.00)     | (\$6,885.00)     | (\$10,000.00)       | (\$4,955.00)     | (\$10,000.00)    | (\$10,000.00)         |
| 1014080              | 441710 | SUPERVISION FEES              | (\$85,657.00)    | (\$87,017.72)    | (\$85,000.00)       | (\$67,491.78)    | (\$85,000.00)    | (\$85,000.00)         |
| 1014080              | 441711 | DISTRICT COURT                | (\$10,176.50)    | (\$8,220.50)     | (\$10,000.00)       | (\$4,679.00)     | (\$10,000.00)    | (\$10,000.00)         |
| <b>1014080 Total</b> |        |                               | (\$431,005.25)   | (\$412,635.72)   | (\$466,000.00)      | (\$323,624.53)   | (\$466,000.00)   | (\$431,000.00)        |
| 1011080              | 441760 | ARBITRATION                   | (\$5,375.00)     | (\$4,860.00)     | (\$5,000.00)        | (\$3,830.00)     | (\$5,000.00)     | (\$5,000.00)          |
| 1011080              | 441771 | STOREY COUNTY (ALT SENT)      | (\$450.00)       | (\$670.00)       | \$0.00              | (\$280.00)       | \$0.00           | \$0.00                |
| <b>1011080 Total</b> |        |                               | (\$5,825.00)     | (\$5,530.00)     | (\$5,000.00)        | (\$4,110.00)     | (\$5,000.00)     | (\$5,000.00)          |
| 1014080              | 441781 | DISTRICT COURT FEES           | (\$123,856.00)   | (\$104,819.50)   | (\$125,000.00)      | (\$87,158.00)    | (\$125,000.00)   | (\$125,000.00)        |
| 1014080              | 441782 | COURT SECURITY FEE            | (\$21,723.00)    | (\$19,516.00)    | (\$20,000.00)       | (\$15,320.00)    | (\$20,000.00)    | (\$20,000.00)         |
| 1014080              | 441783 | DISTRICT CT FEES SB 388       | (\$1,218.00)     | (\$1,218.00)     | \$0.00              | (\$1,446.00)     | \$0.00           | (\$1,000.00)          |
| 1014080              | 441791 | COMMUNITY COUNSELING CENT     | (\$1,271.26)     | (\$1,353.30)     | \$0.00              | (\$905.52)       | \$0.00           | (\$1,000.00)          |
| 1014080              | 441792 | JUSTICE COURT/DRUG COURT      | (\$1,270.88)     | (\$1,352.88)     | \$0.00              | (\$905.26)       | \$0.00           | (\$1,000.00)          |
| 1014080              | 441793 | DEPT ALT SENTENCING           | (\$1,270.86)     | (\$1,352.82)     | \$0.00              | (\$905.22)       | \$0.00           | (\$1,000.00)          |
| 1014080              | 441795 | COPY / TRANSCRIPT FEES        | \$0.00           | (\$50.00)        | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| <b>1014080 Total</b> |        |                               | (\$150,610.00)   | (\$129,662.50)   | (\$145,000.00)      | (\$106,640.00)   | (\$145,000.00)   | (\$149,000.00)        |
| 1012080              | 442010 | SHERIFF CIVIL FEES            | (\$200,270.21)   | (\$199,673.86)   | (\$204,000.00)      | (\$119,999.11)   | (\$204,000.00)   | (\$204,000.00)        |
| 1012080              | 442020 | SHERIFF ADMINISTRAT. FEES     | (\$108,591.01)   | (\$122,179.75)   | (\$100,000.00)      | (\$59,442.75)    | (\$100,000.00)   | (\$100,000.00)        |
| 1012080              | 442050 | FIRE INSPECTION FEES          | (\$19,149.47)    | (\$13,637.75)    | (\$16,000.00)       | (\$11,032.45)    | (\$16,000.00)    | (\$16,000.00)         |
| 1012080              | 442060 | SUBSTANCE ABUSE FEES          | (\$13,599.91)    | (\$13,584.01)    | (\$17,000.00)       | (\$8,359.50)     | (\$17,000.00)    | (\$17,000.00)         |
| 1012080              | 442070 | JUVENILE COURT                | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 1012080              | 442261 | COUNTY CORONER                | (\$3,832.00)     | (\$23,533.00)    | \$0.00              | (\$5,892.00)     | \$0.00           | \$0.00                |
| 1012080              | 442300 | JUVENILE PROBATION FEES       | \$11,355.42      | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 1012080              | 442501 | ELECTRONIC MONITORING         | (\$50,336.00)    | (\$52,744.50)    | (\$56,000.00)       | (\$50,249.50)    | (\$56,000.00)    | (\$56,000.00)         |
| 1012080              | 442502 | DRUG TESTING FEES             | (\$12,234.00)    | (\$13,416.00)    | (\$12,000.00)       | (\$13,326.00)    | (\$12,000.00)    | (\$12,000.00)         |
| 1012080              | 442503 | MENTAL HEALTH COURT FEES      | (\$2,325.00)     | (\$1,752.00)     | (\$2,000.00)        | (\$1,905.00)     | (\$2,000.00)     | (\$2,000.00)          |
| 1012080              | 442504 | JP DRUG TESTING               | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 1012080              | 442506 | DEBIT / CREDIT CARD FEES      | (\$1,398.00)     | (\$1,482.50)     | (\$1,000.00)        | (\$1,856.00)     | (\$1,000.00)     | (\$1,000.00)          |
| 1012080              | 442510 | COMM. SRV SUPERVISION FEE     | (\$6,970.00)     | (\$7,400.00)     | (\$7,000.00)        | (\$5,120.00)     | (\$7,000.00)     | (\$7,000.00)          |
| <b>1012080 Total</b> |        |                               | (\$407,350.18)   | (\$449,403.37)   | (\$415,000.00)      | (\$277,182.31)   | (\$415,000.00)   | (\$415,000.00)        |
| 1013080              | 443100 | PW ADMIN CHARGES              | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| <b>1013080 Total</b> |        |                               | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 1013980              | 444010 | LANDFILL FEES                 | (\$5,545,508.62) | (\$7,059,984.53) | (\$6,104,860.00)    | (\$4,576,079.04) | (\$6,759,562.00) | (\$6,895,353.00)      |

| Organization         | Object | Account Description               | 2020 Actuals      | 2021 Actuals      | 2022 Revised Budget | 2022 Actuals      | 2022 Estimated    | 2023 Tentative Budget |
|----------------------|--------|-----------------------------------|-------------------|-------------------|---------------------|-------------------|-------------------|-----------------------|
| 1013980              | 444020 | LANDFILL PENALTIES                | \$0.00            | \$0.00            | (\$30,000.00)       | (\$14,897.92)     | (\$30,000.00)     | (\$30,000.00)         |
| <b>1013980 Total</b> |        |                                   | (\$5,545,508.62)  | (\$7,059,984.53)  | (\$6,134,860.00)    | (\$4,590,976.96)  | (\$6,789,562.00)  | (\$6,925,353.00)      |
| 1016080              | 445040 | HEALTH INSPECTION FEES            | (\$42,378.00)     | (\$69,118.13)     | (\$70,000.00)       | (\$68,211.87)     | (\$70,000.00)     | (\$70,000.00)         |
| 1016080              | 445041 | DOUGLAS COUNTY EH                 | (\$168,628.85)    | (\$174,470.80)    | (\$185,000.00)      | (\$189,204.00)    | (\$185,000.00)    | (\$185,000.00)        |
| 1016080              | 445500 | CLINIC SERVICES                   | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1016080              | 445970 | PRIVATE VACCINE                   | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1016080              | 445980 | STATE VACCINE                     | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| <b>1016080 Total</b> |        |                                   | (\$211,006.85)    | (\$243,588.93)    | (\$255,000.00)      | (\$257,415.87)    | (\$255,000.00)    | (\$255,000.00)        |
| 1015080              | 447010 | POOL ADMISSIONS                   | (\$160,707.69)    | (\$172,765.75)    | (\$225,000.00)      | (\$149,672.49)    | (\$225,000.00)    | (\$225,000.00)        |
| 1015080              | 447015 | YOUTH PROGRAMS                    | (\$399,830.19)    | (\$217,190.75)    | (\$300,000.00)      | (\$227,969.97)    | (\$300,000.00)    | (\$328,610.00)        |
| 1015080              | 447020 | SPORTS                            | (\$142,090.95)    | (\$67,816.33)     | (\$150,000.00)      | (\$121,354.77)    | (\$150,000.00)    | (\$150,000.00)        |
| 1015080              | 447030 | AUDITORIUM USE FEES               | (\$82,034.46)     | (\$17,886.32)     | (\$15,000.00)       | (\$65,953.34)     | (\$15,000.00)     | (\$50,000.00)         |
| 1015080              | 447120 | JR SKI PROGRAM                    | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1015080              | 447150 | OTHER ACTIVITIES                  | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1015080              | 447151 | VENDING MACHINE                   | (\$1,828.00)      | (\$179.97)        | (\$500.00)          | (\$408.93)        | (\$500.00)        | (\$500.00)            |
| 1015080              | 447152 | CREDIT/DEBIT CARD FEES            | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1015080              | 447154 | ACTIVE NET SERVICE FEE            | \$7,002.73        | \$704.71          | \$0.00              | \$2,234.60        | \$0.00            | \$0.00                |
| 1015080              | 447155 | CONTRACT CLASSES                  | (\$48,443.88)     | (\$47,080.68)     | (\$50,000.00)       | (\$46,907.92)     | (\$50,000.00)     | (\$50,000.00)         |
| 1015080              | 447156 | AQUATICS CONTRACT CLASSES         | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1015080              | 447200 | PARK USE FEES                     | (\$27,254.65)     | (\$3,383.55)      | (\$25,000.00)       | (\$6,364.76)      | (\$25,000.00)     | (\$25,000.00)         |
| 1015080              | 447210 | RIFLE RANGE FEES                  | \$0.00            | (\$77,541.09)     | (\$75,000.00)       | (\$56,366.10)     | (\$75,000.00)     | (\$75,000.00)         |
| 1015080              | 447241 | ARENA RENTAL                      | (\$1,561.06)      | \$0.00            | \$0.00              | (\$400.00)        | \$0.00            | \$0.00                |
| 1015080              | 447270 | YOUTH SPORTS ASSN AGRMNT          | (\$36,220.60)     | (\$41,238.93)     | (\$40,000.00)       | (\$1,871.12)      | (\$40,000.00)     | (\$40,000.00)         |
| 1015080              | 447500 | NV FAIR                           | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1015080              | 447501 | ALCOHOL CONCESSIONS               | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1015080              | 447541 | USE FEES                          | (\$60,855.89)     | (\$37,144.18)     | (\$50,000.00)       | (\$60,363.62)     | (\$50,000.00)     | (\$60,000.00)         |
| 1015080              | 447542 | BOYS & GIRLS CLUB USE FEE         | \$33.10           | (\$4,652.84)      | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1015080              | 447544 | MULTIPURPOSE CONTRACT CLASS       | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1015080              | 447591 | RIFLE RANGE DONATIONS             | \$0.00            | (\$479.69)        | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| <b>1015080 Total</b> |        |                                   | (\$953,791.54)    | (\$686,655.37)    | (\$930,500.00)      | (\$735,398.42)    | (\$930,500.00)    | (\$1,004,110.00)      |
|                      |        | <b>CHARGES FOR SERVICES TOTAL</b> | (\$13,791,055.90) | (\$15,345,570.73) | (\$14,320,486.00)   | (\$10,733,024.87) | (\$14,975,188.00) | (\$15,577,582.00)     |
| 1011080              | 451010 | DELINQUENT FEES                   | (\$26,559.40)     | (\$18,747.49)     | (\$15,000.00)       | (\$14,208.00)     | (\$15,000.00)     | (\$15,000.00)         |
| <b>1011080 Total</b> |        |                                   | (\$26,559.40)     | (\$18,747.49)     | (\$15,000.00)       | (\$14,208.00)     | (\$15,000.00)     | (\$15,000.00)         |
| 1014080              | 451020 | MUNICIPAL COURT FINES             | (\$223,439.80)    | (\$166,770.59)    | (\$150,000.00)      | (\$90,454.50)     | (\$150,000.00)    | (\$150,000.00)        |
| 1014080              | 451040 | GENETIC MARKER TESTING            | (\$7,492.50)      | (\$5,331.00)      | (\$6,000.00)        | (\$5,968.00)      | (\$6,000.00)      | (\$6,000.00)          |
| 1014080              | 451050 | JUVENILE COURT FINES              | (\$7,140.50)      | (\$9,091.00)      | (\$10,000.00)       | (\$3,870.50)      | (\$10,000.00)     | (\$10,000.00)         |
| 1014080              | 451060 | JUVENILE TRUANCY FINES            | \$0.00            | (\$700.00)        | \$0.00              | (\$50.00)         | \$0.00            | \$0.00                |
| <b>1014080 Total</b> |        |                                   | (\$238,072.80)    | (\$181,892.59)    | (\$166,000.00)      | (\$100,343.00)    | (\$166,000.00)    | (\$166,000.00)        |
| 1012080              | 451070 | JUVENILE PROBATION FINES          | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| <b>1012080 Total</b> |        |                                   | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 1014080              | 451080 | JUROR FINES                       | (\$502.50)        | (\$800.00)        | (\$500.00)          | (\$900.00)        | (\$500.00)        | (\$500.00)            |
| 1014080              | 451090 | DISTRICT COURT CONTEMPT           | (\$300.00)        | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| <b>1014080 Total</b> |        |                                   | (\$802.50)        | (\$800.00)        | (\$500.00)          | (\$900.00)        | (\$500.00)        | (\$500.00)            |

| Organization         | Object | Account Description                  | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|----------------------|--------|--------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1011080              | 452012 | DISTRICT ATTORNEY                    | \$0.00                | (\$6,391.80)          | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| <b>1011080 Total</b> |        |                                      | \$0.00                | (\$6,391.80)          | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1014080              | 452030 | MUNI/JUSTICE CT FORFEITS             | (\$320,001.50)        | (\$289,102.00)        | (\$230,000.00)        | (\$199,601.00)        | (\$230,000.00)        | (\$230,000.00)        |
| 1014080              | 452100 | GMA ADMIN ASSESSMENT DC              | (\$277.00)            | (\$385.04)            | \$0.00                | (\$402.00)            | \$0.00                | \$0.00                |
| 1014080              | 452110 | GMA ADMIN ASSESSMENT JC              | (\$25,646.50)         | (\$19,118.00)         | (\$15,000.00)         | (\$13,579.00)         | (\$15,000.00)         | (\$15,000.00)         |
| <b>1014080 Total</b> |        |                                      | (\$345,925.00)        | (\$308,605.04)        | (\$245,000.00)        | (\$213,582.00)        | (\$245,000.00)        | (\$245,000.00)        |
| 1012080              | 452150 | SHERIFF'S DEPT.                      | (\$1,191.50)          | (\$27,672.77)         | (\$1,500.00)          | \$0.00                | (\$1,500.00)          | (\$1,500.00)          |
| <b>1012080 Total</b> |        |                                      | (\$1,191.50)          | (\$27,672.77)         | (\$1,500.00)          | \$0.00                | (\$1,500.00)          | (\$1,500.00)          |
| 1014080              | 459999 | F&F SUSPENSE ACCT                    | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| <b>1014080 Total</b> |        |                                      | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                      |        | <b>FINES &amp; FORFIETURES TOTAL</b> | <b>(\$612,551.20)</b> | <b>(\$544,109.69)</b> | <b>(\$428,000.00)</b> | <b>(\$329,033.00)</b> | <b>(\$428,000.00)</b> | <b>(\$428,000.00)</b> |
| 1010088              | 461010 | INTEREST INCOME                      | (\$460,598.54)        | (\$505,969.48)        | (\$200,000.00)        | (\$245,118.17)        | (\$200,000.00)        | (\$200,000.00)        |
| 1010088              | 461011 | INTEREST PUBLIC ADMIN ACC            | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1010088              | 462020 | NET INC IN FAIR VALUE INV            | (\$286,952.98)        | \$374,099.60          | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| <b>1010088 Total</b> |        |                                      | (\$747,551.52)        | (\$131,869.88)        | (\$200,000.00)        | (\$245,118.17)        | (\$200,000.00)        | (\$200,000.00)        |
| 1011080              | 463010 | LEASES                               | (\$59,438.50)         | (\$57,068.26)         | (\$60,000.00)         | (\$33,865.36)         | (\$60,000.00)         | (\$60,000.00)         |
| 1016080              | 463011 | STATE IMMUNIZATION LEASE             | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1011080              | 463012 | ARROWHEAD RECLAMATION                | \$0.00                | (\$80.00)             | \$0.00                | (\$80.00)             | \$0.00                | \$0.00                |
| 1012080              | 463013 | NHP AGREEMENT (SHERIFF)              | (\$31,571.50)         | (\$33,552.00)         | (\$35,000.00)         | (\$34,950.00)         | (\$35,000.00)         | (\$35,000.00)         |
| 1011080              | 463030 | RENTS                                | (\$73,100.00)         | (\$73,093.00)         | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012080              | 463030 | RENTS                                | (\$100.00)            | (\$400.00)            | \$0.00                | (\$400.00)            | \$0.00                | \$0.00                |
| 1015080              | 463250 | RECREATION EQUIP RENTAL              | (\$6,517.91)          | (\$1,415.68)          | (\$10,000.00)         | (\$2,823.16)          | (\$10,000.00)         | (\$10,000.00)         |
| 1011081              | 465040 | CLERKS OFFICE FOR THE ELDERLY        | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1011081              | 465050 | PUBLIC GUARDIAN DONATIONS            | (\$4,696.85)          | \$0.00                | \$0.00                | (\$1,935.00)          | \$0.00                | \$0.00                |
| 1011081              | 465070 | SESQUICENTENNIAL FAIR                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1011081              | 465080 | CM - EE RECOGNITION                  | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012081              | 465200 | SHERIFF'S DONATIONS                  | (\$23,310.62)         | (\$99,985.56)         | \$0.00                | (\$1,468.30)          | \$0.00                | \$0.00                |
| 1012081              | 465202 | DARE PROGRAM                         | \$0.00                | (\$1,000.00)          | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012081              | 465203 | TRIAD DONATIONS                      | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012081              | 465204 | VIPS                                 | (\$10.00)             | (\$100.00)            | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012081              | 465205 | MOTOR UNIT                           | (\$548.29)            | (\$1,483.42)          | \$0.00                | (\$5,290.65)          | \$0.00                | \$0.00                |
| 1012081              | 465206 | HONOR GUARD                          | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012081              | 465207 | SHERIFF'S DONATIONS - EXPLORER       | \$0.00                | (\$5,492.20)          | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012081              | 465208 | NATIONAL NIGHT OUT                   | \$0.00                | \$0.00                | \$0.00                | (\$1,100.00)          | \$0.00                | \$0.00                |
| 1012081              | 465210 | SHERIFF K-9 UNIT                     | \$0.00                | (\$34,964.29)         | \$0.00                | (\$22,081.12)         | \$0.00                | \$0.00                |
| 1012081              | 465220 | FIRE DEPARTMENT                      | (\$725.00)            | (\$25.00)             | \$0.00                | (\$220.00)            | \$0.00                | \$0.00                |
| 1012081              | 465221 | FUELS PROGRAM                        | \$0.00                | \$0.00                | \$0.00                | (\$100.00)            | \$0.00                | \$0.00                |
| 1012081              | 465225 | 911 MEMORIAL FUND                    | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1015081              | 465240 | STC-DONATIONS-TREES                  | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012081              | 465241 | SWAT DONATIONS                       | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012081              | 465244 | TRICOUNTY GANG UNIT                  | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012081              | 465450 | JUVENILE PROBATION/DETENT            | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1015081              | 465500 | RECREATION PROGRAMS                  | (\$19,214.33)         | (\$22,620.59)         | \$0.00                | (\$35,932.87)         | \$0.00                | \$0.00                |



| Organization         | Object | Account Description            | 2020 Actuals            | 2021 Actuals            | 2022 Revised Budget     | 2022 Actuals            | 2022 Estimated          | 2023 Tentative Budget   |
|----------------------|--------|--------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| 1015081              | 465507 | CC DOWNTOWN CONS- FLOWERS      | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 1015081              | 465565 | YSA DONATIONS                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 1015081              | 465570 | RECREATION                     | (\$1,466.01)            | (\$13.38)               | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 1015081              | 465572 | ACQUATIC FACILITY              | (\$2,912.93)            | (\$4,282.93)            | \$0.00                  | (\$1,156.62)            | \$0.00                  | \$0.00                  |
| 1012081              | 466014 | LOMPA RANCH FIRE - RESTRICTED  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 1011080              | 466050 | REFUNDS/REIMBURSEMENTS         | (\$446,003.23)          | (\$240,081.61)          | (\$205,000.00)          | (\$52,739.35)           | (\$205,000.00)          | (\$205,000.00)          |
| 1012080              | 466051 | FIRE REIMB. - WILDLAND FIRE    | (\$200,521.75)          | (\$737,753.18)          | (\$280,000.00)          | (\$1,027,400.41)        | (\$280,000.00)          | (\$280,000.00)          |
| 1012080              | 466052 | FIRE REIM - NV ENERGY          | \$0.00                  | (\$40,081.94)           | \$0.00                  | (\$22,596.44)           | \$0.00                  | \$0.00                  |
| 1012080              | 466056 | PCC DRUG TESTING - JUV         | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 1012080              | 466057 | JUVENILE                       | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 1012080              | 466058 | JUVENILE COUNSELING            | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 1011080              | 466059 | INDIGENT BURIAL                | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 1014080              | 466060 | COURT ORDERED REIMBURSMNT      | (\$480.00)              | (\$1,004.00)            | (\$1,000.00)            | (\$777.25)              | (\$1,000.00)            | (\$1,000.00)            |
| 1014080              | 466061 | GRAFFITI ABATEMENT             | \$0.00                  | (\$1,580.00)            | \$0.00                  | (\$520.00)              | \$0.00                  | \$0.00                  |
| 1014080              | 466062 | JUVENILE COURT                 | (\$2,800.00)            | (\$450.00)              | (\$2,000.00)            | (\$450.00)              | (\$2,000.00)            | (\$500.00)              |
| 1011081              | 466063 | CLERK/RECORDER REIMBURSEMENTS  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 1012080              | 466070 | CHINA SPRGS:C.O. REIMB.        | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 1012080              | 466080 | WNRVC-SILVER SPRINGS REIM      | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 1011080              | 466085 | R&R - SPECIAL EVENTS           | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 1011080              | 466090 | ENERGY REBATES                 | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 1011080              | 466095 | BACKGROUND SCREENING           | (\$5,447.00)            | (\$6,094.00)            | (\$3,500.00)            | (\$4,412.50)            | (\$3,500.00)            | (\$3,500.00)            |
| 1010089              | 466098 | PROPERTYROOM.COM               | (\$2,295.32)            | (\$4,116.53)            | \$0.00                  | (\$1,825.63)            | \$0.00                  | \$0.00                  |
| 1011080              | 466100 | LICENSE: PENALTIES/INT.        | (\$5,091.92)            | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 1011080              | 466101 | LIQUOR LIC-ADMIN CITATION      | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 1011080              | 466110 | MISC. OTHER INCOME             | (\$15,405.26)           | (\$8,473.08)            | (\$10,000.00)           | (\$9,061.89)            | (\$10,000.00)           | (\$10,000.00)           |
| 1013980              | 466120 | METALS RECYCLING               | (\$34,539.91)           | (\$46,038.53)           | (\$30,000.00)           | (\$86,073.18)           | (\$30,000.00)           | (\$50,000.00)           |
| 1010083              | 469110 | PENALTIES/INTEREST: REAL PROP  | (\$270,708.59)          | (\$236,698.93)          | (\$200,000.00)          | (\$146,927.29)          | (\$200,000.00)          | (\$200,000.00)          |
| 1010083              | 469111 | PENALTIES/INTEREST: WATER DELI | (\$4,198.82)            | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 1010083              | 469112 | PENALTIES/INTEREST: POSTAGE    | \$0.00                  | (\$2,038.61)            | \$0.00                  | (\$1,149.11)            | \$0.00                  | \$0.00                  |
| 1010083              | 469113 | PENALTIES/INTEREST: TITLE SRCH | \$0.00                  | \$0.00                  | \$0.00                  | (\$400.00)              | \$0.00                  | \$0.00                  |
| 1010083              | 469114 | PENALTIES/INTEREST:PUBLICATION | (\$552.60)              | (\$1,360.52)            | \$0.00                  | (\$1,476.44)            | \$0.00                  | \$0.00                  |
| 1010083              | 469120 | PENALTIES/INTEREST: PERSONAL P | (\$11,857.38)           | (\$32,259.06)           | (\$10,000.00)           | (\$40,369.87)           | (\$10,000.00)           | (\$10,000.00)           |
| 1010083              | 469121 | PENALTIES/INTEREST: DELINQUENT | (\$1,850.22)            | (\$41.27)               | \$0.00                  | (\$722.37)              | \$0.00                  | \$0.00                  |
| <b>1010083 Total</b> |        |                                | <b>(\$1,225,363.94)</b> | <b>(\$1,693,647.57)</b> | <b>(\$846,500.00)</b>   | <b>(\$1,538,304.81)</b> | <b>(\$846,500.00)</b>   | <b>(\$865,000.00)</b>   |
|                      |        | <b>MISCELLANEOUS TOTAL</b>     | <b>(\$1,972,915.46)</b> | <b>(\$1,825,517.45)</b> | <b>(\$1,046,500.00)</b> | <b>(\$1,783,422.98)</b> | <b>(\$1,046,500.00)</b> | <b>(\$1,065,000.00)</b> |
| 1010091              | 481520 | AMBULANCE FUND                 | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 1010091              | 481620 | REDEV: REVOLVING               | (\$58,016.00)           | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 1010091              | 481880 | QUALITY OF LIFE                | (\$154,995.89)          | (\$139,623.00)          | (\$137,178.00)          | \$0.00                  | (\$152,505.00)          | (\$158,418.00)          |
| 1010091              | 481881 | MAC MAINTENANCE                | (\$50,000.00)           | (\$50,000.00)           | (\$50,000.00)           | \$0.00                  | (\$50,000.00)           | (\$50,000.00)           |
| 1010091              | 481910 | GRANT FUND                     | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| <b>1010091 Total</b> |        |                                | <b>(\$263,011.89)</b>   | <b>(\$189,623.00)</b>   | <b>(\$187,178.00)</b>   | <b>\$0.00</b>           | <b>(\$202,505.00)</b>   | <b>(\$208,418.00)</b>   |
| 1010090              | 482080 | SURPLUS SALES                  | (\$1,203,830.00)        | (\$153,923.50)          | \$0.00                  | (\$62,706.65)           | \$0.00                  | \$0.00                  |
| <b>1010090 Total</b> |        |                                | <b>(\$1,203,830.00)</b> | <b>(\$153,923.50)</b>   | <b>\$0.00</b>           | <b>(\$62,706.65)</b>    | <b>\$0.00</b>           | <b>\$0.00</b>           |

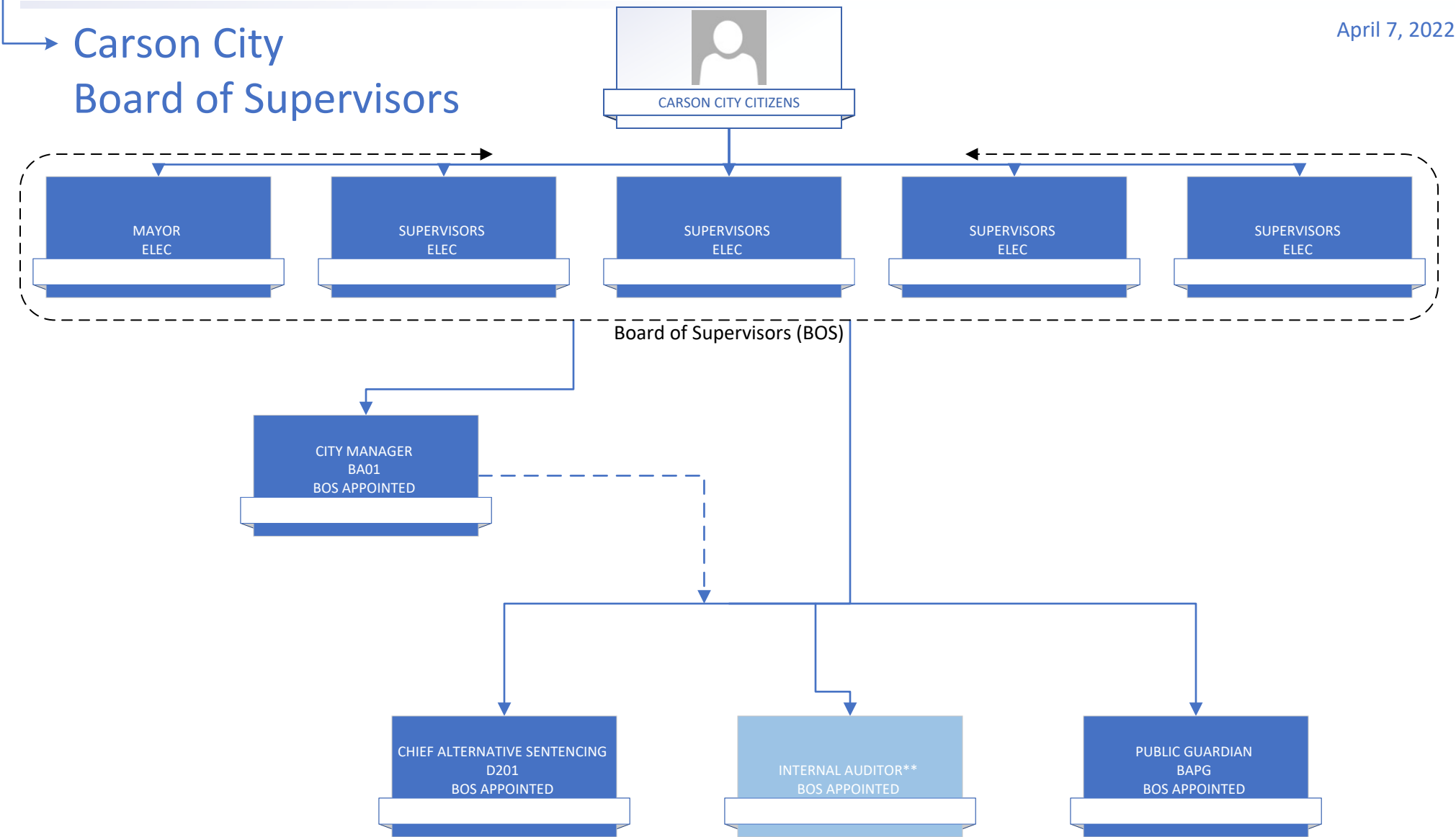
| Organization         | Object | Account Description    | 2020 Actuals      | 2021 Actuals      | 2022 Revised Budget | 2022 Actuals      | 2022 Estimated     | 2023 Tentative Budget |
|----------------------|--------|------------------------|-------------------|-------------------|---------------------|-------------------|--------------------|-----------------------|
| 1010099              | 483100 | CAPITAL LEASES         | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00             | \$0.00                |
| 1010099              | 495000 | BEGINNING FUND BALANCE | \$0.00            | \$0.00            | (\$26,407,434.00)   | \$0.00            | (\$26,407,434.00)  | (\$13,042,468.00)     |
| <b>1010099 Total</b> |        |                        | \$0.00            | \$0.00            | (\$26,407,434.00)   | \$0.00            | (\$26,407,434.00)  | (\$13,042,468.00)     |
| <b>Grand Total</b>   |        | <b>TOTAL REVENUES</b>  | (\$86,972,544.41) | (\$95,489,940.11) | (\$115,998,676.00)  | (\$67,154,751.65) | (\$121,879,323.00) | (\$110,321,228.00)    |

| CARSON CITY TENTATIVE BUDGET |                          |          |       |
|------------------------------|--------------------------|----------|-------|
| GENERAL FUND INDEX           |                          |          |       |
| FY 2023                      |                          |          |       |
| DEPT #                       | DEPT                     | FUNCTION | TAB # |
| 0100                         | BOS                      | G        | 1     |
| 0212                         | CLERK                    | G        | 2     |
| 0213                         | RECORDER                 | G        | 3     |
| 0215                         | PUBLIC SAFETY COMPLEX    | G        | 4     |
| 0216                         | ELECTIONS                | G        | 5     |
| 0217                         | PUBLIC GUARDIAN          | G        | 6     |
| 0300                         | TREASURER                | G        | 7     |
| 0400                         | ASSESSOR                 | G        | 8     |
| 0500                         | DA                       | G        | 9     |
| 0600                         | CITY MANAGER             | G        | 10    |
| 0610                         | PUBLIC DEFENDER          | G        | 11    |
| 0615                         | COMMUNITY SUPPORT        | G        | 12    |
| 0616                         | CENTRAL SERVICES         | G        | 13    |
| 0620                         | PURCHASING               | G        | 14    |
| 0630                         | NEW CITY HALL            | G        | 15    |
| 0701                         | FINANCE                  | G        | 16    |
| 0705                         | HUMAN RESOURCES          | G        | 17    |
| 0710                         | IT                       | G        | 18    |
| 0729                         | NORTHGATE                | G        | 19    |
| 0800                         | INTERNAL AUDITOR         | G        | 20    |
| 1425                         | COMMUNITY DEVELOPMENT    | G        | 21    |
| 1430                         | BUSINESS LICENSE         | G        | 22    |
| 2004                         | CHARTERED ADMINISTRATION | PS       | 23    |
| 2005                         | SHERIFF ADMIN            | PS       | 24    |
| 2011                         | SHERIFF INVESTIGATION    | PS       | 25    |
| 2012                         | SHERIFF OPERATIONS       | PS       | 26    |
| 2013                         | SHERIFF GENERAL          | PS       | 27    |
| 2014                         | SHERIFF DETENTION        | PS       | 28    |
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| 2018                         | SHERIFF TRINET           | PS       | 30    |
| 2505                         | FIRE ADMIN               | PS       | 31    |

| CARSON CITY TENTATIVE BUDGET |                                     |          |       |
|------------------------------|-------------------------------------|----------|-------|
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| 2515                         | FIRE PREVENTION                     | PS       | 33    |
| 2520                         | FIRE TRAINING                       | PS       | 34    |
| 2530                         | EMERGENCY MGMT                      | PS       | 35    |
| 2545                         | WILDLAND FIRE MANAGEMENT            | PS       | 36    |
| 2705                         | JUV PROBATION                       | PS       | 37    |
| 2706                         | JUV DETENTION                       | PS       | 38    |
| 2800                         | ALTERNATIVE SENT                    | PS       | 39    |
| 3012                         | PUBLIC WORKS                        | PW       | 40    |
| 3015                         | GIS                                 | G        | 41    |
| 3034                         | FACILITIES MAINTENANCE              | G        | 42    |
| 3904                         | LANDFILL                            | S        | 43    |
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| 4700:4710                    | JUSTICE COURT & ASSESSMENTS         | J        | 45    |
| 5005                         | PARKS ADMIN                         | CR       | 46    |
| 5012                         | PARKS MAINTENANCE                   | CR       | 47    |
| 5017                         | GIFTS AND DONATIONS                 | CR       | 48    |
| 5018                         | YOUTH SPORTS ASSOCIATION            | CR       | 49    |
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| 6566                         | SART PROGRAM                        | W        | 57    |
| 6574                         | WELFARE                             | W        | 58    |
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| 6854                         | DOUGLAS COUNTY ENVIRONMENTAL HEALTH | H        | 62    |
| 6900                         | ANIMAL CONTROL                      | H        | 63    |

# Carson City Board of Supervisors

April 7, 2022



\*\*Please note, the Internal Auditor is contracted with Eide Bailly, LLP and are not Carson City employees.

## FISCAL SUMMARY FOR GENERAL FUND

|  |                   |                   |                   |                 |                  |
|--|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Board of Supervisors</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 0100</b>               |                   |                   |                   |                 |                  |
|  | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|  | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                               |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>                  | \$ 236,691        | \$ 240,443        | \$ 250,536        | <b>4.20%</b>    | \$ 10,093        |
| <b>TOTAL</b>                                 | <b>\$ 236,691</b> | <b>\$ 240,443</b> | <b>\$ 250,536</b> | <b>4.20%</b>    | \$ 10,093        |
| <b>EXPENDITURE</b>                           |                   |                   |                   |                 |                  |
| <b>Salary</b>                                | \$ 130,877        | \$ 142,050        | \$ 143,263        | <b>0.85%</b>    | \$ 1,213         |
| <b>Benefits</b>                              | 80,466            | 76,431            | 79,834            | <b>4.45%</b>    | \$ 3,403         |
| <b>Service &amp; Supplies</b>                | 25,348            | 21,962            | 27,439            | <b>24.94%</b>   | \$ 5,477         |
| <b>TOTAL</b>                                 | <b>\$ 236,691</b> | <b>\$ 240,443</b> | <b>\$ 250,536</b> | <b>4.20%</b>    | \$ 10,093        |
|  |                   |                   |                   |                 |                  |
| <b>FTE</b>                                   | <b>5</b>          | <b>5</b>          | <b>5</b>          |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

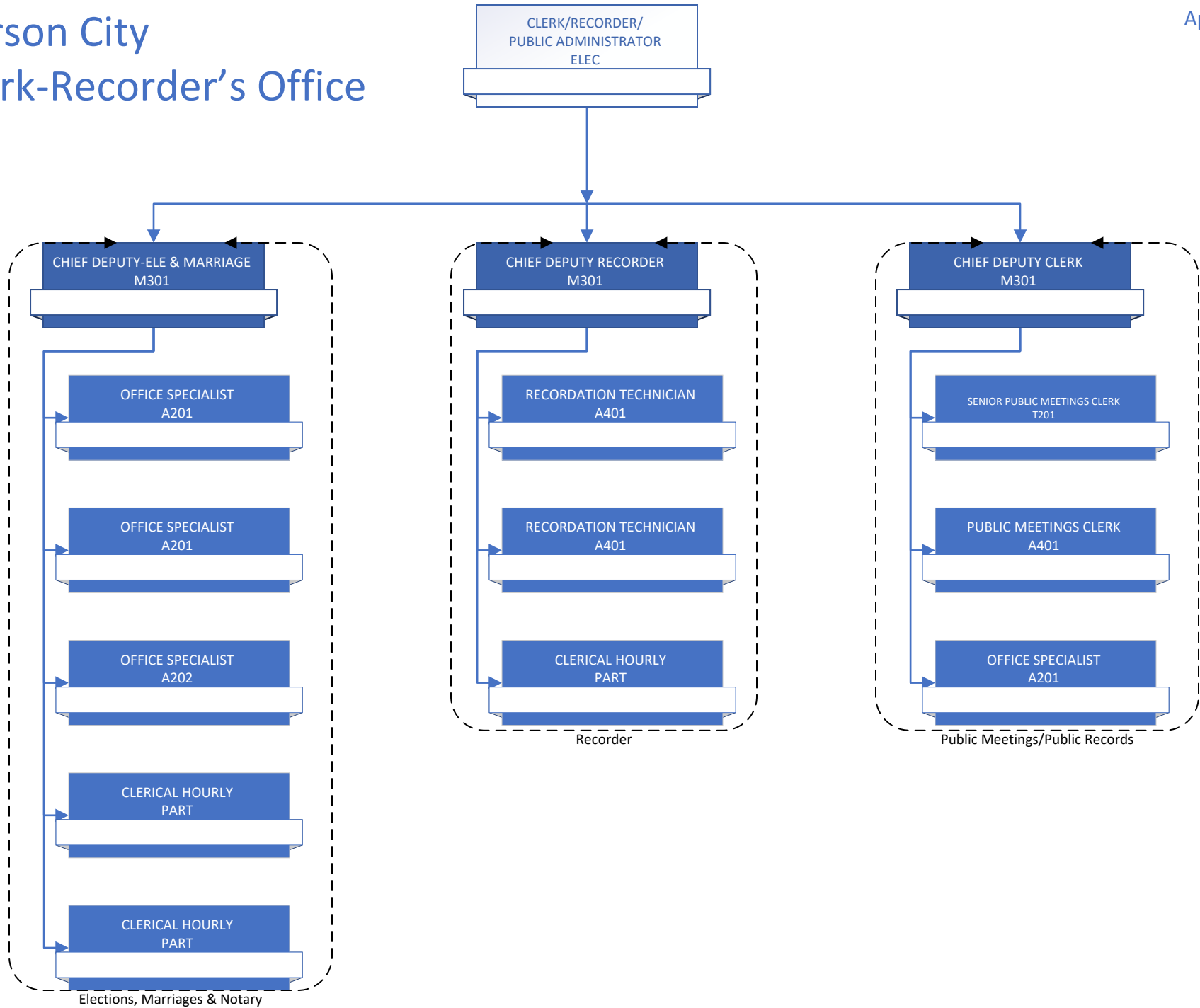
|   |                       |                        |
|---|-----------------------|------------------------|
| <b>DEPARTMENT: Board of Supervisors</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 0100</b>          |                       |                        |
| <b>POSITION / DESCRIPTION</b>           | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>              |                       |                        |
| Supervisors                             | 4.0                   | \$ 106,058             |
| Mayor                                   | 1.0                   | 37,205                 |
|   |                       |                        |
|   |                       |                        |
|   |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>     | <b>5.0</b>            | <b>\$ 143,263</b>      |
| <b>BENEFITS:</b>                        |                       |                        |
| Medicare                                |                       | \$ 2,567               |
| Retirement                              |                       | 7,633                  |
| Elected Def Comp VS PERS                |                       | 34,273                 |
| Group Insurance                         |                       | 31,466                 |
| Workers' Compensation                   |                       | 2,935                  |
| Phone Allowance                         |                       | 960                    |
|   |                       |                        |
| <b>SUB-TOTAL BENEFITS</b>               |                       | <b>\$ 79,834</b>       |
| <b>GRAND TOTAL</b>                      |                       | <b>\$ 223,097</b>      |

| Organization                | Object | Account Description       | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|-----------------------------|--------|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>EXPENSE</b>              |        |                           |                     |                     |                     |                     |                     |                       |
| <b>BOARD OF SUPERVISORS</b> |        |                           |                     |                     |                     |                     |                     |                       |
| 1010100                     | 500101 | SALARIES                  | \$144,123.00        | \$130,877.03        | \$139,332.00        | \$104,008.55        | \$142,050.00        | \$143,263.00          |
|                             |        |                           | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>                 |
| 1010100                     | 500225 | MEDICARE                  | \$2,265.44          | \$2,238.16          | \$2,517.00          | \$1,862.21          | \$2,544.00          | \$2,567.00            |
| 1010100                     | 500230 | RETIREMENT                | \$26,789.46         | \$13,644.23         | \$7,633.00          | \$5,602.15          | \$7,657.00          | \$7,633.00            |
| 1010100                     | 500231 | ELECTED DEF COMP VS PERS  | \$15,264.26         | \$24,409.39         | \$33,250.00         | \$24,769.38         | \$33,852.00         | \$34,273.00           |
| 1010100                     | 500240 | GROUP INSURANCE           | \$50,932.87         | \$32,762.78         | \$40,055.00         | \$18,252.58         | \$24,302.00         | \$27,306.00           |
| 1010100                     | 500241 | CITY HSA CONTRIBUTION     | \$4,413.28          | \$3,969.00          | \$2,143.00          | \$3,136.72          | \$4,176.00          | \$4,160.00            |
| 1010100                     | 500250 | WORKERS' COMPENSATION     | \$2,977.93          | \$2,714.44          | \$2,864.00          | \$2,142.47          | \$2,932.00          | \$2,935.00            |
| 1010100                     | 500271 | PHONE ALLOWANCE           | \$976.00            | \$728.00            | \$960.00            | \$728.00            | \$968.00            | \$960.00              |
|                             |        |                           | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>                 |
|                             |        |                           | \$103,619.24        | \$80,466.00         | \$89,422.00         | \$56,493.51         | \$76,431.00         | \$79,834.00           |
| 1010100                     | 500330 | TRAINING                  | \$0.00              | \$32.69             | \$500.00            | \$670.00            | \$500.00            | \$500.00              |
| 1010100                     | 500433 | SOFTWARE MAINTENANCE COST | \$318.66            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010100                     | 500540 | PUBLICITY/SPECIAL EVENTS  | \$0.00              | \$1,350.00          | \$500.00            | \$1,126.48          | \$500.00            | \$500.00              |
| 1010100                     | 500541 | LEGISLATIVE EXPENSES      | \$1,513.12          | \$0.00              | \$3,639.00          | \$1,443.02          | \$3,639.00          | \$3,639.00            |
| 1010100                     | 500545 | MEMBERSHIP / PUBLICATIONS | \$1,105.00          | \$1,105.00          | \$1,500.00          | \$1,105.00          | \$1,500.00          | \$1,500.00            |
| 1010100                     | 500580 | TRAVEL                    | (\$239.94)          | \$0.00              | \$500.00            | \$281.22            | \$500.00            | \$500.00              |
| 1010100                     | 500601 | OFFICE SUPPLIES           | \$84.25             | \$1,206.10          | \$600.00            | \$25.06             | \$600.00            | \$600.00              |
| 1010100                     | 500625 | OPERATING SUPPLIES        | \$1,291.22          | \$5,713.82          | \$2,000.00          | \$1,540.60          | \$2,000.00          | \$2,000.00            |
| 1010100                     | 500710 | TELEPHONE                 | \$1,220.42          | \$3,569.40          | \$1,200.00          | \$1,641.22          | \$1,200.00          | \$1,200.00            |
| 1010100                     | 502501 | ETHICS COMM UNFUND MAND   | \$11,522.80         | \$12,370.76         | \$11,523.00         | \$7,572.82          | \$11,523.00         | \$17,000.00           |
|                             |        |                           | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>                 |
| <b>1010100 Total</b>        |        |                           | <b>\$16,815.53</b>  | <b>\$25,347.77</b>  | <b>\$21,962.00</b>  | <b>\$15,405.42</b>  | <b>\$21,962.00</b>  | <b>\$27,439.00</b>    |
| <b>BOARD OF SUPERVISORS</b> |        |                           | <b>\$264,557.77</b> | <b>\$236,690.80</b> | <b>\$250,716.00</b> | <b>\$175,907.48</b> | <b>\$240,443.00</b> | <b>\$250,536.00</b>   |



# Carson City Clerk-Recorder's Office

April 5, 2022



## FISCAL SUMMARY FOR GENERAL FUND

|                                |                   |                   |                   |                 |                   |
|--------------------------------|-------------------|-------------------|-------------------|-----------------|-------------------|
| <b>Department Name: Clerk</b>  |                   |                   |                   |                 |                   |
| <b>Department Number: 0212</b> |                   |                   |                   |                 |                   |
|                                | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b>  |
|                                | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>     |
| <b>REVENUE</b>                 |                   |                   |                   |                 |                   |
| <b>General Fund Support</b>    | \$ 369,650        | \$ 439,543        | \$ 437,410        | -0.49%          | \$ (2,133)        |
| <b>TOTAL</b>                   | <b>\$ 369,650</b> | <b>\$ 439,543</b> | <b>\$ 437,410</b> | <b>-0.49%</b>   | <b>\$ (2,133)</b> |
| <b>EXPENDITURE</b>             |                   |                   |                   |                 |                   |
| <b>Salary</b>                  | \$ 263,645        | \$ 303,399        | \$ 299,821        | -1.18%          | \$ (3,578)        |
| <b>Benefits</b>                | 89,069            | 115,616           | 120,853           | 4.53%           | \$ 5,237          |
| <b>Service &amp; Supplies</b>  | 16,936            | 20,528            | 16,736            | -18.47%         | \$ (3,792)        |
| <b>TOTAL</b>                   | <b>\$ 369,650</b> | <b>\$ 439,543</b> | <b>\$ 437,410</b> | <b>-0.49%</b>   | <b>\$ (2,133)</b> |
|                                |                   |                   |                   |                 |                   |
| <b>FTE</b>                     | <b>4.00</b>       | <b>5.00</b>       | <b>5.00</b>       |                 |                   |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Clerk</b>            |                       |                        |
| <b>DEPARTMENT NUMBER: 1010212</b>   |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Chief Deputy Clerk                  | 1.00                  | \$ 70,785              |
| Office Specialist                   | 2.00                  | 82,026                 |
| Senior Meetings Clerk               | 1.00                  | 77,032                 |
| Public Meetings Clerk               | 1.00                  | 53,361                 |
| Hourlies                            |                       | 14,917                 |
| Overtime                            |                       | 1,700                  |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | <b>5.00</b>           | <b>\$ 299,821</b>      |
| <b>BENEFITS:</b>                    |                       |                        |
| Medicare                            |                       | \$ 4,277               |
| Retirement                          |                       | 53,985                 |
| Group Insurance                     |                       | 58,563                 |
| Workers' Compensation               |                       | 4,028                  |
| <b>SUB-TOTAL BENEFITS</b>           |                       | <b>\$ 120,853</b>      |
| <b>GRAND TOTAL</b>                  |                       | <b>\$ 420,674</b>      |

| Organization         | Object | Account Description       | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|----------------------|--------|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>CLERKS OFFICE</b> |        |                           |                     |                     |                     |                     |                     |                       |
| 1010212              | 500101 | SALARIES                  | \$195,073.82        | \$230,154.94        | \$273,071.00        | \$196,170.66        | \$270,397.00        | \$283,204.00          |
| 1010212              | 500102 | HOURLY/SEASONAL           | \$26,699.26         | \$29,222.07         | \$14,917.00         | \$7,475.21          | \$14,917.00         | \$14,917.00           |
| 1010212              | 500103 | ADMINISTRATIVE PAY        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010212              | 500106 | MANAGEMENT LEAVE PAY      | \$3,184.98          | \$0.00              | \$0.00              | \$128.36            | \$128.00            | \$0.00                |
| 1010212              | 500107 | ANNUAL LEAVE PAYOFF       | \$11,792.40         | \$0.00              | \$0.00              | \$9,036.10          | \$9,036.00          | \$0.00                |
| 1010212              | 500108 | SICK LEAVE PAY            | \$0.00              | \$0.00              | \$0.00              | \$7,219.85          | \$7,220.00          | \$0.00                |
| 1010212              | 500111 | OVERTIME                  | \$4,094.16          | \$4,078.62          | \$1,700.00          | \$1,846.11          | \$1,700.00          | \$1,700.00            |
| 1010212              | 500114 | F L S A                   | \$3.96              | \$2.74              | \$0.00              | \$3.15              | \$1.00              | \$0.00                |
| 1010212              | 500116 | HOLIDAY PAY               | \$0.00              | \$187.07            | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| <b>1010212 Total</b> |        |                           | <b>\$240,848.58</b> | <b>\$263,645.44</b> | <b>\$289,688.00</b> | <b>\$221,879.44</b> | <b>\$303,399.00</b> | <b>\$299,821.00</b>   |
| 1010212              | 500225 | MEDICARE                  | \$3,480.29          | \$3,821.67          | \$4,421.00          | \$3,167.66          | \$4,434.00          | \$4,277.00            |
| 1010212              | 500230 | RETIREMENT                | \$44,483.85         | \$50,768.41         | \$58,904.00         | \$39,560.29         | \$53,683.00         | \$53,985.00           |
| 1010212              | 500240 | GROUP INSURANCE           | \$23,904.41         | \$30,855.39         | \$40,806.00         | \$40,243.84         | \$53,220.00         | \$58,563.00           |
| 1010212              | 500241 | CITY HSA CONTRIBUTION     | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010212              | 500250 | WORKERS' COMPENSATION     | \$3,555.90          | \$3,624.16          | \$4,281.00          | \$2,565.71          | \$4,279.00          | \$4,028.00            |
| <b>1010212 Total</b> |        |                           | <b>\$75,424.45</b>  | <b>\$89,069.63</b>  | <b>\$108,412.00</b> | <b>\$85,537.50</b>  | <b>\$115,616.00</b> | <b>\$120,853.00</b>   |
| 1010212              | 500317 | BANKING SERVICES          | \$2,678.77          | \$2,080.85          | \$0.00              | \$1,278.89          | \$0.00              | \$0.00                |
| 1010212              | 500341 | CODIFICATION              | \$3,269.62          | \$3,820.24          | \$6,000.00          | \$2,151.63          | \$6,000.00          | \$6,000.00            |
| 1010212              | 500432 | MAINTENANCE SVC CONTRACTS | \$2,068.37          | \$3,785.67          | \$3,100.00          | \$4,895.54          | \$3,100.00          | \$3,100.00            |
| 1010212              | 500542 | PRINTING/ADVERTISING      | \$3,882.14          | \$4,856.42          | \$4,986.00          | \$4,001.99          | \$4,986.00          | \$4,986.00            |
| 1010212              | 500582 | MILEAGE                   | \$0.00              | \$0.00              | \$300.00            | \$0.00              | \$300.00            | \$300.00              |
| 1010212              | 500601 | OFFICE SUPPLIES           | \$653.66            | \$512.38            | \$600.00            | \$283.20            | \$600.00            | \$600.00              |
| 1010212              | 500625 | OPERATING SUPPLIES        | \$1,233.70          | \$996.59            | \$1,750.00          | \$2,980.76          | \$1,750.00          | \$1,750.00            |
| 1010212              | 500655 | TECH \$5 NOTARY BOND      | \$883.43            | \$853.33            | \$3,309.00          | \$430.85            | \$3,309.00          | \$0.00                |
| 1010212              | 500680 | GIFTS & DONATIONS         | \$0.00              | \$0.00              | \$483.00            | \$0.00              | \$483.00            | \$0.00                |
| 1010212              | 502450 | CASH SHORT/OVER           | (\$20.01)           | \$30.90             | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                      |        |                           | <b>\$14,649.68</b>  | <b>\$16,936.38</b>  | <b>\$20,528.00</b>  | <b>\$16,022.86</b>  | <b>\$20,528.00</b>  | <b>\$16,736.00</b>    |
| <b>1010212 Total</b> |        |                           | <b>\$330,922.71</b> | <b>\$369,651.45</b> | <b>\$418,628.00</b> | <b>\$323,439.80</b> | <b>\$439,543.00</b> | <b>\$437,410.00</b>   |
| <b>CLERKS OFFICE</b> |        |                           |                     |                     |                     |                     |                     |                       |

## FISCAL SUMMARY FOR GENERAL FUND

|                                  |                   |                   |                   |                 |                     |
|----------------------------------|-------------------|-------------------|-------------------|-----------------|---------------------|
| <b>Department Name: Recorder</b> |                   |                   |                   |                 |                     |
| <b>Department Number: 0213</b>   |                   |                   |                   |                 |                     |
|                                  | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b>    |
|                                  | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>       |
| <b>REVENUE</b>                   |                   |                   |                   |                 |                     |
| <b>General Fund Support</b>      | \$ 429,754        | \$ 624,987        | \$ 491,344        | -21.38%         | \$ (133,643)        |
| <b>TOTAL</b>                     | <b>\$ 429,754</b> | <b>\$ 624,987</b> | <b>\$ 491,344</b> | <b>-21.38%</b>  | <b>\$ (133,643)</b> |
| <b>EXPENDITURE</b>               |                   |                   |                   |                 |                     |
| <b>Salary</b>                    | \$ 262,767        | \$ 281,587        | \$ 294,949        | 4.75%           | \$ 13,362           |
| <b>Benefits</b>                  | 131,619           | 134,222           | 144,085           | 7.35%           | \$ 9,863            |
| <b>Service &amp; Supplies</b>    | 35,368            | 209,178           | 52,310            | -74.99%         | \$ (156,868)        |
| <b>TOTAL</b>                     | <b>\$ 429,754</b> | <b>\$ 624,987</b> | <b>\$ 491,344</b> | <b>-21.38%</b>  | <b>\$ (133,643)</b> |
|                                  |                   |                   |                   |                 |                     |
| <b>FTE</b>                       | 4                 | 4                 | 4                 |                 |                     |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Recorder</b>         |                       |                        |
| <b>DEPARTMENT NUMBER: 0213</b>      |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Chief Deputy Recorder               | 1.0                   | \$ 69,545              |
| Clerk / Recorder                    | 1.0                   | 88,975                 |
| Recordation Technician              | 2.0                   | 122,279                |
| Hourly                              |                       | 13,900                 |
| Overtime                            |                       | 250                    |
|                                     |                       |                        |
|                                     |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | 4.0                   | \$ 294,949             |
| <b>BENEFITS:</b>                    |                       |                        |
| Medicare                            |                       | \$ 4,204               |
| Retirement                          |                       | 66,113                 |
| Group Insurance                     |                       | 65,645                 |
| Workers' Compensation               |                       | 3,263                  |
| Phone Allowance                     |                       | 3,900                  |
| Car Allowance                       |                       | 960                    |
|                                     |                       |                        |
| <b>SUB-TOTAL BENEFITS</b>           |                       | \$ 144,085             |
|                                     |                       |                        |
| <b>GRAND TOTAL</b>                  |                       | \$ 439,034             |

| Organization            | Object | Account Description            | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|-------------------------|--------|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>RECORDERS OFFICE</b> |        |                                |                     |                     |                     |                     |                     |                       |
| 1010213                 | 500101 | SALARIES                       | \$272,368.04        | \$248,133.61        | \$264,371.00        | \$192,954.88        | \$266,428.00        | \$280,799.00          |
| 1010213                 | 500102 | HOURLY/SEASONAL                | \$23,384.73         | \$12,847.57         | \$13,900.00         | \$5,965.97          | \$13,900.00         | \$13,900.00           |
| 1010213                 | 500103 | ADMINISTRATIVE PAY             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010213                 | 500106 | MANAGEMENT LEAVE PAY           | \$3,684.85          | \$1,675.37          | \$0.00              | \$1,518.36          | \$1,009.00          | \$0.00                |
| 1010213                 | 500107 | ANNUAL LEAVE PAYOFF            | \$2,737.98          | \$110.87            | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010213                 | 500108 | SICK LEAVE PAY                 | \$27,657.49         | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010213                 | 500111 | OVERTIME                       | \$82.65             | \$0.00              | \$250.00            | \$0.00              | \$250.00            | \$250.00              |
| 1010213                 | 500114 | F L S A                        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                         |        |                                | <b>\$329,915.74</b> | <b>\$262,767.42</b> | <b>\$278,521.00</b> | <b>\$200,439.21</b> | <b>\$281,587.00</b> | <b>\$294,949.00</b>   |
| 1010213                 | 500225 | MEDICARE                       | \$4,652.84          | \$3,708.77          | \$4,166.00          | \$2,849.66          | \$4,097.00          | \$4,204.00            |
| 1010213                 | 500230 | RETIREMENT                     | \$70,506.06         | \$60,422.16         | \$62,514.00         | \$45,940.52         | \$63,074.00         | \$66,113.00           |
| 1010213                 | 500240 | GROUP INSURANCE                | \$68,682.31         | \$58,378.07         | \$54,966.00         | \$42,448.31         | \$56,519.00         | \$63,502.00           |
| 1010213                 | 500241 | CITY HSA CONTRIBUTION          | \$0.00              | \$892.90            | \$2,143.00          | \$0.00              | \$2,143.00          | \$2,143.00            |
| 1010213                 | 500250 | WORKERS' COMPENSATION          | \$3,809.25          | \$3,334.47          | \$3,555.00          | \$1,952.91          | \$3,506.00          | \$3,263.00            |
| 1010213                 | 500260 | EDUCATION INCENTIVE            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010213                 | 500270 | CAR ALLOWANCE                  | \$3,930.00          | \$3,915.00          | \$3,900.00          | \$2,865.00          | \$3,915.00          | \$3,900.00            |
| 1010213                 | 500271 | PHONE ALLOWANCE                | \$976.00            | \$968.00            | \$960.00            | \$728.00            | \$968.00            | \$960.00              |
|                         |        |                                | <b>\$152,556.46</b> | <b>\$131,619.37</b> | <b>\$132,204.00</b> | <b>\$96,784.40</b>  | <b>\$134,222.00</b> | <b>\$144,085.00</b>   |
| 1010213                 | 500317 | BANKING SERVICES               | \$491.03            | \$490.34            | \$0.00              | \$476.04            | \$0.00              | \$0.00                |
| 1010213                 | 500432 | MAINTENANCE SVC CONTRACTS      | \$4,317.66          | \$8,637.58          | \$8,010.00          | \$4,656.53          | \$8,010.00          | \$8,010.00            |
| 1010213                 | 500440 | BUILDING RENTAL                | \$4,833.75          | \$4,831.85          | \$4,500.00          | \$4,348.77          | \$4,500.00          | \$4,500.00            |
| 1010213                 | 500545 | MEMBERSHIP / PUBLICATIONS      | \$840.00            | \$588.00            | \$600.00            | \$340.00            | \$600.00            | \$600.00              |
| 1010213                 | 500580 | TRAVEL                         | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010213                 | 500582 | MILEAGE                        | \$0.00              | \$0.00              | \$100.00            | \$0.00              | \$100.00            | \$100.00              |
| 1010213                 | 500601 | OFFICE SUPPLIES                | \$2,248.90          | \$1,311.31          | \$2,400.00          | \$1,802.33          | \$2,400.00          | \$2,400.00            |
| 1010213                 | 500605 | MICROFILM SUPPLIES             | \$3,002.84          | \$5,360.11          | \$4,200.00          | \$2,243.92          | \$4,200.00          | \$4,200.00            |
| 1010213                 | 500620 | TECHNOLOGY FEES                | \$27,450.88         | \$10,828.54         | \$185,880.00        | \$11,355.90         | \$185,880.00        | \$30,000.00           |
| 1010213                 | 500625 | OPERATING SUPPLIES             | \$1,420.99          | \$1,987.41          | \$2,200.00          | \$1,095.58          | \$2,200.00          | \$2,200.00            |
| 1010213                 | 500635 | NOD \$5 INDIGENT LEGAL SERVICE | \$0.00              | \$0.00              | \$988.00            | \$0.00              | \$988.00            | \$0.00                |
| 1010213                 | 500710 | TELEPHONE                      | \$466.70            | \$1,375.75          | \$300.00            | \$915.67            | \$300.00            | \$300.00              |
| 1010213                 | 502449 | BAD DEBT EXPENSE               | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010213                 | 502450 | CASH SHORT/OVER                | (\$42.80)           | (\$43.00)           | \$0.00              | \$109.43            | \$0.00              | \$0.00                |
|                         |        |                                | <b>\$45,029.95</b>  | <b>\$35,367.89</b>  | <b>\$209,178.00</b> | <b>\$27,344.17</b>  | <b>\$209,178.00</b> | <b>\$52,310.00</b>    |
| <b>1010213 Total</b>    |        | <b>RECORDERS OFFICE</b>        | <b>\$527,502.15</b> | <b>\$429,754.68</b> | <b>\$619,903.00</b> | <b>\$324,567.78</b> | <b>\$624,987.00</b> | <b>\$491,344.00</b>   |

## FISCAL SUMMARY FOR GENERAL FUND

|   |                   |                   |                   |                 |                  |
|---|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Public Safety Complex</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 0215</b>                |                   |                   |                   |                 |                  |
|   | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|   | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                                |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>                   | \$ 194,151        | \$ 201,725        | \$ 201,725        | 0.00%           | \$ -             |
| <b>TOTAL</b>                                  | <b>\$ 194,151</b> | <b>\$ 201,725</b> | <b>\$ 201,725</b> | <b>0.00%</b>    | <b>\$ -</b>      |
| <b>EXPENDITURE</b>                            |                   |                   |                   |                 |                  |
| <b>Salary</b>                                 | \$ -              | \$ -              | \$ -              | 0.00%           | \$ -             |
| <b>Benefits</b>                               | -                 | -                 | -                 | 0.00%           | \$ -             |
| <b>Service &amp; Supplies</b>                 | 194,151           | 201,725           | 201,725           | 0.00%           | \$ -             |
| <b>TOTAL</b>                                  | <b>\$ 194,151</b> | <b>\$ 201,725</b> | <b>\$ 201,725</b> | <b>0.00%</b>    | <b>\$ -</b>      |
|   |                   |                   |                   |                 |                  |
| <b>FTE</b>                                    | <b>0</b>          | <b>0</b>          | <b>0</b>          |                 |                  |



| Organization                 | Object | Account Description       | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|------------------------------|--------|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>PUBLIC SAFETY COMPLEX</b> |        |                           |                     |                     |                     |                     |                     |                       |
| 1010215                      | 500432 | MAINTENANCE SVC CONTRACTS | \$2,390.40          | \$597.60            | \$6,575.00          | \$1,073.65          | \$6,575.00          | \$6,575.00            |
| 1010215                      | 500434 | BUILDING REPAIR & MAINT   | \$0.00              | \$0.00              | \$2,700.00          | \$0.00              | \$2,700.00          | \$2,700.00            |
| 1010215                      | 500444 | OFFICE EQUIPMENT RENTAL   | \$0.00              | \$0.00              | \$1,000.00          | \$0.00              | \$1,000.00          | \$1,000.00            |
| 1010215                      | 500601 | OFFICE SUPPLIES           | \$609.94            | \$0.00              | \$1,150.00          | \$145.33            | \$1,150.00          | \$1,150.00            |
| 1010215                      | 500602 | POSTAGE/SHIPPING          | \$21,146.97         | \$28,247.33         | \$19,300.00         | \$19,433.83         | \$19,300.00         | \$19,300.00           |
| 1010215                      | 500675 | SMALL FURNISHINGS         | \$99.98             | \$527.87            | \$500.00            | \$0.00              | \$500.00            | \$500.00              |
| 1010215                      | 500710 | TELEPHONE                 | \$4,964.32          | \$7,607.11          | \$1,500.00          | \$10,403.16         | \$1,500.00          | \$1,500.00            |
| 1010215                      | 500712 | POWER                     | \$110,262.11        | \$105,379.81        | \$115,000.00        | \$96,251.09         | \$115,000.00        | \$115,000.00          |
| 1010215                      | 500713 | HEATING                   | \$67,127.18         | \$51,791.34         | \$54,000.00         | \$55,739.38         | \$54,000.00         | \$54,000.00           |
| 1010215                      | 500799 | ENERGY SAVINGS OFFSET     | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                              |        |                           | <hr/>               |                     |                     |                     |                     |                       |
| <b>1010215 Total</b>         |        |                           | <b>\$206,600.90</b> | <b>\$194,151.06</b> | <b>\$201,725.00</b> | <b>\$183,046.44</b> | <b>\$201,725.00</b> | <b>\$201,725.00</b>   |
| <b>PUBLIC SAFETY COMPLEX</b> |        |                           | <hr/>               |                     |                     |                     |                     |                       |
|                              |        |                           | <b>\$206,600.90</b> | <b>\$194,151.06</b> | <b>\$201,725.00</b> | <b>\$183,046.44</b> | <b>\$201,725.00</b> | <b>\$201,725.00</b>   |

## FISCAL SUMMARY FOR GENERAL FUND

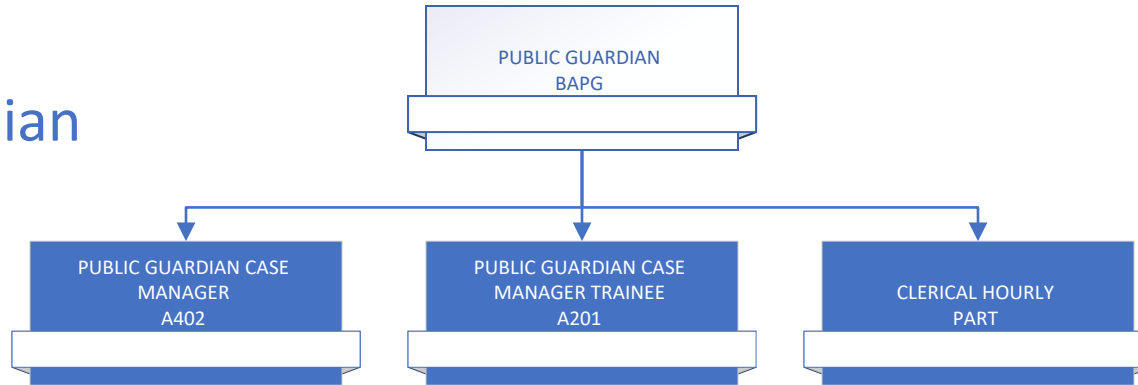
|                                   |                   |                   |                   |                 |                  |
|-----------------------------------|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Elections</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 0216</b>    |                   |                   |                   |                 |                  |
|                                   | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|                                   | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                    |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>       | \$ 381,629        | \$ 438,765        | \$ 452,363        | <b>3.10%</b>    | \$ 13,598        |
| <b>TOTAL</b>                      | <b>\$ 381,629</b> | <b>\$ 438,765</b> | <b>\$ 452,363</b> | <b>3.10%</b>    | \$ 13,598        |
| <b>EXPENDITURE</b>                |                   |                   |                   |                 |                  |
| <b>Salary</b>                     | \$ 169,875        | \$ 190,612        | \$ 198,361        | <b>4.07%</b>    | \$ 7,749         |
| <b>Benefits</b>                   | 65,378            | 77,470            | 83,319            | <b>7.55%</b>    | \$ 5,849         |
| <b>Service &amp; Supplies</b>     | 146,376           | 170,683           | 170,683           | <b>0.00%</b>    | \$ -             |
| <b>TOTAL</b>                      | <b>\$ 381,629</b> | <b>\$ 438,765</b> | <b>\$ 452,363</b> | <b>3.10%</b>    | \$ 13,598        |
|                                   |                   |                   |                   |                 |                  |
| <b>FTE</b>                        | <b>3</b>          | <b>3</b>          | <b>3</b>          |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Elections</b>        |                       |                        |
| <b>DEPARTMENT NUMBER: 0216</b>      |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Chief Deputy Elections & Marriage   | 1.00                  | \$ 69,545              |
| Office Specialist                   | 2.00                  | 91,213                 |
| Hourly                              |                       | 35,803                 |
| Overtime                            |                       | 1,800                  |
|                                     |                       |                        |
|                                     |                       |                        |
|                                     |                       |                        |
|                                     |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | 3.0                   | \$ 198,361             |
| <b>BENEFITS:</b>                    |                       |                        |
| Medicare                            |                       | \$ 2,800               |
| Retirement                          |                       | 34,828                 |
| Group Insurance                     |                       | 42,719                 |
| Workers' Compensation               |                       | 2,972                  |
|                                     |                       |                        |
| <b>SUB-TOTAL BENEFITS</b>           |                       | \$ 83,319              |
| <b>GRAND TOTAL</b>                  |                       | \$ 281,680             |

| Organization            | Object | Account Description       | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|-------------------------|--------|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>ELECTIONS OFFICE</b> |        |                           |                     |                     |                     |                     |                     |                       |
| 1010216                 | 500101 | SALARIES                  | \$114,108.07        | \$146,974.02        | \$154,076.00        | \$111,415.08        | \$153,009.00        | \$160,758.00          |
| 1010216                 | 500102 | HOURLY/SEASONAL           | \$19,866.80         | \$14,788.66         | \$35,803.00         | \$6,091.55          | \$35,803.00         | \$35,803.00           |
| 1010216                 | 500103 | ADMINISTRATIVE PAY        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010216                 | 500106 | MANAGEMENT LEAVE PAY      | \$706.35            | \$0.00              | \$0.00              | \$254.74            | \$0.00              | \$0.00                |
| 1010216                 | 500107 | ANNUAL LEAVE PAYOFF       | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010216                 | 500111 | OVERTIME                  | \$1,586.37          | \$7,734.83          | \$1,800.00          | \$813.63            | \$1,800.00          | \$1,800.00            |
| 1010216                 | 500114 | F L S A                   | \$0.01              | \$59.57             | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010216                 | 500116 | HOLIDAY PAY               | \$0.00              | \$318.24            | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                         |        |                           | <b>\$136,267.60</b> | <b>\$169,875.32</b> | <b>\$191,679.00</b> | <b>\$118,575.00</b> | <b>\$190,612.00</b> | <b>\$198,361.00</b>   |
| 1010216                 | 500225 | MEDICARE                  | \$1,926.58          | \$2,402.92          | \$2,730.00          | \$1,662.31          | \$2,735.00          | \$2,800.00            |
| 1010216                 | 500230 | RETIREMENT                | \$26,077.67         | \$31,240.73         | \$33,040.00         | \$24,170.80         | \$33,120.00         | \$34,828.00           |
| 1010216                 | 500240 | GROUP INSURANCE           | \$25,386.19         | \$28,992.95         | \$25,031.00         | \$25,683.00         | \$34,195.00         | \$38,421.00           |
| 1010216                 | 500241 | CITY HSA CONTRIBUTION     | \$0.00              | \$161.16            | \$0.00              | \$3,241.17          | \$4,316.00          | \$4,298.00            |
| 1010216                 | 500250 | WORKERS' COMPENSATION     | \$2,412.39          | \$2,580.53          | \$2,972.00          | \$1,583.88          | \$3,104.00          | \$2,972.00            |
|                         |        |                           | <b>\$55,802.83</b>  | <b>\$65,378.29</b>  | <b>\$63,773.00</b>  | <b>\$56,341.16</b>  | <b>\$77,470.00</b>  | <b>\$83,319.00</b>    |
| 1010216                 | 500305 | ELECTION COSTS            | \$33,135.00         | \$56,582.18         | \$25,000.00         | \$26,853.51         | \$25,000.00         | \$25,000.00           |
| 1010216                 | 500432 | MAINTENANCE SVC CONTRACTS | \$0.00              | \$0.00              | \$800.00            | \$0.00              | \$800.00            | \$800.00              |
| 1010216                 | 500433 | SOFTWARE MAINTENANCE COST | \$60,310.50         | \$10,076.61         | \$31,858.00         | \$3,499.96          | \$31,858.00         | \$31,858.00           |
| 1010216                 | 500542 | PRINTING/ADVERTISING      | \$24,781.38         | \$55,872.46         | \$88,000.00         | \$2,486.21          | \$88,000.00         | \$88,000.00           |
| 1010216                 | 500545 | MEMBERSHIP / PUBLICATIONS | \$163.68            | \$220.00            | \$500.00            | \$659.00            | \$500.00            | \$500.00              |
| 1010216                 | 500580 | TRAVEL                    | \$0.00              | \$0.00              | \$700.00            | \$348.68            | \$700.00            | \$700.00              |
| 1010216                 | 500582 | MILEAGE                   | \$17.25             | \$0.00              | \$325.00            | \$0.00              | \$325.00            | \$325.00              |
| 1010216                 | 500601 | OFFICE SUPPLIES           | \$676.28            | \$298.79            | \$1,000.00          | \$636.43            | \$1,000.00          | \$1,000.00            |
| 1010216                 | 500602 | POSTAGE/SHIPPING          | \$21,000.00         | \$21,919.78         | \$21,000.00         | \$868.09            | \$21,000.00         | \$21,000.00           |
| 1010216                 | 500625 | OPERATING SUPPLIES        | \$793.43            | \$1,405.99          | \$1,500.00          | \$988.23            | \$1,500.00          | \$1,500.00            |
| 1010216                 | 507775 | EQUIPMENT                 | \$0.00              | \$0.00              | \$0.00              | \$5,000.00          | \$0.00              | \$0.00                |
|                         |        |                           | <b>\$140,877.52</b> | <b>\$146,375.81</b> | <b>\$170,683.00</b> | <b>\$41,340.11</b>  | <b>\$170,683.00</b> | <b>\$170,683.00</b>   |
| <b>1010216 Total</b>    |        | <b>ELECTIONS OFFICE</b>   | <b>\$332,947.95</b> | <b>\$381,629.42</b> | <b>\$426,135.00</b> | <b>\$216,256.27</b> | <b>\$438,765.00</b> | <b>\$452,363.00</b>   |

# Carson City Public Guardian



## FISCAL SUMMARY FOR GENERAL FUND

|   |                   |                   |                   |                 |                  |
|---|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Public Guardian</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 0217</b>          |                   |                   |                   |                 |                  |
|   | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|   | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                          |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>             | \$ 267,572        | \$ 295,503        | \$ 308,926        | <b>4.54%</b>    | \$ 13,423        |
| <b>TOTAL</b>                            | <b>\$ 267,572</b> | <b>\$ 295,503</b> | <b>\$ 308,926</b> | <b>4.54%</b>    | \$ 13,423        |
| <b>EXPENDITURE</b>                      |                   |                   |                   |                 |                  |
| <b>Salary</b>                           | \$ 181,229        | \$ 200,205        | \$ 209,972        | <b>4.88%</b>    | \$ 9,767         |
| <b>Benefits</b>                         | 78,834            | 84,786            | 90,204            | <b>6.39%</b>    | \$ 5,418         |
| <b>Service &amp; Supplies</b>           | 7,509             | 10,512            | 8,750             | <b>-16.76%</b>  | \$ (1,762)       |
| <b>TOTAL</b>                            | <b>\$ 267,572</b> | <b>\$ 295,503</b> | <b>\$ 308,926</b> | <b>4.54%</b>    | \$ 13,423        |
|   |                   |                   |                   |                 |                  |
| <b>FTE</b>                              | <b>3.00</b>       | <b>3.00</b>       | <b>3.00</b>       |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

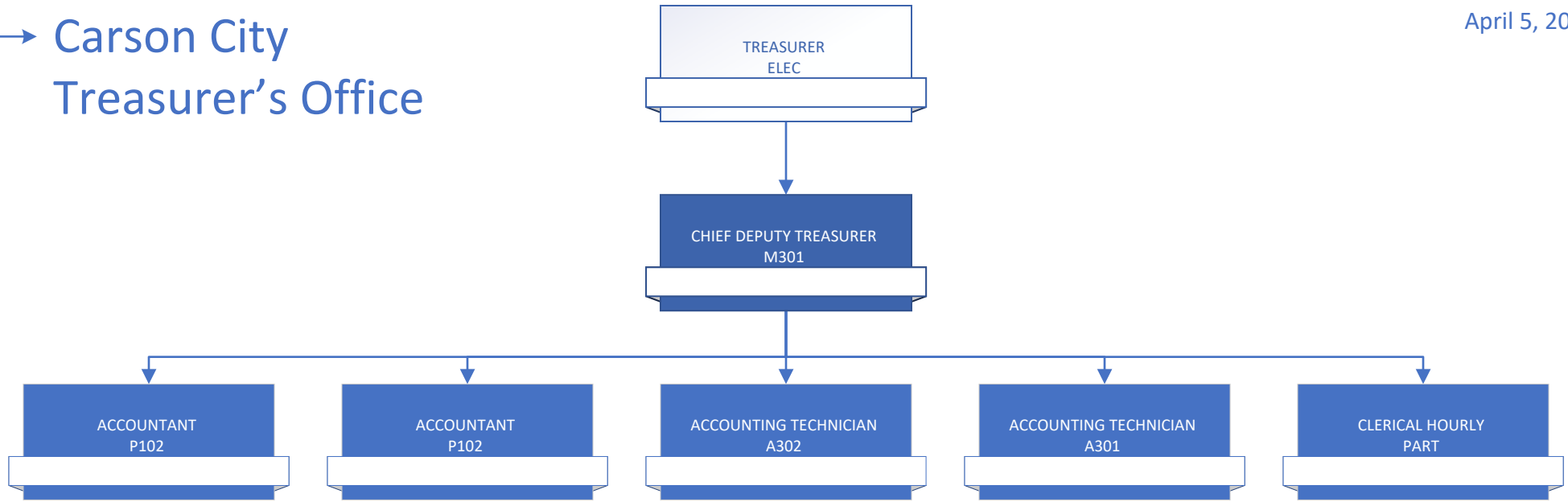
|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Public Guardian</b>  |                       |                        |
| <b>DEPARTMENT NUMBER: 1010217</b>   |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
|                                     |                       |                        |
|                                     |                       |                        |
| Public Guardian                     | 1.00                  | \$ 86,437              |
| Public Guardian Case Manager        | 1.00                  | 58,835                 |
| Accounting Clerk                    | 1.00                  | 49,115                 |
|                                     |                       |                        |
|                                     |                       |                        |
| Hourly/Seasonal                     |                       | 15,585                 |
|                                     |                       |                        |
|                                     |                       |                        |
|                                     |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | 3.00                  | \$ 209,972             |
| <b>BENEFITS:</b>                    |                       |                        |
|                                     |                       |                        |
| Medicare                            |                       | \$ 3,081               |
| Retirement                          |                       | 50,474                 |
| Group Insurance                     |                       | 27,975                 |
| Workers' Compensation               |                       | 2,554                  |
| Car Allowance                       |                       | 3,900                  |
| Phone Allowance                     |                       | 2,220                  |
| <b>SUB-TOTAL BENEFITS</b>           |                       | \$ 90,204              |
| <b>GRAND TOTAL</b>                  |                       | \$ 300,176             |

| Organization                   | Object | Account Description            | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|--------------------------------|--------|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>PUBLIC GUARDIANS OFFICE</b> |        |                                |                     |                     |                     |                     |                     |                       |
| 1010217                        | 500101 | SALARIES                       | \$133,083.68        | \$167,042.51        | \$183,086.00        | \$132,190.47        | \$182,739.00        | \$194,387.00          |
| 1010217                        | 500102 | HOURLY/SEASONAL                | \$19,197.55         | \$7,400.05          | \$15,585.00         | \$11,569.50         | \$15,585.00         | \$15,585.00           |
| 1010217                        | 500103 | ADMINISTRATIVE PAY             | \$3,115.36          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010217                        | 500106 | MANAGEMENT LEAVE PAY           | \$2,153.84          | \$2,687.04          | \$0.00              | \$2,824.54          | \$1,881.00          | \$0.00                |
| 1010217                        | 500107 | ANNUAL LEAVE PAYOFF            | \$3,844.45          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010217                        | 500111 | OVERTIME                       | \$17,792.52         | \$4,081.76          | \$0.00              | \$1,717.61          | \$0.00              | \$0.00                |
| 1010217                        | 500114 | F L S A                        | \$29.82             | \$6.77              | \$0.00              | \$0.93              | \$0.00              | \$0.00                |
| 1010217                        | 500116 | HOLIDAY PAY                    | \$0.00              | \$10.48             | \$0.00              | \$100.06            | \$0.00              | \$0.00                |
| 1010217                        | 500125 | TEMPORARY STAFFING             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                                |        |                                | <u>\$179,217.22</u> | <u>\$181,228.61</u> | <u>\$198,671.00</u> | <u>\$148,403.11</u> | <u>\$200,205.00</u> | <u>\$209,972.00</u>   |
| 1010217                        | 500225 | MEDICARE                       | \$2,662.65          | \$2,676.15          | \$2,915.00          | \$2,178.29          | \$3,072.00          | \$3,081.00            |
| 1010217                        | 500230 | RETIREMENT                     | \$28,683.45         | \$42,828.73         | \$46,944.00         | \$34,963.80         | \$47,903.00         | \$50,474.00           |
| 1010217                        | 500240 | GROUP INSURANCE                | \$11,886.35         | \$24,481.65         | \$25,501.00         | \$18,700.02         | \$24,898.00         | \$27,975.00           |
| 1010217                        | 500241 | CITY HSA CONTRIBUTION          | \$178.64            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010217                        | 500250 | WORKERS' COMPENSATION          | \$2,532.06          | \$2,589.68          | \$2,976.00          | \$1,693.49          | \$2,759.00          | \$2,554.00            |
| 1010217                        | 500270 | CAR ALLOWANCE                  | \$3,330.00          | \$3,915.00          | \$3,900.00          | \$2,865.00          | \$3,915.00          | \$3,900.00            |
| 1010217                        | 500271 | PHONE ALLOWANCE                | \$1,088.00          | \$2,342.50          | \$2,220.00          | \$1,683.50          | \$2,239.00          | \$2,220.00            |
|                                |        |                                | <u>\$50,361.15</u>  | <u>\$78,833.71</u>  | <u>\$84,456.00</u>  | <u>\$62,084.10</u>  | <u>\$84,786.00</u>  | <u>\$90,204.00</u>    |
| 1010217                        | 500545 | MEMBERSHIP / PUBLICATIONS      | \$100.00            | \$0.00              | \$450.00            | \$0.00              | \$450.00            | \$450.00              |
| 1010217                        | 500580 | TRAVEL                         | \$214.98            | \$0.00              | \$2,650.00          | \$419.20            | \$2,650.00          | \$2,650.00            |
| 1010217                        | 500582 | MILEAGE                        | \$2,041.60          | \$0.00              | \$4,000.00          | \$133.73            | \$4,000.00          | \$4,000.00            |
| 1010217                        | 500601 | OFFICE SUPPLIES                | \$5,567.73          | \$1,406.56          | \$150.00            | \$1,683.59          | \$150.00            | \$150.00              |
| 1010217                        | 500625 | OPERATING SUPPLIES             | \$9,550.22          | \$5,850.76          | \$1,500.00          | \$8,760.48          | \$1,500.00          | \$1,500.00            |
| 1010217                        | 500674 | SMALL TOOLS/ EQUIPMENT         | \$178.47            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010217                        | 500680 | GIFTS & DONATIONS              | \$2,935.00          | \$0.00              | \$1,762.00          | \$0.00              | \$1,762.00          | \$0.00                |
| 1010217                        | 500710 | TELEPHONE                      | \$124.84            | \$251.67            | \$0.00              | \$133.56            | \$0.00              | \$0.00                |
|                                |        |                                | <u>\$20,712.84</u>  | <u>\$7,508.99</u>   | <u>\$10,512.00</u>  | <u>\$11,130.56</u>  | <u>\$10,512.00</u>  | <u>\$8,750.00</u>     |
| <b>1010217 Total</b>           |        | <b>PUBLIC GUARDIANS OFFICE</b> | <b>\$250,291.21</b> | <b>\$267,571.31</b> | <b>\$293,639.00</b> | <b>\$221,617.77</b> | <b>\$295,503.00</b> | <b>\$308,926.00</b>   |



# Carson City Treasurer's Office

April 5, 2022



## FISCAL SUMMARY FOR GENERAL FUND

|                                   |                   |                   |                   |                 |                  |
|-----------------------------------|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Treasurer</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 0300</b>    |                   |                   |                   |                 |                  |
|                                   | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|                                   | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                    |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>       | \$ 608,449        | \$ 701,798        | \$ 720,853        | <b>2.72%</b>    | \$ 19,055        |
| <b>TOTAL</b>                      | <b>\$ 608,449</b> | <b>\$ 701,798</b> | <b>\$ 720,853</b> | <b>2.72%</b>    | \$ 19,055        |
| <b>EXPENDITURE</b>                |                   |                   |                   |                 |                  |
| <b>Salary</b>                     | \$ 354,608        | \$ 429,349        | \$ 471,029        | <b>9.71%</b>    | \$ 41,680        |
| <b>Benefits</b>                   | 179,065           | 208,599           | 185,974           | <b>-10.85%</b>  | \$ (22,625)      |
| <b>Service &amp; Supplies</b>     | 74,776            | 63,850            | 63,850            | <b>0.00%</b>    | \$ -             |
| <b>TOTAL</b>                      | <b>\$ 608,449</b> | <b>\$ 701,798</b> | <b>\$ 720,853</b> | <b>2.72%</b>    | \$ 19,055        |
|                                   |                   |                   |                   |                 |                  |
| <b>FTE</b>                        | <b>5</b>          | <b>6</b>          | <b>5</b>          |                 |                  |

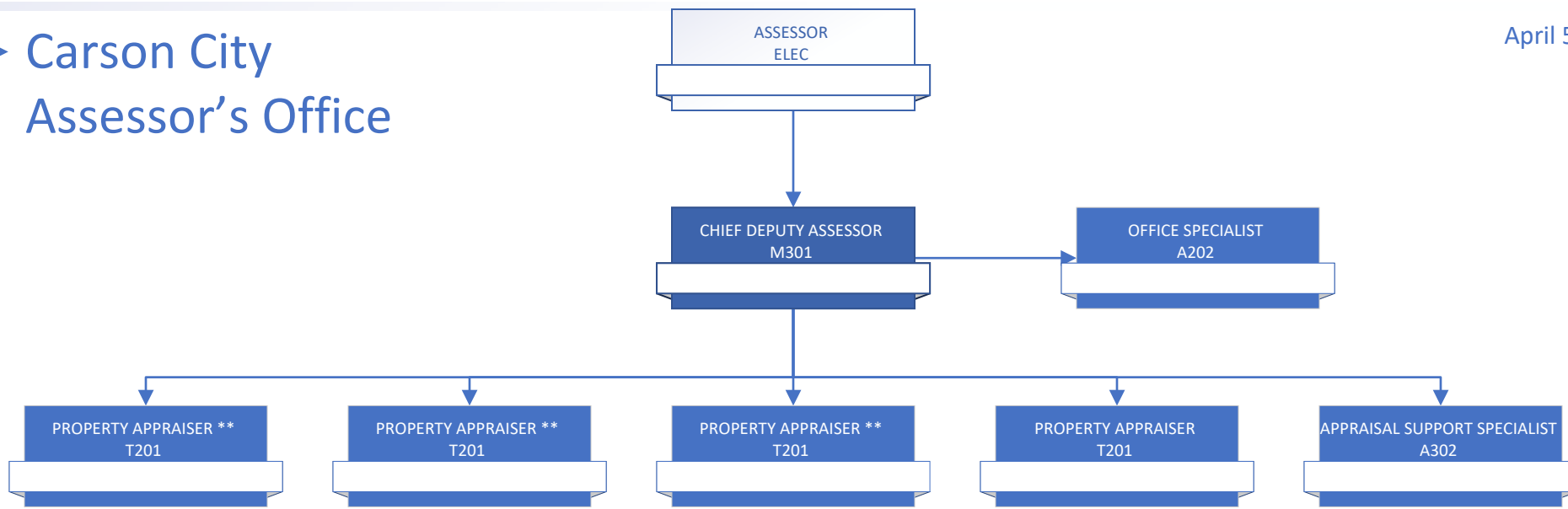
**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Treasurer</b>        |                       |                        |
| <b>DEPARTMENT NUMBER: 1010300</b>   |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Accountant                          | 1.0                   | \$ 74,441              |
| Accounting Technician               | 2.0                   | 111,171                |
| Chief Deputy Treasurer              | 1.0                   | 97,939                 |
| Treasurer                           | 1.0                   | 86,753                 |
| Annual Leave Payoff                 |                       | 26,045                 |
| Sick Leave Payoff                   |                       | 63,687                 |
| Hourly                              |                       | 8,000                  |
| Overtime                            |                       | 2,993                  |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | <b>5.0</b>            | <b>\$ 471,029</b>      |
| <b>BENEFITS:</b>                    |                       |                        |
| Medicare                            |                       | \$ 7,104               |
| Retirement                          |                       | 76,929                 |
| Elected Def Comp VS PERS            |                       | 25,452                 |
| Group Insurance                     |                       | 65,784                 |
| Workers' Compensation               |                       | 3,885                  |
| Education Incentive                 |                       | 1,000                  |
| Phone Allowance                     |                       | 1,920                  |
| Car Allowance                       |                       | 3,900                  |
| <b>SUB-TOTAL BENEFITS</b>           |                       | <b>\$ 185,974</b>      |
| <b>GRAND TOTAL</b>                  |                       | <b>\$ 657,003</b>      |

| Organization              | Object | Account Description       | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|---------------------------|--------|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>TREASURER'S OFFICE</b> |        |                           |                     |                     |                     |                     |                     |                       |
| 1010300                   | 500101 | SALARIES                  | \$350,104.00        | \$346,105.76        | \$431,978.00        | \$303,140.47        | \$420,601.00        | \$370,304.00          |
| 1010300                   | 500102 | HOURLY/SEASONAL           | \$22,272.40         | \$4,520.99          | \$8,000.00          | \$7,343.00          | \$8,000.00          | \$8,000.00            |
| 1010300                   | 500103 | ADMINISTRATIVE PAY        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010300                   | 500106 | MANAGEMENT LEAVE PAY      | \$706.36            | \$3,234.24          | \$0.00              | \$3,316.38          | \$731.00            | \$0.00                |
| 1010300                   | 500107 | ANNUAL LEAVE PAYOFF       | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$26,045.00           |
| 1010300                   | 500108 | SICK LEAVE PAY            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$63,687.00           |
| 1010300                   | 500111 | OVERTIME                  | \$1,328.02          | \$680.73            | \$0.00              | \$2,628.04          | \$0.00              | \$2,993.00            |
| 1010300                   | 500114 | F L S A                   | \$9.31              | \$65.95             | \$0.00              | \$25.37             | \$17.00             | \$0.00                |
| 1010300                   | 500125 | TEMPORARY STAFFING        | \$657.55            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010300                   | 500199 | GRANT FUNDED ALLOCATION   | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                           |        |                           | <b>\$375,077.64</b> | <b>\$354,607.67</b> | <b>\$439,978.00</b> | <b>\$316,453.26</b> | <b>\$429,349.00</b> | <b>\$471,029.00</b>   |
| 1010300                   | 500225 | MEDICARE                  | \$5,271.25          | \$5,056.41          | \$6,233.00          | \$4,750.76          | \$6,492.00          | \$7,104.00            |
| 1010300                   | 500230 | RETIREMENT                | \$95,901.64         | \$91,753.69         | \$121,554.00        | \$67,092.09         | \$92,394.00         | \$76,929.00           |
| 1010300                   | 500231 | ELECTED DEF COMP VS PERS  | \$0.00              | \$3,657.38          | \$0.00              | \$18,679.28         | \$25,532.00         | \$25,452.00           |
| 1010300                   | 500240 | GROUP INSURANCE           | \$60,326.70         | \$57,819.96         | \$69,896.00         | \$45,573.20         | \$60,873.00         | \$57,498.00           |
| 1010300                   | 500241 | CITY HSA CONTRIBUTION     | \$11,039.52         | \$10,093.36         | \$10,684.00         | \$8,363.90          | \$11,194.00         | \$8,286.00            |
| 1010300                   | 500250 | WORKERS' COMPENSATION     | \$4,426.99          | \$4,083.18          | \$4,629.00          | \$3,196.10          | \$4,963.00          | \$3,885.00            |
| 1010300                   | 500260 | EDUCATION INCENTIVE       | \$200.00            | \$1,200.00          | \$1,500.00          | \$50.00             | \$1,300.00          | \$1,000.00            |
| 1010300                   | 500270 | CAR ALLOWANCE             | \$3,930.00          | \$3,465.00          | \$3,900.00          | \$2,865.00          | \$3,915.00          | \$3,900.00            |
| 1010300                   | 500271 | PHONE ALLOWANCE           | \$1,952.00          | \$1,936.00          | \$1,920.00          | \$1,456.00          | \$1,936.00          | \$1,920.00            |
|                           |        |                           | <b>\$183,048.10</b> | <b>\$179,064.98</b> | <b>\$220,316.00</b> | <b>\$152,026.33</b> | <b>\$208,599.00</b> | <b>\$185,974.00</b>   |
| 1010300                   | 500317 | BANKING SERVICES          | \$21,931.38         | \$16,891.45         | \$20,000.00         | \$27,546.35         | \$20,000.00         | \$20,000.00           |
| 1010300                   | 500330 | TRAINING                  | \$0.00              | \$0.00              | \$2,000.00          | \$975.00            | \$2,000.00          | \$2,000.00            |
| 1010300                   | 500432 | MAINTENANCE SVC CONTRACTS | \$59.95             | \$336.47            | \$5,000.00          | \$0.00              | \$5,000.00          | \$5,000.00            |
| 1010300                   | 500433 | SOFTWARE MAINTENANCE COST | \$18.17             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010300                   | 500444 | OFFICE EQUIPMENT RENTAL   | \$926.35            | \$345.40            | \$2,500.00          | \$362.45            | \$2,500.00          | \$2,500.00            |
| 1010300                   | 500542 | PRINTING/ADVERTISING      | \$8,015.62          | \$7,030.95          | \$5,000.00          | \$4,900.02          | \$5,000.00          | \$5,000.00            |
| 1010300                   | 500545 | MEMBERSHIP / PUBLICATIONS | \$200.00            | \$140.00            | \$400.00            | \$110.00            | \$400.00            | \$400.00              |
| 1010300                   | 500580 | TRAVEL                    | \$0.00              | \$0.00              | \$750.00            | \$911.30            | \$750.00            | \$750.00              |
| 1010300                   | 500582 | MILEAGE                   | \$125.91            | \$67.25             | \$200.00            | \$0.00              | \$200.00            | \$200.00              |
| 1010300                   | 500587 | CLICK-2-GOV FEES          | \$13,641.53         | \$37,753.84         | \$15,000.00         | \$9,505.84          | \$15,000.00         | \$15,000.00           |
| 1010300                   | 500601 | OFFICE SUPPLIES           | \$1,993.13          | \$1,995.26          | \$2,000.00          | \$2,201.87          | \$2,000.00          | \$2,000.00            |
| 1010300                   | 500602 | POSTAGE/SHIPPING          | \$7,672.45          | \$7,491.47          | \$9,000.00          | \$8,303.56          | \$9,000.00          | \$9,000.00            |
| 1010300                   | 500625 | OPERATING SUPPLIES        | \$542.11            | \$1,350.75          | \$500.00            | \$3,190.28          | \$500.00            | \$500.00              |
| 1010300                   | 500675 | SMALL FURNISHINGS         | \$0.00              | \$0.00              | \$0.00              | \$261.02            | \$0.00              | \$0.00                |
| 1010300                   | 500694 | REFUNDS & REIMBURSEMENTS  | (\$202.21)          | (\$1,114.09)        | \$0.00              | (\$5,507.45)        | \$0.00              | \$0.00                |
| 1010300                   | 500710 | TELEPHONE                 | \$253.79            | \$2,145.29          | \$1,500.00          | \$2,143.27          | \$1,500.00          | \$1,500.00            |
| 1010300                   | 501205 | AB233 - EXEMPT PROP TAXES | \$58.10             | \$60.20             | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010300                   | 502450 | CASH SHORT/OVER           | (\$277.73)          | \$281.57            | \$0.00              | \$285.49            | \$0.00              | \$0.00                |
|                           |        |                           | <b>\$54,958.55</b>  | <b>\$74,775.81</b>  | <b>\$63,850.00</b>  | <b>\$55,189.00</b>  | <b>\$63,850.00</b>  | <b>\$63,850.00</b>    |
| <b>1010300 Total</b>      |        | <b>TREASURER'S OFFICE</b> | <b>\$613,084.29</b> | <b>\$74,775.81</b>  | <b>\$63,850.00</b>  | <b>\$55,189.00</b>  | <b>\$63,850.00</b>  | <b>\$63,850.00</b>    |

# Carson City Assessor's Office

April 5, 2022



\*\*Please note, the Assessor's Office currently has one Chief Appraiser position that is currently underfilled with a Property Appraiser position until an employee meets the requirements.

## FISCAL SUMMARY FOR GENERAL FUND

|                                  |                   |                     |                   |                 |                    |
|----------------------------------|-------------------|---------------------|-------------------|-----------------|--------------------|
| <b>Department Name: Assessor</b> |                   |                     |                   |                 |                    |
| <b>Department Number: 0400</b>   |                   |                     |                   |                 |                    |
|                                  | <b>2020-21</b>    | <b>2021-22</b>      | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b>   |
|                                  | <b>Actual</b>     | <b>Estimated</b>    | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>      |
| <b>REVENUE</b>                   |                   |                     |                   |                 |                    |
| <b>General Fund Support</b>      | \$ 883,483        | \$ 1,046,041        | \$ 984,465        | -5.89%          | \$ (61,576)        |
| <b>TOTAL</b>                     | <b>\$ 883,483</b> | <b>\$ 1,046,041</b> | <b>\$ 984,465</b> | <b>-5.89%</b>   | <b>\$ (61,576)</b> |
| <b>EXPENDITURE</b>               |                   |                     |                   |                 |                    |
| <b>Salary</b>                    | \$ 556,339        | \$ 591,883          | \$ 619,952        | 4.74%           | \$ 28,069          |
| <b>Benefits</b>                  | 258,970           | 270,566             | 257,177           | -4.95%          | \$ (13,389)        |
| <b>Service &amp; Supplies</b>    | 54,823            | 183,592             | 107,336           | -41.54%         | \$ (76,256)        |
| <b>Capital Outlay</b>            | 13,351            | -                   | -                 | 0.00%           | \$ -               |
| <b>TOTAL</b>                     | <b>\$ 883,483</b> | <b>\$ 1,046,041</b> | <b>\$ 984,465</b> | <b>-5.89%</b>   | <b>\$ (61,576)</b> |
|                                  |                   |                     |                   |                 |                    |
| <b>FTE</b>                       | <b>8.00</b>       | <b>8.00</b>         | <b>8.00</b>       |                 |                    |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

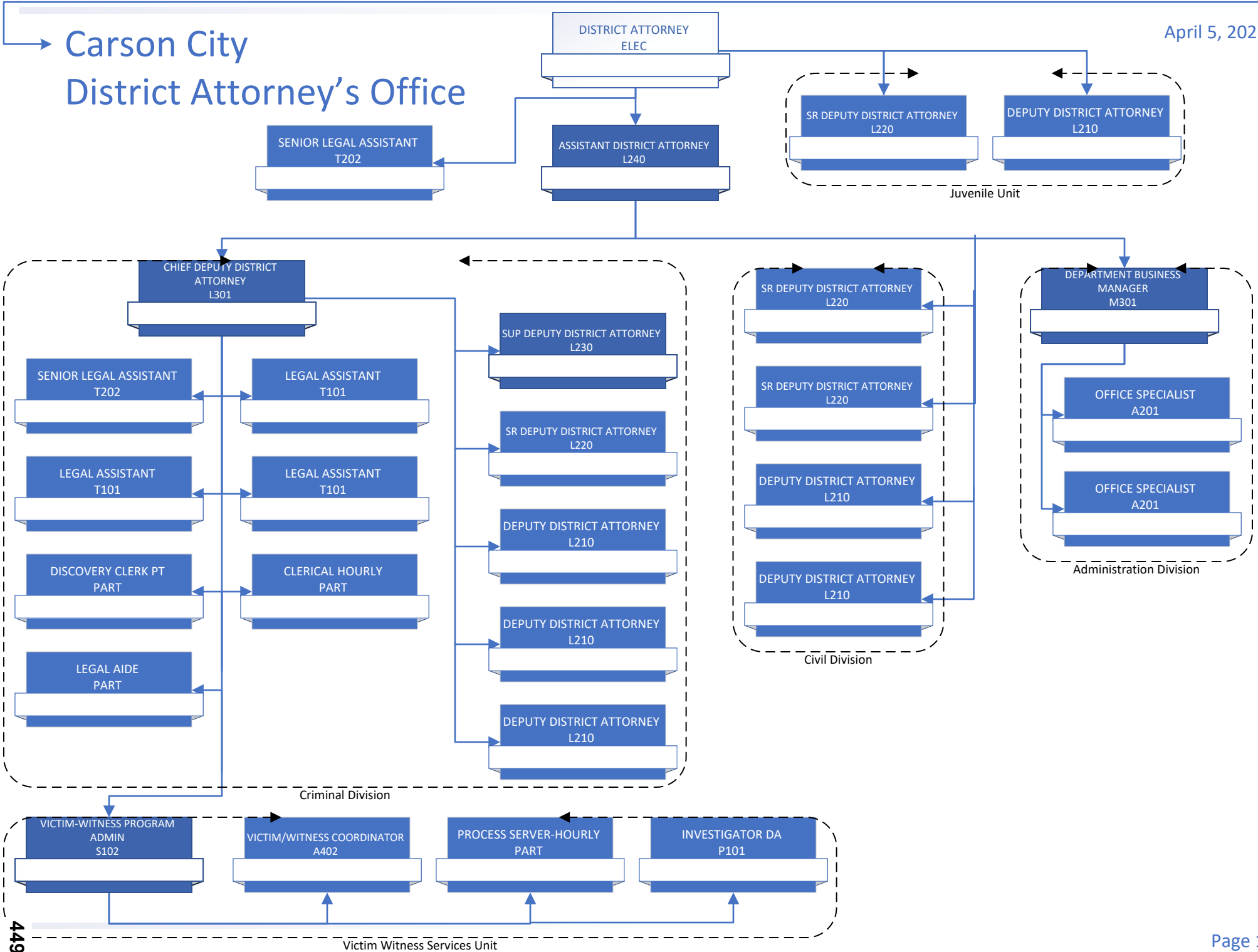
|   |                       |                        |
|---|-----------------------|------------------------|
| <b>DEPARTMENT: Assessor</b>                                 |                       |                        |
| <b>DEPARTMENT NUMBER: 0400</b>                              |                       |                        |
| <b>POSITION / DESCRIPTION</b>                               | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                                  |                       |                        |
| Assessor  | 1.0                   | \$ 94,108              |
| Chief Property Appraiser (Underfilled w/Property Appraiser) | 1.0                   | 76,650                 |
| Chief Deputy Assessor                                       | 1.0                   | 87,904                 |
| Property Appraiser  | 3.0                   | 186,698                |
| Office Specialist   | 1.0                   | 43,908                 |
| Appraisal Support Specialist                                | 1.0                   | 41,344                 |
| Annual Leave Payoff   |                       | 20,338                 |
| Sick Leave Payoff   |                       | 57,915                 |
| Overtime  |                       | 11,087                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>                         | <b>8.0</b>            | <b>\$ 619,952</b>      |
| <b>BENEFITS:</b>  |                       |                        |
| Medicare  |                       | \$ 8,696               |
| Retirement  |                       | 137,875                |
| Group Insurance   |                       | 104,654                |
| Workers' Compensation                                       |                       | 5,952                  |
| <b>SUB-TOTAL BENEFITS</b>                                   |                       | <b>\$ 257,177</b>      |
| <b>GRAND TOTAL</b>  |                       | <b>\$ 877,129</b>      |

| Organization            | Object | Account Description            | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget   | 2022 Actuals        | 2022 Estimated        | 2023 Tentative Budget |
|-------------------------|--------|--------------------------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|-----------------------|
| <b>ASSESSORS OFFICE</b> |        |                                |                     |                     |                       |                     |                       |                       |
| 1010400                 | 500101 | SALARIES                       | \$514,845.60        | \$539,728.33        | \$595,529.00          | \$423,355.71        | \$577,608.00          | \$530,612.00          |
| 1010400                 | 500102 | HOURLY/SEASONAL                | \$14,889.00         | \$16,271.64         | \$0.00                | \$59.85             | \$0.00                | \$0.00                |
| 1010400                 | 500103 | ADMINISTRATIVE PAY             | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 1010400                 | 500106 | MANAGEMENT LEAVE PAY           | \$2,891.70          | \$0.00              | \$0.00                | \$3,188.10          | \$3,188.00            | \$0.00                |
| 1010400                 | 500107 | ANNUAL LEAVE PAYOFF            | \$2,524.17          | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$20,338.00           |
| 1010400                 | 500108 | SICK LEAVE PAY                 | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$57,915.00           |
| 1010400                 | 500111 | OVERTIME                       | \$10,239.52         | \$335.77            | \$11,087.00           | \$0.00              | \$11,087.00           | \$11,087.00           |
| 1010400                 | 500114 | F L S A                        | \$18.61             | \$3.51              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 1010400                 | 500199 | GRANT FUNDED ALLOCATION        | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
|                         |        |                                | \$545,408.60        | \$556,339.25        | \$606,616.00          | \$426,603.66        | \$591,883.00          | \$619,952.00          |
| 1010400                 | 500225 | MEDICARE                       | \$7,643.75          | \$7,760.92          | \$8,612.00            | \$5,875.02          | \$8,108.00            | \$8,696.00            |
| 1010400                 | 500230 | RETIREMENT                     | \$134,054.25        | \$139,673.78        | \$153,436.00          | \$109,761.99        | \$148,537.00          | \$137,875.00          |
| 1010400                 | 500240 | GROUP INSURANCE                | \$93,584.67         | \$97,350.68         | \$110,041.00          | \$74,070.78         | \$96,616.00           | \$94,288.00           |
| 1010400                 | 500241 | CITY HSA CONTRIBUTION          | \$6,556.66          | \$7,825.84          | \$2,143.00            | \$7,816.82          | \$10,408.00           | \$10,366.00           |
| 1010400                 | 500250 | WORKERS' COMPENSATION          | \$6,694.52          | \$6,358.85          | \$6,696.00            | \$4,276.12          | \$6,897.00            | \$5,952.00            |
|                         |        |                                | \$248,533.85        | \$258,970.07        | \$280,928.00          | \$201,800.73        | \$270,566.00          | \$257,177.00          |
| 1010400                 | 500309 | PROFESSIONAL SERVICES          | \$4,028.80          | \$2,414.15          | \$0.00                | \$1,048.40          | \$0.00                | \$5,000.00            |
| 1010400                 | 500330 | TRAINING                       | \$405.00            | \$2,333.94          | \$2,435.00            | \$704.99            | \$2,435.00            | \$2,435.00            |
| 1010400                 | 500340 | CONTRACT EMPLOYEES             | \$0.00              | \$0.00              | \$11,000.00           | \$0.00              | \$11,000.00           | \$0.00                |
| 1010400                 | 500432 | MAINTENANCE SVC CONTRACTS      | \$0.00              | \$497.00            | \$2,550.00            | \$0.00              | \$2,550.00            | \$2,550.00            |
| 1010400                 | 500433 | SOFTWARE MAINTENANCE COST      | \$352.00            | \$349.94            | \$0.00                | \$1,410.00          | \$0.00                | \$4,000.00            |
| 1010400                 | 500435 | VEHICLE REPAIR & MAINT         | \$183.96            | \$77.93             | \$50.00               | \$0.00              | \$50.00               | \$50.00               |
| 1010400                 | 500542 | PRINTING/ADVERTISING           | \$6,044.61          | \$6,049.56          | \$9,166.00            | \$3,548.69          | \$9,166.00            | \$11,166.00           |
| 1010400                 | 500545 | MEMBERSHIP / PUBLICATIONS      | \$820.00            | \$630.00            | \$1,020.00            | \$695.00            | \$1,020.00            | \$1,020.00            |
| 1010400                 | 500580 | TRAVEL                         | \$467.28            | \$0.00              | \$2,300.00            | \$0.00              | \$2,300.00            | \$2,300.00            |
| 1010400                 | 500582 | MILEAGE                        | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 1010400                 | 500601 | OFFICE SUPPLIES                | \$980.40            | \$363.54            | \$2,705.00            | \$592.88            | \$2,705.00            | \$2,705.00            |
| 1010400                 | 500602 | POSTAGE/SHIPPING               | \$0.00              | \$1,724.12          | \$7,500.00            | \$7,613.08          | \$7,500.00            | \$7,500.00            |
| 1010400                 | 500625 | OPERATING SUPPLIES             | \$3,758.05          | \$2,418.62          | \$3,641.00            | \$1,660.23          | \$3,641.00            | \$3,641.00            |
| 1010400                 | 500645 | BOOKS/ PERIODICALS/ PUBLICATIO | \$0.00              | \$0.00              | \$105.00              | \$0.00              | \$105.00              | \$105.00              |
| 1010400                 | 500646 | ACQ/IMPROVE OF TECHNOLOGY      | \$24,283.12         | \$33,323.67         | \$134,754.00          | \$0.00              | \$134,754.00          | \$58,500.00           |
| 1010400                 | 500660 | VEHICLE FUEL/OIL               | \$475.15            | \$520.89            | \$1,400.00            | \$360.26            | \$1,400.00            | \$1,400.00            |
| 1010400                 | 500674 | SMALL TOOLS/ EQUIPMENT         | \$1,312.82          | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 1010400                 | 500675 | SMALL FURNISHINGS              | \$0.00              | \$0.00              | \$0.00                | \$150.39            | \$0.00                | \$0.00                |
| 1010400                 | 500710 | TELEPHONE                      | \$1,972.35          | \$3,374.12          | \$2,650.00            | \$2,216.65          | \$2,650.00            | \$2,650.00            |
| 1010400                 | 500950 | ISC: FLEET MANAGEMENT          | \$1,197.00          | \$1,280.00          | \$2,316.00            | \$2,316.00          | \$2,316.00            | \$2,314.00            |
| 1010400                 | 502450 | CASH SHORT/OVER                | (\$61.22)           | (\$534.83)          | \$0.00                | \$876.75            | \$0.00                | \$0.00                |
|                         |        |                                | \$46,219.32         | \$54,822.65         | \$183,592.00          | \$23,193.32         | \$183,592.00          | \$107,336.00          |
| 1010400                 | 507746 | ACQ/IMPROV OF TECHNOLOGY       | \$0.00              | \$13,350.50         | \$0.00                | \$16,523.50         | \$0.00                | \$0.00                |
|                         |        |                                | \$0.00              | \$13,350.50         | \$0.00                | \$16,523.50         | \$0.00                | \$0.00                |
| <b>1010400 Total</b>    |        | <b>ASSESSORS OFFICE</b>        | <b>\$840,161.77</b> | <b>\$883,482.47</b> | <b>\$1,071,136.00</b> | <b>\$668,121.21</b> | <b>\$1,046,041.00</b> | <b>\$984,465.00</b>   |



# Carson City District Attorney's Office

April 5, 2022



## FISCAL SUMMARY FOR GENERAL FUND

|   |                     |                     |                     |                 |                  |
|---|---------------------|---------------------|---------------------|-----------------|------------------|
| <b>Department Name: District Attorney</b> |                     |                     |                     |                 |                  |
| <b>Department Number: 0500</b>            |                     |                     |                     |                 |                  |
|   | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b> |
|   | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                            |                     |                     |                     |                 |                  |
| <b>General Fund Support</b>               | \$ 2,946,439        | \$ 3,475,158        | \$ 3,568,648        | <b>2.69%</b>    | \$ 93,490        |
| <b>TOTAL</b>                              | <b>\$ 2,946,439</b> | <b>\$ 3,475,158</b> | <b>\$ 3,568,648</b> | <b>2.69%</b>    | \$ 93,490        |
| <b>EXPENDITURE</b>                        |                     |                     |                     |                 |                  |
| <b>Salary</b>                             | \$ 1,976,464        | \$ 2,193,295        | \$ 2,346,097        | <b>6.97%</b>    | \$ 152,802       |
| <b>Benefits</b>                           | 876,531             | 983,799             | 1,069,292           | <b>8.69%</b>    | \$ 85,493        |
| <b>Service &amp; Supplies</b>             | 93,444              | 298,064             | 153,259             | <b>-48.58%</b>  | \$ (144,805)     |
| <b>TOTAL</b>                              | <b>\$ 2,946,439</b> | <b>\$ 3,475,158</b> | <b>\$ 3,568,648</b> | <b>2.69%</b>    | \$ 93,490        |
|   |                     |                     |                     |                 |                  |
| <b>FTE</b>                                | <b>24</b>           | <b>25</b>           | <b>25</b>           |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

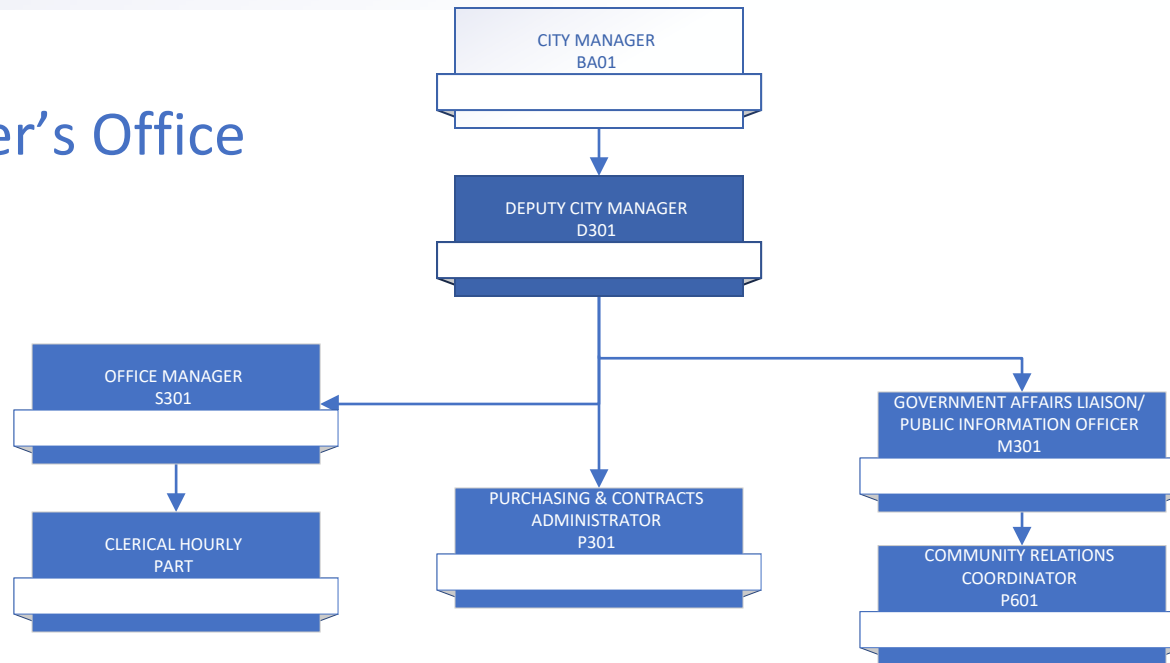
|                                      |                       |                        |
|--------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: District Attorney</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 0500</b>       |                       |                        |
| <b>POSITION / DESCRIPTION</b>        | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>           |                       |                        |
| Assistant District Attorney          | 1.0                   | \$ 186,218             |
| Chief Deputy District Attorney       | 1.0                   | 146,150                |
| Department Business Manager          | 1.0                   | 97,939                 |
| Supervising District Attorney        | 2.0                   | 232,636                |
| Senior Deputy District Attorney      | 2.0                   | 199,427                |
| Deputy District Attorney             | 7.0                   | 642,421                |
| District Attorney                    | 1.0                   | 149,450                |
| DA Investigator                      | 1.0                   | 81,990                 |
| Legal Assistant                      | 3.0                   | 157,869                |
| Office Specialist                    | 2.0                   | 99,399                 |
| Senior Legal Assistant               | 2.0                   | 119,440                |
| Victim Witness Program Administrator | 1.0                   | 74,980                 |
| Victim Witness Coordinator           | 1.0                   | 47,213                 |
| Hourly                               |                       | 85,965                 |
| Overtime                             |                       | 25,000                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>  | 25.0                  | \$ 2,346,097           |
| <b>BENEFITS:</b>                     |                       |                        |
| Medicare                             |                       | \$ 33,248              |
| Retirement                           |                       | 613,458                |
| Group Insurance                      |                       | 373,439                |
| Workers' Compensation                |                       | 20,377                 |
| Education Incentive                  |                       | 750                    |
| Phone Allowance                      |                       | 16,320                 |
| Car Allowance                        |                       | 11,700                 |
| <b>SUB-TOTAL BENEFITS</b>            |                       | \$ 1,069,292           |
| <b>GRAND TOTAL</b>                   |                       | \$ 3,415,388           |

| Organization                      | Object | Account Description            | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|-----------------------------------|--------|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>DISTRICT ATTORNEY'S OFFICE</b> |        |                                |                       |                       |                       |                       |                       |                       |
| 1010500                           | 500101 | SALARIES                       | \$1,771,789.02        | \$1,851,841.18        | \$2,121,678.00        | \$1,449,328.52        | \$2,053,272.00        | \$2,235,132.00        |
| 1010500                           | 500102 | HOURLY/SEASONAL                | \$59,789.74           | \$64,069.90           | \$85,965.00           | \$59,212.23           | \$85,965.00           | \$85,965.00           |
| 1010500                           | 500103 | ADMINISTRATIVE PAY             | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1010500                           | 500106 | MANAGEMENT LEAVE PAY           | \$23,286.61           | \$18,385.96           | \$0.00                | \$41,464.47           | \$25,874.00           | \$0.00                |
| 1010500                           | 500107 | ANNUAL LEAVE PAYOFF            | \$11,434.91           | \$11,120.30           | \$0.00                | \$22,921.88           | \$3,147.00            | \$0.00                |
| 1010500                           | 500108 | SICK LEAVE PAY                 | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1010500                           | 500109 | WORKERS' COMPENSATORY LEAVE    | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1010500                           | 500111 | OVERTIME                       | \$18,418.83           | \$26,599.64           | \$25,000.00           | \$24,487.66           | \$25,000.00           | \$25,000.00           |
| 1010500                           | 500114 | F L S A                        | \$76.79               | \$63.93               | \$0.00                | \$66.73               | \$37.00               | \$0.00                |
| 1010500                           | 500125 | TEMPORARY STAFFING             | \$0.00                | \$4,383.27            | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                                   |        |                                | <b>\$1,884,795.90</b> | <b>\$1,976,464.18</b> | <b>\$2,232,643.00</b> | <b>\$1,597,481.49</b> | <b>\$2,193,295.00</b> | <b>\$2,346,097.00</b> |
| 1010500                           | 500225 | MEDICARE                       | \$26,724.70           | \$27,949.10           | \$31,483.00           | \$22,605.21           | \$31,803.00           | \$33,248.00           |
| 1010500                           | 500230 | RETIREMENT                     | \$477,491.41          | \$501,366.22          | \$580,764.00          | \$410,669.46          | \$571,761.00          | \$613,458.00          |
| 1010500                           | 500240 | GROUP INSURANCE                | \$275,788.47          | \$260,164.33          | \$270,417.00          | \$201,390.43          | \$279,804.00          | \$323,031.00          |
| 1010500                           | 500241 | CITY HSA CONTRIBUTION          | \$37,122.44           | \$41,437.47           | \$23,516.00           | \$36,271.43           | \$49,316.00           | \$50,408.00           |
| 1010500                           | 500250 | WORKERS' COMPENSATION          | \$21,334.93           | \$20,280.14           | \$20,025.00           | \$15,178.35           | \$21,844.00           | \$20,377.00           |
| 1010500                           | 500260 | EDUCATION INCENTIVE            | \$300.00              | \$675.00              | \$750.00              | \$75.00               | \$825.00              | \$750.00              |
| 1010500                           | 500270 | CAR ALLOWANCE                  | \$11,640.00           | \$11,745.00           | \$11,700.00           | \$8,295.00            | \$11,745.00           | \$11,700.00           |
| 1010500                           | 500271 | PHONE ALLOWANCE                | \$11,745.00           | \$12,914.20           | \$13,740.00           | \$12,968.80           | \$16,701.00           | \$16,320.00           |
|                                   |        |                                | <b>\$862,146.95</b>   | <b>\$876,531.46</b>   | <b>\$952,395.00</b>   | <b>\$707,453.68</b>   | <b>\$983,799.00</b>   | <b>\$1,069,292.00</b> |
| 1010500                           | 500330 | TRAINING                       | \$4,154.00            | \$500.00              | \$6,500.00            | \$960.10              | \$6,500.00            | \$6,500.00            |
| 1010500                           | 500359 | ATTORNEYS FEES                 | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1010500                           | 500360 | PUBLIC DEFENDER AGREEMENT      | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1010500                           | 500430 | EQUIPMENT REPAIR & MAINT       | \$351.90              | \$467.90              | \$2,400.00            | \$2,648.62            | \$2,400.00            | \$2,400.00            |
| 1010500                           | 500432 | MAINTENANCE SVC CONTRACTS      | \$3,450.65            | \$8,985.53            | \$6,500.00            | \$6,248.58            | \$6,500.00            | \$6,500.00            |
| 1010500                           | 500433 | SOFTWARE MAINTENANCE COST      | \$2,478.40            | \$2,927.64            | \$0.00                | \$14,508.08           | \$0.00                | \$0.00                |
| 1010500                           | 500435 | VEHICLE REPAIR & MAINT         | \$149.23              | \$548.60              | \$0.00                | \$528.45              | \$0.00                | \$0.00                |
| 1010500                           | 500444 | OFFICE EQUIPMENT RENTAL        | \$4,697.04            | \$1,912.14            | \$5,200.00            | \$0.00                | \$5,200.00            | \$5,200.00            |
| 1010500                           | 500502 | FORFEITURE FUND SEIZURES       | \$1,353.63            | \$0.00                | \$11,614.00           | \$0.00                | \$11,614.00           | \$0.00                |
| 1010500                           | 500522 | INVESTIGATION                  | \$1,702.74            | \$2,645.48            | \$1,500.00            | \$2,063.37            | \$1,500.00            | \$1,500.00            |
| 1010500                           | 500545 | MEMBERSHIP / PUBLICATIONS      | \$7,473.79            | \$6,913.00            | \$9,545.00            | \$7,752.23            | \$9,545.00            | \$9,545.00            |
| 1010500                           | 500575 | VICTIM-WITNESS SERVICES        | \$200.57              | \$0.00                | \$2,000.00            | \$0.00                | \$2,000.00            | \$2,000.00            |
| 1010500                           | 500576 | BAD CHECK RESTITUTION          | \$800.37              | \$0.00                | \$57,191.00           | \$0.00                | \$57,191.00           | \$0.00                |
| 1010500                           | 500580 | TRAVEL                         | \$4,219.05            | \$0.00                | \$12,000.00           | \$1,299.78            | \$12,000.00           | \$12,000.00           |
| 1010500                           | 500582 | MILEAGE                        | \$0.00                | \$0.00                | \$100.00              | \$0.00                | \$100.00              | \$100.00              |
| 1010500                           | 500583 | WITNESS TRAVEL/LODGING         | \$1,725.32            | \$32.59               | \$10,000.00           | \$106.40              | \$10,000.00           | \$10,000.00           |
| 1010500                           | 500601 | OFFICE SUPPLIES                | \$9,008.83            | \$14,382.15           | \$23,940.00           | \$4,587.33            | \$23,940.00           | \$23,940.00           |
| 1010500                           | 500602 | POSTAGE/SHIPPING               | \$13.70               | \$175.91              | \$1,000.00            | \$102.45              | \$1,000.00            | \$1,000.00            |
| 1010500                           | 500625 | OPERATING SUPPLIES             | \$4,502.60            | \$5,321.35            | \$8,500.00            | \$2,585.79            | \$8,500.00            | \$8,500.00            |
| 1010500                           | 500645 | BOOKS/ PERIODICALS/ PUBLICATIO | \$1,194.63            | \$1,634.83            | \$7,000.00            | \$456.19              | \$7,000.00            | \$7,000.00            |
| 1010500                           | 500660 | VEHICLE FUEL/OIL               | \$1,044.63            | \$2,147.99            | \$3,000.00            | \$1,581.45            | \$3,000.00            | \$3,000.00            |
| 1010500                           | 500665 | COURT DISPLAYS/EXHIBITS        | \$0.00                | \$204.00              | \$2,500.00            | \$0.00                | \$2,500.00            | \$2,500.00            |

| Organization         | Object | Account Description               | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|----------------------|--------|-----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1010500              | 500674 | SMALL TOOLS/ EQUIPMENT            | \$10,274.19           | \$6,007.92            | \$0.00                | \$1,754.92            | \$0.00                | \$0.00                |
| 1010500              | 500675 | SMALL FURNISHINGS                 | \$1,241.15            | \$7,173.95            | \$500.00              | \$389.51              | \$500.00              | \$500.00              |
| 1010500              | 500710 | TELEPHONE                         | \$1,974.05            | \$4,731.55            | \$2,800.00            | \$3,414.50            | \$2,800.00            | \$2,800.00            |
| 1010500              | 500804 | COURT REPORTER FEES               | \$0.00                | \$846.80              | \$1,332.00            | \$4,509.00            | \$1,332.00            | \$1,332.00            |
| 1010500              | 500808 | WITNESS FEES/EXPENSES             | \$5,200.32            | \$4,325.02            | \$9,000.00            | \$2,650.00            | \$9,000.00            | \$9,000.00            |
| 1010500              | 500812 | INTERPRETER/EXPERT FEES           | \$18,232.45           | \$7,708.58            | \$27,000.00           | \$12,766.53           | \$27,000.00           | \$27,000.00           |
| 1010500              | 500813 | MEDIATION FEES                    | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1010500              | 500814 | PROCESS SERVING COSTS/FEES        | \$3,155.00            | \$2,780.00            | \$0.00                | \$2,265.00            | \$0.00                | \$0.00                |
| 1010500              | 500815 | MENTAL EVALUATIONS                | \$0.00                | \$0.00                | \$4,000.00            | \$0.00                | \$4,000.00            | \$4,000.00            |
| 1010500              | 500831 | VICTIMS OF CRIME (RESTITUTION)    | \$8,745.00            | \$474.09              | \$3,181.00            | \$54.95               | \$3,181.00            | \$0.00                |
| 1010500              | 500868 | EXTRAORDINARY COURT CASES         | \$9,092.84            | \$5,476.47            | \$75,129.00           | \$0.00                | \$75,129.00           | \$0.00                |
| 1010500              | 500950 | ISC: FLEET MANAGEMENT             | \$4,788.00            | \$5,120.00            | \$4,632.00            | \$4,632.00            | \$4,632.00            | \$6,942.00            |
| 1010500              | 502450 | CASH SHORT/OVER                   | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                      |        |                                   | \$111,224.08          | \$93,443.49           | \$298,064.00          | \$77,865.23           | \$298,064.00          | \$153,259.00          |
| <b>1010500 Total</b> |        | <b>DISTRICT ATTORNEY'S OFFICE</b> | <b>\$2,858,166.93</b> | <b>\$2,946,439.13</b> | <b>\$3,483,102.00</b> | <b>\$2,382,800.40</b> | <b>\$3,475,158.00</b> | <b>\$3,568,648.00</b> |

# Carson City City Manager's Office

April 5, 2022



## FISCAL SUMMARY FOR GENERAL FUND

|                                      |                   |                   |                   |                 |                   |
|--------------------------------------|-------------------|-------------------|-------------------|-----------------|-------------------|
| <b>Department Name: City Manager</b> |                   |                   |                   |                 |                   |
| <b>Department Number: 0600</b>       |                   |                   |                   |                 |                   |
|                                      | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b>  |
|                                      | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>     |
| <b>REVENUE</b>                       |                   |                   |                   |                 |                   |
| <b>General Fund Support</b>          | \$ 904,404        | \$ 998,900        | \$ 994,727        | -0.42%          | \$ (4,173)        |
| <b>TOTAL</b>                         | <b>\$ 904,404</b> | <b>\$ 998,900</b> | <b>\$ 994,727</b> | <b>-0.42%</b>   | <b>\$ (4,173)</b> |
| <b>EXPENDITURE</b>                   |                   |                   |                   |                 |                   |
| <b>Salary</b>                        | \$ 549,533        | \$ 643,191        | \$ 617,868        | -3.94%          | \$ (25,323)       |
| <b>Benefits</b>                      | 246,497           | 243,715           | 271,667           | 11.47%          | \$ 27,952         |
| <b>Service &amp; Supplies</b>        | 108,374           | 111,994           | 105,192           | -6.07%          | \$ (6,802)        |
| <b>TOTAL</b>                         | <b>\$ 904,404</b> | <b>\$ 998,900</b> | <b>\$ 994,727</b> | <b>-0.42%</b>   | <b>\$ (4,173)</b> |
|                                      |                   |                   |                   |                 |                   |
| <b>FTE</b>                           | <b>5.00</b>       | <b>5.00</b>       | <b>5.00</b>       |                 |                   |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: City Manager</b>     |                       |                        |
| <b>DEPARTMENT NUMBER: 0600</b>      |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| City Manager                        | 1.0                   | \$ 210,026             |
| Deputy City Manager                 | 1.0                   | 186,218                |
| Office Manager                      | 1.0                   | 56,383                 |
| Digital Media Coordinator           | 1.0                   | 66,812                 |
| Government Affairs Liaison          | 1.0                   | 73,493                 |
| Hourly                              |                       | 24,936                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | <b>5.00</b>           | <b>\$ 617,868</b>      |
| <b>BENEFITS:</b>                    |                       |                        |
| Medicare                            |                       | \$ 8,867               |
| Retirement                          |                       | 176,397                |
| Group Insurance                     |                       | 69,568                 |
| Workers' Compensation               |                       | 4,235                  |
| Car Allowance                       |                       | 7,800                  |
| Phone Allowance                     |                       | 4,800                  |
| <b>SUB-TOTAL BENEFITS</b>           |                       | <b>\$ 271,667</b>      |
| <b>GRAND TOTAL</b>                  |                       | <b>\$ 889,535</b>      |



| Organization                 | Object | Account Description          | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget   | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|------------------------------|--------|------------------------------|---------------------|---------------------|-----------------------|---------------------|---------------------|-----------------------|
| <b>CITY MANAGER'S OFFICE</b> |        |                              |                     |                     |                       |                     |                     |                       |
| 1010600                      | 500101 | SALARIES                     | \$458,426.97        | \$525,409.47        | \$575,477.00          | \$379,991.57        | \$536,876.00        | \$592,932.00          |
| 1010600                      | 500102 | HOURLY/SEASONAL              | \$527.76            | \$10,500.00         | \$24,936.00           | \$3,760.00          | \$24,936.00         | \$24,936.00           |
| 1010600                      | 500103 | ADMINISTRATIVE PAY           | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00              | \$0.00                |
| 1010600                      | 500106 | MANAGEMENT LEAVE PAY         | \$14,116.34         | \$13,623.88         | \$0.00                | \$15,075.68         | \$10,222.00         | \$0.00                |
| 1010600                      | 500107 | ANNUAL LEAVE PAYOFF          | \$9,142.68          | \$0.00              | \$12,987.00           | \$23,724.48         | \$23,724.00         | \$0.00                |
| 1010600                      | 500108 | SICK LEAVE PAY               | \$0.00              | \$0.00              | \$46,755.00           | \$47,432.52         | \$47,433.00         | \$0.00                |
| 1010600                      | 500111 | OVERTIME                     | \$0.00              | \$0.00              | \$0.00                | \$169.12            | \$0.00              | \$0.00                |
|                              |        |                              | <b>\$482,213.75</b> | <b>\$549,533.35</b> | <b>\$660,155.00</b>   | <b>\$470,153.37</b> | <b>\$643,191.00</b> | <b>\$617,868.00</b>   |
| 1010600                      | 500225 | MEDICARE                     | \$6,871.67          | \$7,830.46          | \$8,591.00            | \$6,762.55          | \$9,270.00          | \$8,867.00            |
| 1010600                      | 500230 | RETIREMENT                   | \$137,813.63        | \$156,419.82        | \$171,203.00          | \$117,228.25        | \$162,457.00        | \$176,397.00          |
| 1010600                      | 500240 | GROUP INSURANCE              | \$50,829.94         | \$54,859.06         | \$56,812.00           | \$31,744.27         | \$43,320.00         | \$55,076.00           |
| 1010600                      | 500241 | CITY HSA CONTRIBUTION        | \$9,866.06          | \$13,295.71         | \$13,956.00           | \$8,770.66          | \$12,308.00         | \$14,492.00           |
| 1010600                      | 500250 | WORKERS' COMPENSATION        | \$3,516.07          | \$4,013.41          | \$4,235.00            | \$2,951.75          | \$4,426.00          | \$4,235.00            |
| 1010600                      | 500270 | CAR ALLOWANCE                | \$7,860.00          | \$7,830.00          | \$7,800.00            | \$5,730.00          | \$7,830.00          | \$7,800.00            |
| 1010600                      | 500271 | PHONE ALLOWANCE              | \$1,952.00          | \$2,248.00          | \$3,840.00            | \$2,904.00          | \$4,104.00          | \$4,800.00            |
| 1010600                      | 500272 | MOBILE DEVICE ALLOWANCE      | \$25.00             | \$0.00              | \$0.00                | \$0.00              | \$0.00              | \$0.00                |
|                              |        |                              | <b>\$218,734.37</b> | <b>\$246,496.46</b> | <b>\$266,437.00</b>   | <b>\$176,091.48</b> | <b>\$243,715.00</b> | <b>\$271,667.00</b>   |
| 1010600                      | 500303 | ORGANIZATIONAL DEVELOPMENT   | \$2,226.20          | \$2,361.13          | \$3,000.00            | \$3,491.93          | \$3,000.00          | \$3,000.00            |
| 1010600                      | 500309 | PROFESSIONAL SERVICES        | \$72,304.05         | \$93,390.44         | \$93,300.00           | \$37,313.46         | \$93,300.00         | \$82,069.00           |
| 1010600                      | 500330 | TRAINING                     | \$609.00            | \$1,887.38          | \$2,500.00            | \$1,219.00          | \$2,500.00          | \$4,000.00            |
| 1010600                      | 500430 | EQUIPMENT REPAIR & MAINT     | \$0.00              | \$0.00              | \$350.00              | \$0.00              | \$350.00            | \$350.00              |
| 1010600                      | 500433 | SOFTWARE MAINTENANCE COST    | \$704.00            | \$1,566.01          | \$0.00                | \$0.00              | \$0.00              | \$0.00                |
| 1010600                      | 500545 | MEMBERSHIP / PUBLICATIONS    | \$2,035.32          | \$2,167.00          | \$3,040.00            | \$1,245.00          | \$3,040.00          | \$3,040.00            |
| 1010600                      | 500580 | TRAVEL                       | \$0.00              | \$0.00              | \$3,000.00            | \$423.16            | \$3,000.00          | \$4,000.00            |
| 1010600                      | 500601 | OFFICE SUPPLIES              | \$985.70            | \$538.89            | \$1,500.00            | \$995.23            | \$1,500.00          | \$1,500.00            |
| 1010600                      | 500625 | OPERATING SUPPLIES           | \$1,259.81          | \$3,065.20          | \$1,970.00            | \$1,989.32          | \$1,970.00          | \$2,500.00            |
| 1010600                      | 500674 | SMALL TOOLS/ EQUIPMENT       | \$1,639.00          | \$0.00              | \$0.00                | \$0.00              | \$0.00              | \$0.00                |
| 1010600                      | 500710 | TELEPHONE                    | \$277.45            | \$1,601.65          | \$1,500.00            | \$1,164.32          | \$1,500.00          | \$2,000.00            |
| 1010600                      | 500955 | ISC: RADIOS                  | \$533.00            | \$610.00            | \$834.00              | \$834.00            | \$834.00            | \$733.00              |
| 1010600                      | 501422 | EMPLOYEE RECOGNITION FUND    | \$790.00            | \$1,185.00          | \$1,000.00            | \$700.00            | \$1,000.00          | \$1,000.00            |
|                              |        |                              | <b>\$83,363.53</b>  | <b>\$108,372.70</b> | <b>\$111,994.00</b>   | <b>\$49,375.42</b>  | <b>\$111,994.00</b> | <b>\$104,192.00</b>   |
| 1010600                      | 507743 | FURNITURE & FIXTURES         | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00              | \$1,000.00            |
|                              |        |                              | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$1,000.00</b>     |
| <b>1010600 Total</b>         |        | <b>CITY MANAGER'S OFFICE</b> | <b>\$784,311.65</b> | <b>\$904,402.51</b> | <b>\$1,038,586.00</b> | <b>\$695,620.27</b> | <b>\$998,900.00</b> | <b>\$994,727.00</b>   |

## FISCAL SUMMARY FOR GENERAL FUND

|   |                     |                     |                     |                 |                  |
|---|---------------------|---------------------|---------------------|-----------------|------------------|
| <b>Department Name: Public Defender</b> |                     |                     |                     |                 |                  |
| <b>Department Number: 0610</b>          |                     |                     |                     |                 |                  |
|   | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b> |
|   | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                          |                     |                     |                     |                 |                  |
| <b>General Fund Support</b>             | \$ 1,592,277        | \$ 1,893,923        | \$ 1,937,191        | <b>2.28%</b>    | \$ 43,268        |
| <b>TOTAL</b>                            | <b>\$ 1,592,277</b> | <b>\$ 1,893,923</b> | <b>\$ 1,937,191</b> | <b>2.28%</b>    | <b>\$ 43,268</b> |
| <b>EXPENDITURE</b>                      |                     |                     |                     |                 |                  |
| <b>Salary</b>                           | \$ -                | \$ -                | \$ -                | <b>0.00%</b>    | \$ -             |
| <b>Benefits</b>                         | -                   | -                   | -                   | <b>0.00%</b>    | \$ -             |
| <b>Service &amp; Supplies</b>           | 1,592,277           | 1,893,923           | 1,937,191           | <b>2.28%</b>    | \$ 43,268        |
| <b>TOTAL</b>                            | <b>\$ 1,592,277</b> | <b>\$ 1,893,923</b> | <b>\$ 1,937,191</b> | <b>2.28%</b>    | <b>\$ 43,268</b> |
|   |                     |                     |                     |                 |                  |
| <b>FTE</b>                              | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         |                 |                  |

| Organization           | Object | Account Description       | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|------------------------|--------|---------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>PUBLIC DEFENDER</b> |        |                           |                       |                       |                       |                       |                       |                       |
| 1010610                | 500360 | PUBIC DEFENDER AGREEMENT  | \$1,373,282.48        | \$1,216,000.75        | \$1,259,723.00        | \$1,259,723.00        | \$1,259,723.00        | \$1,259,723.00        |
| 1010610                | 500361 | CONFLICT COUNSEL          | \$372,761.41          | \$376,275.75          | \$435,850.00          | \$322,226.28          | \$435,850.00          | \$479,118.00          |
| 1010610                | 500803 | ATTORNEYS FEES            | \$0.00                | \$0.00                | \$104,000.00          | \$20,002.87           | \$104,000.00          | \$104,000.00          |
| 1010610                | 500806 | NRS 432B & ADULT GUARDIAN | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1010610                | 500812 | INTERPRETER/EXPERT FEES   | \$0.00                | \$0.00                | \$42,500.00           | \$17,358.82           | \$42,500.00           | \$42,500.00           |
| 1010610                | 500815 | MENTAL EVALUATIONS        | \$0.00                | \$0.00                | \$51,850.00           | \$87,515.00           | \$51,850.00           | \$51,850.00           |
|                        |        |                           | <b>\$1,746,043.89</b> | <b>\$1,592,276.50</b> | <b>\$1,893,923.00</b> | <b>\$1,706,825.97</b> | <b>\$1,893,923.00</b> | <b>\$1,937,191.00</b> |
| <b>1010610 Total</b>   |        | <b>PUBLIC DEFENDER</b>    | <b>\$1,746,043.89</b> | <b>\$1,592,276.50</b> | <b>\$1,893,923.00</b> | <b>\$1,706,825.97</b> | <b>\$1,893,923.00</b> | <b>\$1,937,191.00</b> |

## FISCAL SUMMARY FOR GENERAL FUND

|  |                   |                   |                   |                 |                  |
|--|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Community Support Services</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 0615</b>                     |                   |                   |                   |                 |                  |
|  | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|  | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                                     |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>                        | \$ 324,021        | \$ 366,079        | \$ 369,725        | 1.00%           | \$ 3,646         |
| <b>TOTAL</b>                                       | <b>\$ 324,021</b> | <b>\$ 366,079</b> | <b>\$ 369,725</b> | <b>1.00%</b>    | <b>\$ 3,646</b>  |
| <b>EXPENDITURE</b>                                 |                   |                   |                   |                 |                  |
| <b>Salary</b>                                      | \$ -              | \$ -              | \$ -              | 0.00%           | \$ -             |
| <b>Benefits</b>                                    | -                 | -                 | -                 | 0.00%           | \$ -             |
| <b>Service &amp; Supplies</b>                      | 324,021           | 366,079           | 369,725           | 1.00%           | \$ 3,646         |
| <b>TOTAL</b>                                       | <b>\$ 324,021</b> | <b>\$ 366,079</b> | <b>\$369,725</b>  | <b>1.00%</b>    | <b>\$ 3,646</b>  |
|  |                   |                   |                   |                 |                  |
| <b>FTE</b>   | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       |                 |                  |

| Organization             | Object | Account Description          | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|--------------------------|--------|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>COMMUNITY SUPPORT</b> |        |                              |                     |                     |                     |                     |                     |                       |
| 1010615                  | 501401 | BOARD DESIGNATED             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$123,380.00          |
| 1010615                  | 501402 | T R P A / T T D              | \$12,515.00         | \$12,514.00         | \$12,550.00         | \$0.00              | \$12,550.00         | \$12,550.00           |
| 1010615                  | 501403 | ORMSBY ASSOC OF CC           | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010615                  | 501404 | CAMPAGNI INCENTIVE           | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010615                  | 501405 | UNITED LATINO COMMUNITY      | \$11,016.00         | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010615                  | 501406 | NV ASSN. OF COUNTIES         | \$25,406.00         | \$25,432.00         | \$25,406.00         | \$50,926.00         | \$25,406.00         | \$25,406.00           |
| 1010615                  | 501407 | NV LEAGUE OF CITIES          | \$12,782.37         | \$12,630.16         | \$12,630.00         | \$0.00              | \$12,630.00         | \$20,269.00           |
| 1010615                  | 501408 | NO. NV. DEV. AUTHORITY       | \$25,000.00         | \$25,000.00         | \$25,000.00         | \$25,000.00         | \$25,000.00         | \$25,000.00           |
| 1010615                  | 501419 | ST VINCENT DE PAUL           | \$11,750.00         | \$18,000.00         | \$20,000.00         | \$16,104.48         | \$20,000.00         | \$0.00                |
| 1010615                  | 501421 | VOL ATTORNEY FOR RURAL NV    | \$13,000.00         | \$20,045.35         | \$25,000.00         | \$14,630.40         | \$25,000.00         | \$0.00                |
| 1010615                  | 501424 | O A R C                      | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010615                  | 501426 | R.S.V.P. PROGRAM             | \$16,000.00         | \$15,250.00         | \$15,000.00         | \$9,322.59          | \$15,000.00         | \$15,000.00           |
| 1010615                  | 501427 | SENIOR CITIZENS CTR, INC.    | \$13,000.00         | \$13,000.00         | \$24,000.00         | \$18,742.46         | \$24,000.00         | \$24,000.00           |
| 1010615                  | 501430 | TRAINING                     | (\$516.00)          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010615                  | 501434 | ADVOCATES TO END D.V.        | \$9,000.00          | \$9,000.00          | \$15,000.00         | \$10,832.66         | \$15,000.00         | \$15,000.00           |
| 1010615                  | 501435 | COMMUNITY COUNCIL CENTER     | \$60,000.00         | \$60,000.00         | \$20,000.00         | \$11,084.64         | \$20,000.00         | \$20,000.00           |
| 1010615                  | 501437 | Western NV Community College | \$0.00              | \$0.00              | \$5,000.00          | \$4,490.56          | \$5,000.00          | \$0.00                |
| 1010615                  | 501442 | MOTOR UNIT                   | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010615                  | 501467 | CASA                         | \$28,312.73         | \$25,000.00         | \$35,000.00         | \$17,091.75         | \$35,000.00         | \$35,000.00           |
| 1010615                  | 501479 | ESL IN HOME LOAN PROGRAM NNV | \$0.00              | \$10,000.00         | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010615                  | 501482 | RON WOOD FAMILY RESOURCE     | \$0.00              | \$0.00              | \$54,120.00         | \$33,173.73         | \$54,120.00         | \$54,120.00           |
| 1010615                  | 501483 | CAPITAL CITY CIRCLES         | \$8,187.27          | \$9,000.00          | \$10,062.00         | \$6,387.36          | \$10,062.00         | \$0.00                |
| 1010615                  | 501484 | PARTNERSHIP CARSON CITY      | \$66,250.00         | \$52,650.00         | \$21,770.00         | \$21,770.00         | \$21,770.00         | \$0.00                |
| 1010615                  | 501486 | FISH                         | \$7,137.00          | \$7,500.00          | \$7,500.00          | \$4,241.00          | \$7,500.00          | \$0.00                |
| 1010615                  | 501487 | NV HEALTH CENTERS            | \$0.00              | \$0.00              | \$30,541.00         | \$17,529.93         | \$30,541.00         | \$0.00                |
| 1010615                  | 501488 | FOOD FOR THOUGHT             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010615                  | 501489 | SALVATION ARMY -EMER HOUS    | \$10,500.00         | \$9,000.00          | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010615                  | 501490 | N NV DREAM CENTER - DC HIRE  | \$0.00              | \$0.00              | \$7,500.00          | \$0.00              | \$7,500.00          | \$0.00                |
| 1010615                  | 504600 | FISCAL CHARGES               | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| <b>1010615 Total</b>     |        |                              | <b>\$329,340.37</b> | <b>\$324,021.51</b> | <b>\$366,079.00</b> | <b>\$261,327.56</b> | <b>\$366,079.00</b> | <b>\$369,725.00</b>   |
| <b>COMMUNITY SUPPORT</b> |        |                              | <b>\$329,340.37</b> | <b>\$324,021.51</b> | <b>\$366,079.00</b> | <b>\$261,327.56</b> | <b>\$366,079.00</b> | <b>\$369,725.00</b>   |

## FISCAL SUMMARY FOR GENERAL FUND

|  |                     |                     |                     |                 |                   |
|--|---------------------|---------------------|---------------------|-----------------|-------------------|
| <b>Department Name: Central Services</b> |                     |                     |                     |                 |                   |
| <b>Department Number: 0616</b>           |                     |                     |                     |                 |                   |
|  | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b>  |
|  | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>     |
| <b>REVENUE</b>                           |                     |                     |                     |                 |                   |
| <b>General Fund Support</b>              | \$ 2,134,984        | \$ 2,150,055        | \$ 2,294,247        | <b>6.71%</b>    | \$ 144,192        |
| <b>TOTAL</b>                             | <b>\$ 2,134,984</b> | <b>\$ 2,150,055</b> | <b>\$ 2,294,247</b> | <b>6.71%</b>    | <b>\$ 144,192</b> |
| <b>EXPENDITURE</b>                       |                     |                     |                     |                 |                   |
| <b>Salary</b>                            | \$ -                | \$ -                | \$ -                | <b>0.00%</b>    | \$ -              |
| <b>Benefits</b>                          | -                   | -                   | -                   | <b>0.00%</b>    | \$ -              |
| <b>Service &amp; Supplies</b>            | 2,134,984           | 2,150,055           | 2,294,247           | <b>6.71%</b>    | \$ 144,192        |
| <b>TOTAL</b>                             | <b>\$ 2,134,984</b> | <b>\$ 2,150,055</b> | <b>\$ 2,294,247</b> | <b>6.71%</b>    | <b>\$ 144,192</b> |
|  |                     |                     |                     |                 |                   |
| <b>FTE</b>                               | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         |                 |                   |

| Organization            | Object | Account Description        | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|-------------------------|--------|----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>CENTRAL SERVICES</b> |        |                            |                       |                       |                       |                       |                       |                       |
| 1010616                 | 500366 | CHINA SPRINGS CONTRACT     | \$148,614.00          | \$146,780.00          | \$147,009.00          | \$147,009.00          | \$147,009.00          | \$173,557.00          |
| 1010616                 | 500369 | WESTER NV REG YOUTH CENTER | \$597,236.00          | \$582,689.00          | \$544,971.00          | \$544,971.00          | \$544,971.00          | \$587,615.00          |
| 1010616                 | 500915 | ISC: INSURANCE FUND        | \$890,775.00          | \$890,775.00          | \$987,075.00          | \$987,075.00          | \$987,075.00          | \$987,075.00          |
| 1010616                 | 501423 | EMPLOYEE AMBULANCE PROGRAM | \$55,725.00           | \$56,325.00           | \$56,000.00           | \$0.00                | \$56,000.00           | \$56,000.00           |
| 1010616                 | 501465 | SCHOOL CROSSING GUARDS     | \$144,265.00          | \$160,091.00          | \$150,000.00          | \$0.00                | \$150,000.00          | \$165,000.00          |
| 1010616                 | 502525 | AIRPORT AUTHORITY          | \$259,640.26          | \$298,324.15          | \$265,000.00          | \$0.00                | \$265,000.00          | \$325,000.00          |
| 1010616                 | 502530 | REAL ROLL: CURRENT         | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                         |        |                            | <b>\$2,096,255.26</b> | <b>\$2,134,984.15</b> | <b>\$2,150,055.00</b> | <b>\$1,679,055.00</b> | <b>\$2,150,055.00</b> | <b>\$2,294,247.00</b> |
| <b>1010616 Total</b>    |        | <b>CENTRAL SERVICES</b>    | <b>\$2,096,255.26</b> | <b>\$2,134,984.15</b> | <b>\$2,150,055.00</b> | <b>\$1,679,055.00</b> | <b>\$2,150,055.00</b> | <b>\$2,294,247.00</b> |

## FISCAL SUMMARY FOR GENERAL FUND

|                                    |                   |                   |                   |                 |                  |
|------------------------------------|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Purchasing</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 0620</b>     |                   |                   |                   |                 |                  |
|                                    | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|                                    | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                     |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>        | \$ 140,798        | \$ 146,560        | \$ 155,835        | <b>6.33%</b>    | \$ 9,275         |
| <b>TOTAL</b>                       | <b>\$ 140,798</b> | <b>\$ 146,560</b> | <b>\$ 155,835</b> | <b>6.33%</b>    | \$ 9,275         |
| <b>EXPENDITURE</b>                 |                   |                   |                   |                 |                  |
| <b>Salary</b>                      | \$ 80,389         | \$ 84,303         | \$ 87,992         | <b>4.38%</b>    | \$ 3,689         |
| <b>Benefits</b>                    | 37,033            | 38,273            | 40,324            | <b>5.36%</b>    | \$ 2,051         |
| <b>Service &amp; Supplies</b>      | 23,376            | 23,984            | 27,519            | <b>14.74%</b>   | \$ 3,535         |
| <b>TOTAL</b>                       | <b>\$ 140,798</b> | <b>\$ 146,560</b> | <b>\$ 155,835</b> | <b>6.33%</b>    | \$ 9,275         |
|                                    |                   |                   |                   |                 |                  |
| <b>FTE</b>                         | <b>1.00</b>       | <b>1.00</b>       | <b>1.00</b>       |                 |                  |



**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                      |                       |                        |
|--------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Purchasing</b>        |                       |                        |
| <b>DEPARTMENT NUMBER: 0620</b>       |                       |                        |
| <b>POSITION / DESCRIPTION</b>        | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>           |                       |                        |
| Purchasing & Contracts Administrator | 1.00                  | \$ 75,524              |
| Hourly                               |                       | 12,468                 |
|                                      |                       |                        |
|                                      |                       |                        |
|                                      |                       |                        |
|                                      |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>  | 1.00                  | \$ 87,992              |
| <b>BENEFITS:</b>                     |                       |                        |
| Medicare                             |                       | \$ 1,248               |
| Retirement                           |                       | 22,469                 |
| Group Insurance                      |                       | 14,645                 |
| Workers' Compensation                |                       | 1,002                  |
| Phone Allowance                      |                       | 960                    |
|                                      |                       |                        |
| <b>SUB-TOTAL BENEFITS</b>            |                       | \$ 40,324              |
| <b>GRAND TOTAL</b>                   |                       | \$ 128,316             |

| Organization                 | Object | Account Description          | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|------------------------------|--------|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>PURCHASING DEPARTMENT</b> |        |                              |                     |                     |                     |                     |                     |                       |
| 1010620                      | 500101 | SALARIES                     | \$65,722.41         | \$69,065.12         | \$71,216.00         | \$52,470.09         | \$71,835.00         | \$75,524.00           |
| 1010620                      | 500102 | HOURLY/SEASONAL              | \$12,883.54         | \$11,323.85         | \$12,468.00         | \$16,770.00         | \$12,468.00         | \$12,468.00           |
| 1010620                      | 500106 | MANAGEMENT LEAVE PAY         | \$1,278.50          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010620                      | 500107 | ANNUAL LEAVE PAYOFF          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                              |        |                              | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>                 |
|                              |        |                              | \$79,884.45         | \$80,388.97         | \$83,684.00         | \$69,240.09         | \$84,303.00         | \$87,992.00           |
| 1010620                      | 500225 | MEDICARE                     | \$1,128.54          | \$1,136.28          | \$1,184.00          | \$982.57            | \$1,346.00          | \$1,248.00            |
| 1010620                      | 500230 | RETIREMENT                   | \$19,553.05         | \$20,201.48         | \$21,187.00         | \$15,594.80         | \$21,356.00         | \$22,469.00           |
| 1010620                      | 500240 | GROUP INSURANCE              | \$10,668.82         | \$10,604.48         | \$10,571.00         | \$7,761.28          | \$10,335.00         | \$11,610.00           |
| 1010620                      | 500241 | CITY HSA CONTRIBUTION        | \$3,232.02          | \$3,137.46          | \$3,128.00          | \$2,288.56          | \$3,047.00          | \$3,035.00            |
| 1010620                      | 500250 | WORKERS' COMPENSATION        | \$1,056.45          | \$985.13            | \$1,002.00          | \$755.14            | \$1,221.00          | \$1,002.00            |
| 1010620                      | 500271 | PHONE ALLOWANCE              | \$976.00            | \$968.00            | \$960.00            | \$728.00            | \$968.00            | \$960.00              |
|                              |        |                              | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>                 |
|                              |        |                              | \$36,614.88         | \$37,032.83         | \$38,032.00         | \$28,110.35         | \$38,273.00         | \$40,324.00           |
| 1010620                      | 500330 | TRAINING                     | \$975.00            | \$410.00            | \$1,500.00          | \$0.00              | \$1,500.00          | \$1,500.00            |
| 1010620                      | 500430 | EQUIPMENT REPAIR & MAINT     | \$0.00              | \$0.00              | \$200.00            | \$0.00              | \$200.00            | \$200.00              |
| 1010620                      | 500433 | SOFTWARE MAINTENANCE COST    | \$15,776.00         | \$16,125.03         | \$15,776.00         | \$16,200.00         | \$15,776.00         | \$17,000.00           |
| 1010620                      | 500435 | VEHICLE REPAIR & MAINT       | \$1,086.33          | \$64.13             | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010620                      | 500444 | OFFICE EQUIPMENT RENTAL      | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010620                      | 500545 | MEMBERSHIP / PUBLICATIONS    | \$220.00            | \$30.00             | \$450.00            | \$30.00             | \$450.00            | \$450.00              |
| 1010620                      | 500580 | TRAVEL                       | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010620                      | 500601 | OFFICE SUPPLIES              | \$302.22            | \$557.43            | \$250.00            | \$172.10            | \$250.00            | \$250.00              |
| 1010620                      | 500625 | OPERATING SUPPLIES           | \$0.00              | \$0.00              | \$334.00            | \$0.00              | \$334.00            | \$334.00              |
| 1010620                      | 500660 | VEHICLE FUEL/OIL             | \$896.47            | \$995.52            | \$1,000.00          | \$334.23            | \$1,000.00          | \$1,000.00            |
| 1010620                      | 500675 | SMALL FURNISHINGS            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010620                      | 500710 | TELEPHONE                    | \$61.55             | \$1,353.71          | \$1,000.00          | \$1,017.12          | \$1,000.00          | \$1,000.00            |
| 1010620                      | 500950 | ISC: FLEET MANAGEMENT        | \$3,591.00          | \$3,840.00          | \$3,474.00          | \$3,474.00          | \$3,474.00          | \$5,785.00            |
|                              |        |                              | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>                 |
|                              |        |                              | \$22,908.57         | \$23,375.82         | \$23,984.00         | \$21,227.45         | \$23,984.00         | \$27,519.00           |
| <b>1010620 Total</b>         |        | <b>PURCHASING DEPARTMENT</b> | <b>\$139,407.90</b> | <b>\$140,797.62</b> | <b>\$145,700.00</b> | <b>\$118,577.89</b> | <b>\$146,560.00</b> | <b>\$155,835.00</b>   |

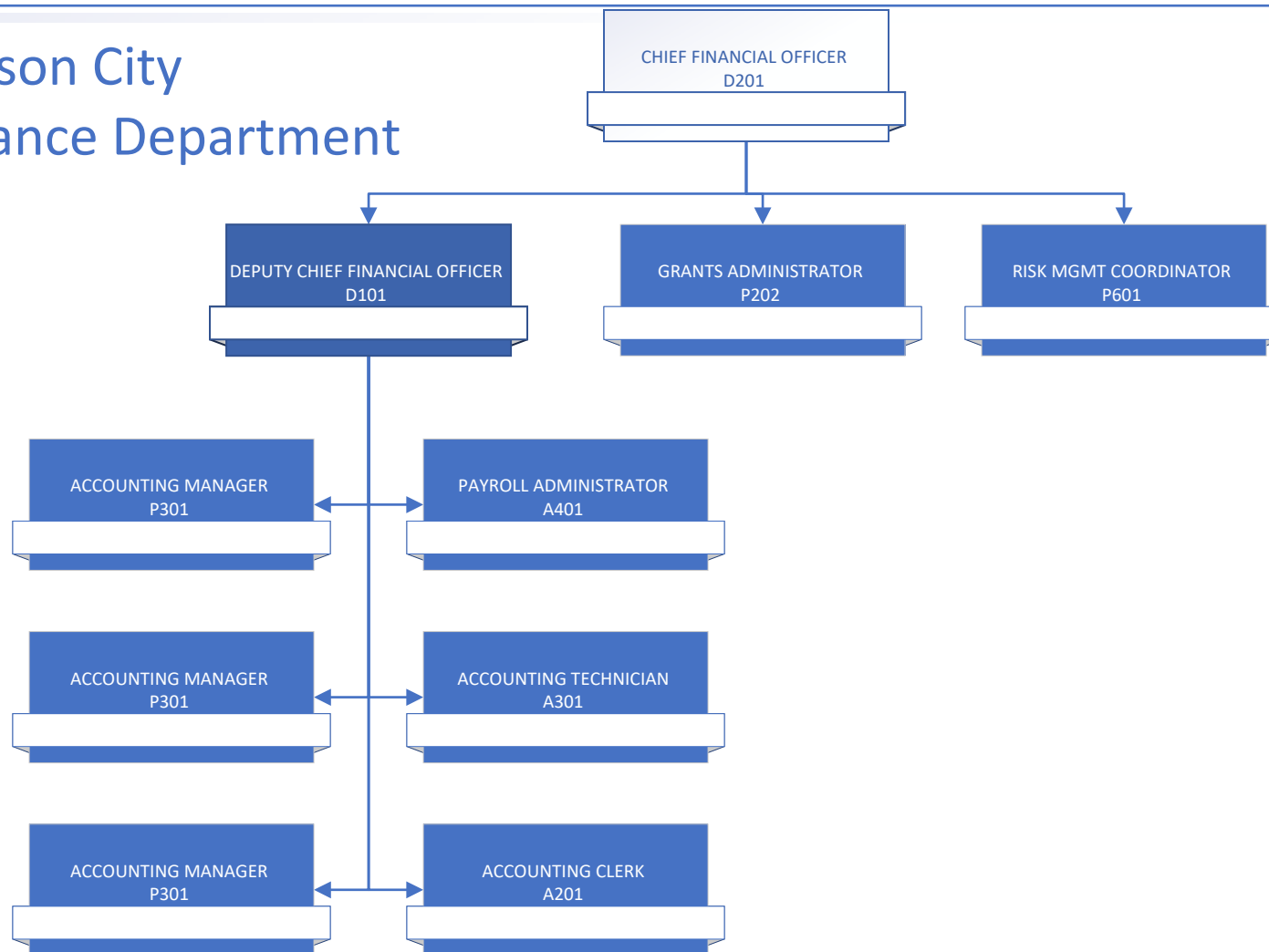
## FISCAL SUMMARY FOR GENERAL FUND

|                                       |                  |                  |                  |                 |                  |
|---------------------------------------|------------------|------------------|------------------|-----------------|------------------|
| <b>Department Name: New City Hall</b> |                  |                  |                  |                 |                  |
| <b>Department Number: 0630</b>        |                  |                  |                  |                 |                  |
|                                       | <b>2020-21</b>   | <b>2021-22</b>   | <b>2022-23</b>   | <b>% Change</b> | <b>\$ Change</b> |
|                                       | <b>Actual</b>    | <b>Estimated</b> | <b>Proposed</b>  | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                        |                  |                  |                  |                 |                  |
| <b>General Fund Support</b>           | \$ 73,487        | \$ 81,300        | \$ 81,300        | 0.00%           | \$ -             |
| <b>TOTAL</b>                          | <b>\$ 73,487</b> | <b>\$ 81,300</b> | <b>\$ 81,300</b> | <b>0.00%</b>    | <b>\$ -</b>      |
| <b>EXPENDITURE</b>                    |                  |                  |                  |                 |                  |
| <b>Salary</b>                         | \$ -             | \$ -             | \$ -             | 0.00%           | \$ -             |
| <b>Benefits</b>                       | -                | -                | -                | 0.00%           | \$ -             |
| <b>Service &amp; Supplies</b>         | 73,487           | 81,300           | 81,300           | 0.00%           | \$ -             |
| <b>TOTAL</b>                          | <b>\$ 73,487</b> | <b>\$ 81,300</b> | <b>\$ 81,300</b> | <b>0.00%</b>    | <b>\$ -</b>      |
|                                       |                  |                  |                  |                 |                  |
| <b>FTE</b>                            | <b>0.00</b>      | <b>0.00</b>      | <b>0.00</b>      |                 |                  |

| Organization         | Object | Account Description      | 2020 Actuals       | 2021 Actuals       | 2022 Revised Budget | 2022 Actuals       | 2022 Estimated     | 2023 Tentative Budget |
|----------------------|--------|--------------------------|--------------------|--------------------|---------------------|--------------------|--------------------|-----------------------|
| <b>NEW CITY HALL</b> |        |                          |                    |                    |                     |                    |                    |                       |
| 1010630              | 500430 | EQUIPMENT REPAIR & MAINT | \$0.00             | \$0.00             | \$0.00              | \$0.00             | \$0.00             | \$0.00                |
| 1010630              | 500444 | OFFICE EQUIPMENT RENTAL  | \$4,188.33         | \$4,894.46         | \$10,000.00         | \$1,316.71         | \$10,000.00        | \$6,000.00            |
| 1010630              | 500601 | OFFICE SUPPLIES          | \$2,288.03         | \$1,988.13         | \$4,300.00          | \$1,373.37         | \$4,300.00         | \$4,300.00            |
| 1010630              | 500602 | POSTAGE/SHIPPING         | \$29,676.25        | \$32,822.14        | \$26,500.00         | \$18,113.76        | \$26,500.00        | \$32,000.00           |
| 1010630              | 500625 | OPERATING SUPPLIES       | \$5,201.12         | \$5,092.61         | \$5,500.00          | \$4,989.76         | \$5,500.00         | \$8,500.00            |
| 1010630              | 500675 | SMALL FURNISHINGS        | \$0.00             | \$0.00             | \$0.00              | \$0.00             | \$0.00             | \$0.00                |
| 1010630              | 500712 | POWER                    | \$21,419.29        | \$21,420.93        | \$25,000.00         | \$19,703.57        | \$25,000.00        | \$22,500.00           |
| 1010630              | 500713 | HEATING                  | \$9,145.55         | \$7,268.77         | \$10,000.00         | \$10,063.57        | \$10,000.00        | \$8,000.00            |
|                      |        |                          | <b>\$71,918.57</b> | <b>\$73,487.04</b> | <b>\$81,300.00</b>  | <b>\$55,560.74</b> | <b>\$81,300.00</b> | <b>\$81,300.00</b>    |
| <b>1010630 Total</b> |        | <b>NEW CITY HALL</b>     | <b>\$71,918.57</b> | <b>\$73,487.04</b> | <b>\$81,300.00</b>  | <b>\$55,560.74</b> | <b>\$81,300.00</b> | <b>\$81,300.00</b>    |

# Carson City Finance Department

April 5, 2022



## FISCAL SUMMARY FOR GENERAL FUND

|                                 |                   |                   |                   |                 |                  |
|---------------------------------|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Finance</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 0701</b>  |                   |                   |                   |                 |                  |
|                                 | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|                                 | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                  |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>     | \$ 700,500        | \$ 900,439        | \$ 954,694        | <b>6.03%</b>    | \$ 54,255        |
| <b>TOTAL</b>                    | <b>\$ 700,500</b> | <b>\$ 900,439</b> | <b>\$ 954,694</b> | <b>6.03%</b>    | \$ 54,255        |
| <b>EXPENDITURE</b>              |                   |                   |                   |                 |                  |
| <b>Salary</b>                   | \$ 445,522        | \$ 577,340        | \$ 605,872        | <b>4.94%</b>    | \$ 28,532        |
| <b>Benefits</b>                 | 176,626           | 234,227           | 264,206           | <b>12.80%</b>   | \$ 29,979        |
| <b>Service &amp; Supplies</b>   | 78,352            | 88,872            | 84,616            | <b>-4.79%</b>   | \$ (4,256)       |
| <b>TOTAL</b>                    | <b>\$ 700,500</b> | <b>\$ 900,439</b> | <b>\$ 954,694</b> | <b>6.03%</b>    | \$ 54,255        |
|                                 |                   |                   |                   |                 |                  |
| <b>FTE</b>                      | <b>6.30</b>       | <b>7.30</b>       | <b>7.30</b>       |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

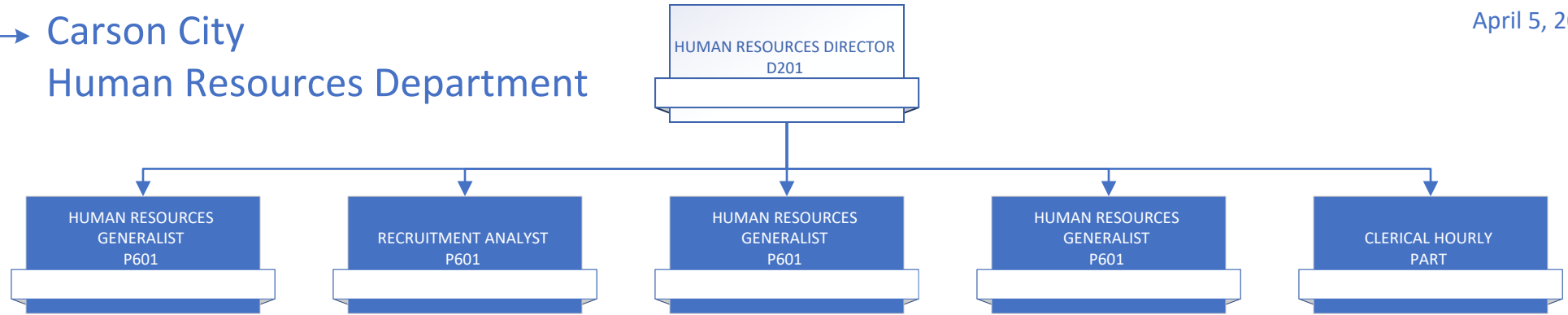
|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Finance</b>          |                       |                        |
| <b>DEPARTMENT NUMBER: 0701</b>      |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Accounting Clerk                    | 0.7                   | \$ 33,866              |
| Accounting Manager                  | 2.0                   | 161,257                |
| Accounting Technician               | 1.0                   | 49,833                 |
| Chief Financial Officer             | 0.6                   | 100,801                |
| Deputy Chief Financial Officer      | 1.0                   | 127,063                |
| Grants Administrator                | 1.0                   | 89,455                 |
| Payroll Administrator               | 1.0                   | 61,097                 |
| Overtime                            |                       | 2,500                  |
| Grant Allocations                   |                       | (20,000)               |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | <b>7.3</b>            | <b>\$ 605,872</b>      |
| <b>BENEFITS:</b>                    |                       |                        |
| Medicare                            |                       | \$ 9,021               |
| Retirement                          |                       | 164,633                |
| Group Insurance                     |                       | 80,286                 |
| Workers' Compensation               |                       | 5,430                  |
| Car Allowance                       |                       | 2,340                  |
| Phone Allowance                     |                       | 2,496                  |
| <b>SUB-TOTAL BENEFITS</b>           |                       | <b>\$ 264,206</b>      |
| <b>GRAND TOTAL</b>                  |                       | <b>\$ 870,078</b>      |

| Organization              | Object | Account Description            | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|---------------------------|--------|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>FINANCE DEPARTMENT</b> |        |                                |                     |                     |                     |                     |                     |                       |
| 1010701                   | 500101 | SALARIES                       | \$439,168.72        | \$437,425.00        | \$585,842.00        | \$361,518.90        | \$553,859.00        | \$623,372.00          |
| 1010701                   | 500102 | HOURLY/SEASONAL                | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010701                   | 500103 | ADMINISTRATIVE PAY             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010701                   | 500106 | MANAGEMENT LEAVE PAY           | \$3,832.98          | \$6,458.41          | \$0.00              | \$9,503.75          | \$3,112.00          | \$0.00                |
| 1010701                   | 500107 | ANNUAL LEAVE PAYOFF            | \$0.00              | \$0.00              | \$0.00              | \$15,162.89         | \$15,163.00         | \$0.00                |
| 1010701                   | 500108 | SICK LEAVE PAY                 | \$0.00              | \$0.00              | \$0.00              | \$10,705.65         | \$10,706.00         | \$0.00                |
| 1010701                   | 500111 | OVERTIME                       | \$2,527.28          | \$2,886.58          | \$2,500.00          | \$11.41             | \$2,500.00          | \$2,500.00            |
| 1010701                   | 500114 | F L S A                        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010701                   | 500116 | HOLIDAY PAY                    | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010701                   | 500125 | TEMPORARY STAFFING             | \$19,976.85         | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010701                   | 500199 | GRANT FUNDED ALLOCATION        | (\$14,354.40)       | (\$1,248.20)        | (\$20,000.00)       | \$0.00              | (\$8,000.00)        | (\$20,000.00)         |
|                           |        |                                | \$451,151.43        | \$445,521.79        | \$568,342.00        | \$396,902.60        | \$577,340.00        | \$605,872.00          |
| 1010701                   | 500225 | MEDICARE                       | \$6,484.15          | \$6,495.82          | \$8,536.00          | \$5,703.91          | \$8,421.00          | \$9,021.00            |
| 1010701                   | 500230 | RETIREMENT                     | \$113,754.00        | \$112,464.58        | \$154,703.00        | \$96,286.28         | \$146,250.00        | \$164,633.00          |
| 1010701                   | 500240 | GROUP INSURANCE                | \$41,196.83         | \$42,952.89         | \$60,849.00         | \$42,205.64         | \$63,750.00         | \$76,958.00           |
| 1010701                   | 500241 | CITY HSA CONTRIBUTION          | \$4,556.10          | \$5,468.50          | \$5,914.00          | \$3,829.88          | \$4,659.00          | \$3,328.00            |
| 1010701                   | 500250 | WORKERS' COMPENSATION          | \$4,595.10          | \$4,306.40          | \$5,430.00          | \$3,479.54          | \$5,873.00          | \$5,430.00            |
| 1010701                   | 500270 | CAR ALLOWANCE                  | \$2,358.00          | \$2,349.00          | \$2,340.00          | \$1,719.00          | \$2,349.00          | \$2,340.00            |
| 1010701                   | 500271 | PHONE ALLOWANCE                | \$2,537.60          | \$2,588.80          | \$2,496.00          | \$2,380.80          | \$2,925.00          | \$2,496.00            |
|                           |        |                                | \$175,481.78        | \$176,625.99        | \$240,268.00        | \$155,605.05        | \$234,227.00        | \$264,206.00          |
| 1010701                   | 500309 | PROFESSIONAL SERVICES          | \$12,800.00         | \$12,800.00         | \$12,500.00         | \$13,000.00         | \$12,500.00         | \$12,500.00           |
| 1010701                   | 500312 | AUDITING FEES                  | \$44,805.50         | \$48,830.10         | \$46,287.00         | \$44,249.10         | \$46,287.00         | \$42,031.00           |
| 1010701                   | 500330 | TRAINING                       | \$1,068.00          | \$358.00            | \$3,300.00          | \$2,304.00          | \$3,300.00          | \$3,300.00            |
| 1010701                   | 500430 | EQUIPMENT REPAIR & MAINT       | \$2,431.52          | \$3,288.96          | \$1,075.00          | \$1,758.77          | \$1,075.00          | \$1,075.00            |
| 1010701                   | 500433 | SOFTWARE MAINTENANCE COST      | \$401.96            | \$524.98            | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010701                   | 500444 | OFFICE EQUIPMENT RENTAL        | \$0.00              | \$0.00              | \$200.00            | \$0.00              | \$200.00            | \$200.00              |
| 1010701                   | 500542 | PRINTING/ADVERTISING           | \$2,189.32          | \$1,318.24          | \$4,400.00          | \$1,094.00          | \$4,400.00          | \$4,400.00            |
| 1010701                   | 500545 | MEMBERSHIP / PUBLICATIONS      | \$2,824.36          | \$3,157.00          | \$5,500.00          | \$6,909.00          | \$5,500.00          | \$5,500.00            |
| 1010701                   | 500580 | TRAVEL                         | \$1,292.07          | \$0.00              | \$2,550.00          | \$73.22             | \$2,550.00          | \$2,550.00            |
| 1010701                   | 500582 | MILEAGE                        | \$0.00              | \$36.68             | \$200.00            | \$0.00              | \$200.00            | \$200.00              |
| 1010701                   | 500601 | OFFICE SUPPLIES                | \$910.17            | \$1,990.65          | \$2,275.00          | \$1,302.25          | \$2,275.00          | \$2,275.00            |
| 1010701                   | 500602 | POSTAGE/SHIPPING               | \$55.85             | \$135.84            | \$500.00            | \$30.39             | \$500.00            | \$500.00              |
| 1010701                   | 500625 | OPERATING SUPPLIES             | \$1,562.59          | \$3,826.30          | \$6,500.00          | \$7,238.20          | \$6,500.00          | \$6,500.00            |
| 1010701                   | 500645 | BOOKS/ PERIODICALS/ PUBLICATIO | \$0.00              | \$159.00            | \$335.00            | \$0.00              | \$335.00            | \$335.00              |
| 1010701                   | 500674 | SMALL TOOLS/ EQUIPMENT         | \$3,701.37          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010701                   | 500710 | TELEPHONE                      | \$479.19            | \$1,926.35          | \$3,250.00          | \$1,715.82          | \$3,250.00          | \$3,250.00            |
| 1010701                   | 502450 | CASH SHORT/OVER                | \$45.16             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                           |        |                                | \$74,567.06         | \$78,352.10         | \$88,872.00         | \$79,674.75         | \$88,872.00         | \$84,616.00           |
| <b>1010701 Total</b>      |        | <b>FINANCE DEPARTMENT</b>      | <b>\$701,200.27</b> | <b>\$700,499.88</b> | <b>\$897,482.00</b> | <b>\$632,182.40</b> | <b>\$900,439.00</b> | <b>\$954,694.00</b>   |



Carson City  
Human Resources Department

April 5, 2022



## FISCAL SUMMARY FOR GENERAL FUND

|   |                   |                   |                   |                 |                  |
|---|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Human Resources</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 0705</b>          |                   |                   |                   |                 |                  |
|   | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|   | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                          |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>             | \$ 331,776        | \$ 355,907        | \$ 368,577        | <b>3.56%</b>    | \$ 12,670        |
| <b>TOTAL</b>                            | <b>\$ 331,776</b> | <b>\$ 355,907</b> | <b>\$ 368,577</b> | <b>3.56%</b>    | \$ 12,670        |
| <b>EXPENDITURE</b>                      |                   |                   |                   |                 |                  |
| <b>Salary</b>                           | \$ 205,047        | \$ 213,144        | \$ 220,160        | <b>3.29%</b>    | \$ 7,016         |
| <b>Benefits</b>                         | 104,186           | 108,733           | 114,387           | <b>5.20%</b>    | \$ 5,654         |
| <b>Service &amp; Supplies</b>           | 22,543            | 34,030            | 34,030            | <b>0.00%</b>    | \$ -             |
| <b>TOTAL</b>                            | <b>\$ 331,776</b> | <b>\$ 355,907</b> | <b>\$ 368,577</b> | <b>3.56%</b>    | \$ 12,670        |
|   |                   |                   |                   |                 |                  |
| <b>FTE</b>                              | <b>2.2</b>        | <b>2.2</b>        | <b>2.2</b>        |                 |                  |

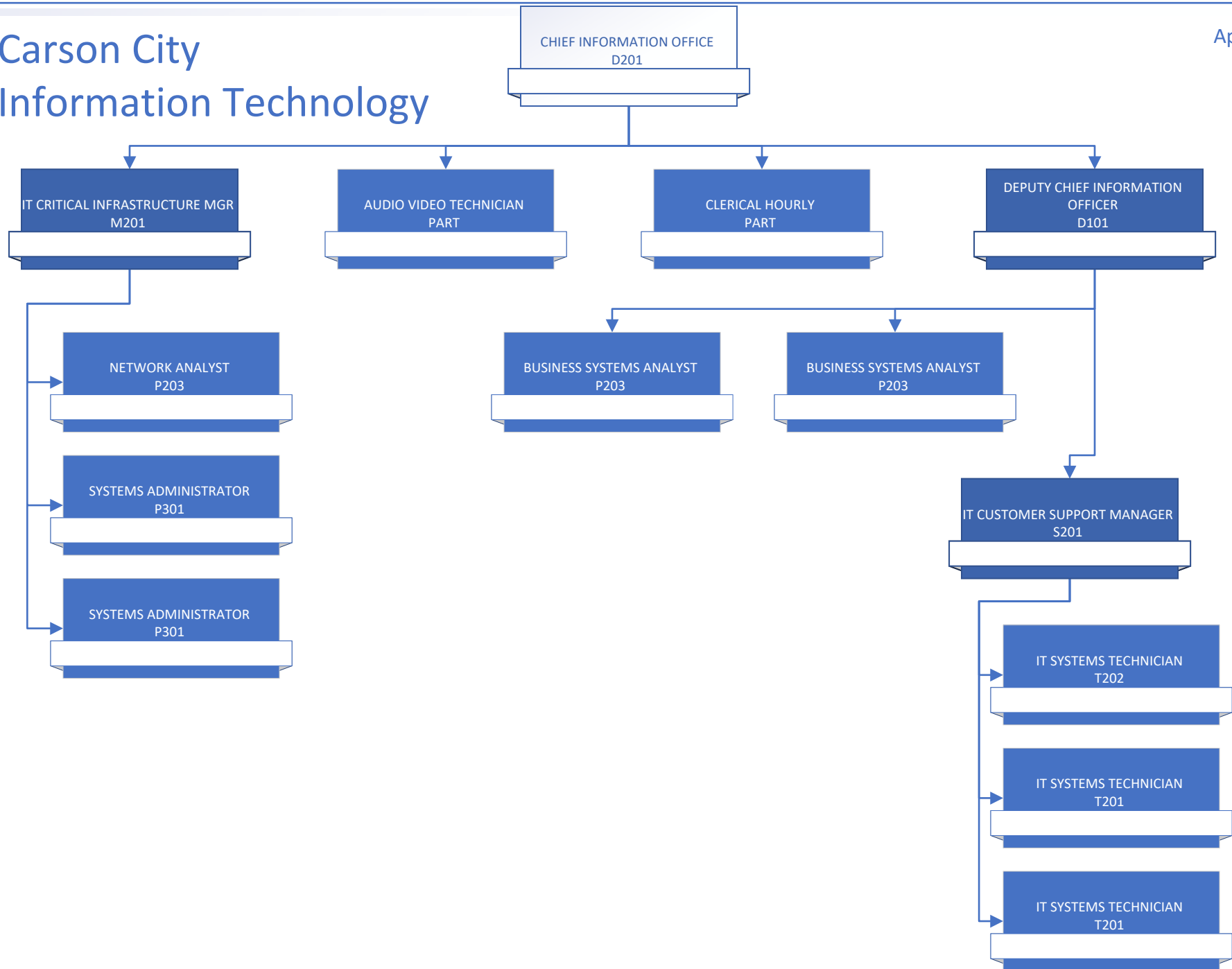
**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Human Resources</b>  |                       |                        |
| <b>DEPARTMENT NUMBER: 1010705</b>   |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Human Resources Director            | 0.70                  | \$ 122,709             |
| Human Resources Generalist          | 0.50                  | 32,120                 |
| Recruitment Analyst                 | 1.00                  | 65,331                 |
|                                     |                       |                        |
|                                     |                       |                        |
|                                     |                       |                        |
|                                     |                       |                        |
|                                     |                       |                        |
|                                     |                       |                        |
|                                     |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | 2.20                  | \$ 220,160             |
| <b>BENEFITS:</b>                    |                       |                        |
|                                     |                       |                        |
| Medicare                            |                       | \$ 3,064               |
| Retirement                          |                       | 65,496                 |
| Group Insurance                     |                       | 40,789                 |
| Workers' Compensation               |                       | 1,636                  |
| Car Allowance                       |                       | 2,730                  |
| Phone Allowance                     |                       | 672                    |
|                                     |                       |                        |
| <b>SUB-TOTAL BENEFITS</b>           |                       | \$ 114,387             |
|                                     |                       |                        |
| <b>GRAND TOTAL</b>                  |                       | \$ 334,547             |

| Organization                      | Object | Account Description               | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|-----------------------------------|--------|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>HUMAN RESOURCES DEPARTMENT</b> |        |                                   |                     |                     |                     |                     |                     |                       |
| 1010705                           | 500101 | SALARIES                          | \$198,286.18        | \$199,525.61        | \$209,691.00        | \$151,632.52        | \$210,200.00        | \$220,160.00          |
| 1010705                           | 500102 | HOURLY/SEASONAL                   | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010705                           | 500103 | ADMINISTRATIVE PAY                | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010705                           | 500106 | MANAGEMENT LEAVE PAY              | \$1,642.08          | \$5,521.50          | \$0.00              | \$4,133.62          | \$2,944.00          | \$0.00                |
| 1010705                           | 500107 | ANNUAL LEAVE PAYOFF               | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010705                           | 500111 | OVERTIME                          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                                   |        |                                   | <b>\$199,928.26</b> | <b>\$205,047.11</b> | <b>\$209,691.00</b> | <b>\$155,766.14</b> | <b>\$213,144.00</b> | <b>\$220,160.00</b>   |
| 1010705                           | 500225 | MEDICARE                          | \$2,833.80          | \$2,856.51          | \$2,909.00          | \$2,160.53          | \$2,962.00          | \$3,064.00            |
| 1010705                           | 500230 | RETIREMENT                        | \$58,345.68         | \$59,976.44         | \$62,384.00         | \$46,294.27         | \$63,364.00         | \$65,496.00           |
| 1010705                           | 500240 | GROUP INSURANCE                   | \$23,429.74         | \$27,883.52         | \$29,353.00         | \$21,537.32         | \$28,677.00         | \$32,217.00           |
| 1010705                           | 500241 | CITY HSA CONTRIBUTION             | \$7,126.96          | \$8,362.68          | \$8,835.00          | \$6,463.51          | \$8,608.00          | \$8,572.00            |
| 1010705                           | 500250 | WORKERS' COMPENSATION             | \$1,771.44          | \$1,689.30          | \$1,636.00          | \$1,184.99          | \$1,703.00          | \$1,636.00            |
| 1010705                           | 500270 | CAR ALLOWANCE                     | \$2,751.00          | \$2,740.50          | \$2,730.00          | \$2,005.50          | \$2,741.00          | \$2,730.00            |
| 1010705                           | 500271 | PHONE ALLOWANCE                   | \$683.20            | \$677.60            | \$672.00            | \$509.60            | \$678.00            | \$672.00              |
|                                   |        |                                   | <b>\$96,941.82</b>  | <b>\$104,186.55</b> | <b>\$108,519.00</b> | <b>\$80,155.72</b>  | <b>\$108,733.00</b> | <b>\$114,387.00</b>   |
| 1010705                           | 500309 | PROFESSIONAL SERVICES             | \$0.00              | \$1,869.31          | \$2,000.00          | \$479.00            | \$2,000.00          | \$2,000.00            |
| 1010705                           | 500330 | TRAINING                          | (\$949.00)          | \$2,920.00          | \$2,920.00          | \$0.00              | \$2,920.00          | \$2,920.00            |
| 1010705                           | 500331 | OPERATING CONTRACT                | \$669.97            | \$755.79            | \$2,000.00          | \$1,655.92          | \$2,000.00          | \$2,000.00            |
| 1010705                           | 500354 | EMP-MGMT RELATIONS BOARD          | \$3,144.00          | \$1,584.00          | \$3,760.00          | \$1,716.00          | \$3,760.00          | \$3,760.00            |
| 1010705                           | 500360 | PUBIC DEFENDER AGREEMENT          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010705                           | 500433 | SOFTWARE MAINTENANCE COST         | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1010705                           | 500542 | PRINTING/ADVERTISING              | \$617.51            | \$1,810.86          | \$2,000.00          | \$687.25            | \$2,000.00          | \$2,000.00            |
| 1010705                           | 500545 | MEMBERSHIP / PUBLICATIONS         | \$1,819.00          | \$2,549.00          | \$3,000.00          | \$1,243.05          | \$3,000.00          | \$3,000.00            |
| 1010705                           | 500580 | TRAVEL                            | \$2,131.32          | \$0.00              | \$6,000.00          | \$0.00              | \$6,000.00          | \$6,000.00            |
| 1010705                           | 500582 | MILEAGE                           | \$67.25             | \$0.00              | \$700.00            | \$76.05             | \$700.00            | \$700.00              |
| 1010705                           | 500601 | OFFICE SUPPLIES                   | \$2,326.42          | \$2,168.24          | \$3,000.00          | \$1,019.49          | \$3,000.00          | \$3,000.00            |
| 1010705                           | 500625 | OPERATING SUPPLIES                | \$2,373.10          | \$1,843.28          | \$2,950.00          | \$931.84            | \$2,950.00          | \$2,950.00            |
| 1010705                           | 500658 | BACKGROUND SCREENING              | \$5,192.00          | \$6,029.50          | \$4,000.00          | \$4,065.25          | \$4,000.00          | \$4,000.00            |
| 1010705                           | 500675 | SMALL FURNISHINGS                 | \$442.81            | \$12.37             | \$500.00            | \$325.90            | \$500.00            | \$500.00              |
| 1010705                           | 500710 | TELEPHONE                         | \$112.23            | \$1,000.32          | \$1,200.00          | \$729.41            | \$1,200.00          | \$1,200.00            |
| 1010705                           | 502450 | CASH SHORT/OVER                   | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                                   |        |                                   | <b>\$17,946.61</b>  | <b>\$22,542.67</b>  | <b>\$34,030.00</b>  | <b>\$12,929.16</b>  | <b>\$34,030.00</b>  | <b>\$34,030.00</b>    |
| <b>1010705 Total</b>              |        | <b>HUMAN RESOURCES DEPARTMENT</b> | <b>\$314,816.69</b> | <b>\$331,776.33</b> | <b>\$352,240.00</b> | <b>\$248,851.02</b> | <b>\$355,907.00</b> | <b>\$368,577.00</b>   |

# Carson City Information Technology

April 6, 2022



## FISCAL SUMMARY FOR GENERAL FUND

|  |                     |                     |                     |                 |                   |
|--|---------------------|---------------------|---------------------|-----------------|-------------------|
| <b>Department Name: Information Technology</b> |                     |                     |                     |                 |                   |
| <b>Department Number: 0710</b>                 |                     |                     |                     |                 |                   |
|  | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b>  |
|  | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>     |
| <b>REVENUE</b>                                 |                     |                     |                     |                 |                   |
| <b>General Fund Support</b>                    | \$ 2,546,745        | \$ 2,926,935        | \$ 3,294,558        | <b>12.56%</b>   | \$ 367,623        |
| <b>TOTAL</b>                                   | <b>\$ 2,546,745</b> | <b>\$ 2,926,935</b> | <b>\$ 3,294,558</b> | <b>12.56%</b>   | <b>\$ 367,623</b> |
| <b>EXPENDITURE</b>                             |                     |                     |                     |                 |                   |
| <b>Salary</b>                                  | \$ 782,810          | \$ 967,764          | \$ 1,045,454        | <b>8.03%</b>    | \$ 77,690         |
| <b>Benefits</b>                                | 322,220             | 415,596             | 469,296             | <b>12.92%</b>   | \$ 53,700         |
| <b>Service &amp; Supplies</b>                  | 1,410,248           | 1,509,816           | 1,779,808           | <b>17.88%</b>   | \$ 269,992        |
| <b>Capital Outlay</b>                          | 31,467              | 33,759              | -                   | <b>-100.00%</b> | \$ (33,759)       |
| <b>TOTAL</b>                                   | <b>\$ 2,546,745</b> | <b>\$ 2,926,935</b> | <b>\$ 3,294,558</b> | <b>12.56%</b>   | <b>\$ 367,623</b> |
| <b>FTE</b>                                     |                     |                     |                     |                 |                   |
|  | <b>10.00</b>        | <b>12.00</b>        | <b>12.00</b>        |                 |                   |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|   |                       |                        |
|---|-----------------------|------------------------|
| <b>DEPARTMENT: Information Technology</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 1010710</b>         |                       |                        |
| <b>POSITION / DESCRIPTION</b>             | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                |                       |                        |
| Business Systems Analyst                  | 2.0                   | \$ 156,432             |
| Chief Information Officer                 | 1.0                   | 144,097                |
| Deputy Chief Info Officer                 | 1.0                   | 116,655                |
| IT Systems Technician                     | 3.0                   | 180,313                |
| Network Analyst                           | 1.0                   | 72,114                 |
| Systems Administrator                     | 2.0                   | 160,136                |
| IT Customer Support Manager               | 1.0                   | 68,623                 |
| IT Critical Infrastructure Manager        | 1.0                   | 109,232                |
| Hourly                                    |                       | 37,852                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>       | <b>12.00</b>          | <b>\$ 1,045,454</b>    |
| <b>BENEFITS:</b>                          |                       |                        |
| Medicare                                  |                       | \$ 15,133              |
| Retirement                                |                       | 274,066                |
| Group Insurance                           |                       | 152,021                |
| Workers' Compensation                     |                       | 9,693                  |
| Car Allowance                             |                       | 7,800                  |
| Phone Allowance                           |                       | 10,560                 |
| Foul Weather Allowances                   |                       | 23                     |
| <b>SUB-TOTAL BENEFITS</b>                 |                       | <b>\$ 469,296</b>      |
| <b>GRAND TOTAL</b>                        |                       | <b>\$ 1,514,750</b>    |

| Organization                  | Object | Account Description         | 2020 Actuals          | 2021 Actuals        | 2022 Revised Budget   | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|-------------------------------|--------|-----------------------------|-----------------------|---------------------|-----------------------|---------------------|---------------------|-----------------------|
| <b>INFORMATION TECHNOLOGY</b> |        |                             |                       |                     |                       |                     |                     |                       |
| 1010710                       | 500101 | SALARIES                    | \$825,027.27          | \$688,705.00        | \$988,844.00          | \$636,783.26        | \$902,688.00        | \$1,007,602.00        |
| 1010710                       | 500102 | HOURLY/SEASONAL             | \$20,367.20           | \$32,452.21         | \$37,000.00           | \$26,951.34         | \$37,000.00         | \$37,852.00           |
| 1010710                       | 500103 | ADMINISTRATIVE PAY          | \$1,408.50            | \$0.00              | \$0.00                | \$0.00              | \$0.00              | \$0.00                |
| 1010710                       | 500106 | MANAGEMENT LEAVE PAY        | \$11,856.55           | \$5,762.36          | \$0.00                | \$22,359.36         | \$11,103.00         | \$0.00                |
| 1010710                       | 500107 | ANNUAL LEAVE PAYOFF         | \$53,539.53           | \$48,235.40         | \$0.00                | \$16,972.91         | \$16,973.00         | \$0.00                |
| 1010710                       | 500108 | SICK LEAVE PAY              | \$109,458.13          | \$0.00              | \$0.00                | \$0.00              | \$0.00              | \$0.00                |
| 1010710                       | 500111 | OVERTIME                    | \$6,294.46            | \$7,654.88          | \$0.00                | \$6,927.69          | \$0.00              | \$0.00                |
| 1010710                       | 500112 | CALL BACK PAY               | \$0.00                | \$0.00              | \$0.00                | \$0.00              | \$0.00              | \$0.00                |
| 1010710                       | 500114 | F L S A                     | \$5.72                | \$0.03              | \$0.00                | \$0.01              | \$0.00              | \$0.00                |
| 1010710                       | 500125 | TEMPORARY STAFFING          | \$0.00                | \$0.00              | \$0.00                | \$0.00              | \$0.00              | \$0.00                |
| 1010710                       | 500199 | GRANT FUNDED ALLOCATION     | \$0.00                | \$0.00              | \$0.00                | \$0.00              | \$0.00              | \$0.00                |
|                               |        |                             | <b>\$1,027,957.36</b> | <b>\$782,809.88</b> | <b>\$1,025,844.00</b> | <b>\$709,994.57</b> | <b>\$967,764.00</b> | <b>\$1,045,454.00</b> |
| 1010710                       | 500225 | MEDICARE                    | \$14,713.37           | \$11,206.99         | \$14,237.00           | \$10,313.85         | \$14,361.00         | \$15,133.00           |
| 1010710                       | 500230 | RETIREMENT                  | \$225,112.61          | \$184,446.93        | \$271,737.00          | \$178,862.83        | \$248,661.00        | \$274,066.00          |
| 1010710                       | 500240 | GROUP INSURANCE             | \$122,634.06          | \$93,662.67         | \$124,971.00          | \$74,027.19         | \$102,890.00        | \$132,073.00          |
| 1010710                       | 500241 | CITY HSA CONTRIBUTION       | \$14,011.96           | \$12,839.10         | \$7,558.00            | \$12,082.38         | \$16,950.00         | \$19,948.00           |
| 1010710                       | 500250 | WORKERS' COMPENSATION       | \$9,171.74            | \$9,389.54          | \$9,341.00            | \$11,147.60         | \$14,706.00         | \$9,693.00            |
| 1010710                       | 500260 | EDUCATION INCENTIVE         | \$1,707.08            | \$224.95            | \$0.00                | \$0.00              | \$0.00              | \$0.00                |
| 1010710                       | 500266 | FOUL WEATHER ALLOWANCE      | \$0.00                | \$0.00              | \$0.00                | \$22.50             | \$0.00              | \$23.00               |
| 1010710                       | 500270 | CAR ALLOWANCE               | \$3,510.00            | \$2,850.00          | \$3,900.00            | \$5,400.00          | \$7,500.00          | \$7,800.00            |
| 1010710                       | 500271 | PHONE ALLOWANCE             | \$9,264.00            | \$7,600.00          | \$7,680.00            | \$7,888.00          | \$10,528.00         | \$10,560.00           |
|                               |        |                             | <b>\$400,124.82</b>   | <b>\$322,220.18</b> | <b>\$439,424.00</b>   | <b>\$299,744.35</b> | <b>\$415,596.00</b> | <b>\$469,296.00</b>   |
| 1010710                       | 500309 | PROFESSIONAL SERVICES       | \$4,120.00            | \$11,970.00         | \$32,000.00           | \$27,420.50         | \$32,000.00         | \$45,000.00           |
| 1010710                       | 500330 | TRAINING                    | \$8,135.96            | \$9,236.63          | \$6,825.00            | \$8,168.69          | \$6,825.00          | \$9,950.00            |
| 1010710                       | 500431 | VIDEO EQUIPMENT & MAINT     | \$3,113.87            | \$22,735.47         | \$40,000.00           | \$0.00              | \$40,000.00         | \$40,000.00           |
| 1010710                       | 500432 | MAINTENANCE SVC CONTRACTS   | \$85,719.51           | \$93,373.40         | \$76,682.00           | \$234,045.84        | \$76,682.00         | \$126,682.00          |
| 1010710                       | 500433 | SOFTWARE MAINTENANCE COST   | \$1,068,682.55        | \$1,058,213.56      | \$1,117,050.00        | \$1,093,045.46      | \$1,117,050.00      | \$1,228,755.00        |
| 1010710                       | 500435 | VEHICLE REPAIR & MAINT      | \$2,450.87            | \$123.38            | \$0.00                | \$0.00              | \$0.00              | \$0.00                |
| 1010710                       | 500545 | MEMBERSHIP / PUBLICATIONS   | \$130.00              | \$375.00            | \$575.00              | \$0.00              | \$575.00            | \$575.00              |
| 1010710                       | 500580 | TRAVEL                      | \$1,179.00            | \$0.00              | \$4,975.00            | \$0.00              | \$4,975.00          | \$4,975.00            |
| 1010710                       | 500582 | MILEAGE                     | \$689.61              | \$37.38             | \$350.00              | \$0.00              | \$350.00            | \$350.00              |
| 1010710                       | 500584 | WEBSITE EXPENSE             | \$652.38              | \$20.87             | \$8,700.00            | \$938.56            | \$8,700.00          | \$8,700.00            |
| 1010710                       | 500601 | OFFICE SUPPLIES             | \$1,150.42            | \$1,202.83          | \$1,250.00            | \$2,171.54          | \$1,250.00          | \$1,250.00            |
| 1010710                       | 500602 | POSTAGE/SHIPPING            | \$0.00                | \$14.60             | \$250.00              | \$181.80            | \$250.00            | \$250.00              |
| 1010710                       | 500625 | OPERATING SUPPLIES          | \$4,317.75            | \$5,760.20          | \$5,500.00            | \$4,340.81          | \$5,500.00          | \$16,741.00           |
| 1010710                       | 500660 | VEHICLE FUEL/OIL            | \$128.81              | \$927.86            | \$735.00              | \$700.67            | \$735.00            | \$735.00              |
| 1010710                       | 500675 | SMALL FURNISHINGS           | \$858.42              | \$5,669.67          | \$500.00              | \$689.94            | \$500.00            | \$500.00              |
| 1010710                       | 500680 | GIFTS & DONATIONS           | \$60,629.50           | \$0.00              | \$0.00                | \$0.00              | \$0.00              | \$0.00                |
| 1010710                       | 500683 | 5 YEARS PC REFRESH PROGRAM  | \$70,975.72           | \$134,757.85        | \$130,000.00          | \$129,564.39        | \$130,000.00        | \$130,000.00          |
| 1010710                       | 500685 | OPERATING HARDWARE/SOFTWARE | \$34,782.23           | \$34,247.23         | \$47,000.00           | \$78,954.52         | \$47,000.00         | \$97,000.00           |
| 1010710                       | 500710 | TELEPHONE                   | \$19,385.23           | \$27,742.13         | \$33,950.00           | \$25,658.54         | \$33,950.00         | \$64,874.00           |
| 1010710                       | 500950 | ISC: FLEET MANAGEMENT       | \$3,591.00            | \$3,840.00          | \$3,474.00            | \$3,474.00          | \$3,474.00          | \$3,471.00            |



| Organization         | Object | Account Description           | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|----------------------|--------|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
|                      |        |                               | \$1,370,692.83        | \$1,410,248.06        | \$1,509,816.00        | \$1,609,355.26        | \$1,509,816.00        | \$1,779,808.00        |
| 1010710              | 507716 | SOFTWARE REPLACEMENT          | \$0.00                | \$0.00                | \$33,759.00           | \$0.00                | \$33,759.00           | \$0.00                |
| 1010710              | 507775 | EQUIPMENT                     | \$0.00                | \$31,467.43           | \$0.00                | \$13,259.15           | \$0.00                | \$0.00                |
|                      |        |                               | \$0.00                | \$31,467.43           | \$33,759.00           | \$13,259.15           | \$33,759.00           | \$0.00                |
| <b>1010710 Total</b> |        | <b>INFORMATION TECHNOLOGY</b> | <b>\$2,798,775.01</b> | <b>\$2,546,745.55</b> | <b>\$3,008,843.00</b> | <b>\$2,632,353.33</b> | <b>\$2,926,935.00</b> | <b>\$3,294,558.00</b> |

## FISCAL SUMMARY FOR GENERAL FUND

|                                   |                  |                  |                  |                 |                  |
|-----------------------------------|------------------|------------------|------------------|-----------------|------------------|
| <b>Department Name: Northgate</b> |                  |                  |                  |                 |                  |
| <b>Department Number: 0729</b>    |                  |                  |                  |                 |                  |
|                                   | <b>2020-21</b>   | <b>2021-22</b>   | <b>2022-23</b>   | <b>% Change</b> | <b>\$ Change</b> |
|                                   | <b>Actual</b>    | <b>Estimated</b> | <b>Proposed</b>  | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                    |                  |                  |                  |                 |                  |
| <b>General Fund Support</b>       | \$ 28,307        | \$ 34,200        | \$ 34,200        | 0.00%           | \$ -             |
| <b>TOTAL</b>                      | <b>\$ 28,307</b> | <b>\$ 34,200</b> | <b>\$ 34,200</b> | <b>0.00%</b>    | <b>\$ -</b>      |
| <b>EXPENDITURE</b>                |                  |                  |                  |                 |                  |
| <b>Salary</b>                     | \$ -             | \$ -             | \$ -             | 0.00%           | \$ -             |
| <b>Benefits</b>                   | -                | -                | -                | 0.00%           | \$ -             |
| <b>Service &amp; Supplies</b>     | 28,307           | 34,200           | 34,200           | 0.00%           | \$ -             |
| <b>TOTAL</b>                      | <b>\$ 28,307</b> | <b>\$ 34,200</b> | <b>\$ 34,200</b> | <b>0.00%</b>    | <b>\$ -</b>      |
|                                   |                  |                  |                  |                 |                  |
| <b>FTE</b>                        | <b>0.00</b>      | <b>0.00</b>      | <b>0.00</b>      |                 |                  |

| Organization              | Object | Account Description       | 2020 Actuals       | 2021 Actuals       | 2022 Revised Budget | 2022 Actuals       | 2022 Estimated     | 2023 Tentative Budget |
|---------------------------|--------|---------------------------|--------------------|--------------------|---------------------|--------------------|--------------------|-----------------------|
| <b>NORTHGATE BUILDING</b> |        |                           |                    |                    |                     |                    |                    |                       |
| 1010729                   | 500712 | POWER                     | \$12,783.48        | \$10,916.84        | \$13,000.00         | \$8,852.59         | \$13,000.00        | \$13,000.00           |
| 1010729                   | 500713 | HEATING                   | \$11,743.64        | \$8,778.40         | \$12,000.00         | \$7,694.75         | \$12,000.00        | \$12,000.00           |
| 1010729                   | 500726 | WATER CHARGES             | \$6,730.84         | \$5,728.12         | \$7,000.00          | \$0.00             | \$7,000.00         | \$7,000.00            |
| 1010729                   | 500728 | GARBAGE                   | \$2,014.83         | \$2,884.08         | \$2,200.00          | \$1,978.16         | \$2,200.00         | \$2,200.00            |
|                           |        |                           | <b>\$33,272.79</b> | <b>\$28,307.44</b> | <b>\$34,200.00</b>  | <b>\$18,525.50</b> | <b>\$34,200.00</b> | <b>\$34,200.00</b>    |
| <b>1010729 Total</b>      |        | <b>NORTHGATE BUILDING</b> | <b>\$33,272.79</b> | <b>\$28,307.44</b> | <b>\$34,200.00</b>  | <b>\$18,525.50</b> | <b>\$34,200.00</b> | <b>\$34,200.00</b>    |

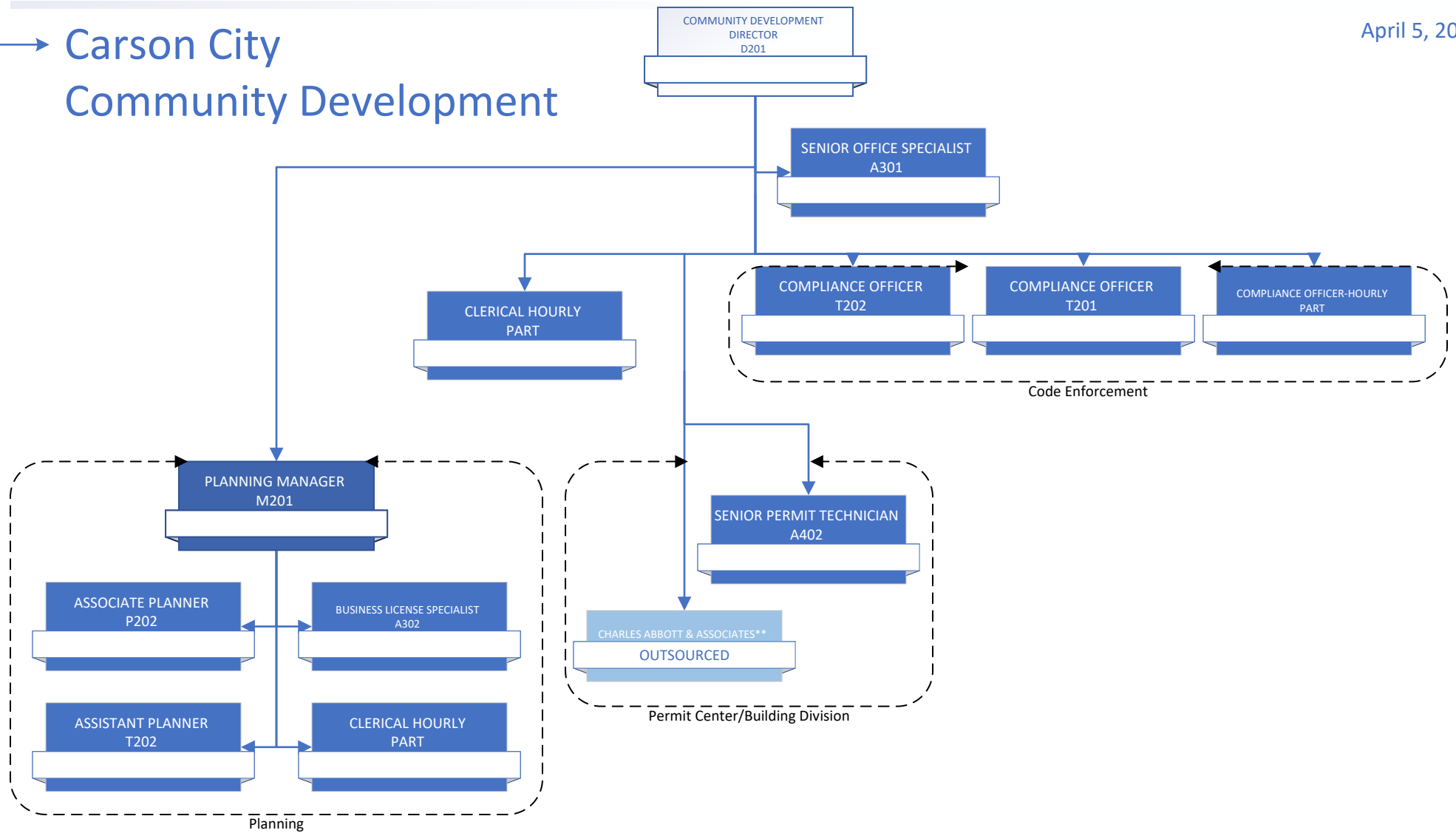
## FISCAL SUMMARY FOR GENERAL FUND

|  |                   |                   |                   |                 |                  |
|--|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Internal Auditor</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 0800</b>           |                   |                   |                   |                 |                  |
|  | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|  | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                           |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>              | \$ 105,151        | \$ 110,200        | \$ 110,250        | <b>0.05%</b>    | \$ 50            |
| <b>TOTAL</b>                             | <b>\$ 105,151</b> | <b>\$ 110,200</b> | <b>\$ 110,250</b> | <b>0.05%</b>    | \$ 50            |
| <b>EXPENDITURE</b>                       |                   |                   |                   |                 |                  |
| <b>Salary</b>                            | \$ -              | \$ -              | \$ -              | <b>0.00%</b>    | \$ -             |
| <b>Benefits</b>                          | -                 | -                 | -                 | <b>0.00%</b>    | \$ -             |
| <b>Service &amp; Supplies</b>            | 105,151           | 110,200           | 110,250           | <b>0.05%</b>    | \$ 50            |
| <b>TOTAL</b>                             | <b>\$ 105,151</b> | <b>\$ 110,200</b> | <b>\$ 110,250</b> | <b>0.05%</b>    | \$ 50            |
|  |                   |                   |                   |                 |                  |
| <b>FTE</b>                               | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       |                 |                  |

| Organization            | Object | Account Description     | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals       | 2022 Estimated      | 2023 Tentative Budget |
|-------------------------|--------|-------------------------|---------------------|---------------------|---------------------|--------------------|---------------------|-----------------------|
| <b>INTERNAL AUDITOR</b> |        |                         |                     |                     |                     |                    |                     |                       |
| 1010800                 | 500309 | PROFESSIONAL SERVICES   | \$154,936.72        | \$104,937.50        | \$110,000.00        | \$72,155.00        | \$110,000.00        | \$110,000.00          |
| 1010800                 | 500710 | TELEPHONE               | \$0.00              | \$213.03            | \$200.00            | \$159.73           | \$200.00            | \$250.00              |
|                         |        |                         | <hr/>               | <hr/>               | <hr/>               | <hr/>              | <hr/>               | <hr/>                 |
|                         |        |                         | \$154,936.72        | \$105,150.53        | \$110,200.00        | \$72,314.73        | \$110,200.00        | \$110,250.00          |
| <b>1010800 Total</b>    |        | <b>INTERNAL AUDITOR</b> | <b>\$154,936.72</b> | <b>\$105,150.53</b> | <b>\$110,200.00</b> | <b>\$72,314.73</b> | <b>\$110,200.00</b> | <b>\$110,250.00</b>   |

# Carson City Community Development

April 5, 2022



\*\*Please note, the Building Division function is contracted to Charles Abbott Associates Inc. and are not Carson City employees.

## FISCAL SUMMARY FOR GENERAL FUND

|   |                   |                   |                   |                 |                  |
|---|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Community Development</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 1425</b>                |                   |                   |                   |                 |                  |
|   | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|   | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                                |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>                   | \$ 761,628        | \$ 801,194        | \$ 888,716        | <b>10.92%</b>   | \$ 87,522        |
| <b>TOTAL</b>                                  | <b>\$ 761,628</b> | <b>\$ 801,194</b> | <b>\$ 888,716</b> | <b>10.92%</b>   | <b>\$ 87,522</b> |
| <b>EXPENDITURE</b>                            |                   |                   |                   |                 |                  |
| <b>Salary</b>                                 | \$ 533,668        | \$ 524,030        | \$ 540,393        | <b>3.12%</b>    | \$ 16,363        |
| <b>Benefits</b>                               | 191,445           | 201,923           | 208,688           | <b>3.35%</b>    | 6,765            |
| <b>Service &amp; Supplies</b>                 | 36,515            | 75,241            | 139,635           | <b>85.58%</b>   | 64,394           |
| <b>TOTAL</b>                                  | <b>\$ 761,628</b> | <b>\$ 801,194</b> | <b>\$ 888,716</b> | <b>10.92%</b>   | <b>\$ 87,522</b> |
|   |                   |                   |                   |                 |                  |
| <b>FTE</b>                                    | <b>5.65</b>       | <b>5.65</b>       | <b>5.65</b>       |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: Community Development</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 1425</b>           |                       |                        |
| <b>POSITION / DESCRIPTION</b>            | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>               |                       |                        |
| Community Development Director           | 0.75                  | \$ 104,393             |
| Planning Manager                         | 0.90                  | 105,524                |
| Assistant Planner                        | 0.75                  | 52,090                 |
| Associate Planner                        | 1.00                  | 94,623                 |
| Compliance Officer                       | 1.50                  | 106,400                |
| Senior Office Specialist                 | 0.75                  | 33,655                 |
| Hourly Salary                            |                       | 43,708                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>      | <b>5.65</b>           | <b>\$ 540,393</b>      |
| <b>BENEFITS:</b>                         |                       |                        |
| Medicare                                 |                       | \$ 7,854               |
| Retirement                               |                       | 136,758                |
| Group Insurance                          |                       | 52,609                 |
| Workers' Compensation                    |                       | 5,105                  |
| Foul Weather Allowance                   |                       | 225                    |
| Education Incentive                      |                       | 188                    |
| Car Allowance                            |                       | 2,925                  |
| Phone Allowance                          |                       | 3,024                  |
| <b>SUB-TOTAL BENEFITS</b>                |                       | <b>\$ 208,688</b>      |
| <b>GRAND TOTAL</b>                       |                       | <b>\$ 749,081</b>      |



| Organization               | Object | Account Description            | 2020 Actuals | 2021 Actuals | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|----------------------------|--------|--------------------------------|--------------|--------------|---------------------|--------------|----------------|-----------------------|
| <b>PLANNING DEPARTMENT</b> |        |                                |              |              |                     |              |                |                       |
| 1011425                    | 500101 | SALARIES                       | \$459,962.57 | \$447,920.84 | \$501,349.00        | \$324,217.65 | \$478,352.00   | \$496,685.00          |
| 1011425                    | 500102 | HOURLY/SEASONAL                | \$0.00       | \$16,636.43  | \$43,708.00         | \$22,481.49  | \$43,708.00    | \$43,708.00           |
| 1011425                    | 500103 | ADMINISTRATIVE PAY             | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1011425                    | 500106 | MANAGEMENT LEAVE PAY           | \$368.15     | \$7,774.87   | \$0.00              | \$3,881.81   | \$1,970.00     | \$0.00                |
| 1011425                    | 500107 | ANNUAL LEAVE PAYOFF            | \$7,546.15   | \$16,752.22  | \$0.00              | \$3,643.01   | \$0.00         | \$0.00                |
| 1011425                    | 500108 | SICK LEAVE PAY                 | \$15,731.72  | \$44,583.45  | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1011425                    | 500109 | WORKERS' COMPENSATORY LEAVE    | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1011425                    | 500111 | OVERTIME                       | \$121.67     | \$0.00       | \$0.00              | \$808.83     | \$0.00         | \$0.00                |
| 1011425                    | 500199 | GRANT FUNDED ALLOCATION        | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                            |        |                                | <hr/>        |              |                     |              |                |                       |
|                            |        |                                | \$483,730.26 | \$533,667.81 | \$545,057.00        | \$355,032.79 | \$524,030.00   | \$540,393.00          |
| 1011425                    | 500225 | MEDICARE                       | \$7,023.07   | \$7,665.42   | \$7,558.00          | \$5,163.90   | \$7,830.00     | \$7,854.00            |
| 1011425                    | 500230 | RETIREMENT                     | \$125,957.30 | \$123,073.13 | \$133,765.00        | \$91,641.99  | \$132,415.00   | \$136,758.00          |
| 1011425                    | 500240 | GROUP INSURANCE                | \$49,744.43  | \$46,038.93  | \$51,266.00         | \$29,323.94  | \$47,353.00    | \$51,048.00           |
| 1011425                    | 500241 | CITY HSA CONTRIBUTION          | \$4,077.65   | \$4,025.46   | \$4,380.00          | \$1,176.26   | \$1,565.00     | \$1,561.00            |
| 1011425                    | 500250 | WORKERS' COMPENSATION          | \$4,422.73   | \$4,452.98   | \$4,651.00          | \$4,018.93   | \$6,493.00     | \$5,105.00            |
| 1011425                    | 500260 | EDUCATION INCENTIVE            | \$0.00       | \$168.75     | \$188.00            | \$18.75      | \$207.00       | \$188.00              |
| 1011425                    | 500266 | FOUL WEATHER ALLOWANCE         | \$225.00     | \$75.00      | \$225.00            | \$75.00      | \$75.00        | \$225.00              |
| 1011425                    | 500270 | CAR ALLOWANCE                  | \$2,947.50   | \$2,823.75   | \$2,925.00          | \$2,148.75   | \$2,936.00     | \$2,925.00            |
| 1011425                    | 500271 | PHONE ALLOWANCE                | \$3,074.40   | \$3,121.20   | \$3,024.00          | \$2,053.20   | \$3,049.00     | \$3,024.00            |
|                            |        |                                | <hr/>        |              |                     |              |                |                       |
|                            |        |                                | \$197,472.08 | \$191,444.62 | \$207,982.00        | \$135,620.72 | \$201,923.00   | \$208,688.00          |
| 1011425                    | 500330 | TRAINING                       | \$1,386.23   | \$321.00     | \$3,200.00          | \$396.00     | \$3,200.00     | \$3,200.00            |
| 1011425                    | 500430 | EQUIPMENT REPAIR & MAINT       | \$0.00       | \$0.00       | \$400.00            | \$0.00       | \$400.00       | \$400.00              |
| 1011425                    | 500432 | MAINTENANCE SVC CONTRACTS      | \$699.78     | \$2,130.71   | \$500.00            | \$1,877.62   | \$500.00       | \$500.00              |
| 1011425                    | 500433 | SOFTWARE MAINTENANCE COST      | \$467.44     | \$0.00       | \$700.00            | \$0.00       | \$700.00       | \$700.00              |
| 1011425                    | 500435 | VEHICLE REPAIR & MAINT         | \$156.27     | \$0.00       | \$0.00              | \$24.00      | \$0.00         | \$0.00                |
| 1011425                    | 500444 | OFFICE EQUIPMENT RENTAL        | \$1,307.30   | \$219.16     | \$1,500.00          | \$0.00       | \$1,500.00     | \$1,500.00            |
| 1011425                    | 500460 | MAINTENANCE CONTRACT           | \$1,000.00   | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1011425                    | 500461 | PROPERTY CLEAN-UP              | \$9,600.00   | \$507.68     | \$25,000.00         | \$0.00       | \$25,000.00    | \$85,000.00           |
| 1011425                    | 500542 | PRINTING/ADVERTISING           | \$9,594.46   | \$7,883.88   | \$4,300.00          | \$5,839.33   | \$4,300.00     | \$6,300.00            |
| 1011425                    | 500545 | MEMBERSHIP / PUBLICATIONS      | \$2,668.00   | \$2,510.00   | \$2,700.00          | \$2,203.01   | \$2,700.00     | \$2,700.00            |
| 1011425                    | 500580 | TRAVEL                         | \$1,083.33   | \$0.00       | \$4,000.00          | \$0.00       | \$4,000.00     | \$4,000.00            |
| 1011425                    | 500582 | MILEAGE                        | \$168.97     | \$0.00       | \$150.00            | \$29.68      | \$150.00       | \$150.00              |
| 1011425                    | 500601 | OFFICE SUPPLIES                | \$1,292.36   | \$1,618.50   | \$2,000.00          | \$1,838.67   | \$2,000.00     | \$2,600.00            |
| 1011425                    | 500602 | POSTAGE/SHIPPING               | \$4,454.58   | \$3,967.29   | \$3,000.00          | \$4,948.98   | \$3,000.00     | \$5,000.00            |
| 1011425                    | 500625 | OPERATING SUPPLIES             | \$2,207.93   | \$2,363.51   | \$3,000.00          | \$1,219.87   | \$3,000.00     | \$3,000.00            |
| 1011425                    | 500645 | BOOKS/ PERIODICALS/ PUBLICATIO | \$30.00      | \$0.00       | \$200.00            | \$0.00       | \$200.00       | \$200.00              |
| 1011425                    | 500660 | VEHICLE FUEL/OIL               | \$1,123.44   | \$1,251.22   | \$1,425.00          | \$1,024.67   | \$1,425.00     | \$1,425.00            |
| 1011425                    | 500674 | SMALL TOOLS/ EQUIPMENT         | \$177.53     | \$0.00       | \$0.00              | \$300.00     | \$0.00         | \$0.00                |
| 1011425                    | 500675 | SMALL FURNISHINGS              | \$140.51     | \$3,000.00   | \$500.00            | \$0.00       | \$500.00       | \$500.00              |
| 1011425                    | 500710 | TELEPHONE                      | \$1,226.02   | \$3,476.07   | \$2,650.00          | \$2,178.14   | \$2,650.00     | \$2,650.00            |
| 1011425                    | 500712 | POWER                          | \$901.50     | \$974.96     | \$1,000.00          | \$808.34     | \$1,000.00     | \$1,000.00            |
| 1011425                    | 500713 | HEATING                        | \$369.84     | \$287.08     | \$500.00            | \$304.66     | \$500.00       | \$500.00              |

| Organization               | Object | Account Description   | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|----------------------------|--------|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| 1011425                    | 500950 | ISC: FLEET MANAGEMENT | \$4,189.50          | \$4,480.00          | \$4,053.00          | \$4,053.00          | \$4,053.00          | \$4,050.00            |
| 1011425                    | 500955 | ISC: RADIOS           | \$1,065.00          | \$1,524.00          | \$1,668.00          | \$1,668.00          | \$1,668.00          | \$1,465.00            |
| 1011425                    | 502448 | CREDIT CARD CHARGES   | \$11,364.14         | \$0.00              | \$12,795.00         | \$0.00              | \$12,795.00         | \$12,795.00           |
| 1011425                    | 502450 | CASH SHORT/OVER       | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| <b>1011425 Total</b>       |        |                       | <b>\$56,674.13</b>  | <b>\$36,515.06</b>  | <b>\$75,241.00</b>  | <b>\$28,713.97</b>  | <b>\$75,241.00</b>  | <b>\$139,635.00</b>   |
| <b>PLANNING DEPARTMENT</b> |        |                       | <b>\$737,876.47</b> | <b>\$761,627.49</b> | <b>\$828,280.00</b> | <b>\$519,367.48</b> | <b>\$801,194.00</b> | <b>\$888,716.00</b>   |

## FISCAL SUMMARY FOR GENERAL FUND

|  |                  |                   |                   |                 |                  |
|--|------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Business License</b> |                  |                   |                   |                 |                  |
| <b>Department Number: 1430</b>           |                  |                   |                   |                 |                  |
|  | <b>2020-21</b>   | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|  | <b>Actual</b>    | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                           |                  |                   |                   |                 |                  |
| <b>General Fund Support</b>              | \$ 60,952        | \$ 101,069        | \$ 124,643        | <b>23.32%</b>   | \$ 23,574        |
| <b>TOTAL</b>                             | <b>\$ 60,952</b> | <b>\$ 101,069</b> | <b>\$ 124,643</b> | <b>23.32%</b>   | <b>\$ 23,574</b> |
| <b>EXPENDITURE</b>                       |                  |                   |                   |                 |                  |
| <b>Salary</b>                            | \$ 41,722        | \$ 56,635         | \$ 64,262         | <b>13.47%</b>   | \$ 7,627         |
| <b>Benefits</b>                          | 13,477           | 32,684            | 48,631            | <b>48.79%</b>   | 15,947           |
| <b>Service &amp; Supplies</b>            | 5,753            | 11,750            | 11,750            | <b>0.00%</b>    | -                |
| <b>TOTAL</b>                             | <b>\$ 60,952</b> | <b>\$ 101,069</b> | <b>\$ 124,643</b> | <b>23.32%</b>   | <b>\$ 23,574</b> |
|  |                  |                   |                   |                 |                  |
| <b>FTE</b>                               | <b>1.50</b>      | <b>1.50</b>       | <b>1.50</b>       |                 |                  |

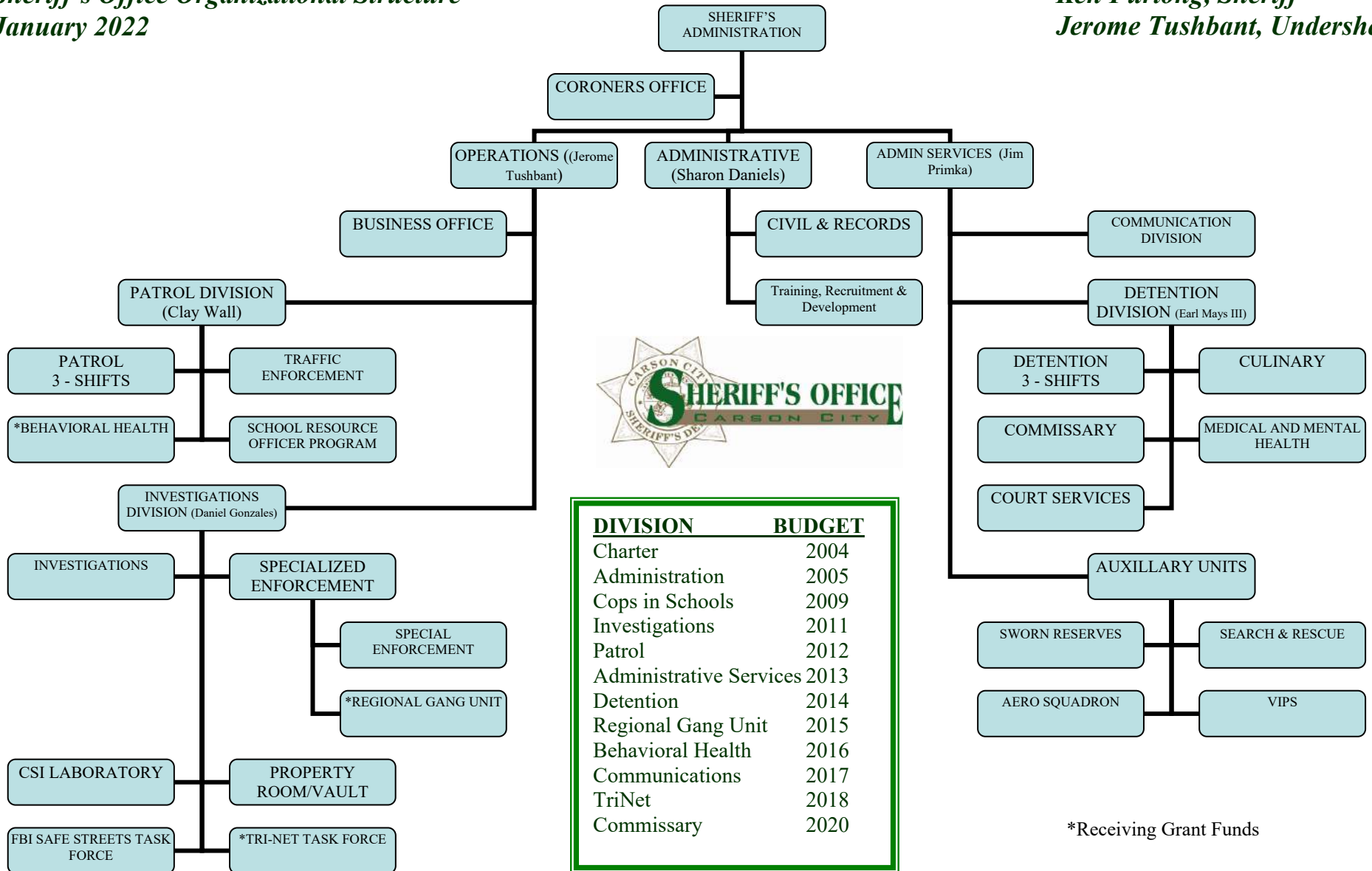
**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: Business License</b>        |                       |                        |
| <b>DEPARTMENT NUMBER: 1430</b>             |                       |                        |
| <b>POSITION / DESCRIPTION</b>              | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                 |                       |                        |
| Business License Specialist                | 1.0                   | \$ 39,278              |
| Senior Permit Technician                   | 0.5                   | 24,984                 |
| <b><i>SUB-TOTAL SALARY &amp; WAGES</i></b> | <b>1.5</b>            | <b>\$ 64,262</b>       |
| <b>BENEFITS:</b>                           |                       |                        |
| Medicare                                   |                       | \$ 798                 |
| Retirement                                 |                       | 19,118                 |
| Group Insurance                            |                       | 27,599                 |
| Workers' Compensation                      |                       | 1,116                  |
| <b><i>SUB-TOTAL BENEFITS</i></b>           |                       | <b>\$ 48,631</b>       |
| <b><i>GRAND TOTAL</i></b>                  |                       | <b>\$ 112,893</b>      |

| Organization                        | Object | Account Description                 | 2020 Actuals        | 2021 Actuals       | 2022 Revised Budget | 2022 Actuals       | 2022 Estimated      | 2023 Tentative Budget |
|-------------------------------------|--------|-------------------------------------|---------------------|--------------------|---------------------|--------------------|---------------------|-----------------------|
| <b>BUSINESS LICENSES DEPARTMENT</b> |        |                                     |                     |                    |                     |                    |                     |                       |
| 1011430                             | 500101 | SALARIES                            | \$74,548.54         | \$40,882.82        | \$65,184.00         | \$40,586.63        | \$56,635.00         | \$64,262.00           |
| 1011430                             | 500102 | HOURLY/SEASONAL                     | \$6,968.38          | \$0.00             | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 1011430                             | 500103 | ADMINISTRATIVE PAY                  | \$0.00              | \$0.00             | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 1011430                             | 500107 | ANNUAL LEAVE PAYOFF                 | \$107.51            | \$776.19           | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 1011430                             | 500111 | OVERTIME                            | \$304.77            | \$63.25            | \$0.00              | \$4.70             | \$0.00              | \$0.00                |
| 1011430                             | 500114 | F L S A                             | \$0.18              | \$0.00             | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
|                                     |        |                                     | <b>\$81,929.38</b>  | <b>\$41,722.26</b> | <b>\$65,184.00</b>  | <b>\$40,591.33</b> | <b>\$56,635.00</b>  | <b>\$64,262.00</b>    |
| 1011430                             | 500225 | MEDICARE                            | \$1,181.49          | \$602.14           | \$945.00            | \$547.92           | \$746.00            | \$798.00              |
| 1011430                             | 500230 | RETIREMENT                          | \$15,218.66         | \$10,038.00        | \$19,036.00         | \$11,752.46        | \$16,662.00         | \$19,118.00           |
| 1011430                             | 500240 | GROUP INSURANCE                     | \$13,613.97         | \$1,771.71         | \$5,095.00          | \$6,057.55         | \$10,884.00         | \$21,783.00           |
| 1011430                             | 500241 | CITY HSA CONTRIBUTION               | \$0.00              | \$178.64           | \$0.00              | \$1,822.47         | \$3,276.00          | \$5,816.00            |
| 1011430                             | 500250 | WORKERS' COMPENSATION               | \$1,471.87          | \$861.60           | \$1,116.00          | \$785.34           | \$1,116.00          | \$1,116.00            |
| 1011430                             | 500260 | EDUCATION INCENTIVE                 | \$150.00            | \$25.00            | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
|                                     |        |                                     | <b>\$31,635.99</b>  | <b>\$13,477.09</b> | <b>\$26,192.00</b>  | <b>\$20,965.74</b> | <b>\$32,684.00</b>  | <b>\$48,631.00</b>    |
| 1011430                             | 500330 | TRAINING                            | \$0.00              | \$0.00             | \$500.00            | \$0.00             | \$500.00            | \$500.00              |
| 1011430                             | 500432 | MAINTENANCE SVC CONTRACTS           | \$17.14             | \$47.33            | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 1011430                             | 500433 | SOFTWARE MAINTENANCE COST           | \$169.00            | \$175.03           | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 1011430                             | 500601 | OFFICE SUPPLIES                     | \$144.47            | \$215.99           | \$750.00            | \$0.00             | \$750.00            | \$750.00              |
| 1011430                             | 500602 | POSTAGE/SHIPPING                    | \$1,091.63          | \$928.07           | \$7,500.00          | \$1,485.45         | \$7,500.00          | \$7,500.00            |
| 1011430                             | 500625 | OPERATING SUPPLIES                  | \$1,867.83          | \$1,752.39         | \$3,000.00          | \$631.79           | \$3,000.00          | \$3,000.00            |
| 1011430                             | 500674 | SMALL TOOLS/ EQUIPMENT              | \$385.44            | \$2,500.00         | \$0.00              | \$1,537.00         | \$0.00              | \$0.00                |
| 1011430                             | 500710 | TELEPHONE                           | \$62.42             | \$75.88            | \$0.00              | \$55.02            | \$0.00              | \$0.00                |
| 1011430                             | 502450 | CASH SHORT/OVER                     | (\$9.37)            | \$58.23            | \$0.00              | (\$98.93)          | \$0.00              | \$0.00                |
|                                     |        |                                     | <b>\$3,728.56</b>   | <b>\$5,752.92</b>  | <b>\$11,750.00</b>  | <b>\$3,610.33</b>  | <b>\$11,750.00</b>  | <b>\$11,750.00</b>    |
| <b>1011430 Total</b>                |        | <b>BUSINESS LICENSES DEPARTMENT</b> | <b>\$117,293.93</b> | <b>\$60,952.27</b> | <b>\$103,126.00</b> | <b>\$65,167.40</b> | <b>\$101,069.00</b> | <b>\$124,643.00</b>   |

*Sheriff's Office Organizational Structure  
January 2022*

*Ken Furlong, Sheriff  
Jerome Tushbant, Undersheriff*



| DIVISION                | BUDGET |
|-------------------------|--------|
| Charter                 | 2004   |
| Administration          | 2005   |
| Cops in Schools         | 2009   |
| Investigations          | 2011   |
| Patrol                  | 2012   |
| Administrative Services | 2013   |
| Detention               | 2014   |
| Regional Gang Unit      | 2015   |
| Behavioral Health       | 2016   |
| Communications          | 2017   |
| TriNet                  | 2018   |
| Commissary              | 2020   |

\*Receiving Grant Funds

## FISCAL SUMMARY FOR GENERAL FUND

|   |                     |                     |                     |                 |                  |
|---|---------------------|---------------------|---------------------|-----------------|------------------|
| <b>Department Name:</b> Sheriff's Office - Chartered Administration |                     |                     |                     |                 |                  |
| <b>Department Number:</b> 2004                                      |                     |                     |                     |                 |                  |
|   | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b> |
|   | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>  |                     |                     |                     |                 |                  |
| <b>General Fund Support</b>   | \$ 1,004,370        | \$ 1,053,082        | \$ 1,150,657        | 9.27%           | \$ 97,575        |
| <b>TOTAL</b>  | <b>\$ 1,004,370</b> | <b>\$ 1,053,082</b> | <b>\$ 1,150,657</b> | <b>9.27%</b>    | <b>\$ 97,575</b> |
| <b>EXPENDITURE</b>  |                     |                     |                     |                 |                  |
| <b>Salary</b>   | \$ 657,444          | \$ 676,510          | \$ 737,129          | 8.96%           | \$ 60,619        |
| <b>Benefits</b>   | 346,926             | 376,572             | 413,528             | 9.81%           | 36,956           |
| <b>TOTAL</b>  | <b>\$ 1,004,370</b> | <b>\$ 1,053,082</b> | <b>\$ 1,150,657</b> | <b>9.27%</b>    | <b>\$ 97,575</b> |
|   |                     |                     |                     |                 |                  |
| <b>FTE</b>  | <b>5.00</b>         | <b>5.00</b>         | <b>5.00</b>         |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: Sheriff's Office - Administration</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 1012004</b>                    |                       |                        |
| <b>POSITION / DESCRIPTION</b>                        | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                           |                       |                        |
| Sheriff  | 1.00                  | \$ 129,248             |
| Undersheriff   | 1.00                  | 182,372                |
| Assistant Sheriff Sworn                              | 1.00                  | 163,425                |
| Assistant Sheriff Civilian                           | 2.00                  | 217,084                |
| Hourly   |                       | 45,000                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>                  | <b>5.00</b>           | <b>\$ 737,129</b>      |
| <b>BENEFITS:</b>                                     |                       |                        |
| Medicare   |                       | \$ 10,706              |
| Retirement   |                       | 286,990                |
| Group Insurance                                      |                       | 82,786                 |
| Workers' Compensation                                |                       | 17,206                 |
| Uniform Allowance                                    |                       | 6,000                  |
| Car Allowance  |                       | 6,000                  |
| Phone Allowance                                      |                       | 3,840                  |
| <b>SUB-TOTAL BENEFITS</b>                            |                       | <b>\$ 413,528</b>      |
| <b>GRAND TOTAL</b>                                   |                       | <b>\$ 1,150,657</b>    |



| Organization                            | Object | Account Description                     | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|---|--------|---|----------------|----------------|---------------------|--------------|----------------|-----------------------|
| <b>SHERIFF'S CHARTER ADMINISTRATION</b> |        |   |                |                |                     |              |                |                       |
| 1012004                                 | 500101 | SALARIES                                | \$577,366.31   | \$600,102.10   | \$676,125.00        | \$445,887.43 | \$664,345.00   | \$692,129.00          |
| 1012004                                 | 500102 | HOURLY/SEASONAL                         | \$53,180.75    | \$51,218.23    | \$0.00              | \$33,709.52  | \$0.00         | \$45,000.00           |
| 1012004                                 | 500106 | MANAGEMENT LEAVE PAY                    | \$7,660.33     | \$5,613.56     | \$0.00              | \$14,137.35  | \$12,165.00    | \$0.00                |
| 1012004                                 | 500107 | ANNUAL LEAVE PAYOFF                     | \$25,616.64    | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1012004                                 | 500108 | SICK LEAVE PAY                          | \$89,291.16    | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1012004                                 | 500111 | OVERTIME                                | \$0.00         | \$510.00       | \$0.00              | \$502.50     | \$0.00         | \$0.00                |
|   |        |   | <hr/>          | <hr/>          | <hr/>               | <hr/>        | <hr/>          | <hr/>                 |
|   |        |   | \$753,115.19   | \$657,443.89   | \$676,125.00        | \$494,236.80 | \$676,510.00   | \$737,129.00          |
| 1012004                                 | 500225 | MEDICARE                                | \$10,952.30    | \$9,513.83     | \$10,325.00         | \$7,141.52   | \$10,040.00    | \$10,706.00           |
| 1012004                                 | 500230 | RETIREMENT                              | \$229,122.10   | \$237,619.39   | \$290,394.00        | \$184,773.78 | \$266,947.00   | \$286,990.00          |
| 1012004                                 | 500240 | GROUP INSURANCE                         | \$60,633.83    | \$68,363.34    | \$68,386.00         | \$47,371.58  | \$68,159.00    | \$80,706.00           |
| 1012004                                 | 500241 | CITY HSA CONTRIBUTION                   | \$2,575.40     | \$1,952.43     | \$2,143.00          | \$1,568.36   | \$2,088.00     | \$2,080.00            |
| 1012004                                 | 500250 | WORKERS' COMPENSATION                   | \$17,642.68    | \$14,813.87    | \$17,692.00         | \$14,396.85  | \$17,391.00    | \$17,206.00           |
| 1012004                                 | 500265 | UNIFORM ALLOWANCE                       | \$4,625.00     | \$3,800.00     | \$7,800.00          | \$1,950.00   | \$4,875.00     | \$6,000.00            |
| 1012004                                 | 500270 | CAR ALLOWANCE                           | \$6,046.18     | \$6,023.09     | \$6,000.00          | \$4,407.71   | \$2,792.00     | \$6,000.00            |
| 1012004                                 | 500271 | PHONE ALLOWANCE                         | \$4,848.00     | \$4,840.00     | \$3,840.00          | \$3,640.00   | \$4,280.00     | \$3,840.00            |
| 1012004                                 | 500273 | SHERIFF WELLNESS PROGRAM                | \$0.00         | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|   |        |   | <hr/>          | <hr/>          | <hr/>               | <hr/>        | <hr/>          | <hr/>                 |
|   |        |   | \$336,445.49   | \$346,925.95   | \$406,580.00        | \$265,249.80 | \$376,572.00   | \$413,528.00          |
| <b>1012004 Total</b>                    |        | <b>SHERIFF'S CHARTER ADMINISTRATION</b> | <hr/>          | <hr/>          | <hr/>               | <hr/>        | <hr/>          | <hr/>                 |
|   |        |   | \$1,089,560.68 | \$1,004,369.84 | \$1,082,705.00      | \$759,486.60 | \$1,053,082.00 | \$1,150,657.00        |

## FISCAL SUMMARY FOR GENERAL FUND

|   |                     |                     |                     |                 |                    |
|---|---------------------|---------------------|---------------------|-----------------|--------------------|
| <b>Department Name:</b> Sheriff's Office - Administration |                     |                     |                     |                 |                    |
| <b>Department Number:</b> 2005                            |                     |                     |                     |                 |                    |
|   | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b>   |
|   | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>      |
| <b>REVENUE</b>  |                     |                     |                     |                 |                    |
| <b>General Fund Support</b>                               | \$ 1,238,767        | \$ 1,198,280        | \$ 1,127,265        | -5.93%          | \$ (71,015)        |
| <b>TOTAL</b>  | <b>\$ 1,238,767</b> | <b>\$ 1,198,280</b> | <b>\$ 1,127,265</b> | <b>-5.93%</b>   | <b>\$ (71,015)</b> |
| <b>EXPENDITURE</b>  |                     |                     |                     |                 |                    |
| <b>Salary</b>   | \$ 313,491          | \$ 314,322          | \$ 294,348          | -6.35%          | \$ (19,974)        |
| <b>Benefits</b>   | 283,211             | 175,091             | 227,594             | 29.99%          | 52,503             |
| <b>Service &amp; Supplies</b>                             | 642,065             | 708,867             | 605,323             | -14.61%         | (103,544)          |
| <b>TOTAL</b>  | <b>\$ 1,238,767</b> | <b>\$ 1,198,280</b> | <b>\$ 1,127,265</b> | <b>-5.93%</b>   | <b>\$ (71,015)</b> |
|   |                     |                     |                     |                 |                    |
| <b>FTE</b>  | <b>4.00</b>         | <b>4.00</b>         | <b>4.00</b>         |                 |                    |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: Sheriff's Office - Administration</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 1012005</b>                    |                       |                        |
| <b>POSITION / DESCRIPTION</b>                        | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                           |                       |                        |
| Department Business Manager                          | 1.00                  | \$ 78,270              |
| Accounting Technician                                | 1.00                  | 51,266                 |
| Administrative Assistant                             | 1.00                  | 49,208                 |
| Senior Deputy Coroner                                | 1.00                  | 70,004                 |
|  |                       |                        |
|  |                       |                        |
| Hourly/Seasonal                                      |                       | 45,600                 |
|  |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>                  | <b>4.00</b>           | <b>\$ 294,348</b>      |
| <b>BENEFITS:</b>                                     |                       |                        |
|  |                       |                        |
| Medicare   |                       | \$ 4,128               |
| Retirement   |                       | 74,002                 |
| Group Insurance                                      |                       | 64,633                 |
| Workers' Compensation                                |                       | 3,919                  |
| Education Incentive                                  |                       | 500                    |
| Uniform Allowance                                    |                       | 79,150                 |
| Phone Allowance                                      |                       | 1,262                  |
|  |                       |                        |
| <b>SUB-TOTAL BENEFITS</b>                            |                       | <b>\$ 227,594</b>      |
| <b>GRAND TOTAL</b>                                   |                       | <b>\$ 521,942</b>      |

| Organization                    | Object | Account Description       | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|---------------------------------|--------|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>SHERIFF'S ADMINISTRATION</b> |        |                           |                     |                     |                     |                     |                     |                       |
| 1012005                         | 500101 | SALARIES                  | \$314,224.64        | \$308,634.96        | \$235,541.00        | \$179,617.31        | \$268,695.00        | \$248,748.00          |
| 1012005                         | 500102 | HOURLY/SEASONAL           | \$21,345.00         | \$0.00              | \$45,600.00         | \$42,737.50         | \$45,600.00         | \$45,600.00           |
| 1012005                         | 500103 | ADMINISTRATIVE PAY        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012005                         | 500104 | SHIFT DIFFERENTIAL        | \$85.50             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012005                         | 500106 | MANAGEMENT LEAVE PAY      | \$2,157.84          | \$2,406.12          | \$0.00              | \$27.03             | \$27.00             | \$0.00                |
| 1012005                         | 500107 | ANNUAL LEAVE PAYOFF       | \$10,982.05         | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012005                         | 500108 | SICK LEAVE PAY            | \$11,629.88         | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012005                         | 500111 | OVERTIME                  | \$23,098.01         | \$2,449.90          | \$0.00              | \$2,534.62          | \$0.00              | \$0.00                |
| 1012005                         | 500112 | CALL BACK PAY             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012005                         | 500114 | F L S A                   | \$126.64            | \$0.00              | \$0.00              | \$2.31              | \$0.00              | \$0.00                |
| 1012005                         | 500116 | HOLIDAY PAY               | \$228.97            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                                 |        |                           | <b>\$383,878.53</b> | <b>\$313,490.98</b> | <b>\$281,141.00</b> | <b>\$224,918.77</b> | <b>\$314,322.00</b> | <b>\$294,348.00</b>   |
| 1012005                         | 500225 | MEDICARE                  | \$5,429.91          | \$4,406.81          | \$3,938.00          | \$3,150.25          | \$4,410.00          | \$4,128.00            |
| 1012005                         | 500230 | RETIREMENT                | \$81,742.62         | \$78,397.24         | \$70,073.00         | \$53,326.79         | \$72,227.00         | \$74,002.00           |
| 1012005                         | 500240 | GROUP INSURANCE           | \$66,622.83         | \$59,678.80         | \$55,122.00         | \$40,423.64         | \$53,823.00         | \$60,473.00           |
| 1012005                         | 500241 | CITY HSA CONTRIBUTION     | \$4,428.14          | \$4,278.56          | \$4,286.00          | \$3,136.72          | \$4,176.00          | \$4,160.00            |
| 1012005                         | 500250 | WORKERS' COMPENSATION     | \$5,037.62          | \$4,997.45          | \$3,918.00          | \$2,645.19          | \$4,401.00          | \$3,919.00            |
| 1012005                         | 500260 | EDUCATION INCENTIVE       | \$5,200.00          | \$10,157.92         | \$500.00            | \$13,309.75         | \$7,814.00          | \$500.00              |
| 1012005                         | 500265 | UNIFORM ALLOWANCE         | \$87,806.64         | \$119,939.87        | \$79,150.00         | \$59,064.90         | \$26,969.00         | \$79,150.00           |
| 1012005                         | 500271 | PHONE ALLOWANCE           | \$1,281.00          | \$1,353.77          | \$1,260.00          | \$955.50            | \$1,271.00          | \$1,262.00            |
| 1012005                         | 500273 | SHERIFF WELLNESS PROGRAM  | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                                 |        |                           | <b>\$257,548.76</b> | <b>\$283,210.42</b> | <b>\$218,247.00</b> | <b>\$176,012.74</b> | <b>\$175,091.00</b> | <b>\$227,594.00</b>   |
| 1012005                         | 500330 | TRAINING                  | \$14,525.11         | \$12,118.77         | \$20,000.00         | \$8,557.92          | \$20,000.00         | \$20,000.00           |
| 1012005                         | 500332 | RECRUITMENT               | \$4,100.00          | \$5,200.00          | \$10,000.00         | \$2,800.00          | \$10,000.00         | \$10,000.00           |
| 1012005                         | 500335 | RTC INTERCITY             | (\$400.00)          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012005                         | 500356 | EMPLOYEE PHYSICALS        | \$37,723.65         | \$47,964.00         | \$49,000.00         | \$36,347.00         | \$49,000.00         | \$49,000.00           |
| 1012005                         | 500430 | EQUIPMENT REPAIR & MAINT  | \$660.00            | \$0.00              | \$1,000.00          | \$0.00              | \$1,000.00          | \$1,000.00            |
| 1012005                         | 500432 | MAINTENANCE SVC CONTRACTS | \$35,908.48         | \$33,438.17         | \$43,850.00         | \$41,796.00         | \$43,850.00         | \$43,850.00           |
| 1012005                         | 500433 | SOFTWARE MAINTENANCE COST | \$19,448.27         | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012005                         | 500435 | VEHICLE REPAIR & MAINT    | \$4,750.69          | \$11,324.80         | \$0.00              | \$550.55            | \$0.00              | \$0.00                |
| 1012005                         | 500444 | OFFICE EQUIPMENT RENTAL   | \$2,450.70          | \$3,942.21          | \$4,698.00          | \$0.00              | \$4,698.00          | \$1,698.00            |
| 1012005                         | 500511 | BONDS (NOTARY/SURETY)     | \$0.00              | \$53.02             | \$325.00            | \$0.00              | \$325.00            | \$325.00              |
| 1012005                         | 500524 | AUTOPSIES                 | \$153,124.80        | \$190,643.10        | \$148,500.00        | \$146,356.91        | \$148,500.00        | \$148,500.00          |
| 1012005                         | 500525 | INMATE PAYROLL            | (\$10,495.75)       | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012005                         | 500542 | PRINTING/ADVERTISING      | \$500.00            | \$550.00            | \$3,000.00          | \$378.00            | \$3,000.00          | \$3,000.00            |
| 1012005                         | 500545 | MEMBERSHIP / PUBLICATIONS | \$2,667.38          | \$2,692.80          | \$3,000.00          | \$2,568.49          | \$3,000.00          | \$3,000.00            |
| 1012005                         | 500580 | TRAVEL                    | \$15,291.87         | \$921.77            | \$3,000.00          | \$917.49            | \$3,000.00          | \$3,000.00            |
| 1012005                         | 500585 | REIMBURSABLE EDUCATION    | (\$9,249.73)        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012005                         | 500591 | EXTRADITION TRAVEL        | \$9,399.31          | \$560.00            | \$5,000.00          | \$12,231.50         | \$5,000.00          | \$5,000.00            |
| 1012005                         | 500601 | OFFICE SUPPLIES           | \$0.00              | \$0.00              | \$1,000.00          | \$0.00              | \$1,000.00          | \$1,000.00            |
| 1012005                         | 500602 | POSTAGE/SHIPPING          | \$10,360.63         | \$7,717.81          | \$7,000.00          | \$5,351.05          | \$7,000.00          | \$8,000.00            |
| 1012005                         | 500615 | PRINTING/DUPLICATING      | \$0.00              | \$0.00              | \$5,000.00          | \$0.00              | \$5,000.00          | \$5,000.00            |

| Organization         | Object | Account Description             | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals        | 2022 Estimated        | 2023 Tentative Budget |
|----------------------|--------|---------------------------------|-----------------------|-----------------------|-----------------------|---------------------|-----------------------|-----------------------|
| 1012005              | 500625 | OPERATING SUPPLIES              | \$72,598.43           | \$69,975.74           | \$68,150.00           | \$48,720.18         | \$68,150.00           | \$68,150.00           |
| 1012005              | 500627 | AMMUNITION                      | \$41,084.88           | \$1,544.91            | \$29,285.00           | \$27,790.43         | \$29,285.00           | \$29,285.00           |
| 1012005              | 500642 | DOMESTIC SUPPLIES               | \$0.00                | \$0.00                | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 1012005              | 500645 | BOOKS/ PERIODICALS/ PUBLICATIO  | \$0.00                | \$0.00                | \$1,500.00            | \$0.00              | \$1,500.00            | \$1,500.00            |
| 1012005              | 500660 | VEHICLE FUEL/OIL                | \$8,206.26            | \$6,516.36            | \$5,800.00            | \$6,694.77          | \$5,800.00            | \$5,800.00            |
| 1012005              | 500674 | SMALL TOOLS/ EQUIPMENT          | \$475.83              | \$0.00                | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 1012005              | 500675 | SMALL FURNISHINGS               | \$18,423.55           | \$26,406.21           | \$19,700.00           | \$9,938.23          | \$19,700.00           | \$21,700.00           |
| 1012005              | 500680 | GIFTS & DONATIONS               | \$7,189.75            | \$3,053.95            | \$23,907.00           | \$6,762.53          | \$23,907.00           | \$0.00                |
| 1012005              | 500710 | TELEPHONE                       | \$153,086.86          | \$125,906.98          | \$140,000.00          | \$125,742.64        | \$140,000.00          | \$70,000.00           |
| 1012005              | 500712 | POWER                           | \$49,400.16           | \$45,825.08           | \$53,000.00           | \$35,480.82         | \$53,000.00           | \$53,000.00           |
| 1012005              | 500713 | HEATING                         | \$26,344.30           | \$22,145.01           | \$23,500.00           | \$16,993.01         | \$23,500.00           | \$23,500.00           |
| 1012005              | 500950 | ISC: FLEET MANAGEMENT           | \$19,750.50           | \$21,120.00           | \$19,107.00           | \$19,107.00         | \$19,107.00           | \$19,090.00           |
| 1012005              | 501436 | DARE                            | \$6,581.98            | \$0.00                | \$7,650.00            | \$0.00              | \$7,650.00            | \$0.00                |
| 1012005              | 501439 | TRIAD                           | \$0.00                | \$0.00                | \$1,669.00            | \$0.00              | \$1,669.00            | \$0.00                |
| 1012005              | 501465 | SCHOOL CROSSING GUARDS          | \$0.00                | \$0.00                | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 1012005              | 501466 | HONOR GUARD                     | \$0.00                | \$0.00                | \$93.00               | \$0.00              | \$93.00               | \$0.00                |
| 1012005              | 501468 | TRAINING PROGRAM                | \$0.00                | \$0.00                | \$208.00              | \$0.00              | \$208.00              | \$0.00                |
| 1012005              | 501470 | DARE PROGRAMS                   | \$13,006.15           | \$2,444.55            | \$10,925.00           | \$4,410.27          | \$10,925.00           | \$10,925.00           |
|                      |        |                                 | \$706,914.06          | \$642,065.24          | \$708,867.00          | \$559,494.79        | \$708,867.00          | \$605,323.00          |
| <b>1012005 Total</b> |        | <b>SHERIFF'S ADMINISTRATION</b> | <b>\$1,348,341.35</b> | <b>\$1,238,766.64</b> | <b>\$1,208,255.00</b> | <b>\$960,426.30</b> | <b>\$1,198,280.00</b> | <b>\$1,127,265.00</b> |

## FISCAL SUMMARY FOR GENERAL FUND

|   |                     |                     |                     |                 |                     |
|---|---------------------|---------------------|---------------------|-----------------|---------------------|
| <b>Department Name:</b> Sheriff's Office - Investigations |                     |                     |                     |                 |                     |
| <b>Department Number:</b> 2011                            |                     |                     |                     |                 |                     |
|   | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b>    |
|   | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>       |
| <b>REVENUE</b>  |                     |                     |                     |                 |                     |
| <b>General Fund Support</b>                               | \$ 2,812,684        | \$ 3,084,466        | \$ 2,966,379        | -3.83%          | \$ (118,087)        |
| <b>TOTAL</b>  | <b>\$ 2,812,684</b> | <b>\$ 3,084,466</b> | <b>\$ 2,966,379</b> | <b>-3.83%</b>   | <b>\$ (118,087)</b> |
| <b>EXPENDITURE</b>  |                     |                     |                     |                 |                     |
| <b>Salary</b>   | \$ 1,588,997        | \$ 1,664,914        | \$ 1,653,356        | -0.69%          | \$ (11,558)         |
| <b>Benefits</b>   | 831,273             | 950,877             | 959,408             | 0.90%           | 8,531               |
| <b>Service &amp; Supplies</b>                             | 387,914             | 468,675             | 353,615             | -24.55%         | (115,060)           |
| <b>Capital Outlay</b>                                     | 4,500               | -                   | -                   | 0.00%           | -                   |
| <b>TOTAL</b>  | <b>\$ 2,812,684</b> | <b>\$ 3,084,466</b> | <b>\$ 2,966,379</b> | <b>-3.83%</b>   | <b>\$ (118,087)</b> |
|   |                     |                     |                     |                 |                     |
| <b>FTE</b>  | <b>15.00</b>        | <b>16.00</b>        | <b>16.00</b>        |                 |                     |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: Sheriff's Office - Investigations</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 1012011</b>                    |                       |                        |
| <b>POSITION / DESCRIPTION</b>                        | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                           |                       |                        |
| Deputy Sheriff                                       | 9.00                  | \$ 759,653             |
| Evidence Custodian                                   | 1.00                  | 74,445                 |
| Criminalist  | 2.00                  | 183,453                |
| Lieutenant   | 1.00                  | 139,587                |
| Administrative Assistant                             | 1.00                  | 64,060                 |
| Sergeant   | 2.00                  | 203,635                |
| Shift Differential                                   |                       | 11,948                 |
| Overtime   |                       | 153,895                |
| Call Back  |                       | 36,953                 |
| Stand-by Pay   |                       | 2,708                  |
| Holiday  |                       | 23,019                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>                  | 16.00                 | \$ 1,653,356           |
| <b>BENEFITS:</b>                                     |                       |                        |
| Medicare   |                       | \$ 23,842              |
| Retirement   |                       | 573,822                |
| Group Insurance                                      |                       | 281,082                |
| Workers' Compensation                                |                       | 49,931                 |
| Education Incentive                                  |                       | 8,250                  |
| Uniform Allowance                                    |                       | 19,300                 |
| Phone Allowance                                      |                       | 3,181                  |
| <b>SUB-TOTAL BENEFITS</b>                            |                       | \$ 959,408             |
| <b>GRAND TOTAL</b>                                   |                       | \$ 2,612,764           |

| Organization                   | Object | Account Description       | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|--------------------------------|--------|---------------------------|----------------|----------------|---------------------|----------------|----------------|-----------------------|
| <b>SHERIFF'S INVESTIGATION</b> |        |                           |                |                |                     |                |                |                       |
| 1012011                        | 500101 | SALARIES                  | \$1,261,967.35 | \$1,261,992.79 | \$1,272,000.00      | \$1,118,332.97 | \$1,436,374.00 | \$1,424,833.00        |
| 1012011                        | 500103 | ADMINISTRATIVE PAY        | \$5,312.13     | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012011                        | 500104 | SHIFT DIFFERENTIAL        | \$10,800.53    | \$5,898.39     | \$11,948.00         | \$8,334.15     | \$11,948.00    | \$11,948.00           |
| 1012011                        | 500107 | ANNUAL LEAVE PAYOFF       | \$0.00         | \$26,364.52    | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012011                        | 500108 | SICK LEAVE PAY            | \$0.00         | \$56,658.79    | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012011                        | 500111 | OVERTIME                  | \$161,638.61   | \$198,515.95   | \$153,895.00        | \$179,439.50   | \$153,895.00   | \$153,895.00          |
| 1012011                        | 500112 | CALL BACK PAY             | \$22,726.91    | \$36,418.47    | \$36,953.00         | \$11,607.25    | \$36,953.00    | \$36,953.00           |
| 1012011                        | 500113 | STAND-BY PAY              | \$8,115.36     | \$6,444.36     | \$2,579.00          | \$8,815.61     | \$2,708.00     | \$2,708.00            |
| 1012011                        | 500114 | F L S A                   | \$28.19        | \$44.57        | \$0.00              | \$43.08        | \$17.00        | \$0.00                |
| 1012011                        | 500116 | HOLIDAY PAY               | \$12,780.20    | \$37,184.70    | \$23,019.00         | \$19,815.47    | \$23,019.00    | \$23,019.00           |
| 1012011                        | 500199 | GRANT FUNDED ALLOCATION   | \$0.00         | (\$40,526.06)  | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                                |        |                           | \$1,483,369.28 | \$1,588,996.48 | \$1,500,394.00      | \$1,346,388.03 | \$1,664,914.00 | \$1,653,356.00        |
| 1012011                        | 500225 | MEDICARE                  | \$21,047.22    | \$23,324.74    | \$20,965.00         | \$19,053.11    | \$26,109.00    | \$23,842.00           |
| 1012011                        | 500230 | RETIREMENT                | \$465,815.07   | \$457,049.09   | \$505,134.00        | \$426,931.56   | \$574,920.00   | \$573,822.00          |
| 1012011                        | 500240 | GROUP INSURANCE           | \$284,426.13   | \$258,458.16   | \$260,532.00        | \$198,756.45   | \$251,581.00   | \$269,451.00          |
| 1012011                        | 500241 | CITY HSA CONTRIBUTION     | \$108.98       | \$4,812.51     | \$3,270.00          | \$10,889.41    | \$12,912.00    | \$11,631.00           |
| 1012011                        | 500250 | WORKERS' COMPENSATION     | \$50,727.30    | \$52,258.75    | \$49,011.00         | \$44,255.97    | \$52,701.00    | \$49,931.00           |
| 1012011                        | 500255 | MEALS/EMPLOYEE AWARDS     | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012011                        | 500260 | EDUCATION INCENTIVE       | \$9,000.00     | \$8,050.00     | \$4,750.00          | \$3,600.00     | \$8,600.00     | \$8,250.00            |
| 1012011                        | 500265 | UNIFORM ALLOWANCE         | \$15,006.31    | \$13,900.00    | \$19,450.00         | \$10,325.00    | \$20,775.00    | \$19,300.00           |
| 1012011                        | 500271 | PHONE ALLOWANCE           | \$5,795.00     | \$2,606.50     | \$2,220.00          | \$2,483.50     | \$3,279.00     | \$3,181.00            |
| 1012011                        | 500273 | SHERIFF WELLNESS PROGRAM  | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012011                        | 500275 | SICK LV CONVERTED TO PERS | \$0.00         | \$10,813.63    | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                                |        |                           | \$851,926.01   | \$831,273.38   | \$865,332.00        | \$716,295.00   | \$950,877.00   | \$959,408.00          |
| 1012011                        | 500309 | PROFESSIONAL SERVICES     | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012011                        | 500330 | TRAINING                  | \$33,336.03    | \$47,636.55    | \$33,900.00         | \$32,670.04    | \$33,900.00    | \$36,400.00           |
| 1012011                        | 500336 | PHYSICALS (EMPLOYEE)      | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012011                        | 500349 | CONTRACTUAL SERVICES      | \$0.00         | \$111,020.00   | \$136,527.00        | \$0.00         | \$136,527.00   | \$136,527.00          |
| 1012011                        | 500430 | EQUIPMENT REPAIR & MAINT  | \$456.29       | \$1,256.50     | \$1,000.00          | \$1,651.61     | \$1,000.00     | \$1,000.00            |
| 1012011                        | 500432 | MAINTENANCE SVC CONTRACTS | \$18,184.02    | \$6,904.36     | \$29,358.00         | \$13,219.29    | \$29,358.00    | \$29,358.00           |
| 1012011                        | 500435 | VEHICLE REPAIR & MAINT    | \$12,966.59    | \$7,438.00     | \$0.00              | \$4,880.05     | \$0.00         | \$0.00                |
| 1012011                        | 500444 | OFFICE EQUIPMENT RENTAL   | \$1,925.63     | \$3,301.08     | \$3,302.00          | \$0.00         | \$3,302.00     | \$802.00              |
| 1012011                        | 500522 | INVESTIGATION             | \$21,354.93    | \$21,176.51    | \$20,425.00         | \$9,830.56     | \$20,425.00    | \$20,425.00           |
| 1012011                        | 500526 | COUNTY CORONER            | \$1,223.01     | \$2,385.00     | \$39,552.00         | \$390.19       | \$39,552.00    | \$0.00                |
| 1012011                        | 500545 | MEMBERSHIP / PUBLICATIONS | \$1,160.00     | \$663.00       | \$450.00            | \$293.00       | \$450.00       | \$450.00              |
| 1012011                        | 500625 | OPERATING SUPPLIES        | \$19,678.95    | \$31,871.87    | \$24,000.00         | \$13,175.37    | \$24,000.00    | \$24,000.00           |
| 1012011                        | 500636 | LABORATORY EXPENSES       | \$113,704.63   | \$12,155.96    | \$15,538.00         | \$5,426.71     | \$15,538.00    | \$15,538.00           |
| 1012011                        | 500660 | VEHICLE FUEL/OIL          | \$20,530.06    | \$25,953.75    | \$23,000.00         | \$23,633.84    | \$23,000.00    | \$23,000.00           |
| 1012011                        | 500674 | SMALL TOOLS/ EQUIPMENT    | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012011                        | 500675 | SMALL FURNISHINGS         | \$30,453.65    | \$56,512.50    | \$10,000.00         | \$2,015.87     | \$10,000.00    | \$10,000.00           |
| 1012011                        | 500950 | ISC: FLEET MANAGEMENT     | \$55,660.50    | \$56,960.00    | \$49,215.00         | \$49,215.00    | \$49,215.00    | \$56,115.00           |
| 1012011                        | 501401 | BOARD DESIGNATED          | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |



| Organization         | Object | Account Description            | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|----------------------|--------|--------------------------------|----------------|----------------|---------------------|----------------|----------------|-----------------------|
| 1012011              | 501409 | PROPERTY ROOM.COM              | \$0.00         | \$2,678.94     | \$3,663.00          | \$516.01       | \$3,663.00     | \$0.00                |
| 1012011              | 501444 | BOYS AND GIRLS CLUB            | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012011              | 501447 | TRI-COUNTY GANG UNIT           | \$0.00         | \$0.00         | \$520.00            | \$0.00         | \$520.00       | \$0.00                |
| 1012011              | 501452 | SHERIFF'S OFFICE SEIZURES      | \$0.00         | \$0.00         | \$78,225.00         | \$1,845.00     | \$78,225.00    | \$0.00                |
|                      |        |                                | \$330,634.29   | \$387,914.02   | \$468,675.00        | \$158,762.54   | \$468,675.00   | \$353,615.00          |
| 1012011              | 507752 | SHERIFF'S OFFICE SEIZURES      | \$0.00         | \$4,500.00     | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                      |        |                                | \$0.00         | \$4,500.00     | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| <b>1012011 Total</b> |        | <b>SHERIFF'S INVESTIGATION</b> | \$2,665,929.58 | \$2,812,683.88 | \$2,834,401.00      | \$2,221,445.57 | \$3,084,466.00 | \$2,966,379.00        |

## FISCAL SUMMARY FOR GENERAL FUND

|   |                     |                     |                     |                 |                   |
|---|---------------------|---------------------|---------------------|-----------------|-------------------|
| <b>Department Name: Sheriff's Office - Operations</b> |                     |                     |                     |                 |                   |
| <b>Department Number: 2012</b>                        |                     |                     |                     |                 |                   |
|   | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b>  |
|   | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>     |
| <b>REVENUE</b>  |                     |                     |                     |                 |                   |
| <b>General Fund Support</b>                           | \$ 7,510,244        | \$ 7,750,063        | \$ 8,229,357        | <b>6.18%</b>    | \$ 479,294        |
| <b>TOTAL</b>  | <b>\$ 7,510,244</b> | <b>\$ 7,750,063</b> | <b>\$ 8,229,357</b> | <b>6.18%</b>    | <b>\$ 479,294</b> |
| <b>EXPENDITURE</b>                                    |                     |                     |                     |                 |                   |
| <b>Salary</b>   | \$ 4,106,060        | \$ 4,157,062        | \$ 4,545,843        | <b>9.35%</b>    | \$ 388,781        |
| <b>Benefits</b>                                       | 2,560,656           | 2,596,283           | 2,828,206           | <b>8.93%</b>    | 231,923           |
| <b>Service &amp; Supplies</b>                         | 830,339             | 996,718             | 855,308             | <b>-14.19%</b>  | (141,410)         |
| <b>Capital Outlay</b>                                 | 13,189              | -                   | -                   | <b>0.00%</b>    | -                 |
| <b>TOTAL</b>  | <b>\$ 7,510,244</b> | <b>\$ 7,750,063</b> | <b>\$ 8,229,357</b> | <b>6.18%</b>    | <b>\$ 479,294</b> |
|   |                     |                     |                     |                 |                   |
| <b>FTE</b>  | <b>47.00</b>        | <b>47.00</b>        | <b>48.00</b>        |                 |                   |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: Sheriff's Office - Operations</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 1012012</b>                |                       |                        |
| <b>POSITION / DESCRIPTION</b>                    | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                       |                       |                        |
| Captain  | 1.00                  | \$ 148,740             |
| Sergeant   | 6.00                  | 696,901                |
| Deputy Sheriff                                   | 40.00                 | 2,992,187              |
| Sheriff Support Specialist                       | 1.00                  | 48,996                 |
| Shift Differential                               |                       | 65,000                 |
| Annual Leave Payoff                              |                       | 35,314                 |
| Sick Leave Payoff                                |                       | 30,252                 |
| Overtime   |                       | 435,275                |
| Holiday Pay                                      |                       | 93,178                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>              | 48.00                 | \$ 4,545,843           |
| <b>BENEFITS:</b>                                 |                       |                        |
| Medicare   |                       | \$ 66,034              |
| Retirement                                       |                       | 1,732,673              |
| Group Insurance                                  |                       | 739,015                |
| Workers' Compensation                            |                       | 183,644                |
| Education Incentive                              |                       | 21,000                 |
| Uniform Allowance                                |                       | 82,000                 |
| Phone Allowance                                  |                       | 3,840                  |
| <b>SUB-TOTAL BENEFITS</b>                        |                       | \$ 2,828,206           |
| <b>GRAND TOTAL</b>                               |                       | \$ 7,374,049           |

| Organization                | Object | Account Description          | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|-----------------------------|--------|------------------------------|----------------|----------------|---------------------|----------------|----------------|-----------------------|
| <b>SHERIFF'S OPERATIONS</b> |        |                              |                |                |                     |                |                |                       |
| 1012012                     | 500101 | SALARIES                     | \$3,615,825.83 | \$3,618,426.85 | \$3,491,162.00      | \$2,484,465.32 | \$3,556,947.00 | \$3,886,824.00        |
| 1012012                     | 500103 | ADMINISTRATIVE PAY           | \$2,699.33     | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012012                     | 500104 | SHIFT DIFFERENTIAL           | \$65,395.58    | \$66,721.10    | \$65,000.00         | \$46,845.85    | \$65,000.00    | \$65,000.00           |
| 1012012                     | 500106 | MANAGEMENT LEAVE PAY         | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012012                     | 500107 | ANNUAL LEAVE PAYOFF          | \$0.00         | \$38,259.49    | \$0.00              | \$20,145.58    | \$6,634.00     | \$35,314.00           |
| 1012012                     | 500108 | SICK LEAVE PAY               | \$0.00         | \$77,830.44    | \$0.00              | \$54,717.90    | \$0.00         | \$30,252.00           |
| 1012012                     | 500109 | WORKERS' COMPENSATORY LEAVE  | \$1,005.73     | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012012                     | 500111 | OVERTIME                     | \$368,599.62   | \$377,670.28   | \$435,275.00        | \$335,870.95   | \$435,275.00   | \$435,275.00          |
| 1012012                     | 500112 | CALL BACK PAY                | \$7,114.24     | \$9,031.26     | \$0.00              | \$1,511.64     | \$0.00         | \$0.00                |
| 1012012                     | 500113 | STAND-BY PAY                 | \$183.38       | \$7.50         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012012                     | 500114 | F L S A                      | (\$32.60)      | \$0.00         | \$0.00              | \$28.14        | \$28.00        | \$0.00                |
| 1012012                     | 500116 | HOLIDAY PAY                  | \$67,090.32    | \$95,132.46    | \$93,178.00         | \$89,373.81    | \$93,178.00    | \$93,178.00           |
| 1012012                     | 500199 | GRANT FUNDED ALLOCATION      | (\$190,849.80) | (\$177,018.99) | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                             |        |                              | \$3,937,031.63 | \$4,106,060.39 | \$4,084,615.00      | \$3,032,959.19 | \$4,157,062.00 | \$4,545,843.00        |
| 1012012                     | 500225 | MEDICARE                     | \$60,484.98    | \$62,721.20    | \$59,172.00         | \$43,541.90    | \$65,060.00    | \$66,034.00           |
| 1012012                     | 500230 | RETIREMENT                   | \$1,561,372.12 | \$1,542,234.67 | \$1,560,739.00      | \$1,099,585.42 | \$1,601,832.00 | \$1,732,673.00        |
| 1012012                     | 500240 | GROUP INSURANCE              | \$662,884.08   | \$634,894.37   | \$604,068.00        | \$431,819.09   | \$593,239.00   | \$694,168.00          |
| 1012012                     | 500241 | CITY HSA CONTRIBUTION        | \$33,318.33    | \$38,886.94    | \$26,640.00         | \$29,906.57    | \$39,846.00    | \$44,847.00           |
| 1012012                     | 500250 | WORKERS' COMPENSATION        | \$191,120.48   | \$186,970.80   | \$176,250.00        | \$121,902.20   | \$189,178.00   | \$183,644.00          |
| 1012012                     | 500255 | MEALS/EMPLOYEE AWARDS        | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012012                     | 500257 | DOMESTIC PARTNER INS BENEFIT | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012012                     | 500260 | EDUCATION INCENTIVE          | \$24,350.00    | \$22,100.00    | \$7,500.00          | \$12,550.00    | \$22,800.00    | \$21,000.00           |
| 1012012                     | 500265 | UNIFORM ALLOWANCE            | \$74,689.84    | \$68,800.00    | \$81,700.00         | \$30,058.99    | \$70,825.00    | \$82,000.00           |
| 1012012                     | 500271 | PHONE ALLOWANCE              | \$6,064.00     | \$4,048.00     | \$4,800.00          | \$2,192.00     | \$3,472.00     | \$3,840.00            |
| 1012012                     | 500273 | SHERIFF WELLNESS PROGRAM     | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012012                     | 500275 | SICK LV CONVERTED TO PERS    | \$8,446.18     | \$0.00         | \$0.00              | \$10,030.77    | \$10,031.00    | \$0.00                |
|                             |        |                              | \$2,622,730.01 | \$2,560,655.98 | \$2,520,869.00      | \$1,781,586.94 | \$2,596,283.00 | \$2,828,206.00        |
| 1012012                     | 500309 | PROFESSIONAL SERVICES        | \$6,000.00     | \$6,000.00     | \$6,000.00          | \$6,000.00     | \$6,000.00     | \$6,000.00            |
| 1012012                     | 500330 | TRAINING                     | \$32,541.65    | \$31,812.24    | \$39,200.00         | \$36,396.79    | \$39,200.00    | \$39,200.00           |
| 1012012                     | 500430 | EQUIPMENT REPAIR & MAINT     | \$287.00       | \$0.00         | \$2,500.00          | \$0.00         | \$2,500.00     | \$2,500.00            |
| 1012012                     | 500432 | MAINTENANCE SVC CONTRACTS    | \$3,273.13     | \$2,856.26     | \$6,447.00          | \$3,500.00     | \$6,447.00     | \$6,447.00            |
| 1012012                     | 500433 | SOFTWARE MAINTENANCE COST    | \$1,900.00     | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012012                     | 500435 | VEHICLE REPAIR & MAINT       | \$96,134.04    | \$76,651.56    | \$76,000.00         | \$37,597.24    | \$76,000.00    | \$76,000.00           |
| 1012012                     | 500444 | OFFICE EQUIPMENT RENTAL      | \$1,650.54     | \$3,576.17     | \$3,302.00          | \$0.00         | \$3,302.00     | \$802.00              |
| 1012012                     | 500522 | INVESTIGATION                | \$14,717.70    | \$12,274.72    | \$17,775.00         | \$1,135.36     | \$17,775.00    | \$17,775.00           |
| 1012012                     | 500625 | OPERATING SUPPLIES           | \$42,779.35    | \$38,785.68    | \$35,050.00         | \$34,495.85    | \$35,050.00    | \$35,050.00           |
| 1012012                     | 500626 | AUXILLARY UNITS              | \$9,325.19     | \$4,436.82     | \$12,950.00         | \$320.00       | \$12,950.00    | \$15,450.00           |
| 1012012                     | 500660 | VEHICLE FUEL/OIL             | \$110,392.01   | \$127,820.50   | \$126,900.00        | \$119,702.00   | \$126,900.00   | \$126,900.00          |
| 1012012                     | 500674 | SMALL TOOLS/ EQUIPMENT       | \$3,866.24     | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012012                     | 500675 | SMALL FURNISHINGS            | \$23,174.85    | \$48,914.94    | \$45,000.00         | \$8,284.73     | \$45,000.00    | \$45,000.00           |
| 1012012                     | 500950 | ISC: FLEET MANAGEMENT        | \$227,430.00   | \$232,320.00   | \$234,495.00        | \$234,495.00   | \$234,495.00   | \$261,482.00          |
| 1012012                     | 500955 | ISC: RADIOS                  | \$162,487.00   | \$233,439.00   | \$258,128.00        | \$258,128.00   | \$258,128.00   | \$222,702.00          |

| Organization         | Object | Account Description         | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|----------------------|--------|-----------------------------|----------------|----------------|---------------------|----------------|----------------|-----------------------|
| 1012012              | 501420 | K-9 UNIT                    | \$8,518.91     | \$10,545.54    | \$117,961.00        | \$6,792.00     | \$117,961.00   | \$0.00                |
| 1012012              | 501441 | SWAT PROGRAM                | \$0.00         | \$6.60         | \$48.00             | \$0.00         | \$48.00        | \$0.00                |
| 1012012              | 501442 | MOTOR UNIT                  | \$500.00       | \$898.52       | \$9,470.00          | \$6,030.15     | \$9,470.00     | \$0.00                |
| 1012012              | 501457 | SHERIFF'S EXPLORERS         | \$0.00         | \$0.00         | \$5,492.00          | \$547.84       | \$5,492.00     | \$0.00                |
|                      |        |                             | <hr/>          | <hr/>          | <hr/>               | <hr/>          | <hr/>          | <hr/>                 |
|                      |        |                             | \$744,977.61   | \$830,338.55   | \$996,718.00        | \$753,424.96   | \$996,718.00   | \$855,308.00          |
| 1012012              | 507705 | VEHICLE REPLACEMENT PROGRAM | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012012              | 507743 | FURNITURE & FIXTURES        | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012012              | 507755 | EQUIPMENT- K-9 DONATIONS    | \$0.00         | \$13,189.00    | \$0.00              | \$70,515.01    | \$0.00         | \$0.00                |
|                      |        |                             | <hr/>          | <hr/>          | <hr/>               | <hr/>          | <hr/>          | <hr/>                 |
|                      |        |                             | \$0.00         | \$13,189.00    | \$0.00              | \$70,515.01    | \$0.00         | \$0.00                |
| <b>1012012 Total</b> |        | <b>SHERIFF'S OPERATIONS</b> | <hr/>          | <hr/>          | <hr/>               | <hr/>          | <hr/>          | <hr/>                 |
|                      |        |                             | \$7,304,739.25 | \$7,510,243.92 | \$7,602,202.00      | \$5,638,486.10 | \$7,750,063.00 | \$8,229,357.00        |

## FISCAL SUMMARY FOR GENERAL FUND

|  |                   |                   |                   |                 |                  |
|--|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Sheriff's Office - Administrative Services</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 2013</b>                                     |                   |                   |                   |                 |                  |
|  | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|  | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>   |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>  | \$ 622,562        | \$ 617,527        | \$ 641,393        | <b>3.86%</b>    | \$ 23,866        |
| <b>TOTAL</b>   | <b>\$ 622,562</b> | <b>\$ 617,527</b> | <b>\$ 641,393</b> | <b>3.86%</b>    | <b>\$ 23,866</b> |
| <b>EXPENDITURE</b>   |                   |                   |                   |                 |                  |
| <b>Salary</b>  | \$ 365,395        | \$ 386,855        | \$ 398,739        | <b>3.07%</b>    | \$ 11,884        |
| <b>Benefits</b>  | 170,539           | 167,776           | 184,950           | <b>10.24%</b>   | 17,174           |
| <b>Service &amp; Supplies</b>                                      | 86,628            | 62,896            | 57,704            | <b>-8.25%</b>   | (5,192)          |
| <b>TOTAL</b>   | <b>\$ 622,562</b> | <b>\$ 617,527</b> | <b>\$ 641,393</b> | <b>3.86%</b>    | <b>\$ 23,866</b> |
|  |                   |                   |                   |                 |                  |
| <b>FTE</b>   | <b>7.00</b>       | <b>7.00</b>       | <b>7.00</b>       |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|   |                       |                        |
|---|-----------------------|------------------------|
| <b>DEPARTMENT: Sheriff's Office - Administrative Services</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 1012013</b>                             |                       |                        |
| <b>POSITION / DESCRIPTION</b>                                 | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                                    |                       |                        |
|   |                       |                        |
| Civil Division Manager  | 1.00                  | \$ 69,545              |
| Sheriff's Support Specialist                                  | 6.00                  | 270,740                |
|   |                       |                        |
| Hourly  |                       | 50,003                 |
| Overtime  |                       | 8,451                  |
|   |                       |                        |
| <b><i>SUB-TOTAL SALARY &amp; WAGES</i></b>                    | 7.00                  | <b>\$ 398,739</b>      |
| <b>BENEFITS:</b>  |                       |                        |
|   |                       |                        |
| Medicare  |                       | \$ 5,673               |
| Retirement  |                       | 80,404                 |
| Group Insurance   |                       | 92,131                 |
| Workers' Compensation   |                       | 6,242                  |
| Education Incentive   |                       | 500                    |
|   |                       |                        |
| <b><i>SUB-TOTAL BENEFITS</i></b>                              |                       | <b>\$ 184,950</b>      |
|   |                       |                        |
| <b><i>GRAND TOTAL</i></b>                                     |                       | <b>\$ 583,689</b>      |

| Organization                      | Object | Account Description               | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|-----------------------------------|--------|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>SHERIFF'S GENERAL SERVICES</b> |        |                                   |                     |                     |                     |                     |                     |                       |
| 1012013                           | 500101 | SALARIES                          | \$328,813.33        | \$314,909.56        | \$341,788.00        | \$225,593.03        | \$326,815.00        | \$340,285.00          |
| 1012013                           | 500102 | HOURLY/SEASONAL                   | \$41,867.25         | \$47,937.50         | \$50,003.00         | \$28,554.50         | \$50,003.00         | \$50,003.00           |
| 1012013                           | 500103 | ADMINISTRATIVE PAY                | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012013                           | 500104 | SHIFT DIFFERENTIAL                | \$103.50            | \$9.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012013                           | 500106 | MANAGEMENT LEAVE PAY              | \$243.69            | \$1,827.67          | \$0.00              | \$121.85            | \$122.00            | \$0.00                |
| 1012013                           | 500107 | ANNUAL LEAVE PAYOFF               | \$4,953.75          | \$54.41             | \$0.00              | \$1,463.67          | \$1,464.00          | \$0.00                |
| 1012013                           | 500108 | SICK LEAVE PAY                    | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012013                           | 500111 | OVERTIME                          | \$10,269.60         | \$652.74            | \$8,451.00          | \$957.78            | \$8,451.00          | \$8,451.00            |
| 1012013                           | 500112 | CALL BACK PAY                     | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012013                           | 500114 | F L S A                           | \$107.29            | \$4.41              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012013                           | 500116 | HOLIDAY PAY                       | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                                   |        |                                   | <b>\$386,358.41</b> | <b>\$365,395.29</b> | <b>\$400,242.00</b> | <b>\$256,690.83</b> | <b>\$386,855.00</b> | <b>\$398,739.00</b>   |
| 1012013                           | 500225 | MEDICARE                          | \$5,543.72          | \$5,172.28          | \$5,668.00          | \$3,628.71          | \$5,798.00          | \$5,673.00            |
| 1012013                           | 500230 | RETIREMENT                        | \$78,588.79         | \$69,783.86         | \$76,043.00         | \$52,892.07         | \$77,499.00         | \$80,404.00           |
| 1012013                           | 500240 | GROUP INSURANCE                   | \$67,227.70         | \$84,681.15         | \$91,538.00         | \$52,810.30         | \$71,023.00         | \$85,925.00           |
| 1012013                           | 500241 | CITY HSA CONTRIBUTION             | \$5,771.67          | \$3,589.30          | \$0.00              | \$4,680.29          | \$6,232.00          | \$6,206.00            |
| 1012013                           | 500250 | WORKERS' COMPENSATION             | \$6,481.41          | \$6,162.46          | \$6,241.00          | \$3,662.48          | \$6,624.00          | \$6,242.00            |
| 1012013                           | 500260 | EDUCATION INCENTIVE               | \$200.00            | \$1,150.00          | \$1,000.00          | \$100.00            | \$600.00            | \$500.00              |
| 1012013                           | 500265 | UNIFORM ALLOWANCE                 | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012013                           | 500271 | PHONE ALLOWANCE                   | \$85.00             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012013                           | 500273 | SHERIFF WELLNESS PROGRAM          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                                   |        |                                   | <b>\$163,898.29</b> | <b>\$170,539.05</b> | <b>\$180,490.00</b> | <b>\$117,773.85</b> | <b>\$167,776.00</b> | <b>\$184,950.00</b>   |
| 1012013                           | 500330 | TRAINING                          | \$150.00            | \$180.00            | \$1,000.00          | \$725.00            | \$1,000.00          | \$2,000.00            |
| 1012013                           | 500430 | EQUIPMENT REPAIR & MAINT          | \$0.00              | \$0.00              | \$1,000.00          | \$0.00              | \$1,000.00          | \$1,000.00            |
| 1012013                           | 500432 | MAINTENANCE SVC CONTRACTS         | \$4,564.53          | \$7,690.20          | \$10,770.00         | \$7,808.94          | \$10,770.00         | \$10,770.00           |
| 1012013                           | 500433 | SOFTWARE MAINTENANCE COST         | \$704.00            | \$860.21            | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012013                           | 500435 | VEHICLE REPAIR & MAINT            | \$0.00              | \$150.00            | \$0.00              | \$353.44            | \$0.00              | \$0.00                |
| 1012013                           | 500444 | OFFICE EQUIPMENT RENTAL           | \$3,787.56          | \$4,742.34          | \$6,206.00          | \$0.00              | \$6,206.00          | \$1,206.00            |
| 1012013                           | 500522 | INVESTIGATION                     | \$27,403.25         | \$54,901.00         | \$22,000.00         | \$16,431.00         | \$22,000.00         | \$22,000.00           |
| 1012013                           | 500625 | OPERATING SUPPLIES                | \$5,162.48          | \$7,740.05          | \$9,100.00          | \$1,741.57          | \$9,100.00          | \$9,100.00            |
| 1012013                           | 500660 | VEHICLE FUEL/OIL                  | \$0.00              | \$227.80            | \$2,000.00          | \$1,032.22          | \$2,000.00          | \$2,000.00            |
| 1012013                           | 500674 | SMALL TOOLS/ EQUIPMENT            | \$1,398.79          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012013                           | 500675 | SMALL FURNISHINGS                 | \$3,976.00          | \$5,021.79          | \$1,000.00          | \$199.00            | \$1,000.00          | \$5,000.00            |
| 1012013                           | 500950 | ISC: FLEET MANAGEMENT             | \$4,788.00          | \$5,120.00          | \$4,632.00          | \$4,632.00          | \$4,632.00          | \$4,628.00            |
| 1012013                           | 501445 | INCENTIVE PROGRAM                 | \$0.00              | \$0.00              | \$3,908.00          | \$0.00              | \$3,908.00          | \$0.00                |
| 1012013                           | 501446 | NATIONAL NIGHT OUT                | \$654.20            | \$0.00              | \$1,280.00          | \$0.00              | \$1,280.00          | \$0.00                |
| 1012013                           | 501448 | VIPS                              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012013                           | 502450 | CASH SHORT/OVER                   | \$30.50             | (\$5.00)            | \$0.00              | (\$11.25)           | \$0.00              | \$0.00                |
|                                   |        |                                   | <b>\$52,619.31</b>  | <b>\$86,628.39</b>  | <b>\$62,896.00</b>  | <b>\$32,911.92</b>  | <b>\$62,896.00</b>  | <b>\$57,704.00</b>    |
| <b>1012013 Total</b>              |        | <b>SHERIFF'S GENERAL SERVICES</b> | <b>\$602,876.01</b> | <b>\$622,562.73</b> | <b>\$643,628.00</b> | <b>\$407,376.60</b> | <b>\$617,527.00</b> | <b>\$641,393.00</b>   |



## FISCAL SUMMARY FOR GENERAL FUND

|  |                     |                     |                     |                 |                    |
|--|---------------------|---------------------|---------------------|-----------------|--------------------|
| <b>Department Name:</b> Sheriff's Office - Detention |                     |                     |                     |                 |                    |
| <b>Department Number:</b> 2014                       |                     |                     |                     |                 |                    |
|  | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b>   |
|  | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>      |
| <b>REVENUE</b>                                       |                     |                     |                     |                 |                    |
| <b>General Fund Support</b>                          | \$ 5,180,546        | \$ 5,691,917        | \$ 5,668,927        | -0.40%          | \$ (22,990)        |
| <b>TOTAL</b>   | <b>\$ 5,180,546</b> | <b>\$ 5,691,917</b> | <b>\$ 5,668,927</b> | <b>-0.40%</b>   | <b>\$ (22,990)</b> |
| <b>EXPENDITURE</b>                                   |                     |                     |                     |                 |                    |
| <b>Salary</b>  | \$ 2,953,832        | \$ 3,222,965        | \$ 3,246,070        | 0.72%           | \$ 23,105          |
| <b>Benefits</b>                                      | 1,719,843           | 1,971,363           | 1,983,056           | 0.59%           | \$ 11,693          |
| <b>Service &amp; Supplies</b>                        | 506,871             | 469,807             | 439,801             | -6.39%          | \$ (30,006)        |
| <b>Capital Outlay</b>                                | -                   | 27,782              | -                   | -100.00%        | \$ (27,782)        |
| <b>TOTAL</b>   | <b>\$ 5,180,546</b> | <b>\$ 5,691,917</b> | <b>\$ 5,668,927</b> | <b>-0.40%</b>   | <b>\$ (22,990)</b> |
|  |                     |                     |                     |                 |                    |
| <b>FTE</b>   | <b>39.00</b>        | <b>38.00</b>        | <b>37.00</b>        |                 |                    |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|   |                       |                        |
|---|-----------------------|------------------------|
| <b>DEPARTMENT: Sheriff's Office - Detention</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 1012014</b>               |                       |                        |
| <b>POSITION / DESCRIPTION</b>                   | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                      |                       |                        |
| Captain   | 1.0                   | \$ 139,586             |
| Sergeant  | 7.0                   | 770,089                |
| Deputy Sheriff                                  | 23.0                  | 1,723,355              |
| Culinary Coordinator                            | 1.0                   | 42,810                 |
| Cook  | 1.0                   | 41,037                 |
| Sheriff Support Specialist                      | 4.0                   | 190,853                |
| Shift Differential                              |                       | 51,800                 |
| Overtime  |                       | 236,976                |
| Holiday Pay                                     |                       | 49,564                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>             | <b>37.0</b>           | <b>\$ 3,246,070</b>    |
| <b>BENEFITS:</b>                                |                       |                        |
| Medicare  |                       | \$ 47,250              |
| Retirement                                      |                       | 1,235,114              |
| Group Insurance                                 |                       | 507,457                |
| Workers' Compensation                           |                       | 124,955                |
| Education Incentive                             |                       | 10,000                 |
| Uniform Allowance                               |                       | 55,100                 |
| Phone Allowance                                 |                       | 3,180                  |
| <b>SUB-TOTAL BENEFITS</b>                       |                       | <b>\$ 1,983,056</b>    |
| <b>GRAND TOTAL</b>                              |                       | <b>\$ 5,229,126</b>    |

| Organization                      | Object | Account Description               | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|-----------------------------------|--------|-----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>SHERIFF'S DETENTION CENTER</b> |        |                                   |                       |                       |                       |                       |                       |                       |
| 1012014                           | 500101 | SALARIES                          | \$2,284,401.27        | \$2,587,410.20        | \$2,765,466.00        | \$2,108,353.82        | \$2,881,637.00        | \$2,907,730.00        |
| 1012014                           | 500103 | ADMINISTRATIVE PAY                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012014                           | 500104 | SHIFT DIFFERENTIAL                | \$38,680.78           | \$49,226.60           | \$51,800.00           | \$40,691.94           | \$51,800.00           | \$51,800.00           |
| 1012014                           | 500107 | ANNUAL LEAVE PAYOFF               | \$1,663.81            | \$3,591.75            | \$0.00                | \$19,880.00           | \$2,464.00            | \$0.00                |
| 1012014                           | 500108 | SICK LEAVE PAY                    | \$0.00                | \$0.00                | \$0.00                | \$31,992.65           | \$0.00                | \$0.00                |
| 1012014                           | 500109 | WORKERS' COMPENSATORY LEAVE       | \$1,552.01            | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012014                           | 500111 | OVERTIME                          | \$205,584.72          | \$251,912.76          | \$236,976.00          | \$205,605.44          | \$236,976.00          | \$236,976.00          |
| 1012014                           | 500112 | CALL BACK PAY                     | \$2,106.14            | \$3,947.33            | \$0.00                | \$2,165.20            | \$0.00                | \$0.00                |
| 1012014                           | 500113 | STAND-BY PAY                      | \$54.00               | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012014                           | 500114 | F L S A                           | (\$226.26)            | \$166.71              | \$0.00                | \$593.78              | \$524.00              | \$0.00                |
| 1012014                           | 500116 | HOLIDAY PAY                       | \$47,814.60           | \$57,576.24           | \$49,564.00           | \$71,732.43           | \$49,564.00           | \$49,564.00           |
|                                   |        |                                   | \$2,581,631.07        | \$2,953,831.59        | \$3,103,806.00        | \$2,481,015.26        | \$3,222,965.00        | \$3,246,070.00        |
| 1012014                           | 500225 | MEDICARE                          | \$37,155.03           | \$43,011.62           | \$45,126.00           | \$35,835.52           | \$49,676.00           | \$47,250.00           |
| 1012014                           | 500230 | RETIREMENT                        | \$944,291.36          | \$1,059,524.52        | \$1,178,042.00        | \$900,803.76          | \$1,245,078.00        | \$1,235,114.00        |
| 1012014                           | 500240 | GROUP INSURANCE                   | \$439,191.38          | \$421,174.41          | \$421,439.00          | \$312,452.01          | \$432,963.00          | \$483,346.00          |
| 1012014                           | 500241 | CITY HSA CONTRIBUTION             | \$14,136.48           | \$11,635.39           | \$7,414.00            | \$14,844.58           | \$22,296.00           | \$24,111.00           |
| 1012014                           | 500250 | WORKERS' COMPENSATION             | \$113,828.23          | \$128,297.23          | \$130,882.00          | \$99,095.03           | \$135,334.00          | \$124,955.00          |
| 1012014                           | 500255 | MEALS/EMPLOYEE AWARDS             | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012014                           | 500260 | EDUCATION INCENTIVE               | \$10,300.00           | \$10,275.00           | \$3,500.00            | \$5,225.00            | \$10,975.00           | \$10,000.00           |
| 1012014                           | 500265 | UNIFORM ALLOWANCE                 | \$37,450.00           | \$41,350.00           | \$58,100.00           | \$23,700.00           | \$52,875.00           | \$55,100.00           |
| 1012014                           | 500271 | PHONE ALLOWANCE                   | \$3,377.00            | \$4,574.50            | \$4,140.00            | \$3,139.50            | \$3,615.00            | \$3,180.00            |
| 1012014                           | 500273 | SHERIFF WELLNESS PROGRAM          | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012014                           | 500275 | SICK LV CONVERTED TO PERS         | \$0.00                | \$0.00                | \$0.00                | \$18,551.28           | \$18,551.00           | \$0.00                |
|                                   |        |                                   | \$1,599,729.48        | \$1,719,842.67        | \$1,848,643.00        | \$1,413,646.68        | \$1,971,363.00        | \$1,983,056.00        |
| 1012014                           | 500309 | PROFESSIONAL SERVICES             | \$75,072.00           | \$75,072.00           | \$81,072.00           | \$62,560.00           | \$81,072.00           | \$81,072.00           |
| 1012014                           | 500325 | MEDICAL CARE                      | \$41,292.08           | \$40,813.21           | \$40,000.00           | \$31,208.38           | \$40,000.00           | \$10,000.00           |
| 1012014                           | 500330 | TRAINING                          | \$6,472.76            | \$8,195.32            | \$10,000.00           | \$11,467.36           | \$10,000.00           | \$10,000.00           |
| 1012014                           | 500430 | EQUIPMENT REPAIR & MAINT          | \$7,915.93            | \$9,045.40            | \$7,000.00            | \$6,936.21            | \$7,000.00            | \$7,000.00            |
| 1012014                           | 500432 | MAINTENANCE SVC CONTRACTS         | \$15,600.00           | \$17,593.17           | \$10,800.00           | \$17,888.17           | \$10,800.00           | \$10,800.00           |
| 1012014                           | 500435 | VEHICLE REPAIR & MAINT            | \$3,341.02            | \$173.04              | \$0.00                | \$191.64              | \$0.00                | \$0.00                |
| 1012014                           | 500444 | OFFICE EQUIPMENT RENTAL           | \$275.09              | \$0.00                | \$1,202.00            | \$0.00                | \$1,202.00            | \$202.00              |
| 1012014                           | 500625 | OPERATING SUPPLIES                | \$10,116.44           | \$19,267.65           | \$20,060.00           | \$13,190.46           | \$20,060.00           | \$20,060.00           |
| 1012014                           | 500640 | FOOD AND KITCHEN SUPPLIES         | \$221,174.71          | \$240,827.40          | \$227,600.00          | \$211,664.69          | \$227,600.00          | \$227,600.00          |
| 1012014                           | 500642 | DOMESTIC SUPPLIES                 | \$52,677.76           | \$72,954.16           | \$51,125.00           | \$53,368.74           | \$51,125.00           | \$51,125.00           |
| 1012014                           | 500660 | VEHICLE FUEL/OIL                  | \$2,762.01            | \$1,395.00            | \$4,000.00            | \$505.68              | \$4,000.00            | \$4,000.00            |
| 1012014                           | 500674 | SMALL TOOLS/ EQUIPMENT            | \$1,298.45            | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012014                           | 500675 | SMALL FURNISHINGS                 | \$8,289.92            | \$13,854.61           | \$10,000.00           | \$13,206.13           | \$10,000.00           | \$11,000.00           |
| 1012014                           | 500950 | ISC: FLEET MANAGEMENT             | \$7,182.00            | \$7,680.00            | \$6,948.00            | \$6,948.00            | \$6,948.00            | \$6,942.00            |
|                                   |        |                                   | \$453,470.17          | \$506,870.96          | \$469,807.00          | \$429,135.46          | \$469,807.00          | \$439,801.00          |
| 1012014                           | 507605 | FACILITY IMPROVEMENTS             | \$0.00                | \$0.00                | \$27,782.00           | \$0.00                | \$27,782.00           | \$0.00                |
|                                   |        |                                   | \$0.00                | \$0.00                | \$27,782.00           | \$0.00                | \$27,782.00           | \$0.00                |
| <b>1012014 Total</b>              |        | <b>SHERIFF'S DETENTION CENTER</b> | <b>\$4,634,830.72</b> | <b>\$5,180,545.22</b> | <b>\$5,450,038.00</b> | <b>\$4,323,797.40</b> | <b>\$5,691,917.00</b> | <b>\$5,668,927.00</b> |

## FISCAL SUMMARY FOR GENERAL FUND

|   |                     |                     |                     |                 |                   |
|---|---------------------|---------------------|---------------------|-----------------|-------------------|
| <b>Department Name:</b> Sheriff's Office - Public Safety Communications |                     |                     |                     |                 |                   |
| <b>Department Number:</b> 2017  |                     |                     |                     |                 |                   |
|   | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b>  |
|   | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>     |
| <b>REVENUE</b>  |                     |                     |                     |                 |                   |
| <b>General Fund Support</b>   | \$ 1,870,104        | \$ 2,075,290        | \$ 2,216,610        | <b>6.81%</b>    | \$ 141,320        |
| <b>TOTAL</b>  | <b>\$ 1,870,104</b> | <b>\$ 2,075,290</b> | <b>\$ 2,216,610</b> | <b>6.81%</b>    | <b>\$ 141,320</b> |
| <b>EXPENDITURE</b>  |                     |                     |                     |                 |                   |
| <b>Salary</b>   | \$ 1,308,841        | \$ 1,434,323        | \$ 1,531,156        | <b>6.75%</b>    | \$ 96,833         |
| <b>Benefits</b>   | 458,095             | 523,421             | 567,908             | <b>8.50%</b>    | 44,487            |
| <b>Service &amp; Supplies</b>   | 103,168             | 117,546             | 117,546             | <b>0.00%</b>    | -                 |
| <b>TOTAL</b>  | <b>\$ 1,870,104</b> | <b>\$ 2,075,290</b> | <b>\$ 2,216,610</b> | <b>6.81%</b>    | <b>\$ 141,320</b> |
|   |                     |                     |                     |                 |                   |
| <b>FTE</b>  | <b>20.00</b>        | <b>20.00</b>        | <b>20.00</b>        |                 |                   |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: Sheriff's Office - Public Safety Communications</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 1012017</b>                                  |                       |                        |
| <b>POSITION / DESCRIPTION</b>                                      | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>   |                       |                        |
| P.S. Communication Manager   | 1.00                  | \$ 87,534              |
| P.S. Communication Supervisor                                      | 6.00                  | 423,288                |
| P.S. Communication Operator  | 13.00                 | 734,706                |
| Hourly   |                       | 65,640                 |
| Shift Differential   |                       | 25,946                 |
| Overtime   |                       | 162,995                |
| Call Back  |                       | 5,012                  |
| Holiday Pay  |                       | 26,035                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>                                | <b>20.00</b>          | <b>\$ 1,531,156</b>    |
| <b>BENEFITS:</b>   |                       |                        |
| Medicare   |                       | \$ 21,946              |
| Retirement   |                       | 280,642                |
| Group Insurance  |                       | 248,583                |
| Workers' Compensation  |                       | 16,237                 |
| Education Incentive  |                       | 500                    |
| Phone Allowance  |                       |                        |
| <b>SUB-TOTAL BENEFITS</b>  |                       | <b>\$ 567,908</b>      |
| <b>GRAND TOTAL</b>   |                       | <b>\$ 2,099,064</b>    |

| Organization           | Object | Account Description       | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|------------------------|--------|---------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>DISPATCH CENTER</b> |        |                           |                       |                       |                       |                       |                       |                       |
| 1012017                | 500101 | SALARIES                  | \$1,109,525.43        | \$1,013,688.35        | \$1,148,853.00        | \$783,769.38          | \$1,145,136.00        | \$1,245,528.00        |
| 1012017                | 500102 | HOURLY/SEASONAL           | \$14,570.43           | \$11,104.76           | \$65,640.00           | \$10,044.68           | \$65,640.00           | \$65,640.00           |
| 1012017                | 500103 | ADMINISTRATIVE PAY        | \$4,888.12            | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012017                | 500104 | SHIFT DIFFERENTIAL        | \$29,536.94           | \$24,576.79           | \$25,946.00           | \$16,725.48           | \$25,946.00           | \$25,946.00           |
| 1012017                | 500106 | MANAGEMENT LEAVE PAY      | \$441.47              | \$1,851.86            | \$0.00                | \$3,224.34            | \$2,022.00            | \$0.00                |
| 1012017                | 500107 | ANNUAL LEAVE PAYOFF       | \$26,560.82           | \$6,084.30            | \$0.00                | \$2,273.31            | \$160.00              | \$0.00                |
| 1012017                | 500108 | SICK LEAVE PAY            | \$63,426.17           | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012017                | 500111 | OVERTIME                  | \$171,376.92          | \$207,047.03          | \$162,995.00          | \$116,275.47          | \$162,995.00          | \$162,995.00          |
| 1012017                | 500112 | CALL BACK PAY             | \$4,712.21            | \$8,307.73            | \$5,012.00            | \$4,258.58            | \$5,012.00            | \$5,012.00            |
| 1012017                | 500113 | STAND-BY PAY              | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012017                | 500114 | F L S A                   | \$5,114.42            | \$4,329.98            | \$0.00                | \$2,342.82            | \$1,377.00            | \$0.00                |
| 1012017                | 500116 | HOLIDAY PAY               | \$24,876.94           | \$31,849.94           | \$26,035.00           | \$26,872.63           | \$26,035.00           | \$26,035.00           |
|                        |        |                           | \$1,455,029.87        | \$1,308,840.74        | \$1,434,481.00        | \$965,786.69          | \$1,434,323.00        | \$1,531,156.00        |
| 1012017                | 500225 | MEDICARE                  | \$20,755.45           | \$18,711.41           | \$19,296.00           | \$13,769.45           | \$22,009.00           | \$21,946.00           |
| 1012017                | 500230 | RETIREMENT                | \$269,651.82          | \$229,906.40          | \$259,765.00          | \$178,362.61          | \$267,614.00          | \$280,642.00          |
| 1012017                | 500240 | GROUP INSURANCE           | \$227,759.00          | \$191,433.09          | \$198,724.00          | \$150,464.53          | \$212,635.00          | \$244,423.00          |
| 1012017                | 500241 | CITY HSA CONTRIBUTION     | \$3,821.65            | \$2,149.52            | \$2,143.00            | \$2,954.76            | \$4,080.00            | \$4,160.00            |
| 1012017                | 500250 | WORKERS' COMPENSATION     | \$16,941.69           | \$15,519.97           | \$15,307.00           | \$9,721.51            | \$16,558.00           | \$16,237.00           |
| 1012017                | 500260 | EDUCATION INCENTIVE       | \$700.00              | \$375.00              | \$500.00              | \$25.00               | \$525.00              | \$500.00              |
| 1012017                | 500265 | UNIFORM ALLOWANCE         | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012017                | 500271 | PHONE ALLOWANCE           | \$672.00              | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012017                | 500273 | SHERIFF WELLNESS PROGRAM  | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                        |        |                           | \$540,301.61          | \$458,095.39          | \$495,735.00          | \$355,297.86          | \$523,421.00          | \$567,908.00          |
| 1012017                | 500330 | TRAINING                  | \$6,470.36            | \$11,811.96           | \$17,000.00           | \$11,975.22           | \$17,000.00           | \$17,000.00           |
| 1012017                | 500430 | EQUIPMENT REPAIR & MAINT  | \$0.00                | \$0.00                | \$1,500.00            | \$0.00                | \$1,500.00            | \$1,500.00            |
| 1012017                | 500432 | MAINTENANCE SVC CONTRACTS | \$34,047.11           | \$35,701.64           | \$29,390.00           | \$8,817.25            | \$29,390.00           | \$29,390.00           |
| 1012017                | 500444 | OFFICE EQUIPMENT RENTAL   | \$2,144.24            | \$3,369.52            | \$3,676.00            | \$0.00                | \$3,676.00            | \$676.00              |
| 1012017                | 500545 | MEMBERSHIP / PUBLICATIONS | \$3,067.00            | \$142.00              | \$3,000.00            | \$142.00              | \$3,000.00            | \$3,000.00            |
| 1012017                | 500625 | OPERATING SUPPLIES        | \$19,838.31           | \$17,712.20           | \$18,630.00           | \$10,122.78           | \$18,630.00           | \$21,630.00           |
| 1012017                | 500674 | SMALL TOOLS/ EQUIPMENT    | \$2,636.01            | \$0.00                | \$0.00                | \$229.00              | \$0.00                | \$0.00                |
| 1012017                | 500675 | SMALL FURNISHINGS         | \$4,345.20            | \$4,481.49            | \$10,000.00           | \$8,155.70            | \$10,000.00           | \$10,000.00           |
| 1012017                | 500710 | TELEPHONE                 | \$18,094.35           | \$18,377.34           | \$21,000.00           | \$14,316.29           | \$21,000.00           | \$21,000.00           |
| 1012017                | 500712 | POWER                     | \$11,030.60           | \$11,572.19           | \$12,000.00           | \$9,541.93            | \$12,000.00           | \$12,000.00           |
| 1012017                | 500713 | HEATING                   | \$0.00                | \$0.00                | \$1,350.00            | \$0.00                | \$1,350.00            | \$1,350.00            |
|                        |        |                           | \$101,673.18          | \$103,168.34          | \$117,546.00          | \$63,300.17           | \$117,546.00          | \$117,546.00          |
| <b>1012017 Total</b>   |        | <b>DISPATCH CENTER</b>    | <b>\$2,097,004.66</b> | <b>\$1,870,104.47</b> | <b>\$2,047,762.00</b> | <b>\$1,384,384.72</b> | <b>\$2,075,290.00</b> | <b>\$2,216,610.00</b> |

## FISCAL SUMMARY FOR GENERAL FUND

|  |                   |                   |                   |                 |                  |
|--|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name:</b> Sheriff's Office - Tri-Net |                   |                   |                   |                 |                  |
| <b>Department Number:</b> 2018                     |                   |                   |                   |                 |                  |
|  | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|  | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                                     |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>                        | \$ 125,206        | \$ 111,453        | \$ 116,552        | <b>4.58%</b>    | \$ 5,099         |
| <b>TOTAL</b>                                       | <b>\$ 125,206</b> | <b>\$ 111,453</b> | <b>\$ 116,552</b> | <b>4.58%</b>    | <b>\$ 5,099</b>  |
| <b>EXPENDITURE</b>                                 |                   |                   |                   |                 |                  |
| <b>Salary</b>                                      | \$ 71,356         | \$ 48,258         | \$ 53,359         | <b>10.57%</b>   | \$ 5,101         |
| <b>Benefits</b>                                    | 37,825            | 51,379            | 51,379            | <b>0.00%</b>    | -                |
| <b>Service &amp; Supplies</b>                      | 16,025            | 11,816            | 11,814            | <b>-0.02%</b>   | (2)              |
| <b>TOTAL</b>                                       | <b>\$ 125,206</b> | <b>\$ 111,453</b> | <b>\$ 116,552</b> | <b>4.58%</b>    | <b>\$ 5,099</b>  |
|  |                   |                   |                   |                 |                  |
| <b>FTE</b>   | <b>1.00</b>       | <b>1.00</b>       | <b>1.00</b>       |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: Sheriff Office - Trinet</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 1012018</b>          |                       |                        |
| <b>POSITION / DESCRIPTION</b>              | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                 |                       |                        |
| Sheriff Deputy                             | 1.0                   | \$ 78,080              |
| Overtime                                   |                       | 10,279                 |
| Grant Allocation                           |                       | (35,000)               |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>        | 1.0                   | <b>\$ 53,359</b>       |
| <b>BENEFITS:</b>                           |                       |                        |
| Medicare                                   |                       | \$ 149                 |
| Retirement                                 |                       | 31,671                 |
| Group Insurance                            |                       | 13,749                 |
| Workers' Compensation                      |                       | 3,610                  |
| Education Incentive                        |                       | 500                    |
| Uniform Allowance                          |                       | 1,700                  |
| <b>SUB-TOTAL BENEFITS</b>                  |                       | <b>\$ 51,379</b>       |
| <b>GRAND TOTAL</b>                         |                       | <b>\$ 104,738</b>      |

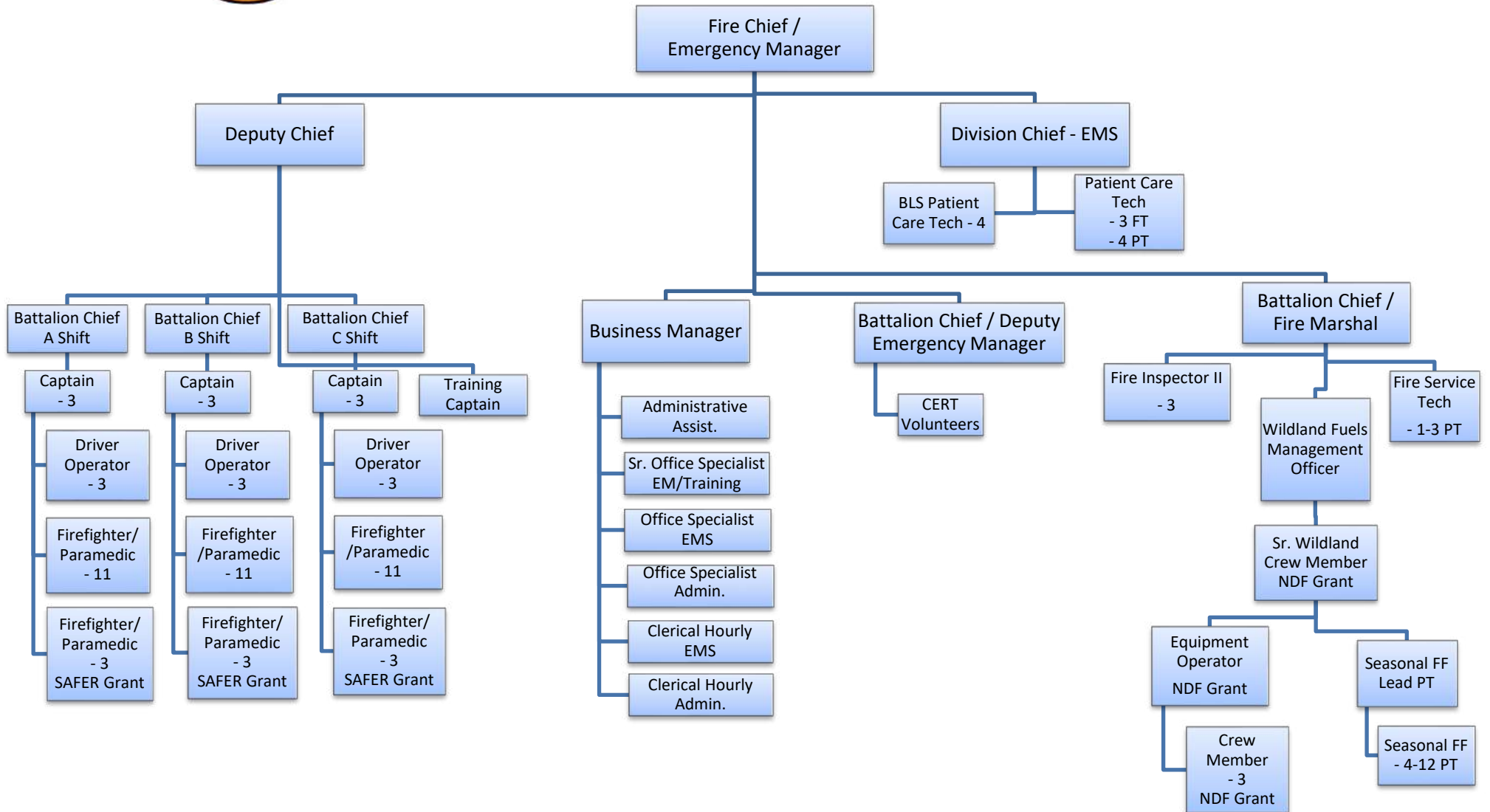


| Organization              | Object | Account Description          | 2020 Actuals       | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|---------------------------|--------|------------------------------|--------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>TRI-NET OPERATIONS</b> |        |                              |                    |                     |                     |                     |                     |                       |
| 1012018                   | 500101 | SALARIES                     | \$36,578.85        | \$71,355.62         | \$72,979.00         | \$72,043.75         | \$72,979.00         | \$78,080.00           |
| 1012018                   | 500104 | SHIFT DIFFERENTIAL           | \$325.95           | \$0.00              | \$0.00              | \$30.00             | \$0.00              | \$0.00                |
| 1012018                   | 500111 | OVERTIME                     | \$11,786.61        | \$0.00              | \$10,279.00         | \$0.00              | \$10,279.00         | \$10,279.00           |
| 1012018                   | 500112 | CALL BACK PAY                | \$334.70           | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012018                   | 500113 | STAND-BY PAY                 | \$18.00            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012018                   | 500116 | HOLIDAY PAY                  | \$480.94           | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012018                   | 500199 | GRANT FUNDED ALLOCATION      | \$17,514.69        | \$0.00              | (\$55,464.00)       | \$0.00              | (\$35,000.00)       | (\$35,000.00)         |
|                           |        |                              | \$67,039.74        | \$71,355.62         | \$27,794.00         | \$72,073.75         | \$48,258.00         | \$53,359.00           |
| 1012018                   | 500225 | MEDICARE                     | \$675.98           | \$974.02            | \$1,028.00          | \$976.14            | \$149.00            | \$149.00              |
| 1012018                   | 500230 | RETIREMENT                   | \$15,837.18        | \$23,942.82         | \$31,671.00         | \$27,873.46         | \$31,671.00         | \$31,671.00           |
| 1012018                   | 500240 | GROUP INSURANCE              | \$5,015.08         | \$7,731.18          | \$10,621.00         | \$7,799.29          | \$10,621.00         | \$10,621.00           |
| 1012018                   | 500241 | CITY HSA CONTRIBUTION        | \$1,564.20         | \$2,268.31          | \$3,128.00          | \$2,288.56          | \$3,128.00          | \$3,128.00            |
| 1012018                   | 500250 | WORKERS' COMPENSATION        | \$792.89           | \$2,908.93          | \$3,610.00          | \$3,035.14          | \$3,610.00          | \$3,610.00            |
| 1012018                   | 500260 | EDUCATION INCENTIVE          | \$700.00           | \$0.00              | \$500.00            | \$550.00            | \$500.00            | \$500.00              |
| 1012018                   | 500265 | UNIFORM ALLOWANCE            | \$850.00           | \$0.00              | \$1,700.00          | \$850.00            | \$1,700.00          | \$1,700.00            |
| 1012018                   | 500271 | PHONE ALLOWANCE              | \$0.00             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012018                   | 500273 | SHERIFF WELLNESS PROGRAM     | \$0.00             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012018                   | 500299 | GRANT ALLOCATED FUNDS        | \$0.00             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                           |        |                              | \$25,435.33        | \$37,825.26         | \$52,258.00         | \$43,372.59         | \$51,379.00         | \$51,379.00           |
| 1012018                   | 500330 | TRAINING                     | \$0.00             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012018                   | 500435 | VEHICLE REPAIR & MAINT       | \$160.57           | \$35.09             | \$0.00              | \$628.58            | \$0.00              | \$0.00                |
| 1012018                   | 500522 | INVESTIGATION                | \$0.00             | \$0.00              | \$2,500.00          | \$0.00              | \$2,500.00          | \$2,500.00            |
| 1012018                   | 500625 | OPERATING SUPPLIES           | \$0.00             | \$12,552.00         | \$4,000.00          | \$0.00              | \$4,000.00          | \$4,000.00            |
| 1012018                   | 500660 | VEHICLE FUEL/OIL             | \$1,325.33         | \$878.25            | \$3,000.00          | \$876.78            | \$3,000.00          | \$3,000.00            |
| 1012018                   | 500950 | ISC: FLEET MANAGEMENT        | \$2,394.00         | \$2,560.00          | \$2,316.00          | \$2,316.00          | \$2,316.00          | \$2,314.00            |
| 1012018                   | 501299 | GRANT ALLOCATION/DIRECT BILL | \$0.00             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                           |        |                              | \$3,879.90         | \$16,025.34         | \$11,816.00         | \$3,821.36          | \$11,816.00         | \$11,814.00           |
| <b>1012018 Total</b>      |        | <b>TRI-NET OPERATIONS</b>    | <b>\$96,354.97</b> | <b>\$125,206.22</b> | <b>\$91,868.00</b>  | <b>\$119,267.70</b> | <b>\$111,453.00</b> | <b>\$116,552.00</b>   |



# CARSON CITY FIRE DEPARTMENT ORGANIZATIONAL CHART

03/30/2022



## FISCAL SUMMARY FOR GENERAL FUND

|   |                   |                   |                   |                 |                  |
|---|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Fire Administration</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 2505</b>              |                   |                   |                   |                 |                  |
|   | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|   | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                              |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>                 | \$ 333,443        | \$ 355,757        | \$ 367,260        | <b>3.23%</b>    | \$ 11,503        |
| <b>TOTAL</b>                                | <b>\$ 333,443</b> | <b>\$ 355,757</b> | <b>\$ 367,260</b> | <b>3.23%</b>    | <b>\$ 11,503</b> |
| <b>EXPENDITURE</b>                          |                   |                   |                   |                 |                  |
| <b>Salary</b>                               | \$ 202,477        | \$ 225,482        | \$ 233,939        | <b>3.75%</b>    | \$ 8,457         |
| <b>Benefits</b>                             | \$76,960          | \$88,119          | \$92,418          | <b>4.88%</b>    | 4,299            |
| <b>Service &amp; Supplies</b>               | \$54,006          | \$42,156          | \$40,903          | <b>-2.97%</b>   | (1,253)          |
| <b>TOTAL</b>                                | <b>\$ 333,443</b> | <b>\$ 355,757</b> | <b>\$ 367,260</b> | <b>3.23%</b>    | <b>\$ 11,503</b> |
|   |                   |                   |                   |                 |                  |
| <b>FTE</b>                                  | <b>2.5</b>        | <b>2.5</b>        | <b>2.5</b>        |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Fire Admin</b>       |                       |                        |
| <b>DEPARTMENT NUMBER: 1012505</b>   |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Fire Chief                          | 0.5                   | \$ 87,649              |
| Fire Dept Business Manager          | 1.0                   | 83,926                 |
| Office Specialist                   | 1.0                   | 46,864                 |
| Hourly                              |                       | 15,500                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | <b>2.5</b>            | <b>\$ 233,939</b>      |
| <b>BENEFITS:</b>                    |                       |                        |
| Medicare                            |                       | \$ 3,408               |
| Retirement                          |                       | 58,307                 |
| Group Insurance                     |                       | 26,352                 |
| Workers' Compensation               |                       | 3,271                  |
| Uniform Allowance                   |                       | 600                    |
| Phone Allowance                     |                       | 480                    |
| <b>SUB-TOTAL BENEFITS</b>           |                       | <b>\$ 92,418</b>       |
| <b>GRAND TOTAL</b>                  |                       | <b>\$ 326,357</b>      |

| Organization               | Object | Account Description        | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|----------------------------|--------|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>FIRE ADMINISTRATION</b> |        |                            |                     |                     |                     |                     |                     |                       |
| 1012505                    | 500101 | SALARIES                   | \$159,453.45        | \$182,680.63        | \$208,024.00        | \$149,542.96        | \$206,651.00        | \$218,439.00          |
| 1012505                    | 500102 | HOURLY/SEASONAL            | \$15,078.75         | \$15,160.07         | \$15,500.00         | \$12,109.42         | \$15,500.00         | \$15,500.00           |
| 1012505                    | 500106 | MANAGEMENT LEAVE PAY       | \$632.14            | \$3,929.34          | \$0.00              | \$3,638.54          | \$3,331.00          | \$0.00                |
| 1012505                    | 500107 | ANNUAL LEAVE PAYOFF        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012505                    | 500108 | SICK LEAVE PAY             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012505                    | 500111 | OVERTIME                   | \$4,674.18          | \$706.59            | \$0.00              | \$1,045.70          | \$0.00              | \$0.00                |
|                            |        |                            | <b>\$179,838.52</b> | <b>\$202,476.63</b> | <b>\$223,524.00</b> | <b>\$166,336.62</b> | <b>\$225,482.00</b> | <b>\$233,939.00</b>   |
| 1012505                    | 500225 | MEDICARE                   | \$2,622.47          | \$2,951.57          | \$3,256.00          | \$2,420.92          | \$3,409.00          | \$3,408.00            |
| 1012505                    | 500230 | RETIREMENT                 | \$46,720.23         | \$50,955.64         | \$55,646.00         | \$40,941.45         | \$56,109.00         | \$58,307.00           |
| 1012505                    | 500240 | GROUP INSURANCE            | \$11,827.62         | \$15,668.09         | \$23,266.00         | \$15,737.15         | \$20,883.00         | \$23,232.00           |
| 1012505                    | 500241 | CITY HSA CONTRIBUTION      | \$3,426.27          | \$3,237.99          | \$3,215.00          | \$2,377.15          | \$3,156.00          | \$3,120.00            |
| 1012505                    | 500250 | WORKERS' COMPENSATION      | \$3,507.57          | \$3,063.19          | \$3,272.00          | \$2,702.15          | \$3,478.00          | \$3,271.00            |
| 1012505                    | 500265 | UNIFORM ALLOWANCE          | \$600.00            | \$600.00            | \$600.00            | \$300.00            | \$600.00            | \$600.00              |
| 1012505                    | 500271 | PHONE ALLOWANCE            | \$488.00            | \$484.00            | \$480.00            | \$364.00            | \$484.00            | \$480.00              |
|                            |        |                            | <b>\$69,192.16</b>  | <b>\$76,960.48</b>  | <b>\$89,735.00</b>  | <b>\$64,842.82</b>  | <b>\$88,119.00</b>  | <b>\$92,418.00</b>    |
| 1012505                    | 500330 | TRAINING                   | \$4,447.44          | \$0.00              | \$3,343.00          | \$1,194.93          | \$3,343.00          | \$3,343.00            |
| 1012505                    | 500356 | EMPLOYEE PHYSICALS         | \$445.76            | \$584.00            | \$450.00            | \$0.00              | \$450.00            | \$450.00              |
| 1012505                    | 500430 | EQUIPMENT REPAIR & MAINT   | \$647.25            | \$371.85            | \$598.00            | \$0.00              | \$598.00            | \$598.00              |
| 1012505                    | 500435 | VEHICLE REPAIR & MAINT     | \$557.67            | \$10.80             | \$0.00              | \$560.04            | \$0.00              | \$0.00                |
| 1012505                    | 500444 | OFFICE EQUIPMENT RENTAL    | \$4,864.62          | \$6,002.63          | \$4,436.00          | \$5,481.12          | \$4,436.00          | \$4,436.00            |
| 1012505                    | 500545 | MEMBERSHIP / PUBLICATIONS  | \$728.34            | \$608.44            | \$546.00            | \$685.00            | \$546.00            | \$546.00              |
| 1012505                    | 500580 | TRAVEL                     | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012505                    | 500585 | REIMBURSABLE EDUCATION     | \$0.00              | \$0.00              | \$245.00            | \$0.00              | \$245.00            | \$245.00              |
| 1012505                    | 500590 | REIMBURSABLE FIRE          | \$3,995.20          | \$10,449.28         | \$0.00              | \$9,508.93          | \$0.00              | \$0.00                |
| 1012505                    | 500601 | OFFICE SUPPLIES            | \$833.78            | \$1,247.93          | \$1,500.00          | \$1,748.16          | \$1,500.00          | \$1,500.00            |
| 1012505                    | 500602 | POSTAGE/SHIPPING           | \$351.74            | \$497.89            | \$345.00            | \$525.93            | \$345.00            | \$345.00              |
| 1012505                    | 500625 | OPERATING SUPPLIES         | \$1,779.70          | \$2,977.24          | \$2,333.00          | \$3,805.84          | \$2,333.00          | \$2,333.00            |
| 1012505                    | 500660 | VEHICLE FUEL/OIL           | \$2,941.89          | \$2,713.31          | \$1,225.00          | \$2,680.46          | \$1,225.00          | \$1,225.00            |
| 1012505                    | 500675 | SMALL FURNISHINGS          | \$0.00              | \$2,671.93          | \$0.00              | \$2,549.00          | \$0.00              | \$0.00                |
| 1012505                    | 500680 | GIFTS & DONATIONS          | \$98.96             | \$0.00              | \$1,717.00          | \$554.21            | \$1,717.00          | \$0.00                |
| 1012505                    | 500682 | 911 MEMORIAL               | \$0.00              | \$0.00              | \$3,000.00          | \$0.00              | \$3,000.00          | \$0.00                |
| 1012505                    | 500710 | TELEPHONE                  | \$9,733.58          | \$16,910.34         | \$14,312.00         | \$18,835.35         | \$14,312.00         | \$14,312.00           |
| 1012505                    | 500950 | ISC: FLEET MANAGEMENT      | \$8,379.00          | \$8,960.00          | \$8,106.00          | \$8,106.00          | \$8,106.00          | \$11,570.00           |
| 1012505                    | 502450 | CASH SHORT/OVER            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                            |        |                            | <b>\$39,804.93</b>  | <b>\$54,005.64</b>  | <b>\$42,156.00</b>  | <b>\$56,234.97</b>  | <b>\$42,156.00</b>  | <b>\$40,903.00</b>    |
| <b>1012505 Total</b>       |        | <b>FIRE ADMINISTRATION</b> | <b>\$288,835.61</b> | <b>\$333,442.75</b> | <b>\$355,415.00</b> | <b>\$287,414.41</b> | <b>\$355,757.00</b> | <b>\$367,260.00</b>   |

## FISCAL SUMMARY FOR GENERAL FUND

|   |                     |                     |                     |                 |                   |
|---|---------------------|---------------------|---------------------|-----------------|-------------------|
| <b>Department Name: Fire Operations</b> |                     |                     |                     |                 |                   |
| <b>Department Number: 2512</b>          |                     |                     |                     |                 |                   |
|   | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b>  |
|   | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>     |
| <b>REVENUE</b>                          |                     |                     |                     |                 |                   |
| <b>General Fund Support</b>             | \$ 7,858,980        | \$ 8,507,687        | \$ 8,783,964        | 3.25%           | \$ 276,277        |
| <b>Intergovernmental</b>                | -                   | -                   | -                   | 0.00%           | -                 |
| <b>Charges for Services</b>             | -                   | -                   | -                   | 0.00%           | -                 |
| <b>TOTAL</b>                            | <b>\$ 7,858,980</b> | <b>\$ 8,507,687</b> | <b>\$ 8,783,964</b> | <b>3.25%</b>    | <b>\$ 276,277</b> |
| <b>EXPENDITURE</b>                      |                     |                     |                     |                 |                   |
| <b>Salary</b>                           | \$ 4,558,883        | \$ 4,905,502        | \$ 5,078,106        | 3.52%           | \$ 172,604        |
| <b>Benefits</b>                         | 2,645,905           | 2,911,255           | 3,052,602           | 4.86%           | 141,347           |
| <b>Service &amp; Supplies</b>           | 654,192             | 690,930             | 653,256             | -5.45%          | (37,674)          |
| <b>TOTAL</b>                            | <b>\$ 7,858,980</b> | <b>\$ 8,507,687</b> | <b>\$ 8,783,964</b> | <b>3.25%</b>    | <b>\$ 276,277</b> |
|   |                     |                     |                     |                 |                   |
| <b>FTE</b>                              | <b>40</b>           | <b>40</b>           | <b>40</b>           |                 |                   |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Fire Operations</b>  |                       |                        |
| <b>DEPARTMENT NUMBER: 1012512</b>   |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Fire Battalion Chief                | 3.0                   | \$ 456,647             |
| Deputy Fire Chief                   | 1.0                   | 155,862                |
| Fire Captain                        | 9.0                   | 1,077,402              |
| Driver/Operater                     | 9.0                   | 930,391                |
| Firefighters                        | 11.0                  | 936,645                |
| Firefighters/Paramedics             | 7.0                   | 647,724                |
| Acting Pay                          |                       | 55,978                 |
| FLSA                                |                       | 35,947                 |
| Overtime                            |                       | 678,111                |
| Call Back                           |                       | 103,399                |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | <b>40.0</b>           | <b>\$ 5,078,106</b>    |
| <b>BENEFITS:</b>                    |                       |                        |
| Medicare                            |                       | \$ 72,257              |
| Retirement                          |                       | 1,894,399              |
| Group Insurance                     |                       | 841,405                |
| Workers' Compensation               |                       | 193,661                |
| Uniform Allowance                   |                       | 48,000                 |
| Phone Allowance                     |                       | 2,880                  |
| <b>SUB-TOTAL BENEFITS</b>           |                       | <b>\$ 3,052,602</b>    |
| <b>GRAND TOTAL</b>                  |                       | <b>\$ 8,130,708</b>    |

| Organization           | Object | Account Description         | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|------------------------|--------|-----------------------------|----------------|----------------|---------------------|----------------|----------------|-----------------------|
| <b>FIRE OPERATIONS</b> |        |                             |                |                |                     |                |                |                       |
| 1012512                | 500101 | SALARIES                    | \$3,628,215.10 | \$3,723,644.55 | \$4,010,341.00      | \$2,965,390.86 | \$4,023,228.00 | \$4,204,671.00        |
| 1012512                | 500102 | HOURLY/SEASONAL             | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012512                | 500105 | ACTING PAY                  | \$31,648.94    | \$20,503.03    | \$55,978.00         | \$22,116.31    | \$55,978.00    | \$55,978.00           |
| 1012512                | 500106 | MANAGEMENT LEAVE PAY        | \$8,166.54     | \$5,618.70     | \$0.00              | \$11,532.18    | \$8,839.00     | \$0.00                |
| 1012512                | 500107 | ANNUAL LEAVE PAYOFF         | \$34,094.98    | \$14,910.00    | \$0.00              | \$30,096.25    | \$0.00         | \$0.00                |
| 1012512                | 500108 | SICK LEAVE PAY              | \$60,872.42    | \$21,866.15    | \$0.00              | \$72,712.68    | \$0.00         | \$0.00                |
| 1012512                | 500109 | WORKERS' COMPENSATORY LEAVE | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012512                | 500111 | OVERTIME                    | \$1,037,602.39 | \$1,329,432.13 | \$678,111.00        | \$935,761.69   | \$678,111.00   | \$678,111.00          |
| 1012512                | 500112 | CALL BACK PAY               | \$53,817.24    | \$19,812.39    | \$103,399.00        | \$0.00         | \$103,399.00   | \$103,399.00          |
| 1012512                | 500114 | F L S A                     | \$42,883.92    | \$38,036.90    | \$35,947.00         | \$31,450.91    | \$35,947.00    | \$35,947.00           |
| 1012512                | 500125 | TEMPORARY STAFFING          | \$11,785.07    | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012512                | 500199 | GRANT FUNDED ALLOCATION     | (\$912,933.07) | (\$614,940.99) | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                        |        |                             | \$3,996,153.53 | \$4,558,882.86 | \$4,883,776.00      | \$4,069,060.88 | \$4,905,502.00 | \$5,078,106.00        |
| 1012512                | 500225 | MEDICARE                    | \$70,238.44    | \$74,122.45    | \$70,556.00         | \$57,695.79    | \$81,541.00    | \$72,257.00           |
| 1012512                | 500230 | RETIREMENT                  | \$1,556,180.96 | \$1,619,062.51 | \$1,789,102.00      | \$1,292,218.17 | \$1,820,676.00 | \$1,894,399.00        |
| 1012512                | 500240 | GROUP INSURANCE             | \$660,557.70   | \$653,507.10   | \$665,634.00        | \$517,894.63   | \$695,129.00   | \$781,819.00          |
| 1012512                | 500241 | CITY HSA CONTRIBUTION       | \$42,741.80    | \$45,317.54    | \$40,244.00         | \$44,264.59    | \$59,070.00    | \$59,586.00           |
| 1012512                | 500250 | WORKERS' COMPENSATION       | \$200,926.49   | \$202,623.14   | \$192,942.00        | \$156,889.25   | \$203,935.00   | \$193,661.00          |
| 1012512                | 500265 | UNIFORM ALLOWANCE           | \$46,800.00    | \$49,200.00    | \$46,800.00         | \$24,000.00    | \$48,000.00    | \$48,000.00           |
| 1012512                | 500271 | PHONE ALLOWANCE             | \$2,272.00     | \$2,072.00     | \$1,920.00          | \$2,104.00     | \$2,904.00     | \$2,880.00            |
|                        |        |                             | \$2,579,717.39 | \$2,645,904.74 | \$2,807,198.00      | \$2,095,066.43 | \$2,911,255.00 | \$3,052,602.00        |
| 1012512                | 500330 | TRAINING                    | \$6,748.20     | \$10,481.87    | \$12,000.00         | \$3,895.66     | \$12,000.00    | \$12,000.00           |
| 1012512                | 500356 | EMPLOYEE PHYSICALS          | \$21,721.38    | \$24,387.30    | \$20,051.00         | \$16,756.61    | \$20,051.00    | \$20,051.00           |
| 1012512                | 500424 | LAUNDRY SERVICE             | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012512                | 500430 | EQUIPMENT REPAIR & MAINT    | \$31,172.91    | \$42,924.54    | \$35,360.00         | \$9,087.42     | \$35,360.00    | \$35,360.00           |
| 1012512                | 500433 | SOFTWARE MAINTENANCE COST   | \$176.00       | \$670.34       | \$0.00              | \$0.00         | \$0.00         | \$13,500.00           |
| 1012512                | 500434 | BUILDING REPAIR & MAINT     | \$3,703.22     | \$14,137.80    | \$14,303.00         | \$6,739.22     | \$14,303.00    | \$15,000.00           |
| 1012512                | 500435 | VEHICLE REPAIR & MAINT      | \$43,399.16    | \$45,705.22    | \$51,000.00         | \$17,047.79    | \$51,000.00    | \$51,000.00           |
| 1012512                | 500441 | IRRIGATION SUPPLIES         | \$1,088.74     | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012512                | 500542 | PRINTING/ADVERTISING        | \$653.00       | \$983.83       | \$374.00            | \$29.99        | \$374.00       | \$0.00                |
| 1012512                | 500545 | MEMBERSHIP / PUBLICATIONS   | \$1,092.30     | \$1,154.32     | \$520.00            | \$1,051.50     | \$520.00       | \$520.00              |
| 1012512                | 500580 | TRAVEL                      | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1012512                | 500585 | REIMBURSABLE EDUCATION      | \$1,242.00     | \$3,003.04     | \$0.00              | \$9,774.50     | \$0.00         | \$0.00                |
| 1012512                | 500601 | OFFICE SUPPLIES             | \$1,850.88     | \$2,007.79     | \$2,830.00          | \$1,383.06     | \$2,830.00     | \$2,507.00            |
| 1012512                | 500602 | POSTAGE/SHIPPING            | \$201.95       | \$175.37       | \$800.00            | \$151.37       | \$800.00       | \$800.00              |
| 1012512                | 500625 | OPERATING SUPPLIES          | \$30,906.13    | \$45,067.06    | \$42,083.00         | \$30,895.63    | \$42,083.00    | \$32,083.00           |
| 1012512                | 500643 | JANITORIAL SUPPLIES         | \$1,929.67     | \$4,107.72     | \$3,000.00          | \$3,353.37     | \$3,000.00     | \$3,000.00            |
| 1012512                | 500660 | VEHICLE FUEL/OIL            | \$27,039.19    | \$33,034.82    | \$35,000.00         | \$34,191.09    | \$35,000.00    | \$35,000.00           |
| 1012512                | 500668 | PERSONNEL PROTECTIVE EQ.    | \$70,793.83    | \$98,542.35    | \$82,000.00         | \$70,786.97    | \$82,000.00    | \$82,000.00           |
| 1012512                | 500672 | SUPPLIED UNIFORMS           | \$214.00       | \$0.00         | \$2,413.00          | \$2,946.95     | \$2,413.00     | \$2,413.00            |
| 1012512                | 500674 | SMALL TOOLS/ EQUIPMENT      | \$43,121.10    | \$20,921.84    | \$46,000.00         | \$9,106.96     | \$46,000.00    | \$46,000.00           |
| 1012512                | 500675 | SMALL FURNISHINGS           | \$0.00         | \$0.00         | \$0.00              | \$766.00       | \$0.00         | \$0.00                |



| Organization         | Object | Account Description    | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|----------------------|--------|------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1012512              | 500710 | TELEPHONE              | \$14,016.11           | \$17,016.71           | \$10,042.00           | \$10,937.10           | \$10,042.00           | \$10,042.00           |
| 1012512              | 500712 | POWER                  | \$30,235.25           | \$26,769.19           | \$35,346.00           | \$24,904.23           | \$35,346.00           | \$31,846.00           |
| 1012512              | 500713 | HEATING                | \$18,971.65           | \$15,272.73           | \$11,496.00           | \$13,516.83           | \$11,496.00           | \$11,496.00           |
| 1012512              | 500950 | ISC: FLEET MANAGEMENT  | \$108,927.00          | \$116,480.00          | \$111,168.00          | \$111,168.00          | \$111,168.00          | \$100,659.00          |
| 1012512              | 500955 | ISC: RADIOS            | \$103,885.00          | \$131,348.00          | \$175,144.00          | \$175,144.00          | \$175,144.00          | \$147,979.00          |
|                      |        |                        | \$563,088.67          | \$654,191.84          | \$690,930.00          | \$553,634.25          | \$690,930.00          | \$653,256.00          |
| <b>1012512 Total</b> |        | <b>FIRE OPERATIONS</b> | <b>\$7,138,959.59</b> | <b>\$7,858,979.44</b> | <b>\$8,381,904.00</b> | <b>\$6,717,761.56</b> | <b>\$8,507,687.00</b> | <b>\$8,783,964.00</b> |

## FISCAL SUMMARY FOR GENERAL FUND

|   |                   |                   |                   |                 |                  |
|---|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Fire Prevention</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 2515</b>          |                   |                   |                   |                 |                  |
|   | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|   | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                          |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>             | \$ 551,379        | \$ 643,376        | \$ 675,592        | 5.01%           | \$ 32,216        |
| <b>TOTAL</b>                            | <b>\$ 551,379</b> | <b>\$ 643,376</b> | <b>\$ 675,592</b> | <b>5.01%</b>    | <b>\$ 32,216</b> |
| <b>EXPENDITURE</b>                      |                   |                   |                   |                 |                  |
| <b>Salary</b>                           | \$ 330,058        | \$ 397,487        | \$ 410,945        | 3.39%           | \$ 13,458        |
| <b>Benefits</b>                         | 148,646           | 162,380           | 169,597           | 4.44%           | 7,217            |
| <b>Service &amp; Supplies</b>           | 72,675            | 83,509            | 95,050            | 13.82%          | 11,541           |
| <b>TOTAL</b>                            | <b>\$ 551,379</b> | <b>\$ 643,376</b> | <b>\$ 675,592</b> | <b>5.01%</b>    | <b>\$ 32,216</b> |
|   |                   |                   |                   |                 |                  |
| <b>FTE</b>                              | <b>3.56</b>       | <b>3.56</b>       | <b>3.56</b>       |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Fire Prevention</b>  |                       |                        |
| <b>DEPARTMENT NUMBER: 1012515</b>   |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Fire Batalion Chief                 | 1.00                  | \$ 148,804             |
| Fire Prevention Inspector           | 1.56                  | 154,739                |
| Administrative Assistant            | 1.00                  | 64,910                 |
|                                     |                       |                        |
| Hourly                              |                       | 36,000                 |
| Overtime                            |                       | 6,492                  |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | <b>3.56</b>           | <b>\$ 410,945</b>      |
| <b>BENEFITS:</b>                    |                       |                        |
|                                     |                       |                        |
| Medicare                            |                       | \$ 5,983               |
| Retirement                          |                       | 102,054                |
| Group Insurance                     |                       | 42,186                 |
| Workers' Compensation               |                       | 13,844                 |
| Uniform Allowance                   |                       | 3,072                  |
| Phone Allowance                     |                       | 2,458                  |
| <b>SUB-TOTAL BENEFITS</b>           | <b> </b>              | <b>\$ 169,597</b>      |
| <b>GRAND TOTAL</b>                  |                       | <b>\$ 580,542</b>      |

| Organization           | Object | Account Description       | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|------------------------|--------|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>FIRE PREVENTION</b> |        |                           |                     |                     |                     |                     |                     |                       |
| 1012515                | 500101 | SALARIES                  | \$278,243.17        | \$317,233.49        | \$345,239.00        | \$252,144.35        | \$354,721.00        | \$368,453.00          |
| 1012515                | 500102 | HOURLY/SEASONAL           | \$8,278.30          | \$10,785.81         | \$36,000.00         | \$6,708.14          | \$36,000.00         | \$36,000.00           |
| 1012515                | 500103 | ADMINISTRATIVE PAY        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012515                | 500106 | MANAGEMENT LEAVE PAY      | \$1,740.39          | \$265.57            | \$0.00              | \$547.08            | \$274.00            | \$0.00                |
| 1012515                | 500107 | ANNUAL LEAVE PAYOFF       | \$0.00              | \$0.00              | \$0.00              | \$21,437.79         | \$0.00              | \$0.00                |
| 1012515                | 500108 | SICK LEAVE PAY            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012515                | 500111 | OVERTIME                  | \$4,531.76          | \$4,896.32          | \$6,492.00          | \$4,952.65          | \$6,492.00          | \$6,492.00            |
| 1012515                | 500114 | F L S A                   | \$12.17             | \$5.48              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012515                | 500125 | TEMPORARY STAFFING        | \$22,056.42         | \$1,842.29          | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012515                | 500199 | GRANT FUNDED ALLOCATION   | (\$12,902.77)       | (\$4,970.57)        | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                        |        |                           | \$301,959.44        | \$330,058.39        | \$387,731.00        | \$285,790.01        | \$397,487.00        | \$410,945.00          |
| 1012515                | 500225 | MEDICARE                  | \$4,250.94          | \$4,839.34          | \$5,637.00          | \$4,151.06          | \$5,924.00          | \$5,983.00            |
| 1012515                | 500230 | RETIREMENT                | \$81,703.78         | \$90,060.47         | \$96,998.00         | \$69,774.59         | \$98,609.00         | \$102,054.00          |
| 1012515                | 500240 | GROUP INSURANCE           | \$28,217.62         | \$30,343.95         | \$34,213.00         | \$23,617.59         | \$31,956.00         | \$35,770.00           |
| 1012515                | 500241 | CITY HSA CONTRIBUTION     | \$5,475.70          | \$5,823.26          | \$5,412.00          | \$4,749.63          | \$6,476.00          | \$6,416.00            |
| 1012515                | 500250 | WORKERS' COMPENSATION     | \$11,350.06         | \$12,669.11         | \$12,861.00         | \$10,594.54         | \$13,865.00         | \$13,844.00           |
| 1012515                | 500265 | UNIFORM ALLOWANCE         | \$2,400.00          | \$2,736.00          | \$3,072.00          | \$1,536.00          | \$3,072.00          | \$3,072.00            |
| 1012515                | 500271 | PHONE ALLOWANCE           | \$1,952.00          | \$2,173.44          | \$1,920.00          | \$1,783.68          | \$2,478.00          | \$2,458.00            |
|                        |        |                           | \$135,350.10        | \$148,645.57        | \$160,113.00        | \$116,207.09        | \$162,380.00        | \$169,597.00          |
| 1012515                | 500330 | TRAINING                  | \$3,169.86          | \$3,141.82          | \$12,516.00         | \$7,802.25          | \$12,516.00         | \$12,516.00           |
| 1012515                | 500356 | EMPLOYEE PHYSICALS        | \$1,540.78          | \$2,229.00          | \$1,300.00          | \$905.00            | \$1,300.00          | \$1,300.00            |
| 1012515                | 500430 | EQUIPMENT REPAIR & MAINT  | \$1,909.97          | \$3,929.96          | \$2,000.00          | \$885.21            | \$2,000.00          | \$2,000.00            |
| 1012515                | 500542 | PRINTING/ADVERTISING      | \$138.99            | \$464.98            | \$500.00            | \$604.99            | \$500.00            | \$500.00              |
| 1012515                | 500545 | MEMBERSHIP / PUBLICATIONS | \$4,302.94          | \$5,392.12          | \$8,177.00          | \$3,705.60          | \$8,177.00          | \$8,177.00            |
| 1012515                | 500580 | TRAVEL                    | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012515                | 500585 | REIMBURSABLE EDUCATION    | \$0.00              | \$4,000.00          | \$0.00              | \$2,632.50          | \$0.00              | \$0.00                |
| 1012515                | 500601 | OFFICE SUPPLIES           | \$512.29            | \$488.17            | \$1,500.00          | \$0.00              | \$1,500.00          | \$1,500.00            |
| 1012515                | 500615 | PRINTING/DUPLICATING      | \$0.00              | \$0.00              | \$400.00            | \$0.00              | \$400.00            | \$400.00              |
| 1012515                | 500625 | OPERATING SUPPLIES        | \$8,233.68          | \$6,306.98          | \$7,834.00          | \$1,740.57          | \$7,834.00          | \$7,834.00            |
| 1012515                | 500660 | VEHICLE FUEL/OIL          | \$5,658.98          | \$9,220.61          | \$11,000.00         | \$9,360.50          | \$11,000.00         | \$11,000.00           |
| 1012515                | 500674 | SMALL TOOLS/ EQUIPMENT    | \$207.91            | \$1,017.95          | \$3,500.00          | \$641.65            | \$3,500.00          | \$3,500.00            |
| 1012515                | 500675 | SMALL FURNISHINGS         | \$0.00              | \$3,009.78          | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012515                | 500710 | TELEPHONE                 | \$1,221.11          | \$193.95            | \$1,200.00          | \$110.03            | \$1,200.00          | \$1,200.00            |
| 1012515                | 500950 | ISC: FLEET MANAGEMENT     | \$31,122.00         | \$33,280.00         | \$33,582.00         | \$33,582.00         | \$33,582.00         | \$45,123.00           |
| 1012515                | 501401 | BOARD DESIGNATED          | \$1,262.08          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                        |        |                           | \$59,280.59         | \$72,675.32         | \$83,509.00         | \$61,970.30         | \$83,509.00         | \$95,050.00           |
| <b>1012515 Total</b>   |        | <b>FIRE PREVENTION</b>    | <b>\$496,590.13</b> | <b>\$551,379.28</b> | <b>\$631,353.00</b> | <b>\$463,967.40</b> | <b>\$643,376.00</b> | <b>\$675,592.00</b>   |

## FISCAL SUMMARY FOR GENERAL FUND

|                                       |                   |                   |                   |                 |                  |
|---------------------------------------|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Fire Training</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 2520</b>        |                   |                   |                   |                 |                  |
|                                       | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|                                       | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                        |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>           | \$ 343,252        | \$ 386,248        | \$ 390,011        | 0.97%           | \$ 3,763         |
| <b>TOTAL</b>                          | <b>\$ 343,252</b> | <b>\$ 386,248</b> | <b>\$ 390,011</b> | <b>0.97%</b>    | <b>\$ 3,763</b>  |
| <b>EXPENDITURE</b>                    |                   |                   |                   |                 |                  |
| <b>Salary</b>                         | \$ 164,967        | \$ 183,961        | \$ 188,002        | 2.20%           | \$ 4,041         |
| <b>Benefits</b>                       | 81,891            | 82,750            | 85,955            | 3.87%           | \$ 3,205         |
| <b>Service &amp; Supplies</b>         | 96,394            | 119,537           | 116,054           | -2.91%          | \$ (3,483)       |
| <b>TOTAL</b>                          | <b>\$ 343,252</b> | <b>\$ 386,248</b> | <b>\$ 390,011</b> | <b>0.97%</b>    | <b>\$ 3,763</b>  |
|                                       |                   |                   |                   |                 |                  |
| <b>FTE</b>                            | 1.50              | 1.50              | 1.50              |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Fire Training</b>    |                       |                        |
| <b>DEPARTMENT NUMBER: 1012520</b>   |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Senior Office Specialist            | 0.5                   | \$ 25,930              |
| Captain                             | 1.0                   | 130,568                |
| Overtime                            |                       | 30,872                 |
| Temporary Staffing                  |                       | 632                    |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | <b>1.5</b>            | <b>\$ 188,002</b>      |
| <b>BENEFITS:</b>                    |                       |                        |
| Medicare                            |                       | \$ 2,715               |
| Retirement                          |                       | 61,469                 |
| Health Insurance                    |                       | 15,199                 |
| Workers' Compensation               |                       | 5,372                  |
| Uniform Allowance                   |                       | 1,200                  |
| <b>SUB-TOTAL BENEFITS</b>           |                       | <b>\$ 85,955</b>       |
| <b>GRAND TOTAL</b>                  |                       | <b>\$ 273,957</b>      |

| Organization         | Object | Account Description        | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|----------------------|--------|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>FIRE TRAINING</b> |        |                            |                     |                     |                     |                     |                     |                       |
| 1012520              | 500101 | SALARIES                   | \$143,368.06        | \$148,523.13        | \$150,699.00        | \$113,965.89        | \$152,457.00        | \$156,498.00          |
| 1012520              | 500107 | ANNUAL LEAVE PAYOFF        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012520              | 500111 | OVERTIME                   | \$2,501.33          | \$16,443.84         | \$30,872.00         | \$2,956.89          | \$30,872.00         | \$30,872.00           |
| 1012520              | 500112 | CALL BACK PAY              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012520              | 500114 | F L S A                    | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012520              | 500125 | TEMPORARY STAFFING         | \$429.31            | \$0.00              | \$632.00            | \$0.00              | \$632.00            | \$632.00              |
| 1012520              | 500199 | GRANT FUNDED ALLOCATION    | (\$1,306.50)        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                      |        |                            | <b>\$144,992.20</b> | <b>\$164,966.97</b> | <b>\$182,203.00</b> | <b>\$116,922.78</b> | <b>\$183,961.00</b> | <b>\$188,002.00</b>   |
| 1012520              | 500225 | MEDICARE                   | \$2,112.39          | \$2,387.48          | \$2,631.00          | \$1,689.16          | \$2,687.00          | \$2,715.00            |
| 1012520              | 500230 | RETIREMENT                 | \$54,308.67         | \$56,163.25         | \$59,487.00         | \$44,495.63         | \$59,656.00         | \$61,469.00           |
| 1012520              | 500240 | GROUP INSURANCE            | \$11,269.92         | \$12,774.22         | \$10,995.00         | \$8,155.83          | \$10,746.00         | \$12,079.00           |
| 1012520              | 500241 | CITY HSA CONTRIBUTION      | \$3,359.93          | \$3,228.51          | \$3,215.00          | \$2,319.03          | \$3,091.00          | \$3,120.00            |
| 1012520              | 500250 | WORKERS' COMPENSATION      | \$5,368.70          | \$6,137.07          | \$5,312.00          | \$4,472.92          | \$5,370.00          | \$5,372.00            |
| 1012520              | 500265 | UNIFORM ALLOWANCE          | \$1,200.00          | \$1,200.00          | \$1,200.00          | \$600.00            | \$1,200.00          | \$1,200.00            |
| 1012520              | 500271 | PHONE ALLOWANCE            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                      |        |                            | <b>\$77,619.61</b>  | <b>\$81,890.53</b>  | <b>\$82,840.00</b>  | <b>\$61,732.57</b>  | <b>\$82,750.00</b>  | <b>\$85,955.00</b>    |
| 1012520              | 500330 | TRAINING                   | \$26,549.87         | \$24,301.47         | \$33,319.00         | \$19,760.49         | \$33,319.00         | \$63,829.00           |
| 1012520              | 500335 | FIRE ACADEMY & RECRUITMENT | \$29,943.43         | \$42,123.31         | \$34,000.00         | \$14,707.34         | \$34,000.00         | \$14,000.00           |
| 1012520              | 500356 | EMPLOYEE PHYSICALS         | \$445.76            | \$0.00              | \$1,250.00          | \$525.00            | \$1,250.00          | \$1,250.00            |
| 1012520              | 500430 | EQUIPMENT REPAIR & MAINT   | \$455.00            | \$0.00              | \$2,500.00          | \$424.02            | \$2,500.00          | \$2,500.00            |
| 1012520              | 500434 | BUILDING REPAIR & MAINT    | \$9,890.00          | \$7,948.38          | \$9,890.00          | \$2,616.67          | \$9,890.00          | \$11,155.00           |
| 1012520              | 500435 | VEHICLE REPAIR & MAINT     | \$370.86            | \$242.91            | \$0.00              | \$4,599.96          | \$0.00              | \$0.00                |
| 1012520              | 500545 | MEMBERSHIP / PUBLICATIONS  | \$1,393.34          | \$258.44            | \$689.00            | \$260.00            | \$689.00            | \$689.00              |
| 1012520              | 500580 | TRAVEL                     | \$7,191.67          | \$0.00              | \$10,510.00         | \$2,712.85          | \$10,510.00         | \$0.00                |
| 1012520              | 500585 | REIMBURSABLE EDUCATION     | \$3,600.63          | \$0.00              | \$1,265.00          | \$0.00              | \$1,265.00          | \$0.00                |
| 1012520              | 500601 | OFFICE SUPPLIES            | \$532.97            | \$0.00              | \$1,550.00          | \$79.98             | \$1,550.00          | \$0.00                |
| 1012520              | 500602 | POSTAGE/SHIPPING           | \$57.34             | \$139.99            | \$544.00            | \$0.00              | \$544.00            | \$544.00              |
| 1012520              | 500625 | OPERATING SUPPLIES         | \$2,515.68          | \$1,426.78          | \$2,816.00          | \$7,044.55          | \$2,816.00          | \$4,366.00            |
| 1012520              | 500643 | JANITORIAL SUPPLIES        | \$219.61            | \$0.00              | \$236.00            | \$0.00              | \$236.00            | \$236.00              |
| 1012520              | 500660 | VEHICLE FUEL/OIL           | \$3,302.28          | \$5,271.21          | \$3,000.00          | \$5,789.77          | \$3,000.00          | \$3,000.00            |
| 1012520              | 500674 | SMALL TOOLS/ EQUIPMENT     | \$1,400.00          | \$1,338.00          | \$1,500.00          | \$676.00            | \$1,500.00          | \$1,500.00            |
| 1012520              | 500710 | TELEPHONE                  | \$62.42             | \$75.88             | \$100.00            | \$55.02             | \$100.00            | \$100.00              |
| 1012520              | 500712 | POWER                      | \$386.40            | \$420.56            | \$300.00            | \$285.04            | \$300.00            | \$300.00              |
| 1012520              | 500713 | HEATING                    | \$1,440.13          | \$1,327.10          | \$2,172.00          | \$1,015.28          | \$2,172.00          | \$2,172.00            |
| 1012520              | 500950 | ISC: FLEET MANAGEMENT      | \$10,773.00         | \$11,520.00         | \$13,896.00         | \$13,896.00         | \$13,896.00         | \$10,413.00           |
| 1012520              | 502450 | CASH SHORT/OVER            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                      |        |                            | <b>\$100,530.39</b> | <b>\$96,394.03</b>  | <b>\$119,537.00</b> | <b>\$74,447.97</b>  | <b>\$119,537.00</b> | <b>\$116,054.00</b>   |
| <b>1012520 Total</b> |        | <b>FIRE TRAINING</b>       | <b>\$323,142.20</b> | <b>\$343,251.53</b> | <b>\$384,580.00</b> | <b>\$253,103.32</b> | <b>\$386,248.00</b> | <b>\$390,011.00</b>   |

## FISCAL SUMMARY FOR GENERAL FUND

|   |                   |                   |                   |                 |                  |
|---|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Fire Emergency Management</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 2530</b>                    |                   |                   |                   |                 |                  |
|   | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|   | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                                    |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>                       | \$ 318,049        | \$ 321,488        | \$ 340,625        | 5.95%           | \$ 19,137        |
| <b>TOTAL</b>                                      | <b>\$ 318,049</b> | <b>\$ 321,488</b> | <b>\$ 340,625</b> | <b>5.95%</b>    | <b>\$ 19,137</b> |
| <b>EXPENDITURE</b>                                |                   |                   |                   |                 |                  |
| <b>Salary</b>                                     | \$ 206,567        | \$ 188,112        | \$ 195,752        | 4.06%           | \$ 7,640         |
| <b>Benefits</b>                                   | 100,684           | 103,867           | 111,893           | 7.73%           | 8,026            |
| <b>Service &amp; Supplies</b>                     | 10,798            | 29,509            | 32,980            | 11.76%          | 3,471            |
| <b>TOTAL</b>                                      | <b>\$ 318,049</b> | <b>\$ 321,488</b> | <b>\$ 340,625</b> | <b>5.95%</b>    | <b>\$ 19,137</b> |
|   |                   |                   |                   |                 |                  |
| <b>FTE</b>  | <b>1.59</b>       | <b>1.59</b>       | <b>1.59</b>       |                 |                  |



**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|   |                       |                        |
|---|-----------------------|------------------------|
| <b>DEPARTMENT: Emergency Management</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 1012530</b>       |                       |                        |
| <b>POSITION / DESCRIPTION</b>           | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>              |                       |                        |
| Fire Chief                              | 0.5                   | \$ 87,649              |
| Senior Office Specialist                | 0.5                   | 25,930                 |
| Fire Battalion Chief                    | 0.59                  | 101,894                |
| Overtime                                |                       | 279                    |
| Grant Fund Allocation                   |                       | (20,000)               |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>     | 1.59                  | \$ 195,752             |
| <b>BENEFITS:</b>                        |                       |                        |
| Medicare                                |                       | \$ 3,123               |
| Retirement                              |                       | 74,928                 |
| Group Insurance                         |                       | 26,877                 |
| Workers' Compensation                   |                       | 5,177                  |
| Uniform Allowance                       |                       | 1,308                  |
| Phone Allowance                         |                       | 480                    |
| <b>SUB-TOTAL BENEFITS</b>               |                       | \$ 111,893             |
| <b>GRAND TOTAL</b>                      |                       | \$ 307,645             |

| Organization                | Object | Account Description         | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|-----------------------------|--------|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>EMERGENCY MANAGEMENT</b> |        |                             |                     |                     |                     |                     |                     |                       |
| 1012530                     | 500101 | SALARIES                    | \$177,353.52        | \$200,258.94        | \$207,940.00        | \$145,177.46        | \$202,375.00        | \$215,473.00          |
| 1012530                     | 500106 | MANAGEMENT LEAVE PAY        | \$2,321.81          | \$5,662.00          | \$0.00              | \$5,822.26          | \$5,458.00          | \$0.00                |
| 1012530                     | 500107 | ANNUAL LEAVE PAYOFF         | \$0.00              | \$20,078.46         | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012530                     | 500108 | SICK LEAVE PAY              | \$0.00              | \$50,387.42         | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012530                     | 500111 | OVERTIME                    | \$4,758.00          | \$0.00              | \$279.00            | \$0.00              | \$279.00            | \$279.00              |
| 1012530                     | 500199 | GRANT FUNDED ALLOCATION     | (\$15,148.34)       | (\$69,819.83)       | (\$20,000.00)       | \$0.00              | (\$20,000.00)       | (\$20,000.00)         |
|                             |        |                             | <b>\$169,284.99</b> | <b>\$206,566.99</b> | <b>\$188,219.00</b> | <b>\$150,999.72</b> | <b>\$188,112.00</b> | <b>\$195,752.00</b>   |
| 1012530                     | 500225 | MEDICARE                    | \$2,691.50          | \$4,013.30          | \$3,013.00          | \$2,185.97          | \$3,016.00          | \$3,123.00            |
| 1012530                     | 500230 | RETIREMENT                  | \$58,545.04         | \$68,220.93         | \$72,548.00         | \$52,075.49         | \$71,969.00         | \$74,928.00           |
| 1012530                     | 500240 | GROUP INSURANCE             | \$15,641.91         | \$18,466.71         | \$22,598.00         | \$13,936.84         | \$19,898.00         | \$24,797.00           |
| 1012530                     | 500241 | CITY HSA CONTRIBUTION       | \$2,162.96          | \$2,140.12          | \$2,142.00          | \$1,560.18          | \$2,088.00          | \$2,080.00            |
| 1012530                     | 500250 | WORKERS' COMPENSATION       | \$4,734.55          | \$5,900.40          | \$5,128.00          | \$4,325.63          | \$5,104.00          | \$5,177.00            |
| 1012530                     | 500265 | UNIFORM ALLOWANCE           | \$1,308.00          | \$1,308.00          | \$1,308.00          | \$654.00            | \$1,308.00          | \$1,308.00            |
| 1012530                     | 500271 | PHONE ALLOWANCE             | \$1,063.84          | \$635.04            | \$480.00            | \$364.00            | \$484.00            | \$480.00              |
|                             |        |                             | <b>\$86,147.80</b>  | <b>\$100,684.50</b> | <b>\$107,217.00</b> | <b>\$75,102.11</b>  | <b>\$103,867.00</b> | <b>\$111,893.00</b>   |
| 1012530                     | 500309 | PROFESSIONAL SERVICES       | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012530                     | 500330 | TRAINING                    | \$0.00              | \$0.00              | \$3,000.00          | \$0.00              | \$3,000.00          | \$3,000.00            |
| 1012530                     | 500430 | EQUIPMENT REPAIR & MAINT    | \$0.00              | \$0.00              | \$100.00            | \$0.00              | \$100.00            | \$100.00              |
| 1012530                     | 500433 | SOFTWARE MAINTENANCE COST   | \$35.20             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012530                     | 500442 | REFORESTATION               | \$3,000.00          | \$6,000.00          | \$12,050.00         | \$4,372.50          | \$12,050.00         | \$12,050.00           |
| 1012530                     | 500545 | MEMBERSHIP / PUBLICATIONS   | \$969.34            | \$726.66            | \$750.00            | \$385.00            | \$750.00            | \$750.00              |
| 1012530                     | 500580 | TRAVEL                      | \$1,173.47          | \$0.00              | \$1,256.00          | \$0.00              | \$1,256.00          | \$1,256.00            |
| 1012530                     | 500581 | REIMBURSED TRAVEL           | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012530                     | 500582 | MILEAGE                     | \$0.00              | \$0.00              | \$270.00            | \$0.00              | \$270.00            | \$270.00              |
| 1012530                     | 500584 | WEBSITE EXPENSE             | \$0.00              | \$0.00              | \$484.00            | \$0.00              | \$484.00            | \$484.00              |
| 1012530                     | 500601 | OFFICE SUPPLIES             | \$346.14            | \$76.90             | \$1,000.00          | \$0.00              | \$1,000.00          | \$1,000.00            |
| 1012530                     | 500625 | OPERATING SUPPLIES          | \$2,318.91          | \$4,354.98          | \$8,599.00          | \$588.58            | \$8,599.00          | \$8,599.00            |
| 1012530                     | 500675 | SMALL FURNISHINGS           | \$0.00              | \$0.00              | \$500.00            | \$0.00              | \$500.00            | \$500.00              |
| 1012530                     | 500710 | TELEPHONE                   | \$2,005.48          | \$2,639.28          | \$1,500.00          | \$1,905.79          | \$1,500.00          | \$1,500.00            |
| 1012530                     | 500950 | ISC: FLEET MANAGEMENT       | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$3,471.00            |
| 1012530                     | 501499 | GRANT FUND ALLOCATION       | \$0.00              | (\$3,000.00)        | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                             |        |                             | <b>\$9,848.54</b>   | <b>\$10,797.82</b>  | <b>\$29,509.00</b>  | <b>\$7,251.87</b>   | <b>\$29,509.00</b>  | <b>\$32,980.00</b>    |
| <b>1012530 Total</b>        |        | <b>EMERGENCY MANAGEMENT</b> | <b>\$265,281.33</b> | <b>\$318,049.31</b> | <b>\$324,945.00</b> | <b>\$233,353.70</b> | <b>\$321,488.00</b> | <b>\$340,625.00</b>   |

## FISCAL SUMMARY FOR GENERAL FUND

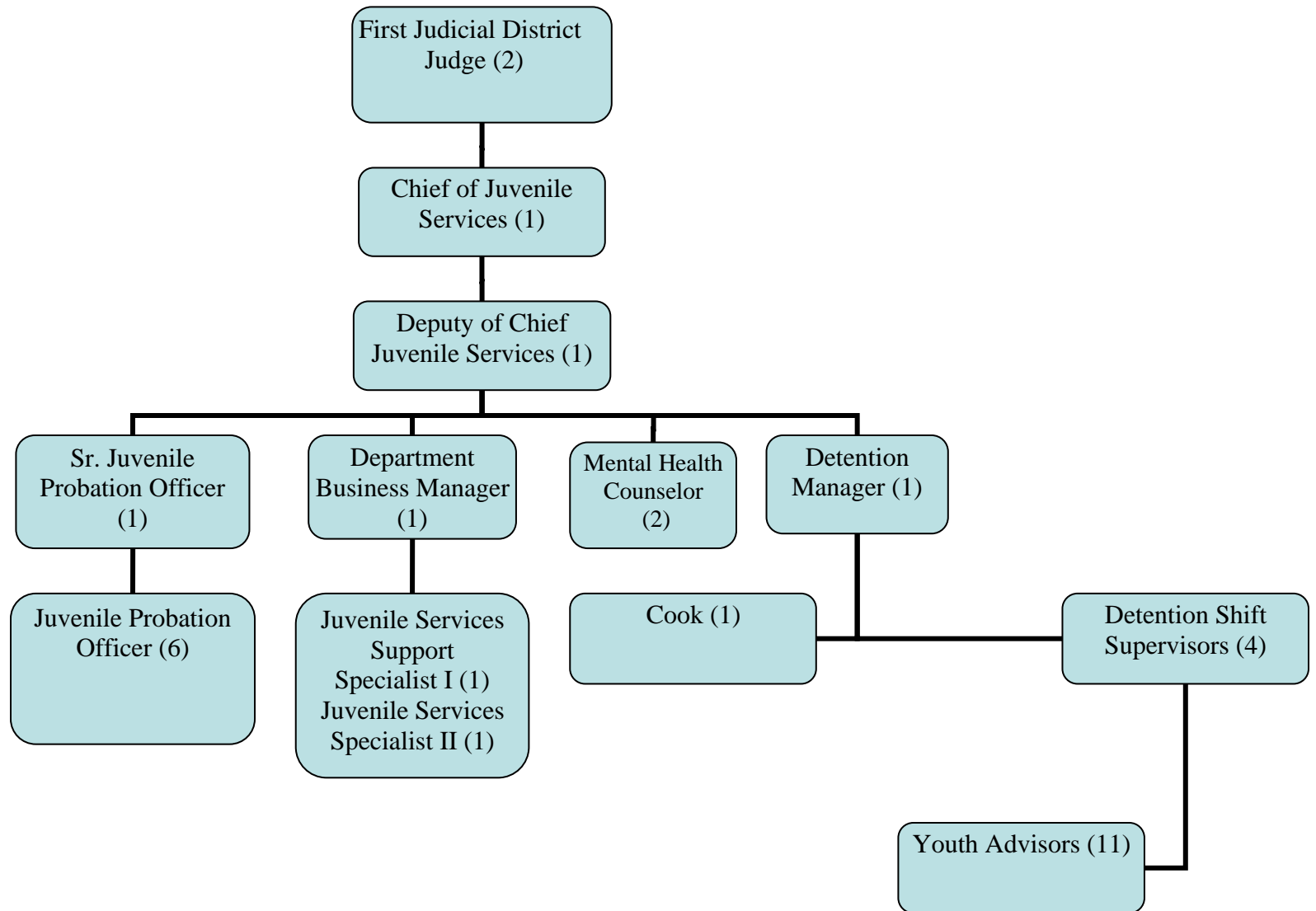
|  |                   |                   |                   |                 |                  |
|--|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Wildland Fire Management</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 2545</b>                   |                   |                   |                   |                 |                  |
|  | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|  | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                                   |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>                      | \$ 175,137        | \$ 288,927        | \$ 292,520        | 1.24%           | \$ 3,593         |
| <b>TOTAL</b>                                     | <b>\$ 175,137</b> | <b>\$ 288,927</b> | <b>\$ 292,520</b> | <b>1.24%</b>    | <b>\$ 3,593</b>  |
| <b>EXPENDITURE</b>                               |                   |                   |                   |                 |                  |
| <b>Salary</b>                                    | \$ 12,501         | \$ 88,839         | \$ 88,839         | 0.00%           | \$ -             |
| <b>Benefits</b>                                  | 1,627             | 11,392            | 6,899             | -39.44%         | (4,493)          |
| <b>Service &amp; Supplies</b>                    | 161,009           | 188,696           | 196,782           | 4.29%           | 8,086            |
| <b>TOTAL</b>                                     | <b>\$ 175,137</b> | <b>\$ 288,927</b> | <b>\$ 292,520</b> | <b>1.24%</b>    | <b>\$ 3,593</b>  |
|  |                   |                   |                   |                 |                  |
| <b>FTE</b>                                       | <b>0</b>          | <b>0</b>          | <b>0</b>          |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|   |                       |                        |
|---|-----------------------|------------------------|
| <b>DEPARTMENT: Wildland Fire Management</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 1012545</b>           |                       |                        |
| <b>POSITION / DESCRIPTION</b>               | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                  |                       |                        |
| Hourly / Seasonal                           |                       | \$ 73,839              |
| Overtime                                    |                       | 15,000                 |
|   |                       |                        |
|   |                       |                        |
|   |                       |                        |
|   |                       |                        |
|   |                       |                        |
| <b><i>SUB-TOTAL SALARY &amp; WAGES</i></b>  | 0.00                  | \$ 88,839              |
| <b>BENEFITS:</b>                            |                       |                        |
|   |                       |                        |
| Medicare                                    |                       | \$ 1,289               |
| Workers' Compensation                       |                       | 5,610                  |
|   |                       |                        |
| <b><i>SUB-TOTAL BENEFITS</i></b>            |                       | \$ 6,899               |
|   |                       |                        |
| <b><i>GRAND TOTAL</i></b>                   |                       | \$ 95,738              |

| Organization               | Object | Account Description         | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|----------------------------|--------|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>WILDLAND MANAGEMENT</b> |        |                             |                     |                     |                     |                     |                     |                       |
| 1012545                    | 500102 | HOURLY/SEASONAL             | \$0.00              | \$0.00              | \$73,839.00         | \$0.00              | \$73,839.00         | \$73,839.00           |
| 1012545                    | 500111 | OVERTIME                    | \$4,291.73          | \$12,500.70         | \$15,000.00         | \$54,391.07         | \$15,000.00         | \$15,000.00           |
|                            |        |                             | \$4,291.73          | \$12,500.70         | \$88,839.00         | \$54,391.07         | \$88,839.00         | \$88,839.00           |
| 1012545                    | 500225 | MEDICARE                    | \$1.01              | \$202.64            | \$1,289.00          | \$788.14            | \$2,609.00          | \$1,289.00            |
| 1012545                    | 500240 | GROUP INSURANCE             | \$0.00              | \$538.51            | \$0.00              | \$1,956.21          | \$2,452.00          | \$0.00                |
| 1012545                    | 500241 | CITY HSA CONTRIBUTION       | \$0.00              | \$158.71            | \$0.00              | \$576.47            | \$721.00            | \$0.00                |
| 1012545                    | 500250 | WORKERS' COMPENSATION       | \$5.67              | \$726.91            | \$6,004.00          | \$2,522.86          | \$5,610.00          | \$5,610.00            |
| 1012545                    | 500271 | PHONE ALLOWANCE             | \$1,674.00          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                            |        |                             | \$1,680.68          | \$1,626.77          | \$7,293.00          | \$5,843.68          | \$11,392.00         | \$6,899.00            |
| 1012545                    | 500309 | PROFESSIONAL SERVICES       | \$24,577.13         | \$44,500.00         | \$28,042.00         | \$8,000.00          | \$28,042.00         | \$28,042.00           |
| 1012545                    | 500330 | TRAINING                    | \$0.00              | \$30.00             | \$3,050.00          | \$1,085.65          | \$3,050.00          | \$3,050.00            |
| 1012545                    | 500356 | EMPLOYEE PHYSICALS          | \$504.00            | \$9,673.00          | \$2,000.00          | \$0.00              | \$2,000.00          | \$2,000.00            |
| 1012545                    | 500361 | CONFLICT COUNSEL            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012545                    | 500430 | EQUIPMENT REPAIR & MAINT    | \$665.59            | \$0.00              | \$6,500.00          | \$121.60            | \$6,500.00          | \$6,500.00            |
| 1012545                    | 500434 | BUILDING REPAIR & MAINT     | \$0.00              | \$0.00              | \$6,000.00          | \$0.00              | \$6,000.00          | \$6,000.00            |
| 1012545                    | 500435 | VEHICLE REPAIR & MAINT      | \$2,571.32          | \$9,864.30          | \$22,000.00         | \$10,126.27         | \$22,000.00         | \$22,000.00           |
| 1012545                    | 500444 | OFFICE EQUIPMENT RENTAL     | \$829.90            | \$0.00              | \$3,000.00          | \$0.00              | \$3,000.00          | \$3,000.00            |
| 1012545                    | 500446 | FIRE SUPPRESSION            | \$0.00              | \$2,687.50          | \$2,688.00          | \$2,049.25          | \$2,688.00          | \$2,688.00            |
| 1012545                    | 500542 | PRINTING/ADVERTISING        | \$0.00              | \$0.00              | \$1,000.00          | \$0.00              | \$1,000.00          | \$1,000.00            |
| 1012545                    | 500545 | MEMBERSHIP / PUBLICATIONS   | \$720.00            | \$720.00            | \$500.00            | \$1,744.76          | \$500.00            | \$500.00              |
| 1012545                    | 500580 | TRAVEL                      | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012545                    | 500601 | OFFICE SUPPLIES             | \$2,687.50          | \$0.00              | \$900.00            | \$0.00              | \$900.00            | \$900.00              |
| 1012545                    | 500602 | POSTAGE/SHIPPING            | \$0.00              | \$0.00              | \$500.00            | \$0.00              | \$500.00            | \$0.00                |
| 1012545                    | 500625 | OPERATING SUPPLIES          | \$8,901.37          | \$11,415.56         | \$11,250.00         | \$4,167.51          | \$11,250.00         | \$11,250.00           |
| 1012545                    | 500643 | JANITORIAL SUPPLIES         | \$2,911.13          | \$0.00              | \$2,000.00          | \$0.00              | \$2,000.00          | \$2,000.00            |
| 1012545                    | 500660 | VEHICLE FUEL/OIL            | \$584.08            | \$2,199.54          | \$5,500.00          | \$2,032.77          | \$5,500.00          | \$5,500.00            |
| 1012545                    | 500668 | PERSONNEL PROTECTIVE EQ.    | \$4,633.50          | \$38,988.00         | \$10,500.00         | \$5,604.58          | \$10,500.00         | \$21,000.00           |
| 1012545                    | 500672 | SUPPLIED UNIFORMS           | \$1,187.00          | \$629.80            | \$8,900.00          | \$0.00              | \$8,900.00          | \$8,900.00            |
| 1012545                    | 500674 | SMALL TOOLS/ EQUIPMENT      | \$44,860.66         | \$15,713.69         | \$49,312.00         | \$3,713.69          | \$49,312.00         | \$39,312.00           |
| 1012545                    | 500675 | SMALL FURNISHINGS           | \$4,660.00          | \$0.00              | \$2,500.00          | \$0.00              | \$2,500.00          | \$2,500.00            |
| 1012545                    | 500710 | TELEPHONE                   | \$1,121.41          | \$879.76            | \$1,000.00          | \$0.00              | \$1,000.00          | \$1,000.00            |
| 1012545                    | 500712 | POWER                       | \$1,600.11          | \$1,380.03          | \$4,000.00          | \$1,070.88          | \$4,000.00          | \$4,000.00            |
| 1012545                    | 500713 | HEATING                     | \$1,579.02          | \$1,847.97          | \$2,500.00          | \$1,919.00          | \$2,500.00          | \$2,500.00            |
| 1012545                    | 500950 | ISC: FLEET MANAGEMENT       | \$19,152.00         | \$20,480.00         | \$15,054.00         | \$15,054.00         | \$15,054.00         | \$23,140.00           |
|                            |        |                             | \$123,745.72        | \$161,009.15        | \$188,696.00        | \$56,689.96         | \$188,696.00        | \$196,782.00          |
| 1012545                    | 507705 | VEHICLE REPLACEMENT PROGRAM | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012545                    | 507743 | FURNITURE & FIXTURES        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1012545                    | 507775 | EQUIPMENT                   | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                            |        |                             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| <b>1012545 Total</b>       |        | <b>WILDLAND MANAGEMENT</b>  | <b>\$129,718.13</b> | <b>\$175,136.62</b> | <b>\$284,828.00</b> | <b>\$116,924.71</b> | <b>\$288,927.00</b> | <b>\$292,520.00</b>   |

# Juvenile Probation Organizational Chart FY 2022



## FISCAL SUMMARY FOR GENERAL FUND

|  |                     |                     |                     |                 |                    |
|--|---------------------|---------------------|---------------------|-----------------|--------------------|
| <b>Department Name: Juvenile Probation</b> |                     |                     |                     |                 |                    |
| <b>Department Number: 2705</b>             |                     |                     |                     |                 |                    |
|  | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b>   |
|  | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>      |
| <b>REVENUE</b>                             |                     |                     |                     |                 |                    |
| <b>General Fund Support</b>                | \$ 1,850,916        | \$ 2,169,348        | \$ 2,121,675        | -2.20%          | \$ (47,673)        |
| <b>TOTAL</b>                               | <b>\$ 1,850,916</b> | <b>\$ 2,169,348</b> | <b>\$ 2,121,675</b> | <b>-2.20%</b>   | <b>\$ (47,673)</b> |
| <b>EXPENDITURE</b>                         |                     |                     |                     |                 |                    |
| <b>Salary</b>                              | \$ 1,009,000        | \$ 1,142,845        | \$ 1,138,593        | -0.37%          | \$ (4,252)         |
| <b>Benefits</b>                            | 621,673             | 692,506             | 708,902             | 2.37%           | \$ 16,396          |
| <b>Service &amp; Supplies</b>              | 220,243             | 333,997             | 274,180             | -17.91%         | \$ (59,817)        |
| <b>TOTAL</b>                               | <b>\$ 1,850,916</b> | <b>\$ 2,169,348</b> | <b>\$ 2,121,675</b> | <b>-2.20%</b>   | <b>\$ (47,673)</b> |
|  |                     |                     |                     |                 |                    |
| <b>FTE</b>                                 | <b>13</b>           | <b>13.5</b>         | <b>13.5</b>         |                 |                    |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|   |                       |                        |
|---|-----------------------|------------------------|
| <b>DEPARTMENT: Juvenile Probation</b>   |                       |                        |
| <b>DEPARTMENT NUMBER: 1012705</b>       |                       |                        |
| <b>POSITION / DESCRIPTION</b>           | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>              |                       |                        |
| Chief Juvenile Probation Officer        | 1.0                   | \$ 145,115             |
| Deputy Chief Probation Officer          | 1.0                   | 115,604                |
| Juvenile Probation Officer              | 6.0                   | 445,740                |
| Juvenile Services Support Specialist T1 | 1.0                   | 55,872                 |
| Juvenile Services Support Specialist T2 | 1.0                   | 59,923                 |
| Mental Health Counselor                 | 1.5                   | 86,028                 |
| Department Business Manager             | 1.0                   | 80,362                 |
| Senior Juvenile Probation Officer       | 1.0                   | 106,686                |
| Hourly                                  |                       | 10,000                 |
| Call Back                               |                       | 2,102                  |
| Overtime                                |                       | 13,500                 |
| Stand by                                |                       | 17,661                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>     | <b>13.5</b>           | <b>\$ 1,138,593</b>    |
| <b>BENEFITS:</b>                        |                       |                        |
| Medicare                                |                       | \$ 16,601              |
| Retirement                              |                       | 434,787                |
| Group Insurance                         |                       | 201,694                |
| Workers' Compensation                   |                       | 25,026                 |
| Education Incentive                     |                       | 4,650                  |
| Uniform Allowance                       |                       | 9,100                  |
| Phone Allowance                         |                       | 9,244                  |
| Car Allowance                           |                       | 7,800                  |
| <b>SUB-TOTAL BENEFITS</b>               |                       | <b>\$ 708,902</b>      |
| <b>GRAND TOTAL</b>                      |                       | <b>\$ 1,847,495</b>    |



| Organization              | Object | Account Description        | 2020 Actuals | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|---------------------------|--------|----------------------------|--------------|----------------|---------------------|--------------|----------------|-----------------------|
| <b>JUVENILE PROBATION</b> |        |                            |              |                |                     |              |                |                       |
| 1012705                   | 500101 | SALARIES                   | \$909,703.41 | \$963,524.32   | \$1,044,732.00      | \$771,707.74 | \$1,089,763.00 | \$1,095,330.00        |
| 1012705                   | 500102 | HOURLY/SEASONAL            | \$3,770.00   | \$126.00       | \$10,000.00         | \$7,394.00   | \$10,000.00    | \$10,000.00           |
| 1012705                   | 500103 | ADMINISTRATIVE PAY         | \$7,300.73   | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1012705                   | 500106 | MANAGEMENT LEAVE PAY       | \$6,804.11   | \$9,516.65     | \$0.00              | \$12,277.03  | \$9,025.00     | \$0.00                |
| 1012705                   | 500107 | ANNUAL LEAVE PAYOFF        | \$0.00       | \$5,554.50     | \$0.00              | \$788.19     | \$788.00       | \$0.00                |
| 1012705                   | 500108 | SICK LEAVE PAY             | \$0.00       | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1012705                   | 500111 | OVERTIME                   | \$16,685.13  | \$16,420.36    | \$13,500.00         | \$18,470.55  | \$13,500.00    | \$13,500.00           |
| 1012705                   | 500112 | CALL BACK PAY              | \$15.33      | \$3.83         | \$2,102.00          | \$0.00       | \$2,102.00     | \$2,102.00            |
| 1012705                   | 500113 | STAND-BY PAY               | \$13,477.66  | \$13,852.99    | \$16,820.00         | \$14,101.44  | \$17,661.00    | \$17,661.00           |
| 1012705                   | 500114 | F L S A                    | \$8.37       | \$1.49         | \$0.00              | \$11.93      | \$6.00         | \$0.00                |
| 1012705                   | 500116 | HOLIDAY PAY                | \$0.00       | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1012705                   | 500125 | TEMPORARY STAFFING         | \$4,424.88   | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                           |        |                            | \$962,189.62 | \$1,009,000.14 | \$1,087,154.00      | \$824,750.88 | \$1,142,845.00 | \$1,138,593.00        |
| 1012705                   | 500225 | MEDICARE                   | \$13,943.18  | \$14,626.07    | \$15,819.00         | \$11,973.07  | \$17,066.00    | \$16,601.00           |
| 1012705                   | 500230 | RETIREMENT                 | \$353,112.63 | \$371,283.94   | \$417,562.00        | \$310,185.82 | \$430,505.00   | \$434,787.00          |
| 1012705                   | 500240 | GROUP INSURANCE            | \$166,408.89 | \$179,034.41   | \$190,527.00        | \$134,132.41 | \$180,643.00   | \$198,659.00          |
| 1012705                   | 500241 | CITY HSA CONTRIBUTION      | \$5,520.43   | \$5,752.69     | \$3,128.00          | \$2,599.05   | \$3,358.00     | \$3,035.00            |
| 1012705                   | 500250 | WORKERS' COMPENSATION      | \$27,605.94  | \$26,231.05    | \$25,534.00         | \$19,582.16  | \$28,171.00    | \$25,026.00           |
| 1012705                   | 500260 | EDUCATION INCENTIVE        | \$3,020.00   | \$2,765.00     | \$3,900.00          | \$265.00     | \$4,915.00     | \$4,650.00            |
| 1012705                   | 500265 | UNIFORM ALLOWANCE          | \$4,000.00   | \$4,000.00     | \$7,000.00          | \$4,550.00   | \$9,100.00     | \$9,100.00            |
| 1012705                   | 500270 | CAR ALLOWANCE              | \$7,860.00   | \$7,830.00     | \$7,800.00          | \$5,730.00   | \$7,830.00     | \$7,800.00            |
| 1012705                   | 500271 | PHONE ALLOWANCE            | \$9,872.00   | \$10,150.20    | \$11,160.00         | \$8,167.80   | \$10,918.00    | \$9,244.00            |
|                           |        |                            | \$591,343.07 | \$621,673.36   | \$682,430.00        | \$497,185.31 | \$692,506.00   | \$708,902.00          |
| 1012705                   | 500326 | MEDICAL TESTING            | \$0.00       | \$0.00         | \$8,160.00          | \$5,545.75   | \$8,160.00     | \$8,160.00            |
| 1012705                   | 500330 | TRAINING                   | \$2,697.40   | \$3,238.75     | \$6,000.00          | \$4,442.00   | \$6,000.00     | \$6,000.00            |
| 1012705                   | 500333 | OFFICER SAFETY             | \$4,555.65   | \$6,125.07     | \$13,400.00         | \$5,750.29   | \$13,400.00    | \$0.00                |
| 1012705                   | 500335 | RTC INTERCITY              | \$0.00       | \$0.00         | (\$6,700.00)        | \$0.00       | \$0.00         | \$0.00                |
| 1012705                   | 500356 | EMPLOYEE PHYSICALS         | \$306.95     | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1012705                   | 500365 | COMMITMENT FEES            | \$1,106.42   | \$0.00         | \$2,320.00          | \$739.34     | \$2,320.00     | \$2,320.00            |
| 1012705                   | 500367 | HIGH RISK OFFENDER PROGRAM | \$53,278.23  | \$84,381.22    | \$71,986.00         | \$45,304.33  | \$71,986.00    | \$71,986.00           |
| 1012705                   | 500430 | EQUIPMENT REPAIR & MAINT   | \$90.00      | \$0.00         | \$1,000.00          | \$0.00       | \$1,000.00     | \$1,000.00            |
| 1012705                   | 500433 | SOFTWARE MAINTENANCE COST  | \$0.00       | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1012705                   | 500434 | BUILDING REPAIR & MAINT    | \$0.00       | \$0.00         | \$510.00            | \$0.00       | \$510.00       | \$510.00              |
| 1012705                   | 500435 | VEHICLE REPAIR & MAINT     | \$2,897.08   | \$1,311.43     | \$5,000.00          | \$3,100.21   | \$5,000.00     | \$5,000.00            |
| 1012705                   | 500444 | OFFICE EQUIPMENT RENTAL    | \$1,507.00   | \$2,348.88     | \$5,000.00          | \$3,019.30   | \$5,000.00     | \$5,000.00            |
| 1012705                   | 500545 | MEMBERSHIP / PUBLICATIONS  | \$395.00     | \$975.00       | \$875.00            | \$650.00     | \$875.00       | \$875.00              |
| 1012705                   | 500580 | TRAVEL                     | \$1,897.03   | \$3,460.81     | \$2,372.00          | \$3,553.00   | \$2,372.00     | \$2,372.00            |
| 1012705                   | 500582 | MILEAGE                    | \$0.00       | \$0.00         | \$400.00            | \$0.00       | \$400.00       | \$400.00              |
| 1012705                   | 500601 | OFFICE SUPPLIES            | \$3,511.42   | \$1,904.32     | \$6,025.00          | \$2,298.62   | \$6,025.00     | \$6,025.00            |
| 1012705                   | 500615 | PRINTING/DUPLICATING       | \$0.00       | \$0.00         | \$625.00            | \$0.00       | \$625.00       | \$625.00              |
| 1012705                   | 500625 | OPERATING SUPPLIES         | \$5,983.04   | (\$1,144.22)   | \$4,500.00          | \$6,492.98   | \$4,500.00     | \$4,500.00            |
| 1012705                   | 500643 | JANITORIAL SUPPLIES        | \$0.00       | \$0.00         | \$250.00            | \$0.00       | \$250.00       | \$250.00              |

| Organization         | Object | Account Description          | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|----------------------|--------|------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1012705              | 500660 | VEHICLE FUEL/OIL             | \$4,153.33            | \$3,445.29            | \$6,500.00            | \$4,934.29            | \$6,500.00            | \$6,500.00            |
| 1012705              | 500670 | ADMINISTRATIVE ASSESSMENTS   | \$13,741.42           | \$3,932.00            | \$69,871.00           | \$5,978.30            | \$69,871.00           | \$26,000.00           |
| 1012705              | 500674 | SMALL TOOLS/ EQUIPMENT       | \$2,179.71            | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012705              | 500680 | GIFTS & DONATIONS            | \$0.00                | \$2,493.23            | \$82.00               | \$0.00                | \$82.00               | \$0.00                |
| 1012705              | 500710 | TELEPHONE                    | \$3,866.17            | \$5,318.74            | \$8,500.00            | \$6,126.32            | \$8,500.00            | \$8,500.00            |
| 1012705              | 500712 | POWER                        | \$8,220.88            | \$7,347.48            | \$13,020.00           | \$6,138.91            | \$13,020.00           | \$13,020.00           |
| 1012705              | 500713 | HEATING                      | \$5,281.80            | \$3,975.75            | \$6,400.00            | \$3,837.21            | \$6,400.00            | \$6,400.00            |
| 1012705              | 500950 | ISC: FLEET MANAGEMENT        | \$21,546.00           | \$23,040.00           | \$23,160.00           | \$23,160.00           | \$23,160.00           | \$23,140.00           |
| 1012705              | 500955 | ISC: RADIOS                  | \$17,581.00           | \$18,285.00           | \$21,684.00           | \$21,684.00           | \$21,684.00           | \$19,779.00           |
| 1012705              | 501401 | BOARD DESIGNATED             | \$0.00                | \$613.52              | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012705              | 501412 | 20% JUV PROGRAMMING FEE      | \$0.00                | \$0.00                | \$539.00              | \$0.00                | \$539.00              | \$0.00                |
| 1012705              | 502450 | CASH SHORT/OVER              | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012705              | 502501 | ETHICS COMM UNFUND MAND      | \$3,564.29            | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012705              | 502504 | YOUTH PAROLE SERVICES        | \$52,143.71           | \$49,190.39           | \$55,818.00           | \$55,003.00           | \$55,818.00           | \$55,818.00           |
|                      |        |                              | \$210,503.53          | \$220,242.66          | \$327,297.00          | \$207,757.85          | \$333,997.00          | \$274,180.00          |
| 1012705              | 507743 | FURNITURE & FIXTURES         | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1012705              | 507754 | CAPITAL OUTLAY: ADMIN ASSESS | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                      |        |                              | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| <b>1012705 Total</b> |        | <b>JUVENILE PROBATION</b>    | <b>\$1,764,036.22</b> | <b>\$1,850,916.16</b> | <b>\$2,096,881.00</b> | <b>\$1,529,694.04</b> | <b>\$2,169,348.00</b> | <b>\$2,121,675.00</b> |

## FISCAL SUMMARY FOR GENERAL FUND

|  |                     |                     |                     |                 |                  |
|--|---------------------|---------------------|---------------------|-----------------|------------------|
| <b>Department Name: Juvenile Detention</b> |                     |                     |                     |                 |                  |
| <b>Department Number: 2706</b>             |                     |                     |                     |                 |                  |
|  | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b> |
|  | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                             |                     |                     |                     |                 |                  |
| <b>General Fund Support</b>                | \$ 1,649,941        | \$ 1,735,918        | \$ 1,828,372        | <b>5.33%</b>    | \$ 92,454        |
| <b>TOTAL</b>                               | <b>\$ 1,649,941</b> | <b>\$ 1,735,918</b> | <b>\$ 1,828,372</b> | <b>5.33%</b>    | <b>\$ 92,454</b> |
| <b>EXPENDITURE</b>                         |                     |                     |                     |                 |                  |
| <b>Salary</b>                              | \$ 1,053,108        | \$ 1,092,454        | \$ 1,136,876        | <b>4.07%</b>    | \$ 44,422        |
| <b>Benefits</b>                            | 509,333             | 522,672             | 570,704             | <b>9.19%</b>    | \$ 48,032        |
| <b>Service &amp; Supplies</b>              | 87,500              | 120,792             | 120,792             | <b>0.00%</b>    | \$ -             |
| <b>TOTAL</b>                               | <b>\$ 1,649,941</b> | <b>\$ 1,735,918</b> | <b>\$ 1,828,372</b> | <b>5.33%</b>    | <b>\$ 92,454</b> |
|  |                     |                     |                     |                 |                  |
| <b>FTE</b>                                 | <b>17</b>           | <b>17</b>           | <b>17</b>           |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

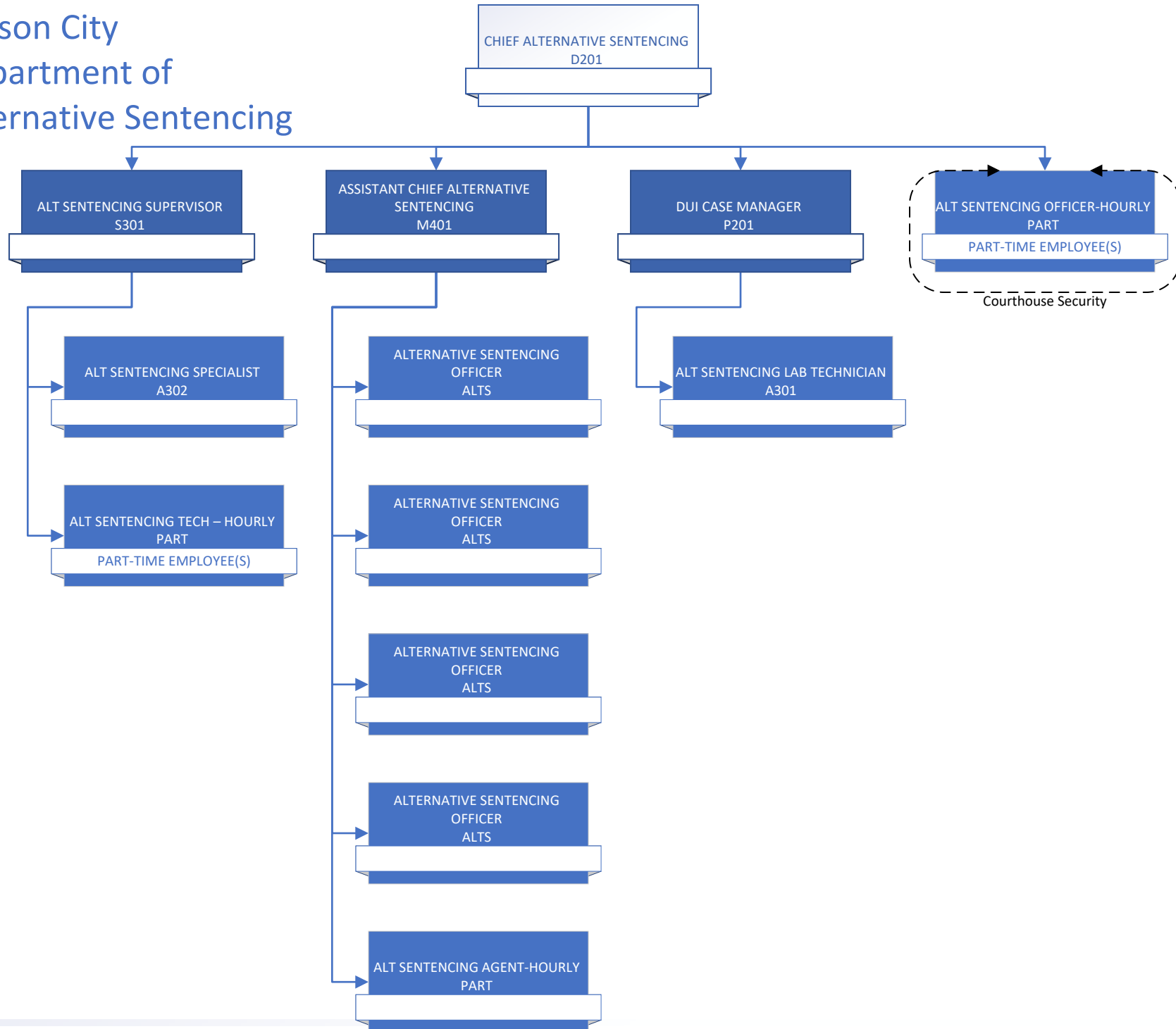
|                                       |                       |                        |
|---------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Juvenile Detention</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 1012706</b>     |                       |                        |
| <b>POSITION / DESCRIPTION</b>         | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>            |                       |                        |
| Detention Manager                     | 1.0                   | \$ 88,823              |
| Detention Shift Supervisor            | 4.0                   | 281,453                |
| Juvenile Cook                         | 1.0                   | 48,371                 |
| Youth Advisor                         | 11.0                  | 633,379                |
| FLSA                                  |                       | 1,500                  |
| Shift Differential                    |                       | 18,350                 |
| Overtime                              |                       | 50,000                 |
| Holiday Pay                           |                       | 15,000                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>   | <b>17.0</b>           | <b>\$ 1,136,876</b>    |
| <b>BENEFITS:</b>                      |                       |                        |
| Medicare                              |                       | \$ 16,051              |
| Retirement                            |                       | 290,171                |
| Group Insurance                       |                       | 248,124                |
| Workers' Compensation                 |                       | 12,648                 |
| Education Incentive                   |                       | 2,750                  |
| Phone Allowance                       |                       | 960                    |
| <b>SUB-TOTAL BENEFITS</b>             |                       | <b>\$ 570,704</b>      |
| <b>GRAND TOTAL</b>                    |                       | <b>\$ 1,707,580</b>    |

| Organization              | Object | Account Description       | 2020 Actuals | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|---------------------------|--------|---------------------------|--------------|----------------|---------------------|--------------|----------------|-----------------------|
| <b>JUVENILE DETENTION</b> |        |                           |              |                |                     |              |                |                       |
| 1012706                   | 500101 | SALARIES                  | \$886,624.17 | \$979,986.95   | \$1,029,518.00      | \$725,509.33 | \$998,402.00   | \$1,052,026.00        |
| 1012706                   | 500102 | HOURLY/SEASONAL           | \$1,120.00   | \$216.00       | \$0.00              | \$4,724.00   | \$0.00         | \$0.00                |
| 1012706                   | 500103 | ADMINISTRATIVE PAY        | \$0.00       | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1012706                   | 500104 | SHIFT DIFFERENTIAL        | \$23,616.73  | \$23,643.68    | \$18,350.00         | \$16,416.12  | \$18,350.00    | \$18,350.00           |
| 1012706                   | 500106 | MANAGEMENT LEAVE PAY      | \$666.96     | \$2,684.50     | \$0.00              | \$366.03     | \$0.00         | \$0.00                |
| 1012706                   | 500107 | ANNUAL LEAVE PAYOFF       | \$4,994.98   | \$0.00         | \$0.00              | \$9,201.94   | \$9,202.00     | \$0.00                |
| 1012706                   | 500108 | SICK LEAVE PAY            | \$0.00       | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1012706                   | 500111 | OVERTIME                  | \$36,660.61  | \$34,391.71    | \$50,000.00         | \$40,322.60  | \$50,000.00    | \$50,000.00           |
| 1012706                   | 500112 | CALL BACK PAY             | \$0.00       | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1012706                   | 500113 | STAND-BY PAY              | \$0.00       | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1012706                   | 500114 | F L S A                   | \$1,540.78   | \$1,312.44     | \$1,500.00          | \$1,803.07   | \$1,500.00     | \$1,500.00            |
| 1012706                   | 500116 | HOLIDAY PAY               | \$10,177.44  | \$10,872.77    | \$15,000.00         | \$19,207.63  | \$15,000.00    | \$15,000.00           |
| 1012706                   | 500125 | TEMPORARY STAFFING        | \$0.00       | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                           |        |                           | <hr/>        |                |                     |              |                |                       |
|                           |        |                           | \$965,401.67 | \$1,053,108.05 | \$1,114,368.00      | \$817,550.72 | \$1,092,454.00 | \$1,136,876.00        |
| 1012706                   | 500225 | MEDICARE                  | \$13,636.52  | \$14,874.66    | \$15,733.00         | \$11,532.03  | \$16,301.00    | \$16,051.00           |
| 1012706                   | 500230 | RETIREMENT                | \$224,772.50 | \$253,443.65   | \$269,328.00        | \$196,791.84 | \$277,098.00   | \$290,171.00          |
| 1012706                   | 500240 | GROUP INSURANCE           | \$175,485.75 | \$208,507.40   | \$202,393.00        | \$142,292.71 | \$192,636.00   | \$227,218.00          |
| 1012706                   | 500241 | CITY HSA CONTRIBUTION     | \$15,339.77  | \$15,863.94    | \$14,131.00         | \$14,142.01  | \$19,367.00    | \$20,906.00           |
| 1012706                   | 500250 | WORKERS' COMPENSATION     | \$13,596.72  | \$13,450.61    | \$12,648.00         | \$8,069.20   | \$12,827.00    | \$12,648.00           |
| 1012706                   | 500260 | EDUCATION INCENTIVE       | \$1,900.00   | \$2,225.00     | \$4,750.00          | \$725.00     | \$3,475.00     | \$2,750.00            |
| 1012706                   | 500271 | PHONE ALLOWANCE           | \$1,024.00   | \$968.00       | \$960.00            | \$728.00     | \$968.00       | \$960.00              |
|                           |        |                           | <hr/>        |                |                     |              |                |                       |
|                           |        |                           | \$445,755.26 | \$509,333.26   | \$519,943.00        | \$374,280.79 | \$522,672.00   | \$570,704.00          |
| 1012706                   | 500325 | MEDICAL CARE              | \$1,324.39   | \$500.06       | \$2,295.00          | \$2,437.25   | \$2,295.00     | \$2,295.00            |
| 1012706                   | 500330 | TRAINING                  | \$2,973.60   | \$3,902.71     | \$4,000.00          | \$2,659.75   | \$4,000.00     | \$4,000.00            |
| 1012706                   | 500356 | EMPLOYEE PHYSICALS        | \$638.90     | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1012706                   | 500424 | LAUNDRY SERVICE           | \$1,195.11   | \$852.60       | \$4,820.00          | \$1,395.40   | \$4,820.00     | \$4,820.00            |
| 1012706                   | 500430 | EQUIPMENT REPAIR & MAINT  | \$7,939.53   | \$6,115.95     | \$7,882.00          | \$5,319.22   | \$7,882.00     | \$7,882.00            |
| 1012706                   | 500434 | BUILDING REPAIR & MAINT   | \$3,971.41   | \$2,467.15     | \$6,000.00          | \$1,430.84   | \$6,000.00     | \$6,000.00            |
| 1012706                   | 500545 | MEMBERSHIP / PUBLICATIONS | \$0.00       | \$0.00         | \$100.00            | \$75.00      | \$100.00       | \$100.00              |
| 1012706                   | 500580 | TRAVEL                    | \$1,323.38   | \$197.00       | \$2,000.00          | \$328.19     | \$2,000.00     | \$2,000.00            |
| 1012706                   | 500601 | OFFICE SUPPLIES           | \$647.94     | \$1,590.11     | \$1,625.00          | \$1,060.73   | \$1,625.00     | \$1,625.00            |
| 1012706                   | 500602 | POSTAGE/SHIPPING          | \$0.00       | \$0.00         | \$215.00            | \$39.95      | \$215.00       | \$215.00              |
| 1012706                   | 500615 | PRINTING/DUPLICATING      | \$0.00       | \$0.00         | \$690.00            | \$0.00       | \$690.00       | \$690.00              |
| 1012706                   | 500625 | OPERATING SUPPLIES        | \$11,406.04  | \$2,363.87     | \$4,560.00          | \$2,193.80   | \$4,560.00     | \$4,560.00            |
| 1012706                   | 500640 | FOOD AND KITCHEN SUPPLIES | \$40,986.55  | \$44,222.97    | \$50,000.00         | \$18,649.57  | \$50,000.00    | \$50,000.00           |
| 1012706                   | 500642 | DOMESTIC SUPPLIES         | \$4,363.15   | \$1,561.55     | \$3,405.00          | \$1,703.93   | \$3,405.00     | \$3,405.00            |
| 1012706                   | 500643 | JANITORIAL SUPPLIES       | \$1,073.80   | \$1,335.98     | \$3,325.00          | \$1,669.01   | \$3,325.00     | \$3,325.00            |
| 1012706                   | 500660 | VEHICLE FUEL/OIL          | \$131.90     | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1012706                   | 500674 | SMALL TOOLS/ EQUIPMENT    | \$178.47     | \$0.00         | \$0.00              | \$19.50      | \$0.00         | \$0.00                |
| 1012706                   | 500675 | SMALL FURNISHINGS         | \$0.00       | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1012706                   | 500710 | TELEPHONE                 | \$707.41     | \$1,719.02     | \$2,100.00          | \$1,267.79   | \$2,100.00     | \$2,100.00            |
| 1012706                   | 500712 | POWER                     | \$13,116.32  | \$12,770.33    | \$17,775.00         | \$10,635.02  | \$17,775.00    | \$17,775.00           |

| Organization         | Object | Account Description       | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|----------------------|--------|---------------------------|----------------|----------------|---------------------|----------------|----------------|-----------------------|
| 1012706              | 500713 | HEATING                   | \$10,557.84    | \$7,900.99     | \$10,000.00         | \$7,481.87     | \$10,000.00    | \$10,000.00           |
|                      |        |                           | \$102,535.74   | \$87,500.29    | \$120,792.00        | \$58,366.82    | \$120,792.00   | \$120,792.00          |
| <b>1012706 Total</b> |        | <b>JUVENILE DETENTION</b> | \$1,513,692.67 | \$1,649,941.60 | \$1,755,103.00      | \$1,250,198.33 | \$1,735,918.00 | \$1,828,372.00        |

# Carson City Department of Alternative Sentencing

April 6, 2022



## FISCAL SUMMARY FOR GENERAL FUND

|  |                     |                     |                     |                 |                  |
|--|---------------------|---------------------|---------------------|-----------------|------------------|
| <b>Department Name: Department of Alternative Sentencing</b> |                     |                     |                     |                 |                  |
| <b>Department Number: 2800</b>                               |                     |                     |                     |                 |                  |
|  | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b> |
|  | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>   |                     |                     |                     |                 |                  |
| <b>General Fund Support</b>                                  | \$ 1,390,961        | \$ 1,512,755        | \$ 1,539,387        | <b>1.76%</b>    | \$ 26,632        |
| <b>TOTAL</b>   | <b>\$ 1,390,961</b> | <b>\$ 1,512,755</b> | <b>\$ 1,539,387</b> | <b>1.76%</b>    | \$ 26,632        |
| <b>EXPENDITURE</b>   |                     |                     |                     |                 |                  |
| <b>Salary</b>  | \$ 842,843          | \$ 908,495          | \$ 911,602          | <b>0.34%</b>    | \$ 3,107         |
| <b>Benefits</b>  | 385,826             | 428,706             | 447,006             | <b>4.27%</b>    | \$ 18,300        |
| <b>Service &amp; Supplies</b>                                | 162,292             | 175,554             | 180,779             | <b>2.98%</b>    | \$ 5,225         |
| <b>TOTAL</b>   | <b>\$ 1,390,961</b> | <b>\$ 1,512,755</b> | <b>\$ 1,539,387</b> | <b>1.76%</b>    | \$ 26,632        |
|  |                     |                     |                     |                 |                  |
| <b>FTE</b>   | <b>9.00</b>         | <b>9.00</b>         | <b>9.00</b>         |                 |                  |



**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|   |                       |                        |
|---|-----------------------|------------------------|
| <b>DEPARTMENT: Alternative Sentencing</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 1012800</b>         |                       |                        |
| <b>POSITION / DESCRIPTION</b>             | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                |                       |                        |
| Chief Alternative Sentencing              | 1.0                   | 132,563                |
| Assistant Chief Alternative Sentencing    | 1.0                   | 95,711                 |
| Alternative Sentencing Supervisor         | 1.0                   | 77,976                 |
| Alternative Sentencing Officer            | 4.0                   | 272,687                |
| Alternative Sentencing Specialist         | 1.0                   | 51,139                 |
| Alternative Sentencing Lab Technician     | 1.0                   | 55,015                 |
| Hourly Salary                             |                       | 202,511                |
| Overtime                                  |                       | 20,000                 |
| Shift Differential                        |                       | 2,500                  |
| Call Back Pay                             |                       | 1,500                  |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>       | 9.00                  | \$ 911,602             |
| <b>BENEFITS:</b>                          |                       |                        |
| Medicare                                  |                       | 10,999                 |
| Retirement                                |                       | 267,008                |
| Group Insurance                           |                       | 138,937                |
| Workers' Compensation                     |                       | 10,882                 |
| Education Incentive                       |                       | 2,500                  |
| Uniform Allowance                         |                       | 6,000                  |
| Car Allowance                             |                       | 7,800                  |
| Phone Allowance                           |                       | 2,880                  |
| <b>SUB-TOTAL BENEFITS</b>                 |                       | \$ 447,006             |
| <b>GRAND TOTAL</b>                        |                       | \$ 1,358,608           |

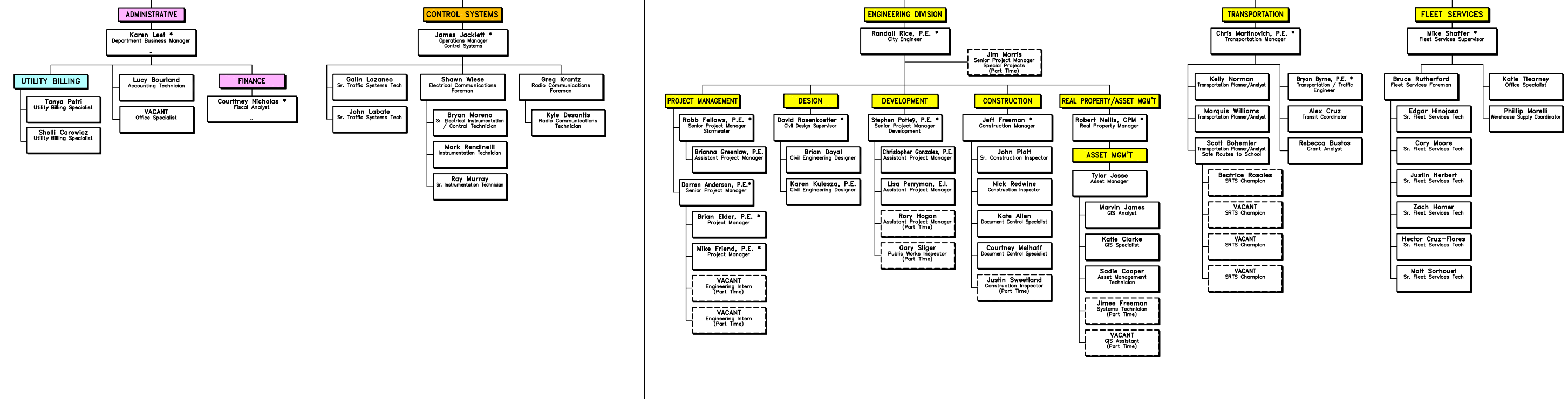
| Organization                  | Object | Account Description       | 2020 Actuals | 2021 Actuals | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|-------------------------------|--------|---------------------------|--------------|--------------|---------------------|--------------|----------------|-----------------------|
| <b>ALTERNATIVE SENTENCING</b> |        |                           |              |              |                     |              |                |                       |
| 1012800                       | 500101 | SALARIES                  | \$595,173.76 | \$619,656.03 | \$696,035.00        | \$414,866.43 | \$657,010.00   | \$685,091.00          |
| 1012800                       | 500102 | HOURLY/SEASONAL           | \$174,107.67 | \$170,499.36 | \$202,511.00        | \$130,522.75 | \$202,511.00   | \$202,511.00          |
| 1012800                       | 500103 | ADMINISTRATIVE PAY        | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1012800                       | 500104 | SHIFT DIFFERENTIAL        | \$1,145.87   | \$105.61     | \$2,500.00          | \$23.85      | \$2,500.00     | \$2,500.00            |
| 1012800                       | 500106 | MANAGEMENT LEAVE PAY      | \$4,014.16   | \$6,328.32   | \$0.00              | \$7,009.23   | \$3,561.00     | \$0.00                |
| 1012800                       | 500107 | ANNUAL LEAVE PAYOFF       | \$0.00       | \$17,932.48  | \$0.00              | \$18,540.68  | \$18,541.00    | \$0.00                |
| 1012800                       | 500108 | SICK LEAVE PAY            | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1012800                       | 500111 | OVERTIME                  | \$20,038.58  | \$24,981.08  | \$20,000.00         | \$35,114.67  | \$20,000.00    | \$20,000.00           |
| 1012800                       | 500112 | CALL BACK PAY             | \$283.44     | \$0.00       | \$1,500.00          | \$0.00       | \$1,500.00     | \$1,500.00            |
| 1012800                       | 500114 | F L S A                   | \$56.05      | \$39.97      | \$0.00              | \$88.43      | \$40.00        | \$0.00                |
| 1012800                       | 500116 | HOLIDAY PAY               | \$1,459.04   | \$0.00       | \$0.00              | \$6,782.39   | \$0.00         | \$0.00                |
| 1012800                       | 500125 | TEMPORARY STAFFING        | \$0.00       | \$3,300.49   | \$0.00              | \$13,148.73  | \$2,832.00     | \$0.00                |
|                               |        |                           | \$796,278.57 | \$842,843.34 | \$922,546.00        | \$626,097.16 | \$908,495.00   | \$911,602.00          |
| 1012800                       | 500225 | MEDICARE                  | \$11,360.52  | \$11,884.01  | \$13,335.00         | \$8,722.55   | \$14,752.00    | \$10,999.00           |
| 1012800                       | 500230 | RETIREMENT                | \$235,993.67 | \$234,923.05 | \$270,119.00        | \$160,957.94 | \$256,555.00   | \$267,008.00          |
| 1012800                       | 500240 | GROUP INSURANCE           | \$92,424.07  | \$98,331.27  | \$104,059.00        | \$68,710.07  | \$106,466.00   | \$120,111.00          |
| 1012800                       | 500241 | CITY HSA CONTRIBUTION     | \$23,373.91  | \$17,737.16  | \$17,257.00         | \$14,655.13  | \$19,344.00    | \$18,826.00           |
| 1012800                       | 500250 | WORKERS' COMPENSATION     | \$9,719.72   | \$10,567.21  | \$10,881.00         | \$6,706.05   | \$13,559.00    | \$10,882.00           |
| 1012800                       | 500260 | EDUCATION INCENTIVE       | \$2,800.00   | \$1,425.00   | \$5,500.00          | \$825.00     | \$2,075.00     | \$2,500.00            |
| 1012800                       | 500265 | UNIFORM ALLOWANCE         | \$3,000.00   | \$3,000.00   | \$6,000.00          | \$2,000.00   | \$5,500.00     | \$6,000.00            |
| 1012800                       | 500270 | CAR ALLOWANCE             | \$3,930.00   | \$2,715.00   | \$3,900.00          | \$5,115.00   | \$7,215.00     | \$7,800.00            |
| 1012800                       | 500271 | PHONE ALLOWANCE           | \$5,804.80   | \$5,243.20   | \$4,800.00          | \$2,520.00   | \$3,240.00     | \$2,880.00            |
| 1012800                       | 500275 | SICK LV CONVERTED TO PERS | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                               |        |                           | \$388,406.69 | \$385,825.90 | \$435,851.00        | \$270,211.74 | \$428,706.00   | \$447,006.00          |
| 1012800                       | 500317 | BANKING SERVICES          | \$6,142.93   | \$4,885.58   | \$3,100.00          | \$4,595.04   | \$3,100.00     | \$3,100.00            |
| 1012800                       | 500330 | TRAINING                  | \$2,790.00   | \$2,471.56   | \$2,400.00          | \$1,600.57   | \$2,400.00     | \$2,400.00            |
| 1012800                       | 500356 | EMPLOYEE PHYSICALS        | \$375.75     | \$0.00       | \$1,000.00          | \$0.00       | \$1,000.00     | \$1,000.00            |
| 1012800                       | 500430 | EQUIPMENT REPAIR & MAINT  | \$0.00       | \$0.00       | \$550.00            | \$0.00       | \$550.00       | \$550.00              |
| 1012800                       | 500432 | MAINTENANCE SVC CONTRACTS | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1012800                       | 500433 | SOFTWARE MAINTENANCE COST | \$70.40      | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1012800                       | 500435 | VEHICLE REPAIR & MAINT    | \$1,260.85   | \$756.73     | \$1,500.00          | \$1,490.03   | \$1,500.00     | \$1,500.00            |
| 1012800                       | 500444 | OFFICE EQUIPMENT RENTAL   | \$1,935.73   | \$2,409.81   | \$2,500.00          | \$2,157.89   | \$2,500.00     | \$2,500.00            |
| 1012800                       | 500545 | MEMBERSHIP / PUBLICATIONS | \$800.00     | \$550.00     | \$250.00            | \$250.00     | \$250.00       | \$250.00              |
| 1012800                       | 500550 | ELECTRONIC MONITORING     | \$35,704.52  | \$30,444.36  | \$36,200.00         | \$42,426.25  | \$36,200.00    | \$36,200.00           |
| 1012800                       | 500551 | DRUG TESTING FEES         | \$60,154.71  | \$54,633.25  | \$64,000.00         | \$50,236.30  | \$64,000.00    | \$64,000.00           |
| 1012800                       | 500580 | TRAVEL                    | \$6.00       | \$435.92     | \$365.00            | \$853.42     | \$365.00       | \$365.00              |
| 1012800                       | 500601 | OFFICE SUPPLIES           | \$1,947.31   | \$1,932.12   | \$3,000.00          | \$1,643.37   | \$3,000.00     | \$3,000.00            |
| 1012800                       | 500625 | OPERATING SUPPLIES        | \$16,753.72  | \$16,749.03  | \$14,769.00         | \$9,430.17   | \$14,769.00    | \$14,769.00           |
| 1012800                       | 500660 | VEHICLE FUEL/OIL          | \$4,312.61   | \$3,542.02   | \$6,255.00          | \$2,127.26   | \$6,255.00     | \$6,255.00            |
| 1012800                       | 500675 | SMALL FURNISHINGS         | \$0.00       | \$411.56     | \$500.00            | \$111.09     | \$500.00       | \$500.00              |
| 1012800                       | 500710 | TELEPHONE                 | \$972.38     | \$509.06     | \$1,200.00          | \$313.46     | \$1,200.00     | \$1,200.00            |
| 1012800                       | 500820 | MENTAL HEALTH COURT       | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |

| Organization         | Object | Account Description           | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|----------------------|--------|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1012800              | 500950 | ISC: FLEET MANAGEMENT         | \$22,144.50           | \$23,680.00           | \$17,949.00           | \$17,949.00           | \$17,949.00           | \$24,876.00           |
| 1012800              | 500955 | ISC: RADIOS                   | \$13,319.00           | \$18,895.00           | \$20,016.00           | \$20,016.00           | \$20,016.00           | \$18,314.00           |
| 1012800              | 502450 | CASH SHORT/OVER               | \$9.00                | (\$13.75)             | \$0.00                | (\$29.72)             | \$0.00                | \$0.00                |
|                      |        |                               | \$168,699.41          | \$162,292.25          | \$175,554.00          | \$155,170.13          | \$175,554.00          | \$180,779.00          |
| <b>1012800 Total</b> |        | <b>ALTERNATIVE SENTENCING</b> | <b>\$1,353,384.67</b> | <b>\$1,390,961.49</b> | <b>\$1,533,951.00</b> | <b>\$1,051,479.03</b> | <b>\$1,512,755.00</b> | <b>\$1,539,387.00</b> |

# Public Works Department

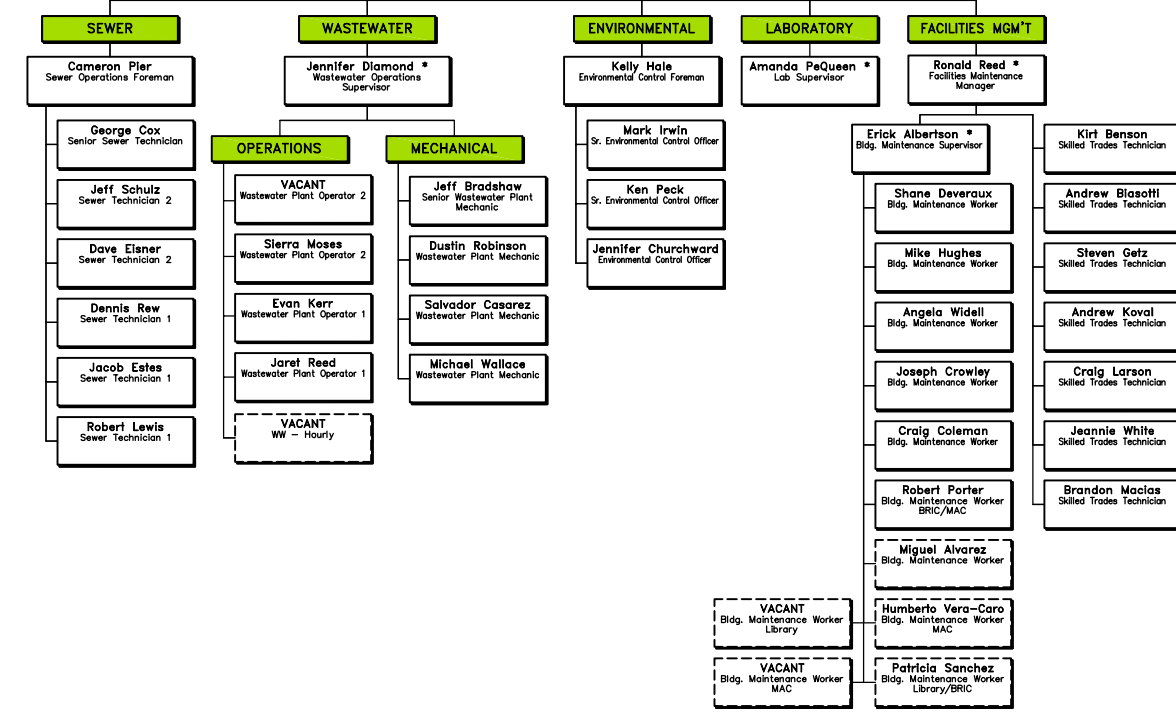
Darren Schulz, P.E. \*  
Director of Public Works

Dan Stucky, P.E. \*  
Deputy Public Works Director



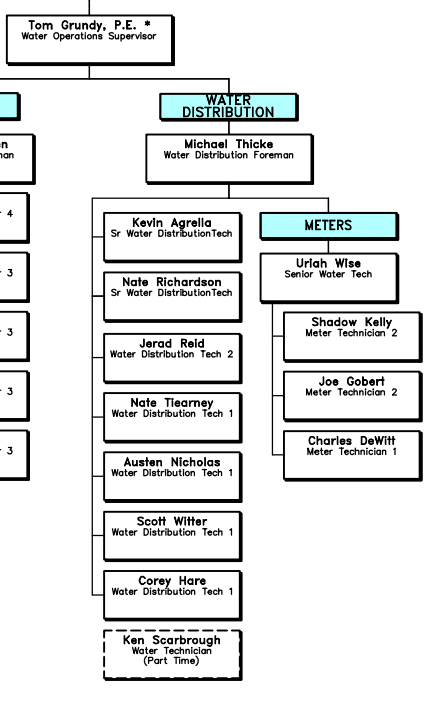
## WASTEWATER

Andy Hummel, P.E. \*  
Wastewater Manager



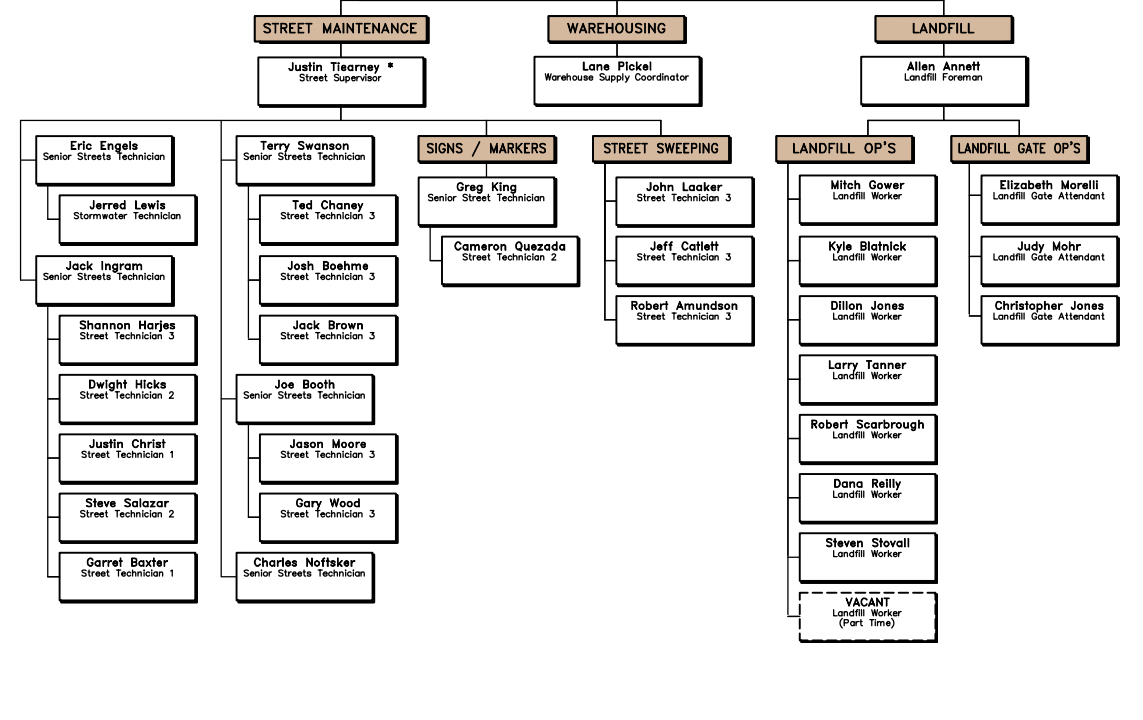
## WATER

Eddy Quagliari, P.E. \*  
Water Manager



## OPERATIONS

Rick Cooley, P.E. \*  
Operations Manager



Total:  
140 Full Time Employees  
6 Part Time Employees

\* DENOTES FLSA "EXEMPT"

REVISED 2/03/2022

## FISCAL SUMMARY FOR GENERAL FUND

|                                      |                     |                     |                     |                 |                   |
|--------------------------------------|---------------------|---------------------|---------------------|-----------------|-------------------|
| <b>Department Name: Public Works</b> |                     |                     |                     |                 |                   |
| <b>Department Number: 3012</b>       |                     |                     |                     |                 |                   |
|                                      | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b>  |
|                                      | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>     |
| <b>REVENUE</b>                       |                     |                     |                     |                 |                   |
| <b>General Fund Support</b>          | \$ 2,452,288        | \$ 2,808,592        | \$ 2,956,656        | <b>5.27%</b>    | \$ 148,064        |
| <b>TOTAL</b>                         | <b>\$ 2,452,288</b> | <b>\$ 2,808,592</b> | <b>\$ 2,956,656</b> | <b>5.27%</b>    | <b>\$ 148,064</b> |
| <b>EXPENDITURE</b>                   |                     |                     |                     |                 |                   |
| <b>Salary</b>                        | \$ 1,530,707        | \$ 1,692,086        | \$ 1,706,052        | <b>0.83%</b>    | \$ 13,966         |
| <b>Benefits</b>                      | 732,133             | 938,780             | 1,131,459           | <b>20.52%</b>   | 192,679           |
| <b>Service &amp; Supplies</b>        | 189,448             | 177,726             | 119,145             | <b>-32.96%</b>  | (58,581)          |
| <b>TOTAL</b>                         | <b>\$ 2,452,288</b> | <b>\$ 2,808,592</b> | <b>\$ 2,956,656</b> | <b>5.27%</b>    | <b>\$ 148,063</b> |
|                                      |                     |                     |                     |                 |                   |
| <b>FTE</b>                           | <b>25.25</b>        | <b>25.25</b>        | <b>25.25</b>        |                 |                   |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: PUBLIC WORKS</b>     |                       |                        |
| <b>DEPARTMENT NUMBER: 1013012</b>   |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Department Business Manager         | 1.00                  | \$ 95,495              |
| Project Manager                     | 2.00                  | 178,608                |
| Assistant Project Manager           | 2.25                  | 184,421                |
| Senior Project Manager              | 3.00                  | 336,670                |
| Civil Design Supervisor             | 1.00                  | 99,994                 |
| Civil Engineering Designer 2        | 2.00                  | 160,967                |
| Construction Manager                | 1.00                  | 119,931                |
| Public Works Director               | 1.00                  | 175,298                |
| Deputy Public Works Director        | 1.00                  | 155,299                |
| Document Control Specialist         | 2.00                  | 121,372                |
| City Engineer                       | 1.00                  | 125,715                |
| Fiscal Analyst                      | 1.00                  | 61,181                 |
| Asset Manager                       | 1.00                  | 69,427                 |
| Accounting Technician               | 1.00                  | 50,921                 |
| Office Specialist                   | 2.00                  | 81,024                 |
| Senior Construction Inspector       | 1.00                  | 77,019                 |
| Construction Inspector              | 1.00                  | 75,375                 |
| Real Property Manager               | 1.00                  | 110,125                |
| Allocation for Direct Project Costs |                       | (660,000)              |
| Hourly Salary                       |                       | 62,210                 |
| Temporary Staffing                  |                       | 15,000                 |
| Overtime                            |                       | 10,000                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | <b>25.25</b>          | <b>\$ 1,706,052</b>    |
| <b>BENEFITS:</b>                    |                       |                        |
| Medicare                            |                       | \$ 33,278              |
| Retirement                          |                       | 625,683                |
| Group Insurance                     |                       | 416,285                |
| Workers' Compensation               |                       | 20,072                 |
| Education Incentive                 |                       | 500                    |
| Clothing Allowance                  |                       | 1,000                  |
| Foul Weather Allowance              |                       | 600                    |
| Car Allowance                       |                       | 13,800                 |
| Phone Allowance                     |                       | 16,560                 |
| Mobile Device Allowance             |                       | 3,681                  |
| <b>SUB-TOTAL BENEFITS</b>           |                       | <b>\$ 1,131,459</b>    |
| <b>GRAND TOTAL</b>                  |                       | <b>\$ 2,837,511</b>    |

| Organization                    | Object | Account Description            | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|---------------------------------|--------|--------------------------------|----------------|----------------|---------------------|----------------|----------------|-----------------------|
| <b>PUBLIC WORKS ENGINEERING</b> |        |                                |                |                |                     |                |                |                       |
| 1013012                         | 500101 | SALARIES                       | \$1,660,793.35 | \$1,432,792.66 | \$2,154,899.00      | \$1,161,954.16 | \$1,871,498.00 | \$2,278,842.00        |
| 1013012                         | 500102 | HOURLY/SEASONAL                | \$46,171.50    | \$67,536.63    | \$62,210.00         | \$38,515.38    | \$62,210.00    | \$62,210.00           |
| 1013012                         | 500103 | ADMINISTRATIVE PAY             | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1013012                         | 500106 | MANAGEMENT LEAVE PAY           | \$24,719.52    | \$14,110.31    | \$0.00              | \$43,925.94    | \$31,306.00    | \$0.00                |
| 1013012                         | 500107 | ANNUAL LEAVE PAYOFF            | \$44,821.88    | \$11,321.44    | \$0.00              | \$8,541.18     | \$2,019.00     | \$0.00                |
| 1013012                         | 500108 | SICK LEAVE PAY                 | \$94,952.04    | \$7,475.08     | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1013012                         | 500111 | OVERTIME                       | \$9,274.72     | \$2,188.53     | \$10,000.00         | \$1,722.97     | \$10,000.00    | \$10,000.00           |
| 1013012                         | 500112 | CALL BACK PAY                  | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1013012                         | 500114 | F L S A                        | \$135.56       | \$131.20       | \$0.00              | \$60.29        | \$53.00        | \$0.00                |
| 1013012                         | 500116 | HOLIDAY PAY                    | \$929.08       | \$1,664.93     | \$0.00              | \$2,510.03     | \$0.00         | \$0.00                |
| 1013012                         | 500125 | TEMPORARY STAFFING             | \$15,588.09    | \$123.60       | \$15,000.00         | \$0.00         | \$15,000.00    | \$15,000.00           |
| 1013012                         | 500198 | DIRECT PROJECT COSTS           | (\$399,786.77) | \$0.00         | (\$660,000.00)      | \$0.00         | (\$300,000.00) | (\$660,000.00)        |
| 1013012                         | 500199 | GRANT FUNDED ALLOCATION        | (\$1,808.65)   | (\$6,637.04)   | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                                 |        |                                | <hr/>          | <hr/>          | <hr/>               | <hr/>          | <hr/>          | <hr/>                 |
|                                 |        |                                | \$1,495,790.32 | \$1,530,707.34 | \$1,582,109.00      | \$1,257,229.95 | \$1,692,086.00 | \$1,706,052.00        |
| 1013012                         | 500225 | MEDICARE                       | \$23,304.22    | \$21,532.79    | \$31,636.00         | \$17,826.70    | \$28,463.00    | \$33,278.00           |
| 1013012                         | 500230 | RETIREMENT                     | \$469,267.81   | \$399,083.40   | \$600,478.00        | \$335,607.01   | \$528,733.00   | \$625,683.00          |
| 1013012                         | 500240 | GROUP INSURANCE                | \$239,543.91   | \$221,859.43   | \$311,817.00        | \$173,545.58   | \$271,074.00   | \$354,166.00          |
| 1013012                         | 500241 | CITY HSA CONTRIBUTION          | \$33,818.88    | \$39,174.95    | \$48,124.00         | \$36,148.05    | \$54,316.00    | \$62,119.00           |
| 1013012                         | 500250 | WORKERS' COMPENSATION          | \$18,237.77    | \$16,600.05    | \$20,072.00         | \$11,870.68    | \$21,342.00    | \$20,072.00           |
| 1013012                         | 500260 | EDUCATION INCENTIVE            | \$200.00       | \$0.00         | \$500.00            | \$0.00         | \$500.00       | \$500.00              |
| 1013012                         | 500265 | UNIFORM ALLOWANCE              | \$392.91       | \$898.34       | \$1,000.00          | \$1,603.11     | \$353.00       | \$1,000.00            |
| 1013012                         | 500266 | FOUL WEATHER ALLOWANCE         | \$750.00       | \$150.00       | \$750.00            | \$150.00       | \$150.00       | \$600.00              |
| 1013012                         | 500270 | CAR ALLOWANCE                  | \$9,976.18     | \$13,118.09    | \$13,800.00         | \$10,137.71    | \$13,853.00    | \$13,800.00           |
| 1013012                         | 500271 | PHONE ALLOWANCE                | \$14,688.00    | \$16,054.00    | \$15,600.00         | \$12,470.00    | \$16,290.00    | \$16,560.00           |
| 1013012                         | 500272 | MOBILE DEVICE ALLOWANCE        | \$3,710.00     | \$3,661.88     | \$3,675.00          | \$2,711.87     | \$3,706.00     | \$3,681.00            |
|                                 |        |                                | <hr/>          | <hr/>          | <hr/>               | <hr/>          | <hr/>          | <hr/>                 |
|                                 |        |                                | \$813,889.68   | \$732,132.93   | \$1,047,452.00      | \$602,070.71   | \$938,780.00   | \$1,131,459.00        |
| 1013012                         | 500309 | PROFESSIONAL SERVICES          | \$11,026.50    | \$15,345.00    | \$71,300.00         | \$60,352.50    | \$71,300.00    | \$20,000.00           |
| 1013012                         | 500330 | TRAINING                       | \$10,948.79    | \$5,616.42     | \$14,000.00         | \$10,592.55    | \$14,000.00    | \$14,000.00           |
| 1013012                         | 500370 | TESTING/SURVEYS                | \$825.99       | \$519.81       | \$0.00              | \$528.71       | \$0.00         | \$0.00                |
| 1013012                         | 500430 | EQUIPMENT REPAIR & MAINT       | \$0.00         | \$488.17       | \$750.00            | \$0.00         | \$750.00       | \$750.00              |
| 1013012                         | 500432 | MAINTENANCE SVC CONTRACTS      | \$0.00         | \$0.00         | \$1,000.00          | \$0.00         | \$1,000.00     | \$1,000.00            |
| 1013012                         | 500433 | SOFTWARE MAINTENANCE COST      | \$13,946.50    | \$13,126.84    | \$20,000.00         | \$17,715.07    | \$20,000.00    | \$20,000.00           |
| 1013012                         | 500435 | VEHICLE REPAIR & MAINT         | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1013012                         | 500444 | OFFICE EQUIPMENT RENTAL        | \$1,674.72     | \$4,113.38     | \$4,000.00          | \$1,256.04     | \$4,000.00     | \$4,000.00            |
| 1013012                         | 500542 | PRINTING/ADVERTISING           | \$4,874.60     | \$4,770.24     | \$3,000.00          | \$3,479.30     | \$3,000.00     | \$3,000.00            |
| 1013012                         | 500545 | MEMBERSHIP / PUBLICATIONS      | \$2,845.19     | \$3,786.76     | \$4,000.00          | \$3,169.45     | \$4,000.00     | \$4,000.00            |
| 1013012                         | 500580 | TRAVEL                         | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1013012                         | 500601 | OFFICE SUPPLIES                | \$401.64       | \$2,162.84     | \$3,000.00          | \$3,547.94     | \$3,000.00     | \$3,000.00            |
| 1013012                         | 500602 | POSTAGE/SHIPPING               | \$737.66       | \$1,162.88     | \$1,000.00          | \$762.64       | \$1,000.00     | \$1,000.00            |
| 1013012                         | 500625 | OPERATING SUPPLIES             | \$6,798.99     | \$94,457.59    | \$10,000.00         | \$9,740.74     | \$10,000.00    | \$10,000.00           |
| 1013012                         | 500645 | BOOKS/ PERIODICALS/ PUBLICATIO | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1013012                         | 500674 | SMALL TOOLS/ EQUIPMENT         | \$7,431.13     | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |

| Organization         | Object | Account Description             | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|----------------------|--------|---------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1013012              | 500675 | SMALL FURNISHINGS               | \$0.00                | \$0.00                | \$0.00                | \$495.00              | \$0.00                | \$0.00                |
| 1013012              | 500710 | TELEPHONE                       | \$1,307.63            | \$4,725.98            | \$4,000.00            | \$6,311.82            | \$4,000.00            | \$4,000.00            |
| 1013012              | 500920 | ISC: SEWER FUND                 | \$12,010.00           | \$12,134.00           | \$12,000.00           | \$0.00                | \$12,000.00           | \$12,000.00           |
| 1013012              | 500924 | ISC: WATER FUND                 | \$18,014.00           | \$18,200.00           | \$18,000.00           | \$0.00                | \$18,000.00           | \$18,000.00           |
| 1013012              | 500955 | ISC: RADIOS                     | \$10,655.00           | \$8,838.00            | \$11,676.00           | \$11,676.00           | \$11,676.00           | \$4,395.00            |
| 1013012              | 502450 | CASH SHORT/OVER                 | \$0.01                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                      |        |                                 | \$103,498.35          | \$189,447.91          | \$177,726.00          | \$129,627.76          | \$177,726.00          | \$119,145.00          |
| <b>1013012 Total</b> |        | <b>PUBLIC WORKS ENGINEERING</b> | <b>\$2,413,178.35</b> | <b>\$2,452,288.18</b> | <b>\$2,807,287.00</b> | <b>\$1,988,928.42</b> | <b>\$2,808,592.00</b> | <b>\$2,956,656.00</b> |



## FISCAL SUMMARY FOR GENERAL FUND

|                                |                   |                   |                   |                 |                   |
|--------------------------------|-------------------|-------------------|-------------------|-----------------|-------------------|
| <b>Department Name: GIS</b>    |                   |                   |                   |                 |                   |
| <b>Department Number: 3015</b> |                   |                   |                   |                 |                   |
|                                | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b>  |
|                                | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>     |
| <b>REVENUE</b>                 |                   |                   |                   |                 |                   |
| <b>General Fund Support</b>    | \$ 339,227        | \$ 447,549        | \$ 550,136        | <b>22.92%</b>   | \$ 102,587        |
| <b>TOTAL</b>                   | <b>\$ 339,227</b> | <b>\$ 447,549</b> | <b>\$ 550,136</b> | <b>22.92%</b>   | <b>\$ 102,587</b> |
| <b>EXPENDITURE</b>             |                   |                   |                   |                 |                   |
| <b>Salary</b>                  | \$ 62,016         | \$ 74,314         | \$ 150,308        | <b>102.26%</b>  | \$ 75,994         |
| <b>Benefits</b>                | 25,568            | 22,835            | 49,428            | <b>116.46%</b>  | \$ 26,593         |
| <b>Service &amp; Supplies</b>  | 251,643           | 350,400           | 350,400           | <b>0.00%</b>    | \$ -              |
| <b>TOTAL</b>                   | <b>\$ 339,227</b> | <b>\$ 447,549</b> | <b>\$ 550,136</b> | <b>22.92%</b>   | <b>\$ 102,587</b> |
|                                |                   |                   |                   |                 |                   |
| <b>FTE</b>                     | <b>1.00</b>       | <b>1.15</b>       | <b>2.15</b>       |                 |                   |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: GIS</b>              |                       |                        |
| <b>DEPARTMENT NUMBER: 1013015</b>   |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| GIS Specialist                      | 1.00                  | \$ 54,473              |
| Asset Management Technician         | 0.15                  | 9,498                  |
| GIS Analyst                         | 1.00                  | 70,814                 |
| Hourly Salary                       |                       | 13,623                 |
| Temporary Staffing                  |                       | 1,900                  |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | <b>2.15</b>           | <b>\$ 150,308</b>      |
| <b>BENEFITS:</b>                    |                       |                        |
| Medicare                            |                       | \$ 2,161               |
| Retirement                          |                       | 20,891                 |
| Group Insurance                     |                       | 23,557                 |
| City HSA Contribution               |                       | 312                    |
| Workers' Compensation               |                       | 1,882                  |
| Foul Weather Gear Allowance         |                       | 323                    |
| Phone Allowance                     |                       | 302                    |
| <b>SUB-TOTAL BENEFITS</b>           |                       | <b>\$ 49,428</b>       |
| <b>GRAND TOTAL</b>                  |                       | <b>\$ 199,736</b>      |

| Organization                         | Object | Account Description                  | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|--------------------------------------|--------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>GEOGRAPHIC INFORMATION SYSTEM</b> |        |                                      |                     |                     |                     |                     |                     |                       |
| 1013015                              | 500101 | SALARIES                             | \$49,538.30         | \$62,015.57         | \$56,803.00         | \$43,506.60         | \$56,581.00         | \$134,785.00          |
| 1013015                              | 500102 | HOURLY/SEASONAL                      | \$0.00              | \$0.00              | \$13,623.00         | \$0.00              | \$13,623.00         | \$13,623.00           |
| 1013015                              | 500107 | ANNUAL LEAVE PAYOFF                  | \$0.00              | \$0.00              | \$0.00              | \$2,209.50          | \$2,210.00          | \$0.00                |
| 1013015                              | 500111 | OVERTIME                             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1013015                              | 500125 | TEMPORARY STAFFING                   | \$0.00              | \$0.00              | \$1,900.00          | \$0.00              | \$1,900.00          | \$1,900.00            |
|                                      |        |                                      | <hr/>               |                     |                     |                     |                     |                       |
|                                      |        |                                      | \$49,538.30         | \$62,015.57         | \$72,326.00         | \$45,716.10         | \$74,314.00         | \$150,308.00          |
| 1013015                              | 500225 | MEDICARE                             | \$719.39            | \$892.26            | \$1,028.00          | \$659.16            | \$1,046.00          | \$2,161.00            |
| 1013015                              | 500230 | RETIREMENT                           | \$7,554.50          | \$10,456.73         | \$8,828.00          | \$8,108.45          | \$9,884.00          | \$20,891.00           |
| 1013015                              | 500240 | GROUP INSURANCE                      | \$8,027.06          | \$11,973.91         | \$10,189.00         | \$6,281.35          | \$10,297.00         | \$23,557.00           |
| 1013015                              | 500241 | CITY HSA CONTRIBUTION                | \$0.00              | \$530.32            | \$0.00              | \$143.09            | \$169.00            | \$312.00              |
| 1013015                              | 500250 | WORKERS' COMPENSATION                | \$1,025.52          | \$930.03            | \$1,026.00          | \$387.49            | \$989.00            | \$1,882.00            |
| 1013015                              | 500266 | FOUL WEATHER ALLOWANCE               | \$0.00              | \$0.00              | \$150.00            | \$0.00              | \$150.00            | \$323.00              |
| 1013015                              | 500271 | PHONE ALLOWANCE                      | \$77.50             | \$454.50            | \$300.00            | \$110.50            | \$300.00            | \$302.00              |
| 1013015                              | 500272 | MOBILE DEVICE ALLOWANCE              | \$0.00              | \$329.99            | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                                      |        |                                      | <hr/>               |                     |                     |                     |                     |                       |
|                                      |        |                                      | \$17,403.97         | \$25,567.74         | \$21,521.00         | \$15,690.04         | \$22,835.00         | \$49,428.00           |
| 1013015                              | 500309 | PROFESSIONAL SERVICES                | \$396,095.03        | \$216,733.02        | \$307,400.00        | \$123,470.17        | \$307,400.00        | \$307,400.00          |
| 1013015                              | 500330 | TRAINING                             | \$3,938.44          | \$382.24            | \$3,500.00          | \$1,996.25          | \$3,500.00          | \$3,500.00            |
| 1013015                              | 500433 | SOFTWARE MAINTENANCE COST            | \$18,945.66         | \$32,533.18         | \$37,000.00         | \$35,610.24         | \$37,000.00         | \$37,000.00           |
| 1013015                              | 500625 | OPERATING SUPPLIES                   | \$529.81            | \$534.12            | \$2,000.00          | \$824.04            | \$2,000.00          | \$2,000.00            |
| 1013015                              | 500710 | TELEPHONE                            | \$1,687.31          | \$1,460.93          | \$500.00            | \$1,119.08          | \$500.00            | \$500.00              |
|                                      |        |                                      | <hr/>               |                     |                     |                     |                     |                       |
|                                      |        |                                      | \$421,196.25        | \$251,643.49        | \$350,400.00        | \$163,019.78        | \$350,400.00        | \$350,400.00          |
| <b>1013015 Total</b>                 |        | <b>GEOGRAPHIC INFORMATION SYSTEM</b> | <b>\$488,138.52</b> | <b>\$339,226.80</b> | <b>\$444,247.00</b> | <b>\$224,425.92</b> | <b>\$447,549.00</b> | <b>\$550,136.00</b>   |

## FISCAL SUMMARY FOR GENERAL FUND

|  |                     |                     |                     |                 |                  |
|--|---------------------|---------------------|---------------------|-----------------|------------------|
| <b>Department Name: Facilities Maintenance</b> |                     |                     |                     |                 |                  |
| <b>Department Number: 1013034</b>              |                     |                     |                     |                 |                  |
|  | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b> |
|  | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                                 |                     |                     |                     |                 |                  |
| <b>General Fund Support</b>                    | \$ 1,486,666        | \$ 1,813,938        | \$ 1,939,800        | <b>6.94%</b>    | \$ 125,862       |
| <b>TOTAL</b>                                   | <b>\$ 1,486,666</b> | <b>\$ 1,813,938</b> | <b>\$ 1,939,800</b> | <b>6.94%</b>    | \$ 125,862       |
| <b>EXPENDITURE</b>                             |                     |                     |                     |                 |                  |
| <b>Salary</b>                                  | \$ 756,079          | \$ 932,176          | \$ 1,007,442        | <b>8.07%</b>    | \$ 75,266        |
| <b>Benefits</b>                                | 341,287             | 418,203             | 462,975             | <b>10.71%</b>   | \$ 44,772        |
| <b>Service &amp; Supplies</b>                  | 389,300             | 463,559             | 469,383             | <b>1.26%</b>    | \$ 5,824         |
| <b>TOTAL</b>                                   | <b>\$ 1,486,666</b> | <b>\$ 1,813,938</b> | <b>\$ 1,939,800</b> | <b>6.94%</b>    | \$ 125,862       |
|  |                     |                     |                     |                 |                  |
| <b>FTE</b>                                     | <b>14.00</b>        | <b>16.00</b>        | <b>16.00</b>        |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|   |                       |                        |
|---|-----------------------|------------------------|
| <b>DEPARTMENT: Facilities Maintenance</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 1013034</b>         |                       |                        |
| <b>POSITION / DESCRIPTION</b>             | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                |                       |                        |
|   |                       |                        |
|   |                       |                        |
| Building Maintenance Worker               | 7.0                   | \$ 342,273             |
| Facilities Maintenance Manager            | 1.0                   | 90,695                 |
| Building Maintenance Supervisor           | 1.0                   | 73,021                 |
| Skilled Trades Technician                 | 7.0                   | 444,853                |
|   |                       |                        |
| Call Back                                 |                       | 4,500                  |
| Overtime                                  |                       | 14,700                 |
| Shift Differential                        |                       | 13,500                 |
| Stand by                                  |                       | 18,900                 |
| Temporary Staffing                        |                       | 5,000                  |
|   |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>       | 16.0                  | \$ 1,007,442           |
| <b>BENEFITS:</b>                          |                       |                        |
|   |                       |                        |
| Medicare                                  |                       | \$ 14,287              |
| Retirement                                |                       | 217,158                |
| Group Insurance                           |                       | 205,672                |
| Workers' Compensation                     |                       | 22,888                 |
| Foul Weather Allowance                    |                       | 1,050                  |
| Phone Allowance                           |                       | 1,920                  |
|   |                       |                        |
| <b>SUB-TOTAL BENEFITS</b>                 |                       | \$ 462,975             |
|   |                       |                        |
| <b>GRAND TOTAL</b>                        |                       | \$ 1,470,417           |

| Organization                  | Object | Account Description         | 2020 Actuals | 2021 Actuals | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|-------------------------------|--------|-----------------------------|--------------|--------------|---------------------|--------------|----------------|-----------------------|
| <b>FACILITIES MAINTENANCE</b> |        |                             |              |              |                     |              |                |                       |
| 1013034                       | 500101 | SALARIES                    | \$696,213.80 | \$683,958.52 | \$841,939.00        | \$611,094.68 | \$872,728.00   | \$950,842.00          |
| 1013034                       | 500102 | HOURLY/SEASONAL             | \$17.77      | \$7,816.00   | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1013034                       | 500103 | ADMINISTRATIVE PAY          | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1013034                       | 500104 | SHIFT DIFFERENTIAL          | \$14,617.50  | \$14,332.65  | \$13,500.00         | \$10,736.40  | \$13,500.00    | \$13,500.00           |
| 1013034                       | 500106 | MANAGEMENT LEAVE PAY        | \$998.08     | \$5,150.38   | \$0.00              | \$2,648.30   | \$2,648.00     | \$0.00                |
| 1013034                       | 500107 | ANNUAL LEAVE PAYOFF         | \$669.16     | \$13,387.08  | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1013034                       | 500108 | SICK LEAVE PAY              | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1013034                       | 500109 | WORKERS' COMPENSATORY LEAVE | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1013034                       | 500111 | OVERTIME                    | \$12,206.74  | \$10,782.87  | \$14,700.00         | \$8,288.78   | \$14,700.00    | \$14,700.00           |
| 1013034                       | 500112 | CALL BACK PAY               | \$1,980.08   | \$1,904.19   | \$4,500.00          | \$1,368.75   | \$4,500.00     | \$4,500.00            |
| 1013034                       | 500113 | STAND-BY PAY                | \$17,505.88  | \$17,850.13  | \$18,000.00         | \$15,136.42  | \$18,900.00    | \$18,900.00           |
| 1013034                       | 500114 | F L S A                     | \$397.89     | \$634.81     | \$0.00              | \$429.55     | \$200.00       | \$0.00                |
| 1013034                       | 500116 | HOLIDAY PAY                 | \$163.46     | \$163.59     | \$0.00              | \$297.95     | \$0.00         | \$0.00                |
| 1013034                       | 500125 | TEMPORARY STAFFING          | \$3,898.27   | \$98.88      | \$5,000.00          | \$0.00       | \$5,000.00     | \$5,000.00            |
| 1013034                       | 500199 | GRANT FUNDED ALLOCATION     | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                               |        |                             | \$748,668.63 | \$756,079.10 | \$897,639.00        | \$650,000.83 | \$932,176.00   | \$1,007,442.00        |
| 1013034                       | 500225 | MEDICARE                    | \$10,533.63  | \$10,753.41  | \$12,938.00         | \$9,250.06   | \$13,480.00    | \$14,287.00           |
| 1013034                       | 500230 | RETIREMENT                  | \$153,027.03 | \$154,479.04 | \$198,653.00        | \$140,626.98 | \$204,888.00   | \$217,158.00          |
| 1013034                       | 500240 | GROUP INSURANCE             | \$176,163.18 | \$153,495.35 | \$183,035.00        | \$116,457.38 | \$169,997.00   | \$201,512.00          |
| 1013034                       | 500241 | CITY HSA CONTRIBUTION       | \$0.00       | \$775.82     | \$2,140.00          | \$3,085.37   | \$4,141.00     | \$4,160.00            |
| 1013034                       | 500250 | WORKERS' COMPENSATION       | \$19,015.61  | \$19,531.20  | \$22,445.00         | \$14,034.41  | \$23,311.00    | \$22,888.00           |
| 1013034                       | 500260 | EDUCATION INCENTIVE         | \$100.00     | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1013034                       | 500266 | FOUL WEATHER ALLOWANCE      | \$900.00     | \$300.00     | \$900.00            | \$450.00     | \$450.00       | \$1,050.00            |
| 1013034                       | 500271 | PHONE ALLOWANCE             | \$2,928.00   | \$1,952.00   | \$1,920.00          | \$1,456.00   | \$1,936.00     | \$1,920.00            |
|                               |        |                             | \$362,667.45 | \$341,286.82 | \$422,031.00        | \$285,360.20 | \$418,203.00   | \$462,975.00          |
| 1013034                       | 500330 | TRAINING                    | \$3,643.54   | \$0.00       | \$2,860.00          | \$0.00       | \$2,860.00     | \$2,860.00            |
| 1013034                       | 500336 | PHYSICALS (EMPLOYEE)        | \$0.00       | \$0.00       | \$700.00            | \$0.00       | \$700.00       | \$700.00              |
| 1013034                       | 500349 | CONTRACTUAL SERVICES        | \$114,894.22 | \$118,634.95 | \$150,000.00        | \$76,954.59  | \$150,000.00   | \$150,000.00          |
| 1013034                       | 500430 | EQUIPMENT REPAIR & MAINT    | \$410.00     | \$2,410.92   | \$1,065.00          | \$68.69      | \$1,065.00     | \$1,065.00            |
| 1013034                       | 500433 | SOFTWARE MAINTENANCE COST   | \$980.00     | \$775.87     | \$0.00              | \$261.33     | \$0.00         | \$0.00                |
| 1013034                       | 500434 | BUILDING REPAIR & MAINT     | \$139,376.43 | \$140,504.53 | \$161,604.00        | \$88,066.57  | \$161,604.00   | \$161,604.00          |
| 1013034                       | 500435 | VEHICLE REPAIR & MAINT      | \$6,421.41   | \$3,383.33   | \$4,000.00          | \$5,028.45   | \$4,000.00     | \$4,000.00            |
| 1013034                       | 500542 | PRINTING/ADVERTISING        | \$98.59      | \$248.18     | \$0.00              | \$449.71     | \$0.00         | \$0.00                |
| 1013034                       | 500545 | MEMBERSHIP / PUBLICATIONS   | \$0.00       | \$0.00       | \$100.00            | \$0.00       | \$100.00       | \$100.00              |
| 1013034                       | 500580 | TRAVEL                      | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1013034                       | 500601 | OFFICE SUPPLIES             | \$379.44     | \$141.79     | \$300.00            | \$62.01      | \$300.00       | \$300.00              |
| 1013034                       | 500602 | POSTAGE/SHIPPING            | \$0.00       | \$0.00       | \$75.00             | \$0.00       | \$75.00        | \$75.00               |
| 1013034                       | 500625 | OPERATING SUPPLIES          | \$115.00     | \$2,509.19   | \$0.00              | \$1,680.70   | \$0.00         | \$0.00                |
| 1013034                       | 500630 | CUSTODIAL SUPPLIES          | \$42,623.84  | \$44,950.01  | \$47,000.00         | \$27,455.33  | \$47,000.00    | \$47,000.00           |
| 1013034                       | 500660 | VEHICLE FUEL/OIL            | \$10,800.01  | \$14,286.50  | \$13,260.00         | \$13,690.72  | \$13,260.00    | \$13,260.00           |
| 1013034                       | 500672 | SUPPLIED UNIFORMS           | \$4,209.30   | \$4,163.38   | \$6,000.00          | \$2,951.37   | \$6,000.00     | \$6,000.00            |
| 1013034                       | 500674 | SMALL TOOLS/ EQUIPMENT      | \$3,735.46   | \$3,045.01   | \$4,031.00          | \$9,132.10   | \$4,031.00     | \$4,031.00            |

| Organization         | Object | Account Description           | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|----------------------|--------|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1013034              | 500675 | SMALL FURNISHINGS             | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1013034              | 500710 | TELEPHONE                     | \$4,318.41            | \$4,448.27            | \$6,000.00            | \$1,134.31            | \$6,000.00            | \$6,000.00            |
| 1013034              | 500950 | ISC: FLEET MANAGEMENT         | \$49,077.00           | \$40,960.00           | \$59,058.00           | \$59,058.00           | \$59,058.00           | \$66,527.00           |
| 1013034              | 500955 | ISC: RADIOS                   | \$4,795.00            | \$8,838.00            | \$7,506.00            | \$7,506.00            | \$7,506.00            | \$5,861.00            |
| 1013034              | 501299 | GRANT ALLOCATION/DIRECT BILL  | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                      |        |                               | \$385,877.65          | \$389,299.93          | \$463,559.00          | \$293,499.88          | \$463,559.00          | \$469,383.00          |
| <b>1013034 Total</b> |        | <b>FACILITIES MAINTENANCE</b> | <b>\$1,497,213.73</b> | <b>\$1,486,665.85</b> | <b>\$1,783,229.00</b> | <b>\$1,228,860.91</b> | <b>\$1,813,938.00</b> | <b>\$1,939,800.00</b> |

## FISCAL SUMMARY FOR GENERAL FUND

|                                  |                     |                     |                     |                 |                  |
|----------------------------------|---------------------|---------------------|---------------------|-----------------|------------------|
| <b>Department Name: Landfill</b> |                     |                     |                     |                 |                  |
| <b>Department Number: 3904</b>   |                     |                     |                     |                 |                  |
|                                  | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b> |
|                                  | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                   |                     |                     |                     |                 |                  |
| <b>General Fund Support</b>      | \$ (4,846,764)      | \$ (4,370,459)      | \$ (4,436,413)      | <b>1.51%</b>    | \$ (65,954)      |
| <b>Charges for Services</b>      | 7,059,985           | 6,789,562           | 6,925,353           | <b>2.00%</b>    | 135,791          |
| <b>TOTAL</b>                     | <b>\$ 2,213,221</b> | <b>\$ 2,419,103</b> | <b>\$ 2,488,940</b> | <b>2.89%</b>    | <b>\$ 69,837</b> |
| <b>EXPENDITURE</b>               |                     |                     |                     |                 |                  |
| <b>Salary</b>                    | \$ 723,555          | \$ 814,208          | \$ 855,617          | <b>5.09%</b>    | \$ 41,409        |
| <b>Benefits</b>                  | 342,292             | 372,375             | 407,158             | <b>9.34%</b>    | 34,783           |
| <b>Service &amp; Supplies</b>    | 1,147,374           | 1,232,520           | 1,226,165           | <b>-0.52%</b>   | (6,355)          |
| <b>TOTAL</b>                     | <b>\$ 2,213,221</b> | <b>\$ 2,419,103</b> | <b>\$ 2,488,940</b> | <b>2.89%</b>    | <b>\$ 69,837</b> |
|                                  |                     |                     |                     |                 |                  |
| <b>FTE</b>                       | <b>12.00</b>        | <b>12.00</b>        | <b>12.00</b>        |                 |                  |



**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

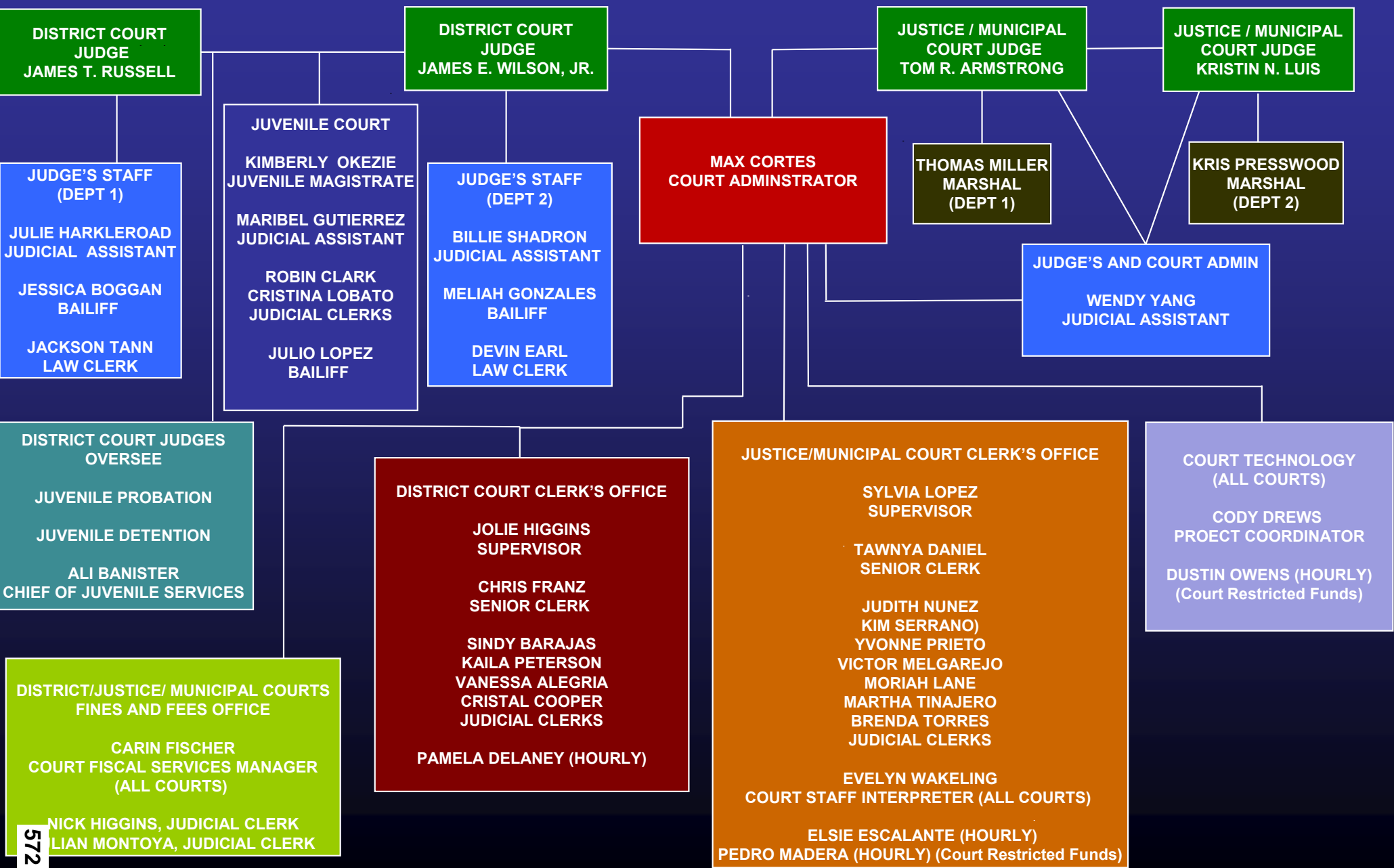
|                                      |                       |                        |
|--------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: LANDFILL</b>          |                       |                        |
| <b>DEPARTMENT NUMBER: 1013904</b>    |                       |                        |
| <b>POSITION / DESCRIPTION</b>        | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>           |                       |                        |
| Operations Manager-PW                | 0.35                  | \$ 48,527              |
| Senior Environmental Control Officer | 0.40                  | 31,686                 |
| Environmental Control Officer        | 0.15                  | 9,314                  |
| Environmental Control Foreman        | 0.10                  | 9,196                  |
| Landfill Gate Attendant 1            | 3.00                  | 133,172                |
| Landfill Foreman                     | 1.00                  | 85,210                 |
| Landfill Worker                      | 7.00                  | 389,412                |
| Holiday Pay                          |                       | 6,000                  |
| Overtime                             |                       | 40,000                 |
| Call Back                            |                       | 1,000                  |
| Stand-by                             |                       | 2,100                  |
| Temporary Staffing                   |                       | 100,000                |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>  | <b>12.00</b>          | <b>\$ 855,617</b>      |
| <b>BENEFITS:</b>                     |                       |                        |
| Medicare                             |                       | \$ 10,481              |
| Retirement                           |                       | 157,652                |
| Group Insurance                      |                       | 210,037                |
| Workers' Compensation                |                       | 18,289                 |
| Educations Incentive                 |                       | 50                     |
| Uniform Allowance                    |                       | 7,500                  |
| Foul Weather Allowance               |                       | 1,748                  |
| Phone Allowance                      |                       | 1,296                  |
| Mobile Device Allowance              |                       | 105                    |
| <b>SUB-TOTAL BENEFITS</b>            |                       | <b>\$ 407,158</b>      |
| <b>GRAND TOTAL</b>                   |                       | <b>\$ 1,262,775</b>    |

| Organization               | Object | Account Description         | 2020 Actuals | 2021 Actuals | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|----------------------------|--------|-----------------------------|--------------|--------------|---------------------|--------------|----------------|-----------------------|
| <b>LANDFILL OPERATIONS</b> |        |                             |              |              |                     |              |                |                       |
| 1013904                    | 500101 | SALARIES                    | \$591,604.04 | \$575,267.96 | \$660,111.00        | \$479,311.87 | \$662,819.00   | \$706,517.00          |
| 1013904                    | 500102 | HOURLY/SEASONAL             | \$4,856.29   | \$10,197.00  | \$0.00              | \$7,330.50   | \$0.00         | \$0.00                |
| 1013904                    | 500103 | ADMINISTRATIVE PAY          | \$1,508.76   | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1013904                    | 500106 | MANAGEMENT LEAVE PAY        | \$298.75     | \$1,725.67   | \$0.00              | \$814.67     | \$20.00        | \$0.00                |
| 1013904                    | 500107 | ANNUAL LEAVE PAYOFF         | \$16,525.58  | \$5,399.83   | \$0.00              | \$2,090.92   | \$2,091.00     | \$0.00                |
| 1013904                    | 500108 | SICK LEAVE PAY              | \$22,719.82  | \$4,506.12   | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1013904                    | 500109 | WORKERS' COMPENSATORY LEAVE | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1013904                    | 500111 | OVERTIME                    | \$29,116.91  | \$55,125.87  | \$40,000.00         | \$16,986.97  | \$40,000.00    | \$40,000.00           |
| 1013904                    | 500112 | CALL BACK PAY               | \$156.16     | \$773.04     | \$1,000.00          | \$0.00       | \$1,000.00     | \$1,000.00            |
| 1013904                    | 500113 | STAND-BY PAY                | \$358.40     | \$227.98     | \$2,000.00          | \$0.00       | \$2,100.00     | \$2,100.00            |
| 1013904                    | 500114 | F L S A                     | \$410.03     | \$445.40     | \$0.00              | \$179.95     | \$178.00       | \$0.00                |
| 1013904                    | 500116 | HOLIDAY PAY                 | \$13,604.19  | \$14,027.68  | \$6,000.00          | \$7,940.28   | \$6,000.00     | \$6,000.00            |
| 1013904                    | 500125 | TEMPORARY STAFFING          | \$81,457.85  | \$55,858.71  | \$100,000.00        | \$30,421.13  | \$100,000.00   | \$100,000.00          |
| 1013904                    | 500199 | GRANT FUNDED ALLOCATION     | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                            |        |                             | \$762,616.78 | \$723,555.26 | \$809,111.00        | \$545,076.29 | \$814,208.00   | \$855,617.00          |
| 1013904                    | 500225 | MEDICARE                    | \$9,336.53   | \$9,156.60   | \$9,798.00          | \$7,086.01   | \$10,263.00    | \$10,481.00           |
| 1013904                    | 500230 | RETIREMENT                  | \$130,238.98 | \$128,184.46 | \$146,097.00        | \$106,404.13 | \$148,803.00   | \$157,652.00          |
| 1013904                    | 500240 | GROUP INSURANCE             | \$198,654.36 | \$168,851.22 | \$191,422.00        | \$134,294.65 | \$178,237.00   | \$198,295.00          |
| 1013904                    | 500241 | CITY HSA CONTRIBUTION       | \$1,504.70   | \$11,132.59  | \$4,544.00          | \$8,876.46   | \$11,811.00    | \$11,742.00           |
| 1013904                    | 500250 | WORKERS' COMPENSATION       | \$19,115.64  | \$19,645.98  | \$18,289.00         | \$12,989.80  | \$19,596.00    | \$18,289.00           |
| 1013904                    | 500260 | EDUCATION INCENTIVE         | \$60.00      | \$55.00      | \$50.00             | \$5.00       | \$55.00        | \$50.00               |
| 1013904                    | 500265 | UNIFORM ALLOWANCE           | \$3,392.86   | \$3,155.36   | \$7,500.00          | \$2,633.60   | \$1,049.00     | \$7,500.00            |
| 1013904                    | 500266 | FOUL WEATHER ALLOWANCE      | \$1,597.50   | \$697.50     | \$1,748.00          | \$1,147.50   | \$1,148.00     | \$1,748.00            |
| 1013904                    | 500270 | CAR ALLOWANCE               | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1013904                    | 500271 | PHONE ALLOWANCE             | \$1,317.60   | \$1,306.80   | \$1,296.00          | \$982.80     | \$1,307.00     | \$1,296.00            |
| 1013904                    | 500272 | MOBILE DEVICE ALLOWANCE     | \$106.75     | \$105.88     | \$105.00            | \$79.62      | \$106.00       | \$105.00              |
|                            |        |                             | \$365,324.92 | \$342,291.39 | \$380,849.00        | \$274,499.57 | \$372,375.00   | \$407,158.00          |
| 1013904                    | 500309 | PROFESSIONAL SERVICES       | \$44,181.32  | \$4,852.50   | \$62,000.00         | \$0.00       | \$62,000.00    | \$62,000.00           |
| 1013904                    | 500312 | AUDITING FEES               | \$3,792.00   | \$4,214.40   | \$4,000.00          | \$3,830.40   | \$4,000.00     | \$3,639.00            |
| 1013904                    | 500317 | BANKING SERVICES            | \$26,649.70  | \$33,373.93  | \$26,000.00         | \$24,298.48  | \$26,000.00    | \$26,000.00           |
| 1013904                    | 500330 | TRAINING                    | \$2,554.12   | \$2,308.65   | \$8,000.00          | \$497.47     | \$8,000.00     | \$8,000.00            |
| 1013904                    | 500430 | EQUIPMENT REPAIR & MAINT    | \$301,065.41 | \$288,461.41 | \$250,000.00        | \$248,839.95 | \$250,000.00   | \$250,000.00          |
| 1013904                    | 500433 | SOFTWARE MAINTENANCE COST   | \$8,738.25   | \$6,186.82   | \$9,622.00          | \$6,743.97   | \$9,622.00     | \$9,622.00            |
| 1013904                    | 500434 | BUILDING REPAIR & MAINT     | \$4,749.86   | \$74,621.00  | \$5,000.00          | \$9,307.75   | \$5,000.00     | \$5,000.00            |
| 1013904                    | 500435 | VEHICLE REPAIR & MAINT      | \$27,562.23  | \$30,903.48  | \$15,000.00         | \$9,571.62   | \$15,000.00    | \$15,000.00           |
| 1013904                    | 500445 | EQUIPMENT RENTAL            | \$6,416.30   | \$54,384.52  | \$16,000.00         | \$688.05     | \$16,000.00    | \$16,000.00           |
| 1013904                    | 500460 | MAINTENANCE CONTRACT        | \$49,999.00  | \$0.00       | \$50,000.00         | \$49,999.00  | \$50,000.00    | \$50,000.00           |
| 1013904                    | 500490 | FEES & PERMITS              | \$94,318.45  | \$92,300.00  | \$100,000.00        | \$29,591.00  | \$100,000.00   | \$100,000.00          |
| 1013904                    | 500493 | CHIPPING/RECYCLING          | \$33,300.00  | \$29,760.00  | \$43,000.00         | \$16,630.00  | \$43,000.00    | \$43,000.00           |
| 1013904                    | 500512 | INSURANCE PERMIUMS          | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1013904                    | 500542 | PRINTING/ADVERTISING        | \$5,388.45   | \$4,616.53   | \$3,000.00          | \$2,391.16   | \$3,000.00     | \$3,000.00            |
| 1013904                    | 500545 | MEMBERSHIP / PUBLICATIONS   | \$531.00     | \$691.00     | \$1,000.00          | \$957.00     | \$1,000.00     | \$1,000.00            |

| Organization         | Object | Account Description            | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|----------------------|--------|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1013904              | 500580 | TRAVEL                         | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1013904              | 500585 | REIMBURSABLE EDUCATION         | \$20,868.72           | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1013904              | 500592 | HOUSEHOLD HAZ DISPOSAL         | \$0.00                | \$49,868.33           | \$45,000.00           | \$48,382.16           | \$45,000.00           | \$45,000.00           |
| 1013904              | 500601 | OFFICE SUPPLIES                | \$3,275.17            | \$2,375.39            | \$2,000.00            | \$2,591.53            | \$2,000.00            | \$2,000.00            |
| 1013904              | 500602 | POSTAGE/SHIPPING               | \$97.63               | \$0.00                | \$2,000.00            | \$29.71               | \$2,000.00            | \$2,000.00            |
| 1013904              | 500625 | OPERATING SUPPLIES             | \$76,117.69           | \$77,079.61           | \$120,000.00          | \$43,523.43           | \$120,000.00          | \$120,000.00          |
| 1013904              | 500629 | COVER MATERIALS                | \$100,000.00          | \$0.00                | \$50,000.00           | \$0.00                | \$50,000.00           | \$50,000.00           |
| 1013904              | 500636 | LABORATORY EXPENSES            | \$3,585.80            | \$3,677.93            | \$5,500.00            | \$2,001.40            | \$5,500.00            | \$5,500.00            |
| 1013904              | 500645 | BOOKS/ PERIODICALS/ PUBLICATIO | \$0.00                | \$0.00                | \$250.00              | \$0.00                | \$250.00              | \$250.00              |
| 1013904              | 500660 | VEHICLE FUEL/OIL               | \$174,648.43          | \$198,386.44          | \$205,000.00          | \$226,304.38          | \$205,000.00          | \$205,000.00          |
| 1013904              | 500675 | SMALL FURNISHINGS              | \$0.00                | \$0.00                | \$1,000.00            | \$0.00                | \$1,000.00            | \$1,000.00            |
| 1013904              | 500710 | TELEPHONE                      | \$4,032.89            | \$5,320.38            | \$2,500.00            | \$3,155.40            | \$2,500.00            | \$2,500.00            |
| 1013904              | 500712 | POWER                          | \$8,697.38            | \$6,359.02            | \$11,000.00           | \$6,215.87            | \$11,000.00           | \$11,000.00           |
| 1013904              | 500915 | ISC: INSURANCE FUND            | \$55,500.00           | \$55,500.00           | \$61,500.00           | \$61,500.00           | \$61,500.00           | \$61,500.00           |
| 1013904              | 500950 | ISC: FLEET MANAGEMENT          | \$108,927.00          | \$129,280.00          | \$115,800.00          | \$115,800.00          | \$115,800.00          | \$115,700.00          |
| 1013904              | 500955 | ISC: RADIOS                    | \$9,589.00            | \$16,152.00           | \$18,348.00           | \$18,348.00           | \$18,348.00           | \$12,454.00           |
| 1013904              | 501299 | GRANT ALLOCATION/DIRECT BILL   | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1013904              | 502450 | CASH SHORT/OVER                | \$337.16              | (\$23,299.24)         | \$0.00                | \$338.72              | \$0.00                | \$0.00                |
|                      |        |                                | <u>\$1,174,922.96</u> | <u>\$1,147,374.10</u> | <u>\$1,232,520.00</u> | <u>\$931,536.45</u>   | <u>\$1,232,520.00</u> | <u>\$1,226,165.00</u> |
| <b>1013904 Total</b> |        | <b>LANDFILL OPERATIONS</b>     | <b>\$2,302,864.66</b> | <b>\$2,213,220.75</b> | <b>\$2,422,480.00</b> | <b>\$1,751,112.31</b> | <b>\$2,419,103.00</b> | <b>\$2,488,940.00</b> |



# FIRST JUDICIAL DISTRICT ORGANIZATION CHART



## FISCAL SUMMARY FOR GENERAL FUND

|   |                   |                   |                   |                 |                   |
|---|-------------------|-------------------|-------------------|-----------------|-------------------|
| <b>Department Name: Juvenile Court</b>    |                   |                   |                   |                 |                   |
| <b>Department Number: 4300 &amp; 4310</b> |                   |                   |                   |                 |                   |
|   | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b>  |
|   | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>     |
| <b>REVENUE</b>                            |                   |                   |                   |                 |                   |
| <b>General Fund Support</b>               | \$ 737,245        | \$ 745,025        | \$ 743,987        | -0.14%          | \$ (1,038)        |
| <b>TOTAL</b>                              | <b>\$ 737,245</b> | <b>\$ 745,025</b> | <b>\$ 743,987</b> | <b>-0.14%</b>   | <b>\$ (1,038)</b> |
| <b>EXPENDITURE</b>                        |                   |                   |                   |                 |                   |
| <b>Salary</b>                             | \$ 426,588        | \$ 430,595        | \$ 449,369        | 4.36%           | \$ 18,774         |
| <b>Benefits</b>                           | 206,937           | 214,814           | 226,739           | 5.55%           | \$ 11,925         |
| <b>Service &amp; Supplies</b>             | 103,720           | 99,616            | 67,879            | -31.86%         | \$ (31,737)       |
| <b>TOTAL</b>                              | <b>\$ 737,245</b> | <b>\$ 745,025</b> | <b>\$ 743,987</b> | <b>-0.14%</b>   | <b>\$ (1,038)</b> |
|   |                   |                   |                   |                 |                   |
| <b>FTE</b>                                | 5                 | 5                 | 5                 |                 |                   |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Juvenile Court</b>   |                       |                        |
| <b>DEPARTMENT NUMBER: 4300</b>      |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Bailiff                             | 1.0                   | \$ 88,051              |
| Judicial Assistant                  | 1.0                   | 92,300                 |
| Judicial Clerk T1                   | 2.0                   | 113,276                |
| Juvenile Magistrate                 | 1.0                   | 155,742                |
|                                     |                       |                        |
|                                     |                       |                        |
|                                     |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | 5.0                   | \$ 449,369             |
| <b>BENEFITS:</b>                    |                       |                        |
|                                     |                       |                        |
| Medicare                            |                       | \$ 6,339               |
| Retirement                          |                       | 137,088                |
| Group Insurance                     |                       | 74,447                 |
| Workers' Compensation               |                       | 5,145                  |
| Phone Allowance                     |                       | 1,920                  |
| Uniform Allowance                   |                       | 1,300                  |
| Education Incentive                 |                       | 500                    |
|                                     |                       |                        |
| <b>SUB-TOTAL BENEFITS</b>           |                       | \$ 226,739             |
|                                     |                       |                        |
| <b>GRAND TOTAL</b>                  |                       | \$ 676,108             |

| Organization           | Object | Account Description       | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|------------------------|--------|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>JUVENILE COURTS</b> |        |                           |                     |                     |                     |                     |                     |                       |
| 1014300                | 500101 | SALARIES                  | \$390,061.71        | \$404,721.59        | \$421,398.00        | \$306,241.96        | \$427,560.00        | \$449,369.00          |
| 1014300                | 500102 | HOURLY/SEASONAL           | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014300                | 500103 | ADMINISTRATIVE PAY        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014300                | 500106 | MANAGEMENT LEAVE PAY      | \$1,140.31          | \$1,494.37          | \$0.00              | \$7,353.69          | \$3,034.00          | \$0.00                |
| 1014300                | 500107 | ANNUAL LEAVE PAYOFF       | \$0.00              | \$1,485.31          | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014300                | 500108 | SICK LEAVE PAY            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014300                | 500111 | OVERTIME                  | \$0.00              | \$18,875.47         | \$0.00              | \$239.86            | \$0.00              | \$0.00                |
| 1014300                | 500113 | STAND-BY PAY              | \$30.66             | \$7.67              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014300                | 500114 | F L S A                   | \$4.73              | \$3.39              | \$0.00              | \$1.55              | \$1.00              | \$0.00                |
|                        |        |                           | <b>\$391,237.41</b> | <b>\$426,587.80</b> | <b>\$421,398.00</b> | <b>\$313,837.06</b> | <b>\$430,595.00</b> | <b>\$449,369.00</b>   |
| 1014300                | 500225 | MEDICARE                  | \$5,499.72          | \$5,988.74          | \$5,933.00          | \$4,403.99          | \$6,066.00          | \$6,339.00            |
| 1014300                | 500230 | RETIREMENT                | \$116,828.42        | \$121,285.39        | \$129,149.00        | \$96,029.24         | \$131,580.00        | \$137,088.00          |
| 1014300                | 500240 | GROUP INSURANCE           | \$57,966.47         | \$58,064.63         | \$57,202.00         | \$45,073.60         | \$59,696.00         | \$65,989.00           |
| 1014300                | 500241 | CITY HSA CONTRIBUTION     | \$9,006.19          | \$10,245.63         | \$10,859.00         | \$6,377.89          | \$8,491.00          | \$8,458.00            |
| 1014300                | 500250 | WORKERS' COMPENSATION     | \$5,252.85          | \$5,763.06          | \$5,071.00          | \$3,710.08          | \$5,245.00          | \$5,145.00            |
| 1014300                | 500260 | EDUCATION INCENTIVE       | \$500.00            | \$0.00              | \$1,250.00          | \$0.00              | \$500.00            | \$500.00              |
| 1014300                | 500265 | UNIFORM ALLOWANCE         | \$500.00            | \$500.00            | \$1,000.00          | \$650.00            | \$1,300.00          | \$1,300.00            |
| 1014300                | 500271 | PHONE ALLOWANCE           | \$1,952.00          | \$1,936.00          | \$1,920.00          | \$1,456.00          | \$1,936.00          | \$1,920.00            |
| 1014300                | 500275 | SICK LV CONVERTED TO PERS | \$0.00              | \$3,153.63          | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                        |        |                           | <b>\$197,505.65</b> | <b>\$206,937.08</b> | <b>\$212,384.00</b> | <b>\$157,700.80</b> | <b>\$214,814.00</b> | <b>\$226,739.00</b>   |
| 1014300                | 500317 | BANKING SERVICES          | \$0.00              | \$102.04            | \$0.00              | \$427.63            | \$0.00              | \$0.00                |
| 1014300                | 500330 | TRAINING                  | \$683.24            | \$0.00              | \$1,500.00          | \$25.00             | \$1,500.00          | \$1,500.00            |
| 1014300                | 500335 | RTC INTERCITY             | \$0.00              | \$0.00              | \$800.00            | \$0.00              | \$800.00            | \$800.00              |
| 1014300                | 500356 | EMPLOYEE PHYSICALS        | \$0.00              | \$0.00              | \$0.00              | \$465.00            | \$0.00              | \$0.00                |
| 1014300                | 500432 | MAINTENANCE SVC CONTRACTS | \$533.11            | \$3,566.27          | \$1,900.00          | \$1,330.97          | \$1,900.00          | \$1,900.00            |
| 1014300                | 500433 | SOFTWARE MAINTENANCE COST | \$352.00            | \$349.94            | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014300                | 500444 | OFFICE EQUIPMENT RENTAL   | \$0.00              | \$0.00              | \$100.00            | \$0.00              | \$100.00            | \$100.00              |
| 1014300                | 500545 | MEMBERSHIP / PUBLICATIONS | \$783.03            | \$1,079.71          | \$800.00            | \$599.93            | \$800.00            | \$800.00              |
| 1014300                | 500580 | TRAVEL                    | \$0.00              | \$0.00              | \$500.00            | \$0.00              | \$500.00            | \$500.00              |
| 1014300                | 500601 | OFFICE SUPPLIES           | \$1,972.81          | \$1,719.56          | \$2,000.00          | \$2,174.19          | \$2,000.00          | \$2,000.00            |
| 1014300                | 500602 | POSTAGE/SHIPPING          | \$4,560.75          | \$2,694.50          | \$3,255.00          | \$2,974.16          | \$3,255.00          | \$3,255.00            |
| 1014300                | 500615 | PRINTING/DUPLICATING      | \$0.00              | \$69.33             | \$300.00            | \$0.00              | \$300.00            | \$300.00              |
| 1014300                | 500625 | OPERATING SUPPLIES        | \$1,894.83          | \$1,591.24          | \$1,820.00          | \$1,506.05          | \$1,820.00          | \$1,820.00            |
| 1014300                | 500655 | TECH \$5 NOTARY BOND      | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014300                | 500656 | NV RURAL CASE MGMT SYSTEM | \$3,750.00          | \$3,750.00          | \$3,750.00          | \$3,750.00          | \$3,750.00          | \$3,750.00            |
| 1014300                | 500710 | TELEPHONE                 | \$393.26            | \$1,237.55          | \$654.00            | \$659.95            | \$654.00            | \$654.00              |
| 1014300                | 500803 | ATTORNEYS FEES            | \$23,731.93         | \$20,963.65         | \$5,000.00          | \$0.00              | \$5,000.00          | \$5,000.00            |
| 1014300                | 500804 | COURT REPORTER FEES       | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014300                | 500807 | MEDICAL TESTING           | \$0.00              | \$0.00              | \$1,500.00          | \$0.00              | \$1,500.00          | \$1,500.00            |
| 1014300                | 500812 | INTERPRETER/EXPERT FEES   | \$7,263.62          | \$15,560.59         | \$8,500.00          | \$4,972.84          | \$8,500.00          | \$8,500.00            |
| 1014300                | 500813 | MEDIATION FEES            | \$1,787.50          | \$100.00            | \$0.00              | \$300.00            | \$0.00              | \$0.00                |
| 1014300                | 500815 | MENTAL EVALUATIONS        | \$53,467.64         | \$36,325.00         | \$0.00              | \$9,321.18          | \$0.00              | \$0.00                |

| Organization                              | Object | Account Description       | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|---|--------|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| 1014300                                   | 500822 | SPEC COURT JUV DRUG COURT | \$880.00            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014300                                   | 500828 | PROTEMPORE                | \$1,700.00          | \$2,700.00          | \$4,500.00          | \$3,900.00          | \$4,500.00          | \$4,500.00            |
| 1014300                                   | 500833 | DEPENDENCY DRUG COURT     | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014300                                   | 500835 | FAMILIES FIRST DEPENDENCY | \$0.00              | \$0.00              | \$1,810.00          | \$0.00              | \$1,810.00          | \$0.00                |
| 1014300                                   | 502450 | CASH SHORT/OVER           | \$115.00            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| <b>1014300 Total</b>                      |        |                           | <b>\$103,868.72</b> | <b>\$91,809.38</b>  | <b>\$38,689.00</b>  | <b>\$32,406.90</b>  | <b>\$38,689.00</b>  | <b>\$36,879.00</b>    |
| <b>JUVENILE COURTS</b>                    |        |                           | <b>\$692,611.78</b> | <b>\$725,334.26</b> | <b>\$672,471.00</b> | <b>\$503,944.76</b> | <b>\$684,098.00</b> | <b>\$712,987.00</b>   |
| <b>JUVENILE ADMINISTRATIVE ASSESSMENT</b> |        |                           |                     |                     |                     |                     |                     |                       |
| 1014310                                   | 500813 | MEDIATION FEES            | \$11,860.00         | \$6,940.00          | \$22,742.00         | \$2,525.00          | \$22,742.00         | \$11,000.00           |
| 1014310                                   | 500822 | SPEC COURT JUV DRUG COURT | \$8,614.13          | \$4,971.15          | \$28,185.00         | \$10,547.87         | \$28,185.00         | \$10,000.00           |
| 1014310                                   | 500833 | DEPENDENCY DRUG COURT     | \$0.00              | \$0.00              | \$10,000.00         | \$0.00              | \$10,000.00         | \$10,000.00           |
| <b>1014310 Total</b>                      |        |                           | <b>\$20,474.13</b>  | <b>\$11,911.15</b>  | <b>\$60,927.00</b>  | <b>\$13,072.87</b>  | <b>\$60,927.00</b>  | <b>\$31,000.00</b>    |
| <b>JUVENILE ADMINISTRATIVE ASSESSMENT</b> |        |                           | <b>\$20,474.13</b>  | <b>\$11,911.15</b>  | <b>\$60,927.00</b>  | <b>\$13,072.87</b>  | <b>\$60,927.00</b>  | <b>\$31,000.00</b>    |



## FISCAL SUMMARY FOR GENERAL FUND

|   |                     |                     |                     |                 |                     |
|---|---------------------|---------------------|---------------------|-----------------|---------------------|
| <b>Department Name: Courts</b>            |                     |                     |                     |                 |                     |
| <b>Department Number: 4700 &amp; 4710</b> |                     |                     |                     |                 |                     |
|   | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b>    |
|   | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>       |
| <b>REVENUE</b>                            |                     |                     |                     |                 |                     |
| <b>General Fund Support</b>               | \$ 4,554,741        | \$ 5,303,758        | \$ 4,938,523        | -6.89%          | \$ (365,235)        |
| <b>TOTAL</b>                              | <b>\$ 4,554,741</b> | <b>\$ 5,303,758</b> | <b>\$ 4,938,523</b> | <b>-6.89%</b>   | <b>\$ (365,235)</b> |
| <b>EXPENDITURE</b>                        |                     |                     |                     |                 |                     |
| <b>Salary</b>                             | \$ 2,410,304        | \$ 2,554,314        | \$ 2,625,445        | 2.78%           | \$ 71,131           |
| <b>Benefits</b>                           | 1,134,498           | 1,197,295           | 1,281,683           | 7.05%           | \$ 84,388           |
| <b>Service &amp; Supplies</b>             | 1,009,939           | 1,552,149           | 1,031,395           | -33.55%         | \$ (520,754)        |
| <b>TOTAL</b>                              | <b>\$ 4,554,741</b> | <b>\$ 5,303,758</b> | <b>\$ 4,938,523</b> | <b>-6.89%</b>   | <b>\$ (365,235)</b> |
|   |                     |                     |                     |                 |                     |
| <b>FTE</b>                                | <b>31</b>           | <b>32</b>           | <b>32</b>           |                 |                     |

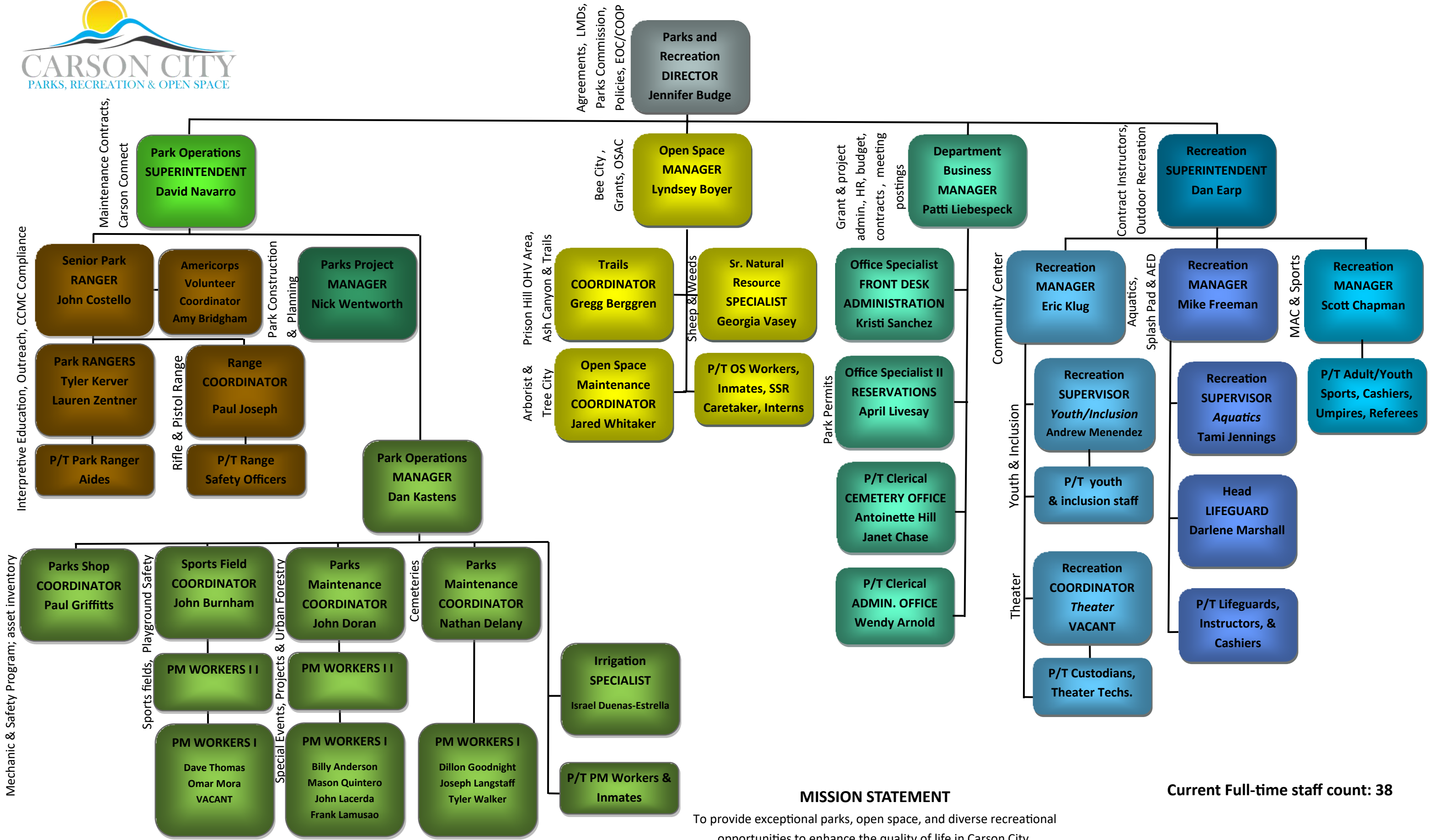
**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: Courts</b>              |                       |                        |
| <b>DEPARTMENT NUMBER: 1014700</b>      |                       |                        |
| <b>POSITION / DESCRIPTION</b>          | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>             |                       |                        |
| Court Administrator*                   | 1.00                  | \$ 164,363             |
| Court Fiscal Services Manager          | 1.00                  | 113,040                |
| Court Interpreter                      | 1.00                  | 64,456                 |
| Court Tech Proj Coordinator            | 1.00                  | 82,253                 |
| District Court Supervisor              | 1.00                  | 94,422                 |
| Judicial Assistant**                   | 3.00                  | 265,313                |
| Judicial Clerk T1                      | 5.00                  | 311,095                |
| Judicial Clerk T1 Collections          | 2.00                  | 101,177                |
| Judicial Clerk T2                      | 6.00                  | 333,453                |
| Justice Court Supervisor               | 1.00                  | 93,422                 |
| Justice of The Peace                   | 2.00                  | 324,800                |
| Law Clerk                              | 2.00                  | 141,186                |
| Senior Clerk                           | 2.00                  | 161,198                |
| Marshal/Bailiff                        | 4.00                  | 323,575                |
| Hourly Salary                          |                       | 39,092                 |
| Overtime                               |                       | 12,600                 |
| *Includes \$5,000 from Storey County   |                       |                        |
| **Includes \$30,000 from Storey County |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>    | <b>32.00</b>          | <b>\$ 2,625,445</b>    |
| <b>BENEFITS:</b>                       |                       |                        |
| Medicare                               |                       | \$ 37,272              |
| Retirement                             |                       | 746,570                |
| Group Insurance                        |                       | 448,033                |
| Workers' Compensation                  |                       | 29,778                 |
| Phone Allowance                        |                       | 7,680                  |
| Education Incentive                    |                       | 3,250                  |
| Uniform Allowance                      |                       | 5,200                  |
| Car Allowance                          |                       | 3,900                  |
| <b>SUB-TOTAL BENEFITS</b>              |                       | <b>\$ 1,281,683</b>    |
| <b>GRAND TOTAL</b>                     |                       | <b>\$ 3,907,128</b>    |

| Organization                  | Object | Account Description          | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|-------------------------------|--------|------------------------------|----------------|----------------|---------------------|----------------|----------------|-----------------------|
| <b>DISTRICT/JUSTICE COURT</b> |        |                              |                |                |                     |                |                |                       |
| 1014700                       | 500101 | SALARIES                     | \$2,329,547.51 | \$2,325,117.49 | \$2,437,723.00      | \$1,753,493.46 | \$2,444,762.00 | \$2,573,753.00        |
| 1014700                       | 500102 | HOURLY/SEASONAL              | \$25,047.59    | \$26,548.18    | \$39,092.00         | \$21,471.50    | \$39,092.00    | \$39,092.00           |
| 1014700                       | 500103 | ADMINISTRATIVE PAY           | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1014700                       | 500106 | MANAGEMENT LEAVE PAY         | \$13,422.60    | \$15,016.78    | \$0.00              | \$26,400.20    | \$14,878.00    | \$0.00                |
| 1014700                       | 500107 | ANNUAL LEAVE PAYOFF          | \$8,025.24     | \$11,854.14    | \$0.00              | \$30,667.70    | \$29,525.00    | \$0.00                |
| 1014700                       | 500108 | SICK LEAVE PAY               | \$0.00         | \$0.00         | \$0.00              | \$10,903.76    | \$10,904.00    | \$0.00                |
| 1014700                       | 500109 | WORKERS' COMPENSATORY LEAVE  | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1014700                       | 500111 | OVERTIME                     | \$31,534.87    | \$13,328.51    | \$12,600.00         | \$10,984.49    | \$12,600.00    | \$12,600.00           |
| 1014700                       | 500112 | CALL BACK PAY                | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1014700                       | 500114 | F L S A                      | \$177.48       | \$90.34        | \$0.00              | \$91.62        | \$53.00        | \$0.00                |
| 1014700                       | 500116 | HOLIDAY PAY                  | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1014700                       | 500125 | TEMPORARY STAFFING           | \$80,104.13    | \$28,702.48    | \$94,859.00         | \$1,691.36     | \$2,500.00     | \$0.00                |
| 1014700                       | 500199 | GRANT FUNDED ALLOCATION      | (\$7,640.63)   | (\$10,353.43)  | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                               |        |                              | \$2,480,218.79 | \$2,410,304.49 | \$2,584,274.00      | \$1,855,704.09 | \$2,554,314.00 | \$2,625,445.00        |
| 1014700                       | 500225 | MEDICARE                     | \$34,186.09    | \$33,902.46    | \$35,433.00         | \$26,260.24    | \$36,523.00    | \$37,272.00           |
| 1014700                       | 500230 | RETIREMENT                   | \$659,831.45   | \$655,799.53   | \$700,350.00        | \$512,313.23   | \$710,188.00   | \$746,570.00          |
| 1014700                       | 500240 | GROUP INSURANCE              | \$364,881.90   | \$360,423.87   | \$358,524.00        | \$255,124.43   | \$346,172.00   | \$397,938.00          |
| 1014700                       | 500241 | CITY HSA CONTRIBUTION        | \$30,909.91    | \$38,721.55    | \$23,373.00         | \$36,207.56    | \$48,772.00    | \$50,095.00           |
| 1014700                       | 500250 | WORKERS' COMPENSATION        | \$30,193.24    | \$28,575.74    | \$27,921.00         | \$21,603.35    | \$32,863.00    | \$29,778.00           |
| 1014700                       | 500257 | DOMESTIC PARTNER INS BENEFIT | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1014700                       | 500260 | EDUCATION INCENTIVE          | \$2,200.00     | \$2,500.00     | \$3,000.00          | \$250.00       | \$3,500.00     | \$3,250.00            |
| 1014700                       | 500265 | UNIFORM ALLOWANCE            | \$1,662.96     | \$2,915.52     | \$3,000.00          | \$5,017.97     | \$7,618.00     | \$5,200.00            |
| 1014700                       | 500270 | CAR ALLOWANCE                | \$3,930.00     | \$3,915.00     | \$3,900.00          | \$2,865.00     | \$3,915.00     | \$3,900.00            |
| 1014700                       | 500271 | PHONE ALLOWANCE              | \$7,808.00     | \$7,744.00     | \$7,680.00          | \$5,824.00     | \$7,744.00     | \$7,680.00            |
|                               |        |                              | \$1,135,603.55 | \$1,134,497.67 | \$1,163,181.00      | \$865,465.78   | \$1,197,295.00 | \$1,281,683.00        |
| 1014700                       | 500309 | PROFESSIONAL SERVICES        | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1014700                       | 500317 | BANKING SERVICES             | \$1,414.32     | \$1,373.45     | \$0.00              | \$1,259.38     | \$0.00         | \$0.00                |
| 1014700                       | 500330 | TRAINING                     | \$3,574.40     | (\$350.00)     | \$3,500.00          | \$2,429.18     | \$3,500.00     | \$3,500.00            |
| 1014700                       | 500335 | RTC INTERCITY                | \$0.00         | \$0.00         | \$2,400.00          | \$0.00         | \$2,400.00     | \$2,400.00            |
| 1014700                       | 500347 | PROCESS SERVER CONTRACT      | \$9,135.00     | \$8,755.00     | \$16,000.00         | \$4,160.00     | \$16,000.00    | \$16,000.00           |
| 1014700                       | 500356 | EMPLOYEE PHYSICALS           | \$1,562.97     | \$3,382.00     | \$2,625.00          | \$1,385.00     | \$2,625.00     | \$2,625.00            |
| 1014700                       | 500430 | EQUIPMENT REPAIR & MAINT     | \$5,610.83     | \$9,323.08     | \$8,010.00          | \$2,344.36     | \$8,010.00     | \$8,010.00            |
| 1014700                       | 500432 | MAINTENANCE SVC CONTRACTS    | \$25,052.54    | \$32,973.96    | \$28,844.00         | \$27,960.20    | \$28,844.00    | \$28,844.00           |
| 1014700                       | 500433 | SOFTWARE MAINTENANCE COST    | \$352.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 1014700                       | 500444 | OFFICE EQUIPMENT RENTAL      | \$976.47       | \$558.70       | \$375.00            | \$0.00         | \$375.00       | \$375.00              |
| 1014700                       | 500542 | PRINTING/ADVERTISING         | \$705.96       | \$374.36       | \$1,415.00          | \$741.09       | \$1,415.00     | \$1,415.00            |
| 1014700                       | 500545 | MEMBERSHIP / PUBLICATIONS    | \$40,588.09    | \$39,671.34    | \$33,091.00         | \$30,060.25    | \$33,091.00    | \$33,091.00           |
| 1014700                       | 500580 | TRAVEL                       | \$1,077.50     | \$0.00         | \$0.00              | \$476.76       | \$0.00         | \$0.00                |
| 1014700                       | 500582 | MILEAGE                      | \$34.22        | \$0.00         | \$125.00            | \$15.51        | \$125.00       | \$125.00              |
| 1014700                       | 500601 | OFFICE SUPPLIES              | \$26,073.08    | \$22,245.63    | \$22,160.00         | \$17,125.61    | \$22,160.00    | \$22,160.00           |
| 1014700                       | 500605 | MICROFILM SUPPLIES           | \$6,565.14     | \$6,138.96     | \$9,192.00          | \$2,730.52     | \$9,192.00     | \$9,192.00            |
| 1014700                       | 500625 | OPERATING SUPPLIES           | \$14,041.26    | \$15,606.12    | \$18,830.00         | \$12,559.84    | \$18,830.00    | \$18,830.00           |

| Organization         | Object | Account Description            | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|----------------------|--------|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1014700              | 500645 | BOOKS/ PERIODICALS/ PUBLICATIO | \$0.00                | \$1,240.31            | \$300.00              | \$38.44               | \$300.00              | \$300.00              |
| 1014700              | 500655 | TECH \$5 NOTARY BOND           | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1014700              | 500656 | NV RURAL CASE MGMT SYSTEM      | \$22,000.00           | \$22,000.00           | \$22,000.00           | \$22,000.00           | \$22,000.00           | \$22,000.00           |
| 1014700              | 500675 | SMALL FURNISHINGS              | \$931.68              | \$1,011.89            | \$1,510.00            | \$1,029.24            | \$1,510.00            | \$1,510.00            |
| 1014700              | 500710 | TELEPHONE                      | \$2,671.59            | \$9,655.32            | \$7,010.00            | \$6,439.09            | \$7,010.00            | \$7,010.00            |
| 1014700              | 500801 | JURY VENIRE                    | \$6,544.47            | \$5,545.26            | \$2,655.00            | \$4,461.98            | \$2,655.00            | \$2,655.00            |
| 1014700              | 500802 | JURY FEES/EXPENSES             | \$5,810.82            | \$6,316.70            | \$20,840.00           | \$10,055.61           | \$20,840.00           | \$20,840.00           |
| 1014700              | 500803 | ATTORNEYS FEES                 | \$82,590.65           | \$45,036.69           | \$14,340.00           | \$13,132.64           | \$14,340.00           | \$14,340.00           |
| 1014700              | 500804 | COURT REPORTER FEES            | \$40,431.60           | \$35,838.71           | \$50,450.00           | \$40,956.43           | \$50,450.00           | \$50,450.00           |
| 1014700              | 500806 | NRS 432B & ADULT GUARDIAN      | \$105,000.00          | \$117,000.00          | \$157,208.00          | \$90,750.00           | \$157,208.00          | \$121,000.00          |
| 1014700              | 500812 | INTERPRETER/EXPERT FEES        | \$90,927.61           | \$69,813.86           | \$35,220.00           | \$31,862.03           | \$35,220.00           | \$35,220.00           |
| 1014700              | 500815 | MENTAL EVALUATIONS             | \$61,095.00           | \$70,115.00           | \$19,445.00           | \$36,850.00           | \$19,445.00           | \$19,445.00           |
| 1014700              | 500820 | MENTAL HEALTH COURT            | \$20.00               | \$45.00               | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1014700              | 500825 | GRAND JURY                     | \$0.00                | \$0.00                | \$510.00              | \$0.00                | \$510.00              | \$510.00              |
| 1014700              | 500828 | PROTEMPORE                     | \$57,042.71           | \$40,959.02           | \$68,825.00           | \$41,430.67           | \$68,825.00           | \$68,825.00           |
| 1014700              | 502450 | CASH SHORT/OVER                | \$12.05               | (\$22.40)             | \$0.00                | (\$239.35)            | \$0.00                | \$0.00                |
| 1014700              | 502501 | ETHICS COMM UNFUND MAND        | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 1014700              | 502505 | SB443 PSI PRODUCTION           | \$115,089.44          | \$147,350.62          | \$154,123.00          | \$89,579.79           | \$154,123.00          | \$154,123.00          |
|                      |        |                                | \$726,931.40          | \$711,958.58          | \$701,003.00          | \$491,594.27          | \$701,003.00          | \$664,795.00          |
| <b>1014700 Total</b> |        | <b>DISTRICT/JUSTICE COURT</b>  | <b>\$4,342,753.74</b> | <b>\$4,256,760.74</b> | <b>\$4,448,458.00</b> | <b>\$3,212,764.14</b> | <b>\$4,452,612.00</b> | <b>\$4,571,923.00</b> |

| Organization                           | Object | Account Description            | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|--|--------|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>DC/JC ADMINISTRATIVE ASSESSMENT</b> |        |                                |                     |                     |                     |                     |                     |                       |
| 1014710                                | 500225 | MEDICARE                       | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014710                                | 500240 | GROUP INSURANCE                | \$0.00              | (\$6.20)            | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014710                                | 500241 | CITY HSA CONTRIBUTION          | \$0.00              | \$6.20              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014710                                | 500250 | WORKERS' COMPENSATION          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|  |        |                                | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>                 |
| 1014710                                | 500433 | SOFTWARE MAINTENANCE COST      | \$504.00            | \$504.00            | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014710                                | 500611 | DC INTEREST                    | \$1,500.00          | \$0.00              | \$1,045.00          | \$0.00              | \$1,045.00          | \$0.00                |
| 1014710                                | 500620 | TECHNOLOGY FEES                | \$1,599.00          | \$349.94            | \$3,313.00          | \$78.89             | \$3,313.00          | \$1,000.00            |
| 1014710                                | 500621 | ARBITRATION                    | \$0.00              | \$0.00              | \$34,881.00         | \$0.00              | \$34,881.00         | \$5,000.00            |
| 1014710                                | 500670 | ADMINISTRATIVE ASSESSMENTS     | \$0.00              | \$0.00              | \$3,699.00          | \$0.00              | \$3,699.00          | \$600.00              |
| 1014710                                | 500674 | SMALL TOOLS/ EQUIPMENT         | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014710                                | 500811 | AB54 - JUSTICE COURT           | \$24,739.97         | \$37,837.20         | \$140,253.00        | \$25,863.90         | \$140,253.00        | \$46,000.00           |
| 1014710                                | 500813 | MEDIATION FEES                 | \$0.00              | \$0.00              | \$53,090.00         | \$0.00              | \$53,090.00         | \$0.00                |
| 1014710                                | 500820 | MENTAL HEALTH COURT            | \$59,133.86         | \$49,596.00         | \$55,000.00         | \$43,016.00         | \$55,000.00         | \$55,000.00           |
| 1014710                                | 500821 | DAS MENTAL HEALTH COURT        | \$750.00            | \$889.30            | \$18,548.00         | \$0.00              | \$18,548.00         | \$2,000.00            |
| 1014710                                | 500823 | FELONY DUI COURT               | \$27,565.11         | \$24,459.45         | \$31,484.00         | \$8,421.05          | \$31,484.00         | \$28,000.00           |
| 1014710                                | 500824 | GENETIC MARKER TESTING         | \$7,342.50          | \$5,749.00          | \$8,000.00          | \$4,288.00          | \$8,000.00          | \$8,000.00            |
| 1014710                                | 500826 | MISDEMEANOR TREATMENT CT       | \$25,815.00         | \$23,665.00         | \$25,000.00         | \$20,500.00         | \$25,000.00         | \$25,000.00           |
| 1014710                                | 500827 | APPOINTD GUARDIAN INVESTIGATOR | \$0.00              | \$0.00              | \$45,577.00         | \$0.00              | \$45,577.00         | \$5,000.00            |
| 1014710                                | 500852 | GMA SB 243                     | \$25,348.00         | \$18,842.00         | \$27,000.00         | \$11,824.00         | \$27,000.00         | \$27,000.00           |
| 1014710                                | 500865 | DRUG OR ALCOHOL PROGRAMS       | \$15,362.15         | \$6,495.38          | \$76,302.00         | \$780.39            | \$76,302.00         | \$19,000.00           |
| 1014710                                | 500868 | EXTRAORDINARY COURT CASES      | \$74,139.63         | \$4,159.09          | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014710                                | 500871 | MARIJUANA POSS -CCC            | \$0.00              | \$0.00              | \$8,382.00          | \$0.00              | \$8,382.00          | \$0.00                |
| 1014710                                | 500872 | MARIJUANA-JC DRUG COURT        | \$0.00              | \$0.00              | \$17,879.00         | \$0.00              | \$17,879.00         | \$0.00                |
| 1014710                                | 500873 | MARIJUANA POSS DAS             | \$900.00            | \$0.00              | \$7,678.00          | \$2,500.00          | \$7,678.00          | \$0.00                |
| 1014710                                | 500876 | DAS DRUG TESTING LAB -SC       | \$0.00              | \$0.00              | \$4,773.00          | \$0.00              | \$4,773.00          | \$0.00                |
| 1014710                                | 500877 | DRUG COURT                     | \$0.00              | \$0.00              | \$33,917.00         | \$125.00            | \$33,917.00         | \$0.00                |
| 1014710                                | 500878 | DISTRICT COURT FEES AB65       | \$73,586.86         | \$80,767.57         | \$230,399.00        | \$53,431.33         | \$230,399.00        | \$125,000.00          |
| 1014710                                | 500879 | COURT SECURITY FEE AB65        | \$16,935.12         | \$44,666.13         | \$20,000.00         | \$28,423.30         | \$20,000.00         | \$20,000.00           |
| 1014710                                | 500880 | DISTRICT CT FEES SB388         | \$0.00              | \$0.00              | \$4,926.00          | \$0.00              | \$4,926.00          | \$0.00                |
|  |        |                                | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>                 |
|  |        |                                | \$355,221.20        | \$297,980.06        | \$851,146.00        | \$199,251.86        | \$851,146.00        | \$366,600.00          |
| 1014710                                | 506565 | COURT REMODEL / JAVS SYS       | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014710                                | 506578 | DISTRICT COURT FEES AB 65      | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014710                                | 507010 | CAPITAL IMPROVEMENTS           | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014710                                | 507778 | DC FEES AB65-CAPITAL EQ        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1014710                                | 507779 | COURT SEC AB65 CAPITAL         | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|  |        |                                | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>                 |
|  |        |                                | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| <b>1014710 Total</b>                   |        |                                | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>               | <hr/>                 |
| <b>DC/JC ADMINISTRATIVE ASSESSMENT</b> |        |                                | <b>\$355,221.20</b> | <b>\$297,980.06</b> | <b>\$851,146.00</b> | <b>\$199,251.86</b> | <b>\$851,146.00</b> | <b>\$366,600.00</b>   |



**MISSION STATEMENT**

To provide exceptional parks, open space, and diverse recreational opportunities to enhance the quality of life in Carson City, while preserving our natural resources for future generations.

**Current Full-time staff count: 38**

## FISCAL SUMMARY FOR GENERAL FUND

|   |                   |                   |                   |                 |                  |
|---|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Parks and Recreation Admin.</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 5005</b>                      |                   |                   |                   |                 |                  |
|   | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|   | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                                      |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>                         | \$ 510,538        | \$ 539,628        | \$ 588,214        | <b>9.00%</b>    | \$ 48,586        |
| <b>TOTAL</b>  | <b>\$ 510,538</b> | <b>\$ 539,628</b> | <b>\$ 588,214</b> | <b>9.00%</b>    | \$ 48,586        |
| <b>EXPENDITURE</b>                                  |                   |                   |                   |                 |                  |
| <b>Salary</b>                                       | \$ 332,838        | \$ 342,311        | \$ 372,642        | <b>8.86%</b>    | \$ 30,331        |
| <b>Benefits</b>                                     | 153,807           | 156,836           | 175,094           | <b>11.64%</b>   | \$ 18,258        |
| <b>Service &amp; Supplies</b>                       | 23,893            | 40,481            | 40,478            | <b>-0.01%</b>   | \$ (3)           |
| <b>TOTAL</b>  | <b>\$ 510,538</b> | <b>\$ 539,628</b> | <b>\$ 588,214</b> | <b>9.00%</b>    | \$ 48,586        |
|   |                   |                   |                   |                 |                  |
| <b>FTE</b>  | <b>4.55</b>       | <b>4.55</b>       | <b>4.55</b>       |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Parks Admin</b>      |                       |                        |
| <b>DEPARTMENT NUMBER: 1015005</b>   |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
|                                     |                       |                        |
| Department Business Manager         | 0.80                  | \$ 59,247              |
| Senior Office Specialist            | 1.00                  | 62,575                 |
| Office Specialist                   | 0.80                  | 42,381                 |
| Parks Project Manager               | 0.90                  | 58,694                 |
| Park & Recreation Director          | 0.80                  | 133,425                |
| Trails Coordinator                  | 0.25                  | 16,320                 |
|                                     |                       |                        |
|                                     |                       |                        |
|                                     |                       |                        |
|                                     |                       |                        |
|                                     |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | 4.55                  | \$ 372,642             |
| <b>BENEFITS:</b>                    |                       |                        |
|                                     |                       |                        |
| Medicare                            |                       | \$ 5,306               |
| Retirement                          |                       | 98,132                 |
| Group Insurance                     |                       | 62,472                 |
| Workers' Compensation               |                       | 3,386                  |
| Foul Weather Allowance              |                       | 38                     |
| Car Allowance                       |                       | 3,120                  |
| Phone Allowance                     |                       | 2,640                  |
|                                     |                       |                        |
| <b>SUB-TOTAL BENEFITS</b>           |                       | \$ 175,094             |
| <b>GRAND TOTAL</b>                  |                       | <b>\$ 547,736</b>      |



| Organization                | Object | Account Description         | 2020 Actuals | 2021 Actuals | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|-----------------------------|--------|-----------------------------|--------------|--------------|---------------------|--------------|----------------|-----------------------|
| <b>PARKS ADMINISTRATION</b> |        |                             |              |              |                     |              |                |                       |
| 1015005                     | 500101 | SALARIES                    | \$310,148.19 | \$325,490.60 | \$347,010.00        | \$232,990.13 | \$340,136.00   | \$372,642.00          |
| 1015005                     | 500102 | HOURLY/SEASONAL             | \$10.50      | \$0.00       | \$0.00              | \$8,702.64   | \$0.00         | \$0.00                |
| 1015005                     | 500103 | ADMINISTRATIVE PAY          | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015005                     | 500104 | SHIFT DIFFERENTIAL          | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015005                     | 500106 | MANAGEMENT LEAVE PAY        | \$9,229.04   | \$7,225.92   | \$0.00              | \$5,351.32   | \$2,175.00     | \$0.00                |
| 1015005                     | 500107 | ANNUAL LEAVE PAYOFF         | \$8,635.85   | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015005                     | 500108 | SICK LEAVE PAY              | \$30,698.85  | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015005                     | 500109 | WORKERS' COMPENSATORY LEAVE | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015005                     | 500111 | OVERTIME                    | \$0.00       | \$120.62     | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015005                     | 500112 | CALL BACK PAY               | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015005                     | 500113 | STAND-BY PAY                | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015005                     | 500114 | F L S A                     | \$0.00       | \$0.65       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015005                     | 500116 | HOLIDAY PAY                 | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015005                     | 500198 | DIRECT PROJECT COSTS        | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015005                     | 500199 | GRANT FUNDED ALLOCATION     | \$1,948.75   | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                             |        |                             | \$360,671.18 | \$332,837.79 | \$347,010.00        | \$247,044.09 | \$342,311.00   | \$372,642.00          |
| 1015005                     | 500225 | MEDICARE                    | \$5,114.94   | \$4,732.05   | \$4,938.00          | \$3,508.89   | \$4,950.00     | \$5,306.00            |
| 1015005                     | 500230 | RETIREMENT                  | \$78,733.69  | \$82,377.54  | \$87,192.00         | \$61,476.40  | \$87,779.00    | \$98,132.00           |
| 1015005                     | 500240 | GROUP INSURANCE             | \$46,259.31  | \$49,992.85  | \$50,370.00         | \$33,470.35  | \$47,694.00    | \$55,290.00           |
| 1015005                     | 500241 | CITY HSA CONTRIBUTION       | \$7,634.49   | \$7,409.06   | \$7,404.00          | \$5,458.68   | \$7,151.00     | \$7,182.00            |
| 1015005                     | 500250 | WORKERS' COMPENSATION       | \$3,388.27   | \$3,464.00   | \$3,384.00          | \$2,274.38   | \$3,430.00     | \$3,386.00            |
| 1015005                     | 500266 | FOUL WEATHER ALLOWANCE      | \$37.50      | \$37.50      | \$38.00             | \$37.50      | \$38.00        | \$38.00               |
| 1015005                     | 500270 | CAR ALLOWANCE               | \$3,144.00   | \$3,132.00   | \$3,120.00          | \$2,292.00   | \$3,132.00     | \$3,120.00            |
| 1015005                     | 500271 | PHONE ALLOWANCE             | \$2,178.20   | \$2,662.00   | \$2,640.00          | \$2,002.00   | \$2,662.00     | \$2,640.00            |
|                             |        |                             | \$146,490.40 | \$153,807.00 | \$159,086.00        | \$110,520.20 | \$156,836.00   | \$175,094.00          |
| 1015005                     | 500309 | PROFESSIONAL SERVICES       | \$19,400.00  | \$0.00       | \$10,000.00         | \$0.00       | \$10,000.00    | \$10,000.00           |
| 1015005                     | 500330 | TRAINING                    | \$515.00     | \$2,694.96   | \$600.00            | \$0.00       | \$600.00       | \$600.00              |
| 1015005                     | 500433 | SOFTWARE MAINTENANCE COST   | \$176.00     | \$175.03     | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015005                     | 500435 | VEHICLE REPAIR & MAINT      | \$1,248.34   | \$0.00       | \$1,500.00          | \$0.00       | \$1,500.00     | \$1,500.00            |
| 1015005                     | 500444 | OFFICE EQUIPMENT RENTAL     | \$4,696.46   | \$3,688.79   | \$6,000.00          | \$405.65     | \$6,000.00     | \$6,000.00            |
| 1015005                     | 500540 | PUBLICITY/SPECIAL EVENTS    | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015005                     | 500542 | PRINTING/ADVERTISING        | \$250.00     | \$0.00       | \$375.00            | \$0.00       | \$375.00       | \$375.00              |
| 1015005                     | 500545 | MEMBERSHIP / PUBLICATIONS   | \$388.75     | \$628.75     | \$1,500.00          | \$263.75     | \$1,500.00     | \$1,500.00            |
| 1015005                     | 500580 | TRAVEL                      | \$435.33     | \$0.00       | \$705.00            | \$63.00      | \$705.00       | \$705.00              |
| 1015005                     | 500582 | MILEAGE                     | \$60.95      | \$17.25      | \$1,000.00          | \$0.00       | \$1,000.00     | \$1,000.00            |
| 1015005                     | 500601 | OFFICE SUPPLIES             | \$2,137.87   | \$2,393.81   | \$5,000.00          | \$1,457.79   | \$5,000.00     | \$5,000.00            |
| 1015005                     | 500602 | POSTAGE/SHIPPING            | \$140.05     | \$496.05     | \$1,500.00          | \$58.00      | \$1,500.00     | \$1,500.00            |
| 1015005                     | 500625 | OPERATING SUPPLIES          | \$491.58     | \$660.08     | \$0.00              | \$920.30     | \$0.00         | \$0.00                |
| 1015005                     | 500660 | VEHICLE FUEL/OIL            | \$2,177.53   | \$1,088.75   | \$595.00            | \$46.50      | \$595.00       | \$595.00              |
| 1015005                     | 500675 | SMALL FURNISHINGS           | \$149.99     | \$44.43      | \$500.00            | \$0.00       | \$500.00       | \$500.00              |
| 1015005                     | 500710 | TELEPHONE                   | \$189.35     | \$230.12     | \$500.00            | \$166.91     | \$500.00       | \$500.00              |
| 1015005                     | 500712 | POWER                       | \$0.00       | \$0.00       | \$3,032.00          | \$0.00       | \$3,032.00     | \$3,032.00            |

| Organization                | Object | Account Description          | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|-----------------------------|--------|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| 1015005                     | 500713 | HEATING                      | \$5,293.75          | \$4,094.84          | \$4,200.00          | \$4,535.95          | \$4,200.00          | \$4,200.00            |
| 1015005                     | 500950 | ISC: FLEET MANAGEMENT        | \$7,182.00          | \$7,680.00          | \$3,474.00          | \$3,474.00          | \$3,474.00          | \$3,471.00            |
| 1015005                     | 501299 | GRANT ALLOCATION/DIRECT BILL | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1015005                     | 502450 | CASH SHORT/OVER              | \$0.50              | \$0.00              | \$0.00              | \$1.00              | \$0.00              | \$0.00                |
| <b>1015005 Total</b>        |        |                              | <b>\$44,933.45</b>  | <b>\$23,892.86</b>  | <b>\$40,481.00</b>  | <b>\$11,392.85</b>  | <b>\$40,481.00</b>  | <b>\$40,478.00</b>    |
| <b>PARKS ADMINISTRATION</b> |        |                              | <b>\$552,095.03</b> | <b>\$510,537.65</b> | <b>\$546,577.00</b> | <b>\$368,957.14</b> | <b>\$539,628.00</b> | <b>\$588,214.00</b>   |

## FISCAL SUMMARY FOR GENERAL FUND

|  |                     |                     |                     |                 |                  |
|--|---------------------|---------------------|---------------------|-----------------|------------------|
| <b>Department Name: Parks and Recreation Maintenance</b> |                     |                     |                     |                 |                  |
| <b>Department Number: 5012</b>                           |                     |                     |                     |                 |                  |
|  | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b> |
|  | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>   |                     |                     |                     |                 |                  |
| <b>General Fund Support</b>                              | \$ 1,650,329        | \$ 1,830,016        | \$ 1,941,901        | <b>6.11%</b>    | \$ 111,885       |
| <b>TOTAL</b>   | <b>\$ 1,650,329</b> | <b>\$ 1,830,016</b> | <b>\$ 1,941,901</b> | <b>6.11%</b>    | \$ 111,885       |
| <b>EXPENDITURE</b>                                       |                     |                     |                     |                 |                  |
| <b>Salary</b>  | \$ 729,308          | \$ 824,904          | \$ 908,758          | <b>10.17%</b>   | \$ 83,854        |
| <b>Benefits</b>  | 346,211             | 386,873             | 439,371             | <b>13.57%</b>   | \$ 52,498        |
| <b>Service &amp; Supplies</b>                            | 555,346             | 578,239             | 553,772             | <b>-4.23%</b>   | \$ (24,467)      |
| <b>Capital Outlay</b>                                    | 19,464              | 40,000              | 40,000              | <b>0.00%</b>    | \$ -             |
| <b>TOTAL</b>   | <b>\$ 1,650,329</b> | <b>\$ 1,830,016</b> | <b>\$ 1,941,901</b> | <b>6.11%</b>    | \$ 111,885       |
|  |                     |                     |                     |                 |                  |
| <b>FTE</b>   | <b>13.71</b>        | <b>14.71</b>        | <b>14.71</b>        |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                      |                       |                        |
|--------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Parks Maintenance</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 1015012</b>    |                       |                        |
| <b>POSITION / DESCRIPTION</b>        | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>           |                       |                        |
| Park Operations Superintendent       | 0.90                  | \$ 93,704              |
| Park Maintenance Worker              | 7.24                  | 372,512                |
| Park Maintenance Coordinator         | 1.41                  | 81,229                 |
| Parks Operations Manager             | 0.97                  | 75,810                 |
| Park Ranger                          | 1.00                  | 54,130                 |
| Parks Shop Coordinator               | 0.90                  | 50,294                 |
| Senior Park Ranger                   | 0.29                  | 19,827                 |
| Sports Field Coordinator             | 1.00                  | 53,307                 |
| Parks Irrigation Specialist          | 1.00                  | 48,662                 |
|                                      |                       |                        |
| Call Back                            |                       | 3,357                  |
| Standby Pay                          |                       | 4,410                  |
| Holiday Pay                          |                       | 1,000                  |
| Overtime                             |                       | 33,500                 |
| Shift Differencial                   |                       | 3,132                  |
| Hourly/Seasonal/Temp Staffing        |                       | 13,884                 |
|                                      |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>  | 14.71                 | \$ 908,758             |
| <b>BENEFITS:</b>                     |                       |                        |
|                                      |                       |                        |
| Medicare                             |                       | \$ 12,803              |
| Retirement                           |                       | 202,091                |
| Group Insurance                      |                       | 205,023                |
| Workers' Compensation                |                       | 11,690                 |
| Foul Weather Allowance               |                       | 2,033                  |
| Phone Allowance                      |                       | 5,731                  |
|                                      |                       |                        |
| <b>SUB-TOTAL BENEFITS</b>            |                       | 439,371                |
|                                      |                       |                        |
| <b>GRAND TOTAL</b>                   |                       | \$ 1,348,129           |

| Organization            | Object | Account Description         | 2020 Actuals | 2021 Actuals | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|-------------------------|--------|-----------------------------|--------------|--------------|---------------------|--------------|----------------|-----------------------|
| <b>PARKS OPERATIONS</b> |        |                             |              |              |                     |              |                |                       |
| 1015012                 | 500101 | SALARIES                    | \$647,631.62 | \$631,283.99 | \$809,445.00        | \$538,110.35 | \$762,866.00   | \$849,475.00          |
| 1015012                 | 500102 | HOURLY/SEASONAL             | \$13,816.36  | \$100.80     | \$0.00              | \$13,582.20  | \$0.00         | \$0.00                |
| 1015012                 | 500103 | ADMINISTRATIVE PAY          | \$1,683.70   | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015012                 | 500104 | SHIFT DIFFERENTIAL          | \$222.00     | \$0.00       | \$3,132.00          | \$0.00       | \$3,132.00     | \$3,132.00            |
| 1015012                 | 500106 | MANAGEMENT LEAVE PAY        | \$748.14     | \$6,229.40   | \$0.00              | \$4,351.04   | \$2,685.00     | \$0.00                |
| 1015012                 | 500107 | ANNUAL LEAVE PAYOFF         | \$10,400.04  | \$7,661.08   | \$0.00              | \$56.76      | \$57.00        | \$0.00                |
| 1015012                 | 500108 | SICK LEAVE PAY              | \$10,023.02  | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015012                 | 500109 | WORKERS' COMPENSATORY LEAVE | \$3,018.00   | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015012                 | 500111 | OVERTIME                    | \$25,046.46  | \$17,597.86  | \$33,500.00         | \$2,187.39   | \$33,500.00    | \$33,500.00           |
| 1015012                 | 500112 | CALL BACK PAY               | \$499.05     | \$192.88     | \$3,357.00          | \$6.46       | \$3,357.00     | \$3,357.00            |
| 1015012                 | 500113 | STAND-BY PAY                | \$13.55      | \$20.80      | \$4,200.00          | \$233.51     | \$4,410.00     | \$4,410.00            |
| 1015012                 | 500114 | F L S A                     | \$20.28      | \$4.11       | \$0.00              | \$13.33      | \$13.00        | \$0.00                |
| 1015012                 | 500116 | HOLIDAY PAY                 | \$1,547.86   | \$332.59     | \$1,000.00          | \$208.43     | \$1,000.00     | \$1,000.00            |
| 1015012                 | 500125 | TEMPORARY STAFFING          | \$65,671.09  | \$65,884.00  | \$13,884.00         | (\$64.74)    | \$13,884.00    | \$13,884.00           |
| 1015012                 | 500199 | GRANT FUNDED ALLOCATION     | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                         |        |                             | \$780,341.17 | \$729,307.51 | \$868,518.00        | \$558,684.73 | \$824,904.00   | \$908,758.00          |
| 1015012                 | 500225 | MEDICARE                    | \$9,933.78   | \$9,403.47   | \$12,118.00         | \$7,963.86   | \$11,762.00    | \$12,803.00           |
| 1015012                 | 500230 | RETIREMENT                  | \$146,621.00 | \$142,887.61 | \$178,097.00        | \$121,954.57 | \$177,935.00   | \$202,091.00          |
| 1015012                 | 500240 | GROUP INSURANCE             | \$185,514.24 | \$165,506.73 | \$180,064.00        | \$119,451.51 | \$164,576.00   | \$193,386.00          |
| 1015012                 | 500241 | CITY HSA CONTRIBUTION       | \$8,522.06   | \$11,620.75  | \$7,920.00          | \$9,690.80   | \$12,383.00    | \$11,637.00           |
| 1015012                 | 500250 | WORKERS' COMPENSATION       | \$10,957.02  | \$10,217.52  | \$11,689.00         | \$8,128.20   | \$12,265.00    | \$11,690.00           |
| 1015012                 | 500260 | EDUCATION INCENTIVE         | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015012                 | 500266 | FOUL WEATHER ALLOWANCE      | \$1,747.50   | \$871.50     | \$2,182.00          | \$1,582.50   | \$1,733.00     | \$2,033.00            |
| 1015012                 | 500270 | CAR ALLOWANCE               | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015012                 | 500271 | PHONE ALLOWANCE             | \$6,393.28   | \$5,703.52   | \$7,171.00          | \$4,906.56   | \$6,219.00     | \$5,731.00            |
|                         |        |                             | \$369,688.88 | \$346,211.10 | \$399,241.00        | \$273,678.00 | \$386,873.00   | \$439,371.00          |
| 1015012                 | 500330 | TRAINING                    | \$2,492.50   | \$1,330.46   | \$3,200.00          | \$2,212.37   | \$3,200.00     | \$3,200.00            |
| 1015012                 | 500349 | CONTRACTUAL SERVICES        | \$12,617.54  | \$23,818.79  | \$52,322.00         | \$63,858.48  | \$52,322.00    | \$17,322.00           |
| 1015012                 | 500356 | EMPLOYEE PHYSICALS          | \$450.34     | \$1,224.00   | \$200.00            | \$173.50     | \$200.00       | \$200.00              |
| 1015012                 | 500430 | EQUIPMENT REPAIR & MAINT    | \$38,843.24  | \$35,639.75  | \$37,352.00         | \$15,688.68  | \$37,352.00    | \$37,352.00           |
| 1015012                 | 500435 | VEHICLE REPAIR & MAINT      | \$34,046.42  | \$21,884.93  | \$18,500.00         | \$11,364.81  | \$18,500.00    | \$18,500.00           |
| 1015012                 | 500436 | FACILITY REPAIR & MAINT     | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015012                 | 500438 | PARK/COURSE REPAIR & MAINT  | \$31,526.90  | \$30,074.53  | \$27,517.00         | \$20,006.22  | \$27,517.00    | \$27,517.00           |
| 1015012                 | 500439 | FERTILIZER/CHEMICALS        | \$22,019.74  | \$24,760.79  | \$22,000.00         | \$25,108.60  | \$22,000.00    | \$22,000.00           |
| 1015012                 | 500441 | IRRIGATION SUPPLIES         | \$21,776.33  | \$18,651.24  | \$17,100.00         | \$10,659.99  | \$17,100.00    | \$17,100.00           |
| 1015012                 | 500442 | REFORESTATION               | \$200.00     | \$429.50     | \$1,500.00          | \$0.00       | \$1,500.00     | \$1,500.00            |
| 1015012                 | 500443 | DOWNTOWN BEAUTIFICATION     | \$479.70     | \$3,725.64   | \$5,500.00          | \$291.34     | \$5,500.00     | \$5,500.00            |
| 1015012                 | 500445 | EQUIPMENT RENTAL            | \$322.00     | \$0.00       | \$2,845.00          | \$769.23     | \$2,845.00     | \$2,845.00            |
| 1015012                 | 500446 | FIRE SUPPRESSION            | \$0.00       | \$0.00       | \$1,000.00          | \$0.00       | \$1,000.00     | \$1,000.00            |
| 1015012                 | 500542 | PRINTING/ADVERTISING        | \$211.49     | \$0.00       | \$0.00              | \$367.00     | \$0.00         | \$0.00                |
| 1015012                 | 500545 | MEMBERSHIP / PUBLICATIONS   | \$808.75     | \$498.75     | \$700.00            | \$368.75     | \$700.00       | \$700.00              |
| 1015012                 | 500580 | TRAVEL                      | \$0.00       | \$505.95     | \$2,200.00          | \$758.45     | \$2,200.00     | \$2,200.00            |

| Organization         | Object | Account Description          | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|----------------------|--------|------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1015012              | 500601 | OFFICE SUPPLIES              | \$1,308.82            | \$784.97              | \$450.00              | \$2,290.86            | \$450.00              | \$450.00              |
| 1015012              | 500625 | OPERATING SUPPLIES           | \$40,725.85           | \$38,533.67           | \$32,410.00           | \$27,614.09           | \$32,410.00           | \$32,410.00           |
| 1015012              | 500660 | VEHICLE FUEL/OIL             | \$31,890.45           | \$32,499.38           | \$42,500.00           | \$28,507.31           | \$42,500.00           | \$42,500.00           |
| 1015012              | 500672 | SUPPLIED UNIFORMS            | \$7,752.20            | \$6,397.71            | \$10,500.00           | \$4,322.98            | \$10,500.00           | \$10,500.00           |
| 1015012              | 500674 | SMALL TOOLS/ EQUIPMENT       | \$3,916.95            | \$163.51              | \$5,100.00            | \$4,878.40            | \$5,100.00            | \$5,100.00            |
| 1015012              | 500675 | SMALL FURNISHINGS            | \$100.98              | \$1,280.45            | \$500.00              | \$0.00                | \$500.00              | \$500.00              |
| 1015012              | 500710 | TELEPHONE                    | \$12,534.30           | \$18,479.69           | \$10,660.00           | \$21,119.87           | \$10,660.00           | \$10,660.00           |
| 1015012              | 500712 | POWER                        | \$65,087.42           | \$59,753.65           | \$60,675.00           | \$50,810.59           | \$60,675.00           | \$60,675.00           |
| 1015012              | 500713 | HEATING                      | \$1,246.37            | \$0.00                | \$2,110.00            | \$0.00                | \$2,110.00            | \$2,110.00            |
| 1015012              | 500950 | ISC: FLEET MANAGEMENT        | \$185,535.00          | \$190,720.00          | \$184,701.00          | \$184,701.00          | \$184,701.00          | \$201,896.00          |
| 1015012              | 500955 | ISC: RADIOS                  | \$41,021.00           | \$44,189.00           | \$36,697.00           | \$36,697.00           | \$36,697.00           | \$30,035.00           |
| 1015012              | 501299 | GRANT ALLOCATION/DIRECT BILL | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                      |        |                              | \$556,914.29          | \$555,346.36          | \$578,239.00          | \$512,569.52          | \$578,239.00          | \$553,772.00          |
| 1015012              | 507710 | PARK EQUIPMENT REPLACE PROG  | \$0.00                | \$19,463.82           | \$40,000.00           | \$13,239.22           | \$40,000.00           | \$40,000.00           |
| 1015012              | 507775 | EQUIPMENT                    | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                      |        |                              | \$0.00                | \$19,463.82           | \$40,000.00           | \$13,239.22           | \$40,000.00           | \$40,000.00           |
| <b>1015012 Total</b> |        | <b>PARKS OPERATIONS</b>      | <b>\$1,706,944.34</b> | <b>\$1,650,328.79</b> | <b>\$1,885,998.00</b> | <b>\$1,358,171.47</b> | <b>\$1,830,016.00</b> | <b>\$1,941,901.00</b> |

## FISCAL SUMMARY FOR GENERAL FUND

|  |                  |                  |                 |                 |                    |
|--|------------------|------------------|-----------------|-----------------|--------------------|
| <b>Department Name: Parks and Recreation Gifts and Donations</b> |                  |                  |                 |                 |                    |
| <b>Department Number: 5017</b>                                   |                  |                  |                 |                 |                    |
|  | <b>2020-21</b>   | <b>2021-22</b>   | <b>2022-23</b>  | <b>% Change</b> | <b>\$ Change</b>   |
|  | <b>Actual</b>    | <b>Estimated</b> | <b>Proposed</b> | <b>Budget</b>   | <b>Budget</b>      |
| <b>REVENUE</b>   |                  |                  |                 |                 |                    |
| <b>General Fund Support</b>                                      | \$ 16,005        | \$ 28,456        | \$ -            | -100.00%        | \$ (28,456)        |
| <b>TOTAL</b>   | <b>\$ 16,005</b> | <b>\$ 28,456</b> | <b>\$ -</b>     | <b>-100.00%</b> | <b>\$ (28,456)</b> |
| <b>EXPENDITURE</b>   |                  |                  |                 |                 |                    |
| <b>Salary</b>  | \$ 467           | \$ -             | \$ -            | 0.00%           | \$ -               |
| <b>Benefits</b>  | 17               | -                | -               | 0.00%           | -                  |
| <b>Service &amp; Supplies</b>                                    | 15,521           | 28,456           | -               | -100.00%        | (28,456)           |
| <b>TOTAL</b>   | <b>\$ 16,005</b> | <b>\$ 28,456</b> | <b>\$ -</b>     | <b>-100.00%</b> | <b>\$ (28,456)</b> |
|  |                  |                  |                 |                 |                    |
| <b>FTE</b>   |                  |                  |                 |                 |                    |

| Organization                       | Object | Account Description                | 2020 Actuals       | 2021 Actuals       | 2022 Revised Budget | 2022 Actuals       | 2022 Estimated     | 2023 Tentative Budget |
|------------------------------------|--------|------------------------------------|--------------------|--------------------|---------------------|--------------------|--------------------|-----------------------|
| <b>PARKS GIFTS &amp; DONATIONS</b> |        |                                    |                    |                    |                     |                    |                    |                       |
| 1015017                            | 500102 | HOURLY/SEASONAL                    | \$0.00             | \$467.45           | \$0.00              | \$0.00             | \$0.00             | \$0.00                |
| 1015017                            | 500125 | TEMPORARY STAFFING                 | \$0.00             | \$0.00             | \$0.00              | \$0.00             | \$0.00             | \$0.00                |
|                                    |        |                                    | <hr/>              |                    |                     |                    |                    |                       |
| 1015017                            | 500225 | MEDICARE                           | \$0.00             | \$6.79             | \$0.00              | \$0.00             | \$0.00             | \$0.00                |
| 1015017                            | 500250 | WORKERS' COMPENSATION              | \$0.00             | \$9.67             | \$0.00              | \$0.00             | \$0.00             | \$0.00                |
|                                    |        |                                    | <hr/>              |                    |                     |                    |                    |                       |
| 1015017                            | 500506 | ARROWHEAD RECLAMATION              | \$0.00             | \$16.46            | \$0.00              | \$0.00             | \$0.00             | \$0.00                |
| 1015017                            | 500568 | DISC GOLF COURSE                   | \$0.00             | \$0.00             | \$160.00            | \$0.00             | \$160.00           | \$0.00                |
| 1015017                            | 500570 | CC DOWNTOWN FLOWERS                | \$0.00             | \$0.00             | \$0.00              | \$0.00             | \$0.00             | \$0.00                |
| 1015017                            | 500659 | RECREATION PROGRAMS                | \$0.00             | \$0.00             | \$0.00              | \$0.00             | \$0.00             | \$0.00                |
| 1015017                            | 500680 | GIFTS & DONATIONS                  | \$0.00             | \$1,159.03         | \$0.00              | \$0.00             | \$0.00             | \$0.00                |
| 1015017                            | 500680 | GIFTS & DONATIONS                  | \$20,269.50        | \$14,362.46        | \$25,087.00         | \$32,538.45        | \$25,087.00        | \$0.00                |
| 1015017                            | 500682 | 911 MEMORIAL                       | \$0.00             | \$0.00             | \$0.00              | \$0.00             | \$0.00             | \$0.00                |
| 1015017                            | 500684 | RESTRICTED ANIMAL CARE             | \$0.00             | \$0.00             | \$0.00              | \$0.00             | \$0.00             | \$0.00                |
| 1015017                            | 501267 | PROMOTION GEN FORESTRY             | \$220.00           | \$0.00             | \$3,209.00          | \$0.00             | \$3,209.00         | \$0.00                |
| 1015017                            | 501486 | FISH                               | \$0.00             | \$0.00             | \$0.00              | \$0.00             | \$0.00             | \$0.00                |
|                                    |        |                                    | <hr/>              |                    |                     |                    |                    |                       |
|                                    |        |                                    | \$20,489.50        | \$15,521.49        | \$28,456.00         | \$32,538.45        | \$28,456.00        | \$0.00                |
| <b>1015017 Total</b>               |        | <b>PARKS GIFTS &amp; DONATIONS</b> | <b>\$20,489.50</b> | <b>\$16,005.40</b> | <b>\$28,456.00</b>  | <b>\$32,538.45</b> | <b>\$28,456.00</b> | <b>\$0.00</b>         |



## FISCAL SUMMARY FOR GENERAL FUND

|  |                  |                   |                  |                 |                    |
|--|------------------|-------------------|------------------|-----------------|--------------------|
| <b>Department Name: Youth Sports Association</b> |                  |                   |                  |                 |                    |
| <b>Department Number: 5018</b>                   |                  |                   |                  |                 |                    |
|  | <b>2020-21</b>   | <b>2021-22</b>    | <b>2022-23</b>   | <b>% Change</b> | <b>\$ Change</b>   |
|  | <b>Actual</b>    | <b>Estimated</b>  | <b>Proposed</b>  | <b>Budget</b>   | <b>Budget</b>      |
| <b>REVENUE</b>                                   |                  |                   |                  |                 |                    |
| <b>General Fund Support</b>                      | \$ 72,427        | \$ 126,101        | \$ 42,490        | -66.30%         | \$ (83,611)        |
| <b>TOTAL</b>                                     | <b>\$ 72,427</b> | <b>\$ 126,101</b> | <b>\$ 42,490</b> | <b>-66.30%</b>  | <b>\$ (83,611)</b> |
| <b>EXPENDITURE</b>                               |                  |                   |                  |                 |                    |
| <b>Salary</b>                                    | \$ 31,589        | \$ -              | \$ -             | 0.00%           | \$ -               |
| <b>Service &amp; Supplies</b>                    | 40,838           | 126,101           | 42,490           | -66.30%         | (83,611)           |
| <b>TOTAL</b>                                     | <b>\$ 72,427</b> | <b>\$ 126,101</b> | <b>\$ 42,490</b> | <b>-66.30%</b>  | <b>\$ (83,611)</b> |
|  |                  |                   |                  |                 |                    |
| <b>FTE</b>                                       |                  |                   |                  |                 |                    |

| Organization                        | Object | Account Description                 | 2020 Actuals | 2021 Actuals | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|-------------------------------------|--------|-------------------------------------|--------------|--------------|---------------------|--------------|----------------|-----------------------|
| <b>YOUTH SERVICE ADMINISTRATION</b> |        |                                     |              |              |                     |              |                |                       |
| 1015018                             | 500102 | HOURLY/SEASONAL                     | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015018                             | 500125 | TEMPORARY STAFFING                  | \$8,772.35   | \$31,589.04  | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                                     |        |                                     | <hr/>        | <hr/>        | <hr/>               | <hr/>        | <hr/>          | <hr/>                 |
| 1015018                             | 500625 | OPERATING SUPPLIES                  | \$9,842.24   | \$6,765.01   | \$65,501.00         | \$16,338.43  | \$85,001.00    | \$1,390.00            |
| 1015018                             | 500710 | TELEPHONE                           | \$7,236.75   | \$8,917.18   | \$2,000.00          | \$7,226.80   | \$2,000.00     | \$2,000.00            |
| 1015018                             | 500712 | POWER                               | \$22,552.69  | \$17,470.43  | \$35,000.00         | \$19,154.23  | \$35,000.00    | \$35,000.00           |
| 1015018                             | 500713 | HEATING                             | \$2,333.09   | \$3,393.83   | \$2,000.00          | \$3,180.94   | \$2,000.00     | \$2,000.00            |
| 1015018                             | 500714 | PROPANE                             | \$3,099.57   | \$4,291.21   | \$2,100.00          | \$3,212.25   | \$2,100.00     | \$2,100.00            |
|                                     |        |                                     | <hr/>        | <hr/>        | <hr/>               | <hr/>        | <hr/>          | <hr/>                 |
|                                     |        |                                     | \$45,064.34  | \$40,837.66  | \$106,601.00        | \$49,112.65  | \$126,101.00   | \$42,490.00           |
| 1015018                             | 507775 | EQUIPMENT                           | \$0.00       | \$0.00       | \$19,500.00         | \$1,500.00   | \$0.00         | \$0.00                |
|                                     |        |                                     | <hr/>        | <hr/>        | <hr/>               | <hr/>        | <hr/>          | <hr/>                 |
|                                     |        |                                     | \$0.00       | \$0.00       | \$19,500.00         | \$1,500.00   | \$0.00         | \$0.00                |
| <b>1015018 Total</b>                |        | <b>YOUTH SERVICE ADMINISTRATION</b> | <hr/>        | <hr/>        | <hr/>               | <hr/>        | <hr/>          | <hr/>                 |
|                                     |        |                                     | \$53,836.69  | \$72,426.70  | \$126,101.00        | \$50,612.65  | \$126,101.00   | \$42,490.00           |

## FISCAL SUMMARY FOR GENERAL FUND

|   |                   |                   |                   |                 |                  |
|---|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name:</b> Parks and Recreation -Multi-Purpose Athletic Center |                   |                   |                   |                 |                  |
| <b>Department Number:</b> 5054  |                   |                   |                   |                 |                  |
|   | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|   | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>  |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>   | \$ 104,550        | \$ 204,715        | \$ 203,729        | -0.48%          | \$ (986)         |
| <b>TOTAL</b>  | <b>\$ 104,550</b> | <b>\$ 204,715</b> | <b>\$ 203,729</b> | <b>-0.48%</b>   | <b>\$ (986)</b>  |
| <b>EXPENDITURE</b>  |                   |                   |                   |                 |                  |
| <b>Salary</b>   | \$ 53,222         | \$ 146,362        | \$ 146,361        | 0.00%           | \$ (1)           |
| <b>Benefits</b>   | 2,189             | 4,655             | 3,670             | -21.16%         | (985)            |
| <b>Service &amp; Supplies</b>   | 49,139            | 53,698            | 53,698            | 0.00%           | -                |
| <b>TOTAL</b>  | <b>\$ 104,550</b> | <b>\$ 204,715</b> | <b>\$ 203,729</b> | <b>-0.48%</b>   | <b>\$ (986)</b>  |
|   |                   |                   |                   |                 |                  |
| <b>FTE</b>  |                   |                   |                   |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|   |                       |                          |
|---|-----------------------|--------------------------|
| <b>DEPARTMENT: Multi -Purpose Athletic Facility</b> |                       |                          |
| <b>DEPARTMENT NUMBER: 1015054</b>                   |                       |                          |
| <b>POSITION / DESCRIPTION</b>                       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b>   |
| <b>SALARIES AND WAGES:</b>                          |                       |                          |
|   |                       |                          |
| Hourly  |                       | \$ 104,361               |
| Temporary Staffing                                  |                       | 42,000                   |
| <b><i>SUB-TOTAL SALARY &amp; WAGES</i></b>          |                       | <b><i>\$ 146,361</i></b> |
| <b>BENEFITS:</b>                                    |                       |                          |
|   |                       |                          |
| Medicare  |                       | \$ 1,513                 |
| Workers' Compensation                               |                       | 2,157                    |
| <b><i>SUB-TOTAL BENEFITS</i></b>                    |                       | <b><i>\$ 3,670</i></b>   |
| <b><i>GRAND TOTAL</i></b>                           |                       | <b><i>\$ 150,031</i></b> |

| Organization                         | Object | Account Description                  | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals       | 2022 Estimated      | 2023 Tentative Budget |
|--------------------------------------|--------|--------------------------------------|---------------------|---------------------|---------------------|--------------------|---------------------|-----------------------|
| <b>MULTI-PURPOSE ATHLETIC CENTER</b> |        |                                      |                     |                     |                     |                    |                     |                       |
| 1015054                              | 500101 | SALARIES                             | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 1015054                              | 500102 | HOURLY/SEASONAL                      | \$68,378.71         | \$52,808.02         | \$104,361.00        | \$47,353.00        | \$104,361.00        | \$104,361.00          |
| 1015054                              | 500104 | SHIFT DIFFERENTIAL                   | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 1015054                              | 500111 | OVERTIME                             | \$266.90            | \$211.82            | \$0.00              | \$344.60           | \$0.00              | \$0.00                |
| 1015054                              | 500114 | F L S A                              | \$0.00              | \$0.00              | \$0.00              | \$1.10             | \$1.00              | \$0.00                |
| 1015054                              | 500125 | TEMPORARY STAFFING                   | \$2,970.18          | \$202.46            | \$42,000.00         | \$0.00             | \$42,000.00         | \$42,000.00           |
|                                      |        |                                      | <b>\$71,615.79</b>  | <b>\$53,222.30</b>  | <b>\$146,361.00</b> | <b>\$47,698.70</b> | <b>\$146,362.00</b> | <b>\$146,361.00</b>   |
| 1015054                              | 500225 | MEDICARE                             | \$995.39            | \$768.81            | \$1,423.00          | \$691.64           | \$1,919.00          | \$1,513.00            |
| 1015054                              | 500230 | RETIREMENT                           | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 1015054                              | 500250 | WORKERS' COMPENSATION                | \$2,414.47          | \$1,420.41          | \$2,093.00          | \$1,119.07         | \$2,736.00          | \$2,157.00            |
|                                      |        |                                      | <b>\$3,409.86</b>   | <b>\$2,189.22</b>   | <b>\$3,516.00</b>   | <b>\$1,810.71</b>  | <b>\$4,655.00</b>   | <b>\$3,670.00</b>     |
| 1015054                              | 500343 | CONTRACT CLASSES                     | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 1015054                              | 500349 | CONTRACTUAL SERVICES                 | \$4,028.46          | \$4,301.04          | \$6,098.00          | \$3,245.32         | \$6,098.00          | \$6,098.00            |
| 1015054                              | 500430 | EQUIPMENT REPAIR & MAINT             | \$6,386.84          | \$1,935.98          | \$1,000.00          | \$16.99            | \$1,000.00          | \$1,000.00            |
| 1015054                              | 500601 | OFFICE SUPPLIES                      | \$371.19            | \$208.95            | \$1,000.00          | \$420.00           | \$1,000.00          | \$1,000.00            |
| 1015054                              | 500625 | OPERATING SUPPLIES                   | \$6,862.72          | \$3,821.60          | \$8,000.00          | \$1,226.35         | \$8,000.00          | \$8,000.00            |
| 1015054                              | 500672 | SUPPLIED UNIFORMS                    | \$600.00            | \$0.00              | \$600.00            | \$0.00             | \$600.00            | \$600.00              |
| 1015054                              | 500674 | SMALL TOOLS/ EQUIPMENT               | \$177.53            | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 1015054                              | 500675 | SMALL FURNISHINGS                    | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 1015054                              | 500710 | TELEPHONE                            | (\$345.22)          | \$7.91              | \$0.00              | \$6.64             | \$0.00              | \$0.00                |
| 1015054                              | 500712 | POWER                                | \$31,414.16         | \$34,288.59         | \$32,000.00         | \$28,525.37        | \$32,000.00         | \$32,000.00           |
| 1015054                              | 500713 | HEATING                              | \$4,752.45          | \$4,574.79          | \$5,000.00          | \$10,359.73        | \$5,000.00          | \$5,000.00            |
|                                      |        |                                      | <b>\$54,248.13</b>  | <b>\$49,138.86</b>  | <b>\$53,698.00</b>  | <b>\$43,800.40</b> | <b>\$53,698.00</b>  | <b>\$53,698.00</b>    |
| <b>1015054 Total</b>                 |        | <b>MULTI-PURPOSE ATHLETIC CENTER</b> | <b>\$129,273.78</b> | <b>\$104,550.38</b> | <b>\$203,575.00</b> | <b>\$93,309.81</b> | <b>\$204,715.00</b> | <b>\$203,729.00</b>   |

## FISCAL SUMMARY FOR GENERAL FUND

|   |                   |                   |                   |                 |                  |
|---|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Parks and Recreation Aquatic Facility</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 5055</b>                                |                   |                   |                   |                 |                  |
|   | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|   | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>  |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>                                   | \$ 648,716        | \$ 788,699        | \$ 789,436        | <b>0.09%</b>    | \$ 737           |
| <b>TOTAL</b>  | <b>\$ 648,716</b> | <b>\$ 788,699</b> | <b>\$ 789,436</b> | <b>0.09%</b>    | \$ 737           |
| <b>EXPENDITURE</b>  |                   |                   |                   |                 |                  |
| <b>Salary</b>   | \$ 355,808        | \$ 468,745        | \$ 477,947        | <b>1.96%</b>    | \$ 9,202         |
| <b>Benefits</b>   | 94,164            | 101,430           | 103,775           | <b>2.31%</b>    | \$ 2,345         |
| <b>Service &amp; Supplies</b>                                 | 198,744           | 218,524           | 207,714           | <b>-4.95%</b>   | \$ (10,810)      |
| <b>TOTAL</b>  | <b>\$ 648,716</b> | <b>\$ 788,699</b> | <b>\$ 789,436</b> | <b>0.09%</b>    | \$ 737           |
|   |                   |                   |                   |                 |                  |
| <b>FTE</b>  | <b>2.95</b>       | <b>2.95</b>       | <b>2.95</b>       |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Swimming Pool</b>    |                       |                        |
| <b>DEPARTMENT NUMBER: 1015055</b>   |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Recreation Program Manager          | 0.95                  | \$ 79,730              |
| Head Lifeguard                      | 1.00                  | 58,781                 |
| Recreation Program Supervisor       | 1.00                  | 77,976                 |
| Hourly                              |                       | 260,460                |
| Overtime                            |                       | 1,000                  |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | 2.95                  | \$ 477,947             |
| <b>BENEFITS:</b>                    |                       |                        |
| Medicare                            |                       | \$ 6,929               |
| Retirement                          |                       | 56,029                 |
| Group Insurance                     |                       | 32,026                 |
| Workers' Compensation               |                       | 7,579                  |
| Phone Allowance                     |                       | 1,212                  |
| <b>SUB-TOTAL BENEFITS</b>           |                       | \$ 103,775             |
| <b>GRAND TOTAL</b>                  |                       | \$ 581,722             |

| Organization         | Object | Account Description      | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|----------------------|--------|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>POOL FACILITY</b> |        |                          |                     |                     |                     |                     |                     |                       |
| 1015055              | 500101 | SALARIES                 | \$188,411.44        | \$194,728.38        | \$206,118.00        | \$148,443.40        | \$206,418.00        | \$216,487.00          |
| 1015055              | 500102 | HOURLY/SEASONAL          | \$165,905.66        | \$156,726.60        | \$260,460.00        | \$132,384.63        | \$260,460.00        | \$260,460.00          |
| 1015055              | 500103 | ADMINISTRATIVE PAY       | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1015055              | 500106 | MANAGEMENT LEAVE PAY     | \$2,265.52          | \$3,922.81          | \$0.00              | \$2,615.98          | \$867.00            | \$0.00                |
| 1015055              | 500107 | ANNUAL LEAVE PAYOFF      | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1015055              | 500108 | SICK LEAVE PAY           | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1015055              | 500111 | OVERTIME                 | \$358.67            | \$429.98            | \$1,000.00          | \$1,383.27          | \$1,000.00          | \$1,000.00            |
| 1015055              | 500114 | F L S A                  | \$13.64             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1015055              | 500125 | TEMPORARY STAFFING       | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                      |        |                          | \$356,954.93        | \$355,807.77        | \$467,578.00        | \$284,827.28        | \$468,745.00        | \$477,947.00          |
| 1015055              | 500225 | MEDICARE                 | \$5,135.59          | \$5,132.68          | \$6,191.00          | \$4,083.95          | \$8,131.00          | \$6,929.00            |
| 1015055              | 500230 | RETIREMENT               | \$48,930.67         | \$50,685.28         | \$53,448.00         | \$39,216.86         | \$53,778.00         | \$56,029.00           |
| 1015055              | 500240 | GROUP INSURANCE          | \$30,861.00         | \$29,094.77         | \$30,734.00         | \$20,086.66         | \$26,743.00         | \$30,050.00           |
| 1015055              | 500241 | CITY HSA CONTRIBUTION    | \$3,209.36          | \$2,565.77          | \$3,106.00          | \$1,489.99          | \$1,983.00          | \$1,976.00            |
| 1015055              | 500250 | WORKERS' COMPENSATION    | \$5,634.52          | \$5,463.74          | \$7,259.00          | \$4,075.84          | \$9,573.00          | \$7,579.00            |
| 1015055              | 500265 | UNIFORM ALLOWANCE        | \$159.00            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1015055              | 500271 | PHONE ALLOWANCE          | \$1,367.20          | \$1,222.10          | \$1,212.00          | \$919.10            | \$1,222.00          | \$1,212.00            |
|                      |        |                          | \$95,297.34         | \$94,164.34         | \$101,950.00        | \$69,872.40         | \$101,430.00        | \$103,775.00          |
| 1015055              | 500330 | TRAINING                 | \$2,548.00          | \$3,244.50          | \$2,800.00          | \$2,894.67          | \$2,800.00          | \$2,800.00            |
| 1015055              | 500340 | CONTRACT EMPLOYEES       | \$0.00              | \$0.00              | \$1,000.00          | \$0.00              | \$1,000.00          | \$1,000.00            |
| 1015055              | 500430 | EQUIPMENT REPAIR & MAINT | \$3,293.80          | \$9,942.54          | \$5,000.00          | \$1,237.47          | \$5,000.00          | \$5,000.00            |
| 1015055              | 500580 | TRAVEL                   | \$0.00              | \$494.00            | \$1,000.00          | \$0.00              | \$1,000.00          | \$1,000.00            |
| 1015055              | 500601 | OFFICE SUPPLIES          | \$327.65            | \$286.65            | \$450.00            | \$38.48             | \$450.00            | \$450.00              |
| 1015055              | 500625 | OPERATING SUPPLIES       | \$5,845.29          | \$6,009.80          | \$10,800.00         | \$3,457.03          | \$10,800.00         | \$10,800.00           |
| 1015055              | 500637 | CHEMICALS                | \$14,056.70         | \$13,648.40         | \$25,020.00         | \$11,519.11         | \$25,020.00         | \$25,020.00           |
| 1015055              | 500672 | SUPPLIED UNIFORMS        | \$1,956.18          | \$3,884.33          | \$4,000.00          | \$47.20             | \$4,000.00          | \$4,000.00            |
| 1015055              | 500674 | SMALL TOOLS/ EQUIPMENT   | \$228.69            | \$522.80            | \$525.00            | \$369.76            | \$525.00            | \$525.00              |
| 1015055              | 500675 | SMALL FURNISHINGS        | \$149.99            | \$4,045.18          | \$4,000.00          | \$194.12            | \$4,000.00          | \$4,000.00            |
| 1015055              | 500680 | GIFTS & DONATIONS        | \$1,705.56          | \$2,450.59          | \$10,810.00         | \$4,114.50          | \$10,810.00         | \$0.00                |
| 1015055              | 500710 | TELEPHONE                | \$130.75            | \$578.39            | \$1,025.00          | \$427.65            | \$1,025.00          | \$1,025.00            |
| 1015055              | 500712 | POWER                    | \$77,780.23         | \$76,938.34         | \$77,094.00         | \$79,805.79         | \$77,094.00         | \$77,094.00           |
| 1015055              | 500713 | HEATING                  | \$79,940.44         | \$76,698.47         | \$75,000.00         | \$84,199.93         | \$75,000.00         | \$75,000.00           |
|                      |        |                          | \$187,963.28        | \$198,743.99        | \$218,524.00        | \$188,305.71        | \$218,524.00        | \$207,714.00          |
| <b>1015055 Total</b> |        | <b>POOL FACILITY</b>     | <b>\$640,215.55</b> | <b>\$648,716.10</b> | <b>\$788,052.00</b> | <b>\$543,005.39</b> | <b>\$788,699.00</b> | <b>\$789,436.00</b>   |



## FISCAL SUMMARY FOR GENERAL FUND

|   |                   |                   |                   |                 |                  |
|---|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Parks and Recreation Community Center</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 5056</b>                                |                   |                   |                   |                 |                  |
|   | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|   | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>  |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>                                   | \$ 255,714        | \$ 402,801        | \$ 448,250        | <b>11.28%</b>   | \$ 45,449        |
| <b>TOTAL</b>  | <b>\$ 255,714</b> | <b>\$ 402,801</b> | <b>\$ 448,250</b> | <b>11.28%</b>   | <b>\$ 45,449</b> |
| <b>EXPENDITURE</b>  |                   |                   |                   |                 |                  |
| <b>Salary</b>   | \$ 117,915        | \$ 207,158        | \$ 237,203        | <b>14.50%</b>   | \$ 30,045        |
| <b>Benefits</b>   | 45,883            | 65,215            | 80,619            | <b>23.62%</b>   | 15,404           |
| <b>Service &amp; Supplies</b>                                 | 91,916            | 130,428           | 130,428           | <b>0.00%</b>    | -                |
| <b>TOTAL</b>  | <b>\$ 255,714</b> | <b>\$ 402,801</b> | <b>\$ 448,250</b> | <b>11.28%</b>   | <b>\$ 45,449</b> |
|   |                   |                   |                   |                 |                  |
| <b>FTE</b>  | <b>2</b>          | <b>2</b>          | <b>2</b>          |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: Community Center</b>      |                       |                        |
| <b>DEPARTMENT NUMBER: 1015056</b>        |                       |                        |
| <b>POSITION / DESCRIPTION</b>            | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>               |                       |                        |
| Recreation Program Manager               | 1.0                   | \$ 80,913              |
| Recreation Program Coordinator - Theater | 1.0                   | 72,152                 |
| Hourly                                   |                       | 78,258                 |
| Shift Differential                       |                       | 1,400                  |
| Overtime                                 |                       | 4,480                  |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>      | <b>2.0</b>            | <b>\$ 237,203</b>      |
| <b>BENEFITS:</b>                         |                       |                        |
| Medicare                                 |                       | \$ 3,377               |
| Retirement                               |                       | 45,954                 |
| Group Insurance                          |                       | 26,262                 |
| Workers' Compensation                    |                       | 3,106                  |
| Phone Allowance                          |                       | 1,920                  |
| <b>SUB-TOTAL BENEFITS</b>                |                       | <b>\$ 80,619</b>       |
| <b>GRAND TOTAL</b>                       |                       | <b>\$ 317,822</b>      |

| Organization            | Object | Account Description       | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|-------------------------|--------|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>COMMUNITY CENTER</b> |        |                           |                     |                     |                     |                     |                     |                       |
| 1015056                 | 500101 | SALARIES                  | \$117,133.54        | \$83,169.08         | \$130,882.00        | \$81,681.10         | \$122,954.00        | \$153,065.00          |
| 1015056                 | 500102 | HOURLY/SEASONAL           | \$32,373.77         | \$31,550.22         | \$78,258.00         | \$29,909.12         | \$78,258.00         | \$78,258.00           |
| 1015056                 | 500103 | ADMINISTRATIVE PAY        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1015056                 | 500104 | SHIFT DIFFERENTIAL        | \$609.15            | \$3.90              | \$1,400.00          | \$75.75             | \$1,400.00          | \$1,400.00            |
| 1015056                 | 500106 | MANAGEMENT LEAVE PAY      | \$0.00              | \$2,835.30          | \$0.00              | \$1,481.95          | \$0.00              | \$0.00                |
| 1015056                 | 500107 | ANNUAL LEAVE PAYOFF       | \$0.00              | \$95.80             | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1015056                 | 500111 | OVERTIME                  | \$72.25             | \$260.73            | \$4,480.00          | \$3,280.15          | \$4,480.00          | \$4,480.00            |
| 1015056                 | 500114 | F L S A                   | \$19.42             | \$0.00              | \$0.00              | \$65.58             | \$66.00             | \$0.00                |
| 1015056                 | 500116 | HOLIDAY PAY               | \$0.00              | \$0.00              | \$0.00              | \$269.37            | \$0.00              | \$0.00                |
|                         |        |                           | <b>\$150,208.13</b> | <b>\$117,915.03</b> | <b>\$215,020.00</b> | <b>\$116,763.02</b> | <b>\$207,158.00</b> | <b>\$237,203.00</b>   |
| 1015056                 | 500225 | MEDICARE                  | \$2,109.77          | \$1,629.09          | \$2,966.00          | \$1,643.12          | \$3,192.00          | \$3,377.00            |
| 1015056                 | 500230 | RETIREMENT                | \$28,128.78         | \$23,475.69         | \$31,577.00         | \$24,871.89         | \$37,193.00         | \$45,954.00           |
| 1015056                 | 500240 | GROUP INSURANCE           | \$18,274.46         | \$13,062.51         | \$21,038.00         | \$10,769.59         | \$15,885.00         | \$23,091.00           |
| 1015056                 | 500241 | CITY HSA CONTRIBUTION     | \$5,591.83          | \$3,922.10          | \$3,269.00          | \$2,366.95          | \$3,160.00          | \$3,171.00            |
| 1015056                 | 500250 | WORKERS' COMPENSATION     | \$2,967.22          | \$2,569.36          | \$3,054.00          | \$2,501.59          | \$4,097.00          | \$3,106.00            |
| 1015056                 | 500265 | UNIFORM ALLOWANCE         | \$108.00            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1015056                 | 500271 | PHONE ALLOWANCE           | \$1,952.00          | \$1,224.00          | \$1,920.00          | \$1,208.00          | \$1,688.00          | \$1,920.00            |
|                         |        |                           | <b>\$59,132.06</b>  | <b>\$45,882.75</b>  | <b>\$63,824.00</b>  | <b>\$43,361.14</b>  | <b>\$65,215.00</b>  | <b>\$80,619.00</b>    |
| 1015056                 | 500330 | TRAINING                  | \$1,213.11          | \$1,076.45          | \$1,969.00          | \$0.00              | \$1,969.00          | \$1,969.00            |
| 1015056                 | 500340 | CONTRACT EMPLOYEES        | \$37,939.80         | \$35,501.30         | \$58,196.00         | \$31,375.60         | \$58,196.00         | \$58,196.00           |
| 1015056                 | 500430 | EQUIPMENT REPAIR & MAINT  | \$1,950.24          | \$2,207.10          | \$5,000.00          | \$4,014.30          | \$5,000.00          | \$5,000.00            |
| 1015056                 | 500545 | MEMBERSHIP / PUBLICATIONS | \$218.75            | \$463.78            | \$300.00            | \$333.75            | \$300.00            | \$300.00              |
| 1015056                 | 500580 | TRAVEL                    | \$212.00            | \$745.87            | \$3,000.00          | \$0.00              | \$3,000.00          | \$3,000.00            |
| 1015056                 | 500610 | VENDING MACHINE           | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1015056                 | 500625 | OPERATING SUPPLIES        | \$9,920.22          | \$10,449.92         | \$11,000.00         | \$10,056.58         | \$11,000.00         | \$11,000.00           |
| 1015056                 | 500674 | SMALL TOOLS/ EQUIPMENT    | \$205.82            | \$657.48            | \$1,000.00          | \$305.19            | \$1,000.00          | \$1,000.00            |
| 1015056                 | 500675 | SMALL FURNISHINGS         | \$921.83            | \$1,232.33          | \$1,250.00          | \$285.67            | \$1,250.00          | \$1,250.00            |
| 1015056                 | 500676 | TECHNICAL EQUIPMENT       | \$1,730.41          | \$478.87            | \$3,313.00          | \$3,890.40          | \$3,313.00          | \$3,313.00            |
| 1015056                 | 500710 | TELEPHONE                 | \$83.23             | \$314.18            | \$400.00            | \$236.31            | \$400.00            | \$400.00              |
| 1015056                 | 500712 | POWER                     | \$21,703.72         | \$19,654.92         | \$25,000.00         | \$21,274.59         | \$25,000.00         | \$25,000.00           |
| 1015056                 | 500713 | HEATING                   | \$22,724.92         | \$19,134.09         | \$20,000.00         | \$21,529.93         | \$20,000.00         | \$20,000.00           |
|                         |        |                           | <b>\$98,824.05</b>  | <b>\$91,916.29</b>  | <b>\$130,428.00</b> | <b>\$93,302.32</b>  | <b>\$130,428.00</b> | <b>\$130,428.00</b>   |
| <b>1015056 Total</b>    |        | <b>COMMUNITY CENTER</b>   | <b>\$308,164.24</b> | <b>\$255,714.07</b> | <b>\$409,272.00</b> | <b>\$253,426.48</b> | <b>\$402,801.00</b> | <b>\$448,250.00</b>   |

## FISCAL SUMMARY FOR GENERAL FUND

|  |                   |                   |                   |                 |                  |
|--|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Parks and Recreation</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 5057</b>               |                   |                   |                   |                 |                  |
|  | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|  | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                               |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>                  | \$ 416,084        | \$ 561,607        | \$ 563,179        | <b>0.28%</b>    | \$ 1,572         |
| <b>TOTAL</b>                                 | <b>\$ 416,084</b> | <b>\$ 561,607</b> | <b>\$ 563,179</b> | <b>0.28%</b>    | <b>\$ 1,572</b>  |
| <b>EXPENDITURE</b>                           |                   |                   |                   |                 |                  |
| <b>Salary</b>                                | \$ 281,768        | \$ 390,924        | \$ 396,685        | <b>1.47%</b>    | \$ 5,761         |
| <b>Benefits</b>                              | 56,523            | 68,991            | 70,424            | <b>2.08%</b>    | 1,433            |
| <b>Service &amp; Supplies</b>                | 77,793            | 101,692           | 96,070            | <b>-5.53%</b>   | (5,622)          |
| <b>TOTAL</b>                                 | <b>\$ 416,084</b> | <b>\$ 561,607</b> | <b>\$ 563,179</b> | <b>0.28%</b>    | <b>\$ 1,572</b>  |
|  |                   |                   |                   |                 |                  |
| <b>FTE</b>                                   | <b>1.50</b>       | <b>1.50</b>       | <b>1.50</b>       |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: Recreation</b>              |                       |                        |
| <b>DEPARTMENT NUMBER: 1015057</b>          |                       |                        |
| <b>POSITION / DESCRIPTION</b>              | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                 |                       |                        |
| Recreation Superintendent                  | 0.5                   | \$ 55,798              |
| Recreation Program Supervisor              | 1.0                   | 62,064                 |
|  |                       |                        |
|  |                       |                        |
| Hourly                                     |                       | 278,823                |
| <b><i>SUB-TOTAL SALARY &amp; WAGES</i></b> | 1.5                   | <b>\$ 396,685</b>      |
| <b>BENEFITS:</b>                           |                       |                        |
|  |                       |                        |
| Medicare                                   |                       | \$ 5,700               |
| Retirement                                 |                       | 35,064                 |
| Group Insurance                            |                       | 21,341                 |
| Workers' Compensation                      |                       | 6,879                  |
| Phone Allowance                            |                       | 1,440                  |
|  |                       |                        |
| <b><i>SUB-TOTAL BENEFITS</i></b>           |                       | <b>\$ 70,424</b>       |
| <b><i>GRAND TOTAL</i></b>                  |                       | <b>\$ 467,109</b>      |

| Organization              | Object | Account Description       | 2020 Actuals | 2021 Actuals | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|---------------------------|--------|---------------------------|--------------|--------------|---------------------|--------------|----------------|-----------------------|
| <b>RECREATION PROGRAM</b> |        |                           |              |              |                     |              |                |                       |
| 1015057                   | 500101 | SALARIES                  | \$97,200.89  | \$104,818.68 | \$110,387.00        | \$77,805.56  | \$108,681.00   | \$117,862.00          |
| 1015057                   | 500102 | HOURLY/SEASONAL           | \$177,244.09 | \$173,140.51 | \$278,823.00        | \$119,985.34 | \$278,823.00   | \$278,823.00          |
| 1015057                   | 500103 | ADMINISTRATIVE PAY        | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015057                   | 500106 | MANAGEMENT LEAVE PAY      | \$3,386.05   | \$2,026.30   | \$0.00              | \$4,074.39   | \$3,420.00     | \$0.00                |
| 1015057                   | 500107 | ANNUAL LEAVE PAYOFF       | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015057                   | 500108 | SICK LEAVE PAY            | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015057                   | 500111 | OVERTIME                  | \$161.70     | \$459.40     | \$0.00              | \$709.79     | \$0.00         | \$0.00                |
| 1015057                   | 500125 | TEMPORARY STAFFING        | \$0.00       | \$1,323.10   | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                           |        |                           | <hr/>        |              |                     |              |                |                       |
|                           |        |                           | \$277,992.73 | \$281,767.99 | \$389,210.00        | \$202,575.08 | \$390,924.00   | \$396,685.00          |
| 1015057                   | 500225 | MEDICARE                  | \$4,052.17   | \$4,087.30   | \$5,070.00          | \$2,912.41   | \$6,912.00     | \$5,700.00            |
| 1015057                   | 500230 | RETIREMENT                | \$29,427.59  | \$31,270.69  | \$32,841.00         | \$24,335.83  | \$33,326.00    | \$35,064.00           |
| 1015057                   | 500240 | GROUP INSURANCE           | \$13,858.23  | \$13,910.90  | \$13,895.00         | \$12,318.90  | \$17,491.00    | \$20,301.00           |
| 1015057                   | 500241 | CITY HSA CONTRIBUTION     | \$1,051.50   | \$1,074.64   | \$1,071.00          | \$922.72     | \$1,044.00     | \$1,040.00            |
| 1015057                   | 500250 | WORKERS' COMPENSATION     | \$4,737.54   | \$4,728.03   | \$6,570.00          | \$3,235.55   | \$8,766.00     | \$6,879.00            |
| 1015057                   | 500270 | CAR ALLOWANCE             | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015057                   | 500271 | PHONE ALLOWANCE           | \$1,464.00   | \$1,452.00   | \$1,440.00          | \$1,092.00   | \$1,452.00     | \$1,440.00            |
|                           |        |                           | <hr/>        |              |                     |              |                |                       |
|                           |        |                           | \$54,591.03  | \$56,523.56  | \$60,887.00         | \$44,817.41  | \$68,991.00    | \$70,424.00           |
| 1015057                   | 500306 | JR SKI PROGRAM CONTRACT   | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015057                   | 500330 | TRAINING                  | \$3,818.38   | \$1,875.50   | \$3,000.00          | \$1,214.00   | \$3,000.00     | \$3,000.00            |
| 1015057                   | 500346 | FACILITY CONTRACT         | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015057                   | 500430 | EQUIPMENT REPAIR & MAINT  | \$528.64     | \$0.00       | \$1,500.00          | \$0.00       | \$1,500.00     | \$1,500.00            |
| 1015057                   | 500435 | VEHICLE REPAIR & MAINT    | \$3,365.32   | \$1,237.86   | \$0.00              | \$866.79     | \$0.00         | \$0.00                |
| 1015057                   | 500444 | OFFICE EQUIPMENT RENTAL   | \$1,940.00   | \$776.00     | \$4,500.00          | \$0.00       | \$4,500.00     | \$0.00                |
| 1015057                   | 500445 | EQUIPMENT RENTAL          | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015057                   | 500447 | BUS RENTAL                | \$2,660.00   | \$2,515.00   | \$4,500.00          | \$4,358.39   | \$4,500.00     | \$5,000.00            |
| 1015057                   | 500476 | JR SKI PROG BUS RENTAL    | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015057                   | 500540 | PUBLICITY/SPECIAL EVENTS  | \$0.00       | \$0.00       | \$450.00            | \$0.00       | \$450.00       | \$450.00              |
| 1015057                   | 500542 | PRINTING/ADVERTISING      | \$8,795.98   | \$1,395.96   | \$13,575.00         | \$945.75     | \$13,575.00    | \$13,575.00           |
| 1015057                   | 500545 | MEMBERSHIP / PUBLICATIONS | \$518.98     | \$598.75     | \$400.00            | \$333.75     | \$400.00       | \$400.00              |
| 1015057                   | 500580 | TRAVEL                    | \$1,517.84   | \$0.00       | \$1,150.00          | \$1,714.70   | \$1,150.00     | \$1,150.00            |
| 1015057                   | 500582 | MILEAGE                   | \$525.54     | \$800.43     | \$3,900.00          | \$291.76     | \$3,900.00     | \$3,900.00            |
| 1015057                   | 500601 | OFFICE SUPPLIES           | \$3,895.09   | \$6,058.56   | \$3,000.00          | \$3,997.61   | \$3,000.00     | \$4,100.00            |
| 1015057                   | 500625 | OPERATING SUPPLIES        | \$21,119.40  | \$27,064.91  | \$31,900.00         | \$17,756.53  | \$31,900.00    | \$31,900.00           |
| 1015057                   | 500640 | FOOD AND KITCHEN SUPPLIES | \$3,379.52   | \$4,686.28   | \$4,200.00          | \$1,912.60   | \$4,200.00     | \$4,200.00            |
| 1015057                   | 500660 | VEHICLE FUEL/OIL          | \$1,075.69   | \$498.70     | \$2,625.00          | \$883.11     | \$2,625.00     | \$2,625.00            |
| 1015057                   | 500672 | SUPPLIED UNIFORMS         | \$4,935.58   | \$5,140.88   | \$2,300.00          | \$2,245.50   | \$2,300.00     | \$5,200.00            |
| 1015057                   | 500675 | SMALL FURNISHINGS         | \$636.77     | \$0.00       | \$500.00            | \$1,228.84   | \$500.00       | \$500.00              |
| 1015057                   | 500680 | GIFTS & DONATIONS         | \$4,791.96   | \$90.45      | \$2,138.00          | \$581.00     | \$2,138.00     | \$0.00                |
| 1015057                   | 500710 | TELEPHONE                 | \$11,829.61  | \$12,253.32  | \$7,000.00          | \$11,384.08  | \$7,000.00     | \$7,000.00            |
| 1015057                   | 500950 | ISC: FLEET MANAGEMENT     | \$11,970.00  | \$12,800.00  | \$15,054.00         | \$15,054.00  | \$15,054.00    | \$11,570.00           |
| 1015057                   | 501263 | LATCH KEY SCHOLARSHIPS    | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015057                   | 501266 | WHAT'S HAPPENING          | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |

| Organization         | Object | Account Description       | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|----------------------|--------|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
|                      |        |                           | \$87,304.30         | \$77,792.60         | \$101,692.00        | \$64,768.41         | \$101,692.00        | \$96,070.00           |
| <b>1015057 Total</b> |        | <b>RECREATION PROGRAM</b> | <b>\$419,888.06</b> | <b>\$416,084.15</b> | <b>\$551,789.00</b> | <b>\$312,160.90</b> | <b>\$561,607.00</b> | <b>\$563,179.00</b>   |

## FISCAL SUMMARY FOR GENERAL FUND

|  |                  |                   |                   |                 |                  |
|--|------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Parks and Recreation - Rifle Range</b> |                  |                   |                   |                 |                  |
| <b>Department Number: 5059</b>                             |                  |                   |                   |                 |                  |
|  | <b>2020-21</b>   | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|  | <b>Actual</b>    | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>   |                  |                   |                   |                 |                  |
| <b>General Fund Support</b>                                | \$ 83,932        | \$ 128,437        | \$ 132,982        | <b>3.54%</b>    | \$ 4,545         |
| <b>TOTAL</b>   | <b>\$ 83,932</b> | <b>\$ 128,437</b> | <b>\$ 132,982</b> | <b>3.54%</b>    | <b>\$ 4,545</b>  |
| <b>EXPENDITURE</b>   |                  |                   |                   |                 |                  |
| <b>Salary</b>  | \$ 53,463        | \$ 78,506         | \$ 82,042         | <b>4.50%</b>    | \$ 3,536         |
| <b>Benefits</b>  | 16,215           | 30,951            | 32,440            | <b>4.81%</b>    | 1,489            |
| <b>Service &amp; Supplies</b>                              | 14,254           | 18,980            | 18,500            | <b>-2.53%</b>   | (480)            |
| <b>TOTAL</b>   | <b>\$ 83,932</b> | <b>\$ 128,437</b> | <b>\$ 132,982</b> | <b>3.54%</b>    | <b>\$ 4,545</b>  |
|  |                  |                   |                   |                 |                  |
| <b>FTE</b>   | <b>1.00</b>      | <b>1.00</b>       | <b>1.00</b>       |                 |                  |



**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                          |
|--|-----------------------|--------------------------|
| <b>DEPARTMENT: Rifle Range</b>             |                       |                          |
| <b>DEPARTMENT NUMBER: 1015059</b>          |                       |                          |
| <b>POSITION / DESCRIPTION</b>              | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b>   |
| <b>SALARIES AND WAGES:</b>                 |                       |                          |
| Range Coordinator                          | 1.0                   | \$ 50,942                |
| Shift Differencial<br>Hourly               |                       | 1,700<br>29,400          |
| <b><i>SUB-TOTAL SALARY &amp; WAGES</i></b> | 1.0                   | <b><i>\$ 82,042</i></b>  |
| <b>BENEFITS:</b>                           |                       |                          |
| Medicare                                   |                       | \$ 1,170                 |
| Retirement                                 |                       | 15,661                   |
| Group Insurance                            |                       | 13,147                   |
| Workers' Compensation                      |                       | 1,352                    |
| Foul Weather Allowance                     |                       | 150                      |
| Phone Allowance                            |                       | 960                      |
| <b><i>SUB-TOTAL BENEFITS</i></b>           |                       | <b><i>\$ 32,440</i></b>  |
| <b><i>GRAND TOTAL</i></b>                  |                       | <b><i>\$ 114,482</i></b> |

| Organization         | Object             | Account Description       | 2020 Actuals | 2021 Actuals | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|----------------------|--------------------|---------------------------|--------------|--------------|---------------------|--------------|----------------|-----------------------|
| <b>RIFLE RANGE</b>   |                    |                           |              |              |                     |              |                |                       |
| 1015059              | 500101             | SALARIES                  | \$0.00       | \$32,081.45  | \$46,982.00         | \$34,189.01  | \$47,406.00    | \$50,942.00           |
| 1015059              | 500102             | HOURLY/SEASONAL           | \$0.00       | \$18,168.06  | \$29,400.00         | \$28,850.22  | \$29,400.00    | \$29,400.00           |
| 1015059              | 500104             | SHIFT DIFFERENTIAL        | \$0.00       | \$0.00       | \$1,700.00          | \$0.00       | \$1,700.00     | \$1,700.00            |
| 1015059              | 500107             | ANNUAL LEAVE PAYOFF       | \$0.00       | \$1,288.03   | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015059              | 500111             | OVERTIME                  | \$0.00       | \$1,485.43   | \$0.00              | \$308.86     | \$0.00         | \$0.00                |
| 1015059              | 500112             | CALL BACK PAY             | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015059              | 500116             | HOLIDAY PAY               | \$0.00       | \$440.13     | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                      |                    |                           | \$0.00       | \$53,463.10  | \$78,082.00         | \$63,348.09  | \$78,506.00    | \$82,042.00           |
| 1015059              | 500225             | MEDICARE                  | \$0.00       | \$772.68     | \$1,556.00          | \$903.62     | \$1,407.00     | \$1,170.00            |
| 1015059              | 500230             | RETIREMENT                | \$0.00       | \$8,048.77   | \$13,977.00         | \$10,161.50  | \$14,599.00    | \$15,661.00           |
| 1015059              | 500240             | GROUP INSURANCE           | \$0.00       | \$5,729.71   | \$0.00              | \$9,013.44   | \$12,002.00    | \$13,147.00           |
| 1015059              | 500241             | CITY HSA CONTRIBUTION     | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015059              | 500250             | WORKERS' COMPENSATION     | \$0.00       | \$1,095.47   | \$1,488.00          | \$1,130.59   | \$1,825.00     | \$1,352.00            |
| 1015059              | 500266             | FOUL WEATHER ALLOWANCE    | \$0.00       | \$0.00       | \$150.00            | \$150.00     | \$150.00       | \$150.00              |
| 1015059              | 500271             | PHONE ALLOWANCE           | \$0.00       | \$568.00     | \$960.00            | \$728.00     | \$968.00       | \$960.00              |
|                      |                    |                           | \$0.00       | \$16,214.63  | \$18,131.00         | \$22,087.15  | \$30,951.00    | \$32,440.00           |
| 1015059              | 500330             | TRAINING                  | \$0.00       | \$41.00      | \$500.00            | \$160.00     | \$500.00       | \$500.00              |
| 1015059              | 500349             | CONTRACTUAL SERVICES      | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015059              | 500356             | EMPLOYEE PHYSICALS        | \$0.00       | \$125.00     | \$600.00            | \$0.00       | \$600.00       | \$600.00              |
| 1015059              | 500430             | EQUIPMENT REPAIR & MAINT  | \$0.00       | \$0.00       | \$10,000.00         | \$0.00       | \$10,000.00    | \$5,000.00            |
| 1015059              | 500445             | EQUIPMENT RENTAL          | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015059              | 500542             | PRINTING/ADVERTISING      | \$0.00       | \$119.97     | \$200.00            | \$638.99     | \$200.00       | \$200.00              |
| 1015059              | 500545             | MEMBERSHIP / PUBLICATIONS | \$0.00       | \$0.00       | \$200.00            | \$35.00      | \$200.00       | \$200.00              |
| 1015059              | 500601             | OFFICE SUPPLIES           | \$0.00       | \$22.08      | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015059              | 500625             | OPERATING SUPPLIES        | \$0.00       | \$12,924.83  | \$5,000.00          | \$13,428.85  | \$5,000.00     | \$10,000.00           |
| 1015059              | 500640             | FOOD AND KITCHEN SUPPLIES | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1015059              | 500672             | SUPPLIED UNIFORMS         | \$0.00       | \$413.34     | \$500.00            | \$428.49     | \$500.00       | \$500.00              |
| 1015059              | 500674             | SMALL TOOLS/ EQUIPMENT    | \$0.00       | \$608.11     | \$1,500.00          | \$0.00       | \$1,500.00     | \$1,500.00            |
| 1015059              | 500680             | GIFTS & DONATIONS         | \$0.00       | \$0.00       | \$480.00            | \$0.00       | \$480.00       | \$0.00                |
| 1015059              | 500712             | POWER                     | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                      |                    |                           | \$0.00       | \$14,254.33  | \$18,980.00         | \$14,691.33  | \$18,980.00    | \$18,500.00           |
| <b>1015059 Total</b> | <b>RIFLE RANGE</b> |                           | \$0.00       | \$83,932.06  | \$115,193.00        | \$100,126.57 | \$128,437.00   | \$132,982.00          |

## FISCAL SUMMARY FOR GENERAL FUND

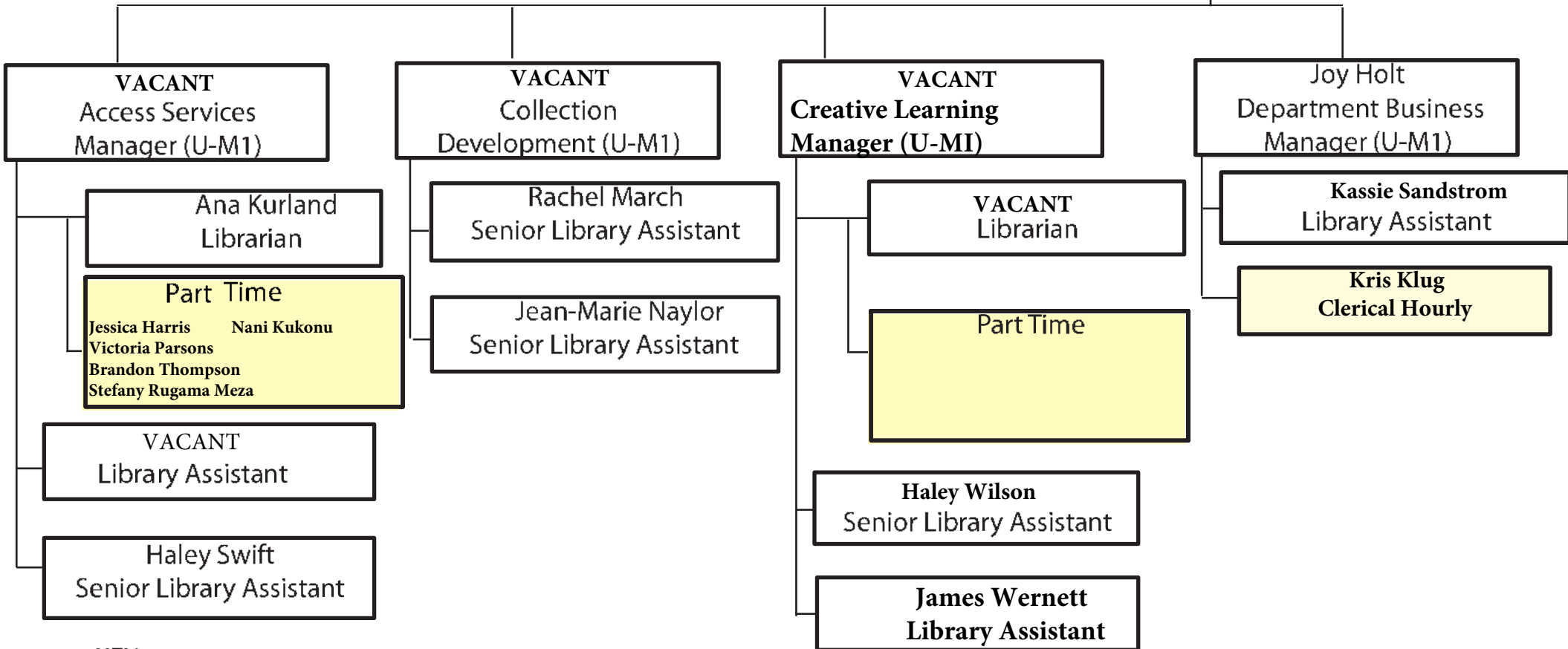
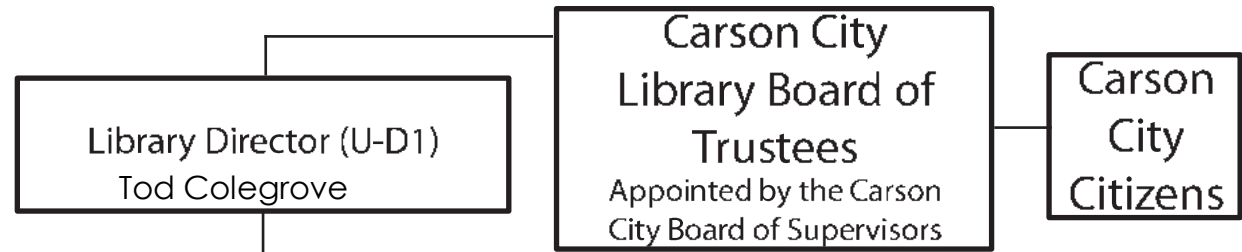
|                                |                   |                   |                   |                 |                  |
|--------------------------------|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Sports</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 5060</b> |                   |                   |                   |                 |                  |
|                                | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|                                | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                 |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>    | \$ 257,451        | \$ 462,500        | \$ 471,608        | 1.97%           | \$ 9,108         |
| <b>TOTAL</b>                   | <b>\$ 257,451</b> | <b>\$ 462,500</b> | <b>\$ 471,608</b> | <b>1.97%</b>    | <b>\$ 9,108</b>  |
| <b>EXPENDITURE</b>             |                   |                   |                   |                 |                  |
| <b>Salary</b>                  | \$ 134,307        | \$ 224,890        | \$ 231,176        | 2.80%           | \$ 6,286         |
| <b>Benefits</b>                | 59,308            | 65,125            | 67,947            | 4.33%           | 2,822            |
| <b>Service &amp; Supplies</b>  | 63,836            | 172,485           | 172,485           | 0.00%           | -                |
| <b>TOTAL</b>                   | <b>\$ 257,451</b> | <b>\$ 462,500</b> | <b>\$ 471,608</b> | <b>1.97%</b>    | <b>\$ 9,108</b>  |
|                                |                   |                   |                   |                 |                  |
| <b>FTE</b>                     | 1.5               | 1.5               | 1.5               |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: Sports</b>                  |                       |                        |
| <b>DEPARTMENT NUMBER: 1015060</b>          |                       |                        |
| <b>POSITION / DESCRIPTION</b>              | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                 |                       |                        |
| Recreation Superintendent                  | 0.5                   | \$ 55,798              |
| Recreation Program Manager                 | 1.0                   | 77,823                 |
| Hourly                                     |                       | 97,555                 |
| <b><i>SUB-TOTAL SALARY &amp; WAGES</i></b> | 1.5                   | <b>\$ 231,176</b>      |
| <b>BENEFITS:</b>                           |                       |                        |
| Medicare                                   |                       | \$ 3,430               |
| Retirement                                 |                       | 39,752                 |
| Group Insurance                            |                       | 16,293                 |
| Workers' Compensation                      |                       | 3,132                  |
| Car Allowance                              |                       | 3,900                  |
| Phone Allowance                            |                       | 1,440                  |
| <b><i>SUB-TOTAL BENEFITS</i></b>           |                       | <b>\$ 67,947</b>       |
| <b><i>GRAND TOTAL</i></b>                  |                       | <b>\$ 299,123</b>      |

| Organization           | Object | Account Description       | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|------------------------|--------|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>SPORTS PROGRAMS</b> |        |                           |                     |                     |                     |                     |                     |                       |
| 1015060                | 500101 | SALARIES                  | \$111,106.99        | \$120,340.24        | \$125,246.00        | \$91,218.33         | \$125,682.00        | \$133,621.00          |
| 1015060                | 500102 | HOURLY/SEASONAL           | \$44,355.32         | \$12,754.94         | \$97,555.00         | \$37,842.39         | \$97,555.00         | \$97,555.00           |
| 1015060                | 500103 | ADMINISTRATIVE PAY        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1015060                | 500106 | MANAGEMENT LEAVE PAY      | \$1,548.33          | \$1,156.38          | \$0.00              | \$1,855.42          | \$1,653.00          | \$0.00                |
| 1015060                | 500107 | ANNUAL LEAVE PAYOFF       | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1015060                | 500108 | SICK LEAVE PAY            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1015060                | 500111 | OVERTIME                  | \$50.89             | \$55.84             | \$0.00              | \$1,020.37          | \$0.00              | \$0.00                |
|                        |        |                           | <b>\$157,061.53</b> | <b>\$134,307.40</b> | <b>\$222,801.00</b> | <b>\$131,936.51</b> | <b>\$224,890.00</b> | <b>\$231,176.00</b>   |
| 1015060                | 500225 | MEDICARE                  | \$2,355.78          | \$2,025.45          | \$2,984.00          | \$1,965.91          | \$3,698.00          | \$3,430.00            |
| 1015060                | 500230 | RETIREMENT                | \$33,507.42         | \$35,518.74         | \$37,261.00         | \$27,600.07         | \$37,793.00         | \$39,752.00           |
| 1015060                | 500240 | GROUP INSURANCE           | \$13,858.36         | \$13,939.47         | \$13,896.00         | \$10,641.33         | \$13,576.00         | \$15,253.00           |
| 1015060                | 500241 | CITY HSA CONTRIBUTION     | \$1,051.63          | \$1,074.88          | \$1,072.00          | \$922.90            | \$1,044.00          | \$1,040.00            |
| 1015060                | 500250 | WORKERS' COMPENSATION     | \$1,948.30          | \$1,382.13          | \$2,970.00          | \$1,546.16          | \$3,647.00          | \$3,132.00            |
| 1015060                | 500270 | CAR ALLOWANCE             | \$3,930.00          | \$3,915.00          | \$3,900.00          | \$2,865.00          | \$3,915.00          | \$3,900.00            |
| 1015060                | 500271 | PHONE ALLOWANCE           | \$1,464.00          | \$1,452.00          | \$1,440.00          | \$1,092.00          | \$1,452.00          | \$1,440.00            |
|                        |        |                           | <b>\$58,115.49</b>  | <b>\$59,307.67</b>  | <b>\$63,523.00</b>  | <b>\$46,633.37</b>  | <b>\$65,125.00</b>  | <b>\$67,947.00</b>    |
| 1015060                | 500349 | CONTRACTUAL SERVICES      | \$1,807.74          | \$8,195.00          | \$11,600.00         | \$16,140.50         | \$11,600.00         | \$11,600.00           |
| 1015060                | 500430 | EQUIPMENT REPAIR & MAINT  | \$395.00            | \$2,235.01          | \$2,000.00          | \$3,133.45          | \$2,000.00          | \$2,000.00            |
| 1015060                | 500512 | INSURANCE PERMIUMS        | \$730.50            | \$300.00            | \$1,000.00          | \$0.00              | \$1,000.00          | \$1,000.00            |
| 1015060                | 500542 | PRINTING/ADVERTISING      | \$0.00              | \$214.63            | \$1,000.00          | \$88.11             | \$1,000.00          | \$1,000.00            |
| 1015060                | 500545 | MEMBERSHIP / PUBLICATIONS | \$143.75            | \$387.25            | \$300.00            | \$397.25            | \$300.00            | \$300.00              |
| 1015060                | 500582 | MILEAGE                   | \$172.26            | \$170.24            | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1015060                | 500601 | OFFICE SUPPLIES           | \$464.88            | \$809.73            | \$500.00            | \$54.45             | \$500.00            | \$500.00              |
| 1015060                | 500625 | OPERATING SUPPLIES        | \$18,155.05         | \$5,665.29          | \$24,585.00         | \$15,486.78         | \$24,585.00         | \$24,585.00           |
| 1015060                | 500640 | FOOD AND KITCHEN SUPPLIES | \$48,753.34         | \$28,338.68         | \$98,800.00         | \$24,645.55         | \$98,800.00         | \$98,800.00           |
| 1015060                | 500672 | SUPPLIED UNIFORMS         | \$60.00             | \$878.90            | \$1,700.00          | \$0.00              | \$1,700.00          | \$1,700.00            |
| 1015060                | 500710 | TELEPHONE                 | \$62.42             | \$75.88             | \$3,000.00          | \$55.02             | \$3,000.00          | \$3,000.00            |
| 1015060                | 500712 | POWER                     | \$24,248.83         | \$16,565.63         | \$28,000.00         | \$16,870.66         | \$28,000.00         | \$28,000.00           |
| 1015060                | 501220 | YOUTH SPORTS SCHOLARSHIPS | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                        |        |                           | <b>\$94,993.77</b>  | <b>\$63,836.24</b>  | <b>\$172,485.00</b> | <b>\$76,871.77</b>  | <b>\$172,485.00</b> | <b>\$172,485.00</b>   |
| <b>1015060 Total</b>   |        | <b>SPORTS PROGRAMS</b>    | <b>\$310,170.79</b> | <b>\$257,451.31</b> | <b>\$458,809.00</b> | <b>\$255,441.65</b> | <b>\$462,500.00</b> | <b>\$471,608.00</b>   |

# CARSON CITY LIBRARY ORGANIZATIONAL CHART



KEY

- Full Time City Employee - 101    Part Time City Employee - 101
- (U-PayGrade) Unclassified Employee    Professional Services Employee

Full Time Employee = 14 total

## FISCAL SUMMARY FOR GENERAL FUND

|                                 |                     |                     |                     |                 |                   |
|---------------------------------|---------------------|---------------------|---------------------|-----------------|-------------------|
| <b>Department Name: Library</b> |                     |                     |                     |                 |                   |
| <b>Department Number: 6200</b>  |                     |                     |                     |                 |                   |
|                                 | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b>  |
|                                 | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>     |
| <b>REVENUE</b>                  |                     |                     |                     |                 |                   |
| <b>General Fund Support</b>     | \$ 1,736,432        | \$ 1,812,228        | \$ 1,977,703        | <b>9.13%</b>    | \$ 165,475        |
| <b>TOTAL</b>                    | <b>\$ 1,736,432</b> | <b>\$ 1,812,228</b> | <b>\$ 1,977,703</b> | <b>9.13%</b>    | <b>\$ 165,475</b> |
| <b>EXPENDITURE</b>              |                     |                     |                     |                 |                   |
| <b>Salary</b>                   | \$ 980,486          | \$ 960,786          | \$ 1,066,707        | <b>11.02%</b>   | \$ 105,921        |
| <b>Benefits</b>                 | 400,536             | 397,715             | 458,203             | <b>15.21%</b>   | \$ 60,488         |
| <b>Service &amp; Supplies</b>   | 355,410             | 453,727             | 452,793             | <b>-0.21%</b>   | \$ (934)          |
| <b>TOTAL</b>                    | <b>\$ 1,736,432</b> | <b>\$ 1,812,228</b> | <b>\$ 1,977,703</b> | <b>9.13%</b>    | <b>\$ 165,475</b> |
|                                 |                     |                     |                     |                 |                   |
| <b>FTE</b>                      | <b>14.00</b>        | <b>14.00</b>        | <b>14.00</b>        |                 |                   |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Library</b>          |                       |                        |
| <b>DEPARTMENT NUMBER: 1016200</b>   |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Access Services Manager             | 1.0                   | \$ 70,553              |
| Collection Development Manager      | 1.0                   | 77,639                 |
| Creative Learning Manager           | 1.0                   | 77,639                 |
| Department Business Manager         | 1.0                   | 80,920                 |
| Librarian                           | 2.0                   | 158,906                |
| Library Assistant                   | 2.0                   | 96,438                 |
| Library Director                    | 1.0                   | 153,365                |
| Senior Library Assistant            | 5.0                   | 254,247                |
| Hourly Salary                       |                       | 60,000                 |
| Temporary Staffing                  |                       | 37,000                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | <b>14.0</b>           | <b>\$ 1,066,707</b>    |
| <b>BENEFITS:</b>                    |                       |                        |
| Medicare                            |                       | \$ 14,712              |
| Retirement                          |                       | 244,672                |
| Group Insurance                     |                       | 173,082                |
| Workers' Compensation               |                       | 23,737                 |
| Education Incentive                 |                       | 2,000                  |
| <b>SUB-TOTAL BENEFITS</b>           |                       | <b>\$ 458,203</b>      |
| <b>GRAND TOTAL</b>                  |                       | <b>\$ 1,524,910</b>    |



| Organization   | Object | Account Description            | 2020 Actuals | 2021 Actuals | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|----------------|--------|--------------------------------|--------------|--------------|---------------------|--------------|----------------|-----------------------|
| <b>LIBRARY</b> |        |                                |              |              |                     |              |                |                       |
| 1016200        | 500101 | SALARIES                       | \$808,202.50 | \$884,404.51 | \$919,837.00        | \$484,373.26 | \$833,452.00   | \$969,707.00          |
| 1016200        | 500102 | HOURLY/SEASONAL                | \$53,638.09  | \$55,532.72  | \$60,000.00         | \$45,848.20  | \$60,000.00    | \$60,000.00           |
| 1016200        | 500103 | ADMINISTRATIVE PAY             | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1016200        | 500106 | MANAGEMENT LEAVE PAY           | \$5,137.87   | \$6,898.40   | \$0.00              | \$12,460.46  | \$11,602.00    | \$0.00                |
| 1016200        | 500107 | ANNUAL LEAVE PAYOFF            | \$57.28      | \$18,965.05  | \$0.00              | \$21,236.70  | \$18,732.00    | \$0.00                |
| 1016200        | 500108 | SICK LEAVE PAY                 | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1016200        | 500111 | OVERTIME                       | \$627.14     | \$279.10     | \$0.00              | \$573.07     | \$0.00         | \$0.00                |
| 1016200        | 500114 | F L S A                        | \$12.69      | \$0.00       | \$0.00              | \$0.29       | \$0.00         | \$0.00                |
| 1016200        | 500125 | TEMPORARY STAFFING             | \$38,252.30  | \$14,405.74  | \$37,000.00         | \$660.98     | \$37,000.00    | \$37,000.00           |
|                |        |                                | \$905,927.87 | \$980,485.52 | \$1,016,837.00      | \$565,152.96 | \$960,786.00   | \$1,066,707.00        |
| 1016200        | 500225 | MEDICARE                       | \$12,410.10  | \$13,796.82  | \$14,104.00         | \$8,001.87   | \$13,586.00    | \$14,712.00           |
| 1016200        | 500230 | RETIREMENT                     | \$203,013.17 | \$221,087.10 | \$231,115.00        | \$125,326.21 | \$212,992.00   | \$244,672.00          |
| 1016200        | 500240 | GROUP INSURANCE                | \$106,748.32 | \$123,551.01 | \$118,826.00        | \$73,982.78  | \$131,052.00   | \$161,453.00          |
| 1016200        | 500241 | CITY HSA CONTRIBUTION          | \$14,481.09  | \$15,138.56  | \$4,286.00          | \$10,000.04  | \$12,906.00    | \$11,629.00           |
| 1016200        | 500250 | WORKERS' COMPENSATION          | \$26,075.37  | \$24,312.70  | \$24,084.00         | \$10,451.01  | \$24,929.00    | \$23,737.00           |
| 1016200        | 500260 | EDUCATION INCENTIVE            | \$400.00     | \$2,650.00   | \$3,000.00          | \$250.00     | \$2,250.00     | \$2,000.00            |
| 1016200        | 500271 | PHONE ALLOWANCE                | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                |        |                                | \$363,128.05 | \$400,536.19 | \$395,415.00        | \$228,011.91 | \$397,715.00   | \$458,203.00          |
| 1016200        | 500309 | PROFESSIONAL SERVICES          | \$15,275.00  | \$20,219.84  | \$20,000.00         | \$3,705.00   | \$20,000.00    | \$20,000.00           |
| 1016200        | 500330 | TRAINING                       | \$1,140.00   | \$1,983.91   | \$8,000.00          | \$1,595.78   | \$8,000.00     | \$8,000.00            |
| 1016200        | 500346 | FACILITY CONTRACT              | \$0.00       | \$437.50     | \$950.00            | \$0.00       | \$950.00       | \$950.00              |
| 1016200        | 500349 | CONTRACTUAL SERVICES           | \$61,762.60  | \$35,950.95  | \$77,991.00         | \$38,583.27  | \$77,991.00    | \$77,991.00           |
| 1016200        | 500430 | EQUIPMENT REPAIR & MAINT       | \$1,120.95   | \$670.45     | \$890.00            | \$0.00       | \$890.00       | \$890.00              |
| 1016200        | 500433 | SOFTWARE MAINTENANCE COST      | \$32,393.16  | \$24,822.17  | \$36,073.00         | \$27,197.42  | \$36,073.00    | \$36,073.00           |
| 1016200        | 500434 | BUILDING REPAIR & MAINT        | \$632.25     | \$736.15     | \$471.00            | \$0.00       | \$471.00       | \$471.00              |
| 1016200        | 500444 | OFFICE EQUIPMENT RENTAL        | \$2,002.10   | \$2,031.35   | \$2,575.00          | \$1,218.36   | \$2,575.00     | \$2,575.00            |
| 1016200        | 500540 | PUBLICITY/SPECIAL EVENTS       | \$5,588.00   | \$5,387.26   | \$5,640.00          | \$2,645.75   | \$5,640.00     | \$5,640.00            |
| 1016200        | 500542 | PRINTING/ADVERTISING           | \$2,303.72   | \$3,169.52   | \$5,000.00          | \$3,997.46   | \$5,000.00     | \$5,000.00            |
| 1016200        | 500545 | MEMBERSHIP / PUBLICATIONS      | \$1,451.00   | \$939.10     | \$1,500.00          | \$0.00       | \$1,500.00     | \$1,500.00            |
| 1016200        | 500580 | TRAVEL                         | \$508.37     | \$375.49     | \$3,500.00          | \$6.16       | \$3,500.00     | \$3,500.00            |
| 1016200        | 500601 | OFFICE SUPPLIES                | \$8,176.51   | \$8,276.10   | \$8,000.00          | \$2,266.13   | \$8,000.00     | \$8,000.00            |
| 1016200        | 500602 | POSTAGE/SHIPPING               | \$5,794.89   | \$1,487.33   | \$12,000.00         | \$2,958.35   | \$12,000.00    | \$12,000.00           |
| 1016200        | 500625 | OPERATING SUPPLIES             | \$23,625.05  | \$19,741.21  | \$22,688.00         | \$22,613.05  | \$22,688.00    | \$22,688.00           |
| 1016200        | 500643 | JANITORIAL SUPPLIES            | \$1,134.78   | \$1,448.37   | \$4,800.00          | \$1,615.13   | \$4,800.00     | \$4,800.00            |
| 1016200        | 500645 | BOOKS/ PERIODICALS/ PUBLICATIO | \$185,339.69 | \$186,079.58 | \$183,340.00        | \$141,400.58 | \$183,340.00   | \$183,340.00          |
| 1016200        | 500660 | VEHICLE FUEL/OIL               | \$0.00       | \$0.00       | \$420.00            | \$0.00       | \$420.00       | \$420.00              |
| 1016200        | 500675 | SMALL FURNISHINGS              | \$0.00       | \$0.00       | \$5,500.00          | \$0.00       | \$5,500.00     | \$5,500.00            |
| 1016200        | 500680 | GIFTS & DONATIONS              | \$0.00       | \$0.00       | \$932.00            | \$0.00       | \$932.00       | \$0.00                |
| 1016200        | 500710 | TELEPHONE                      | \$21,275.89  | \$18,321.55  | \$17,411.00         | \$9,982.39   | \$17,411.00    | \$17,411.00           |
| 1016200        | 500712 | POWER                          | \$18,022.88  | \$15,146.38  | \$23,000.00         | \$12,313.94  | \$23,000.00    | \$23,000.00           |
| 1016200        | 500713 | HEATING                        | \$8,027.53   | \$5,627.40   | \$10,730.00         | \$5,513.83   | \$10,730.00    | \$10,730.00           |
| 1016200        | 500950 | ISC: FLEET MANAGEMENT          | \$2,394.00   | \$2,560.00   | \$2,316.00          | \$2,316.00   | \$2,316.00     | \$2,314.00            |

| Organization         | Object | Account Description | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|----------------------|--------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1016200              | 502450 | CASH SHORT/OVER     | \$11.74               | (\$1.30)              | \$0.00                | \$0.30                | \$0.00                | \$0.00                |
|                      |        |                     | \$397,980.11          | \$355,410.31          | \$453,727.00          | \$279,928.90          | \$453,727.00          | \$452,793.00          |
| <b>1016200 Total</b> |        | <b>LIBRARY</b>      | <b>\$1,667,036.03</b> | <b>\$1,736,432.02</b> | <b>\$1,865,979.00</b> | <b>\$1,073,093.77</b> | <b>\$1,812,228.00</b> | <b>\$1,977,703.00</b> |

## FISCAL SUMMARY FOR GENERAL FUND

|  |                  |                  |                  |                 |                  |
|--|------------------|------------------|------------------|-----------------|------------------|
| <b>Department Name: Administrative Services - SART</b> |                  |                  |                  |                 |                  |
| <b>Department Number: 6566</b>                         |                  |                  |                  |                 |                  |
|  | <b>2020-21</b>   | <b>2021-22</b>   | <b>2022-23</b>   | <b>% Change</b> | <b>\$ Change</b> |
|  | <b>Actual</b>    | <b>Estimated</b> | <b>Proposed</b>  | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>   |                  |                  |                  |                 |                  |
| <b>General Fund Support</b>                            | \$ 14,857        | \$ 22,552        | \$ 22,421        | -0.58%          | \$ (131)         |
| <b>TOTAL</b>   | <b>\$ 14,857</b> | <b>\$ 22,552</b> | <b>\$ 22,421</b> | <b>-0.58%</b>   | <b>\$ (131)</b>  |
| <b>EXPENDITURE</b>                                     |                  |                  |                  |                 |                  |
| <b>Salary</b>  | \$ 12,995        | \$ 16,000        | \$ 16,000        | 0.00%           | \$ -             |
| <b>Benefits</b>  | 457              | 694              | 563              | -18.88%         | \$ (131)         |
| <b>Service &amp; Supplies</b>                          | 1,405            | 5,858            | 5,858            | 0.00%           | \$ -             |
| <b>TOTAL</b>   | <b>\$ 14,857</b> | <b>\$ 22,552</b> | <b>\$ 22,421</b> | <b>-0.58%</b>   | <b>\$ (131)</b>  |
|  |                  |                  |                  |                 |                  |
| <b>FTE</b>   | <b>0.00</b>      | <b>0.00</b>      | <b>0.00</b>      |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: SART</b>                    |                       |                        |
| <b>DEPARTMENT NUMBER: 1016566</b>          |                       |                        |
| <b>POSITION / DESCRIPTION</b>              | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                 |                       |                        |
|  |                       |                        |
| Hourly                                     |                       | \$ 16,000              |
|  |                       |                        |
|  |                       |                        |
|  |                       |                        |
| <b><i>SUB-TOTAL SALARY &amp; WAGES</i></b> | 0.00                  | \$ 16,000              |
| <b>BENEFITS:</b>                           |                       |                        |
|  |                       |                        |
| Medicare                                   |                       | \$ 232                 |
| Workers' Compensation                      |                       | 331                    |
|  |                       |                        |
| <b><i>SUB-TOTAL BENEFITS</i></b>           |                       | \$ 563                 |
| <b><i>GRAND TOTAL</i></b>                  |                       | \$ 16,563              |

| Organization         | Object | Account Description   | 2020 Actuals | 2021 Actuals | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|----------------------|--------|-----------------------|--------------|--------------|---------------------|--------------|----------------|-----------------------|
| <b>SART PROGRAM</b>  |        |                       |              |              |                     |              |                |                       |
| 1016566              | 500101 | SALARIES              | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1016566              | 500102 | HOURLY/SEASONAL       | \$11,017.50  | \$12,995.00  | \$16,000.00         | \$7,387.50   | \$16,000.00    | \$16,000.00           |
| 1016566              | 500111 | OVERTIME              | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                      |        |                       | <hr/>        | <hr/>        | <hr/>               | <hr/>        | <hr/>          | <hr/>                 |
|                      |        |                       | \$11,017.50  | \$12,995.00  | \$16,000.00         | \$7,387.50   | \$16,000.00    | \$16,000.00           |
| 1016566              | 500225 | MEDICARE              | \$159.75     | \$188.45     | \$232.00            | \$107.13     | \$286.00       | \$232.00              |
| 1016566              | 500250 | WORKERS' COMPENSATION | \$227.66     | \$268.55     | \$331.00            | \$152.67     | \$408.00       | \$331.00              |
|                      |        |                       | <hr/>        | <hr/>        | <hr/>               | <hr/>        | <hr/>          | <hr/>                 |
|                      |        |                       | \$387.41     | \$457.00     | \$563.00            | \$259.80     | \$694.00       | \$563.00              |
| 1016566              | 500309 | PROFESSIONAL SERVICES | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1016566              | 500330 | TRAINING              | \$50.00      | \$0.00       | \$0.00              | \$831.08     | \$0.00         | \$0.00                |
| 1016566              | 500512 | INSURANCE PERMIUMS    | \$0.00       | \$0.00       | \$3,896.00          | \$0.00       | \$3,896.00     | \$3,896.00            |
| 1016566              | 500580 | TRAVEL                | (\$1,148.28) | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 1016566              | 500625 | OPERATING SUPPLIES    | \$1,064.17   | \$1,405.05   | \$1,962.00          | \$398.31     | \$1,962.00     | \$1,962.00            |
|                      |        |                       | <hr/>        | <hr/>        | <hr/>               | <hr/>        | <hr/>          | <hr/>                 |
|                      |        |                       | (\$34.11)    | \$1,405.05   | \$5,858.00          | \$1,229.39   | \$5,858.00     | \$5,858.00            |
| <b>1016566 Total</b> |        | <b>SART PROGRAM</b>   | <hr/>        | <hr/>        | <hr/>               | <hr/>        | <hr/>          | <hr/>                 |
|                      |        |                       | \$11,370.80  | \$14,857.05  | \$22,421.00         | \$8,876.69   | \$22,552.00    | \$22,421.00           |

## FISCAL SUMMARY FOR GENERAL FUND

|   |                   |                   |                   |                 |                  |
|---|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Administrative Services - Welfare</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 6574</b>                            |                   |                   |                   |                 |                  |
|   | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|   | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>  |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>                               | \$ 545,693        | \$ 629,467        | \$ 658,890        | <b>4.67%</b>    | \$ 29,423        |
| <b>TOTAL</b>  | <b>\$ 545,693</b> | <b>\$ 629,467</b> | <b>\$ 658,890</b> | <b>4.67%</b>    | \$ 29,423        |
| <b>EXPENDITURE</b>  |                   |                   |                   |                 |                  |
| <b>Salary</b>   | \$ 136,544        | \$ 142,283        | \$ 150,114        | <b>5.50%</b>    | \$ 7,831         |
| <b>Benefits</b>   | 81,976            | 84,525            | 90,270            | <b>6.80%</b>    | \$ 5,745         |
| <b>Service &amp; Supplies</b>                             | 327,173           | 402,659           | 418,506           | <b>3.94%</b>    | \$ 15,847        |
| <b>TOTAL</b>  | <b>\$ 545,693</b> | <b>\$ 629,467</b> | <b>\$ 658,890</b> | <b>4.67%</b>    | \$ 29,423        |
|   |                   |                   |                   |                 |                  |
| <b>FTE</b>  | <b>2.00</b>       | <b>2.00</b>       | <b>2.00</b>       |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Welfare</b>          |                       |                        |
| <b>DEPARTMENT NUMBER: 1016574</b>   |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Human Services Case Manager         | 0.50                  | \$ 30,209              |
| Human Services Manager              | 1.00                  | 89,402                 |
| Office Specialist                   | 0.37                  | 14,917                 |
| Advanced Practitioner               | 0.13                  | 15,586                 |
|                                     |                       |                        |
|                                     |                       |                        |
|                                     |                       |                        |
|                                     |                       |                        |
|                                     |                       |                        |
|                                     |                       |                        |
|                                     |                       |                        |
|                                     |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | 2.00                  | \$ 150,114             |
| <b>BENEFITS:</b>                    |                       |                        |
|                                     |                       |                        |
| Medicare                            |                       | \$ 2,099               |
| Retirement                          |                       | 40,089                 |
| Group Insurance                     |                       | 41,451                 |
| Workers' Compensation               |                       | 1,496                  |
| Car Allowance                       |                       | 3,900                  |
| Phone Allowance                     |                       | 1,235                  |
|                                     |                       |                        |
| <b>SUB-TOTAL BENEFITS</b>           |                       | \$ 90,270              |
|                                     |                       |                        |
| <b>GRAND TOTAL</b>                  |                       | \$ 240,384             |

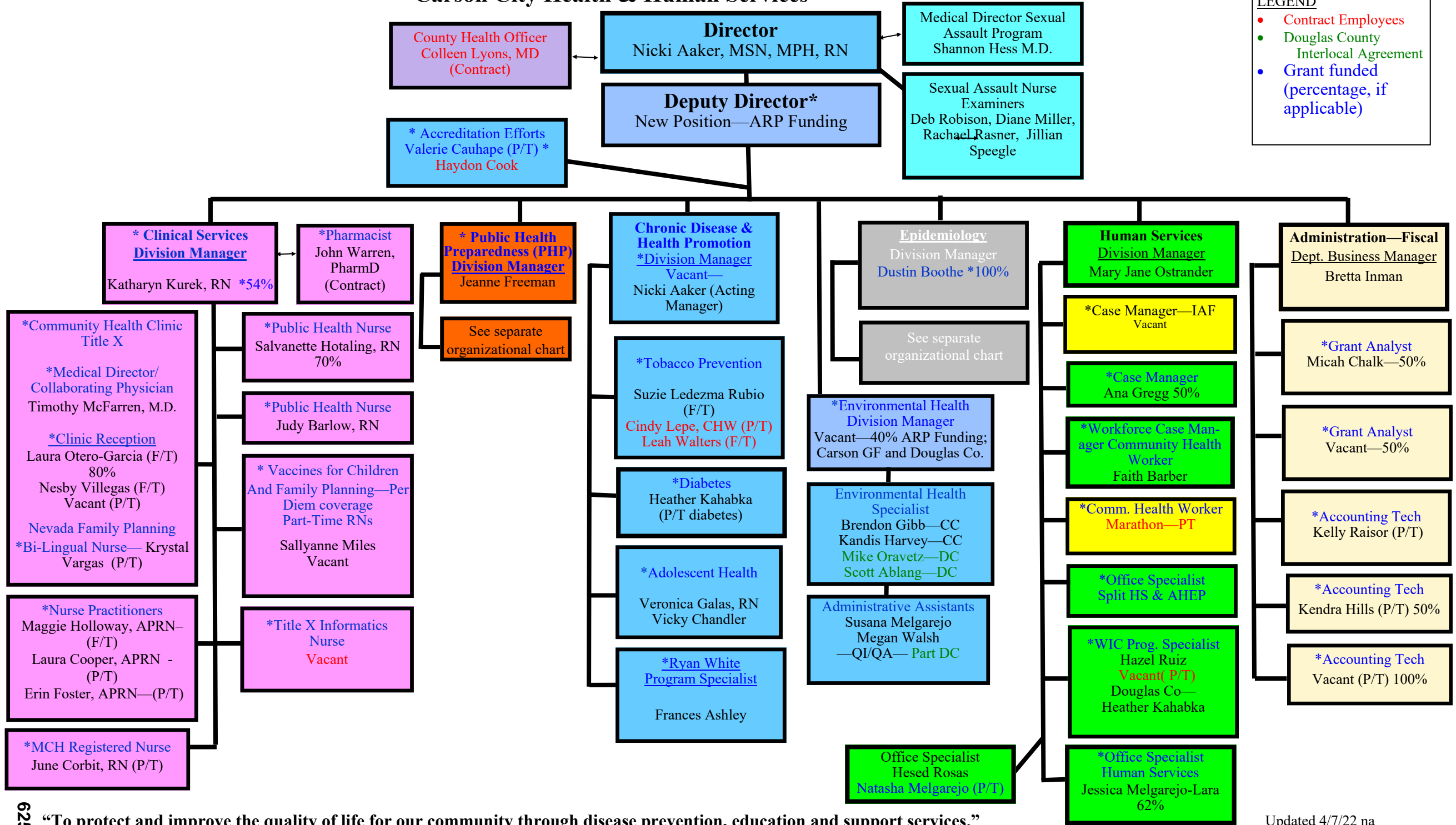
| Organization         | Object | Account Description       | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|----------------------|--------|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>WELFARE</b>       |        |                           |                     |                     |                     |                     |                     |                       |
| 1016574              | 500101 | SALARIES                  | \$135,174.81        | \$134,754.96        | \$141,886.00        | \$102,793.60        | \$141,953.00        | \$150,114.00          |
| 1016574              | 500102 | HOURLY/SEASONAL           | \$9.89              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1016574              | 500103 | ADMINISTRATIVE PAY        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1016574              | 500106 | MANAGEMENT LEAVE PAY      | \$1,778.35          | \$1,786.93          | \$0.00              | \$657.11            | \$330.00            | \$0.00                |
| 1016574              | 500107 | ANNUAL LEAVE PAYOFF       | \$0.00              | \$0.00              | \$0.00              | \$765.84            | \$0.00              | \$0.00                |
| 1016574              | 500111 | OVERTIME                  | \$0.00              | \$0.00              | \$0.00              | \$9.70              | \$0.00              | \$0.00                |
| 1016574              | 500114 | F L S A                   | \$3.92              | \$2.25              | \$0.00              | \$0.61              | \$0.00              | \$0.00                |
|                      |        |                           | <b>\$136,966.97</b> | <b>\$136,544.14</b> | <b>\$141,886.00</b> | <b>\$104,226.86</b> | <b>\$142,283.00</b> | <b>\$150,114.00</b>   |
| 1016574              | 500225 | MEDICARE                  | \$1,976.12          | \$1,896.73          | \$1,974.00          | \$1,468.40          | \$1,998.00          | \$2,099.00            |
| 1016574              | 500230 | RETIREMENT                | \$33,777.39         | \$35,769.96         | \$37,901.00         | \$27,145.90         | \$38,048.00         | \$40,089.00           |
| 1016574              | 500240 | GROUP INSURANCE           | \$30,222.17         | \$37,698.70         | \$37,795.00         | \$27,375.83         | \$37,778.00         | \$41,451.00           |
| 1016574              | 500241 | CITY HSA CONTRIBUTION     | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1016574              | 500250 | WORKERS' COMPENSATION     | \$1,569.22          | \$1,502.78          | \$1,496.00          | \$1,040.68          | \$1,530.00          | \$1,496.00            |
| 1016574              | 500270 | CAR ALLOWANCE             | \$3,930.00          | \$3,915.00          | \$3,900.00          | \$2,865.00          | \$3,915.00          | \$3,900.00            |
| 1016574              | 500271 | PHONE ALLOWANCE           | \$1,102.88          | \$1,193.32          | \$1,235.00          | \$947.64            | \$1,256.00          | \$1,235.00            |
|                      |        |                           | <b>\$72,577.78</b>  | <b>\$81,976.49</b>  | <b>\$84,301.00</b>  | <b>\$60,843.45</b>  | <b>\$84,525.00</b>  | <b>\$90,270.00</b>    |
| 1016574              | 500330 | TRAINING                  | \$840.00            | \$260.00            | \$1,437.00          | \$664.00            | \$1,437.00          | \$1,437.00            |
| 1016574              | 500430 | EQUIPMENT REPAIR & MAINT  | \$0.00              | \$0.00              | \$50.00             | \$0.00              | \$50.00             | \$50.00               |
| 1016574              | 500545 | MEMBERSHIP / PUBLICATIONS | \$163.39            | \$700.00            | \$75.00             | \$700.00            | \$75.00             | \$75.00               |
| 1016574              | 500580 | TRAVEL                    | \$4,196.25          | \$0.00              | \$737.00            | \$1,596.90          | \$737.00            | \$737.00              |
| 1016574              | 500601 | OFFICE SUPPLIES           | \$493.33            | \$130.47            | \$400.00            | \$252.91            | \$400.00            | \$400.00              |
| 1016574              | 500602 | POSTAGE/SHIPPING          | \$0.00              | \$55.00             | \$500.00            | \$0.00              | \$500.00            | \$500.00              |
| 1016574              | 500625 | OPERATING SUPPLIES        | \$4,631.20          | \$2,414.49          | \$2,500.00          | \$1,081.09          | \$2,500.00          | \$2,500.00            |
| 1016574              | 500710 | TELEPHONE                 | \$190.61            | \$444.65            | \$200.00            | \$327.73            | \$200.00            | \$200.00              |
| 1016574              | 501005 | GENERAL ASSISTANCE        | \$4,042.98          | \$570.72            | \$0.00              | \$1,243.79          | \$0.00              | \$0.00                |
| 1016574              | 501015 | AMBULANCE: TRANSPORTATION | \$0.00              | \$0.00              | \$600.00            | \$0.00              | \$600.00            | \$600.00              |
| 1016574              | 501019 | BURIALS                   | \$29,200.00         | \$38,059.00         | \$24,182.00         | \$20,250.00         | \$24,182.00         | \$25,149.00           |
| 1016574              | 501025 | INMATE MEDICAL CARE       | \$94,516.28         | \$137,266.69        | \$202,516.00        | \$114,540.25        | \$121,516.00        | \$126,377.00          |
| 1016574              | 501030 | HOSPITAL COSTS            | \$0.00              | \$0.00              | \$10,901.00         | \$0.00              | \$91,901.00         | \$95,577.00           |
| 1016574              | 501032 | VICTIMS' FUND             | \$2,465.26          | \$2,905.00          | \$18,173.00         | \$3,035.00          | \$18,173.00         | \$18,900.00           |
| 1016574              | 501034 | RESIDENT CARE             | \$104.91            | \$0.00              | \$6,278.00          | \$0.00              | \$6,278.00          | \$6,529.00            |
| 1016574              | 501036 | REST HOME                 | \$135,994.51        | \$143,617.79        | \$118,745.00        | \$39,665.38         | \$118,745.00        | \$123,495.00          |
| 1016574              | 501038 | MEDICATION                | \$1,144.18          | \$749.12            | \$15,365.00         | \$33.00             | \$15,365.00         | \$15,980.00           |
|                      |        |                           | <b>\$277,982.90</b> | <b>\$327,172.93</b> | <b>\$402,659.00</b> | <b>\$183,390.05</b> | <b>\$402,659.00</b> | <b>\$418,506.00</b>   |
| <b>1016574 Total</b> |        | <b>WELFARE</b>            | <b>\$487,527.65</b> | <b>\$545,693.56</b> | <b>\$628,846.00</b> | <b>\$348,460.36</b> | <b>\$629,467.00</b> | <b>\$658,890.00</b>   |



# Carson City Health & Human Services

**LEGEND**

- **Contract Employees**
- **Douglas County Interlocal Agreement**
- **Grant funded (percentage, if applicable)**



## FISCAL SUMMARY FOR GENERAL FUND

|   |                     |                     |                     |                 |                  |
|---|---------------------|---------------------|---------------------|-----------------|------------------|
| <b>Department Name: Health - Administrative</b> |                     |                     |                     |                 |                  |
| <b>Department Number: 6800</b>                  |                     |                     |                     |                 |                  |
|   | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b> |
|   | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                                  |                     |                     |                     |                 |                  |
| <b>General Fund Support</b>                     | \$ 1,231,092        | \$ 1,442,628        | \$ 1,505,997        | <b>4.39%</b>    | \$ 63,369        |
| <b>TOTAL</b>                                    | <b>\$ 1,231,092</b> | <b>\$ 1,442,628</b> | <b>\$ 1,505,997</b> | <b>4.39%</b>    | \$ 63,369        |
| <b>EXPENDITURE</b>                              |                     |                     |                     |                 |                  |
| <b>Salary</b>                                   | \$ 246,723          | \$ 333,725          | \$ 376,558          | <b>12.83%</b>   | \$ 42,833        |
| <b>Benefits</b>                                 | 159,776             | 152,903             | 174,647             | <b>14.22%</b>   | \$ 21,744        |
| <b>Service &amp; Supplies</b>                   | 824,593             | 956,000             | 954,792             | <b>-0.13%</b>   | \$ (1,208)       |
| <b>TOTAL</b>                                    | <b>\$ 1,231,092</b> | <b>\$ 1,442,628</b> | <b>\$ 1,505,997</b> | <b>4.39%</b>    | \$ 63,369        |
|   |                     |                     |                     |                 |                  |
| <b>FTE</b>                                      | <b>3.00</b>         | <b>4.00</b>         | <b>4.00</b>         |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Health Admin</b>     |                       |                        |
| <b>DEPARTMENT NUMBER: 1016800</b>   |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Department Business Manager         | 1.0                   | \$ 81,215              |
| Health & Human Services Director    | 1.0                   | 164,580                |
| Office Specialist                   | 1.0                   | 43,349                 |
| Grant & Fiscal Analyst              | 1.0                   | 68,536                 |
|                                     |                       |                        |
| Temporary Staffing                  |                       | 7,500                  |
| Hourly/Seasonal                     |                       | 11,378                 |
|                                     |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | <b>4.0</b>            | <b>\$ 376,558</b>      |
| <b>BENEFITS:</b>                    |                       |                        |
|                                     |                       |                        |
| Medicare                            |                       | \$ 5,185               |
| Retirement                          |                       | 90,465                 |
| Group Insurance                     |                       | 69,963                 |
| Workers' Compensation               |                       | 3,214                  |
| Car Allowance                       |                       | 3,900                  |
| Phone Allowance                     |                       | 1,920                  |
|                                     |                       |                        |
|                                     |                       |                        |
| <b>SUB-TOTAL BENEFITS</b>           |                       | <b>\$ 174,647</b>      |
|                                     |                       |                        |
| <b>GRAND TOTAL</b>                  |                       | <b>\$ 551,205</b>      |

| Organization                 | Object | Account Description          | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|------------------------------|--------|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>HEALTH ADMINISTRATION</b> |        |                              |                     |                     |                     |                     |                     |                       |
| 1016800                      | 500101 | SALARIES                     | \$248,058.34        | \$240,647.91        | \$331,706.00        | \$206,978.32        | \$314,761.00        | \$357,680.00          |
| 1016800                      | 500102 | HOURLY/SEASONAL              | \$6,331.52          | \$9,936.69          | \$11,378.00         | \$8,734.50          | \$11,378.00         | \$11,378.00           |
| 1016800                      | 500103 | ADMINISTRATIVE PAY           | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1016800                      | 500106 | MANAGEMENT LEAVE PAY         | \$3,343.20          | \$7,665.48          | \$0.00              | \$2,481.81          | \$86.00             | \$0.00                |
| 1016800                      | 500111 | OVERTIME                     | \$253.30            | \$10.50             | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1016800                      | 500114 | F L S A                      | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1016800                      | 500125 | TEMPORARY STAFFING           | \$16,572.21         | \$1,520.59          | \$7,500.00          | \$0.00              | \$7,500.00          | \$7,500.00            |
| 1016800                      | 500199 | GRANT FUNDED ALLOCATION      | (\$1,241.70)        | (\$13,059.74)       | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                              |        |                              | <b>\$273,316.87</b> | <b>\$246,721.43</b> | <b>\$350,584.00</b> | <b>\$218,194.63</b> | <b>\$333,725.00</b> | <b>\$376,558.00</b>   |
| 1016800                      | 500225 | MEDICARE                     | \$3,624.99          | \$3,615.94          | \$4,857.00          | \$3,046.87          | \$4,649.00          | \$5,185.00            |
| 1016800                      | 500230 | RETIREMENT                   | \$66,278.32         | \$104,538.98        | \$89,753.00         | \$56,490.72         | \$81,810.00         | \$90,465.00           |
| 1016800                      | 500240 | GROUP INSURANCE              | \$40,761.00         | \$40,336.84         | \$45,454.00         | \$36,578.05         | \$53,990.00         | \$66,792.00           |
| 1016800                      | 500241 | CITY HSA CONTRIBUTION        | \$2,947.32          | \$3,026.54          | \$3,270.00          | \$2,353.87          | \$3,147.00          | \$3,171.00            |
| 1016800                      | 500250 | WORKERS' COMPENSATION        | \$2,408.72          | \$2,406.98          | \$3,171.00          | \$2,114.80          | \$3,456.00          | \$3,214.00            |
| 1016800                      | 500270 | CAR ALLOWANCE                | \$3,930.00          | \$3,915.00          | \$3,900.00          | \$2,865.00          | \$3,915.00          | \$3,900.00            |
| 1016800                      | 500271 | PHONE ALLOWANCE              | \$1,952.00          | \$1,936.00          | \$1,920.00          | \$1,481.00          | \$1,936.00          | \$1,920.00            |
|                              |        |                              | <b>\$121,902.35</b> | <b>\$159,776.28</b> | <b>\$152,325.00</b> | <b>\$104,930.31</b> | <b>\$152,903.00</b> | <b>\$174,647.00</b>   |
| 1016800                      | 500309 | PROFESSIONAL SERVICES        | \$23,340.00         | \$23,600.00         | \$40,391.00         | \$30,500.00         | \$40,391.00         | \$40,391.00           |
| 1016800                      | 500317 | BANKING SERVICES             | \$4,391.77          | \$4,524.54          | \$7,000.00          | \$3,007.44          | \$7,000.00          | \$7,000.00            |
| 1016800                      | 500330 | TRAINING                     | \$1,020.00          | \$2,154.04          | \$2,000.00          | \$1,830.00          | \$2,000.00          | \$2,000.00            |
| 1016800                      | 500350 | CLINIC SERVICES              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1016800                      | 500430 | EQUIPMENT REPAIR & MAINT     | \$210.00            | \$0.00              | \$1,075.00          | \$1,456.80          | \$1,075.00          | \$1,075.00            |
| 1016800                      | 500433 | SOFTWARE MAINTENANCE COST    | \$509.97            | \$451.10            | \$0.00              | \$94.99             | \$0.00              | \$0.00                |
| 1016800                      | 500435 | VEHICLE REPAIR & MAINT       | \$3,066.17          | \$2,460.95          | \$1,300.00          | \$1,213.24          | \$1,300.00          | \$1,300.00            |
| 1016800                      | 500444 | OFFICE EQUIPMENT RENTAL      | \$1,130.28          | \$1,172.08          | \$1,140.00          | \$934.33            | \$1,140.00          | \$1,140.00            |
| 1016800                      | 500545 | MEMBERSHIP / PUBLICATIONS    | \$1,761.97          | \$1,838.60          | \$2,500.00          | \$547.32            | \$2,500.00          | \$2,500.00            |
| 1016800                      | 500580 | TRAVEL                       | \$2,687.03          | \$0.00              | \$5,000.00          | \$1,084.09          | \$5,000.00          | \$5,000.00            |
| 1016800                      | 500601 | OFFICE SUPPLIES              | \$946.88            | \$1,540.89          | \$4,750.00          | \$919.16            | \$4,750.00          | \$4,750.00            |
| 1016800                      | 500602 | POSTAGE/SHIPPING             | \$802.60            | \$413.20            | \$500.00            | \$139.35            | \$500.00            | \$500.00              |
| 1016800                      | 500625 | OPERATING SUPPLIES           | \$5,221.41          | \$10,875.24         | \$8,571.00          | \$10,047.65         | \$8,571.00          | \$8,571.00            |
| 1016800                      | 500660 | VEHICLE FUEL/OIL             | \$1,076.60          | \$2,241.25          | \$2,500.00          | \$873.61            | \$2,500.00          | \$2,500.00            |
| 1016800                      | 500674 | SMALL TOOLS/ EQUIPMENT       | \$3,063.61          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1016800                      | 500709 | FAX/DSL 883-4701             | \$2,440.17          | \$3,696.53          | \$1,700.00          | \$5,190.54          | \$1,700.00          | \$1,700.00            |
| 1016800                      | 500710 | TELEPHONE                    | \$1,390.37          | \$4,640.17          | \$4,520.00          | \$3,072.74          | \$4,520.00          | \$4,520.00            |
| 1016800                      | 500712 | POWER                        | \$49,782.42         | \$46,616.77         | \$55,544.00         | \$36,463.01         | \$55,544.00         | \$55,544.00           |
| 1016800                      | 500713 | HEATING                      | \$29,105.68         | \$19,364.06         | \$30,475.00         | \$14,325.99         | \$30,475.00         | \$30,475.00           |
| 1016800                      | 500950 | ISC: FLEET MANAGEMENT        | \$19,750.50         | \$12,800.00         | \$11,580.00         | \$11,580.00         | \$11,580.00         | \$12,727.00           |
| 1016800                      | 500955 | ISC: RADIOS                  | \$10,122.00         | \$10,666.00         | \$13,344.00         | \$13,344.00         | \$13,344.00         | \$10,989.00           |
| 1016800                      | 502450 | CASH SHORT/OVER              | (\$4,446.53)        | \$3,716.57          | \$0.00              | \$2,258.05          | \$0.00              | \$0.00                |
| 1016800                      | 502501 | ETHICS COMM UNFUND MAND      | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1016800                      | 502506 | CHILD PROTECTIVE SERVICES    | \$655,021.00        | \$671,821.00        | \$730,486.00        | \$730,486.00        | \$730,486.00        | \$730,486.00          |
| 1016800                      | 502510 | NV MENTAL HEALTH & DEVELOPMT | \$18,353.00         | \$0.00              | \$31,624.00         | \$0.00              | \$31,624.00         | \$31,624.00           |

| Organization   | Object       | Account Description          | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|----------------|--------------|------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
|                |              |                              | \$830,746.90          | \$824,592.99          | \$956,000.00          | \$869,368.31          | \$956,000.00          | \$954,792.00          |
| <b>1016800</b> | <b>Total</b> | <b>HEALTH ADMINISTRATION</b> | <b>\$1,225,966.12</b> | <b>\$1,231,090.70</b> | <b>\$1,458,909.00</b> | <b>\$1,192,493.25</b> | <b>\$1,442,628.00</b> | <b>\$1,505,997.00</b> |

## FISCAL SUMMARY FOR GENERAL FUND

|  |                   |                   |                   |                 |                  |
|--|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Health - Medical</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 6852</b>           |                   |                   |                   |                 |                  |
|  | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|  | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                           |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>              | \$ 115,175        | \$ 104,783        | \$ 123,813        | <b>18.16%</b>   | \$ 19,030        |
| <b>TOTAL</b>                             | <b>\$ 115,175</b> | <b>\$ 104,783</b> | <b>\$ 123,813</b> | <b>18.16%</b>   | \$ 19,030        |
| <b>EXPENDITURE</b>                       |                   |                   |                   |                 |                  |
| <b>Salary</b>                            | \$ 77,073         | \$ 66,034         | \$ 78,253         | <b>18.50%</b>   | \$ 12,219        |
| <b>Benefits</b>                          | 38,053            | 33,749            | 40,560            | <b>20.18%</b>   | \$ 6,811         |
| <b>Service &amp; Supplies</b>            | 49                | 5,000             | 5,000             | <b>0.00%</b>    | \$ -             |
| <b>TOTAL</b>                             | <b>\$ 115,175</b> | <b>\$ 104,783</b> | <b>\$ 123,813</b> | <b>18.16%</b>   | \$ 19,030        |
|  |                   |                   |                   |                 |                  |
| <b>FTE</b>                               | <b>0.96</b>       | <b>0.96</b>       | <b>0.96</b>       |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Medical</b>          |                       |                        |
| <b>DEPARTMENT NUMBER: 1016852</b>   |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Clinical Services Manager           | 0.46                  | \$ 43,731              |
| Office Specialist                   | 0.20                  | 6,985                  |
| Public Health Nurse                 | 0.30                  | 27,537                 |
|                                     |                       |                        |
|                                     |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | 0.96                  | \$ 78,253              |
| <b>BENEFITS:</b>                    |                       |                        |
|                                     |                       |                        |
| Medicare                            |                       | \$ 1,136               |
| Retirement                          |                       | 23,282                 |
| Group Insurance                     |                       | 13,496                 |
| Workers' Compensation               |                       | 712                    |
| Education Incentive                 |                       | 50                     |
| Car Allowance                       |                       | 1,794                  |
| Phone Allowance                     |                       | 90                     |
|                                     |                       |                        |
| <b>SUB-TOTAL BENEFITS</b>           |                       | \$ 40,560              |
|                                     |                       |                        |
| <b>GRAND TOTAL</b>                  |                       | \$ 118,813             |

| Organization                       | Object | Account Description                | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals       | 2022 Estimated      | 2023 Tentative Budget |
|------------------------------------|--------|------------------------------------|---------------------|---------------------|---------------------|--------------------|---------------------|-----------------------|
| <b>HEALTH - MEDICAL DEPARTMENT</b> |        |                                    |                     |                     |                     |                    |                     |                       |
| 1016852                            | 500101 | SALARIES                           | \$76,129.14         | \$75,800.53         | \$78,792.00         | \$38,720.15        | \$66,034.00         | \$78,253.00           |
| 1016852                            | 500102 | HOURLY/SEASONAL                    | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 1016852                            | 500103 | ADMINISTRATIVE PAY                 | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 1016852                            | 500106 | MANAGEMENT LEAVE PAY               | \$0.00              | \$1,157.17          | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 1016852                            | 500107 | ANNUAL LEAVE PAYOFF                | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 1016852                            | 500109 | WORKERS' COMPENSATORY LEAVE        | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 1016852                            | 500111 | OVERTIME                           | \$505.46            | \$112.12            | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 1016852                            | 500114 | F L S A                            | \$2.98              | \$2.99              | \$0.00              | \$3.15             | \$0.00              | \$0.00                |
|                                    |        |                                    | <b>\$76,637.58</b>  | <b>\$77,072.81</b>  | <b>\$78,792.00</b>  | <b>\$38,723.30</b> | <b>\$66,034.00</b>  | <b>\$78,253.00</b>    |
| 1016852                            | 500225 | MEDICARE                           | \$1,103.66          | \$1,103.92          | \$1,134.00          | \$548.65           | \$955.00            | \$1,136.00            |
| 1016852                            | 500230 | RETIREMENT                         | \$20,418.28         | \$20,671.27         | \$22,104.00         | \$9,830.21         | \$18,724.00         | \$23,282.00           |
| 1016852                            | 500240 | GROUP INSURANCE                    | \$10,116.20         | \$10,255.95         | \$9,841.00          | \$5,372.31         | \$9,657.00          | \$12,207.00           |
| 1016852                            | 500241 | CITY HSA CONTRIBUTION              | \$3,094.96          | \$3,072.36          | \$2,942.00          | \$1,593.57         | \$1,834.00          | \$1,289.00            |
| 1016852                            | 500250 | WORKERS' COMPENSATION              | \$692.72            | \$705.09            | \$714.00            | \$362.08           | \$712.00            | \$712.00              |
| 1016852                            | 500260 | EDUCATION INCENTIVE                | \$90.00             | \$10.00             | \$50.00             | \$0.00             | \$50.00             | \$50.00               |
| 1016852                            | 500270 | CAR ALLOWANCE                      | \$1,807.80          | \$1,738.80          | \$1,794.00          | \$621.00           | \$1,587.00          | \$1,794.00            |
| 1016852                            | 500271 | PHONE ALLOWANCE                    | \$540.46            | \$496.16            | \$532.00            | \$280.80           | \$230.00            | \$90.00               |
|                                    |        |                                    | <b>\$37,864.08</b>  | <b>\$38,053.55</b>  | <b>\$39,111.00</b>  | <b>\$18,608.62</b> | <b>\$33,749.00</b>  | <b>\$40,560.00</b>    |
| 1016852                            | 500350 | CLINIC SERVICES                    | \$0.00              | \$0.00              | \$5,000.00          | \$0.00             | \$5,000.00          | \$5,000.00            |
| 1016852                            | 500697 | PRIVATE VACCINE                    | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 1016852                            | 500698 | VACCINE INVENTORY                  | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 1016852                            | 500710 | TELEPHONE                          | \$39.92             | \$48.56             | \$0.00              | \$35.19            | \$0.00              | \$0.00                |
|                                    |        |                                    | <b>\$39.92</b>      | <b>\$48.56</b>      | <b>\$5,000.00</b>   | <b>\$35.19</b>     | <b>\$5,000.00</b>   | <b>\$5,000.00</b>     |
| <b>1016852 Total</b>               |        | <b>HEALTH - MEDICAL DEPARTMENT</b> | <b>\$114,541.58</b> | <b>\$115,174.92</b> | <b>\$122,903.00</b> | <b>\$57,367.11</b> | <b>\$104,783.00</b> | <b>\$123,813.00</b>   |



## FISCAL SUMMARY FOR GENERAL FUND

|   |                   |                   |                   |                 |                  |
|---|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Health - Environmental Health</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 6853</b>                        |                   |                   |                   |                 |                  |
|   | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|   | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>  |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>                           | \$ 387,057        | \$ 395,050        | \$ 418,704        | <b>5.99%</b>    | \$ 23,654        |
| <b>TOTAL</b>  | <b>\$ 387,057</b> | <b>\$ 395,050</b> | <b>\$ 418,704</b> | <b>5.99%</b>    | \$ 23,654        |
| <b>EXPENDITURE</b>                                    |                   |                   |                   |                 |                  |
| <b>Salary</b>   | \$ 265,528        | \$ 247,554        | \$ 274,122        | <b>10.73%</b>   | \$ 26,568        |
| <b>Benefits</b>                                       | 114,741           | 111,772           | 128,858           | <b>15.29%</b>   | \$ 17,086        |
| <b>Service &amp; Supplies</b>                         | 6,788             | 35,724            | 15,724            | <b>-55.98%</b>  | \$ (20,000)      |
| <b>TOTAL</b>  | <b>\$ 387,057</b> | <b>\$ 395,050</b> | <b>\$ 418,704</b> | <b>5.99%</b>    | \$ 23,654        |
|   |                   |                   |                   |                 |                  |
| <b>FTE</b>  | <b>4.20</b>       | <b>4.20</b>       | <b>4.20</b>       |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|   |                       |                        |
|---|-----------------------|------------------------|
| <b>DEPARTMENT: Environmental Health</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 1016853</b>       |                       |                        |
| <b>POSITION / DESCRIPTION</b>           | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>              |                       |                        |
| Administrative Assistant                | 1.70                  | \$ 87,088              |
| Environmental Health Specialist         | 2.00                  | 139,578                |
| Disease Prevention and Control Manager  | 0.45                  | 44,072                 |
| Public Health Investigator              | 0.05                  | 3,384                  |
|   |                       |                        |
|   |                       |                        |
|   |                       |                        |
|   |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>     | 4.20                  | \$ 274,122             |
| <b>BENEFITS:</b>                        |                       |                        |
|   |                       |                        |
| Medicare                                |                       | \$ 3,879               |
| Retirement                              |                       | 68,606                 |
| Group Insurance                         |                       | 52,250                 |
| Workers' Compensation                   |                       | 3,125                  |
| Phone Allowance                         |                       | 748                    |
| Education Incentive                     |                       | 250                    |
| <b>SUB-TOTAL BENEFITS</b>               |                       | \$ 128,858             |
| <b>GRAND TOTAL</b>                      |                       | \$ 402,980             |

| Organization                | Object | Account Description         | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|-----------------------------|--------|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>ENVIRONMENTAL HEALTH</b> |        |                             |                     |                     |                     |                     |                     |                       |
| 1016853                     | 500101 | SALARIES                    | \$200,893.71        | \$260,662.46        | \$276,628.00        | \$164,608.42        | \$241,434.00        | \$274,122.00          |
| 1016853                     | 500102 | HOURLY/SEASONAL             | \$0.00              | \$0.00              | \$0.00              | \$10.00             | \$0.00              | \$0.00                |
| 1016853                     | 500103 | ADMINISTRATIVE PAY          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1016853                     | 500106 | MANAGEMENT LEAVE PAY        | \$0.00              | \$1,455.48          | \$0.00              | \$166.18            | \$0.00              | \$0.00                |
| 1016853                     | 500107 | ANNUAL LEAVE PAYOFF         | \$6,885.58          | \$2,439.48          | \$0.00              | \$6,118.71          | \$6,119.00          | \$0.00                |
| 1016853                     | 500111 | OVERTIME                    | \$6,169.92          | \$967.89            | \$0.00              | \$1,764.82          | \$0.00              | \$0.00                |
| 1016853                     | 500112 | CALL BACK PAY               | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1016853                     | 500114 | F L S A                     | \$3.34              | \$2.73              | \$0.00              | \$1.01              | \$1.00              | \$0.00                |
| 1016853                     | 500116 | HOLIDAY PAY                 | \$128.25            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                             |        |                             | \$214,080.80        | \$265,528.04        | \$276,628.00        | \$172,669.14        | \$247,554.00        | \$274,122.00          |
| 1016853                     | 500225 | MEDICARE                    | \$3,046.03          | \$3,791.41          | \$3,907.00          | \$2,437.27          | \$3,518.00          | \$3,879.00            |
| 1016853                     | 500230 | RETIREMENT                  | \$50,361.46         | \$63,360.81         | \$65,770.00         | \$42,315.98         | \$60,746.00         | \$68,606.00           |
| 1016853                     | 500240 | GROUP INSURANCE             | \$26,608.36         | \$37,696.62         | \$38,943.00         | \$23,245.55         | \$35,762.00         | \$43,120.00           |
| 1016853                     | 500241 | CITY HSA CONTRIBUTION       | \$4,355.56          | \$6,185.94          | \$6,279.00          | \$5,186.09          | \$7,745.00          | \$9,130.00            |
| 1016853                     | 500250 | WORKERS' COMPENSATION       | \$2,369.00          | \$3,058.36          | \$3,126.00          | \$1,576.94          | \$2,998.00          | \$3,125.00            |
| 1016853                     | 500260 | EDUCATION INCENTIVE         | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$250.00            | \$250.00              |
| 1016853                     | 500271 | PHONE ALLOWANCE             | \$598.40            | \$648.23            | \$1,047.00          | \$566.47            | \$753.00            | \$748.00              |
|                             |        |                             | \$87,338.81         | \$114,741.37        | \$119,072.00        | \$75,328.30         | \$111,772.00        | \$128,858.00          |
| 1016853                     | 500330 | TRAINING                    | \$513.45            | \$278.00            | \$4,000.00          | \$675.00            | \$4,000.00          | \$4,000.00            |
| 1016853                     | 500372 | U.S.G.S. STREAM MONITOR     | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1016853                     | 500545 | MEMBERSHIP / PUBLICATIONS   | \$936.39            | \$348.15            | \$420.00            | \$316.85            | \$420.00            | \$420.00              |
| 1016853                     | 500580 | TRAVEL                      | \$1,245.77          | \$0.00              | \$2,000.00          | \$345.96            | \$2,000.00          | \$2,000.00            |
| 1016853                     | 500601 | OFFICE SUPPLIES             | \$714.88            | \$1,115.19          | \$1,254.00          | \$127.36            | \$1,254.00          | \$1,254.00            |
| 1016853                     | 500602 | POSTAGE/SHIPPING            | \$0.00              | \$55.00             | \$950.00            | \$84.92             | \$950.00            | \$950.00              |
| 1016853                     | 500625 | OPERATING SUPPLIES          | \$3,261.47          | \$4,795.11          | \$24,100.00         | \$15,284.46         | \$24,100.00         | \$4,100.00            |
| 1016853                     | 500660 | VEHICLE FUEL/OIL            | \$0.00              | \$0.00              | \$3,000.00          | \$0.00              | \$3,000.00          | \$3,000.00            |
| 1016853                     | 500674 | SMALL TOOLS/ EQUIPMENT      | \$76.49             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1016853                     | 500710 | TELEPHONE                   | \$161.87            | \$196.74            | \$0.00              | \$220.65            | \$0.00              | \$0.00                |
| 1016853                     | 500950 | ISC: FLEET MANAGEMENT       | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1016853                     | 501425 | OPERATING                   | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1016853                     | 501480 | TRAVEL                      | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                             |        |                             | \$6,910.32          | \$6,788.19          | \$35,724.00         | \$17,055.20         | \$35,724.00         | \$15,724.00           |
| <b>1016853 Total</b>        |        | <b>ENVIRONMENTAL HEALTH</b> | <b>\$308,329.93</b> | <b>\$387,057.60</b> | <b>\$431,424.00</b> | <b>\$265,052.64</b> | <b>\$395,050.00</b> | <b>\$418,704.00</b>   |

## FISCAL SUMMARY FOR GENERAL FUND

|  |                   |                   |                   |                 |                  |
|--|-------------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: Health - DC Environmental Health</b> |                   |                   |                   |                 |                  |
| <b>Department Number: 6854</b>                           |                   |                   |                   |                 |                  |
|  | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|  | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>   |                   |                   |                   |                 |                  |
| <b>General Fund Support</b>                              | \$ 236,226        | \$ 255,837        | \$ 289,005        | <b>12.96%</b>   | \$ 33,168        |
| <b>TOTAL</b>   | <b>\$ 236,226</b> | <b>\$ 255,837</b> | <b>\$ 289,005</b> | <b>12.96%</b>   | \$ 33,168        |
| <b>EXPENDITURE</b>                                       |                   |                   |                   |                 |                  |
| <b>Salary</b>  | \$ 153,433        | \$ 162,326        | \$ 186,238        | <b>14.73%</b>   | \$ 23,912        |
| <b>Benefits</b>  | 62,271            | 65,533            | 74,795            | <b>14.13%</b>   | \$ 9,262         |
| <b>Service &amp; Supplies</b>                            | 20,522            | 27,978            | 27,972            | <b>-0.02%</b>   | \$ (6)           |
| <b>TOTAL</b>   | <b>\$ 236,226</b> | <b>\$ 255,837</b> | <b>\$ 289,005</b> | <b>12.96%</b>   | \$ 33,168        |
|  |                   |                   |                   |                 |                  |
| <b>FTE</b>   | <b>2.45</b>       | <b>2.50</b>       | <b>2.50</b>       |                 |                  |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: DC Environmental Health</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 1016854</b>          |                       |                        |
| <b>POSITION / DESCRIPTION</b>              | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                 |                       |                        |
| Administrative Assistant                   | 0.30                  | \$ 14,342              |
| Environmental Health Specialist            | 2.00                  | 153,622                |
| Disease Prevention and Control Manager     | 0.15                  | 14,691                 |
| Grant and Fiscal Analyst                   | 0.05                  | 3,583                  |
|  |                       |                        |
|  |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>        | 2.50                  | \$ 186,238             |
| <b>BENEFITS:</b>                           |                       |                        |
|  |                       |                        |
| Medicare                                   |                       | \$ 2,689               |
| Retirement                                 |                       | 41,269                 |
| Group Insurance                            |                       | 28,532                 |
| Workers' Compensation                      |                       | 1,860                  |
| Phone Allowance                            |                       | 445                    |
|  |                       |                        |
| <b>SUB-TOTAL BENEFITS</b>                  |                       | \$ 74,795              |
|  |                       |                        |
| <b>GRAND TOTAL</b>                         |                       | \$ 261,033             |

| Organization                     | Object | Account Description              | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|----------------------------------|--------|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>DC - ENVIRONMENTAL HEALTH</b> |        |                                  |                     |                     |                     |                     |                     |                       |
| 1016854                          | 500101 | SALARIES                         | \$140,970.80        | \$151,059.45        | \$162,566.00        | \$113,290.54        | \$161,766.00        | \$186,238.00          |
| 1016854                          | 500102 | HOURLY/SEASONAL                  | \$0.00              | \$492.00            | \$0.00              | \$536.00            | \$0.00              | \$0.00                |
| 1016854                          | 500103 | ADMINISTRATIVE PAY               | \$1,965.16          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 1016854                          | 500106 | MANAGEMENT LEAVE PAY             | \$0.00              | \$485.10            | \$0.00              | \$55.40             | \$0.00              | \$0.00                |
| 1016854                          | 500107 | ANNUAL LEAVE PAYOFF              | \$0.00              | \$0.00              | \$0.00              | \$559.81            | \$560.00            | \$0.00                |
| 1016854                          | 500111 | OVERTIME                         | \$23.24             | \$1,396.68          | \$0.00              | \$2,261.09          | \$0.00              | \$0.00                |
| 1016854                          | 500114 | F L S A                          | \$0.00              | \$0.00              | \$0.00              | \$0.01              | \$0.00              | \$0.00                |
|                                  |        |                                  | <b>\$142,959.20</b> | <b>\$153,433.23</b> | <b>\$162,566.00</b> | <b>\$116,702.85</b> | <b>\$162,326.00</b> | <b>\$186,238.00</b>   |
| 1016854                          | 500225 | MEDICARE                         | \$2,066.14          | \$2,215.51          | \$2,348.00          | \$1,683.86          | \$2,381.00          | \$2,689.00            |
| 1016854                          | 500230 | RETIREMENT                       | \$32,239.25         | \$33,412.56         | \$36,114.00         | \$25,238.86         | \$35,992.00         | \$41,269.00           |
| 1016854                          | 500240 | GROUP INSURANCE                  | \$16,944.78         | \$21,557.19         | \$22,703.00         | \$15,428.12         | \$22,123.00         | \$25,808.00           |
| 1016854                          | 500241 | CITY HSA CONTRIBUTION            | \$1,995.95          | \$2,786.58          | \$665.00            | \$2,077.39          | \$2,732.00          | \$2,724.00            |
| 1016854                          | 500250 | WORKERS' COMPENSATION            | \$2,226.42          | \$1,826.52          | \$1,822.00          | \$969.10            | \$1,857.00          | \$1,860.00            |
| 1016854                          | 500271 | PHONE ALLOWANCE                  | \$586.40            | \$472.70            | \$744.00            | \$336.70            | \$448.00            | \$445.00              |
|                                  |        |                                  | <b>\$56,058.94</b>  | <b>\$62,271.06</b>  | <b>\$64,396.00</b>  | <b>\$45,734.03</b>  | <b>\$65,533.00</b>  | <b>\$74,795.00</b>    |
| 1016854                          | 500330 | TRAINING                         | \$1,128.00          | \$135.00            | \$1,500.00          | \$125.00            | \$1,500.00          | \$1,500.00            |
| 1016854                          | 500433 | SOFTWARE MAINTENANCE COST        | \$4,592.40          | \$4,688.82          | \$0.00              | \$2,925.72          | \$0.00              | \$0.00                |
| 1016854                          | 500435 | VEHICLE REPAIR & MAINT           | \$0.00              | \$145.78            | \$0.00              | \$2,853.53          | \$0.00              | \$0.00                |
| 1016854                          | 500545 | MEMBERSHIP / PUBLICATIONS        | \$976.39            | \$1,135.00          | \$400.00            | \$350.00            | \$400.00            | \$400.00              |
| 1016854                          | 500580 | TRAVEL                           | \$2,900.75          | \$0.00              | \$4,000.00          | \$0.00              | \$4,000.00          | \$4,000.00            |
| 1016854                          | 500625 | OPERATING SUPPLIES               | \$2,116.08          | \$4,740.91          | \$13,130.00         | \$2,975.42          | \$13,130.00         | \$13,130.00           |
| 1016854                          | 500660 | VEHICLE FUEL/OIL                 | \$1,505.02          | \$1,877.30          | \$2,000.00          | \$2,132.08          | \$2,000.00          | \$2,000.00            |
| 1016854                          | 500710 | TELEPHONE                        | \$97.81             | \$118.86            | \$0.00              | \$164.18            | \$0.00              | \$0.00                |
| 1016854                          | 500950 | ISC: FLEET MANAGEMENT            | \$0.00              | \$7,680.00          | \$6,948.00          | \$6,948.00          | \$6,948.00          | \$6,942.00            |
|                                  |        |                                  | <b>\$13,316.45</b>  | <b>\$20,521.67</b>  | <b>\$27,978.00</b>  | <b>\$18,473.93</b>  | <b>\$27,978.00</b>  | <b>\$27,972.00</b>    |
| <b>1016854 Total</b>             |        | <b>DC - ENVIRONMENTAL HEALTH</b> | <b>\$212,334.59</b> | <b>\$236,225.96</b> | <b>\$254,940.00</b> | <b>\$180,910.81</b> | <b>\$255,837.00</b> | <b>\$289,005.00</b>   |

## FISCAL SUMMARY FOR GENERAL FUND

|   |                   |                   |                   |                 |                     |
|---|-------------------|-------------------|-------------------|-----------------|---------------------|
| <b>Department Name: Animal Services</b> |                   |                   |                   |                 |                     |
| <b>Department Number: 1016900</b>       |                   |                   |                   |                 |                     |
|   | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b>    |
|   | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>       |
| <b>REVENUE</b>                          |                   |                   |                   |                 |                     |
| <b>General Fund Support</b>             | \$ 700,872        | \$ 937,378        | \$ 700,000        | <b>-25.32%</b>  | \$ (237,378)        |
| <b>TOTAL</b>                            | <b>\$ 700,872</b> | <b>\$ 937,378</b> | <b>\$ 700,000</b> | <b>-25.32%</b>  | <b>\$ (237,378)</b> |
| <b>EXPENDITURE</b>                      |                   |                   |                   |                 |                     |
| <b>Service &amp; Supplies</b>           | \$ 700,872        | \$ 937,378        | \$ 700,000        | <b>-25.32%</b>  | \$ (237,378)        |
| <b>TOTAL</b>                            | <b>\$ 700,872</b> | <b>\$ 937,378</b> | <b>\$ 700,000</b> | <b>-25.32%</b>  | <b>\$ (237,378)</b> |
|   |                   |                   |                   |                 |                     |
| <b>FTE</b>                              | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       |                 |                     |

| Organization           | Object | Account Description          | 2020 Actuals           | 2021 Actuals           | 2022 Revised Budget     | 2022 Actuals           | 2022 Estimated          | 2023 Tentative Budget   |
|------------------------|--------|------------------------------|------------------------|------------------------|-------------------------|------------------------|-------------------------|-------------------------|
| <b>ANIMAL SERVICES</b> |        |                              |                        |                        |                         |                        |                         |                         |
| 1016900                | 500349 | CONTRACTUAL SERVICES         | \$700,000.00           | \$700,000.00           | \$700,000.00            | \$524,996.37           | \$700,000.00            | \$700,000.00            |
| 1016900                | 500680 | GIFTS & DONATIONS            | \$0.00                 | \$0.00                 | \$96,632.00             | \$0.00                 | \$96,632.00             | \$0.00                  |
| 1016900                | 500681 | NEW HOPE                     | \$0.00                 | \$0.00                 | \$116,126.00            | \$0.00                 | \$116,126.00            | \$0.00                  |
| 1016900                | 500684 | RESTRICTED ANIMAL CARE       | \$0.00                 | \$0.00                 | \$24,620.00             | \$0.00                 | \$24,620.00             | \$0.00                  |
| 1016900                | 500710 | TELEPHONE                    | \$0.00                 | \$646.21               | \$0.00                  | \$484.51               | \$0.00                  | \$0.00                  |
| 1016900                | 500712 | POWER                        | \$235.51               | \$226.20               | \$0.00                  | \$178.79               | \$0.00                  | \$0.00                  |
| 1016900                | 500713 | HEATING                      | \$0.00                 | \$0.00                 | \$0.00                  | \$0.00                 | \$0.00                  | \$0.00                  |
|                        |        |                              | <b>\$700,235.51</b>    | <b>\$700,872.41</b>    | <b>\$937,378.00</b>     | <b>\$525,659.67</b>    | <b>\$937,378.00</b>     | <b>\$700,000.00</b>     |
| <b>1016900 Total</b>   |        | <b>ANIMAL SERVICES</b>       | <b>\$700,235.51</b>    | <b>\$700,872.41</b>    | <b>\$937,378.00</b>     | <b>\$525,659.67</b>    | <b>\$937,378.00</b>     | <b>\$700,000.00</b>     |
| <b>TRANSFERS</b>       |        |                              |                        |                        |                         |                        |                         |                         |
| 1010279                | 507205 | DEBT SERVICE                 | \$3,454,834.00         | \$3,365,846.00         | \$3,526,465.00          | \$2,938,720.80         | \$3,534,465.00          | \$3,384,514.00          |
| 1010279                | 507212 | CAPITAL PROJECTS FUND        | \$7,216,843.00         | \$7,047,785.00         | \$11,725,972.00         | \$9,484,545.57         | \$11,725,972.00         | \$10,275,451.00         |
| 1010279                | 507225 | STREET MAINTENANCE           | \$0.00                 | \$0.00                 | \$420,000.00            | \$0.00                 | \$420,000.00            | \$0.00                  |
| 1010279                | 507235 | LANDSCAPE MAINTENANCE        | \$55,519.00            | \$55,519.00            | \$55,519.00             | \$0.00                 | \$55,519.00             | \$60,899.00             |
| 1010279                | 507237 | S. CARSON NID                | \$0.00                 | \$0.00                 | \$17,440.00             | \$0.00                 | \$17,440.00             | \$18,312.00             |
| 1010279                | 507240 | EXTRAORDINARY MAINTENANCE    | \$665,218.00           | \$3,319,372.00         | \$9,724,525.00          | \$0.00                 | \$9,724,525.00          | \$2,265,990.00          |
| 1010279                | 507250 | REGIONAL TRANSPORTATION FUND | \$0.00                 | \$700,000.00           | \$753,000.00            | \$0.00                 | \$753,000.00            | \$0.00                  |
| 1010279                | 507252 | AMBULANCE: TRANSPORTATION    | \$0.00                 | \$0.00                 | \$0.00                  | \$0.00                 | \$0.00                  | \$0.00                  |
| 1010279                | 507254 | QUALITY OF LIFE              | \$409,907.00           | \$0.00                 | \$0.00                  | \$0.00                 | \$0.00                  | \$0.00                  |
| 1010279                | 507272 | CEMETERY FUND                | \$10,000.00            | \$10,000.00            | \$10,000.00             | \$0.00                 | \$10,000.00             | \$10,000.00             |
| 1010279                | 507273 | TRAFFIC/TRANSPORTATION       | \$0.00                 | \$0.00                 | \$0.00                  | \$0.00                 | \$0.00                  | \$0.00                  |
| 1010279                | 507274 | CC TRANSIT FUND              | \$466,300.00           | \$466,300.00           | \$66,300.00             | \$0.00                 | \$66,300.00             | \$466,300.00            |
| 1010279                | 507280 | INSURANCE FUND               | \$0.00                 | \$0.00                 | \$0.00                  | \$0.00                 | \$0.00                  | \$0.00                  |
| 1010279                | 507281 | STORMWATER                   | \$905,000.00           | \$0.00                 | \$0.00                  | \$0.00                 | \$0.00                  | \$0.00                  |
| 1010279                | 507291 | GRANT FUND                   | \$270,301.20           | \$290,592.95           | \$303,671.00            | \$0.00                 | \$378,171.00            | \$438,050.00            |
| 1010279                | 507293 | INFRASTRUCTURE TAX FUND      | \$0.00                 | \$0.00                 | \$0.00                  | \$0.00                 | \$0.00                  | \$0.00                  |
| 1010279                | 507294 | LIBRARY GIFT FUND            | \$0.00                 | \$0.00                 | \$0.00                  | \$0.00                 | \$0.00                  | \$0.00                  |
|                        |        |                              | <b>\$13,453,922.20</b> | <b>\$15,255,414.95</b> | <b>\$26,602,892.00</b>  | <b>\$12,423,266.37</b> | <b>\$26,685,392.00</b>  | <b>\$16,919,516.00</b>  |
| <b>1010279 Total</b>   |        | <b>TRANSFERS</b>             | <b>\$13,453,922.20</b> | <b>\$15,255,414.95</b> | <b>\$26,602,892.00</b>  | <b>\$12,423,266.37</b> | <b>\$26,685,392.00</b>  | <b>\$16,919,516.00</b>  |
| <b>GENERAL FUND</b>    |        |                              |                        |                        |                         |                        |                         |                         |
| 1010200                | 501000 | CONTINGENCY                  | \$0.00                 | \$0.00                 | \$2,106,309.00          | \$0.00                 | \$2,106,309.00          | \$2,425,974.00          |
| 1010200                | 593000 | UNRESERVED FUND BALANCE      | \$0.00                 | \$0.00                 | \$7,753,647.00          | \$0.00                 | \$13,042,468.00         | \$8,997,895.00          |
|                        |        |                              | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$9,859,956.00</b>   | <b>\$0.00</b>          | <b>\$15,148,777.00</b>  | <b>\$11,423,869.00</b>  |
| <b>Grand Total</b>     |        | <b>GENERAL FUND</b>          | <b>\$83,797,761.47</b> | <b>\$86,881,342.27</b> | <b>\$115,998,676.00</b> | <b>\$70,009,014.89</b> | <b>\$121,879,323.00</b> | <b>\$110,321,228.00</b> |



**CARSON CITY TENTATIVE BUDGET  
OTHER GOVERNMENTAL FUNDS INDEX  
FY 2023**

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## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

|                                 |                     |                   |                 |                 |                     |
|---------------------------------|---------------------|-------------------|-----------------|-----------------|---------------------|
| <b>Department Name: Airport</b> |                     |                   |                 |                 |                     |
| <b>Department Number: 201</b>   |                     |                   |                 |                 |                     |
|                                 | <b>2020-21</b>      | <b>2021-22</b>    | <b>2022-23</b>  | <b>% Change</b> | <b>\$ Change</b>    |
|                                 | <b>Actual</b>       | <b>Estimated</b>  | <b>Proposed</b> | <b>Budget</b>   | <b>Budget</b>       |
| <b>REVENUE</b>                  |                     |                   |                 |                 |                     |
| <b>Intergovernmental</b>        | \$ 1,398,302        | \$ 664,518        | \$ -            | -100.00%        | \$ (664,518)        |
| <b>TOTAL</b>                    | <b>1,398,302</b>    | <b>664,518</b>    | <b>-</b>        | <b>-100.00%</b> | <b>(664,518)</b>    |
| <b>EXPENDITURE</b>              |                     |                   |                 |                 |                     |
| <b>Service &amp; Supplies</b>   | 181,310             | 82,000            | -               | -100.00%        | (82,000)            |
| <b>Capital Outlay</b>           | 1,216,992           | 582,518           | -               | -100.00%        | (582,518)           |
| <b>TOTAL</b>                    | <b>\$ 1,398,302</b> | <b>\$ 664,518</b> | <b>\$ -</b>     | <b>-100.00%</b> | <b>\$ (664,518)</b> |
|                                 |                     |                   |                 |                 |                     |
| <b>FTE</b>                      | <b>0</b>            | <b>0</b>          | <b>0</b>        |                 |                     |

| Organization                      | Object | Account Description     | 2020 Actuals          | 2021 Actuals            | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|-----------------------------------|--------|-------------------------|-----------------------|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>AIRPORT FUND</b>               |        |                         |                       |                         |                       |                       |                       |                       |
| <b>REVENUE</b>                    |        |                         |                       |                         |                       |                       |                       |                       |
| 2011781                           | 431010 | FEDERAL GRANTS          | (\$333,240.00)        | (\$1,398,301.83)        | (\$182,570.00)        | (\$191,361.39)        | (\$182,570.00)        | \$0.00                |
| 2011782                           | 431010 | FEDERAL GRANTS          | \$0.00                | \$0.00                  | (\$481,948.00)        | (\$98,647.67)         | (\$481,948.00)        | \$0.00                |
| 2011782                           | 438900 | MISC O/GOVTS: REIMB.    | (\$22,217.00)         | \$0.00                  | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| <b>INTERGOVERNMENTAL REVENUES</b> |        |                         | <b>(\$355,457.00)</b> | <b>(\$1,398,301.83)</b> | <b>(\$664,518.00)</b> | <b>(\$290,009.06)</b> | <b>(\$664,518.00)</b> | <b>\$0.00</b>         |
| <b>EXPENSE</b>                    |        |                         |                       |                         |                       |                       |                       |                       |
| 2017005                           | 502450 | CASH SHORT/OVER         | \$0.00                | \$0.00                  | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2017005                           | 502501 | ETHICS COMM UNFUND MAND | \$47,033.00           | \$0.00                  | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2017005                           | 502525 | AIRPORT AUTHORITY       | \$0.00                | \$181,310.00            | \$82,000.00           | \$60,624.89           | \$82,000.00           | \$0.00                |
|                                   |        |                         | <b>\$47,033.00</b>    | <b>\$181,310.00</b>     | <b>\$82,000.00</b>    | <b>\$60,624.89</b>    | <b>\$82,000.00</b>    | <b>\$0.00</b>         |
| 2017005                           | 507630 | REHAB TAXIWAY & APRON   | \$308,424.00          | \$0.00                  | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2017005                           | 507632 | REHAB RUNWAYS,/TAXIWAYS | \$0.00                | \$1,214,891.83          | \$100,570.00          | \$100,570.17          | \$100,570.00          | \$0.00                |
| 2017005                           | 507775 | EQUIPMENT               | \$0.00                | \$2,100.00              | \$481,948.00          | \$137,814.00          | \$481,948.00          | \$0.00                |
|                                   |        |                         | <b>\$308,424.00</b>   | <b>\$1,216,991.83</b>   | <b>\$582,518.00</b>   | <b>\$238,384.17</b>   | <b>\$582,518.00</b>   | <b>\$0.00</b>         |
| <b>AIRPORT FUND EXPENSES</b>      |        |                         | <b>\$355,457.00</b>   | <b>\$1,398,301.83</b>   | <b>\$664,518.00</b>   | <b>\$299,009.06</b>   | <b>\$664,518.00</b>   | <b>\$0.00</b>         |

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

|   |                   |                   |                   |                 |                     |
|---|-------------------|-------------------|-------------------|-----------------|---------------------|
| <b>Department Name: Cooperative Extension</b> |                   |                   |                   |                 |                     |
| <b>Department Number: 2021000</b>             |                   |                   |                   |                 |                     |
|   | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b>    |
|   | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>       |
| <b>REVENUE</b>                                |                   |                   |                   |                 |                     |
| <b>Taxes</b>                                  | \$ 194,777        | \$ 197,699        | \$ 206,123        | 4.26%           | \$ 8,424            |
| <b>Miscellaneous</b>                          | 500               | -                 | -                 | 0.00%           | -                   |
| <b>Beginning Fund Balance</b>                 | 146,141           | 143,338           | 10,000            | -93.02%         | (133,338)           |
| <b>TOTAL</b>                                  | <b>\$ 341,418</b> | <b>\$ 341,037</b> | <b>\$ 216,123</b> | <b>-36.63%</b>  | <b>\$ (124,914)</b> |
| <b>EXPENDITURE</b>                            |                   |                   |                   |                 |                     |
| <b>Salary</b>                                 | \$ 2,636          | \$ -              | \$ -              | 0.00%           | \$ -                |
| <b>Benefits</b>                               | 93                | -                 | -                 | 0.00%           | -                   |
| <b>Service &amp; Supplies</b>                 | 195,351           | 331,037           | 206,123           | -37.73%         | (124,914)           |
| <b>Ending Fund Balance</b>                    | 143,338           | 10,000            | 10,000            | 0.00%           | -                   |
| <b>TOTAL</b>                                  | <b>\$ 341,418</b> | <b>\$ 341,037</b> | <b>\$ 216,123</b> | <b>-36.63%</b>  | <b>\$ (124,914)</b> |
|   |                   |                   |                   |                 |                     |
| <b>FTE</b>                                    | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       |                 |                     |

| Organization                 | Object | Account Description            | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|------------------------------|--------|--------------------------------|----------------|----------------|---------------------|----------------|----------------|-----------------------|
| <b>COOPERATIVE EXTENSION</b> |        |                                |                |                |                     |                |                |                       |
| <b>REVENUE</b>               |        |                                |                |                |                     |                |                |                       |
| 2020083                      | 411100 | SECURED TAX ROLL: CURRENT      | (\$168,833.37) | (\$179,006.65) | (\$187,199.00)      | (\$184,987.22) | (\$187,199.00) | (\$195,623.00)        |
| 2020083                      | 411120 | SECURED TAX ROLL: DELINQUENT   | (\$1,064.73)   | (\$2,134.20)   | \$0.00              | (\$773.48)     | \$0.00         | \$0.00                |
| 2020083                      | 411200 | PERSONAL PROPERTY TAX          | (\$9,016.13)   | (\$9,138.81)   | (\$7,500.00)        | (\$7,349.69)   | (\$7,500.00)   | (\$7,500.00)          |
| 2020083                      | 411220 | PERSONAL PROPERTY TAX: DELINQU | (\$47.08)      | (\$1,224.11)   | \$0.00              | (\$266.95)     | \$0.00         | \$0.00                |
| 2020083                      | 412200 | CENTRALLY ASSESSED- STATE      | (\$4,033.35)   | (\$3,272.80)   | (\$3,000.00)        | (\$1,717.30)   | (\$3,000.00)   | (\$3,000.00)          |
|                              |        | <b>PROPERTY TAXES</b>          | (\$182,994.66) | (\$194,776.57) | (\$197,699.00)      | (\$195,094.64) | (\$197,699.00) | (\$206,123.00)        |
| 2025080                      | 447500 | NV FAIR                        | (\$52,343.10)  | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2025081                      | 437020 | STOREY COUNTY                  | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2025081                      | 466050 | REFUNDS/REIMBURSEMENTS         | (\$1,881.00)   | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2025081                      | 466054 | COMMUNITY GARDEN               | (\$1,005.00)   | (\$500.00)     | \$0.00              | (\$260.00)     | \$0.00         | \$0.00                |
| 2025081                      | 466055 | 4-H                            | (\$1,405.85)   | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2025080                      | 466110 | MISC. OTHER INCOME             | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                              |        | <b>MISCELLANEOUS INCOME</b>    | (\$56,634.95)  | (\$500.00)     | \$0.00              | (\$260.00)     | \$0.00         | \$0.00                |
| 2020099                      | 495000 | BEGINNING FUND BALANCE         | \$0.00         | \$0.00         | (\$143,338.00)      | \$0.00         | (\$143,338.00) | (\$10,000.00)         |
|                              |        |                                | \$0.00         | \$0.00         | (\$143,338.00)      | \$0.00         | (\$143,338.00) | (\$10,000.00)         |
| <b>Grand Total</b>           |        |                                | (\$239,629.61) | (\$195,276.57) | (\$341,037.00)      | (\$195,354.64) | (\$341,037.00) | (\$216,123.00)        |
| <b>EXPENSE</b>               |        |                                |                |                |                     |                |                |                       |
| 2021000                      | 500102 | HOURLY/SEASONAL                | \$13,619.28    | \$2,635.97     | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2021000                      | 500111 | OVERTIME                       | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                              |        |                                | \$13,619.28    | \$2,635.97     | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2021000                      | 500225 | MEDICARE                       | \$197.50       | \$38.23        | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2021000                      | 500250 | WORKERS' COMPENSATION          | \$279.53       | \$54.47        | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                              |        |                                | \$477.03       | \$92.70        | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2021000                      | 500330 | TRAINING                       | \$1,627.22     | \$79.46        | \$2,000.00          | \$373.00       | \$2,000.00     | \$2,000.00            |
| 2021000                      | 500349 | CONTRACTUAL SERVICES           | \$210,348.33   | \$169,167.54   | \$239,093.00        | \$32,113.55    | \$239,093.00   | \$112,725.00          |
| 2021000                      | 500370 | TESTING/SURVEYS                | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2021000                      | 500430 | EQUIPMENT REPAIR & MAINT       | \$1,823.64     | \$0.00         | \$2,000.00          | \$0.00         | \$2,000.00     | \$2,000.00            |
| 2021000                      | 500440 | BUILDING RENTAL                | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2021000                      | 500445 | EQUIPMENT RENTAL               | \$1,791.96     | \$2,321.29     | \$3,500.00          | \$969.00       | \$3,500.00     | \$3,500.00            |
| 2021000                      | 500531 | COMMUNITY GARDEN               | \$367.18       | \$715.90       | \$1,309.00          | \$86.56        | \$1,309.00     | \$1,309.00            |
| 2021000                      | 500532 | 4-H                            | \$1,101.87     | \$459.00       | \$2,000.00          | \$261.72       | \$2,000.00     | \$2,000.00            |
| 2021000                      | 500540 | PUBLICITY/SPECIAL EVENTS       | \$0.00         | \$0.00         | \$2,000.00          | \$0.00         | \$2,000.00     | \$2,000.00            |
| 2021000                      | 500541 | LEGISLATIVE EXPENSES           | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2021000                      | 500545 | MEMBERSHIP / PUBLICATIONS      | \$736.49       | \$383.95       | \$1,000.00          | \$586.77       | \$1,000.00     | \$1,000.00            |
| 2021000                      | 500580 | TRAVEL                         | \$1,027.35     | (\$668.80)     | \$5,000.00          | \$0.00         | \$5,000.00     | \$5,000.00            |
| 2021000                      | 500582 | MILEAGE                        | \$437.99       | \$0.00         | \$4,500.00          | \$0.00         | \$4,500.00     | \$4,500.00            |
| 2021000                      | 500583 | WITNESS TRAVEL/LODGING         | \$51.85        | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2021000                      | 500586 | NEVADA FAIR                    | \$52,880.27    | \$383.23       | \$2,000.00          | \$0.00         | \$2,000.00     | \$2,000.00            |
| 2021000                      | 500601 | OFFICE SUPPLIES                | \$1,239.46     | \$1,235.79     | \$5,000.00          | \$940.67       | \$5,000.00     | \$5,000.00            |
| 2021000                      | 500602 | POSTAGE/SHIPPING               | \$97.00        | \$427.37       | \$1,150.00          | (\$2,840.14)   | \$1,150.00     | \$1,150.00            |

| Organization       | Object | Account Description          | 2020 Actuals | 2021 Actuals | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|--------------------|--------|------------------------------|--------------|--------------|---------------------|--------------|----------------|-----------------------|
| 2021000            | 500625 | OPERATING SUPPLIES           | \$3,894.78   | \$1,940.80   | \$7,500.00          | \$526.66     | \$7,500.00     | \$7,500.00            |
| 2021000            | 500670 | ADMINISTRATIVE ASSESSMENTS   | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2021000            | 500675 | SMALL FURNISHINGS            | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2021000            | 500699 | UNDESIGNATED AMOUNTS         | \$0.00       | \$0.00       | \$24,860.00         | \$0.00       | \$24,860.00    | \$27,669.00           |
| 2021000            | 500710 | TELEPHONE                    | \$3,654.54   | \$4,787.97   | \$5,000.00          | \$3,503.71   | \$5,000.00     | \$5,000.00            |
| 2021000            | 500712 | POWER                        | \$0.00       | \$0.00       | \$2,039.00          | \$0.00       | \$2,039.00     | \$2,039.00            |
| 2021000            | 500713 | HEATING                      | \$0.00       | \$0.00       | \$1,806.00          | \$0.00       | \$1,806.00     | \$1,806.00            |
| 2021000            | 500726 | WATER CHARGES                | \$0.00       | \$0.00       | \$1,100.00          | \$0.00       | \$1,100.00     | \$1,100.00            |
| 2021000            | 500901 | ISC: GENERAL FUND            | \$12,908.00  | \$13,193.00  | \$17,155.00         | \$11,440.00  | \$17,155.00    | \$15,800.00           |
| 2021000            | 500915 | ISC: INSURANCE FUND          | \$925.00     | \$925.00     | \$1,025.00          | \$1,025.00   | \$1,025.00     | \$1,025.00            |
| 2021000            | 502450 | CASH SHORT/OVER              | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                    |        |                              | \$294,912.93 | \$195,351.50 | \$331,037.00        | \$48,986.50  | \$331,037.00   | \$206,123.00          |
| 2021000            | 593000 | UNRESERVED FUND BALANCE      | \$0.00       | \$0.00       | \$10,000.00         | \$0.00       | \$10,000.00    | \$10,000.00           |
|                    |        |                              | \$0.00       | \$0.00       | \$10,000.00         | \$0.00       | \$10,000.00    | \$10,000.00           |
| <b>Grand Total</b> |        | <b>COOPERATIVE EXTENSION</b> | \$309,009.24 | \$198,080.17 | \$341,037.00        | \$48,986.50  | \$341,037.00   | \$216,123.00          |

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

| <b>Department Name: Supplemental Indigent</b> |                     |                     |                     |                |                       |
|---|---------------------|---------------------|---------------------|----------------|-----------------------|
| <b>Department Number: 208</b>                 |                     |                     |                     |                |                       |
|   | 2020-21             | 2021-22             | 2022-23             | % Change       | \$ Change             |
|   | Actual              | Estimated           | Proposed            | Budget         | Budget                |
| <b>REVENUE</b>                                |                     |                     |                     |                |                       |
| Taxes   | \$ 1,749,549        | \$ 1,778,893        | \$ 1,844,706        | 3.70%          | \$ 65,813             |
| Intergovernmental                             | 303,601             | 660,873             | -                   |                |                       |
| Miscellaneous                                 | 1,314               | 15,000              | 15,000              | 0.00%          | -                     |
| Beginning Fund Balance                        | 1,227,257           | 1,501,154           | 190,835             | -87.29%        | (1,310,319)           |
| <b>TOTAL</b>                                  | <b>\$ 3,281,721</b> | <b>\$ 3,955,920</b> | <b>\$ 2,050,541</b> | <b>-31.46%</b> | <b>\$ (1,244,506)</b> |
| <b>EXPENDITURE</b>                            |                     |                     |                     |                |                       |
| Salary  | \$ 128,788          | \$ 276,261          | \$ 271,197          | -1.83%         | \$ (5,064)            |
| Benefits                                      | 29,709              | 74,723              | 90,078              | 20.55%         | \$ 15,355             |
| Service & Supplies                            | 1,622,071           | 3,414,101           | 1,684,266           | -50.67%        | \$ (1,729,835)        |
| Ending Fund Balance                           | 1,501,154           | 190,835             | 5,000               | -97.38%        | (185,835)             |
| <b>TOTAL</b>                                  | <b>\$ 3,281,721</b> | <b>\$ 3,955,920</b> | <b>\$ 2,050,541</b> | <b>-48.43%</b> | <b>\$ (1,915,670)</b> |
|   |                     |                     |                     |                |                       |
| <b>FTE</b>                                    | <b>1.12</b>         | <b>2.96</b>         | <b>2.96</b>         |                |                       |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: Supplemental Indigent</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 208</b>            |                       |                        |
| <b>POSITION / DESCRIPTION</b>            | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>               |                       |                        |
| Advanced Practive RN-JAIL                | 0.87                  | \$ 104,306             |
| Human Services Case Manager              | 1.00                  | 56,327                 |
| Mental Health Counselor                  | 1.00                  | 72,793                 |
| Grant & Fiscal Analyst                   | 0.09                  | 6,271                  |
| Overtime                                 |                       | 6,500                  |
| Temporary Staffing - State Grant Program |                       | 25,000                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>      | <b>2.96</b>           | <b>\$ 271,197</b>      |
| <b>BENEFITS:</b>                         |                       |                        |
| Medicare                                 |                       | \$ 3,579               |
| Retirement                               |                       | 60,616                 |
| Group Insurance                          |                       | 20,768                 |
| City HSA Contribution                    |                       | 2,080                  |
| Workers' Compensation                    |                       | 2,200                  |
| Phone Allowance                          |                       | 835                    |
| <b>SUB-TOTAL BENEFITS</b>                |                       | <b>\$ 90,078</b>       |
| <b>GRAND TOTAL</b>                       |                       | <b>\$ 361,275</b>      |



| Organization                         | Object | Account Description            | 2020 Actuals            | 2021 Actuals            | 2022 Revised Budget     | 2022 Actuals            | 2022 Estimated          | 2023 Tentative Budget   |
|--------------------------------------|--------|--------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <b>SUPPLEMENTAL INDIGENT REVENUE</b> |        |                                |                         |                         |                         |                         |                         |                         |
| 2080083                              | 411100 | SECURED TAX ROLL: CURRENT      | (\$1,318,981.85)        | (\$1,398,515.36)        | (\$1,462,517.00)        | (\$1,445,222.34)        | (\$1,462,517.00)        | (\$1,528,330.00)        |
| 2080083                              | 411109 | ACCIDENT INDIGENT 428.185      | (\$197,844.31)          | (\$209,776.35)          | (\$219,376.00)          | (\$216,782.17)          | (\$219,376.00)          | (\$219,376.00)          |
| 2080083                              | 411120 | SECURED TAX ROLL: DELINQUENT   | (\$8,465.04)            | (\$16,312.17)           | \$0.00                  | (\$6,046.29)            | \$0.00                  | \$0.00                  |
| 2080083                              | 411129 | ACCIDENT INDIGENT 428.185      | (\$1,200.34)            | (\$2,495.86)            | \$0.00                  | (\$906.75)              | \$0.00                  | \$0.00                  |
| 2080083                              | 411200 | PERSONAL PROPERTY TAX          | (\$70,438.98)           | (\$71,343.36)           | (\$60,000.00)           | (\$57,422.92)           | (\$60,000.00)           | (\$60,000.00)           |
| 2080083                              | 411209 | ACCIDENT INDIGENT 428.185      | (\$10,566.23)           | (\$10,701.35)           | (\$8,500.00)            | (\$8,613.52)            | (\$8,500.00)            | (\$8,500.00)            |
| 2080083                              | 411220 | PERSONAL PROPERTY TAX: DELINQU | (\$368.56)              | (\$9,565.66)            | \$0.00                  | (\$2,086.14)            | \$0.00                  | \$0.00                  |
| 2080083                              | 411229 | ACCIDENT INDIGENT 428.185      | (\$55.28)               | (\$1,434.68)            | \$0.00                  | (\$313.08)              | \$0.00                  | \$0.00                  |
| 2080083                              | 412200 | CENTRALLY ASSESSED- STATE      | (\$31,510.57)           | (\$25,568.70)           | (\$25,000.00)           | (\$13,416.36)           | (\$25,000.00)           | (\$25,000.00)           |
| 2080083                              | 412209 | ACCIDENT INDIGENT 428.185      | (\$4,726.58)            | (\$3,835.30)            | (\$3,500.00)            | (\$2,012.46)            | (\$3,500.00)            | (\$3,500.00)            |
|                                      |        |                                | (\$1,644,157.74)        | (\$1,749,548.79)        | (\$1,778,893.00)        | (\$1,752,822.03)        | (\$1,778,893.00)        | (\$1,844,706.00)        |
| 2086581                              | 434010 | STATE GRANTS                   | (\$1,126,937.00)        | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                                      |        |                                | (\$1,126,937.00)        | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 2080088                              | 461010 | INTEREST INCOME                | (\$50,976.45)           | (\$23,884.35)           | (\$15,000.00)           | (\$13,313.56)           | (\$15,000.00)           | (\$15,000.00)           |
| 2080088                              | 462020 | NET INC IN FAIR VALUE INV      | (\$26,741.46)           | \$22,570.15             | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                                      |        |                                | (\$77,717.91)           | (\$1,314.20)            | (\$15,000.00)           | (\$13,313.56)           | (\$15,000.00)           | (\$15,000.00)           |
| 2085081                              | 466050 | REFUNDS/REIMBURSEMENTS         | \$0.00                  | (\$303,601.11)          | \$0.00                  | (\$660,872.58)          | (\$660,873.00)          | \$0.00                  |
|                                      |        |                                | \$0.00                  | (\$303,601.11)          | \$0.00                  | (\$660,872.58)          | (\$660,873.00)          | \$0.00                  |
| 2080099                              | 495000 | BEGINNING FUND BALANCE         | \$0.00                  | \$0.00                  | (\$1,501,154.00)        | \$0.00                  | (\$1,501,154.00)        | (\$190,835.00)          |
|                                      |        |                                | \$0.00                  | \$0.00                  | (\$1,501,154.00)        | \$0.00                  | (\$1,501,154.00)        | (\$190,835.00)          |
| <b>Grand Total</b>                   |        |                                | <b>(\$2,848,812.65)</b> | <b>(\$2,054,464.10)</b> | <b>(\$3,295,047.00)</b> | <b>(\$2,427,008.17)</b> | <b>(\$3,955,920.00)</b> | <b>(\$2,050,541.00)</b> |
| <b>EXPENSE</b>                       |        |                                |                         |                         |                         |                         |                         |                         |
| 2086550                              | 500101 | SALARIES                       | \$100,174.80            | \$96,388.54             | \$227,105.00            | \$120,562.84            | \$202,725.00            | \$239,697.00            |
| 2086550                              | 500102 | HOURLY/SEASONAL                | \$1,950.00              | \$6,293.37              | \$42,000.00             | \$42,340.38             | \$42,000.00             | \$0.00                  |
| 2086550                              | 500106 | MANAGEMENT LEAVE PAY           | \$1,773.20              | \$3,572.32              | \$0.00                  | \$36.08                 | \$36.00                 | \$0.00                  |
| 2086550                              | 500111 | OVERTIME                       | \$0.00                  | \$0.00                  | \$6,500.00              | \$0.00                  | \$6,500.00              | \$6,500.00              |
| 2086550                              | 500114 | F L S A                        | \$0.00                  | \$1.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 2086550                              | 500125 | TEMPORARY STAFFING             | \$15,946.40             | \$22,532.29             | \$25,000.00             | \$16,435.13             | \$25,000.00             | \$25,000.00             |
|                                      |        |                                | \$119,844.40            | \$128,787.52            | \$300,605.00            | \$179,374.43            | \$276,261.00            | \$271,197.00            |
| 2086550                              | 500225 | MEDICARE                       | \$1,518.20              | \$1,549.76              | \$3,283.00              | \$2,369.38              | \$3,362.00              | \$3,579.00              |
| 2086550                              | 500230 | RETIREMENT                     | \$26,928.14             | \$25,496.70             | \$63,480.00             | \$32,182.31             | \$52,282.00             | \$60,616.00             |
| 2086550                              | 500240 | GROUP INSURANCE                | \$271.36                | \$866.14                | \$30,403.00             | \$5,155.56              | \$12,977.00             | \$20,768.00             |
| 2086550                              | 500241 | CITY HSA CONTRIBUTION          | \$0.00                  | \$12.10                 | \$0.00                  | \$1,299.75              | \$1,819.00              | \$2,080.00              |
| 2086550                              | 500250 | WORKERS' COMPENSATION          | \$774.72                | \$886.43                | \$2,321.00              | \$2,633.24              | \$3,441.00              | \$2,200.00              |
| 2086550                              | 500271 | PHONE ALLOWANCE                | \$849.12                | \$898.41                | \$1,870.00              | \$633.36                | \$842.00                | \$835.00                |
|                                      |        |                                | \$30,341.54             | \$29,709.54             | \$101,357.00            | \$44,273.60             | \$74,723.00             | \$90,078.00             |
| 2086550                              | 501005 | GENERAL ASSISTANCE             | \$235.99                | \$60.46                 | \$893.00                | \$189.89                | \$893.00                | \$893.00                |
| 2086550                              | 501025 | INMATE MEDICAL CARE            | \$0.00                  | \$15,000.00             | \$25,000.00             | \$0.00                  | \$25,000.00             | \$0.00                  |
| 2086550                              | 501036 | REST HOME                      | \$1,121,074.00          | \$1,173,048.60          | \$1,238,014.00          | \$0.00                  | \$1,238,014.00          | \$1,290,664.00          |
| 2086550                              | 501230 | IAF REFUND 2018                | \$0.00                  | \$0.00                  | \$303,601.00            | \$0.00                  | \$303,601.00            | \$0.00                  |

| Organization       | Object | Account Description               | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals        | 2022 Estimated        | 2023 Tentative Budget |
|--------------------|--------|-----------------------------------|-----------------------|-----------------------|-----------------------|---------------------|-----------------------|-----------------------|
| 2086550            | 501280 | STATE INDIGENT REIM EXP           | \$61,569.47           | \$59,139.57           | \$934,449.00          | \$46,458.90         | \$1,460,465.00        | \$0.00                |
| 2086550            | 502450 | CASH SHORT/OVER                   | \$0.00                | \$0.00                | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2086550            | 502508 | INDIGENT MEDICAL 428.285          | \$142,976.50          | \$146,537.83          | \$154,752.00          | \$77,376.00         | \$154,752.00          | \$161,333.00          |
| 2086550            | 502509 | ACCIDENT INDIGENT 428.185         | \$214,392.74          | \$228,284.41          | \$231,376.00          | \$155,943.08        | \$231,376.00          | \$231,376.00          |
|                    |        |                                   | \$1,540,248.70        | \$1,622,070.87        | \$2,888,085.00        | \$279,967.87        | \$3,414,101.00        | \$1,684,266.00        |
| 2080200            | 593000 | UNRESERVED FUND BALANCE           | \$0.00                | \$0.00                | \$5,000.00            | \$0.00              | \$190,835.00          | \$5,000.00            |
|                    |        |                                   | \$0.00                | \$0.00                | \$5,000.00            | \$0.00              | \$190,835.00          | \$5,000.00            |
| <b>Grand Total</b> |        | <b>SUPPLEMENTAL INDIGENT FUND</b> | <b>\$1,690,434.64</b> | <b>\$1,780,567.93</b> | <b>\$3,295,047.00</b> | <b>\$503,615.90</b> | <b>\$3,955,920.00</b> | <b>\$2,050,541.00</b> |

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

| <b>Department Name: Capital Projects Fund</b> |                      |                      |                      |                    |                        |
|---|----------------------|----------------------|----------------------|--------------------|------------------------|
| <b>Department Number: 210</b>                 |                      |                      |                      |                    |                        |
|   | 2020-21<br>Actual    | 2021-22<br>Estimated | 2022-23<br>Proposed  | % Change<br>Budget | \$ Change<br>Budget    |
| <b>REVENUE</b>                                |                      |                      |                      |                    |                        |
| Taxes   | \$ 760,854           | \$ 773,258           | \$ 806,165           | 4.26%              | \$ 32,907              |
| Miscellaneous                                 | 14,138               | 127,244              | 690,000              | 442.27%            | 562,756                |
| Transfers In                                  | 7,047,785            | 11,725,972           | 10,274,451           | -12.38%            | (1,451,521)            |
| Bond Proceeds                                 | -                    | 8,778,310            | -                    | -100.00%           | (8,778,310)            |
| Beginning Fund Balance                        | 7,818,631            | 10,814,404           | 1,800,000            | -83.36%            | (9,014,404)            |
| <b>TOTAL</b>                                  | <b>\$ 15,641,408</b> | <b>\$ 32,219,188</b> | <b>\$ 13,570,616</b> | <b>-57.88%</b>     | <b>\$ (18,648,572)</b> |
| <b>EXPENDITURE</b>                            |                      |                      |                      |                    |                        |
| Service & Supplies                            | \$ 453,733           | \$ 5,344,708         | \$ -                 | -100.00%           | (5,344,708)            |
| Capital Outlay                                | 4,010,557            | 24,712,433           | 13,204,363           | -46.57%            | (11,508,070)           |
| Transfers                                     | 362,714              | 362,047              | 362,253              | 0.06%              | 206                    |
| Ending Fund Balance                           | 10,814,404           | 1,800,000            | 4,000                | -99.78%            | (1,796,000)            |
| <b>TOTAL</b>                                  | <b>\$ 15,641,408</b> | <b>\$ 32,219,188</b> | <b>\$ 13,570,616</b> | <b>-57.88%</b>     | <b>\$ (18,648,572)</b> |
| <b>FTE</b>                                    | <b>0</b>             | <b>0</b>             | <b>0</b>             |                    |                        |

| Organization                 | Object | Account Description            | 2020 Actuals     | 2021 Actuals     | 2022 Revised Budget | 2022 Actuals      | 2022 Estimated    | 2023 Tentative Budget |
|------------------------------|--------|--------------------------------|------------------|------------------|---------------------|-------------------|-------------------|-----------------------|
| <b>CAPITAL PROJECTS FUND</b> |        |                                |                  |                  |                     |                   |                   |                       |
| <b>REVENUE</b>               |        |                                |                  |                  |                     |                   |                   |                       |
| 2100083                      | 411100 | SECURED TAX ROLL: CURRENT      | (\$659,487.50)   | (\$699,257.26)   | (\$731,258.00)      | (\$722,612.98)    | (\$731,258.00)    | (\$764,165.00)        |
| 2100083                      | 411120 | SECURED TAX ROLL: DELINQUENT   | (\$4,199.30)     | (\$8,358.09)     | \$0.00              | (\$3,022.49)      | \$0.00            | \$0.00                |
| 2100083                      | 411200 | PERSONAL PROPERTY TAX          | (\$35,219.06)    | (\$35,671.24)    | (\$30,000.00)       | (\$28,711.41)     | (\$30,000.00)     | (\$30,000.00)         |
| 2100083                      | 411220 | PERSONAL PROPERTY TAX: DELINQU | (\$184.35)       | (\$4,782.65)     | \$0.00              | (\$1,043.07)      | \$0.00            | \$0.00                |
| 2100083                      | 412200 | CENTRALLY ASSESSED- STATE      | (\$15,755.28)    | (\$12,784.35)    | (\$12,000.00)       | (\$6,708.18)      | (\$12,000.00)     | (\$12,000.00)         |
|                              |        |                                | (\$714,845.49)   | (\$760,853.59)   | (\$773,258.00)      | (\$762,098.13)    | (\$773,258.00)    | (\$806,165.00)        |
| 2101082                      | 434010 | STATE GRANTS                   | (\$90,000.00)    | \$0.00           | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
|                              |        |                                | (\$90,000.00)    | \$0.00           | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 2100088                      | 461010 | INTEREST INCOME                | (\$127,283.11)   | (\$101,342.56)   | (\$50,000.00)       | (\$63,848.23)     | (\$50,000.00)     | (\$50,000.00)         |
| 2100088                      | 462020 | NET INC IN FAIR VALUE INV      | (\$74,787.60)    | \$89,823.05      | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
|                              |        |                                | (\$202,070.71)   | (\$11,519.51)    | (\$50,000.00)       | (\$63,848.23)     | (\$50,000.00)     | (\$50,000.00)         |
| 2105082                      | 465090 | DONATIONS                      | \$0.00           | (\$2,618.75)     | (\$77,244.00)       | (\$347.50)        | (\$77,244.00)     | (\$640,000.00)        |
|                              |        |                                | \$0.00           | (\$2,618.75)     | (\$77,244.00)       | (\$347.50)        | (\$77,244.00)     | (\$640,000.00)        |
| 2101082                      | 465861 | SENIOR CENTER KETTLE           | \$0.00           | \$0.00           | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
|                              |        |                                | \$0.00           | \$0.00           | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 2100091                      | 481010 | GENERAL FUND                   | (\$7,216,843.00) | (\$7,047,785.00) | (\$11,725,972.00)   | (\$9,484,545.57)  | (\$11,725,972.00) | (\$10,275,451.00)     |
|                              |        |                                | (\$7,216,843.00) | (\$7,047,785.00) | (\$11,725,972.00)   | (\$9,484,545.57)  | (\$11,725,972.00) | (\$10,275,451.00)     |
| 2100090                      | 482080 | SURPLUS SALES                  | (\$223,163.55)   | \$0.00           | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
|                              |        |                                | (\$223,163.55)   | \$0.00           | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 2100099                      | 483030 | BOND PROCEEDS                  | \$0.00           | \$0.00           | \$0.00              | (\$8,633,318.30)  | (\$8,100,000.00)  | \$0.00                |
| 2100099                      | 483031 | PREMIUM ON BOND PROCEEDS       | \$0.00           | \$0.00           | \$0.00              | \$0.00            | (\$678,310.00)    | \$0.00                |
|                              |        |                                | \$0.00           | \$0.00           | \$0.00              | (\$8,633,318.30)  | (\$8,778,310.00)  | \$0.00                |
| 2100099                      | 495000 | BEGINNING FUND BALANCE         | \$0.00           | \$0.00           | (\$11,263,209.00)   | \$0.00            | (\$10,814,404.00) | (\$1,800,000.00)      |
|                              |        |                                | \$0.00           | \$0.00           | (\$11,263,209.00)   | \$0.00            | (\$10,814,404.00) | (\$1,800,000.00)      |
| <b>Grand Total</b>           |        |                                | (\$8,446,922.75) | (\$7,822,776.85) | (\$23,889,683.00)   | (\$18,944,157.73) | (\$32,219,188.00) | (\$13,571,616.00)     |
| <b>EXPENSE</b>               |        |                                |                  |                  |                     |                   |                   |                       |
| 2101001                      | 507810 | BOARD DESIGNATED               | \$0.00           | \$0.00           | \$2,604,897.00      | \$0.00            | \$361,092.00      | \$9,878,311.00        |
| <b>2101001 Total</b>         |        |                                | \$0.00           | \$0.00           | \$2,604,897.00      | \$0.00            | \$361,092.00      | \$9,878,311.00        |
| 2101002                      | 500225 | MEDICARE                       | \$0.00           | \$0.00           | \$0.00              | \$16.38           | \$0.00            | \$0.00                |
| 2101002                      | 500230 | RETIREMENT                     | \$0.00           | \$0.00           | \$0.00              | \$353.90          | \$0.00            | \$0.00                |
| 2101002                      | 500240 | GROUP INSURANCE                | \$0.00           | \$0.00           | \$0.00              | \$227.79          | \$0.00            | \$0.00                |
| 2101002                      | 500241 | CITY HSA CONTRIBUTION          | \$0.00           | \$0.00           | \$0.00              | \$48.00           | \$0.00            | \$0.00                |
| 2101002                      | 500250 | WORKERS' COMPENSATION          | \$0.00           | \$0.00           | \$0.00              | \$6.32            | \$0.00            | \$0.00                |
|                              |        |                                | \$0.00           | \$0.00           | \$0.00              | \$652.39          | \$0.00            | \$0.00                |
| 2101002                      | 500309 | PROFESSIONAL SERVICES          | \$13,045.00      | \$0.00           | \$15,835.00         | \$0.00            | \$15,835.00       | \$0.00                |
| 2101002                      | 500422 | ELECTRONIC POLL BOOKS          | \$0.00           | \$0.00           | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 2101002                      | 500434 | BUILDING REPAIR & MAINT        | \$33,025.00      | \$10,904.00      | \$58,557.00         | \$0.00            | \$58,557.00       | \$0.00                |
| 2101002                      | 500436 | FACILITY REPAIR & MAINT        | \$14,931.26      | \$0.00           | \$1,317,653.00      | \$52,581.01       | \$1,541,903.00    | \$0.00                |
| 2101002                      | 500630 | CUSTODIAL SUPPLIES             | \$0.00           | \$14,975.79      | \$59,986.00         | \$34,413.53       | \$59,986.00       | \$0.00                |
| 2101002                      | 500675 | SMALL FURNISHINGS              | \$0.00           | \$9,101.59       | \$24,679.00         | \$11,640.26       | \$24,679.00       | \$0.00                |

| Organization         | Object | Account Description            | 2020 Actuals          | 2021 Actuals        | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|----------------------|--------|--------------------------------|-----------------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 2101002              | 500676 | TECHNICAL EQUIPMENT            | \$607,452.35          | \$5,107.35          | \$537,390.00          | \$2,564.16            | \$537,390.00          | \$0.00                |
|                      |        |                                | \$668,453.61          | \$40,088.73         | \$2,014,100.00        | \$101,198.96          | \$2,238,350.00        | \$0.00                |
| 2101002              | 506521 | BOILER REPLACEMENT             | \$170,205.31          | \$28,528.14         | \$388,218.00          | \$269,076.03          | \$388,218.00          | \$0.00                |
| 2101002              | 506522 | ELECTRONIC POLL BOOKS          | \$0.00                | \$0.00              | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2101002              | 506523 | VOTING EQUIPMENT               | \$165,304.01          | \$0.00              | \$89,140.00           | \$0.00                | \$89,140.00           | \$0.00                |
| 2101002              | 506525 | FREEDOM MONUMENT INSTALL       | \$0.00                | \$0.00              | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2101002              | 507010 | CAPITAL IMPROVEMENTS           | \$0.00                | \$0.00              | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2101002              | 507704 | CLRK/COURT REPLACE. PRGM       | \$54,655.00           | \$0.00              | \$17,750.00           | \$15,338.00           | \$17,750.00           | \$0.00                |
| 2101002              | 507705 | VEHICLE REPLACEMENT PROGRAM    | \$1,453,768.32        | \$710,403.14        | \$3,548,120.00        | \$1,782,166.63        | \$3,548,120.00        | \$0.00                |
| 2101002              | 507710 | PARK EQUIPMENT REPLACE PROG    | \$0.00                | \$0.00              | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2101002              | 507717 | PRINTER/COPIER REPLACE PROG    | \$20,490.00           | \$100,416.14        | \$70,957.00           | \$38,970.42           | \$70,957.00           | \$0.00                |
| 2101002              | 507840 | BUILDING IMPROVEMENTS          | \$46,753.00           | \$12,356.60         | \$89,136.00           | \$44,903.09           | \$89,136.00           | \$0.00                |
| 2101002              | 507847 | COURT HOUSE HVAC UNIT          | \$0.00                | \$0.00              | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                      |        |                                | \$1,911,175.64        | \$851,704.02        | \$4,203,321.00        | \$2,150,454.17        | \$4,203,321.00        | \$0.00                |
| <b>2101002 Total</b> |        |                                | <b>\$2,579,629.25</b> | <b>\$891,792.75</b> | <b>\$6,217,421.00</b> | <b>\$2,252,305.52</b> | <b>\$6,441,671.00</b> | <b>\$0.00</b>         |
| 2101005              | 500225 | MEDICARE                       | \$0.00                | \$0.00              | \$0.00                | \$81.62               | \$0.00                | \$0.00                |
| 2101005              | 500230 | RETIREMENT                     | \$0.00                | \$0.00              | \$0.00                | \$963.83              | \$0.00                | \$0.00                |
| 2101005              | 500240 | GROUP INSURANCE                | \$0.00                | \$0.00              | \$0.00                | \$475.95              | \$0.00                | \$0.00                |
| 2101005              | 500241 | CITY HSA CONTRIBUTION          | \$0.00                | \$0.00              | \$0.00                | \$132.79              | \$0.00                | \$0.00                |
| 2101005              | 500250 | WORKERS' COMPENSATION          | \$0.00                | \$0.00              | \$0.00                | \$15.23               | \$0.00                | \$0.00                |
|                      |        |                                | \$0.00                | \$0.00              | \$0.00                | \$1,669.42            | \$0.00                | \$0.00                |
| 2101005              | 500473 | PARKING LOT IMPROVEMENTS       | \$383.00              | \$3,487.85          | \$391,512.00          | \$223,088.50          | \$391,512.00          | \$0.00                |
| 2101005              | 500477 | ROOF REFURBISH/REPAIR          | \$0.00                | \$0.00              | \$53,927.00           | \$0.00                | \$53,927.00           | \$0.00                |
| 2101005              | 500651 | CARPET RELACEMENT CITYWIDE     | \$0.00                | \$27,724.00         | \$470,085.00          | \$46,222.00           | \$470,085.00          | \$0.00                |
| 2101005              | 500652 | EXTERIOR PAINTING CITYWIDE     | \$54,437.00           | \$33,468.75         | \$109,767.00          | \$0.00                | \$109,767.00          | \$0.00                |
|                      |        |                                | \$54,820.00           | \$64,680.60         | \$1,025,291.00        | \$269,310.50          | \$1,025,291.00        | \$0.00                |
| 2101005              | 506520 | HVAC/GENERATOR REPLACEMENT     | \$0.00                | \$0.00              | \$649,500.00          | \$326,135.19          | \$649,500.00          | \$0.00                |
| 2101005              | 506540 | ASPHALT REPLACEMENT            | \$0.00                | \$0.00              | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2101005              | 506555 | LANDSCAPING FOR REC YARD       | \$0.00                | \$0.00              | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2101005              | 506556 | FIRE STATION 53 - EXT WALL     | \$0.00                | \$0.00              | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2101005              | 506557 | FIRE STATION 51 - BOILER/GENER | \$0.00                | \$0.00              | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2101005              | 506558 | PARK IMPROVEMENTS              | \$324,216.43          | \$379,344.79        | \$128,788.00          | \$347.50              | \$128,788.00          | \$0.00                |
| 2101005              | 507010 | CAPITAL IMPROVEMENTS           | \$6,419.32            | \$147,315.55        | \$0.00                | \$630.20              | \$0.00                | \$0.00                |
| 2101005              | 507775 | EQUIPMENT                      | \$0.00                | \$0.00              | \$863,700.00          | \$254,458.49          | \$863,700.00          | \$0.00                |
|                      |        |                                | \$330,635.75          | \$526,660.34        | \$1,641,988.00        | \$581,571.38          | \$1,641,988.00        | \$0.00                |
| <b>2101005 Total</b> |        |                                | <b>\$385,455.75</b>   | <b>\$591,340.94</b> | <b>\$2,667,279.00</b> | <b>\$852,551.30</b>   | <b>\$2,667,279.00</b> | <b>\$0.00</b>         |
| 2101006              | 500225 | MEDICARE                       | \$0.00                | \$0.00              | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2101006              | 500230 | RETIREMENT                     | \$0.00                | \$0.00              | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2101006              | 500240 | GROUP INSURANCE                | \$0.00                | \$0.00              | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2101006              | 500241 | CITY HSA CONTRIBUTION          | \$0.00                | \$0.00              | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2101006              | 500250 | WORKERS' COMPENSATION          | \$0.00                | \$0.00              | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                      |        |                                | \$0.00                | \$0.00              | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2101006              | 500330 | TRAINING                       | \$0.00                | \$0.00              | \$0.00                | \$0.00                | \$0.00                | \$0.00                |

| Organization         | Object | Account Description            | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget   | 2022 Actuals        | 2022 Estimated        | 2023 Tentative Budget |
|----------------------|--------|--------------------------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|-----------------------|
| 2101006              | 500483 | PERFORMANCE MEASURES           | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2101006              | 500606 | IP INFRASTRUCTURE NETWORK      | \$9,107.23          | \$38,402.39         | \$0.00                | \$1,006.00          | \$0.00                | \$0.00                |
| 2101006              | 500669 | SPAN SUPPLIES                  | \$3,559.12          | \$21,273.00         | \$12,125.00           | \$0.00              | \$12,125.00           | \$0.00                |
| 2101006              | 500670 | ADMINISTRATIVE ASSESSMENTS     | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
|                      |        |                                | \$12,666.35         | \$59,675.39         | \$12,125.00           | \$1,006.00          | \$12,125.00           | \$0.00                |
| 2101006              | 504846 | BOND ISSUANCE COSTS            | \$0.00              | \$0.00              | \$0.00                | \$46,583.48         | \$260,618.00          | \$0.00                |
|                      |        |                                | \$0.00              | \$0.00              | \$0.00                | \$46,583.48         | \$260,618.00          | \$0.00                |
| 2101006              | 506505 | S P A N (EQUIP/SOFTWARE)       | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2101006              | 506506 | IP NETWORK INFRASTRUCTURE      | \$0.00              | \$24,200.00         | \$195,731.00          | \$3,166.19          | \$195,731.00          | \$0.00                |
| 2101006              | 506508 | SOFTWARE REPLACEMENT           | \$590,458.54        | \$394,592.10        | \$804,942.00          | \$176,369.64        | \$804,942.00          | \$0.00                |
| 2101006              | 506509 | IT HARDWARE REPLACEMENT        | \$0.00              | \$24,995.00         | \$196,247.00          | \$10,472.58         | \$196,247.00          | \$0.00                |
| 2101006              | 506510 | WIFI UPGRADE                   | \$32,012.00         | \$0.00              | \$77,207.00           | \$0.00              | \$77,207.00           | \$0.00                |
| 2101006              | 506512 | STOREFRONT SYSTEM ASSESS/TREAS | \$0.00              | \$15,005.00         | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
|                      |        |                                | \$622,470.54        | \$458,792.10        | \$1,274,127.00        | \$190,008.41        | \$1,274,127.00        | \$0.00                |
| <b>2101006 Total</b> |        |                                | <b>\$635,136.89</b> | <b>\$518,467.49</b> | <b>\$1,286,252.00</b> | <b>\$237,597.89</b> | <b>\$1,546,870.00</b> | <b>\$0.00</b>         |
| 2102020              | 500647 | SHERIFF EQUIPMENT              | \$14,751.84         | \$26,451.19         | \$14,677.00           | \$28,366.15         | \$14,677.00           | \$0.00                |
| 2102020              | 500654 | MISC CAPITAL OPERATING SUPPLIE | \$27,350.64         | \$5,125.00          | \$19,133.00           | \$14,171.91         | \$19,133.00           | \$0.00                |
| 2102020              | 500661 | DIGITAL VIDEO REC/SECUR CAM    | \$0.00              | \$74,836.61         | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2102020              | 500663 | TASERS                         | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2102020              | 500664 | CHEMICAL AGENTS & MUNITIONS    | \$0.00              | \$0.00              | \$35,000.00           | \$34,559.13         | \$35,000.00           | \$0.00                |
| 2102020              | 500665 | COURT DISPLAYS/EXHIBITS        | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2102020              | 500666 | STAFF LOCKERS & ROOM CK SYSTEM | \$6,503.38          | \$0.00              | \$3,700.00            | \$0.00              | \$3,700.00            | \$0.00                |
| 2102020              | 500671 | BALLISTIC VESTS & CAMERAS      | \$0.00              | \$48,895.76         | \$5,778.00            | \$0.00              | \$5,778.00            | \$0.00                |
| 2102020              | 500674 | SMALL TOOLS/ EQUIPMENT         | \$12,081.02         | \$7,744.18          | \$0.00                | \$12,710.40         | \$0.00                | \$0.00                |
|                      |        |                                | \$60,686.88         | \$163,052.74        | \$78,288.00           | \$89,807.59         | \$78,288.00           | \$0.00                |
| 2102020              | 506512 | MISC. EQUIPMENT & FIXTURES     | \$110,975.00        | \$79,064.74         | \$350,325.00          | \$257,851.30        | \$350,325.00          | \$0.00                |
| 2102020              | 506561 | SHERIFF'S EQUIPMENT            | \$38,537.34         | \$31,767.73         | \$63,086.00           | \$36,945.39         | \$63,086.00           | \$0.00                |
| 2102020              | 506562 | SEARCH & RESCUE EQUIPMENT      | \$0.00              | \$0.00              | \$49,000.00           | \$0.00              | \$49,000.00           | \$0.00                |
| 2102020              | 506563 | JAIL LOCK INTERCOM SYSTEM      | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2102020              | 506564 | NICE RECORDER SFTWR MAINT      | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2102020              | 506567 | INTERVW RECRDING SYS UPG       | \$0.00              | \$0.00              | \$13,995.00           | \$6,995.00          | \$13,995.00           | \$0.00                |
| 2102020              | 507712 | FACILITY UPGRADE               | \$0.00              | \$0.00              | \$62,229.00           | \$62,229.00         | \$62,229.00           | \$0.00                |
| 2102020              | 507755 | EQUIPMENT- K-9                 | \$0.00              | \$0.00              | \$11,476.00           | \$10,145.16         | \$11,476.00           | \$0.00                |
|                      |        |                                | \$149,512.34        | \$110,832.47        | \$550,111.00          | \$374,165.85        | \$550,111.00          | \$0.00                |
| <b>2102020 Total</b> |        |                                | <b>\$210,199.22</b> | <b>\$273,885.21</b> | <b>\$628,399.00</b>   | <b>\$463,973.44</b> | <b>\$628,399.00</b>   | <b>\$0.00</b>         |
| 2102025              | 500309 | PROFESSIONAL SERVICES          | \$38,000.00         | \$0.00              | \$1,150,000.00        | \$27,955.68         | \$1,150,000.00        | \$0.00                |
| 2102025              | 500654 | MISC CAPITAL OPERATING SUPPLIE | \$48,909.02         | \$0.00              | \$37,860.00           | \$32,999.37         | \$37,860.00           | \$0.00                |
| 2102025              | 500689 | FIRE STATION 3 ROLLUP DOORS    | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2102025              | 500690 | SMOKE REMOVAL FANS             | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2102025              | 500691 | CO2 & BUTANE DETECTION         | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2102025              | 500692 | MOBILE RADIOS                  | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2102025              | 500693 | TRAINING FACILITY REPAIRS      | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
|                      |        |                                | \$86,909.02         | \$0.00              | \$1,187,860.00        | \$60,955.05         | \$1,187,860.00        | \$0.00                |

| Organization         | Object | Account Description            | 2020 Actuals        | 2021 Actuals       | 2022 Revised Budget   | 2022 Actuals       | 2022 Estimated        | 2023 Tentative Budget |
|----------------------|--------|--------------------------------|---------------------|--------------------|-----------------------|--------------------|-----------------------|-----------------------|
| 2102025              | 506512 | STOREFRONT SYSTEM ASSESS/TREAS | \$15,090.80         | \$0.00             | \$0.00                | \$0.00             | \$0.00                | \$0.00                |
| 2102025              | 506514 | FIRE EQUIPMENT                 | \$0.00              | \$42,199.06        | \$93,682.00           | \$0.00             | \$93,682.00           | \$0.00                |
| 2102025              | 506545 | WHEELCHAIR MOBILITY VANS       | \$0.00              | \$0.00             | \$0.00                | \$0.00             | \$0.00                | \$0.00                |
| 2102025              | 506550 | DEFIBRILLATORS                 | \$0.00              | \$0.00             | \$0.00                | \$0.00             | \$0.00                | \$0.00                |
| 2102025              | 506552 | FIRE STATION ENCODING          | \$33,500.00         | \$0.00             | \$54,200.00           | \$18,766.19        | \$54,200.00           | \$0.00                |
| 2102025              | 506591 | STATION 52 AIR COMPRESSOR      | \$0.00              | \$0.00             | \$0.00                | \$0.00             | \$0.00                | \$0.00                |
| 2102025              | 507010 | CAPITAL IMPROVEMENTS           | \$0.00              | \$0.00             | \$0.00                | \$0.00             | \$8,517,692.00        | \$0.00                |
|                      |        |                                | <b>\$48,590.80</b>  | <b>\$42,199.06</b> | <b>\$147,882.00</b>   | <b>\$18,766.19</b> | <b>\$8,665,574.00</b> | <b>\$0.00</b>         |
| <b>2102025 Total</b> |        |                                | <b>\$135,499.82</b> | <b>\$42,199.06</b> | <b>\$1,335,742.00</b> | <b>\$79,721.24</b> | <b>\$9,853,434.00</b> | <b>\$0.00</b>         |
| 2102027              | 500225 | MEDICARE                       | \$0.00              | \$0.00             | \$0.00                | \$4.64             | \$0.00                | \$0.00                |
| 2102027              | 500230 | RETIREMENT                     | \$0.00              | \$0.00             | \$0.00                | \$58.04            | \$0.00                | \$0.00                |
| 2102027              | 500240 | GROUP INSURANCE                | \$0.00              | \$0.00             | \$0.00                | \$33.23            | \$0.00                | \$0.00                |
| 2102027              | 500241 | CITY HSA CONTRIBUTION          | \$0.00              | \$0.00             | \$0.00                | \$9.83             | \$0.00                | \$0.00                |
| 2102027              | 500250 | WORKERS' COMPENSATION          | \$0.00              | \$0.00             | \$0.00                | \$6.80             | \$0.00                | \$0.00                |
|                      |        |                                | \$0.00              | \$0.00             | \$0.00                | \$112.54           | \$0.00                | \$0.00                |
| 2102027              | 500309 | PROFESSIONAL SERVICES          | \$649.99            | \$31,935.84        | \$18,064.00           | \$18,064.16        | \$18,064.00           | \$0.00                |
| 2102027              | 500663 | TASERS                         | \$1,350.00          | \$7,691.75         | \$0.00                | \$0.00             | \$0.00                | \$0.00                |
| 2102027              | 500665 | COURT DISPLAYS/EXHIBITS        | \$0.00              | \$0.00             | \$0.00                | \$0.00             | \$0.00                | \$0.00                |
| 2102027              | 500666 | STAFF LOCKERS & ROOM CK SYSTEM | \$0.00              | \$0.00             | \$1,985.00            | \$0.00             | \$1,985.00            | \$0.00                |
| 2102027              | 500671 | BALLISTIC VESTS & CAMERAS      | \$3,614.00          | \$3,614.00         | \$20,815.00           | \$20,781.80        | \$20,815.00           | \$0.00                |
| 2102027              | 500672 | SUPPLIED UNIFORMS              | \$0.00              | \$10,471.90        | \$2,328.00            | (\$811.90)         | \$2,328.00            | \$0.00                |
| 2102027              | 500674 | SMALL TOOLS/ EQUIPMENT         | \$7,891.08          | \$2,715.00         | \$7,605.00            | \$3,184.31         | \$7,605.00            | \$0.00                |
| 2102027              | 500675 | SMALL FURNISHINGS              | \$0.00              | \$1,645.00         | \$17,585.00           | \$0.00             | \$17,585.00           | \$0.00                |
|                      |        |                                | <b>\$13,505.07</b>  | <b>\$58,073.49</b> | <b>\$68,382.00</b>    | <b>\$41,218.37</b> | <b>\$68,382.00</b>    | <b>\$0.00</b>         |
| 2102027              | 506524 | SECURITY FENCING DETENT        | \$0.00              | \$0.00             | \$0.00                | \$0.00             | \$0.00                | \$0.00                |
| 2102027              | 506553 | DETENTION CONTROL PANEL        | \$0.00              | \$0.00             | \$0.00                | \$0.00             | \$0.00                | \$0.00                |
| 2102027              | 506554 | LIVESCAN FINGERPRINTING        | \$0.00              | \$0.00             | \$0.00                | \$0.00             | \$0.00                | \$0.00                |
| 2102027              | 506555 | LANDSCAPING FOR REC YARD       | \$0.00              | \$0.00             | \$0.00                | \$0.00             | \$0.00                | \$0.00                |
|                      |        |                                | \$0.00              | \$0.00             | \$0.00                | \$0.00             | \$0.00                | \$0.00                |
| <b>2102027 Total</b> |        |                                | <b>\$13,505.07</b>  | <b>\$58,073.49</b> | <b>\$68,382.00</b>    | <b>\$41,330.91</b> | <b>\$68,382.00</b>    | <b>\$0.00</b>         |
| 2102028              | 500671 | BALLISTIC VESTS & CAMERAS      | \$0.00              | \$0.00             | \$7,814.00            | \$4,004.86         | \$7,814.00            | \$0.00                |
| <b>2102028 Total</b> |        |                                | <b>\$0.00</b>       | <b>\$0.00</b>      | <b>\$7,814.00</b>     | <b>\$4,004.86</b>  | <b>\$7,814.00</b>     | <b>\$0.00</b>         |
| 2103030              | 500302 | ENERGY PERFORMACE              | \$0.00              | \$0.00             | \$0.00                | \$0.00             | \$0.00                | \$0.00                |
| 2103030              | 500309 | PROFESSIONAL SERVICES          | \$8,964.00          | \$2,316.00         | \$2,460.00            | \$180.00           | \$2,460.00            | \$0.00                |
|                      |        |                                | \$8,964.00          | \$2,316.00         | \$2,460.00            | \$180.00           | \$2,460.00            | \$0.00                |
| 2103030              | 507010 | CAPITAL IMPROVEMENTS           | \$0.00              | \$4,300.00         | \$316,400.00          | \$233.00           | \$316,400.00          | \$0.00                |
| 2103030              | 507395 | REPLACE PUMPS/MOTOR            | \$0.00              | \$0.00             | \$23,327.00           | \$11,429.86        | \$23,327.00           | \$0.00                |
|                      |        |                                | \$0.00              | \$4,300.00         | \$339,727.00          | \$11,662.86        | \$339,727.00          | \$0.00                |
| <b>2103030 Total</b> |        |                                | <b>\$8,964.00</b>   | <b>\$6,616.00</b>  | <b>\$342,187.00</b>   | <b>\$11,842.86</b> | <b>\$342,187.00</b>   | <b>\$0.00</b>         |
| 2103939              | 500225 | MEDICARE                       | \$0.00              | \$0.00             | \$0.00                | \$381.68           | \$0.00                | \$0.00                |
| 2103939              | 500230 | RETIREMENT                     | \$0.00              | \$0.00             | \$0.00                | \$7,035.61         | \$0.00                | \$0.00                |
| 2103939              | 500240 | GROUP INSURANCE                | \$0.00              | \$0.00             | \$0.00                | \$4,594.19         | \$0.00                | \$0.00                |
| 2103939              | 500241 | CITY HSA CONTRIBUTION          | \$0.00              | \$0.00             | \$0.00                | \$690.19           | \$0.00                | \$0.00                |

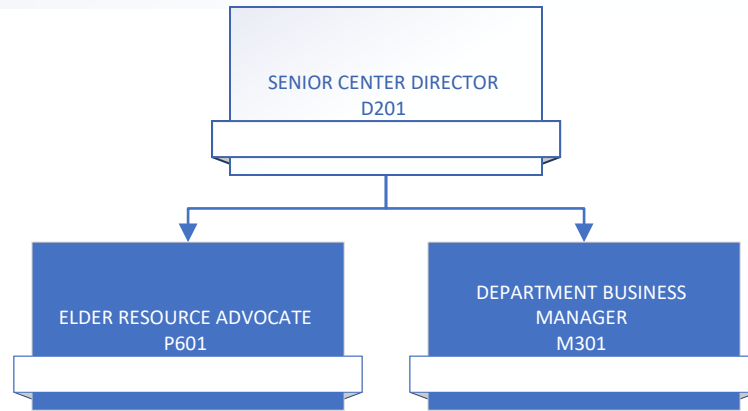
| Organization         | Object | Account Description            | 2020 Actuals | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|----------------------|--------|--------------------------------|--------------|----------------|---------------------|----------------|----------------|-----------------------|
| 2103939              | 500250 | WORKERS' COMPENSATION          | \$0.00       | \$0.00         | \$0.00              | \$91.12        | \$0.00         | \$0.00                |
|                      |        |                                | \$0.00       | \$0.00         | \$0.00              | \$12,792.79    | \$0.00         | \$0.00                |
| 2103939              | 500402 | LANDFILL SMALL EQUIPMENT       | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2103939              | 500435 | VEHICLE REPAIR & MAINT         | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2103939              | 500490 | FEEES & PERMITS                | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2103939              | 500491 | LANDFILL ALT DAILY COVER       | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                      |        |                                | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2103939              | 506501 | LANDFILL CLOSURE COSTS         | \$0.00       | \$0.00         | \$884,463.00        | \$0.00         | \$884,463.00   | \$268,605.00          |
| 2103939              | 506502 | LANDFILL EQUIPMENT             | \$647,300.50 | \$879,606.10   | \$2,640,771.00      | \$99,288.00    | \$2,640,771.00 | \$2,417,447.00        |
| 2103939              | 506503 | SITE IMPROVEMENTS              | \$54,495.92  | \$638,355.32   | \$2,612,597.00      | \$1,973,557.16 | \$2,612,597.00 | \$0.00                |
|                      |        |                                | \$701,796.42 | \$1,517,961.42 | \$6,137,831.00      | \$2,072,845.16 | \$6,137,831.00 | \$2,686,052.00        |
| <b>2103939 Total</b> |        |                                | \$701,796.42 | \$1,517,961.42 | \$6,137,831.00      | \$2,085,637.95 | \$6,137,831.00 | \$2,686,052.00        |
| 2105050              | 500225 | MEDICARE                       | \$0.00       | \$0.00         | \$0.00              | \$9.33         | \$0.00         | \$0.00                |
| 2105050              | 500230 | RETIREMENT                     | \$0.00       | \$0.00         | \$0.00              | \$205.64       | \$0.00         | \$0.00                |
| 2105050              | 500240 | GROUP INSURANCE                | \$0.00       | \$0.00         | \$0.00              | \$95.34        | \$0.00         | \$0.00                |
| 2105050              | 500241 | CITY HSA CONTRIBUTION          | \$0.00       | \$0.00         | \$0.00              | \$28.79        | \$0.00         | \$0.00                |
| 2105050              | 500250 | WORKERS' COMPENSATION          | \$0.00       | \$0.00         | \$0.00              | \$5.13         | \$0.00         | \$0.00                |
|                      |        |                                | \$0.00       | \$0.00         | \$0.00              | \$344.23       | \$0.00         | \$0.00                |
| 2105050              | 500638 | AQUATIC FACILITY DECK SUPPLIES | \$0.00       | \$7,244.98     | \$9,720.00          | \$6,433.85     | \$9,720.00     | \$0.00                |
| 2105050              | 500654 | MISC CAPITAL OPERATING SUPPLIE | \$24,054.10  | \$31,132.33    | \$8,213.00          | \$0.00         | \$8,213.00     | \$0.00                |
| 2105050              | 500657 | SENIOR CENTER LANDSCAPING      | \$0.00       | \$0.00         | \$21,146.00         | \$0.00         | \$21,146.00    | \$0.00                |
| 2105050              | 500668 | PERSONNEL PROTECTIVE EQ.       | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2105050              | 500674 | SMALL TOOLS/ EQUIPMENT         | \$3,798.10   | \$15,318.66    | \$41,696.00         | \$24,114.35    | \$41,696.00    | \$0.00                |
| 2105050              | 500695 | TRAIL REPAIRS                  | \$0.00       | \$8,634.74     | \$377,445.00        | \$5,870.26     | \$377,445.00   | \$0.00                |
|                      |        |                                | \$27,852.20  | \$62,330.71    | \$458,220.00        | \$36,418.46    | \$458,220.00   | \$0.00                |
| 2105050              | 506515 | EQUIPMENT REPLACEMENT PARKS    | \$0.00       | \$153,095.83   | \$68,597.00         | \$68,193.22    | \$68,597.00    | \$0.00                |
| 2105050              | 506538 | AQUATIC FACILITY IMPROVMN      | \$0.00       | \$1,044.63     | \$395,705.00        | \$60,717.17    | \$171,455.00   | \$0.00                |
| 2105050              | 506539 | SENIOR CENTER - KETTLE         | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2105050              | 506540 | ASPHALT REPLACEMENT            | \$0.00       | \$0.00         | \$33,500.00         | \$0.00         | \$33,500.00    | \$0.00                |
| 2105050              | 506541 | PLAYGROUND EQUIP REPLACE       | \$117,848.07 | \$7,129.70     | \$74,657.00         | \$0.00         | \$74,657.00    | \$0.00                |
| 2105050              | 506554 | LIVSCAN FINGERPRINTING         | \$233.79     | \$1,098.85     | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2105050              | 506558 | PARK IMPROVEMENTS              | \$67,965.00  | \$0.00         | \$12,904.00         | \$0.00         | \$12,904.00    | \$0.00                |
| 2105050              | 506559 | LIBRARY IMPROVEMENTS           | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2105050              | 507010 | CAPITAL IMPROVEMENTS           | \$139,839.45 | \$332,645.54   | \$1,001,823.00      | \$293.00       | \$1,001,823.00 | \$640,000.00          |
| 2105050              | 507153 | RIFLE/PISTOL RANGE             | \$13,680.00  | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2105050              | 507775 | SENIOR CENTER EQUIPMENT        | \$0.00       | \$0.00         | \$23,000.00         | \$0.00         | \$23,000.00    | \$0.00                |
|                      |        |                                | \$339,566.31 | \$495,014.55   | \$1,610,186.00      | \$129,203.39   | \$1,385,936.00 | \$640,000.00          |
| <b>2105050 Total</b> |        |                                | \$367,418.51 | \$557,345.26   | \$2,068,406.00      | \$165,966.08   | \$1,844,156.00 | \$640,000.00          |
| 2105062              | 500661 | DIGITAL VIDEO REC/SECUR CAM    | \$0.00       | \$0.00         | \$5,300.00          | \$0.00         | \$5,300.00     | \$0.00                |
| 2105062              | 500674 | SMALL TOOLS/ EQUIPMENT         | \$0.00       | \$3,515.00     | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                      |        |                                | \$0.00       | \$3,515.00     | \$5,300.00          | \$0.00         | \$5,300.00     | \$0.00                |
| 2105062              | 506559 | LIBRARY IMPROVEMENTS           | \$0.00       | \$3,093.17     | \$152,726.00        | \$3,093.17     | \$152,726.00   | \$0.00                |
|                      |        |                                | \$0.00       | \$3,093.17     | \$152,726.00        | \$3,093.17     | \$152,726.00   | \$0.00                |



| Organization         | Object | Account Description          | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated  | 2023 Tentative Budget |
|----------------------|--------|------------------------------|----------------|----------------|---------------------|----------------|-----------------|-----------------------|
| <b>2105062 Total</b> |        |                              | \$0.00         | \$6,608.17     | \$158,026.00        | \$3,093.17     | \$158,026.00    | \$0.00                |
| 2100279              | 507205 | DEBT SERVICE                 | \$362,232.00   | \$362,714.00   | \$362,047.00        | \$301,705.80   | \$362,047.00    | \$362,253.00          |
| <b>2100279 Total</b> |        |                              | \$362,232.00   | \$362,714.00   | \$362,047.00        | \$301,705.80   | \$362,047.00    | \$362,253.00          |
| 2100200              | 593000 | UNRESERVED FUND BALANCE      | \$0.00         | \$0.00         | \$5,000.00          | \$0.00         | \$1,800,000.00  | \$5,000.00            |
| <b>2100200 Total</b> |        |                              | \$0.00         | \$0.00         | \$5,000.00          | \$0.00         | \$1,800,000.00  | \$5,000.00            |
| <b>Grand Total</b>   |        | <b>CAPITAL PROJECTS FUND</b> | \$5,399,836.93 | \$4,827,003.79 | \$23,889,683.00     | \$6,499,731.02 | \$32,219,188.00 | \$13,571,616.00       |

# Carson City Senior Center

April 5, 2022



## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

|  |                     |                     |                   |                 |                     |
|--|---------------------|---------------------|-------------------|-----------------|---------------------|
| <b>Department Name: Senior Citizens Fund</b> |                     |                     |                   |                 |                     |
| <b>Department Number: 215</b>                |                     |                     |                   |                 |                     |
|  | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b>    |
|  | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>       |
| <b>REVENUE</b>                               |                     |                     |                   |                 |                     |
| <b>Taxes</b>                                 | \$ 760,850          | \$ 773,258          | \$ 806,165        | 4.26%           | \$ 32,907           |
| <b>Miscellaneous</b>                         | 14,365              | 17,070              | 3,000             | -82.43%         | (14,070)            |
| <b>Beginning Fund Balance</b>                | 225,552             | 301,664             | 10,000            | -96.69%         | (291,664)           |
| <b>TOTAL</b>                                 | <b>\$ 1,000,767</b> | <b>\$ 1,091,992</b> | <b>\$ 819,165</b> | <b>-24.98%</b>  | <b>\$ (272,827)</b> |
| <b>EXPENDITURE</b>                           |                     |                     |                   |                 |                     |
| <b>Salary</b>                                | \$ 282,341          | \$ 299,647          | \$ 312,169        | 4.18%           | \$ 12,522           |
| <b>Benefits</b>                              | 145,323             | 151,174             | 160,231           | 5.99%           | 9,057               |
| <b>Service &amp; Supplies</b>                | 271,438             | 609,171             | 336,765           | -44.72%         | (272,406)           |
| <b>Capital Outlay</b>                        | -                   | 22,000              | -                 | -100.00%        | (22,000)            |
| <b>Ending Fund Balance</b>                   | 301,664             | 10,000              | 10,000            | 0.00%           | -                   |
| <b>TOTAL</b>                                 | <b>\$ 1,000,767</b> | <b>\$ 1,091,992</b> | <b>\$ 819,165</b> | <b>-24.98%</b>  | <b>\$ (272,827)</b> |
|  |                     |                     |                   |                 |                     |
| <b>FTE</b>                                   | <b>3.00</b>         | <b>3.00</b>         | <b>3.00</b>       |                 |                     |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: Senior Center</b>           |                       |                        |
| <b>DEPARTMENT NUMBER: 215</b>              |                       |                        |
| <b>POSITION / DESCRIPTION</b>              | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                 |                       |                        |
| Business Manager                           | 1.0                   | \$ 97,939              |
| Elder Resources Advocate                   | 1.0                   | 78,030                 |
| Director                                   | 1.0                   | 136,200                |
| <b><i>SUB-TOTAL SALARY &amp; WAGES</i></b> | <b>3.0</b>            | <b>\$ 312,169</b>      |
| <b>BENEFITS:</b>                           |                       |                        |
| Medicare                                   |                       | \$ 4,403               |
| Retirement                                 |                       | 92,870                 |
| Group Insurance                            |                       | 46,776                 |
| City HSA Contribution                      |                       | 6,378                  |
| Workers' Compensation                      |                       | 3,984                  |
| Car Allowance                              |                       | 3,900                  |
| Phone Allowance                            |                       | 1,920                  |
| <b><i>SUB-TOTAL BENEFITS</i></b>           |                       | <b>\$ 160,231</b>      |
| <b><i>GRAND TOTAL</i></b>                  |                       | <b>\$ 472,400</b>      |

| Organization              | Object | Account Description            | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated   | 2023 Tentative Budget |
|---------------------------|--------|--------------------------------|----------------|----------------|---------------------|----------------|------------------|-----------------------|
| <b>SENIOR CENTER FUND</b> |        |                                |                |                |                     |                |                  |                       |
| <b>REVENUE</b>            |        |                                |                |                |                     |                |                  |                       |
| 2150083                   | 411100 | SECURED TAX ROLL: CURRENT      | (\$659,490.94) | (\$699,257.26) | (\$731,258.00)      | (\$722,612.96) | (\$731,258.00)   | (\$764,165.00)        |
| 2150083                   | 411120 | SECURED TAX ROLL: DELINQUENT   | (\$4,196.83)   | (\$8,354.49)   | \$0.00              | (\$3,022.57)   | \$0.00           | \$0.00                |
| 2150083                   | 411200 | PERSONAL PROPERTY TAX          | (\$35,219.44)  | (\$35,671.24)  | (\$30,000.00)       | (\$28,711.39)  | (\$30,000.00)    | (\$30,000.00)         |
| 2150083                   | 411220 | PERSONAL PROPERTY TAX: DELINQU | (\$184.12)     | (\$4,782.64)   | \$0.00              | (\$1,043.06)   | \$0.00           | \$0.00                |
| 2150083                   | 412200 | CENTRALLY ASSESSED- STATE      | (\$15,755.28)  | (\$12,784.35)  | (\$12,000.00)       | (\$6,708.18)   | (\$12,000.00)    | (\$12,000.00)         |
|                           |        |                                | (\$714,846.61) | (\$760,849.98) | (\$773,258.00)      | (\$762,098.16) | (\$773,258.00)   | (\$806,165.00)        |
| 2150088                   | 461010 | INTEREST INCOME                | (\$6,951.75)   | (\$6,197.46)   | (\$3,000.00)        | (\$2,390.47)   | (\$3,000.00)     | (\$3,000.00)          |
| 2150088                   | 462020 | NET INC IN FAIR VALUE INV      | (\$4,486.50)   | \$4,986.86     | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
|                           |        |                                | (\$11,438.25)  | (\$1,210.60)   | (\$3,000.00)        | (\$2,390.47)   | (\$3,000.00)     | (\$3,000.00)          |
| 2155081                   | 465860 | SENIOR CENTER DONATIONS        | (\$360.00)     | \$0.00         | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 2155081                   | 466010 | HISTORICAL PRESERVATION FEE    | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
|                           |        |                                | (\$360.00)     | \$0.00         | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 2155080                   | 466050 | REFUNDS/REIMBURSEMENTS         | (\$3,121.46)   | (\$13,154.00)  | \$0.00              | (\$14,070.00)  | (\$14,070.00)    | \$0.00                |
|                           |        |                                | (\$3,121.46)   | (\$13,154.00)  | \$0.00              | (\$14,070.00)  | (\$14,070.00)    | \$0.00                |
| 2150099                   | 495000 | BEGINNING FUND BALANCE         | \$0.00         | \$0.00         | (\$301,664.00)      | \$0.00         | (\$301,664.00)   | (\$10,000.00)         |
|                           |        |                                | \$0.00         | \$0.00         | (\$301,664.00)      | \$0.00         | (\$301,664.00)   | (\$10,000.00)         |
| <b>Grand Total</b>        |        |                                | (\$729,766.32) | (\$775,214.58) | (\$1,077,922.00)    | (\$778,558.63) | (\$1,091,992.00) | (\$819,165.00)        |
| <b>EXPENSE</b>            |        |                                |                |                |                     |                |                  |                       |
| 2151500                   | 500101 | SALARIES                       | \$271,820.06   | \$272,316.66   | \$294,281.00        | \$216,031.06   | \$299,480.00     | \$312,169.00          |
| 2151500                   | 500103 | ADMINISTRATIVE PAY             | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 2151500                   | 500106 | MANAGEMENT LEAVE PAY           | \$1,983.18     | \$10,024.62    | \$0.00              | \$2,833.82     | \$167.00         | \$0.00                |
|                           |        |                                | \$273,803.24   | \$282,341.28   | \$294,281.00        | \$218,864.88   | \$299,647.00     | \$312,169.00          |
| 2151500                   | 500225 | MEDICARE                       | \$3,840.93     | \$3,962.69     | \$4,136.00          | \$3,079.22     | \$4,220.00       | \$4,403.00            |
| 2151500                   | 500230 | RETIREMENT                     | \$79,906.04    | \$82,563.31    | \$87,548.00         | \$65,049.76    | \$89,082.00      | \$92,870.00           |
| 2151500                   | 500240 | GROUP INSURANCE                | \$43,130.67    | \$42,501.76    | \$42,626.00         | \$31,267.39    | \$41,632.00      | \$46,776.00           |
| 2151500                   | 500241 | CITY HSA CONTRIBUTION          | \$6,792.08     | \$6,514.24     | \$6,574.00          | \$4,809.53     | \$6,403.00       | \$6,378.00            |
| 2151500                   | 500250 | WORKERS' COMPENSATION          | \$4,551.98     | \$3,930.33     | \$3,984.00          | \$3,030.72     | \$3,986.00       | \$3,984.00            |
| 2151500                   | 500270 | CAR ALLOWANCE                  | \$3,930.00     | \$3,915.00     | \$3,900.00          | \$2,865.00     | \$3,915.00       | \$3,900.00            |
| 2151500                   | 500271 | PHONE ALLOWANCE                | \$1,952.00     | \$1,936.00     | \$1,920.00          | \$1,456.00     | \$1,936.00       | \$1,920.00            |
|                           |        |                                | \$144,103.70   | \$145,323.33   | \$150,688.00        | \$111,557.62   | \$151,174.00     | \$160,231.00          |
| 2151500                   | 500309 | PROFESSIONAL SERVICES          | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 2151500                   | 500330 | TRAINING                       | \$175.00       | \$571.00       | \$1,500.00          | \$974.00       | \$1,500.00       | \$1,500.00            |
| 2151500                   | 500426 | FIRE SYSTEM SERVICE            | \$1,376.89     | \$1,248.00     | \$3,188.00          | \$1,298.75     | \$3,188.00       | \$3,188.00            |
| 2151500                   | 500430 | EQUIPMENT REPAIR & MAINT       | \$3,164.28     | \$2,659.28     | \$10,000.00         | \$1,330.08     | \$10,000.00      | \$10,000.00           |
| 2151500                   | 500434 | BUILDING REPAIR & MAINT        | \$3,544.77     | \$1,925.00     | \$9,345.00          | \$3,800.00     | \$9,345.00       | \$9,345.00            |
| 2151500                   | 500580 | TRAVEL                         | \$2,132.60     | \$0.00         | \$1,500.00          | \$0.00         | \$1,500.00       | \$1,500.00            |
| 2151500                   | 500601 | OFFICE SUPPLIES                | \$1,813.54     | \$2,163.86     | \$6,000.00          | \$1,473.98     | \$6,000.00       | \$6,000.00            |
| 2151500                   | 500625 | OPERATING SUPPLIES             | \$58,478.97    | \$69,953.98    | \$81,907.00         | \$54,962.19    | \$81,907.00      | \$60,407.00           |
| 2151500                   | 500675 | SMALL FURNISHINGS              | \$0.00         | \$2,395.34     | \$1,000.00          | \$0.00         | \$1,000.00       | \$1,000.00            |
| 2151500                   | 500699 | UNDESIGNATED AMOUNTS           | \$0.00         | \$0.00         | \$276,085.00        | \$0.00         | \$284,303.00     | \$33,816.00           |

| Organization       | Object | Account Description       | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget   | 2022 Actuals        | 2022 Estimated        | 2023 Tentative Budget |
|--------------------|--------|---------------------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|-----------------------|
| 2151500            | 500710 | TELEPHONE                 | \$31,431.79         | \$44,307.83         | \$40,148.00           | \$58,452.28         | \$40,148.00           | \$44,000.00           |
| 2151500            | 500712 | POWER                     | \$28,881.09         | \$22,885.40         | \$35,000.00           | \$20,700.41         | \$35,000.00           | \$35,000.00           |
| 2151500            | 500713 | HEATING                   | \$15,052.83         | \$11,385.51         | \$16,000.00           | \$11,879.30         | \$16,000.00           | \$16,000.00           |
| 2151500            | 500734 | CABLE TV CHARGES          | \$1,926.85          | \$2,127.12          | \$2,000.00            | \$1,492.88          | \$2,000.00            | \$2,000.00            |
| 2151500            | 500901 | ISC: GENERAL FUND         | \$94,157.00         | \$95,941.00         | \$101,905.00          | \$67,936.00         | \$101,905.00          | \$97,634.00           |
| 2151500            | 500915 | ISC: INSURANCE FUND       | \$13,875.00         | \$13,875.00         | \$15,375.00           | \$15,375.00         | \$15,375.00           | \$15,375.00           |
| 2151500            | 501411 | SENIOR CENTER NON-PROFIT  | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2151500            | 502450 | CASH SHORT/OVER           | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2151500            | 504600 | FISCAL CHARGES            | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2151500            | 504846 | BOND ISSUANCE COSTS       | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
|                    |        |                           | \$256,010.61        | \$271,438.32        | \$600,953.00          | \$239,674.87        | \$609,171.00          | \$336,765.00          |
| 2151500            | 507715 | COMPUTER EQUIPMENT        | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2151500            | 507743 | FURNITURE & FIXTURES      | \$0.00              | \$0.00              | \$22,000.00           | \$0.00              | \$22,000.00           | \$0.00                |
|                    |        |                           | \$0.00              | \$0.00              | \$22,000.00           | \$0.00              | \$22,000.00           | \$0.00                |
| 2150279            | 507205 | DEBT SERVICE              | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
|                    |        |                           | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2150200            | 593000 | UNRESERVED FUND BALANCE   | \$0.00              | \$0.00              | \$10,000.00           | \$0.00              | \$10,000.00           | \$10,000.00           |
|                    |        |                           | \$0.00              | \$0.00              | \$10,000.00           | \$0.00              | \$10,000.00           | \$10,000.00           |
| <b>Grand Total</b> |        | <b>SENIOR CENTER FUND</b> | <b>\$673,917.55</b> | <b>\$699,102.93</b> | <b>\$1,077,922.00</b> | <b>\$570,097.37</b> | <b>\$1,091,992.00</b> | <b>\$819,165.00</b>   |

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

|   |                     |                     |                     |                 |                     |
|---|---------------------|---------------------|---------------------|-----------------|---------------------|
| <b>Department Name: Carson City Transit</b> |                     |                     |                     |                 |                     |
| <b>Department Number: 2253026</b>           |                     |                     |                     |                 |                     |
|   | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b>    |
|   | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>       |
| <b>REVENUE</b>                              |                     |                     |                     |                 |                     |
| <b>Intergovernmental</b>                    | \$ 1,900,547        | \$ 2,291,390        | \$ 2,175,663        | -5.05%          | \$ (115,727)        |
| <b>Charges for Services</b>                 | 330                 | -                   | 100,000             | 0.00%           | 100,000             |
| <b>Miscellaneous</b>                        | 53,763              | 8,000               | 12,000              | 50.00%          | 4,000               |
| <b>Operating Transfers In</b>               | 466,300             | 66,300              | 466,300             | 603.32%         | 400,000             |
| <b>Beginning Balance</b>                    | 439,450             | 927,845             | 5,000               | -99.46%         | (922,845)           |
| <b>TOTAL</b>                                | <b>\$ 2,860,390</b> | <b>\$ 3,293,535</b> | <b>\$ 2,758,963</b> | <b>-16.23%</b>  | <b>\$ (534,572)</b> |
| <b>EXPENDITURE</b>                          |                     |                     |                     |                 |                     |
| <b>Salary</b>                               | \$ 48,078           | \$ 53,801           | \$ 60,722           | 12.86%          | \$ 6,921            |
| <b>Benefits</b>                             | 26,957              | 29,177              | 31,843              | 9.14%           | 2,666               |
| <b>Service &amp; Supplies</b>               | 1,467,083           | 1,715,057           | 1,825,377           | 6.43%           | 110,320             |
| <b>Capital Outlay</b>                       | 390,427             | 1,490,500           | 836,021             | -43.91%         | (654,479)           |
| <b>Ending Fund Balance</b>                  | 927,845             | 5,000               | 5,000               | 0.00%           | -                   |
| <b>TOTAL</b>                                | <b>\$ 2,860,390</b> | <b>\$ 3,293,535</b> | <b>\$ 2,758,963</b> | <b>-16.23%</b>  | <b>\$ (534,572)</b> |
|   |                     |                     |                     |                 |                     |
| <b>FTE</b>                                  | <b>1.00</b>         | <b>1.00</b>         | <b>1.00</b>         |                 |                     |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT:</b> Carson City Transit |                       |                        |
| <b>DEPARTMENT NUMBER:</b> 2253026      |                       |                        |
| <b>POSITION / DESCRIPTION</b>          | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>             |                       |                        |
| Transit Coordinator                    | 1.00                  | \$ 60,722              |
| Grant Allocations                      |                       | -                      |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>    | <b>1.00</b>           | <b>\$ 60,722</b>       |
| <b>BENEFITS:</b>                       |                       |                        |
| Medicare                               |                       | \$ 894                 |
| Retirement                             |                       | 18,065                 |
| Group Insurance                        |                       | 11,180                 |
| Workers' Compensation                  |                       | 744                    |
| Phone Allowance                        |                       | 960                    |
| <b>SUB-TOTAL BENEFITS</b>              |                       | <b>\$ 31,843</b>       |
| <b>GRAND TOTAL</b>                     |                       | <b>\$ 92,565</b>       |



| Organization                       | Object | Account Description           | 2020 Actuals     | 2021 Actuals     | 2022 Revised Budget | 2022 Actuals     | 2022 Estimated   | 2023 Tentative Budget |
|------------------------------------|--------|-------------------------------|------------------|------------------|---------------------|------------------|------------------|-----------------------|
| <b>CARSON CITY TRANSIT REVENUE</b> |        |                               |                  |                  |                     |                  |                  |                       |
| 2253081                            | 431010 | FEDERAL GRANTS                | (\$984,717.50)   | (\$1,817,167.97) | (\$3,062,012.00)    | (\$1,330,791.00) | (\$1,945,744.00) | (\$2,036,457.00)      |
| 2253082                            | 431010 | FEDERAL GRANTS                | (\$240,965.96)   | \$12,580.97      | (\$277,896.00)      | \$0.00           | (\$277,896.00)   | \$0.00                |
| 2253081                            | 434010 | STATE GRANTS                  | (\$116,774.15)   | (\$95,960.03)    | (\$67,750.00)       | (\$7,635.62)     | (\$67,750.00)    | (\$139,206.00)        |
|                                    |        |                               | (\$1,342,457.61) | (\$1,900,547.03) | (\$3,407,658.00)    | (\$1,338,426.62) | (\$2,291,390.00) | (\$2,175,663.00)      |
| 2253080                            | 443251 | JAC 10 RIDE PASS: ADULT       | (\$4,208.00)     | (\$320.00)       | \$0.00              | (\$28.70)        | \$0.00           | \$0.00                |
| 2253080                            | 443252 | JAC 10 RIDE PASS: SENIOR      | (\$180.00)       | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2253080                            | 443253 | JAC 10 RIDE PASS: DISABLED    | (\$407.50)       | \$0.00           | \$0.00              | (\$2.00)         | \$0.00           | \$0.00                |
| 2253080                            | 443254 | JAC 10 RIDE PASS: YOUTH       | (\$92.00)        | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2253080                            | 443264 | JAC SUMMER PASS: YOUTH        | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2253080                            | 443281 | JAC MONTH RIDE PASS: ADULT    | (\$4,875.00)     | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2253080                            | 443282 | JAC MONTH RIDE PASS: SENIOR   | (\$682.50)       | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2253080                            | 443283 | JAC MONTH RIDE PASS: DISABLED | (\$4,249.00)     | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2253080                            | 443284 | JAC MONTH RIDE PASS: YOUTH    | (\$337.50)       | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2253080                            | 443291 | JAC TICKET: CASH              | (\$9,561.00)     | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2253080                            | 443292 | JAC TICKET: SENIOR CASH       | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2253080                            | 443293 | JAC TICKET: DISABLED CASH     | (\$7,237.00)     | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2253080                            | 443300 | JAC TICKET: FR SENIOR         | \$0.00           | (\$9.51)         | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2253080                            | 443310 | JAC TICKET: FR GENERAL        | (\$25,622.00)    | \$0.00           | (\$60,000.00)       | \$0.00           | \$0.00           | (\$100,000.00)        |
| 2253080                            | 443320 | JAC TICKET: FR DISABLED       | (\$6,619.75)     | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2253080                            | 443330 | JAC TICKET: FR YOUTH          | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                                    |        |                               | (\$64,071.25)    | (\$329.51)       | (\$60,000.00)       | (\$30.70)        | \$0.00           | (\$100,000.00)        |
| 2250088                            | 461010 | INTEREST INCOME               | (\$1,648.92)     | (\$4,178.40)     | (\$2,000.00)        | (\$2,813.90)     | (\$2,000.00)     | (\$2,000.00)          |
| 2250088                            | 462020 | NET INC IN FAIR VALUE INV     | \$0.00           | \$2,463.39       | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                                    |        |                               | (\$1,648.92)     | (\$1,715.01)     | (\$2,000.00)        | (\$2,813.90)     | (\$2,000.00)     | (\$2,000.00)          |
| 2253080                            | 463150 | ADVERTISING REVENUE           | (\$807.64)       | (\$50,448.00)    | (\$5,000.00)        | (\$6,000.00)     | (\$6,000.00)     | (\$10,000.00)         |
| 2253080                            | 466050 | REFUNDS/REIMBURSEMENTS        | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2253080                            | 466110 | MISC. OTHER INCOME            | (\$200.00)       | (\$1,600.00)     | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                                    |        |                               | (\$1,007.64)     | (\$52,048.00)    | (\$5,000.00)        | (\$6,000.00)     | (\$6,000.00)     | (\$10,000.00)         |
| 2250091                            | 481013 | CC FTA 5307 OPS MATCH         | (\$466,300.00)   | (\$466,300.00)   | (\$66,300.00)       | \$0.00           | (\$66,300.00)    | (\$466,300.00)        |
|                                    |        |                               | (\$466,300.00)   | (\$466,300.00)   | (\$66,300.00)       | \$0.00           | (\$66,300.00)    | (\$466,300.00)        |
| 2250090                            | 482100 | VEHICLE SALES                 | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                                    |        |                               | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2250099                            | 495000 | BEGINNING FUND BALANCE        | \$0.00           | \$0.00           | (\$927,845.00)      | \$0.00           | (\$927,845.00)   | (\$5,000.00)          |
|                                    |        |                               | \$0.00           | \$0.00           | (\$927,845.00)      | \$0.00           | (\$927,845.00)   | (\$5,000.00)          |
| <b>Grand Total</b>                 |        |                               | (\$1,875,485.42) | (\$2,420,939.55) | (\$4,468,803.00)    | (\$1,347,271.22) | (\$3,293,535.00) | (\$2,758,963.00)      |
| <b>EXPENSE</b>                     |        |                               |                  |                  |                     |                  |                  |                       |
| 2253026                            | 500101 | SALARIES                      | \$55,775.45      | \$48,078.14      | \$50,006.00         | \$36,960.62      | \$53,801.00      | \$60,722.00           |
| 2253026                            | 500102 | HOURLY/SEASONAL               | \$2,650.00       | \$0.00           | \$0.00              | \$43.00          | \$0.00           | \$0.00                |
| 2253026                            | 500107 | ANNUAL LEAVE PAYOFF           | \$290.70         | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2253026                            | 500111 | OVERTIME                      | \$304.93         | \$0.00           | \$0.00              | \$407.86         | \$0.00           | \$0.00                |

| Organization       | Object | Account Description          | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|--------------------|--------|------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 2253026            | 500199 | GRANT FUNDED ALLOCATION      | \$0.00                | \$0.00                | (\$25,000.00)         | \$0.00                | \$0.00                | \$0.00                |
|                    |        |                              | \$59,021.08           | \$48,078.14           | \$25,006.00           | \$37,411.48           | \$53,801.00           | \$60,722.00           |
| 2253026            | 500225 | MEDICARE                     | \$847.65              | \$710.77              | \$739.00              | \$662.10              | \$820.00              | \$894.00              |
| 2253026            | 500230 | RETIREMENT                   | \$12,204.13           | \$14,062.86           | \$14,877.00           | \$13,337.05           | \$16,415.00           | \$18,065.00           |
| 2253026            | 500240 | GROUP INSURANCE              | \$6,457.85            | \$10,239.75           | \$10,189.00           | \$8,361.81            | \$10,077.00           | \$11,180.00           |
| 2253026            | 500241 | CITY HSA CONTRIBUTION        | \$1,355.29            | \$14.66               | \$0.00                | \$266.04              | \$38.00               | \$0.00                |
| 2253026            | 500250 | WORKERS' COMPENSATION        | \$1,142.72            | \$960.46              | \$744.00              | \$640.26              | \$859.00              | \$744.00              |
| 2253026            | 500271 | PHONE ALLOWANCE              | \$568.00              | \$968.00              | \$960.00              | \$728.00              | \$968.00              | \$960.00              |
|                    |        |                              | \$22,575.64           | \$26,956.50           | \$27,509.00           | \$23,995.26           | \$29,177.00           | \$31,843.00           |
| 2253026            | 500309 | PROFESSIONAL SERVICES        | \$7,500.00            | \$243.00              | \$25,000.00           | \$24,266.66           | \$30,000.00           | \$80,216.00           |
| 2253026            | 500331 | OPERATING CONTRACT           | \$666,893.17          | \$989,977.76          | \$1,120,000.00        | \$742,025.32          | \$1,120,000.00        | \$1,220,000.00        |
| 2253026            | 500335 | RTC INTERCITY                | \$23,344.50           | \$50,601.36           | \$62,000.00           | \$0.00                | \$35,000.00           | \$35,000.00           |
| 2253026            | 500349 | CONTRACTUAL SERVICES         | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2253026            | 500432 | MAINTENANCE SVC CONTRACTS    | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2253026            | 500433 | SOFTWARE MAINTENANCE COST    | \$176.00              | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2253026            | 500435 | VEHICLE REPAIR & MAINT       | \$118,268.54          | \$70,547.86           | \$110,000.00          | \$67,288.39           | \$110,000.00          | \$110,000.00          |
| 2253026            | 500580 | TRAVEL                       | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2253026            | 500601 | OFFICE SUPPLIES              | \$0.00                | \$71.69               | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2253026            | 500625 | OPERATING SUPPLIES           | \$174,902.99          | \$34,294.16           | \$130,000.00          | \$27,177.86           | \$65,268.00           | \$20,000.00           |
| 2253026            | 500660 | VEHICLE FUEL/OIL             | \$89,304.25           | \$99,299.92           | \$160,000.00          | \$100,133.94          | \$160,000.00          | \$130,000.00          |
| 2253026            | 500675 | SMALL FURNISHINGS            | \$1,392.48            | \$661.16              | \$9,000.00            | \$0.00                | \$0.00                | \$0.00                |
| 2253026            | 500676 | TECHNICAL EQUIPMENT          | \$9,709.56            | \$7,231.09            | \$24,390.00           | \$10,875.68           | \$11,000.00           | \$35,300.00           |
| 2253026            | 500710 | TELEPHONE                    | \$1,687.14            | \$2,823.15            | \$4,000.00            | \$3,663.02            | \$4,000.00            | \$4,000.00            |
| 2253026            | 500712 | POWER                        | \$2,028.77            | \$2,548.67            | \$2,500.00            | \$2,119.73            | \$2,500.00            | \$2,500.00            |
| 2253026            | 500713 | HEATING                      | \$1,402.72            | \$1,096.60            | \$1,500.00            | \$1,003.00            | \$1,500.00            | \$1,500.00            |
| 2253026            | 500901 | ISC: GENERAL FUND            | \$120,802.00          | \$64,247.00           | \$56,515.00           | \$37,680.00           | \$56,515.00           | \$64,219.00           |
| 2253026            | 500950 | ISC: FLEET MANAGEMENT        | \$125,685.00          | \$139,520.00          | \$119,274.00          | \$119,274.00          | \$119,274.00          | \$122,642.00          |
| 2253026            | 501299 | GRANT ALLOCATION/DIRECT BILL | \$33,855.81           | \$3,919.49            | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2253026            | 502450 | CASH SHORT/OVER              | (\$204.31)            | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                    |        |                              | \$1,376,748.62        | \$1,467,082.91        | \$1,824,179.00        | \$1,135,507.60        | \$1,715,057.00        | \$1,825,377.00        |
| 2253026            | 507199 | UNDESIGNATED PROJECTS        | \$0.00                | \$0.00                | \$1,096,609.00        | \$0.00                | \$0.00                | \$0.00                |
| 2253026            | 507705 | VEHICLE REPLACEMENT PROGRAM  | \$23,332.57           | \$350,621.75          | \$1,020,000.00        | \$1,214.90            | \$1,020,000.00        | \$380,000.00          |
| 2253026            | 507710 | PARK EQUIPMENT REPLACE PROG  | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2253026            | 507712 | FACILITY UPGRADE             | \$30,519.09           | \$39,805.35           | \$230,000.00          | \$7,157.57            | \$230,000.00          | \$336,021.00          |
| 2253026            | 507743 | FURNITURE & FIXTURES         | \$16,902.00           | \$0.00                | \$40,500.00           | \$0.00                | \$40,500.00           | \$0.00                |
| 2253026            | 507775 | EQUIPMENT                    | \$0.00                | \$0.00                | \$200,000.00          | \$0.00                | \$200,000.00          | \$120,000.00          |
|                    |        |                              | \$70,753.66           | \$390,427.10          | \$2,587,109.00        | \$8,372.47            | \$1,490,500.00        | \$836,021.00          |
| 2250200            | 593000 | UNRESERVED FUND BALANCE      | \$0.00                | \$0.00                | \$5,000.00            | \$0.00                | \$5,000.00            | \$5,000.00            |
|                    |        |                              | \$0.00                | \$0.00                | \$5,000.00            | \$0.00                | \$5,000.00            | \$5,000.00            |
| <b>Grand Total</b> |        | <b>CARSON CITY TRANSIT</b>   | <b>\$1,529,099.00</b> | <b>\$1,932,544.65</b> | <b>\$4,468,803.00</b> | <b>\$1,205,286.81</b> | <b>\$3,293,535.00</b> | <b>\$2,758,963.00</b> |

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

| <b>Department Name: Library Gift</b> |                  |                  |                 |                |                    |
|--------------------------------------|------------------|------------------|-----------------|----------------|--------------------|
| <b>Department Number: 230</b>        |                  |                  |                 |                |                    |
|                                      | 2020-21          | 2021-22          | 2022-23         | % Change       | \$ Change          |
|                                      | Actual           | Estimated        | Proposed        | Budget         | Budget             |
| <b>REVENUE</b>                       |                  |                  |                 |                |                    |
| Miscellaneous                        | \$ 32,740        | \$ 9,998         | \$ 3,500        | -64.99%        | (6,498)            |
| Beginning Fund Balance               | 48,168           | 43,236           | 5,000           | -88.44%        | (38,236)           |
| <b>TOTAL</b>                         | <b>\$ 80,908</b> | <b>\$ 53,234</b> | <b>\$ 8,500</b> | <b>-84.03%</b> | <b>\$ (44,734)</b> |
| <b>EXPENDITURE</b>                   |                  |                  |                 |                |                    |
| Salary                               | \$ 2,896         | \$ -             | \$ -            | 0.00%          | \$ -               |
| Benefits                             | 173              | -                | -               | 0.00%          | -                  |
| Services and Supplies                | 34,604           | 48,234           | 7,500           | -84.45%        | (40,734)           |
| Ending Fund Balance                  | 43,236           | 5,000            | 1,000           | -80.01%        | (4,000)            |
| <b>TOTAL</b>                         | <b>\$ 80,908</b> | <b>\$ 53,234</b> | <b>\$ 8,500</b> | <b>-84.03%</b> | <b>\$ (44,734)</b> |
|                                      |                  |                  |                 |                |                    |
| FTE                                  | 0                | 0                | 0               |                |                    |

| Organization             | Object | Account Description            | 2020 Actuals         | 2021 Actuals         | 2022 Revised Budget  | 2022 Actuals         | 2022 Estimated       | 2023 Tentative Budget |
|--------------------------|--------|--------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|
| <b>LIBRARY GIFT FUND</b> |        |                                |                      |                      |                      |                      |                      |                       |
| <b>REVENUE</b>           |        |                                |                      |                      |                      |                      |                      |                       |
| 2300088                  | 461010 | INTEREST INCOME                | (\$1,399.61)         | (\$788.31)           | (\$500.00)           | (\$247.54)           | (\$500.00)           | (\$500.00)            |
| 2300088                  | 462020 | NET INC IN FAIR VALUE INV      | (\$957.96)           | \$685.14             | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
|                          |        |                                | (\$2,357.57)         | (\$103.17)           | (\$500.00)           | (\$247.54)           | (\$500.00)           | (\$500.00)            |
| 2305081                  | 465470 | MEMORIALS                      | (\$100.00)           | (\$200.00)           | \$0.00               | (\$10,300.00)        | (\$250.00)           | \$0.00                |
| 2305081                  | 465700 | LIBRARY                        | (\$27,804.30)        | (\$32,436.98)        | (\$3,043.00)         | (\$9,518.27)         | (\$9,248.00)         | (\$3,000.00)          |
|                          |        |                                | (\$27,904.30)        | (\$32,636.98)        | (\$3,043.00)         | (\$19,818.27)        | (\$9,498.00)         | (\$3,000.00)          |
| 2300091                  | 481010 | GENERAL FUND                   | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
|                          |        |                                | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
| 2300099                  | 495000 | BEGINNING FUND BALANCE         | \$0.00               | \$0.00               | (\$43,236.00)        | \$0.00               | (\$43,236.00)        | (\$5,000.00)          |
|                          |        |                                | \$0.00               | \$0.00               | (\$43,236.00)        | \$0.00               | (\$43,236.00)        | (\$5,000.00)          |
| <b>Grand Total</b>       |        |                                | <b>(\$30,261.87)</b> | <b>(\$32,740.15)</b> | <b>(\$46,779.00)</b> | <b>(\$20,065.81)</b> | <b>(\$53,234.00)</b> | <b>(\$8,500.00)</b>   |
| <b>EXPENSE</b>           |        |                                |                      |                      |                      |                      |                      |                       |
| 2306200                  | 500102 | HOURLY/SEASONAL                | \$0.00               | \$2,895.60           | \$0.00               | \$347.40             | \$0.00               | \$0.00                |
| 2306200                  | 500111 | OVERTIME                       | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
| 2306200                  | 500125 | TEMPORARY STAFFING             | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
|                          |        |                                | \$0.00               | \$2,895.60           | \$0.00               | \$347.40             | \$0.00               | \$0.00                |
| 2306200                  | 500225 | MEDICARE                       | \$0.00               | \$41.99              | \$0.00               | \$5.04               | \$0.00               | \$0.00                |
| 2306200                  | 500250 | WORKERS' COMPENSATION          | \$0.00               | \$130.91             | \$0.00               | \$15.70              | \$0.00               | \$0.00                |
|                          |        |                                | \$0.00               | \$172.90             | \$0.00               | \$20.74              | \$0.00               | \$0.00                |
| 2306200                  | 500309 | PROFESSIONAL SERVICES          | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
| 2306200                  | 500570 | CC DOWNTOWN FLOWERS            | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
| 2306200                  | 500571 | FACILITY FFE NON-CAPITAL       | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
| 2306200                  | 500573 | FACILITY FF FRIENDS NON-CAP    | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
| 2306200                  | 500580 | TRAVEL                         | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
| 2306200                  | 500618 | COMMUNITY PROGRAMMING          | \$1,614.99           | \$2,684.43           | \$2,500.00           | \$629.30             | \$2,500.00           | \$1,000.00            |
| 2306200                  | 500623 | COLLECTION - FOL               | \$12,000.00          | \$13,000.00          | \$4,000.00           | \$0.00               | \$4,000.00           | \$1,000.00            |
| 2306200                  | 500625 | OPERATING SUPPLIES             | \$13,837.81          | \$7,221.34           | \$10,500.00          | \$7,080.00           | \$10,500.00          | \$3,000.00            |
| 2306200                  | 500630 | CUSTODIAL SUPPLIES             | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
| 2306200                  | 500631 | YOUTH PROGRAMMING              | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
| 2306200                  | 500632 | NATIONAL LIBRARY WEEK          | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
| 2306200                  | 500635 | NOD \$5 INDIGENT LEGAL SERVICE | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
| 2306200                  | 500636 | LABORATORY EXPENSES            | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
| 2306200                  | 500639 | MOBILE MAKERSPACE - MATCH      | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
| 2306200                  | 500645 | BOOKS/ PERIODICALS/ PUBLICATIO | \$5,650.21           | \$5,756.44           | \$3,043.00           | \$3,144.00           | \$3,043.00           | \$2,500.00            |
| 2306200                  | 500685 | OPERATING HARDWARE/SOFTWARE    | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
| 2306200                  | 500699 | UNDESIGNATED AMOUNTS           | \$0.00               | \$0.00               | \$24,466.00          | \$0.00               | \$28,191.00          | \$0.00                |
| 2306200                  | 501225 | GRANT - OPERATING SUPPLIES     | \$602.72             | \$2,338.74           | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
| 2306200                  | 501240 | MAKEIT@TWO                     | \$29.98              | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
| 2306200                  | 501241 | PLAYAWAY AUDIO COLLECTION      | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00                |
| 2306200                  | 501242 | ITS PI TIME                    | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00               | \$0.00                |

| Organization       | Object | Account Description      | 2020 Actuals       | 2021 Actuals       | 2022 Revised Budget | 2022 Actuals       | 2022 Estimated     | 2023 Tentative Budget |
|--------------------|--------|--------------------------|--------------------|--------------------|---------------------|--------------------|--------------------|-----------------------|
| 2306200            | 501475 | SUMMER LEARNING PROGRAM  | \$3,780.04         | \$3,603.12         | \$0.00              | \$525.00           | \$0.00             | \$0.00                |
| 2306200            | 502450 | CASH SHORT/OVER          | \$0.00             | \$0.00             | \$0.00              | \$0.00             | \$0.00             | \$0.00                |
|                    |        |                          | \$37,515.75        | \$34,604.07        | \$44,509.00         | \$11,378.30        | \$48,234.00        | \$7,500.00            |
| 2306200            | 507743 | FURNITURE & FIXTURES     | \$18,812.48        | \$0.00             | \$0.00              | \$0.00             | \$0.00             | \$0.00                |
|                    |        |                          | \$18,812.48        | \$0.00             | \$0.00              | \$0.00             | \$0.00             | \$0.00                |
| 2306200            | 593000 | UNRESERVED FUND BALANCE  | \$0.00             | \$0.00             | \$2,270.00          | \$0.00             | \$5,000.00         | \$1,000.00            |
|                    |        |                          | \$0.00             | \$0.00             | \$2,270.00          | \$0.00             | \$5,000.00         | \$1,000.00            |
| <b>Grand Total</b> |        | <b>LIBRARY GIFT FUND</b> | <b>\$56,328.23</b> | <b>\$37,672.57</b> | <b>\$46,779.00</b>  | <b>\$11,746.44</b> | <b>\$53,234.00</b> | <b>\$8,500.00</b>     |

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

|  |                   |                   |                   |                 |                     |
|--|-------------------|-------------------|-------------------|-----------------|---------------------|
| <b>Department Name: Landscape Maintenance Fund</b> |                   |                   |                   |                 |                     |
| <b>Department Number: 235</b>                      |                   |                   |                   |                 |                     |
|  | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b>    |
|  | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>       |
| <b>REVENUE</b>                                     |                   |                   |                   |                 |                     |
| <b>Special Assessments</b>                         | \$ 119,403        | \$ 119,403        | \$ 129,105        | 8.13%           | \$ 9,702            |
| <b>Miscellaneous Income</b>                        | 817               | 1,500             | 1,500             | 0.00%           | -                   |
| <b>Operating Transfers In</b>                      | 55,519            | 55,519            | 60,899            | 9.69%           | 5,380               |
| <b>Beginning Balance</b>                           | 194,526           | 337,670           | 5,000             | -98.52%         | (332,670)           |
| <b>TOTAL</b>                                       | <b>\$ 370,265</b> | <b>\$ 514,092</b> | <b>\$ 196,504</b> | <b>-61.78%</b>  | <b>\$ (317,588)</b> |
| <b>EXPENDITURE</b>                                 |                   |                   |                   |                 |                     |
| <b>Salary</b>                                      | \$ -              | \$ 3,320          | \$ 3,320          | 0.00%           | \$ -                |
| <b>Benefits</b>                                    | -                 | 117               | 117               | 0.00%           | -                   |
| <b>Service &amp; Supplies</b>                      | 32,595            | 505,655           | 188,067           | -62.81%         | (317,588)           |
| <b>Ending Fund Balance</b>                         | 337,670           | 5,000             | 5,000             | 0.00%           | -                   |
| <b>TOTAL</b>                                       | <b>\$ 370,265</b> | <b>\$ 514,092</b> | <b>\$ 196,504</b> | <b>-61.78%</b>  | <b>\$ (317,588)</b> |
|  |                   |                   |                   |                 |                     |
| <b>FTE</b>   | <b>0</b>          | <b>0</b>          | <b>0</b>          |                 |                     |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|   |                       |                        |
|---|-----------------------|------------------------|
| <b>DEPARTMENT: Landscape Maintenance Fund</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 235</b>                 |                       |                        |
| <b>POSITION / DESCRIPTION</b>                 | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                    |                       |                        |
| Hourly  |                       | \$ 3,320               |
| <b><i>SUB-TOTAL SALARY &amp; WAGES</i></b>    | 0.00                  | <b><i>\$ 3,320</i></b> |
| <b>BENEFITS:</b>                              |                       |                        |
| Medicare                                      |                       | \$ 48                  |
| Workers' Compensation                         |                       | 69                     |
| <b><i>SUB-TOTAL BENEFITS</i></b>              |                       | <b><i>\$ 117</i></b>   |
| <b><i>GRAND TOTAL</i></b>                     |                       | <b><i>\$ 3,437</i></b> |

| Organization                      | Object | Account Description               | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|-----------------------------------|--------|-----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>LANDSCAPE MAINTENANCE FUND</b> |        |                                   |                       |                       |                       |                       |                       |                       |
| <b>REVENUE</b>                    |        |                                   |                       |                       |                       |                       |                       |                       |
| 2350083                           | 415100 | CURRENT SPECIAL ASSESSMENT        | (\$80,590.91)         | (\$119,403.35)        | (\$108,609.00)        | (\$129,412.47)        | (\$119,403.00)        | (\$129,105.00)        |
| 2350083                           | 415120 | DELINQUENT SPECIAL ASSESSMT       | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                                   |        |                                   | (\$80,590.91)         | (\$119,403.35)        | (\$108,609.00)        | (\$129,412.47)        | (\$119,403.00)        | (\$129,105.00)        |
| 2350088                           | 461010 | INTEREST INCOME                   | (\$3,348.70)          | (\$4,093.39)          | (\$1,500.00)          | (\$2,044.38)          | (\$1,500.00)          | (\$1,500.00)          |
| 2350088                           | 462020 | NET INC IN FAIR VALUE INV         | (\$1,865.29)          | \$3,276.59            | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                                   |        |                                   | (\$5,213.99)          | (\$816.80)            | (\$1,500.00)          | (\$2,044.38)          | (\$1,500.00)          | (\$1,500.00)          |
| 2350091                           | 481010 | GENERAL FUND                      | (\$55,519.00)         | (\$55,519.00)         | (\$55,519.00)         | \$0.00                | (\$55,519.00)         | (\$60,899.00)         |
|                                   |        |                                   | (\$55,519.00)         | (\$55,519.00)         | (\$55,519.00)         | \$0.00                | (\$55,519.00)         | (\$60,899.00)         |
| 2350099                           | 495000 | BEGINNING FUND BALANCE            | \$0.00                | \$0.00                | (\$337,670.00)        | \$0.00                | (\$337,670.00)        | (\$5,000.00)          |
|                                   |        |                                   | \$0.00                | \$0.00                | (\$337,670.00)        | \$0.00                | (\$337,670.00)        | (\$5,000.00)          |
| <b>Grand Total</b>                |        |                                   | <b>(\$141,323.90)</b> | <b>(\$175,739.15)</b> | <b>(\$503,298.00)</b> | <b>(\$131,456.85)</b> | <b>(\$514,092.00)</b> | <b>(\$196,504.00)</b> |
| <b>EXPENSE</b>                    |        |                                   |                       |                       |                       |                       |                       |                       |
| 2355015                           | 500101 | SALARIES                          | \$495.27              | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2355015                           | 500102 | HOURLY/SEASONAL                   | \$16.07               | \$0.00                | \$3,320.00            | \$0.00                | \$3,320.00            | \$3,320.00            |
|                                   |        |                                   | \$511.34              | \$0.00                | \$3,320.00            | \$0.00                | \$3,320.00            | \$3,320.00            |
| 2355015                           | 500225 | MEDICARE                          | \$7.17                | \$0.00                | \$48.00               | \$0.00                | \$48.00               | \$48.00               |
| 2355015                           | 500230 | RETIREMENT                        | \$75.53               | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2355015                           | 500240 | GROUP INSURANCE                   | \$130.84              | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2355015                           | 500250 | WORKERS' COMPENSATION             | \$29.11               | \$0.00                | \$69.00               | \$0.00                | \$69.00               | \$69.00               |
|                                   |        |                                   | \$242.65              | \$0.00                | \$117.00              | \$0.00                | \$117.00              | \$117.00              |
| 2355015                           | 500438 | PARK/COURSE REPAIR & MAINT        | \$23,711.36           | \$30,873.28           | \$101,747.00          | \$26,895.00           | \$101,747.00          | \$101,747.00          |
| 2355015                           | 500699 | UNDESIGNATED AMOUNTS              | \$0.00                | \$0.00                | \$388,189.00          | \$0.00                | \$398,983.00          | \$81,395.00           |
| 2355015                           | 500710 | TELEPHONE                         | \$651.43              | \$743.12              | \$525.00              | \$453.88              | \$525.00              | \$525.00              |
| 2355015                           | 500712 | POWER                             | \$413.76              | \$978.16              | \$1,200.00            | \$987.55              | \$1,200.00            | \$1,200.00            |
| 2355015                           | 500726 | WATER CHARGES                     | \$0.00                | \$0.00                | \$3,100.00            | \$0.00                | \$3,100.00            | \$3,100.00            |
| 2355015                           | 500727 | STORM DRAIN CHARGES               | \$0.00                | \$0.00                | \$100.00              | \$0.00                | \$100.00              | \$100.00              |
| 2355015                           | 502450 | CASH SHORT/OVER                   | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                                   |        |                                   | \$24,776.55           | \$32,594.56           | \$494,861.00          | \$28,336.43           | \$505,655.00          | \$188,067.00          |
| 2355015                           | 593000 | UNRESERVED FUND BALANCE           | \$0.00                | \$0.00                | \$5,000.00            | \$0.00                | \$5,000.00            | \$5,000.00            |
|                                   |        |                                   | \$0.00                | \$0.00                | \$5,000.00            | \$0.00                | \$5,000.00            | \$5,000.00            |
| <b>Grand Total</b>                |        | <b>LANDSCAPE MAINTENANCE FUND</b> | <b>\$25,530.54</b>    | <b>\$32,594.56</b>    | <b>\$503,298.00</b>   | <b>\$28,336.43</b>    | <b>\$514,092.00</b>   | <b>\$196,504.00</b>   |



## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

| <b>Department Name: Administrative Assessment</b> |                   |                      |                     |                    |                     |
|---|-------------------|----------------------|---------------------|--------------------|---------------------|
| <b>Department Number: 236</b>                     |                   |                      |                     |                    |                     |
|   | 2020-21<br>Actual | 2021-22<br>Estimated | 2022-23<br>Proposed | % Change<br>Budget | \$ Change<br>Budget |
| <b>REVENUE</b>                                    |                   |                      |                     |                    |                     |
| Intergovernmental                                 | \$ 44,892         | \$ 40,000            | \$ 50,000           | 25.00%             | \$ 10,000           |
| Beginning Fund Balance                            | 41,910            | 59,071               | 5,000               | -91.54%            | (54,071)            |
| <b>TOTAL</b>                                      | <b>\$ 86,802</b>  | <b>\$ 99,071</b>     | <b>\$ 55,000</b>    | <b>-44.48%</b>     | <b>\$ (44,071)</b>  |
| <b>EXPENDITURE</b>                                |                   |                      |                     |                    |                     |
| Salary  | \$ 403            | \$ 16,000            | \$ 1,000            | -93.75%            | \$ (15,000)         |
| Benefits  | 14                | 391                  | 15                  | -96.16%            | (376)               |
| Services and Supplies                             | 27,314            | 71,860               | 48,985              | -31.83%            | (22,875)            |
| Capital Outlay                                    | -                 | 5,820                | -                   | -100.00%           | (5,820)             |
| Ending Fund Balance                               | 59,071            | 5,000                | 5,000               | 0.00%              | -                   |
| <b>TOTAL</b>                                      | <b>\$ 86,802</b>  | <b>\$ 99,071</b>     | <b>\$ 55,000</b>    | <b>-44.48%</b>     | <b>\$ (44,071)</b>  |
|   |                   |                      |                     |                    |                     |
| FTE   | 0                 | 0                    | 0                   |                    |                     |

| Organization                      | Object | Account Description               | 2020 Actuals  | 2021 Actuals  | 2022 Revised Budget | 2022 Actuals  | 2022 Estimated | 2023 Tentative Budget |
|-----------------------------------|--------|-----------------------------------|---------------|---------------|---------------------|---------------|----------------|-----------------------|
| <b>ADMINISTRATIVE ASSESSMENTS</b> |        |                                   |               |               |                     |               |                |                       |
| <b>REVENUE</b>                    |        |                                   |               |               |                     |               |                |                       |
| 2364080                           | 435210 | COURT ADMIN ASSESS: JUSTICE       | (\$59,934.00) | (\$44,892.00) | (\$50,000.00)       | (\$31,762.00) | (\$40,000.00)  | (\$50,000.00)         |
|                                   |        |                                   | (\$59,934.00) | (\$44,892.00) | (\$50,000.00)       | (\$31,762.00) | (\$40,000.00)  | (\$50,000.00)         |
| 2360099                           | 495000 | BEGINNING FUND BALANCE            | \$0.00        | \$0.00        | (\$59,071.00)       | \$0.00        | (\$59,071.00)  | (\$5,000.00)          |
|                                   |        |                                   | \$0.00        | \$0.00        | (\$59,071.00)       | \$0.00        | (\$59,071.00)  | (\$5,000.00)          |
| <b>Grand Total</b>                |        |                                   | (\$59,934.00) | (\$44,892.00) | (\$109,071.00)      | (\$31,762.00) | (\$99,071.00)  | (\$55,000.00)         |
| <b>EXPENSE</b>                    |        |                                   |               |               |                     |               |                |                       |
| 2364700                           | 500102 | HOURLY/SEASONAL                   | \$0.00        | \$403.20      | \$15,000.00         | \$10,432.80   | \$15,000.00    | \$0.00                |
| 2364700                           | 500111 | OVERTIME                          | \$0.00        | \$0.00        | \$1,000.00          | \$504.22      | \$1,000.00     | \$1,000.00            |
|                                   |        |                                   | \$0.00        | \$403.20      | \$16,000.00         | \$10,937.02   | \$16,000.00    | \$1,000.00            |
| 2364700                           | 500225 | MEDICARE                          | \$0.00        | \$5.85        | \$500.00            | \$158.59      | \$125.00       | \$15.00               |
| 2364700                           | 500230 | RETIREMENT                        | \$0.00        | \$0.00        | \$0.00              | \$59.26       | \$59.00        | \$0.00                |
| 2364700                           | 500240 | GROUP INSURANCE                   | \$0.00        | \$0.00        | \$0.00              | \$46.49       | \$46.00        | \$0.00                |
| 2364700                           | 500241 | CITY HSA CONTRIBUTION             | \$0.00        | \$0.00        | \$0.00              | \$13.67       | \$14.00        | \$0.00                |
| 2364700                           | 500250 | WORKERS' COMPENSATION             | \$0.00        | \$8.33        | \$750.00            | \$215.60      | \$147.00       | \$0.00                |
|                                   |        |                                   | \$0.00        | \$14.18       | \$1,250.00          | \$493.61      | \$391.00       | \$15.00               |
| 2364700                           | 500309 | PROFESSIONAL SERVICES             | \$368.00      | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
| 2364700                           | 500330 | TRAINING                          | \$7,204.07    | \$0.00        | \$15,000.00         | \$2,785.00    | \$15,000.00    | \$10,000.00           |
| 2364700                           | 500433 | SOFTWARE MAINTENANCE COST         | \$504.00      | \$1,028.40    | \$2,000.00          | \$0.00        | \$2,000.00     | \$0.00                |
| 2364700                           | 500580 | TRAVEL                            | \$6,090.32    | \$0.00        | \$5,000.00          | \$369.39      | \$5,000.00     | \$5,000.00            |
| 2364700                           | 500625 | OPERATING SUPPLIES                | \$7,355.53    | \$4,285.79    | \$25,001.00         | \$2,211.59    | \$25,001.00    | \$10,000.00           |
| 2364700                           | 500655 | TECH \$5 NOTARY BOND              | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
| 2364700                           | 500656 | NV RURAL CASE MGMT SYSTEM         | \$22,000.00   | \$22,000.00   | \$22,000.00         | \$22,000.00   | \$22,000.00    | \$22,000.00           |
| 2364700                           | 500675 | SMALL FURNISHINGS                 | \$885.81      | \$0.00        | \$12,000.00         | \$6,470.95    | \$2,859.00     | \$1,985.00            |
| 2364710                           | 500879 | COURT SECURITY FEE AB65           | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
| 2364080                           | 502450 | CASH SHORT/OVER                   | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
| 2364700                           | 502450 | CASH SHORT/OVER                   | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
|                                   |        |                                   | \$44,407.73   | \$27,314.19   | \$81,001.00         | \$33,836.93   | \$71,860.00    | \$48,985.00           |
| 2364700                           | 507010 | CAPITAL IMPROVEMENTS              | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
| 2364700                           | 507743 | FURNITURE & FIXTURES              | \$0.00        | \$0.00        | \$5,820.00          | \$0.00        | \$5,820.00     | \$0.00                |
| 2364700                           | 507754 | CAPITAL OUTLAY: ADMIN ASSESS      | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
|                                   |        |                                   | \$0.00        | \$0.00        | \$5,820.00          | \$0.00        | \$5,820.00     | \$0.00                |
| 2364700                           | 593000 | UNRESERVED FUND BALANCE           | \$0.00        | \$0.00        | \$5,000.00          | \$0.00        | \$5,000.00     | \$5,000.00            |
|                                   |        |                                   | \$0.00        | \$0.00        | \$5,000.00          | \$0.00        | \$5,000.00     | \$5,000.00            |
| <b>Grand Total</b>                |        | <b>ADMINISTRATIVE ASSESSMENTS</b> | \$44,407.73   | \$27,731.57   | \$109,071.00        | \$45,267.56   | \$99,071.00    | \$55,000.00           |

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

|   |                |                   |                   |                 |                  |
|---|----------------|-------------------|-------------------|-----------------|------------------|
| <b>Department Name: S. Carson Neighborhood Improvement District</b> |                |                   |                   |                 |                  |
| <b>Department Number: 237</b>                                       |                |                   |                   |                 |                  |
|   | <b>2020-21</b> | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b> |
|   | <b>Actual</b>  | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>  |                |                   |                   |                 |                  |
| <b>Special Assessments</b>  | \$ -           | \$ 68,870         | \$ 72,314         | 5.00%           | \$ 3,444         |
| <b>Miscellaneous Income</b>   | -              | 50,750            | 50,000            | -1.48%          | (750)            |
| <b>Operating Transfers In</b>                                       | -              | 22,240            | 23,352            | 5.00%           | 1,112            |
| <b>Beginning Balance</b>  | -              | -                 | 5,000             | 0.00%           | 5,000            |
| <b>TOTAL</b>  | <b>\$ -</b>    | <b>\$ 141,860</b> | <b>\$ 150,666</b> | <b>6.21%</b>    | <b>\$ 8,806</b>  |
| <b>EXPENDITURE</b>  |                |                   |                   |                 |                  |
| <b>Service &amp; Supplies</b>                                       | \$ -           | \$ 136,860        | \$ 145,666        | 6.43%           | 8,806            |
| <b>Ending Fund Balance</b>  | -              | 5,000             | 5,000             | 0.00%           | -                |
| <b>TOTAL</b>  | <b>\$ -</b>    | <b>\$ 141,860</b> | <b>\$ 150,666</b> | <b>6.21%</b>    | <b>\$ 8,806</b>  |
|   |                |                   |                   |                 |                  |
| <b>FTE</b>  | <b>0</b>       | <b>0</b>          | <b>0</b>          |                 |                  |

| Organization   | Object | Account Description         | 2020 Actuals  | 2021 Actuals  | 2022 Revised Budget   | 2022 Actuals         | 2022 Estimated        | 2023 Tentative Budget |
|--|--------|-----------------------------|---------------|---------------|-----------------------|----------------------|-----------------------|-----------------------|
| <b>S. CARSON NEIGHBORHOOD IMPROVEMENT DISTRICT (NID)</b> |        |                             |               |               |                       |                      |                       |                       |
| <b>REVENUE</b>   |        |                             |               |               |                       |                      |                       |                       |
| 2370083  | 415100 | CURRENT SPECIAL ASSESSMENT  | \$0.00        | \$0.00        | (\$68,870.00)         | (\$68,067.74)        | (\$68,870.00)         | (\$72,314.00)         |
| 2370083  | 415120 | DELINQUENT SPECIAL ASSESSMT | \$0.00        | \$0.00        | \$0.00                | \$0.00               | \$0.00                | \$0.00                |
|  |        |                             | <hr/>         | <hr/>         | <hr/>                 | <hr/>                | <hr/>                 | <hr/>                 |
| 2370088  | 461010 | INTEREST INCOME             | \$0.00        | \$0.00        | \$0.00                | (\$78.06)            | \$0.00                | \$0.00                |
| 2370088  | 462020 | NET INC IN FAIR VALUE INV   | \$0.00        | \$0.00        | \$0.00                | \$0.00               | \$0.00                | \$0.00                |
|  |        |                             | <hr/>         | <hr/>         | <hr/>                 | <hr/>                | <hr/>                 | <hr/>                 |
| 2373080  | 463010 | LEASES                      | \$0.00        | \$0.00        | (\$50,750.00)         | \$0.00               | (\$50,750.00)         | (\$50,000.00)         |
|  |        |                             | <hr/>         | <hr/>         | <hr/>                 | <hr/>                | <hr/>                 | <hr/>                 |
| 2373080  | 466050 | REFUNDS/REIMBURSEMENTS      | \$0.00        | \$0.00        | \$0.00                | \$0.00               | \$0.00                | \$0.00                |
| 2373080  | 466150 | CC NID FUNDING              | \$0.00        | \$0.00        | \$0.00                | \$0.00               | (\$22,240.00)         | (\$23,352.00)         |
|  |        |                             | <hr/>         | <hr/>         | <hr/>                 | <hr/>                | <hr/>                 | <hr/>                 |
| 2370099  | 495000 | BEGINNING FUND BALANCE      | \$0.00        | \$0.00        | \$0.00                | \$0.00               | \$0.00                | (\$5,000.00)          |
|  |        |                             | <hr/>         | <hr/>         | <hr/>                 | <hr/>                | <hr/>                 | <hr/>                 |
| <b>Grand Total</b>                                       |        |                             | <b>\$0.00</b> | <b>\$0.00</b> | <b>(\$119,620.00)</b> | <b>(\$68,145.80)</b> | <b>(\$141,860.00)</b> | <b>(\$150,666.00)</b> |
| <b>EXPENSE</b>   |        |                             |               |               |                       |                      |                       |                       |
| 2373050  | 500349 | CONTRACTUAL SERVICES        | \$0.00        | \$0.00        | \$136,860.00          | \$57,145.00          | \$136,860.00          | \$145,666.00          |
| 2373050  | 502450 | CASH SHORT/OVER             | \$0.00        | \$0.00        | \$0.00                | \$0.00               | \$0.00                | \$0.00                |
|  |        |                             | <hr/>         | <hr/>         | <hr/>                 | <hr/>                | <hr/>                 | <hr/>                 |
| 2373050  | 593000 | UNRESERVED FUND BALANCE     | \$0.00        | \$0.00        | \$5,000.00            | \$0.00               | \$5,000.00            | \$5,000.00            |
|  |        |                             | <hr/>         | <hr/>         | <hr/>                 | <hr/>                | <hr/>                 | <hr/>                 |
| <b>Grand Total</b>                                       |        | <b>S. CARSON NID</b>        | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$141,860.00</b>   | <b>\$57,145.00</b>   | <b>\$141,860.00</b>   | <b>\$150,666.00</b>   |

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

|   |                  |                  |                  |                 |                    |
|---|------------------|------------------|------------------|-----------------|--------------------|
| <b>Department Name: Parking Enforcement</b> |                  |                  |                  |                 |                    |
| <b>Department Number: 240</b>               |                  |                  |                  |                 |                    |
|   | <b>2020-21</b>   | <b>2021-22</b>   | <b>2022-23</b>   | <b>% Change</b> | <b>\$ Change</b>   |
|   | <b>Actual</b>    | <b>Estimated</b> | <b>Proposed</b>  | <b>Budget</b>   | <b>Budget</b>      |
| <b>REVENUE</b>                              |                  |                  |                  |                 |                    |
| <b>Fines</b>                                | \$ 8,490         | \$ 7,500         | \$ 10,000        | <b>33.33%</b>   | \$ 2,500           |
| <b>Miscellaneous</b>                        | 3,310            | 3,650            | 3,150            | <b>-13.70%</b>  | (500)              |
| <b>Beginning Balance</b>                    | 24,429           | 22,813           | 5,000            | <b>-78.08%</b>  | (17,813)           |
| <b>TOTAL</b>                                | <b>\$ 36,229</b> | <b>\$ 33,963</b> | <b>\$ 18,150</b> | <b>-46.56%</b>  | <b>\$ (15,813)</b> |
| <b>EXPENDITURE</b>                          |                  |                  |                  |                 |                    |
| <b>Salary</b>                               | \$ 8,668         | \$ 9,500         | \$ 7,430         | <b>-21.79%</b>  | \$ (2,070)         |
| <b>Benefits</b>                             | 305              | 594              | 422              | <b>-28.96%</b>  | (172)              |
| <b>Service &amp; Supplies</b>               | 4,443            | 18,869           | 5,298            | <b>-71.92%</b>  | (13,571)           |
| <b>Ending Fund Balance</b>                  | 22,813           | 5,000            | 5,000            | <b>0.00%</b>    | -                  |
| <b>TOTAL</b>                                | <b>\$ 36,229</b> | <b>\$ 33,963</b> | <b>\$ 18,150</b> | <b>-46.56%</b>  | <b>\$ (15,813)</b> |
|   |                  |                  |                  |                 |                    |
| <b>FTE</b>                                  | <b>0.00</b>      | <b>0.00</b>      | <b>0.00</b>      |                 |                    |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: Traffic Transportation</b>  |                       |                        |
| <b>DEPARTMENT NUMBER: 2401424</b>          |                       |                        |
| <b>POSITION / DESCRIPTION</b>              | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                 |                       |                        |
| Hourly/seasonal                            |                       | \$ 7,430               |
|  |                       |                        |
| <b><i>SUB-TOTAL SALARY &amp; WAGES</i></b> | <b>0.00</b>           | <b>\$ 7,430</b>        |
| <b>BENEFITS:</b>                           |                       |                        |
| Medicare                                   |                       | \$ 174                 |
| Workers' Compensation                      |                       | 248                    |
|  |                       |                        |
| <b><i>SUB-TOTAL BENEFITS</i></b>           |                       | <b>\$ 422</b>          |
| <b><i>GRAND TOTAL</i></b>                  |                       | <b>\$ 7,852</b>        |

| Organization                      | Object | Account Description         | 2020 Actuals  | 2021 Actuals  | 2022 Revised Budget | 2022 Actuals  | 2022 Estimated | 2023 Tentative Budget |
|-----------------------------------|--------|-----------------------------|---------------|---------------|---------------------|---------------|----------------|-----------------------|
| <b>TRAFFIC/TRASPORTATION FUND</b> |        |                             |               |               |                     |               |                |                       |
| <b>REVENUE</b>                    |        |                             |               |               |                     |               |                |                       |
| 2404080                           | 422420 | HANDICAPPED PERMITS         | (\$25.00)     | \$0.00        | \$0.00              | (\$25.00)     | \$0.00         | \$0.00                |
| 2404080                           | 451200 | PARKING METER FINES         | (\$13,280.00) | (\$8,490.00)  | (\$15,247.00)       | (\$7,360.00)  | (\$7,500.00)   | (\$10,000.00)         |
|                                   |        |                             | (\$13,305.00) | (\$8,490.00)  | (\$15,247.00)       | (\$7,385.00)  | (\$7,500.00)   | (\$10,000.00)         |
| 2400088                           | 461010 | INTEREST INCOME             | (\$492.46)    | (\$320.45)    | (\$200.00)          | (\$112.09)    | (\$200.00)     | (\$200.00)            |
| 2400088                           | 462020 | NET INC IN FAIR VALUE INV   | (\$289.54)    | \$280.35      | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
|                                   |        |                             | (\$782.00)    | (\$40.10)     | (\$200.00)          | (\$112.09)    | (\$200.00)     | (\$200.00)            |
| 2404080                           | 463070 | SPECIAL LOAD ZONE RENTAL    | (\$200.00)    | (\$200.00)    | \$0.00              | (\$200.00)    | (\$200.00)     | \$0.00                |
| 2404080                           | 463080 | TAXI ZONE RENTAL            | (\$450.00)    | (\$900.00)    | (\$450.00)          | (\$750.00)    | (\$750.00)     | (\$450.00)            |
| 2404080                           | 463090 | BUS LOADING ZONE            | (\$300.00)    | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
| 2404080                           | 463100 | CURB RENTAL                 | (\$1,980.00)  | (\$2,165.00)  | (\$2,500.00)        | (\$1,920.00)  | (\$2,500.00)   | (\$2,500.00)          |
| 2404080                           | 466050 | REFUNDS/REIMBURSEMENTS      | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
| 2404080                           | 466110 | MISC. OTHER INCOME          | (\$109.00)    | (\$5.00)      | \$0.00              | (\$32.05)     | \$0.00         | \$0.00                |
|                                   |        |                             | (\$3,039.00)  | (\$3,270.00)  | (\$2,950.00)        | (\$2,902.05)  | (\$3,450.00)   | (\$2,950.00)          |
| 2400091                           | 481010 | GENERAL FUND                | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
|                                   |        |                             | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
| 2400099                           | 495000 | BEGINNING FUND BALANCE      | \$0.00        | \$0.00        | (\$22,813.00)       | \$0.00        | (\$22,813.00)  | (\$5,000.00)          |
|                                   |        |                             | \$0.00        | \$0.00        | (\$22,813.00)       | \$0.00        | (\$22,813.00)  | (\$5,000.00)          |
| <b>Grand Total</b>                |        |                             | (\$17,126.00) | (\$11,800.10) | (\$41,210.00)       | (\$10,399.14) | (\$33,963.00)  | (\$18,150.00)         |
| <b>EXPENSE</b>                    |        |                             |               |               |                     |               |                |                       |
| 2401424                           | 500101 | SALARIES                    | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
| 2401424                           | 500102 | HOURLY/SEASONAL             | \$8,382.00    | \$8,668.00    | \$12,000.00         | \$7,055.00    | \$9,500.00     | \$7,430.00            |
| 2401424                           | 500103 | ADMINISTRATIVE PAY          | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
| 2401424                           | 500107 | ANNUAL LEAVE PAYOFF         | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
| 2401424                           | 500109 | WORKERS' COMPENSATORY LEAVE | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
| 2401424                           | 500111 | OVERTIME                    | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
|                                   |        |                             | \$8,382.00    | \$8,668.00    | \$12,000.00         | \$7,055.00    | \$9,500.00     | \$7,430.00            |
| 2401424                           | 500225 | MEDICARE                    | \$121.51      | \$125.67      | \$174.00            | \$102.28      | \$245.00       | \$174.00              |
| 2401424                           | 500230 | RETIREMENT                  | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
| 2401424                           | 500240 | GROUP INSURANCE             | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
| 2401424                           | 500241 | CITY HSA CONTRIBUTION       | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
| 2401424                           | 500250 | WORKERS' COMPENSATION       | \$173.14      | \$179.03      | \$248.00            | \$145.73      | \$349.00       | \$248.00              |
| 2401424                           | 500266 | FOUL WEATHER ALLOWANCE      | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
| 2401424                           | 500271 | PHONE ALLOWANCE             | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
|                                   |        |                             | \$294.65      | \$304.70      | \$422.00            | \$248.01      | \$594.00       | \$422.00              |
| 2401424                           | 500309 | PROFESSIONAL SERVICES       | \$0.00        | \$0.00        | \$200.00            | \$0.00        | \$200.00       | \$200.00              |
| 2401424                           | 500351 | COLLECTION DELINQUENT FINES | \$0.00        | \$0.00        | \$1,000.00          | \$0.00        | \$1,000.00     | \$0.00                |
| 2401424                           | 500430 | EQUIPMENT REPAIR & MAINT    | \$0.00        | \$0.00        | \$0.00              | \$0.00        | \$0.00         | \$0.00                |
| 2401424                           | 500435 | VEHICLE REPAIR & MAINT      | \$384.87      | \$99.82       | \$0.00              | \$156.31      | \$0.00         | \$0.00                |
| 2401424                           | 500601 | OFFICE SUPPLIES             | \$27.49       | \$0.00        | \$51.00             | \$1,060.38    | \$51.00        | \$51.00               |
| 2401424                           | 500625 | OPERATING SUPPLIES          | \$280.00      | \$0.00        | \$4,000.00          | \$150.00      | \$4,000.00     | \$0.00                |

| Organization       | Object | Account Description               | 2020 Actuals | 2021 Actuals | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|--------------------|--------|-----------------------------------|--------------|--------------|---------------------|--------------|----------------|-----------------------|
| 2401424            | 500660 | VEHICLE FUEL/OIL                  | \$574.03     | \$406.83     | \$900.00            | \$506.34     | \$900.00       | \$900.00              |
| 2401424            | 500694 | REFUNDS & REIMBURSEMENTS          | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2401424            | 500699 | UNDESIGNATED AMOUNTS              | \$0.00       | \$0.00       | \$13,286.00         | \$0.00       | \$8,367.00     | \$0.00                |
| 2401424            | 500710 | TELEPHONE                         | \$0.00       | \$213.03     | \$500.00            | \$159.73     | \$500.00       | \$500.00              |
| 2401424            | 500915 | ISC: INSURANCE FUND               | \$925.00     | \$925.00     | \$1,025.00          | \$1,025.00   | \$1,025.00     | \$1,025.00            |
| 2401424            | 500950 | ISC: FLEET MANAGEMENT             | \$1,197.00   | \$1,280.00   | \$1,158.00          | \$1,158.00   | \$1,158.00     | \$1,157.00            |
| 2401424            | 500955 | ISC: RADIOS                       | \$1,065.00   | \$1,524.00   | \$1,668.00          | \$1,668.00   | \$1,668.00     | \$1,465.00            |
| 2401424            | 502450 | CASH SHORT/OVER                   | \$0.00       | (\$5.00)     | \$0.00              | (\$5.00)     | \$0.00         | \$0.00                |
|                    |        |                                   | \$4,453.39   | \$4,443.68   | \$23,788.00         | \$5,878.76   | \$18,869.00    | \$5,298.00            |
| 2401424            | 593000 | UNRESERVED FUND BALANCE           | \$0.00       | \$0.00       | \$5,000.00          | \$0.00       | \$5,000.00     | \$5,000.00            |
|                    |        |                                   | \$0.00       | \$0.00       | \$5,000.00          | \$0.00       | \$5,000.00     | \$5,000.00            |
| <b>Grand Total</b> |        | <b>TRAFFIC/TRASPORTATION FUND</b> | \$13,130.04  | \$13,416.38  | \$41,210.00         | \$13,181.77  | \$33,963.00    | \$18,150.00           |



## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

|                                   |                   |                     |                   |                 |                     |
|-----------------------------------|-------------------|---------------------|-------------------|-----------------|---------------------|
| <b>Department Name: CAMPO</b>     |                   |                     |                   |                 |                     |
| <b>Department Number: 2453028</b> |                   |                     |                   |                 |                     |
|                                   | <b>2020-21</b>    | <b>2021-22</b>      | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b>    |
|                                   | <b>Actual</b>     | <b>Estimated</b>    | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>       |
| <b>REVENUE</b>                    |                   |                     |                   |                 |                     |
| <b>Intergovernmental</b>          | \$ 430,692        | \$ 1,160,228        | \$ 576,853        | <b>-50.28%</b>  | \$ (583,375)        |
| <b>Operating Transfers In</b>     | 14,596            | 13,040              | 19,778            | <b>51.67%</b>   | 6,738               |
| <b>Beginning Balance</b>          | 40,809            | 64,856              | 30,012            | <b>-53.73%</b>  | (34,844)            |
| <b>TOTAL</b>                      | <b>\$ 486,097</b> | <b>\$ 1,238,124</b> | <b>\$ 626,643</b> | <b>-49.39%</b>  | <b>\$ (611,481)</b> |
| <b>EXPENDITURE</b>                |                   |                     |                   |                 |                     |
| <b>Service &amp; Supplies</b>     | \$ 421,241        | \$ 1,208,112        | \$ 596,631        | <b>-50.61%</b>  | \$ (611,481)        |
| <b>Ending Fund Balance</b>        | 64,856            | 30,012              | 30,012            | <b>0.00%</b>    | -                   |
| <b>TOTAL</b>                      | <b>\$ 486,097</b> | <b>\$ 1,238,124</b> | <b>\$ 626,643</b> | <b>-49.39%</b>  | <b>\$ (611,481)</b> |
|                                   |                   |                     |                   |                 |                     |
| <b>FTE</b>                        | <b>0</b>          | <b>0</b>            | <b>0</b>          |                 |                     |

| Organization       | Object | Account Description        | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated   | 2023 Tentative Budget |
|--------------------|--------|----------------------------|----------------|----------------|---------------------|----------------|------------------|-----------------------|
| <b>CAMPO FUND</b>  |        |                            |                |                |                     |                |                  |                       |
| <b>REVENUE</b>     |        |                            |                |                |                     |                |                  |                       |
| 2453081            | 431010 | FEDERAL GRANTS             | (\$289,961.21) | (\$423,272.49) | (\$1,151,915.00)    | (\$424,387.74) | (\$1,151,915.00) | (\$566,800.00)        |
| 2453081            | 437560 | DOUGLAS COUNTY             | (\$3,749.00)   | (\$3,390.00)   | (\$3,799.00)        | (\$3,029.00)   | (\$3,799.00)     | (\$4,594.00)          |
| 2453081            | 437561 | LYON COUNTY                | (\$4,455.00)   | (\$4,029.00)   | (\$4,514.00)        | (\$3,599.00)   | (\$4,514.00)     | (\$5,459.00)          |
|                    |        |                            | (\$298,165.21) | (\$430,691.49) | (\$1,160,228.00)    | (\$431,015.74) | (\$1,160,228.00) | (\$576,853.00)        |
| 2450091            | 481150 | REG. TRANSPORTATION FUND   | (\$16,139.00)  | (\$14,596.00)  | (\$16,355.00)       | (\$13,040.00)  | (\$13,040.00)    | (\$19,778.00)         |
|                    |        |                            | (\$16,139.00)  | (\$14,596.00)  | (\$16,355.00)       | (\$13,040.00)  | (\$13,040.00)    | (\$19,778.00)         |
| 2450099            | 495000 | BEGINNING FUND BALANCE     | \$0.00         | \$0.00         | (\$64,856.00)       | \$0.00         | (\$64,856.00)    | (\$30,012.00)         |
|                    |        |                            | \$0.00         | \$0.00         | (\$64,856.00)       | \$0.00         | (\$64,856.00)    | (\$30,012.00)         |
| <b>Grand Total</b> |        |                            | (\$314,304.21) | (\$445,287.49) | (\$1,241,439.00)    | (\$444,055.74) | (\$1,238,124.00) | (\$626,643.00)        |
| <b>EXPENSE</b>     |        |                            |                |                |                     |                |                  |                       |
| 2453028            | 500101 | SALARIES                   | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
|                    |        |                            | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 2453028            | 500225 | MEDICARE                   | \$0.00         | \$0.00         | \$0.00              | \$2,100.71     | \$0.00           | \$0.00                |
| 2453028            | 500230 | RETIREMENT                 | \$0.00         | \$0.00         | \$0.00              | \$32,702.81    | \$0.00           | \$0.00                |
| 2453028            | 500240 | GROUP INSURANCE            | \$0.00         | \$0.00         | \$0.00              | \$15,999.81    | \$0.00           | \$0.00                |
| 2453028            | 500241 | CITY HSA CONTRIBUTION      | \$0.00         | \$0.00         | \$0.00              | \$3,171.48     | \$0.00           | \$0.00                |
| 2453028            | 500250 | WORKERS' COMPENSATION      | \$0.00         | \$0.00         | \$0.00              | \$1,545.40     | \$0.00           | \$0.00                |
|                    |        |                            | \$0.00         | \$0.00         | \$0.00              | \$55,520.21    | \$0.00           | \$0.00                |
| 2453028            | 501203 | FTA 5307                   | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 2453028            | 501210 | CAMPO GRANTS               | \$305,077.28   | \$421,240.95   | \$1,211,427.00      | \$360,127.34   | \$1,208,112.00   | \$596,631.00          |
| 2453028            | 501225 | GRANT - OPERATING SUPPLIES | \$0.00         | \$0.00         | \$0.00              | \$735.42       | \$0.00           | \$0.00                |
| 2453028            | 502450 | CASH SHORT/OVER            | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
|                    |        |                            | \$305,077.28   | \$421,240.95   | \$1,211,427.00      | \$360,862.76   | \$1,208,112.00   | \$596,631.00          |
| 2453028            | 593000 | UNRESERVED FUND BALANCE    | \$0.00         | \$0.00         | \$30,012.00         | \$0.00         | \$30,012.00      | \$30,012.00           |
|                    |        |                            | \$0.00         | \$0.00         | \$30,012.00         | \$0.00         | \$30,012.00      | \$30,012.00           |
| <b>Grand Total</b> |        | <b>CAMPO FUND</b>          | \$305,077.28   | \$421,240.95   | \$1,241,439.00      | \$416,382.97   | \$1,238,124.00   | \$626,643.00          |

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

| <b>Department Name: Regional Transportation Commission</b> |                      |                      |                      |                    |                     |
|--|----------------------|----------------------|----------------------|--------------------|---------------------|
| <b>Department Number: 250</b>                              |                      |                      |                      |                    |                     |
|  | 2020-21<br>Actual    | 2021-22<br>Estimated | 2022-23<br>Proposed  | % Change<br>Budget | \$ Change<br>Budget |
| <b>REVENUE</b>   |                      |                      |                      |                    |                     |
| <b>County Option Fuel Tax</b>                              | \$ 4,226,889         | \$ 4,366,823         | \$ 4,410,491         | <b>1.00%</b>       | \$ 43,668           |
| <b>Intergovernmental</b>                                   | 7,893,843            | 4,164,380            | 13,538,039           | <b>225.09%</b>     | 9,373,659           |
| <b>Miscellaneous</b>                                       | 583,594              | 393,556              | 380,000              | <b>-3.44%</b>      | (13,556)            |
| <b>Op Trans - Infrastructure</b>                           | 700,000              | 753,000              | -                    | <b>-100.00%</b>    | (753,000)           |
| <b>Beginning Balance</b>                                   | 6,137,938            | 3,861,679            | 100,000              | <b>-97.41%</b>     | (3,761,679)         |
| <b>TOTAL</b>   | <b>\$ 19,542,264</b> | <b>\$ 13,539,438</b> | <b>\$ 18,428,530</b> | <b>36.11%</b>      | <b>\$ 4,889,092</b> |
| <b>EXPENDITURE</b>   |                      |                      |                      |                    |                     |
| <b>Salary</b>  | \$ 247,640           | \$ 413,867           | \$ 443,540           | <b>7.17%</b>       | \$ 29,673           |
| <b>Benefits</b>  | 142,775              | 194,515              | 231,090              | <b>18.80%</b>      | 36,575              |
| <b>Service &amp; Supplies</b>                              | 606,506              | 1,368,885            | 844,611              | <b>-38.30%</b>     | (524,274)           |
| <b>Capital Outlay</b>                                      | 13,089,434           | 9,868,659            | 15,209,456           | <b>54.12%</b>      | 5,340,797           |
| <b>Op Trans - Debt Service</b>                             | 1,579,634            | 1,580,472            | 1,580,055            | <b>-0.026%</b>     | (417)               |
| <b>Op Trans - CAMPO Fund</b>                               | 14,596               | 13,040               | 19,778               | <b>51.67%</b>      | 6,738               |
| <b>Ending Fund Balance</b>                                 | 3,861,679            | 100,000              | 100,000              | <b>0.00%</b>       | -                   |
| <b>TOTAL</b>   | <b>\$ 19,542,264</b> | <b>\$ 13,539,438</b> | <b>\$ 18,428,530</b> | <b>36.11%</b>      | <b>\$ 4,889,092</b> |
| <b>FTE</b>   | <b>5.25</b>          | <b>6.25</b>          | <b>6.25</b>          |                    |                     |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|   |                       |                        |
|---|-----------------------|------------------------|
| <b>DEPARTMENT: RTC</b>                          |                       |                        |
| <b>DEPARTMENT NUMBER: 250</b>                   |                       |                        |
| <b>POSITION / DESCRIPTION</b>                   | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                      |                       |                        |
| Operations Manager-PW                           | 0.40                  | \$ 55,459              |
| Transportation Manager                          | 0.85                  | 99,416                 |
| Transportation Planner/Analyst (1 Grant Funded) | 2.00                  | 171,707                |
| Senior Transportation Planner                   | 1.00                  | 91,718                 |
| Trans/Traffic Engineer                          | 1.00                  | 89,610                 |
| Grant Analyst                                   | 1.00                  | 67,173                 |
| Hourly Salaries (Grant Funded)                  |                       | 43,457                 |
| Grant Allocations                               |                       | (175,000)              |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>             | <b>6.25</b>           | <b>\$ 443,540</b>      |
| <b>BENEFITS:</b>                                |                       |                        |
| Medicare  |                       | \$ 8,992               |
| Retirement                                      |                       | 133,431                |
| Group Insurance                                 |                       | 67,586                 |
| City HSA Contribution                           |                       | 7,142                  |
| Workers' Compensation                           |                       | 5,549                  |
| Car Allowance                                   |                       | 3,315                  |
| Phone Allowance                                 |                       | 4,552                  |
| Mobile Device                                   |                       | 523                    |
| <b>SUB-TOTAL BENEFITS</b>                       |                       | <b>\$ 231,090</b>      |
| <b>GRAND TOTAL</b>                              |                       | <b>\$ 674,630</b>      |

| Organization                        | Object | Account Description       | 2020 Actuals            | 2021 Actuals             | 2022 Revised Budget      | 2022 Actuals            | 2022 Estimated           | 2023 Tentative Budget    |
|-------------------------------------|--------|---------------------------|-------------------------|--------------------------|--------------------------|-------------------------|--------------------------|--------------------------|
| <b>REGIONAL TRANSPORTATION FUND</b> |        |                           |                         |                          |                          |                         |                          |                          |
| <b>REVENUE</b>                      |        |                           |                         |                          |                          |                         |                          |                          |
| 2500084                             | 414100 | COUNTY OPTION FUEL TAX    | (\$3,630,643.12)        | (\$3,744,016.71)         | (\$3,300,255.00)         | (\$2,259,761.87)        | (\$3,929,612.00)         | (\$3,968,908.00)         |
|                                     |        |                           | (\$3,630,643.12)        | (\$3,744,016.71)         | (\$3,300,255.00)         | (\$2,259,761.87)        | (\$3,929,612.00)         | (\$3,968,908.00)         |
| 2500086                             | 421407 | FF: CAPITAL SANITATION    | (\$67,582.45)           | (\$381,644.53)           | (\$250,000.00)           | (\$174,825.71)          | (\$340,000.00)           | (\$350,000.00)           |
|                                     |        |                           | (\$67,582.45)           | (\$381,644.53)           | (\$250,000.00)           | (\$174,825.71)          | (\$340,000.00)           | (\$350,000.00)           |
| 2503082                             | 431010 | FEDERAL GRANTS            | (\$1,439,336.59)        | (\$7,893,843.18)         | (\$3,540,777.00)         | (\$365,603.97)          | (\$4,164,380.00)         | (\$13,538,039.00)        |
| 2503082                             | 434010 | STATE GRANTS              | \$0.00                  | \$0.00                   | \$0.00                   | \$0.00                  | \$0.00                   | \$0.00                   |
|                                     |        |                           | (\$1,439,336.59)        | (\$7,893,843.18)         | (\$3,540,777.00)         | (\$365,603.97)          | (\$4,164,380.00)         | (\$13,538,039.00)        |
| 2500087                             | 435010 | DIESEL 5 CENT TAX         | \$0.00                  | (\$482,871.96)           | (\$300,000.00)           | (\$277,768.60)          | (\$437,211.00)           | (\$441,583.00)           |
|                                     |        |                           | \$0.00                  | (\$482,871.96)           | (\$300,000.00)           | (\$277,768.60)          | (\$437,211.00)           | (\$441,583.00)           |
| 2500088                             | 461010 | INTEREST INCOME           | (\$160,226.69)          | (\$9,792.46)             | (\$25,000.00)            | (\$14,517.17)           | (\$20,000.00)            | (\$20,000.00)            |
| 2500088                             | 462020 | NET INC IN FAIR VALUE INV | (\$103,703.54)          | \$17,755.09              | \$0.00                   | \$0.00                  | \$0.00                   | \$0.00                   |
|                                     |        |                           | (\$263,930.23)          | \$7,962.63               | (\$25,000.00)            | (\$14,517.17)           | (\$20,000.00)            | (\$20,000.00)            |
| 2503080                             | 463010 | LEASES                    | (\$2,567.70)            | (\$33,470.00)            | \$0.00                   | (\$17,420.00)           | (\$16,620.00)            | \$0.00                   |
|                                     |        |                           | (\$2,567.70)            | (\$33,470.00)            | \$0.00                   | (\$17,420.00)           | (\$16,620.00)            | \$0.00                   |
| 2503081                             | 465350 | COMPLETE STREETS          | (\$10,241.06)           | (\$13,030.38)            | (\$10,000.00)            | (\$8,286.30)            | (\$10,000.00)            | (\$10,000.00)            |
|                                     |        |                           | (\$10,241.06)           | (\$13,030.38)            | (\$10,000.00)            | (\$8,286.30)            | (\$10,000.00)            | (\$10,000.00)            |
| 2503082                             | 466525 | CINDERLITE - GONI ROAD    | \$0.00                  | \$0.00                   | \$0.00                   | \$0.00                  | \$0.00                   | \$0.00                   |
| 2503082                             | 475100 | DEVELOPER CONTRIBUTIONS   | (\$66,000.00)           | (\$163,410.91)           | \$0.00                   | (\$6,936.23)            | (\$6,936.00)             | \$0.00                   |
|                                     |        |                           | (\$66,000.00)           | (\$163,410.91)           | \$0.00                   | (\$6,936.23)            | (\$6,936.00)             | \$0.00                   |
| 2500091                             | 481010 | GENERAL FUND              | \$0.00                  | (\$700,000.00)           | (\$753,000.00)           | \$0.00                  | (\$753,000.00)           | \$0.00                   |
|                                     |        |                           | \$0.00                  | (\$700,000.00)           | (\$753,000.00)           | \$0.00                  | (\$753,000.00)           | \$0.00                   |
| 2500091                             | 481370 | INFRASTRUCTURE TAX FUND   | \$0.00                  | \$0.00                   | \$0.00                   | \$0.00                  | \$0.00                   | \$0.00                   |
| 2503091                             | 481370 | INFRASTRUCTURE TAX FUND   | \$0.00                  | \$0.00                   | \$0.00                   | \$0.00                  | \$0.00                   | \$0.00                   |
|                                     |        |                           | \$0.00                  | \$0.00                   | \$0.00                   | \$0.00                  | \$0.00                   | \$0.00                   |
| 2500099                             | 495000 | BEGINNING FUND BALANCE    | \$0.00                  | \$0.00                   | (\$3,861,679.00)         | \$0.00                  | (\$3,861,679.00)         | (\$100,000.00)           |
|                                     |        |                           | \$0.00                  | \$0.00                   | (\$3,861,679.00)         | \$0.00                  | (\$3,861,679.00)         | (\$100,000.00)           |
| <b>Grand Total</b>                  |        |                           | <b>(\$5,480,301.15)</b> | <b>(\$13,404,325.04)</b> | <b>(\$12,040,711.00)</b> | <b>(\$3,125,119.85)</b> | <b>(\$13,539,438.00)</b> | <b>(\$18,428,530.00)</b> |
| <b>EXPENSE</b>                      |        |                           |                         |                          |                          |                         |                          |                          |
| 2503035                             | 500101 | SALARIES                  | \$242,696.36            | \$233,902.02             | \$489,539.00             | \$160,619.95            | \$354,820.00             | \$491,303.00             |
| 2503035                             | 500103 | ADMINISTRATIVE PAY        | \$0.00                  | \$0.00                   | \$0.00                   | \$0.00                  | \$0.00                   | \$0.00                   |
| 2503035                             | 500106 | MANAGEMENT LEAVE PAY      | \$6,245.14              | \$7,946.39               | \$0.00                   | \$10,374.56             | \$8,554.00               | \$0.00                   |
| 2503035                             | 500107 | ANNUAL LEAVE PAYOFF       | \$0.00                  | \$801.78                 | \$0.00                   | \$12,541.74             | \$12,542.00              | \$0.00                   |
| 2503035                             | 500108 | SICK LEAVE PAY            | \$0.00                  | \$0.00                   | \$0.00                   | \$0.00                  | \$0.00                   | \$0.00                   |
| 2503035                             | 500111 | OVERTIME                  | \$0.00                  | \$100.77                 | \$0.00                   | \$0.00                  | \$0.00                   | \$0.00                   |
| 2503035                             | 500113 | STAND-BY PAY              | \$0.00                  | \$0.00                   | \$0.00                   | \$0.00                  | \$0.00                   | \$0.00                   |
| 2503035                             | 500114 | F L S A                   | \$0.00                  | \$0.00                   | \$0.00                   | \$0.00                  | \$0.00                   | \$0.00                   |
| 2503035                             | 500116 | HOLIDAY PAY               | \$0.00                  | \$0.00                   | \$0.00                   | \$0.00                  | \$0.00                   | \$0.00                   |
| 2503035                             | 500198 | DIRECT PROJECT COSTS      | (\$17,091.05)           | (\$3,919.49)             | \$0.00                   | \$0.00                  | \$0.00                   | \$0.00                   |
| 2503035                             | 500199 | GRANT FUNDED ALLOCATION   | (\$160,758.42)          | (\$65,298.54)            | (\$175,000.00)           | \$0.00                  | (\$75,000.00)            | (\$175,000.00)           |
|                                     |        |                           | \$71,092.03             | \$173,532.93             | \$314,539.00             | \$183,536.25            | \$300,916.00             | \$316,303.00             |

| Organization | Object | Account Description          | 2020 Actuals   | 2021 Actuals    | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|--------------|--------|------------------------------|----------------|-----------------|---------------------|----------------|----------------|-----------------------|
| 2503035      | 500225 | MEDICARE                     | \$3,589.03     | \$3,505.69      | \$6,951.00          | \$3,996.70     | \$6,124.00     | \$7,147.00            |
| 2503035      | 500230 | RETIREMENT                   | \$72,141.00    | \$69,061.02     | \$131,770.00        | \$71,393.33    | \$104,884.00   | \$120,445.00          |
| 2503035      | 500240 | GROUP INSURANCE              | \$26,446.45    | \$24,068.83     | \$54,929.00         | \$25,574.24    | \$41,151.00    | \$56,406.00           |
| 2503035      | 500241 | CITY HSA CONTRIBUTION        | \$8,146.01     | \$7,175.55      | \$8,145.00          | \$6,061.43     | \$7,550.00     | \$7,142.00            |
| 2503035      | 500250 | WORKERS' COMPENSATION        | \$1,910.36     | \$1,883.67      | \$3,906.00          | \$2,565.88     | \$4,151.00     | \$3,907.00            |
| 2503035      | 500270 | CAR ALLOWANCE                | \$3,340.50     | \$3,327.75      | \$3,315.00          | \$1,715.25     | \$2,660.00     | \$3,315.00            |
| 2503035      | 500271 | PHONE ALLOWANCE              | \$2,391.00     | \$2,625.00      | \$4,080.00          | \$2,334.00     | \$2,902.00     | \$3,592.00            |
| 2503035      | 500272 | MOBILE DEVICE ALLOWANCE      | \$327.00       | \$423.50        | \$420.00            | \$269.75       | \$373.00       | \$523.00              |
| 2503035      | 500299 | GRANT ALLOCATED FUNDS        | \$0.00         | \$0.00          | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|              |        |                              | <hr/>          | <hr/>           | <hr/>               | <hr/>          | <hr/>          | <hr/>                 |
|              |        |                              | \$118,291.35   | \$112,071.01    | \$213,516.00        | \$113,910.58   | \$169,795.00   | \$202,477.00          |
| 2503035      | 500309 | PROFESSIONAL SERVICES        | \$111,042.37   | \$183,834.43    | \$161,000.00        | \$76,636.66    | \$161,000.00   | \$148,000.00          |
| 2503035      | 500330 | TRAINING                     | \$2,843.63     | \$919.00        | \$6,000.00          | \$1,040.00     | \$6,000.00     | \$6,000.00            |
| 2503035      | 500428 | FREEWAY LANDSCAPING MAINT    | \$58,472.50    | \$52,455.00     | \$105,000.00        | \$37,420.00    | \$105,000.00   | \$85,000.00           |
| 2503035      | 500433 | SOFTWARE MAINTENANCE COST    | \$176.00       | \$349.94        | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2503035      | 500435 | VEHICLE REPAIR & MAINT       | \$39.84        | \$0.00          | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2503035      | 500480 | STREET REPAIRS               | \$0.00         | \$0.00          | \$0.00              | \$0.00         | \$340,000.00   | \$350,000.00          |
| 2503035      | 500487 | STREET SEALING               | \$0.00         | \$0.00          | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2503035      | 500542 | PRINTING/ADVERTISING         | \$1,617.92     | \$1,449.50      | \$1,200.00          | \$539.32       | \$1,200.00     | \$1,200.00            |
| 2503035      | 500545 | MEMBERSHIP / PUBLICATIONS    | \$369.00       | \$307.04        | \$1,300.00          | \$707.00       | \$1,300.00     | \$1,300.00            |
| 2503035      | 500580 | TRAVEL                       | \$0.00         | \$0.00          | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2503035      | 500601 | OFFICE SUPPLIES              | \$1,798.51     | \$512.12        | \$5,500.00          | \$140.93       | \$5,500.00     | \$3,000.00            |
| 2503035      | 500625 | OPERATING SUPPLIES           | \$1,246.09     | \$1,649.02      | \$6,211.00          | \$3,639.92     | \$6,211.00     | \$6,211.00            |
| 2503035      | 500675 | SMALL FURNISHINGS            | \$62.49        | \$0.00          | \$1,000.00          | \$1,000.00     | \$1,000.00     | \$1,000.00            |
| 2503035      | 500710 | TELEPHONE                    | \$808.44       | \$1,608.81      | \$4,000.00          | \$1,189.25     | \$4,000.00     | \$4,000.00            |
| 2503035      | 500901 | ISC: GENERAL FUND            | \$263,665.00   | \$290,325.00    | \$185,076.00        | \$123,384.00   | \$185,076.00   | \$140,150.00          |
| 2503035      | 500915 | ISC: INSURANCE FUND          | \$27,750.00    | \$27,750.00     | \$30,750.00         | \$30,750.00    | \$30,750.00    | \$30,750.00           |
| 2503035      | 500920 | ISC: SEWER FUND              | \$2,760.00     | \$3,434.00      | \$3,000.00          | \$0.00         | \$3,000.00     | \$3,000.00            |
| 2503035      | 500924 | ISC: WATER FUND              | \$4,140.00     | \$5,150.00      | \$4,500.00          | \$0.00         | \$4,500.00     | \$4,500.00            |
| 2503035      | 500955 | ISC: RADIOS                  | \$0.00         | \$0.00          | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2503035      | 501235 | COMPLETE STREETS             | \$0.00         | \$0.00          | \$56,253.00         | \$31,558.65    | \$56,253.00    | \$10,000.00           |
| 2503035      | 501281 | SAFE ROUTES TO SCHOOL        | \$0.00         | \$0.00          | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2503035      | 501299 | GRANT ALLOCATION/DIRECT BILL | (\$2,977.78)   | \$0.00          | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2503035      | 502450 | CASH SHORT/OVER              | \$0.00         | \$0.00          | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2503035      | 504600 | FISCAL CHARGES               | \$0.00         | \$0.00          | \$500.00            | \$0.00         | \$500.00       | \$500.00              |
|              |        |                              | <hr/>          | <hr/>           | <hr/>               | <hr/>          | <hr/>          | <hr/>                 |
|              |        |                              | \$473,814.01   | \$569,743.86    | \$571,290.00        | \$308,005.73   | \$911,290.00   | \$794,611.00          |
| 2503035      | 507010 | CAPITAL IMPROVEMENTS         | \$4,829,888.31 | \$13,089,434.00 | \$7,821,477.00      | \$1,881,802.94 | \$8,783,055.00 | \$14,216,307.00       |
| 2503035      | 507102 | INFRASTRUCTURE CAPITAL       | \$0.00         | \$0.00          | \$664,823.00        | \$0.00         | \$1,085,604.00 | \$993,149.00          |
| 2503035      | 507199 | UNDESIGNATED PROJECTS        | \$0.00         | \$0.00          | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2503035      | 507775 | EQUIPMENT                    | \$0.00         | \$0.00          | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2503035      | 507865 | FLAP SEIRRA VISTA LANE       | \$0.00         | \$0.00          | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|              |        |                              | <hr/>          | <hr/>           | <hr/>               | <hr/>          | <hr/>          | <hr/>                 |
|              |        |                              | \$4,829,888.31 | \$13,089,434.00 | \$8,486,300.00      | \$1,881,802.94 | \$9,868,659.00 | \$15,209,456.00       |
| 2503040      | 500101 | SALARIES                     | \$53,455.03    | \$73,882.28     | \$77,409.00         | \$35,241.48    | \$69,494.00    | \$83,780.00           |
| 2503040      | 500102 | HOURLY/SEASONAL              | \$8,804.81     | \$982.50        | \$43,457.00         | \$0.00         | \$43,457.00    | \$43,457.00           |

| Organization       | Object | Account Description                 | 2020 Actuals          | 2021 Actuals           | 2022 Revised Budget    | 2022 Actuals          | 2022 Estimated         | 2023 Tentative Budget  |
|--------------------|--------|-------------------------------------|-----------------------|------------------------|------------------------|-----------------------|------------------------|------------------------|
| 2503040            | 500106 | MANAGEMENT LEAVE PAY                | \$0.00                | \$0.00                 | \$0.00                 | \$0.00                | \$0.00                 | \$0.00                 |
| 2503040            | 500107 | ANNUAL LEAVE PAYOFF                 | \$0.00                | \$0.00                 | \$0.00                 | \$0.00                | \$0.00                 | \$0.00                 |
| 2503040            | 500111 | OVERTIME                            | \$65.35               | \$404.10               | \$0.00                 | \$21.56               | \$0.00                 | \$0.00                 |
| 2503040            | 500199 | GRANT FUNDED ALLOCATION             | \$18,542.24           | (\$1,162.14)           | \$0.00                 | \$0.00                | \$0.00                 | \$0.00                 |
|                    |        |                                     | <hr/>                 |                        |                        |                       |                        |                        |
| 2503040            | 500225 | MEDICARE                            | \$888.89              | \$1,071.10             | \$1,732.00             | \$509.00              | \$1,633.00             | \$1,845.00             |
| 2503040            | 500230 | RETIREMENT                          | \$8,910.73            | \$12,380.01            | \$11,998.00            | \$5,519.12            | \$10,788.00            | \$12,986.00            |
| 2503040            | 500240 | GROUP INSURANCE                     | \$9,122.25            | \$15,247.88            | \$16,171.00            | \$4,989.93            | \$10,248.00            | \$11,180.00            |
| 2503040            | 500241 | CITY HSA CONTRIBUTION               | \$226.32              | \$273.83               | \$0.00                 | \$2.16                | \$1.00                 | \$0.00                 |
| 2503040            | 500250 | WORKERS' COMPENSATION               | \$1,282.33            | \$762.95               | \$1,642.00             | \$209.80              | \$1,642.00             | \$1,642.00             |
| 2503040            | 500271 | PHONE ALLOWANCE                     | \$464.00              | \$968.00               | \$960.00               | \$568.00              | \$408.00               | \$960.00               |
|                    |        |                                     | <hr/>                 |                        |                        |                       |                        |                        |
| 2503040            | 500625 | OPERATING SUPPLIES                  | \$20,894.52           | \$30,703.77            | \$32,503.00            | \$11,798.01           | \$24,720.00            | \$28,613.00            |
| 2503040            | 500950 | ISC: FLEET MANAGEMENT               | \$169,689.95          | \$36,121.96            | \$473,226.00           | \$11,539.76           | \$457,595.00           | \$50,000.00            |
|                    |        |                                     | <hr/>                 |                        |                        |                       |                        |                        |
| 2500279            | 507205 | DEBT SERVICE                        | \$170,886.95          | \$36,761.96            | \$473,226.00           | \$11,539.76           | \$457,595.00           | \$50,000.00            |
| 2500279            | 507225 | STREET MAINTENANCE                  | \$1,580,215.00        | \$1,579,634.00         | \$1,580,472.00         | \$1,317,060.00        | \$1,580,472.00         | \$1,580,055.00         |
| 2500279            | 507225 | STREET MAINTENANCE                  | \$0.00                | \$0.00                 | \$131,644.00           | \$0.00                | \$0.00                 | \$0.00                 |
| 2500279            | 507267 | CAMPO FUND                          | \$16,139.00           | \$14,596.00            | \$16,355.00            | \$13,040.00           | \$13,040.00            | \$19,778.00            |
| 2500279            | 507293 | INFRASTRUCTURE TAX FUND             | \$0.00                | \$0.00                 | \$0.00                 | \$0.00                | \$0.00                 | \$0.00                 |
|                    |        |                                     | <hr/>                 |                        |                        |                       |                        |                        |
| 2500200            | 593000 | UNRESERVED FUND BALANCE             | \$1,596,354.00        | \$1,594,230.00         | \$1,728,471.00         | \$1,330,100.00        | \$1,593,512.00         | \$1,599,833.00         |
|                    |        |                                     | <hr/>                 |                        |                        |                       |                        |                        |
| 2500200            | 593000 | UNRESERVED FUND BALANCE             | \$0.00                | \$0.00                 | \$100,000.00           | \$0.00                | \$100,000.00           | \$100,000.00           |
|                    |        |                                     | <hr/>                 |                        |                        |                       |                        |                        |
| 2500200            | 593000 | UNRESERVED FUND BALANCE             | \$0.00                | \$0.00                 | \$100,000.00           | \$0.00                | \$100,000.00           | \$100,000.00           |
|                    |        |                                     | <hr/>                 |                        |                        |                       |                        |                        |
| <b>Grand Total</b> |        | <b>REGIONAL TRANSPORTATION FUND</b> | <b>\$7,362,088.60</b> | <b>\$15,680,584.27</b> | <b>\$12,040,711.00</b> | <b>\$3,875,956.31</b> | <b>\$13,539,438.00</b> | <b>\$18,428,530.00</b> |

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

|   |                     |                     |                     |                 |                       |
|---|---------------------|---------------------|---------------------|-----------------|-----------------------|
| <b>Department Name: V&amp;T Special Infrastructure Fund</b> |                     |                     |                     |                 |                       |
| <b>Department Number: 253</b>                               |                     |                     |                     |                 |                       |
|   | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b>      |
|   | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>         |
| <b>REVENUE</b>  |                     |                     |                     |                 |                       |
| <b>Sales Tax</b>  | \$ 1,905,990        | \$ 1,905,778        | \$ 1,943,894        | <b>2.00%</b>    | \$ 38,116             |
| <b>Miscellaneous</b>  | 4,691               | 10,000              | 10,000              | <b>0.00%</b>    | -                     |
| <b>Beginning Balance</b>                                    | 1,650,411           | 2,459,587           | 550,000             | <b>-77.64%</b>  | (1,909,587)           |
| <b>TOTAL</b>  | <b>\$ 3,561,092</b> | <b>\$ 4,375,365</b> | <b>\$ 2,503,894</b> | <b>-42.77%</b>  | <b>\$ (1,871,471)</b> |
| <b>EXPENDITURE</b>  |                     |                     |                     |                 |                       |
| <b>Service &amp; Supplies</b>                               | \$ -                | \$ 1,250            | \$ 1,250            | <b>0.00%</b>    | \$ -                  |
| <b>Capital Outlay</b>                                       | 59,005              | 2,779,490           | 910,769             | <b>-67.23%</b>  | (1,868,721)           |
| <b>Debt Service</b>   | 1,042,500           | 1,044,625           | 1,041,875           | <b>-0.26%</b>   | (2,750)               |
| <b>Ending Fund Balance</b>                                  | 2,459,587           | 550,000             | 550,000             | <b>0.00%</b>    | -                     |
| <b>TOTAL</b>  | <b>\$ 3,561,092</b> | <b>\$ 4,375,365</b> | <b>\$ 2,503,894</b> | <b>-42.77%</b>  | <b>\$ (1,871,471)</b> |
|   |                     |                     |                     |                 |                       |
| <b>FTE</b>  | <b>0</b>            | <b>0</b>            | <b>0</b>            |                 |                       |



| Organization                       | Object | Account Description                | 2020 Actuals     | 2021 Actuals     | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated   | 2023 Tentative Budget |
|------------------------------------|--------|------------------------------------|------------------|------------------|---------------------|----------------|------------------|-----------------------|
| <b>V&amp;T INFRASTRUCTURE FUND</b> |        |                                    |                  |                  |                     |                |                  |                       |
| <b>REVENUE</b>                     |        |                                    |                  |                  |                     |                |                  |                       |
| 2530084                            | 414250 | COUNTY OPTION BCCRT                | (\$1,610,060.11) | (\$1,905,989.54) | (\$1,685,072.00)    | (\$961,415.71) | (\$1,905,778.00) | (\$1,943,894.00)      |
|                                    |        |                                    | (\$1,610,060.11) | (\$1,905,989.54) | (\$1,685,072.00)    | (\$961,415.71) | (\$1,905,778.00) | (\$1,943,894.00)      |
| 2535081                            | 437050 | CCTA                               | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
|                                    |        |                                    | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 2530088                            | 461010 | INTEREST INCOME                    | (\$29,471.77)    | (\$25,843.07)    | (\$10,000.00)       | (\$12,090.52)  | (\$10,000.00)    | (\$10,000.00)         |
| 2530088                            | 462020 | NET INC IN FAIR VALUE INV          | (\$17,672.77)    | \$21,151.67      | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
|                                    |        |                                    | (\$47,144.54)    | (\$4,691.40)     | (\$10,000.00)       | (\$12,090.52)  | (\$10,000.00)    | (\$10,000.00)         |
| 2530099                            | 495000 | BEGINNING FUND BALANCE             | \$0.00           | \$0.00           | (\$2,459,587.00)    | \$0.00         | (\$2,459,587.00) | (\$550,000.00)        |
|                                    |        |                                    | \$0.00           | \$0.00           | (\$2,459,587.00)    | \$0.00         | (\$2,459,587.00) | (\$550,000.00)        |
| <b>Grand Total</b>                 |        |                                    | (\$1,657,204.65) | (\$1,910,680.94) | (\$4,154,659.00)    | (\$973,506.23) | (\$4,375,365.00) | (\$2,503,894.00)      |
| <b>EXPENSE</b>                     |        |                                    |                  |                  |                     |                |                  |                       |
| 2535005                            | 500225 | MEDICARE                           | \$0.00           | \$0.00           | \$0.00              | \$766.08       | \$0.00           | \$0.00                |
| 2535005                            | 500230 | RETIREMENT                         | \$0.00           | \$0.00           | \$0.00              | \$9,142.66     | \$0.00           | \$0.00                |
| 2535005                            | 500240 | GROUP INSURANCE                    | \$0.00           | \$0.00           | \$0.00              | \$3,573.46     | \$0.00           | \$0.00                |
| 2535005                            | 500241 | CITY HSA CONTRIBUTION              | \$0.00           | \$0.00           | \$0.00              | \$1,067.78     | \$0.00           | \$0.00                |
| 2535005                            | 500250 | WORKERS' COMPENSATION              | \$0.00           | \$0.00           | \$0.00              | \$596.62       | \$0.00           | \$0.00                |
|                                    |        |                                    | \$0.00           | \$0.00           | \$0.00              | \$15,146.60    | \$0.00           | \$0.00                |
| 2535005                            | 500309 | PROFESSIONAL SERVICES              | \$8.33           | \$0.00           | \$1,250.00          | \$0.00         | \$1,250.00       | \$1,250.00            |
|                                    |        |                                    | \$8.33           | \$0.00           | \$1,250.00          | \$0.00         | \$1,250.00       | \$1,250.00            |
| 2535005                            | 507010 | CAPITAL IMPROVEMENTS               | \$379,938.10     | \$59,004.43      | \$1,508,719.00      | \$396,544.89   | \$1,508,719.00   | \$0.00                |
| 2535005                            | 507102 | INFRASTRUCTURE CAPITAL             | \$0.00           | \$0.00           | \$1,050,065.00      | \$0.00         | \$1,270,771.00   | \$910,769.00          |
|                                    |        |                                    | \$379,938.10     | \$59,004.43      | \$2,558,784.00      | \$396,544.89   | \$2,779,490.00   | \$910,769.00          |
| 2530279                            | 507205 | DEBT SERVICE                       | \$1,046,200.00   | \$1,042,500.00   | \$1,044,625.00      | \$870,520.80   | \$1,044,625.00   | \$1,041,875.00        |
|                                    |        |                                    | \$1,046,200.00   | \$1,042,500.00   | \$1,044,625.00      | \$870,520.80   | \$1,044,625.00   | \$1,041,875.00        |
| 2530200                            | 593000 | UNRESERVED FUND BALANCE            | \$0.00           | \$0.00           | \$550,000.00        | \$0.00         | \$550,000.00     | \$550,000.00          |
|                                    |        |                                    | \$0.00           | \$0.00           | \$550,000.00        | \$0.00         | \$550,000.00     | \$550,000.00          |
| <b>Grand Total</b>                 |        | <b>V&amp;T INFRASTRUCTURE FUND</b> | \$1,426,146.43   | \$1,101,504.43   | \$4,154,659.00      | \$1,282,212.29 | \$4,375,365.00   | \$2,503,894.00        |

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

| <b>Department Name: Quality of Life Fund</b> |                     |                     |                     |                |                       |
|--|---------------------|---------------------|---------------------|----------------|-----------------------|
| <b>Department Number: 254</b>                |                     |                     |                     |                |                       |
|  | 2020-21             | 2021-22             | 2022-23             | % Change       | \$ Change             |
|  | Actual              | Estimated           | Proposed            | Budget         | Budget                |
| <b>REVENUE</b>                               |                     |                     |                     |                |                       |
| County Option BCCRT                          | \$ 3,811,924        | \$ 3,811,925        | \$ 3,811,925        | 0.00%          | \$ -                  |
| Intergovernmental Revenue                    | 1,596,700           | 364,752             | -                   | -100.00%       | \$ (364,752)          |
| Charges for Services                         | 1,504               | -                   | -                   | 0.00%          | \$ -                  |
| Miscellaneous Income                         | 18,374              | 59,095              | 20,000              | -66.16%        | (39,095)              |
| Beginning Fund Balance                       | 3,028,878           | 4,843,794           | 150,000             | -96.90%        | (4,693,794)           |
| <b>TOTAL</b>                                 | <b>\$ 8,457,380</b> | <b>\$ 9,079,566</b> | <b>\$ 3,981,925</b> | <b>-56.14%</b> | <b>\$ (5,097,641)</b> |
| <b>EXPENDITURE</b>                           |                     |                     |                     |                |                       |
| Salary                                       | \$ 376,140          | \$ 569,322          | \$ 600,080          | 5.40%          | \$ 30,758             |
| Benefits                                     | 162,605             | 211,998             | 230,863             | 8.90%          | 18,865                |
| Service & Supplies                           | 518,284             | 1,269,034           | 851,283             | -32.92%        | (417,751)             |
| Capital Outlay                               | 1,724,248           | 6,032,702           | 1,295,909           | -78.52%        | (4,736,793)           |
| Operating Transfer Out                       | 832,309             | 846,510             | 853,790             | 0.86%          | 7,280                 |
| Ending Fund Balance                          | 4,843,794           | 150,000             | 150,000             | 0.00%          | -                     |
| <b>TOTAL</b>                                 | <b>\$ 8,457,380</b> | <b>\$ 9,079,566</b> | <b>\$ 3,981,925</b> | <b>-56.14%</b> | <b>\$ (5,097,641)</b> |
|  |                     |                     |                     |                |                       |
| FTE  | 6.97                | 6.97                | 6.97                |                |                       |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: Quality of Life - Parks Maintenance</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 2545012</b>                      |                       |                        |
| <b>POSITION / DESCRIPTION</b>                          | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                             |                       |                        |
| Department Business Manager                            | 0.05                  | \$ 3,703               |
| Park Operations Superintendent                         | 0.10                  | 10,412                 |
| Office Specialist                                      | 0.05                  | 2,648                  |
| Park & Recreation Director                             | 0.05                  | 8,339                  |
| Park Maintenance Worker                                | 0.56                  | 28,746                 |
| Recreation Program Manager                             | 0.05                  | 4,196                  |
| Overtime   |                       | 5,852                  |
| Temporary Staffing                                     |                       | 60,761                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>                    | <b>0.86</b>           | <b>\$ 124,657</b>      |
| <b>BENEFITS:</b>                                       |                       |                        |
| Medicare   |                       | \$ 885                 |
| Retirement   |                       | 13,079                 |
| Group Insurance  |                       | 18,188                 |
| Workers' Compensation                                  |                       | 639                    |
| Foul Weather Allowance                                 |                       | 84                     |
| Car Allowance  |                       | 195                    |
| Phone Allowance  |                       | 240                    |
| <b>SUB-TOTAL BENEFITS</b>                              |                       | <b>\$ 33,310</b>       |
| <b>GRAND TOTAL</b>                                     |                       | <b>\$ 157,967</b>      |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|   |                       |                        |
|---|-----------------------|------------------------|
| <b>DEPARTMENT: Quality of Life - Open Space</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 2545047</b>               |                       |                        |
| <b>POSITION / DESCRIPTION</b>                   | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                      |                       |                        |
| Department Business Manager                     | 0.15                  | \$ 11,109              |
| Office Specialist                               | 0.15                  | 7,946                  |
| Sr. Natural Resource Specialist                 | 1.00                  | 61,764                 |
| Park & Recreation Director                      | 0.15                  | 25,017                 |
| Sr. Park Ranger                                 | 0.71                  | 48,542                 |
| Park Ranger                                     | 1.00                  | 54,130                 |
| Open Space Maintenance Coordinator              | 1.00                  | 61,484                 |
| Open Space Manager                              | 1.00                  | 69,360                 |
| Parks Project Manager                           | 0.10                  | 6,522                  |
| Trails Coordinator                              | 0.75                  | 48,961                 |
| Parks Shop Coordinator                          | 0.10                  | 5,588                  |
| Hourlies  |                       | 75,000                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>             | <b>6.11</b>           | <b>\$ 475,423</b>      |
| <b>BENEFITS:</b>                                |                       |                        |
| Medicare  |                       | \$ 6,853               |
| Retirement                                      |                       | 95,396                 |
| Group Insurance                                 |                       | 82,474                 |
| Workers' Compensation                           |                       | 6,095                  |
| Foul Weather Allowance                          |                       | 428                    |
| Car Allowance                                   |                       | 585                    |
| Phone Allowance                                 |                       | 5,722                  |
| <b>SUB-TOTAL BENEFITS</b>                       |                       | <b>\$ 197,553</b>      |
| <b>GRAND TOTAL</b>                              |                       | <b>\$ 672,976</b>      |

| Organization           | Object | Account Description       | 2020 Actuals     | 2021 Actuals     | 2022 Revised Budget | 2022 Actuals     | 2022 Estimated   | 2023 Tentative Budget |
|------------------------|--------|---------------------------|------------------|------------------|---------------------|------------------|------------------|-----------------------|
| <b>QUALITY OF LIFE</b> |        |                           |                  |                  |                     |                  |                  |                       |
| <b>REVENUE</b>         |        |                           |                  |                  |                     |                  |                  |                       |
| 2540084                | 414250 | COUNTY OPTION BCCRT       | (\$3,484,353.09) | (\$3,811,924.78) | (\$3,371,323.00)    | (\$1,922,807.33) | (\$3,811,925.00) | (\$3,811,925.00)      |
|                        |        |                           | (\$3,484,353.09) | (\$3,811,924.78) | (\$3,371,323.00)    | (\$1,922,807.33) | (\$3,811,925.00) | (\$3,811,925.00)      |
| 2545081                | 431010 | FEDERAL GRANTS            | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2545082                | 431010 | FEDERAL GRANTS            | (\$696,760.00)   | (\$1,594,937.97) | (\$342,477.00)      | (\$82,588.00)    | (\$342,477.00)   | \$0.00                |
| 2545082                | 434010 | STATE GRANTS              | (\$13,693.75)    | (\$1,762.49)     | \$0.00              | (\$746.58)       | \$0.00           | \$0.00                |
| 2545081                | 437100 | OTHER LOCAL GRANTS        | \$0.00           | \$0.00           | (\$22,275.00)       | \$0.00           | (\$22,275.00)    | \$0.00                |
|                        |        |                           | (\$710,453.75)   | (\$1,596,700.46) | (\$364,752.00)      | (\$83,334.58)    | (\$364,752.00)   | \$0.00                |
| 2545082                | 447201 | SILVER SADDLE RANCH       | (\$513.03)       | (\$1,504.25)     | \$0.00              | (\$597.21)       | \$0.00           | \$0.00                |
|                        |        |                           | (\$513.03)       | (\$1,504.25)     | \$0.00              | (\$597.21)       | \$0.00           | \$0.00                |
| 2540088                | 461010 | INTEREST INCOME           | (\$44,514.93)    | (\$46,512.74)    | (\$20,000.00)       | (\$23,046.41)    | (\$20,000.00)    | (\$20,000.00)         |
| 2540088                | 462020 | NET INC IN FAIR VALUE INV | (\$27,533.55)    | \$37,157.09      | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                        |        |                           | (\$72,048.48)    | (\$9,355.65)     | (\$20,000.00)       | (\$23,046.41)    | (\$20,000.00)    | (\$20,000.00)         |
| 2545080                | 463010 | LEASES                    | \$0.00           | (\$1,650.00)     | \$0.00              | (\$11,550.00)    | (\$9,900.00)     | \$0.00                |
|                        |        |                           | \$0.00           | (\$1,650.00)     | \$0.00              | (\$11,550.00)    | (\$9,900.00)     | \$0.00                |
| 2545081                | 465550 | RIFLE-PISTOL RANGE        | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2545082                | 465555 | DONATIONS - THEATER       | \$0.00           | (\$7,367.98)     | (\$7,426.00)        | \$0.00           | (\$7,426.00)     | \$0.00                |
| 2545081                | 465560 | RIVER CLEAN-UP            | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2545081                | 465881 | TRAILS DONATIONS          | \$0.00           | \$0.00           | \$0.00              | (\$21,768.58)    | (\$21,769.00)    | \$0.00                |
| 2545081                | 465883 | MAINTENANCE DONATIONS     | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                        |        |                           | \$0.00           | (\$7,367.98)     | (\$7,426.00)        | (\$21,768.58)    | (\$29,195.00)    | \$0.00                |
| 2545080                | 466050 | REFUNDS/REIMBURSEMENTS    | (\$14,562.35)    | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2545080                | 466110 | MISC. OTHER INCOME        | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                        |        |                           | (\$14,562.35)    | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2540091                | 481010 | GENERAL FUND              | (\$409,907.00)   | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                        |        |                           | (\$409,907.00)   | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2540090                | 482080 | SURPLUS SALES             | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                        |        |                           | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2540099                | 495000 | BEGINNING FUND BALANCE    | \$0.00           | \$0.00           | (\$4,843,794.00)    | \$0.00           | (\$4,843,794.00) | (\$150,000.00)        |
|                        |        |                           | \$0.00           | \$0.00           | (\$4,843,794.00)    | \$0.00           | (\$4,843,794.00) | (\$150,000.00)        |
| <b>Grand Total</b>     |        |                           | (\$4,691,837.70) | (\$5,428,503.12) | (\$8,607,295.00)    | (\$2,063,104.11) | (\$9,079,566.00) | (\$3,981,925.00)      |
| <b>EXPENSE</b>         |        |                           |                  |                  |                     |                  |                  |                       |
| 2545012                | 500101 | SALARIES                  | \$42,241.94      | \$38,229.93      | \$50,561.00         | \$30,921.35      | \$50,295.00      | \$58,044.00           |
| 2545012                | 500102 | HOURLY/SEASONAL           | \$13,493.25      | \$14,336.00      | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2545012                | 500103 | ADMINISTRATIVE PAY        | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2545012                | 500106 | MANAGEMENT LEAVE PAY      | \$513.78         | \$831.43         | \$0.00              | \$664.63         | \$275.00         | \$0.00                |
| 2545012                | 500107 | ANNUAL LEAVE PAYOFF       | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2545012                | 500108 | SICK LEAVE PAY            | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2545012                | 500111 | OVERTIME                  | \$0.00           | \$0.00           | \$5,852.00          | \$0.00           | \$5,852.00       | \$5,852.00            |
| 2545012                | 500112 | CALL BACK PAY             | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 2545012                | 500113 | STAND-BY PAY              | \$0.00           | \$0.00           | \$0.00              | \$10.16          | \$0.00           | \$0.00                |

| Organization | Object | Account Description        | 2020 Actuals | 2021 Actuals | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|--------------|--------|----------------------------|--------------|--------------|---------------------|--------------|----------------|-----------------------|
| 2545012      | 500114 | F L S A                    | \$0.00       | \$0.01       | \$0.00              | \$0.01       | \$0.00         | \$0.00                |
| 2545012      | 500125 | TEMPORARY STAFFING         | \$16,154.34  | \$29,034.98  | \$60,761.00         | \$0.00       | \$60,761.00    | \$60,761.00           |
| 2545012      | 500199 | GRANT FUNDED ALLOCATION    | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|              |        |                            | <hr/>        |              |                     |              |                |                       |
|              |        |                            | \$72,403.31  | \$82,432.35  | \$117,174.00        | \$31,596.15  | \$117,183.00   | \$124,657.00          |
| 2545012      | 500225 | MEDICARE                   | \$814.02     | \$539.28     | \$773.00            | \$435.21     | \$774.00       | \$885.00              |
| 2545012      | 500230 | RETIREMENT                 | \$12,084.40  | \$9,313.08   | \$11,375.00         | \$7,492.57   | \$11,472.00    | \$13,079.00           |
| 2545012      | 500240 | GROUP INSURANCE            | \$2,905.95   | \$10,465.66  | \$16,186.00         | \$8,818.34   | \$15,528.00    | \$17,557.00           |
| 2545012      | 500241 | CITY HSA CONTRIBUTION      | \$728.97     | \$678.52     | \$705.00            | \$475.55     | \$628.00       | \$631.00              |
| 2545012      | 500250 | WORKERS' COMPENSATION      | \$865.19     | \$472.12     | \$641.00            | \$356.31     | \$648.00       | \$639.00              |
| 2545012      | 500266 | FOUL WEATHER ALLOWANCE     | \$84.00      | \$0.00       | \$84.00             | \$84.00      | \$84.00        | \$84.00               |
| 2545012      | 500270 | CAR ALLOWANCE              | \$196.50     | \$195.75     | \$195.00            | \$143.25     | \$196.00       | \$195.00              |
| 2545012      | 500271 | PHONE ALLOWANCE            | \$244.00     | \$242.00     | \$240.00            | \$182.00     | \$242.00       | \$240.00              |
|              |        |                            | <hr/>        |              |                     |              |                |                       |
|              |        |                            | \$17,923.03  | \$21,906.41  | \$30,199.00         | \$17,987.23  | \$29,572.00    | \$33,310.00           |
| 2545012      | 500309 | PROFESSIONAL SERVICES      | \$7,860.00   | \$5,765.00   | \$8,400.00          | \$0.00       | \$8,400.00     | \$6,400.00            |
| 2545012      | 500330 | TRAINING                   | \$2,498.46   | \$385.00     | \$1,500.00          | \$0.00       | \$1,500.00     | \$1,500.00            |
| 2545012      | 500362 | UNEMPLOYMENT COMPENSATION  | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545012      | 500430 | EQUIPMENT REPAIR & MAINT   | \$0.00       | \$15.00      | \$2,000.00          | \$5,348.75   | \$2,000.00     | \$0.00                |
| 2545012      | 500438 | PARK/COURSE REPAIR & MAINT | \$50,294.13  | \$31,213.42  | \$40,000.00         | \$19,868.20  | \$40,000.00    | \$40,000.00           |
| 2545012      | 500439 | FERTILIZER/CHEMICALS       | \$14,000.00  | \$0.00       | \$9,000.00          | \$138.00     | \$9,000.00     | \$9,000.00            |
| 2545012      | 500441 | IRRIGATION SUPPLIES        | \$12,905.23  | \$520.72     | \$10,000.00         | \$1,616.85   | \$10,000.00    | \$10,000.00           |
| 2545012      | 500445 | EQUIPMENT RENTAL           | \$0.00       | \$0.00       | \$500.00            | \$0.00       | \$500.00       | \$500.00              |
| 2545012      | 500525 | INMATE PAYROLL             | \$26,329.18  | \$9,960.00   | \$30,000.00         | \$19,920.00  | \$30,000.00    | \$30,000.00           |
| 2545012      | 500580 | TRAVEL                     | \$56.00      | \$0.00       | \$3,000.00          | \$730.45     | \$3,000.00     | \$3,000.00            |
| 2545012      | 500601 | OFFICE SUPPLIES            | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545012      | 500608 | OUTDOOR POOL TILE/COPING   | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545012      | 500625 | OPERATING SUPPLIES         | \$6,990.31   | \$7,272.67   | \$7,000.00          | \$733.07     | \$7,000.00     | \$9,000.00            |
| 2545012      | 500674 | SMALL TOOLS/ EQUIPMENT     | \$89.98      | \$0.00       | \$1,000.00          | \$0.00       | \$1,000.00     | \$1,000.00            |
| 2545012      | 500680 | GIFTS & DONATIONS          | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545012      | 500699 | UNDESIGNATED AMOUNTS       | \$0.00       | \$0.00       | \$303,312.00        | \$0.00       | \$376,723.00   | \$23,347.00           |
| 2545012      | 500710 | TELEPHONE                  | \$394.48     | \$790.82     | \$877.00            | \$439.59     | \$877.00       | \$877.00              |
| 2545012      | 500901 | ISC: GENERAL FUND          | \$27,234.00  | \$25,977.00  | \$26,928.00         | \$17,952.00  | \$26,928.00    | \$18,216.00           |
| 2545012      | 500915 | ISC: INSURANCE FUND        | \$13,875.00  | \$13,875.00  | \$15,375.00         | \$15,375.00  | \$15,375.00    | \$15,375.00           |
| 2545012      | 501444 | BOYS AND GIRLS CLUB        | \$120,000.00 | \$120,000.00 | \$120,000.00        | \$120,000.00 | \$120,000.00   | \$120,000.00          |
| 2545012      | 502450 | CASH SHORT/OVER            | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|              |        |                            | <hr/>        |              |                     |              |                |                       |
|              |        |                            | \$282,526.77 | \$215,774.63 | \$578,892.00        | \$202,121.91 | \$652,303.00   | \$288,215.00          |
| 2545012      | 507010 | CAPITAL IMPROVEMENTS       | \$17,064.00  | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545012      | 507743 | FURNITURE & FIXTURES       | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$15,000.00           |
| 2545012      | 507745 | POOL SLIDE REFURBISHING    | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$50,000.00           |
| 2545012      | 507746 | ACQ/IMPROV OF TECHNOLOGY   | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545012      | 507775 | EQUIPMENT                  | \$26,900.20  | \$0.00       | \$241,769.00        | \$141,436.74 | \$241,769.00   | \$46,785.00           |
|              |        |                            | <hr/>        |              |                     |              |                |                       |
|              |        |                            | \$43,964.20  | \$0.00       | \$241,769.00        | \$141,436.74 | \$241,769.00   | \$111,785.00          |
| 2545046      | 500102 | HOURLY/SEASONAL            | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545046      | 500125 | TEMPORARY STAFFING         | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |

| Organization | Object | Account Description          | 2020 Actuals | 2021 Actuals | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|--------------|--------|------------------------------|--------------|--------------|---------------------|--------------|----------------|-----------------------|
| 2545046      | 500225 | MEDICARE                     | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545046      | 500230 | RETIREMENT                   | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545046      | 500240 | GROUP INSURANCE              | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545046      | 500241 | CITY HSA CONTRIBUTION        | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545046      | 500250 | WORKERS' COMPENSATION        | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|              |        |                              | <hr/>        |              |                     |              |                |                       |
| 2545046      | 500309 | PROFESSIONAL SERVICES        | \$0.00       | \$7,600.00   | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545046      | 500330 | TRAINING                     | \$0.00       | \$0.00       | \$3,000.00          | \$0.00       | \$3,000.00     | \$3,000.00            |
| 2545046      | 500438 | PARK/COURSE REPAIR & MAINT   | \$43,677.88  | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545046      | 500580 | TRAVEL                       | \$0.00       | \$0.00       | \$3,000.00          | \$0.00       | \$3,000.00     | \$3,000.00            |
| 2545046      | 500619 | TENNIS COURTS PREV MAINT     | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545046      | 500625 | OPERATING SUPPLIES           | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545046      | 500633 | TRAILS, PATHS, BIKE PATHS    | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545046      | 500648 | BEAUTIFICATION SUPPLIES      | \$0.00       | \$0.00       | \$7,397.00          | \$0.00       | \$7,397.00     | \$7,397.00            |
| 2545046      | 500675 | SMALL FURNISHINGS            | \$940.12     | \$0.00       | \$4,886.00          | \$0.00       | \$4,886.00     | \$4,886.00            |
| 2545046      | 500901 | ISC: GENERAL FUND            | \$54,468.00  | \$51,955.00  | \$53,855.00         | \$35,904.00  | \$53,855.00    | \$36,433.00           |
| 2545046      | 501299 | GRANT ALLOCATION/DIRECT BILL | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545046      | 504600 | FISCAL CHARGES               | \$208.33     | \$145.83     | \$550.00            | \$104.17     | \$550.00       | \$550.00              |
|              |        |                              | <hr/>        |              |                     |              |                |                       |
| 2545046      | 507010 | CAPITAL IMPROVEMENTS         | \$99,294.33  | \$59,700.83  | \$72,688.00         | \$36,008.17  | \$72,688.00    | \$55,266.00           |
| 2545046      | 507134 | PARK/TRAIL IMPROVEMENTS      | \$957,596.32 | \$292,068.94 | \$1,553,920.00      | \$162,463.99 | \$1,553,920.00 | \$321,150.00          |
| 2545046      | 507134 | PARK/TRAIL IMPROVEMENTS      | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$175,000.00          |
| 2545046      | 507147 | POOL IMPROVEMENTS            | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$75,000.00           |
| 2545046      | 507148 | MAC IMPROVEMENTS             | \$9,845.00   | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545046      | 507153 | RIFLE/PISTOL RANGE           | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545046      | 507160 | CARSON RIVER                 | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545046      | 507161 | CC THEATER IMPROVEMENTS      | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545046      | 507168 | DISC GOLF COURSE             | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545046      | 507199 | UNDESIGNATED PROJCTS         | \$0.00       | \$0.00       | \$402,927.00        | \$0.00       | \$579,168.00   | \$3,896.00            |
| 2545046      | 507775 | EQUIPMENT                    | \$0.00       | \$13,221.20  | \$148,743.00        | \$139,832.99 | \$148,743.00   | \$257,086.00          |
|              |        |                              | <hr/>        |              |                     |              |                |                       |
| 2545047      | 500101 | SALARIES                     | \$967,441.32 | \$305,290.14 | \$2,105,590.00      | \$302,296.98 | \$2,281,831.00 | \$832,132.00          |
| 2545047      | 500102 | HOURLY/SEASONAL              | \$314,521.50 | \$281,916.18 | \$380,913.00        | \$265,827.80 | \$372,783.00   | \$400,423.00          |
| 2545047      | 500102 | HOURLY/SEASONAL              | \$37,088.65  | \$15,130.93  | \$75,000.00         | \$6,541.50   | \$75,000.00    | \$75,000.00           |
| 2545047      | 500103 | ADMINISTRATIVE PAY           | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545047      | 500104 | SHIFT DIFFERENTIAL           | \$523.50     | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545047      | 500106 | MANAGEMENT LEAVE PAY         | \$5,696.57   | \$3,421.98   | \$0.00              | \$6,914.92   | \$4,344.00     | \$0.00                |
| 2545047      | 500107 | ANNUAL LEAVE PAYOFF          | \$1,119.74   | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545047      | 500108 | SICK LEAVE PAY               | \$3,410.98   | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545047      | 500111 | OVERTIME                     | \$4,271.65   | \$3,362.39   | \$0.00              | \$630.23     | \$0.00         | \$0.00                |
| 2545047      | 500112 | CALL BACK PAY                | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545047      | 500113 | STAND-BY PAY                 | \$0.00       | \$15.52      | \$0.00              | \$22.79      | \$0.00         | \$0.00                |
| 2545047      | 500114 | F L S A                      | \$28.42      | \$1.69       | \$0.00              | \$12.40      | \$12.00        | \$0.00                |
| 2545047      | 500116 | HOLIDAY PAY                  | \$0.00       | \$3,127.01   | \$0.00              | \$212.46     | \$0.00         | \$0.00                |

| Organization | Object | Account Description            | 2020 Actuals | 2021 Actuals  | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|--------------|--------|--------------------------------|--------------|---------------|---------------------|--------------|----------------|-----------------------|
| 2545047      | 500199 | GRANT FUNDED ALLOCATION        | (\$9,582.47) | (\$13,267.48) | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|              |        |                                | \$357,078.54 | \$293,708.22  | \$455,913.00        | \$280,162.10 | \$452,139.00   | \$475,423.00          |
| 2545047      | 500225 | MEDICARE                       | \$5,103.45   | \$4,325.54    | \$6,558.00          | \$4,032.64   | \$6,569.00     | \$6,853.00            |
| 2545047      | 500230 | RETIREMENT                     | \$71,931.69  | \$63,669.18   | \$90,456.00         | \$64,681.59  | \$89,379.00    | \$95,396.00           |
| 2545047      | 500240 | GROUP INSURANCE                | \$55,532.73  | \$55,204.93   | \$69,789.00         | \$46,862.60  | \$63,323.00    | \$72,623.00           |
| 2545047      | 500241 | CITY HSA CONTRIBUTION          | \$9,733.26   | \$8,208.25    | \$8,007.00          | \$7,151.04   | \$9,595.00     | \$9,851.00            |
| 2545047      | 500250 | WORKERS' COMPENSATION          | \$5,092.12   | \$3,964.69    | \$6,096.00          | \$3,446.88   | \$6,929.00     | \$6,095.00            |
| 2545047      | 500260 | EDUCATION INCENTIVE            | \$200.00     | \$0.00        | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545047      | 500266 | FOUL WEATHER ALLOWANCE         | \$412.50     | \$187.50      | \$428.00            | \$277.50     | \$278.00       | \$428.00              |
| 2545047      | 500270 | CAR ALLOWANCE                  | \$589.50     | \$587.25      | \$585.00            | \$429.75     | \$587.00       | \$585.00              |
| 2545047      | 500271 | PHONE ALLOWANCE                | \$4,826.20   | \$4,551.92    | \$5,722.00          | \$4,335.28   | \$5,766.00     | \$5,722.00            |
|              |        |                                | \$153,421.45 | \$140,699.26  | \$187,641.00        | \$131,217.28 | \$182,426.00   | \$197,553.00          |
| 2545047      | 500309 | PROFESSIONAL SERVICES          | \$84,571.63  | \$69,214.28   | \$209,336.00        | \$76,348.04  | \$209,336.00   | \$209,336.00          |
| 2545047      | 500330 | TRAINING                       | \$971.00     | \$1,223.20    | \$5,000.00          | \$1,877.00   | \$5,000.00     | \$5,000.00            |
| 2545047      | 500349 | CONTRACTUAL SERVICES           | \$5,544.44   | \$505.41      | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545047      | 500356 | EMPLOYEE PHYSICALS             | \$0.00       | \$235.00      | \$200.00            | \$0.00       | \$200.00       | \$200.00              |
| 2545047      | 500362 | UNEMPLOYMENT COMPENSATION      | \$0.00       | \$0.00        | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545047      | 500410 | SILVER SADDLE TELEPHONE        | \$0.00       | \$0.00        | \$1,200.00          | \$0.00       | \$1,200.00     | \$1,200.00            |
| 2545047      | 500412 | SILVER SADDLE POWER            | \$2,103.72   | \$2,005.27    | \$3,000.00          | \$1,125.10   | \$3,000.00     | \$3,000.00            |
| 2545047      | 500413 | SILVER SADDLE HEATING          | \$923.71     | \$1,496.00    | \$4,000.00          | \$1,584.12   | \$4,000.00     | \$4,000.00            |
| 2545047      | 500433 | SOFTWARE MAINTENANCE COST      | \$176.00     | \$175.03      | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545047      | 500435 | VEHICLE REPAIR & MAINT         | \$7,774.46   | \$4,020.35    | \$7,972.00          | \$2,364.23   | \$7,972.00     | \$7,972.00            |
| 2545047      | 500444 | OFFICE EQUIPMENT RENTAL        | \$4,307.56   | \$4,125.90    | \$6,000.00          | \$636.20     | \$6,000.00     | \$6,000.00            |
| 2545047      | 500446 | FIRE SUPPRESSION               | \$2,687.50   | \$2,687.50    | \$10,750.00         | \$2,049.25   | \$10,750.00    | \$10,750.00           |
| 2545047      | 500458 | HOURSECREEK STEWARD/MGMT       | \$0.00       | \$0.00        | \$47,375.00         | \$0.00       | \$47,375.00    | \$47,375.00           |
| 2545047      | 500460 | MAINTENANCE CONTRACT           | \$92,986.46  | \$81,241.18   | \$148,235.00        | \$61,625.20  | \$148,235.00   | \$125,960.00          |
| 2545047      | 500525 | INMATE PAYROLL                 | \$0.00       | \$0.00        | \$2,000.00          | \$0.00       | \$2,000.00     | \$2,000.00            |
| 2545047      | 500542 | PRINTING/ADVERTISING           | \$39.99      | \$39.99       | \$2,000.00          | \$42.00      | \$2,000.00     | \$2,000.00            |
| 2545047      | 500545 | MEMBERSHIP / PUBLICATIONS      | \$558.75     | \$243.75      | \$1,500.00          | \$569.95     | \$1,500.00     | \$1,500.00            |
| 2545047      | 500580 | TRAVEL                         | \$70.05      | \$523.19      | \$8,000.00          | \$0.00       | \$8,000.00     | \$8,000.00            |
| 2545047      | 500601 | OFFICE SUPPLIES                | \$701.54     | \$2,090.18    | \$4,000.00          | \$9,610.71   | \$4,000.00     | \$4,000.00            |
| 2545047      | 500602 | POSTAGE/SHIPPING               | \$33.00      | \$0.00        | \$500.00            | \$116.00     | \$500.00       | \$500.00              |
| 2545047      | 500625 | OPERATING SUPPLIES             | \$4,205.52   | \$422.26      | \$2,000.00          | \$2,133.01   | \$2,000.00     | \$2,000.00            |
| 2545047      | 500645 | BOOKS/ PERIODICALS/ PUBLICATIO | \$2,149.65   | \$0.00        | \$250.00            | \$17.24      | \$250.00       | \$250.00              |
| 2545047      | 500660 | VEHICLE FUEL/OIL               | \$5,425.13   | \$4,423.52    | \$7,000.00          | \$3,781.61   | \$7,000.00     | \$7,000.00            |
| 2545047      | 500672 | SUPPLIED UNIFORMS              | \$1,303.59   | \$870.83      | \$1,000.00          | \$3,865.74   | \$1,000.00     | \$1,000.00            |
| 2545047      | 500674 | SMALL TOOLS/ EQUIPMENT         | \$2,759.80   | \$0.00        | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2545047      | 500675 | SMALL FURNISHINGS              | \$1,126.58   | \$0.00        | \$0.00              | \$300.79     | \$0.00         | \$0.00                |
| 2545047      | 500680 | GIFTS & DONATIONS              | \$0.00       | \$0.00        | \$0.00              | \$21,768.58  | \$0.00         | \$0.00                |
| 2545047      | 500710 | TELEPHONE                      | \$189.35     | \$230.12      | \$1,500.00          | \$316.61     | \$1,500.00     | \$1,500.00            |
| 2545047      | 500901 | ISC: GENERAL FUND              | \$54,468.00  | \$51,955.00   | \$53,855.00         | \$35,904.00  | \$53,855.00    | \$36,433.00           |
| 2545047      | 500950 | ISC: FLEET MANAGEMENT          | \$14,364.00  | \$15,360.00   | \$17,370.00         | \$17,370.00  | \$17,370.00    | \$20,826.00           |
| 2545047      | 501224 | USDA-NDF NOXIOUS WEED          | \$0.00       | \$0.00        | \$0.00              | \$0.00       | \$0.00         | \$0.00                |



| Organization       | Object | Account Description          | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|--------------------|--------|------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 2545047            | 501226 | NOXIOUS WEED ABATE PH2       | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2545047            | 501227 | CLEARING & SNAGGING          | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2545047            | 501228 | WEED COALITION               | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2545047            | 501260 | CARSON RIVER THISTLE         | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2545047            | 501274 | ASH CANYON EROSION & SEDI    | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2545047            | 501295 | BLM CHALLENGE COST SHARE     | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2545047            | 501299 | GRANT ALLOCATION/DIRECT BILL | \$0.00                | (\$280.00)            | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2545047            | 502450 | CASH SHORT/OVER              | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                    |        |                              | \$289,441.43          | \$242,807.96          | \$544,043.00          | \$243,405.38          | \$544,043.00          | \$507,802.00          |
| 2545047            | 507010 | CAPITAL IMPROVEMENTS         | \$447,613.82          | \$1,388,767.81        | \$280,025.00          | \$150,840.71          | \$280,025.00          | \$0.00                |
| 2545047            | 507116 | HAMM PROPERTY ACQUISITION    | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2545047            | 507199 | UNDESIGNATED PROEJCTS        | \$0.00                | \$0.00                | \$2,950,661.00        | \$0.00                | \$3,167,560.00        | \$204,075.00          |
| 2545047            | 507401 | LAND ACQUISITION             | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2545047            | 507775 | EQUIPMENT                    | \$11,315.00           | \$30,190.47           | \$61,517.00           | \$106,197.09          | \$61,517.00           | \$147,917.00          |
|                    |        |                              | \$458,928.82          | \$1,418,958.28        | \$3,292,203.00        | \$257,037.80          | \$3,509,102.00        | \$351,992.00          |
| 2540279            | 507201 | GENERAL FUND                 | \$204,995.89          | \$189,623.00          | \$187,178.00          | \$0.00                | \$202,505.00          | \$208,418.00          |
| 2540279            | 507205 | DEBT SERVICE                 | \$640,393.00          | \$642,686.00          | \$644,005.00          | \$536,670.80          | \$644,005.00          | \$645,372.00          |
|                    |        |                              | \$845,388.89          | \$832,309.00          | \$831,183.00          | \$536,670.80          | \$846,510.00          | \$853,790.00          |
| 2540200            | 593000 | UNRESERVED FUND BALANCE      | \$0.00                | \$0.00                | \$150,000.00          | \$0.00                | \$150,000.00          | \$150,000.00          |
|                    |        |                              | \$0.00                | \$0.00                | \$150,000.00          | \$0.00                | \$150,000.00          | \$150,000.00          |
| <b>Grand Total</b> |        | <b>QUALITY OF LIFE</b>       | <b>\$3,587,812.09</b> | <b>\$3,613,587.08</b> | <b>\$8,607,295.00</b> | <b>\$2,179,940.54</b> | <b>\$9,079,566.00</b> | <b>\$3,981,925.00</b> |

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

| <b>Department Name: Street Maintenance</b> |                     |                      |                     |                    |                       |
|--|---------------------|----------------------|---------------------|--------------------|-----------------------|
| <b>Department Number: 256</b>              |                     |                      |                     |                    |                       |
|  | 2020-21<br>Actual   | 2021-22<br>Estimated | 2022-23<br>Proposed | % Change<br>Budget | \$ Change<br>Budget   |
| <b>REVENUE</b>                             |                     |                      |                     |                    |                       |
| <b>Sales / Fuel Tax</b>                    | \$ 4,228,965        | \$ 4,376,153         | \$ 4,419,914        | 1.00%              | \$ 43,761             |
| <b>Federal Grants</b>                      | 3,559               | -                    | -                   | 0.00%              | -                     |
| <b>State Shared Revenues</b>               | 1,368,484           | 1,455,791            | 1,470,349           | 1.00%              | 14,558                |
| <b>Other Local Governments</b>             | 83,346              | 65,000               | 65,000              | 0.00%              | -                     |
| <b>Miscellaneous Revenue</b>               | 3,808               | 9,800                | 9,800               | 0.00%              | -                     |
| <b>Surplus Sales</b>                       | 35,810              | -                    | -                   | 0.00%              | -                     |
| <b>Transfers In</b>                        | -                   | 420,000              | -                   | -100.00%           | (420,000)             |
| <b>Beginning Balance</b>                   | 1,524,098           | 2,003,167            | 104,800             | -94.77%            | (1,898,367)           |
| <b>TOTAL</b>                               | <b>\$ 7,248,070</b> | <b>\$ 8,329,911</b>  | <b>\$ 6,069,863</b> | <b>-27.13%</b>     | <b>\$ (2,260,048)</b> |
| <b>EXPENDITURE</b>                         |                     |                      |                     |                    |                       |
| <b>Salary</b>                              | \$ 1,605,572        | \$ 1,681,533         | \$ 1,743,450        | 3.68%              | \$ 61,917             |
| <b>Benefits</b>                            | 740,673             | 760,498              | 813,423             | 6.96%              | 52,925                |
| <b>Service &amp; Supplies</b>              | 2,371,596           | 4,928,080            | 2,923,150           | -40.68%            | (2,004,930)           |
| <b>Capital Outlay</b>                      | 527,062             | 855,000              | 480,000             | -43.86%            | (375,000)             |
| <b>Ending Fund Balance</b>                 | 2,003,167           | 104,800              | 109,840             | 4.81%              | 5,040                 |
| <b>TOTAL</b>                               | <b>\$ 7,248,070</b> | <b>\$ 8,329,911</b>  | <b>\$ 6,069,863</b> | <b>-27.13%</b>     | <b>\$ (2,260,048)</b> |
| <b>FTE</b>                                 | <b>21.70</b>        | <b>21.70</b>         | <b>21.70</b>        |                    |                       |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                      |                       |                        |
|--------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: STREETS</b>           |                       |                        |
| <b>DEPARTMENT NUMBER: 2563038</b>    |                       |                        |
| <b>POSITION / DESCRIPTION</b>        | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>           |                       |                        |
| Operations Manager - Control Systems | 0.30                  | \$ 39,956              |
| Senior Traffic Systems Tech          | 2.00                  | 137,879                |
| Operations Manager - Public Works    | 0.15                  | 20,797                 |
| Asset Management Technician          | 0.05                  | 3,166                  |
| Senior Street Technician             | 6.00                  | 434,737                |
| Streets Operations Supervisor        | 1.00                  | 99,994                 |
| Street Technician 1                  | 1.50                  | 79,038                 |
| Street Technician 2                  | 2.00                  | 114,350                |
| Street Technician 3                  | 8.50                  | 524,995                |
| Warehouse Supply Coordinator         | 0.20                  | 10,437                 |
| Call Back                            |                       | 15,000                 |
| Holiday Pay                          |                       | 1,020                  |
| Overtime                             |                       | 100,000                |
| Stand By                             |                       | 42,081                 |
| Temporary Staffing                   |                       | 120,000                |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>  | <b>21.70</b>          | <b>\$ 1,743,450</b>    |
| <b>BENEFITS:</b>                     |                       |                        |
| Medicare                             |                       | \$ 22,915              |
| Retirement                           |                       | 404,806                |
| Group Insurance                      |                       | 348,342                |
| Workers' Compensation                |                       | 16,995                 |
| Education Incentive                  |                       | 250                    |
| Uniform Allowance                    |                       | 10,000                 |
| Foul Weather Allowance               |                       | 3,038                  |
| Tool Allowance                       |                       | 1,200                  |
| Car Allowance                        |                       | 1,170                  |
| Phone Allowance                      |                       | 4,272                  |
| Mobile Device Allowance              |                       | 435                    |
| <b>SUB-TOTAL BENEFITS</b>            |                       | <b>\$ 813,423</b>      |
| <b>GRAND TOTAL</b>                   |                       | <b>\$ 2,556,873</b>    |

| Organization                   | Object | Account Description          | 2020 Actuals            | 2021 Actuals            | 2022 Revised Budget     | 2022 Actuals            | 2022 Estimated          | 2023 Tentative Budget   |
|--------------------------------|--------|------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <b>STREET MAINTENANCE FUND</b> |        |                              |                         |                         |                         |                         |                         |                         |
| <b>REVENUE</b>                 |        |                              |                         |                         |                         |                         |                         |                         |
| 2560087                        | 414100 | COUNTY OPTION FUEL TAX       | (\$404,402.11)          | (\$417,040.18)          | (\$367,602.00)          | (\$252,041.31)          | (\$437,444.00)          | (\$441,818.00)          |
| 2560084                        | 414250 | COUNTY OPTION BCCRT          | (\$3,220,088.54)        | (\$3,811,924.41)        | (\$3,371,323.00)        | (\$1,922,807.40)        | (\$3,938,709.00)        | (\$3,978,096.00)        |
|                                |        |                              | (\$3,624,490.65)        | (\$4,228,964.59)        | (\$3,738,925.00)        | (\$2,174,848.71)        | (\$4,376,153.00)        | (\$4,419,914.00)        |
| 2563081                        | 431010 | FEDERAL GRANTS               | (\$3,902.76)            | (\$3,559.34)            | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 2563082                        | 434010 | STATE GRANTS                 | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                                |        |                              | (\$3,902.76)            | (\$3,559.34)            | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 2560087                        | 435020 | MTR VEH FUEL TAX: 3 CENTS    | (\$924,035.21)          | (\$947,566.12)          | (\$839,948.00)          | (\$572,994.77)          | (\$1,002,186.00)        | (\$1,012,208.00)        |
| 2560087                        | 435040 | MRT VEH FUEL TAX: 2.35 CENTS | (\$420,461.89)          | (\$420,918.19)          | (\$382,200.00)          | (\$256,802.62)          | (\$453,605.00)          | (\$458,141.00)          |
|                                |        |                              | (\$1,344,497.10)        | (\$1,368,484.31)        | (\$1,222,148.00)        | (\$829,797.39)          | (\$1,455,791.00)        | (\$1,470,349.00)        |
| 2563081                        | 437100 | OTHER LOCAL GRANTS           | (\$61,899.40)           | (\$4,572.03)            | (\$5,000.00)            | \$0.00                  | (\$5,000.00)            | (\$5,000.00)            |
| 2563081                        | 437560 | DOUGLAS COUNTY               | (\$299.04)              | (\$72,613.16)           | (\$50,000.00)           | (\$40,838.08)           | (\$50,000.00)           | (\$50,000.00)           |
| 2563081                        | 437561 | LYON COUNTY                  | \$58.82                 | (\$5,555.28)            | (\$8,000.00)            | (\$5,508.99)            | (\$8,000.00)            | (\$8,000.00)            |
| 2563081                        | 437562 | STOREY COUNTY                | (\$1,977.86)            | (\$605.23)              | (\$2,000.00)            | \$0.00                  | (\$2,000.00)            | (\$2,000.00)            |
|                                |        |                              | (\$64,117.48)           | (\$83,345.70)           | (\$65,000.00)           | (\$46,347.07)           | (\$65,000.00)           | (\$65,000.00)           |
| 2563080                        | 443060 | DEPARTMENT CHARGES           | (\$16,764.76)           | \$0.00                  | (\$50,000.00)           | (\$59,945.52)           | \$0.00                  | \$0.00                  |
|                                |        |                              | (\$16,764.76)           | \$0.00                  | (\$50,000.00)           | (\$59,945.52)           | \$0.00                  | \$0.00                  |
| 2560088                        | 461010 | INTEREST INCOME              | (\$20,184.25)           | (\$12,720.10)           | (\$9,800.00)            | (\$6,729.84)            | (\$9,800.00)            | (\$9,800.00)            |
| 2560088                        | 462020 | NET INC IN FAIR VALUE INV    | (\$11,447.52)           | \$9,547.72              | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                                |        |                              | (\$31,631.77)           | (\$3,172.38)            | (\$9,800.00)            | (\$6,729.84)            | (\$9,800.00)            | (\$9,800.00)            |
| 2563080                        | 466050 | REFUNDS/REIMBURSEMENTS       | (\$7,605.09)            | (\$636.10)              | \$0.00                  | (\$26,374.08)           | \$0.00                  | \$0.00                  |
| 2563080                        | 466110 | MISC. OTHER INCOME           | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                                |        |                              | (\$7,605.09)            | (\$636.10)              | \$0.00                  | (\$26,374.08)           | \$0.00                  | \$0.00                  |
| 2560091                        | 481010 | GENERAL FUND                 | \$0.00                  | \$0.00                  | (\$420,000.00)          | \$0.00                  | (\$420,000.00)          | \$0.00                  |
| 2560091                        | 481150 | REG. TRANSPORTATION FUND     | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                                |        |                              | \$0.00                  | \$0.00                  | (\$420,000.00)          | \$0.00                  | (\$420,000.00)          | \$0.00                  |
| 2560090                        | 482080 | SURPLUS SALES                | \$0.00                  | (\$35,810.00)           | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                                |        |                              | \$0.00                  | (\$35,810.00)           | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 2560099                        | 495000 | BEGINNING FUND BALANCE       | \$0.00                  | \$0.00                  | (\$2,003,167.00)        | \$0.00                  | (\$2,003,167.00)        | (\$100,000.00)          |
|                                |        |                              | \$0.00                  | \$0.00                  | (\$2,003,167.00)        | \$0.00                  | (\$2,003,167.00)        | (\$100,000.00)          |
| <b>Grand Total</b>             |        |                              | <b>(\$5,093,009.61)</b> | <b>(\$5,723,972.42)</b> | <b>(\$7,509,040.00)</b> | <b>(\$3,144,042.61)</b> | <b>(\$8,329,911.00)</b> | <b>(\$6,065,063.00)</b> |
| <b>EXPENSE</b>                 |        |                              |                         |                         |                         |                         |                         |                         |
| 2563038                        | 500101 | SALARIES                     | \$1,313,089.29          | \$1,381,993.87          | \$1,405,834.00          | \$1,015,879.56          | \$1,402,596.00          | \$1,465,349.00          |
| 2563038                        | 500102 | HOURLY/SEASONAL              | \$0.00                  | \$8,638.80              | \$0.00                  | \$28,121.95             | \$0.00                  | \$0.00                  |
| 2563038                        | 500103 | ADMINISTRATIVE PAY           | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 2563038                        | 500106 | MANAGEMENT LEAVE PAY         | \$128.02                | \$5,773.13              | \$0.00                  | \$3,196.93              | \$24.00                 | \$0.00                  |
| 2563038                        | 500107 | ANNUAL LEAVE PAYOFF          | \$374.80                | \$14,190.30             | \$0.00                  | \$11,354.84             | \$0.00                  | \$0.00                  |
| 2563038                        | 500108 | SICK LEAVE PAY               | \$0.00                  | \$50,754.99             | \$0.00                  | \$18,015.20             | \$0.00                  | \$0.00                  |
| 2563038                        | 500109 | WORKERS' COMPENSATORY LEAVE  | \$18.53                 | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 2563038                        | 500111 | OVERTIME                     | \$68,032.26             | \$54,421.56             | \$100,000.00            | \$33,486.12             | \$100,000.00            | \$100,000.00            |
| 2563038                        | 500112 | CALL BACK PAY                | \$21,640.81             | \$15,587.59             | \$15,000.00             | \$11,070.57             | \$15,000.00             | \$15,000.00             |

| Organization | Object | Account Description           | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|--------------|--------|-------------------------------|----------------|----------------|---------------------|----------------|----------------|-----------------------|
| 2563038      | 500113 | STAND-BY PAY                  | \$26,813.84    | \$15,052.46    | \$40,077.00         | \$27,820.36    | \$42,081.00    | \$42,081.00           |
| 2563038      | 500114 | F L S A                       | \$1,036.94     | \$633.75       | \$0.00              | \$1,051.99     | \$812.00       | \$0.00                |
| 2563038      | 500116 | HOLIDAY PAY                   | \$2,877.99     | \$8,332.32     | \$1,020.00          | \$8,241.34     | \$1,020.00     | \$1,020.00            |
| 2563038      | 500125 | TEMPORARY STAFFING            | \$100,674.45   | \$104,668.18   | \$120,000.00        | \$38,275.52    | \$120,000.00   | \$120,000.00          |
| 2563038      | 500198 | DIRECT PROJECT COSTS          | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2563038      | 500199 | GRANT FUNDED ALLOCATION       | (\$12,608.00)  | (\$54,474.98)  | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|              |        |                               | <hr/>          | <hr/>          | <hr/>               | <hr/>          | <hr/>          | <hr/>                 |
|              |        |                               | \$1,522,078.93 | \$1,605,571.97 | \$1,681,931.00      | \$1,196,514.38 | \$1,681,533.00 | \$1,743,450.00        |
| 2563038      | 500225 | MEDICARE                      | \$20,090.71    | \$21,729.85    | \$21,892.00         | \$16,268.45    | \$22,852.00    | \$22,915.00           |
| 2563038      | 500230 | RETIREMENT                    | \$344,845.80   | \$361,818.15   | \$387,575.00        | \$279,068.82   | \$392,609.00   | \$404,806.00          |
| 2563038      | 500240 | GROUP INSURANCE               | \$309,451.54   | \$312,375.89   | \$313,522.00        | \$225,617.05   | \$296,954.00   | \$329,766.00          |
| 2563038      | 500241 | CITY HSA CONTRIBUTION         | \$14,912.43    | \$15,918.23    | \$13,473.00         | \$15,009.42    | \$18,758.00    | \$18,576.00           |
| 2563038      | 500250 | WORKERS' COMPENSATION         | \$14,892.69    | \$17,616.76    | \$16,994.00         | \$11,838.80    | \$17,613.00    | \$16,995.00           |
| 2563038      | 500257 | DOMESTIC PARTNER INS BENEFIT  | \$242.04       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2563038      | 500260 | EDUCATION INCENTIVE           | \$100.00       | \$0.00         | \$250.00            | \$0.00         | \$250.00       | \$250.00              |
| 2563038      | 500265 | UNIFORM ALLOWANCE             | \$7,569.68     | \$5,870.50     | \$10,000.00         | \$6,039.27     | \$2,876.00     | \$10,000.00           |
| 2563038      | 500266 | FOUL WEATHER ALLOWANCE        | \$3,037.50     | \$337.50       | \$3,037.00          | \$1,387.50     | \$1,388.00     | \$3,038.00            |
| 2563038      | 500268 | TOOL ALLOWANCE                | \$540.00       | \$819.47       | \$1,200.00          | \$1,395.97     | \$1,277.00     | \$1,200.00            |
| 2563038      | 500270 | CAR ALLOWANCE                 | \$126.00       | \$1,174.50     | \$1,170.00          | \$859.50       | \$1,175.00     | \$1,170.00            |
| 2563038      | 500271 | PHONE ALLOWANCE               | \$2,710.00     | \$2,565.40     | \$3,000.00          | \$3,239.60     | \$4,308.00     | \$4,272.00            |
| 2563038      | 500272 | MOBILE DEVICE ALLOWANCE       | \$453.25       | \$446.38       | \$450.00            | \$329.87       | \$438.00       | \$435.00              |
|              |        |                               | <hr/>          | <hr/>          | <hr/>               | <hr/>          | <hr/>          | <hr/>                 |
|              |        |                               | \$718,971.64   | \$740,672.63   | \$772,563.00        | \$561,054.25   | \$760,498.00   | \$813,423.00          |
| 2563038      | 500309 | PROFESSIONAL SERVICES         | \$28,175.00    | \$374.00       | \$10,000.00         | \$0.00         | \$10,000.00    | \$10,000.00           |
| 2563038      | 500330 | TRAINING                      | \$17,262.92    | \$4,184.11     | \$14,000.00         | \$8,444.79     | \$14,000.00    | \$14,000.00           |
| 2563038      | 500362 | UNEMPLOYMENT COMPENSATION     | \$0.00         | \$0.00         | \$3,000.00          | \$0.00         | \$0.00         | \$0.00                |
| 2563038      | 500428 | FREEWAY LANDSCAPING MAINT     | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2563038      | 500430 | EQUIPMENT REPAIR & MAINT      | \$12,233.70    | \$14,789.65    | \$50,000.00         | \$17,636.43    | \$50,000.00    | \$18,000.00           |
| 2563038      | 500433 | SOFTWARE MAINTENANCE COST     | \$8,201.50     | \$5,468.27     | \$8,200.00          | \$6,878.37     | \$8,200.00     | \$8,200.00            |
| 2563038      | 500434 | BUILDING REPAIR & MAINT       | \$76,251.96    | \$22,241.84    | \$100,000.00        | \$10,513.68    | \$100,000.00   | \$100,000.00          |
| 2563038      | 500435 | VEHICLE REPAIR & MAINT        | \$239,744.43   | \$195,008.01   | \$200,000.00        | \$67,131.49    | \$200,000.00   | \$200,000.00          |
| 2563038      | 500437 | RADIO MAINTENANCE             | \$179,208.75   | \$94,504.31    | \$200,000.00        | \$120,005.75   | \$200,000.00   | \$200,000.00          |
| 2563038      | 500444 | OFFICE EQUIPMENT RENTAL       | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2563038      | 500445 | EQUIPMENT RENTAL              | \$2,028.32     | \$420.08       | \$5,000.00          | \$0.00         | \$5,000.00     | \$5,000.00            |
| 2563038      | 500459 | TREE CARE & LOT CLEANING      | \$33,299.53    | \$14,782.64    | \$50,000.00         | \$20,746.59    | \$50,000.00    | \$50,000.00           |
| 2563038      | 500470 | INFRASTRUCTURE REPAIR & MAINT | \$136,903.55   | \$177,701.71   | \$550,000.00        | \$88,585.65    | \$550,000.00   | \$130,000.00          |
| 2563038      | 500479 | CTX STREET REPAIRS            | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2563038      | 500480 | STREET REPAIRS                | \$232,802.60   | \$396,192.35   | \$542,591.00        | \$69,170.25    | \$1,638,925.00 | \$530,198.00          |
| 2563038      | 500481 | SALT & SAND                   | \$25,358.73    | \$10,597.48    | \$29,000.00         | \$17,453.84    | \$29,000.00    | \$29,000.00           |
| 2563038      | 500487 | STREET SEALING                | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2563038      | 500488 | LONG LINE STRIPING            | \$215,342.86   | \$98,578.45    | \$610,000.00        | \$603,103.10   | \$610,000.00   | \$405,000.00          |
| 2563038      | 500542 | PRINTING/ADVERTISING          | \$5,305.68     | \$3,986.52     | \$4,500.00          | \$2,711.91     | \$4,500.00     | \$4,500.00            |
| 2563038      | 500545 | MEMBERSHIP / PUBLICATIONS     | \$2,102.19     | \$2,142.00     | \$1,500.00          | \$1,570.00     | \$1,500.00     | \$1,500.00            |
| 2563038      | 500580 | TRAVEL                        | \$347.94       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2563038      | 500601 | OFFICE SUPPLIES               | \$1,003.51     | \$990.92       | \$1,000.00          | \$436.94       | \$1,000.00     | \$1,000.00            |

| Organization       | Object | Account Description            | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|--------------------|--------|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 2563038            | 500602 | POSTAGE/SHIPPING               | \$0.00                | \$0.00                | \$800.00              | \$0.00                | \$800.00              | \$800.00              |
| 2563038            | 500624 | STREET SIGNS & PAINT           | \$38,494.66           | \$52,581.33           | \$75,000.00           | \$6,654.97            | \$75,000.00           | \$75,000.00           |
| 2563038            | 500625 | OPERATING SUPPLIES             | \$74,151.17           | \$38,514.44           | \$35,000.00           | \$28,928.68           | \$35,000.00           | \$35,000.00           |
| 2563038            | 500630 | CUSTODIAL SUPPLIES             | \$17,416.89           | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2563038            | 500645 | BOOKS/ PERIODICALS/ PUBLICATIO | \$0.00                | \$0.00                | \$100.00              | \$0.00                | \$100.00              | \$100.00              |
| 2563038            | 500660 | VEHICLE FUEL/OIL               | \$103,065.15          | \$108,149.80          | \$140,000.00          | \$120,372.04          | \$140,000.00          | \$140,000.00          |
| 2563038            | 500675 | SMALL FURNISHINGS              | \$0.00                | \$0.00                | \$2,000.00            | \$809.59              | \$2,000.00            | \$2,000.00            |
| 2563038            | 500710 | TELEPHONE                      | \$7,139.54            | \$9,394.07            | \$8,000.00            | \$7,783.18            | \$8,000.00            | \$5,000.00            |
| 2563038            | 500712 | POWER                          | \$14,847.74           | \$14,305.18           | \$17,000.00           | \$11,665.16           | \$17,000.00           | \$17,000.00           |
| 2563038            | 500713 | HEATING                        | \$8,216.01            | \$5,161.60            | \$8,000.00            | \$5,744.02            | \$8,000.00            | \$8,000.00            |
| 2563038            | 500716 | STREET LIGHTS                  | \$36,903.12           | \$34,792.45           | \$40,000.00           | \$15,906.72           | \$40,000.00           | \$40,000.00           |
| 2563038            | 500717 | STREET SIGNALS                 | \$303,572.67          | \$300,826.21          | \$295,000.00          | \$241,332.57          | \$295,000.00          | \$195,000.00          |
| 2563038            | 500901 | ISC: GENERAL FUND              | \$227,473.00          | \$293,100.00          | \$364,750.00          | \$243,168.00          | \$364,750.00          | \$253,383.00          |
| 2563038            | 500915 | ISC: INSURANCE FUND            | \$55,500.00           | \$55,500.00           | \$61,500.00           | \$61,500.00           | \$61,500.00           | \$61,500.00           |
| 2563038            | 500920 | ISC: SEWER FUND                | \$1,642.00            | \$1,731.00            | \$1,600.00            | \$0.00                | \$1,600.00            | \$1,700.00            |
| 2563038            | 500924 | ISC: WATER FUND                | \$2,464.00            | \$2,597.00            | \$2,300.00            | \$0.00                | \$2,300.00            | \$2,500.00            |
| 2563038            | 500950 | ISC: FLEET MANAGEMENT          | \$317,803.50          | \$346,240.00          | \$332,346.00          | \$332,346.00          | \$332,346.00          | \$319,332.00          |
| 2563038            | 500955 | ISC: RADIOS                    | \$44,218.00           | \$66,741.00           | \$72,559.00           | \$72,559.00           | \$72,559.00           | \$60,437.00           |
| 2563038            | 501299 | GRANT ALLOCATION/DIRECT BILL   | (\$372.23)            | \$0.00                | \$20,000.00           | \$0.00                | \$0.00                | \$0.00                |
| 2563038            | 502450 | CASH SHORT/OVER                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                    |        |                                | <hr/>                 | <hr/>                 | <hr/>                 | <hr/>                 | <hr/>                 | <hr/>                 |
|                    |        |                                | \$2,468,108.39        | \$2,371,596.42        | \$3,854,746.00        | \$2,183,158.72        | \$4,928,080.00        | \$2,923,150.00        |
| 2563038            | 507010 | CAPITAL IMPROVEMENTS           | \$503.16              | \$118,450.67          | \$0.00                | \$46.89               | \$0.00                | \$0.00                |
| 2563038            | 507199 | UNDESIGNATED PROEJCTS          | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 2563038            | 507237 | S. CARSON NID                  | \$0.00                | \$0.00                | \$4,800.00            | \$0.00                | \$4,800.00            | \$5,040.00            |
| 2563038            | 507705 | VEHICLE REPLACEMENT PROGRAM    | \$243,858.26          | \$286,511.67          | \$895,000.00          | \$335,216.44          | \$555,000.00          | \$480,000.00          |
| 2563038            | 507774 | TRAFFIC SIGNAL/ST LIGHT        | \$0.00                | \$117,083.29          | \$200,000.00          | \$47,960.62           | \$200,000.00          | \$0.00                |
| 2563038            | 507775 | EQUIPMENT                      | \$141,564.86          | \$5,016.00            | \$0.00                | \$0.00                | \$100,000.00          | \$0.00                |
|                    |        |                                | <hr/>                 | <hr/>                 | <hr/>                 | <hr/>                 | <hr/>                 | <hr/>                 |
|                    |        |                                | \$385,926.28          | \$527,061.63          | \$1,099,800.00        | \$383,223.95          | \$859,800.00          | \$485,040.00          |
| 2560200            | 593000 | UNRESERVED FUND BALANCE        | \$0.00                | \$0.00                | \$100,000.00          | \$0.00                | \$100,000.00          | \$100,000.00          |
|                    |        |                                | <hr/>                 | <hr/>                 | <hr/>                 | <hr/>                 | <hr/>                 | <hr/>                 |
|                    |        |                                | \$0.00                | \$0.00                | \$100,000.00          | \$0.00                | \$100,000.00          | \$100,000.00          |
| <b>Grand Total</b> |        | <b>STREET MAINTENANCE FUND</b> | <b>\$5,095,085.24</b> | <b>\$5,244,902.65</b> | <b>\$7,509,040.00</b> | <b>\$4,323,951.30</b> | <b>\$8,329,911.00</b> | <b>\$6,065,063.00</b> |

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

|                                    |                      |                      |                     |                 |                        |
|------------------------------------|----------------------|----------------------|---------------------|-----------------|------------------------|
| <b>Department Name: Grant</b>      |                      |                      |                     |                 |                        |
| <b>Department Number: 275 Fund</b> |                      |                      |                     |                 |                        |
|                                    | <b>2020-21</b>       | <b>2021-22</b>       | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b>       |
|                                    | <b>Actual</b>        | <b>Estimated</b>     | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>          |
| <b>REVENUE</b>                     |                      |                      |                     |                 |                        |
| <b>Intergovernmental</b>           | \$ 15,469,316        | \$ 41,239,929        | \$ 5,311,749        | <b>-87.12%</b>  | \$ (35,928,180)        |
| <b>Charges for Services</b>        | 454,244              | 393,688              | 420,000             | <b>6.68%</b>    | 26,312                 |
| <b>Miscellaneous</b>               | 123,280              | 10,191               | 100,000             | <b>881.26%</b>  | 89,809                 |
| <b>Transfers In</b>                | 290,593              | 378,171              | 438,050             | <b>15.83%</b>   | 59,879                 |
| <b>Beginning Balance</b>           | 1,424,884            | 1,415,480            | 200,000             | <b>-85.87%</b>  | (1,215,480)            |
| <b>TOTAL</b>                       | <b>\$ 17,762,317</b> | <b>\$ 43,437,459</b> | <b>\$ 6,469,799</b> | <b>-85.11%</b>  | <b>\$ (36,967,660)</b> |
| <b>EXPENDITURE</b>                 |                      |                      |                     |                 |                        |
| <b>Grant Expenditures</b>          | \$ 16,346,837        | \$ 43,085,849        | \$ 6,269,799        | <b>-85.45%</b>  | \$ (36,816,050)        |
| <b>Transfers Out</b>               | -                    | 151,610              | -                   | <b>-100.00%</b> | (151,610)              |
| <b>Ending Fund Balance</b>         | 1,415,480            | 200,000              | 200,000             | <b>0.00%</b>    | -                      |
| <b>TOTAL</b>                       | <b>\$ 17,762,317</b> | <b>\$ 43,437,459</b> | <b>\$ 6,469,799</b> | <b>-85.11%</b>  | <b>\$ (36,967,660)</b> |
|                                    |                      |                      |                     |                 |                        |
| <b>FTE</b>                         | <b>43.27</b>         | <b>45.58</b>         | <b>44.58</b>        |                 |                        |

| Organization                | Object | Account Description            | 2020 Actuals     | 2021 Actuals      | 2022 Revised Budget | 2022 Actuals     | 2022 Estimated    | 2023 Tentative Budget |
|-----------------------------|--------|--------------------------------|------------------|-------------------|---------------------|------------------|-------------------|-----------------------|
| <b>GRANT FUND REVENUE</b>   |        |                                |                  |                   |                     |                  |                   |                       |
| 2751081                     | 431010 | GG FEDERAL GRANTS              | (\$2,006,926.16) | (\$8,411,853.52)  | (\$20,701,880.00)   | \$0.00           | (\$20,407,523.00) | (\$294,357.00)        |
| 2752081                     | 431010 | FEDERAL GRANTS                 | (\$975,756.61)   | (\$1,353,549.26)  | (\$2,568,222.00)    | (\$504,322.13)   | (\$2,483,507.00)  | (\$1,459,499.00)      |
| 2753081                     | 431010 | FEDERAL GRANTS                 | \$0.00           | \$0.00            | \$0.00              | (\$33,895.21)    | \$0.00            | \$0.00                |
| 2753082                     | 431010 | FEDERAL GRANTS                 | \$0.00           | \$0.00            | \$0.00              | \$0.00           | \$0.00            | \$0.00                |
| 2754081                     | 431010 | FEDERAL GRANTS                 | (\$44,660.63)    | (\$16,259.21)     | \$0.00              | \$0.00           | \$0.00            | \$0.00                |
| 2755081                     | 431010 | FEDERAL GRANTS                 | (\$8,552.03)     | (\$27,855.27)     | (\$20,104.00)       | (\$20,640.77)    | \$0.00            | \$0.00                |
| 2756081                     | 431010 | FEDERAL GRANTS                 | (\$2,077,389.49) | (\$3,085,542.84)  | (\$13,496,413.00)   | (\$1,387,016.71) | (\$13,897,531.00) | (\$1,717,177.00)      |
| 2756581                     | 431010 | FEDERAL GRANTS                 | (\$551,698.23)   | (\$584,281.65)    | (\$1,780,645.00)    | (\$451,405.36)   | (\$1,776,064.00)  | (\$679,973.00)        |
| 2756582                     | 431010 | FEDERAL GRANTS                 | (\$260,180.29)   | (\$333,164.25)    | (\$482,333.00)      | (\$3,002.02)     | (\$482,333.00)    | \$0.00                |
| 2752081                     | 434010 | STATE GRANTS                   | (\$104,373.63)   | (\$559,233.60)    | (\$879,608.00)      | (\$675,277.64)   | (\$879,608.00)    | (\$336,510.00)        |
| 2754081                     | 434010 | STATE GRANTS                   | \$0.00           | (\$17,256.43)     | (\$24,931.00)       | (\$15,258.06)    | (\$24,931.00)     | \$0.00                |
| 2754082                     | 434010 | STATE GRANTS                   | \$0.00           | \$0.00            | \$0.00              | \$0.00           | \$0.00            | \$0.00                |
| 2755081                     | 434010 | STATE GRANTS                   | (\$7,015.00)     | (\$6,143.00)      | \$0.00              | (\$7,858.00)     | (\$110,000.00)    | \$0.00                |
| 2756081                     | 434010 | STATE GRANTS                   | (\$298,607.70)   | (\$393,132.58)    | (\$526,017.00)      | (\$153,332.04)   | (\$475,425.00)    | (\$152,728.00)        |
| 2756581                     | 434010 | STATE GRANTS                   | (\$101,414.30)   | (\$80,195.52)     | (\$90,957.00)       | (\$74,843.62)    | (\$90,957.00)     | (\$35,507.00)         |
| 2752081                     | 437100 | OTHER LOCAL GRANTS             | (\$360,628.05)   | (\$511,456.45)    | (\$506,627.00)      | (\$260,233.86)   | (\$530,311.00)    | (\$545,998.00)        |
| 2755081                     | 437100 | OTHER LOCAL GRANTS             | (\$150,069.04)   | (\$81,860.69)     | (\$110,000.00)      | (\$90,000.00)    | \$0.00            | (\$90,000.00)         |
| 2756081                     | 437100 | OTHER LOCAL GRANTS             | \$0.00           | \$0.00            | \$0.00              | \$0.00           | \$0.00            | \$0.00                |
| 2756581                     | 437100 | OTHER LOCAL GRANTS             | (\$851.99)       | (\$7,531.69)      | (\$46,562.00)       | \$0.00           | (\$46,562.00)     | \$0.00                |
| <b>GRANTS</b>               |        |                                | (\$6,948,123.15) | (\$15,469,315.96) | (\$41,234,299.00)   | (\$3,677,085.42) | (\$41,204,752.00) | (\$5,311,749.00)      |
| 2752080                     | 445183 | MEDICAID SERVICES              | (\$116,278.94)   | (\$107,056.14)    | (\$48,688.00)       | (\$91,503.87)    | (\$48,688.00)     | (\$105,000.00)        |
| 2756580                     | 445183 | MEDICAID SERVICES              | \$0.00           | \$0.00            | \$0.00              | \$0.00           | \$0.00            | \$0.00                |
| 2756080                     | 445500 | CLINIC SERVICES                | (\$168,000.27)   | (\$156,788.59)    | (\$130,000.00)      | (\$114,225.95)   | \$0.00            | (\$130,000.00)        |
| 2756080                     | 445503 | DC COMMUNITY HEALTH FEES       | \$0.00           | \$0.00            | \$0.00              | \$0.00           | (\$30,000.00)     | \$0.00                |
| 2756080                     | 445970 | PRIVATE VACCINE                | (\$200,911.26)   | (\$168,419.52)    | (\$150,000.00)      | (\$142,091.40)   | (\$150,000.00)    | (\$150,000.00)        |
| 2756080                     | 445971 | DC CLINIC PRIVATE VACCINE      | \$0.00           | \$0.00            | \$0.00              | \$0.00           | \$0.00            | \$0.00                |
| 2756080                     | 445980 | STATE VACCINE                  | (\$27,889.60)    | (\$21,979.68)     | (\$35,000.00)       | (\$24,892.19)    | (\$35,000.00)     | (\$35,000.00)         |
| 2756080                     | 445981 | DC CLINIC - STATE VACCINE      | \$0.00           | \$0.00            | \$0.00              | \$0.00           | \$0.00            | \$0.00                |
| 2752080                     | 446052 | FOSTER CARE ROOM & BOARD       | \$0.00           | \$0.00            | \$0.00              | \$0.00           | \$0.00            | \$0.00                |
| <b>CHARGES FOR SERVICES</b> |        |                                | (\$513,080.07)   | (\$454,243.93)    | (\$363,688.00)      | (\$372,713.41)   | (\$263,688.00)    | (\$420,000.00)        |
| 2750088                     | 461010 | INTEREST INCOME                | \$0.00           | \$0.08            | \$0.00              | \$0.00           | \$0.00            | \$0.00                |
| 2755081                     | 465090 | DONATIONS                      | \$0.00           | \$0.00            | \$0.00              | \$0.00           | \$0.00            | \$0.00                |
| 2756081                     | 465160 | NEEDY MEDS CAMP PROGRAM        | \$0.00           | (\$55.48)         | \$0.00              | (\$25.49)        | \$0.00            | \$0.00                |
| 2756080                     | 465164 | COMMUNITY VACCINE - STATE      | (\$9,672.85)     | (\$2,768.71)      | \$0.00              | (\$4,441.36)     | \$0.00            | \$0.00                |
| 2756081                     | 465164 | COMMUNITY VACCINE - STATE      | \$0.00           | \$0.00            | \$0.00              | \$0.00           | \$0.00            | \$0.00                |
| 2756080                     | 465166 | COMMUNITY VACCINE PRIVATE      | (\$122,465.29)   | (\$117,248.46)    | \$0.00              | (\$62,633.04)    | \$0.00            | (\$100,000.00)        |
| 2756081                     | 465166 | COMMUNITY VACCINE PRIVATE      | \$0.00           | \$0.00            | \$0.00              | \$0.00           | \$0.00            | \$0.00                |
| 2756081                     | 465168 | DC-SHARED SERVICES LEARN       | \$0.00           | \$0.00            | \$0.00              | \$0.00           | \$0.00            | \$0.00                |
| 2756081                     | 465170 | DIGNITY HEALTH - DIABETES OUTR | (\$3,292.69)     | (\$3,207.31)      | (\$10,191.00)       | \$0.00           | (\$10,191.00)     | \$0.00                |
| 2755081                     | 465894 | HISTORICAL STRUCTURES NV PRISO | \$0.00           | \$0.00            | \$0.00              | \$0.00           | (\$130,000.00)    | \$0.00                |
| 2756080                     | 466012 | VFC VACCINE (SLV GRANT)        | \$0.00           | \$0.00            | \$0.00              | \$0.00           | \$0.00            | \$0.00                |



| Organization | Object | Account Description            | 2020 Actuals     | 2021 Actuals      | 2022 Revised Budget | 2022 Actuals     | 2022 Estimated    | 2023 Tentative Budget |
|--------------|--------|--------------------------------|------------------|-------------------|---------------------|------------------|-------------------|-----------------------|
| 2756080      | 466013 | SCHOOL VACCINE PROG INC        | \$0.00           | \$0.00            | \$0.00              | \$0.00           | \$0.00            | \$0.00                |
| 2752080      | 466050 | PS REFUNDS/REIMBURSEMENTS      | \$0.00           | \$0.00            | \$0.00              | \$0.00           | \$0.00            | \$0.00                |
| 2756080      | 466050 | HEALTH REFUNDS/REIMBURSEMENTS  | \$0.00           | \$0.00            | \$0.00              | \$0.00           | \$0.00            | \$0.00                |
| 2756580      | 466053 | SSI DISABILITY RENT ASSISTANCE | (\$7,030.00)     | \$0.00            | \$0.00              | \$0.00           | \$0.00            | \$0.00                |
| 2756080      | 466970 | IMMUNIZATION NV REIMBURSEMENT  | \$0.00           | \$0.00            | \$0.00              | \$0.00           | \$0.00            | \$0.00                |
|              |        | <b>MISCELLANEOUS</b>           | (\$142,460.83)   | (\$123,279.88)    | (\$10,191.00)       | (\$67,099.89)    | (\$140,191.00)    | (\$100,000.00)        |
| 2750091      | 481010 | GENERAL FUND                   | (\$270,301.20)   | (\$290,592.92)    | (\$303,671.00)      | \$0.00           | (\$378,171.00)    | (\$438,050.00)        |
|              |        | <b>TRANSFERS</b>               | (\$270,301.20)   | (\$290,592.92)    | (\$303,671.00)      | \$0.00           | (\$378,171.00)    | (\$438,050.00)        |
| 2750099      | 495000 | BEGINNING FUND BALANCE         | \$0.00           | \$0.00            | (\$1,415,480.00)    | \$0.00           | (\$1,415,480.00)  | (\$200,000.00)        |
|              |        |                                | \$0.00           | \$0.00            | (\$1,415,480.00)    | \$0.00           | (\$1,415,480.00)  | (\$200,000.00)        |
|              |        | <b>TOTAL GRANT REVENUES</b>    | (\$7,873,965.25) | (\$16,337,432.69) | (\$43,327,329.00)   | (\$4,116,898.72) | (\$43,402,282.00) | (\$6,469,799.00)      |

**EXPENSE**

**DISTRICT ATTORNEY GRANTS**

|         |        |                                 |        |        |        |        |        |        |
|---------|--------|---------------------------------|--------|--------|--------|--------|--------|--------|
| 2750500 | 501225 | GRANT - OPERATING SUPPLIES      | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
|         |        | <b>DISTRICT ATTORNEY GRANTS</b> | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

**CITY GRANTS**

|         |        |                            |                |                |                 |              |                 |              |
|---------|--------|----------------------------|----------------|----------------|-----------------|--------------|-----------------|--------------|
| 2750600 | 500101 | SALARIES                   | \$1,691,000.53 | \$1,176,777.52 | \$900,000.00    | \$3,791.82   | \$557,434.00    | \$201,452.00 |
| 2750600 | 501201 | GRANT - SALARIES           | \$0.00         | \$0.00         | \$0.00          | \$0.00       | \$0.00          | \$0.00       |
| 2750600 | 500102 | HOURLY/SEASONAL            | \$15,969.19    | \$16,325.61    | \$0.00          | \$0.00       | \$0.00          | \$0.00       |
| 2750600 | 500111 | OVERTIME                   | \$4,173.89     | \$533.80       | \$0.00          | \$0.00       | \$0.00          | \$0.00       |
| 2750600 | 500125 | TEMPORARY STAFFING         | \$9,992.94     | \$24,190.40    | \$0.00          | \$0.00       | \$0.00          | \$0.00       |
|         |        |                            | \$1,721,136.55 | \$1,217,827.33 | \$900,000.00    | \$3,791.82   | \$557,434.00    | \$201,452.00 |
| 2750600 | 500225 | MEDICARE                   | \$3,025.63     | \$3,405.66     | \$0.00          | \$324.85     | \$1,614.00      | \$2,992.00   |
| 2750600 | 500230 | RETIREMENT                 | \$36,310.67    | \$44,613.22    | \$0.00          | \$3,628.61   | \$30,959.00     | \$61,093.00  |
| 2750600 | 500240 | GROUP INSURANCE            | \$25,679.33    | \$34,744.04    | \$0.00          | \$1,656.06   | \$11,433.00     | \$22,472.00  |
| 2750600 | 500241 | CITY HSA CONTRIBUTION      | \$2,561.94     | \$3,091.67     | \$0.00          | \$361.14     | \$87.00         | \$0.00       |
| 2750600 | 500250 | WORKERS' COMPENSATION      | \$4,432.16     | \$2,571.06     | \$0.00          | \$364.19     | \$1,590.00      | \$1,488.00   |
| 2750600 | 500270 | CAR ALLOWANCE              | \$0.00         | \$0.00         | \$0.00          | \$0.00       | \$2,010.00      | \$3,900.00   |
| 2750600 | 500271 | PHONE ALLOWANCE            | \$0.00         | \$0.00         | \$0.00          | \$0.00       | \$516.00        | \$960.00     |
|         |        |                            | \$72,009.73    | \$88,425.65    | \$0.00          | \$6,334.85   | \$48,209.00     | \$92,905.00  |
| 2750600 | 500699 | UNDESIGNATED AMOUNTS       | \$0.00         | \$0.00         | \$3,651,238.00  | \$0.00       | \$3,651,238.00  | \$0.00       |
| 2750600 | 501225 | GRANT - OPERATING SUPPLIES | \$213,779.88   | \$6,299,561.19 | \$2,800,000.00  | \$111,067.23 | \$2,800,000.00  | \$500,000.00 |
| 2750600 | 501275 | GRANT EQUIPMENT            | \$0.00         | \$0.00         | \$0.00          | \$0.00       | \$0.00          | \$0.00       |
|         |        |                            | \$213,779.88   | \$6,299,561.19 | \$6,451,238.00  | \$111,067.23 | \$6,451,238.00  | \$500,000.00 |
| 2750600 | 507010 | CAPITAL IMPROVEMENTS       | \$0.00         | \$0.00         | \$12,875,642.00 | \$271,712.06 | \$12,875,642.00 | \$0.00       |
| 2750600 | 507775 | EQUIPMENT                  | \$0.00         | \$806,039.35   | \$475,000.00    | \$163,323.00 | \$475,000.00    | \$0.00       |
|         |        |                            | \$0.00         | \$806,039.35   | \$13,350,642.00 | \$435,035.06 | \$13,350,642.00 | \$0.00       |
|         |        | <b>CITY GRANTS</b>         | \$2,006,926.16 | \$8,411,853.52 | \$20,701,880.00 | \$556,228.96 | \$20,407,523.00 | \$794,357.00 |

**CSBG PROGRAM**

|         |        |            |             |             |             |             |             |        |
|---------|--------|------------|-------------|-------------|-------------|-------------|-------------|--------|
| 2750620 | 500101 | SALARIES   | \$17,054.25 | \$37,050.12 | \$50,146.00 | \$31,574.33 | \$40,649.00 | \$0.00 |
| 2750620 | 500225 | MEDICARE   | \$200.47    | \$521.10    | \$0.00      | \$483.13    | \$316.00    | \$0.00 |
| 2750620 | 500230 | RETIREMENT | \$4,026.93  | \$10,415.88 | \$0.00      | \$9,800.75  | \$6,366.00  | \$0.00 |

| Organization                       | Object | Account Description        | 2020 Actuals | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|------------------------------------|--------|----------------------------|--------------|----------------|---------------------|----------------|----------------|-----------------------|
| 2750620                            | 500240 | GROUP INSURANCE            | \$2,045.13   | \$5,125.31     | \$0.00              | \$4,274.56     | \$2,766.00     | \$0.00                |
| 2750620                            | 500241 | CITY HSA CONTRIBUTION      | \$0.00       | \$0.00         | \$0.00              | \$33.19        | \$33.00        | \$0.00                |
| 2750620                            | 500250 | WORKERS' COMPENSATION      | \$274.57     | \$391.44       | \$0.00              | \$255.10       | \$16.00        | \$0.00                |
|                                    |        |                            | <hr/>        |                |                     |                |                |                       |
| 2750620                            | 501225 | GRANT - OPERATING SUPPLIES | \$23,601.35  | \$53,503.85    | \$50,146.00         | \$46,421.06    | \$50,146.00    | \$0.00                |
|                                    |        |                            | <hr/>        |                |                     |                |                |                       |
| 2750620                            | 501225 | GRANT - OPERATING SUPPLIES | \$44,600.89  | \$257,246.85   | \$1,107,247.00      | \$349,598.79   | \$1,208,919.00 | \$0.00                |
|                                    |        |                            | <hr/>        |                |                     |                |                |                       |
| 2750620                            | 507010 | CAPITAL IMPROVEMENTS       | \$44,600.89  | \$257,246.85   | \$1,107,247.00      | \$349,598.79   | \$1,208,919.00 | \$0.00                |
| 2750620                            | 507775 | EQUIPMENT                  | \$276,541.31 | \$333,080.22   | \$482,333.00        | \$18,582.60    | \$482,333.00   | \$0.00                |
| 2750620                            | 507799 | UNDESIGNATED PROJECTS      | \$0.00       | \$35,677.00    | \$0.00              | \$43,119.38    | \$0.00         | \$0.00                |
|                                    |        |                            | <hr/>        |                |                     |                |                |                       |
| 2750620                            | 507799 | UNDESIGNATED PROJECTS      | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                                    |        |                            | <hr/>        |                |                     |                |                |                       |
|                                    |        |                            | \$276,541.31 | \$368,757.22   | \$482,333.00        | \$61,701.98    | \$482,333.00   | \$0.00                |
|                                    |        |                            | <hr/>        |                |                     |                |                |                       |
| <b>CSBG PROGRAM</b>                |        |                            | \$344,743.55 | \$679,507.92   | \$1,639,726.00      | \$457,721.83   | \$1,741,398.00 | \$0.00                |
|                                    |        |                            | <hr/>        |                |                     |                |                |                       |
| <b>SHERIFF'S DEPARTMENT GRANTS</b> |        |                            |              |                |                     |                |                |                       |
| 2752005                            | 500101 | SALARIES                   | \$333,420.84 | \$491,880.87   | \$646,906.00        | \$317,280.12   | \$443,565.00   | \$383,974.00          |
| 2752005                            | 501201 | GRANT - SALARIES           | \$140,693.11 | \$106,848.66   | (\$31,222.00)       | \$150,475.27   | \$129,047.00   | \$256,828.00          |
| 2752005                            | 500104 | SHIFT DIFFERENTIAL         | \$866.85     | \$327.30       | \$0.00              | \$2.10         | \$0.00         | \$0.00                |
| 2752005                            | 500107 | ANNUAL LEAVE PAYOFF        | \$0.00       | \$0.00         | \$0.00              | \$10,875.24    | \$10,875.00    | \$0.00                |
| 2752005                            | 500108 | SICK LEAVE PAY             | \$0.00       | \$0.00         | \$0.00              | \$31,474.16    | \$31,474.00    | \$0.00                |
| 2752005                            | 500111 | OVERTIME                   | \$1,115.82   | \$67,966.90    | \$20,932.00         | \$15,217.53    | \$20,932.00    | \$0.00                |
| 2752005                            | 500112 | CALL BACK PAY              | \$0.00       | \$509.53       | \$0.00              | \$253.91       | \$0.00         | \$0.00                |
| 2752005                            | 500113 | STAND-BY PAY               | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2752005                            | 500114 | F L S A                    | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2752005                            | 500116 | HOLIDAY PAY                | \$5,038.78   | \$2,502.66     | \$0.00              | \$3,051.12     | \$0.00         | \$0.00                |
|                                    |        |                            | <hr/>        |                |                     |                |                |                       |
| 2752005                            | 500225 | MEDICARE                   | \$481,135.40 | \$670,035.92   | \$636,616.00        | \$528,629.45   | \$635,893.00   | \$640,802.00          |
| 2752005                            | 500230 | RETIREMENT                 | \$3,666.63   | \$7,010.73     | \$8,594.00          | \$7,244.97     | \$8,899.00     | \$9,327.00            |
| 2752005                            | 500230 | RETIREMENT                 | \$91,851.18  | \$176,305.66   | \$256,548.00        | \$176,241.08   | \$261,547.00   | \$277,271.00          |
| 2752005                            | 500240 | GROUP INSURANCE            | \$35,815.49  | \$73,259.94    | \$105,939.00        | \$71,082.06    | \$104,276.00   | \$115,742.00          |
| 2752005                            | 500241 | CITY HSA CONTRIBUTION      | \$4,027.57   | \$869.15       | \$3,128.00          | \$43.66        | \$3,128.00     | \$3,035.00            |
| 2752005                            | 500250 | WORKERS' COMPENSATION      | \$17,540.05  | \$24,025.12    | \$26,728.00         | \$17,758.85    | \$26,079.00    | \$27,399.00           |
| 2752005                            | 500260 | EDUCATION INCENTIVE        | \$800.00     | \$5,400.00     | \$3,000.00          | \$2,750.00     | \$4,100.00     | \$6,000.00            |
| 2752005                            | 500265 | UNIFORM ALLOWANCE          | \$0.00       | \$8,600.00     | \$12,150.00         | \$4,250.00     | \$11,175.00    | \$12,200.00           |
| 2752005                            | 500271 | PHONE ALLOWANCE            | \$400.00     | \$2,524.73     | \$3,840.00          | \$2,272.00     | \$560.00       | \$2,880.00            |
| 2752005                            | 501202 | GRANT - BENEFITS           | \$161,888.90 | (\$10,028.62)  | \$11,183.00         | \$0.00         | \$0.00         | \$0.00                |
|                                    |        |                            | <hr/>        |                |                     |                |                |                       |
| 2752005                            | 501225 | GRANT - OPERATING SUPPLIES | \$315,989.82 | \$287,966.71   | \$431,110.00        | \$281,642.62   | \$419,764.00   | \$453,854.00          |
| 2752005                            | 502450 | CASH SHORT/OVER            | \$134,426.63 | \$77,480.89    | \$81,363.00         | \$31,033.83    | \$81,363.00    | \$0.00                |
|                                    |        |                            | <hr/>        |                |                     |                |                |                       |
| 2752005                            | 502450 | CASH SHORT/OVER            | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                                    |        |                            | <hr/>        |                |                     |                |                |                       |
| 2752005                            | 507010 | CAPITAL IMPROVEMENTS       | \$134,426.63 | \$77,480.89    | \$81,363.00         | \$31,033.83    | \$81,363.00    | \$0.00                |
| 2752005                            | 507775 | EQUIPMENT                  | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                                    |        |                            | <hr/>        |                |                     |                |                |                       |
| 2752005                            | 507775 | EQUIPMENT                  | \$0.00       | \$43,924.10    | \$285,121.00        | \$243,587.44   | \$285,121.00   | \$0.00                |
|                                    |        |                            | <hr/>        |                |                     |                |                |                       |
|                                    |        |                            | \$0.00       | \$43,924.10    | \$285,121.00        | \$243,587.44   | \$285,121.00   | \$0.00                |
|                                    |        |                            | <hr/>        |                |                     |                |                |                       |
| <b>SHERIFF'S DEPARTMENT GRANTS</b> |        |                            | \$931,551.85 | \$1,079,407.62 | \$1,434,210.00      | \$1,084,893.34 | \$1,422,141.00 | \$1,094,656.00        |
|                                    |        |                            | <hr/>        |                |                     |                |                |                       |
| <b>FIRE DEPARTMENT GRANTS</b>      |        |                            |              |                |                     |                |                |                       |
| 2752505                            | 500101 | SALARIES                   | \$49,092.73  | \$76,303.54    | \$670,040.00        | \$0.00         | \$670,040.00   | \$75,329.00           |
| 2752505                            | 501201 | GRANT - SALARIES           | \$135,020.41 | \$650,986.76   | \$751,310.00        | \$711,645.48   | \$731,898.00   | \$883,124.00          |

| Organization                         | Object | Account Description           | 2020 Actuals | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|--------------------------------------|--------|-------------------------------|--------------|----------------|---------------------|----------------|----------------|-----------------------|
| 2752505                              | 500102 | HOURLY/SEASONAL               | \$43,075.25  | \$24,896.00    | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2752505                              | 500105 | ACTING PAY                    | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2752505                              | 500111 | OVERTIME                      | \$819.16     | \$13,240.34    | \$0.00              | \$39,357.89    | \$0.00         | \$0.00                |
| 2752505                              | 500112 | CALL BACK PAY                 | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2752505                              | 500114 | F L S A                       | \$0.00       | \$833.70       | \$0.00              | \$214.29       | \$0.00         | \$0.00                |
| 2752505                              | 500116 | HOLIDAY PAY                   | \$0.00       | \$0.00         | \$0.00              | \$440.60       | \$0.00         | \$0.00                |
|                                      |        |                               | \$228,007.55 | \$766,260.34   | \$1,421,350.00      | \$751,658.26   | \$1,401,938.00 | \$958,453.00          |
| 2752505                              | 500225 | MEDICARE                      | \$1,242.31   | \$9,800.33     | \$14,152.00         | \$10,714.64    | \$14,152.00    | \$13,816.00           |
| 2752505                              | 500230 | RETIREMENT                    | \$10,299.61  | \$176,075.27   | \$282,818.00        | \$220,163.56   | \$282,818.00   | \$348,991.00          |
| 2752505                              | 500240 | GROUP INSURANCE               | \$5,497.10   | \$55,757.29    | \$135,046.00        | \$93,135.01    | \$135,046.00   | \$164,346.00          |
| 2752505                              | 500241 | CITY HSA CONTRIBUTION         | \$0.00       | \$8,483.52     | \$2,143.00          | \$16,243.83    | \$21,555.00    | \$23,156.00           |
| 2752505                              | 500250 | WORKERS' COMPENSATION         | \$4,144.80   | \$46,655.06    | \$44,316.00         | \$45,146.57    | \$44,316.00    | \$41,898.00           |
| 2752505                              | 500265 | UNIFORM ALLOWANCE             | \$0.00       | \$2,400.00     | \$10,800.00         | \$0.00         | \$10,800.00    | \$10,800.00           |
| 2752505                              | 500271 | PHONE ALLOWANCE               | (\$960.00)   | \$1,088.00     | \$960.00            | \$728.00       | \$960.00       | \$960.00              |
| 2752505                              | 501202 | GRANT - BENEFITS              | \$29,427.18  | \$0.00         | \$119,187.00        | \$0.00         | \$119,187.00   | \$0.00                |
|                                      |        |                               | \$49,651.00  | \$300,259.47   | \$609,422.00        | \$386,131.61   | \$628,834.00   | \$603,967.00          |
| 2752505                              | 501225 | GRANT - OPERATING SUPPLIES    | \$239,681.80 | \$200,368.98   | \$367,381.00        | \$54,735.24    | \$392,381.00   | \$0.00                |
|                                      |        |                               | \$239,681.80 | \$200,368.98   | \$367,381.00        | \$54,735.24    | \$392,381.00   | \$0.00                |
| 2752505                              | 507010 | CAPITAL IMPROVEMENTS          | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2752505                              | 507775 | EQUIPMENT                     | \$0.00       | \$199,810.32   | \$333,519.00        | \$269,383.05   | \$333,519.00   | \$0.00                |
|                                      |        |                               | \$0.00       | \$199,810.32   | \$333,519.00        | \$269,383.05   | \$333,519.00   | \$0.00                |
|                                      |        | <b>FIRE DEPARTMENT GRANTS</b> | \$517,340.35 | \$1,466,699.11 | \$2,731,672.00      | \$1,461,908.16 | \$2,756,672.00 | \$1,562,420.00        |
| <b>JUVENILE GRANTS</b>               |        |                               |              |                |                     |                |                |                       |
| 2752705                              | 501201 | GRANT - SALARIES              | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$43,014.00           |
|                                      |        |                               | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$43,014.00           |
| 2752705                              | 501202 | GRANT - BENEFITS              | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$19,896.00           |
|                                      |        |                               | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$19,896.00           |
| 2752705                              | 501225 | GRANT - OPERATING SUPPLIES    | \$125,154.50 | \$91,215.70    | \$439,987.00        | \$45,343.61    | \$439,987.00   | \$42,090.00           |
| 2752705                              | 502450 | CASH SHORT/OVER               | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                                      |        |                               | \$125,154.50 | \$91,215.70    | \$439,987.00        | \$45,343.61    | \$439,987.00   | \$42,090.00           |
|                                      |        | <b>JUVENILE GRANTS</b>        | \$125,154.50 | \$91,215.70    | \$439,987.00        | \$45,343.61    | \$439,987.00   | \$105,000.00          |
| <b>ALTERNATIVE SENTENCING GRANTS</b> |        |                               |              |                |                     |                |                |                       |
| 2752800                              | 500101 | SALARIES                      | \$75,341.40  | \$79,764.38    | \$82,535.00         | \$61,331.21    | \$84,178.00    | \$88,814.00           |
| 2752800                              | 500111 | OVERTIME                      | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2752800                              | 500116 | HOLIDAY PAY                   | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                                      |        |                               | \$75,341.40  | \$79,764.38    | \$82,535.00         | \$61,331.21    | \$84,178.00    | \$88,814.00           |
| 2752800                              | 500225 | MEDICARE                      | \$567.46     | \$1,120.13     | \$1,173.00          | \$861.68       | \$1,184.00     | \$1,251.00            |
| 2752800                              | 500230 | RETIREMENT                    | \$6,094.91   | \$12,078.71    | \$12,793.00         | \$9,497.93     | \$13,039.00    | \$13,766.00           |
| 2752800                              | 500240 | GROUP INSURANCE               | \$8,988.16   | \$16,836.20    | \$16,784.00         | \$12,303.30    | \$16,382.00    | \$18,406.00           |
| 2752800                              | 500241 | CITY HSA CONTRIBUTION         | \$0.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 2752800                              | 500250 | WORKERS' COMPENSATION         | \$744.22     | \$744.00       | \$744.00            | \$471.43       | \$744.00       | \$744.00              |
| 2752800                              | 500271 | PHONE ALLOWANCE               | \$544.00     | \$96.00        | \$960.00            | \$0.00         | \$0.00         | \$0.00                |
| 2752800                              | 501202 | GRANT - BENEFITS              | \$14,383.66  | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |

| Organization          | Object | Account Description                  | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals       | 2022 Estimated      | 2023 Tentative Budget |
|-----------------------|--------|--------------------------------------|---------------------|---------------------|---------------------|--------------------|---------------------|-----------------------|
| 2752800               | 501225 | GRANT - OPERATING SUPPLIES           | \$31,322.41         | \$30,875.04         | \$32,454.00         | \$23,134.34        | \$31,349.00         | \$34,167.00           |
|                       |        |                                      | \$990.00            | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
|                       |        |                                      | \$990.00            | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
|                       |        | <b>ALTERNATIVE SENTENCING GRANTS</b> | <b>\$107,653.81</b> | <b>\$110,639.42</b> | <b>\$114,989.00</b> | <b>\$84,465.55</b> | <b>\$115,527.00</b> | <b>\$122,981.00</b>   |
| <b>COURTS GRANTS</b>  |        |                                      |                     |                     |                     |                    |                     |                       |
| 2754700               | 500101 | SALARIES                             | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 2754700               | 501201 | GRANT - SALARIES                     | \$22,460.63         | \$12,823.43         | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
|                       |        |                                      | \$22,460.63         | \$12,823.43         | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 2754700               | 500225 | MEDICARE                             | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 2754700               | 500230 | RETIREMENT                           | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 2754700               | 500240 | GROUP INSURANCE                      | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 2754700               | 500241 | CITY HSA CONTRIBUTION                | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 2754700               | 500250 | WORKERS' COMPENSATION                | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 2754700               | 500271 | PHONE ALLOWANCE                      | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 2754700               | 501202 | GRANT - BENEFITS                     | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
|                       |        |                                      | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 2754700               | 501225 | GRANT - OPERATING SUPPLIES           | \$22,200.00         | \$20,513.64         | \$24,931.00         | \$11,115.00        | \$24,931.00         | \$0.00                |
|                       |        |                                      | \$22,200.00         | \$20,513.64         | \$24,931.00         | \$11,115.00        | \$24,931.00         | \$0.00                |
| 2754700               | 507010 | CAPITAL IMPROVEMENTS                 | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
|                       |        |                                      | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
|                       |        | <b>COURTS GRANTS</b>                 | <b>\$44,660.63</b>  | <b>\$33,337.07</b>  | <b>\$24,931.00</b>  | <b>\$11,115.00</b> | <b>\$24,931.00</b>  | <b>\$0.00</b>         |
| <b>PARKS GRANTS</b>   |        |                                      |                     |                     |                     |                    |                     |                       |
| 2755017               | 500101 | SALARIES                             | \$14,319.84         | \$10,014.54         | \$0.00              | \$2,927.77         | \$2,928.00          | \$0.00                |
| 2755017               | 501201 | GRANT - SALARIES                     | \$24,086.26         | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 2755017               | 500102 | HOURLY/SEASONAL                      | \$72.25             | \$6,892.46          | \$0.00              | \$12,800.27        | \$30,000.00         | \$0.00                |
| 2755017               | 500111 | OVERTIME                             | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
|                       |        |                                      | \$38,478.35         | \$16,907.00         | \$0.00              | \$15,728.04        | \$32,928.00         | \$0.00                |
| 2755017               | 500225 | MEDICARE                             | \$98.86             | \$244.81            | \$0.00              | \$226.79           | \$550.00            | \$0.00                |
| 2755017               | 500230 | RETIREMENT                           | \$0.00              | \$38.12             | \$0.00              | \$310.07           | \$600.00            | \$0.00                |
| 2755017               | 500240 | GROUP INSURANCE                      | \$0.00              | \$184.15            | \$0.00              | \$582.84           | \$1,200.00          | \$0.00                |
| 2755017               | 500241 | CITY HSA CONTRIBUTION                | \$0.00              | \$12.28             | \$0.00              | \$8.05             | \$25.00             | \$0.00                |
| 2755017               | 500250 | WORKERS' COMPENSATION                | \$140.92            | \$349.42            | \$0.00              | \$317.80           | \$725.00            | \$0.00                |
| 2755017               | 501202 | GRANT - BENEFITS                     | \$964.35            | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
|                       |        |                                      | \$1,204.13          | \$828.78            | \$0.00              | \$1,445.55         | \$3,100.00          | \$0.00                |
| 2755017               | 501225 | GRANT - OPERATING SUPPLIES           | \$46,304.36         | \$53,571.95         | \$102,500.00        | \$37,937.76        | \$73,972.00         | \$90,000.00           |
|                       |        |                                      | \$46,304.36         | \$53,571.95         | \$102,500.00        | \$37,937.76        | \$73,972.00         | \$90,000.00           |
| 2755017               | 507010 | CAPITAL IMPROVEMENTS                 | \$63,500.40         | \$10,552.96         | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 2755017               | 507775 | EQUIPMENT                            | \$0.00              | \$0.00              | \$7,500.00          | \$0.00             | (\$35,177.00)       | \$0.00                |
|                       |        |                                      | \$63,500.40         | \$10,552.96         | \$7,500.00          | \$0.00             | (\$35,177.00)       | \$0.00                |
|                       |        | <b>PARKS GRANTS</b>                  | <b>\$149,487.24</b> | <b>\$81,860.69</b>  | <b>\$110,000.00</b> | <b>\$55,111.35</b> | <b>\$74,823.00</b>  | <b>\$90,000.00</b>    |
| <b>LIBRARY GRANTS</b> |        |                                      |                     |                     |                     |                    |                     |                       |
| 2756200               | 500101 | SALARIES                             | \$0.00              | \$0.00              | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 2756200               | 501201 | GRANT - SALARIES                     | \$6,807.08          | \$2,799.52          | \$0.00              | \$0.00             | \$0.00              | \$0.00                |

| Organization          | Object | Account Description        | 2020 Actuals | 2021 Actuals | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|-----------------------|--------|----------------------------|--------------|--------------|---------------------|--------------|----------------|-----------------------|
| 2756200               | 500102 | HOURLY/SEASONAL            | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2756200               | 500111 | OVERTIME                   | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                       |        |                            | \$6,807.08   | \$2,799.52   | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2756200               | 500225 | MEDICARE                   | \$0.00       | \$54.19      | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2756200               | 500230 | RETIREMENT                 | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2756200               | 500240 | GROUP INSURANCE            | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2756200               | 500250 | WORKERS' COMPENSATION      | \$0.00       | \$168.90     | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2756200               | 501202 | GRANT - BENEFITS           | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                       |        |                            | \$0.00       | \$223.09     | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2756200               | 501225 | GRANT - OPERATING SUPPLIES | \$9,341.75   | \$30,975.66  | \$20,104.00         | \$23,980.90  | \$35,177.00    | \$0.00                |
|                       |        |                            | \$9,341.75   | \$30,975.66  | \$20,104.00         | \$23,980.90  | \$35,177.00    | \$0.00                |
| 2756200               | 507010 | CAPITAL IMPROVEMENTS       | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                       |        |                            | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                       |        | <b>LIBRARY GRANTS</b>      | \$16,148.83  | \$33,998.27  | \$20,104.00         | \$23,980.90  | \$35,177.00    | \$0.00                |
| <b>WELFARE GRANTS</b> |        |                            |              |              |                     |              |                |                       |
| 2756566               | 500101 | SALARIES                   | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2756566               | 501201 | GRANT - SALARIES           | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                       |        |                            | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2756566               | 501202 | GRANT - BENEFITS           | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                       |        |                            | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2756566               | 501225 | GRANT - OPERATING SUPPLIES | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                       |        |                            | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2756566               | 507010 | CAPITAL IMPROVEMENTS       | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                       |        |                            | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2756567               | 500101 | SALARIES                   | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2756567               | 500114 | F L S A                    | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2756567               | 501201 | GRANT - SALARIES           | \$14,771.57  | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                       |        |                            | \$14,771.57  | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2756567               | 501202 | GRANT - BENEFITS           | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                       |        |                            | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2756567               | 501225 | GRANT - OPERATING SUPPLIES | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|                       |        |                            | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2756574               | 500101 | SALARIES                   | \$64,513.11  | \$121,473.99 | \$274,740.00        | \$89,678.83  | \$192,218.00   | \$151,955.00          |
| 2756574               | 501201 | GRANT - SALARIES           | \$42,346.30  | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2756574               | 500102 | HOURLY/SEASONAL            | \$28.00      | \$4,834.73   | \$0.00              | \$6,615.75   | \$1,940.00     | \$0.00                |
| 2756574               | 500111 | OVERTIME                   | \$0.00       | \$0.00       | \$0.00              | \$15.83      | \$0.00         | \$0.00                |
| 2756574               | 500114 | F L S A                    | \$2.74       | \$1.13       | \$0.00              | \$0.62       | \$0.00         | \$0.00                |
| 2756574               | 500116 | HOLIDAY PAY                | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 2756574               | 500125 | TEMPORARY STAFFING         | \$8,204.64   | \$9,880.74   | \$0.00              | \$5,758.66   | \$0.00         | \$0.00                |
|                       |        |                            | \$115,094.79 | \$136,190.59 | \$274,740.00        | \$102,069.69 | \$194,158.00   | \$151,955.00          |
| 2756574               | 500225 | MEDICARE                   | \$906.12     | \$1,751.30   | \$1,607.00          | \$1,367.44   | \$523.00       | \$2,068.00            |
| 2756574               | 500230 | RETIREMENT                 | \$9,845.71   | \$21,244.89  | \$21,006.00         | \$15,241.10  | \$6,037.00     | \$26,135.00           |
| 2756574               | 500240 | GROUP INSURANCE            | \$13,622.25  | \$30,265.62  | \$27,167.00         | \$16,265.39  | \$10,366.00    | \$32,831.00           |

| Organization              | Object | Account Description        | 2020 Actuals   | 2021 Actuals    | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated  | 2023 Tentative Budget |
|---------------------------|--------|----------------------------|----------------|-----------------|---------------------|----------------|-----------------|-----------------------|
| 2756574                   | 500241 | CITY HSA CONTRIBUTION      | \$0.00         | \$0.00          | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
| 2756574                   | 500250 | WORKERS' COMPENSATION      | \$1,316.17     | \$2,056.03      | \$1,763.00          | \$1,353.75     | \$442.00        | \$2,041.00            |
| 2756574                   | 500271 | PHONE ALLOWANCE            | \$0.00         | \$289.28        | \$375.00            | \$329.99       | \$76.00         | \$450.00              |
| 2756574                   | 501202 | GRANT - BENEFITS           | \$22,705.55    | \$0.00          | \$31,418.00         | \$0.00         | \$31,418.00     | \$0.00                |
|                           |        |                            | \$48,395.80    | \$55,607.12     | \$83,336.00         | \$34,557.67    | \$48,862.00     | \$63,525.00           |
| 2756574                   | 501225 | GRANT - OPERATING SUPPLIES | \$146,959.39   | \$132,928.45    | \$402,695.00        | \$202,994.80   | \$411,498.00    | \$0.00                |
|                           |        |                            | \$146,959.39   | \$132,928.45    | \$402,695.00        | \$202,994.80   | \$411,498.00    | \$0.00                |
|                           |        | <b>WELFARE GRANTS</b>      | \$325,221.55   | \$324,726.16    | \$760,771.00        | \$339,622.16   | \$654,518.00    | \$215,480.00          |
| <b>HEALTH DEPT GRANTS</b> |        |                            |                |                 |                     |                |                 |                       |
| 2756800                   | 500101 | SALARIES                   | \$852,136.26   | \$1,160,341.81  | \$3,215,478.00      | \$854,166.94   | \$3,230,600.00  | \$1,313,544.00        |
| 2756800                   | 501201 | GRANT - SALARIES           | \$436,260.04   | \$0.00          | \$0.00              | \$789.07       | \$88.00         | \$0.00                |
| 2756800                   | 500102 | HOURLY/SEASONAL            | \$9,556.10     | \$296,925.72    | \$521,749.00        | \$159,194.82   | \$627,637.00    | \$27,418.00           |
| 2756800                   | 500106 | MANAGEMENT LEAVE PAY       | \$0.00         | \$7,301.46      | \$0.00              | \$3,289.55     | \$0.00          | \$0.00                |
| 2756800                   | 500107 | ANNUAL LEAVE PAYOFF        | \$4,857.67     | \$8,298.33      | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
| 2756800                   | 500111 | OVERTIME                   | \$6,846.79     | \$8,706.28      | \$0.00              | \$5,597.14     | \$0.00          | \$0.00                |
| 2756800                   | 500114 | F L S A                    | \$95.58        | \$159.51        | \$0.00              | \$29.65        | \$0.00          | \$0.00                |
| 2756800                   | 500116 | HOLIDAY PAY                | \$0.00         | \$0.00          | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
| 2756800                   | 500125 | TEMPORARY STAFFING         | \$68,477.75    | \$557,919.43    | \$991,951.00        | \$415,125.86   | \$1,017,452.00  | \$20,000.00           |
|                           |        |                            | \$1,378,230.19 | \$2,039,652.54  | \$4,729,178.00      | \$1,438,193.03 | \$4,875,777.00  | \$1,360,962.00        |
| 2756800                   | 500225 | MEDICARE                   | \$10,819.73    | \$21,038.30     | \$12,763.00         | \$14,341.81    | \$15,260.00     | \$18,465.00           |
| 2756800                   | 500230 | RETIREMENT                 | \$155,685.02   | \$262,562.28    | \$233,992.00        | \$200,060.75   | \$256,485.00    | \$309,536.00          |
| 2756800                   | 500240 | GROUP INSURANCE            | \$96,694.12    | \$188,595.02    | \$159,114.00        | \$143,037.03   | \$189,723.00    | \$228,822.00          |
| 2756800                   | 500241 | CITY HSA CONTRIBUTION      | \$30,473.89    | \$29,957.23     | \$22,071.00         | \$22,842.27    | \$27,626.00     | \$29,794.00           |
| 2756800                   | 500250 | WORKERS' COMPENSATION      | \$13,726.29    | \$20,350.03     | \$10,593.00         | \$12,551.10    | \$13,374.00     | \$14,437.00           |
| 2756800                   | 500260 | EDUCATION INCENTIVE        | \$560.00       | \$815.00        | \$200.00            | \$75.00        | \$550.00        | \$500.00              |
| 2756800                   | 500270 | CAR ALLOWANCE              | \$1,160.13     | \$2,176.21      | \$2,106.00          | \$743.99       | \$1,938.00      | \$2,106.00            |
| 2756800                   | 500271 | PHONE ALLOWANCE            | \$3,721.78     | \$6,447.43      | \$4,050.00          | \$5,565.51     | \$5,963.00      | \$7,899.00            |
| 2756800                   | 501202 | GRANT - BENEFITS           | \$216,192.44   | \$0.00          | \$886,695.00        | \$0.00         | \$659,999.00    | \$0.00                |
|                           |        |                            | \$529,033.40   | \$531,941.50    | \$1,331,584.00      | \$399,217.46   | \$1,170,918.00  | \$611,559.00          |
| 2756800                   | 500674 | SMALL TOOLS/ EQUIPMENT     | \$0.00         | \$0.00          | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
| 2756800                   | 501225 | GRANT - OPERATING SUPPLIES | \$1,016,811.80 | \$1,454,497.57  | \$8,936,687.00      | \$859,265.60   | \$9,331,280.00  | \$312,384.00          |
| 2756800                   | 502450 | CASH SHORT/OVER            | \$0.00         | \$0.00          | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
|                           |        |                            | \$1,016,811.80 | \$1,454,497.57  | \$8,936,687.00      | \$859,265.60   | \$9,331,280.00  | \$312,384.00          |
| 2756800                   | 507010 | CAPITAL IMPROVEMENTS       | \$0.00         | \$0.00          | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
| 2756800                   | 507775 | EQUIPMENT                  | \$0.00         | \$7,500.00      | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
|                           |        |                            | \$0.00         | \$7,500.00      | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
|                           |        | <b>HEALTH DEPT GRANTS</b>  | \$2,924,075.39 | \$4,033,591.61  | \$14,997,449.00     | \$2,696,676.09 | \$15,377,975.00 | \$2,284,905.00        |
| 2750079                   | 507201 | GENERAL FUND               | \$0.00         | \$0.00          | \$151,610.00        | \$0.00         | \$151,610.00    | \$0.00                |
|                           |        |                            | \$0.00         | \$0.00          | \$151,610.00        | \$0.00         | \$151,610.00    | \$0.00                |
| 2750200                   | 593000 | UNRESERVED FUND BALANCE    | \$0.00         | \$0.00          | \$200,000.00        | \$0.00         | \$200,000.00    | \$200,000.00          |
|                           |        |                            | \$0.00         | \$0.00          | \$200,000.00        | \$0.00         | \$200,000.00    | \$200,000.00          |
|                           |        | <b>GRANT FUND</b>          | \$7,492,963.86 | \$16,346,837.09 | \$43,327,329.00     | \$6,817,066.95 | \$43,402,282.00 | \$6,469,799.00        |

**FISCAL SUMMARY FOR SPECIAL REVENUE FUND**

|                                    |                   |                   |                   |                 |                     |
|------------------------------------|-------------------|-------------------|-------------------|-----------------|---------------------|
| <b>Department Name: Commissary</b> |                   |                   |                   |                 |                     |
| <b>Department Number: 280</b>      |                   |                   |                   |                 |                     |
|                                    | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b>    |
|                                    | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>       |
| <b>REVENUE</b>                     |                   |                   |                   |                 |                     |
| <b>Charges for Services</b>        | \$ 135,081        | \$ 100,000        | \$ 100,000        | <b>0.00%</b>    | \$ -                |
| <b>Miscellaneous</b>               | 86,773            | 102,832           | 102,000           | <b>-0.81%</b>   | (832)               |
| <b>Beginning Balance</b>           | 226,923           | 185,649           | 35,000            | <b>-81.15%</b>  | (150,649)           |
| <b>TOTAL</b>                       | <b>\$ 448,777</b> | <b>\$ 388,481</b> | <b>\$ 237,000</b> | <b>-38.99%</b>  | <b>\$ (151,481)</b> |
| <b>EXPENDITURE</b>                 |                   |                   |                   |                 |                     |
| <b>Salary</b>                      | \$ 49,792         | \$ 66,089         | \$ 68,643         | <b>3.86%</b>    | \$ 2,554            |
| <b>Benefits</b>                    | 23,602            | 24,239            | 26,202            | <b>8.10%</b>    | 1,963               |
| <b>Service &amp; Supplies</b>      | 189,734           | 263,153           | 132,155           | <b>-49.78%</b>  | (130,998)           |
| <b>Ending Fund Balance</b>         | 185,649           | 35,000            | 10,000            | <b>-71.43%</b>  | (25,000)            |
| <b>TOTAL</b>                       | <b>\$ 448,777</b> | <b>\$ 388,481</b> | <b>\$ 237,000</b> | <b>-38.99%</b>  | <b>\$ (151,481)</b> |
| <b>FTE</b>                         | <b>1.00</b>       | <b>1.00</b>       | <b>1.00</b>       |                 |                     |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: Sheriff's Office - Commissary</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 280</b>                    |                       |                        |
| <b>POSITION/DESCRIPTION</b>                      | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARY &amp; WAGES:</b>                       |                       |                        |
| Office Specialist                                | 1.00                  | \$ 43,643              |
| Inmate Welfare Clerk Hourly                      |                       | 10,000                 |
| Temporary Staffing                               |                       | 15,000                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>              | 1.00                  | <b>\$ 68,643</b>       |
| <b>BENEFITS:</b>                                 |                       |                        |
| Medicare   |                       | \$ 745                 |
| Retirement                                       |                       | 6,765                  |
| Group Insurance                                  |                       | 17,741                 |
| Workers' Compensation                            |                       | 951                    |
| <b>SUB-TOTAL BENEFITS</b>                        |                       | <b>\$ 26,202</b>       |
| <b>GRAND TOTAL</b>                               |                       | <b>\$ 94,845</b>       |



| Organization           | Object | Account Description       | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals        | 2022 Estimated      | 2023 Tentative Budget |
|------------------------|--------|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>COMMISSARY FUND</b> |        |                           |                     |                     |                     |                     |                     |                       |
| <b>REVENUE</b>         |        |                           |                     |                     |                     |                     |                     |                       |
| 2802080                | 442800 | COMMISSARY SALES          | (\$87,477.54)       | (\$135,081.04)      | (\$100,000.00)      | (\$91,092.28)       | (\$100,000.00)      | (\$100,000.00)        |
| 2800088                | 461010 | INTEREST INCOME           | (\$4,608.79)        | (\$2,956.99)        | (\$2,000.00)        | (\$907.68)          | (\$2,000.00)        | (\$2,000.00)          |
| 2800088                | 462020 | NET INC IN FAIR VALUE INV | (\$11,274.58)       | \$2,609.89          | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 2802080                | 463200 | TELEPHONE COMMISSIONS     | (\$149,872.54)      | (\$85,368.00)       | (\$100,000.00)      | (\$82,921.83)       | (\$100,000.00)      | (\$100,000.00)        |
| 2802081                | 465010 | COMMISSARY DONATIONS      | (\$42.12)           | (\$66.17)           | \$0.00              | (\$43.22)           | (\$43.00)           | \$0.00                |
| 2802080                | 466110 | MISC. OTHER INCOME        | (\$1,505.52)        | (\$991.65)          | \$0.00              | (\$789.40)          | (\$789.00)          | \$0.00                |
|                        |        |                           | (\$254,781.09)      | (\$221,853.96)      | (\$202,000.00)      | (\$175,754.41)      | (\$202,832.00)      | (\$202,000.00)        |
| 2800099                | 495000 | BEGINNING FUND BALANCE    | \$0.00              | \$0.00              | (\$185,649.00)      | \$0.00              | (\$185,649.00)      | (\$35,000.00)         |
|                        |        |                           | \$0.00              | \$0.00              | (\$185,649.00)      | \$0.00              | (\$185,649.00)      | (\$35,000.00)         |
| <b>Grand Total</b>     |        |                           | (\$254,781.09)      | (\$221,853.96)      | (\$387,649.00)      | (\$175,754.41)      | (\$388,481.00)      | (\$237,000.00)        |
| <b>EXPENSE</b>         |        |                           |                     |                     |                     |                     |                     |                       |
| 2802020                | 500101 | SALARIES                  | \$30,356.14         | \$39,020.21         | \$40,625.00         | \$29,679.73         | \$41,089.00         | \$43,643.00           |
| 2802020                | 500102 | HOURLY/SEASONAL           | \$4,611.00          | \$2,510.25          | \$10,000.00         | \$20,743.75         | \$10,000.00         | \$10,000.00           |
| 2802020                | 500103 | ADMINISTRATIVE PAY        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 2802020                | 500107 | ANNUAL LEAVE PAYOFF       | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 2802020                | 500111 | OVERTIME                  | \$0.00              | \$0.00              | \$0.00              | \$29.24             | \$0.00              | \$0.00                |
| 2802020                | 500116 | HOLIDAY PAY               | \$0.00              | \$17.33             | \$0.00              | \$1.92              | \$0.00              | \$0.00                |
| 2802020                | 500125 | TEMPORARY STAFFING        | \$9,878.16          | \$8,244.56          | \$15,000.00         | \$1,218.72          | \$15,000.00         | \$15,000.00           |
|                        |        |                           | \$44,845.30         | \$49,792.35         | \$65,625.00         | \$51,673.36         | \$66,089.00         | \$68,643.00           |
| 2802020                | 500225 | MEDICARE                  | \$503.01            | \$568.15            | \$773.00            | \$706.47            | \$871.00            | \$745.00              |
| 2802020                | 500230 | RETIREMENT                | \$7,171.74          | \$5,953.22          | \$6,297.00          | \$4,596.39          | \$6,365.00          | \$6,765.00            |
| 2802020                | 500240 | GROUP INSURANCE           | \$7,189.45          | \$16,221.96         | \$16,171.00         | \$11,859.30         | \$15,791.00         | \$17,741.00           |
| 2802020                | 500241 | CITY HSA CONTRIBUTION     | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 2802020                | 500250 | WORKERS' COMPENSATION     | \$718.55            | \$858.78            | \$1,054.00          | \$965.38            | \$1,212.00          | \$951.00              |
| 2802020                | 500265 | UNIFORM ALLOWANCE         | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                        |        |                           | \$15,582.75         | \$23,602.11         | \$24,295.00         | \$18,127.54         | \$24,239.00         | \$26,202.00           |
| 2802020                | 500309 | PROFESSIONAL SERVICES     | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
| 2802020                | 500625 | OPERATING SUPPLIES        | \$0.00              | \$0.00              | \$2,000.00          | \$0.00              | \$2,000.00          | \$2,000.00            |
| 2802020                | 500650 | COMMISSARY ORDERS         | \$113,911.85        | \$122,284.05        | \$209,730.00        | \$91,762.13         | \$185,154.00        | \$62,431.00           |
| 2802020                | 500675 | SMALL FURNISHINGS         | \$0.00              | \$11,285.65         | \$12,000.00         | \$12,697.47         | \$12,000.00         | \$2,000.00            |
| 2802020                | 500710 | TELEPHONE                 | \$41.62             | \$50.57             | \$100.00            | \$36.67             | \$100.00            | \$100.00              |
| 2802020                | 500901 | ISC: GENERAL FUND         | \$8,390.00          | \$9,023.00          | \$9,874.00          | \$6,584.00          | \$9,874.00          | \$11,599.00           |
| 2802020                | 500915 | ISC: INSURANCE FUND       | \$925.00            | \$925.00            | \$1,025.00          | \$1,025.00          | \$1,025.00          | \$1,025.00            |
| 2802020                | 501025 | INMATE MEDICAL CARE       | \$24,597.04         | \$44,533.91         | \$50,000.00         | \$35,343.76         | \$50,000.00         | \$50,000.00           |
| 2802020                | 501042 | RECREATION                | \$1,297.67          | \$1,631.50          | \$3,000.00          | \$955.15            | \$3,000.00          | \$3,000.00            |
| 2802020                | 502450 | CASH SHORT/OVER           | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                |
|                        |        |                           | \$149,163.18        | \$189,733.68        | \$287,729.00        | \$148,404.18        | \$263,153.00        | \$132,155.00          |
| 2802020                | 593000 | UNRESERVED FUND BALANCE   | \$0.00              | \$0.00              | \$10,000.00         | \$0.00              | \$35,000.00         | \$10,000.00           |
|                        |        |                           | \$0.00              | \$0.00              | \$10,000.00         | \$0.00              | \$35,000.00         | \$10,000.00           |
|                        |        | <b>COMMISSARY FUND</b>    | <b>\$209,591.23</b> | <b>\$263,128.14</b> | <b>\$387,649.00</b> | <b>\$218,205.08</b> | <b>\$388,481.00</b> | <b>\$237,000.00</b>   |

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

|  |                     |                     |                   |                 |                       |
|--|---------------------|---------------------|-------------------|-----------------|-----------------------|
| <b>Department Name: 911 Surcharge Fund</b> |                     |                     |                   |                 |                       |
| <b>Department Number: 287</b>              |                     |                     |                   |                 |                       |
|  | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b>      |
|  | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>         |
| <b>REVENUE</b>                             |                     |                     |                   |                 |                       |
| <b>Licenses and Permits</b>                | \$ 867,548          | \$ 840,000          | \$ 840,000        | 0.00%           | \$ -                  |
| <b>Miscellaneous</b>                       | 1,871               | 5,000               | 5,000             | 0.00%           | -                     |
| <b>Beginning Balance</b>                   | 966,568             | 1,160,560           | 50,000            | -95.69%         | (1,110,560)           |
| <b>TOTAL</b>                               | <b>\$ 1,835,987</b> | <b>\$ 2,005,560</b> | <b>\$ 895,000</b> | <b>-55.37%</b>  | <b>\$ (1,110,560)</b> |
| <b>EXPENDITURE</b>                         |                     |                     |                   |                 |                       |
| <b>Service &amp; Supplies</b>              | \$ 558,462          | \$ 1,266,972        | \$ 742,086        | -41.43%         | \$ (524,886)          |
| <b>Capital Outlay</b>                      | 13,747              | 585,500             | -                 | -100.00%        | (585,500)             |
| <b>Debt Service</b>                        | 103,218             | 103,088             | 102,914           | -0.17%          | (174)                 |
| <b>Ending Fund Balance</b>                 | 1,160,560           | 50,000              | 50,000            | 0.00%           | -                     |
| <b>TOTAL</b>                               | <b>\$ 1,835,987</b> | <b>\$ 2,005,560</b> | <b>\$ 895,000</b> | <b>-55.37%</b>  | <b>\$ (1,110,560)</b> |
|  |                     |                     |                   |                 |                       |
| <b>FTE</b>                                 | <b>0</b>            | <b>0</b>            | <b>0</b>          |                 |                       |

| Organization         | Object | Account Description          | 2020 Actuals        | 2021 Actuals        | 2022 Revised Budget   | 2022 Actuals        | 2022 Estimated        | 2023 Tentative Budget |
|----------------------|--------|------------------------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|-----------------------|
| <b>911 SURCHARGE</b> |        |                              |                     |                     |                       |                     |                       |                       |
| <b>REVENUE</b>       |        |                              |                     |                     |                       |                     |                       |                       |
| 2872080              | 421405 | FF: OTHER TELECOMMUNICATIONS | (\$858,415.65)      | (\$867,547.90)      | (\$840,000.00)        | (\$577,519.59)      | (\$840,000.00)        | (\$840,000.00)        |
| 2870088              | 461010 | INTEREST INCOME              | (\$19,471.25)       | (\$14,344.08)       | (\$5,000.00)          | (\$5,692.89)        | (\$5,000.00)          | (\$5,000.00)          |
| 2870088              | 462020 | NET INC IN FAIR VALUE INV    | (\$1,915.44)        | \$12,473.24         | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2870099              | 483100 | CAPITAL LEASES               | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
|                      |        |                              | (\$879,802.34)      | (\$869,418.74)      | (\$845,000.00)        | (\$583,212.48)      | (\$845,000.00)        | (\$845,000.00)        |
| 2870099              | 495000 | BEGINNING FUND BALANCE       | \$0.00              | \$0.00              | (\$1,160,560.00)      | \$0.00              | (\$1,160,560.00)      | (\$50,000.00)         |
|                      |        |                              | \$0.00              | \$0.00              | (\$1,160,560.00)      | \$0.00              | (\$1,160,560.00)      | (\$50,000.00)         |
|                      |        |                              | (\$879,802.34)      | (\$869,418.74)      | (\$2,005,560.00)      | (\$583,212.48)      | (\$2,005,560.00)      | (\$895,000.00)        |
| <b>EXPENSE</b>       |        |                              |                     |                     |                       |                     |                       |                       |
| 2872040              | 500225 | MEDICARE                     | \$0.00              | \$0.00              | \$0.00                | \$32.51             | \$0.00                | \$0.00                |
| 2872040              | 500230 | RETIREMENT                   | \$0.00              | \$0.00              | \$0.00                | \$717.05            | \$0.00                | \$0.00                |
| 2872040              | 500240 | GROUP INSURANCE              | \$0.00              | \$0.00              | \$0.00                | \$377.25            | \$0.00                | \$0.00                |
| 2872040              | 500241 | CITY HSA CONTRIBUTION        | \$0.00              | \$0.00              | \$0.00                | \$106.63            | \$0.00                | \$0.00                |
| 2872040              | 500250 | WORKERS' COMPENSATION        | \$0.00              | \$0.00              | \$0.00                | \$32.87             | \$0.00                | \$0.00                |
|                      |        |                              | \$0.00              | \$0.00              | \$0.00                | \$1,266.31          | \$0.00                | \$0.00                |
| 2872040              | 500309 | PROFESSIONAL SERVICES        | \$242.00            | \$60,382.00         | \$78,200.00           | \$25,845.00         | \$78,200.00           | \$0.00                |
| 2872040              | 500431 | VIDEO EQUIPMENT & MAINT      | \$272,077.00        | \$206,126.43        | \$275,000.00          | \$153,632.99        | \$275,000.00          | \$211,500.00          |
| 2872040              | 500432 | MAINTENANCE SVC CONTRACTS    | \$168,853.04        | \$250,857.40        | \$240,531.00          | \$42,633.33         | \$240,531.00          | \$314,581.00          |
| 2872040              | 500433 | SOFTWARE MAINTENANCE COST    | \$1,780.00          | \$34,456.26         | \$140,500.00          | \$138,334.00        | \$140,500.00          | \$146,225.00          |
| 2872040              | 500444 | OFFICE EQUIPMENT RENTAL      | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2872040              | 500625 | OPERATING SUPPLIES           | \$0.00              | \$2,700.00          | \$10,000.00           | \$0.00              | \$10,000.00           | \$5,000.00            |
| 2872040              | 500627 | AMMUNITION                   | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2872040              | 500674 | SMALL TOOLS/ EQUIPMENT       | \$48,569.87         | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2872040              | 500675 | SMALL FURNISHINGS            | \$9,011.50          | \$3,939.98          | \$134,487.00          | \$0.00              | \$134,487.00          | \$37,348.00           |
| 2872040              | 500699 | UNDESIGNATED AMOUNTS         | \$0.00              | \$0.00              | \$388,254.00          | \$0.00              | \$388,254.00          | \$27,432.00           |
| 2872040              | 502450 | CASH SHORT/OVER              | \$0.00              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
|                      |        |                              | \$500,533.41        | \$558,462.07        | \$1,266,972.00        | \$360,445.32        | \$1,266,972.00        | \$742,086.00          |
| 2872040              | 507010 | CAPITAL IMPROVEMENTS         | \$0.00              | \$13,746.47         | \$470,000.00          | \$72,362.31         | \$470,000.00          | \$0.00                |
| 2872040              | 507205 | DEBT SERVICE                 | \$102,280.00        | \$103,218.00        | \$103,088.00          | \$85,906.70         | \$103,088.00          | \$102,914.00          |
| 2872040              | 507727 | TIBURON PROJECT              | \$0.00              | \$0.00              | \$115,500.00          | \$0.00              | \$115,500.00          | \$0.00                |
| 2872040              | 507743 | FURNITURE & FIXTURES         | \$107,556.60        | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 2872040              | 507775 | EQUIPMENT                    | \$100,619.63        | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
|                      |        |                              | \$310,456.23        | \$116,964.47        | \$688,588.00          | \$158,269.01        | \$688,588.00          | \$102,914.00          |
| 2872040              | 593000 | UNRESERVED FUND BALANCE      | \$0.00              | \$0.00              | \$50,000.00           | \$0.00              | \$50,000.00           | \$50,000.00           |
|                      |        |                              | \$0.00              | \$0.00              | \$50,000.00           | \$0.00              | \$50,000.00           | \$50,000.00           |
|                      |        | <b>911 SURCHARGE</b>         | <b>\$810,989.64</b> | <b>\$675,426.54</b> | <b>\$2,005,560.00</b> | <b>\$519,980.64</b> | <b>\$2,005,560.00</b> | <b>\$895,000.00</b>   |

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

| <b>Department Name: Infrastructure Tax Fund</b> |                     |                      |                     |                    |                       |
|---|---------------------|----------------------|---------------------|--------------------|-----------------------|
| <b>Department Number: 310</b>                   |                     |                      |                     |                    |                       |
|   | 2020-21<br>Actual   | 2021-22<br>Estimated | 2022-23<br>Proposed | % Change<br>Budget | \$ Change<br>Budget   |
| <b>REVENUE</b>                                  |                     |                      |                     |                    |                       |
| <b>Sales Tax</b>                                | \$ 1,905,779        | \$ 1,905,778         | \$ 1,943,894        | 2.00%              | \$ 38,116             |
| <b>Miscellaneous</b>                            | 14,841              | 27,000               | 20,000              | -25.93%            | (7,000)               |
| <b>Beginning Balance</b>                        | 1,780,487           | 1,335,122            | 100,000             | -92.51%            | (1,235,122)           |
| <b>TOTAL</b>                                    | <b>\$ 3,701,107</b> | <b>\$ 3,267,900</b>  | <b>\$ 2,063,894</b> | <b>-36.84%</b>     | <b>\$ (1,204,006)</b> |
| <b>EXPENDITURE</b>                              |                     |                      |                     |                    |                       |
| <b>Service &amp; Supplies</b>                   | \$ 1,208            | \$ 28,142            | \$ 300              | -98.93%            | \$ (27,842)           |
| <b>Capital Outlay</b>                           | 1,592,002           | 2,364,283            | 1,187,669           | -49.77%            | \$ (1,176,614)        |
| <b>Debt Service</b>                             | 772,775             | 775,475              | 775,925             | 0.06%              | 450                   |
| <b>Ending Fund Balance</b>                      | 1,335,122           | 100,000              | 100,000             | 0.00%              | -                     |
| <b>TOTAL</b>                                    | <b>\$ 3,701,107</b> | <b>\$ 3,267,900</b>  | <b>\$ 2,063,894</b> | <b>-36.84%</b>     | <b>\$ (1,204,006)</b> |
| <b>FTE</b>                                      | <b>0</b>            | <b>0</b>             | <b>0</b>            |                    |                       |

| Organization                         | Object | Account Description       | 2020 Actuals     | 2021 Actuals     | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated   | 2023 Tentative Budget |
|--------------------------------------|--------|---------------------------|------------------|------------------|---------------------|----------------|------------------|-----------------------|
| <b>INFRASTRUCTURE SALES TAX FUND</b> |        |                           |                  |                  |                     |                |                  |                       |
| <b>REVENUE</b>                       |        |                           |                  |                  |                     |                |                  |                       |
| 3100084                              | 414250 | COUNTY OPTION BCCRT       | (\$1,609,481.30) | (\$1,905,779.03) | (\$1,685,072.00)    | (\$961,397.31) | (\$1,905,778.00) | (\$1,943,894.00)      |
|                                      |        |                           | (\$1,609,481.30) | (\$1,905,779.03) | (\$1,685,072.00)    | (\$961,397.31) | (\$1,905,778.00) | (\$1,943,894.00)      |
| 3100088                              | 461010 | INTEREST INCOME           | (\$33,038.54)    | (\$17,420.74)    | (\$20,000.00)       | (\$7,748.43)   | (\$20,000.00)    | (\$20,000.00)         |
| 3100088                              | 462020 | NET INC IN FAIR VALUE INV | (\$4,446.08)     | \$15,179.90      | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
|                                      |        |                           | (\$37,484.62)    | (\$2,240.84)     | (\$20,000.00)       | (\$7,748.43)   | (\$20,000.00)    | (\$20,000.00)         |
| 3106082                              | 465167 | CASI - ANIMAL SHELTER     | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
|                                      |        |                           | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 3106081                              | 465169 | PETSMART AMINAL SHELTER   | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 3106081                              | 465540 | DOWNTOWN ART              | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 3106081                              | 465660 | DOWNTOWN BENCHES          | (\$14,000.00)    | (\$12,600.00)    | \$0.00              | (\$7,000.00)   | (\$7,000.00)     | \$0.00                |
| 3106081                              | 465670 | BIKE RACKS                | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
|                                      |        |                           | (\$14,000.00)    | (\$12,600.00)    | \$0.00              | (\$7,000.00)   | (\$7,000.00)     | \$0.00                |
| 3103082                              | 466050 | REFUNDS/REIMBURSEMENTS    | (\$45,001.00)    | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
|                                      |        |                           | (\$45,001.00)    | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 3100091                              | 481010 | GENERAL FUND              | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 3100091                              | 481150 | REG. TRANSPORTATION FUND  | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
|                                      |        |                           | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 3100099                              | 495000 | BEGINNING FUND BALANCE    | \$0.00           | \$0.00           | (\$1,335,122.00)    | \$0.00         | (\$1,335,122.00) | (\$100,000.00)        |
|                                      |        |                           | \$0.00           | \$0.00           | (\$1,335,122.00)    | \$0.00         | (\$1,335,122.00) | (\$100,000.00)        |
|                                      |        |                           | (\$1,705,966.92) | (\$1,920,619.87) | (\$3,040,194.00)    | (\$976,145.74) | (\$3,267,900.00) | (\$2,063,894.00)      |
| <b>EXPENSE</b>                       |        |                           |                  |                  |                     |                |                  |                       |
| 3100615                              | 500225 | MEDICARE                  | \$0.00           | \$0.00           | \$0.00              | \$39.38        | \$0.00           | \$0.00                |
| 3100615                              | 500230 | RETIREMENT                | \$0.00           | \$0.00           | \$0.00              | \$869.36       | \$0.00           | \$0.00                |
| 3100615                              | 500240 | GROUP INSURANCE           | \$0.00           | \$0.00           | \$0.00              | \$413.90       | \$0.00           | \$0.00                |
| 3100615                              | 500241 | CITY HSA CONTRIBUTION     | \$0.00           | \$0.00           | \$0.00              | \$124.95       | \$0.00           | \$0.00                |
| 3100615                              | 500250 | WORKERS' COMPENSATION     | \$0.00           | \$0.00           | \$0.00              | \$58.47        | \$0.00           | \$0.00                |
|                                      |        |                           | \$0.00           | \$0.00           | \$0.00              | \$1,506.06     | \$0.00           | \$0.00                |
| 3100615                              | 500309 | PROFESSIONAL SERVICES     | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 3100615                              | 500653 | BENCH PLAQ/DOWNTOWN ART   | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 3100615                              | 500675 | SMALL FURNISHINGS         | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 3105046                              | 500675 | SMALL FURNISHINGS         | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 3106900                              | 500675 | SMALL FURNISHINGS         | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 3100615                              | 500677 | DOWNTOWN BENCHES          | \$3,150.00       | \$1,208.28       | \$27,842.00         | \$1,772.16     | \$27,842.00      | \$0.00                |
| 3100615                              | 502450 | CASH SHORT/OVER           | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 3100615                              | 504600 | FISCAL CHARGES            | \$300.00         | \$0.00           | \$300.00            | \$175.00       | \$300.00         | \$300.00              |
|                                      |        |                           | \$3,450.00       | \$1,208.28       | \$28,142.00         | \$1,947.16     | \$28,142.00      | \$300.00              |
| 3100615                              | 507010 | CAPITAL IMPROVEMENTS      | \$672,804.25     | \$1,592,002.13   | \$1,207,280.00      | \$121,209.68   | \$1,207,280.00   | \$0.00                |
|                                      |        |                           | \$672,804.25     | \$1,592,002.13   | \$1,207,280.00      | \$121,209.68   | \$1,207,280.00   | \$0.00                |
| 3100615                              | 507102 | INFRASTRUCTURE CAPITAL    | \$0.00           | \$0.00           | \$929,297.00        | \$0.00         | \$1,157,003.00   | \$1,187,669.00        |
|                                      |        |                           | \$0.00           | \$0.00           | \$929,297.00        | \$0.00         | \$1,157,003.00   | \$1,187,669.00        |

| Organization | Object | Account Description                  | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals        | 2022 Estimated        | 2023 Tentative Budget |
|--------------|--------|--------------------------------------|-----------------------|-----------------------|-----------------------|---------------------|-----------------------|-----------------------|
| 3105046      | 507775 | EQUIPMENT                            | \$0.00                | \$0.00                | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
|              |        |                                      | \$0.00                | \$0.00                | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
| 3100079      | 507205 | DEBT SERVICE                         | \$774,575.00          | \$772,775.00          | \$775,475.00          | \$646,229.20        | \$775,475.00          | \$775,925.00          |
| 3100079      | 507273 | TRAFFIC/TRANSPORTATION               | \$0.00                | \$0.00                | \$0.00                | \$0.00              | \$0.00                | \$0.00                |
|              |        |                                      | \$774,575.00          | \$772,775.00          | \$775,475.00          | \$646,229.20        | \$775,475.00          | \$775,925.00          |
| 3100200      | 593000 | UNRESERVED FUND BALANCE              | \$0.00                | \$0.00                | \$100,000.00          | \$0.00              | \$100,000.00          | \$100,000.00          |
|              |        |                                      | \$0.00                | \$0.00                | \$100,000.00          | \$0.00              | \$100,000.00          | \$100,000.00          |
|              |        | <b>INFRASTRUCTURE SALES TAX FUND</b> | <b>\$1,450,829.25</b> | <b>\$2,365,985.41</b> | <b>\$3,040,194.00</b> | <b>\$770,892.10</b> | <b>\$3,267,900.00</b> | <b>\$2,063,894.00</b> |

## FISCAL SUMMARY FOR CAPITAL PROJECTS FUND

|   |                     |                      |                      |                 |                     |
|---|---------------------|----------------------|----------------------|-----------------|---------------------|
| <b>Department Name: Extraordinary Maintenance</b> |                     |                      |                      |                 |                     |
| <b>Department Number: 340 Fund</b>                |                     |                      |                      |                 |                     |
|   | <b>2020-21</b>      | <b>2021-22</b>       | <b>2022-23</b>       | <b>% Change</b> | <b>\$ Change</b>    |
|   | <b>Actual</b>       | <b>Estimated</b>     | <b>Proposed</b>      | <b>Budget</b>   | <b>Budget</b>       |
| <b>REVENUE</b>                                    |                     |                      |                      |                 |                     |
| Transfers In                                      | \$ 3,319,372        | \$ 9,724,525         | \$ 2,265,990         | -76.70%         | (7,458,535)         |
| Beginning Fund Balance                            | 497,941             | 3,263,882            | 9,996,518            | 206.28%         | 6,732,636           |
| <b>TOTAL</b>                                      | <b>\$ 3,817,313</b> | <b>\$ 12,988,407</b> | <b>\$ 12,262,508</b> | <b>-5.59%</b>   | <b>\$ (725,899)</b> |
| <b>EXPENDITURE</b>                                |                     |                      |                      |                 |                     |
| Transfers Out                                     | \$ -                | \$ -                 | \$ -                 | 0.00%           | \$ -                |
| Service & Supplies                                | 320,557             | 1,514,518            | -                    | -100.00%        | (1,514,518)         |
| Capital Outlay                                    | 232,874             | 1,477,371            | 12,257,508           | 729.68%         | 10,780,137          |
| Ending Fund Balance                               | 3,263,882           | 9,996,518            | 5,000                | -99.95%         | (9,991,518)         |
| <b>TOTAL</b>                                      | <b>\$ 3,817,313</b> | <b>\$ 12,988,407</b> | <b>\$ 12,262,508</b> | <b>-5.59%</b>   | <b>\$ (725,899)</b> |
|   |                     |                      |                      |                 |                     |
| FTE   | 0                   | 0                    | 0                    |                 |                     |

| Organization                          | Object | Account Description                   | 2020 Actuals   | 2021 Actuals     | 2022 Revised Budget | 2022 Actuals | 2022 Estimated    | 2023 Tentative Budget |
|---------------------------------------|--------|---------------------------------------|----------------|------------------|---------------------|--------------|-------------------|-----------------------|
| <b>EXTRAORDINARY MAINTENANCE FUND</b> |        |                                       |                |                  |                     |              |                   |                       |
| <b>REVENUE</b>                        |        |                                       |                |                  |                     |              |                   |                       |
| 3400091                               | 481010 | GENERAL FUND                          | (\$665,218.00) | (\$3,319,372.00) | (\$733,007.00)      | \$0.00       | (\$9,724,525.00)  | (\$2,265,990.00)      |
|                                       |        |                                       | (\$665,218.00) | (\$3,319,372.00) | (\$733,007.00)      | \$0.00       | (\$9,724,525.00)  | (\$2,265,990.00)      |
| 3400099                               | 495000 | BEGINNING FUND BALANCE                | \$0.00         | \$0.00           | (\$3,263,882.00)    | \$0.00       | (\$3,263,882.00)  | (\$9,996,518.00)      |
|                                       |        |                                       | \$0.00         | \$0.00           | (\$3,263,882.00)    | \$0.00       | (\$3,263,882.00)  | (\$9,996,518.00)      |
| <b>Grand Total</b>                    |        |                                       | (\$665,218.00) | (\$3,319,372.00) | (\$3,996,889.00)    | \$0.00       | (\$12,988,407.00) | (\$12,262,508.00)     |
| <b>EXPENSE</b>                        |        |                                       |                |                  |                     |              |                   |                       |
| 3403034                               | 500114 | F L S A                               | \$0.00         | \$0.00           | \$0.00              | \$0.00       | \$0.00            | \$0.00                |
| 3403034                               | 500225 | MEDICARE                              | \$0.00         | \$0.00           | \$0.00              | \$56.58      | \$0.00            | \$0.00                |
| 3403034                               | 500230 | RETIREMENT                            | \$0.00         | \$0.00           | \$0.00              | \$1,213.84   | \$0.00            | \$0.00                |
| 3403034                               | 500240 | GROUP INSURANCE                       | \$0.00         | \$0.00           | \$0.00              | \$557.62     | \$0.00            | \$0.00                |
| 3403034                               | 500241 | CITY HSA CONTRIBUTION                 | \$0.00         | \$0.00           | \$0.00              | \$147.29     | \$0.00            | \$0.00                |
| 3403034                               | 500250 | WORKERS' COMPENSATION                 | \$0.00         | \$0.00           | \$0.00              | \$30.38      | \$0.00            | \$0.00                |
|                                       |        |                                       | \$0.00         | \$0.00           | \$0.00              | \$2,005.71   | \$0.00            | \$0.00                |
| 3403034                               | 500434 | BUILDING REPAIR & MAINT               | \$246,804.23   | \$320,556.65     | \$1,514,518.00      | \$303,716.43 | \$1,514,518.00    | \$0.00                |
| 3403034                               | 504600 | FISCAL CHARGES                        | \$0.00         | \$0.08           | \$0.00              | \$0.00       | \$0.00            | \$0.00                |
|                                       |        |                                       | \$246,804.23   | \$320,556.73     | \$1,514,518.00      | \$303,716.43 | \$1,514,518.00    | \$0.00                |
| 3403034                               | 506520 | ROOF REPLACEMENT - VARIOUS            | \$0.00         | \$0.00           | \$0.00              | \$0.00       | \$0.00            | \$0.00                |
| 3403034                               | 506540 | ASPHALT REPLACEMENT                   | \$94,215.58    | \$176,865.97     | \$906,556.00        | \$78,840.46  | \$906,556.00      | \$0.00                |
| 3403034                               | 506556 | FIRE STATION 53 - EXT WALL            | \$0.00         | \$0.00           | \$0.00              | \$0.00       | \$0.00            | \$0.00                |
| 3403034                               | 507010 | CAPITAL IMPROVEMENTS                  | \$0.00         | \$56,008.33      | \$426,575.00        | \$91,737.44  | \$426,575.00      | \$0.00                |
| 3403034                               | 507810 | BOARD DESIGNATED                      | \$0.00         | \$0.00           | \$1,144,240.00      | \$0.00       | \$144,240.00      | \$12,257,508.00       |
|                                       |        |                                       | \$94,215.58    | \$232,874.30     | \$2,477,371.00      | \$170,577.90 | \$1,477,371.00    | \$12,257,508.00       |
| 3403034                               | 593000 | UNRESERVED FUND BALANCE               | \$0.00         | \$0.00           | \$5,000.00          | \$0.00       | \$9,996,518.00    | \$5,000.00            |
|                                       |        |                                       | \$0.00         | \$0.00           | \$5,000.00          | \$0.00       | \$9,996,518.00    | \$5,000.00            |
|                                       |        | <b>EXTRAORDINARY MAINTENANCE FUND</b> | \$341,019.81   | \$553,431.03     | \$3,996,889.00      | \$476,300.04 | \$12,988,407.00   | \$12,262,508.00       |



## FISCAL SUMMARY FOR CAPITAL PROJECTS FUND

| <b>Department Name: Parks and Recreation RCT</b> |                   |                   |                  |                |                     |
|--|-------------------|-------------------|------------------|----------------|---------------------|
| <b>Department Number: 350</b>                    |                   |                   |                  |                |                     |
|  | 2020-21           | 2021-22           | 2022-23          | % Change       | \$ Change           |
|  | Actual            | Estimated         | Proposed         | Budget         | Budget              |
| <b>REVENUE</b>                                   |                   |                   |                  |                |                     |
| <b>Park Construction Tax</b>                     | \$ 74,082         | \$ 55,000         | \$ 30,000        | -45.45%        | \$ (25,000)         |
| <b>Miscellaneous</b>                             | 1,150             | 10,000            | 10,000           | 0.00%          | -                   |
| <b>Beginning Fund Balance</b>                    | 900,032           | 615,752           | 5,000            | -99.19%        | (610,752)           |
| <b>TOTAL</b>                                     | <b>\$ 975,264</b> | <b>\$ 680,752</b> | <b>\$ 45,000</b> | <b>-93.39%</b> | <b>\$ (635,752)</b> |
| <b>EXPENDITURE</b>                               |                   |                   |                  |                |                     |
| <b>Capital Outlay</b>                            | \$ 359,512        | \$ 675,752        | \$ 40,000        | -94.08%        | (635,752)           |
| <b>Ending Fund Balance</b>                       | 615,752           | 5,000             | 5,000            | 0.00%          | -                   |
| <b>TOTAL</b>                                     | <b>\$ 975,264</b> | <b>\$ 680,752</b> | <b>\$ 45,000</b> | <b>-93.39%</b> | <b>\$ (635,752)</b> |
|  |                   |                   |                  |                |                     |
| <b>FTE</b>                                       | <b>0</b>          | <b>0</b>          | <b>0</b>         |                |                     |

| Organization                             | Object | Account Description                      | 2020 Actuals      | 2021 Actuals        | 2022 Revised Budget | 2022 Actuals      | 2022 Estimated      | 2023 Tentative Budget |
|--|--------|--|-------------------|---------------------|---------------------|-------------------|---------------------|-----------------------|
| <b>RESIDENTIAL CONSTRUCTION TAX FUND</b> |        |  |                   |                     |                     |                   |                     |                       |
| <b>REVENUE</b>                           |        |  |                   |                     |                     |                   |                     |                       |
| 3500087                                  | 418300 | RESIDENTIAL PARK CONSTRUCTION            | (\$94,848.37)     | (\$74,081.90)       | (\$30,000.00)       | (\$71,600.00)     | (\$55,000.00)       | (\$30,000.00)         |
| 3500087                                  | 418301 | SILVER OAKS                              | \$0.00            | \$0.00              | \$0.00              | \$0.00            | \$0.00              | \$0.00                |
| 3500087                                  | 418308 | SCHULZ RANCH                             | \$0.00            | \$0.00              | \$0.00              | \$0.00            | \$0.00              | \$0.00                |
|  |        |  | (\$94,848.37)     | (\$74,081.90)       | (\$30,000.00)       | (\$71,600.00)     | (\$55,000.00)       | (\$30,000.00)         |
| 3505082                                  | 431010 | FEDERAL GRANTS                           | (\$255,984.00)    | \$0.00              | \$0.00              | \$0.00            | \$0.00              | \$0.00                |
|  |        |  | (\$255,984.00)    | \$0.00              | \$0.00              | \$0.00            | \$0.00              | \$0.00                |
| 3500088                                  | 461010 | INTEREST INCOME                          | (\$18,641.99)     | (\$11,020.44)       | (\$10,000.00)       | (\$4,100.28)      | (\$10,000.00)       | (\$10,000.00)         |
| 3500088                                  | 462020 | NET INC IN FAIR VALUE INV                | (\$11,467.58)     | \$9,870.09          | \$0.00              | \$0.00            | \$0.00              | \$0.00                |
|  |        |  | (\$30,109.57)     | (\$1,150.35)        | (\$10,000.00)       | (\$4,100.28)      | (\$10,000.00)       | (\$10,000.00)         |
| 3500099                                  | 495000 | BEGINNING FUND BALANCE                   | \$0.00            | \$0.00              | (\$615,752.00)      | \$0.00            | (\$615,752.00)      | (\$5,000.00)          |
|  |        |  | \$0.00            | \$0.00              | (\$615,752.00)      | \$0.00            | (\$615,752.00)      | (\$5,000.00)          |
|  |        |  | (\$380,941.94)    | (\$75,232.25)       | (\$655,752.00)      | (\$75,700.28)     | (\$680,752.00)      | (\$45,000.00)         |
| <b>EXPENSE</b>                           |        |  |                   |                     |                     |                   |                     |                       |
| 3505000                                  | 500225 | MEDICARE                                 | \$0.00            | \$0.00              | \$0.00              | \$5.12            | \$0.00              | \$0.00                |
| 3505000                                  | 500230 | RETIREMENT                               | \$0.00            | \$0.00              | \$0.00              | \$110.13          | \$0.00              | \$0.00                |
| 3505000                                  | 500240 | GROUP INSURANCE                          | \$0.00            | \$0.00              | \$0.00              | \$43.98           | \$0.00              | \$0.00                |
| 3505000                                  | 500241 | CITY HSA CONTRIBUTION                    | \$0.00            | \$0.00              | \$0.00              | \$13.22           | \$0.00              | \$0.00                |
| 3505000                                  | 500250 | WORKERS' COMPENSATION                    | \$0.00            | \$0.00              | \$0.00              | \$0.00            | \$0.00              | \$0.00                |
|  |        |  | \$0.00            | \$0.00              | \$0.00              | \$172.45          | \$0.00              | \$0.00                |
| 3505000                                  | 500675 | SMALL FURNISHINGS                        | \$0.00            | \$0.00              | \$0.00              | \$0.00            | \$0.00              | \$0.00                |
| 3505000                                  | 502450 | CASH SHORT/OVER                          | \$0.00            | \$0.00              | \$0.00              | \$0.00            | \$0.00              | \$0.00                |
|  |        |  | \$0.00            | \$0.00              | \$0.00              | \$0.00            | \$0.00              | \$0.00                |
| 3505000                                  | 507010 | CAPITAL IMPROVEMENTS                     | \$1,636.66        | \$359,512.16        | \$325,989.00        | \$3,354.32        | \$325,989.00        | \$0.00                |
| 3505000                                  | 507101 | SILVER OAKS                              | \$0.00            | \$0.00              | \$0.00              | \$0.00            | \$0.00              | \$0.00                |
| 3505000                                  | 507108 | SCHULZ RANCH                             | \$0.00            | \$0.00              | \$0.00              | \$0.00            | \$0.00              | \$0.00                |
| 3505000                                  | 507199 | UNDESIGNATED PROJECTS                    | \$0.00            | \$0.00              | \$324,763.00        | \$0.00            | \$349,763.00        | \$40,000.00           |
|  |        |  | \$1,636.66        | \$359,512.16        | \$650,752.00        | \$3,354.32        | \$675,752.00        | \$40,000.00           |
| 3505000                                  | 593000 | UNRESERVED FUND BALANCE                  | \$0.00            | \$0.00              | \$5,000.00          | \$0.00            | \$5,000.00          | \$5,000.00            |
|  |        |  | \$0.00            | \$0.00              | \$5,000.00          | \$0.00            | \$5,000.00          | \$5,000.00            |
|  |        | <b>RESIDENTIAL CONSTRUCTION TAX FUND</b> | <b>\$1,636.66</b> | <b>\$359,512.16</b> | <b>\$655,752.00</b> | <b>\$3,526.77</b> | <b>\$680,752.00</b> | <b>\$45,000.00</b>    |

## FISCAL SUMMARY FOR OTHER GOVERNMENTAL FUNDS

| <b>Department Name: Debt Service Fund</b> |                     |                      |                     |                    |                     |
|---|---------------------|----------------------|---------------------|--------------------|---------------------|
| <b>Department Number: 410</b>             |                     |                      |                     |                    |                     |
|   | 2020-21<br>Actual   | 2021-22<br>Estimated | 2022-23<br>Proposed | % Change<br>Budget | \$ Change<br>Budget |
| <b>REVENUE</b>                            |                     |                      |                     |                    |                     |
| Intergovernmental                         | \$ 406,055          | \$ 597,544           | \$ 499,875          | -16.35%            | \$ (97,669)         |
| Miscellaneous                             | (243)               | 8,000                | 8,000               | 0.00%              | -                   |
| Operating Transfers In                    | 7,869,373           | 8,044,177            | 7,892,908           | -1.88%             | (151,269)           |
| Beginning Balance                         | 162,329             | (11,547)             | 91,453              | -892.01%           | 103,000             |
| <b>TOTAL</b>                              | <b>\$ 8,437,514</b> | <b>\$ 8,638,174</b>  | <b>\$ 8,492,236</b> | <b>-1.69%</b>      | <b>\$ (145,938)</b> |
| <b>EXPENDITURE</b>                        |                     |                      |                     |                    |                     |
| Principal                                 | \$ 6,040,800        | \$ 6,338,100         | \$ 6,051,800        | -4.52%             | \$ (286,300)        |
| Interest                                  | 2,406,461           | 2,206,621            | 2,338,983           | 6.00%              | 132,362             |
| Service & Supplies                        | 1,800               | 2,000                | 2,000               | 0.00%              | -                   |
| Ending Fund Balance                       | (11,547)            | 91,453               | 99,453              | 8.75%              | 8,000               |
| <b>TOTAL</b>                              | <b>\$ 8,437,514</b> | <b>\$ 8,638,174</b>  | <b>\$ 8,492,236</b> | <b>-1.69%</b>      | <b>\$ (145,938)</b> |
| <b>FTE</b>                                | <b>0</b>            | <b>0</b>             | <b>0</b>            |                    |                     |

| Organization             | Object | Account Description         | 2020 Actuals            | 2021 Actuals            | 2022 Revised Budget     | 2022 Actuals            | 2022 Estimated          | 2023 Tentative Budget   |
|--------------------------|--------|-----------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <b>DEBT SERVICE FUND</b> |        |                             |                         |                         |                         |                         |                         |                         |
| <b>REVENUE</b>           |        |                             |                         |                         |                         |                         |                         |                         |
| 4103082                  | 432020 | ENERGY EFFICIENCY SUBSIDY   | (\$95,302.12)           | \$0.00                  | (\$189,089.00)          | (\$47,497.94)           | (\$189,089.00)          | (\$95,000.00)           |
| 4103082                  | 437050 | CCTA                        | (\$403,455.00)          | (\$406,055.00)          | (\$408,455.00)          | (\$9,227.50)            | (\$408,455.00)          | (\$404,875.00)          |
|                          |        |                             | (\$498,757.12)          | (\$406,055.00)          | (\$597,544.00)          | (\$56,725.44)           | (\$597,544.00)          | (\$499,875.00)          |
| 4100088                  | 461010 | INTEREST INCOME             | (\$36,637.04)           | (\$15,154.13)           | (\$22,132.00)           | (\$8,220.45)            | (\$8,000.00)            | (\$8,000.00)            |
| 4100088                  | 462020 | NET INC IN FAIR VALUE INV   | (\$22,494.39)           | \$15,396.82             | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                          |        |                             | (\$59,131.43)           | \$242.69                | (\$22,132.00)           | (\$8,220.45)            | (\$8,000.00)            | (\$8,000.00)            |
| 4103082                  | 463010 | EAGLE VALLEY AGREEMENT      | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                          |        |                             | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 4101080                  | 466050 | REFUNDS/REIMBURSEMENTS      | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                          |        |                             | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 4100091                  | 481010 | GENERAL FUND                | (\$3,454,834.00)        | (\$3,365,846.00)        | (\$3,526,465.00)        | (\$2,938,720.80)        | (\$3,534,465.00)        | (\$3,384,514.00)        |
| 4100091                  | 481100 | SENIOR CITIZENS' FUND       | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 4100091                  | 481150 | REG. TRANSPORTATION FUND    | (\$1,580,215.00)        | (\$1,579,634.00)        | (\$1,580,472.00)        | (\$1,317,060.00)        | (\$1,580,472.00)        | (\$1,580,055.00)        |
| 4100091                  | 481360 | CAPITAL PROJECTS FUND       | (\$362,232.00)          | (\$362,714.00)          | (\$362,047.00)          | (\$301,705.80)          | (\$362,047.00)          | (\$362,253.00)          |
| 4100091                  | 481370 | INFRASTRUCTURE TAX FUND     | (\$774,575.00)          | (\$772,775.00)          | (\$775,475.00)          | (\$646,229.20)          | (\$775,475.00)          | (\$775,925.00)          |
| 4100091                  | 481500 | QUALITY OF LIFE             | (\$640,393.00)          | (\$642,686.00)          | (\$644,005.00)          | (\$536,670.80)          | (\$644,005.00)          | (\$645,372.00)          |
| 4100091                  | 481510 | V&T SPECIAL REV FUND        | (\$1,046,200.00)        | (\$1,042,500.00)        | (\$1,044,625.00)        | (\$870,520.80)          | (\$1,044,625.00)        | (\$1,041,875.00)        |
| 4100091                  | 481930 | 911 SURCHARGE               | (\$102,280.00)          | (\$103,218.00)          | (\$103,088.00)          | (\$85,906.70)           | (\$103,088.00)          | (\$102,914.00)          |
|                          |        |                             | (\$7,960,729.00)        | (\$7,869,373.00)        | (\$8,036,177.00)        | (\$6,696,814.10)        | (\$8,044,177.00)        | (\$7,892,908.00)        |
| 4100099                  | 483031 | PREMIUM ON BOND PROCEEDS    | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 4100099                  | 483039 | PROCEEDS OF REFUNDING BONDS | (\$675,000.00)          | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 4100099                  | 495000 | BEGINNING FUND BALANCE      | \$0.00                  | \$0.00                  | \$11,547.00             | \$0.00                  | \$11,547.00             | (\$91,453.00)           |
|                          |        |                             | (\$675,000.00)          | \$0.00                  | \$11,547.00             | \$0.00                  | \$11,547.00             | (\$91,453.00)           |
| <b>Grand Total</b>       |        |                             | <b>(\$9,193,617.55)</b> | <b>(\$8,275,185.31)</b> | <b>(\$8,644,306.00)</b> | <b>(\$6,761,759.99)</b> | <b>(\$8,638,174.00)</b> | <b>(\$8,492,236.00)</b> |
| <b>EXPENSE</b>           |        |                             |                         |                         |                         |                         |                         |                         |
| 4107001                  | 504600 | FISCAL CHARGES              | \$1,575.01              | \$1,800.00              | \$2,000.00              | \$1,852.07              | \$2,000.00              | \$2,000.00              |
| 4107001                  | 504846 | BOND ISSUANCE COSTS         | \$7,872.74              | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                          |        |                             | \$9,447.75              | \$1,800.00              | \$2,000.00              | \$1,852.07              | \$2,000.00              | \$2,000.00              |
| 4107000                  | 508279 | 2022C CIP BONDS             | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$220,000.00            |
| 4107000                  | 508303 | 2014F INFRASTRUCTURE ST B   | \$290,000.00            | \$300,000.00            | \$315,000.00            | \$315,000.00            | \$315,000.00            | \$330,000.00            |
| 4107000                  | 508304 | 2015 HIGHWAY REV REFUNDIN   | \$365,000.00            | \$380,000.00            | \$395,000.00            | \$395,000.00            | \$395,000.00            | \$415,000.00            |
| 4107000                  | 508305 | 2015 REFUNDING (2005A)      | \$705,000.00            | \$935,000.00            | \$1,040,000.00          | \$0.00                  | \$1,040,000.00          | \$0.00                  |
| 4107000                  | 508308 | 2017 HIGHWAY REFUNDING      | \$80,000.00             | \$462,000.00            | \$476,000.00            | \$476,000.00            | \$476,000.00            | \$483,000.00            |
| 4107000                  | 508317 | 2013C PARKS REFUNDING(05)   | \$57,902.80             | \$62,196.22             | \$61,994.00             | \$0.00                  | \$61,994.00             | \$66,287.00             |
| 4107000                  | 508319 | 2013C QOL REFUNDING(05)     | \$447,097.20            | \$462,803.78            | \$478,006.00            | \$0.00                  | \$478,006.00            | \$493,713.00            |
| 4107000                  | 508329 | 2013A CIP SHERIFF REF(05)   | \$679,403.39            | \$705,331.79            | \$736,233.00            | \$0.00                  | \$736,233.00            | \$1,100,409.00          |
| 4107000                  | 508336 | 2012 Refunded Hwy (2003)    | \$360,800.00            | \$369,100.00            | \$376,600.00            | \$376,600.00            | \$376,600.00            | \$388,100.00            |
| 4107000                  | 508337 | 2013A CIP REFUNDING(2005)   | \$390,596.61            | \$399,668.21            | \$413,767.00            | \$0.00                  | \$413,767.00            | \$424,591.00            |
| 4107000                  | 508338 | 2013B V&T REFUNDING(03)     | \$370,000.00            | \$380,000.00            | \$390,000.00            | \$0.00                  | \$390,000.00            | \$395,000.00            |
| 4107000                  | 508347 | 2005 PARKS BONDS (GEN FD)   | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |

| Organization | Object | Account Description           | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|--------------|--------|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 4107000      | 508348 | 2005 PARKS BDS (Q OF LF)      | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107000      | 508352 | 2014E V&T REFUNDING BD        | \$780,000.00          | \$800,000.00          | \$835,000.00          | \$950,250.00          | \$835,000.00          | \$875,000.00          |
| 4107000      | 508354 | 2005 V & T HISTORICAL         | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107000      | 508358 | 2008 RTC BONDS                | \$366,800.00          | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107000      | 508362 | 2010 RTC BONDS                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107000      | 508363 | 2010 VARIOUS REF (1998B)      | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107000      | 508364 | 2010 VARIOUS REF(1999A)       | \$195,000.00          | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107000      | 508365 | 2010 VARIOUS REF -SEN CTR     | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107000      | 508366 | 2010 PARK REFUNDING           | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107000      | 508367 | 2013 CAPITAL PROJECTS MT      | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107000      | 508401 | RDA BUILDING                  | \$80,000.00           | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107000      | 508402 | 2016A ENERGY SAVINGS          | \$121,200.00          | \$129,700.00          | \$138,500.00          | \$68,900.00           | \$138,500.00          | \$164,700.00          |
| 4107000      | 508403 | 2016B ENERGY SAVINGS          | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107001      | 508404 | 2020A REFUNDING - MEDIUM TERM | \$0.00                | \$68,000.00           | \$83,000.00           | \$83,000.00           | \$83,000.00           | \$84,000.00           |
| 4107000      | 508617 | 2014 LANDFILL CAPITAL MT      | \$175,000.00          | \$179,000.00          | \$183,000.00          | \$91,000.00           | \$183,000.00          | \$187,000.00          |
| 4107000      | 508618 | 2014 911 SURCHARGE CAP MT     | \$92,000.00           | \$95,000.00           | \$97,000.00           | \$48,000.00           | \$97,000.00           | \$99,000.00           |
| 4107000      | 508619 | 2017 CAPITAL PROJECTS MT      | \$306,000.00          | \$313,000.00          | \$319,000.00          | \$0.00                | \$319,000.00          | \$326,000.00          |
|              |        |                               | <b>\$5,861,800.00</b> | <b>\$6,040,800.00</b> | <b>\$6,338,100.00</b> | <b>\$2,803,750.00</b> | <b>\$6,338,100.00</b> | <b>\$6,051,800.00</b> |
| 4107000      | 509279 | 2022C CIP BOND INT            | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$347,968.00          |
| 4107000      | 509303 | 2014F INFRASTRUCTURE ST B     | \$484,575.00          | \$472,775.00          | \$460,475.00          | \$460,475.00          | \$460,475.00          | \$445,925.00          |
| 4107000      | 509304 | 2015 HIGHWAY REV REFUNDIN     | \$219,100.00          | \$204,200.00          | \$188,700.00          | \$98,300.00           | \$188,700.00          | \$170,425.00          |
| 4107000      | 509305 | 2015 REFUNDING (2005A)        | \$559,312.50          | \$531,112.50          | \$484,363.00          | \$242,181.25          | \$484,363.00          | \$432,363.00          |
| 4107000      | 509308 | 2017 HIGHWAY REFUNDING        | \$138,934.96          | \$132,390.31          | \$121,064.00          | \$63,405.83           | \$121,064.00          | \$109,484.00          |
| 4107000      | 509317 | 2013C PARKS REFUNDING(05)     | \$12,848.03           | \$11,110.94           | \$9,245.00            | \$87,621.88           | \$9,245.00            | \$7,385.00            |
| 4107000      | 509319 | 2013C QOL REFUNDING(05)       | \$193,295.73          | \$179,882.82          | \$165,999.00          | \$627,621.88          | \$165,999.00          | \$151,659.00          |
| 4107000      | 509329 | 2013A CIP SHERIFF REF(05)     | \$254,209.36          | \$233,827.26          | \$212,667.00          | \$106,333.65          | \$212,667.00          | \$196,470.00          |
| 4107000      | 509336 | 2012 Refunded Hwy (2003)      | \$40,593.36           | \$31,944.05           | \$23,108.00           | \$13,785.11           | \$23,108.00           | \$14,046.00           |
| 4107000      | 509337 | 2013A CIP REFUNDING(2005)     | \$107,978.14          | \$96,260.24           | \$84,270.00           | \$42,135.10           | \$84,270.00           | \$75,167.00           |
| 4107000      | 509338 | 2013B V&T REFUNDING(03)       | \$33,455.00           | \$26,055.00           | \$18,455.00           | \$9,227.50            | \$18,455.00           | \$9,875.00            |
| 4107000      | 509347 | 2005 PARKS BONDS (GEN FD)     | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107000      | 509348 | 2005 PKS BDS (Q OF LF)        | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107000      | 509352 | 2014E V&T REFUNDING BD        | \$266,200.00          | \$242,500.00          | \$209,625.00          | \$0.00                | \$209,625.00          | \$166,875.00          |
| 4107000      | 509354 | 2005 V & T HISTORICAL BDS     | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107000      | 509358 | 2008 RTC BONDS                | \$8,986.60            | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107000      | 509362 | 2010 RTC BONDS                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107000      | 509363 | 2010 VARIOUS REF (1998B)      | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107000      | 509364 | 2010 VARIOUS REF (1999A)      | \$7,800.00            | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107000      | 509365 | 2010 VARIOUS REF -SR CTR      | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107000      | 509366 | 2010 PARK REFUNDING           | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107000      | 509367 | 2013 CAPITAL PROJECTS MT      | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107001      | 509401 | RDA BUILDING                  | \$14,811.95           | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4107001      | 509402 | 2016A ENERGY SAVINGS          | \$20,963.77           | \$18,263.51           | \$15,375.00           | \$8,064.68            | \$15,375.00           | \$12,199.00           |
| 4107001      | 509403 | 2016B ENERGY SAVINGS          | \$145,462.14          | \$145,462.14          | \$145,462.00          | \$72,731.07           | \$145,462.00          | \$145,462.00          |

| Organization | Object | Account Description         | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|--------------|--------|-----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 4107001      | 509404 | 2020A REFUNDING MEDIUM TERM | \$0.00                | \$7,235.83            | \$7,182.00            | \$3,854.45            | \$7,182.00            | \$6,121.00            |
| 4107001      | 509617 | 2014 LANDFILL CAPITAL MT    | \$19,434.45           | \$15,509.65           | \$11,496.00           | \$6,255.15            | \$11,496.00           | \$7,392.00            |
| 4107001      | 509618 | 2014 911 SURCHARGE CAP MT   | \$10,280.30           | \$8,217.55            | \$6,088.00            | \$3,311.55            | \$6,088.00            | \$3,914.00            |
| 4107001      | 509619 | 2017 CAPITAL PROJECTS MT    | \$56,232.00           | \$49,714.20           | \$43,047.00           | \$21,523.65           | \$43,047.00           | \$36,253.00           |
|              |        |                             | \$2,594,473.29        | \$2,406,461.00        | \$2,206,621.00        | \$1,866,827.75        | \$2,206,621.00        | \$2,338,983.00        |
| 4107001      | 509001 | PAYMENT TO ESCROW REFUND    | \$683,154.00          | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|              |        |                             | \$683,154.00          | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 4100099      | 502804 | RESERVED DEBT SERVICE       | \$0.00                | \$0.00                | \$97,585.00           | \$0.00                | \$91,453.00           | \$99,453.00           |
|              |        |                             | \$0.00                | \$0.00                | \$97,585.00           | \$0.00                | \$91,453.00           | \$99,453.00           |
|              |        | <b>DEBT SERVICE FUND</b>    | <b>\$9,148,875.04</b> | <b>\$8,449,061.00</b> | <b>\$8,644,306.00</b> | <b>\$4,672,429.82</b> | <b>\$8,638,174.00</b> | <b>\$8,492,236.00</b> |

**CARSON CITY TENTATIVE BUDGET**

**PROPRIETARY FUNDS INDEX**

**FY 2023**

| FUND                           | DESCRIPTION             | TAB # |
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## FISCAL SUMMARY FOR ENTERPRISE FUNDS

| <b>Department Name: Ambulance</b> |                     |                      |                     |                    |                     |
|-----------------------------------|---------------------|----------------------|---------------------|--------------------|---------------------|
| <b>Department Number: 501</b>     |                     |                      |                     |                    |                     |
|                                   | 2020-21<br>Actual   | 2021-22<br>Estimated | 2022-23<br>Proposed | % Change<br>Budget | \$ Change<br>Budget |
| <b>REVENUE</b>                    |                     |                      |                     |                    |                     |
| <b>Charges for Services</b>       | \$ 5,388,225        | \$ 5,009,970         | \$ 4,562,269        | <b>-8.94%</b>      | \$ (447,701)        |
| <b>Non-Operating Income</b>       | 72,505              | 25,000               | 25,000              | <b>0.00%</b>       | -                   |
| <b>Grant Revenue</b>              | 97,663              | -                    | -                   | <b>0.00%</b>       | -                   |
| <b>TOTAL</b>                      | <b>\$ 5,558,393</b> | <b>\$ 5,034,970</b>  | <b>\$ 4,587,269</b> | <b>-8.89%</b>      | <b>\$ (447,701)</b> |
| <b>EXPENDITURE</b>                |                     |                      |                     |                    |                     |
| <b>Salary</b>                     | \$ 1,869,952        | \$ 2,136,319         | \$ 2,153,982        | <b>0.83%</b>       | \$ 17,663           |
| <b>Benefits</b>                   | 1,280,608           | 1,452,696            | 1,528,376           | <b>5.21%</b>       | 75,680              |
| <b>Service &amp; Supplies</b>     | 1,067,957           | 1,152,967            | 1,171,889           | <b>1.64%</b>       | 18,922              |
| <b>Depreciation</b>               | 117,943             | 125,000              | 125,000             | <b>0.00%</b>       | -                   |
| <b>TOTAL</b>                      | <b>\$ 4,336,460</b> | <b>\$ 4,866,982</b>  | <b>\$ 4,979,247</b> | <b>2.31%</b>       | <b>\$ 112,265</b>   |
| <b>NET INCOME (LOSS)</b>          | <b>\$ 1,221,933</b> | <b>\$ 167,988</b>    | <b>\$ (391,978)</b> | <b>-333.34%</b>    | <b>\$ (559,966)</b> |
|                                   |                     |                      |                     |                    |                     |
| <b>Capital Outlay</b>             | \$ 882,220          | \$ 766,680           | \$ 581,518          | <b>-24.15%</b>     | \$ (185,162)        |
| <b>Cash Balance - June 30</b>     | \$ 3,865,270        | \$ 3,666,578         | \$ 3,093,082        |                    |                     |
|                                   |                     |                      |                     |                    |                     |
| <b>FTE</b>                        | <b>24.41</b>        | <b>24.41</b>         | <b>24.41</b>        |                    |                     |



**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|   |                       |                        |
|---|-----------------------|------------------------|
| <b>DEPARTMENT: AMBULANCE</b>                          |                       |                        |
| <b>DEPARTMENT NUMBER: 501</b>                         |                       |                        |
| <b>POSITION / DESCRIPTION</b>                         | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                            |                       |                        |
| Fire Battalion Chief                                  | 0.41                  | \$ 70,807              |
| Firefighter/Paramedic                                 | 15.00                 | 1,370,063              |
| Office Specialist                                     | 1.00                  | 42,690                 |
| Senior Patient Care Technicians - Wheel chair program | 1.00                  | 51,054                 |
| Patient Care Technicians - Wheel chair program        | 2.00                  | 78,249                 |
| Patient Care Technicians - BLS program                | 4.00                  | 175,784                |
| Emergency Medical Services Manager                    | 1.00                  | 110,901                |
| FLSA  |                       | 13,349                 |
| Hourly Salary   |                       | 62,476                 |
| Overtime  |                       | 159,436                |
| Preceptor Pay   |                       | 4,173                  |
| Temporary Staffing                                    |                       | 15,000                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>                   | <b>24.41</b>          | <b>\$ 2,153,982</b>    |
| <b>BENEFITS:</b>                                      |                       |                        |
| Medicare  |                       | \$ 30,111              |
| Retirement  |                       | 734,251                |
| Group Insurance                                       |                       | 388,133                |
| Workers' Compensation                                 |                       | 78,429                 |
| Uniform Allowance                                     |                       | 21,492                 |
| Phone Allowance                                       |                       | 960                    |
| OPEB Costs  |                       | 200,000                |
| GASB 68 Pension Expense                               |                       | 75,000                 |
| <b>SUB-TOTAL BENEFITS</b>                             |                       | <b>\$ 1,528,376</b>    |
| <b>GRAND TOTAL</b>                                    |                       | <b>\$ 3,682,358</b>    |

| Organization          | Object | Account Description         | 2020 Actuals            | 2021 Actuals            | 2022 Revised Budget     | 2022 Actuals            | 2022 Estimated          | 2023 Tentative Budget   |
|-----------------------|--------|-----------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <b>AMBULANCE FUND</b> |        |                             |                         |                         |                         |                         |                         |                         |
| <b>REVENUE</b>        |        |                             |                         |                         |                         |                         |                         |                         |
| 5017081               | 431010 | FEDERAL GRANTS              | (\$15,932.39)           | (\$97,663.39)           | (\$654,580.00)          | \$0.00                  | \$0.00                  | \$0.00                  |
| 5017081               | 437100 | OTHER LOCAL GRANTS          | (\$631,033.62)          | (\$654,580.00)          | \$0.00                  | \$0.00                  | (\$654,580.00)          | (\$654,580.00)          |
|                       |        |                             | (\$646,966.01)          | (\$752,243.39)          | (\$654,580.00)          | \$0.00                  | (\$654,580.00)          | (\$654,580.00)          |
| 5010091               | 441560 | FLEET MANAGEMENT            | (\$143,960.00)          | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                       |        |                             | (\$143,960.00)          | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 5017080               | 441650 | AMBULANCE CHARGES           | (\$7,565,038.90)        | (\$7,397,866.60)        | (\$7,139,397.00)        | (\$5,206,154.10)        | (\$7,591,926.00)        | (\$7,548,650.00)        |
| 5017080               | 441651 | SUBSCRIPTION FEES           | (\$109,865.00)          | (\$111,419.00)          | (\$125,000.00)          | (\$26,642.00)           | (\$115,000.00)          | (\$115,000.00)          |
| 5017080               | 441653 | CPR/ FIRST AID CLASSES      | \$0.00                  | \$0.00                  | \$0.00                  | (\$70.00)               | \$0.00                  | \$0.00                  |
| 5017080               | 441658 | UNCOLLECTIBLE               | \$3,663,293.35          | \$3,317,155.88          | \$3,465,771.00          | \$2,448,884.08          | \$3,654,694.00          | \$3,924,717.00          |
| 5017080               | 441659 | BAD DEBTS: WRITE-OFF        | \$1,376,211.52          | \$562,551.29            | \$994,421.00            | \$369,131.03            | \$706,154.00            | \$869,319.00            |
| 5017080               | 441660 | PAYMENTS FROM RMC           | (\$324,975.50)          | (\$339,639.50)          | (\$325,000.00)          | (\$213,376.50)          | (\$330,000.00)          | (\$330,000.00)          |
| 5017080               | 441661 | PATIENT DIRECT PAY          | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 5017080               | 441662 | CITY-MED TRANS 2            | (\$1,613,894.20)        | (\$1,701,648.00)        | (\$1,674,862.00)        | (\$1,000,745.00)        | (\$1,470,193.00)        | (\$1,459,286.00)        |
| 5017080               | 441990 | CONTRACTUAL ALLOWANCE       | \$850,394.09            | \$937,220.61            | \$862,818.00            | \$518,586.56            | \$790,881.00            | \$751,211.00            |
|                       |        |                             | (\$3,723,874.64)        | (\$4,733,645.32)        | (\$3,941,249.00)        | (\$3,110,385.93)        | (\$4,355,390.00)        | (\$3,907,689.00)        |
| 5010088               | 461010 | INTEREST INCOME             | (\$72,083.92)           | (\$52,160.09)           | (\$25,000.00)           | (\$20,820.94)           | (\$25,000.00)           | (\$25,000.00)           |
| 5010088               | 462020 | NET INC IN FAIR VALUE INV   | (\$41,687.15)           | \$44,544.85             | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                       |        |                             | (\$113,771.07)          | (\$7,615.24)            | (\$25,000.00)           | (\$20,820.94)           | (\$25,000.00)           | (\$25,000.00)           |
| 5017080               | 466050 | REFUNDS/REIMBURSEMENTS      | (\$2,037.85)            | (\$468.02)              | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 5017080               | 466180 | COLLECT ON W/OFF ACCTS      | (\$49,149.68)           | (\$50,364.57)           | \$0.00                  | (\$24,363.22)           | \$0.00                  | \$0.00                  |
|                       |        |                             | (\$51,187.53)           | (\$50,832.59)           | \$0.00                  | (\$24,363.22)           | \$0.00                  | \$0.00                  |
| 5017082               | 475200 | CAPITAL ASSETS              | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                       |        |                             | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 5010091               | 481010 | GENERAL FUND                | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                       |        |                             | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 5010090               | 482100 | VEHICLE SALES               | \$0.00                  | (\$41,325.00)           | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                       |        |                             | \$0.00                  | (\$41,325.00)           | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| <b>Grand Total</b>    |        |                             | <b>(\$4,679,759.25)</b> | <b>(\$5,585,661.54)</b> | <b>(\$4,620,829.00)</b> | <b>(\$3,155,570.09)</b> | <b>(\$5,034,970.00)</b> | <b>(\$4,587,269.00)</b> |
| <b>EXPENSE</b>        |        |                             |                         |                         |                         |                         |                         |                         |
| 5012525               | 500101 | SALARIES                    | \$1,402,782.84          | \$1,468,898.44          | \$1,548,319.00          | \$1,105,667.72          | \$1,510,419.00          | \$1,594,461.00          |
| 5012525               | 500102 | HOURLY/SEASONAL             | \$15,145.50             | \$16,747.79             | \$25,476.00             | \$24,629.80             | \$25,476.00             | \$25,476.00             |
| 5012525               | 500103 | ADMINISTRATIVE PAY          | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 5012525               | 500105 | ACTING PAY                  | \$0.00                  | \$6,243.33              | \$0.00                  | \$15,420.54             | \$0.00                  | \$0.00                  |
| 5012525               | 500106 | MANAGEMENT LEAVE PAY        | \$1,583.52              | \$5,720.12              | \$0.00                  | \$3,504.79              | \$1,627.00              | \$0.00                  |
| 5012525               | 500107 | ANNUAL LEAVE PAYOFF         | \$46,450.25             | (\$8,253.70)            | \$0.00                  | \$17,390.26             | \$17,390.00             | \$0.00                  |
| 5012525               | 500108 | SICK LEAVE PAY              | \$58.61                 | \$55,377.01             | \$0.00                  | \$60,230.00             | \$60,230.00             | \$0.00                  |
| 5012525               | 500109 | WORKERS' COMPENSATORY LEAVE | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 5012525               | 500111 | OVERTIME                    | \$15,170.46             | \$111,825.66            | \$133,436.00            | \$193,235.08            | \$133,436.00            | \$133,436.00            |
| 5012525               | 500112 | CALL BACK PAY               | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 5012525               | 500113 | STAND-BY PAY                | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |

| Organization | Object | Account Description        | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|--------------|--------|----------------------------|----------------|----------------|---------------------|----------------|----------------|-----------------------|
| 5012525      | 500114 | F L S A                    | \$14,124.89    | \$16,466.39    | \$13,349.00         | \$10,391.43    | \$13,349.00    | \$13,349.00           |
| 5012525      | 500117 | PRECEPTOR PAY              | \$2,736.00     | \$2,400.00     | \$4,173.00          | \$720.00       | \$4,173.00     | \$4,173.00            |
| 5012525      | 500125 | TEMPORARY STAFFING         | \$7,972.20     | \$3,568.95     | \$15,000.00         | \$0.00         | \$15,000.00    | \$15,000.00           |
| 5012525      | 500199 | GRANT FUNDED ALLOCATION    | (\$303,493.24) | (\$159,836.60) | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|              |        |                            | \$1,202,531.03 | \$1,519,157.39 | \$1,739,753.00      | \$1,431,189.62 | \$1,781,100.00 | \$1,785,895.00        |
| 5012525      | 500225 | MEDICARE                   | \$20,893.76    | \$23,857.58    | \$24,539.00         | \$20,357.10    | \$28,063.00    | \$25,278.00           |
| 5012525      | 500230 | RETIREMENT                 | \$566,346.69   | \$596,168.24   | \$651,471.00        | \$468,199.20   | \$641,808.00   | \$681,509.00          |
| 5012525      | 500240 | GROUP INSURANCE            | \$205,409.96   | \$234,031.48   | \$255,179.00        | \$175,258.66   | \$231,238.00   | \$254,482.00          |
| 5012525      | 500241 | CITY HSA CONTRIBUTION      | \$32,706.83    | \$27,994.72    | \$28,403.00         | \$23,771.54    | \$33,580.00    | \$32,843.00           |
| 5012525      | 500250 | WORKERS' COMPENSATION      | \$65,599.86    | \$73,693.93    | \$72,240.00         | \$54,110.78    | \$75,213.00    | \$72,456.00           |
| 5012525      | 500265 | UNIFORM ALLOWANCE          | \$17,292.00    | \$17,892.00    | \$18,492.00         | \$8,646.00     | \$17,892.00    | \$18,492.00           |
| 5012525      | 500271 | PHONE ALLOWANCE            | \$1,376.16     | \$1,072.96     | \$960.00            | \$728.00       | \$968.00       | \$960.00              |
| 5012525      | 500286 | OPEB COST                  | \$197,349.00   | \$155,620.00   | \$200,000.00        | \$0.00         | \$200,000.00   | \$200,000.00          |
| 5012525      | 500287 | PENSION COST               | \$71,671.00    | \$8,662.00     | \$75,000.00         | \$0.00         | \$75,000.00    | \$75,000.00           |
|              |        |                            | \$1,178,645.26 | \$1,138,992.91 | \$1,326,284.00      | \$751,071.28   | \$1,303,762.00 | \$1,361,020.00        |
| 5012525      | 500303 | ORGANIZATIONAL DEVELOPMENT | \$18,872.00    | \$0.00         | \$14,250.00         | \$0.00         | \$14,250.00    | \$14,250.00           |
| 5012525      | 500309 | PROFESSIONAL SERVICES      | \$0.00         | \$21,879.85    | \$14,250.00         | \$10,414.67    | \$14,250.00    | \$14,250.00           |
| 5012525      | 500312 | AUDITING FEES              | \$8,696.25     | \$16,780.88    | \$12,502.00         | \$14,318.38    | \$12,502.00    | \$17,502.00           |
| 5012525      | 500330 | TRAINING                   | \$2,048.13     | \$7,089.96     | \$8,175.00          | \$5,756.10     | \$8,175.00     | \$23,351.00           |
| 5012525      | 500356 | EMPLOYEE PHYSICALS         | \$9,379.26     | \$5,832.46     | \$8,400.00          | \$3,433.23     | \$8,400.00     | \$8,400.00            |
| 5012525      | 500430 | EQUIPMENT REPAIR & MAINT   | \$28,444.90    | \$17,307.86    | \$27,000.00         | \$21,058.75    | \$27,000.00    | \$27,000.00           |
| 5012525      | 500435 | VEHICLE REPAIR & MAINT     | \$16,669.72    | \$27,616.77    | \$15,000.00         | \$5,744.43     | \$15,000.00    | \$15,000.00           |
| 5012525      | 500444 | OFFICE EQUIPMENT RENTAL    | \$0.00         | \$1,965.99     | \$4,500.00          | \$258.14       | \$4,500.00     | \$4,500.00            |
| 5012525      | 500503 | CPR / FIRST AID CLASSES    | \$2,517.00     | \$4,984.00     | \$10,000.00         | \$3,430.00     | \$10,000.00    | \$5,000.00            |
| 5012525      | 500513 | CLAIM PAYMENTS             | \$0.00         | \$0.00         | \$3,000.00          | \$0.00         | \$3,000.00     | \$3,000.00            |
| 5012525      | 500542 | PRINTING/ADVERTISING       | \$231.25       | \$0.00         | \$5,100.00          | \$0.00         | \$5,100.00     | \$5,100.00            |
| 5012525      | 500545 | MEMBERSHIP / PUBLICATIONS  | \$338.34       | \$353.42       | \$2,200.00          | \$705.00       | \$2,200.00     | \$2,200.00            |
| 5012525      | 500585 | REIMBURSABLE EDUCATION     | \$0.00         | \$0.00         | \$0.00              | \$1,358.25     | \$0.00         | \$0.00                |
| 5012525      | 500601 | OFFICE SUPPLIES            | \$460.56       | \$0.00         | \$1,000.00          | \$68.78        | \$1,000.00     | \$1,000.00            |
| 5012525      | 500602 | POSTAGE/SHIPPING           | \$372.30       | \$0.00         | \$800.00            | \$9.00         | \$800.00       | \$800.00              |
| 5012525      | 500621 | ARBITRATION                | \$3,394.50     | \$0.00         | \$9,000.00          | \$0.00         | \$9,000.00     | \$0.00                |
| 5012525      | 500625 | OPERATING SUPPLIES         | \$12,135.93    | \$11,790.09    | \$20,000.00         | \$10,064.78    | \$20,000.00    | \$20,000.00           |
| 5012525      | 500660 | VEHICLE FUEL/OIL           | \$31,257.93    | \$35,457.78    | \$35,000.00         | \$34,454.23    | \$35,000.00    | \$35,000.00           |
| 5012525      | 500674 | SMALL TOOLS/ EQUIPMENT     | \$28,318.59    | \$32,321.18    | \$30,000.00         | \$25,616.56    | \$30,000.00    | \$35,000.00           |
| 5012525      | 500676 | TECHNICAL EQUIPMENT        | \$0.00         | \$0.00         | \$11,176.00         | \$0.00         | \$11,176.00    | \$0.00                |
| 5012525      | 500679 | MEDICAL SUPPLIES           | \$158,809.10   | \$165,821.46   | \$140,000.00        | \$106,549.37   | \$165,000.00   | \$165,000.00          |
| 5012525      | 500710 | TELEPHONE                  | \$9,599.68     | \$11,269.37    | \$8,000.00          | \$2,766.32     | \$8,000.00     | \$8,000.00            |
| 5012525      | 500901 | ISC: GENERAL FUND          | \$370,427.00   | \$375,807.00   | \$377,963.00        | \$251,976.00   | \$377,963.00   | \$388,222.00          |
| 5012525      | 500915 | ISC: INSURANCE FUND        | \$55,500.00    | \$55,500.00    | \$61,500.00         | \$61,500.00    | \$61,500.00    | \$61,500.00           |
| 5012525      | 500950 | ISC: FLEET MANAGEMENT      | \$57,456.00    | \$61,440.00    | \$55,584.00         | \$55,584.00    | \$55,584.00    | \$52,065.00           |
| 5012525      | 500955 | ISC: RADIOS                | \$5,327.00     | \$8,228.00     | \$7,506.00          | \$7,506.00     | \$7,506.00     | \$18,314.00           |
| 5012525      | 502448 | CREDIT CARD CHARGES        | \$4,280.34     | \$3,701.67     | \$5,000.00          | \$2,616.21     | \$5,000.00     | \$5,000.00            |
| 5012525      | 502450 | CASH SHORT/OVER            | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |

| Organization | Object | Account Description         | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|--------------|--------|-----------------------------|----------------|----------------|---------------------|--------------|----------------|-----------------------|
| 5012525      | 502451 | BILLING CHARGES             | \$153,821.89   | \$148,887.55   | \$175,797.00        | \$103,780.28 | \$155,295.00   | \$156,696.00          |
|              |        |                             | \$978,357.67   | \$1,014,035.29 | \$1,062,703.00      | \$728,968.48 | \$1,067,201.00 | \$1,086,150.00        |
| 5012525      | 504465 | DEPRECIATION EXPENSE        | \$81,045.10    | \$117,942.66   | \$125,000.00        | \$0.00       | \$125,000.00   | \$125,000.00          |
| 5012525      | 504875 | LOSS ON DISPOSAL F.A.       | \$1,103.85     | \$27,267.76    | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|              |        |                             | \$82,148.95    | \$145,210.42   | \$125,000.00        | \$0.00       | \$125,000.00   | \$125,000.00          |
| 5012525      | 505000 | CAPITALIZED ASSETS          | (\$118,240.95) | (\$882,219.92) | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|              |        |                             | (\$118,240.95) | (\$882,219.92) | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5012525      | 507201 | GENERAL FUND                | \$0.00         | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|              |        |                             | \$0.00         | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5012525      | 507775 | EQUIPMENT                   | \$57,962.70    | \$882,219.92   | \$766,680.00        | \$66,247.40  | \$766,680.00   | \$581,518.00          |
|              |        |                             | \$57,962.70    | \$882,219.92   | \$766,680.00        | \$66,247.40  | \$766,680.00   | \$581,518.00          |
| 5012535      | 500101 | SALARIES                    | \$107,994.25   | \$112,977.57   | \$127,643.00        | \$86,916.03  | \$120,489.00   | \$129,303.00          |
| 5012535      | 500102 | HOURLY/SEASONAL             | \$41,466.00    | \$43,756.50    | \$37,000.00         | \$25,372.75  | \$37,000.00    | \$37,000.00           |
| 5012535      | 500103 | ADMINISTRATIVE PAY          | \$0.00         | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5012535      | 500107 | ANNUAL LEAVE PAYOFF         | \$932.27       | (\$866.97)     | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5012535      | 500111 | OVERTIME                    | \$3,537.81     | \$8,236.05     | \$1,000.00          | \$11,088.26  | \$1,000.00     | \$1,000.00            |
| 5012535      | 500113 | STAND-BY PAY                | \$0.00         | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5012535      | 500114 | F L S A                     | \$0.00         | \$0.00         | \$0.00              | \$52.53      | \$26.00        | \$0.00                |
| 5012535      | 500116 | HOLIDAY PAY                 | (\$5,088.17)   | \$527.48       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5012535      | 500125 | TEMPORARY STAFFING          | \$0.00         | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|              |        |                             | \$148,842.16   | \$164,630.63   | \$165,643.00        | \$123,429.57 | \$158,515.00   | \$167,303.00          |
| 5012535      | 500225 | MEDICARE                    | \$2,120.96     | \$2,320.86     | \$2,324.00          | \$1,776.93   | \$2,651.00     | \$2,393.00            |
| 5012535      | 500230 | RETIREMENT                  | \$16,374.59    | \$17,047.80    | \$19,785.00         | \$12,962.04  | \$18,380.00    | \$20,041.00           |
| 5012535      | 500240 | GROUP INSURANCE             | \$30,912.19    | \$27,709.39    | \$34,960.00         | \$16,689.11  | \$25,232.00    | \$36,898.00           |
| 5012535      | 500241 | CITY HSA CONTRIBUTION       | \$5,363.21     | \$3,972.68     | \$0.00              | \$575.78     | \$1,234.00     | \$0.00                |
| 5012535      | 500250 | WORKERS' COMPENSATION       | \$3,025.90     | \$3,255.27     | \$2,997.00          | \$2,205.16   | \$3,441.00     | \$2,997.00            |
| 5012535      | 500287 | PENSION COST                | \$5,566.00     | (\$5.00)       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|              |        |                             | \$63,362.85    | \$54,301.00    | \$60,066.00         | \$34,209.02  | \$50,938.00    | \$62,329.00           |
| 5012535      | 500430 | EQUIPMENT REPAIR & MAINT    | \$299.90       | \$79.92        | \$1,500.00          | \$0.00       | \$1,500.00     | \$1,500.00            |
| 5012535      | 500435 | VEHICLE REPAIR & MAINT      | \$6,039.68     | \$3,953.16     | \$3,000.00          | \$1,559.81   | \$3,000.00     | \$3,000.00            |
| 5012535      | 500601 | OFFICE SUPPLIES             | \$0.00         | \$0.00         | \$500.00            | \$0.00       | \$500.00       | \$500.00              |
| 5012535      | 500625 | OPERATING SUPPLIES          | \$1,934.99     | \$3,823.60     | \$6,500.00          | \$2,395.90   | \$6,500.00     | \$6,500.00            |
| 5012535      | 500626 | AUXILLARY UNITS             | \$0.00         | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5012535      | 500660 | VEHICLE FUEL/OIL            | \$11,140.70    | \$11,788.09    | \$14,000.00         | \$10,504.40  | \$14,000.00    | \$14,000.00           |
| 5012535      | 500710 | TELEPHONE                   | \$0.00         | \$0.00         | \$1,000.00          | \$0.00       | \$1,000.00     | \$1,000.00            |
| 5012535      | 500950 | ISC: FLEET MANAGEMENT       | \$35,910.00    | \$30,720.00    | \$31,266.00         | \$31,266.00  | \$31,266.00    | \$31,239.00           |
|              |        |                             | \$55,325.27    | \$50,364.77    | \$57,766.00         | \$45,726.11  | \$57,766.00    | \$57,739.00           |
| 5012535      | 507275 | FLEET MANAGEMENT FUND       | \$0.00         | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|              |        |                             | \$0.00         | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5012535      | 507705 | VEHICLE REPLACEMENT PROGRAM | \$60,278.25    | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|              |        |                             | \$60,278.25    | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5012537      | 500101 | SALARIES                    | \$159,576.03   | \$173,864.86   | \$179,535.00        | \$122,112.26 | \$169,225.00   | \$175,784.00          |
| 5012537      | 500107 | ANNUAL LEAVE PAYOFF         | \$6,498.37     | \$4,219.28     | \$0.00              | \$7,623.48   | \$2,479.00     | \$0.00                |

| Organization | Object | Account Description     | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|--------------|--------|-------------------------|----------------|----------------|---------------------|----------------|----------------|-----------------------|
| 5012537      | 500111 | OVERTIME                | \$18,719.55    | \$26,338.41    | \$0.00              | \$19,381.44    | \$25,000.00    | \$25,000.00           |
| 5012537      | 500114 | F L S A                 | (\$26.52)      | \$0.01         | \$0.00              | \$0.01         | \$0.00         | \$0.00                |
| 5012537      | 500116 | HOLIDAY PAY             | (\$60.52)      | (\$240.21)     | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5012537      | 500199 | GRANT FUNDED ALLOCATION | (\$38,492.79)  | (\$18,017.92)  | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|              |        |                         | <hr/>          |                |                     |                |                |                       |
|              |        |                         | \$146,214.12   | \$186,164.43   | \$179,535.00        | \$149,117.19   | \$196,704.00   | \$200,784.00          |
| 5012537      | 500225 | MEDICARE                | \$2,454.75     | \$2,742.53     | \$2,525.00          | \$2,034.49     | \$2,531.00     | \$2,440.00            |
| 5012537      | 500230 | RETIREMENT              | \$25,808.20    | \$25,848.07    | \$27,828.00         | \$21,113.67    | \$29,840.00    | \$32,701.00           |
| 5012537      | 500240 | GROUP INSURANCE         | \$47,142.63    | \$46,621.75    | \$55,796.00         | \$40,934.79    | \$54,664.00    | \$59,750.00           |
| 5012537      | 500241 | CITY HSA CONTRIBUTION   | \$6,331.02     | \$6,245.08     | \$6,575.00          | \$3,869.89     | \$4,792.00     | \$4,160.00            |
| 5012537      | 500250 | WORKERS' COMPENSATION   | \$3,564.33     | \$4,487.84     | \$2,976.00          | \$2,491.51     | \$3,169.00     | \$2,976.00            |
| 5012537      | 500265 | UNIFORM ALLOWANCE       | \$0.00         | \$0.00         | \$3,000.00          | \$0.00         | \$3,000.00     | \$3,000.00            |
| 5012537      | 500287 | PENSION COST            | (\$5,902.00)   | \$1,369.00     | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|              |        |                         | <hr/>          |                |                     |                |                |                       |
|              |        |                         | \$79,398.93    | \$87,314.27    | \$98,700.00         | \$70,444.35    | \$97,996.00    | \$105,027.00          |
| 5012537      | 500356 | EMPLOYEE PHYSICALS      | \$2,075.38     | \$133.00       | \$2,000.00          | \$0.00         | \$2,000.00     | \$2,000.00            |
| 5012537      | 500601 | OFFICE SUPPLIES         | \$0.00         | \$0.00         | \$1,000.00          | \$0.00         | \$1,000.00     | \$1,000.00            |
| 5012537      | 500625 | OPERATING SUPPLIES      | \$2,292.98     | \$3,423.59     | \$16,000.00         | \$1,446.38     | \$16,000.00    | \$16,000.00           |
| 5012537      | 500660 | VEHICLE FUEL/OIL        | \$105.19       | \$0.00         | \$8,000.00          | \$0.00         | \$8,000.00     | \$8,000.00            |
| 5012537      | 500710 | TELEPHONE               | \$0.00         | \$0.00         | \$1,000.00          | \$0.00         | \$1,000.00     | \$1,000.00            |
| 5012537      | 500950 | ISC: FLEET MANAGEMENT   | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|              |        |                         | <hr/>          |                |                     |                |                |                       |
|              |        |                         | \$4,473.55     | \$3,556.59     | \$28,000.00         | \$1,446.38     | \$28,000.00    | \$28,000.00           |
| 5012537      | 507775 | EQUIPMENT               | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|              |        |                         | <hr/>          |                |                     |                |                |                       |
|              |        |                         | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|              |        | <b>AMBULANCE FUND</b>   | <hr/>          |                |                     |                |                |                       |
|              |        |                         | \$3,939,299.79 | \$4,363,727.70 | \$5,610,130.00      | \$3,401,849.40 | \$5,633,662.00 | \$5,560,765.00        |

## FISCAL SUMMARY FOR ENTERPRISE FUNDS

|   |                     |                     |                     |                 |                  |
|---|---------------------|---------------------|---------------------|-----------------|------------------|
| <b>Department Name: Stormwater Utility Fund</b> |                     |                     |                     |                 |                  |
| <b>Department Number: 5053702</b>               |                     |                     |                     |                 |                  |
|   | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b> |
|   | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>    |
| <b>REVENUE</b>                                  |                     |                     |                     |                 |                  |
| <b>Charges for Services</b>                     | \$ 1,861,986        | \$ 2,005,681        | \$ 2,037,304        | 1.58%           | \$ 31,623        |
| <b>Intergovernmental</b>                        | 200,000             | -                   | -                   | 0.00%           | -                |
| <b>Non-Operating Income</b>                     | 1,409,909           | 25,162              | 25,000              | -0.64%          | (162)            |
| <b>TOTAL</b>                                    | <b>\$ 3,471,895</b> | <b>\$ 2,030,843</b> | <b>\$ 2,062,304</b> | <b>1.55%</b>    | <b>\$ 31,461</b> |
| <b>EXPENDITURE</b>                              |                     |                     |                     |                 |                  |
| <b>Salary</b>                                   | \$ 146,426          | \$ 203,682          | \$ 214,337          | 5.23%           | \$ 10,655        |
| <b>Benefits</b>                                 | 72,017              | 128,449             | 135,374             | 5.39%           | 6,925            |
| <b>Service &amp; Supplies</b>                   | 575,356             | 613,081             | 619,388             | 1.03%           | 6,307            |
| <b>Depreciation</b>                             | 377,810             | 400,000             | 400,000             | 0.00%           | -                |
| <b>Bond Interest</b>                            | 226,381             | 211,058             | 194,715             | -7.74%          | (16,343)         |
| <b>TOTAL</b>                                    | <b>\$ 1,397,990</b> | <b>\$ 1,556,270</b> | <b>\$ 1,563,814</b> | <b>0.48%</b>    | <b>\$ 7,544</b>  |
| <b>NET INCOME (LOSS)</b>                        | <b>\$ 2,073,904</b> | <b>\$ 474,573</b>   | <b>\$ 498,490</b>   | <b>5.04%</b>    | <b>\$ 23,917</b> |
| <b>BOND PROCEEDS</b>                            |                     |                     |                     |                 |                  |
| <b>Bond Proceeds</b>                            | \$ -                | \$ -                | \$ -                | 0.00%           | \$ -             |
| <b>Bond Refunding Paid to Escrow</b>            | \$ -                | \$ -                | \$ -                | 0.00%           | \$ -             |
| <b>Capital Outlay</b>                           | \$ 1,753,020        | \$ 1,626,100        | \$ 735,000          | -54.80%         | \$ (891,100)     |
| <b>Bond Principal Payments</b>                  | \$ -                | \$ 636,207          | \$ 653,617          | 2.74%           | \$ 17,410        |
| <b>Cash Balance - June 30</b>                   | \$ 2,370,156        | \$ 1,000,889        | \$ 529,229          |                 |                  |
| <b>FTE</b>                                      |                     |                     |                     |                 |                  |
|   | 2.35                | 3.35                | 3.35                |                 |                  |

**FINANCIAL POLICY COMPLIANCE**

|  | Actual 2019  | Actual 2020  | Actual 2021 | Estimated 2022 | Budgeted 2023 |
|--|--------------|--------------|-------------|----------------|---------------|
| Operating Reserve Goal                   | \$ 92,377    | \$ 91,039    | \$ 97,382   | \$ 114,334     | \$ 117,279    |
| Operating Reserve                        | 92,377       | 91,039       | 97,382      | 114,334        | 117,279       |
| Capital Reserve Goal                     | 194,275      | 256,470      | 311,710     | 336,232        | 342,932       |
| Capital Reserve                          | 5,486,483    | 4,869,348    | 2,272,774   | 886,555        | 411,950       |
| System Reinvestment Funding Goal         | 285,877      | 306,177      | 377,810     | 400,000        | 400,000       |
| System Reinvestment Funding Available    | 1,632,674    | 4,012,227    | 2,272,774   | 886,555        | 411,950       |
| Debt to Equity (goal is 50:50)           | <u>58:42</u> | <u>54:46</u> | 43:57       | 39:60          | 36:64         |
| Debt Service Coverage (goal 1.0 minimum) | 1.6          | 1.7          | 1.3         | 1.3            | 1.3           |

Goal met (green)

Goal not met (underlined red)

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: STORMWATER UTILITY FUND</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 5053702</b>          |                       |                        |
| <b>POSITION / DESCRIPTION</b>              | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                 |                       |                        |
| Accounting Manager Proprietary             | 0.10                  | \$ 9,105               |
| Senior Environmental Control Officer       | 0.10                  | 7,617                  |
| Operations Manager                         | 0.10                  | 13,865                 |
| Asset Management Technician                | 0.05                  | 3,166                  |
| Street Technician 1                        | 0.50                  | 27,522                 |
| Street Technician 2                        | 1.00                  | 57,697                 |
| Street Technician 3                        | 0.50                  | 33,692                 |
| Stormwater Technician                      | 1.00                  | 45,923                 |
| Call Back CCEA                             |                       | 2,500                  |
| Overtime                                   |                       | 8,000                  |
| Stand By CCEA                              |                       | 5,250                  |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>        | <b>3.35</b>           | <b>\$ 214,337</b>      |
| <b>BENEFITS:</b>                           |                       |                        |
| Medicare                                   |                       | \$ 2,951               |
| Retirement                                 |                       | 48,682                 |
| Group Insurance                            |                       | 51,341                 |
| City HSA Contribution                      |                       | 7,894                  |
| Workers' Compensation                      |                       | 3,344                  |
| Foul Weather Allowance                     |                       | 473                    |
| Phone Allowance                            |                       | 192                    |
| Mobile Device                              |                       | 30                     |
| Clothing Allowance                         |                       | 2,000                  |
| OPEB Costs                                 |                       | 12,927                 |
| GASB 68 Pension Expense                    |                       | 5,540                  |
| <b>SUB-TOTAL BENEFITS</b>                  |                       | <b>\$ 135,374</b>      |
| <b>GRAND TOTAL</b>                         |                       | <b>\$ 349,711</b>      |



| Organization           | Object | Account Description         | 2020 Actuals            | 2021 Actuals            | 2022 Revised Budget     | 2022 Actuals            | 2022 Estimated          | 2023 Tentative Budget   |
|------------------------|--------|-----------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <b>STORMWATER FUND</b> |        |                             |                         |                         |                         |                         |                         |                         |
| <b>REVENUE</b>         |        |                             |                         |                         |                         |                         |                         |                         |
| 5057582                | 431010 | FEDERAL GRANTS              | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 5057582                | 434010 | STATE GRANTS                | \$0.00                  | (\$200,000.00)          | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                        |        |                             | \$0.00                  | (\$200,000.00)          | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 5057580                | 441670 | SERVICE CHARGE              | (\$1,857,815.57)        | (\$1,861,986.05)        | (\$2,401,679.00)        | (\$1,509,657.40)        | (\$2,005,681.00)        | (\$2,037,304.00)        |
| 5057580                | 443060 | DEPARTMENT CHARGES          | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                        |        |                             | (\$1,857,815.57)        | (\$1,861,986.05)        | (\$2,401,679.00)        | (\$1,509,657.40)        | (\$2,005,681.00)        | (\$2,037,304.00)        |
| 5050088                | 461010 | INTEREST INCOME             | (\$118,075.31)          | (\$29,619.75)           | (\$25,000.00)           | (\$12,302.95)           | (\$25,000.00)           | (\$25,000.00)           |
| 5050088                | 462020 | NET INC IN FAIR VALUE INV   | (\$78,977.81)           | \$31,400.13             | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                        |        |                             | (\$197,053.12)          | \$1,780.38              | (\$25,000.00)           | (\$12,302.95)           | (\$25,000.00)           | (\$25,000.00)           |
| 5057581                | 465090 | DONATIONS                   | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                        |        |                             | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 5057580                | 466050 | REFUNDS/REIMBURSEMENTS      | (\$18,366.56)           | (\$24,893.00)           | \$0.00                  | (\$162.30)              | (\$162.00)              | \$0.00                  |
|                        |        |                             | (\$18,366.56)           | (\$24,893.00)           | \$0.00                  | (\$162.30)              | (\$162.00)              | \$0.00                  |
| 5057582                | 475100 | DEVELOPER CONTRIBUTIONS     | (\$194,498.26)          | (\$1,326,676.04)        | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 5057582                | 475200 | CAPITAL ASSETS              | \$0.00                  | (\$60,120.23)           | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                        |        |                             | (\$194,498.26)          | (\$1,386,796.27)        | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 5057591                | 481010 | GENERAL FUND                | (\$905,000.00)          | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                        |        |                             | (\$905,000.00)          | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 5050200                | 483030 | BOND PROCEEDS               | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 5050200                | 483031 | PREMIUM ON BOND PROCEEDS    | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                        |        |                             | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| <b>Grand Total</b>     |        |                             | <b>(\$3,172,733.51)</b> | <b>(\$3,471,894.94)</b> | <b>(\$2,426,679.00)</b> | <b>(\$1,522,122.65)</b> | <b>(\$2,030,843.00)</b> | <b>(\$2,062,304.00)</b> |
| <b>EXPENSE</b>         |        |                             |                         |                         |                         |                         |                         |                         |
| 5053702                | 500101 | SALARIES                    | \$125,970.58            | \$135,080.77            | \$186,070.00            | \$135,838.73            | \$187,688.00            | \$198,587.00            |
| 5053702                | 500103 | ADMINISTRATIVE PAY          | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 5053702                | 500106 | MANAGEMENT LEAVE PAY        | \$115.32                | \$807.48                | \$0.00                  | \$432.91                | \$72.00                 | \$0.00                  |
| 5053702                | 500107 | ANNUAL LEAVE PAYOFF         | \$3,796.06              | \$1,812.83              | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 5053702                | 500108 | SICK LEAVE PAY              | (\$3,367.68)            | \$280.39                | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 5053702                | 500109 | WORKERS' COMPENSATORY LEAVE | \$1,272.18              | \$933.63                | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
| 5053702                | 500111 | OVERTIME                    | \$4,229.73              | \$2,982.34              | \$8,000.00              | \$4,929.41              | \$8,000.00              | \$8,000.00              |
| 5053702                | 500112 | CALL BACK PAY               | \$857.24                | \$596.31                | \$2,500.00              | \$645.06                | \$2,500.00              | \$2,500.00              |
| 5053702                | 500113 | STAND-BY PAY                | \$1,336.21              | \$2,765.54              | \$5,000.00              | \$2,737.39              | \$5,250.00              | \$5,250.00              |
| 5053702                | 500114 | F L S A                     | \$65.30                 | \$35.44                 | \$0.00                  | \$16.38                 | \$11.00                 | \$0.00                  |
| 5053702                | 500116 | HOLIDAY PAY                 | (\$94.89)               | \$1,131.27              | \$0.00                  | \$231.50                | \$161.00                | \$0.00                  |
| 5053702                | 500199 | GRANT FUNDED ALLOCATION     | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |
|                        |        |                             | \$134,180.05            | \$146,426.00            | \$201,570.00            | \$144,831.38            | \$203,682.00            | \$214,337.00            |
| 5053702                | 500225 | MEDICARE                    | \$1,842.48              | \$2,030.76              | \$2,850.00              | \$2,145.16              | \$2,989.00              | \$2,951.00              |
| 5053702                | 500230 | RETIREMENT                  | \$26,976.85             | \$30,191.10             | \$45,719.00             | \$34,557.31             | \$48,134.00             | \$48,682.00             |
| 5053702                | 500240 | GROUP INSURANCE             | \$28,272.78             | \$30,377.08             | \$40,869.00             | \$31,632.67             | \$42,723.00             | \$51,341.00             |
| 5053702                | 500241 | CITY HSA CONTRIBUTION       | \$2,443.73              | \$3,130.39              | \$534.00                | \$5,099.05              | \$7,023.00              | \$7,894.00              |

| Organization | Object | Account Description          | 2020 Actuals     | 2021 Actuals     | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|--------------|--------|------------------------------|------------------|------------------|---------------------|--------------|----------------|-----------------------|
| 5053702      | 500250 | WORKERS' COMPENSATION        | \$1,947.41       | \$1,787.30       | \$3,344.00          | \$2,759.54   | \$3,826.00     | \$3,344.00            |
| 5053702      | 500265 | UNIFORM ALLOWANCE            | \$578.80         | \$0.00           | \$4,589.00          | \$358.00     | \$4,589.00     | \$2,000.00            |
| 5053702      | 500266 | FOUL WEATHER ALLOWANCE       | \$322.50         | \$322.50         | \$473.00            | \$472.50     | \$473.00       | \$473.00              |
| 5053702      | 500271 | PHONE ALLOWANCE              | \$244.00         | \$218.40         | \$240.00            | \$145.60     | \$194.00       | \$192.00              |
| 5053702      | 500272 | MOBILE DEVICE ALLOWANCE      | \$41.50          | \$38.00          | \$45.00             | \$22.75      | \$31.00        | \$30.00               |
| 5053702      | 500286 | OPEB COST                    | \$12,927.00      | \$6,263.00       | \$12,927.00         | \$0.00       | \$12,927.00    | \$12,927.00           |
| 5053702      | 500287 | PENSION COST                 | \$5,540.00       | (\$2,342.00)     | \$5,540.00          | \$0.00       | \$5,540.00     | \$5,540.00            |
|              |        |                              | <hr/>            | <hr/>            | <hr/>               | <hr/>        | <hr/>          | <hr/>                 |
|              |        |                              | \$81,137.05      | \$72,016.53      | \$117,130.00        | \$77,192.58  | \$128,449.00   | \$135,374.00          |
| 5053702      | 500309 | PROFESSIONAL SERVICES        | \$30,855.24      | \$60,021.40      | \$70,000.00         | \$9,330.35   | \$70,000.00    | \$70,000.00           |
| 5053702      | 500312 | AUDITING FEES                | \$691.25         | \$768.25         | \$1,200.00          | \$698.25     | \$1,200.00     | \$663.00              |
| 5053702      | 500330 | TRAINING                     | \$0.00           | \$400.00         | \$4,500.00          | \$1,725.37   | \$4,500.00     | \$4,500.00            |
| 5053702      | 500430 | EQUIPMENT REPAIR & MAINT     | \$2.71           | \$107.84         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5053702      | 500433 | SOFTWARE MAINTENANCE COST    | \$1,379.51       | \$3,749.80       | \$4,000.00          | \$3,368.44   | \$4,000.00     | \$6,000.00            |
| 5053702      | 500434 | BUILDING REPAIR & MAINT      | \$0.00           | \$0.00           | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5053702      | 500435 | VEHICLE REPAIR & MAINT       | \$3,728.15       | \$10,320.45      | \$5,000.00          | \$5,379.97   | \$5,000.00     | \$5,000.00            |
| 5053702      | 500445 | EQUIPMENT RENTAL             | \$0.00           | \$0.00           | \$1,000.00          | \$0.00       | \$1,000.00     | \$1,000.00            |
| 5053702      | 500446 | FIRE SUPPRESSION             | \$2,687.50       | \$2,687.50       | \$20,000.00         | \$0.00       | \$5,000.00     | \$5,000.00            |
| 5053702      | 500448 | CONTRIB TO TAHOE CONSERV     | \$0.00           | \$0.00           | \$2,000.00          | \$0.00       | \$2,000.00     | \$2,000.00            |
| 5053702      | 500542 | PRINTING/ADVERTISING         | \$2,051.57       | \$6,195.11       | \$0.00              | \$2,299.55   | \$2,299.00     | \$0.00                |
| 5053702      | 500580 | TRAVEL                       | \$0.00           | \$0.00           | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5053702      | 500587 | CLICK-2-GOV FEES             | \$3,875.45       | \$2,316.19       | \$3,000.00          | \$1,394.15   | \$3,000.00     | \$3,000.00            |
| 5053702      | 500601 | OFFICE SUPPLIES              | \$325.96         | \$471.69         | \$500.00            | \$329.42     | \$500.00       | \$500.00              |
| 5053702      | 500602 | POSTAGE/SHIPPING             | \$11,353.19      | \$9,169.98       | \$9,000.00          | \$10,727.35  | \$9,000.00     | \$9,000.00            |
| 5053702      | 500625 | OPERATING SUPPLIES           | \$29,100.58      | \$24,827.06      | \$25,000.00         | \$19,815.73  | \$25,000.00    | \$25,000.00           |
| 5053702      | 500660 | VEHICLE FUEL/OIL             | \$2,306.97       | \$4,126.61       | \$9,000.00          | \$4,188.83   | \$9,000.00     | \$9,000.00            |
| 5053702      | 500710 | TELEPHONE                    | \$99.84          | \$121.38         | \$800.00            | \$88.00      | \$800.00       | \$800.00              |
| 5053702      | 500901 | ISC: GENERAL FUND            | \$400,512.00     | \$395,797.00     | \$407,520.00        | \$271,680.00 | \$407,520.00   | \$414,151.00          |
| 5053702      | 500915 | ISC: INSURANCE FUND          | \$27,750.00      | \$27,750.00      | \$30,750.00         | \$30,750.00  | \$30,750.00    | \$30,750.00           |
| 5053702      | 500920 | ISC: SEWER FUND              | \$1,323.00       | \$1,394.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5053702      | 500924 | ISC: WATER FUND              | \$1,985.00       | \$2,092.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5053702      | 500950 | ISC: FLEET MANAGEMENT        | \$21,546.00      | \$23,040.00      | \$20,844.00         | \$20,844.00  | \$20,844.00    | \$20,826.00           |
| 5053702      | 500955 | ISC: RADIOS                  | \$0.00           | \$0.00           | \$1,668.00          | \$1,668.00   | \$1,668.00     | \$2,198.00            |
| 5053702      | 501252 | UTILITY ASSISTANCE PROGRAM   | \$0.00           | \$0.00           | \$10,000.00         | \$0.00       | \$10,000.00    | \$10,000.00           |
| 5053702      | 501299 | GRANT ALLOCATION/DIRECT BILL | \$0.00           | \$0.00           | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|              |        |                              | <hr/>            | <hr/>            | <hr/>               | <hr/>        | <hr/>          | <hr/>                 |
|              |        |                              | \$541,573.92     | \$575,356.26     | \$625,782.00        | \$384,287.41 | \$613,081.00   | \$619,388.00          |
| 5053702      | 504465 | DEPRECIATION EXPENSE         | \$306,176.76     | \$377,810.73     | \$400,000.00        | \$0.00       | \$400,000.00   | \$400,000.00          |
|              |        |                              | <hr/>            | <hr/>            | <hr/>               | <hr/>        | <hr/>          | <hr/>                 |
|              |        |                              | \$306,176.76     | \$377,810.73     | \$400,000.00        | \$0.00       | \$400,000.00   | \$400,000.00          |
| 5053702      | 504600 | FISCAL CHARGES               | \$0.00           | \$0.00           | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5053702      | 504846 | BOND ISSUANCE COSTS          | \$23,335.92      | \$0.00           | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5053702      | 504875 | LOSS ON DISPOSAL F.A.        | \$3,071.24       | \$0.00           | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5053702      | 505000 | CAPITALIZED ASSETS           | (\$3,224,479.52) | (\$1,753,020.24) | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|              |        |                              | <hr/>            | <hr/>            | <hr/>               | <hr/>        | <hr/>          | <hr/>                 |
|              |        |                              | (\$3,198,072.36) | (\$1,753,020.24) | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5053702      | 507010 | CAPITAL IMPROVEMENTS         | \$2,846.56       | \$3,266.85       | \$585,650.00        | \$10,317.65  | \$585,650.00   | \$0.00                |

| Organization | Object | Account Description           | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|--------------|--------|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 5053702      | 507775 | EQUIPMENT                     | \$287,945.00          | \$0.00                | \$250,350.00          | \$0.00                | \$0.00                | \$505,000.00          |
|              |        |                               | \$290,791.56          | \$3,266.85            | \$836,000.00          | \$10,317.65           | \$585,650.00          | \$505,000.00          |
| 5053705      | 500225 | MEDICARE                      | \$0.00                | \$0.00                | \$0.00                | \$123.16              | \$0.00                | \$0.00                |
| 5053705      | 500230 | RETIREMENT                    | \$0.00                | \$0.00                | \$0.00                | \$1,911.88            | \$0.00                | \$0.00                |
| 5053705      | 500240 | GROUP INSURANCE               | \$0.00                | \$0.00                | \$0.00                | \$1,291.32            | \$0.00                | \$0.00                |
| 5053705      | 500241 | CITY HSA CONTRIBUTION         | \$0.00                | \$0.00                | \$0.00                | \$207.58              | \$0.00                | \$0.00                |
| 5053705      | 500250 | WORKERS' COMPENSATION         | \$0.00                | \$0.00                | \$0.00                | \$96.03               | \$0.00                | \$0.00                |
|              |        |                               | \$0.00                | \$0.00                | \$0.00                | \$3,629.97            | \$0.00                | \$0.00                |
| 5053705      | 507010 | CAPITAL IMPROVEMENTS          | \$2,933,687.96        | \$1,749,753.39        | \$1,718,238.00        | \$681,562.82          | \$1,040,450.00        | \$0.00                |
| 5053705      | 507102 | INFRASTRUCTURE CAPITAL        | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$230,000.00          |
| 5053705      | 507199 | UNDESIGNATED PROJECTS         | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5053705      | 507800 | CONSTRUCTION PROJECTS         | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|              |        |                               | \$2,933,687.96        | \$1,749,753.39        | \$1,718,238.00        | \$681,562.82          | \$1,040,450.00        | \$230,000.00          |
| 5053705      | 508310 | 2018 STORMWATER BOND          | \$0.00                | \$0.00                | \$190,000.00          | \$190,000.00          | \$190,000.00          | \$200,000.00          |
| 5053705      | 508313 | 2014 STORMWATER BONDS         | \$0.00                | \$0.00                | \$50,207.00           | \$25,277.20           | \$50,207.00           | \$51,617.00           |
| 5053705      | 508335 | 2012 MT REFUNDING             | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5053705      | 508350 | 2005 STORMWATER BONDS         | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5053705      | 508353 | 2014 REFUNDING EF BONDS       | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5053705      | 508404 | 2020A REFUNDING - MEDIUM TERM | \$0.00                | \$0.00                | \$396,000.00          | \$396,000.00          | \$396,000.00          | \$402,000.00          |
|              |        |                               | \$0.00                | \$0.00                | \$636,207.00          | \$611,277.20          | \$636,207.00          | \$653,617.00          |
| 5053705      | 509310 | 2018 STORMWATER BOND          | \$176,656.57          | \$170,710.15          | \$173,304.00          | \$64,156.26           | \$173,304.00          | \$163,471.00          |
| 5053705      | 509313 | 2014 STORMWATER SRF BONDS     | \$23,315.23           | \$21,962.12           | \$20,571.00           | (\$347.77)            | \$20,571.00           | \$19,141.00           |
| 5053705      | 509335 | 2012 MT REFUNDING             | \$1,196.08            | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5053705      | 509350 | 2005 STORMWATER BONDS         | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5053705      | 509353 | 2014 REFUNDING EF BONDS       | \$66,199.35           | \$11,629.65           | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5053705      | 509404 | 2020A REFUNDING MEDIUM TERM   | \$1,458.66            | \$22,079.31           | \$17,183.00           | \$7,334.25            | \$17,183.00           | \$12,103.00           |
|              |        |                               | \$268,825.89          | \$226,381.23          | \$211,058.00          | \$71,142.74           | \$211,058.00          | \$194,715.00          |
|              |        | <b>STORMWATER FUND</b>        | <b>\$1,358,300.83</b> | <b>\$1,397,990.75</b> | <b>\$4,745,985.00</b> | <b>\$1,984,241.75</b> | <b>\$3,818,577.00</b> | <b>\$2,952,431.00</b> |

## FISCAL SUMMARY FOR ENTERPRISE FUNDS

| <b>Department Name: Wastewater Utility Fund</b> |                      |                      |                         |                    |                     |
|---|----------------------|----------------------|-------------------------|--------------------|---------------------|
| <b>Department Number: 5103201</b>               |                      |                      |                         |                    |                     |
|   | 2020-21<br>Actual    | 2021-22<br>Estimated | 2022-23<br>Final Budget | % Change<br>Budget | \$ Change<br>Budget |
| <b>REVENUE</b>                                  |                      |                      |                         |                    |                     |
| <b>Charges for Services</b>                     | \$ 15,283,357        | \$ 15,790,758        | \$ 16,348,860           | 3.53%              | \$ 558,102          |
| <b>Non-Operating Income</b>                     | 2,296,023            | 71,000               | 41,000                  | -42.25%            | (30,000)            |
| <b>Connection Fees</b>                          | 907,108              | 954,364              | 650,000                 | -31.89%            | (304,364)           |
| <b>Grant Revenue</b>                            | 1,115                | 1,550                | 1,550                   | 0.00%              | -                   |
| <b>TOTAL</b>                                    | <b>\$ 18,487,603</b> | <b>\$ 16,817,672</b> | <b>\$ 17,041,410</b>    | <b>1.33%</b>       | <b>\$ 223,738</b>   |
| <b>EXPENDITURE</b>                              |                      |                      |                         |                    |                     |
| <b>Salary</b>                                   | \$ 1,659,439         | \$ 1,767,545         | \$ 1,818,510            | 2.88%              | \$ 50,965           |
| <b>Benefits</b>                                 | 449,847              | 961,343              | 1,032,204               | 7.37%              | 70,861              |
| <b>Service &amp; Supplies</b>                   | 4,270,062            | 4,876,417            | 4,850,071               | -0.54%             | (26,346)            |
| <b>Depreciation</b>                             | 5,026,487            | 5,035,000            | 5,035,000               | 0.00%              | -                   |
| <b>Bond Interest</b>                            | 1,271,773            | 1,240,877            | 1,151,720               | -7.18%             | (89,157)            |
| <b>Other</b>                                    | 26,290               | 107,460              | 1,500                   | -98.60%            | (105,960)           |
| <b>TOTAL</b>                                    | <b>\$ 12,703,897</b> | <b>\$ 13,988,642</b> | <b>\$ 13,889,005</b>    | <b>-0.71%</b>      | <b>\$ (99,637)</b>  |
| <b>NET INCOME (LOSS)</b>                        | <b>\$ 5,783,705</b>  | <b>\$ 2,829,030</b>  | <b>\$ 3,152,405</b>     | <b>11.43%</b>      | <b>\$ 323,375</b>   |
| <b>Bond Proceeds</b>                            | \$ -                 | \$ -                 | \$ -                    | 0.00%              | \$ -                |
| <b>Bond Refunding Paid to Escrow</b>            | \$ -                 | \$ 1,886,814         | \$ -                    | -100.00%           | \$ (1,886,814)      |
| <b>Capital Outlay</b>                           | \$ 2,022,046         | \$ 14,532,814        | \$ 9,168,546            | -36.91%            | \$ (5,364,268)      |
| <b>Bond Principal Payments</b>                  | \$ 2,770,959         | \$ 4,789,112         | \$ 2,849,628            | -40.50%            | \$ (1,939,484)      |
| <b>Cash Balance - June 30</b>                   | \$ 18,236,880        | \$ 8,864,137         | \$ 5,231,707            |                    |                     |
| <b>FTE</b>                                      | <b>24.30</b>         | <b>23.70</b>         | <b>23.70</b>            |                    |                     |

## FINANCIAL POLICY COMPLIANCE

|  | Actual 2019 | Actual 2020 | Actual 2021 | Estimated<br>2022 | Budgeted<br>2023 |
|--|-------------|-------------|-------------|-------------------|------------------|
| Operating Reserve Goal                   | \$ 839,729  | \$ 835,601  | \$ 820,557  | \$ 913,188        | \$ 924,959       |
| Operating Reserve                        | 839,729     | 835,601     | 820,557     | 913,188           | 924,959          |
| Capital Reserve Goal                     | 2,058,043   | 2,040,730   | 2,024,545   | 2,214,502         | 2,297,172        |
| Capital Reserve                          | 13,586,213  | 14,070,503  | 17,416,323  | 7,925,796         | 4,281,595        |
| System Reinvestment Funding Goal         | 3,782,948   | 4,025,234   | 4,021,190   | 4,028,000         | 4,028,000        |
| System Reinvestment Funding Available    | 12,159,260  | 14,070,503  | 17,416,323  | 7,925,796         | 4,281,595        |
| Debt to Equity (goal is 50:50)           | 49:51       | 43:57       | 40:60       | 37:63             | 37:63            |
| Debt Service Coverage (goal 1.0 minimum) | 2.1         | 2.0         | 2.2         | 2.2               | 2.3              |

Goal met (green)

Goal not met (underlined red)

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                       |                       |                        |
|---------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: WASTEWATER UTILITY</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 5103201</b>     |                       |                        |
| <b>POSITION / DESCRIPTION</b>         | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>            |                       |                        |
| Accounting Manager Proprietary        | 0.20                  | \$ 18,210              |
| Wastewater Utility Manager            | 1.00                  | 137,647                |
| Utility Billing Specialist            | 1.00                  | 53,048                 |
| Operations Manager - Control Sys      | 0.30                  | 39,956                 |
| Environmental Control Officer         | 0.60                  | 37,256                 |
| Senior Environmental Control Officer  | 0.40                  | 31,686                 |
| Instrumentation Technician            | 1.00                  | 79,070                 |
| Senior Instrumentation Technician     | 0.75                  | 65,664                 |
| Electrical Communication Foreman      | 0.50                  | 46,356                 |
| Laboratory Supervisor                 | 1.00                  | 70,960                 |
| Sewer Operations Foreman              | 1.00                  | 65,633                 |
| Sewer Technician 1                    | 3.00                  | 145,586                |
| Sewer Technician 2                    | 2.00                  | 114,234                |
| Senior Sewer Technician               | 1.00                  | 65,042                 |
| Warehouse Supply Coordinator          | 0.35                  | 18,266                 |
| Wastewater Plant Mechanic             | 3.00                  | 200,105                |
| Wastewater Plant Operator 1           | 2.00                  | 116,663                |
| Wastewater Plant Operator 2           | 2.00                  | 126,805                |
| Senior Wastewater Plant Mechanic      | 1.00                  | 76,869                 |
| Wastewater Operations Supervisor      | 1.00                  | 81,438                 |
| Asset Management Technician           | 0.35                  | 22,161                 |
| Assistant Project Manager             | 0.25                  | 19,081                 |
|                                       |                       |                        |
|                                       |                       |                        |
| Hourly Salary                         |                       | 14,546                 |
| Call Back CCEA                        |                       | 20,000                 |
| Annual & Sick Leave Payouts           |                       |                        |
| Overtime                              |                       | 69,228                 |
| Stand By CCEA                         |                       | 63,000                 |
| Temporary Staffing                    |                       | 20,000                 |
|                                       |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>   | <b>23.70</b>          | <b>\$ 1,818,510</b>    |
| <b>BENEFITS:</b>                      |                       |                        |
|                                       |                       |                        |
| Medicare                              |                       | \$ 25,590              |
| Retirement                            |                       | 387,579                |
| Group Insurance                       |                       | 360,581                |
| Workers' Compensation                 |                       | 30,189                 |
| Education Incentive                   |                       | 237                    |
| Foul Weather Allowance                |                       | 2,844                  |
| Tool Allowance                        |                       | 1,350                  |
| Clothing Allowance                    |                       | 10,000                 |
| Car Allowance                         |                       | 8,970                  |
| Phone Allowance                       |                       | 5,760                  |
| Mobile Device                         |                       | 765                    |
| OPEB Costs                            |                       | 148,487                |
| GASB 68 Pension Expense               |                       | 49,852                 |
|                                       |                       |                        |
| <b>SUB-TOTAL BENEFITS</b>             |                       | <b>\$ 1,032,204</b>    |
| <b>GRAND TOTAL</b>                    |                       | <b>\$ 2,850,714</b>    |

| Organization           | Object | Account Description         | 2020 Actuals      | 2021 Actuals      | 2022 Revised Budget | 2022 Actuals      | 2022 Estimated    | 2023 Tentative Budget |
|------------------------|--------|-----------------------------|-------------------|-------------------|---------------------|-------------------|-------------------|-----------------------|
| <b>WASTEWATER FUND</b> |        |                             |                   |                   |                     |                   |                   |                       |
| <b>REVENUE</b>         |        |                             |                   |                   |                     |                   |                   |                       |
| 5108082                | 431010 | FEDERAL GRANTS              | (\$318,589.92)    | \$53.40           | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
|                        |        |                             | (\$318,589.92)    | \$53.40           | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 5108081                | 432010 | 2010 SRF BONDS - BAB        | (\$1,260.99)      | (\$1,165.14)      | (\$1,550.00)        | (\$519.48)        | (\$1,550.00)      | (\$1,550.00)          |
| 5108081                | 437160 | WATER SUBCONSERVANCY        | (\$22,718.88)     | (\$7,618.62)      | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
|                        |        |                             | (\$23,979.87)     | (\$8,783.76)      | (\$1,550.00)        | (\$519.48)        | (\$1,550.00)      | (\$1,550.00)          |
| 5108080                | 441671 | USER FEES                   | (\$4,500,998.18)  | (\$4,639,330.11)  | (\$4,658,713.00)    | (\$3,496,354.01)  | (\$4,801,707.00)  | (\$4,969,766.00)      |
| 5108080                | 441672 | DOUGLAS COUNTY              | (\$135,759.84)    | (\$150,762.36)    | (\$80,000.00)       | (\$153,539.91)    | (\$153,540.00)    | (\$80,000.00)         |
| 5108080                | 441674 | FIXED CAPITALIZATION        | (\$10,263,862.15) | (\$10,452,980.96) | (\$10,848,891.00)   | (\$8,538,970.59)  | (\$10,818,834.00) | (\$11,197,494.00)     |
| 5108080                | 441675 | EFFLUENT METER CHARGES      | (\$10,124.64)     | (\$10,124.64)     | (\$13,000.00)       | (\$7,593.48)      | (\$13,000.00)     | (\$13,000.00)         |
| 5108080                | 441679 | RIGHT OF WAY TOLL           | \$0.00            | \$0.00            | \$0.00              | (\$118,772.61)    | \$0.00            | \$0.00                |
| 5108080                | 441699 | OTHER CHARGES/FEES          | (\$457.00)        | (\$188.37)        | \$0.00              | (\$77.49)         | (\$77.00)         | \$0.00                |
| 5108080                | 441800 | GENERAL FUND UB             | (\$12,010.00)     | (\$12,134.00)     | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 5108080                | 441810 | REG TRANSPORTATION UB       | (\$2,760.00)      | (\$3,434.00)      | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 5108080                | 441820 | STREETS UB                  | (\$1,642.00)      | (\$1,731.00)      | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 5108080                | 441830 | STORM DRAINAGE UB           | (\$1,323.00)      | (\$1,394.00)      | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 5108080                | 441840 | WATER UB                    | \$0.00            | (\$3,660.00)      | (\$3,600.00)        | (\$2,400.00)      | (\$3,600.00)      | (\$3,600.00)          |
| 5108080                | 441850 | PENALTIES AND INTEREST UB   | (\$80,823.01)     | \$0.00            | (\$85,000.00)       | (\$1,034.54)      | \$0.00            | (\$85,000.00)         |
| 5108080                | 443060 | DEPARTMENT CHARGES          | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
|                        |        |                             | (\$15,009,759.82) | (\$15,275,739.44) | (\$15,689,204.00)   | (\$12,318,742.63) | (\$15,790,758.00) | (\$16,348,860.00)     |
| 5100088                | 461010 | INTEREST INCOME             | (\$315,253.48)    | (\$240,974.03)    | (\$20,000.00)       | (\$113,059.83)    | (\$50,000.00)     | (\$20,000.00)         |
| 5100088                | 462020 | NET INC IN FAIR VALUE INV   | (\$200,894.46)    | \$202,081.43      | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
|                        |        |                             | (\$516,147.94)    | (\$38,892.60)     | (\$20,000.00)       | (\$113,059.83)    | (\$50,000.00)     | (\$20,000.00)         |
| 5108080                | 465520 | UTILITY ASSISTANCE PROGRAM  | \$0.00            | \$0.00            | \$0.00              | \$1.00            | \$0.00            | \$0.00                |
| 5108080                | 466050 | REFUNDS/REIMBURSEMENTS      | (\$1,830.17)      | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 5108080                | 466980 | SEPTIC DISPOSAL             | (\$31,007.98)     | (\$28,851.02)     | (\$18,000.00)       | (\$23,722.31)     | (\$18,000.00)     | (\$18,000.00)         |
| 5108080                | 466985 | SEWER LATERAL REIMBURSEMENT | \$0.00            | \$0.00            | (\$3,000.00)        | \$0.00            | (\$3,000.00)      | (\$3,000.00)          |
|                        |        |                             | (\$32,838.15)     | (\$28,851.02)     | (\$21,000.00)       | (\$23,721.31)     | (\$21,000.00)     | (\$21,000.00)         |
| 5108082                | 475050 | CONNECTION FEE: COMMERCIAL  | (\$160,541.94)    | (\$54,631.12)     | (\$35,000.00)       | (\$221,000.70)    | (\$213,358.00)    | (\$50,000.00)         |
| 5108082                | 475060 | CONNECTION FEE: RESIDENTIAL | (\$682,837.80)    | (\$852,477.00)    | (\$125,000.00)      | (\$1,239,148.05)  | (\$741,006.00)    | (\$600,000.00)        |
| 5108082                | 475100 | DEVELOPER CONTRIBUTIONS     | (\$322,863.89)    | (\$2,220,109.60)  | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 5108082                | 475200 | CAPITAL ASSETS              | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
|                        |        |                             | (\$1,166,243.63)  | (\$3,127,217.72)  | (\$160,000.00)      | (\$1,460,148.75)  | (\$954,364.00)    | (\$650,000.00)        |
| 5100090                | 482080 | SURPLUS SALES               | (\$3,230.00)      | (\$8,170.00)      | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 5100090                | 482100 | VEHICLE SALES               | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
|                        |        |                             | (\$3,230.00)      | (\$8,170.00)      | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 5100200                | 483030 | BOND PROCEEDS               | \$0.00            | \$0.00            | \$0.00              | (\$71,215.22)     | (\$1,780,000.00)  | \$0.00                |
| 5100200                | 483031 | PREMIUM ON BOND PROCEEDS    | \$0.00            | \$0.00            | \$0.00              | \$0.00            | (\$106,814.00)    | \$0.00                |
|                        |        |                             | \$0.00            | \$0.00            | \$0.00              | (\$71,215.22)     | (\$1,886,814.00)  | \$0.00                |
|                        |        |                             | (\$17,070,789.33) | (\$18,487,601.14) | (\$15,891,754.00)   | (\$13,987,407.22) | (\$18,704,486.00) | (\$17,041,410.00)     |

**EXPENSE**

| Organization | Object | Account Description         | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|--------------|--------|-----------------------------|----------------|----------------|---------------------|----------------|----------------|-----------------------|
| 5103201      | 500101 | SALARIES                    | \$1,477,116.27 | \$1,495,469.66 | \$1,585,454.00      | \$1,097,887.99 | \$1,538,468.00 | \$1,631,736.00        |
| 5103201      | 500102 | HOURLY/SEASONAL             | \$4,852.13     | \$1,783.98     | \$14,546.00         | \$597.60       | \$14,546.00    | \$14,546.00           |
| 5103201      | 500103 | ADMINISTRATIVE PAY          | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5103201      | 500106 | MANAGEMENT LEAVE PAY        | \$8,154.83     | \$6,317.34     | \$0.00              | \$11,466.88    | \$6,416.00     | \$0.00                |
| 5103201      | 500107 | ANNUAL LEAVE PAYOFF         | \$33,247.04    | \$6,082.25     | \$0.00              | \$10,531.62    | \$10,485.00    | \$0.00                |
| 5103201      | 500108 | SICK LEAVE PAY              | \$20,283.75    | \$21,919.30    | \$0.00              | \$25,334.79    | \$25,335.00    | \$0.00                |
| 5103201      | 500109 | WORKERS' COMPENSATORY LEAVE | (\$4,784.87)   | \$742.90       | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5103201      | 500111 | OVERTIME                    | \$63,349.56    | \$63,224.00    | \$69,228.00         | \$38,861.00    | \$69,228.00    | \$69,228.00           |
| 5103201      | 500112 | CALL BACK PAY               | \$14,077.80    | \$1,079.46     | \$20,000.00         | \$734.56       | \$20,000.00    | \$20,000.00           |
| 5103201      | 500113 | STAND-BY PAY                | \$42,397.11    | \$36,898.75    | \$60,000.00         | \$50,187.95    | \$63,000.00    | \$63,000.00           |
| 5103201      | 500114 | F L S A                     | \$198.17       | \$184.14       | \$0.00              | \$105.27       | \$67.00        | \$0.00                |
| 5103201      | 500116 | HOLIDAY PAY                 | \$5,667.46     | \$14,609.97    | \$0.00              | \$7,329.40     | \$0.00         | \$0.00                |
| 5103201      | 500125 | TEMPORARY STAFFING          | \$4,434.70     | \$11,127.38    | \$20,000.00         | \$174.86       | \$20,000.00    | \$20,000.00           |
| 5103201      | 500199 | GRANT FUNDED ALLOCATION     | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|              |        |                             | \$1,668,993.95 | \$1,659,439.13 | \$1,769,228.00      | \$1,243,211.92 | \$1,767,545.00 | \$1,818,510.00        |
| 5103201      | 500225 | MEDICARE                    | \$23,603.24    | \$23,097.18    | \$25,004.00         | \$17,694.98    | \$25,705.00    | \$25,590.00           |
| 5103201      | 500230 | RETIREMENT                  | \$342,182.45   | \$333,923.34   | \$368,378.00        | \$255,512.54   | \$373,686.00   | \$387,579.00          |
| 5103201      | 500240 | GROUP INSURANCE             | \$307,776.48   | \$300,736.14   | \$311,898.00        | \$210,657.50   | \$285,145.00   | \$332,174.00          |
| 5103201      | 500241 | CITY HSA CONTRIBUTION       | \$8,539.50     | \$15,747.59    | \$5,702.00          | \$17,602.70    | \$24,837.00    | \$28,407.00           |
| 5103201      | 500250 | WORKERS' COMPENSATION       | \$30,968.16    | \$30,343.44    | \$29,520.00         | \$20,483.02    | \$32,020.00    | \$30,189.00           |
| 5103201      | 500260 | EDUCATION INCENTIVE         | \$285.00       | \$261.25       | \$237.00            | \$23.75        | \$262.00       | \$237.00              |
| 5103201      | 500265 | UNIFORM ALLOWANCE           | \$9,186.74     | \$4,851.22     | \$14,000.00         | \$6,931.59     | \$2,127.00     | \$10,000.00           |
| 5103201      | 500266 | FOUL WEATHER ALLOWANCE      | \$2,932.50     | \$1,882.50     | \$2,933.00          | \$1,942.50     | \$2,108.00     | \$2,844.00            |
| 5103201      | 500268 | TOOL ALLOWANCE              | \$1,677.50     | \$1,566.25     | \$1,650.00          | \$1,023.75     | \$1,461.00     | \$1,350.00            |
| 5103201      | 500270 | CAR ALLOWANCE               | \$4,056.00     | \$8,074.50     | \$8,970.00          | \$6,589.50     | \$9,005.00     | \$8,970.00            |
| 5103201      | 500271 | PHONE ALLOWANCE             | \$4,197.45     | \$4,845.08     | \$5,187.00          | \$4,275.87     | \$5,876.00     | \$5,760.00            |
| 5103201      | 500272 | MOBILE DEVICE ALLOWANCE     | \$800.50       | \$802.38       | \$900.00            | \$580.12       | \$772.00       | \$765.00              |
| 5103201      | 500286 | OPEB COST                   | \$148,237.00   | (\$292,715.00) | \$148,487.00        | \$0.00         | \$148,487.00   | \$148,487.00          |
| 5103201      | 500287 | PENSION COST                | \$49,852.00    | \$16,431.00    | \$49,852.00         | \$0.00         | \$49,852.00    | \$49,852.00           |
|              |        |                             | \$934,294.52   | \$449,846.87   | \$972,718.00        | \$543,317.82   | \$961,343.00   | \$1,032,204.00        |
| 5103201      | 500309 | PROFESSIONAL SERVICES       | \$307,963.37   | \$335,985.49   | \$420,000.00        | \$112,711.04   | \$470,000.00   | \$400,000.00          |
| 5103201      | 500312 | AUDITING FEES               | \$19,750.00    | \$21,950.00    | \$24,000.00         | \$19,950.00    | \$24,000.00    | \$18,950.00           |
| 5103201      | 500330 | TRAINING                    | \$15,553.83    | \$12,635.30    | \$15,000.00         | \$11,893.07    | \$30,000.00    | \$30,000.00           |
| 5103201      | 500345 | DATA PROCESSING             | \$0.00         | \$2,562.96     | \$3,500.00          | \$0.00         | \$13,500.00    | \$8,500.00            |
| 5103201      | 500362 | UNEMPLOYMENT COMPENSATION   | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5103201      | 500375 | SLUDGE HAULING              | \$8,590.50     | \$13,127.88    | \$52,000.00         | \$25,355.82    | \$52,000.00    | \$35,000.00           |
| 5103201      | 500429 | EFFLUENT LINE REPAIRS       | \$2,412.05     | \$29,064.50    | \$30,000.00         | \$0.00         | \$30,000.00    | \$30,000.00           |
| 5103201      | 500430 | EQUIPMENT REPAIR & MAINT    | \$330,584.28   | \$201,657.94   | \$254,000.00        | \$139,831.50   | \$254,000.00   | \$225,000.00          |
| 5103201      | 500433 | SOFTWARE MAINTENANCE COST   | \$39,575.55    | \$32,243.21    | \$67,000.00         | \$38,593.93    | \$67,000.00    | \$50,000.00           |
| 5103201      | 500434 | BUILDING REPAIR & MAINT     | (\$2,488.92)   | \$38,061.02    | \$36,000.00         | \$21,836.92    | \$36,000.00    | \$25,000.00           |
| 5103201      | 500435 | VEHICLE REPAIR & MAINT      | \$18,109.35    | \$21,988.18    | \$38,000.00         | \$26,853.34    | \$38,000.00    | \$30,000.00           |
| 5103201      | 500436 | FACILITY REPAIR & MAINT     | \$75,213.65    | \$191,042.18   | \$290,000.00        | \$51,478.47    | \$290,000.00   | \$200,000.00          |
| 5103201      | 500439 | FERTILIZER/CHEMICALS        | \$22,200.00    | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |



| Organization | Object | Account Description            | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|--------------|--------|--------------------------------|----------------|----------------|---------------------|----------------|----------------|-----------------------|
| 5103201      | 500444 | OFFICE EQUIPMENT RENTAL        | \$1,239.48     | \$338.04       | \$4,000.00          | \$0.00         | \$4,000.00     | \$4,000.00            |
| 5103201      | 500445 | EQUIPMENT RENTAL               | \$2,479.55     | \$575.24       | \$11,000.00         | \$2,556.65     | \$11,000.00    | \$10,000.00           |
| 5103201      | 500465 | WATER LINE REPAIR & MAINT      | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5103201      | 500467 | TELEMETRY REPAIR & MAINT       | \$44,481.00    | \$33,286.29    | \$66,000.00         | \$19,230.12    | \$66,000.00    | \$50,000.00           |
| 5103201      | 500470 | INFRASTRUCTURE REPAIR & MAINT  | \$16,870.00    | \$19,108.96    | \$88,000.00         | \$21,328.92    | \$88,000.00    | \$50,000.00           |
| 5103201      | 500472 | MOSQUITO CONTROL               | \$71,882.00    | \$62,998.74    | \$70,000.00         | \$21,567.50    | \$70,000.00    | \$66,500.00           |
| 5103201      | 500489 | EFFLUENT GOLF COURSE - EV      | \$7,328.59     | \$2,908.94     | \$25,000.00         | \$0.00         | \$25,000.00    | \$15,000.00           |
| 5103201      | 500490 | FEES & PERMITS                 | \$4,658.13     | \$27,948.46    | \$25,000.00         | \$25,238.08    | \$25,000.00    | \$25,000.00           |
| 5103201      | 500491 | LANDFILL ALT DAILY COVER       | \$425.00       | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5103201      | 500542 | PRINTING/ADVERTISING           | \$7,985.70     | \$8,522.67     | \$5,000.00          | \$11,663.34    | \$5,000.00     | \$5,000.00            |
| 5103201      | 500545 | MEMBERSHIP / PUBLICATIONS      | \$4,429.15     | \$4,742.50     | \$4,500.00          | \$1,740.29     | \$4,500.00     | \$4,500.00            |
| 5103201      | 500580 | TRAVEL                         | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5103201      | 500587 | CLICK-2-GOV FEES               | \$7,750.89     | \$4,632.37     | \$5,000.00          | \$2,788.30     | \$5,000.00     | \$5,000.00            |
| 5103201      | 500601 | OFFICE SUPPLIES                | \$1,192.51     | \$3,114.32     | \$5,500.00          | \$1,187.47     | \$5,500.00     | \$5,500.00            |
| 5103201      | 500602 | POSTAGE/SHIPPING               | \$40,241.42    | \$26,219.29    | \$51,000.00         | \$36,619.82    | \$51,000.00    | \$51,000.00           |
| 5103201      | 500625 | OPERATING SUPPLIES             | \$102,626.14   | \$104,539.42   | \$98,000.00         | \$62,395.46    | \$98,000.00    | \$98,000.00           |
| 5103201      | 500636 | LABORATORY EXPENSES            | \$43,802.39    | \$32,146.60    | \$58,000.00         | \$26,005.29    | \$58,000.00    | \$58,000.00           |
| 5103201      | 500637 | CHEMICALS                      | \$427,036.17   | \$416,266.96   | \$544,000.00        | \$379,192.35   | \$404,000.00   | \$494,000.00          |
| 5103201      | 500645 | BOOKS/ PERIODICALS/ PUBLICATIO | \$0.00         | \$438.70       | \$500.00            | \$250.00       | \$500.00       | \$500.00              |
| 5103201      | 500660 | VEHICLE FUEL/OIL               | \$56,748.56    | \$40,281.27    | \$56,000.00         | \$32,560.87    | \$56,000.00    | \$56,000.00           |
| 5103201      | 500674 | SMALL TOOLS/ EQUIPMENT         | \$16,065.87    | \$13,445.62    | \$14,300.00         | \$3,208.95     | \$14,300.00    | \$14,300.00           |
| 5103201      | 500675 | SMALL FURNISHINGS              | \$1,101.13     | \$9,757.56     | \$2,000.00          | \$0.00         | \$17,000.00    | \$17,000.00           |
| 5103201      | 500676 | TECHNICAL EQUIPMENT            | \$5,436.57     | \$3,943.37     | \$10,000.00         | \$5,570.50     | \$10,000.00    | \$10,000.00           |
| 5103201      | 500710 | TELEPHONE                      | \$10,896.95    | \$17,039.03    | \$13,500.00         | \$13,050.42    | \$13,500.00    | \$13,500.00           |
| 5103201      | 500712 | POWER                          | \$648,349.47   | \$575,243.62   | \$650,000.00        | \$533,412.61   | \$650,000.00   | \$650,000.00          |
| 5103201      | 500713 | HEATING                        | \$44,326.71    | \$22,930.94    | \$48,000.00         | \$23,630.88    | \$48,000.00    | \$48,000.00           |
| 5103201      | 500726 | WATER CHARGES                  | \$75,049.86    | \$100,251.00   | \$96,000.00         | \$69,577.03    | \$96,000.00    | \$96,000.00           |
| 5103201      | 500901 | ISC: GENERAL FUND              | \$1,557,323.00 | \$1,479,173.00 | \$1,342,029.00      | \$894,688.00   | \$1,342,029.00 | \$1,549,770.00        |
| 5103201      | 500915 | ISC: INSURANCE FUND            | \$240,500.00   | \$240,500.00   | \$266,500.00        | \$266,500.00   | \$266,500.00   | \$266,500.00          |
| 5103201      | 500950 | ISC: FLEET MANAGEMENT          | \$80,797.50    | \$86,400.00    | \$79,323.00         | \$79,323.00    | \$79,323.00    | \$88,511.00           |
| 5103201      | 500955 | ISC: RADIOS                    | \$25,572.00    | \$32,913.00    | \$38,365.00         | \$38,365.00    | \$38,365.00    | \$25,640.00           |
| 5103201      | 501252 | UTILITY ASSISTANCE PROGRAM     | \$0.00         | \$76.98        | \$10,000.00         | \$0.00         | \$10,000.00    | \$10,000.00           |
| 5103201      | 501299 | GRANT ALLOCATION/DIRECT BILL   | (\$8,294.78)   | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5103201      | 502430 | REFUNDS & REIMBURSEMENTS       | \$0.00         | \$0.00         | \$10,000.00         | \$0.00         | \$10,000.00    | \$10,000.00           |
| 5103201      | 502449 | BAD DEBT EXPENSE               | \$0.00         | \$0.00         | \$400.00            | \$0.00         | \$400.00       | \$400.00              |
| 5103201      | 502450 | CASH SHORT/OVER                | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|              |        |                                | \$4,375,764.62 | \$4,270,061.55 | \$4,926,417.00      | \$3,020,154.94 | \$4,876,417.00 | \$4,850,071.00        |
| 5103201      | 507010 | CAPITAL IMPROVEMENTS           | \$333.30       | \$5,685.00     | \$174,065.00        | \$24,949.65    | \$174,065.00   | \$0.00                |
| 5103201      | 507605 | FACILITY IMPROVEMENTS          | \$0.00         | \$27,691.51    | \$144,361.00        | \$61,473.71    | \$194,361.00   | \$0.00                |
| 5103201      | 507705 | VEHICLE REPLACEMENT PROGRAM    | \$135,238.25   | \$136,879.62   | \$332,788.00        | \$0.00         | \$332,788.00   | \$190,000.00          |
| 5103201      | 507715 | COMPUTER EQUIPMENT             | \$6,562.33     | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5103201      | 507725 | RADIO SYSTEM UPGRADE           | \$0.00         | \$1,932.18     | \$118,068.00        | \$47,383.85    | \$118,068.00   | \$0.00                |
| 5103201      | 507775 | EQUIPMENT                      | \$52,436.46    | \$69,422.24    | \$140,578.00        | \$74,269.44    | \$140,578.00   | \$0.00                |

| Organization         | Object | Account Description           | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|----------------------|--------|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 5103201              | 507810 | BOARD DESIGNATED              | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                      |        |                               | \$194,570.34          | \$241,610.55          | \$909,860.00          | \$208,076.65          | \$959,860.00          | \$190,000.00          |
| <b>5103201 Total</b> |        |                               | <b>\$7,173,623.43</b> | <b>\$6,620,958.10</b> | <b>\$8,578,223.00</b> | <b>\$5,014,761.33</b> | <b>\$8,565,165.00</b> | <b>\$7,890,785.00</b> |
| 5103205              | 500225 | MEDICARE                      | \$0.00                | \$0.00                | \$0.00                | \$388.61              | \$0.00                | \$0.00                |
| 5103205              | 500230 | RETIREMENT                    | \$0.00                | \$0.00                | \$0.00                | \$4,722.87            | \$0.00                | \$0.00                |
| 5103205              | 500240 | GROUP INSURANCE               | \$0.00                | \$0.00                | \$0.00                | \$2,167.99            | \$0.00                | \$0.00                |
| 5103205              | 500241 | CITY HSA CONTRIBUTION         | \$0.00                | \$0.00                | \$0.00                | \$611.48              | \$0.00                | \$0.00                |
| 5103205              | 500250 | WORKERS' COMPENSATION         | \$0.00                | \$0.00                | \$0.00                | \$307.12              | \$0.00                | \$0.00                |
|                      |        |                               | \$0.00                | \$0.00                | \$0.00                | \$8,198.07            | \$0.00                | \$0.00                |
| 5103205              | 504465 | DEPRECIATION EXPENSE          | \$5,031,541.74        | \$5,026,486.74        | \$5,035,000.00        | \$0.00                | \$5,035,000.00        | \$5,035,000.00        |
|                      |        |                               | \$5,031,541.74        | \$5,026,486.74        | \$5,035,000.00        | \$0.00                | \$5,035,000.00        | \$5,035,000.00        |
| 5103205              | 504600 | FISCAL CHARGES                | \$1,881.25            | \$1,397.92            | \$1,500.00            | \$1,302.08            | \$1,500.00            | \$1,500.00            |
| 5103205              | 504846 | BOND ISSUANCE COSTS           | \$8,747.51            | \$0.00                | \$0.00                | \$26,412.00           | \$105,960.00          | \$0.00                |
| 5103205              | 504875 | LOSS ON DISPOSAL F.A.         | \$6,142.46            | \$24,892.00           | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                      |        |                               | \$16,771.22           | \$26,289.92           | \$1,500.00            | \$27,714.08           | \$107,460.00          | \$1,500.00            |
| 5103205              | 505000 | CAPITALIZED ASSETS            | (\$3,849,161.26)      | (\$2,022,046.46)      | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                      |        |                               | (\$3,849,161.26)      | (\$2,022,046.46)      | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5103205              | 507010 | CAPITAL IMPROVEMENTS          | \$3,229,724.62        | \$1,780,435.91        | \$13,138,955.00       | \$940,682.24          | \$13,138,955.00       | \$5,347,000.00        |
| 5103205              | 507102 | INFRASTRUCTURE CAPITAL        | \$0.00                | \$0.00                | \$433,999.00          | \$0.00                | \$433,999.00          | \$3,631,546.00        |
| 5103205              | 507199 | UNDESIGNATED PROJCTS          | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5103205              | 507333 | EMERGENCY GENERATOR PROG      | \$424,866.32          | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                      |        |                               | \$3,654,590.94        | \$1,780,435.91        | \$13,572,954.00       | \$940,682.24          | \$13,572,954.00       | \$8,978,546.00        |
| 5103205              | 508278 | 2022 SEWER REFUNDING          | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$250,000.00          |
| 5103205              | 508307 | 2015 SEWER BONDS              | \$0.00                | \$0.00                | \$255,000.00          | \$255,000.00          | \$255,000.00          | \$265,000.00          |
| 5103205              | 508309 | 2017 SEWER BONDS              | \$0.00                | \$0.00                | \$220,000.00          | \$220,000.00          | \$220,000.00          | \$230,000.00          |
| 5103205              | 508314 | 2015 SEWER SRF BONDS \$12M    | \$0.00                | \$0.00                | \$587,530.00          | \$587,530.26          | \$587,530.00          | \$601,537.00          |
| 5103205              | 508322 | 2012 SEWER BONDS              | \$0.00                | \$0.00                | \$110,000.00          | \$110,000.00          | \$1,450,000.00        | \$0.00                |
| 5103205              | 508323 | 2012 SEWER REFUNDING          | \$0.00                | \$0.00                | \$260,000.00          | \$260,000.00          | \$815,000.00          | \$0.00                |
| 5103205              | 508335 | 2012 MT REFUNDING             | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5103205              | 508342 | 2010F STATE WATER POLLUT      | \$0.00                | \$0.00                | \$151,544.00          | \$151,543.72          | \$151,544.00          | \$155,187.00          |
| 5103205              | 508349 | 2014 SEWER SRF BOND           | \$0.00                | \$0.00                | \$1,241,038.00        | \$1,265,967.32        | \$1,241,038.00        | \$1,275,904.00        |
| 5103205              | 508353 | 2014 REFUNDING EF BONDS       | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5103205              | 508374 | 1996 STATE SEWER ISSUE        | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5103205              | 508379 | 1998 STATE SEWER ISSUE        | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5103205              | 508398 | 2010D SWR IMP & REFUNDING     | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5103205              | 508404 | 2020A REFUNDING - MEDIUM TERM | \$0.00                | \$0.00                | \$69,000.00           | \$69,000.00           | \$69,000.00           | \$72,000.00           |
|                      |        |                               | \$0.00                | \$0.00                | \$2,894,112.00        | \$2,919,041.30        | \$4,789,112.00        | \$2,849,628.00        |
| 5103205              | 509278 | 2022 SEWER REFUND INT         | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$57,363.00           |
| 5103205              | 509307 | 2015 SEWER BONDS              | \$200,575.60          | \$191,108.94          | \$200,988.00          | \$69,829.18           | \$200,988.00          | \$187,904.00          |
| 5103205              | 509309 | 2017 SEWER BONDS              | \$188,187.76          | \$177,854.43          | \$192,535.00          | \$66,622.91           | \$192,535.00          | \$181,202.00          |
| 5103205              | 509314 | 2015 SEWER SRF BONDS \$12M    | \$254,796.81          | \$241,276.22          | \$227,433.00          | \$115,467.46          | \$227,433.00          | \$213,260.00          |
| 5103205              | 509322 | 2012 SEWER BONDS              | \$55,508.80           | \$51,375.46           | \$47,042.00           | \$19,333.33           | \$46,054.00           | \$0.00                |
| 5103205              | 509323 | 2012 SEWER REFUNDING          | \$28,444.94           | \$18,578.27           | \$8,312.00            | \$10,866.67           | \$21,934.00           | \$0.00                |

| Organization         | Object | Account Description         | 2020 Actuals           | 2021 Actuals           | 2022 Revised Budget    | 2022 Actuals          | 2022 Estimated         | 2023 Tentative Budget  |
|----------------------|--------|-----------------------------|------------------------|------------------------|------------------------|-----------------------|------------------------|------------------------|
| 5103205              | 509335 | 2012 MT REFUNDING           | \$2,361.83             | \$0.00                 | \$0.00                 | \$0.00                | \$0.00                 | \$0.00                 |
| 5103205              | 509342 | 2010F STATE WATER POLLUT    | \$42,549.12            | \$39,033.15            | \$35,433.00            | \$18,171.74           | \$35,433.00            | \$31,746.00            |
| 5103205              | 509349 | 2014 SEWER SRF BOND         | \$572,831.72           | \$542,872.97           | \$508,486.00           | \$269,410.77          | \$508,486.00           | \$473,133.00           |
| 5103205              | 509353 | 2014 REFUNDING EF BONDS     | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                | \$0.00                 | \$0.00                 |
| 5103205              | 509379 | 1998 STATE SEWER ISSUE      | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                | \$0.00                 | \$0.00                 |
| 5103205              | 509398 | 2010D SWR IMP & REFUNDING   | \$31,534.28            | \$594.48               | \$0.00                 | \$0.00                | \$0.00                 | \$0.00                 |
| 5103205              | 509404 | 2020A REFUNDING MEDIUM TERM | \$626.71               | \$9,079.60             | \$8,014.00             | \$2,865.97            | \$8,014.00             | \$7,112.00             |
|                      |        |                             | <b>\$1,377,417.57</b>  | <b>\$1,271,773.52</b>  | <b>\$1,228,243.00</b>  | <b>\$572,568.03</b>   | <b>\$1,240,877.00</b>  | <b>\$1,151,720.00</b>  |
| <b>5103205 Total</b> |        |                             | <b>\$6,231,160.21</b>  | <b>\$6,082,939.63</b>  | <b>\$22,731,809.00</b> | <b>\$4,468,203.72</b> | <b>\$24,745,403.00</b> | <b>\$18,016,394.00</b> |
|                      |        | <b>WASTEWATER FUND</b>      | <b>\$13,404,783.64</b> | <b>\$12,703,897.73</b> | <b>\$31,310,032.00</b> | <b>\$9,482,965.05</b> | <b>\$33,310,568.00</b> | <b>\$25,907,179.00</b> |

## FISCAL SUMMARY FOR ENTERPRISE FUNDS

| <b>Department Name: Water Utility</b> |                      |                      |                      |                    |                     |
|---------------------------------------|----------------------|----------------------|----------------------|--------------------|---------------------|
| <b>Department Number: 5203502</b>     |                      |                      |                      |                    |                     |
|                                       | 2020-21<br>Actual    | 2021-22<br>Estimated | 2022-23<br>Proposed  | % Change<br>Budget | \$ Change<br>Budget |
| <b>REVENUE</b>                        |                      |                      |                      |                    |                     |
| Charges for Services                  | \$ 16,995,613        | \$ 17,433,082        | \$ 18,010,564        | 3.31%              | \$ 577,482          |
| Non-Operating Income                  | 3,643,289            | 95,996               | 30,000               | -68.75%            | (65,996)            |
| Connection Fees                       | 603,056              | 942,854              | 656,605              | -30.36%            | (286,249)           |
| Grant Revenue                         | 169,995              | 868,591              | 128,376              | -85.22%            | (740,215)           |
| <b>TOTAL</b>                          | <b>\$ 21,411,953</b> | <b>\$ 19,340,523</b> | <b>\$ 18,825,545</b> | <b>-2.66%</b>      | <b>\$ (514,978)</b> |
| <b>EXPENDITURE</b>                    |                      |                      |                      |                    |                     |
| Salary                                | \$ 2,017,928         | \$ 2,051,224         | \$ 2,191,457         | 6.84%              | \$ 140,233          |
| Benefits                              | 1,091,321            | 1,193,880            | 1,271,938            | 6.54%              | 78,058              |
| Service & Supplies                    | 5,552,620            | 5,934,052            | 5,925,928            | -0.14%             | (8,124)             |
| Depreciation                          | 3,397,010            | 3,500,000            | 3,500,000            | 0.00%              | -                   |
| Bond Interest                         | 1,400,331            | 1,395,009            | 1,779,479            | 27.56%             | 384,470             |
| Other                                 | 723                  | 306,369              | 2,000                | -99.35%            | (304,369)           |
| <b>TOTAL</b>                          | <b>\$ 13,459,933</b> | <b>\$ 14,380,534</b> | <b>\$ 14,670,802</b> | <b>2.02%</b>       | <b>\$ 290,268</b>   |
| <b>NET INCOME (LOSS)</b>              | <b>\$ 7,952,017</b>  | <b>\$ 4,959,989</b>  | <b>\$ 4,154,743</b>  | <b>-16.23%</b>     | <b>\$ (805,246)</b> |
| Bond Proceeds                         | \$ -                 | \$ 7,422,917         |                      | -100.00%           | \$ (7,422,917)      |
| Bond Refunding Paid to Escrow         | \$ -                 | \$ 9,883,226         | \$ -                 | -100.00%           | \$ (9,883,226)      |
| Capital Outlay                        | \$ 3,835,119         | \$ 21,463,131        | \$ 6,130,000         | -71.44%            | \$ (15,333,131)     |
| Bond Principal Payments               | \$ 3,276,061         | \$ 13,571,016        | \$ 3,508,748         | -74.15%            | \$ (10,062,268)     |
| Cash Balance - June 30                | \$ 15,992,754        | \$ 7,010,739         | \$ 5,312,734         |                    |                     |
| <b>FTE</b>                            | <b>26.25</b>         | <b>26.70</b>         | <b>26.70</b>         |                    |                     |

**FINANCIAL POLICY COMPLIANCE**

|  | Actual 2019  | Actual 2020  | Actual 2021  | Estimated 2022 | Budgeted 2023 |
|--|--------------|--------------|--------------|----------------|---------------|
| Operating Reserve Goal                   | \$ 1,221,273 | \$ 1,319,426 | \$ 1,387,146 | \$ 1,461,889   | \$ 1,496,437  |
| Operating Reserve                        | 1,221,273    | 1,319,426    | 1,387,146    | 1,461,889      | 1,496,437     |
| Capital Reserve Goal                     | 1,907,504    | 2,016,795    | 2,103,866    | 2,463,128      | 2,515,728     |
| Capital Reserve                          | 27,741,327   | 13,697,844   | 14,605,608   | 5,548,850      | 3,816,297     |
| System Reinvestment Funding Goal         | 3,253,981    | 3,275,358    | 3,397,010    | 3,500,000      | 3,500,000     |
| System Reinvestment Funding Available    | 9,949,862    | 12,468,814   | 14,605,608   | 5,548,850      | 3,816,297     |
| Debt to Equity (goal is 50:50)           | <u>58:42</u> | 50:50        | 46:54        | 44:56          | 41:59         |
| Debt Service Coverage (goal 1.0 minimum) | 1.8          | 1.9          | 1.7          | 1.8            | 1.8           |

Goal met (green)

Goal not met (underlined red)

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|   |                       |                        |
|---|-----------------------|------------------------|
| <b>DEPARTMENT: WATER UTILITY</b>            |                       |                        |
| <b>DEPARTMENT NUMBER: 5203502</b>           |                       |                        |
| <b>POSITION / DESCRIPTION</b>               | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                  |                       |                        |
| Accounting Manager Proprietary              | 0.20                  | \$ 18,210              |
| Water Utility Manager                       | 1.00                  | 128,063                |
| Electrical Instrument & Controls Technician | 1.00                  | 79,070                 |
| Asset Management Tech                       | 0.40                  | 25,327                 |
| Senior Instrumentation Tech                 | 0.25                  | 21,889                 |
| Electrical Communication Foreman            | 0.50                  | 46,356                 |
| Senior Environmental Control Officer        | 1.10                  | 93,534                 |
| Environmental Control Foreman               | 0.90                  | 82,766                 |
| Environmental Control Officer               | 0.25                  | 15,523                 |
| Utility Billing Specialist                  | 1.00                  | 53,048                 |
| Operations Manager - Control Systems        | 0.40                  | 53,274                 |
| Warehouse Supply Coordinator                | 0.45                  | 23,484                 |
| Water Meter Technician 1                    | 1.00                  | 50,754                 |
| Water Meter Technician 2                    | 2.00                  | 121,653                |
| Water Production Operator 2                 | 0.00                  | -                      |
| Water Production Operator 3                 | 4.00                  | 282,919                |
| Water Production Operator 4                 | 1.00                  | 83,865                 |
| Water Production Foreman                    | 1.00                  | 92,812                 |
| Water Operations Supervisor                 | 1.00                  | 114,040                |
| Water Distribution Technician 1             | 4.00                  | 227,743                |
| Water Distribution Technician 2             | 1.00                  | 58,876                 |
| Water Distribution Technician Senior        | 3.00                  | 215,940                |
| Water Distribution Foreman                  | 1.00                  | 73,718                 |
| Assistant Project Manager                   | 0.25                  | 19,081                 |
| Call Back CCEA                              |                       | 32,000                 |
| Holiday Pay CCEA                            |                       | 1,020                  |
| Overtime                                    |                       | 57,392                 |
| Stand By CCEA                               |                       | 44,100                 |
| Temporary Staffing                          |                       | 75,000                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>         | <b>26.70</b>          | <b>\$ 2,191,457</b>    |
| <b>BENEFITS:</b>                            |                       |                        |
| Medicare                                    |                       | \$ 30,486              |
| Retirement                                  |                       | 519,237                |
| Group Insurance                             |                       | 374,457                |
| Workers' Compensation                       |                       | 35,185                 |
| Education Incentive                         |                       | 463                    |
| Clothing Allowance                          |                       | 10,000                 |
| Foul Weather Allowance                      |                       | 3,429                  |
| Tool Allowance                              |                       | 1,050                  |
| Car Allowance                               |                       | 5,460                  |
| Phone Allowance                             |                       | 5,376                  |
| Mobile Device Allowance                     |                       | 795                    |
| OPEB Costs                                  |                       | 236,000                |
| GASB 68 Pension Expense                     |                       | 50,000                 |
| <b>SUB-TOTAL BENEFITS</b>                   |                       | <b>\$ 1,271,938</b>    |
| <b>GRAND TOTAL</b>                          |                       | <b>\$ 3,463,395</b>    |

| Organization              | Object | Account Description         | 2020 Actuals      | 2021 Actuals      | 2022 Revised Budget | 2022 Actuals      | 2022 Estimated    | 2023 Tentative Budget |
|---------------------------|--------|-----------------------------|-------------------|-------------------|---------------------|-------------------|-------------------|-----------------------|
| <b>WATER FUND REVENUE</b> |        |                             |                   |                   |                     |                   |                   |                       |
| 5208580                   | 419110 | WATER DELINQUENCIES         | \$0.00            | \$0.00            | \$0.00              | (\$336,125.18)    | \$0.00            | \$0.00                |
|                           |        |                             | \$0.00            | \$0.00            | \$0.00              | (\$336,125.18)    | \$0.00            | \$0.00                |
| 5208582                   | 431010 | FEDERAL GRANTS              | (\$328,621.93)    | (\$40,875.12)     | (\$740,215.00)      | \$1,075.82        | (\$740,215.00)    | \$0.00                |
|                           |        |                             | (\$328,621.93)    | (\$40,875.12)     | (\$740,215.00)      | \$1,075.82        | (\$740,215.00)    | \$0.00                |
| 5208581                   | 432010 | 2010 SRF BONDS - BAB        | (\$225,346.11)    | (\$4,119.58)      | \$0.00              | (\$1,688.27)      | (\$3,376.00)      | (\$3,376.00)          |
| 5208581                   | 437160 | WATER SUBCONSERVANCY        | (\$125,000.00)    | (\$125,000.00)    | (\$125,000.00)      | (\$62,500.00)     | (\$125,000.00)    | (\$125,000.00)        |
|                           |        |                             | (\$350,346.11)    | (\$129,119.58)    | (\$125,000.00)      | (\$64,188.27)     | (\$128,376.00)    | (\$128,376.00)        |
| 5208580                   | 441670 | SERVICE CHARGE              | (\$7,215,832.34)  | (\$7,234,459.17)  | (\$7,516,140.00)    | (\$6,311,268.89)  | (\$7,451,494.00)  | (\$7,675,039.00)      |
| 5208580                   | 441671 | USER FEES                   | (\$8,696,039.01)  | (\$9,495,074.83)  | (\$9,866,809.00)    | (\$6,304,684.23)  | (\$9,779,927.00)  | (\$10,073,325.00)     |
| 5208580                   | 441673 | LYON COUNTY                 | \$0.00            | (\$11,564.64)     | \$0.00              | (\$39,261.32)     | (\$39,261.00)     | \$0.00                |
| 5208580                   | 441676 | PRIVATE HYDRANT SERVICE     | \$0.00            | (\$81,861.46)     | (\$50,000.00)       | (\$27,641.84)     | (\$50,000.00)     | (\$50,000.00)         |
| 5208580                   | 441679 | RIGHT OF WAY TOLL           | (\$77.47)         | \$0.00            | \$0.00              | (\$125,602.63)    | \$0.00            | \$0.00                |
| 5208580                   | 441699 | OTHER CHARGES/FEES          | (\$63,687.39)     | \$2,226.67        | (\$500.00)          | (\$3,865.00)      | (\$500.00)        | (\$500.00)            |
| 5208580                   | 441800 | GENERAL FUND UB             | (\$18,014.00)     | (\$18,200.00)     | (\$17,000.00)       | \$0.00            | (\$17,000.00)     | (\$17,000.00)         |
| 5208580                   | 441810 | REG TRANSPORTATION UB       | (\$4,140.00)      | (\$5,150.00)      | (\$4,000.00)        | \$0.00            | (\$4,000.00)      | (\$4,000.00)          |
| 5208580                   | 441820 | STREETS UB                  | (\$2,464.00)      | (\$2,597.00)      | (\$2,300.00)        | \$0.00            | (\$2,300.00)      | (\$2,300.00)          |
| 5208580                   | 441830 | STORM DRAINAGE UB           | (\$1,985.00)      | (\$2,092.00)      | (\$1,900.00)        | \$0.00            | (\$1,900.00)      | (\$1,900.00)          |
| 5208580                   | 441845 | SEWER UB                    | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 5208580                   | 441850 | PENALTIES AND INTEREST UB   | (\$99,896.05)     | \$0.00            | (\$160,000.00)      | (\$967.10)        | \$0.00            | (\$100,000.00)        |
| 5208580                   | 441900 | ESTABLISHMENT FEE           | (\$29,040.00)     | (\$27,960.00)     | (\$25,000.00)       | (\$18,821.00)     | (\$25,000.00)     | (\$25,000.00)         |
| 5208580                   | 441910 | METER RESET FEES            | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 5208580                   | 441915 | RECONNECTION FEES           | (\$50.00)         | (\$25.00)         | (\$200.00)          | (\$75.00)         | (\$200.00)        | \$0.00                |
| 5208580                   | 441920 | TAPPING FEE                 | (\$12,316.50)     | (\$13,765.50)     | (\$1,500.00)        | (\$5,071.50)      | (\$1,500.00)      | (\$1,500.00)          |
| 5208580                   | 441925 | METER BOX SET               | (\$101,209.50)    | (\$86,394.00)     | (\$50,000.00)       | (\$90,005.99)     | (\$50,000.00)     | (\$50,000.00)         |
| 5208580                   | 441930 | COMPLETE SERVICE LATERAL    | (\$30,691.50)     | (\$19,005.00)     | (\$10,000.00)       | (\$8,925.00)      | (\$10,000.00)     | (\$10,000.00)         |
| 5208580                   | 441940 | INSPECTION FEES             | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 5208580                   | 441949 | MISC OTHER OP REVENUE       | \$18.72           | \$308.88          | \$0.00              | \$4.71            | \$0.00            | \$0.00                |
| 5208580                   | 443060 | DEPARTMENT CHARGES          | \$0.00            | \$0.00            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
|                           |        |                             | (\$16,275,424.04) | (\$16,995,613.05) | (\$17,705,349.00)   | (\$12,936,184.79) | (\$17,433,082.00) | (\$18,010,564.00)     |
| 5200088                   | 461010 | INTEREST INCOME             | (\$322,933.88)    | (\$220,118.44)    | (\$30,000.00)       | (\$95,415.25)     | (\$80,384.00)     | (\$30,000.00)         |
| 5200088                   | 462020 | NET INC IN FAIR VALUE INV   | (\$249,370.68)    | \$190,719.58      | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
|                           |        |                             | (\$572,304.56)    | (\$29,398.86)     | (\$30,000.00)       | (\$95,415.25)     | (\$80,384.00)     | (\$30,000.00)         |
| 5208580                   | 466050 | REFUNDS/REIMBURSEMENTS      | \$0.00            | \$324,301.35      | \$0.00              | (\$4,822.86)      | (\$2,122.00)      | \$0.00                |
| 5208580                   | 466110 | MISC. OTHER INCOME          | (\$14.40)         | \$8.56            | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
|                           |        |                             | (\$14.40)         | \$324,309.91      | \$0.00              | (\$4,822.86)      | (\$2,122.00)      | \$0.00                |
| 5208582                   | 475050 | CONNECTION FEE: COMMERCIAL  | (\$139,357.09)    | (\$13,957.27)     | (\$62,000.00)       | (\$223,533.83)    | (\$223,534.00)    | (\$102,912.00)        |
| 5208582                   | 475060 | CONNECTION FEE: RESIDENTIAL | (\$544,748.24)    | (\$589,099.00)    | (\$317,000.00)      | (\$757,992.56)    | (\$719,320.00)    | (\$553,693.00)        |
| 5208582                   | 475100 | DEVELOPER CONTRIBUTIONS     | (\$278,720.12)    | (\$3,662,243.72)  | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
| 5208582                   | 475200 | CAPITAL ASSETS              | \$0.00            | (\$253,156.34)    | \$0.00              | \$0.00            | \$0.00            | \$0.00                |
|                           |        |                             | (\$962,825.45)    | (\$4,518,456.33)  | (\$379,000.00)      | (\$981,526.39)    | (\$942,854.00)    | (\$656,605.00)        |
| 5200090                   | 482080 | SURPLUS SALES               | (\$3,420.00)      | (\$22,800.00)     | \$0.00              | (\$13,490.00)     | (\$13,490.00)     | \$0.00                |

| Organization       | Object | Account Description          | 2020 Actuals             | 2021 Actuals             | 2022 Revised Budget      | 2022 Actuals             | 2022 Estimated           | 2023 Tentative Budget    |
|--------------------|--------|------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 5200090            | 482100 | VEHICLE SALES                | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   |
|                    |        |                              | (\$3,420.00)             | (\$22,800.00)            | \$0.00                   | (\$13,490.00)            | (\$13,490.00)            | \$0.00                   |
| 5200200            | 483030 | BOND PROCEEDS                | \$0.00                   | \$0.00                   | \$0.00                   | (\$7,888,903.97)         | (\$15,365,000.00)        | \$0.00                   |
| 5200200            | 483031 | PREMIUM ON BOND PROCEEDS     | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   | (\$1,941,143.00)         | \$0.00                   |
|                    |        |                              | \$0.00                   | \$0.00                   | \$0.00                   | (\$7,888,903.97)         | (\$17,306,143.00)        | \$0.00                   |
| <b>Grand Total</b> |        |                              | <b>(\$18,492,956.49)</b> | <b>(\$21,411,953.03)</b> | <b>(\$18,979,564.00)</b> | <b>(\$22,319,580.89)</b> | <b>(\$36,646,666.00)</b> | <b>(\$18,825,545.00)</b> |
| <b>EXPENSE</b>     |        |                              |                          |                          |                          |                          |                          |                          |
| 5203502            | 500101 | SALARIES                     | \$1,617,547.36           | \$1,730,109.62           | \$1,807,319.00           | \$1,328,738.91           | \$1,840,382.00           | \$1,981,945.00           |
| 5203502            | 500102 | HOURLY/SEASONAL              | \$427.12                 | \$0.00                   | \$0.00                   | \$5,212.60               | \$0.00                   | \$0.00                   |
| 5203502            | 500103 | ADMINISTRATIVE PAY           | \$6,478.62               | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   |
| 5203502            | 500104 | SHIFT DIFFERENTIAL           | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   |
| 5203502            | 500106 | MANAGEMENT LEAVE PAY         | \$3,717.24               | \$7,089.77               | \$0.00                   | \$7,544.57               | \$1,000.00               | \$0.00                   |
| 5203502            | 500107 | ANNUAL LEAVE PAYOFF          | \$61,856.62              | \$22,087.79              | \$0.00                   | \$231.90                 | \$0.00                   | \$0.00                   |
| 5203502            | 500108 | SICK LEAVE PAY               | \$19,639.84              | \$27,932.72              | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   |
| 5203502            | 500109 | WORKERS' COMPENSATORY LEAVE  | \$10,370.27              | (\$1,858.24)             | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   |
| 5203502            | 500111 | OVERTIME                     | \$65,855.14              | \$70,185.51              | \$57,392.00              | \$41,213.82              | \$57,392.00              | \$57,392.00              |
| 5203502            | 500112 | CALL BACK PAY                | \$32,531.83              | \$45,849.72              | \$32,000.00              | \$20,526.99              | \$32,000.00              | \$32,000.00              |
| 5203502            | 500113 | STAND-BY PAY                 | \$39,130.85              | \$23,797.23              | \$42,000.00              | \$30,506.88              | \$44,100.00              | \$44,100.00              |
| 5203502            | 500114 | F L S A                      | \$843.61                 | \$897.31                 | \$0.00                   | \$462.52                 | \$330.00                 | \$0.00                   |
| 5203502            | 500116 | HOLIDAY PAY                  | \$8,585.54               | \$12,412.89              | \$1,020.00               | \$9,562.20               | \$1,020.00               | \$1,020.00               |
| 5203502            | 500125 | TEMPORARY STAFFING           | \$48,912.49              | \$79,424.21              | \$75,000.00              | \$23,297.22              | \$75,000.00              | \$75,000.00              |
| 5203502            | 500199 | GRANT FUNDED ALLOCATION      | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   |
|                    |        |                              | \$1,915,896.53           | \$2,017,928.53           | \$2,014,731.00           | \$1,467,297.61           | \$2,051,224.00           | \$2,191,457.00           |
| 5203502            | 500225 | MEDICARE                     | \$26,072.99              | \$27,111.28              | \$27,792.00              | \$20,599.56              | \$29,192.00              | \$30,486.00              |
| 5203502            | 500230 | RETIREMENT                   | \$431,794.18             | \$452,758.58             | \$483,537.00             | \$347,633.59             | \$492,948.00             | \$519,237.00             |
| 5203502            | 500240 | GROUP INSURANCE              | \$307,712.98             | \$315,109.62             | \$333,902.00             | \$226,187.90             | \$303,745.00             | \$346,689.00             |
| 5203502            | 500241 | CITY HSA CONTRIBUTION        | \$10,661.16              | \$15,147.72              | \$11,120.00              | \$20,130.21              | \$27,091.00              | \$27,768.00              |
| 5203502            | 500250 | WORKERS' COMPENSATION        | \$32,835.53              | \$35,343.52              | \$35,223.00              | \$24,212.66              | \$36,916.00              | \$35,185.00              |
| 5203502            | 500257 | DOMESTIC PARTNER INS BENEFIT | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                   |
| 5203502            | 500260 | EDUCATION INCENTIVE          | \$555.00                 | \$508.75                 | \$463.00                 | \$46.25                  | \$509.00                 | \$463.00                 |
| 5203502            | 500265 | UNIFORM ALLOWANCE            | \$7,124.79               | \$6,599.89               | \$11,500.00              | \$5,774.08               | \$2,198.00               | \$10,000.00              |
| 5203502            | 500266 | FOUL WEATHER ALLOWANCE       | \$3,360.00               | \$2,010.00               | \$3,511.00               | \$2,377.50               | \$2,385.00               | \$3,429.00               |
| 5203502            | 500268 | TOOL ALLOWANCE               | \$1,481.32               | \$1,263.75               | \$1,350.00               | \$796.25                 | \$1,059.00               | \$1,050.00               |
| 5203502            | 500270 | CAR ALLOWANCE                | \$4,098.00               | \$5,481.00               | \$5,460.00               | \$4,011.00               | \$5,481.00               | \$5,460.00               |
| 5203502            | 500271 | PHONE ALLOWANCE              | \$5,758.55               | \$5,758.63               | \$6,093.00               | \$4,210.42               | \$5,554.00               | \$5,376.00               |
| 5203502            | 500272 | MOBILE DEVICE ALLOWANCE      | \$771.00                 | \$832.63                 | \$1,088.00               | \$602.87                 | \$802.00                 | \$795.00                 |
| 5203502            | 500286 | OPEB COST                    | \$235,246.00             | \$223,422.00             | \$236,000.00             | \$0.00                   | \$236,000.00             | \$236,000.00             |
| 5203502            | 500287 | PENSION COST                 | \$49,083.00              | (\$26.00)                | \$50,000.00              | \$0.00                   | \$50,000.00              | \$50,000.00              |
|                    |        |                              | \$1,116,554.50           | \$1,091,321.37           | \$1,207,039.00           | \$656,582.29             | \$1,193,880.00           | \$1,271,938.00           |
| 5203502            | 500309 | PROFESSIONAL SERVICES        | \$120,490.83             | \$90,556.66              | \$160,000.00             | \$88,480.75              | \$160,000.00             | \$125,000.00             |
| 5203502            | 500312 | AUDITING FEES                | \$19,750.00              | \$21,950.00              | \$24,000.00              | \$19,950.00              | \$24,000.00              | \$18,950.00              |
| 5203502            | 500330 | TRAINING                     | \$15,697.63              | \$10,393.92              | \$32,000.00              | \$10,525.75              | \$32,000.00              | \$32,000.00              |



| Organization | Object | Account Description            | 2020 Actuals | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|--------------|--------|--------------------------------|--------------|----------------|---------------------|--------------|----------------|-----------------------|
| 5203502      | 500345 | DATA PROCESSING                | \$0.00       | \$6,821.36     | \$8,000.00          | \$0.00       | \$8,000.00     | \$8,000.00            |
| 5203502      | 500349 | CONTRACTUAL SERVICES           | \$203.98     | \$414.62       | \$2,000.00          | \$0.00       | \$2,000.00     | \$2,000.00            |
| 5203502      | 500362 | UNEMPLOYMENT COMPENSATION      | \$0.00       | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5203502      | 500372 | U.S.G.S. STREAM MONITOR        | \$35,317.00  | \$27,787.50    | \$40,000.00         | \$28,664.50  | \$40,000.00    | \$40,000.00           |
| 5203502      | 500430 | EQUIPMENT REPAIR & MAINT       | \$69,331.38  | \$32,985.96    | \$85,273.00         | \$29,466.01  | \$85,273.00    | \$85,273.00           |
| 5203502      | 500433 | SOFTWARE MAINTENANCE COST      | \$32,317.71  | \$29,419.41    | \$50,000.00         | \$38,647.43  | \$50,000.00    | \$50,000.00           |
| 5203502      | 500434 | BUILDING REPAIR & MAINT        | \$11,840.81  | \$26,506.58    | \$50,000.00         | \$10,394.69  | \$50,000.00    | \$50,000.00           |
| 5203502      | 500435 | VEHICLE REPAIR & MAINT         | \$44,741.43  | \$46,129.71    | \$55,000.00         | \$19,788.30  | \$55,000.00    | \$50,000.00           |
| 5203502      | 500436 | FACILITY REPAIR & MAINT        | \$74,145.53  | \$212,580.84   | \$189,000.00        | \$56,634.78  | \$189,000.00   | \$189,000.00          |
| 5203502      | 500444 | OFFICE EQUIPMENT RENTAL        | \$68.98      | \$0.00         | \$2,000.00          | \$0.00       | \$2,000.00     | \$2,000.00            |
| 5203502      | 500445 | EQUIPMENT RENTAL               | \$2,998.65   | \$0.00         | \$9,000.00          | \$918.00     | \$9,000.00     | \$4,500.00            |
| 5203502      | 500446 | FIRE SUPPRESSION               | \$23,941.50  | \$18,370.06    | \$37,500.00         | \$18,134.79  | \$37,500.00    | \$37,500.00           |
| 5203502      | 500449 | WATER METERS & SERVICE         | \$110,832.27 | \$174,583.77   | \$125,000.00        | \$98,509.63  | \$125,000.00   | \$125,000.00          |
| 5203502      | 500450 | MAINTENANCE/MANAGEMENT         | \$46,446.30  | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5203502      | 500451 | WATER PURCHASE - LYON COUNTY   | \$14,334.22  | \$29,967.84    | \$31,228.00         | \$5,411.04   | \$31,228.00    | \$31,228.00           |
| 5203502      | 500452 | WATER PURCHASE/STATE - MONTHLY | \$145,188.00 | \$145,188.22   | \$145,188.00        | \$96,792.00  | \$145,188.00   | \$145,188.00          |
| 5203502      | 500453 | WATER PURCHASE/STATE USAGE     | \$407,435.57 | \$350,292.57   | \$370,556.00        | \$245,495.57 | \$370,556.00   | \$370,556.00          |
| 5203502      | 500454 | WATER PURCHASE DOUGLAS         | \$998,771.38 | \$1,105,758.95 | \$910,000.00        | \$653,724.15 | \$910,000.00   | \$910,000.00          |
| 5203502      | 500455 | WATER- STATE PUMP SVC FEE      | \$429,103.80 | \$430,021.80   | \$429,104.00        | \$221,666.61 | \$429,104.00   | \$429,104.00          |
| 5203502      | 500456 | WATER-STATE SYS WIDE IMPR      | \$183,287.52 | \$183,287.52   | \$183,288.00        | \$95,074.86  | \$183,288.00   | \$183,288.00          |
| 5203502      | 500465 | WATER LINE REPAIR & MAINT      | \$117,059.75 | \$91,783.56    | \$160,000.00        | \$91,859.99  | \$160,000.00   | \$160,000.00          |
| 5203502      | 500466 | TANK REPAIR & MAINT            | \$16,513.71  | \$10,765.87    | \$29,000.00         | \$13,197.91  | \$29,000.00    | \$20,000.00           |
| 5203502      | 500467 | TELEMETRY REPAIR & MAINT       | \$28,862.43  | \$37,402.02    | \$50,000.00         | \$39,234.26  | \$50,000.00    | \$50,000.00           |
| 5203502      | 500490 | FEES & PERMITS                 | \$45,173.29  | \$41,163.49    | \$45,000.00         | \$23,585.97  | \$45,000.00    | \$45,000.00           |
| 5203502      | 500542 | PRINTING/ADVERTISING           | \$11,954.72  | \$13,958.67    | \$15,000.00         | \$16,565.39  | \$15,000.00    | \$15,000.00           |
| 5203502      | 500545 | MEMBERSHIP / PUBLICATIONS      | \$5,799.66   | \$12,233.00    | \$8,000.00          | \$8,719.72   | \$8,000.00     | \$8,000.00            |
| 5203502      | 500580 | TRAVEL                         | \$0.00       | \$0.00         | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5203502      | 500587 | CLICK-2-GOV FEES               | \$7,750.88   | \$4,632.37     | \$6,000.00          | \$2,788.30   | \$6,000.00     | \$6,000.00            |
| 5203502      | 500601 | OFFICE SUPPLIES                | \$1,284.15   | \$4,876.66     | \$3,000.00          | \$989.35     | \$3,000.00     | \$3,000.00            |
| 5203502      | 500602 | POSTAGE/SHIPPING               | \$63,839.50  | \$33,794.85    | \$50,000.00         | \$60,050.89  | \$50,000.00    | \$50,000.00           |
| 5203502      | 500625 | OPERATING SUPPLIES             | \$78,219.06  | \$93,588.47    | \$90,000.00         | \$41,399.28  | \$90,000.00    | \$90,000.00           |
| 5203502      | 500636 | LABORATORY EXPENSES            | \$96,140.60  | \$94,488.39    | \$115,000.00        | \$70,139.98  | \$115,000.00   | \$115,000.00          |
| 5203502      | 500637 | CHEMICALS                      | \$109,802.32 | \$64,907.27    | \$124,964.00        | \$81,644.19  | \$124,964.00   | \$124,964.00          |
| 5203502      | 500645 | BOOKS/ PERIODICALS/ PUBLICATIO | \$288.48     | \$467.59       | \$700.00            | \$0.00       | \$700.00       | \$700.00              |
| 5203502      | 500660 | VEHICLE FUEL/OIL               | \$46,379.27  | \$60,188.84    | \$70,000.00         | \$52,179.55  | \$70,000.00    | \$70,000.00           |
| 5203502      | 500674 | SMALL TOOLS/ EQUIPMENT         | \$11,507.07  | \$10,108.25    | \$14,000.00         | \$8,214.68   | \$14,000.00    | \$14,000.00           |
| 5203502      | 500675 | SMALL FURNISHINGS              | \$898.20     | \$10,118.94    | \$15,000.00         | \$49.98      | \$15,000.00    | \$15,000.00           |
| 5203502      | 500676 | TECHNICAL EQUIPMENT            | \$8,942.25   | \$13,616.82    | \$10,000.00         | \$5,269.07   | \$10,000.00    | \$10,000.00           |
| 5203502      | 500710 | TELEPHONE                      | \$14,158.96  | \$18,929.64    | \$15,000.00         | \$17,098.72  | \$15,000.00    | \$15,000.00           |
| 5203502      | 500712 | POWER                          | \$635,313.97 | \$641,922.13   | \$700,000.00        | \$500,234.32 | \$700,000.00   | \$700,000.00          |
| 5203502      | 500713 | HEATING                        | \$9,181.93   | \$6,195.53     | \$13,000.00         | \$5,286.74   | \$13,000.00    | \$13,000.00           |
| 5203502      | 500901 | ISC: GENERAL FUND              | \$820,434.00 | \$951,874.00   | \$1,024,321.00      | \$682,880.00 | \$1,024,321.00 | \$1,086,033.00        |
| 5203502      | 500915 | ISC: INSURANCE FUND            | \$166,500.00 | \$166,500.00   | \$184,500.00        | \$184,500.00 | \$184,500.00   | \$184,500.00          |

| Organization         | Object | Account Description          | 2020 Actuals     | 2021 Actuals     | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated  | 2023 Tentative Budget |
|----------------------|--------|------------------------------|------------------|------------------|---------------------|----------------|-----------------|-----------------------|
| 5203502              | 500950 | ISC: FLEET MANAGEMENT        | \$172,368.00     | \$180,480.00     | \$182,385.00        | \$182,385.00   | \$182,385.00    | \$185,120.00          |
| 5203502              | 500955 | ISC: RADIOS                  | \$27,170.00      | \$44,799.00      | \$55,045.00         | \$55,045.00    | \$55,045.00     | \$41,024.00           |
| 5203502              | 501252 | UTILITY ASSISTANCE PROGRAM   | \$0.00           | \$0.00           | \$10,000.00         | \$0.00         | \$10,000.00     | \$10,000.00           |
| 5203502              | 501299 | GRANT ALLOCATION/DIRECT BILL | (\$3,395.39)     | \$0.00           | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
| 5203502              | 502405 | LEAK DETECTION PROGRAM       | \$0.00           | \$0.00           | \$6,000.00          | \$2,778.00     | \$6,000.00      | \$6,000.00            |
| 5203502              | 502430 | REFUNDS & REIMBURSEMENTS     | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
| 5203502              | 502449 | BAD DEBT EXPENSE             | \$0.00           | \$807.84         | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
| 5203502              | 502450 | CASH SHORT/OVER              | (\$3.79)         | \$0.00           | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
|                      |        |                              | \$5,278,387.51   | \$5,552,620.49   | \$5,934,052.00      | \$3,884,375.15 | \$5,934,052.00  | \$5,925,928.00        |
| 5203502              | 504465 | DEPRECIATION EXPENSE         | \$3,275,358.30   | \$3,397,009.94   | \$3,500,000.00      | \$0.00         | \$3,500,000.00  | \$3,500,000.00        |
| 5203502              | 504875 | LOSS ON DISPOSAL F.A.        | \$15,760.13      | \$0.00           | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
|                      |        |                              | \$3,291,118.43   | \$3,397,009.94   | \$3,500,000.00      | \$0.00         | \$3,500,000.00  | \$3,500,000.00        |
| 5203502              | 507010 | CAPITAL IMPROVEMENTS         | \$608,898.18     | \$779,870.48     | \$901,227.00        | \$21,796.66    | \$901,227.00    | \$0.00                |
| 5203502              | 507705 | VEHICLE REPLACEMENT PROGRAM  | \$104,100.25     | \$469,522.03     | \$780,240.00        | \$194,134.46   | \$780,240.00    | \$265,000.00          |
| 5203502              | 507715 | COMPUTER EQUIPMENT           | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
| 5203502              | 507725 | RADIO SYSTEM UPGRADE         | \$0.00           | \$0.00           | \$75,000.00         | \$48,368.73    | \$75,000.00     | \$0.00                |
| 5203502              | 507775 | EQUIPMENT                    | \$0.00           | \$0.00           | \$200,000.00        | \$33,556.80    | \$200,000.00    | \$0.00                |
|                      |        |                              | \$712,998.43     | \$1,249,392.51   | \$1,956,467.00      | \$297,856.65   | \$1,956,467.00  | \$265,000.00          |
| <b>5203502 Total</b> |        |                              | \$12,314,955.40  | \$13,308,272.84  | \$14,612,289.00     | \$6,306,111.70 | \$14,635,623.00 | \$13,154,323.00       |
| 5203505              | 500225 | MEDICARE                     | \$0.00           | \$0.00           | \$0.00              | \$1,342.91     | \$0.00          | \$0.00                |
| 5203505              | 500230 | RETIREMENT                   | \$0.00           | \$0.00           | \$0.00              | \$23,899.53    | \$0.00          | \$0.00                |
| 5203505              | 500240 | GROUP INSURANCE              | \$0.00           | \$0.00           | \$0.00              | \$11,718.46    | \$0.00          | \$0.00                |
| 5203505              | 500241 | CITY HSA CONTRIBUTION        | \$0.00           | \$0.00           | \$0.00              | \$2,519.69     | \$0.00          | \$0.00                |
| 5203505              | 500250 | WORKERS' COMPENSATION        | \$0.00           | \$0.00           | \$0.00              | \$783.15       | \$0.00          | \$0.00                |
|                      |        |                              | \$0.00           | \$0.00           | \$0.00              | \$40,263.74    | \$0.00          | \$0.00                |
| 5203505              | 500699 | UNDESIGNATED AMOUNTS         | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
|                      |        |                              | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
| 5203505              | 504600 | FISCAL CHARGES               | \$2,106.25       | \$722.92         | \$2,000.00          | \$1,025.00     | \$2,000.00      | \$2,000.00            |
| 5203505              | 504846 | BOND ISSUANCE COSTS          | \$49,300.67      | \$0.00           | \$0.00              | \$77,710.59    | \$304,369.00    | \$0.00                |
|                      |        |                              | \$51,406.92      | \$722.92         | \$2,000.00          | \$78,735.59    | \$306,369.00    | \$2,000.00            |
| 5203505              | 505000 | CAPITALIZED ASSETS           | (\$8,476,943.33) | (\$3,835,119.03) | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
|                      |        |                              | (\$8,476,943.33) | (\$3,835,119.03) | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
| 5203505              | 507010 | CAPITAL IMPROVEMENTS         | \$7,283,451.81   | \$2,429,076.27   | \$10,515,781.40     | \$1,833,063.26 | \$18,248,528.00 | \$1,640,000.00        |
| 5203505              | 507102 | INFRASTRUCTURE CAPITAL       | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00          | \$4,000,000.00        |
| 5203505              | 507199 | UNDESIGNATED PROJECTS        | \$0.00           | \$0.00           | \$2,322,288.60      | \$0.00         | \$0.00          | \$0.00                |
| 5203505              | 507305 | WELL REDRILLING              | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
| 5203505              | 507333 | EMERGENCY GENERATOR PROG     | \$430,112.57     | \$4,867.07       | \$235,054.00        | \$1,023.75     | \$740,215.00    | \$0.00                |
| 5203505              | 507340 | HMGP EMERGENCY GEN-MATCH     | \$9,309.98       | \$42,090.15      | \$890,215.00        | \$590,229.89   | \$235,054.00    | \$0.00                |
| 5203505              | 507395 | REPLACE PUMPS/MOTOR          | \$41,070.74      | \$103,923.03     | \$150,000.00        | \$96,924.32    | \$150,000.00    | \$150,000.00          |
| 5203505              | 507605 | FACILITY IMPROVEMENTS        | \$0.00           | \$5,770.00       | \$132,867.00        | \$13,865.04    | \$132,867.00    | \$75,000.00           |
| 5203505              | 507712 | FACILITY UPGRADE             | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00          | \$0.00                |
|                      |        |                              | \$7,763,945.10   | \$2,585,726.52   | \$14,246,206.00     | \$2,535,106.26 | \$19,506,664.00 | \$5,865,000.00        |
| 5203505              | 508272 | 2018B WATER REFUND BONDS     | \$0.00           | \$0.00           | \$86,000.00         | \$86,000.00    | \$86,000.00     | \$141,000.00          |

| Organization         | Object | Account Description           | 2020 Actuals    | 2021 Actuals    | 2022 Revised Budget | 2022 Actuals    | 2022 Estimated  | 2023 Tentative Budget |
|----------------------|--------|-------------------------------|-----------------|-----------------|---------------------|-----------------|-----------------|-----------------------|
| 5203505              | 508277 | 2022 Water Bonds              | \$0.00          | \$0.00          | \$0.00              | \$0.00          | \$0.00          | \$960,000.00          |
| 5203505              | 508316 | 2014 WATER SRF BONDS          | \$0.00          | \$0.00          | \$305,687.00        | \$305,687.21    | \$305,687.00    | \$314,275.00          |
| 5203505              | 508339 | 2012 WATER REFUNDING          | \$0.00          | \$0.00          | \$390,000.00        | \$390,000.00    | \$7,830,000.00  | \$0.00                |
| 5203505              | 508340 | 2010A SDWRF                   | \$0.00          | \$0.00          | \$0.00              | \$0.00          | \$0.00          | \$0.00                |
| 5203505              | 508341 | 2010E SDWRF                   | \$0.00          | \$0.00          | \$1,262,545.00      | \$1,262,544.54  | \$1,262,545.00  | \$1,294,689.00        |
| 5203505              | 508344 | 2012 WATER BONDS              | \$0.00          | \$0.00          | \$180,000.00        | \$180,000.00    | \$2,430,000.00  | \$0.00                |
| 5203505              | 508353 | 2014 REFUNDING EF BONDS       | \$0.00          | \$0.00          | \$0.00              | \$0.00          | \$0.00          | \$0.00                |
| 5203505              | 508361 | 2010B WTR IMP & REFUNDING     | \$0.00          | \$0.00          | \$0.00              | \$0.00          | \$0.00          | \$0.00                |
| 5203505              | 508387 | 2005 WATER BONDS              | \$0.00          | \$0.00          | \$0.00              | \$0.00          | \$0.00          | \$0.00                |
| 5203505              | 508399 | 2009 WATER BONDS              | \$0.00          | \$0.00          | \$183,784.00        | \$183,783.78    | \$183,784.00    | \$183,784.00          |
| 5203505              | 508404 | 2020A REFUNDING - MEDIUM TERM | \$0.00          | \$0.00          | \$1,473,000.00      | \$1,473,000.00  | \$1,473,000.00  | \$615,000.00          |
|                      |        |                               | \$0.00          | \$0.00          | \$3,881,016.00      | \$3,881,015.53  | \$13,571,016.00 | \$3,508,748.00        |
| 5203505              | 509272 | 2018B WATER REF BONDS         | \$154,510.99    | \$243,003.25    | \$305,469.00        | \$120,730.85    | \$305,469.00    | \$301,621.00          |
| 5203505              | 509273 | 2019 WATER BONDS              | \$259,545.11    | \$259,545.11    | \$289,556.00        | \$96,518.75     | \$289,556.00    | \$289,556.00          |
| 5203505              | 509277 | 2022 WATER BOND INT           | \$0.00          | \$0.00          | \$0.00              | \$0.00          | \$0.00          | \$771,046.00          |
| 5203505              | 509316 | 2014 WATER SRF BONDS          | \$141,956.78    | \$133,718.23    | \$125,248.00        | \$63,697.58     | \$125,248.00    | \$116,540.00          |
| 5203505              | 509339 | 2012 WATER REFUNDING          | \$294,833.33    | \$280,166.66    | \$264,834.00        | \$104,400.00    | \$251,862.00    | \$0.00                |
| 5203505              | 509340 | 2010A WTR IMPROVEMENT         | \$560,718.33    | \$0.00          | \$0.00              | \$0.00          | \$0.00          | \$0.00                |
| 5203505              | 509341 | 2010E SDWRF                   | \$377,257.62    | \$346,302.87    | \$314,560.00        | \$161,297.90    | \$314,560.00    | \$282,009.00          |
| 5203505              | 509344 | 2012 WATER BONDS              | \$92,965.70     | \$86,099.03     | \$78,966.00         | \$32,400.00     | \$78,164.00     | \$0.00                |
| 5203505              | 509353 | 2014 REFUNDING EF BONDS       | \$100,505.76    | \$17,665.12     | \$0.00              | \$0.00          | \$0.00          | \$0.00                |
| 5203505              | 509361 | 2010B WTR IMP & REFUNDING     | \$51,655.02     | (\$18,431.90)   | \$0.00              | \$0.00          | \$0.00          | \$0.00                |
| 5203505              | 509387 | 2005 WATER BONDS              | \$0.00          | \$0.00          | \$0.00              | \$0.00          | \$0.00          | \$0.00                |
| 5203505              | 509404 | 2020A REFUNDING MEDIUM TERM   | \$4,092.33      | \$52,262.77     | \$30,150.00         | \$14,207.07     | \$30,150.00     | \$18,707.00           |
|                      |        |                               | \$2,038,040.97  | \$1,400,331.14  | \$1,408,783.00      | \$593,252.15    | \$1,395,009.00  | \$1,779,479.00        |
| <b>5203505 Total</b> |        |                               | \$1,376,449.66  | \$151,661.55    | \$19,538,005.00     | \$7,128,373.27  | \$34,779,058.00 | \$11,155,227.00       |
|                      |        | <b>WATER FUND</b>             | \$13,691,405.06 | \$13,459,934.39 | \$34,150,294.00     | \$13,434,484.97 | \$49,414,681.00 | \$24,309,550.00       |

## FISCAL SUMMARY FOR ENTERPRISE FUNDS

|  |                     |                     |                     |                 |                     |
|--|---------------------|---------------------|---------------------|-----------------|---------------------|
| <b>Department Name: Building Permits</b> |                     |                     |                     |                 |                     |
| <b>Department Number: 525</b>            |                     |                     |                     |                 |                     |
|  | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b>    |
|  | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>       |
| <b>REVENUE</b>                           |                     |                     |                     |                 |                     |
| <b>Charges for Services</b>              | \$ 1,481,831        | \$ 1,513,588        | \$ 1,140,000        | <b>-24.68%</b>  | \$ (373,588)        |
| <b>Non-Operating Income</b>              | 2,197               | 7,000               | 7,000               | <b>0.00%</b>    | -                   |
| <b>TOTAL</b>                             | <b>\$ 1,484,028</b> | <b>\$ 1,520,588</b> | <b>\$ 1,147,000</b> | <b>-24.57%</b>  | <b>\$ (373,588)</b> |
| <b>EXPENDITURE</b>                       |                     |                     |                     |                 |                     |
| <b>Salary</b>                            | \$ 236,617          | \$ 313,327          | \$ 304,981          | <b>-2.66%</b>   | \$ (8,346)          |
| <b>Benefits</b>                          | 80,155              | 128,816             | 139,588             | <b>8.36%</b>    | 10,772              |
| <b>Service &amp; Supplies</b>            | 1,119,584           | 1,330,006           | 1,261,641           | <b>-5.14%</b>   | (68,365)            |
| <b>TOTAL</b>                             | <b>\$ 1,436,356</b> | <b>\$ 1,772,149</b> | <b>\$ 1,706,210</b> | <b>-3.72%</b>   | <b>\$ (65,939)</b>  |
| <b>NET INCOME (LOSS)</b>                 | <b>\$ 47,672</b>    | <b>\$ (251,561)</b> | <b>\$ (559,210)</b> | <b>122.30%</b>  | <b>\$ (307,649)</b> |
| <b>Cash Balance - June 30</b>            | <b>\$ 898,349</b>   | <b>\$ 680,308</b>   | <b>\$ 154,618</b>   |                 |                     |
|  |                     |                     |                     |                 |                     |
| <b>Capital Outlay</b>                    | \$ -                | \$ -                | \$ -                | <b>0.00%</b>    | \$ -                |
|  |                     |                     |                     |                 |                     |
| <b>FTE</b>                               | <b>2.64</b>         | <b>2.64</b>         | <b>2.64</b>         |                 |                     |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Building Permits</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 5253014</b>   |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Community Development Director      | 0.10                  | \$ 13,919              |
| Planning Manager                    | 0.10                  | 11,725                 |
| Assistant Planner                   | 0.25                  | 17,363                 |
| Senior Permit Technician            | 0.50                  | 24,984                 |
| Fire Prevention Inspector           | 1.44                  | 142,909                |
| Assistant Project Manager           | 0.25                  | 19,081                 |
| Hourly/Seasonal                     |                       | 50,000                 |
| Temporary Staffing                  |                       | 25,000                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | <b>2.64</b>           | <b>\$ 304,981</b>      |
| <b>BENEFITS:</b>                    |                       |                        |
| Medicare                            |                       | \$ 4,235               |
| Retirement                          |                       | 59,725                 |
| Group Insurance                     |                       | 29,393                 |
| Workers' Compensation               |                       | 8,646                  |
| Education Incentive                 |                       | 62                     |
| Uniform Allowance                   |                       | 1,728                  |
| Car Allowance                       |                       | 390                    |
| Phone Allowance                     |                       | 1,814                  |
| Mobile Device Allowance             |                       | 75                     |
| OPEB Costs                          |                       | 31,520                 |
| GASB 68 Pension Expense             |                       | 2,000                  |
| <b>SUB-TOTAL BENEFITS</b>           |                       | <b>\$ 139,588</b>      |
| <b>GRAND TOTAL</b>                  |                       | <b>\$ 444,569</b>      |

| Organization                    | Object | Account Description       | 2020 Actuals     | 2021 Actuals     | 2022 Revised Budget | 2022 Actuals     | 2022 Estimated   | 2023 Tentative Budget |
|---------------------------------|--------|---------------------------|------------------|------------------|---------------------|------------------|------------------|-----------------------|
| <b>BUILDING PERMITS REVENUE</b> |        |                           |                  |                  |                     |                  |                  |                       |
| 5259080                         | 441680 | BUILDING PERMIT FEES      | (\$1,205,760.98) | (\$1,226,506.68) | (\$1,000,000.00)    | (\$1,217,582.57) | (\$1,373,588.00) | (\$1,000,000.00)      |
| 5259080                         | 441683 | ENGINEERING FEES          | (\$97,950.07)    | (\$238,224.91)   | (\$120,000.00)      | (\$182,689.09)   | (\$120,000.00)   | (\$120,000.00)        |
| 5259080                         | 441685 | GROWTH MANAGEMENT FEES    | (\$18,600.00)    | (\$17,100.00)    | (\$20,000.00)       | (\$16,200.00)    | (\$20,000.00)    | (\$20,000.00)         |
|                                 |        |                           | (\$1,322,311.05) | (\$1,481,831.59) | (\$1,140,000.00)    | (\$1,416,471.66) | (\$1,513,588.00) | (\$1,140,000.00)      |
| 5250088                         | 461010 | INTEREST INCOME           | (\$15,156.87)    | (\$10,968.58)    | (\$7,000.00)        | (\$4,780.84)     | (\$7,000.00)     | (\$7,000.00)          |
| 5250088                         | 462020 | NET INC IN FAIR VALUE INV | (\$10,963.78)    | \$8,771.02       | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                                 |        |                           | (\$26,120.65)    | (\$2,197.56)     | (\$7,000.00)        | (\$4,780.84)     | (\$7,000.00)     | (\$7,000.00)          |
| 5259082                         | 465850 | TECHNOLOGY UPGRADES       | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                                 |        |                           | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5259080                         | 466110 | MISC. OTHER INCOME        | \$0.00           | \$0.00           | \$0.00              | (\$350.00)       | \$0.00           | \$0.00                |
|                                 |        |                           | \$0.00           | \$0.00           | \$0.00              | (\$350.00)       | \$0.00           | \$0.00                |
| <b>Grand Total</b>              |        |                           | (\$1,348,431.70) | (\$1,484,029.15) | (\$1,147,000.00)    | (\$1,421,602.50) | (\$1,520,588.00) | (\$1,147,000.00)      |
| <b>EXPENSE</b>                  |        |                           |                  |                  |                     |                  |                  |                       |
| 5251414                         | 500101 | SALARIES                  | \$153,434.52     | \$176,970.36     | \$216,987.00        | \$154,891.26     | \$215,106.00     | \$229,981.00          |
| 5251414                         | 500102 | HOURLY/SEASONAL           | \$64,680.32      | \$32,707.64      | \$60,000.00         | \$22,600.93      | \$60,000.00      | \$50,000.00           |
| 5251414                         | 500103 | ADMINISTRATIVE PAY        | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5251414                         | 500106 | MANAGEMENT LEAVE PAY      | \$40.91          | \$993.67         | \$0.00              | \$467.02         | \$221.00         | \$0.00                |
| 5251414                         | 500107 | ANNUAL LEAVE PAYOFF       | \$6,057.91       | \$2,103.74       | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5251414                         | 500108 | SICK LEAVE PAY            | \$3,103.92       | \$865.85         | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5251414                         | 500111 | OVERTIME                  | \$1,261.93       | \$938.96         | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5251414                         | 500114 | F L S A                   | \$0.18           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5251414                         | 500116 | HOLIDAY PAY               | \$13.86          | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5251414                         | 500125 | TEMPORARY STAFFING        | \$16,901.05      | \$22,037.12      | \$38,000.00         | \$0.00           | \$38,000.00      | \$25,000.00           |
|                                 |        |                           | \$245,494.60     | \$236,617.34     | \$314,987.00        | \$177,959.21     | \$313,327.00     | \$304,981.00          |
| 5251414                         | 500225 | MEDICARE                  | \$3,307.69       | \$3,483.49       | \$4,057.00          | \$2,586.75       | \$4,235.00       | \$4,235.00            |
| 5251414                         | 500230 | RETIREMENT                | \$44,409.93      | \$46,212.75      | \$57,531.00         | \$39,940.62      | \$55,579.00      | \$59,725.00           |
| 5251414                         | 500240 | GROUP INSURANCE           | \$16,643.63      | \$15,377.60      | \$23,898.00         | \$13,909.72      | \$19,237.00      | \$23,915.00           |
| 5251414                         | 500241 | CITY HSA CONTRIBUTION     | \$2,650.30       | \$3,305.61       | \$2,685.00          | \$3,517.52       | \$4,896.00       | \$5,478.00            |
| 5251414                         | 500250 | WORKERS' COMPENSATION     | \$6,650.34       | \$7,610.14       | \$7,928.00          | \$5,611.39       | \$8,823.00       | \$8,646.00            |
| 5251414                         | 500260 | EDUCATION INCENTIVE       | \$150.00         | \$81.25          | \$62.00             | \$6.25           | \$69.00          | \$62.00               |
| 5251414                         | 500265 | UNIFORM ALLOWANCE         | \$600.00         | \$264.00         | \$1,728.00          | \$264.00         | \$1,128.00       | \$1,728.00            |
| 5251414                         | 500270 | CAR ALLOWANCE             | \$393.00         | \$376.50         | \$390.00            | \$286.50         | \$392.00         | \$390.00              |
| 5251414                         | 500271 | PHONE ALLOWANCE           | \$1,339.20       | \$586.16         | \$1,392.00          | \$807.92         | \$861.00         | \$1,814.00            |
| 5251414                         | 500272 | MOBILE DEVICE ALLOWANCE   | \$0.00           | \$36.88          | \$75.00             | \$56.87          | \$76.00          | \$75.00               |
| 5251414                         | 500286 | OPEB COST                 | \$31,520.00      | \$4,211.00       | \$31,520.00         | \$0.00           | \$31,520.00      | \$31,520.00           |
| 5251414                         | 500287 | PENSION COST              | \$1,990.00       | (\$1,390.00)     | \$2,000.00          | \$0.00           | \$2,000.00       | \$2,000.00            |
|                                 |        |                           | \$109,654.09     | \$80,155.38      | \$133,266.00        | \$66,987.54      | \$128,816.00     | \$139,588.00          |
| 5251414                         | 500309 | PROFESSIONAL SERVICES     | \$661,186.52     | \$668,510.78     | \$500,000.00        | \$608,163.07     | \$810,793.00     | \$600,000.00          |
| 5251414                         | 500312 | AUDITING FEES             | \$1,580.00       | \$1,756.00       | \$1,668.00          | \$1,596.00       | \$1,668.00       | \$1,516.00            |
| 5251414                         | 500317 | BANKING SERVICES          | \$13,287.83      | \$1,476.00       | \$15,000.00         | \$1,216.50       | \$15,000.00      | \$3,000.00            |

| Organization | Object | Account Description            | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|--------------|--------|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 5251414      | 500330 | TRAINING                       | \$0.00                | \$0.00                | \$500.00              | \$0.00                | \$500.00              | \$500.00              |
| 5251414      | 500349 | CONTRACTUAL SERVICES           | \$6,436.25            | \$15,491.94           | \$10,000.00           | \$11,491.55           | \$10,000.00           | \$10,000.00           |
| 5251414      | 500432 | MAINTENANCE SVC CONTRACTS      | \$50.42               | \$89.84               | \$500.00              | \$12.54               | \$500.00              | \$500.00              |
| 5251414      | 500433 | SOFTWARE MAINTENANCE COST      | \$19,109.64           | \$0.00                | \$20,000.00           | \$10,099.92           | \$20,000.00           | \$20,000.00           |
| 5251414      | 500435 | VEHICLE REPAIR & MAINT         | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5251414      | 500445 | EQUIPMENT RENTAL               | \$51,388.00           | \$51,383.00           | \$48,879.00           | \$0.00                | \$48,879.00           | \$48,845.00           |
| 5251414      | 500542 | PRINTING/ADVERTISING           | \$0.00                | \$0.00                | \$700.00              | \$0.00                | \$700.00              | \$700.00              |
| 5251414      | 500545 | MEMBERSHIP / PUBLICATIONS      | \$0.00                | \$0.00                | \$1,350.00            | \$0.00                | \$1,350.00            | \$1,350.00            |
| 5251414      | 500580 | TRAVEL                         | \$0.00                | \$0.00                | \$1,000.00            | \$0.00                | \$1,000.00            | \$1,000.00            |
| 5251414      | 500582 | MILEAGE                        | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5251414      | 500601 | OFFICE SUPPLIES                | \$187.22              | \$123.99              | \$1,000.00            | \$0.00                | \$1,000.00            | \$1,000.00            |
| 5251414      | 500602 | POSTAGE/SHIPPING               | \$0.00                | \$0.00                | \$500.00              | \$0.00                | \$500.00              | \$500.00              |
| 5251414      | 500625 | OPERATING SUPPLIES             | \$2,693.27            | \$3,171.56            | \$3,250.00            | \$4,913.50            | \$3,250.00            | \$3,250.00            |
| 5251414      | 500645 | BOOKS/ PERIODICALS/ PUBLICATIO | \$0.00                | \$0.00                | \$1,500.00            | \$0.00                | \$1,500.00            | \$1,500.00            |
| 5251414      | 500660 | VEHICLE FUEL/OIL               | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5251414      | 500674 | SMALL TOOLS/ EQUIPMENT         | \$5,363.73            | \$0.00                | \$500.00              | \$506.59              | \$500.00              | \$500.00              |
| 5251414      | 500675 | SMALL FURNISHINGS              | \$0.00                | \$1,500.00            | \$1,000.00            | \$0.00                | \$1,000.00            | \$1,000.00            |
| 5251414      | 500685 | OPERATING HARDWARE/SOFTWARE    | (\$229.03)            | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5251414      | 500694 | REFUNDS & REIMBURSEMENTS       | (\$25.00)             | \$7,097.75            | \$1,000.00            | \$0.00                | \$1,000.00            | \$1,000.00            |
| 5251414      | 500710 | TELEPHONE                      | \$901.20              | \$3,122.83            | \$2,500.00            | \$2,353.35            | \$2,500.00            | \$2,500.00            |
| 5251414      | 500712 | POWER                          | \$901.40              | \$974.85              | \$1,600.00            | \$808.29              | \$1,600.00            | \$1,600.00            |
| 5251414      | 500713 | HEATING                        | \$369.79              | \$287.03              | \$400.00              | \$304.60              | \$400.00              | \$400.00              |
| 5251414      | 500901 | ISC: GENERAL FUND              | \$346,090.00          | \$290,602.00          | \$324,366.00          | \$216,248.00          | \$324,366.00          | \$478,980.00          |
| 5251414      | 500915 | ISC: INSURANCE FUND            | \$74,000.00           | \$74,000.00           | \$82,000.00           | \$82,000.00           | \$82,000.00           | \$82,000.00           |
| 5251414      | 501299 | GRANT ALLOCATION/DIRECT BILL   | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5251414      | 502450 | CASH SHORT/OVER                | (\$438.86)            | (\$3.30)              | \$0.00                | \$3.49                | \$0.00                | \$0.00                |
|              |        |                                | \$1,182,852.38        | \$1,119,584.27        | \$1,019,213.00        | \$939,717.40          | \$1,330,006.00        | \$1,261,641.00        |
| 5251414      | 504465 | DEPRECIATION EXPENSE           | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|              |        |                                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|              |        | <b>BUILDING PERMITS</b>        | <b>\$1,538,001.07</b> | <b>\$1,436,356.99</b> | <b>\$1,467,466.00</b> | <b>\$1,184,664.15</b> | <b>\$1,772,149.00</b> | <b>\$1,706,210.00</b> |

## FISCAL SUMMARY FOR ENTERPRISE FUNDS

|                                  |                   |                   |                   |                 |                    |
|----------------------------------|-------------------|-------------------|-------------------|-----------------|--------------------|
| <b>Department Name: Cemetery</b> |                   |                   |                   |                 |                    |
| <b>Department Number: 530</b>    |                   |                   |                   |                 |                    |
|                                  | <b>2020-21</b>    | <b>2021-22</b>    | <b>2022-23</b>    | <b>% Change</b> | <b>\$ Change</b>   |
|                                  | <b>Actual</b>     | <b>Estimated</b>  | <b>Proposed</b>   | <b>Budget</b>   | <b>Budget</b>      |
| <b>REVENUE</b>                   |                   |                   |                   |                 |                    |
| <b>Charges for Services</b>      | \$ 171,439        | \$ 163,150        | \$ 150,416        | -7.81%          | \$ (12,734)        |
| <b>Miscellaneous Income</b>      | 11,206            | 51,760            | 7,699             | -85.13%         | (44,061)           |
| <b>Non-Operating Income</b>      | 890               | 3,000             | 3,000             | 0.00%           | -                  |
| <b>Operating Transfers In</b>    | 10,000            | 10,000            | 10,000            | 0.00%           | -                  |
| <b>TOTAL</b>                     | <b>\$ 193,535</b> | <b>\$ 227,910</b> | <b>\$ 171,115</b> | <b>-24.92%</b>  | <b>\$ (56,795)</b> |
| <b>EXPENDITURE</b>               |                   |                   |                   |                 |                    |
| <b>Salary</b>                    | \$ 45,343         | \$ 52,924         | \$ 55,560         | 4.98%           | \$ 2,636           |
| <b>Benefits</b>                  | (27,422)          | 32,638            | 36,762            | 12.64%          | 4,124              |
| <b>Service &amp; Supplies</b>    | 45,550            | 100,685           | 47,708            | -52.62%         | (52,977)           |
| <b>Depreciation</b>              | 12,860            | 13,500            | 13,500            | 0.00%           | -                  |
| <b>TOTAL</b>                     | <b>\$ 76,331</b>  | <b>\$ 199,747</b> | <b>\$ 153,530</b> | <b>-23.14%</b>  | <b>\$ (46,217)</b> |
| <b>NET INCOME (LOSS)</b>         | <b>\$ 117,204</b> | <b>\$ 28,163</b>  | <b>\$ 17,585</b>  | <b>-37.56%</b>  | <b>\$ (10,578)</b> |
| <b>Capital Outlay</b>            | \$ -              | \$ 126,230        | \$ -              | -100.00%        | (126,230)          |
| <b>Cash Balance 6/30</b>         | <b>\$ 420,958</b> | <b>\$ 353,002</b> | <b>\$ 400,698</b> |                 |                    |
|                                  |                   |                   |                   |                 |                    |
| <b>FTE</b>                       | <b>0.70</b>       | <b>0.70</b>       | <b>0.70</b>       |                 |                    |



**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Cemetery</b>         |                       |                        |
| <b>DEPARTMENT NUMBER: 530</b>       |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Parks Maintenance Coordinator       | 0.5                   | \$ 24,184              |
| Park Maintenance Worker             | 0.2                   | 9,876                  |
| Clerical Hourly                     |                       | 16,600                 |
| Overtime                            |                       | 3,400                  |
| Temporary Staffing                  |                       | 1,500                  |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | <b>0.7</b>            | <b>\$ 55,560</b>       |
| <b>BENEFITS:</b>                    |                       |                        |
| Medicare                            |                       | \$ 776                 |
| Retirement                          |                       | 8,726                  |
| Group Insurance                     |                       | 9,201                  |
| Workers' Compensation               |                       | 863                    |
| Foul Weather Allowance              |                       | 105                    |
| Phone Allowance                     |                       | 480                    |
| OPEB Costs                          |                       | 14,611                 |
| GASB 68 PERS Expense                |                       | 2,000                  |
| <b>SUB-TOTAL BENEFITS</b>           |                       | <b>\$ 36,762</b>       |
| <b>GRAND TOTAL</b>                  |                       | <b>\$ 92,322</b>       |

| Organization         | Object | Account Description         | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|----------------------|--------|-----------------------------|----------------|----------------|---------------------|----------------|----------------|-----------------------|
| <b>CEMETERY FUND</b> |        |                             |                |                |                     |                |                |                       |
| <b>REVENUE</b>       |        |                             |                |                |                     |                |                |                       |
| 5309580              | 441690 | GRAVE OPENINGS              | (\$3,098.91)   | (\$57,351.29)  | (\$39,357.00)       | (\$41,210.13)  | (\$53,860.00)  | (\$51,295.00)         |
| 5309580              | 441692 | GRAVE PLOTS                 | (\$36,177.17)  | (\$65,272.92)  | (\$51,225.00)       | (\$55,473.61)  | (\$68,500.00)  | (\$55,641.00)         |
| 5309580              | 441693 | GRAVE CTYPTS                | (\$29,499.85)  | (\$34,120.69)  | (\$27,742.00)       | (\$25,880.93)  | (\$34,000.00)  | (\$34,058.00)         |
| 5309580              | 441695 | DISINTERMENTS               | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5309580              | 441697 | GRAVE NICHES                | (\$1,920.00)   | (\$8,559.14)   | (\$6,207.00)        | (\$894.99)     | (\$1,200.00)   | (\$4,222.00)          |
| 5309580              | 441699 | OTHER CHARGES/FEES          | (\$4,938.37)   | (\$6,134.85)   | (\$4,080.00)        | (\$3,264.32)   | (\$5,590.00)   | (\$5,200.00)          |
|                      |        |                             | (\$107,634.30) | (\$171,438.89) | (\$128,611.00)      | (\$126,723.98) | (\$163,150.00) | (\$150,416.00)        |
| 5300088              | 461010 | INTEREST INCOME             | (\$7,079.01)   | (\$5,730.06)   | (\$3,000.00)        | (\$2,739.93)   | (\$3,000.00)   | (\$3,000.00)          |
| 5300088              | 462020 | NET INC IN FAIR VALUE INV   | (\$4,406.94)   | \$4,840.44     | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                      |        |                             | (\$11,485.95)  | (\$889.62)     | (\$3,000.00)        | (\$2,739.93)   | (\$3,000.00)   | (\$3,000.00)          |
| 5309581              | 465090 | DONATIONS                   | (\$1,466.08)   | (\$2,523.29)   | \$0.00              | (\$45,018.27)  | (\$44,280.00)  | \$0.00                |
|                      |        |                             | (\$1,466.08)   | (\$2,523.29)   | \$0.00              | (\$45,018.27)  | (\$44,280.00)  | \$0.00                |
| 5309580              | 466050 | REFUNDS/REIMBURSEMENTS      | \$0.00         | \$510.00       | \$0.00              | \$206.25       | \$0.00         | \$0.00                |
| 5309580              | 466110 | MISC. OTHER INCOME          | (\$9,056.86)   | (\$9,193.23)   | (\$6,895.00)        | (\$6,227.40)   | (\$7,480.00)   | (\$7,699.00)          |
|                      |        |                             | (\$9,056.86)   | (\$8,683.23)   | (\$6,895.00)        | (\$6,021.15)   | (\$7,480.00)   | (\$7,699.00)          |
| 5300091              | 481010 | GENERAL FUND                | (\$10,000.00)  | (\$10,000.00)  | (\$10,000.00)       | \$0.00         | (\$10,000.00)  | (\$10,000.00)         |
|                      |        |                             | (\$10,000.00)  | (\$10,000.00)  | (\$10,000.00)       | \$0.00         | (\$10,000.00)  | (\$10,000.00)         |
| <b>Grand Total</b>   |        |                             | (\$139,643.19) | (\$193,535.03) | (\$148,506.00)      | (\$180,503.33) | (\$227,910.00) | (\$171,115.00)        |
| <b>EXPENSE</b>       |        |                             |                |                |                     |                |                |                       |
| 5305067              | 500101 | SALARIES                    | \$28,098.72    | \$28,517.75    | \$31,472.00         | \$20,174.28    | \$31,424.00    | \$34,060.00           |
| 5305067              | 500102 | HOURLY/SEASONAL             | \$14,717.64    | \$15,701.42    | \$16,600.00         | \$9,506.05     | \$16,600.00    | \$16,600.00           |
| 5305067              | 500103 | ADMINISTRATIVE PAY          | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5305067              | 500107 | ANNUAL LEAVE PAYOFF         | (\$929.64)     | \$1,560.47     | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5305067              | 500108 | SICK LEAVE PAY              | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5305067              | 500109 | WORKERS' COMPENSATORY LEAVE | \$880.81       | (\$680.87)     | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5305067              | 500111 | OVERTIME                    | \$839.86       | \$0.00         | \$3,400.00          | \$18.06        | \$3,400.00     | \$3,400.00            |
| 5305067              | 500112 | CALL BACK PAY               | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5305067              | 500113 | STAND-BY PAY                | (\$17.56)      | \$6.13         | \$0.00              | \$21.37        | \$0.00         | \$0.00                |
| 5305067              | 500114 | F L S A                     | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5305067              | 500116 | HOLIDAY PAY                 | \$4.77         | \$0.08         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5305067              | 500125 | TEMPORARY STAFFING          | \$661.17       | \$238.56       | \$1,500.00          | \$0.00         | \$1,500.00     | \$1,500.00            |
| 5305067              | 500199 | GRANT FUNDED ALLOCATION     | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                      |        |                             | \$44,255.77    | \$45,343.54    | \$52,972.00         | \$29,719.76    | \$52,924.00    | \$55,560.00           |
| 5305067              | 500225 | MEDICARE                    | \$622.22       | \$645.14       | \$747.00            | \$424.43       | \$833.00       | \$776.00              |
| 5305067              | 500230 | RETIREMENT                  | \$7,606.93     | \$7,269.57     | \$7,975.00          | \$4,474.46     | \$8,036.00     | \$8,726.00            |
| 5305067              | 500240 | GROUP INSURANCE             | \$7,892.34     | \$2,381.30     | \$3,396.00          | \$4,189.14     | \$5,655.00     | \$8,993.00            |
| 5305067              | 500241 | CITY HSA CONTRIBUTION       | \$0.00         | \$0.00         | \$0.00              | \$114.20       | \$167.00       | \$208.00              |
| 5305067              | 500250 | WORKERS' COMPENSATION       | \$785.72       | \$858.40       | \$863.00            | \$531.07       | \$1,027.00     | \$863.00              |
| 5305067              | 500266 | FOUL WEATHER ALLOWANCE      | \$105.00       | \$90.00        | \$105.00            | \$105.00       | \$105.00       | \$105.00              |
| 5305067              | 500271 | PHONE ALLOWANCE             | \$448.00       | \$484.00       | \$480.00            | \$324.00       | \$204.00       | \$480.00              |

| Organization | Object | Account Description      | 2020 Actuals       | 2021 Actuals       | 2022 Revised Budget | 2022 Actuals       | 2022 Estimated      | 2023 Tentative Budget |
|--------------|--------|--------------------------|--------------------|--------------------|---------------------|--------------------|---------------------|-----------------------|
| 5305067      | 500286 | OPEB COST                | (\$37,368.00)      | (\$39,487.00)      | \$14,611.00         | \$0.00             | \$14,611.00         | \$14,611.00           |
| 5305067      | 500287 | PENSION COST             | \$1,744.00         | \$337.00           | \$2,000.00          | \$0.00             | \$2,000.00          | \$2,000.00            |
|              |        |                          | (\$18,163.79)      | (\$27,421.59)      | \$30,177.00         | \$10,162.30        | \$32,638.00         | \$36,762.00           |
| 5305067      | 500312 | AUDITING FEES            | \$691.25           | \$768.25           | \$730.00            | \$698.25           | \$730.00            | \$663.00              |
| 5305067      | 500349 | CONTRACTUAL SERVICES     | \$78.11            | \$161.11           | \$2,500.00          | \$19.13            | \$2,500.00          | \$2,500.00            |
| 5305067      | 500430 | EQUIPMENT REPAIR & MAINT | \$0.00             | \$162.21           | \$200.00            | \$61.10            | \$200.00            | \$200.00              |
| 5305067      | 500435 | VEHICLE REPAIR & MAINT   | \$2,754.05         | \$3,447.64         | \$5,000.00          | \$1,630.45         | \$5,000.00          | \$5,000.00            |
| 5305067      | 500436 | FACILITY REPAIR & MAINT  | \$179.94           | \$593.68           | \$1,000.00          | \$0.00             | \$1,000.00          | \$1,000.00            |
| 5305067      | 500442 | REFORESTATION            | \$0.00             | \$0.00             | \$400.00            | \$0.00             | \$400.00            | \$400.00              |
| 5305067      | 500542 | PRINTING/ADVERTISING     | \$62.88            | \$365.12           | \$500.00            | \$26.44            | \$500.00            | \$500.00              |
| 5305067      | 500601 | OFFICE SUPPLIES          | \$22.29            | \$106.75           | \$1,000.00          | \$98.47            | \$1,000.00          | \$300.00              |
| 5305067      | 500617 | NICHE EXPENSE            | \$3,253.92         | \$3,652.83         | \$45,000.00         | \$681.05           | \$45,000.00         | \$4,000.00            |
| 5305067      | 500625 | OPERATING SUPPLIES       | \$1,435.71         | \$1,316.61         | \$1,500.00          | \$2,099.53         | \$1,500.00          | \$800.00              |
| 5305067      | 500634 | CRYPT EXPENSE            | \$10,219.30        | \$13,595.60        | \$21,000.00         | \$6,869.86         | \$21,000.00         | \$10,500.00           |
| 5305067      | 500660 | VEHICLE FUEL/OIL         | \$1,359.78         | \$230.56           | \$2,000.00          | \$335.99           | \$2,000.00          | \$2,000.00            |
| 5305067      | 500672 | SUPPLIED UNIFORMS        | \$0.00             | \$39.20            | \$400.00            | \$31.80            | \$400.00            | \$400.00              |
| 5305067      | 500674 | SMALL TOOLS/ EQUIPMENT   | \$0.00             | \$134.16           | \$200.00            | \$0.00             | \$200.00            | \$200.00              |
| 5305067      | 500675 | SMALL FURNISHINGS        | \$0.00             | \$0.00             | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 5305067      | 500680 | GIFTS & DONATIONS        | \$1,483.05         | \$2,477.58         | \$0.00              | \$615.60           | \$0.00              | \$0.00                |
| 5305067      | 500710 | TELEPHONE                | \$29.14            | \$35.42            | \$500.00            | \$235.58           | \$500.00            | \$500.00              |
| 5305067      | 500712 | POWER                    | \$1,644.39         | \$1,644.10         | \$2,600.00          | \$1,566.51         | \$2,600.00          | \$2,600.00            |
| 5305067      | 500713 | HEATING                  | \$1,586.31         | \$1,243.83         | \$1,500.00          | \$966.85           | \$1,500.00          | \$1,500.00            |
| 5305067      | 500915 | ISC: INSURANCE FUND      | \$2,775.00         | \$2,775.00         | \$3,075.00          | \$3,075.00         | \$3,075.00          | \$3,075.00            |
| 5305067      | 500950 | ISC: FLEET MANAGEMENT    | \$11,970.00        | \$12,800.00        | \$11,580.00         | \$11,580.00        | \$11,580.00         | \$11,570.00           |
| 5309580      | 502450 | CASH SHORT/OVER          | \$0.00             | \$0.00             | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
|              |        |                          | \$39,545.12        | \$45,549.65        | \$100,685.00        | \$30,591.61        | \$100,685.00        | \$47,708.00           |
| 5305067      | 504465 | DEPRECIATION EXPENSE     | \$12,891.63        | \$12,860.54        | \$13,500.00         | \$0.00             | \$13,500.00         | \$13,500.00           |
|              |        |                          | \$12,891.63        | \$12,860.54        | \$13,500.00         | \$0.00             | \$13,500.00         | \$13,500.00           |
| 5305067      | 505000 | CAPITALIZED ASSETS       | \$0.00             | \$0.00             | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
|              |        |                          | \$0.00             | \$0.00             | \$0.00              | \$0.00             | \$0.00              | \$0.00                |
| 5305067      | 507010 | CAPITAL IMPROVEMENTS     | \$0.00             | \$0.00             | \$91,000.00         | \$74.75            | \$91,000.00         | \$0.00                |
| 5305067      | 507712 | FACILITY UPGRADE         | \$0.00             | \$0.00             | \$35,230.00         | \$0.00             | \$35,230.00         | \$0.00                |
|              |        |                          | \$0.00             | \$0.00             | \$126,230.00        | \$74.75            | \$126,230.00        | \$0.00                |
|              |        | <b>CEMETERY FUND</b>     | <b>\$78,528.73</b> | <b>\$76,332.14</b> | <b>\$323,564.00</b> | <b>\$70,548.42</b> | <b>\$325,977.00</b> | <b>\$153,530.00</b>   |

## FISCAL SUMMARY FOR INTERNAL SERVICE FUNDS

| <b>Department Name: Fleet</b>                   |                     |                     |                     |               |                     |
|---|---------------------|---------------------|---------------------|---------------|---------------------|
| <b>Department Number: 5603025 &amp; 5603055</b> |                     |                     |                     |               |                     |
|   | 2020-21             | 2021-22             | 2022-23             | % Change      | \$ Change           |
|   | Actual              | Estimated           | Proposed            | Budget        | Budget              |
| <b>REVENUE</b>                                  |                     |                     |                     |               |                     |
| <b>Charges for Services</b>                     | \$ 2,531,149        | \$ 2,549,494        | \$ 2,513,744        | -1.40%        | \$ (35,750)         |
| <b>Non-Operating Income</b>                     | 4,169               | 15,000              | 15,000              | 0.00%         | -                   |
| <b>TOTAL</b>                                    | <b>\$ 2,535,318</b> | <b>\$ 2,564,494</b> | <b>\$ 2,528,744</b> | <b>-1.39%</b> | <b>\$ (35,750)</b>  |
| <b>EXPENDITURE</b>                              |                     |                     |                     |               |                     |
| <b>Salary</b>                                   | \$ 655,595          | \$ 807,410          | \$ 860,611          | 6.59%         | \$ 53,201           |
| <b>Benefits</b>                                 | 281,457             | 491,469             | 533,729             | 8.60%         | 42,260              |
| <b>Service &amp; Supplies</b>                   | 838,855             | 1,315,099           | 1,304,890           | -0.78%        | (10,209)            |
| <b>Depreciation</b>                             | 204,518             | 250,000             | 250,000             | 0.00%         | -                   |
| <b>Bond Interest</b>                            | 5,044               | 2,662               | -                   | -100.00%      | (2,662)             |
| <b>TOTAL</b>                                    | <b>\$ 1,985,469</b> | <b>\$ 2,866,640</b> | <b>\$ 2,949,230</b> | <b>2.88%</b>  | <b>\$ 82,590</b>    |
| <b>NET INCOME (LOSS)</b>                        | <b>\$ 549,849</b>   | <b>\$ (302,146)</b> | <b>\$ (420,486)</b> | <b>39.17%</b> | <b>\$ (118,340)</b> |
|   |                     |                     |                     |               |                     |
| <b>Bond Proceeds</b>                            | \$ -                | \$ -                | \$ -                | 0.00%         | \$ -                |
| <b>Capital Outlay</b>                           | 673,066             | 1,033,544           | 269,855             | -73.89%       | \$ (763,689)        |
| <b>Bond Principal Payments</b>                  | 122,000             | 125,000             | -                   | -100.00%      | \$ (125,000)        |
| <b>Cash Balance - June 30</b>                   | <b>\$ 1,546,979</b> | <b>\$ 500,634</b>   | <b>\$ 224,638</b>   |               |                     |
|   |                     |                     |                     |               |                     |
| <b>FTE</b>                                      | <b>8.15</b>         | <b>11.15</b>        | <b>11.15</b>        |               |                     |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: FLEET</b>            |                       |                        |
| <b>DEPARTMENT NUMBER: 5603025</b>   |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Fleet Services Supervisor           | 1.00                  | \$ 84,721              |
| Fleet Services Foreman              | 1.00                  | 66,513                 |
| Transportation Manager              | 0.15                  | 17,544                 |
| Senior Fleet Services Tech          | 6.00                  | 403,724                |
| Warehouse Supply Coordinator        | 1.00                  | 69,885                 |
|                                     |                       |                        |
|                                     |                       |                        |
| Call Back                           |                       | 3,500                  |
| Overtime                            |                       | 30,000                 |
| Stand By                            |                       | 14,700                 |
| Temporary Staffing                  |                       | 14,400                 |
|                                     |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | <b>9.15</b>           | <b>\$ 704,987</b>      |
| <b>BENEFITS:</b>                    |                       |                        |
|                                     |                       |                        |
| Medicare                            |                       | \$ 9,961               |
| Retirement                          |                       | 146,755                |
| Group Insurance                     |                       | 127,424                |
| Workers' Compensation               |                       | 6,807                  |
| Uniform Allowance                   |                       | 2,000                  |
| Education Allowance                 |                       | 750                    |
| Tool Allowance                      |                       | 4,200                  |
| Foul Weather Allowance              |                       | 150                    |
| Car Allowance                       |                       | 585                    |
| Phone Allowance                     |                       | 3,107                  |
| Mobile Device Allowance             |                       | 71                     |
| OPEB Costs                          |                       | 53,613                 |
| Pension Expense                     |                       | 110,732                |
|                                     |                       |                        |
| <b>SUB-TOTAL BENEFITS</b>           |                       | <b>\$ 466,155</b>      |
|                                     |                       |                        |
| <b>GRAND TOTAL</b>                  |                       | <b>\$ 1,171,142</b>    |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: FLEET</b>            |                       |                        |
| <b>DEPARTMENT NUMBER: 5603055</b>   |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Radio-Communications Foreman        | 1.00                  | \$ 90,697              |
| Communication Technician            | 1.00                  | 64,927                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | <b>2.00</b>           | <b>\$ 155,624</b>      |
| <b>BENEFITS:</b>                    |                       |                        |
| Medicare                            |                       | \$ 2,191               |
| Retirement                          |                       | 36,953                 |
| Group Insurance                     |                       | 25,082                 |
| Workers' Compensation               |                       | 1,488                  |
| Tool Allowance                      |                       | 600                    |
| Foul Weather Allowance              |                       | 300                    |
| Phone Allowance                     |                       | 960                    |
| <b>SUB-TOTAL BENEFITS</b>           |                       | <b>\$ 67,574</b>       |
| <b>GRAND TOTAL</b>                  |                       | <b>\$ 223,198</b>      |

| Organization                 | Object | Account Description       | 2020 Actuals     | 2021 Actuals     | 2022 Revised Budget | 2022 Actuals     | 2022 Estimated   | 2023 Tentative Budget |
|------------------------------|--------|---------------------------|------------------|------------------|---------------------|------------------|------------------|-----------------------|
| <b>FLEET MANAGEMENT FUND</b> |        |                           |                  |                  |                     |                  |                  |                       |
| <b>REVENUE</b>               |        |                           |                  |                  |                     |                  |                  |                       |
| 5609900                      | 441501 | GENERAL FUND              | (\$941,440.50)   | (\$986,240.00)   | (\$956,508.00)      | (\$956,508.00)   | (\$956,508.00)   | (\$1,036,672.00)      |
| 5609900                      | 441505 | REG. TRANSPORTATION FUND  | (\$1,197.00)     | (\$640.00)       | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5609900                      | 441507 | STREET MAINTENANCE        | (\$317,803.50)   | (\$346,240.00)   | (\$332,346.00)      | (\$332,346.00)   | (\$332,346.00)   | (\$319,332.00)        |
| 5609900                      | 441509 | CC TRANSIT FUND           | (\$125,685.00)   | (\$139,520.00)   | (\$119,274.00)      | (\$119,274.00)   | (\$119,274.00)   | (\$122,642.00)        |
| 5609900                      | 441514 | TRAFFIC/TRANSPORT FUND    | (\$1,197.00)     | (\$1,280.00)     | (\$1,158.00)        | (\$1,158.00)     | (\$1,158.00)     | (\$1,157.00)          |
| 5609900                      | 441520 | QUALITY OF LIFE           | (\$14,364.00)    | (\$15,360.00)    | (\$17,370.00)       | (\$17,370.00)    | (\$17,370.00)    | (\$20,826.00)         |
| 5609900                      | 441550 | AMBULANCE FUND            | (\$93,366.00)    | (\$92,160.00)    | (\$86,850.00)       | (\$86,850.00)    | (\$86,850.00)    | (\$83,304.00)         |
| 5609900                      | 441553 | STORM DRAINAGE            | (\$21,546.00)    | (\$23,040.00)    | (\$20,844.00)       | (\$20,844.00)    | (\$20,844.00)    | (\$20,826.00)         |
| 5609900                      | 441554 | SEWER FUND(S)             | (\$80,797.50)    | (\$86,400.00)    | (\$79,323.00)       | (\$79,323.00)    | (\$79,323.00)    | (\$88,511.00)         |
| 5609900                      | 441556 | WATER FUND                | (\$172,368.00)   | (\$180,480.00)   | (\$182,385.00)      | (\$182,385.00)   | (\$182,385.00)   | (\$185,120.00)        |
| 5609900                      | 441564 | CEMETERY FUND             | (\$11,970.00)    | (\$12,800.00)    | (\$11,580.00)       | (\$11,580.00)    | (\$11,580.00)    | (\$11,570.00)         |
| 5609900                      | 441585 | REDEVELOPMENT ADMIN       | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5609900                      | 442401 | RADIO GF                  | (\$375,052.00)   | (\$492,784.00)   | (\$565,045.00)      | (\$565,045.00)   | (\$565,045.00)   | (\$474,706.00)        |
| 5609900                      | 442414 | RADIO TRAFFIC/TRANS       | (\$1,065.00)     | (\$1,524.00)     | (\$1,668.00)        | (\$1,668.00)     | (\$1,668.00)     | (\$1,465.00)          |
| 5609900                      | 442415 | RADIO RTC                 | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5609900                      | 442416 | RADIO STREETS             | (\$44,218.00)    | (\$66,741.00)    | (\$72,559.00)       | (\$72,559.00)    | (\$72,559.00)    | (\$60,437.00)         |
| 5609900                      | 442450 | RADIO AMBULANCE           | (\$5,327.00)     | (\$8,228.00)     | (\$7,506.00)        | (\$7,506.00)     | (\$7,506.00)     | (\$18,314.00)         |
| 5609900                      | 442453 | RADIO STORMWATER DRAINAGE | \$0.00           | \$0.00           | (\$1,668.00)        | (\$1,668.00)     | (\$1,668.00)     | (\$2,198.00)          |
| 5609900                      | 442454 | RADIO SEWER OPERATIONS    | (\$25,572.00)    | (\$32,913.00)    | (\$38,365.00)       | (\$38,365.00)    | (\$38,365.00)    | (\$25,640.00)         |
| 5609900                      | 442456 | RADIO WATER FUND          | (\$27,170.00)    | (\$44,799.00)    | (\$55,045.00)       | (\$55,045.00)    | (\$55,045.00)    | (\$41,024.00)         |
| 5609900                      | 443060 | DEPARTMENT CHARGES        | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                              |        |                           | (\$2,260,138.50) | (\$2,531,149.00) | (\$2,549,494.00)    | (\$2,549,494.00) | (\$2,549,494.00) | (\$2,513,744.00)      |
| 5609988                      | 461010 | INTEREST INCOME           | (\$49,138.72)    | (\$18,591.62)    | (\$15,000.00)       | (\$8,573.47)     | (\$15,000.00)    | (\$15,000.00)         |
| 5609988                      | 462020 | NET INC IN FAIR VALUE INV | (\$31,343.11)    | \$18,507.53      | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                              |        |                           | (\$80,481.83)    | (\$84.09)        | (\$15,000.00)       | (\$8,573.47)     | (\$15,000.00)    | (\$15,000.00)         |
| 5609900                      | 466110 | MISC. OTHER INCOME        | (\$80.53)        | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                              |        |                           | (\$80.53)        | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5609990                      | 475200 | CAPITAL ASSETS            | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                              |        |                           | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5609991                      | 481520 | AMBULANCE FUND            | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                              |        |                           | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5609990                      | 482080 | SURPLUS SALES             | \$0.00           | (\$4,085.00)     | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                              |        |                           | \$0.00           | (\$4,085.00)     | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5609999                      | 483030 | BOND PROCEEDS             | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                              |        |                           | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| <b>Grand Total</b>           |        |                           | (\$2,340,700.86) | (\$2,535,318.09) | (\$2,564,494.00)    | (\$2,558,067.47) | (\$2,564,494.00) | (\$2,528,744.00)      |
| <b>EXPENSE</b>               |        |                           |                  |                  |                     |                  |                  |                       |
| 5603025                      | 500101 | SALARIES                  | \$509,775.34     | \$537,844.81     | \$617,787.00        | \$430,893.00     | \$603,971.00     | \$642,387.00          |
| 5603025                      | 500102 | HOURLY/SEASONAL           | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5603025                      | 500103 | ADMINISTRATIVE PAY        | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |

| Organization | Object | Account Description         | 2020 Actuals | 2021 Actuals | 2022 Revised Budget | 2022 Actuals | 2022 Estimated | 2023 Tentative Budget |
|--------------|--------|-----------------------------|--------------|--------------|---------------------|--------------|----------------|-----------------------|
| 5603025      | 500106 | MANAGEMENT LEAVE PAY        | \$3,006.97   | \$2,210.60   | \$0.00              | \$3,672.05   | \$2,415.00     | \$0.00                |
| 5603025      | 500107 | ANNUAL LEAVE PAYOFF         | \$17,154.02  | \$7,702.77   | \$0.00              | \$8,931.87   | \$8,932.00     | \$0.00                |
| 5603025      | 500108 | SICK LEAVE PAY              | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5603025      | 500109 | WORKERS' COMPENSATORY LEAVE | \$1,902.94   | (\$79.87)    | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5603025      | 500111 | OVERTIME                    | \$18,318.63  | \$14,798.35  | \$30,000.00         | \$22,733.36  | \$30,000.00    | \$30,000.00           |
| 5603025      | 500112 | CALL BACK PAY               | \$0.00       | \$91.04      | \$3,500.00          | \$0.00       | \$3,500.00     | \$3,500.00            |
| 5603025      | 500113 | STAND-BY PAY                | \$10,713.34  | \$6,337.40   | \$14,000.00         | \$11,682.34  | \$14,700.00    | \$14,700.00           |
| 5603025      | 500114 | F L S A                     | \$21.20      | \$2.70       | \$0.00              | \$51.60      | \$51.00        | \$0.00                |
| 5603025      | 500116 | HOLIDAY PAY                 | \$3,149.50   | \$3,818.01   | \$0.00              | \$1,951.07   | \$0.00         | \$0.00                |
| 5603025      | 500125 | TEMPORARY STAFFING          | \$8,834.59   | \$6,577.92   | \$14,400.00         | \$1,311.45   | \$14,400.00    | \$14,400.00           |
| 5603025      | 500199 | GRANT FUNDED ALLOCATION     | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
|              |        |                             | \$572,876.53 | \$579,303.73 | \$679,687.00        | \$481,226.74 | \$677,969.00   | \$704,987.00          |
| 5603025      | 500225 | MEDICARE                    | \$8,025.49   | \$8,273.32   | \$9,559.00          | \$6,914.03   | \$9,919.00     | \$9,961.00            |
| 5603025      | 500230 | RETIREMENT                  | \$110,945.78 | \$112,544.89 | \$140,554.00        | \$95,140.82  | \$137,305.00   | \$146,755.00          |
| 5603025      | 500240 | GROUP INSURANCE             | \$113,676.24 | \$114,314.56 | \$127,687.00        | \$79,113.20  | \$109,762.00   | \$127,112.00          |
| 5603025      | 500241 | CITY HSA CONTRIBUTION       | \$475.06     | \$543.31     | \$664.00            | \$492.17     | \$448.00       | \$312.00              |
| 5603025      | 500250 | WORKERS' COMPENSATION       | \$6,667.48   | \$6,234.63   | \$6,808.00          | \$4,781.10   | \$7,840.00     | \$6,807.00            |
| 5603025      | 500260 | EDUCATION INCENTIVE         | \$500.00     | \$0.00       | \$1,250.00          | \$0.00       | \$750.00       | \$750.00              |
| 5603025      | 500265 | UNIFORM ALLOWANCE           | \$573.21     | \$771.70     | \$2,000.00          | \$3,332.96   | \$1,550.00     | \$2,000.00            |
| 5603025      | 500266 | FOUL WEATHER ALLOWANCE      | \$0.00       | \$0.00       | \$0.00              | \$150.00     | \$150.00       | \$150.00              |
| 5603025      | 500268 | TOOL ALLOWANCE              | \$4,050.00   | \$4,190.00   | \$4,200.00          | \$2,980.00   | \$4,080.00     | \$4,200.00            |
| 5603025      | 500270 | CAR ALLOWANCE               | \$589.50     | \$587.25     | \$585.00            | \$549.75     | \$655.00       | \$585.00              |
| 5603025      | 500271 | PHONE ALLOWANCE             | \$2,098.40   | \$1,849.20   | \$2,064.00          | \$2,309.20   | \$3,037.00     | \$3,107.00            |
| 5603025      | 500272 | MOBILE DEVICE ALLOWANCE     | \$35.00      | \$0.00       | \$0.00              | \$48.75      | \$51.00        | \$71.00               |
| 5603025      | 500286 | OPEB COST                   | \$63,055.00  | \$727.00     | \$53,613.00         | \$0.00       | \$53,613.00    | \$53,613.00           |
| 5603025      | 500287 | PENSION COST                | \$20,090.00  | (\$4,981.00) | \$110,732.00        | \$0.00       | \$110,732.00   | \$110,732.00          |
|              |        |                             | \$330,781.16 | \$245,054.86 | \$459,716.00        | \$195,811.98 | \$439,892.00   | \$466,155.00          |
| 5603025      | 500312 | AUDITING FEES               | \$1,580.00   | \$1,756.00   | \$1,668.00          | \$1,596.00   | \$1,668.00     | \$1,516.00            |
| 5603025      | 500330 | TRAINING                    | \$11,741.25  | \$6,371.79   | \$17,000.00         | \$8,457.09   | \$17,000.00    | \$17,000.00           |
| 5603025      | 500349 | CONTRACTUAL SERVICES        | \$0.00       | \$92.00      | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5603025      | 500356 | EMPLOYEE PHYSICALS          | \$396.00     | \$99.00      | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5603025      | 500424 | LAUNDRY SERVICE             | \$7,317.03   | \$5,802.85   | \$6,000.00          | \$5,273.38   | \$6,000.00     | \$13,000.00           |
| 5603025      | 500430 | EQUIPMENT REPAIR & MAINT    | \$2,988.97   | \$1,250.00   | \$8,000.00          | \$7,227.09   | \$8,000.00     | \$8,000.00            |
| 5603025      | 500433 | SOFTWARE MAINTENANCE COST   | \$11,302.37  | \$8,728.16   | \$20,000.00         | \$8,933.52   | \$20,000.00    | \$20,000.00           |
| 5603025      | 500434 | BUILDING REPAIR & MAINT     | \$48,473.42  | \$1,077.00   | \$5,000.00          | \$1,409.40   | \$5,000.00     | \$5,000.00            |
| 5603025      | 500435 | VEHICLE REPAIR & MAINT      | \$229,394.15 | \$225,664.28 | \$300,000.00        | \$46,976.45  | \$300,000.00   | \$300,000.00          |
| 5603025      | 500436 | FACILITY REPAIR & MAINT     | \$6,718.08   | \$3,128.02   | \$12,000.00         | \$4,460.12   | \$12,000.00    | \$12,000.00           |
| 5603025      | 500437 | RADIO MAINTENANCE           | \$0.00       | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5603025      | 500542 | PRINTING/ADVERTISING        | \$191.40     | \$307.51     | \$200.00            | \$161.34     | \$200.00       | \$200.00              |
| 5603025      | 500545 | MEMBERSHIP / PUBLICATIONS   | \$760.00     | \$475.00     | \$800.00            | \$882.95     | \$800.00       | \$800.00              |
| 5603025      | 500580 | TRAVEL                      | \$561.08     | \$0.00       | \$0.00              | \$0.00       | \$0.00         | \$0.00                |
| 5603025      | 500601 | OFFICE SUPPLIES             | \$1,681.07   | \$1,945.42   | \$2,000.00          | \$2,798.61   | \$2,000.00     | \$2,000.00            |
| 5603025      | 500602 | POSTAGE/SHIPPING            | \$103.26     | \$118.94     | \$150.00            | \$0.00       | \$150.00       | \$150.00              |



| Organization         | Object | Account Description            | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|----------------------|--------|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 5603025              | 500625 | OPERATING SUPPLIES             | \$16,761.37           | \$14,888.19           | \$16,000.00           | \$14,788.33           | \$16,000.00           | \$16,000.00           |
| 5603025              | 500644 | LICENSES & PERMITS             | \$110.00              | \$99.00               | \$200.00              | \$0.00                | \$200.00              | \$200.00              |
| 5603025              | 500645 | BOOKS/ PERIODICALS/ PUBLICATIO | \$232.50              | \$204.95              | \$225.00              | \$0.00                | \$225.00              | \$225.00              |
| 5603025              | 500660 | VEHICLE FUEL/OIL               | \$8,217.07            | \$8,608.40            | \$10,000.00           | \$51,262.40           | \$10,000.00           | \$10,000.00           |
| 5603025              | 500674 | SMALL TOOLS/ EQUIPMENT         | \$59,371.67           | \$6,144.60            | \$6,000.00            | \$15,992.75           | \$6,000.00            | \$6,000.00            |
| 5603025              | 500675 | SMALL FURNISHINGS              | \$601.97              | \$0.00                | \$1,000.00            | \$0.00                | \$1,000.00            | \$1,000.00            |
| 5603025              | 500710 | TELEPHONE                      | \$714.01              | \$2,564.77            | \$2,000.00            | \$1,995.31            | \$2,000.00            | \$2,000.00            |
| 5603025              | 500712 | POWER                          | \$8,780.11            | \$7,600.80            | \$5,000.00            | \$5,756.44            | \$5,000.00            | \$5,000.00            |
| 5603025              | 500713 | HEATING                        | \$18,405.32           | \$12,971.40           | \$10,000.00           | \$14,768.34           | \$10,000.00           | \$10,000.00           |
| 5603025              | 500901 | ISC: GENERAL FUND              | \$156,104.00          | \$220,996.00          | \$204,270.00          | \$136,184.00          | \$204,270.00          | \$228,213.00          |
| 5603025              | 500915 | ISC: INSURANCE FUND            | \$222,000.00          | \$222,000.00          | \$246,000.00          | \$246,000.00          | \$246,000.00          | \$246,000.00          |
| 5603025              | 501299 | GRANT ALLOCATION/DIRECT BILL   | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5603025              | 502450 | CASH SHORT/OVER                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                      |        |                                | \$814,506.10          | \$752,894.08          | \$873,513.00          | \$574,923.52          | \$873,513.00          | \$904,304.00          |
| 5603025              | 504465 | DEPRECIATION EXPENSE           | \$134,278.39          | \$204,517.94          | \$250,000.00          | \$0.00                | \$250,000.00          | \$250,000.00          |
|                      |        |                                | \$134,278.39          | \$204,517.94          | \$250,000.00          | \$0.00                | \$250,000.00          | \$250,000.00          |
| 5603025              | 504846 | BOND ISSUANCE COSTS            | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5603025              | 504875 | LOSS ON DISPOSAL F.A.          | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                      |        |                                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5603025              | 505000 | CAPITALIZED ASSETS             | (\$333,907.66)        | (\$673,065.54)        | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                      |        |                                | (\$333,907.66)        | (\$673,065.54)        | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5603025              | 507010 | CAPITAL IMPROVEMENTS           | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5603025              | 507705 | VEHICLE REPLACEMENT PROGRAM    | \$32,549.66           | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$115,000.00          |
| 5603025              | 507712 | FACILITY UPGRADE               | \$0.00                | \$48,756.99           | \$398,517.00          | \$74,780.27           | \$398,517.00          | \$0.00                |
| 5603025              | 507775 | EQUIPMENT                      | \$0.00                | \$5,999.00            | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5603025              | 507810 | BOARD DESIGNATED               | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|                      |        |                                | \$32,549.66           | \$54,755.99           | \$398,517.00          | \$74,780.27           | \$398,517.00          | \$115,000.00          |
| <b>5603025 Total</b> |        |                                | <b>\$1,551,084.18</b> | <b>\$1,163,461.06</b> | <b>\$2,661,433.00</b> | <b>\$1,326,742.51</b> | <b>\$2,639,891.00</b> | <b>\$2,440,446.00</b> |
| 5603055              | 500101 | SALARIES                       | \$0.00                | \$50,653.17           | \$126,307.00          | \$103,772.16          | \$125,849.00          | \$155,624.00          |
| 5603055              | 500104 | SHIFT DIFFERENTIAL             | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5603055              | 500107 | ANNUAL LEAVE PAYOFF            | \$0.00                | \$3,191.28            | \$0.00                | \$5,100.12            | \$3,592.00            | \$0.00                |
| 5603055              | 500108 | SICK LEAVE PAY                 | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5603055              | 500109 | WORKERS' COMPENSATORY LEAVE    | \$0.00                | \$41.54               | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5603055              | 500111 | OVERTIME                       | \$0.00                | \$16,600.68           | \$0.00                | \$2,096.62            | \$0.00                | \$0.00                |
| 5603055              | 500112 | CALL BACK PAY                  | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5603055              | 500113 | STAND-BY PAY                   | \$0.00                | \$4,644.80            | \$0.00                | \$8,391.08            | \$0.00                | \$0.00                |
| 5603055              | 500116 | HOLIDAY PAY                    | \$0.00                | \$1,159.66            | \$0.00                | \$546.09              | \$0.00                | \$0.00                |
|                      |        |                                | \$0.00                | \$76,291.13           | \$126,307.00          | \$119,906.07          | \$129,441.00          | \$155,624.00          |
| 5603055              | 500225 | MEDICARE                       | \$0.00                | \$997.18              | \$1,769.00            | \$1,706.60            | \$1,861.00            | \$2,191.00            |
| 5603055              | 500230 | RETIREMENT                     | \$0.00                | \$15,903.36           | \$28,753.00           | \$24,407.23           | \$27,200.00           | \$36,953.00           |
| 5603055              | 500240 | GROUP INSURANCE                | \$0.00                | \$17,962.51           | \$31,226.00           | \$11,069.57           | \$15,774.00           | \$19,831.00           |
| 5603055              | 500241 | CITY HSA CONTRIBUTION          | \$0.00                | \$77.99               | \$0.00                | \$2,401.85            | \$3,806.00            | \$5,251.00            |
| 5603055              | 500250 | WORKERS' COMPENSATION          | \$0.00                | \$793.38              | \$1,488.00            | \$1,490.99            | \$1,483.00            | \$1,488.00            |

| Organization         | Object | Account Description          | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|----------------------|--------|------------------------------|----------------|----------------|---------------------|----------------|----------------|-----------------------|
| 5603055              | 500266 | FOUL WEATHER ALLOWANCE       | \$0.00         | \$0.00         | \$150.00            | \$300.00       | \$300.00       | \$300.00              |
| 5603055              | 500268 | TOOL ALLOWANCE               | \$0.00         | \$445.00       | \$600.00            | \$255.00       | \$455.00       | \$600.00              |
| 5603055              | 500270 | CAR ALLOWANCE                | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5603055              | 500271 | PHONE ALLOWANCE              | \$0.00         | \$222.50       | \$300.00            | \$377.50       | \$698.00       | \$960.00              |
|                      |        |                              | \$0.00         | \$36,401.92    | \$64,286.00         | \$42,008.74    | \$51,577.00    | \$67,574.00           |
| 5603055              | 500309 | PROFESSIONAL SERVICES        | \$1,350.00     | \$0.00         | \$50,000.00         | \$7,899.00     | \$50,000.00    | \$25,000.00           |
| 5603055              | 500330 | TRAINING                     | \$2,555.33     | \$160.00       | \$5,000.00          | \$1,755.96     | \$5,000.00     | \$5,000.00            |
| 5603055              | 500427 | MICROWAVE/ETHERNET MAINT     | \$8,936.52     | \$18,633.22    | \$15,000.00         | \$9,339.25     | \$15,000.00    | \$15,000.00           |
| 5603055              | 500430 | EQUIPMENT REPAIR & MAINT     | \$287.62       | \$6,240.00     | \$2,000.00          | \$7,463.33     | \$2,000.00     | \$2,000.00            |
| 5603055              | 500433 | SOFTWARE MAINTENANCE COST    | \$215.97       | \$1,214.92     | \$20,586.00         | \$3,200.99     | \$20,586.00    | \$20,586.00           |
| 5603055              | 500436 | FACILITY REPAIR & MAINT      | \$0.00         | \$2,994.83     | \$5,000.00          | \$0.00         | \$5,000.00     | \$5,000.00            |
| 5603055              | 500437 | RADIO MAINTENANCE            | \$61,422.51    | \$63,338.55    | \$82,000.00         | \$10,335.80    | \$82,000.00    | \$70,000.00           |
| 5603055              | 500504 | SUBSCRIPTION FEES            | \$0.00         | \$0.00         | \$250,000.00        | \$0.00         | \$250,000.00   | \$250,000.00          |
| 5603055              | 500580 | TRAVEL                       | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5603055              | 500625 | OPERATING SUPPLIES           | \$462.57       | \$828.81       | \$9,000.00          | \$2,954.04     | \$9,000.00     | \$5,000.00            |
| 5603055              | 500674 | SMALL TOOLS/ EQUIPMENT       | \$1,163.45     | \$2,664.78     | \$3,000.00          | \$1,781.60     | \$3,000.00     | \$3,000.00            |
| 5603055              | 500676 | TECHNICAL EQUIPMENT          | \$208,021.35   | (\$10,114.14)  | \$0.00              | \$7,224.93     | \$0.00         | \$0.00                |
|                      |        |                              | \$284,415.32   | \$85,960.97    | \$441,586.00        | \$51,954.90    | \$441,586.00   | \$400,586.00          |
| 5603055              | 507010 | CAPITAL IMPROVEMENTS         | \$0.00         | \$48,644.00    | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5603055              | 507775 | EQUIPMENT                    | \$301,358.00   | \$569,665.55   | \$635,027.00        | \$37,744.90    | \$635,027.00   | \$154,855.00          |
|                      |        |                              | \$301,358.00   | \$618,309.55   | \$635,027.00        | \$37,744.90    | \$635,027.00   | \$154,855.00          |
| <b>5603055 Total</b> |        |                              | \$585,773.32   | \$816,963.57   | \$1,267,206.00      | \$251,614.61   | \$1,257,631.00 | \$778,639.00          |
| 5600279              | 507252 | AMBULANCE: TRANSPORTATION    | \$143,960.00   | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|                      |        |                              | \$143,960.00   | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5603055              | 508101 | 2017 FLEET & CAP PROJ TAX    | \$0.00         | \$0.00         | \$125,000.00        | \$0.00         | \$125,000.00   | \$0.00                |
|                      |        |                              | \$0.00         | \$0.00         | \$125,000.00        | \$0.00         | \$125,000.00   | \$0.00                |
| 5603055              | 509101 | 2017 FLEET & CAP PROJ TAX    | \$7,604.09     | \$5,044.56     | \$2,662.00          | \$1,109.37     | \$2,662.00     | \$0.00                |
|                      |        |                              | \$7,604.09     | \$5,044.56     | \$2,662.00          | \$1,109.37     | \$2,662.00     | \$0.00                |
|                      |        | <b>FLEET MANAGEMENT FUND</b> | \$2,288,421.59 | \$1,985,469.19 | \$4,056,301.00      | \$1,579,466.49 | \$4,025,184.00 | \$3,219,085.00        |

## FISCAL SUMMARY FOR INTERNAL SERVICE FUNDS

| Department Name: Group Medical Insurance Fund |                     |                     |                      |                 |                     |
|---|---------------------|---------------------|----------------------|-----------------|---------------------|
| Department Number: 570                        |                     |                     |                      |                 |                     |
|   | 2020-21             | 2021-22             | 2022-23              | % Change        | \$ Change           |
|   | Actual              | Estimated           | Proposed             | Budget          | Budget              |
| <b>REVENUE</b>                                |                     |                     |                      |                 |                     |
| Charges for Services                          | \$ 8,803,603        | \$ 8,891,990        | \$ 10,006,510        | 12.53%          | \$ 1,114,520        |
| Non-Operating Income                          | 23,218              | 2,246               | 200                  | -91.10%         | \$ (2,046)          |
| <b>TOTAL</b>                                  | <b>\$ 8,826,821</b> | <b>\$ 8,894,236</b> | <b>\$ 10,006,710</b> | <b>12.51%</b>   | <b>\$ 1,112,474</b> |
| <b>EXPENDITURE</b>                            |                     |                     |                      |                 |                     |
| Salary  | \$ 222,241          | \$ 240,670          | \$ 250,594           | 4.12%           | \$ 9,924            |
| Benefits                                      | 160,354             | 147,800             | 154,202              | 4.33%           | \$ 6,402            |
| Service & Supplies                            | 8,511,932           | 8,564,536           | 9,241,114            | 7.90%           | \$ 676,578          |
| <b>TOTAL</b>                                  | <b>\$ 8,894,527</b> | <b>\$ 8,953,006</b> | <b>\$ 9,645,910</b>  | <b>7.74%</b>    | <b>\$ 692,904</b>   |
| <b>NET INCOME (LOSS)</b>                      | <b>\$ (67,706)</b>  | <b>\$ (58,770)</b>  | <b>\$ 360,800</b>    | <b>-713.92%</b> | <b>\$ 419,570</b>   |
|   |                     |                     |                      |                 |                     |
| Cash Balance 6/30                             | \$ 44,343           | \$ 26,378           | \$ 427,983           |                 |                     |
| FTE   | 2.80                | 2.80                | 2.80                 |                 |                     |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|   |                       |                        |
|---|-----------------------|------------------------|
| <b>DEPARTMENT: Group Medical Insurance Fund</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 570</b>                   |                       |                        |
| <b>POSITION / DESCRIPTION</b>                   | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                      |                       |                        |
| Human Resources Director                        | 0.15                  | \$ 26,295              |
| Human Resources Generalists                     | 2.50                  | 179,471                |
| Accounting Manager Proprietary                  | 0.15                  | 13,658                 |
| Hourly  |                       | 31,170                 |
| Annual Leave Pay-off                            |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>             | <b>2.80</b>           | <b>\$ 250,594</b>      |
| <b>BENEFITS:</b>                                |                       |                        |
| Medicare  |                       | \$ 3,542               |
| Retirement                                      |                       | 65,279                 |
| Group Insurance                                 |                       | 40,976                 |
| Workers' Compensation                           |                       | 2,727                  |
| Car Allowance                                   |                       | 585                    |
| Phone Allowance                                 |                       | 288                    |
| OPEB Costs                                      |                       | 34,321                 |
| GASB 68 Pension Expense                         |                       | 6,484                  |
| <b>SUB-TOTAL BENEFITS</b>                       |                       | <b>\$ 154,202</b>      |
| <b>GRAND TOTAL</b>                              |                       | <b>\$ 404,796</b>      |

| Organization                | Object | Account Description       | 2020 Actuals     | 2021 Actuals     | 2022 Revised Budget | 2022 Actuals     | 2022 Estimated   | 2023 Tentative Budget |
|-----------------------------|--------|---------------------------|------------------|------------------|---------------------|------------------|------------------|-----------------------|
| <b>GROUP INSURANCE FUND</b> |        |                           |                  |                  |                     |                  |                  |                       |
| <b>REVENUE</b>              |        |                           |                  |                  |                     |                  |                  |                       |
| 5709980                     | 441720 | EMPLOYEE CONTRIBUTIONS    | (\$1,129,315.83) | (\$1,180,554.42) | (\$1,224,623.00)    | (\$967,779.94)   | (\$1,297,612.00) | (\$1,427,373.00)      |
| 5709980                     | 441740 | EMPLOYER CONTRIBUTIONS    | (\$7,614,537.77) | (\$7,612,638.99) | (\$7,566,654.00)    | (\$5,693,978.89) | (\$7,583,926.00) | (\$8,568,685.00)      |
| 5709980                     | 441751 | RETIREE SELF PAY          | (\$10,453.08)    | (\$10,410.48)    | (\$10,452.00)       | \$0.00           | (\$10,452.00)    | (\$10,452.00)         |
| 5709980                     | 441752 | RETIREE PERS PAY          | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                             |        |                           | (\$8,754,306.68) | (\$8,803,603.89) | (\$8,801,729.00)    | (\$6,661,758.83) | (\$8,891,990.00) | (\$10,006,510.00)     |
| 5709988                     | 461010 | INTEREST INCOME           | (\$6,901.05)     | (\$1,304.07)     | (\$200.00)          | (\$474.70)       | (\$377.00)       | (\$200.00)            |
| 5709988                     | 462020 | NET INC IN FAIR VALUE INV | (\$2,730.34)     | \$2,861.52       | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                             |        |                           | (\$9,631.39)     | \$1,557.45       | (\$200.00)          | (\$474.70)       | (\$377.00)       | (\$200.00)            |
| 5709980                     | 466050 | REFUNDS/REIMBURSEMENTS    | \$0.00           | (\$24,775.20)    | \$0.00              | (\$1,868.82)     | (\$1,869.00)     | \$0.00                |
|                             |        |                           | \$0.00           | (\$24,775.20)    | \$0.00              | (\$1,868.82)     | (\$1,869.00)     | \$0.00                |
|                             |        |                           | (\$8,763,938.07) | (\$8,826,821.64) | (\$8,801,929.00)    | (\$6,664,102.35) | (\$8,894,236.00) | (\$10,006,710.00)     |
| <b>EXPENSE</b>              |        |                           |                  |                  |                     |                  |                  |                       |
| 5700706                     | 500101 | SALARIES                  | \$202,943.01     | \$194,063.97     | \$206,016.00        | \$149,151.01     | \$207,562.00     | \$219,424.00          |
| 5700706                     | 500102 | HOURLY/SEASONAL           | \$13,113.75      | \$15,782.00      | \$31,170.00         | \$9,154.72       | \$31,170.00      | \$31,170.00           |
| 5700706                     | 500103 | ADMINISTRATIVE PAY        | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5700706                     | 500106 | MANAGEMENT LEAVE PAY      | \$4,145.74       | \$6,088.17       | \$0.00              | \$3,887.94       | \$1,938.00       | \$0.00                |
| 5700706                     | 500107 | ANNUAL LEAVE PAYOFF       | \$10,391.06      | \$6,083.42       | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5700706                     | 500108 | SICK LEAVE PAY            | \$3,365.33       | \$224.03         | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5700706                     | 500111 | OVERTIME                  | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                             |        |                           | \$233,958.89     | \$222,241.59     | \$237,186.00        | \$162,193.67     | \$240,670.00     | \$250,594.00          |
| 5700706                     | 500225 | MEDICARE                  | \$3,325.55       | \$3,036.30       | \$3,344.00          | \$2,265.21       | \$3,526.00       | \$3,542.00            |
| 5700706                     | 500230 | RETIREMENT                | \$60,471.58      | \$58,544.51      | \$61,290.00         | \$45,485.01      | \$62,282.00      | \$65,279.00           |
| 5700706                     | 500240 | GROUP INSURANCE           | \$27,689.00      | \$33,078.21      | \$33,089.00         | \$22,139.01      | \$29,477.00      | \$33,121.00           |
| 5700706                     | 500241 | CITY HSA CONTRIBUTION     | \$6,151.19       | \$6,048.03       | \$5,953.00          | \$5,924.12       | \$7,887.00       | \$7,855.00            |
| 5700706                     | 500250 | WORKERS' COMPENSATION     | \$2,938.97       | \$2,403.75       | \$2,727.00          | \$1,366.84       | \$2,946.00       | \$2,727.00            |
| 5700706                     | 500270 | CAR ALLOWANCE             | \$589.50         | \$587.25         | \$585.00            | \$429.75         | \$587.00         | \$585.00              |
| 5700706                     | 500271 | PHONE ALLOWANCE           | \$292.80         | \$290.40         | \$288.00            | \$218.40         | \$290.00         | \$288.00              |
| 5700706                     | 500286 | OPEB COST                 | \$34,321.00      | \$53,139.00      | \$34,321.00         | \$0.00           | \$34,321.00      | \$34,321.00           |
| 5700706                     | 500287 | PENSION COST              | \$6,484.00       | \$3,227.00       | \$6,484.00          | \$0.00           | \$6,484.00       | \$6,484.00            |
|                             |        |                           | \$142,263.59     | \$160,354.45     | \$148,081.00        | \$77,828.34      | \$147,800.00     | \$154,202.00          |
| 5700706                     | 500309 | PROFESSIONAL SERVICES     | \$62,861.60      | \$57,039.43      | \$74,800.00         | \$59,859.00      | \$74,800.00      | \$74,800.00           |
| 5700706                     | 500312 | AUDITING FEES             | \$1,580.00       | \$1,756.00       | \$1,668.00          | \$1,596.00       | \$1,668.00       | \$1,516.00            |
| 5700706                     | 500330 | TRAINING                  | (\$5,184.00)     | \$7,095.50       | \$10,000.00         | \$2,001.50       | \$3,000.00       | \$10,000.00           |
| 5700706                     | 500358 | RET. EMPLOYEE GROUP INS.  | \$417,247.86     | \$380,823.06     | \$400,000.00        | \$279,760.27     | \$380,000.00     | \$400,000.00          |
| 5700706                     | 500520 | EMPLOYEE WELLNESS PROGRAM | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5700706                     | 500545 | MEMBERSHIP / PUBLICATIONS | \$0.00           | \$0.00           | \$255.00            | \$0.00           | \$255.00         | \$255.00              |
| 5700706                     | 500580 | TRAVEL                    | \$0.00           | \$0.00           | \$1,000.00          | \$384.46         | \$1,000.00       | \$1,000.00            |
| 5700706                     | 500585 | REIMBURSABLE EDUCATION    | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5700706                     | 500596 | OPEB TRUST CONTRIBUTIONS  | \$300,000.00     | \$300,000.00     | \$300,000.00        | \$0.00           | \$300,000.00     | \$300,000.00          |
| 5700706                     | 500604 | RETIREE SUBSIDY           | \$830,419.14     | \$912,958.39     | \$900,000.00        | \$676,765.15     | \$900,000.00     | \$950,000.00          |

| Organization | Object | Account Description         | 2020 Actuals   | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|--------------|--------|-----------------------------|----------------|----------------|---------------------|----------------|----------------|-----------------------|
| 5700706      | 500625 | OPERATING SUPPLIES          | \$0.00         | \$409.27       | \$2,040.00          | \$615.21       | \$2,040.00     | \$2,040.00            |
| 5700706      | 500710 | TELEPHONE                   | \$116.49       | \$141.60       | \$400.00            | \$102.71       | \$400.00       | \$400.00              |
| 5700706      | 500901 | ISC: GENERAL FUND           | \$61,046.00    | \$64,752.00    | \$95,635.00         | \$63,760.00    | \$95,635.00    | \$20,761.00           |
| 5700706      | 501429 | HEALTH & WELLNESS PROGRAM   | \$4,568.59     | \$4,715.46     | \$5,000.00          | \$6,573.39     | \$5,000.00     | \$5,000.00            |
| 5700706      | 502450 | CASH SHORT/OVER             | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5700706      | 506301 | MEDICAL                     | \$6,161,282.33 | \$6,271,811.12 | \$6,136,744.00      | \$5,207,918.13 | \$6,249,502.00 | \$6,874,452.00        |
| 5700706      | 506302 | DENTAL                      | \$478,039.31   | \$460,891.60   | \$457,487.00        | \$412,931.08   | \$496,536.00   | \$546,190.00          |
| 5700706      | 506303 | LIFE & AD&D                 | \$59,220.99    | \$49,539.04    | \$54,700.00         | \$42,663.43    | \$54,700.00    | \$54,700.00           |
|              |        |                             | \$8,371,198.31 | \$8,511,932.47 | \$8,439,729.00      | \$6,754,930.33 | \$8,564,536.00 | \$9,241,114.00        |
| 5700706      | 504465 | DEPRECIATION EXPENSE        | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|              |        |                             | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5700706      | 504875 | LOSS ON DISPOSAL F.A.       | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|              |        |                             | \$0.00         | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|              |        | <b>GROUP INSURANCE FUND</b> | \$8,747,420.79 | \$8,894,528.51 | \$8,824,996.00      | \$6,994,952.34 | \$8,953,006.00 | \$9,645,910.00        |

## FISCAL SUMMARY FOR INTERNAL SERVICE FUNDS

| <b>Department Name: Worker's Comp Insurance Fund</b> |                     |                      |                     |                    |                     |
|--|---------------------|----------------------|---------------------|--------------------|---------------------|
| <b>Department Number: 580</b>                        |                     |                      |                     |                    |                     |
|  | 2020-21<br>Actual   | 2021-22<br>Estimated | 2022-23<br>Proposed | % Change<br>Budget | \$ Change<br>Budget |
| <b>REVENUE</b>                                       |                     |                      |                     |                    |                     |
| <b>Charges for Services</b>                          | \$ 1,230,835        | \$ 1,230,830         | \$ 1,230,830        | 0.00%              | \$ -                |
| <b>Non-Operating Income</b>                          | 48,395              | 30,000               | 30,000              | 0.00%              | -                   |
| <b>TOTAL</b>   | <b>\$ 1,279,230</b> | <b>\$ 1,260,830</b>  | <b>\$ 1,260,830</b> | <b>0.00%</b>       | <b>\$ -</b>         |
| <b>EXPENDITURE</b>                                   |                     |                      |                     |                    |                     |
| <b>Salary</b>  | \$ 116,690          | \$ 177,483           | \$ 236,764          | 33.40%             | \$ 59,281           |
| <b>Benefits</b>                                      | 61,296              | 134,208              | 176,909             | 31.82%             | 42,701              |
| <b>Service &amp; Supplies</b>                        | 1,312,594           | 1,082,783            | 1,154,451           | 6.62%              | 71,668              |
| <b>Depreciation</b>                                  | 15,401              | 6,800                | 6,800               | 0.00%              | -                   |
| <b>TOTAL</b>   | <b>\$ 1,505,981</b> | <b>\$ 1,401,274</b>  | <b>\$ 1,574,924</b> | <b>12.39%</b>      | <b>173,650</b>      |
| <b>NET INCOME (LOSS)</b>                             | <b>\$ (226,751)</b> | <b>\$ (140,444)</b>  | <b>\$ (314,094)</b> | <b>123.64%</b>     | <b>\$ (173,650)</b> |
|  |                     |                      |                     |                    |                     |
| <b>Cash Balance - June 30</b>                        | <b>\$ 3,908,693</b> | <b>\$ 3,812,927</b>  | <b>\$ 3,543,511</b> |                    |                     |
|  |                     |                      |                     |                    |                     |
| <b>FTE</b>   | <b>1.15</b>         | <b>2.15</b>          | <b>2.15</b>         |                    |                     |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|  |                       |                        |
|--|-----------------------|------------------------|
| <b>DEPARTMENT: Worker's Comp Insurance</b> |                       |                        |
| <b>DEPARTMENT NUMBER: 580</b>              |                       |                        |
| <b>POSITION / DESCRIPTION</b>              | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>                 |                       |                        |
| Accounting Manager                         | 0.15                  | \$ 13,658              |
| Chief Financial Officer/Risk Manager       | 0.20                  | 33,600                 |
| Human Resources Director                   | 0.15                  | 26,295                 |
| Accounting Clerk                           | 0.15                  | 7,257                  |
| Risk Management Coordinator                | 0.50                  | 42,464                 |
| Sergeant (Work Comp)                       | 1.00                  | 113,490                |
|  |                       |                        |
|  |                       |                        |
|  |                       |                        |
|  |                       |                        |
|  |                       |                        |
|  |                       |                        |
| <b>SUB-TOTAL SALARY &amp; WAGES</b>        | <b>2.15</b>           | <b>\$ 236,764</b>      |
| <b>BENEFITS:</b>                           |                       |                        |
|  |                       |                        |
| Medicare                                   |                       | \$ 3,385               |
| Retirement                                 |                       | 85,136                 |
| Group Insurance                            |                       | 41,085                 |
| Workers' Compensation                      |                       | 5,100                  |
| Uniform Allowance                          |                       | 2,000                  |
| Car Allowance                              |                       | 1,365                  |
| Phone Allowance                            |                       | 960                    |
| OPEB Costs                                 |                       | 31,352                 |
| GASB 68 Pension Expense                    |                       | 6,526                  |
|  |                       |                        |
| <b>SUB-TOTAL BENEFITS</b>                  |                       | <b>\$ 176,909</b>      |
|  |                       |                        |
| <b>GRAND TOTAL</b>                         |                       | <b>\$ 413,673</b>      |



| Organization                     | Object | Account Description         | 2020 Actuals     | 2021 Actuals     | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated   | 2023 Tentative Budget |
|----------------------------------|--------|-----------------------------|------------------|------------------|---------------------|----------------|------------------|-----------------------|
| <b>WORKERS COMPENSATION FUND</b> |        |                             |                  |                  |                     |                |                  |                       |
| <b>REVENUE</b>                   |        |                             |                  |                  |                     |                |                  |                       |
| 5809981                          | 437565 | WORKERS COMP INTERLOCAL DC  | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
|                                  |        |                             | <hr/>            | <hr/>            | <hr/>               | <hr/>          | <hr/>            | <hr/>                 |
| 5809980                          | 441740 | EMPLOYER CONTRIBUTIONS      | (\$1,187,109.31) | (\$1,230,834.53) | (\$1,187,878.00)    | (\$914,354.85) | (\$1,230,830.00) | (\$1,230,830.00)      |
|                                  |        |                             | <hr/>            | <hr/>            | <hr/>               | <hr/>          | <hr/>            | <hr/>                 |
| 5809988                          | 461010 | INTEREST INCOME             | (\$77,026.13)    | (\$50,235.34)    | (\$30,000.00)       | (\$19,605.54)  | (\$30,000.00)    | (\$30,000.00)         |
| 5809988                          | 462020 | NET INC IN FAIR VALUE INV   | (\$48,191.98)    | \$43,931.58      | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
|                                  |        |                             | <hr/>            | <hr/>            | <hr/>               | <hr/>          | <hr/>            | <hr/>                 |
| 5809980                          | 466050 | REFUNDS/REIMBURSEMENTS      | (\$125,218.11)   | (\$6,303.76)     | (\$30,000.00)       | (\$19,605.54)  | (\$30,000.00)    | (\$30,000.00)         |
|                                  |        |                             | <hr/>            | <hr/>            | <hr/>               | <hr/>          | <hr/>            | <hr/>                 |
|                                  |        |                             | (\$57,288.25)    | (\$42,090.94)    | \$0.00              | (\$2,304.24)   | \$0.00           | \$0.00                |
|                                  |        |                             | <hr/>            | <hr/>            | <hr/>               | <hr/>          | <hr/>            | <hr/>                 |
|                                  |        |                             | (\$57,288.25)    | (\$42,090.94)    | \$0.00              | (\$2,304.24)   | \$0.00           | \$0.00                |
|                                  |        |                             | <hr/>            | <hr/>            | <hr/>               | <hr/>          | <hr/>            | <hr/>                 |
|                                  |        |                             | (\$1,369,615.67) | (\$1,279,229.23) | (\$1,217,878.00)    | (\$936,264.63) | (\$1,260,830.00) | (\$1,260,830.00)      |
| <b>EXPENSE</b>                   |        |                             |                  |                  |                     |                |                  |                       |
| 5800704                          | 500101 | SALARIES                    | \$108,114.35     | \$107,649.28     | \$114,428.00        | \$114,260.81   | \$177,012.00     | \$236,764.00          |
| 5800704                          | 500103 | ADMINISTRATIVE PAY          | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 5800704                          | 500106 | MANAGEMENT LEAVE PAY        | (\$25.85)        | \$3,391.72       | \$0.00              | \$2,874.37     | \$471.00         | \$0.00                |
| 5800704                          | 500107 | ANNUAL LEAVE PAYOFF         | \$3,294.00       | \$1,094.67       | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 5800704                          | 500108 | SICK LEAVE PAY              | \$10,249.29      | \$4,554.09       | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 5800704                          | 500109 | WORKERS' COMPENSATORY LEAVE | \$0.15           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 5800704                          | 500111 | OVERTIME                    | \$49.47          | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 5800704                          | 500114 | F L S A                     | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
| 5800704                          | 500116 | HOLIDAY PAY                 | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$0.00           | \$0.00                |
|                                  |        |                             | <hr/>            | <hr/>            | <hr/>               | <hr/>          | <hr/>            | <hr/>                 |
|                                  |        |                             | \$121,681.41     | \$116,689.76     | \$114,428.00        | \$117,135.18   | \$177,483.00     | \$236,764.00          |
| 5800704                          | 500225 | MEDICARE                    | \$1,567.80       | \$1,608.41       | \$1,656.00          | \$1,384.63     | \$2,507.00       | \$3,385.00            |
| 5800704                          | 500230 | RETIREMENT                  | \$30,985.83      | \$31,780.18      | \$33,164.00         | \$38,491.05    | \$59,791.00      | \$85,136.00           |
| 5800704                          | 500240 | GROUP INSURANCE             | \$12,462.38      | \$12,062.00      | \$12,357.00         | \$16,611.45    | \$25,523.00      | \$40,214.00           |
| 5800704                          | 500241 | CITY HSA CONTRIBUTION       | \$926.20         | \$1,123.69       | \$1,219.00          | \$698.52       | \$916.00         | \$871.00              |
| 5800704                          | 500250 | WORKERS' COMPENSATION       | \$836.91         | \$847.18         | \$856.00            | \$3,027.30     | \$4,280.00       | \$5,100.00            |
| 5800704                          | 500265 | UNIFORM ALLOWANCE           | \$0.00           | \$0.00           | \$0.00              | \$0.00         | \$975.00         | \$2,000.00            |
| 5800704                          | 500270 | CAR ALLOWANCE               | \$1,375.50       | \$1,370.25       | \$1,365.00          | \$1,002.75     | \$1,370.00       | \$1,365.00            |
| 5800704                          | 500271 | PHONE ALLOWANCE             | \$976.00         | \$968.00         | \$960.00            | \$728.00       | \$968.00         | \$960.00              |
| 5800704                          | 500286 | OPEB COST                   | \$31,352.00      | \$10,546.00      | \$31,352.00         | \$0.00         | \$31,352.00      | \$31,352.00           |
| 5800704                          | 500287 | PENSION COST                | \$6,526.00       | \$990.00         | \$6,526.00          | \$0.00         | \$6,526.00       | \$6,526.00            |
|                                  |        |                             | <hr/>            | <hr/>            | <hr/>               | <hr/>          | <hr/>            | <hr/>                 |
|                                  |        |                             | \$87,008.62      | \$61,295.71      | \$89,455.00         | \$61,943.70    | \$134,208.00     | \$176,909.00          |
| 5800704                          | 500309 | PROFESSIONAL SERVICES       | \$103,654.78     | \$95,962.72      | \$100,000.00        | \$76,670.94    | \$100,000.00     | \$100,000.00          |
| 5800704                          | 500312 | AUDITING FEES               | \$1,580.00       | \$1,756.00       | \$1,668.00          | \$1,596.00     | \$1,668.00       | \$1,516.00            |
| 5800704                          | 500330 | TRAINING                    | \$275.00         | \$0.00           | \$1,500.00          | \$0.00         | \$1,500.00       | \$1,500.00            |
| 5800704                          | 500340 | CONTRACT EMPLOYEES          | \$0.00           | \$0.00           | \$2,000.00          | \$0.00         | \$2,000.00       | \$2,000.00            |
| 5800704                          | 500430 | EQUIPMENT REPAIR & MAINT    | \$0.00           | \$478.98         | \$1,000.00          | \$388.58       | \$1,000.00       | \$1,000.00            |
| 5800704                          | 500512 | INSURANCE PERMIUMS          | \$133,333.95     | \$120,211.00     | \$120,272.00        | \$182,413.00   | \$120,272.00     | \$120,272.00          |
| 5800704                          | 500514 | WORKERS' COMP CLAIMS        | \$534,093.82     | \$1,051,186.40   | \$800,000.00        | \$629,635.54   | \$800,000.00     | \$800,000.00          |
| 5800704                          | 500545 | MEMBERSHIP / PUBLICATIONS   | \$0.00           | \$385.00         | \$500.00            | \$385.00       | \$500.00         | \$500.00              |

| Organization | Object | Account Description              | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|--------------|--------|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 5800704      | 500580 | TRAVEL                           | \$0.00                | \$0.00                | \$1,000.00            | \$0.00                | \$1,000.00            | \$1,000.00            |
| 5800704      | 500582 | MILEAGE                          | \$168.20              | \$21.76               | \$500.00              | \$0.00                | \$500.00              | \$500.00              |
| 5800704      | 500601 | OFFICE SUPPLIES                  | \$0.00                | \$50.40               | \$400.00              | \$51.21               | \$400.00              | \$400.00              |
| 5800704      | 500625 | OPERATING SUPPLIES               | \$0.00                | \$0.00                | \$500.00              | \$0.00                | \$500.00              | \$500.00              |
| 5800704      | 500675 | SMALL FURNISHINGS                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5800704      | 500710 | TELEPHONE                        | \$47.85               | \$484.23              | \$1,500.00            | \$361.62              | \$1,500.00            | \$1,500.00            |
| 5800704      | 500901 | ISC: GENERAL FUND                | \$38,274.00           | \$38,648.00           | \$46,918.00           | \$31,280.00           | \$46,918.00           | \$118,738.00          |
| 5800704      | 500915 | ISC: INSURANCE FUND              | \$925.00              | \$925.00              | \$1,025.00            | \$1,025.00            | \$1,025.00            | \$1,025.00            |
| 5800704      | 501417 | SAFETY COMMITTEE                 | \$2,485.00            | \$2,485.00            | \$4,000.00            | \$500.00              | \$4,000.00            | \$4,000.00            |
| 5800704      | 502450 | CASH SHORT/OVER                  | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|              |        |                                  | \$814,837.60          | \$1,312,594.49        | \$1,082,783.00        | \$924,306.89          | \$1,082,783.00        | \$1,154,451.00        |
| 5800704      | 504465 | DEPRECIATION EXPENSE             | \$15,400.92           | \$15,400.93           | \$6,800.00            | \$0.00                | \$6,800.00            | \$6,800.00            |
|              |        |                                  | \$15,400.92           | \$15,400.93           | \$6,800.00            | \$0.00                | \$6,800.00            | \$6,800.00            |
| 5800704      | 505000 | CAPITALIZED ASSETS               | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|              |        |                                  | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5800714      | 500101 | SALARIES                         | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5800714      | 500109 | WORKERS' COMPENSATORY LEAVE      | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|              |        |                                  | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5800714      | 500225 | MEDICARE                         | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5800714      | 500230 | RETIREMENT                       | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5800714      | 500240 | GROUP INSURANCE                  | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5800714      | 500241 | CITY HSA CONTRIBUTION            | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5800714      | 500250 | WORKERS' COMPENSATION            | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5800714      | 500260 | EDUCATION INCENTIVE              | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5800714      | 500287 | PENSION COST                     | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|              |        |                                  | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|              |        | <b>WORKERS COMPENSATION FUND</b> | <b>\$1,038,928.55</b> | <b>\$1,505,980.89</b> | <b>\$1,293,466.00</b> | <b>\$1,103,385.77</b> | <b>\$1,401,274.00</b> | <b>\$1,574,924.00</b> |

## FISCAL SUMMARY FOR INTERNAL SERVICE FUNDS

|  |                     |                     |                     |                 |                     |
|--|---------------------|---------------------|---------------------|-----------------|---------------------|
| <b>Department Name: Insurance Fund</b> |                     |                     |                     |                 |                     |
| <b>Department Number: 590</b>          |                     |                     |                     |                 |                     |
|  | <b>2020-21</b>      | <b>2021-22</b>      | <b>2022-23</b>      | <b>% Change</b> | <b>\$ Change</b>    |
|  | <b>Actual</b>       | <b>Estimated</b>    | <b>Proposed</b>     | <b>Budget</b>   | <b>Budget</b>       |
| <b>REVENUE</b>                         |                     |                     |                     |                 |                     |
| <b>Charges for Services</b>            | \$ 1,850,000        | \$ 2,050,000        | \$ 2,050,000        | <b>0.00%</b>    | \$ -                |
| <b>Non-Operating Income</b>            | 221,650             | 513,261             | 17,000              | <b>-96.69%</b>  | (496,261)           |
| <b>TOTAL</b>                           | <b>\$ 2,071,650</b> | <b>\$ 2,563,261</b> | <b>\$ 2,067,000</b> | <b>-19.36%</b>  | <b>\$ (496,261)</b> |
| <b>EXPENDITURE</b>                     |                     |                     |                     |                 |                     |
| <b>Salary</b>                          | \$ 95,203           | \$ 112,727          | \$ 101,531          | <b>-9.93%</b>   | \$ (11,196)         |
| <b>Benefits</b>                        | 49,909              | 61,465              | 57,545              | <b>-6.38%</b>   | (3,920)             |
| <b>Service &amp; Supplies</b>          | 1,773,571           | 1,954,683           | 2,093,890           | <b>7.12%</b>    | 139,207             |
| <b>Depreciation</b>                    | 15,272              | 11,150              | 765                 | <b>-93.14%</b>  | (10,385)            |
| <b>TOTAL</b>                           | <b>\$ 1,933,955</b> | <b>\$ 2,140,025</b> | <b>\$ 2,253,731</b> | <b>5.31%</b>    | <b>\$ 113,706</b>   |
| <b>NET INCOME (LOSS)</b>               | <b>\$ 137,695</b>   | <b>\$ 423,236</b>   | <b>\$ (186,731)</b> | <b>-144.12%</b> | <b>\$ (609,967)</b> |
|  |                     |                     |                     |                 |                     |
| <b>Capital Outlay</b>                  | \$ -                | \$ -                | \$ -                | <b>0.00%</b>    | \$ -                |
| <b>Cash Balance 06/30</b>              | <b>\$ 1,324,148</b> | <b>\$ 1,769,157</b> | <b>\$ 1,593,814</b> |                 |                     |
|  |                     |                     |                     |                 |                     |
| <b>FTE</b>                             | <b>1.05</b>         | <b>1.05</b>         | <b>1.05</b>         |                 |                     |

**PERSONNEL DETAIL WORKSHEET  
FY2022-23**

|                                     |                       |                        |
|-------------------------------------|-----------------------|------------------------|
| <b>DEPARTMENT: Insurance</b>        |                       |                        |
| <b>DEPARTMENT NUMBER: 590</b>       |                       |                        |
| <b>POSITION / DESCRIPTION</b>       | <b># OF POSITIONS</b> | <b>PROPOSED BUDGET</b> |
| <b>SALARIES AND WAGES:</b>          |                       |                        |
| Accounting Manager                  | 0.20                  | \$ 18,210              |
| Chief Financial Officer             | 0.20                  | 33,600                 |
| Accounting Clerk                    | 0.15                  | 7,257                  |
| Risk Management Coordinator         | 0.50                  | 42,464                 |
| <b>SUB-TOTAL SALARY &amp; WAGES</b> | <b>1.05</b>           | <b>\$ 101,531</b>      |
| <b>BENEFITS:</b>                    |                       |                        |
| Medicare                            |                       | \$ 1,471               |
| Retirement                          |                       | 29,172                 |
| Group Insurance                     |                       | 13,853                 |
| Workers' Compensation               |                       | 782                    |
| Car Allowance                       |                       | 780                    |
| Phone Allowance                     |                       | 864                    |
| OPEB Costs                          |                       | 5,623                  |
| GASB 68 Pension Expense             |                       | 5,000                  |
| <b>SUB-TOTAL BENEFITS</b>           |                       | <b>\$ 57,545</b>       |
| <b>GRAND TOTAL</b>                  |                       | <b>\$ 159,076</b>      |

| Organization          | Object | Account Description          | 2020 Actuals     | 2021 Actuals     | 2022 Revised Budget | 2022 Actuals     | 2022 Estimated   | 2023 Tentative Budget |
|-----------------------|--------|------------------------------|------------------|------------------|---------------------|------------------|------------------|-----------------------|
| <b>INSURANCE FUND</b> |        |                              |                  |                  |                     |                  |                  |                       |
| <b>REVENUE</b>        |        |                              |                  |                  |                     |                  |                  |                       |
| 5909981               | 431010 | FEDERAL GRANTS               | (\$47,432.14)    | (\$104,159.38)   | \$0.00              | (\$92,828.47)    | (\$89,390.00)    | \$0.00                |
| 5909981               | 437051 | INTERLOCAL ADMIN SVC         | \$0.00           | \$0.00           | \$0.00              | (\$336,893.11)   | (\$336,893.00)   | \$0.00                |
|                       |        |                              | (\$47,432.14)    | (\$104,159.38)   | \$0.00              | (\$429,721.58)   | (\$426,283.00)   | \$0.00                |
| 5909991               | 441401 | GENERAL FUND                 | (\$890,775.00)   | (\$890,775.00)   | (\$987,075.00)      | (\$987,075.00)   | (\$987,075.00)   | (\$987,075.00)        |
| 5909991               | 441405 | REG. TRANSPORTATION FUND     | (\$27,750.00)    | (\$27,750.00)    | (\$30,750.00)       | (\$30,750.00)    | (\$30,750.00)    | (\$30,750.00)         |
| 5909991               | 441407 | STREET MAINTENANCE           | (\$55,500.00)    | (\$55,500.00)    | (\$61,500.00)       | (\$61,500.00)    | (\$61,500.00)    | (\$61,500.00)         |
| 5909991               | 441503 | COOPERATIVE EXTENSION        | (\$925.00)       | (\$925.00)       | (\$1,025.00)        | (\$1,025.00)     | (\$1,025.00)     | (\$1,025.00)          |
| 5909991               | 441510 | SENIOR CITIZENS' FUND        | (\$13,875.00)    | (\$13,875.00)    | (\$15,375.00)       | (\$15,375.00)    | (\$15,375.00)    | (\$15,375.00)         |
| 5909991               | 441514 | TRAFFIC/TRANSPORT FUND       | (\$925.00)       | (\$925.00)       | (\$1,025.00)        | (\$1,025.00)     | (\$1,025.00)     | (\$1,025.00)          |
| 5909991               | 441518 | CC SANITARY LANDFILL         | (\$55,500.00)    | (\$55,500.00)    | (\$61,500.00)       | (\$61,500.00)    | (\$61,500.00)    | (\$61,500.00)         |
| 5909991               | 441520 | QUALITY OF LIFE              | (\$13,875.00)    | (\$13,875.00)    | (\$15,375.00)       | (\$15,375.00)    | (\$15,375.00)    | (\$15,375.00)         |
| 5909991               | 441521 | COMMISSARY FUND              | (\$925.00)       | (\$925.00)       | (\$1,025.00)        | (\$1,025.00)     | (\$1,025.00)     | (\$1,025.00)          |
| 5909991               | 441550 | AMBULANCE FUND               | (\$55,500.00)    | (\$55,500.00)    | (\$61,500.00)       | (\$61,500.00)    | (\$61,500.00)    | (\$61,500.00)         |
| 5909991               | 441553 | STORM DRAINAGE               | (\$27,750.00)    | (\$27,750.00)    | (\$30,750.00)       | (\$30,750.00)    | (\$30,750.00)    | (\$30,750.00)         |
| 5909991               | 441554 | SEWER FUND(S)                | (\$240,500.00)   | (\$240,500.00)   | (\$266,500.00)      | (\$266,500.00)   | (\$266,500.00)   | (\$266,500.00)        |
| 5909991               | 441556 | WATER FUND                   | (\$166,500.00)   | (\$166,500.00)   | (\$184,500.00)      | (\$184,500.00)   | (\$184,500.00)   | (\$184,500.00)        |
| 5909991               | 441560 | FLEET MANAGEMENT             | (\$222,000.00)   | (\$222,000.00)   | (\$246,000.00)      | (\$246,000.00)   | (\$246,000.00)   | (\$246,000.00)        |
| 5909991               | 441564 | CEMETERY FUND                | (\$2,775.00)     | (\$2,775.00)     | (\$3,075.00)        | (\$3,075.00)     | (\$3,075.00)     | (\$3,075.00)          |
| 5909991               | 441567 | WORKERS COMP. ISF            | (\$925.00)       | (\$925.00)       | (\$1,025.00)        | (\$1,025.00)     | (\$1,025.00)     | (\$1,025.00)          |
| 5909991               | 441570 | BUILDING PERMITS ISF         | (\$74,000.00)    | (\$74,000.00)    | (\$82,000.00)       | (\$82,000.00)    | (\$82,000.00)    | (\$82,000.00)         |
| 5909991               | 441580 | SELF FUNDED MAINT AGREEMENTS | \$36,295.38      | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                       |        |                              | (\$1,813,704.62) | (\$1,850,000.00) | (\$2,050,000.00)    | (\$2,050,000.00) | (\$2,050,000.00) | (\$2,050,000.00)      |
| 5909988               | 461010 | INTEREST INCOME              | (\$22,223.02)    | (\$11,951.51)    | (\$7,000.00)        | (\$6,440.21)     | (\$7,000.00)     | (\$7,000.00)          |
| 5909988               | 462020 | NET INC IN FAIR VALUE INV    | (\$14,743.41)    | \$10,292.16      | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                       |        |                              | (\$36,966.43)    | (\$1,659.35)     | (\$7,000.00)        | (\$6,440.21)     | (\$7,000.00)     | (\$7,000.00)          |
| 5909980               | 466050 | REFUNDS/REIMBURSEMENTS       | (\$3,168.78)     | (\$1,252.87)     | (\$5,000.00)        | (\$2,122.00)     | (\$5,000.00)     | (\$5,000.00)          |
| 5909980               | 466250 | REIM: INSURANCE CLAIMS       | (\$51,874.14)    | (\$114,579.48)   | (\$5,000.00)        | (\$85,056.11)    | (\$74,978.00)    | (\$5,000.00)          |
|                       |        |                              | (\$55,042.92)    | (\$115,832.35)   | (\$10,000.00)       | (\$87,178.11)    | (\$79,978.00)    | (\$10,000.00)         |
| 5909991               | 481010 | GENERAL FUND                 | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                       |        |                              | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
|                       |        |                              | (\$1,953,146.11) | (\$2,071,651.08) | (\$2,067,000.00)    | (\$2,573,339.90) | (\$2,563,261.00) | (\$2,067,000.00)      |
| <b>EXPENSE</b>        |        |                              |                  |                  |                     |                  |                  |                       |
| 5900745               | 500101 | SALARIES                     | \$87,002.38      | \$87,321.30      | \$93,135.00         | \$83,941.45      | \$112,379.00     | \$101,531.00          |
| 5900745               | 500103 | ADMINISTRATIVE PAY           | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5900745               | 500106 | MANAGEMENT LEAVE PAY         | \$163.41         | \$2,707.12       | \$0.00              | \$2,653.09       | \$348.00         | \$0.00                |
| 5900745               | 500107 | ANNUAL LEAVE PAYOFF          | \$2,800.05       | \$844.50         | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5900745               | 500108 | SICK LEAVE PAY               | \$6,883.96       | \$4,330.06       | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5900745               | 500109 | WORKERS' COMPENSATORY LEAVE  | \$0.00           | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5900745               | 500111 | OVERTIME                     | \$49.44          | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |
| 5900745               | 500114 | F L S A                      | \$37.00          | \$0.00           | \$0.00              | \$0.00           | \$0.00           | \$0.00                |

| Organization | Object | Account Description           | 2020 Actuals     | 2021 Actuals   | 2022 Revised Budget | 2022 Actuals   | 2022 Estimated | 2023 Tentative Budget |
|--------------|--------|-------------------------------|------------------|----------------|---------------------|----------------|----------------|-----------------------|
| 5900745      | 500116 | HOLIDAY PAY                   | \$0.00           | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|              |        |                               | \$96,936.24      | \$95,202.98    | \$93,135.00         | \$86,594.54    | \$112,727.00   | \$101,531.00          |
| 5900745      | 500225 | MEDICARE                      | \$1,262.51       | \$1,302.47     | \$1,348.00          | \$1,286.42     | \$1,650.00     | \$1,471.00            |
| 5900745      | 500230 | RETIREMENT                    | \$24,879.98      | \$25,634.33    | \$26,830.00         | \$24,889.08    | \$32,091.00    | \$29,172.00           |
| 5900745      | 500240 | GROUP INSURANCE               | \$11,909.61      | \$11,508.30    | \$11,807.00         | \$10,857.78    | \$13,689.00    | \$13,437.00           |
| 5900745      | 500241 | CITY HSA CONTRIBUTION         | \$441.37         | \$653.06       | \$750.00            | \$792.80       | \$854.00       | \$416.00              |
| 5900745      | 500250 | WORKERS' COMPENSATION         | \$762.89         | \$772.78       | \$782.00            | \$700.31       | \$904.00       | \$782.00              |
| 5900745      | 500270 | CAR ALLOWANCE                 | \$786.00         | \$783.00       | \$780.00            | \$573.00       | \$783.00       | \$780.00              |
| 5900745      | 500271 | PHONE ALLOWANCE               | \$878.40         | \$871.20       | \$864.00            | \$655.20       | \$871.00       | \$864.00              |
| 5900745      | 500286 | OPEB COST                     | \$6,600.00       | \$7,607.00     | \$5,623.00          | \$0.00         | \$5,623.00     | \$5,623.00            |
| 5900745      | 500287 | PENSION COST                  | \$2,114.00       | \$777.00       | \$5,000.00          | \$0.00         | \$5,000.00     | \$5,000.00            |
|              |        |                               | \$49,634.76      | \$49,909.14    | \$53,784.00         | \$39,754.59    | \$61,465.00    | \$57,545.00           |
| 5900745      | 500309 | PROFESSIONAL SERVICES         | \$87,256.24      | \$36,942.81    | \$70,000.00         | \$57,601.94    | \$70,000.00    | \$70,000.00           |
| 5900745      | 500312 | AUDITING FEES                 | \$1,580.00       | \$1,756.00     | \$1,668.00          | \$1,596.00     | \$1,668.00     | \$1,516.00            |
| 5900745      | 500330 | TRAINING                      | \$450.00         | \$3,565.00     | \$1,500.00          | \$2,730.00     | \$1,500.00     | \$1,500.00            |
| 5900745      | 500362 | UNEMPLOYMENT COMPENSATION     | \$48,079.70      | \$0.00         | \$100,000.00        | \$2,188.61     | \$100,000.00   | \$100,000.00          |
| 5900745      | 500460 | MAINTENANCE CONTRACT          | \$0.00           | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5900745      | 500470 | INFRASTRUCTURE REPAIR & MAINT | \$27,990.50      | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5900745      | 500509 | PUBLIC OFFICIAL BONDS         | \$2,405.00       | \$5,721.00     | \$2,600.00          | \$500.00       | \$2,600.00     | \$2,600.00            |
| 5900745      | 500512 | INSURANCE PERMIUMS            | \$1,018,490.14   | \$1,167,444.48 | \$1,239,659.00      | \$1,076,481.31 | \$1,239,659.00 | \$1,338,832.00        |
| 5900745      | 500513 | CLAIM PAYMENTS                | \$794,552.01     | \$378,392.88   | \$500,000.00        | \$152,992.50   | \$500,000.00   | \$500,000.00          |
| 5900745      | 500516 | INCURRED/NOT RPTD CLAIMS      | (\$1,181,035.00) | (\$69,154.87)  | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5900745      | 500517 | ROBERTS HOUSE ARSEN           | \$0.00           | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5900745      | 500518 | JAN 2017 FLOOD EVENT EXP.     | \$61,041.35      | \$122,314.91   | \$0.00              | \$40,322.12    | \$0.00         | \$0.00                |
| 5900745      | 500519 | FEB 2017 FLOOD EVENT EXP.     | \$1,317.28       | \$25,097.69    | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5900745      | 500521 | FIRE EVENT EXPENSES           | \$0.00           | \$0.00         | \$0.00              | \$1,915.18     | \$0.00         | \$0.00                |
| 5900745      | 500545 | MEMBERSHIP / PUBLICATIONS     | \$385.00         | \$0.00         | \$640.00            | \$0.00         | \$640.00       | \$640.00              |
| 5900745      | 500580 | TRAVEL                        | \$0.00           | \$0.00         | \$400.00            | \$0.00         | \$400.00       | \$400.00              |
| 5900745      | 500582 | MILEAGE                       | \$0.00           | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5900745      | 500625 | OPERATING SUPPLIES            | \$0.00           | \$21,636.24    | \$500.00            | \$3,393.00     | \$500.00       | \$500.00              |
| 5900745      | 500660 | VEHICLE FUEL/OIL              | \$0.00           | \$0.00         | \$600.00            | \$0.00         | \$600.00       | \$600.00              |
| 5900745      | 500675 | SMALL FURNISHINGS             | \$0.00           | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5900745      | 500710 | TELEPHONE                     | \$43.70          | \$53.11        | \$100.00            | \$38.52        | \$100.00       | \$100.00              |
| 5900745      | 500901 | ISC: GENERAL FUND             | \$68,936.00      | \$79,802.00    | \$37,016.00         | \$24,680.00    | \$37,016.00    | \$77,202.00           |
| 5900745      | 501416 | COMMITTEE RESPONSE            | \$0.00           | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5900745      | 502450 | CASH SHORT/OVER               | \$0.00           | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|              |        |                               | \$931,491.92     | \$1,773,571.25 | \$1,954,683.00      | \$1,364,439.18 | \$1,954,683.00 | \$2,093,890.00        |
| 5900745      | 504465 | DEPRECIATION EXPENSE          | \$15,615.31      | \$15,271.90    | \$16,000.00         | \$0.00         | \$11,150.00    | \$765.00              |
| 5900745      | 504875 | LOSS ON DISPOSAL F.A.         | \$0.00           | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|              |        |                               | \$15,615.31      | \$15,271.90    | \$16,000.00         | \$0.00         | \$11,150.00    | \$765.00              |
| 5900745      | 505000 | CAPITALIZED ASSETS            | \$0.00           | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
|              |        |                               | \$0.00           | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |
| 5900745      | 506535 | SENIOR CENTER BLDG DAMAGE     | \$0.00           | \$0.00         | \$0.00              | \$0.00         | \$0.00         | \$0.00                |

| Organization | Object | Account Description            | 2020 Actuals          | 2021 Actuals          | 2022 Revised Budget   | 2022 Actuals          | 2022 Estimated        | 2023 Tentative Budget |
|--------------|--------|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 5900745      | 506557 | FIRE STATION 51 - BOILER/GENER | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5900745      | 507705 | VEHICLE REPLACEMENT PROGRAM    | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| 5900745      | 507743 | FURNITURE & FIXTURES           | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|              |        |                                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
|              |        | <b>INSURANCE FUND</b>          | <b>\$1,093,678.23</b> | <b>\$1,933,955.27</b> | <b>\$2,117,602.00</b> | <b>\$1,490,788.31</b> | <b>\$2,140,025.00</b> | <b>\$2,253,731.00</b> |