

# CARSON CITY BOARD OF SUPERVISORS

## Minutes of the April 7, 2022 Meeting

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**DRAFT**

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, April 7, 2022, in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

#### **PRESENT:**

Mayor Lori Bagwell  
Supervisor Stacey Giomi, Ward 1  
Supervisor Maurice White, Ward 2  
Supervisor Stan Jones, Ward 3  
Supervisor Lisa Schuette, Ward 4

#### **STAFF:**

Nancy Paulson, City Manager  
Aubrey Rowlett, Clerk-Recorder  
Dan Yu, Assistant District Attorney  
Stephanie Hicks, Deputy City Manager  
Tamar Warren, Senior Public Meetings Clerk

**NOTE:** A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All meeting minutes are available for review at: <https://www.carson.org/minutes>.

#### **1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**

(8:29:50) – Mayor Bagwell called the meeting to order at 8:29 a.m. Ms. Rowlett called roll and noted the presence of a quorum. Carson Tahoe Health Chaplain Peggy Locke provided the invocation. At Mayor Bagwell's request, Ron Wood Family Resource Center Executive Director Joyce Buckingham led the Pledge of Allegiance.

#### **5. PUBLIC COMMENT**

(8:31:58) – Mayor Bagwell entertained public comments; however, none were forthcoming.

(8:32:50) – Mayor Bagwell read into the record a Proclamation recognizing the week of April 10-16, 2022 as National (and Carson City) Public Safety Telecommunications Week (NPSTW). Many members of the City’s safety telecommunications teams joined the Mayor for a commemorative photograph.

#### **6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – MARCH 3, 2022.**

(8:36:07) – Mayor Bagwell introduced the item and entertained comments or corrections and when none were forthcoming, a motion.

**(8:36:28) – Supervisor Giomi moved to approve the minutes of the March 3, 2022 Board of Supervisors meeting as presented. The motion was seconded by Supervisor Schuette and carried 5-0-0.**

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**CONSENT AGENDA**

(8:36:50) – Mayor Bagwell introduced the item and noted that item 8.A would be pulled from the Consent Agenda. She also inquired whether the Board wished to pull items from the Consent Agenda. Supervisor White requested pulling item 8.C as well for discussion. Mayor Bagwell entertained a motion.

**(8:37:24) – Supervisor Giomi moved to approve the Consent Agenda consisting of items 7.A, 8.B, 9.A, 10.A, 10.B, 10.C, 10.D, and 10.E as published. Supervisor Schuette seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**7. COMMUNITY DEVELOPMENT – PLANNING**

**7.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST FOR A HISTORICAL TAX DEFERMENT ON PROPERTY ZONED SINGLE FAMILY 6,000 (“SF6”), LOCATED WITHIN THE HISTORIC DISTRICT AT 500 MOUNTAIN STREET, APN 003-241-04.**

**8. FINANCE**

**8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED AMENDMENT #1 TO THE FUNDING AGREEMENT BETWEEN THE STATE OF NEVADA, ACTING BY AND THROUGH ITS DIVISION OF RURAL COMMUNITY & ECONOMIC DEVELOPMENT AND THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) PROGRAM, AND CARSON CITY, REVISING THE SCOPE OF WORK FOR NEVADA HEALTH CENTERS FROM THE PURCHASE AND CONSTRUCTION OF A COVERED PARKING STRUCTURE TO THE PURCHASE OF COVID-19 TESTING EQUIPMENT AND COVID-19 SUPPLIES USING THE FISCAL YEAR (“FY”) 2021 COMMUNITY DEVELOPMENT BLOCK GRANT-CORONAVIRUS (“CDBG-CV”) ALLOCATION FROM CARSON CITY.**

(8:37:57) – Mayor Bagwell introduced the item and entertained disclosures. Supervisor Giomi read into the record a prepared disclosure statement, advised of a disqualifying conflict of interest, and stated that he would not participate in discussion and action. Mayor Bagwell entertained additional disclosures and when none were forthcoming, a motion.

**(8:38:46) – Supervisor White moved to approve, and authorize the Mayor to sign, the amendment. Supervisor Schuette seconded the motion.**

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<b>RESULT:</b>	<b>APPROVED (4-0-1)</b>
<b>MOVER:</b>	Supervisor White
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	Supervisor Giomi
<b>ABSENT:</b>	None

**8.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH MARCH 25, 2022, PER NRS 251.030 AND NRS 354.290.**

**8.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO CERTIFY CHARGES, LEVY AND DIRECT THE TREASURER TO COLLECT SPECIAL ASSESSMENTS FOR FISCAL YEAR 2022-23 AS REQUESTED BY THE STATE ENGINEER OF THE STATE OF NEVADA, DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES FOR THE EAGLE VALLEY GROUNDWATER BASIN (\$35,000) AND THE DAYTON VALLEY GROUNDWATER BASIN (\$2,400) AND TO FURTHER DIRECT THE CARSON CITY CHIEF FINANCIAL OFFICER TO REMIT THE SPECIAL ASSESSMENT COLLECTIONS TO THE STATE.**

(8:39:06) – Mayor Bagwell introduced the item. Carson City Chief Financial Officer Sheri Russell presented the Staff Summary and noted that the amount had been the same as last year’s request. Supervisor White objected to having the financial burden placed on Carson City residents. Mayor Bagwell noted that the fees had not increased “for a very long time” and that they were imposed by the Nevada Revised Statute (NRS). Supervisor White recommended going “back to the legislature and get the money from somewhere else.” There were no additional public or supervisor comments. Mayor Bagwell entertained a motion.

**(8:41:55) – Supervisor Schuette moved to certify charges, levy and direct the Treasurer to collect special assessments for Fiscal Year 2022-23 as requested and to further direct the Carson City Chief Financial Officer to remit the special assessment collections to the State. Supervisor Giomi seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (4-1-0)</b>
<b>MOVER:</b>	Supervisor Schuette
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, and Mayor Bagwell
<b>NAYS:</b>	Supervisor White
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**9. HEALTH AND HUMAN SERVICES**

**9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED INTERLOCAL CONTRACT BETWEEN THE STATE OF NEVADA, BY AND THROUGH**

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**ITS DIVISION OF PUBLIC AND BEHAVIORAL HEALTH OF THE DEPARTMENT OF HEALTH AND HUMAN SERVICES, AND CARSON CITY, THROUGH ITS DEPARTMENT OF HEALTH AND HUMAN SERVICES ("CCHHS"), FOR THE INTEGRATION OF ONE COMMUNITY RESILIENCE AMBASSADOR INTO CARSON CITY'S COVID-19 RESPONSE EFFORTS TO PROVIDE ASSISTANCE TO INDIVIDUALS AND COMMUNITIES RECOVERING FROM THE EFFECTS OF NATURAL AND HUMAN-CAUSED DISASTERS, AS WELL AS BEHAVIORAL AND SUBSTANCE USE CONCERNS, EFFECTIVE MAY 30, 2022 THROUGH MAY 30, 2026, FOR NO MONETARY COMPENSATION.**

**10. PURCHASING AND CONTRACTS**

**10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN INCREASE TO THE EXISTING \$125,000 IN PURCHASE AUTHORITY FOR FISCAL YEAR ("FY") 2022 FOR FIRE PERSONAL PROTECTIVE EQUIPMENT-TURNOUTS AND FIRE RESCUE TOOLS AND EQUIPMENT FROM L.N. CURTIS & SONS ("CURTIS"), THROUGH NPPGOV JOINDER CONTRACT PS20015 ("CONTRACT"), BY \$23,000 FOR A NEW FY 2022 NOT TO EXCEED AMOUNT OF \$148,000.**

**10.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED \$37,000 INCREASE IN ANNUAL PURCHASE AUTHORITY, BEYOND THE PREVIOUSLY APPROVED \$143,000, TO PURCHASE CATIONIC FLOCCULANT CHEMICAL FOR FISCAL YEARS ("FY") 2022 TO 2024 FOR THE CITY'S WATER RESOURCE RECOVERY FACILITY ("WRRF") THROUGH A JOINDER CONTRACT BETWEEN THE CITY OF SAN LEANDRO AND SOLENIS, LLC ("JOINDER CONTRACT"), RESULTING IN A NEW, ANNUAL NOT TO EXCEED AMOUNT OF \$180,000.**

**10.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED \$90,000 INCREASE IN FISCAL YEAR ("FY") 2022 PURCHASE AUTHORITY, BEYOND THE PREVIOUSLY APPROVED \$320,000, FOR THE PURCHASE OF SODIUM HYPOCHLORITE (BLEACH) UTILIZING A CITY OF TUCSON ("TUCSON") JOINDER CONTRACT (#212528) WITH THATCHER COMPANY OF ARIZONA, INC. ("THATCHER"), RESULTING IN A NEW NOT TO EXCEED AMOUNT OF \$410,000 FOR FY 2022.**

**10.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED \$336,000 INCREASE IN FISCAL YEAR ("FY") 2022 PURCHASE AUTHORITY UNDER JOINDER CONTRACTS, BEYOND THE PREVIOUSLY APPROVED \$1,094,654, FOR THE PURCHASE OF (1) BULK FUEL AND RELATED DELIVERY SERVICES UTILIZING STATE OF NEVADA JOINDER CONTRACTS 99SWC-NV20-4287 WITH INTERSTATE OIL COMPANY, 99SWC-NV20-4867 WITH CARSON VALLEY OIL CO., INC. AND 99SWC-NV20-4283 WITH FLYERS ENERGY, LLC; AND (2) ADDITIONAL FUEL ACCESS THROUGH A CARD LOCK FUELING NETWORK USING STATE OF NEVADA JOINDER CONTRACT 99SWC-NV21-7551 WITH PILOT THOMAS LOGISTICS, LLC, RESULTING IN A NEW NOT TO EXCEED AMOUNT OF \$1,430,654 THROUGH JUNE 30, 2022.**

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**10.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN EMERGENCY EXPENDITURE TO GARDNER ENGINEERING AND MECHANICAL SERVICES, INC. (“GARDNER”) FOR WATER SUPPLY PIPE REPLACEMENT AND ASSOCIATED REPAIRS AT THE CARSON CITY AQUATIC FACILITY (“EMERGENCY REPAIR”) AND AN INCREASE IN THE FISCAL YEAR (“FY”) 2022 CAPITAL BUDGET BY A NOT TO EXCEED AMOUNT OF \$85,121 FOR THE EMERGENCY REPAIR.**

**END OF CONSENT AGENDA**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**11. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME**

Please see the minutes for items 8.A and 8.C.

**12. RECESS AS THE BOARD OF SUPERVISORS**

(8:42:32) – Mayor Bagwell recessed the Board of Supervisors.

**LIQUOR AND ENTERTAINMENT BOARD**

**13. CALL TO ORDER AND ROLL CALL - LIQUOR AND ENTERTAINMENT BOARD**

(8:42:42) – Mayor Bagwell called the meeting to order. A quorum consisting of Chairperson Lori Bagwell, Members Ken Furlong, Stacy Giomi, Stan Jones, Lisa Schuette, and Maurice White was present.

**14. PUBLIC COMMENT**

(8:42:45) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

**15. FOR POSSIBLE ACTION: APPROVAL OF MINUTES - MARCH 4, 2021**

(8:42:52) – Chairperson Bagwell introduced the item and clarified that the Board meets annually; therefore, the minutes are from the previous year’s meeting. She also entertained comments, corrections, or a motion.

**(8:43:12) – Member Giomi moved to approve the minutes of the March 4, 2021 meeting as presented. The motion was seconded by Member Jones and carried 5-0-0.**

**16. COMMUNITY DEVELOPMENT**

**16.A FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION REGARDING THE LIQUOR HEARINGS OFFICER’S 2021 ANNUAL REPORT.**

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(8:43:29) – Chairperson Bagwell introduced the item. Community Development Director and Liquor Hearings Officer Hope Sullivan presented the 2021 Annual Report which is incorporated into the record as part of the Staff Report. She also noted that in 2021 the Sheriff’s Office had participated in the liquor hearings to emphasize server training and compliance. Member Furlong explained to Chairperson Bagwell that the increase in “inattentions” by proprietors could be attributed to the breakdowns caused by the COVID-19 pandemic.

**17. PUBLIC COMMENT**

(8:46:48) – Chairperson Bagwell entertained final public comments and when none were forthcoming, a motion.

**18. FOR POSSIBLE ACTION: TO ADJOURN AS THE LIQUOR AND ENTERTAINMENT BOARD**

(8:46:52) – Chairperson Bagwell adjourned the meeting at 8:46 a.m.

**19. RECONVENE AS THE BOARD OF SUPERVISORS**

(8:46:55) – Mayor Bagwell reconvened the Board of Supervisors meeting. A quorum was still present.

**20. COURTS**

**20.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING (1) A PROPOSED INTRASTATE INTERLOCAL CONTRACT, EFFECTIVE JULY 1, 2022 THROUGH JUNE 30, 2026, BETWEEN THE STATE OF NEVADA, ACTING BY AND THROUGH ITS DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF WELFARE AND SUPPORTIVE SERVICES, THE FIRST JUDICIAL DISTRICT COURT, STOREY COUNTY AND CARSON CITY, FOR A NOT TO EXCEED AMOUNT OF \$141,555; AND (2) THE FIRST JUDICIAL DISTRICT COURT'S PROPOSED BUDGETS FOR REIMBURSEMENT FROM THE STATE CHILD SUPPORT ENFORCEMENT PROGRAM IN THE AMOUNT OF \$34,782 FOR FISCAL YEAR ("FY") 2023 AND \$35,181 FOR FY 2024.**

(8:47:00) – Mayor Bagwell introduced the item. Court Administrator Max Cortes presented the Staff Report and supporting materials, which are incorporated into the record. Mayor Bagwell entertained public comments and when none were forthcoming, a motion.

**(8:48:40) – Supervisor Jones moved to approve the contract and the proposed budgets for Fiscal Years 2023 and 2024, as presented. Supervisor White seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Jones
<b>SECONDER:</b>	Supervisor White
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

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**21. DISTRICT ATTORNEY**

**21.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION FOR THE SUBMISSION OF A GRANT APPLICATION BY THE CARSON CITY DISTRICT ATTORNEY'S OFFICE TO THE NEVADA ATTORNEY GENERAL'S OFFICE FOR FUNDING THROUGH THE FEDERAL FISCAL YEAR 2022 VIOLENCE AGAINST WOMEN ACT ("VAWA") AND SERVICES-TRAINING-OFFICERS-PROSECUTORS ("STOP") SUB-GRANT TO PROVIDE 75% OF THE FUNDING, APPROXIMATELY \$64,321, WITH A 25% REQUIRED MATCH IN THE AMOUNT OF APPROXIMATELY \$21,440, TO ADD ONE VICTIM/WITNESS COORDINATOR POSITION IN THE DISTRICT ATTORNEY'S OFFICE.**

(8:49:02) – Mayor Bagwell introduced the item and entertained Board and public comments; however, none were forthcoming. She also entertained a motion.

**(8:49:40) – Supervisor Giomi moved to authorize the submission of the grant application as requested. Supervisor Schuette seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**22. TREASURER**

**22.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE CARSON CITY TREASURER'S REVISION AND CERTIFICATION OF CARSON CITY'S POLICY FOR THE INVESTMENT OF SURPLUS MONEY.**

(8:49:58) – Mayor Bagwell introduced the item and clarified for the record, based on received public comment, that the term “surplus” in this case referred to “an investment term that deals with short-term, quick need of cash, and longer-term cash...please don’t misunderstand that the City has surplus funds.”

(8:50:48) – Carson City Treasurer Andrew Rasor provided background and noted that he was proposing a revamp and expansion of the City’s investment policy. Mr. Rasor reviewed the Investment Policy document, incorporated into the record, and highlighted the key changes. Supervisor Giomi inquired about Section 3.3 of the document, *Ethics and Conflicts of Interest*, and requested further clarification on to whom and how to disclose it. Mr. Rasor offered to clarify the language of the public disclosure. Mayor Bagwell also recommended the following verbiage to Section 3.6, *Internal and External Audits: The Carson City Treasurer’s Office is subject to periodic audits by the Carson City’s internal auditor, including unscheduled cash and security counts*. Mayor Bagwell wished to ensure that the audits are random and unscheduled. She also entertained a motion.

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**(9:01:00) – Supervisor Giomi moved to approve the Treasurer’s Policy for Investments with the changes to Section 3.3 regarding disclosures, prior to investment, of any conflicts to this body, and the change in the first sentence of Section 3.6 from *shall* to *may*. Supervisor Jones seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**23. HEALTH AND HUMAN SERVICES**

**23.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN INTERLOCAL AGREEMENT BETWEEN CARSON CITY AND THE STATE OF NEVADA, ACTING BY AND THROUGH THE DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF HEALTH CARE FINANCING AND POLICY (“DHCFP”) AND THE DIVISION OF WELFARE AND SUPPORTIVE SERVICES (“DWSS”), EFFECTIVE JULY 1, 2021 THROUGH JUNE 30, 2023, FOR THE NON-FEDERAL SHARE OF EXPENDITURES AND ADMINISTRATIVE SERVICES NECESSARY TO IMPLEMENT MEDICAID IN CARSON CITY, INCLUDING A NOT TO EXCEED AMOUNT OF \$2,513,167.61.**

(9:01:56) – Mayor Bagwell introduced the item. Carson City Health and Human Services (CCHHS) Director Nicki Aaker gave background and reviewed the Staff Report. Human Services Division Manager Mary Jane Ostrander noted that the Medicaid expenditures were for long-term care. Mayor Bagwell entertained public comments and when none were forthcoming, a motion.

**(9:04:29) – Supervisor Schuette moved to approve the Interlocal Agreement as presented. Supervisor White seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Schuette
<b>SECONDER:</b>	Supervisor White
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**24. PUBLIC WORKS**

**24.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE POTENTIAL DISPOSAL OF CITY-OWNED LAND AT 2621 NORTHGATE LANE, APN 002-062-05**



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**(“PROPERTY”), THAT IS 1.133 ACRES IN TOTAL, INCLUDING A 15,841 SQUARE FOOT OFFICE BUILDING, AND A PROPOSED RESOLUTION RELATED TO DISPOSAL OF THE PROPERTY.**

(9:04:44) – Mayor Bagwell introduced the item. Supervisor Giomi read into the record a prepared disclosure statement, advised of a disqualifying conflict of interest, and stated that he would not participate in discussion and action. Carson City Real Property Manager Robert Nellis gave background and presented the Staff Report (with the accompanying proposed Resolution), incorporated into the record. He also responded to clarifying questions. Mr. Nellis explained to Mayor Bagwell that Section 9 of the resolution allowed the Board to “reject [an oral bid] if you’re not convinced based on their proof of ability to pay that they can actually meet what they’re pledging in their oral bid” or the Board may reject any or all bids if it “determines doing so is in the best interest of the City.” Mayor Bagwell also recommended the following changes:

- Removing the payment methodology outlined in Section 11.a.
- Adding the word “business” to Section 11.b to read: *The security deposit must be paid within two business days of notification of selection as the highest and second-highest bidder.*
- Changing Section 11.c: *Payment in full must be received from the highest bidder within ~~30~~ 60 days of the date of the resolution approving the highest bidder.*
- 

Supervisor Jones was informed that should the building no longer be used for non-profit purposes, it would revert to the City as noted in Section 4 of the proposed Resolution.

(9:12:45) – Supervisor White recommended changing Section 11.e to ensure that the second-highest bidder can rescind their bid in 10 days. Discussion ensued regarding the definition of non-profit organizations and Deputy District Attorney Adam Tully noted that language [regarding the transfer of property to other non-profits] may be added to ensure “authorization won’t be unreasonably withheld.” Supervisor Schuette recommended adding the term “qualified nonprofit” which Mr. Tully found limiting. Mayor Bagwell entertained public comments.

(9:21:24) – Lisa Taylor introduced herself as “an extension educator for the University of Nevada, Reno” and believed that the decisions made by the Board would be in the best interest of the public. She stated that the other nonprofits housed in the Northgate building were complementary organizations; however, they did not intend to submit a bid, but would “carefully weigh the cost and the benefits of remaining in [the] Northgate Complex once you conduct the bidding process and the property owner is identified and takes possession.” Ms. Taylor thanked the Board “for the time and effort that’s been spent today” and stated that they would not be submitting a bid but that they “really care about the process.”

(9:24:07) – Joyce Buckingham introduced herself as the Director of Ron Wood Family Resource Center and wished to discuss, as a bidder, items of concern to her organization. Ms. Buckingham highlighted the cohesive working relationships among the nonprofits housed in the Northgate building. She also requested additional time to prepare the bid, noting that most financial institutions required 60 days. Ms. Buckingham recommended removing the section about reverting the property to the City (Section 4 of the proposed Resolution) and recommended a revision to the proposed resolution which would include a clause regarding the nonprofit buyer occupying the building for the life of the loan and only sell to a qualifying nonprofit in the future, as approved by the City.

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(9:28:56) – Deni French praised the nonprofits that worked together and was opposed to disposing of the property. He praised their contributions to the community as well. Mayor Bagwell clarified that discussions had been underway for over a year to dispose of the building instead of spending taxpayer dollars to repair the building. She clarified that the City had been charging \$1 per year as rent, adding that the Board had decided to sell the property to a nonprofit group for a reduced price.

(9:34:52) – Mayor Bagwell entertained additional comments and when none were forthcoming she closed the public comment portion of the meeting and entertained Board discussion. The Board discussed the price range and believed the minimum bid should be \$385,000 and to open the bids on ~~June 16~~ July 7, 2022 at 8:45 a.m., with the sealed bids received in the City Manager’s Office by 5:00 p.m. on ~~June 15~~ July 6, 2022 (Section 8). Mayor Bagwell recommended removing Section 11.a: *The bid offer may be all cash, or for 25 percent cash down with third party financing as the bidder may obtain* and the Board had no objections. She also wished to specify the term “business days” in Section 11.b to read: *The security deposit must be paid within two business days of notification...* and Section 11.c would now read: *Payment in full must be received from the highest bidder within ~~30~~ 70 days of the date of the resolution approving the highest bidder.* Mr. Tully confirmed that the above process could be duplicated for the second bidder, should the first bid fall through. Discussion ensued regarding Section 4 and Mr. Tully clarified that should the nonprofit cease to provide charitable services to Carson City, the property reverts to the City. The Board was amenable to having the District Attorney’s Office provide further clarified language and return to the Board for approval at the next meeting which would result in having the bids opened on July 7, 2022, instead of June 16, 2022. Mayor Bagwell noted that the item would be tabled until the next Board meeting, to approve the suggested changes to the Resolution. Supervisor White recommended noticing the non-bidding tenants as well.

**25. CITY MANAGER**

**25.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED REVISIONS AND UPDATES TO THE TEXT, GOALS AND STRATEGIES OF THE CARSON CITY ARTS AND CULTURE STRATEGIC PLAN 2022-2026 ("PLAN"), FORMERLY THE CARSON CITY ARTS & CULTURE MASTER PLAN, INCLUDING THE ADDITION OF AN IMPLEMENTATION SECTION.**

(9:52:46) – Mayor Bagwell introduced the item. Arts and Culture Program Manager Debra Soule reviewed the 2022-2026 Carson City Arts and Culture Strategic Plan which is incorporated into the record, and responded to clarifying questions. Supervisor Giomi praised the “transformation” of the Plan and congratulated Ms. Soule for obtaining community and stakeholder input on a plan that is “broad in nature and it can be used as a roadmap even if you’re not in the arts community.” Supervisor Schuette called the report “inspiring” and suggested including schools and the peers of the at-risk youth community in Section 6.1 of the Recommended Activities. Mayor Bagwell echoed Supervisor Giomi’s comments, thanked Ms. Soule for her presentation, and entertained public comments; however, none were forthcoming. Mayor Bagwell entertained a motion.

**(10:02:38) – Supervisor Giomi moved to approve the Carson City Arts and Culture Strategic Plan, with the recommended change in Section 6.1, and grant authority to Ms. Soule to make non-substantive and grammatical changes. Supervisor Jones seconded the motion.**

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<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**25.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPOSED LANGUAGE OF A BALLOT QUESTION TO BE INCLUDED ON THE NOVEMBER 2022 GENERAL ELECTION BALLOT ASKING WHETHER TO CONTINUE COLLECTING A FIVE-CENT EXCISE TAX ON DIESEL FUEL SOLD IN CARSON CITY WITH PROCEEDS TO BE USED FOR THE SOLE PURPOSE OF CONSTRUCTING, MAINTAINING AND REPAIRING PUBLIC HIGHWAYS, ROADS, STREETS AND ALLEYS LOCATED IN CARSON CITY, BUT WHICH IS SET TO EXPIRE BY LIMITATION ON DECEMBER 31, 2022.**

(10:03:20) – Mayor Bagwell introduced the item. Ms. Paulson gave background and reviewed the Staff Report, incorporated into the record. Senior Deputy District Attorney Benjamin Johnson explained that The Board of Supervisors had adopted Ordinance No. 2020-7 to impose a five-cent per gallon diesel fuel tax, effective on August 1, 2020, but with a sunset provision to have the tax expire on December 31, 2022, unless a majority of Carson City voters approved a ballot question allowing the diesel fuel tax to continue. Supervisor White recommended clarifying for the public that the Board of Supervisors had voted 4-1-0 to approve the Ordinance. He also suggested the following change: *A “NO” vote would ~~cause~~ allow the current five-cent per gallon tax on diesel fuel to expire.* Supervisor Giomi agreed to the second change, but he did not believe that the vote should be included without the discussion resulting in that vote. Mayor Bagwell entertained public comments; however, none were forthcoming.

(10:09:35) – Mayor Bagwell noted that the 2020 Board vote was not appropriate to include in the ballot measure; however, she believed it could be articulated in the discussions for the “for” and “against” arguments regarding the ballot measure. Supervisor Jones was in agreement. The Board also agreed to make the second change suggested by Supervisor White, to replace *cause* with *allow* as discussed above. Mayor Bagwell entertained a motion.

**(10:10:55) – Supervisor White moved to approve the language for the diesel fuel tax ballot question with the following modification: *A “NO” vote would ~~cause~~ allow the current five-cent per gallon tax on diesel fuel to expire.* Supervisor Giomi seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor White
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

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**DRAFT**

**26. CLERK-RECORDER**

**26.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF MEMBERS TO ONE COMMITTEE TO PREPARE ARGUMENTS IN FAVOR OF, AND A SECOND COMMITTEE TO PREPARE ARGUMENTS IN OPPOSITION TO, THE APPROVAL OF A BALLOT QUESTION TO BE INCLUDED ON THE NOVEMBER 2022 GENERAL ELECTION BALLOT ASKING WHETHER TO CONTINUE THE CURRENT IMPOSITION OF A FIVE-CENT EXCISE TAX ON DIESEL FUEL SOLD IN CARSON CITY WHICH IS SET TO EXPIRE ON DECEMBER 31, 2022.**

(10:11:46) – Mayor Bagwell introduced the item. Ms. Rowlatt explained that the Clerk’s Office had announced that it would accept applications from Carson City residents to serve on two committees to draft arguments for and against the five-cent diesel tax general election local ballot question. She noted that at the deadline to submit the applications (March 30, 2022), the Clerk’s Office had received one application from Jim Dodson to serve on the committee advocating for approval of the ballot question and one application from Chris Harris to serve on the committee opposing approval of the ballot question. Ms. Rowlatt recommended appointing Mr. Dodson and Mr. Harris to the respective Ballot Question Committees to draft the arguments for and against the five-cent excise tax on diesel fuel sold in Carson City and to draft subsequent rebuttals. Mayor Bagwell entertained public comments and when none were forthcoming, a motion.

(10:13:22) – Supervisor Giomi moved to appoint Jim Dodson to the committee to prepare arguments advocating for approval of the ballot question in discussion, and to appoint Chris Harris to the committee to prepare arguments opposing approval of the ballot question in discussion. Supervisor white seconded the motion.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor White
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**27. BOARD OF SUPERVISORS**

**NON-ACTION ITEMS:**

**FUTURE AGENDA ITEMS**

**STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

**STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD**

**STAFF COMMENTS AND STATUS REPORT**

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(10:13:57) – Mayor Bagwell entertained Board reports. Ms. Hicks announced that the public input period for recommendations to the Charter Review Committee had ended on March 31, 2022, and that five requests from the public and four recommendations from Staff had been agendaized for the April 12, 2022 meeting. Supervisor Schuette praised the Carson Water Subconservancy District for hosting the Carson River Watershed Forum which she called “amazing” and featuring great speakers. She also announced a Parks and Recreation cleanup project at the Lone Mountain Cemetery and applauded other community activities they had led, such as hiking and kayaking. Supervisor Schuette updated the Board on Workforce Housing which had discussed homelessness, calling it “a difficult problem to solve.”

(10:17:09) – Supervisor Giomi offered his condolences to Mayor Bagwell for the loss of her father “who contributed significantly to this community” as a volunteer firefighter with the Warren Engine Company, and was his first training lieutenant when he became a volunteer firefighter.

(10:18:14) – Mayor Bagwell invited the entire community to Lone Mountain Cemetery for a tribute to the forgotten and unnamed Civil War soldiers on Sunday, April 10, 2022, at 1:15 p.m. The Mayor thanked the community for their support and the Board for their tree donation. She noted that sufficient funds were raised to create signage according to the City’s Master Plan. She thanked the community including State Assemblyman P.K. O’Neil, State Senator Don Tatro, Las Vegas City Counsel Member Michele Fiore, the Carson City Rotary Club, and Don and Sherry Kuhl for their donations.

(10:20:13) – Supervisor White announced that he had been elected chairperson of the Nevada Commission on Off-Highway Vehicles. Ms. Rowlett wished to inform the public that the opt-out deadline for mailed ballots was April 15, 2022, at 5:00 p.m. Those wishing not to receive ballots in the mail must return their forms by the aforementioned deadline. Supervisor Jones commented on how beautiful Carson City looked with the foliage and “all the improvements made on South Carson [street].”

**CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES AND COUNSEL**

This item did not take place.

**28. PUBLIC COMMENT**

(10:21:52) – Mayor Bagwell entertained final public comments. Mr. French thanked the Board for the opportunity to air his frustrations earlier and thanked Mayor Bagwell for “how gracious the Mayor responded and gave me a good base for my better understanding.”

**29. FOR POSSIBLE ACTION: TO ADJOURN AS THE BOARD OF SUPERVISORS**

(10:23:06) – Mayor Bagwell adjourned the meeting at 10:23 a.m.

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**DRAFT**

The Minutes of the April 7, 2022 Carson City Board of Supervisors meeting are so approved on this 21<sup>st</sup> day of April, 2022.

\_\_\_\_\_  
LORI BAGWELL, Mayor

ATTEST:

\_\_\_\_\_  
AUBREY ROWLATT, Clerk-Recorder

Attachments: written public comments