

# CARSON CITY BOARD OF SUPERVISORS

## Minutes of the May 5, 2022 Meeting

### Page 1

**DRAFT**

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, May 5, 2022, in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

#### **PRESENT:**

Mayor Lori Bagwell  
Supervisor Stacey Giomi, Ward 1  
Supervisor Maurice White, Ward 2  
Supervisor Stan Jones, Ward 3  
Supervisor Lisa Schuette, Ward 4

#### **STAFF:**

Nancy Paulson, City Manager  
Dan Yu, Assistant District Attorney  
Stephanie Hicks, Deputy City Manager  
Tamar Warren, Senior Public Meetings Clerk

**NOTE:** A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All meeting minutes are available for review at: <https://www.carson.org/minutes>.

#### **1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**

(8:30:35) – Mayor Bagwell called the meeting to order at 8:30 a.m. Ms. Warren called roll and noted the presence of a quorum. Airport Road Church of Christ Minister Bruce Henderson provided the invocation. At Mayor Bagwell’s request, Mr. Yu led the Pledge of Allegiance.

#### **5. PUBLIC COMMENT**

(8:32:31) – Mayor Bagwell entertained public comments. Carson City Elections Chief Deputy Clerk Miguel Camacho introduced himself and provided the following information regarding the June 14, 2022 primary election:

- Sample ballots would be mailed on Friday, May 6, 2022.
- Mailed ballots would be mailed out on the week of May 16, 2022.
- The deadline for in-person registration is May 17, 2022 and mailed applications must be postmarked by that date as well.
- Online voter registrations would be accepted from May 18, 2022 until May 31, 2022 through the Secretary of State’s website. Voter registration beginning on June 1, 2022 must be done in person at the polling location and registrants must have valid identification to register.

Mr. Camacho also noted that several events have been scheduled at Mills Park and the Community Center during early voting and advised taking that into consideration.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 5, 2022 Meeting**

**Page 2**

**DRAFT**

(8:35:46) – Nathan Harrison spoke in favor of item 18.B, the proposed acquisition of 81.55 acres of privately owned property in Ash Canyon. He believed that it would be “beneficial to the community as a whole.”

(8:37:58) – Pete Doenges introduced himself as a Carson City resident and the trails coordinator for Muscle Powered. Mr. Doenges urged the Board to approve the property acquisition agenda item 18.B and believed it would help with the economic development in the area. He also emphasized the community’s efforts in assisting with the building of the trails.

(8:41:14) – Chris Carver introduced himself as a Carson City resident and spoke in opposition to item 14.A, noting that it would not benefit the public but believed that “commissions and the Planning Department are frustrated with the individual citizens and community advocates that slow the process of bureaucracy down.” He urged the Board to reject the proposed ordinance.

(8:44:09) – Bob Buttner introduced himself as a lifetime resident of Carson City. Mr. Buttner agreed with Mr. Carver’s comments and questioned whether the District Attorney had spent time researching Nevada Supreme Court decisions “looking into the rights of citizens to be involved to discuss, to appeal...issues in their communities.” He believed that the Nevada Supreme Court had ruled that public opinions mattered.

(8:45:44) – Lisa Taylor introduced herself as the University of Nevada Extension Educator in Carson City which included fire education. Ms. Taylor thanked the City for their ongoing partnership to educate the community and spoke in support of the upcoming proclamation (agenda item 7.D) and provided education materials for business owners and citizens.

(6:47:26) – Doreen Mack thanked the Board for “doing a really good job and I really know how difficult this position can be.” However, she noted that they were not an elite group, that they represented the community, and that they had been voted into office. She urged the Board to reject the ordinance proposed in agenda item 14.A.

(8:48:20) – Johanna Foster introduced herself as an ecologist and a retired biology professor. She spoke in favor of agenda item 18.B. She explained that she had spoken at an event regarding Muscle Powered and Carson City’s Open Space [Program] providing Carson City nationwide attention for its open space achievements. She also provided anecdotal information regarding visitors who come to access the City’s trails.

(8:51:20) – Robert Harris thanked the City for its efforts to shield the noise of the air conditioning units near Fleischmann Way. Mr. Harris also informed the Board that a recent dust storm at the Anderson Ranch project had caused breathing issues and some damage to cars due to the heavy winds. He urged the citizens to notify the Environmental Protection Agency (EPA) about the high wind and dust issues.

(8:53:20) – Juan Guzman introduced himself as a Muscle Powered board member and noted that the acquisition of the Ash Canyon property (agenda item 18.B) would benefit the City’s water system and control the access to Ash Canyon. He also was in favor of having residents enjoy “our beautiful landscape.”

(8:56:48) – Kathleen Franco Simmons also spoke in favor of item 18.B and welcomed the opportunity to have new open space properties. She also stated that she had addressed the Open Space Advisory Committee and had recommended the acquisition of the property “at the bend of the Carson River near Highway 50 which is for sale.”

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the May 5, 2022 Meeting**  
**Page 3**

**DRAFT**

**6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – APRIL 7, 2022.**

(8:58:08) – Mayor Bagwell introduced the item and entertained comments or corrections and when none were forthcoming, a motion.

**(8:58:20) – Supervisor Giomi moved to approve the minutes of the April 7, 2022 Board of Supervisors meeting as presented. The motion was seconded by Supervisor White and carried 5-0-0.**

**7. SPECIAL PRESENTATIONS**

**7.A PRESENTATION OF A PROCLAMATION RECOGNIZING MAY 2022 AS NATIONAL DRUG COURT MONTH.**

(8:58:53) – Mayor Bagwell read into the record a proclamation, incorporated into the record, recognizing May 2022 as National Drug Court Month. Judge Tom Armstrong who presides over the Misdemeanor Treatment Court thanked the Board and the supporting community services, public and private, and noted the importance of the Drug Courts and their impact on the participants. He also congratulated Anisa Mendoza who was the 100<sup>th</sup> graduate of the Misdemeanor Treatment Court program and praised her exceptional efforts to complete the program perfectly in one year. Ms. Mendoza called the opportunity she had “amazing.” Mayor Bagwell congratulated Ms. Mendoza and invited her to join the Board along with Judge Kristin Luis (Mental Health Court), Judges Peter Breen and Archie Blake (Western Regional DUI Court and Drug Court), and Juvenile Magistrate Kimberly Okezie (Juvenile Drug Court) for a commemorative photograph.

**7.B PRESENTATION OF A PROCLAMATION TO RECOGNIZE THE MONTH OF MAY AS HISTORIC PRESERVATION AND ARCHAEOLOGICAL AWARENESS MONTH, AND PRESENTATION OF THE 2022 HISTORIC PRESERVATION AWARD.**

(9:07:44) – Mayor Bagwell invited Historic Resources Commission Chairperson Mike Drews and read a proclamation, incorporated into the record, proclaiming the month of May as Historic Preservation and Archaeological Awareness Month. Mayor Bagwell and Mr. Drews presented the 2022 Historic Preservation Award to the Nevada Builders Alliance for their preservation of the Bank Saloon. Nevada Builders Alliance Chief Executive Officer Aaron West thanked the City, the community, and the Historic Resources Commission for their support.

**7.C PRESENTATION OF A PROCLAMATION RECOGNIZING MAY 15 - MAY 21, 2022 AS NATIONAL PUBLIC WORKS WEEK.**

(9:15:12) – Mayor Bagwell invited Public Works Director Darren Schulz to join her and read a proclamation, incorporated into the record, recognizing May 15 – May 21, 2022 as National Public Works Week. She also invited members of the Public Works Department to join her and the Board for a commemorative photograph.

**7.D PRESENTATION OF A PROCLAMATION RECOGNIZING MAY-OCTOBER 2022 AS THE NEVADA WILDFIRE AWARENESS CAMPAIGN.**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 5, 2022 Meeting**

**Page 4**

**DRAFT**

(9:18:25) – Mayor Bagwell read a proclamation, incorporated into the record, in support of the Nevada Wildfire Awareness Campaign from May through October 2022. Carson City Fire Chief Sean Slamon and Mayor Bagwell encouraged citizens to visit <https://www.livingwithfire.com/> to learn about fire safety, including making their homes fire safe, and preparing for evacuations. He also recommended calling the Carson City Fire Department should they need assistance. **The fire prevention team joined the Board for a commemorative photograph.**

**7.E PRESENTATION OF A PROCLAMATION RECOGNIZING MAY 2022 AS BIKE MONTH.**

(9:21:46) – Muscle Powered members joined Mayor Bagwell while she read a proclamation, incorporated into the record, to recognize May 2022 as Bike Month in Carson City. The team joined the Board for a commemorative photograph. Muscle Powered’s Donna Inversin invited everyone to a Celebrity Bike Ride along the Blue Line featuring community leaders on Fri, May 13, 2022, 11:30 a.m. – 1:00 p.m. Mr. Guzman invited everyone to join them at the Gear Swap event on Saturday, May 7, 2022, 10:30 a.m. – 2:30 pm. He also thanked Carson City Safe Routes to School Coordinator Scott Bohemier who announced Bike to School day events in Carson City and advised the public to drive safely while students biked to school. The team joined the Board for a commemorative photograph.

**8. CITY MANAGER**

**8.A FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION REGARDING NEVADA LEAGUE OF CITIES' STRATEGIC PLAN AND THE IMPLEMENTATION OF THE "ONE NEVADA PLAN."**

(9:30:43) – Mayor Bagwell introduced the item. Wesley Harper, Executive Director, Nevada League of Cities (NLC), presented NLC's 2022 Strategic Plan and the implementation of the One Nevada Plan, both of which are incorporated into the record, and were ratified on January 31, 2022, by the Board of Directors. He also responded to clarifying questions. Mr. Harper explained that he had addressed Mayor Bagwell as “Vice President” since she held that title at the NLC.

**CONSENT AGENDA**

(9:41:35) – Mayor Bagwell introduced the item and inquired whether the Board wished to pull items from the Consent Agenda. When none were forthcoming, she entertained a motion.

**(9:41:50) – Supervisor Giomi moved to approve the Consent Agenda consisting of items 9.A, 9.B, 10.A (Resolution No. 2022-R-12), 11.A, 11.B, and 12.A as published. Supervisor White seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor White
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 5, 2022 Meeting**

**Page 5**

**DRAFT**

**9. FINANCE**

**9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH APRIL 22, 2022, PER NRS 251.030 AND NRS 354.290.**

**9.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION TO REMOVE \$8,249.55 IN UNCOLLECTIBLE ACCOUNTS RECEIVABLE FROM THE RECORDS OF THE CARSON CITY LANDFILL, GENERAL FUND.**

**10. PUBLIC WORKS**

**10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION AND AGREEMENT (“RESOLUTION”) FOR THE NEVADA DEPARTMENT OF TRANSPORTATION (“NDOT”) TO RELINQUISH AND TRANSFER TO CARSON CITY PORTIONS OF CUL-DE-SACS AT MONK COURT AND HOSPITALITY WAY THAT FALL WITHIN OR ABOUT CARSON CITY ASSESSOR’S PARCEL NUMBER (“APN”) 002-763-01.**

Resolution No. 2022-R-12 was approved via the Consent Agenda.

**11. PURCHASING AND CONTRACTS**

**11.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT SIERRA NEVADA CONSTRUCTION, INC. (“SNC”) IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NEVADA REVISED STATUTES (“NRS”) CHAPTER 338 AND WHETHER TO AWARD CONTRACT NO. 21300283 FOR THE ASPHALT PATHWAYS MAINTENANCE PROJECT (“PROJECT”) TO SNC FOR A TOTAL AMOUNT NOT TO EXCEED \$126,507.71.**

**11.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 21300262 (“CONTRACT”) WITH H+K ARCHITECTS TO PROVIDE DESIGN AND CONSTRUCTION SERVICE FOR THE CARSON CITY SENIOR CITIZENS CENTER (“SENIOR CENTER”) FACILITIES REMODEL PROJECT (“PROJECT”), FOR A NOT TO EXCEED AMOUNT OF \$142,000 THROUGH DECEMBER 1, 2023.**

**12. SHERIFF**

**12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL TO SUBMIT AN APPLICATION FOR GRANT FUNDING FROM THE FY2023 UNITED WE STAND GRANT, FOR FISCAL YEAR (“FY”) 2023 IN THE AMOUNT OF \$32,000.**

**END OF CONSENT AGENDA**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the May 5, 2022 Meeting**  
**Page 6**

**DRAFT**

**13. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME**

No items were pulled from the Consent Agenda.

**14. DISTRICT ATTORNEY**

**14.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, A PROPOSED ORDINANCE ESTABLISHING VARIOUS PROVISIONS GOVERNING ADMINISTRATIVE APPEALS RELATED TO LAND USE AND ZONING.**

(9:42:27) – Mayor Bagwell introduced the item. Carson City District Attorney Jason Woodbury provided background and noted that the proposed ordinance would address the lack of clarity in the existing ordinance and improve the process. He reviewed the agenda materials (highlighting that the Growth Management Commission had been added to the bodies the decisions of which would be appealed), specifically addressed the definition of “an aggrieved party,” and explained: “my role in this process is to provide you with an ordinance that is clear. Your role is to tell me what to be clear about.” Mr. Woodbury reviewed the proposed ordinance, pointing out the differences between the existing and the proposed ordinance, and responded to clarifying questions.

(10:09:19) – Mayor Bagwell addressed the written and verbal public comments, specifically “the accusation [that] we want to stomp on the voice of the public.” She provided the example of Planning Commission hearings where any member of the public could voice an opinion verbally or in writing, for or against an agenda item. Mr. Woodbury clarified that everyone may provide input; however, to appeal a decision, the appellant must meet the criteria outlined in the ordinance. Discussion ensued regarding the definition of “aggrieved party.” Supervisor Giomi addressed certain public comments, explaining that when an item has been placed on an agenda, “it doesn’t mean that a decision has been reached. It means that we are going to deliberate on a decision because the five of us can’t discuss any item that is before us” outside this forum. He also highlighted Section 3 of the proposed ordinance which offered assistance to appellants with incomplete applications. He believed that those residing or owning a business in Carson City could be considered appellants.

(10:25:27) – Supervisor White explained that the decision to have this discussion had been made in a public meeting and that it was not “a shady, backdoor attempt to suppress civil rights.” He also believed that out-of-state property and business owners in Carson City should be allowed to appeal. Supervisor Jones was informed that there had been five appeals in the last six years. He was also “comfortable” with the existing ordinance. Mr. Yu explained that a revision of the Carson City Municipal Code would be done; however, Title 18 had been selected to be completed first. He also clarified that the Nevada Supreme Court case involving Douglas County and referenced in written public comments was “the Court’s recognition that it was okay for the governing body of a local government to consider public comment, and that was it. There’s nothing in this ordinance that deviates from that proposition of law that’s been issued by the Nevada Supreme Court.” Mayor Bagwell suggested reviewing each page and recommending changes. The following were recommended:

- *Section 2.c: Adding an email address to the submission methods and having all submissions by 5:00 pm. – at the close of business.*

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the May 5, 2022 Meeting

#### Page 7

**DRAFT**

- *Section 7.a: Clarifying that in the Mayor's absence, the presiding officer would provide direction on the consolidation of appeals.*
- *Adding Section 9.c to clarify the scope of the appellate body's review to be restricted to an analysis of whether the underlying decision is: (1) Arbitrary; (2) Capricious; (3) A manifest abuse of discretion; or (4) Based on a conclusion that is not supported by substantial evidence (or similar language).*
- *Having one source to instruct the public on how to file an appeal.*

(10:45:04) – Mayor Bagwell entertained public comments. Paula Peters introduced herself as a Carson City resident and noted that she had “a letter all prepared, but as you can see, I changed it during the meeting, so, I’m glad that the meeting is going the way that it’s going.” Ms. Peters, whose written public comment is incorporated into the record, recommended allowing any Carson City resident, regardless of their address, to become an aggrieved party.

(10:47:34) – Mary Bowers introduced herself as a Carson City resident since 2001. Ms. Bowers noted that “we the people” had elected the Board and explained that she believed the existing ordinance was in need of updating. She also believed that the proposed ordinance was related to the slaughterhouse project. Mayor Bagwell clarified that the slaughterhouse “had nothing to do with it.” She explained that this revision had been planned prior to that particular appeal and that Title 18 had been chosen for an update as it was the most relevant to the public. Mr. Yu also clarified that the proposed ordinance was unrelated to the slaughterhouse and would only have an impact on future appeals.

(10:53:06) – Kathleen Franco Simmons noted her objections to Sections 7 and 12. She also read excerpts from a prepared statement, incorporated into the record in the form of written public comment, including scenarios that the ordinance would disenfranchise Carson City residents.

(10:56:40) – Robyn Orloff introduced herself as a Carson City resident and noted that by commenting after the Board’s discussion, her opinions had been “modified.” She also thanked the Supervisors who had responded to her comments and for acknowledging that the community as a whole would be considered an aggrieved party. She also referenced her written public comments which are incorporated into the record.

(10:59:04) – Doreen Mack thanked Mr. Woodbury and believed that changes [to the ordinance] must be kept simple. She also objected to the \$250.00 cost to appeal, noting it had been lower. She also wished to see business owners considered appellants “with standing.”

(11:01:00) – Mayor Bagwell entertained additional Board discussion. Supervisor Giomi was in favor of having the appellants present their issues at the Planning Commission meeting first. He also agreed with the noticing requirements outlined in Section 1 and believed that appellants should include property owners, residents, and business owners (in lieu of Section 2). Discussion ensued regarding the consideration of “personal property owners;” however, it was determined to be “too broad” of a term. Mayor Bagwell entertained additional discussion and when none were forthcoming, a motion.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 5, 2022 Meeting**

**DRAFT**

**(11:08:43) – Supervisor Giomi moved to direct the District Attorney’s Office to return with another first reading of the proposed ordinance at the next meeting, after incorporating the changes as discussed on the record. The motion was seconded by Supervisor Schuette.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

(11:09:44) – Mayor Bagwell thanked Mr. Woodbury and the members of the public who participated in testimony or provided written public comments regarding agenda item 14.A. Supervisor White encourage the television viewers to also “chime in.” Mayor Bagwell recessed the meeting.

(11:20:05) – Mayor Bagwell reconvened the meeting. A quorum was still present.

**15. COMMUNITY DEVELOPMENT-PLANNING**

**15.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION FOR THE MAYOR TO SIGN A LETTER ACKNOWLEDGING AND SUPPORTING AN APPLICATION FROM NORTHERN NEVADA COMMUNITY HOUSING TO THE STATE OF NEVADA FOR THE USE OF HOME INVESTMENT PARTNERSHIP FUNDS AS PART OF THE FINANCING FOR THE AFFORDABLE HOUSING PROJECT LOCATED AT THE NORTHEAST AND SOUTHEAST CORNERS OF THE INTERSECTION OF NORTH ROOP STREET AND NORTHRIDGE DRIVE (APNS 002-104-01 AND 002-101-77), AND FURTHER ACKNOWLEDGING THAT THE HOME FUNDS PARTICIPATION WILL TRIGGER A PROPERTY TAX EXEMPTION.**

(11:20:07) – Mayor Bagwell introduced the item. Ms. Sullivan introduced the subject property and provided background, noting that the Planning Commission had approved a Special Use Permit for a 126-unit, multi-family, affordable housing project on a 4.73-acre property at the intersection of Roop Street and Northridge Drive. She referenced a letter, incorporated into the record, requested by Northern Nevada Community Housing to be signed by the Mayor in support of the project.

(11:21:09) – Lisa Dayton, Affordable Housing Project Manager at Dayton and Associates, LLC, explained that as the Development Consultant for Northern Nevada Community Housing, she planned to pursue “a variety of affordable housing finance funds” many of which would require acknowledgment from cities that they are aware of the project, and in case of the HOME funds, the letter would serve as an acknowledgment that the property would qualify for a tax exemption. Mayor Bagwell entertained questions or a motion with a date correction.

**(11:22:28) – Supervisor Schuette moved to approve, and authorize the Mayor to sign, the letter with the corrected date. Supervisor Giomi seconded the motion.**



**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 5, 2022 Meeting**

**Page 9**

**DRAFT**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Schuette
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**16. HUMAN RESOURCES**

**16.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED HEALTH, DENTAL AND LIFE INSURANCE CONTRACTS FOR CARSON CITY TO PROVIDE BENEFITS COVERAGE TO CITY EMPLOYEES AND RETIREES WITH THE FOLLOWING PROVIDERS: (1) HEALTH INSURANCE BENEFITS THROUGH ANTHEM AS A ONE-YEAR CONTRACT RENEWAL WITH A 10.23% RATE INCREASE FOR THE PPO PLAN AND A 9.10% RATE INCREASE FOR THE HIGH DEDUCTIBLE PLAN, WITH MONTHLY CONTRIBUTIONS TO HEALTH SAVINGS ACCOUNTS FOR EMPLOYEES IN THE AMOUNTS OF \$195.29 (EMPLOYEE ONLY), \$297.85 (EMPLOYEE PLUS SPOUSE), \$285.00 (EMPLOYEE PLUS CHILDREN) AND \$403.62 (EMPLOYEE PLUS FAMILY); (2) DENTAL INSURANCE BENEFITS THROUGH RENAISSANCE AS A TWO-YEAR CONTRACT WITH NO RATE INCREASE OVER THE RATES PRESENTLY CHARGED BY CIGNA AS THE CITY'S CURRENT PROVIDER; AND (3) LIFE INSURANCE BENEFITS THROUGH KANSAS CITY LIFE AS A TWO-YEAR CONTRACT RENEWAL WITH NO RATE INCREASE.**

(11:23:00) – Mayor Bagwell introduced the item. Human Resources Director Melanie Bruketta introduced Kevin Monaghan of LP Insurance Services. Mr. Monaghan reviewed the medical, dental, and life insurance renewals, incorporated into the record. He recommended the following plans:

- Maintaining the health insurance benefits through Anthem as a one-year contract renewal with a 10.23% rate increase for the PPO plan and a 9.10% rate increase for the high deductible plan, with monthly contributions to health savings accounts for employees in the amounts of \$195.29 (employee only), \$297.85 (employee plus spouse), \$285.00 (employee plus children) and \$403.62 (employee plus family).
- Providing dental insurance benefits through Renaissance as a two-year contract with no rate increase over the rates presently charged by Cigna as the City's current provider.
- Continuing the life insurance benefits through Kansas City Life as a two-year contract renewal with no rate increase.

(11:25:07) – Supervisor Schuette received confirmation that the out-of-network dental services would be covered at 100 percent of the average customary rate. Mayor Bagwell entertained a motion.

**(11:26:03) – Supervisor Schuette moved to approve the benefits contracts as presented. Supervisor Jones seconded the motion.**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 5, 2022 Meeting**

**Page 10**

**DRAFT**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Schuette
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**17. FINANCE**

**17.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF A PROPOSED RESOLUTION AUTHORIZING EXPENDITURES OF \$399,864 IN TOTAL FUNDS FROM COMMUNITY SUPPORT SERVICES GRANTS ("CSSG") AND THE QUALITY OF LIFE INITIATIVE TO NON-PROFIT ORGANIZATIONS FOR FISCAL YEAR ("FY") 2023.**

(11:26:25) – Mayor Bagwell introduced the item and entertained disclosures. Supervisor Giomi read into the record a prepared disclosure statement, advised of a disqualifying conflict of interest, and stated that he would not participate in discussion and action.

(11:27:39) – Grants Administrator Mirjana Gavric presented the Staff Report, incorporated into the record, which included the review criteria by the Application Review Workgroup, and provided its recommendation to the Board. Mayor Bagwell noted that she had requested this item be placed on a future Board Retreat agenda for discussion. She also clarified for Supervisor Jones that the unused funds would revert to the General Fund.

**(11:31:43) – Supervisor Schuette moved to adopt Resolution No. 2022-R-13 as presented. Supervisor Jones seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (4-0-1)</b>
<b>MOVER:</b>	Supervisor Schuette
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	Supervisor Giomi
<b>ABSENT:</b>	None

**18. PARKS AND RECREATION**

**18.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED UPDATES TO THE FUJI PARK MASTER PLAN.**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 5, 2022 Meeting**

**Page 11**

**DRAFT**

(11:32:17) – Mayor Bagwell introduced the item. Parks Project Manager Nick Wentworth gave background and reviewed the proposed update to the Fuji Park Master Plan, including the artist’s renderings, all of which are incorporated into the record. Mr. Wentworth also responded to clarifying questions. Mayor Bagwell clarified that the previous Board of Supervisors had requested an updated Master Plan prior to allocating funds to Fuji Park renovations. Discussion ensued regarding the expansion of the fairgrounds area to ensure revenue generation. Mayor Bagwell entertained public comments.

(11:45:51) – Candy Roper introduced herself as the President and Show Chairman of the Bonanza Kennel Club, an organization that hosts dog shows at Fuji Park. Ms. Roper highlighted the revenue generated by dog shows, which according to the American Kennel Club (AKC) was \$685 per person in 2016. She noted that their shows attracted between 1,500 and 1,700 people per show, generating over \$1 million per show. Ms. Roper also stated that the Bonanza Kennel Club had donated funds towards the early sprinkler system, the planting and reseeded of the grass areas, purchasing garbage cans, and providing a drainage system. She noted that show attendees love Fuji Park; however, she explained that they would lose overnight parking of recreational vehicles (RVs) with the proposed Master Plan, adding that they had accommodated between 80 and 100 hundred RVs in the past. She explained that the open space areas and the dog park take “a considerable amount of space,” recommending moving the playground to allow for additional exhibiter and show space. Ms. Roper offered to work with Staff and regretted the loss of the gazebo and reiterated the issue of inadequate parking. She invited everyone to attend their shows to understand their concerns.

Ms. Roper also expressed concern that the entry gates to the park were located directly across from the restrooms, a heavy traffic area for show exhibitors and participating dogs. She believed it was common for those bringing their dogs to the dog park to let them exit the vehicles without a leash and was concerned that they would run towards “hundreds of dogs that are in the park during a dog show.” Ms. Roper also recommended a wind break on the west side of the pavilion for protection from the wind. Mr. Wentworth explained that Ms. Roper had provided input as a stakeholder and believed the show rings could fit in the park. He also believed that the RVs would fit in the parking lot and would have access to electricity and water. Mayor Bagwell clarified that the City does not allow overnight parking at City parks and that they are only permitted for special events for vendor use.

(11:57:55) – Parks, Recreation, and Open Space Department Director Jennifer Budge explained that the funds were not available to complete the entire plan at once and emphasized that they would not disrupt all the users. She acknowledged that the Board wished to prioritize the arena first. Mr. Wentworth noted that they planned to work with the Nevada Department of Transportation (NDOT) to coordinate corridor improvement plans as they come up. Ms. Orloff praised the plan and recommended an observation bridge near Clear Creek in addition to an OHV area. She was also informed that the dog park would have grass. Mayor Bagwell entertained a motion.

**(12:03:35) – Supervisor Schuette moved to approve the updates to the Fuji Park Master Plan as discussed. Supervisor White seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Schuette
<b>SECONDER:</b>	Supervisor White
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 5, 2022 Meeting**

**Page 12**

**DRAFT**

(12:04:01) – Mayor Bagwell thanked Ms. Roper for her input and expressed confidence that Staff would work with her to ensure the shows continue at Fuji Park.

**18.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING DIRECTION TO STAFF ON THE INITIATION OF DUE DILIGENCE AND THE COMMENCEMENT OR COMPLETION OF ANY OTHER PREPARATORY TASKS FOR THE ACQUISITION OF 81.55 ACRES OF PRIVATELY OWNED PROPERTY IN ASH CANYON, APN 007-091-28 (“PROPERTY”) FOR OPEN SPACE AND PASSIVE RECREATION PURPOSES, AND A PROPOSED RESOLUTION RELATED TO AN OFFER TO PURCHASE THE PROPERTY.**

(12:04:23) – Mayor Bagwell introduced the item. Open Space Manager Lyndsey Boyer thanked members of the public for their support in the form of public comment. She also reviewed a presentation that introduced the subject property, identified by Staff as a high priority for the City's Open Space program for acquisition based on important natural resource values such as wildlife habitat, watershed protection, water quality protection, and trail connectivity. She noted that the 81.55-acre property, which was surrounded by City-owned and public lands, was currently owned by the Carson Lodge #1, and was listed on the open market for \$750,999. Ms. Boyer indicated that they had just been informed that the property was under contract with an expected escrow close at the end of June; however, the sellers were willing to entertain a backup offer from Carson City, not to exceed the appraised value for the Property, and if approved, funds for the fee title acquisition would come from the Quality of Life - Open Space budget. Ms. Boyer also responded to clarifying questions. She confirmed for Supervisor Giomi that the City was in “second position” at this time; however, she wished to be prepared because “anything can happen.” She explained that under the Conservation Reserve (CR) zoning, one dwelling is allowed for every 20 acres. Mayor Bagwell inquired about the cleanliness of the trails and was informed that trail management would be funded through the maintenance line item of the Open Space budget, adding that a volunteer coordinator would also be hired to work with partners. Ms. Boyer also clarified for Supervisor White that the Quality of Life – Open Space budget was charged \$10,750 annually to contract with the Nevada Division of Forestry for wildfire prevention and fuel reduction of Open Space properties. Mayor Bagwell entertained public comments and when none were forthcoming, a motion.

**(12:15:15) – Supervisor Giomi moved to adopt Resolution No. 2022-R-14. Supervisor White seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor White
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the May 5, 2022 Meeting**  
**Page 13**

**DRAFT**

(12:15:32) – Mayor Bagwell clarified for the record that since the property was under contract, additional funds would not be spent on appraisals unless “the deal falls out.”

**19. BOARD OF SUPERVISORS**

**NON-ACTION ITEMS:**

**FUTURE AGENDA ITEMS**

**STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

**STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD**

**STAFF COMMENTS AND STATUS REPORT**

(12:16:02) – Mayor Bagwell entertained Board reports. Ms. Paulson announced that the next Board meeting will be held on May 19, 2022 and a public hearing to finalize the FY 2023 budget will be agendized for that date, adding that no special meeting would be required this year.

(12:16:35) – Supervisor White announced that the Nevada Association of Counties (NACO) Public Lands and Natural Resources Subcommittee was informed that 13 Nevada counties had been declared as federal disaster areas due to the drought which had excluded Carson City. However, because Carson City was contiguous to the other counties, it would be eligible for disaster funds for farmers and ranchers. Supervisor White also noted that Endangered Species Act Protection would be sought for the Pinion Jay and the Nevada Railroad Valley Toad.

(12:19:07) – Supervisor Schuette praised Public Works staff members Randy Rice and Darren Anderson for conducting the William Street Project public hearing. She believed the turnout was “really good” and she was pleased to see the interaction with the community. Supervisor Schuette encouraged everyone to visit the project website at: <http://carsonproud.com/east-william-complete-streets-project/>.

**CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES AND COUNSEL**

Mayor Bagwell announced that this item would be discussed after adjournment.

**20. PUBLIC COMMENT**

(12:20:23) – Mayor Bagwell entertained final public comments; however, none were forthcoming.

**21. FOR POSSIBLE ACTION: TO ADJOURN AS THE BOARD OF SUPERVISORS**

(12:20:40) – Mayor Bagwell adjourned the meeting at 12:20 p.m.

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the May 5, 2022 Meeting**  
**Page 14**

**DRAFT**

The Minutes of the May 5, 2022 Carson City Board of Supervisors meeting are so approved on this 2<sup>nd</sup> day of June, 2022.

---

LORI BAGWELL, Mayor

ATTEST:

---

AUBREY ROWLATT, Clerk-Recorder

Attachments: written public comments