

# CARSON CITY BOARD OF SUPERVISORS

## Minutes of the July 7, 2022 Meeting

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**DRAFT**

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, July 7, 2022, in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

#### **PRESENT:**

Mayor Lori Bagwell  
Supervisor Stacey Giomi, Ward 1 (via WebEx)  
Supervisor Maurice White, Ward 2  
Supervisor Stan Jones, Ward 3  
Supervisor Lisa Schuette, Ward 4

#### **STAFF:**

Nancy Paulson, City Manager  
Aubrey Rowlett, Clerk-Recorder  
Dan Yu, Assistant District Attorney  
Tamar Warren, Senior Public Meetings Clerk

**NOTE:** A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All meeting minutes are available for review at: <https://www.carson.org/minutes>.

#### **1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**

(8:33:06) – Mayor Bagwell called the meeting to order at 8:33 a.m. Ms. Rowlett called roll and noted the presence of a quorum. Bruce Henderson, Minister, Airport Road Church of Christ, provided the invocation. At Mayor Bagwell’s request, Carolyn Hutchins led the Pledge of Allegiance.

#### **5. PUBLIC COMMENT**

(8:35:43) – Mayor Bagwell explained that the time specific item 11.A would be addressed at 8:45 a.m. and the agenda would be modified accordingly. She also entertained public comments.

(8:36:42) – Dave Whitefield introduced himself as a Ward 1 resident and spoke in support of item 16.A and read into the record a written statement, incorporated into the record, advocating for safe tennis courts and for the Ross Gold Park Tennis Court Rehabilitation Project.

(8:40:46) – Molly Walt, Chief Executive Officer of Nevada Rural Counties RSVP Program, introduced herself and announced the availability of the Carson City Farmers Market coupons for Seniors, noting that they would be distributed in the Community Center lobby on July 8, 2022, from 9:00 a.m. until 12:00 p.m., and at the Farmers Market. Ms. Walt also reviewed the eligibility requirements for the coupons.

(8:42:47) – Janice Caldwell introduced herself and spoke in favor of items 16.A and 16.B noting that they had been waiting for the tennis court repairs at Ross Gold Park for three years. She also informed Mayor Bagwell that the courts should be prioritized higher than the shade structure at the park.

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(8:44:43) – Public Works Director Darren Schulz announced the closure of Fifth Street between Saliman and Airport Roads on July 11, 12, and 13 during the day and would be reopened at night. Mr. Schulz noted that the closure would accommodate utility tie-ins for the Lompa Ranch project. Mayor Bagwell clarified that the Fifth Street roundabout would be open. Supervisor White was informed by Mr. Schulz that accommodations would be made to access the Nevada State Prison.

(8:46:58) – Deni French introduced himself as a Carson City resident and highlighted the significant weight difference between electric and gasoline-powered vehicles. He noted that the Governor’s Office was considering alternative methods of taxing electric vehicles to support road repairs which are now funded by gasoline taxes. Mr. French also objected to having vehicle charging devices on City properties and wished to see businesses working with manufacturers to accommodate community charging stations.

**6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – JUNE 2, 2022 & JUNE 24, 2022.**

(9:04:16) – Mayor Bagwell introduced the item and entertained comments or corrections and when none were forthcoming a motion.

**(9:04:33) – Supervisor White moved to approve the minutes of the June 2, 2022 and June 24, 2022 Board of Supervisors meetings as presented. The motion was seconded by Supervisor Jones and carried 5-0-0.**

**7. SPECIAL PRESENTATIONS**

**7.A PRESENTATION OF A PROCLAMATION RECOGNIZING JULY 2022 AS PARKS AND RECREATION MONTH.**

(8:56:13) – Mayor Bagwell introduced the item and invited the Board and members of the Parks and Recreation Staff to join her as she read into the record a proclamation, incorporated into the record, recognizing July 2022 as Parks and Recreation Month in Carson City. She also invited everyone to attend a special event on July 16, 2022, at 10 a.m., at Mayor’s Park to reveal special benches donated by former Mayor Ray Masayko. Parks and Recreation Director Jennifer Budge thanked Staff for their hard work and Mayor Masayko for his generous donation. The Board joined the Parks and Recreation team for a commemorative photograph. Mayor Bagwell thanked the donors who had also contributed to the revitalization of the Lone Mountain Cemetery.

**CONSENT AGENDA**

(9:05:01) – Mayor Bagwell introduced the item and inquired whether the Board or members of the public wished to pull items from the Consent Agenda. When none were forthcoming, she entertained a motion.

**(9:05:16) – Supervisor Giomi moved to approve the Consent Agenda consisting of items 8.A, 8.B (Resolution No. 2022-R-23), 9.A, 9.B, 9.C, 9.D, 9.E, 9.F, 9.G, 9.H, 9.I, 9.J, and 9.K as presented. Supervisor Schuette seconded the motion.**

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<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**8. FINANCE**

**8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH JUNE 24, 2022, PER NRS 251.030 AND NRS 354.290.**

**8.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION TO LEVY THE CARSON CITY FISCAL YEAR ("FY") 2022-2023 AD VALOREM TAX RATES AS CERTIFIED BY THE NEVADA TAX COMMISSION.**

**9. PURCHASING AND CONTRACTS**

**9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING TEMPORARY STAFFING SERVICES FOR FISCAL YEAR ("FY") 2023 UTILIZING STATE OF NEVADA JOINDER CONTRACTS 99AWC-NV21-7576 WITH MARATHON STAFFING GROUP, INC. ("MARATHON"), 99AWC-NV21-7577 WITH MANPOWER TEMPORARY SERVICES ("MANPOWER") AND 99AWC-NV21-7575 WITH ACRO SERVICE CORPORATION ("ARCO"), FOR A TOTAL NOT TO EXCEED AMOUNT OF \$1,088,647.**

**9.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASE AUTHORITY UNDER JOINDER CONTRACTS FOR A TOTAL AMOUNT NOT TO EXCEED \$1,137,554 FOR FISCAL YEAR ("FY") 2023 TO SECURE: (1) BULK FUEL AND RELATED DELIVERY SERVICES UTILIZING STATE OF NEVADA JOINDER CONTRACT 99SWC-NV20-4287 WITH INTERSTATE OIL COMPANY ("INTERSTATE"), 99SWC-NV20-4867 WITH CARSON VALLEY OIL CO., INC. ("CARSON OIL") AND 99SWC-NV20-4283 WITH FLYERS ENERGY, LLC ("FLYERS"); AND (2) ADDITIONAL FUEL ACCESS THROUGH A CARD LOCK FUELING NETWORK USING STATE OF NEVADA JOINDER CONTRACT 99SWC-NV21-7551 WITH PILOT THOMAS LOGISTICS, LLC ("PILOT").**

**9.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PURCHASE CELATOM FW12 DIATOMACEOUS EARTH FILTER MEDIA FOR MUNICIPAL WATER TREATMENT FROM EP MINERALS, LLC ("EPM") FOR A NOT TO EXCEED ANNUAL AMOUNT OF \$90,000 THROUGH FISCAL YEAR ("FY") 2023.**

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**9.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION FOR THE PURCHASE OF WATER METERS AND RELATED PARTS FROM BADGER METER INC. (“BADGER”) FOR A NOT TO EXCEED AMOUNT OF \$100,000 THROUGH FISCAL YEAR (“FY”) 2023.**

**9.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 23300049 (“CONTRACT”) WITH CARSON PUMP, LLC (“CARSON PUMP”) FOR WATER WELL REPAIRS, FOR A NOT TO EXCEED AMOUNT OF \$100,000 THROUGH JUNE 30, 2023.**

**9.F FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PURCHASE SODIUM HYPOCHLORITE (“BLEACH”) FOR USE AT THE CARSON CITY WATER RESOURCE RECOVERY FACILITY (“WWRF”), THE QUILL WATER TREATMENT PLANT (“QUILL”) AND THE AQUATIC CENTER UTILIZING JOINDER CONTRACT (#212528) BETWEEN THE CITY OF TUCSON (“TUCSON”) AND THATCHER COMPANY OF ARIZONA, INC. (“THATCHER”) FOR A NOT TO EXCEED AMOUNT OF \$160,000 THROUGH SEPTEMBER 30, 2022.**

**9.G FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PURCHASE VACCINES UTILIZING THE MINNESOTA MULTISTATE CONTRACT ALLIANCE FOR PHARMACY (“MMCAP”) JOINDER CONTRACT WITH SANOFI PASTEUR INC. (“SANOFI”) FOR A NOT TO EXCEED AMOUNT OF \$56,168 THROUGH JUNE 30, 2023.**

**9.H FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PURCHASE VACCINES UTILIZING THE MINNESOTA MULTISTATE CONTRACT ALLIANCE FOR PHARMACY (“MMCAP”) JOINDER CONTRACT WITH GLAXOSMITHKLINE (“GSK”) FOR A NOT EXCEED AMOUNT OF \$99,284 THROUGH JUNE 30, 2023.**

**9.I FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PURCHASE MEDICATIONS FOR PERSONS DETAINED IN THE CARSON CITY JAIL, UTILIZING THE MINNESOTA MULTISTATE CONTRACT ALLIANCE FOR PHARMACY (“MMCAP”) JOINDER CONTRACT WITH DIAMOND PHARMACY FOR A NOT TO EXCEED AMOUNT OF \$70,000 THROUGH OCTOBER 31, 2022.**

**9.J FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 23300139 WITH SIERRA PSYCHOLOGICAL ASSOCIATES, LLC (DR. JOSEPH MCELLISTREM AS MENTAL HEALTH CONSULTANT FOR THE CARSON CITY JAIL) TO PROVIDE MENTAL HEALTH CONSULTATION SERVICES TO INMATES AT THE CARSON CITY JAIL FOR AN AMOUNT NOT TO EXCEED \$84,272 FOR FISCAL YEAR (“FY”) 2023.**

**9.K FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING (1) AN EXTENSION TO THE JOINDER CONTRACT FOR EMPLOYEE MEDICAL SERVICES FROM**

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**ARC HEALTH & WELLNESS (“ARC”), THROUGH WASHOE COUNTY CONTRACT (#3086-19) FOR FISCAL YEAR (“FY”) 2023, (2) AN INCREASE IN THE ANNUAL NOT TO EXCEED AMOUNT TO \$95,000, AND (3) AUTHORIZATION FOR THE PURCHASING & CONTRACTS ADMINISTRATOR TO EXECUTE THE ONE-YEAR EXTENSION FOR JULY 1, 2022 THROUGH JUNE 30, 2023.**

**END OF CONSENT AGENDA**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**10. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME**

No items were pulled from the Consent Agenda.

**11. PUBLIC WORKS**

**11.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE POTENTIAL DISPOSAL OF 1.133 ACRES OF CARSON CITY-OWNED LAND, WHICH INCLUDES A 15,841 SQUARE FOOT OFFICE BUILDING AT 2621 NORTHGATE LANE, APN 002-062-05 (“PROPERTY”), THROUGH AN AUCTION AMONG QUALIFIED NONPROFITS AND THE ADOPTION OF A RELATED, PROPOSED RESOLUTION, OR THROUGH ALTERNATIVE MEANS AS MAY BE DIRECTED BY THE BOARD OF SUPERVISORS (“BOARD”).**

(8:49:27) – Mayor Bagwell introduced the item and entertained disclosures. Supervisor Giomi read into the record a prepared disclosure statement, advised of a disqualifying conflict of interest and noted that he would abstain from discussion and action.

(8:50:32) – Carson City Real Property Manager Robert Nellis announced that they had not received any written bids on the property as of 5:00 p.m. last evening. Mayor Bagwell received confirmation that per the proposed resolution the Board could not receive any oral bids. Mayor Bagwell entertained public comments.

(8:51:50) – Hop and Mae Adams Foundation representative Chris MacKenzie introduced himself and noted that the Foundation was interested in “assisting the City and the and the non-profits involved in this process.” Mr. MacKenzie clarified that because they were a 501(c)(3) non-profit organization but not a Nevada Revised Statute (NRS) Chapter 82 501(c)(3) nonprofit, they could not qualify for the bid; however, “we would be very open to working with the City to figure out how to do this transfer so [that] the Hop and Mae Adams Foundation could purchase it.” He explained that they would like to help the tenants and provide significant improvements to the property. Mayor Bagwell was informed by Mr. MacKenzie that the Hop and Mae Adams Foundation was aware of the minimum bid requirements. Deputy District Attorney Adam Tully clarified that Staff could begin working with the Hop and Mae

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Adams Foundation and Supervisor White encouraged Staff “to make this happen.” Mayor Bagwell entertained additional public comments and when none were forthcoming, a motion.

**(8:55:20) – Supervisor Schuette moved to instruct Staff to continue to pursue disposal of the Northgate property under NRS 244.284 for a minimum price of \$385,000 with the Hop and Mae Adams Foundation. The motion was seconded by Supervisor Jones.**

<b>RESULT:</b>	<b>APPROVED (4-0-1)</b>
<b>MOVER:</b>	Supervisor Schuette
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	Supervisor Giomi
<b>ABSENT:</b>	None

**12. CLERK-RECORDER**

**12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE CANVASS OF THE RECOUNT OF THE VOTE FOR THE JUNE 14, 2022, PRIMARY ELECTION.**

(9:06:16) – Mayor Bagwell introduced the item. Ms. Rowlett thanked Ms. Paulson and the District Attorney’s Office for agendaing the item. She also provided background, outlined in the Staff Report, on the request for a vote recount of the Gubernatorial primary race and presented the results, incorporated into the record as late material. There were no comments; therefore, Mayor Bagwell entertained a motion.

**(9:07:37) – Supervisor White moved to accept the canvass of the recount of the vote for the primary election held on June 14, 2022. The motion was seconded by Supervisor Jones.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor White
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

(9:08:20) – Mayor Bagwell and Supervisor White thanked Staff for their hard work on the recount.

**13. SHERIFF**

**13.A FOR DISCUSSION ONLY: PRESENTATION OF A BIENNIAL REPORT ON CARSON CITY JAIL CONDITIONS AND INFORMATION CONCERNING DEATHS OF PRISONERS WITHIN THE JAIL.**

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(9:08:33) – Mayor Bagwell introduced the item. Carson City Sheriff Ken Furlong and Lieutenant Earl Mays reviewed the Staff Report and the accompanying biannual report required to be submitted by the Sheriff regarding prisoner deaths and the conditions of the jail. Lieutenant Mays announced that there had been no inmate deaths in the past six months adding that a new padded cell and several repairs were taking place at this time. He also responded to clarifying questions, explaining to Mayor Bagwell that the back gate alarm and fencing had not yet been installed, due to supply chain issues. Sheriff Furlong thanked the Board for their quarterly visits to the jail and praised the jail’s medical Staff for their care of the inmates. Mayor Bagwell and Supervisor Schuette also commended the detention and medical staff. Supervisor White noted that the Mobile Outreach Programs had alleviated the number of incarcerations. Mayor Bagwell entertained public comments.

(9:15:52) – Mr. French inquired about item 9.J and was informed that it was approved via the Consent Agenda. This item was agendaized for discussion only.

**13.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED REVISIONS TO THE 911 SURCHARGE MASTER PLAN FOR FISCAL YEARS 2023 THROUGH 2027.**

(9:16:48) – Mayor Bagwell introduced the item. Sheriff Furlong explained that the proposed revisions (incorporated into the record as the redlined sections of the document) would be presented to the 9-1-1 Surcharge Advisory Committee at its next meeting later in July 2022. He also believed that a final presentation to the Board of Supervisors would most likely be scheduled for October 2022. Mayor Bagwell inquired about the upcoming end-of-life status of the Tiburon Computer-Aided Dispatch system in five years, and Carson City Chief Financial Officer Sheri Russell explained that the bond would come to a close on July 1, 2024. Sheriff Furlong stated that no requests for proposals (RFPs) for replacement have been issued yet. No action was taken on the item.

**14. CITY MANAGER**

**14.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF THREE MEMBERS TO THE CARSON CITY CULTURE AND TOURISM AUTHORITY ("CTA"), TWO AS REPRESENTATIVES FOR HOTEL OR MOTEL OPERATORS, AND ONE AS A CITIZEN-AT-LARGE REPRESENTATIVE, EACH FOR TWO-YEAR TERMS EXPIRING IN JULY 2024.**

(9:22:30) – Mayor Bagwell introduced the item and received confirmation from Ms. Paulson that Katie Bailey had withdrawn her application for the citizen-at-large position. She explained that the rest of the applicants were seeking reappointment; therefore, no interviews were required for the appointments. Mayor Bagwell entertained a motion.

**(8:23:24) – Supervisor Giomi moved to appoint Mike Jones and Steven Kehm to fill the positions as representatives for hotel or motel operators and Bobbi Rahder to fill the citizen-at-large position, each for a two-year term expiring in July 2024. The motion was seconded by Supervisor Schuette.**

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<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**14.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF ONE MEMBER TO THE LIBRARY BOARD OF TRUSTEES TO FILL A FOUR-YEAR TERM THAT WILL EXPIRE IN JUNE 2026.**

(9:24:06) – Mayor Bagwell introduced the item and explained that William Harris had withdrawn his application. She also invited Jonathon Olivas to the public comments table. Mr. Olivas provided background on his qualifications (application incorporated into the record) and responded to questions by the Supervisors. Mayor Bagwell entertained a motion.

**(9:33:23) – Supervisor Jones moved to appoint Jonathon Olivas for a term that will expire in June 2026. The motion was seconded by Supervisor White.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Jones
<b>SECONDER:</b>	Supervisor White
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**15. PURCHASING AND CONTRACTS**

**15.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN AMENDMENT TO CONTRACT NO. 21300204 (“AMENDMENT”) FOR NICHOLS CONSULTING ENGINEERS, CHTD (“NCE”) TO PERFORM THE SECOND PHASE OF ENGINEERING, DESIGN AND CONSTRUCTION SUPPORT SERVICES, PLUS ADDITIONAL SERVICES RELATED TO UNDERGROUNDING OVERHEAD UTILITIES (“SERVICES”) FOR THE EAST WILLIAM COMPLETE STREETS PROJECT (“PROJECT”) FOR AN ADDITIONAL \$1,930,458, RESULTING IN A TOTAL NOT TO EXCEED AMOUNT OF \$2,320,700.50 FOR CONTRACT NO. 21300204.**

(9:33:54) – Mayor Bagwell introduced the item and entertained Board comments. Supervisor White inquired about the electric vehicle charging units and City Engineer Randall Rice explained that the City provided the electricity at no charge as no point-of-sale systems are attached to the existing chargers. Supervisor White



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objected to having private citizens pay for private vehicle charging costs. Supervisor Schuette highlighted the benefits of electric vehicles to community health and air quality. Mr. Rice clarified that the four charging stations could incorporate a point-of-sale feature for an additional fee of \$180 per year and Mayor Bagwell preferred to have the “fee-accessible” charging stations. Ms. Russell explained that the electricity cost had not gone up significantly after the installation of the charging stations. Supervisor Jones and Supervisor Giomi were both in favor of creating a policy for charging a fee for using the chargers. Mr. Rice informed Supervisor Giomi that this project would not be subject to land leases; however, small land acquisitions might be required and that cost had been incorporated into the project cost. Discussion ensued regarding crosswalk lights and Mr. Rice noted that they were being incorporated as part of the overall pedestrian safety plans. Supervisor White offered to be involved in creating an Electric Vehicle policy. Mayor Bagwell entertained public comments.

(9:46:02) – Mr. French believed that the electric vehicles would take parking spaces from the community and believed that the car manufacturers should incur the cost of providing electric vehicle chargers. Mr. Rice clarified that the parking spots have increased. Mayor Bagwell wished to see the spaces properly marked for electric vehicle use only in order to provide the vehicles the ability to charge. Supervisor Giomi believed that providing the use of the chargers attracted people to the community. Deputy Public Works Director Dan Stucky clarified that the grant dictates having a minimum of two charging stations and offered to return for an agenda discussion on policy and methodology.

**(9:55:18) – Supervisor Schuette moved to approve the amendment as presented. The motion was seconded by Supervisor Jones.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Schuette
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**16. PARKS AND RECREATION**

**16.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST TO REALLOCATE \$150,000 OF RESIDENTIAL CONSTRUCTION TAX (“RCT”) FUNDS FROM THE ROSS GOLD PARK PAVILION PROJECT, APPROVED AS PART OF THE FISCAL YEAR (“FY”) 2022 CAPITAL IMPROVEMENT PROGRAM (“CIP”), TO THE ROSS GOLD PARK TENNIS COURT REHABILITATION PROJECT.**

(9:55:38) – Mayor Bagwell introduced the item and acknowledged the two public comments received during item 5 in support of the item. Ms. Budge also noted the written public comments, incorporated into the record. She gave background, noting that Ross Gold Park was one of the City’s oldest, and highlighted the high construction costs and the fact that the property is a Land and Water Conservation Fund deed-restricted property. Ms. Budge explained that the pavilion had been removed in 2019 for safety reasons and that they had received requests from members of the public to have it replaced. She

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reviewed the Staff Report, incorporated into the record, noting that *“the FY 21 Capital Improvements Program (CIP) budget for the Ross Gold Tennis Courts Project of \$165,000 was based on an original quote that is approximately four years old. The project was put out for bids in 2021 with only one responsive bidder at \$432,444. Inflation, labor force shortages, and construction demand are all factors for the price increase. The project has been value-engineered to eliminate site work outside of the courts; however, the existing project budget of \$165,000 is insufficient for the total project budget requirement of \$336,000. Staff proposes to reallocate the FY 22 approved CIP budget of \$150,000 for the Ross Gold Pavilion Project to the Ross Gold Tennis Court Project. The remaining necessary tennis court project budget of \$21,000 would be transferred from the Residential Construction Tax (RCT) Undesignated Account which has a current amount available of \$324,763. The Ross Gold Pavilion Project would be reconsidered at a later date when additional funds become available.”* She noted that the Department was considering funds from private donations as well.

(10:01:52) – Ms. Budge responded to clarifying questions. Supervisor Jones was in favor of moving some of the Centennial Park tennis courts funds (that are currently deemed insufficient) to complete the Ross Gold Park project, including the pavilion. Supervisor White believed that the tennis courts at Centennial Park were prioritized in order to pursue tournaments there. He also cited survey results in which 71 percent of the public had requested the rebuilding of the pavilion at Ross Gold Park; however, 77.4 percent of the participants had not wished to see an increased number of tennis courts at the park. Supervisor Giomi was informed by Ms. Budge that in the Quality of Life Capital Funds legal opinion, Ross Gold Park had not been listed as one to utilize Quality of Life Capital Funds. Supervisor Giomi did not wish to see park conditions deteriorate beyond repair and agreed with Mayor Bagwell and Supervisor Jones that it was important to complete Ross Gold Park, including the Pavilion. Ms. Budge clarified for Supervisor Schuette that the completion of the tennis courts and the pavilion would not finish all the necessary improvements at Ross Gold Park but will address the most utilized parts of the park. Mayor Bagwell explained that the tennis players’ association in Carson City raised funds to maintain areas such as nets. Ms. Budge confirmed that the City’s tennis organization had funded a geotechnical investigation at Centennial Park through the Parks Foundation. Ms. Budge confirmed that \$330,000 could be moved from the Centennial Park CIP funds to be used for the pavilion. Mayor Bagwell acknowledged written public comments from Lea Case (Chairperson of the Parks and Recreation Commission), Jean Kechely, Eldon Wilson, and Diane Baker Roberts. She also entertained additional public comments.

(10:17:20) – Brenda Hunt introduced herself as a Carson City resident and the mother of an aspiring college tennis player. Ms. Hunt believed that there are no youth players due to the deteriorating conditions of the tennis courts. She wished to see playable surfaces and was unhappy that the Centennial Park courts could not support tennis camps at this time.

(10:22:01) – An audience member (name not audible) stated that she was a former member of the Carson City tennis club; however, she now went to Tahoe to play tennis and believed there would be “a lot of

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interest” in the courts. There were no additional comments; therefore, Mayor Bagwell entertained a motion.

(10:23:48) – **Supervisor Jones moved to approve the request with the funding coming from the Centennial Park General Fund CIP allocation. The motion was seconded by Supervisor White.**

(10:24:15) – Supervisor Schuette noted she would support the motion; however, she wished to see the Centennial Park tennis courts become a priority to support tourism and the community’s different recreational opportunities.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Jones
<b>SECONDER:</b>	Supervisor White
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**16.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT BEYNON SPORTS SURFACES, INC. (“BEYNON”) IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NEVADA REVISED STATUTES (“NRS”) CHAPTER 338, AND WHETHER TO AWARD CONTRACT NO. 21300321 FOR THE ROSS GOLD PARK TENNIS COURT REHABILITATION PROJECT (“PROJECT”) TO BEYNON FOR A TOTAL AMOUNT NOT TO EXCEED \$313,500 TO BE PAID USING RESIDENTIAL CONSTRUCTION TAX (“RCT”) FUNDS.**

(10:26:07) – Mayor Bagwell introduced the item and noted that the funding source of the contract would be updated based on the discussion during item 16.A. There were no public comments.

(10:26:32) – **Supervisor Jones moved to award the contract as presented [and with the funding as discussed in item 16.A]. The motion was seconded by Supervisor Schuette.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Jones
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**17. FINANCE**

**17.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING RECOMMENDATIONS OF THE CARSON CITY AUDIT COMMITTEE TO APPROVE THE**

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**COMPLETED REMEDIATION PLANS AND REMOVE FINDINGS FROM THE AUDIT FINDINGS TRACKING SUMMARY REPORT.**

(10:27:09) – Mayor Bagwell introduced the item and read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest, and noted that she would participate in discussion and action. Ms. Russell presented the Staff Report and the Audit Committee recommendations, all of which are incorporated into the record, and noted a correction. She stated that the IT Volatility Audit had not been closed; however, she recommended the closure of the Fleet Management Audit and the Payroll Internal Controls Testing Audit. Mayor Bagwell entertained questions/comments and when none were forthcoming, a motion.

**(10:29:45) – Supervisor White moved to accept the final closures of the Fleet Management and the Payroll Internal Controls Testing internal audits as recommended by the Audit Committee. The motion was seconded by Supervisor Jones.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor White
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**17.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN ADDITIONAL FUNDING REQUEST FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") COLORADO STREET ADA COMPLIANCE IMPROVEMENT PROJECT, IN THE AMOUNT OF \$102,600 FOR FISCAL YEAR ("FY") 2022.**

(10:30:13) – Mayor Bagwell introduced the item. Supervisor Schuette read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest, and noted that she would participate in discussion and action. Grants Administrator Mirjana Gavric presented the Staff Report and accompanying documentation. She noted that the additional funding request from the Carson City Public Works Department was for \$102,600, due to inflation and will be covered by two de-obligated projects. She also clarified for Supervisor White that the Ross Gold Park restrooms project was one of the de-obligated projects, as it had been completed under budget. There were no public comments and Mayor Bagwell entertained a motion.

**(10:34:50) – Supervisor Jones moved to approve the additional funding request as requested. The motion was seconded by Supervisor White.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Jones
<b>SECONDER:</b>	Supervisor White
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

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**18. HEALTH AND HUMAN SERVICES**

**18.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED ACCEPTANCE OF A GRANT FROM THE STATE OF NEVADA DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF PUBLIC AND BEHAVIORAL HEALTH, IN A NOT TO EXCEED AMOUNT OF \$103,499 REIMBURSED IN FISCAL YEAR (“FY”) FY 2023, EFFECTIVE JULY 1, 2022 THROUGH JUNE 30, 2023.**

(10:35:16) – Mayor Bagwell introduced the item. Carson City Health and Human Services Director Nicki Aaker provided the information incorporated into the Staff Report and acknowledged her discussions with Supervisor White who had expressed concern over training materials, noting “we do have many options and we will look at those other options.” Supervisor White thanked Staff for entertaining his concerns and “for working out how we’re going to move forward with this particular grant.” Mayor Bagwell entertained public comments and when none were forthcoming, a motion.

**(10:36:48) – Supervisor White moved to authorize acceptance of the grant as presented. The motion was seconded by Supervisor Jones.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor White
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**18.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPOSED SUBMITTAL OF A GRANT APPLICATION BY THE CARSON CITY DEPARTMENT OF HEALTH AND HUMAN SERVICES (“CCHHS”) TO THE NEVADA DEPARTMENT OF HEALTH AND HUMAN SERVICES (“HHS”) TO PROVIDE WOMEN, CHILDREN, AND INFANTS (“WIC”) SERVICES IN CARSON CITY AND DOUGLAS COUNTY IN AN AMOUNT TO BE DETERMINED BY HHS.**

(10:37:08) – Mayor Bagwell introduced the item and noted that the application had been presented as late material. She also entertained Board and public comments.

(10:37:48) – Mr. French cited his experience as a volunteer for the Ron Wood Family Resource Center and noted his support for the benefits of the WIC program. Mayor Bagwell entertained a motion.

**(10:38:44) – Supervisor Schuette moved to approve submittal of the grant application. The motion was seconded by Supervisor White.**

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<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Schuette
<b>SECONDER:</b>	Supervisor White
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**19. RECESS AS THE BOARD OF SUPERVISORS**

(10:39:07) – Mayor Bagwell recessed the Board of Supervisors meeting.

**REDEVELOPMENT AUTHORITY**

**20. CALL TO ORDER & ROLL CALL - REDEVELOPMENT AUTHORITY**

(10:51:40) – Chairperson Bagwell called the Redevelopment Authority meeting to order. Roll was called and a quorum was present.

**21. PUBLIC COMMENT**

(10:52:02) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

**22. FOR POSSIBLE ACTION: APPROVAL OF MINUTES - MAY 19, 2022**

(10:52:10) – Chairperson Bagwell introduced the item and entertained comments, corrections, and/or a motion.

**(10:52:25) – Member White moved to approve the minutes of the May 19, 2022 Redevelopment Authority meeting. The motion was seconded by Member Jones and carried 5-0-0.**

**23. CITY MANAGER**

**23.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION CONCERNING A RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING THE EXPENDITURE OF \$50,000 FROM THE FISCAL YEAR ("FY") 2023 REDEVELOPMENT REVOLVING FUND TO SUPPORT VARIOUS ARTS AND CULTURE EVENTS AND PROJECTS.**

(10:52:35) – Chairperson Bagwell introduced the item. Ms. Paulson reviewed the Staff Report, incorporated into the record, and noted that the Cultural Commission had received a total of \$66,000 in grant requests, and a total of \$50,000 has been allocated in the FY 2023 budget for those activities. She also discussed the proposed summary of allocations, also incorporated into the record, and recommended approval with the exception of the Brewery Arts Center/Rock n Roll Exhibition which had requested \$5,000; however, it had inadvertently been

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allocated \$8,000. Member Schuette recommended increasing the allocation to the Capital City Arts Initiative to \$3,500, Carson City Symphony to \$4,000, and the Mile High Jazz band to \$4,500, and reducing the Brewery arts Center allocation to \$5,000. Chairperson Bagwell explained that a newly-created position in the Parks and Recreation should receive an allocation of \$3,000 for their activities. Discussion ensued regarding a previous Board agreement to reduce ongoing requests for funding for the same activities. Cultural Commission Chairperson Barbara D’Anneo confirmed that the allocations would fund new “artistic endeavors.” Chairperson Bagwell entertained public comments; however, none were forthcoming. Member Jones was in favor of allocating the \$3,000 to be used by the new position. Member White inquired whether revolving exhibits at the Brewery Arts Center were considered a new grant request each time. Ms. D’Anneo reminded the Authority members that many of the events take place at the Brewery Arts Center, adding that new policies were being discussed at future Cultural Commission meetings.

**(11:05:04) – Member White moved to recommend to the Board of Supervisors approval of the expenditures as recommended by the Cultural Commission, with the exception of the Brewery Arts Center/Rock n Roll Exhibition which would be funded at \$5,000. The motion was seconded by Member Jones.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Member White
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Member Jones, Schuette, White, Vice Chair Giomi, and Chairperson Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**24. PUBLIC COMMENT**

(11:06:24) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

**25. FOR POSSIBLE ACTION: TO ADJOURN AS THE REDEVELOPMENT AUTHORITY**

(11:06:35) – Chairperson Bagwell adjourned the Redevelopment Authority meeting at 11:06 a.m.

**26. RECONVENE AS THE BOARD OF SUPERVISORS**

(11:06:38) – Mayor Bagwell reconvened the Board of Supervisors meeting.

**27. CITY MANAGER**

**27.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION AUTHORIZING THE EXPENDITURE OF \$50,000 FROM THE FISCAL YEAR (“FY”) 2023 REDEVELOPMENT REVOLVING FUND TO SUPPORT VARIOUS ARTS AND CULTURE EVENTS AND PROJECTS AS AN EXPENSE INCIDENTAL TO THE CARRYING OUT OF THE REDEVELOPMENT PLAN.**

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*This Resolution must be adopted by a two-thirds vote of the Board of Supervisors.*

(11:07:00) – Mayor Bagwell introduced the item and reminded everyone that the item had already been discussed previously (item 23.A). She entertained additional comments and when none were forthcoming, a motion.

**(11:07:28) – Supervisor White moved to approve Resolution No. 2022-R-25 as modified, to reflect the \$5,000 allocation to the Brewery Arts Center Rock n Roll Exhibition. The motion was seconded by Supervisor Schuette.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor White
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**28. BOARD OF SUPERVISORS**

(11:08:08) – Mayor Bagwell invited the public to attend the 10:00 a.m. event at Mayor’s Park on July 16, 2022, in celebration of Parks and Recreation month and to view the unveiling of the new benches and information kiosk donated by former Carson City Mayor Ray Masayko. Ms. Paulson announced that the postponed July 4<sup>th</sup> RSVP fireworks event would take place on Saturday, July 9, 2022, at 9:15 p.m. at Mills Park. Supervisor Schuette praised the Parks and Recreation Department events including the kayak event at Donner Lake. She also highlighted the Fire Department’s summer fire fuel reduction program. Supervisor Giomi thanked the Board for indulging him with the WebEx participation in this meeting due to his contracting of the COVID-19 virus while vacationing in Alaska. Mayor Bagwell announced that she would be selecting the two Nevada Humane Society’s (NHS) final winners of the Best of Carson City Pets Contest that afternoon, the images of which would be displayed on the new Animal Control vehicle. Supervisor Schuette highlighted the community involvement and thanked Carson Animal Shelter Initiative (CASI) for donating the NHS van.

**NON-ACTION ITEMS:**

- FUTURE AGENDA ITEMS**
- STATUS REVIEW OF PROJECTS**
- INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- CORRESPONDENCE TO THE BOARD OF SUPERVISORS**
- STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD**
- STAFF COMMENTS AND STATUS REPORT**

**CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES AND COUNSEL**

This item did not take place.



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**29. PUBLIC COMMENT**

(11:14:39) – Mayor Bagwell entertained final public comments. Mr. French referenced the tennis courts at Centennial Park and he stressed the importance of maintaining what is built in the City.

**30. FOR POSSIBLE ACTION: TO ADJOURN**

(11:17:39) – Mayor Bagwell adjourned the meeting at 11:17 a.m.

The Minutes of July 7, 2022 Carson City Board of Supervisors meeting are so approved on this 4<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
LORI BAGWELL, Mayor

ATTEST:

\_\_\_\_\_  
AUBREY ROWLATT, Clerk-Recorder

Attachments: written public comments