

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF SPECIAL WORKSHOP OF THE
OPEN SPACE ADVISORY COMMITTEE AND
THE PARKS AND RECREATION COMMISSION**

Day: Friday
Date: December 16, 2022
Time: Beginning at 9:15 a.m.
Location: Staybridge Suites – Diamond Room
972 Retail Court Carson
City, Nevada 89706

AGENDA

NOTICE TO THE PUBLIC:

• The public may provide public comment in advance of a meeting by written submission to the following email address: parkspubliccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker. Due to the remote location, this meeting will not be broadcast.

1. Call to Order

2. Roll Call

3. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

4. Agenda Items

4.A For Possible Action: Discussion and possible action regarding the Parks and Recreation Commission (PRC) and Open Space Advisory Commission (OSAC) Mission Statements and support from the Parks and Recreation Department to implement those missions.

4.B For Possible Action: Discussion and possible action regarding PRC and OSAC long-term and short-term priorities in relationship to their roles for both the Parks and Recreation Department as well as to the community at large, including alignment of common topics and goals between the two Commissions.

4.C For Possible Action: Discussion and possible action regarding Commission engagement with staff towards promoting stated priorities of the Parks and Recreation Department and general commission engagement strategies.

4.D For Possible Action: Discussion and possible action regarding PRC and OSAC meeting information and communication best practices.

4.E For Possible Action: Discussion and possible action regarding PRC and OSAC collaboration with the Foundation for Carson City parks and Recreation (FCCPR) special topics.

4.F For Discussion Only: Future agenda items, status reports and comments from the members of the Board

5. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

6. For Possible Action: To Adjourn

****PUBLIC COMMENT LIMITATIONS** – The Committee will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Parks, Recreation & Open Space Department by calling (775) 887-2262 or in writing at 3303 Butti Way, Building #9, Carson City, Nevada 89701 at least 24 hours in advance.

If you would like more information about any of the agenda items listed above, please contact the staff member listed at the end of the particular item you are interested in at (775) 887-2262.

To request a copy of the supporting materials for this meeting contact Patti Liebespeck at pliebespeck@carson.org or call (775) 887-2262.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the Carson City Parks, Recreation & Open Space Department located at 3303 Butti Way, Building #9, Carson City, Nevada, 89701.

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