



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: November 3, 2022

Staff Contact: Nancy Paulson, City Manager

Agenda Title: For Possible Action: Discussion and possible action regarding the appointment of one member to the Carson City Open Space Advisory Committee for a partial term that will expire in January 2024. (Nancy Paulson, npaulson@carson.org)

Staff Summary: Carson City Municipal Code ("CCMC") 13.06.040 provides for the Board of Supervisors to appoint seven members to the Open Space Advisory Committee who serve staggered four-year terms. Under CCMC 13.06.030, the members must be selected on the basis of expertise in the areas of natural resources, real estate, community planning, community development, outdoor recreation/education or knowledge of the community. There is one opening due to the resignation of a member. New applications were received from Laura Chavez, Jeff Rauh and Traci Nelson.

Agenda Action: Formal Action / Motion

Time Requested: 45 mins

Proposed Motion

I move to appoint _____ to the Open Space Advisory Committee for a term that will expire in January 2024.

Board's Strategic Goal

Quality of Life

Previous Action

N/A

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

CCMC Chapter 13.06

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Re-open the position for additional applicants.

Attachments:

[Board Facts.pdf](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)




Open Space Advisory Committee

Board Details

Reporting to the Board of Supervisors, the Open Space Advisory Committee will develop, oversee, and support the Open Space Program by working in concert with staff and the public to acquire, interpret, preserve, and enhance natural landscape, agriculture and cultural resources while balancing the needs of the public's opportunities for passive recreation.

Overview

 **Size** 7 Seats

 **Term Length** 4 Years

 **Term Limit** N/A

Additional

Meetings

•5:30 p.m. •Meets on the third Monday of every other month •Community Center, Robert "Bob" Crowell Board Room
851 East William Street

Powers & Duties

To promote the quality of life for citizens of Carson City through the preservation and protection of the quality of the natural environment. To identify and prioritize for the city potential open space acquisitions and make recommendations. To obtain and consider public input before making recommendations to the Board of Supervisors.

Additional Information

[Chapter 13.06 OPEN SPACE.pdf](#)



Carson City, NV

Open Space Advisory Committee

Board Roster



Mary K Berge

Partial Term May 06, 2021 - Jan 01, 2023



Robert Ghiglieri

Partial Term May 06, 2021 - Jan 01, 2024



Donna N Inversin

4th Term Feb 01, 2017 - Jan 01, 2025

Office/Role Vice Chair



Mark Kimbrough

1st Term Jan 07, 2021 - Jan 01, 2025



Susan Martinovich

1st Term Jan 07, 2021 - Jan 01, 2025



Alan Welch

2nd Term Jan 17, 2019 - Jan 01, 2023

Office/Role Chair



Vacancy

Profile

Laura

First Name

Chavez

Last Name

shinenv@yahoo.com

Email Address

5500 Gentry Lane

Street Address

Suite or Apt

Carson City

City

NV

State

89701

Postal Code

Mobile: (775) 291-3827

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Open Space Advisory Committee: Submitted

Question applies to multiple boards

Why would you like to serve on this Board/Committee/Commission?

I have been a resident of Carson City for more than 25 years and love everything about our community. As a resident of Carson City I would like to be more involved and help sustain for future Carson City generations to come.

Question applies to multiple boards

Are you currently a registered voter in Carson City?☒ Yes ☐ No

Question applies to multiple boards

Are you currently a member on any other Carson City Board, Committee or Commission?☐ Yes ☒ No

Question applies to multiple boards

If yes, please list:

Question applies to multiple boards

Term expiration:

Conflict of Interest

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

☐ Yes ☒ No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good?

☐ Yes ☒ No

Question applies to multiple boards

If yes, please provide contract details:

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

☐ Yes ☒ No

Education

College, Professional, Vocational or Other Schools attended:

Western Nevada College-Associates in Applied Science, General Business June 2010 Truckee Meadows Community College-Certificate of Spanish-English Translation Certificate September 2011 University of Nevada Reno-Certificate of Paralegal Studies November 2005

Major Subject:

Business

Degree Conferred:

Associates, paralegal and translation certificate

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

Please refer to resume attached-too many to list here

List the community organizations in which you have participated and describe participation:

Please refer to resume attached

List your affiliation with professional or technical societies: *if required for the position.

Please refer to resume attached

Upload a Resume

Declaration to Accept Terms & Conditions

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

☒ I Agree *

Laura E Chavez

5500 Gentry Lane
Carson City, NV 89701
775-291-3827 (Evening) / 775-887-1222 x4764 (Day)

SSN: ***-93-8864
Citizenship: USA

Profile

Detail oriented and results-driven Specialist and Energy Coordinator with more than sixteen years of experience with Rural Development. Highly responsible and experience in all aspects and functions of the Business and Cooperatives Programs. Possess strong analytical and problem-solving skills with the ability to function with all levels of support staff or individually. Skilled in current technologies that are integrated daily to improve, streamline processing and service to loans and grants.

Education

American Bankers Association Certificate in Business and Commercial Lending Online, self-led course	December 2019
Nevada Excellence in Leadership Graduate Northern Nevada Latino Alliance Reno, NV	March 2014
Nx Level Spanish course graduate Nevada Small Business Development Center Reno, NV	December 2014
Certificate of Spanish-English Translation Certificate Truckee Meadows Community College Reno, NV	September 2011
Competent Communicator Award, 10 Speech series and Humorous Speech Contest Capital Nevada Club 1813 District 39, Toastmasters Carson City, NV	September 2011
Associates in Applied Science, General Business Western Nevada College Carson City, NV	June 2010
Certificate of Paralegal Studies University of Nevada Reno Reno, NV	November 2005

Professional Summary of Qualifications

* Strong Analytical skills	* Credit & Financial Analysis	*Team orientated
* Strategic Planning	* Loan & Grant Administration	*Industry expert of renewable energy
* Typing 50 – 60 wpm	* Problem Solving Skills	* Customer Service
* Microsoft Office	* Written Correspondence	*Bilingual, fluent in Spanish
* Technical Assistance	* Business Structures & Mngt	*Agency translator and interpreter
* Expert in Nevada rural economic factors & trends		*media and radio presentations for agency
* University of Nevada Cooperative Extension, Peer Reviewer		* National and regional trainer for agency
*Member of various regional review panel, Washington DC and State of Nevada		
*Hiring panel member		*supervisory experience

Current and former affiliations

- Unión de Padres Activos, PTA Carson City School District
Board Member and Treasurer
Carson City, NV 2019-current
- Nevada Builders Foundation
Board Member and Safe Embrace Chairwoman
Carson City, NV 2016- current
- Tazmanian Boxing Club
Grant Writer and Board Member
Carson City, NV 2020-current
- Womens Money
Board Member and Mujer y Dinero Chairwoman
Reno, NV 2017-2019
- Latin American Chamber of Commerce
Board of Director, Special Events Coordinator
Reno, NV 2014-2016

Professional Experience

Energy Coordinator (GS 1165-12/05)

USDA, Rural Development
Carson City, NV

January 2018 to present
40 Hours/week
Current Salary \$98,539

-Supervisor: Chandler Allen 775.443.4766

May Contact: Yes

- 100 % responsible for all energy programs, Rural Energy for America Program, Energy Audit/Renewable Energy Development Assistance and 9005 payment programs
- Present on REAP programs across Nevada
- Media presentations for radio and television
- Oversee over \$1,000,000 in applications and servicing of various grants and guarantee programs
- Review semiannual and annual status reports for all projects
- Independently review REAP applications for completion, funding and servicing
- Prepare and provide technical assistance to complete environmental reviews and civil right impact analysis for all applications
- Answer all program inquiries, email and phone calls daily
- Review energy audits for completion and regulation requirements
- Process and ensure complete fund request as needed

Business Programs Specialist (GS 1165 – 12/05)

USDA, Rural Development
Carson City, NV

May 2015 – Current

40 Hours /Week

Current Salary: \$98,539

-Supervisor: Chandler Allen 775.443.4766

May Contact: Yes

- Processed and currently service loan and grants ranging in size and complexity ranging \$10,000 thousand to 25,000,000 million.
- Applications received vary from business entities and community organizations ranging from mom pop type business to complex multi-affiliated corporations, partnership, limited liability entities, cooperative and non-profit organizations. Businesses assisted have included shopping centers, hotels/motels, agricultural, real estate/commercial building, energy related projects and professional service-orientated businesses.
- Develop and maintain lender relationships with local and out of state bank. Provide ongoing technical assistance regarding eligibility, structuring, underwriting, documenting, monitoring and servicing of Business & Industry Guaranteed Loans and Rural Energy for America Guaranteed Loans.
- Reviewed, analyzed, processed and serviced RBS loans and grants. Presented and made recommendations to the State Loan Review Committee.
- Conducted in-depth review and analysis of loan and grant documents during the application, closing and servicing stage to evaluate the financial stability and performance of the applicant and to identify any credit risk.
- Mentored by Business Program Director regarding all aspects of the Business Programs operations. Being recognized as a key contributor to the Business Programs section, I routinely make recommendations regarding various areas of concern to ensure that Business Programs complies with it's regulatory and program requirements.
- Served as Acting Programs Director on an adhoc basis for the Business Programs section; overseeing a staff of three Loan Specialist and one technician located in the Nevada State Office.
- Develop and maintained various reports and spreadsheets to manage Nevada's active Business Programs loan and grant portfolio.
- Provide administrative expertise and guidance toward meeting RD's strategic goals, initiative and mission areas.
- Develop strong networks through the nation. Participate in successful collaborations with various State Office staff.
- Guaranteed Loan System (GLS) Team leader for the Western region (Nevada, Hawaii, California and Arizona).
- Planned, coordinated, and participated in various training, technical assistance and outreach activities in Nevada. Trainings often provide a brief overview of the various programs administered by RD. Activities have included participation in conducting lender training session, outreach/marketing events and webinars. Lender trainings have varied from informal meetings to comprehensive program training.
- I was one of nine individuals selected to serve in the 2015 Socially Disadvantage Group Grant (SDGG) application review panel in Washington, DC. Participated in interactive debates with panelist to achieve consensus on the score for each grant application. Strong collaborations with panelist and national office staff were forged. I was also required to provide applicable comments to support each scoring criteria that the panel agreed on.
- I continue to be proactive in developing individual job skills by participating in ongoing training and networking activities.

Professional Training

- | | |
|--|--|
| ❖ Civil Rights Training | ❖ Financial Statement & Analysis |
| ❖ Environmental Training | ❖ Microsoft programs various |
| ❖ QuickBooks Software | ❖ Mentoring Fundamentals |
| ❖ Business Bookkeeping | ❖ USDA Federal Appropriations Law Training |
| ❖ Business Programs / Cooperative Service Regional Training | ❖ USDA Cross Training: RUS, FSA , RMA, AMS and NRCS |
| ❖ Risk Management Association graduate Lending Academy 1 and 2 | ❖ Working with Tribal Leaders and Government |
| ❖ Understanding Financial Statements | ❖ Leadership Essentials: Creating your own Development Plan |
| ❖ Analyzing Income Statement & Balance Sheet | ❖ Professionalism, Business Etiquette, & Personal Accountability |
| ❖ The Basics of Budgeting | ❖ Aspiring Leadership Program |
| ❖ Analyzing Annual Report | |

- ❖ Toastmasters/Public Speaking courses
- ❖ Ignite Presentations
- ❖ American Bankers Association:
 - Evaluating & Structuring Commercial Loans: Level 5 – Evaluating & Structuring
- ❖ American Bankers Association:
 - Evaluating & Structuring Commercial Loans: Level 5 - Identifying Viable Secondary & Tertiary Sources of Repayment
- ❖ : American Bankers Association:
 - Evaluating & Structuring Commercial Loans: Level 5 - Key Documents, Loan Agreements, and Covenants
- ❖ American Bankers Association:
 - Evaluating & Structuring Commercial Loans: Level 5 - Loan Pricing & Negotiating
- ❖ American Bankers Association:
 - Evaluating & Structuring Commercial Loans: Budget Tracking
- ❖ NX Level course graduate
- ❖ Leadership in Excellence courses
- ❖ National Renewal Energy Laboratory classroom training on various renewal energy technologies

References

Herb Shedd
 1427 Mary Jo Drive
 Gardnerville, NV 89460
 775-781-8180
hsheddrpra@frontier.com

Michelle Kelly
 USDA Rural Development
 Carson City, NV
Michelle.kelly@usda.gov
 775.443.4765

Personal Experience

- Volunteered for the Carson City review panel for the Community Support Services Grant, 2022
- Wrote and received two awards for the nonprofit-Tazmanian Boxing Club, over \$200,000 in 2022
- Various College and University credits towards Bachelor
- In my spare time, I enjoy exploring Carson City and it's backyards by running or hiking the trails and lately riding my ebike where allowed.
- Resident of Carson City for 27 years

Profile

Jeff

First Name

Rauh

Last Name

jrauh301@gmail.com

Email Address

301 Marsh Road

Street Address

Suite or Apt

Carson City

City

NV

State

89701

Postal Code

Mobile: (775) 230-4786

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Open Space Advisory Committee: Submitted

Question applies to multiple boards

Why would you like to serve on this Board/Committee/Commission?

Open spaces and trails are important resources for our growing community.

Question applies to multiple boards

Are you currently a registered voter in Carson City?☒ Yes ☐ No

Question applies to multiple boards

Are you currently a member on any other Carson City Board, Committee or Commission?☐ Yes ☒ No

Question applies to multiple boards

If yes, please list:

Question applies to multiple boards

Term expiration:

Conflict of Interest

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

☐ Yes ☒ No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good?

☐ Yes ☒ No

Question applies to multiple boards

If yes, please provide contract details:

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

☐ Yes ☒ No

Education

College, Professional, Vocational or Other Schools attended:

MBA Northern IL University BS Geology University of IL

Major Subject:

Business Geology

Degree Conferred:

MBA BS

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

I am active in hiking, mountain biking, and any other outdoor activity.

List the community organizations in which you have participated and describe participation:

List your affiliation with professional or technical societies: *if required for the position.

Upload a Resume

Declaration to Accept Terms & Conditions

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

☒ I Agree *

Profile

Traci

First Name

Nelson

Last Name

traci4222@yahoo.com

Email Address

1020 North Wind Dr

Street Address

Suite or Apt

Carson City

City

NV

State

89701

Postal Code

Home: (442) 515-2389

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Open Space Advisory Committee: Submitted

Question applies to multiple boards

Why would you like to serve on this Board/Committee/Commission?

I have an extreme passion for the great outdoors. I enjoy walking, hiking, cycling, mountainbiking, outdoor yoga or simply meditating outdoors. By promoting preservation of our environment and natural settings all of Carson City will be encouraged to venture outdoors into this beautiful area that we all are lucky to reside in.

Question applies to multiple boards

Are you currently a registered voter in Carson City?☒ Yes ☐ No

Question applies to multiple boards

Are you currently a member on any other Carson City Board, Committee or Commission?☐ Yes ☒ No

Question applies to multiple boards

If yes, please list:

Question applies to multiple boards

Term expiration:

Conflict of Interest

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

☐ Yes ☒ No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good?

☐ Yes ☒ No

Question applies to multiple boards

If yes, please provide contract details:

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

☐ Yes ☒ No

Education

College, Professional, Vocational or Other Schools attended:

University of Delaware Widener University

Major Subject:

Accounting Taxation

Degree Conferred:

BS Accounting MS Taxation

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

Held managerial positions throughout my career Extreme passion for the great outdoors. I enjoy walking, hiking, cycling, mountain biking, outdoor yoga or simply meditating outdoors.

List the community organizations in which you have participated and describe participation:

VITA volunteer income tax assistance YMCA Yoga instructor

List your affiliation with professional or technical societies: *if required for the position.

Upload a Resume

Declaration to Accept Terms & Conditions

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

☒ I Agree *

Traci Nelson, CPA
1020 North Wind Dr
Carson, City, NV 89701
442-515-2389
traci4222@yahoo.com

PROFESSIONAL EXPERIENCE

CCH Tax & Accounting, Wolters Kluwer

May 2012 - Present

Senior Technology Pre-Sales Product Engineer– Carson City, NV (Remote)

- Provide in-depth product expertise in a pre-sales environment, by partnering with Sales Representatives to deliver effective presentations of CCH Income Tax and Audit digital end-to end workflow automation solutions.
- Conduct strategically tailored, quality, engaging sales presentations to varied audiences in multiple formats including webinars, individual remote meetings and in-person meetings.

Agilent Technologies Inc

August 2008 – February 2012

Director of Income Tax Accounting (2010 – 2012); Sr Tax Accounting Manager (2008 – 2010)

- Directed all aspects of financial statement reporting of income taxes in a fast paced environment requiring strong analytical, organizational, and project management skills.
- Lead a team of domestic and foreign personnel. Traveled worldwide to lead live multi day training sessions of the same team.
- Participated in preparation and review of earnings forecasts by operating unit.
- Strong communication skills used to interface with upper management (C Suite included), audit, tax and accounting professionals.
- Participate in repatriation projects.
- Managed the worldwide implementation of tax accounting software (One Source/Tax Stream), which fully automated the tax provision calculation.
- SOX 404 process owner for the international and consolidated income tax accounting process.

Deloitte Tax

July 2007 – July 2008

Lead Tax Manager

- Managed a diverse array of large-scale client engagements spanning the pharmaceuticals, manufacturing, real estate management, food services, entertainment and investment management industries. Developed tax seniors and staff level employees to improve their technical and business skills.
- Reviewed and delivered tax return preparation services including but not limited to the following review of: consolidated federal and state income/franchise tax returns, book/tax differences, R&D credit calculations, and review of apportionment, allocation factors, and federal and state adjustments.
- Audited and reviewed income tax provisions in quarterly and year end financial statements.

First Midwest Bancorp, Inc.

May 2005 – June 2007

Tax Manager

- Efficiently managed a federal income and payroll tax audit resulting in a two-thirds reduction from IRS initial estimates of audit cycle time with zero adjustments. Managed state income tax audits.
- Managed preparation of federal and state income (corporate and REIT), personal property, and sales and use tax returns for all affiliates.
- Managed preparation of Forms 5500, 990 and 1041 for benefit and retirement plans.
- Managed resolution of all payroll tax issues.
- Coordinated the integration of tax accounting and compliance process of a billion dollar corporate acquisition.
- Automated the tax compliance process via the evaluation and implementation of tax compliance software and successfully filed the corporation's first electronic tax return.

MBNA America Bank, N.A.

May 1997 – May 2005

Tax Supervisor

- Supported the management of multiple Federal and State tax audits.
- Reviewed and prepared federal and state consolidated income tax filings.
- Managed information reporting compliance for all business areas.

- Prepared sales and use tax returns; filed VAT refund claims.
- Served as tax coordinator for the reengineering of the U.S. Oracle fixed asset system. Coordinated the automation of the UK and Canadian earnings and profit fixed asset accounting.

Faw, Casson, & Company, LLP

August 1994 – May 1997

Senior Accountant

- Planned, administered, and supervised team for audit, review, and compilation engagements. Clients include commercial enterprises, government agencies, and pension plans.
- Drafted financial statements for various engagements and reconciled general ledger account balances.
- Prepared and reviewed federal and state tax returns for corporations, partnerships, individuals, exempt organizations, trusts, and estates.
- Assisted in the conversion of client information systems.

EDUCATION

Licensed Certified Public Accountant in Colorado; Passed all four parts of CPA Examination on first sitting: Spring 1995.

Widener University

August 1997 – December 1999

Masters of Science in Taxation GPA 3.9

An AACBS accredited university in Chester, PA.

University of Delaware

June 1990 – June 1994

B.S. – Accounting; Minor in Management Information Systems/Decision Support Systems; Graduated Cum Laude GPA 3.6

Chapter 13.06 - OPEN SPACE

Sections:

13.06.010 - Purpose.

In the broadest sense, the objective of the open space program is to promote quality of life for citizens of Carson City through the preservation and protection of the quality of the natural environment which has given Carson City much of its character. This natural environment includes many spectacular views of the mountains, Carson River, and Eagle Valley. The natural streams, wetlands and open lands, with their water and related plant and animal life complement the scenic vistas and remind us of the area's early history. These natural areas, water bodies, vistas and panoramas, natural landmarks, and native flora and fauna are intended to be preserved and protected for the enjoyment of this and future generations by the judicious use of funding for open space.

As Carson City continues to grow, open spaces should be provided and woven into the fabric of the city. These open spaces may define developed areas within the community, and in certain areas may define the boundary of the city. They are intended to obtain a balance and harmony between physical development and open space for the benefit of Carson City citizens. Preservation of open space in all parts of the city will foster appreciation of the natural environment, provide increased opportunities for passive recreation, preserve agricultural uses, allow connecting open space corridors, and improve the quality of life.

Carson City encourages residents of this community and other concerned persons or parties to donate certain lands or funds for use in the open space program. The board of supervisors may by resolution accept properties not acquired with open space funds into the open space program after a recommendation from the open space advisory committee.

The open space advisory committee shall provide the oversight over the administration and expenditure of funds from the open space division of the quality of life special revenue fund established by Carson City Municipal Code 21.07. The funding for open space including interest and other income, may be used for the acquisition, restoration of natural resources, development and construction which afford for public access, health and safety, equipping, improvement, maintenance, conservation planning and management of real property for open spaces acquired through the fund; and administrative costs approved by the committee.

(Ord. 1997-30 § 1 (part), 2, 1997).

13.06.020 - Creation of an open space advisory committee.

There is hereby created an open space advisory committee, hereinafter referred to as the committee, consisting of seven (7) members appointed by the board of supervisors.

(Ord. 1997-30 § 1 (part), 3, 1997).

13.06.030 - Committee membership.

1. The members of the committee shall be residents of Carson City, and qualified electors. The members shall be selected on the basis of expertise in the areas of natural resources, real estate, community planning, community development, outdoor recreation/education or knowledge of the community.

(Ord. 1997-30 § 1 (part), 4, 1997).

13.06.040 - Term of office and vacancies.

Members of the committee shall serve for varying term lengths not to exceed four (4) years, provided that the first seven (7) members appointed to the committee shall be appointed two (2) for a two (2) year term, two (2) for a three (3) year term and three (3) for a four (4) year term so that thereafter members shall serve for staggered terms of like duration. (Vacancies shall be filled by board of supervisors from appointed alternates. If an alternate is not available, the vacancy shall be filled for the remainder of the term in the same manner that original appointments are made).

(Ord. 2001-1 § 1, 2001: Ord. 1997-30 § 1 (part), 5, 1997).

13.06.050 - Removal from committee.

1. The board of supervisors may remove a committee member for cause.

(Ord. 1997-30 § 1 (part), 6, 1997).

13.06.060 - Powers and duties of open space advisory committee.

1. The committee shall develop an open space element to the Carson City master plan for adoption by the regional planning commission. The committee shall identify and prioritize for the city potential open space acquisitions and make appropriate recommendations. The committee shall obtain and consider public input before making recommendations to the board of supervisors on prospective open space acquisitions, disposal, and management. The committee shall review and provide input and comment to the city manager's proposed budget as it relates to open space matters. The committee shall solicit comments of other affected advisory committees and commissions of Carson City. The committee shall also perform other duties as may be specifically assigned to it by the board of supervisors.
2. The committee in developing the open space element to the Carson City master plan, and in selecting open space lands for possible acquisition and preservation, shall be consistent with the intent of the 1996 ballot explanation, which was: The committee will work to sustain natural and scenic resources and the long-term quality of life in Carson City. And, acquisition of open space land will help preserve mountains, hills and scenic resources, conserve wildlife habitat, protect our drinking water sources and allow outdoor enjoyment of natural areas. Open space, which is defined as undeveloped land with valued natural resources, will be acquired from willing sellers, or by other mutually agreeable methods.
3. Open space will be acquired and maintained as conservancy areas to be used for the following purposes:
 - a. To provide off-street bicycle, hiking and equestrian trails, and trailhead facilities that connect parks, schools and the valley with the mountains.
 - b. To safeguard water resources: watershed areas, water-well sites and designated groundwater recharge areas.
 - c. To safeguard waterway corridors, floodplains, wetlands, streams and the Carson River.
 - d. To develop regional detention areas and protect floodplains.
 - e. To safeguard scenic vistas and enhance the gateways to our city.
 - f. Utilization of land for shaping the development of the city and defining growth by establishing an urban boundary.
 - g. Strategic acquisitions of land to allow for outdoor relaxation, education and future park settings.
 - h. Preservation or enhancement of significant natural areas, wildlife and culturally important lands.

- i. Connecting open space corridors.

(Ord. 1997-30 § 1 (part), 7, 1997).

13.06.070 - Organization and procedure of the open space advisory committee.

1. The committee shall elect a chair and a vice-chair. The committee shall keep minutes and records of its meetings and transactions.
2. The committee shall have regular meetings not less than once a month, unless otherwise determined by the committee.
3. Four (4) members of the committee shall constitute a quorum. An affirmative vote of a majority of the members present shall be necessary to authorize any action by the committee, except as otherwise expressly provided herein.

(Ord. 1997-30 § 1 (part), 8, 1997).

13.06.080 - Prohibited interest/confidentiality.

Any member appointed to the committee shall, upon the acceptance of such appointment, be deemed as having agreed to not disclose any data, the contents of any report or appraisal, or any information of whatsoever nature concerning any specific, prospective open space acquisition, to any person or entity except to other committee members, to members of the board of supervisors, to city staff members whose specific duties include the administration of the city's open space program, or as such disclosure may be required pursuant to court order. Any member who violates the conduct of confidentiality requirements shall be subject to being summarily suspended from the committee and such a violation may be deemed cause for removal.

(Ord. 1997-30 § 1 (part), 9, 1997).

From: [Jennifer Budge](#)
To: [Alexis Philippi](#)
Cc: [Patti Liebespeck](#); [Stephanie Hicks](#); [Lyndsey Boyer](#); [Nancy Paulson](#)
Subject: FW: Resignation from OSAC
Date: Monday, August 29, 2022 3:28:31 PM

Lexi- Please see the resignation below from Kristine Currie for the Open Space Advisory Committee. Please let Lyndsey and I know when applications open up and interviews/appointments at the BOS. Thanks. -Jen

From: Kristine Currie <kac.4545@gmail.com>
Sent: Monday, August 29, 2022 12:44 PM
To: Jennifer Budge <JBudge@carson.org>; Lyndsey Boyer <LBoyer@carson.org>
Subject: Resignation from OSAC

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Dear Jennifer and Lyndsey

This is to formally let you know that due to a change in family circumstances, I am unable to continue serving on the Open Space Advisory Commission.

It has been a profound privilege to have served on OSAC. I have learned so much from staff and other members of the Commission. Everybody has been welcoming, helpful and professional toward me - the new kid on the block.

I wish I could stay but I hope that as circumstances change in the future, perhaps there will be another opportunity to serve - if not on OSAC perhaps another citizen's group.

Thank you to each of you for your substantial professionalism and warm demeanor. Carson City is fortunate to have not only the two of you but also everybody else I have come in contact with in the Recreation/Open Space department.

Most Sincerely,

Kristine Currie (Casey)
775-400-7162

PS, Let me know when a good time would be for me to swing by the office and drop off my giant reference binder.