



108 E. Proctor Street  
Carson City, Nevada 89701  
(775) 887-2105  
Hearing Impaired: 711

## MEMORANDUM

Liquor License Meeting - Tuesday, May 17, 2022, 10:30am

**TO:** The Hearings Officer  
**FROM:** Natalie Kiel, Business License Specialist  
**DATE:** May 11, 2022

**AGENDA ITEM 4.C: For Possible Action: Discussion and possible action regarding an application for a Dining Room with beer and wine Liquor License (LIQUOR-007302-2022) with Charles Chadwick Jr. as the liquor manager for Hawiian BBQ Reno NW INC. dba Pizza Factory located at 3120 Hwy 50 E, Carson City, NV 89701.**

**Recommendation: To approve an application for a Dining Room with beer and wine Liquor License with Charles Chadwick Jr. as the liquor manager for Hawiian BBQ Reno NW INC. dba Pizza Factory at 3120 Hwy 50 E, Carson City, NV 89701 subject to the following approval:**

1. The applicant must sign a sworn affidavit consistent with Carson City Municipal Code (CCMC) 4.13.060 regarding a server training course.
2. Alcohol sold must come from approved sources.
3. The holder of the liquor license must maintain on the premises, evidence of employee server training certification for all employees that serve or sell alcohol.
4. Serving of beer and wine only.
5. No changes may be made without approval from health authority.
6. No beverage waste should be dumped in handwashing sinks.
7. Adherence to FDA Food Code and NAC 446 for operational purposes.

Per Carson City Municipal Code (CCMC) 4.13, all liquor license requests are to be reviewed by the Hearings Officer. The Hearings Officer may grant or deny the application for a liquor license or place conditions on a license to ensure compliance with the Municipal Code.

The subject request is for Hawiian BBQ Reno NW INC. dba Pizza Factory to have a Dining Room with beer and wine Liquor license with Charles Chadwick Jr. as the liquor manager. The business is currently operating under the previous owner's liquor license LIQUOR-004171-2020.

The Sheriff's Office did an inspection of said location on 5/5/2022 and did not note anything of concern. The Sheriff's Office did a background investigation and did not find any disqualifying information based on CCMC 4.13.125.

This request has been reviewed by the Health Department. The Health Department inspected the premises and is recommending approval subject to the above conditions.



# CARSON CITY LICENSE APPLICATION

Please type or print in black ink; Incomplete or illegible applications will not be accepted. Applications must bear an original signature

Business License #: BL-007174-2022

Liquor License #: ~~LIQUOR-007175-2022~~

Submittal Date: LIQUOR-007302-2022

<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Change of Location/Mailing	<input type="checkbox"/> Change of Name	<input type="checkbox"/> Change of Corporate Officer	<input checked="" type="checkbox"/> Other
Type of License(s)		<input type="checkbox"/> Business	<input type="checkbox"/> Short-Term	<input type="checkbox"/> Gaming
Type of Entity	<input type="checkbox"/> Sole Proprietor	<input checked="" type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Limited Liability Company
				<input type="checkbox"/> Non-Profit

Entity Name Hawaii BBQ Reno NW Inc		Business Opening Date 04-01-2022	
Business Name (DBA) Pizza Factory		EIN # 46-5027718	
Business Address 3100 US Highway 50 East	City Carson City	State NV	Zip Code 89701
Mailing Address 2640 Lake Ridge Shores W	City Reno	State NV	Zip Code 89519
Corporate Phone	Business Phone 775-391-9337	Cellular Phone	Business Fax
E-mail Address CRonaldJRE@Vahow.com	Business Website		

12 Owner(s), Manager(s), or other Principal(s) attach additional pages if required

Last, First, MI Chadwick JR Charles R	Percent Owned 85	Title owner
Residence Address (Street) 2640 Lake Ridge Shores W	City, State, Zip Reno NV 89519	Residence Telephone 775-391-9337
Last, First, MI Hess, Kyle, R	Percent Owned 15	Title Owner
Residence Address (Street) 120 Garnet Pl.	City, State, Zip Reno, NV, 89508	Residence Telephone 760-774-6725
Last, First, MI	Percent Owned	Title
Residence Address (Street)	City, State, Zip	Residence Telephone
Liquor Manager (if applicable) Charles R Chadwick JR	<input checked="" type="checkbox"/> On-Site <input type="checkbox"/> Off-Site Part time	Contact Phone Number
Residence Address (Street) 2640 Lake Ridge Shores W	City, State, Zip Reno NV 89519	

13 Describe in detail the activity of your business

Restaurant serving Beer & wine

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MAR 23 2022

CARSON CITY  
BUSINESS LICENSES

14 Type of Liquor License Applying for (If applicable)

<input type="checkbox"/> Tavern/Bar	<input checked="" type="checkbox"/> Dining Room w/Beer and Wine Only	<input type="checkbox"/> Packaged Liquor	<input type="checkbox"/> Dining Room w/Hard Liquor	<input type="checkbox"/> Combo (On-Premise & Pkg)	<input type="checkbox"/> General Wholesale
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Catering       Additional Wet Bars

15 Will there be an Interim Management Agreement?  
Yes, see attached

16 List number of slot machines (If applicable)

<input type="checkbox"/> 1 cent	<input type="checkbox"/> Multi	<input type="checkbox"/> Craps	<input type="checkbox"/> Baccarat
<input type="checkbox"/> 5 cent	<input type="checkbox"/> Poker	<input type="checkbox"/> Roulette	<input type="checkbox"/> Race Book
<input type="checkbox"/> 25 cent	<input type="checkbox"/> Mega Buck	<input type="checkbox"/> Twenty-One	<input type="checkbox"/> Sports Book
<input type="checkbox"/> 1.00		<input type="checkbox"/> Keno	<input type="checkbox"/> Poker

17 If this application is for a change of business name, location, or ownership, list the previous name, address, and owner below:

Parren Maxfield  
4200 Mina Way Carson City, NV 89706

<b>Miscellaneous Information</b>	Please answer this section if your business is <i>located</i> in Carson City. If you are unsure of your answer or are installing signage, contact the Planning Division at (775) 887-2180	
	Is your business location zoned for this type of business <i>Yes</i>	Has a Special Use Permit been obtained for this business location <i>NO</i>
	Will you be installing any outdoor signs <i>NO</i>	Are there any existing signs of the property <i>Yes</i>
	Will there be any outside storage (If yes, please explain items being stored and how being screened) <i>NO</i>	
	Will any commercial vehicles be used for this business (If yes, please describe size, type, and location of storage) <i>NO</i>	
	Please list the quantities, types, and storage location of any chemicals or hazardous materials that will be used for this business <i>Ø</i>	

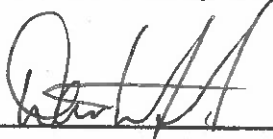
<b>Rules and Regulations</b>	I, the undersigned understand that I cannot operate my business until my license is actually issued by this office indicating approval by all necessary city departments
	<ul style="list-style-type: none"> <li>• If any changes are made after completing said license application this office must be notified immediately and an updated is required.</li> <li>• A business license, liquor license, and/or gaming license are issued to a given owner at a SPECIFIC LOCATION and are NON-TRANSFERRABLE to a different owner or different location.</li> <li>• Non-payment of annual and quarterly business license, liquor license, and/or gaming license fees by the due date will result in applied penalties and is grounds for the revocation of the license.</li> <li>• Any exception to any of the above is considered a violation of the Carson City Municipal Code and is subject to citation.</li> </ul>
I hereby certify that the above information is correct to the best of my knowledge and belief. I understand that failure to complete this form truthfully is an act of perjury.	
<b>Applicant's Signature</b>	<i>Chris R. Cluwick Jr</i> Date <i>03-22-2022</i>

FEE STRUCTURE	FEE	LICENSE TOTAL FEES
Business License Fee		Business License Annual Fee:
Square Footage		Business License Pro-rated Fee:
Number of Employees		Business License Application/Update Fee:
Health Fee		Liquor License Annual Fee:
Number of Rental Units		Liquor License Pro-rated Fee:
Number of Coin Operated Machines		Liquor License Application Fee: <i>\$500</i>
Number of Slot Machines		Liquor License Investigation Fee: <i>\$500</i>
<b>TOTAL FEES DUE:</b>		Gaming License Quarterly Fee:
Payment Type		Gaming License Application Fee:
Received By	Date	Fictitious Name Fee:
Date Applicant Fingerprinted	By	File #
		Health Pre-Inspection Fee:

AGREEMENT TO USE THE EXISTING LIQUOR LICENSE AND BUSINESS LICENSES  
FOR

PIZZA FACTORY OF CARSON CITY

In reference to the PURCHASE AND SALE AGREEMENT executed by and between (Buyer) Charles R. Chadwick Jr, Hawaiian BBQ Reno NW INC, and (Seller) Darren Maxfield, the current liquor license holder at Pizza Factory Carson City (3120 US Hwy 50 E. Carson City, NV 89701) agrees to allow the buyer to operate under BL 004171-2020 and Liquor License 001001-2020 until the new liquor and business license have been issued by the Carson City Business License Division. Darren Maxfield (Seller) will assume full responsibility for any liability arising that is related or affecting the Liquor License for Pizza Factory of Carson City.

Seller's Signature  Date 3/24/22  
Darren Maxfield

Buyer's Signature  Date 3/24/22  
Charles R. Chadwick Jr(Hawaiian BBQ Reno NW Inc)



**CARSON CITY, NEVADA**  
CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

Memorandum

To: Liquor Board Hearing Officer

From: Carson City Health and Human Services (CCHHS)

Date: March 31, 2022

Re: Liquor License, BLR-2022-0142 – Pizza Factory

On March 31, 2022 a pre-opening inspection for the Pizza Factory in Carson City, located at 3120 US Hwy 50 East, was conducted.

Our approval is based on the following conditions being met:

- Serving of beer and wine only.
- No changes may be made without approval from health authority.
- No beverage waste should be dumped in handwashing sinks.
- Adherence to FDA Food Code and NAC 446 for operational purposes.

Please contact CCHHS with any questions or concerns.

Phone: (775) 283-7227

Kandis Harvey  
Environmental Health Specialist

**Carson City Health & Human Services**

900 East Long Street • Carson City, Nevada 89706 • (775) 887-2190 • Hearing Impaired–Use 711

Clinical Services (775) 887-2195	Public Health Preparedness (775) 887-2190	Human Services (775) 887-2110	Disease Control & Prevention (775) 887-2190	Chronic Disease Prevention & Health Promotion (775) 887-2190
Fax: (775) 887-2192	Fax: (775) 887-2248	Fax: (775) 887-2539	Fax: (775) 887-2248	Fax: (775) 887-2248



Ken Furlong  
Sheriff

911 E. Musser St.  
Carson City, NV 89701

775-887-2500  
Hearing Impaired: 711  
Fax: 775-887-2026

To: Liquor Board

From: Carson City Sheriff's Office

Re: Liquor License Application – Liquor Manager  
The Pizza Factory  
Chadwick, Charles Ronald Jr.

The Sheriff's Office has conducted a background investigation on the above applicant as the liquor manager for the Pizza factory.

- **Background of premises:** The Pizza Factory, located at 3120 Us Hwy 50 been open and operating at this location since 2006 and has had minimal calls for service. The business was recently sold to Hawaiian BBQ Reno NW Inc. and the transition was scheduled to take place on April 1<sup>st</sup>.
- **Financial arrangements:** The new owner, Mr. Chadwick and his partner Kyle Hess are investing \$450,000 for the purchase of the business and will be making monthly payments to the seller. Mr. Chadwick who is applying as the liquor manager has an 85 percent interest in the business.
- **Method of operation:** The Pizza Factory is open daily for lunch and dinner and offers sales of beer and wine. The restaurant has approximately six employees and will have a store manager on site. Mr. Chadwick owns multiple restaurant locations and stated he has a nephew that is assisting him with operations.
- **Results of background:** The background for Charles Chadwick Jr. consisting of DMV records, local agency checks, Nevada criminal history query, credit report and fingerprint responses did not find any disqualifying information based on CCMC 4.13.125.

By: Elizabeth Martin  
Elizabeth Martin  
Administrative Assistant  
Investigations Division

Date April 22, 2022

Recommend Approval   
Do Not Recommend Approval

Ken Furlong  
Ken Furlong  
Sheriff

Date 4/25/22