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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, August 4, 2022, in the Community Center Robert "Bob" Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT:

Mayor Lori Bagwell Supervisor Stacey Giomi, Ward 1 Supervisor Maurice White, Ward 2 Supervisor Stan Jones, Ward 3 Supervisor Lisa Schuette, Ward 4

STAFF:

Nancy Paulson, City Manager Aubrey Rowlatt, Clerk-Recorder Stephanie Hicks, Deputy City Manager Todd Reese, Senior Deputy District Attorney Tamar Warren, Senior Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours. All meeting minutes are available for review at: <u>https://www.carson.org/minutes</u>.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:31:32) – Mayor Bagwell called the meeting to order at 8:31 a.m. Ms. Warren called roll and noted the presence of a quorum. Retired Silver Sage Church Pastor Ben Fleming provided the invocation. At Mayor Bagwell's request, District Attorney Jason Woodbury led the Pledge of Allegiance.

5. PUBLIC COMMENT

(8:34:02) – Mayor Bagwell announced that the 9/11 commemoration will take place at the 9/11 Memorial in Mills Park at 1:00 p.m. and that the Calvary Church would provide hot dogs to the attendees. She also entertained public comments. Andrew Quinn introduced himself as a Carson City resident and explained that last year he had donated a book titled *Economics in One Lesson* by Henry Haslitt to the Carson City Library. Mr. Quinn stated that later he had been unable to find the book, which he called a classic, and had inquired about its whereabouts only to find out that it could have been donated to the Browser's Corner. He also noted that he had been given a copy of the Library's gifting policies which had stated "materials will be added to the collection only if they meet the same standards required for purchased materials," adding that the book should be in the library since two million copies of the book had been sold and "especially is somebody donates it." Mr. Quinn recommended not giving additional funds to the Library for book purchases "until you get some definitions of these terms." Mayor Bagwell recommended that Mr. Quinn also express his concerns at the Library Board of Trustees' meeting.

(8:38:08) – Deni French introduced himself as a Carson City resident and explained that he was in favor of item 8.C, and that he wished to provide public comments on items 13.A and 15.A when the items would be discussed.

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6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – JULY 7, 2022

(8:39:27) – Mayor Bagwell introduced the item and entertained comments or corrections. Supervisor Giomi pointed out a repeated word on page 5 of the minutes which has since been corrected. He also requested a correction to the motion of agenda item 16.A. The correction has been made and the motion now reads:

(10:23:48) – Supervisor Jones moved to approve the request with the funding coming from the Centennial Park General Fund CIP allocation and retain the original amount for the pavilion. The motion was seconded by Supervisor White.

Mayor Bagwell entertained a motion.

(8:40:48) – Supervisor Giomi moved to approve the minutes of the July 7, 2022 Board of Supervisors meeting as corrected. The motion was seconded by Supervisor Jones and carried 5-0-0.

CONSENT AGENDA

(8:41:11) – Mayor Bagwell introduced the item and noted that item 8.A of the Consent Agenda would be tabled and inquired whether the Board or members of the public wished to pull items from the Consent Agenda; however, none were forthcoming. She entertained a motion.

(8:41:37) – Supervisor Giomi moved to approve the Consent Agenda consisting of items 7.A, 8.B, 8.C, 8.D, 8.E, and 8.F as presented. Supervisor White seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

7. FINANCE

7.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH JULY 22, 2022, PER NRS 251.030 AND 354.290.

8. PURCHASING AND CONTRACTS

8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED CONTRACT WITH ILOOKABOUT ("ILA") FOR THE STREETSCAPE AND GEOVIEWPORT ("GVP") PLATFORM IMPLEMENTATION AND SUBSCRIPTION FOR A FEE

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NOT TO EXCEED \$69,000, FOR A THREE-YEAR TERM COMMENCING UPON COMPLETION OF IMPLEMENTATION, AND AUTHORIZATION FOR THE ASSESSOR TO SIGN THE AGREEMENT.

This item was tabled to the next Board of Supervisors meeting.

8.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 23300158 WITH ESCAPE VELOCITY HOLDINGS, INC. DBA TRACE3 LLC ("TRACE3") TO PURCHASE EQUIPMENT, AND THREE YEARS OF RELATED SOFTWARE LICENSES AND SUPPORT, FOR THE EXPANSION OF CARSON CITY'S BACKUP SYSTEM FOR A NOT TO EXCEED AMOUNT OF \$391,546.89.

8.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PURCHASE WRAP TECHNOLOGIES' ("WRAP") BOLAWRAP REMOTE RESTRAINT DEVICES ("BOLAWRAP DEVICE") AND RELATED ACCESSORIES FOR THE CARSON CITY SHERIFF'S OFFICE ("CCSO") THROUGH PROFORCE LAW ENFORCEMENT ("PLE") FOR A TOTAL AMOUNT NOT TO EXCEED \$53,898.50.

8.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AMENDMENT NO. 2 TO CONTRACT NO. 20300170 WITH H+K ARCHITECTS ("H+K") TO EXPAND THE SCOPE OF SERVICES FOR THE CARSON CITY JUVENILE DETENTION CENTER NEEDS ASSESSMENT ("PROJECT"), TO INCREASE THE CONTRACT AMOUNT BY \$37,750 FOR A NEW NOT TO EXCEED AMOUNT OF \$116,750 AND TO EXTEND THE TIME FOR H+K TO PERFORM THE PROJECT THROUGH DECEMBER 31, 2022.

8.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT 23300003 FOR CASHMAN EQUIPMENT COMPANY ("CASHMAN") TO PROVIDE REPAIR AND PREVENTATIVE MAINTENANCE SERVICES, AS NEEDED, FOR HEAVY EQUIPMENT AT THE CARSON CITY LANDFILL ("LANDFILL") DURING FISCAL YEAR ("FY") 2023, FOR AN ANNUAL AMOUNT NOT TO EXCEED \$150,000.

8.F FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASE AUTHORITY FOR 36 VEHICLES FOR SEVERAL CARSON CITY DEPARTMENTS, FOR A NOT TO EXCEED AMOUNT OF \$3,655,551.37 UTILIZING THE FOLLOWING NINE JOINDER CONTRACTS: (1) 99SWC-NV21-8888 BETWEEN THE STATE OF NEVADA AND MICHAEL HOHL MOTOR COMPANY; (2) 99SWC-NV21-8815 BETWEEN THE STATE OF NEVADA AND CAPITAL FORD; (3) HGAC FS12-19 BETWEEN THE HOUSTON-GALVESTON AREA COUNSEL ("HOUSTON") AND SIDDONS MARTIN EMERGENCY GROUP, LLC; (4) HGAC FS12-19A BETWEEN HOUSTON AND SIDDONS MARTIN EMERGENCY GROUP, LLC; (5) AM10-20 BETWEEN HOUSTON AND PROFESSIONAL SALES AND SERVICE, LC; (6) 121918-MNR BETWEEN SOURCEWELL AND MONROE TOWMASTER, LLC; (7) 032119-JDC BETWEEN SOURCEWELL AND JOHN DEERE CONSTRUCTION RETAIL SALES; (8) 032119-CNH BETWEEN SOURCEWELL AND CNH INDUSTRIAL AMERICA LLC; AND (9) GS-07F-169DA BETWEEN THE UNITED STATES GENERAL SERVICES ADMINISTRATION AND LENCO INDUSTRIES, INC.

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END OF CONSENT AGENDA

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

9. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME

No items were pulled from the Consent Agenda.

10. CITY MANAGER

10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF ONE MEMBER TO THE ADVISORY BOARD TO MANAGE WILDLIFE TO FILL AN AT-LARGE POSITION TO REPRESENT THE GENERAL PUBLIC OF THE CITY, FOR A TERM THAT WILL EXPIRE IN JULY 2024.

(8:42:03) – Mayor Bagwell introduced the item, invited applicant Tim Wilson to the microphone, and explained the interview and selection processes. The Mayor and supervisor asked their unique questions to Mr. Wilson. A record of the interview is available for viewing on the City's website at the following address: <u>https://carsoncity.granicus.com/MediaPlayer.php?view_id=2&clip_id=2082</u>.

Mayor Bagwell thanked Mr. Wilson for applying and entertained a motion. Supervisor Giomi complimented Mr. Wilson for being "well rounded and perfect for the position." He also wished to make a motion.

(8:57:50) – Supervisor Giomi moved to appoint Tim Wilson to the citizen-at-large position for a term that will expire in July 2024. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi. Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

11. PURCHASING AND CONTRACTS

11.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 21300271 FOR INTERNAL AUDIT SERVICES WITH EIDE BAILLY, LLP, FOR AN INITIAL THREE-YEAR TERM WITH TWO ONE-YEAR OPTIONS, FOR A NOT TO EXCEED ANNUAL AMOUNT OF \$110,000.

(8:57:57) – Mayor Bagwell introduced the item and read into the record a prepared disclosure statement, advised of a disqualifying conflict of interest, and stated that she would not participate in discussion and

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action. She also turned the gavel over to Mayor Pro Tempore Giomi who entertained Board comments or questions; however, none were forthcoming. He then entertained a motion.

(8:58:53) – Supervisor White moved to approve the contract as presented. The motion was seconded by Supervisor Jones.

RESULT: MOVER:	APPROVED (4-0-1) Supervisor White
SECONDER: AYES: NAVS:	Supervisor Jones Supervisors Jones, Schuette, White, and Mayor Pro Tem Giomi
ABSTENTIONS: ABSENT:	None Mayor Bagwell None

12. FINANCE

12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION CONCERNING THE FINANCING OF INFRASTRUCTURE PROJECTS; DIRECTING THE CARSON CITY CLERK-RECORDER TO NOTIFY THE CARSON CITY DEBT MANAGEMENT COMMISSION OF THE CITY'S PROPOSAL TO ISSUE GENERAL OBLIGATION INFRASTRUCTURE SALES TAX BONDS ADDITIONALLY SECURED BY PLEDGED REVENUES, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$5,550,000; PROVIDING CERTAIN DETAILS IN CONNECTION THEREWITH; AND PROVIDING THE EFFECTIVE DATE.

(8:59:44) – Mayor Bagwell introduced the item. Chief Financial Officer Sheri Russell reviewed the information included in the Staff Report, which is incorporated into the record, and clarified that the general obligation infrastructure sales tax bond would finance the unfunded portion of the William Street Corridor Project. Mayor Bagwell clarified that the Board's action was not to approve the bond but to adopt a resolution to direct the Carson City Clerk-Recorder to give notice to the Carson City Debt Management Commission of the City's intent to issue the bond. Supervisor White thanked Staff "for your patience and for fielding my questions." There were no public comments; therefore, Mayor Bagwell entertained a motion.

(9:01:40) – Supervisor White moved to adopt Resolution No. 2022-R-27. The motion was seconded by Supervisor Giomi.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor White
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi. Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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13. PUBLIC WORKS

13.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION PERMITTING CARSON CITY TO SUBORDINATE ITS INTERESTS— ARISING FROM A DEVELOPMENT AGREEMENT ADOPTED AS ORDINANCE NO. 2021-14 ("DEVELOPMENT AGREEMENT") FOR AN AFFORDABLE HOUSING PROJECT ("PROJECT") PLANNED ON 2.91 ACRES OF LAND ALONG BUTTI WAY WITH ASSESSOR'S PARCEL NUMBER ("APN") 010-037-07 ("PROPERTY")—IN THE PROPERTY TO WESTERN ALLIANCE BUSINESS TRUST ("WABT") THROUGH A SUBORDINATION AGREEMENT ("SUBORDINATION AGREEMENT") BETWEEN THE CITY, WABT AND SIERRA FLATS SENIOR LP ("SIERRA FLATS").

(9:02:14) – Mayor Bagwell introduced the item. Deputy Public Works Director Dan Stucky gave background and clarified that this day's discussion pertained only to phase one of the project. Deputy District Attorney Adam Tully presented the Staff Report and the Subordination Agreement, both of which are incorporated into the record (the latter as late material). He explained that the principal impact of the subordination was that "without the lender's consent the City would not be able to have the property revert for a default under the Development Agreement," adding that the City would be able to enforce other portions of the Development Agreement through the Building Department or other mechanisms." Mr. Tully also clarified that if the lender forecloses on the property, the new owner would be able to have the property free of the Development Agreement; however, it will still be subject to the restrictive covenant and the 51-year affordability period. Mayor Bagwell received confirmation that the risk to the City was only during the construction period, which Oikos Development President and Chief Executive Officer Michael Snodgrass estimated to take 18 months. He also believed that construction could begin as early as August 26, 2022, citing interest rates as one of the causes of the delay.

(9:12:00) – Supervisor Giomi believed that the risk to the City was "minimal" because of the restrictive covenants, since "the land can only be used for what we've declared it to be used for, so the bank is going to have to negotiate with someone to get completion because they're not ever going to get their money back otherwise." Supervisor Giomi noted that another option could allow the City to pay the bond to purchase the property and sell it to another developer. Mayor Bagwell looked forward to having a groundbreaking by September 1, 2022, and entertained public comments.

(9:13:48) – Mr. French expressed concern that "we gave the property away," adding that with the current property values, the City could have "made a nice bit of money off of it which could have been used for whatever." Mr. French believed that "at this point, I don't think we have enough protections for the City," adding that the City was looking at the possibility of becoming a landlord. He preferred that individuals who qualified for subsidized housing through an agency use their "certificates" to lease from landlords. Mayor Bagwell explained that "finding landlords willing to accept a Housing and Urban Development (HUD) voucher is almost impossible." She clarified that they were readily available "and we have hundreds of them in Carson City that have been granted and there is no landlord that will accept them." She attributed the situation to the increase in fair market rents and stated that the City had been working on the project for a long time to help those who are in need in this community.

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(9:20:11) – Supervisor White noted that he had no objections to the project in general; however, "I continue to object to the gifting of the taxpayers' property;" therefore, he would not support the item. Mayor Bagwell entertained additional comments and when none were forthcoming, a motion.

(9:20:44) – Supervisor Jones moved to adopt Resolution No. 2022-R-28 as presented in the late material. The motion was seconded by Supervisor Giomi.

RESULT:	APPROVED (4-1-0)
MOVER:	Supervisor Jones
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi. Jones, Schuette, and Mayor Bagwell
NAYS:	Supervisor White
ABSTENTIONS:	None
ABSENT:	None

14. FIRE

14.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING (1) A FIVE-YEAR CONTRACT WITH BRYX, INC. ("BRYX") TO PROVIDE EQUIPMENT, SOFTWARE AND SUPPORT FOR A STATION ALERTING SYSTEM FOR THE CARSON CITY FIRE DEPARTMENT'S ("CCFD") THREE FIRE STATIONS FOR AN AMOUNT NOT TO EXCEED \$120,500; AND (2) A RECOMMENDATION FROM THE 9-1-1 SURCHARGE ADVISORY COMMITTEE ("9-1-1 COMMITTEE") TO DISBURSE \$115,500 IN 9-1-1 SURCHARGE FUNDS FOR THIS CONTRACT.

(9:21:53) – Mayor Bagwell introduced the item and entertained Board or public comments; however, none were forthcoming. Therefore, she entertained a motion.

(9:22:19) – Supervisor Giomi moved to approve and authorize the Mayor to sign the contract as presented, and to approve the expenditure of \$115,500 from the 9-1-1 Surcharge Fund Account for the contract. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi. Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(9:22:52) – Mayor Bagwell recessed the meeting for a closed session to confer with counsel.

(9:56:30) – Mayor Bagwell reconvened the Board of Supervisors meeting. A quorum was still present.

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15. CITY MANAGER

15.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED SETTLEMENT OFFER IN THE AMOUNT OF \$400,000, PAYABLE TO PLAINTIFF TAHOE HEMP, LLC, TO SETTLE ALL CLAIMS ARISING FROM LITIGATION RELATING TO PROPOSED HEMP CULTIVATION ON CARSON CITY OPEN SPACE PROPERTY LOCATED AT 4900 CARSON RIVER ROAD ("BUZZY'S RANCH").

(9:56:35) – Mayor Bagwell introduced the item and read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest, and stated that she would participate in discussion and action. District Attorney Jason Woodbury provided background, incorporated into the Staff Report, and explained that Carson City had been named in litigation initiated by Tahoe Hemp, LLC, which was currently pending, on appeal, with the Nevada Supreme Court. He stated that as part of the appeal process, a mandatory settlement conference had taken place and a "best and final offer" was presented to the City by Tahoe Hemp, LLC. Mr. Woodbury recommended, for reasons discussed in the closed session, rejecting the settlement offer. Mayor Bagwell entertained public comments.

(9:59:22) – Kaempfer Crowell attorney Rick Campbell introduced himself as a representative of Tahoe Hemp, LLC and referenced the summary judgment by [Carson City District Court, Department II] Judge James Wilson, noting that "he got this one wrong." Mr. Campbell disagreed that hemp production would destroy the property in question. He also believed that Staff had rushed to judgment by denying the permit, and read into the record correspondence among staff and between Staff and Tahoe Hemp, LLC. Mr. Campbell cited their expert's opinion who had estimated the first-year damages to Tahoe Hemp, LLC to be \$28 million and recommended accepting the \$400,000 settlement, which he called "a major concession" for his client. Mayor Bagwell entertained public comments.

(10:02:47) - Mr. French believed that both parties had acted in good faith when signing the agriculture agreement with the Jarrard family. He noted that since hemp was not part of the original crops of the property when it was transferred to the Open Space Department, the City should not be "held hostage." He believed that the City could not afford to fight long-term fights and he considered settling unfair to the City.

(10:05:35) – Robert Lopez introduced himself as "part owner of Tahoe Hemp" and noted that Judge Wilson had determined hemp to be an agricultural product and that they were in compliance in using the property for that purpose; however, he had thrown the case out due to the waste created from the project. Mr. Lopez called hemp a "cleansing product" for the soil. He also noted that when touring the property with former Open Space Administrator Ann Bollinger, they had offered to rehabilitate the property after their use calling the decision "very bad." There were no additional public comments. Mayor Bagwell entertained Board discussion or a motion.

(10:07:56) – Supervisor Giomi moved to reject the settlement offer. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi. Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

16. BOARD OF SUPERVISORS

NON-ACTION ITEMS:

FUTURE AGENDA ITEMS STATUS REVIEW OF PROJECTS INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS CORRESPONDENCE TO THE BOARD OF SUPERVISORS STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD STAFF COMMENTS AND STATUS REPORT

(10:08:25) – Mayor Bagwell entertained Staff and Board comments. Ms. Paulson announced that a Human Resources annual report, the building needs assessment, and the Board of Health meeting would be agendized for the August 18, 2022 meeting. She also noted that Ms. Hicks would present the Strategic Plan annual report during the September 1, 2022 meeting. Supervisor Giomi inquired about receiving reports such as those from the Internal Finance Committee or the Building Department which had been regularly agendized prior to the COVID-19 emergency declaration.

(10:10:15) – Supervisor Schuette praised the National Night Out event, calling it "delightful." She thanked the different organizations for participating. She also updated the Board on the National Association of Counties (NACo) Conference in Colorado, July 21-24, 2022, which she called inspiring and encouraging. Supervisor Giomi invited the Board to attend the Nevada Association of Counties (NACO) Annual Conference in Virginia City, September 27-29, 2022. Mayor Bagwell announced that she would attend the Nevada League of Cities Conference in Las Vegas, August 9-12, 2022, adding that she would present the conference information at the next meeting. She also stated that she had joined the Move with the Mayor national initiative that works with mayors across the country to challenge their communities to be more physically active and stated that she would bring forward the first six activities "that showcase our community," including a swim challenge with canines and their handlers.

CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES AND COUNSEL

This item took place after item 14.A.

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17. PUBLIC COMMENT

(10:15:44) – Mayor Bagwell entertained final public comments. Mr. French expressed his appreciation to the Board, noting that he was "exhausted" reading the material. He thanked Supervisor Giomi for providing him with contact information in order to have his Wildland Fuels Reduction Program questions answered. Mr. French also praised the National Night Out program and clarified one of his previous public comments, urging the community of landlords to provide space for those with agency vouchers.

18. FOR POSSIBLE ACTION: TO ADJOURN

(10:1847) – Mayor Bagwell adjourned the meeting at 10:18 a.m.

The Minutes of August 4, 2022 Carson City Board of Supervisors meeting are so approved on this 1st day of September, 2022.

LORI BAGWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk-Recorder

Attachments: written public comments