

CARSON CITY BOARD OF SUPERVISORS

Minutes of the July 21, 2022 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, July 21, 2022, in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT:

Mayor Lori Bagwell
Supervisor Stacey Giomi, Ward 1
Supervisor Maurice White, Ward 2
Supervisor Stan Jones, Ward 3
Supervisor Lisa Schuette, Ward 4

STAFF:

Nancy Paulson, City Manager
Aubrey Rowlatt, Clerk-Recorder
Stephanie Hicks, Deputy City Manager
Dan Yu, Assistant District Attorney
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All meeting minutes are available for review at: <https://www.carson.org/minutes>.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:32:22) – Mayor Bagwell called the meeting to order at 8:30 a.m. Ms. Warren called roll and noted the presence of a quorum. Calvary Chapel Pastor Pat Propster provided the invocation. At Mayor Bagwell’s request, Richard Staub led the Pledge of Allegiance.

5. PUBLIC COMMENT

(8:35:23) – Mayor Bagwell entertained public comments. Deni French introduced himself as a Carson City resident and noted he had several concerns. He stated that pharmacies should be able to carry medical marijuana. He also explained that the slurry seal in his neighborhood was “disruptive” and “unnecessary.” Mr. French wished to see the slurry seal applied to streets that “are falling apart.”

6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – JUNE 16, 2022

(8:36:21) – Mayor Bagwell introduced the item and entertained comments or corrections and when none were forthcoming a motion.

(8:38:27) – Supervisor Giomi moved to approve the minutes of the June 16, 2022 Board of Supervisors meeting as presented. The motion was seconded by Supervisor Jones and carried 5-0-0.

7. SPECIAL PRESENTATIONS

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7.A PROCLAMATION AND PRESENTATION OF THE EMPLOYEE-OF-THE-QUARTER AWARD TO JESSICA ARRENDALE, INFORMATION TECHNOLOGY SYSTEMS TECHNICIAN.

(8:38:55) – Mayor Bagwell introduced the item and read into the record a proclamation which she presented to the Employee of the Quarter, Information Technology Technician Jessica Arrendale. Ms. Arrendale joined the Mayor and the Board for a commemorative photograph.

7.B PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES.

(8:42:23) – Mayor Bagwell invited the Supervisors to join her to present length of service certificates. Each Board member read the accomplishments of a City employee after which they presented them with their longevity award certificates. The following employees were award recipients and joined the Board for a commemorative photograph with family and friends after the presentation:

- Tom Grundy, Water Operations Supervisor – 20 years
- Victoria Chandler, Office Specialist – 10 years
- Israel Loyola, Deputy Sheriff – 10 years
- Paul Griffitts, Parks Shop Coordinator – 5 years

CONSENT AGENDA

(8:50:01) – Mayor Bagwell introduced the item and entertained disclosures. Supervisors Giomi and Schuette read into the record prepared disclosure statements pertaining to item 10.A, advised of no disqualifying conflict of interest, and noted that they would participate in discussion and action. Mayor Bagwell also inquired whether the Board or members of the public wished to pull items from the Consent Agenda. When none were forthcoming, she entertained a motion.

(8:53:48) – Supervisor Giomi moved to approve the Consent Agenda consisting of items 8.A, 9.A, 10.A, 11.A, 11.B, 11.C, 11.D, 11.E, 12.A, and 12.B as presented. Supervisor Schuette seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

8. CITY MANAGER

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8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON RATIFYING THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF JUNE 4, 2022 THROUGH JULY 8, 2022.

9. FINANCE

9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH JULY 8, 2022, PER NRS 251.030 AND NRS 354.290.

10. PUBLIC WORKS

10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPOSED RATIFICATION OF A SHORT-TERM LEASE EXPIRING ON JUNE 30, 2023, AND TITLED "WATER LEASE AGREEMENT" BETWEEN CARSON CITY AND THE CARSON WATER SUBCONSERVANCY DISTRICT ("CWSD"), TO ALLOW CARSON CITY TO USE UP TO 100 ACRE- FEET OF SURFACE WATER FROM THE UPPER AND LOWER LOST LAKES RESERVOIRS AT NO COST BEYOND PERMIT FEES ANTICIPATED TO BE APPROXIMATELY \$780 AND THE CITY TO BEAR ITS OWN COSTS ASSOCIATED WITH THE USE OF THE CITY'S EXISTING WATER PRODUCTION AND DISTRIBUTION SYSTEM.

11. PURCHASING AND CONTRACTS

11.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PURCHASE BOOKS AND PERIODICALS FOR THE CARSON CITY LIBRARY ("LIBRARY") FROM BTAC ACQUISITION CORP., DBA BAKER & TAYLOR, LLC ("BAKER & TAYLOR") FOR A TOTAL NOT TO EXCEED AMOUNT OF \$100,000 THROUGH JUNE 30, 2023.

11.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 23300006 WITH MICHAEL BAKER INTERNATIONAL, INC. ("MBI") FOR ON-CALL GEOGRAPHIC INFORMATION SYSTEMS ("GIS") SERVICES THROUGH FISCAL YEAR ("FY") 2023, FOR AN AMOUNT NOT TO EXCEED \$125,000.

11.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 23300007 WITH ATKINS NORTH AMERICA, INC. ("ATKINS") FOR ON-CALL GEOGRAPHIC INFORMATION SYSTEM ("GIS") SERVICES THROUGH FISCAL YEAR ("FY") 2023, FOR A NOT TO EXCEED AMOUNT OF \$95,000.

11.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PURCHASE RADIO COMMUNICATIONS EQUIPMENT AND RELATED SERVICES THROUGH JOINDER CONTRACT #P697-16-016 BETWEEN HARRIS CORPORATION AND THE NEVADA DEPARTMENT OF TRANSPORTATION ("NDOT") FOR A NOT TO EXCEED AMOUNT OF \$1,200,000 THROUGH FISCAL YEAR ("FY") 2023.

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11.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION FOR THE CARSON CITY INFORMATION TECHNOLOGY DEPARTMENT (“IT”) TO PURCHASE HARDWARE COMPONENTS, SOFTWARE AND RELATED SERVICES TO SUPPORT THE CAPITAL AND OPERATIONAL NEEDS OF CARSON CITY’S VARIOUS OFFICES AND DEPARTMENTS DURING FISCAL YEAR (“FY”) 2023, FOR A TOTAL AGGREGATE AMOUNT NOT TO EXCEED \$1,209,200.11 THROUGH THE FOLLOWING EIGHT JOINDER CONTRACTS: (1) 4400006644 BETWEEN INSIGHT PUBLIC SECTOR, INC. AND FAIRFAX COUNTY, VIRGINIA; (2) AR3227 BETWEEN CISCO SYSTEMS, INC. AND THE STATE OF UTAH; (3) MNWNC-108 BETWEEN DELL MARKETING LP AND THE STATE OF MINNESOTA; (4) R210401 BETWEEN CDW GOVERNMENT LLC AND TEXAS’ REGION 4 EDUCATION SERVICE CENTER; (5) MNWNC-119 BETWEEN MICROSOFT CORPORATION AND THE STATE OF MINNESOTA; (6) ADSPO16-130651 BETWEEN SHI INTERNATIONAL CORP. AND THE STATE OF ARIZONA; (7) 47QSWA18D0050 BETWEEN GENETEC, INC. AND THE UNITED STATES GENERAL SERVICES ADMINISTRATION; AND (8) AR3232 BETWEEN JUNIPER NETWORKS (US) INC. AND THE STATE OF UTAH.

12. TREASURER

12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE AFFIDAVIT FILED BY CARSON CITY TREASURER ANDREW RASOR RELATING TO THE SALE OF ONE PROPERTY TO RECOVER DELINQUENT PROPERTY TAXES AND THE RESULTING EXCESS PROCEEDS.

12.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE TREASURER’S MONTHLY STATEMENT OF ALL MONEY ON DEPOSIT, OUTSTANDING CHECKS, AND CASH ON HAND FOR JUNE 2022 SUBMITTED PER NEVADA REVISED STATUTES (“NRS”) 354.280.

END OF CONSENT AGENDA

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

13. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME

No items were pulled from the Consent Agenda.

14. CITY MANAGER

14.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF TWO MEMBERS TO THE ADVISORY BOARD TO MANAGE WILDLIFE, ONE TO FILL A POSITION RESERVED FOR A HUNTER, TRAPPER OR ANGLER OR A PERSON ENGAGED IN RANCHING OR FARMING IN CARSON CITY, FOR A TWO-YEAR TERM THAT

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WILL EXPIRE IN JULY 2024, AND ONE TO FILL AN AT-LARGE POSITION TO REPRESENT THE GENERAL PUBLIC OF THE CITY, FOR A TERM THAT WILL EXPIRE IN JULY 2024.

(8:54:38) – Mayor Bagwell introduced the item and was informed that applicant Tim Wilson (applicant for the *at-large* vacancy) was not present to be interviewed. She also indicated that Corbett Fleming had applied for reappointment to fill the position reserved for *a hunter, trapper, angler, or a person engaged in ranching or farming in Carson City*, adding that reappointment applicants would not be subject to an interview. The Board agreed to proceed with the reappointment and to re-agendize Mr. Wilson’s interview “since none of us can speak on his behalf.” Mayor Bagwell entertained a motion.

(8:55:25) – Supervisor Jones moved to reappoint Corbett Fleming to the "sportsman/rancher" position for a term that will expire in July 2024. The motion was seconded by Supervisor Giomi.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Jones
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(8:55:54) – Mayor Bagwell recessed the meeting until the Charter Review Committee quorum was established.

(9:03:15) – Mayor Bagwell reconvened the meeting and proceeded to agenda item 14.H until a Charter Review Committee quorum was established.

(9:16:20) – Mayor Bagwell noted the presence of the Charter Review Committee members. Ms. Warren called roll and established a quorum as the following Charter Review Committee members were present: Chairperson Richard Staub, Vice Chairperson Susan Hoffman, Member Kimberly Fiegehen, and Member Stacie Wilke-McCulloch. Deputy City Manager Stephanie Hicks noted that the Committee had met three times in February, April, and May 2022 and thanked all the members for their service. She also noted that She would be available to answer the Board’s questions along with District Attorney Jason Woodbury during Chairperson Staub’s presentation.

14.B FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION ON A STATUS REPORT AND OVERVIEW OF THE WORK OF THE CHARTER REVIEW COMMITTEE.

(9:17:32) – Mayor Bagwell thanked the members who had served on the Charter Review Committee and invited Mr. Staub to present.

(9:17:40) – Mr. Staub introduced himself and the members of the Charter Review Committee. He also reviewed the Staff Report and highlighted the following items that the Committee had not recommended for approval:

- The addition of two supervisors to the Board.

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- Ward-based voting.
- Changing “repugnant to the Constitution” to “in conflict with the constitution” in the City Charter.
- Voter registration fees.
- The duration and expiration of emergency ordinances.
- The time the Mayor can exercise emergency powers.
- Defining the duration of the [Mayor’s] emergency powers.

Mayor Bagwell noted that this item was not agendized for action

ITEMS 14.C THROUGH 14.G

(9:20:40) – Mayor Bagwell opened items 14.C through 14.G, noting that the public comments on those items would be heard during this discussion. She also noted that the Board could choose to approve items 14.C through 14.G in one motion or take action on each item separately.

(9:21:22) – Mr. Woodbury Commended the “extraordinary group” comprising the Charter Review Committee. He also reviewed all the recommendations highlighted in each of the Staff Reports (items 14.C through 14.G) which are incorporated into the record and responded to clarifying questions. Discussion ensued regarding item 14.E and Supervisor Giomi was in favor of having the Mayor Pro Tempore assume the Office of Mayor in the event of a vacancy in that office and establish the process by which the vacancy left by the Mayor Pro Tempore on the Board of Supervisors can be filled. He also noted that an even-numbered four-person Board would create issues, especially when a two-thirds majority is required for certain items to pass, and was not in favor of “underserving the community.” Supervisor White inquired about a “legal definition of vacancy” and Mr. Woodbury believed that vacant would mean “some permanent relinquishment of the office.” Mr. Woodbury also informed Supervisor Giomi that the Charter Review Committee’s recommendations would count as part of the “limited number of bills” the City would present to the State Legislature and Supervisor White was informed that all the changes would be “sent as one bill.” Mayor Bagwell entertained public comments and when none were forthcoming, she entertained a combined motion or separate actions for each agenda item.

(9:50:46) – Supervisor Giomi moved to accept the recommendations as presented and direct Staff to include the amendments in a bill draft request for the 2023 Nevada Legislative Session for items 14.C, 14.D, 14.F, and 14.G as presented and request that Staff return with [further clarification on] item 14.E. The motion was seconded by Supervisor White.

(9:51:21) – Mayor Bagwell entertained discussion and noted that she was “comfortable with letting [Staff] bring back the bill draft” to the Board. Supervisor Giomi wished to amend his motion.

(9:52:25) – Supervisor Giomi amended his motion to accept the recommendations as presented and direct Staff to include the amendments in a bill draft request for the 2023 Nevada Legislative Session for items 14.C, 14.D, 14.E, 14.F, and 14.G as presented and direct Staff to “bring them all back as the bill draft request before submitting it to the legislature.” Supervisor White agreed to the amendment as the seconder.

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RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

14.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION OF THE CHARTER REVIEW COMMITTEE THAT SECTION 2.100(1) OF THE CARSON CITY CHARTER AMEND THE REQUIRED STYLE OF ORDINANCES FROM “THE BOARD OF SUPERVISORS OF CARSON CITY DO ORDAIN” TO “THE BOARD OF SUPERVISORS OF CARSON CITY DOES ORDAIN.”

Approved per the discussion and motion above.

14.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION OF THE CHARTER REVIEW COMMITTEE THAT SECTION 2.110 OF THE CARSON CITY CHARTER BE AMENDED: (1) TO REQUIRE THE BOARD OF SUPERVISORS TO ADOPT OR REJECT A PROPOSED ORDINANCE OR AMENDMENT THERETO WITHIN 60 DAYS AFTER THE PUBLICATION REQUIRED BY SECTION 2.110(1); (2) TO REQUIRE THE CARSON CITY CLERK TO COMPLETE PUBLICATION REQUIRED BY SECTION 2.110(4) NOT LATER THAN 14 DAYS AFTER ADOPTION OF THE ORDINANCE; AND (3) TO REMOVE THE REQUIREMENT OF SECTION 2.110(4) REQUIRING PUBLICATION OF AN APPROVED ORDINANCE PRIOR TO ITS EFFECTIVE DATE.

Approved per the discussion and motion above.

14.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION OF THE CHARTER REVIEW COMMITTEE TO AMEND SECTION 3.015 OF THE CARSON CITY CHARTER TO HAVE THE MAYOR PRO TEMPORE ASSUME THE OFFICE OF MAYOR AND TO ESTABLISH THE PROCESS OF FILLING THE VACANCY LEFT BY THE MAYOR PRO TEMPORE IN THE EVENT OF A VACANCY IN THE OFFICE OF MAYOR.

Please see the discussion and motion above.

14.F FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION OF THE CHARTER REVIEW COMMITTEE TO AMEND SECTION 2.010 OF THE CARSON CITY CHARTER TO CLARIFY WHEN THE TERM OF OFFICE FOR MEMBERS OF THE BOARD OF SUPERVISORS AND MAYOR BEGIN AND END.

Approved per the discussion and motion above.

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14.G FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION OF THE CHARTER REVIEW COMMITTEE TO AMEND SECTION 1.060(3) OF THE CARSON CITY CHARTER TO REMOVE THE DEADLINE FOR REALIGNMENT OF WARD BOUNDARIES.

Approved per the discussion and motion above.

14.H FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED REVISIONS TO THE CARSON CITY BOARDS, COMMITTEES, AND COMMISSIONS POLICIES AND PROCEDURES ("POLICIES AND PROCEDURES").

(9:03:27) – Mayor Bagwell introduced the item. Mr. Yu gave background and presented the proposed revisions to the Carson City Boards, Committees, and Commissions Policies and Procedures, incorporated into the record, adding that the last amendments had been approved by the Board of Supervisors on July 18, 2019. He also responded to clarifying questions. Mr. Yu distinguished between the sections that were only applicable to the advisory bodies created by this Board, and those that were applicable “to every public body that is created under the authority of the City Charter or the Nevada Revised Statute (NRS) and is subject to the Open Meeting Law.” Mayor Bagwell entertained public comments.

(9:15:15) – Mr. French received confirmation that public comments would still be entertained during every public hearing item. There were no other questions or comments; therefore, Mayor Bagwell entertained a motion.

(9:16:04) – Supervisor Schuette moved to approve the proposed revisions as presented. The motion was seconded by Supervisor Jones.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

15. COMMUNITY DEVELOPMENT - PLANNING

15.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 109, AN ORDINANCE AMENDING SECTION 18.04.135 OF THE CARSON CITY MUNICIPAL CODE (“CCMC”) TO INCLUDE WATCHMAN’S QUARTERS IN THE LIST OF ACCESSORY USES FOR THE GENERAL COMMERCIAL USE DISTRICT.

(9:53:28) – Mayor Bagwell introduced the item. Planning Manager Heather Ferris explained that there had been no changes to the Bill since the first reading. Mayor Bagwell entertained Board or public comments and when none were forthcoming, a motion.

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(9:53:49) – Supervisor Schuette moved to adopt, on second reading, Bill No. 109, Ordinance No. 2022-10. The motion was seconded by Supervisor Jones.

(9:54:16) – Supervisor White noted that he would not support the proposed ordinance for all the objections he had presented during the bill’s first reading.

RESULT:	APPROVED (4-1-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, and Mayor Bagwell
NAYS:	Supervisor White
ABSTENTIONS:	None
ABSENT:	None

15.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 110, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM SINGLE-FAMILY 6,000 (“SF6”) TO PUBLIC NEIGHBORHOOD (“PN”) FOR ASSESSOR’S PARCEL NUMBER (“APN”) 008-852-28 AND A PORTION OF 008-754-28; AND FROM SINGLE-FAMILY 1 ACRE (“SF1A”) TO PN FOR APNS 008-052-24, 008-051-23, 008-051-24, 008-051-25, 008-754-29 AND A PORTION OF 008-754-28, PARCELS LOCATED ON THE EAST SIDE OF IMUS ROAD BETWEEN ARROWHEAD DRIVE AND GENOA LANE.

(9:54:34) – Mayor Bagwell introduced the item. Planning Manager Heather Ferris explained that there had been no changes to the bill since the first reading. Mayor Bagwell entertained Board or public comments and when none were forthcoming, a motion.

(9:55:10) – Supervisor Jones moved to adopt, on second reading, Bill No. 110, Ordinance No. 2022-11. The motion was seconded by Supervisor Giomi.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Jones
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

ITEMS 15.C THROUGH 15.H

(9:55:30) – Mayor Bagwell opened agenda items 15.C through 15.H. Ms. Ferris stated that there had been no changes to the proposed ordinances and that no public comments had been received on any of the items. Mayor Bagwell entertained public comments.

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(9:56:04) – Mr. French stated: “anytime you change these it puts things in a precarious situation.” He noted that he looked forward “to better understanding [the items] after the meeting.” Mayor Bagwell entertained a motion.

(9:56:33) – Supervisor Giomi moved to adopt, on second reading, Bill No. 111, Ordinance No. 2022-12; Bill No. 112, Ordinance No. 2022-13; Bill No. 113, Ordinance No. 2022-14; Bill No. 114, Ordinance No. 2022-15; Bill No. 115, Ordinance No. 2022-16; and Bill No. 116, Ordinance No. 2022-17 as presented. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

15.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 111, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM SINGLE-FAMILY 12,000 PLANNED UNIT DEVELOPMENT (“SF12-P”) TO PUBLIC NEIGHBORHOOD PLANNED UNIT DEVELOPMENT (“PN-P”) FOR THE PARCEL LOCATED ON THE EAST SIDE OF OAK RIDGE DRIVE, APPROXIMATELY 300 FEET SOUTH OF W. COLLEGE PARKWAY, ASSESSOR’S PARCEL NUMBER (“APN”) 007-462-13.

Approved per the earlier discussion and motion.

15.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 112, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM SINGLE FAMILY 5 ACRE (“SF5A”) TO PUBLIC COMMUNITY (“PC”) FOR PARCELS LOCATED ON BOTH SIDES OF SIERRA VISTA LANE, APPROXIMATELY 1 MILE SOUTH OF CARSON RIVER ROAD, ASSESSOR’S PARCEL NUMBERS (“APNS”) 010-121-08, 010-121-18 AND 010-121-20.

Approved per the earlier discussion and motion.

15.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 113, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM SINGLE-FAMILY 12,000 (“SF12”) AND CONSERVATION RESERVE (“CR”) TO PUBLIC COMMUNITY (“PC”) FOR ASSESSOR’S PARCEL NUMBER (“APN”) 007-061-18; AND FROM SINGLE-FAMILY 21,000 PLANNED UNIT DEVELOPMENT (“SF21-P”) TO PUBLIC COMMUNITY (“PC”) FOR APNS 007-322-32, 007-381-17, 007-382-27, 007-382-28, 007-383-07, 007-384-13, 007-385-09, 007-392-39, 007-394-16, 007-394-17, 007-401-06, 007-401-21, 007-401-36, 007-401-52, 007-401-68 AND 007-402-26, PARCELS LOCATED ON BOTH SIDES OF KINGS CANYON ROAD

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AND LONGVIEW WAY, WITHIN AND ADJACENT TO THE LONG RANCH ESTATES PLANNED UNIT DEVELOPMENT.

Approved per the earlier discussion and motion.

15.F FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 114, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM SINGLE-FAMILY 6,000 SPECIFIC PLAN AREA (“SF6-SPA”) TO PUBLIC NEIGHBORHOOD SPECIFIC PLAN AREA (“PN-SPA”) FOR THE PARCEL LOCATED AT 1205 RACE TRACK RD., ASSESSOR’S PARCEL NUMBER (“APN”) 010-732-05.

Approved per the earlier discussion and motion.

15.G FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 115, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM SINGLE-FAMILY 6,000 SPECIFIC PLAN AREA (“SF-6-SPA”) TO PUBLIC NEIGHBORHOOD SPECIFIC PLAN AREA (“PN-SPA”) FOR THE PARCEL LOCATED AT 1640 TULE PEAK CIRCLE, ASSESSOR’S PARCEL NUMBER (“APN”) 010-733-03.

Approved per the earlier discussion and motion.

15.H FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 116, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM GENERAL INDUSTRIAL (“GI”) TO CONSERVATION RESERVE (“CR”) FOR A PARCEL LOCATED AT 5480 MORGAN MILL ROAD, ASSESSOR’S PARCEL NUMBER (“APN”) 008-371-31.

Approved per the earlier discussion and motion.

15.I FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION ESTABLISHING THE MAXIMUM NUMBER OF RESIDENTIAL BUILDING PERMIT ALLOCATIONS UNDER CHAPTER 18.12 (THE “GROWTH MANAGEMENT ORDINANCE”) OF THE CARSON CITY MUNICIPAL CODE (“CCMC”) FOR THE YEARS 2023 AND 2024, ESTIMATING THE MAXIMUM NUMBER OF RESIDENTIAL BUILDING PERMIT ALLOCATIONS FOR THE YEARS 2025 AND 2026, ESTABLISHING THE NUMBER OF RESIDENTIAL BUILDING PERMIT ALLOCATIONS AVAILABLE WITHIN THE DEVELOPMENT PROJECT AND GENERAL PROPERTY OWNER CATEGORIES, ESTABLISHING A MAXIMUM AVERAGE DAILY WATER USAGE FOR COMMERCIAL AND INDUSTRIAL BUILDING PERMITS AS A THRESHOLD FOR GROWTH MANAGEMENT COMMISSION REVIEW, ESTABLISHING CRITERIA TO APPLY WHEN MAKING DECISIONS REGARDING COMMERCIAL AND INDUSTRIAL PROJECTS SEEKING TO EXCEED THE THRESHOLD AND DIRECTING STAFF TO FORWARD THE GROWTH MANAGEMENT REPORT TO NEVADA STATE LEGISLATORS PURSUANT TO THE PROVISIONS OF ASSEMBLY BILL 240 (2019).

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(9:57:14) – Mayor Bagwell introduced the item. Ms. Ferris noted that she was presenting on behalf of Community Development Director Hope Sullivan. She reviewed the Staff Report and Ms. Sullivan’s June 29, 2022 Staff Report to the Growth Management Commission, and referenced the accompanying proposed resolution, all of which are incorporated into the record. Based on the maximum three percent growth rate, Ms. Ferris explained that the Growth Management Commission had recommended a total of [744] residential allocations for 2023, with a commercial and industrial daily water usage threshold of 15,000 gallons per day, above which Growth Management Commission approval would be required. Ms. Ferris also stated that the proposed resolution had been corrected since the Growth Management meeting to reflect the calculations based on the correct Carson City population figures. She noted that the population count was based on the 2020 census data which had shown a decrease in the average household size from 2.54 to 2.32 persons, adding that the under 18-year-old population had decreased and the over 65-year-old population had increased. Ms. Ferris informed the Board that the Growth Management Commission had requested a future presentation on transportation impacts and water threshold levels based on growth. She also stated that the following correction would be made to the third paragraph in the proposed resolution:

WHEREAS, the Carson City Board of Supervisors finds and declares pursuant to Carson City Municipal Code Section 18.12 that city water and wastewater treatment capacity, as well as other resources identified in Section ~~18.12.050(2)~~ 18.12.015(2), are essential resources that limit the available residential building permits authorized by this resolution.

(10:04:28) – Mayor Bagwell entertained public comments. Mr. French expressed concern about the current growth, noting that the homes are “beyond most people’s means.” He believed that the insects, lizards, rabbits, and other creatures were trying to relocate and were “getting a little bit squeezed” and “needed time to decompress and figure out where they belong.” Mr. French was also concerned with the traffic and water issues. There were no additional comments; therefore, Mayor Bagwell entertained a motion to approve the attached resolution with the above-noted correction.

(10:06:17) – Supervisor White moved to adopt Resolution No. 2022-R-26 with the correction stated on the record. The motion was seconded by Supervisor Jones.

(10:06:54) – Supervisor Schuette explained that she was aware that the growth rate had not historically reached three percent; however, she hoped that it would eventually decrease to two-and-a-half percent as the actual numbers would continue to go up.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor White
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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16. BOARD OF SUPERVISORS

NON-ACTION ITEMS:

FUTURE AGENDA ITEMS
STATUS REVIEW OF PROJECTS
INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS
CORRESPONDENCE TO THE BOARD OF SUPERVISORS
STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD
STAFF COMMENTS AND STATUS REPORT

(10:08:50) – Mayor Bagwell entertained Staff and Board comments. Ms. Paulson announced a special meeting of the Cultural Commission on July 25, 2022, to review a public art policy draft which would eventually be presented to the Board.

(10:09:24) – Supervisor White noted the Nevada State Prison Preservation Society’s (NSPPS) progress and presented the Board members with a casino chip depicting NSPPS and noted they would be available as souvenirs at the prison gift shop. Supervisor White also highlighted a paranormal tour the tickets of which had been sold in six hours.

CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES AND COUNSEL

This item did not take place.

17. PUBLIC COMMENT

(10:11:41) – Mayor Bagwell entertained final public comments. Mr. French wished to see a discussion on electric vehicles and how they would contribute to road repairs which are currently funded by fuel taxes. He also referenced the discussion regarding dogs during the Parks and Recreation Commission/Open Space Advisory Committee meeting and believed that “not every park should be a dog park,” and that “each park should be taken individually.” Additionally, Mr. French expressed his appreciation to the Board. There were no additional public comments.

18. FOR POSSIBLE ACTION: TO ADJOURN

(10:12:58) – Mayor Bagwell adjourned the meeting at 10:12 a.m.

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The Minutes of July 21, 2022 Carson City Board of Supervisors meeting are so approved on this 18th day of August 2022.

LORI BAGWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk-Recorder

Attachments: written public comments