



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: July 7, 2022

Staff Contact: Carol Akers, Purchasing & Contracts Administrator and Darren Schulz, Public Works Director

Agenda Title: For Possible Action: Discussion and possible action regarding authorization to purchase Sodium Hypochlorite (“Bleach”) for use at the Carson City Water Resource Recovery Facility (“WWRF”), the Quill Water Treatment Plant (“Quill”) and the Aquatic Center utilizing joinder contract (#212528) between the City of Tucson (“Tucson”) and Thatcher Company of Arizona, Inc. (“Thatcher”) for a not to exceed amount of \$160,000 through September 30, 2022. (Carol Akers, cakers@carson.org and Andy Hummel, ahummel@carson.org)

Staff Summary: The Carson City Public Works and Parks, Recreation and Open Space Departments utilize Bleach to disinfect water at the WWRF, Quill and the Aquatic Center. The joinder contract (#212528) will expire on September 30, 2022. Chemical prices have been extremely volatile over the last year; therefore, staff will pursue further options beyond September 30, 2022, including potentially bidding this purchase.

Agenda Action: Formal Action / Motion

Time Requested: Consent

Proposed Motion

I move to approve the purchase authority as requested.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

This is an annual request. The purchase amount exceeds \$50,000 and therefore requires Board of Supervisors' approval pursuant to City policy.

Joinder contract being utilized:

Tucson and Thatcher

Contract #212528, expires September 30, 2022, with three remaining options to renew for one year each

<https://www.omniapartners.com/publicsector/suppliers/thatcher-chemicals/contract-documentation#c39074>

Applicable Statute, Code, Policy, Rule or Regulation

NRS 332.195

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Wastewater Fund Chemicals Account 5103201-500637
Water Fund Chemicals Account 5203502-500637
Parks General Fund Chemicals Account 1015055-500637

Is it currently budgeted? Yes

Explanation of Fiscal Impact: If approved, the \$160,000 for Fiscal Year (“FY”) 2023 will come out of the Accounts listed:
Wastewater Chemicals Account 5103201-500637 for \$110,000; FY 2023 available budget is \$404,000.
Water Chemicals Account 5203502-500637 for \$40,000; FY 2023 available budget is \$124,964.
Parks General Fund Chemicals Account 1015055-500637 for \$10,000; FY 2023 available budget is \$25,020.

Alternatives

Do not approve purchase authority and/or provide alternative direction to staff.

Attachments:

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)